

*City of Big Spring*

*2015-16*

*Annual Budget*

*for the Fiscal Year  
October 1, 2015– September 30, 2016*

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**City Council**

**Larry McLellan, Mayor**

Justin Myers, Mayor Pro Tem      Raul Marquez, Council Member

Carmen Harbour, Council Member      Steve Waggoner, Council Member

Raul Benavides, Council Member      Jim DePauw, Council Member

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Todd Darden, City Manager

John Medina, Assistant City Manager

Donald Moore, CPA, Director of Finance



## City of Big Spring, Texas

### Annual Budget for October 1, 2015 to September 30, 2016

This budget will raise more total property taxes than last year's budget by \$159,860 (General Fund \$309,606, Narcotics Task Force \$-94,615, and Debt Service Fund \$-55,131), or 2.70%, and of that amount an estimated \$57,684 is tax revenue to be raised from new property added to the tax roll this year. A copy of the FY 2015-2016 Proposed City Operating Budget is available for review in the office of the City Secretary, or on the City's website ([www.mybigspring.com](http://www.mybigspring.com)).

Tax Rate	Proposed FY 2015-16	Adopted FY 2014-15
Property Tax Rate	.770500	.856640
Effective Rate	.700789	.752052
M & O Tax Rate	.593011	.639934
Rollback Tax Rate	.771725	.891923
Debt Service Rate	.177489	.216706

The total amount of municipal debt obligations secured by property taxes for the City of Big Spring is \$24,800,000.



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October 1, 2015

Honorable Mayor and Council members,

We are pleased to present the City of Big Spring's Annual Operating Capital Budget for the 2015-2016 fiscal year. This budget is based on recommendations given at the City Council meeting held on August 25, 2015, along with a thorough examination of historical financial data, current economic and financial conditions, costs and revenue projections, and input and feedback from city directors. During these budgetary procedures, our focus was to provide the best services to the citizens of Big Spring while focusing on maintaining minimal costs.

Like many other cities, we face unexpected challenges that are beyond the control of city management. The current state of the oil industry paired with the low level of investments from outside sources and the overdue additions to the city's aging infrastructure are the primary elements that burden our budget.

These challenges limit the City of Big Spring's ability to realize the revenue necessary to operate at an optimal level. Additionally, the cost of certain necessary services including utilities, communications, and healthcare, continue to rise. These costs are beyond the control of both city officials and management.

We have worked closely with both department directors and city officials to prepare a budget that is based solely on critical items and services. This administration has considered all feedback from citizens, vendors, and staff in compiling a budget that accomplishes the following goals:

- ✓ The burden of property tax of homeowners and business owners;
- ✓ Provide at least the same level of services;
- ✓ Provide services at affordable prices;
- ✓ Improve employee retention, thus increasing efficiencies in departments; and
- ✓ Continue to address infrastructure needs

## **Our Budget Process**

Our process began with an update of financial conditions. The financial data was shared with the City Manager as well as Department Directors beginning in April 2015. In

addition to regular monitoring performed by department heads, the Finance Department reconciles reports and gathers information in order to have the necessary internal controls and accuracy.

City Department Directors assisted the Finance Department by submitting base, non-personnel, operating budgets for each activity and program in line with current revenue and cost estimates.

This administration has been proactive in maintaining a balanced budget. Expenditures and expenses for the current year, and those for the 2015-2016 budgets, have been limited to essential items. Furthermore, vacancies are filled on a priority basis. There will be absolutely no overstaffing permitted. This approach to budgeting preparedness places the City of Big Spring at an advantage to deal with future challenges.

### **2015-16 Budget Challenges**

- ✓ Keeping property tax rate low
- ✓ Employee compensation
- ✓ Employee retention and recruitment
- ✓ Capital needs for infrastructure and equipment
- ✓ Senior Center operating deficit
- ✓ EMS deficit and collection rate
- ✓ Malone & Hogan Clinic
- ✓ Reduction of loss ratio of medical claims
- ✓ Limited resources

### **Budget Overview**

#### ***Ad Valorem Tax Rate***

This budget was prepared using an estimated tax base of 818,860,040 and a proposed tax rate of 77.05¢ per \$100 valuation, which is a decrease of 8.61¢ from the current year's rate.

#### ***Employee Compensation Plan***

Enhancement of the employee compensation plan has always been a top priority for the City Council and the City Manager. Our employees deserve a solid compensation plan in

return for the hard work, dedication, and loyalty they give to the city and the citizens of Big Spring. Employee dedication benefits the entire organization by increasing productivity, decreasing turnover rates, and improving our technologies. In fiscal year 2014-2015, the city implemented a 2.5% to 5% seniority based pay increase. This comprehensive employee remuneration plan has yielded positive results by reducing the turnover rate by almost 15% over the last three years.

This budget includes a salary increase adjustment for all City of Big Spring employees for the fiscal year 2015-2016. The pay adjustment varies per department and function and will be in the range of 1% to 3%. This administration believes the increase will continue to reduce turnover; however, at a slower rate of decrease. The City Manager, Finance Director, and Human Resources Director will monitor these benefits/cost ratios.

Employee Pay Plan Increase	Cost Per Fund
<ul style="list-style-type: none"> <li>• Total Cost - \$377,325</li> <li>• Partially Funded by New Life &amp; Disability Contract               <ul style="list-style-type: none"> <li>• \$125,000 Savings per Year</li> <li>• 3 Year Fixed Rates</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• General Fund - \$224,000</li> <li>• Motel Fund &amp; Senior Center - \$13,710</li> <li>• Utility Fund - \$63,000</li> <li>• Airpark Fund - \$11,600</li> <li>• EMS Fund - \$33,000</li> <li>• Landfill/Sanitation - \$18,740</li> <li>• Other Funds - \$13,275</li> </ul>

***Health Insurance***

The City’s health insurance plan is self-funded and utilizes Texas Municipal League as the plan administrator. City paid employee premiums will increase for family coverage and spouse coverage by \$37.40 and \$27.63, respectively. This increase will become effective October 1, 2015, and will apply until changes in contributions are changed. Employee contributions to health insurance plans for employee and children will remain at the current amounts. This change in contribution for the fiscal year 2015-2016 is intended to reduce the city’s loss ratio by at least 4%. Subsequent adjustments will have to be made to continue reduction of loss.

## Health Benefits Funding

	Actuarial Analysis	Current Plan
Active, COC, Retiree	✓ \$2,517,746	✓ \$1,969,344
Active, COC	✓ \$1,960,466	✓ \$1,761,981
Retiree	✓ \$550,203	✓ \$207,363

An 8.5% change in city contribution will require additional \$66,000 funding.

The current loss ratio is 97%

### *Investment in Community*

The city allocates funds that support community programs. These programs enhance the visitor’s experience as well as promote cultural and educational events. The city also provides monetary assistance to services that provide protection to citizens.



### *Capital Outlay*

Much of the city’s infrastructure and fleet are severely aged and the need for capital replacement remains constant. This budget includes funding for infrastructure needs in the Utility and Airpark Funds. These areas were identified as critical. Lease purchase financing of \$1,338,289 will be used to acquire new equipment for various divisions, as

detailed below. Purchases not financed total \$4,596,983. Total capital expenditures in the amount of \$5,935,272 are listed, by fund, beginning on the following page.

General Fund	Utility Fund	Motel Tax Fund	Other Funds
<ul style="list-style-type: none"> <li>• Operations \$67,309</li> <li>• Lease Purchase \$812,458</li> </ul>	<ul style="list-style-type: none"> <li>• Operations \$1,583,450</li> <li>• Lease Purchase \$127,000</li> </ul>	<ul style="list-style-type: none"> <li>• Operations \$2,251,725</li> </ul>	<ul style="list-style-type: none"> <li>• Operations \$694,499</li> <li>• Lease Purchase \$398,831</li> </ul>

**General Fund**

The estimate of property tax revenues reflects a 2.7% increase that the city can potentially add to its fund. This is an increase of \$159,860 from last year, \$57,684 of which is solely from new construction.

The total amount of Municipal Debt Obligations secured by property taxes for the City of Big Spring is \$24,800,000.

The proposed budget assumes that the effective tax rate will be adopted, estimated to be 77.05¢ per \$100 valuation. This proposed tax rate reflects a decrease of 8¢ from the current year’s rate. The tax rate breakdown is as follows:

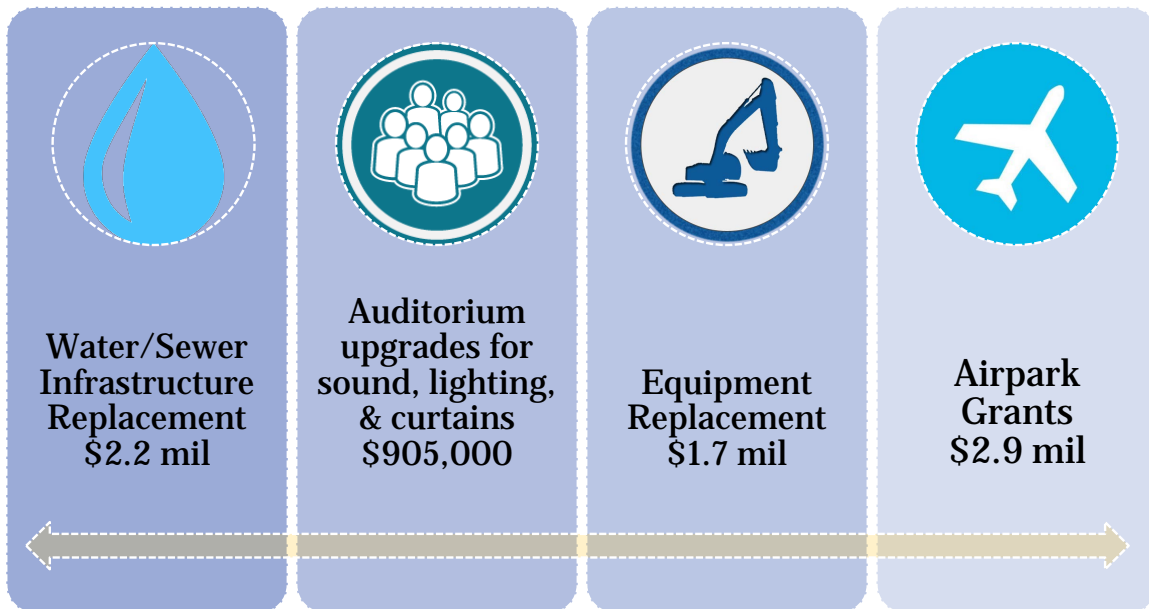
Tax Rate	Proposed FY 2015-16	Adopted FY 2014-15
Property Tax Rate	.770500	.856640
Effective Rate	.700789	.752052
M & O Tax Rate	.593011	.639934
Rollback Tax Rate	.771725	.891923
Debt Service Rate	.177489	.216706

We have noticed a slight, downward trend in sales tax collections. The estimate of sales, therefore, calls for an appropriate adjustment to our projections. The lower sales revenues may be attributed to a slowdown of the oil industry in the area. The portion of sales tax that we have estimated, \$6,600,000, is significantly lower for 2015-2016. Compared to our current year estimate of \$7,200,000, this signifies a drop of more than half a million dollars for the fiscal year 2015-2016.

In the current year, there was no new bond issuance. The City of Big Spring financed all its major purchases through operating revenues, grants, lease options or funds available from issuance of debt and/or approved in prior years. With these funds, the City of Big

Spring completed a city-wide comprehensive plan, purchased property for a new 100-year landfill, and initiated the permitting process. Other major accomplishments for the 2014-2015 fiscal year include:

- ✓ Completed Phase I Sewer line bore under I-20 for the North sector expansion.
- ✓ Completed the Airpark Sector Plan.
- ✓ Expansion of the railing at the Big Spring Industrial Park, funded by the EDC.
- ✓ Waste Water treatment plant substantial completion.
- ✓ Relocation of the Big Spring Senior Center to the DRCC.
- ✓ Opening of the Big Spring Visitors and Events Center.



The projects started with the issuance of bonds are still ongoing. The debt service for this bond issue continues to be paid from a combination of sales tax from the Big Spring Economic Development Corporation, per an agreement between the City Council and the EDC Board of Directors, and operating revenue from the Utility Fund. The first debt service payment was due on February 15, 2013.

A major item of General Fund financial information is the inevitable implementation of standards by Governmental Accounting Standards Board, GASB 67 and 68 published in August of 2012. These standards were designed to improve the accounting and financial reporting of public employee pensions by State and Local governments that apply U.S. Generally Accepted Accounting Principles (GAAP). After interpretation and implementation is fulfilled by this administration, the City of Big Spring will record a much larger amount in liabilities. This will negatively impact the unrestricted net position.

### **Capital Replacement Fund**

The city's Capital Replacement Fund was closed and the balance transferred to the General Fund. The amount of these funds equals \$536,272. This is the only amount budgeted as a transfer-in. This administration believes that funds in investment accounts add more value to the city, since the Capital Replacement Fund did not generate any revenue. These funds are offset by General Funds transfer-out to other funds of more than one million dollars. These funds are necessary to support deficits in EMS, Malone Hogan Clinic, Mount Olive Cemetery, and Senior Center operations.

### **Major Capital Outlays 2015-2016**

<b>General Fund</b> <ul style="list-style-type: none"><li>✓ Website Redesign - \$13,333</li><li>✓ 5 Patrol Vehicles - \$206,720</li><li>✓ Air street sweeper - \$217,588</li><li>✓ Road Broom - \$64,623</li><li>✓ Park ADA Projects - \$25,000</li></ul>
<b>Sanitation</b> <ul style="list-style-type: none"><li>✓ Roll off truck - \$150,000</li><li>✓ Trash Truck - \$230,000</li></ul>
<b>Utility fund</b> <ul style="list-style-type: none"><li>✓ Water Infrastructure - \$1,000,000</li><li>✓ Sewer Infrastructure - \$500,000</li><li>✓ WTP Chemical Building - \$75,000</li></ul>
<b>Cemetery</b> <ul style="list-style-type: none"><li>✓ Dump truck - \$43,118</li></ul>

### **Utility Fund**

Drought conditions have improved in recent years, but the utility fund faces other non-environmental factors that continue to require resourcefulness. The costs of supplying water will continue to increase. The estimated yearly fixed cost of the flow of water stands at \$3,434,328. On the other hand, the variable cost of delivery for fiscal year 2015-2016 will be 41 cents per one thousand gallons of water. This change in rate is an increase of 3.8 cents per one thousand gallons of water, and the estimated additional funds needed to support this caused an increase of approximately \$72,000. This variable component of the calculation increase is entirely responsible for this change.

