

RESOLUTION NO. 020-2025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS DESIGNATING ONE MAILING ADDRESS AND ONE ELECTRONIC MAIL ADDRESS, AND APPROVING ONE ELECTRONIC SUBMISSION METHOD THROUGH THE INTERNET FOR RECEIVING WRITTEN PUBLIC INFORMATION REQUESTS; PROVIDING FOR THE REPEAL OF CONFLICTING LEGISLATION; PROVIDING FOR SEVERABILITY; AND FINDING AND DETERMINING THAT THE MEETINGS AT WHICH THE RESOLUTION WERE DISCUSSED WERE OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND ESTABLISHING AN EFFECTIVE DATE;

WHEREAS, the Texas Public Information Act provides that a governmental body, such as the City Council of Big Spring, may designate one mailing address and one electronic mail address, and optionally may approve an electronic submission method through the official web site for receiving written requests for public information, Section 552.234, Texas Government Code; and

WHEREAS, the City Council of Big Spring believes that effect of this Resolution will be beneficial to the City and to public information recipients in that it will facilitate the prompt receipt of and prompt response to public information requests;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BIG SPRING, TEXAS:

SECTION 1. The facts and matters set forth in the preamble of this Resolution are hereby found to be true and correct.

SECTION 2. City Council hereby designates the following mailing address for receiving written requests for public information, as permitted under Tex. Gov't Code § 552.234. This mailing address shall be made available to any person upon request.

City of Big Spring
ATTN: City Secretary
310 Nolan Steet
Big Spring, Texas 79720

SECTION 3. City Council hereby designates the following electronic mail address for receiving written requests for public information, as permitted under Tex. Gov't Code § 552.234. This electronic mail address shall be made available to any person upon request.

records@mybigspring.com

SECTION 4. City Council hereby approves the following electronic submission method through the governmental body's web site as permitted under Tex. Gov't Code § 552.234. This address shall be made available to any person upon request.

On the City web site, <https://www.mybigspring.com/> "Public Information Request Portal" will provide a link to the method as follows:

<https://bigspringtx.justfoia.com/publicportal>

SECTION 5. City Council directs that the designated mailing address and electronic mail address be posted on the City's official Internet website and printed on the sign required to be displayed under Tex. Gov't Code § 552.205.

SECTION 6. Upon this Resolution becoming effective and the posting of the mailing address the electronic mail address on the Internet web site and on the above-referenced sign, the City will not be required to respond to a written request for public information unless the request is received: at one of those addresses, by hand delivery, or by the electronic submission through the governmental body's Internet web site.

SECTION 7. City Council hereby directs the City Secretary not later than October 1 of each year shall notify the Attorney General of Texas of the current mailing address and electronic mail address designated by the governmental body for receiving written requests for public information.

SECTION 8. Receiving requests for public information through facsimile transmission is not approved by City Council.

SECTION 9. All resolutions or parts of resolutions and minute orders in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 10. Should any one or more sections or clauses of this Resolution be adjudged unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, and the remaining provisions of the Resolution shall be interpreted as if the offending section or clause never existed.

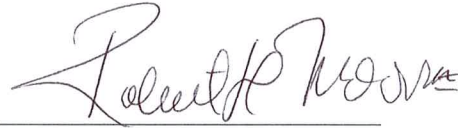
SECTION 11. It is hereby officially found and determined that the meetings at which this Resolution was adopted were open to the public and that public notice of the time, place and purpose of said meetings were given as required by law.

SECTION 12. This Resolution shall become effective immediately.

SECTION 13. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and of the United States of America.

PASSED AND APPROVED on first reading at a regular meeting of the City Council on the 9th day of September, 2025 with all members of the Council present voting "aye" for the passage of same.

PASSED AND APPROVED on second and final reading at a regular meeting of the City Council on the 23rd day of September, 2025 with all members of the Council present voting "aye" for the passage of same.



Robert H. Moore III, Mayor

ATTEST:



Tami L. Davis, City Secretary