This administration estimates that the City will buy over 1.7 billion gallons of water from CRMWD in fiscal year 2015-2016.

The city continues to engage in such tasks as meter replacement and conditioning. Aside from high turnover, the City of Big Spring is undergoing organizational change in staffing and scheduling. These changes will reduce costs and increase effectiveness in the Water Office and other Utility Departments.

The City of Big Spring implemented new sanitation routes and rates as proposed in the Sanitation/Landfill Study. These changes have clearly affected the city's capacity to collect additional revenue and reduce costs. For this reason, we believe that an increase in revenue of \$250,000 is justified. Additionally, it can be seen in our detailed reports that expenses for utility funds have decreased significantly to \$1.7 million.

The following is a list of projects that the city of Big Spring considered during the preparation of this budget.

- ✓ Phase II - I-20 Sewer Line North Sector Expansion \$250,000
- ✓ Water Lines Infrastructure \$1,000,000
- ✓ Sewer Lines Infrastructure \$500,000
- ✓ 17<sup>th</sup> street water line replacements \$130,000
- ✓ Airpark sewer line \$150,000

### ***Airpark Fund***

The TxDOT – Aviation Division has awarded several grants to the city for improvements to the airport facility. Those grants include upgrades to the apron in front of the terminal, construction of an aviation fuel farm and fueling pad, and construction of new T-hangars. The City of Big Spring will invest additional funds for construction projects for John Crane and the Rail Extension of \$175,000 and \$1,004,997, respectively. The Extension project is EDC funded with the total cost estimated at \$3.25 million.

The City's total required cash match on these projects will come from Airpark Reserves. Each of these construction projects will greatly enhance the airport facility and enhance economic growth at the McMahan Wrinkle Airpark.

The city will also fund the acquisition of land or easement for airport access to the Highway US 87 Reliever Route. The cost of this project is estimated at \$200,000.

### ***EMS Fund***

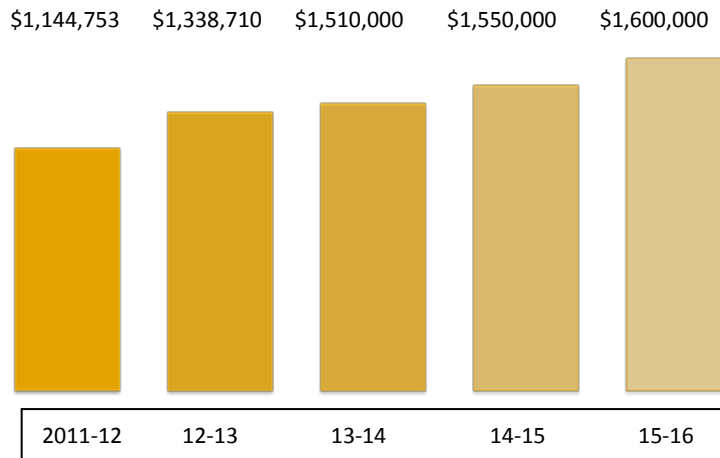
TEMS operations are funded from three primary sources: Ambulance Transport Fees, city subsidy, and county contribution. In 2015-2016 the city's ambulance transport

revenue is expected to increase. We are relying on a new system of collections and recoding of data during service calls and transports to enhance the billing process. One of the changes EMS made this fiscal year was the contracting of a third party agency for EMS billing and collection. The EMS consultant brings expertise in the areas of billing and collections and uses the latest technologies in collecting and analyzing data. Another major benefit of this change was the elimination of in house EMS billing procedures that incurred excessive employee overtime.

The overall impact of these changes provided a yield of positive financial results. Our projection of revenues from core operations is estimated to increase nearly \$200,000, and the increasing costs of personnel have been contained and are expected to decrease.

***Special Revenue Funds***

Due to a steady upward trend in the City’s Motel Tax Revenue, we believe that our estimate of \$1,645,525 is plausible. Without the overdue, large investments in capital outlay, this fund appears sustainable. These large disbursements in capital include the upgrade and renovation of the city’s Municipal Auditorium estimated to cost \$257,000, as well as an investment in the community of more than \$1.7 million for the Big Spring Historic Spring Restoration Project. It is estimated that these outflows of cash will not deplete this fund as its beginning balance is projected to be \$1,720,093 at year-end 2014-2015.



In an effort to promote tourism and help local agencies achieve their goals, we have continued to budget sufficient amounts in the city’s Motel Fund. In our non-departmental expenditures we managed to draft a balanced budget of less than \$443,780. For the Community Center, which operated rentals and marketing of the facility, the city has established a budget for a total of \$130,137 in expenditures. Most of

these expenditures are designed to cover costs of supplies and materials, maintenance of the building, and contractual services.

In 2008, the city took over operation of the Senior Center. This year, administration applied corrective measures to reduce cost while continuing to provide quality service and meal delivery and continue to support events for the senior citizen population. As always, the city will continue to make an effort to increase attendance and remain fully staffed to conduct more activities at the Senior Center. The city also plans to make a final transition from the current location to the Dora Roberts Community Center.

### ***Service Center Fund***

The City of Big Spring and Vector Services entered into a partnership on December 1, 2013. Vector was retained to provide maintenance for all City equipment and vehicles. This is a fixed cost contract that is based on a target cost (normal maintenance) and non-target cost (other non-maintenance repairs). This partnership has been a vastly successful program by bringing the City's equipment maintenance and repairs up-to-date, improving safety, availability and reliability in addition to extending equipment life. This program cost is projected at \$1.1 million for FY15-16.

### ***Conclusion***

In spite of all the challenges this Administration has drafted a budget that, with unexpectedly diminishing revenues, continues to provide the services that citizens expect year after year. It is important to note that this year's budget constraints have justified unpleasant decisions. We believe that we have made a rewarding effort that will become evident as time goes on.

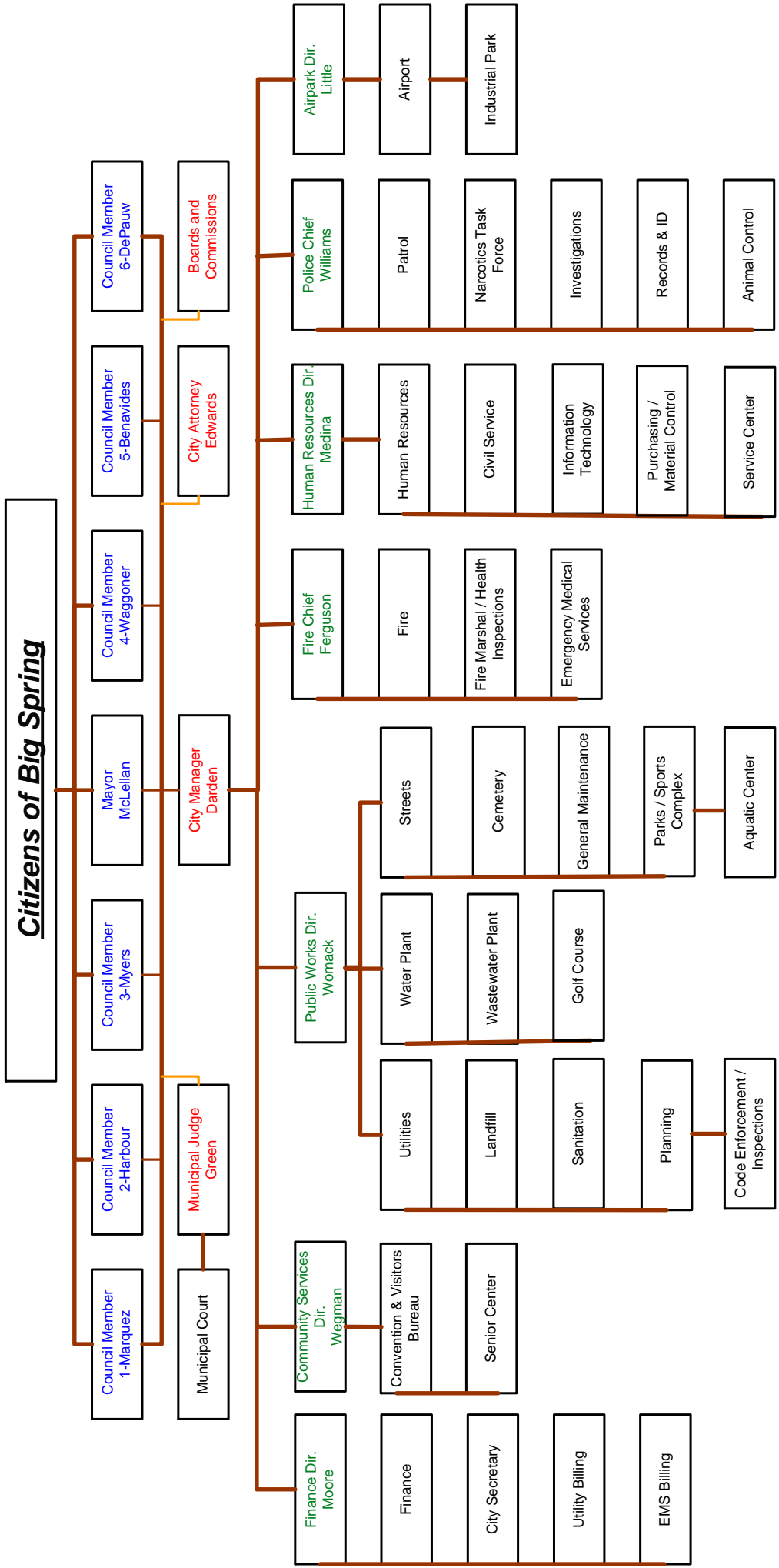
Respectfully Submitted,

*Todd Darden*

City Manager



# Big Spring, Texas





*CITY OF BIG SPRING*

**CITY COUNCIL AND STAFF**

**CITY COUNCIL**

Larry McLellan  
Justin Myers

Raul Marquez  
Carmen Harbour  
Steve Waggoner  
Raul Benavides  
Jim DePauw

Mayor  
Mayor Pro Tem –  
District 3 Council Member  
District 1 Council Member  
District 2 Council Member  
District 4 Council Member  
District 5 Council Member  
District 6 Council Member

**CITY ADMINISTRATION**

Todd Darden  
John Medina

Donald Moore  
Kaye Edwards  
Chad Williams  
Craig Ferguson  
Timothy Green  
Jim Little  
Johnny Womack  
Debbie Wegman

City Manager  
Assistant City Manager/  
Director of Human Resources  
Director of Finance/City Secretary  
City Attorney  
Chief of Police  
Fire Chief  
Municipal Judge  
Airpark Director  
Public Works Director  
Community Services Director



**GENERAL FUND - FUND 002**  
**SUMMARY OF RECEIPTS AND EXPENDITURES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Fund Balance	\$6,346,074	\$6,067,972	\$5,208,548
<u>Receipts</u>			
General Property Taxes	3,726,024	4,226,969	4,530,206
General Sales Tax	6,101,137	7,200,000	6,600,000
Industrial Agreements & Taxes	101,147	101,000	101,000
Franchise Taxes	1,242,778	1,327,000	1,330,000
Permits and Licenses	431,384	429,180	407,600
Fines and Fees	394,621	327,900	330,500
Revenue From Property	1,026,757	439,050	431,917
Revenue From Other Agencies	316,953	13,500	13,500
Recreation	934,612	969,200	930,000
Miscellaneous	348,087	67,728	50,078
Administrative Fees	1,588,621	1,610,077	1,716,756
Correction Center Revenue	882,897	900,000	900,000
Other Financing Sources	677,952	670,000	812,458
Total Receipts	17,772,970	18,281,604	18,154,015
<u>Transfers-In</u>			
Transfers from Other Funds	0	0	536,272
Total Current Receipts	17,772,970	18,281,604	18,690,287
Total Funds Available	24,119,044	24,349,576	23,898,835
<u>Expenditures</u>			
Personnel Services	10,953,512	11,536,012	11,698,441
Supplies and Materials	832,862	807,023	855,735
Maintenance of Land	301	2,500	2,500
Maintenance of Structures	212,595	697,500	708,150
Maintenance of Equipment	501,587	780,627	747,885
Contractual Services	1,469,073	1,642,271	1,540,553
Sundry Charges	525,033	557,905	561,560
Debt Service	686,442	722,374	865,530
Capital Outlay	1,541,838	1,179,816	822,301
Total Expenditures	16,723,244	17,926,028	17,802,655
<u>Transfers-Out</u>			
Transfers to Other Funds	1,327,828	1,215,000	1,172,500
Total Budgeted Expenditures	18,051,072	19,141,028	18,975,155
Increase (Decrease) in Fund Balance	(278,102)	(859,424)	(284,868)
Ending Fund Balance	6,067,972	5,208,548	4,923,680

**GENERAL FUND - FUND 002**  
**EXPENDITURES BY DEPARTMENT**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
000 Non-Departmental	\$582,611	\$632,903	\$643,206
110 City Council	325,663	275,061	142,787
120 Finance	559,197	549,193	632,767
130 City Manager	299,423	302,928	301,572
140 Information Technology	236,713	382,230	279,076
150 Legal	313,125	357,068	331,441
160 Human Resources	420,511	422,433	420,357
190 Planning	93,132	194,188	225,536
200 Police	4,497,741	4,499,386	4,715,040
210 Fire	3,746,406	4,571,196	3,683,361
220 Municipal Court	293,401	297,653	313,259
230 Fire Marshal	230,547	252,567	277,495
240 Animal Control	259,890	273,806	309,432
300 Code Enforcement/Inspections	372,414	337,271	332,666
310 General Maintenance	122,587	136,167	125,264
320 Streets	1,895,777	1,903,351	2,345,294
370 Parks	398,416	414,768	433,704
375 Sports Complex	230,158	271,020	294,856
380 Aquatic Center	270,423	247,820	238,994
390 Golf Course	746,601	741,002	750,664
410 Lake	50,442	33,789	33,359
420 City Hall	116,491	107,916	106,995
000 Debt Service	661,575	722,310	865,530
000 Transfers Out	1,327,828	1,215,000	1,172,500
<b>TOTAL</b>	<b>\$18,051,072</b>	<b>\$19,141,028</b>	<b>\$18,975,155</b>

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>40-FEES</u>							
4010	CURRENT TAX COLLECTIONS	3,542,044	4,516,000	3,994,431	4,060,000	4,369,606	( 309,606)
4011	PENALTY & INTEREST CURR TAXES	25,359	29,000	14,728	25,000	25,000	0
4012	DELINQUENT TAXES	84,365	121,500	50,645	80,000	80,000	0
4013	PENALTY & INTEREST DEL. TAXES	32,070	31,500	15,193	25,000	25,000	0
4014	SUPPLEMENTAL COLLECTIONS	0	0	5,369	5,369	0	5,369
4015	PENALTY & INTEREST SUPP. COLL.	2,790	2,000	1,512	1,600	1,600	0
4016	LEGAL FEES - TAXES	39,399	39,400	19,072	30,000	29,000	1,000
4020	CITY SALES TAXES	6,101,137	7,200,000	5,510,662	7,200,000	6,600,000	600,000
4042	OCCUPATION TAXES	3,323	2,000	510	1,200	1,200	0
4043	MIXED DRINK TAX	35,409	20,500	19,076	30,000	30,000	0
4046	BINGO TAX	18,688	14,000	6,817	14,000	14,000	0
4048	INDUSTRIAL AGREEMENT FEES	101,147	101,000	95,445	101,000	101,000	0
4050	GAS FRANCHISE	192,978	165,000	124,763	165,000	165,000	0
4051	ELECTRIC FRANCHISE	812,562	800,000	630,764	812,000	815,000	( 3,000)
4052	TELEPHONE FRANCHISE	128,723	115,000	63,126	100,000	100,000	0
4054	CABLE TV FRANCHISE	<u>282,515</u>	<u>250,000</u>	<u>137,658</u>	<u>250,000</u>	<u>250,000</u>	0
TOTAL 40-FEES		11,402,508	13,406,900	10,689,771	12,900,169	12,606,406	293,763

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>41-LICENSES &amp; PERMITS</u>							
4100	BUILDING PERMITS	73,037	60,000	116,088	100,000	75,000	25,000
4101	MOVING PERMITS	100	100	0	100	100	0
4102	SIGN PERMITS	2,000	1,500	1,555	1,600	1,500	100
4103	ELECTRICAL PERMITS	20,269	15,000	17,727	20,000	17,000	3,000
4104	GAS PERMITS	2,701	2,500	2,800	2,800	2,600	200
4105	PLUMBING PERMITS	8,452	6,000	6,575	8,000	8,000	0
4106	PAVING CUT PERMITS	191,471	150,000	0	190,000	180,000	10,000
4107	CURB & SIDEWALK PERMITS	475	300	150	200	200	0
4109	POOL HALL PERMITS	350	200	0	100	200	( 100)
4110	RESTAURANT PERMITS	39,150	33,000	12,375	18,000	35,000	( 17,000)
4133	DOG LICENSE	23,453	20,000	23,443	26,000	26,000	0
4134	ANIMAL PERMITS	450	500	240	480	450	30
4136	DEMOLITION PERMITS	200	175	450	550	400	150
4137	AMUSEMENT PERMITS	1,000	750	250	500	650	( 150)
4141	ALCOHOL PERMIT - PARK	450	300	150	150	300	( 150)
4143	MECHANICAL PERMITS	7,673	6,500	8,215	9,000	9,000	0
4144	OTHER PERMITS	<u>2,733</u>	<u>1,500</u>	<u>4,653</u>	<u>6,500</u>	<u>6,000</u>	500
TOTAL 41-LICENSES & PERMITS		373,964	298,325	194,670	383,980	362,400	21,580

4106 PAVING CUT PERMITS

PERMANENT NOTES:  
 Charges to other companies and the Utility Fund  
 for paving cuts.

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>42-GRANTS &amp; OTHER AGENCIES</u>							
4205	HOWARD COUNTY-EMERGENCY MNGT	1,500	1,500	1,500	1,500	1,500	0
4205	HOWARD COUNTY-STATE PARK	10,000	10,000	10,000	10,000	10,000	0
4220	FORSAN ISD K9 DONATION	1,250	1,250	0	0	0	0
4220	BSISD - K-9 CONTRIBUTION	20,000	0	0	0	0	0
4241	STATE GRANTS	0	0	3,626	0	0	0
4250	EDC CONTRIBUTION - MASTER PLAN	284,203	0	0	0	0	0
4260	PERMIAN BASIN FIREMENS	<u>0</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	0
TOTAL 42-GRANTS & OTHER AGENCIES		316,953	14,750	17,126	13,500	13,500	0
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4302	ZONE CHANGE FEES	<u>250</u>	<u>250</u>	<u>0</u>	<u>250</u>	<u>250</u>	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		250	250	0	250	250	0
<u>44-FINES &amp; FEES</u>							
4401	FINES	238,756	265,000	172,642	200,000	200,000	0
4402	WARRANT FEES	23,457	27,000	18,300	25,000	25,000	0
4403	SERVICE FEES	7,838	8,200	6,003	8,000	8,000	0
4404	ANIMAL SHELTER FEES	15,750	16,000	13,250	16,000	16,000	0
4405	COURT COSTS	11,293	16,000	9,615	12,000	13,000	( 1,000)
4406	DEFENSIVE DRIVING REQUESTS	2,345	2,400	1,690	2,000	2,000	0
4407	DEFENSIVE DRIVING/DISMISSALS	6,612	6,800	3,268	5,000	5,500	( 500)
4410	MISCELLANEOUS COURT FEES	53,247	28,000	18,798	28,000	28,000	0
4412	ARREST FEES MUNICIPAL COURT	12,954	14,000	8,901	12,000	12,000	0

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
4413	ARREST FEES COUNTY	2,554	2,000	267	400	500	( 100)
4416	MUNICIPAL CT-PAYMENT PLAN FEES	5,202	5,500	3,173	4,000	4,500	( 500)
4417	MUNICIPAL CT-TECHNOLOGY FEES	10,192	11,000	7,037	9,500	10,000	( 500)
4418	IMPOUND FEES	2,410	3,500	1,030	2,500	2,500	0
4419	TFC	<u>2,012</u>	<u>3,500</u>	<u>3,387</u>	<u>3,500</u>	<u>3,500</u>	0
	TOTAL 44-FINES & FEES	394,621	408,900	267,360	327,900	330,500	( 2,600)
<u>45-RECREATION</u>							
4500	GOLF COURSE GREEN FEES	263,216	290,000	255,593	290,000	290,000	0
4501	GOLF COURSE TRAIL FEES	37,287	42,000	42,098	45,000	45,000	0
4502	POOL ADMITTANCE FEES	183,756	190,000	67,475	190,000	190,000	0
4502	AQUATIC CENTER RENTALS	8,275	9,000	10,251	9,000	10,000	( 1,000)
4502	POOL CONCESSION SALES	93,090	75,000	34,893	90,000	90,000	0
4502	POOL PUNCH PASS REVENUE	5,400	3,000	3,450	3,500	3,500	0
4502	LOCKER RENTAL/DEPOSITS	4,161	2,000	1,445	3,500	3,500	0
4503	MOSS LAKE	37,228	24,000	19,466	35,000	35,000	0
4504	GOLF CART SHED RENTALS	37,485	38,000	36,968	38,200	38,000	200
4507	GOLF CSE MERCHANDISE SALES	38,418	32,000	29,616	39,000	39,000	0
4507	GOLF COURSE-CONCESSIONS	36,110	32,000	21,383	34,000	34,000	0
4507	GOLFE COURSE-BEER SALES	42,004	40,000	0	40,000	0	40,000
4509	BALLFIELD RENTAL	25,450	32,000	29,930	34,000	34,000	0
4510	GOLF CART RENTAL FEES	104,668	90,000	77,306	100,000	100,000	0
4512	DRIVING RANGE FEES	<u>18,065</u>	<u>18,000</u>	<u>13,060</u>	<u>18,000</u>	<u>18,000</u>	0

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL 45-RECREATION		934,612	917,000	642,934	969,200	930,000	39,200
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	4,538	4,500	4,280	7,000	7,000	0
TOTAL 46-INTEREST INCOME		4,538	4,500	4,280	7,000	7,000	0
<u>47-PROPERTY</u>							
4701	PARKS RENTALS-PAVILION	45,686	35,000	27,721	41,000	40,000	1,000
4702	AMPH/AUD RENTAL	175	350	450	350	350	0
4703	KBYG RENTAL	4,467	4,467	3,350	600	4,467	( 3,867)
4704	TOWER LEASE REVENUE	36,071	30,000	28,366	40,000	30,000	10,000
4707	MINERAL LEASE - ROYALTIES	27,771	32,000	12,477	17,500	17,500	0
4707	MINERAL LEASE - BONUS	655,487	1,800,000	0	0	0	0
4708	SALE OF LAND	0	0	13,773	0	0	0
4709	LEASE OF LAND	3,600	3,600	2,700	3,600	3,600	0
4734	LEASE REVENUE-CORRECTIONAL CEN	253,500	336,601	235,385	336,000	336,000	0
TOTAL 47-PROPERTY		1,026,757	2,242,018	324,223	439,050	431,917	7,133

4707-MINERAL LEASE - BONUS  
 CURRENT YEAR NOTES:  
 FY 2014-15 Moss Lake oil lease estimate 1,200 acres at \$1,500/acre.

4709 LEASE OF LAND  
 PERMANENT NOTES:  
 Billboard Lease

4734 LEASE REVENUE-CORRECTIONAL CEN  
 PERMANENT NOTES:  
 Lease revenue from Cornell Corrections for facility rent.  
 Airpark Unit \$8,633.96 month = \$103,607.52 year  
 Flightline \$8,633.96 month = \$103,607.52 year  
 Interstate \$8,633.96 month = \$103,607.52 year  
 Cedar Hills Unit (land) \$2,153.17 month = \$25,838 year  
 \$6,000 month = \$72,000 year

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
Cedar Hills Unit (land) \$1,500 month = \$18,000 year							
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4811	TRANSFERS FROM WATER & SEWER	140,000	0	0	0	0	0
4819	TRANSFER FROM OTHER FUND	23	0	0	0	0	0
4820	TRANSFER FROM CAPITAL REVOLV	0	0	0	0	536,272	( 536,272)
4836	TRANSFER FROM RSVP	<u>0</u>	<u>1,864</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		140,023	1,864	0	0	536,272	( 536,272)
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	590	0	( 221)	0	0	0
4901	SAFETY LIGHTING	9,428	9,428	7,071	9,428	9,428	0
4903	INSURANCE RECOVERY	1,836	1,000	8,380	7,000	2,000	5,000
4905	OTHER INCOME	39,918	10,000	20,315	23,000	15,000	8,000
4906	RETURNED CHECK FEES	255	200	50	100	100	0
4908	ONLINE PAYMENT FEES	1,145	950	730	950	300	650
4921	OTHER FINANCING SOURCES	677,952	650,000	670,000	670,000	812,458	( 142,458)
4925	CONTRIBUTIONS	16,099	3,000	26,744	20,000	16,000	4,000
4951	ADMN FEES FROM WATER & SEWER	506,967	564,028	423,021	564,028	646,237	( 82,209)
4952	ADMN FEES FROM AIRPARK FUND	144,690	129,638	97,229	129,638	140,665	( 11,027)
4952-ADMINISTRATIVE FEE FROM MALONE		0	0	0	0	82,342	( 82,342)
4953	ADMN FEES FROM HEALTH INS	34,630	35,994	35,994	35,994	46,450	( 10,456)
4954	ADMN FEES FROM WORKERS COMP	3,798	4,790	4,790	4,790	4,057	733
4955	ADMN FEES FROM MOTEL TAX FUND	449,242	455,263	341,447	455,263	415,033	40,230
4956	ADMIN FEE FROM LANDFILL	119,638	129,412	97,059	129,412	108,162	21,250

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
4957	REVENUES FM CORRECTIONAL CENT	882,897	925,000	523,553	900,000	900,000	0
4958	ADMN FEES FROM SAN SANITATION	165,920	167,412	125,559	167,412	139,670	27,742
4959	ADMN FEES FROM EMS FUND	<u>123,739</u>	<u>123,540</u>	<u>92,655</u>	<u>123,540</u>	<u>134,140</u>	( 10,600)
	TOTAL 49-MISCELLANEOUS	3,178,744	3,209,655	2,474,375	3,240,555	3,472,042	( 231,487)
4901	SAFETY LIGHTING	PERMANENT NOTES: Amount paid by State Highway Department for lighting on Owens Street overpass and other state highway facilities at major intersections and along Interstate 20.					
4921	OTHER FINANCING SOURCES	CURRENT YEAR NOTES: FY2014-15 \$650,000 Aerial Fire Truck FY2014-15 \$20,000 Street Dept Water Trailer					
4925	CONTRIBUTIONS	PERMANENT NOTES: Annual reimbursement from Big Spring Economic Development Corp. for the \$14,805 payment for Ports-to-Plains and donations for Living Tree Memorial.					
4951	ADMN FEES FROM WATER & SEWER	PERMANENT NOTES: Amount taken from the Maximus full cost study allocation plan.					
4952	ADMN FEES FROM AIRPARK FUND	PERMANENT NOTES: Amount taken from the Maximus OMB A-87 cost plan.					
4955	ADMN FEES FROM MOTEL TAX FUND	PERMANENT NOTES: Administrative fees paid to General Fund by Hotel/Motel Tax Fund, per annual cost allocation study by independent consultant.					
***	DEPARTMENT TOTAL ***	17,772,970	20,504,162	14,614,739	18,281,604	18,690,287	( 408,683)
		=====	=====	=====	=====	=====	
***	TOTAL BUDGETED REVENUES ***	17,772,970	20,504,162	14,614,739	18,281,604	18,690,287	( 408,683)
		=====	=====	=====	=====	=====	

\*\*\* END OF REPORT \*\*\*

**Dept. 000 – Non-Departmental****General Fund**

Non-Departmental accounts for expenses that are not exclusively within the functional responsibilities of any one department as well as contributions to other programs or agencies that provide services benefitting the citizens of Big Spring.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>51 – Supplies and Materials</b>	<b>\$ 1,548</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>
<b>55 – Contractual Services</b>	<b>72,375</b>	<b>72,748</b>	<b>79,006</b>
<b>56 – Miscellaneous</b>	<b>508,688</b>	<b>556,425</b>	<b>560,200</b>
<b>Total</b>	<b>\$582,611</b>	<b>\$632,903</b>	<b>\$643,206</b>

**Budget Highlights:**

5521-11 – Special Service – Attorney – Fees for delinquent tax attorney

5611 – Contributions – Contributions to outside agencies

Howard County Law Enforcement Center	\$350,000
Howard County Appraisal District	96,865
State Park	20,000
Victim Services	17,500
Chaplain Program	5,000
Meals on Wheels	1,500
Teen Court	1,200

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
 001-ADMINISTRATION  
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

SUPPLIES & MATERIALS

001-000-5128	UTILITIES	1,548	1,500	3,459	4,000	4,000	0
001-000-5128	PERMANENT NOTES: Westside Community Center 15-0350-01						
TOTAL SUPPLIES & MATERIALS		1,548	1,500	3,459	4,000	4,000	0

CONTRACTUAL SERVICES

001-000-5511	COMMUNICATIONS	2,586	2,350	1,945	2,600	2,600	0
001-000-5520	INSURANCE	997	1,050	762	762	781	19
001-000-5521	SPECIAL SERVICES	24,678	20,000	17,367	25,000	25,000	0
001-000-5521-11	SPEC SERVICES-ATTORNEY	39,399	45,000	19,072	40,000	45,000	5,000
001-000-5521-17	BANK CHARGES	0	0	0	0	1,425	1,425
001-000-5535	RENTS	2,316	2,316	1,737	2,316	2,400	84
001-000-5550	ELECTRICITY	2,399	2,970	882	1,800	1,800	0

001-000-5511 PERMANENT NOTES:  
 Non-Department phone line charges:  
 City Hall fax  
 Council Chambers  
 Conference Room

001-000-5520 PERMANENT NOTES:  
 Transmitter Building  
 Victims Services  
 Misc computer  
 Community Center, Northside (reimbursed)  
 Vietnam Memorial

001-000-5521 PERMANENT NOTES:

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
 001-ADMINISTRATION  
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	Charges by various credit card companies to process credit card payments received from our customers.						
001-000-5521-11	PERMANENT NOTES: Delinquent Tax Attorney - 20% of delinquent taxes collected						
001-000-5521-17	PERMANENT NOTES: P-Card bank charges						
001-000-5535	PERMANENT NOTES: Rent of storage facilities at Airpark						
001-000-5550	PERMANENT NOTES: Electricity costs for Westside Community Center and Radio Tower.						
TOTAL CONTRACTUAL SERVICES		72,375	73,686	41,764	72,478	79,006	6,528

MISCELLANEOUS

001-000-5611	CONT-HOWARD CO. APPRAIS	80,997	82,500	60,960	81,000	81,500	500
001-000-5611-05	CONTRIBUTIONS-VICTIM SE	17,500	17,500	17,000	17,000	17,500	500
001-000-5611-07	CONTRIBUTIONS-MEALS ON	1,500	1,500	1,500	1,500	1,500	0
001-000-5611-10	CONTRIBUTIONS-TEEN COUR	1,200	1,200	500	500	1,200	700
001-000-5611-15	CONTRIBUTIONS-CHAPLAIN	5,000	5,000	5,000	5,000	5,000	0
001-000-5611-16	CONTRIBUTIONS-SATE PARK	20,000	20,000	20,000	20,000	20,000	0
001-000-5611-17	CONT-HOWARD CO LAW ENF	385,113	395,000	397,925	397,925	400,000	2,075
001-000-5616	JUDGEMENTS & DAMAGES	0	0	2,295	0	0	0
001-000-5635	TAX COLLECTION FEES	15,368	15,500	10,887	15,500	15,500	0
001-000-5643	BAD DEBT WRITE-OFF	( 17,990)	20,000	152	18,000	18,000	0
001-000-5635	PERMANENT NOTES: Taxes - Howard County Tax Assessor/Collector for Assessment.						

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
001-ADMINISTRATION  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL MISCELLANEOUS		<u>508,688</u>	<u>558,200</u>	<u>516,219</u>	<u>556,425</u>	<u>560,200</u>	<u>3,775</u>
TOTAL 000-NON-DEPARTMENTAL		<u>582,611</u>	<u>633,386</u>	<u>561,442</u>	<u>632,903</u>	<u>643,206</u>	<u>10,303</u>
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

**Dept. 110 – City Council****General Fund**

The City Council provides legislative leadership in establishing ordinances, resolutions, and other policies designed to provide effective administration of City departments, to ensure orderly development of the City, and to promote the safety and welfare of the Citizens of Big Spring.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$17,006</b>	<b>\$16,868</b>	<b>\$17,264</b>
<b>51 – Supplies and Materials</b>	<b>8,279</b>	<b>6,200</b>	<b>9,650</b>
<b>55 – Contractual Services</b>	<b>300,379</b>	<b>251,993</b>	<b>115,873</b>
<b>Total</b>	<b>\$325,663</b>	<b>\$275,061</b>	<b>\$142,787</b>

**Budget Highlights:**

5521 – Special Services – Relay for Life, Employee bereavement to Tree Memorial, Retirement gifts, Employee Christmas gift cards, Employee and Council service awards, Employee appreciation picnic.  
 5555 – Education and Training – Local and community events, including Chamber Banquet

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
 001-ADMINISTRATION  
 110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
001-110-5010	SALARY	15,600	15,600	10,600	15,600	15,600	0
001-110-5065	WORKERS' COMPENSATION	47	51	19	38	38	0
001-110-5070	RETIREMENT-DEFERRED COM	860	860	656	910	860	( 50)
001-110-5080	MEDICARE	226	226	154	166	226	60
001-110-5085	UNEMPLOYMENT TAXES	<u>273</u>	<u>1,134</u>	<u>94</u>	<u>154</u>	<u>540</u>	<u>386</u>

001-110-5010 PERMANENT NOTES:  
 Council Salary  
 Mayor \$300.00/Month x 12 Months = 3,600.00  
 5 Council members/each \$200.00/Month x 12 Months = 12,000.00  
 Total = 15,600.00

TOTAL PERSONNEL SERVICES 17,006 17,871 11,522 16,868 17,264 396

SUPPLIES & MATERIALS

001-110-5110	OFFICE SUPPLIES	1,462	2,000	2,180	2,800	2,000	( 800)
001-110-5112	FOOD SUPPLIES	99	200	0	200	200	0
001-110-5117	MINOR APPARATUS	3,357	0	0	0	0	0
001-110-5124	POSTAGE	586	450	552	600	450	( 150)
001-110-5129	ELECTION EXPENSE	<u>2,776</u>	<u>7,000</u>	<u>2,527</u>	<u>2,600</u>	<u>7,000</u>	<u>4,400</u>

001-110-5112 PERMANENT NOTES:  
 Food for City Council work sessions, engineers/consultants,  
 special employee award luncheons.

TOTAL SUPPLIES & MATERIALS 8,279 9,650 5,259 6,200 9,650 3,450

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
 001-ADMINISTRATION  
 110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
<u>CONTRACTUAL SERVICES</u>							
001-110-5511	COMMUNICATIONS	1,799	1,800	1,355	1,800	1,800	0
001-110-5520	INSURANCE	37,278	41,000	35,193	35,193	36,073	880
001-110-5521	SPECIAL SERVICES	28,746	29,000	17,518	29,000	29,000	0
001-110-5521-03	COMPREHENSIVE MASTER PLAN	195,521	134,500	81,859	134,500	0	( 134,500)
001-110-5525	ADVERTISING	4,512	3,500	2,691	3,500	3,500	0
001-110-5530	TRAVEL EXPENSE	7,175	15,000	7,244	17,500	15,000	( 2,500)
001-110-5540	DUES & SUBSCRIPTIONS	25,001	30,000	24,052	30,000	30,000	0
001-110-5555	EDUCATION & TRAINING	349	500	289	500	500	0

001-110-5521 PERMANENT NOTES:  
 Employee appreciation picnic, Employee & Council service awards, Relay for Life, Employee Bereavement to Tree Memorial, Retirement gifts, Employee Christmas gift cards.

001-110-5525 PERMANENT NOTES:  
 Legal notices of ordinances, etc., required to be published in the newspaper & community ads.

001-110-5530 PERMANENT NOTES:  
 Legislative updates, Annual TML meeting, new Council orientation.

001-110-5540 PERMANENT NOTES:  
 Ports to Plains \$14,805 (reimbursed by BSEDC)  
 TML 3,275  
 TCCFUI 1,110  
 PBRPC 5,500  
 Chamber of Commerce 250  
 Steering Committe - Oncor 2,730

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
 001-ADMINISTRATION  
 110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	ERCOT			100			
	Sister Cities International			360			
	Steering Committee - Atmos			1,400			
001-110-5555	PERMANENT NOTES: Expenses for all in-town events. (ie: Chamber Banquet, etc.) and food expenses for meetings.						
TOTAL CONTRACTUAL SERVICES		300,379	255,300	170,201	251,993	115,873	( 136,120)
<u>MISCELLANEOUS</u>		_____	_____	_____	_____	_____	_____
<u>EQUIPMENT</u>		=====	=====	=====	=====	=====	=====
TOTAL 110-CITY COUNCIL		325,663	282,821	186,982	275,061	142,787	( 132,274)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

## Dept. 130 – City Manager

## General Fund

The City Manager informs and advises the City Council on all issues pertaining to the City. He also directs all City departments to ensure that city policies are being followed in accordance with the City Charter, the Code of Ordinances, and State Law.

### *ACHIEVEMENTS*

- Implemented a 2% increase to the City’s pay plan and 2.5% – 5% based on seniority.
- Implemented corrective measures in the Fire/EMS by outsourcing billing, bad debt collection and reducing overtime.
- Implemented new sanitation routes and rates as proposed in the Sanitation/Landfill Study.
- Purchased property for a new 100 year landfill and started permitting process.
- Implemented new water bill printing process.
- Completed the comprehensive plan and pro-rata study.
- Oversaw \$12 million in infrastructure capital improvements.

### *Goals*

- Continue to evaluate feasibility of quality of life improvement projects.
- Negotiate right of way accesses to 87 reliever route.
- Continue to monitor infrastructure capital improvement projects.
- Monitor departmental budgets to ensure fiscal compliance and responsibility.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$288,632</b>	<b>\$289,978</b>	<b>\$290,627</b>
<b>51 – Supplies and Materials</b>	<b>1,404</b>	<b>2,350</b>	<b>1,825</b>
<b>55 – Contractual Services</b>	<b>9,387</b>	<b>10,600</b>	<b>9,120</b>
<b>Total</b>	<b>\$299,423</b>	<b>\$302,928</b>	<b>\$301,572</b>

#### **Budget Highlights:**

5530 – Travel – TML, TCMA, Public Funds Investment, Regional TCMA, Economic Development, Legislative Updates

## BUDGET PRESENTATION

AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
 001-ADMINISTRATION  
 130-CITY MANAGER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
001-130-5010	SALARIES	195,049	196,000	148,235	204,000	204,113	113
001-130-5015	AUTO ALLOWANCE	7,800	7,800	5,200	7,300	7,800	500
001-130-5022	VACATION BUY BACK	6,096	6,100	6,439	6,460	6,500	40
001-130-5035	OVERTIME	3,831	500	91	150	500	350
001-130-5045	LONGEVITY	5,011	5,544	5,275	5,294	5,808	514
001-130-5050	RETIREMENT	38,367	36,399	27,277	35,699	36,697	998
001-130-5060	GROUP INSURANCE	13,872	11,040	8,722	11,640	11,501 (	139)
001-130-5065	WORKERS' COMPENSATION	768	952	357	714	714	0
001-130-5070	RETIREMENT-DEFERRED COM	12,019	11,931	9,686	12,981	12,382 (	599)
001-130-5075	LIFE & DISABILITY INSUR	2,238	4,742	1,577	2,342	1,174 (	1,168)
001-130-5080	MEDICARE	3,166	3,140	2,433	3,340	3,258 (	82)
001-130-5085	UNEMPLOYMENT TAXES	<u>414</u>	<u>378</u>	<u>18</u>	<u>58</u>	<u>180</u>	<u>122</u>
TOTAL PERSONNEL SERVICES		288,632	284,526	215,310	289,978	290,627	649
<u>SUPPLIES &amp; MATERIALS</u>							
001-130-5110	OFFICE SUPPLIES	743	1,300	1,555	1,950	1,300 (	650)
001-130-5112	FOOD	346	375	93	250	375	125
001-130-5124	POSTAGE	<u>315</u>	<u>150</u>	<u>86</u>	<u>150</u>	<u>150</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		1,404	1,825	1,734	2,350	1,825 (	525)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
001-ADMINISTRATION  
130-CITY MANAGER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
<u>CONTRACTUAL SERVICES</u>							
001-130-5511	COMMUNICATIONS	2,368	2,200	2,239	2,200	2,200	0
001-130-5520	INSURANCE	123	150	0	0	20	20
001-130-5521	SPECIAL SERVICES	61	0	0	0	0	0
001-130-5530	TRAVEL EXPENSE	4,596	5,000	4,247	6,500	5,000	( 1,500)
001-130-5540	DUES & SUBSCRIPTION	265	400	( 149)	400	400	0
001-130-5541	PERMITS, LICENSES, TEST	55	0	161	0	0	0
001-130-5555	EDUCATION & TRAINING	<u>1,918</u>	<u>1,500</u>	<u>797</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>
001-130-5530	PERMANENT NOTES: TML, TCMA, Public Fund Investments, Regional TCMA, Economic Development, Legislative Updates						
001-130-5540	PERMANENT NOTES: TCMA, WEST TX TCMA, TMCA, & AMEX						
TOTAL CONTRACTUAL SERVICES		9,387	9,250	7,295	10,600	9,120	( 1,480)
<u>MISCELLANEOUS</u>							
<u>EQUIPMENT</u>							
TOTAL 130-CITY MANAGER		<u>299,423</u>	<u>295,601</u>	<u>224,338</u>	<u>302,928</u>	<u>301,572</u>	<u>( 1,356)</u>

## Dept. 150 – Legal

## General Fund

The Legal Department provides legal advice and services to the City Council and City administration, reviews and proposes new or amended ordinances, resolutions, policies and contracts, oversees all civil and criminal legal matter for the City, including, but not limited to employment, real estate, open government, personal injury, property damage, civil rights, and municipal court prosecution.

### *ACHIEVEMENTS*

- Updated ordinances for the City Landfill, Water Park, Zoning and Subdivisions.
- Provided legal services to implement City’s Comprehensive Plan (Ordinances) and Airport Master Plan (Reliever Route and Right-of-Way issues).
- Negotiated leases for City-Owned mineral rights.
- Assisted Human Resources with updating safety, personnel, and alcohol and drug abuse policies.
- Hired part-time Municipal Court prosecutor and performed monthly pre-trials and trials as needed.
- Provided services to further goals on Malone and Hogan Clinic.
- Responded to a large number of public information requests.

### *GOALS*

- Negotiate Meet and confer Agreement (Civil Services).
- Assist Human Resources with comprehensive renews of personnel policies and procedures.
- Continue comprehensive review and updating of all city ordinances.
- Develop methods for streamlining contracts, and leases and agreements.
- Continue assisting with implementation of City’s Comprehensive Plan and Airport Master Plan.
- Continue negotiating sale of Malone and Hogan clinic to a suitable medical office provider.
- Begin records management of archived legal records.
- Oversee codification of ordinances, if program is approved.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$299,684</b>	<b>\$323,829</b>	<b>\$298,199</b>
<b>51 – Supplies and Materials</b>	<b>2,724</b>	<b>3,200</b>	<b>3,200</b>
<b>55 – Contractual Services</b>	<b>10,717</b>	<b>30,039</b>	<b>30,042</b>
<b>Total</b>	<b>\$313,125</b>	<b>\$357,068</b>	<b>\$331,441</b>

#### **Budget Highlights:**

5110 – Office Supplies – Law Books.  
5530 – Travel Expense – Legislative updates, TML, TCAA Conference.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
001-ADMINISTRATION  
150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
001-150-5010	SALARIES	215,992	228,000	145,699	205,000	220,065	15,065
001-150-5015	AUTO ALLOWANCE	6,600	7,200	4,200	6,100	7,200	1,100
001-150-5021	TERMINATION PAY	0	0	35,108	36,000	0	( 36,000)
001-150-5022	VACATION BUY BACK	1,106	1,110	1,139	1,149	1,110	( 39)
001-150-5035	OVERTIME	0	500	0	100	500	400
001-150-5045	LONGEVITY	1,395	1,872	1,239	1,272	1,568	296
001-150-5050	RETIREMENT	39,246	40,225	30,870	40,225	37,631	( 2,594)
001-150-5060	GROUP INSURANCE	15,783	18,521	10,029	10,521	11,501	980
001-150-5065	WORKERS' COMPENSATION	612	1,052	395	790	790	0
001-150-5070	RETIREMENT-DEFERRED COM	12,318	13,185	10,982	16,185	12,697	( 3,488)
001-150-5075	LIFE & DISABILITY INSUR	2,722	5,240	1,757	2,740	1,526	( 1,214)
001-150-5080	MEDICARE	3,264	3,470	2,758	3,680	3,341	( 339)
001-150-5085	UNEMPLOYMENT TAXES	<u>645</u>	<u>567</u>	<u>35</u>	<u>67</u>	<u>270</u>	<u>203</u>
	TOTAL PERSONNEL SERVICES	299,684	320,942	244,211	323,829	298,199	( 25,630)
<u>SUPPLIES &amp; MATERIALS</u>							
001-150-5110	OFFICE SUPPLIES	2,501	2,700	750	2,700	2,700	0
001-150-5124	POSTAGE	<u>223</u>	<u>450</u>	<u>162</u>	<u>500</u>	<u>500</u>	<u>0</u>
	TOTAL SUPPLIES & MATERIALS	2,724	3,150	912	3,200	3,200	0

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
001-ADMINISTRATION  
150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
<u>CONTRACTUAL SERVICES</u>							
001-150-5511	COMMUNICATIONS	2,032	1,650	1,676	1,650	1,650	0
001-150-5520	INSURANCE	75	80	89	89	92	3
001-150-5521	SPECIAL SERVICES	14	500	102	450	450	0
001-150-5521-11	SPECIAL SERVICES-ATTORN	874	20,000	29,148	20,000	20,000	0
001-150-5530	TRAVEL EXPENSE	4,782	5,000	1,398	5,000	5,000	0
001-150-5540	DUES & SUBSCRIPTIONS	2,587	2,600	1,555	2,600	2,600	0
001-150-5555	EDUCATION & TRAINING	352	250	80	250	250	0
001-150-5521	NEXT YEAR NOTES:	FY 2015-16 to hire a contract attorney to perform prosecution duties					
001-150-5521-11	CURRENT YEAR NOTES:	FY 2014-15 To hire a contract attorney to perform prosecution duties					
001-150-5530	PERMANENT NOTES:	Legislative Updates, Economic Development, TCAA Conference, TML Conference, IMLA annual meeting, NALA Conference, Legal Asst Training					
001-150-5540	PERMANENT NOTES:	Lexis-Nexis, State Bar, Local Bar, TCAA, AmEx, IMLA, NALA, West Books, Civil Service Book					
TOTAL CONTRACTUAL SERVICES		10,717	30,080	34,048	30,039	30,042	3

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
001-ADMINISTRATION  
150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MISCELLANEOUS</u>							
<u>EQUIPMENT</u>							
TOTAL 150-LEGAL		313,125	354,172	279,171	357,068	331,441	( 25,627)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

## Dept. 190 – Planning Department

## General Fund

The Planning Department provides oversight and structure to the development of the City as per the approved planning and subdivision ordinances. The Planner reviews all plats and ascertains that all required development standards are met prior to the submission of construction plans of a project to the Building Official. The Planner is also responsible for providing that the appropriate vision of development into the future is followed according to the adopted Comprehensive Plan.

### *ACHIEVEMENTS*

- Updated zoning map.
- Updated annexation map.
- Added a new zoning district to the Zoning Ordinances for development on smaller lots.
- Added new design standards to the Zoning Ordinance allowing for screening between residential and non-residential uses and zoning.
- Established more streamlined development processes internally and through Subdivision Ordinance amendments.
- Added two certified floodplain managers to the City.

### *GOALS*

- Regroup the Historical Commission and provide a training program.
- Identify additional buildings and sites for historic designations.
- Update Zoning Ordinance using contracted services.
- Update Planning website.
- Annex all property to Reliever Route on North and West Side.
- Centralize, scan and archive past and current planning documents.
- Update Subdivision Ordinance in its entirety.
- Install new fee structure for Planning Services.
- Hire Administrator for Community Development Program.
- Adopt 2015 Comprehensive Plan.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$ 20,252</b>	<b>\$113,640</b>	<b>\$134,133</b>
<b>51 – Supplies and Materials</b>	<b>334</b>	<b>3,117</b>	<b>3,030</b>
<b>54 – Maintenance of Equipment</b>	<b>2,240</b>	<b>5,713</b>	<b>5,610</b>
<b>55 – Contractual Services</b>	<b>70,306</b>	<b>71,718</b>	<b>82,763</b>
<b>Total</b>	<b>\$93,132</b>	<b>\$194,188</b>	<b>\$225,536</b>

#### **Budget Highlights:**

5521 – Special Services – Filing Fees

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
001-ADMINISTRATION  
190-PLANNING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
001-190-5010	SALARIES	15,562	95,720	49,640	77,720	98,379	20,659
001-190-5021	TERMINATION PAY	62	0	0	0	0	0
001-190-5045	LONGEVITY	0	140	3	40	301	261
001-190-5050	RETIREMENT	2,241	16,114	11,296	17,614	16,114	( 1,500)
001-190-5060	GROUP INSURANCE	1,079	11,040	4,091	7,290	11,040	3,750
001-190-5065	WORKERS' COMPENSATION	0	422	158	317	317	0
001-190-5070	RETIREMENT-DEFERRED COM	695	5,282	4,012	6,782	5,438	( 1,344)
001-190-5075	LIFE & DISABILITY ISURA	102	2,099	1,330	2,109	933	( 1,176)
001-190-5080	MEDICARE	220	1,390	1,019	1,690	1,431	( 259)
001-190-5085	UNEMPLOYMENT	<u>290</u>	<u>378</u>	<u>47</u>	<u>78</u>	<u>180</u>	<u>102</u>
TOTAL PERSONNEL SERVICES		20,252	132,585	71,597	113,640	134,133	20,493

SUPPLIES & MATERIALS

001-190-5110	OFFICE SUPPLIES	298	500	1,219	1,617	1,500	( 117)
001-190-5116	GASOLINE, OIL & GREASE	0	1,500	0	1,000	1,030	30
001-190-5117	MINOR APPARATUS	<u>36</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>

001-190-5110 PERMANENT NOTES:  
Supplies used to amount of work flow processed through this department...meeting packets, mailings,etc.

001-190-5110 NEXT YEAR NOTES:  
Requesting supplies due to amount of work flow processed through this department...meeting packets, mailings,etc.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
001-ADMINISTRATION  
190-PLANNING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL SUPPLIES & MATERIALS	334	2,500	1,219	3,117	3,030	( 87)
<u>MAINTENANCE OF EQUIPMENT</u>							
001-190-5412	VEHICLE MAINTENANCE	2,240	1,500	820	5,713	5,610	( 103)
	TOTAL MAINTENANCE OF EQUIPMENT	2,240	1,500	820	5,713	5,610	( 103)
<u>CONTRACTUAL SERVICES</u>							
001-190-5511	COMMUNICATIONS	1,192	1,000	1,449	1,558	1,558	0
001-190-5520	INSURANCE	85	100	395	395	405	10
001-190-5521	SPECIAL SERVICES	67,039	40,000	51,417	65,000	75,000	10,000
001-190-5525	ADVERTISING	672	0	1,150	1,533	2,000	467
001-190-5530	TRAVEL EXPENSE	1,317	1,500	2,885	2,885	2,000	( 885)
001-190-5540	DUES & SUBSCRIPTIONS	0	0	268	268	300	33
001-190-5555	EDUCATION & TRAINING	0	0	80	80	1,500	1,420
001-190-5521	CURRENT YEAR NOTES: ENGINEERING SERVICES - STORMWATER ZONING ORDINANCE ENGINEER FOR PLANNER SERVICES						
001-190-5530	PERMANENT NOTES: \$500 of this is a one time test for American Institute of Certified Planners						
001-190-5555	NEXT YEAR NOTES: Continued education and training webinar materials related to further certifications and knowledge base.						
	TOTAL CONTRACTUAL SERVICES	70,306	42,600	57,643	71,718	82,763	11,045

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
001-ADMINISTRATION  
190-PLANNING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL 190-PLANNING		93,132	179,185	131,279	194,188	225,536	31,348
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
TOTAL 001-ADMINISTRATION		1,613,954	1,745,165	1,383,212	1,762,148	1,644,542	( 117,607)
		=====	=====	=====	=====	=====	=====

## Dept. 120 – Finance

## General Fund

The Finance Department is responsible for safeguarding the financial resources of the City by maintaining central accounting records and City bank accounts, disbursing all City obligations, general financial forecasting and annual budget and audit preparation. The Director of Finance also functions as the City Secretary, responsible for maintaining the official City records and conducting City elections.

### *ACHIEVEMENTS*

- Streamlined accounting procedures.
- Implemented an electronic purchase order system.
- Daily bank reconciliation and deposits.
- Consolidated cash pool in the accounting system.

### *GOALS*

- Lower the rate of our merchant solution.
- Reduce cost of on-line payments.
- Implement version 9 of accounting systems.
- Change P-Card services and increase P-Card memberships.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$485,283</b>	<b>\$486,405</b>	<b>\$563,176</b>
<b>51 – Supplies and Materials</b>	<b>18,994</b>	<b>10,000</b>	<b>13,500</b>
<b>55 – Contractual Services</b>	<b>57,921</b>	<b>52,188</b>	<b>56,091</b>
<b>56 – Miscellaneous</b>	<b>0</b>	<b>100</b>	<b>0</b>
<b>Total</b>	<b>\$559,197</b>	<b>\$549,193</b>	<b>\$632,767</b>

Budget Highlights:

5555 – Education and Training – United Way, State of the City.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
002-FINANCE  
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
002-120-5010	SALARIES	296,386	339,000	253,666	351,000	396,605	45,605
002-120-5021	TERMINATION PAY	42,525	0	0	0	0	0
002-120-5022	VACATION BUY BACK	5,545	5,545	7,218	7,245	7,218	( 27)
002-120-5035	OVERTIME	2,292	2,000	0	900	2,000	1,100
002-120-5045	LONGEVITY	7,238	6,649	5,986	6,049	8,755	2,706
002-120-5050	RETIREMENT	62,256	60,585	44,105	58,085	67,701	9,616
002-120-5060	GROUP INSURANCE	35,789	37,020	26,892	28,520	46,440	17,920
002-120-5065	WORKERS' COMPENSATION	1,316	1,526	573	1,145	1,145	0
002-120-5070	RETIREMENT-DEFERRED COM	19,538	19,859	15,742	21,259	22,843	1,584
002-120-5075	LIFE & DISABILITY INSUR	6,013	7,893	4,551	6,643	3,828	( 2,815)
002-120-5080	MEDICARE	5,143	5,225	3,952	5,425	6,011	586
002-120-5085	UNEMPLOYMENT TAXES	<u>1,242</u>	<u>1,134</u>	<u>54</u>	<u>134</u>	<u>630</u>	<u>496</u>
TOTAL PERSONNEL SERVICES		485,283	486,436	362,740	486,405	563,176	76,771

SUPPLIES & MATERIALS

002-120-5110	OFFICE SUPPLIES	10,833	8,000	5,904	7,000	8,000	1,000
002-120-5124	POSTAGE	<u>5,161</u>	<u>5,500</u>	<u>1,780</u>	<u>3,000</u>	<u>5,500</u>	<u>2,500</u>

002-120-5124

PERMANENT NOTES:

Postage - Annually 15,000 (on avg.) items mailed:  
weekly check runs  
monthly A/R statements  
miscellaneous correspondence

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
002-FINANCE  
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
packages/letters - UPS							
	TOTAL SUPPLIES & MATERIALS	15,994	13,500	7,684	10,000	13,500	3,500
<u>MAINTENANCE OF EQUIPMENT</u>							
002-120-5411	MAINT. FURNITURE & FIXT	0	0	0	500	0	( 500)
	TOTAL MAINTENANCE OF EQUIPMENT	0	0	0	500	0	( 500)
<u>CONTRACTUAL SERVICES</u>							
002-120-5511	COMMUNICATIONS	3,631	3,000	2,997	3,200	3,000	( 200)
002-120-5520	INSURANCE	333	350	288	288	296	8
002-120-5521	SPECIAL SERVICES	4,335	4,500	3,266	4,500	4,500	0
002-120-5521-07	SPECIAL SERVICES-ACCOUN	43,465	41,000	39,435	42,000	41,000	( 1,000)
002-120-5525	ADVERTISING	68	200	0	100	200	100
002-120-5530	TRAVEL EXPENSE	3,703	4,500	59	500	4,500	4,000
002-120-5540	DUES & SUBSCRIPTIONS	2,305	2,220	636	1,000	2,220	1,220
002-120-5541	PERMITS,LICENSES,TESTIN	51	75	175	300	75	( 225)
002-120-5555	EDUCATION AND TRAINING	30	300	165	300	300	0
002-120-5511	PERMANENT NOTES:						
	AT&T		\$160.00				
	AT&T - Long Distance		15.00				
	West-Tex		12.50				
	Sprint		55.00				
002-120-5520	PERMANENT NOTES:						
	Liability, property and employee honesty bonds						
002-120-5521	PERMANENT NOTES:						
	GFOA Application Fee - Audit Award			480			

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
002-FINANCE  
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	Audit Response Letter - Pending Litigation			185			
	Preparation of Continuing Disclosure			3,500			
	Miscellaneous			200			
002-120-5530	PERMANENT NOTES:						
	TML						
	Big Spring Day - Austin						
	Public Funds Investment						
	GFOAT - Regional						
	GFOAT - (x3)						
	Economic Development						
	TxDOT/Aviation						
	TML Legislative Update						
002-120-5540	PERMANENT NOTES:						
	GFOAT Region IV (1@\$20 & 3@\$15)			\$ 65			
	GFOAT (4@\$85)			340			
	GFOA			225			
	Local Gov't Code/Property Tax Code			410			
	American Express			75			
	GTOT			75			
	TMCA			170			
	TMCA - West TX Chapter (2@\$50)			100			
	Trans Union (credit reports)			100			
	Miscellaneous			100			
002-120-5555	PERMANENT NOTES:						
	United Way		\$100				
	State of the City		150				
	GFOAT, Quarterly Meetings		150				
	Miscellaneous		200				
TOTAL CONTRACTUAL SERVICES		57,921	56,145	47,020	52,188	56,091	3,903

MISCELLANEOUS

002-120-5645	LATE PAY FEES & PENALTI	0	0	37	100	0	( 100)
TOTAL MISCELLANEOUS		0	0	37	100	0	( 100)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
002-FINANCE  
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>EQUIPMENT</u>							
		=====	=====	=====	=====	=====	=====
	TOTAL 120-FINANCE DEPARTMENT	559,197	556,081	417,481	549,193	632,767	83,574
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

## Dept. 140 – Information Technology

## General Fund

Information Technology maintains the City's computer network and website, acquires needed computer equipment and provides technical support to other departments as needed.

### *ACHIEVEMENTS*

- Replaced two servers to allow for newer technology and security standards.
- Replaced network radios to handle faster speeds and stability.
- Replaced and refurbished network computers.
- Implemented a reliable backup solution for servers.
- Installed secure Wi-Fi for Administration, Code Enforcement, Fire Classroom, Council Chambers, and Auditors.
- Updated infrastructure to the City's GIS.

### *GOALS*

- Continue updating website to meet industry standards.
- Continue updating software to meet current needs.
- Continue to improve network/server security and performance.
- Continue updating infrastructure to the City's GIS.
- Implement end-user training for IS and GIS.
- Implement large format scanning program/

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$144,014</b>	<b>\$171,744</b>	<b>\$189,188</b>
<b>51 – Supplies and Materials</b>	<b>11,140</b>	<b>9,100</b>	<b>5,615</b>
<b>54 – Maintenance of Equipment</b>	<b>43,644</b>	<b>59,104</b>	<b>57,005</b>
<b>55 – Contractual Services</b>	<b>2,983</b>	<b>4,282</b>	<b>6,735</b>
<b>63 – Equipment</b>	<b>34,932</b>	<b>138,000</b>	<b>20,533</b>
<b>Total</b>	<b>\$236,713</b>	<b>\$382,230</b>	<b>\$279,076</b>

### **Budget Highlights:**

5110 – Office Supplies – CH17 Streaming System (Peg Fees \$2,787).  
5411 – Maint. of Furniture & Fixtures – Annual maintenance agreements.  
6310 – Furniture, Fixture – (PB) Trimble Geo 7X Handheld H-Sta GPS (\$7,200)  
6311 – Machinery & Equipment – (PB) Website Redesigned (\$13,333)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
002-FINANCE  
140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
002-140-5010	SALARIES	99,972	126,515	82,919	118,815	131,224	12,409
002-140-5015	AUTO ALLOWANCE	4,200	3,600	2,400	3,350	3,600	250
002-140-5035	OVERTIME	1,415	250	3,901	4,550	500 (	4,050)
002-140-5045	LONGEVITY	402	713	443	463	964	501
002-140-5050	RETIREMENT	15,917	22,034	13,942	18,434	22,256	3,822
002-140-5060	GROUP INSURANCE	12,194	18,960	11,700	13,860	18,960	5,100
002-140-5065	WORKERS' COMPENSATION	316	576	216	432	432	0
002-140-5070	RETIREMENT-DEFERRED COM	5,698	7,222	5,284	7,252	7,510	258
002-140-5075	LIFE & DISABILITY INSUR	1,969	2,871	1,710	2,621	1,496 (	1,125)
002-140-5080	MEDICARE	1,518	1,900	1,320	1,900	1,976	76
002-140-5085	UNEMPLOYMENT TAXES	<u>414</u>	<u>567</u>	<u>23</u>	<u>67</u>	<u>270</u>	<u>203</u>
TOTAL PERSONNEL SERVICES		144,014	185,208	123,858	171,744	189,188	17,444

SUPPLIES & MATERIALS

002-140-5110	OFFICE SUPPLIES	10,879	12,429	2,370	8,500	5,000 (	3,500)
002-140-5114	CLOTHING	0	160	0	100	100	0
002-140-5116	GASOLINE, OIL & GREASE	261	500	0	500	515	15
002-140-5124	POSTAGE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

002-140-5110

CURRENT YEAR NOTES:

FY 2014-15 Windows Upgrade 8 Pro \$5,929 and office supplies.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
002-FINANCE  
140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL SUPPLIES & MATERIALS	11,140	13,089	2,370	9,100	5,615	( 3,485)
<u>MAINTENANCE OF EQUIPMENT</u>							
002-140-5411	MAINT. FURNITURE & FIXT	41,256	52,873	46,544	52,873	55,679	2,806
002-140-5412	VEHICLE MAINTENANCE	<u>2,388</u>	<u>800</u>	<u>1,177</u>	<u>6,231</u>	<u>1,326</u>	<u>( 4,905)</u>
	TOTAL MAINTENANCE OF EQUIPMENT	43,644	53,673	47,721	59,104	57,005	( 2,099)
<u>CONTRACTUAL SERVICES</u>							
002-140-5511	COMMUNICATIONS	2,588	2,400	1,730	2,400	2,400	0
002-140-5520	INSURANCE	343	350	327	327	335	8
002-140-5530	TRAVEL EXPENSE	52	1,500	1,555	1,555	1,500	( 55)
002-140-5555	EDUCATION & TRAINING	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>2,500</u>
002-140-5511	PERMANENT NOTES: Includes internet connectivity, website service fees, two cell phones, two regular phone lines and long distance charges.						
002-140-5555	NEXT YEAR NOTES: FY2015-16 \$2,500 GIS training						
	TOTAL CONTRACTUAL SERVICES	2,983	4,250	3,612	4,282	6,735	2,453

MISCELLANEOUS

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
002-FINANCE  
140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

EQUIPMENT

002-140-6310	FURNITURE, FIXTURE	34,932	138,000	118,838	138,000	20,533	( 117,467)
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002-140-6310 CURRENT YEAR NOTES:  
2014-15 \$60,000 Network Radio  
58,000 Computer Replacement  
20,000 City Apps  
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\$138,000

002-140-6310 NEXT YEAR NOTES:  
FY 2015-16 \$ 7,200 Trimble Geo 7X Handheld H-Sta GPS  
13,333 City Website Redesign

TOTAL EQUIPMENT		34,932	138,000	118,838	138,000	20,533	( 117,467)
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TOTAL 140-INFORMATION TECHNOLOG		236,713	394,220	296,400	382,230	279,076	( 103,154)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

TOTAL 002-FINANCE		795,910	950,301	713,880	931,423	911,843	( 19,580)
		=====	=====	=====	=====	=====	=====

## Dept. 160 – Human Resources

## General Fund

Human Resources provides recruitment, employee orientation, all job classification, benefits management, payroll processing and personnel policies and maintains files for City employees. The department also sponsors safety and wellness programs to increase awareness of potential workplace hazards.

### *ACHIEVEMENTS*

- Implemented online application system.
- Distributed updated Safety Manual to all City employees.
- Continued cross-training HR Staff.
- Implemented a Comprehensive Supervisor Training Program.

### *GOALS*

- Continue to review and update Policies and Procedures.
- Develop an operating procedure manual to assist supervisors with employee matters.
- Expand the Employee Wellness Program.
- Continue develop supervisors with classroom and online training.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$286,211</b>	<b>\$312,841</b>	<b>\$316,058</b>
<b>51 – Supplies and Materials</b>	<b>7,081</b>	<b>6,500</b>	<b>6,300</b>
<b>54 – Maintenance of Equipment</b>	<b>5,937</b>	<b>6,234</b>	<b>14,783</b>
<b>55 – Contractual Services</b>	<b>121,278</b>	<b>84,230</b>	<b>83,216</b>
<b>63 – Equipment</b>	<b>0</b>	<b>12,628</b>	<b>0</b>
<b>Total</b>	<b>\$420,511</b>	<b>\$422,433</b>	<b>\$420,357</b>

#### **Budget Highlights:**

5525 – Advertising – Advertising for new employees.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
003-PERSONNEL  
160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
003-160-5010	SALARIES	192,240	202,664	156,983	215,664	216,162	498
003-160-5015	AUTO ALLOWANCE	7,200	7,200	4,800	6,700	7,200	500
003-160-5021	TERMINATION PAY	1,312	0	0	0	0	0
003-160-5022	VACATION BUY BACK	4,197	4,200	5,839	5,900	6,000	100
003-160-5035	OVERTIME	225	1,000	0	140	500	360
003-160-5045	LONGEVITY	4,403	5,062	4,644	4,662	5,422	760
003-160-5050	RETIREMENT	36,697	37,003	28,222	37,078	38,422	1,344
003-160-5060	GROUP INSURANCE	20,221	23,003	16,089	21,253	23,003	1,750
003-160-5065	WORKERS' COMPENSATION	714	967	363	726	726	0
003-160-5070	RETIREMENT-DEFERRED COM	11,490	12,129	10,111	13,529	12,964	( 565)
003-160-5075	LIFE & DISABILITY INSUR	3,479	4,821	2,518	3,721	1,887	( 1,834)
003-160-5080	MEDICARE	3,039	3,192	2,541	3,392	3,412	20
003-160-5085	UNEMPLOYMENT TAXES	<u>993</u>	<u>756</u>	<u>34</u>	<u>76</u>	<u>360</u>	<u>284</u>
TOTAL PERSONNEL SERVICES		286,211	301,997	232,144	312,841	316,058	3,217
<u>SUPPLIES &amp; MATERIALS</u>							
003-160-5110	OFFICE SUPPLIES	5,611	5,000	3,863	5,000	5,000	0
003-160-5112	FOOD SUPPLIES	103	100	0	0	100	100
003-160-5124	POSTAGE	<u>1,367</u>	<u>1,800</u>	<u>476</u>	<u>1,500</u>	<u>1,200</u>	<u>( 300)</u>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
003-PERSONNEL  
160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL SUPPLIES & MATERIALS	7,081	6,900	4,338	6,500	6,300	( 200)
<u>MAINTENANCE OF EQUIPMENT</u>							
003-160-5411	MAINT. FURNITURE & FIXT	5,937	6,234	6,234	6,234	14,783	8,549
	TOTAL MAINTENANCE OF EQUIPMENT	5,937	6,234	6,234	6,234	14,783	8,549
<u>CONTRACTUAL SERVICES</u>							
003-160-5511	COMMUNICATIONS	4,168	3,300	3,729	3,300	3,300	0
003-160-5515	HIRE OF EQUIPMENT	6,192	6,200	4,644	6,200	6,200	0
003-160-5520	INSURANCE	121	150	113	113	116	3
003-160-5521	SPECIAL SERVICES	17,350	0	0	0	0	0
003-160-5521-13	SPCL SVCS-EMPLOYEE TEST	32,816	25,000	19,483	25,000	25,000	0
003-160-5525	ADVERTISING	38,528	30,000	9,570	20,000	18,000	( 2,000)
003-160-5530	TRAVEL EXPENSE	1,638	2,000	2,498	2,000	2,000	0
003-160-5540	DUES & SUBSCRIPTIONS	1,724	1,700	2,617	2,617	2,600	( 17)
003-160-5541	PERMITS,LICENSES,&TESTI	71	0	0	0	0	0
003-160-5555	EDUCATION & TRAINING	71	3,500	30	6,000	6,000	0
003-160-5570	CIVIL SERVICE	18,600	25,000	12,719	19,000	20,000	1,000

003-160-5515 PERMANENT NOTES:  
Annual payment for postage machine

003-160-5525 PERMANENT NOTES:  
All advertising for job openings in area newspapers and professional journals.

003-160-5530 PERMANENT NOTES:

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
003-PERSONNEL  
160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	Travel for Texas Municipal Human Resources Association training as well as HR training for staff.						
003-160-5540	PERMANENT NOTES: PBHRC, TMHRA, SHRM, PRIMA, AMEX Annual Fee, TML Survey, TXPAA, SGR						
003-160-5555	PERMANENT NOTES: In-town events, on-going supervisor training in management, employee relations, legal issues, etc.						
003-160-5570	PERMANENT NOTES: Fire Testing and other costs related to administration of Civil Service System. This includes costs associated with meet & confer - training, travel and consulting.						
TOTAL CONTRACTUAL SERVICES		121,278	96,850	55,403	84,230	83,216	( 1,014)
<u>MISCELLANEOUS</u>							
003-160-5645	LATE PAY FEES & PENALTY	5	0	58	0	0	0
TOTAL MISCELLANEOUS		5	0	58	0	0	0
<u>EQUIPMENT</u>							
003-160-6310	FURNITURE, FIXTURES	0	12,000	12,628	12,628	0	( 12,628)
003-160-6310	CURRENT YEAR NOTES: FY 2014-15 NEOGOV Hiring Management Software \$12,000						
TOTAL EQUIPMENT		0	12,000	12,628	12,628	0	( 12,628)
TOTAL 160-HUMAN RESOURCES		420,511	423,981	310,805	422,433	420,357	( 2,076)
		=====	=====	=====	=====	=====	=====

## Dept. 200 – Police

## General Fund

The Police Department protects the lives and property of the citizens through enforcement and crime prevention techniques in accordance with State law and City ordinances. It is staffed with certified peace officers and civilian employees who provide 24-hour service, 7 days a week in the areas of patrol, criminal investigations, and emergency dispatch services.

### *ACHIEVEMENTS*

- Started achieving and processing minimum standards and best practices set forth by the Chief of Police and Command Level Officers associated with the Texas Chiefs of Police Association.
- Reduced out-of-town cost of tuition and lodging by utilizing the LEC classroom for in-house training with newly trained instructors in various fields.
- Purchased the Automated Vehicle Locator (AVL) system and installed in all Patrol Vehicles.

### *GOALS*

- To develop and implement a 40 hour in-service training for all sworn peace officers including mandatory re-classifications in OC, Taser and PPCT.
- Continue to work at filling the supervisor positions that have been vacant for some time.
- Continue the process of achieving and processing minimum standards and best practices set forth by the Chief of Police and Command Level Officers associated with the Texas Chiefs of Police Association.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$3,538,380</b>	<b>\$3,669,032</b>	<b>\$3,857,162</b>
<b>51 – Supplies and Materials</b>	<b>214,440</b>	<b>200,300</b>	<b>191,900</b>
<b>53 – Maint. of Bldg./Structures</b>	<b>1,428</b>	<b>1,500</b>	<b>1,500</b>
<b>54 – Maintenance of Equipment</b>	<b>277,591</b>	<b>291,130</b>	<b>294,050</b>
<b>55 – Contractual Services</b>	<b>139,591</b>	<b>163,804</b>	<b>162,708</b>
<b>56 – Miscellaneous</b>	<b>3,504</b>	<b>1,000</b>	<b>1,000</b>
<b>63 – Equipment</b>	<b>0</b>	<b>15,120</b>	<b>0</b>
<b>64 – Vehicles</b>	<b>322,807</b>	<b>157,500</b>	<b>206,720</b>
<b>Total</b>	<b>\$4,497,741</b>	<b>\$4,499,386</b>	<b>\$4,715,040</b>

#### **Budget Highlights:**

5521 – Professional Services – Contract with Statistical Specialist for Racial Profiling reports, interpreters, credit checks and towing.

5530 – Travel Expense – State of Texas usual travel reimbursement for officer training .

5555 – Education & Training – LETN Satellite training for officers, local training, ammunition, taser cartridges, and targets for training and qualifications.

6401 – Vehicles - (PB) 5 Police vehicles and equip (\$206,720).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<b>PERSONNEL SERVICES</b>							
011-200-5010	SALARIES	2,143,417	2,500,000	1,646,551	2,330,000	2,511,216	181,216
011-200-5015	AUTO ALLOWANCE	7,200	7,200	4,800	6,700	7,200	500
011-200-5021	TERMINATION PAY	122,057	75,000	42,507	46,500	75,000	28,500
011-200-5022	VACATION BUY BACK	41,702	41,710	36,827	36,960	38,000	1,040
011-200-5035	OVERTIME	167,955	100,000	139,866	205,000	100,000	( 105,000)
011-200-5045	LONGEVITY	45,437	41,115	36,813	36,815	37,476	661
011-200-5050	RETIREMENT	450,154	467,926	316,730	432,626	456,618	23,992
011-200-5055	STANDBY PAY	21,953	27,300	15,772	23,600	27,300	3,700
011-200-5060	GROUP INSURANCE	239,420	307,610	184,824	235,110	305,648	70,538
011-200-5065	WORKERS' COMPENSATION	68,585	95,683	35,905	71,810	71,810	0
011-200-5070	RETIREMENT-DEFERRED COM	140,296	153,377	112,473	158,377	154,070	( 4,307)
011-200-5075	LIFE & DISABILITY INSUR	44,721	60,961	30,628	44,761	27,689	( 17,072)
011-200-5080	MEDICARE	35,007	39,134	27,500	39,134	40,545	1,411
011-200-5085	UNEMPLOYMENT TAXES	<u>10,474</u>	<u>9,639</u>	<u>1,261</u>	<u>1,639</u>	<u>4,590</u>	<u>2,951</u>
011-200-5055	PERMANENT NOTES: 75 Pays for 1 ID Tech, 1 IT, 1 Detective, and 5 SWAT Members and \$75 per employee for 52 weeks						
011-200-5055	NEXT YEAR NOTES: 1 from Dept 201 to Dept 200						
TOTAL PERSONNEL SERVICES		3,538,380	3,926,655	2,632,457	3,669,032	3,857,162	188,130

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2015

002-GENERAL FUND
011-POLICE
200-POLICE

Table with columns: ACCOUNT #, ACCOUNT NAME, PRIOR-YR ACTUAL, --CURRENT YEAR--- BUDGET, ACTUAL, REVISED BUDGET, PROPOSED BUDGET, VARIANCE. Rows include OFFICE SUPPLIES, ANIMAL EXPENSES-POLICE, WEARING APPAREL, GASOLINE, OIL, & GREASE, MINOR APPARATUS, JANITORIAL SUPPLIES, CHEMICALS, EDUCATIONAL SUPPLIES, OTHER SUPPLIES, POSTAGE, UTILITIES.

011-200-5110 PERMANENT NOTES:
Purchase of office supplies, tickets, traffic warnings, office equipment, computers and supplies.

011-200-5110 NEXT YEAR NOTES:
Request \$1,500 for 6 replacement Laser Printers. The printers are no more than \$250.00 each. Will replace inkjet and older style laser printers to help with cost on cartridges and ability to stock ink. Request \$900.00 for 2 ZEBRA label printers for I.D. for Evidence Tags. The printers are \$450.00 each. Request \$3,300 for Law Books. Every two years legislation meets, this is for the purchase of new Lexis Nexus law books which covers Penal, CCP, Health and Safety, Traffic and many others. Request \$2,500 for 5 computer replacements. The computers needing to be replaced are very old and were originally put together from scrap parts

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
011-200-5114	PERMANENT NOTES: Department uniforms, gloves, ballistic and clothing expenses.						
011-200-5117	PERMANENT NOTES: Purchase of batteries, flashlights, fire extinguishers, minor tools, minor equipment, replacement parts for emergency light bars, sirens and switches.						
011-200-5118	CURRENT YEAR NOTES: \$100.00 increase from line 5521 to cover overages of cleaning supplies						
011-200-5119	PERMANENT NOTES: Purchase chemicals for processing of crime scenes and pieces of evidence. Purchase OC spray. Also purchased are Bio Hazard kits mandated by State and Federal law.						
011-200-5121	PERMANENT NOTES: Educational material.						
011-200-5121	NEXT YEAR NOTES: This includes the \$1,000 for the GREAT program						
011-200-5123	PERMANENT NOTES: Non-chemical crime scene processing items.						
011-200-5124	CURRENT YEAR NOTES: increase this line by \$2000.00 from 5521. This overage is due to evidence technicians and detectives sending evidence for processing and an increase of certified letters sent to complainants and property owners by Detectives, ACO and ID Techs						
011-200-5124	NEXT YEAR NOTES: request \$2,000 increase due to ID Division actively working the property room to get rid of property. State law mandates certified letters be sent to property owners prior to disposition of property. Also includes an increase of Fed Express expenditures to ship evidence to labs for processing. Savings of gas, maintenance of vehicles and time expended to mail instead of when ID techs drive the property to the labs.						

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
011-POLICE  
200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
011-200-5128	PERMANENT NOTES: Includes annual contribution to radio club \$720 and \$60 base per month for all PD building.						
	TOTAL SUPPLIES & MATERIALS	214,440	238,200	127,582	201,544	191,900	( 9,644)

MAINTENANCE OF LAND

MAINTENANCE OF BUILDINGS/

011-200-5311	MAINTENANCE OF BUILDING	1,428	1,500	1,228	1,500	1,500	0
	TOTAL MAINTENANCE OF BUILDINGS/	1,428	1,500	1,228	1,500	1,500	0

MAINTENANCE OF EQUIPMENT

011-200-5411	MAINT. FURNITURE & FIXT	45,832	52,450	58,795	60,450	68,450	8,000
011-200-5412	VEHICLE MAINTENANCE	231,146	160,000	140,275	228,480	224,400	( 4,080)
011-200-5413	MAINTENANCE OF FIRE APP	186	200	86	200	200	0
011-200-5415	MAINTENANCE OF RADIOS	101	1,000	112	1,000	1,000	0
011-200-5425	MAINT. MACHINERY, TOOLS	325	1,000	0	1,000	0	( 1,000)

011-200-5411 PERMANENT NOTES:  
Includes maintenance for office equipment and repair of all department computers. Also RMS software maintenance and license is purchased each year.

011-200-5411 CURRENT YEAR NOTES:  
Increase of \$8,000.00 from Line 5521 to cover overages. The overages were a result in the addition of Sex Offender Module, AVL, Callyo, PDOFFDUTY.com, PMAM. Sex Offender Module, Property Room Management module and unforeseen increases by Tyler Tech.

011-200-5411 NEXT YEAR NOTES:  
Quoted on increase in maintenance fees with Tyler Tech. In

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
011-POLICE  
200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	addition to new maintenance on ticket writers AVL, (cost savings of repair) Sex Offenders, & Property Room Management, moving items from 5540 to 5411 such as Callyo, Susteen, Cellbrite, PDOffDuty, PMAM etc. This was an expected increase to some extent with the additions of last years approved items. In addition asking for \$1500 for TIPSOFT and again asking \$2000 for Accurint (Det.'s paying for this themselves), and \$2600 for ADORE FTO software. (ADORE \$2600 license only \$550.00 annually after 1st year) TOTAL NEEDED WITHOUT NEW ITEMS TO COVER ALL MAINTENANCE \$62,117.26						
011-200-5413	PERMANENT NOTES: FIRE EXTINGUISHERS FOR OLD BUILDING						
011-200-5415	PERMANENT NOTES: Includes maintenance and repair of radios and radio tower, siren radios and car video units.						
011-200-5425	PERMANENT NOTES: Includes radar repair, in-car video and emergency generator maintenance. In-car videos beginning to need repairs. By law equipment must be in working condition. Also included is radar certification.						
011-200-5425	NEXT YEAR NOTES: zero out. All maintenance for vehicles including radar recertification have been being taken from 5412						
	TOTAL MAINTENANCE OF EQUIPMENT	277,591	214,650	199,269	291,130	294,050	2,920
<u>CONTRACTUAL SERVICES</u>							
011-200-5511	COMMUNICATIONS	40,341	31,200	30,951	31,200	31,200	0
011-200-5515	HIRE OF EQUIPMENT	6,302	11,500	12,209	13,500	4,500	( 9,000)
011-200-5520	INSURANCE	30,918	35,000	34,164	34,164	35,018	854
011-200-5521	SPECIAL SERVICES	14,555	35,000	10,050	18,756	35,000	16,244
011-200-5521-08	SPL SERVICES-MEDICAL	946	0	( 2,152)	0	0	0

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
011-200-5525	ADVERTISING	20	250	424	450	500	50
011-200-5530	TRAVEL EXPENSE	18,032	22,000	10,268	22,000	22,000	0
011-200-5530-01	TRAVEL/TRAINING - STAT(	3,738)	0	( 23)	0	0	0
011-200-5540	DUES & SUBSCRIPTIONS	2,622	3,500	4,112	4,500	3,500	( 1,000)
011-200-5541	PERMITS,LICENSES,TESTIN	142	200	71	200	200	0
011-200-5550	ELECTRICITY	3,815	4,290	2,676	4,290	4,290	0
011-200-5555	EDUCATION & TRAINING	20,576	21,000	16,089	21,000	21,000	0
011-200-5582	EMERGENCY MANAGEMENT	<u>5,060</u>	<u>5,500</u>	<u>9,866</u>	<u>12,500</u>	<u>5,500</u>	<u>( 7,000)</u>

011-200-5511 PERMANENT NOTES:  
Includes telephones, cellular phones, fax machines, Mifi air cards and internet fees.

011-200-5511 NEXT YEAR NOTES:  
Request an additional \$480.00 for the addition of Warrants Officer/Municipal Court MiFi.

011-200-5515 PERMANENT NOTES:  
Includes copy machines Lease, maintenance and overages

011-200-5515 CURRENT YEAR NOTES:  
increase of \$2000.00 from 5521 to cover overages. The copiers purchased were a little more than expected due to finisher and fax not included in quoted price and due to overages in copies caused by influx of classes added within LE Center.

011-200-5515 NEXT YEAR NOTES:  
we no longer lease and have purchased 2 copiers. maintenance fees for 1 in records, 1 in Admin and 1 in CID equals \$4500 annually with approx 10% increase in maintenance fees

011-200-5521 PERMANENT NOTES:  
Includes vehicle towing, Credit Bureau checks, interpreters,

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
011-POLICE  
200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
		awards and gifts. Court Costs. We also contract with a Statistical Specialist to provide Racial Profiling Analysis reports for the City Council.					
011-200-5521		CURRENT YEAR NOTES: minus \$15,000 to be distributed within other line within Dept 200 to cover overages in lines 5118, 5411, 5515, 5525, 5540 and 5582					
011-200-5521-08		PERMANENT NOTES: Pay for the removal of bio-hazard waste and sexual assault exams.					
011-200-5525		CURRENT YEAR NOTES: increase \$200.00 to cover overages from 5521 due to property room state mandated advertising of property of value over \$500.00 in paper of general circulation					
011-200-5525		NEXT YEAR NOTES: Request increase of \$250.00. State mandated advertising of property of value over \$500.00 in paper of general circulation. Property is being worked requiring posting of in paper prior to disposition.					
011-200-5530		PERMANENT NOTES: This includes out of town training as well as officer training required by state and federal law.					
011-200-5530-01		PERMANENT NOTES: Funds received from TCLEOSE for training Peace Officer. Training and travel charges will net to zero by year end.					
011-200-5540		PERMANENT NOTES: Memberships to stay current on laws and to save on tuitions for mandated training schools. Also helps with investigative equipment and information which we do not have access to.					
011-200-5540		CURRENT YEAR NOTES: increase \$1000.00 to cover overages in Dues and Subscriptions. This overage was the result of overages in 5411 and the addition of Susteen added to 5540 instead of 5411					

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
011-200-5541	PERMANENT NOTES: Notary fees						
011-200-5555	PERMANENT NOTES: Includes LETN & Policeone.com training for the officers. Purchase of training and duty ammunition for officers. Targets, Distraction Devices, Chemical Munitions, Tasers etc.						
011-200-5555	NEXT YEAR NOTES: We are still short tasers and have had to take tasers from detectives, narcotics and administration to supply officers on the street. Tasers are part of our use of force continium and we need to purchase 5 a year for next 3 years. request additional \$5,000.00						
011-200-5582	PERMANENT NOTES: Includes operation of the Emergency Warning System.						
011-200-5582	CURRENT YEAR NOTES: increase due to unforeseen expenses dealing with emergency sirens. Not all are operational and need additional work increase by \$7000 from funds 5521 and 6310. \$1,700 from 5521 and \$5300 from 6310. 6310 has funds available after approval from Power DMS allotted \$6997.00 and went with PMAM for \$750.00						
TOTAL CONTRACTUAL SERVICES		139,591	169,440	128,706	162,560	162,708	148

MISCELLANEOUS

011-200-5616	JUDGEMENTS AND DAMAGES	3,504	1,000	732	1,000	1,000	0
TOTAL MISCELLANEOUS		3,504	1,000	732	1,000	1,000	0

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

EQUIPMENT

011-200-6310	FURNITURE, FIXTURE	0	20,420	11,290	15,120	0	( 15,120)
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011-200-6310

CURRENT YEAR NOTES:

was approved for Power DMS \$6,997.00 and went with PMAM for only \$750.00. PMAM was never taken from 6310 due to it being under \$5,000.00. need \$5300 moved to 5582 to cover unforeseen overages dealing with emergency sirens 5582.

TOTAL EQUIPMENT		0	20,420	11,290	15,120	0	( 15,120)
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VEHICLES

011-200-6401	MOTOR VEHICLES	322,807	157,500	2,468	157,500	206,720	49,220
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011-200-6401

NEXT YEAR NOTES:

FY 15-16 5 new police vehicles.

TOTAL VEHICLES		322,807	157,500	2,468	157,500	206,720	49,220
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TOTAL 200-POLICE		4,497,741	4,729,365	3,103,731	4,499,386	4,715,040	215,654
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DEPARTMENTAL NOTES

## Dept. 240 – Animal Control

## General Fund

Animal Control is staffed by certified animal wardens under the supervision of the Police Department. The division provides services to the City and the County by enforcing city ordinances and state law, impounding/quarantining at-large animals, and necessary disposal of dead animals on a daily basis either on schedule or call out.

### *ACHIEVEMENTS*

- Scheduled two wardens to obtain the Basic ACO Certification.
- Purchased a new animal control vehicle and equipment.

### *GOALS*

- To work with the local veterinaries to obtain an acceptable fee to spay and neuter the animals that the Animal Control Division take in as part of the adoption fee and reimburse the veterinarian for the procedure.
- Schedule three employees to attend training/testing to obtain State Certificates.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$182,500</b>	<b>\$168,179</b>	<b>\$232,612</b>
<b>51 – Supplies and Materials</b>	<b>37,165</b>	<b>34,00</b>	<b>34,070</b>
<b>53 – Maint. Of Bldg./Structures</b>	<b>868</b>	<b>4,600</b>	<b>1,100</b>
<b>54 – Maintenance of Equipment</b>	<b>16,893</b>	<b>24,957</b>	<b>24,530</b>
<b>55 – Contractual Services</b>	<b>18,357</b>	<b>16,070</b>	<b>17,120</b>
<b>56 – Miscellaneous</b>	<b>4,058</b>	<b>0</b>	<b>0</b>
<b>64 – Vehicles</b>	<b>0</b>	<b>26,000</b>	<b>0</b>
<b>Total</b>	<b>\$259,890</b>	<b>\$273,806</b>	<b>\$309,432</b>

### **Budget Highlights:**

5521 – Special Services – Cost associated with animal care.  
5530 – Travel & Training Expenses – Training for wardens

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
011-POLICE  
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
011-240-5010	SALARIES	115,320	150,195	76,534	107,895	153,192	45,297
011-240-5021	TERMINATION PAY	599	0	0	0	0	0
011-240-5022	VACATION BUY BACK	317	320	0	15	0	( 15)
011-240-5035	OVERTIME	4,623	3,200	4,027	4,890	3,200	( 1,690)
011-240-5045	LONGEVITY	119	381	17	81	462	381
011-240-5050	RETIREMENT	21,129	26,559	13,402	18,559	26,251	7,692
011-240-5055	STANDBY PAY	3,782	3,900	2,593	3,700	3,900	200
011-240-5060	GROUP INSURANCE	19,726	27,600	13,422	16,700	27,600	10,900
011-240-5065	WORKERS' COMPENSATION	4,594	6,152	2,309	4,617	4,617	0
011-240-5070	RETIREMENT-DEFERRED COM	6,906	8,706	4,869	7,156	8,858	1,702
011-240-5075	LIFE & DISABILITY INSUR	2,492	3,460	1,615	2,460	1,751	( 709)
011-240-5080	MEDICARE	1,801	2,291	1,223	1,746	2,331	585
011-240-5085	UNEMPLOYMENT TAXES	<u>1,140</u>	<u>945</u>	<u>335</u>	<u>360</u>	<u>450</u>	<u>90</u>
011-240-5055	PERMANENT NOTES: One warden is on call						
TOTAL PERSONNEL SERVICES		182,550	233,709	120,346	168,179	232,612	64,433

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2015

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

Table with columns: ACCOUNT #, ACCOUNT NAME, PRIOR-YR ACTUAL, --CURRENT YEAR-- BUDGET, --CURRENT YEAR-- ACTUAL, REVISED BUDGET, PROPOSED BUDGET, VARIANCE. Rows include categories like OFFICE SUPPLIES, WEARING APPAREL, ANIMAL FOOD, GASOLINE, OIL & GREASE, etc.

SUPPLIES & MATERIALS

- 011-240-5110 PERMANENT NOTES: Office supplies including door tags, warning tickets and shelter cards.
011-240-5114 PERMANENT NOTES: Uniforms for animal control officers along with safety equipment including gloves, hats, boots, and snake guards.
011-240-5115 PERMANENT NOTES: Food for animals at the shelter.
011-240-5117 PERMANENT NOTES: Includes animal traps, catch poles and garden hoses.
011-240-5117 CURRENT YEAR NOTES: Move \$1000 to 5311 to cover building maintenance plumbing issues
011-240-5118 PERMANENT NOTES:

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
011-POLICE  
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	Cleaning supplies for the shelter.						
011-240-5119	NEXT YEAR NOTES: With all the rain needing \$300.00 for Insect and Tick treatment of facility.						
011-240-5120	PERMANENT NOTES: Includes testing animals for rabies, micro-chip and euthanasia drugs.						
011-240-5120	NEXT YEAR NOTES: increase in rescues, need additional \$1200 for micro-chips. this money is recovered by the city at an increased cost.						
TOTAL SUPPLIES & MATERIALS		37,165	35,500	19,864	34,000	34,070	70

MAINTENANCE OF BUILDINGS/

011-240-5311	MAINTENANCE OF BUILDING	868	1,000	3,151	4,500	1,000	( 3,500)
011-240-5314	MAINTENANCE OF SANITARY	0	100	0	100	100	0
011-240-5311	CURRENT YEAR NOTES: \$1000 from 5117, & \$1500 from 5530 to cover plumbing issue overage.						
011-240-5311	NEXT YEAR NOTES: The past couple of years the cost in maintenance has gone up and we have exceeded budgeted amount. Request \$1,000.00 increase to account for sewer problems and any other maintenance issues.						
TOTAL MAINTENANCE OF BUILDINGS/		868	1,100	3,151	4,600	1,100	( 3,500)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
011-POLICE  
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
011-240-5412	VEHICLE MAINTENANCE	16,765	9,000	17,113	23,887	23,460	( 427)
011-240-5413	MAINTENANCE OF FIRE APP	33	70	0	70	70	0
011-240-5415	MAINTENANCE OF RADIOS	0	500	77	500	500	0
011-240-5422	MAINT. HEATING & COOLIN	95	500	221	500	500	0

011-240-5415 PERMANENT NOTES:  
Includes tower fees and the repair of mobile radios.

011-240-5422 PERMANENT NOTES:  
Maintain space heaters and evaporative coolers.

TOTAL MAINTENANCE OF EQUIPMENT		16,893	10,070	17,411	24,957	24,530	( 427)
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CONTRACTUAL SERVICES

011-240-5511	COMMUNICATIONS	789	700	686	700	700	0
011-240-5520	INSURANCE	2,020	2,300	1,970	1,970	2,020	50
011-240-5521	SPECIAL SERVICES	8,169	6,000	4,064	6,000	6,000	0
011-240-5530	TRAVEL EXPENSE	931	2,000	75	500	2,000	1,500
011-240-5541	PERMITS,LICENSES,TESTIN	0	0	0	500	0	( 500)
011-240-5550	ELECTRICITY	4,347	4,400	1,190	4,400	4,400	0
011-240-5560	GAS FOR HEATING	2,099	2,000	1,654	2,000	2,000	0

011-240-5511 PERMANENT NOTES:  
Includes Pager service for Animal Control officers.

011-240-5511 NEXT YEAR NOTES:  
why no cell phone?

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
011-POLICE  
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
011-240-5521	PERMANENT NOTES: Pay for rabies and West Nile disease testing. Also pay for rabies shots and are reimbursed by the animals' owner.						
011-240-5521	NEXT YEAR NOTES: Request \$500.00 additional for DEA License Renewal This has been paid from 5541 in the past (Permits, Licenses, Testing Fees) though I could not access 5541 in PB Incode.						
011-240-5530	PERMANENT NOTES: We send officers to state mandated classes. The state requires 40 hours of continuing education hours every three years.						
011-240-5530	CURRENT YEAR NOTES: moved \$1500 to 5311 to cover overage on plumbing issue overage						
011-240-5541	PERMANENT NOTES: Officers need to be members of the Animal Control Assoc. This helps them keep abreast of new laws and procedures. Also, \$500 DEA license fee every 3 years.						
TOTAL CONTRACTUAL SERVICES		18,357	17,400	9,639	16,070	17,120	1,050

MISCELLANEOUS

011-240-5616	JUDGEMENTS & DAMAGES	4,032	0	0	0	0	0
011-240-5645	LATE PAY FEES & PENALTI	26	0	0	0	0	0
TOTAL MISCELLANEOUS		4,058	0	0	0	0	0

VEHICLES

011-240-6401	MOTOR VEHICLES	0	26,000	0	26,000	0	( 26,000)
011-240-6401	CURRENT YEAR NOTES: FY 2014-15 ACO Truck \$26,000						

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
011-POLICE  
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL VEHICLES	0	26,000	0	26,000	0	( 26,000)
	TOTAL 240-ANIMAL CONTROL	259,890	323,779	170,412	273,806	309,432	35,626
	DEPARTMENTAL NOTES						
	TOTAL 011-POLICE	4,757,631	5,053,144	3,274,143	4,773,192	5,024,472	251,280

## Dept. 210 – Fire

## General Fund

The Fire Department provides prevention and suppression services necessary for the protection of lives and property within the City.

### *ACHIEVEMENTS*

- Purchased an Aerial Truck.
- Trained personnel on the safety and operation of the Aerial Truck
- Reduced overtime.
- PASS (Personal Alert Safety System) integration with SCBA (Self-Contained Breathing Apparatus) is at 100%.
- Purchased Nomex uniform shirts (fire resistance).
- Improved two-week orientation by including training on City directives, procedures and protocols.

### *GOALS*

- Improve training.
- Continue to integrate the aerial truck into operations.
- Increase safety by assigning three firefighters on each fire truck.
- Improve fire hydrant maintenance
- Achieve 100% composite SCBA bottles.
- Continue to reduce overtime.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$3,367,302</b>	<b>\$3,556,176</b>	<b>\$3,273,383</b>
<b>51 – Supplies and Materials</b>	<b>139,796</b>	<b>118,900</b>	<b>135,818</b>
<b>53 – Maintenance of Bldg./Structures</b>	<b>53,965</b>	<b>26,000</b>	<b>40,000</b>
<b>54 – Maintenance of Equipment</b>	<b>99,668</b>	<b>124,500</b>	<b>123,378</b>
<b>55 – Contractual Services</b>	<b>83,157</b>	<b>87,530</b>	<b>88,782</b>
<b>56 – Miscellaneous</b>	<b>2,518</b>	<b>0</b>	<b>0</b>
<b>63 – Equipment</b>	<b>0</b>	<b>0</b>	<b>22,000</b>
<b>64 – Vehicles</b>	<b>0</b>	<b>658,000</b>	<b>0</b>
<b>Total</b>	<b>\$3,746,406</b>	<b>\$4,571,196</b>	<b>\$3,683,361</b>

### **Budget Highlights:**

- 5114 – Wearing Apparel – Continued TCFP mandated replacement of bunker gear.
- 5123 – Other Supplies – Includes rental of cylinders and oxygen.
- 6311 – Mach & Equip – (PB) Breathing Air Compressor (\$22,000).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
012-210-5010	SALARIES	1,880,748	2,100,000	1,532,115	2,168,000	2,103,870	( 64,130)
012-210-5015	AUTO ALLOWANCE	7,200	7,200	4,800	4,350	7,200	2,850
012-210-5021	TERMINATION PAY	45,704	55,000	55,081	55,100	55,000	( 100)
012-210-5022	VACATION BUY BACK	20,528	20,530	25,488	25,630	25,500	( 130)
012-210-5035	OVERTIME	537,432	225,000	271,734	391,000	225,000	( 166,000)
012-210-5045	LONGEVITY	26,740	30,754	21,868	22,654	27,695	5,041
012-210-5050	RETIREMENT	326,793	311,898	261,403	357,898	317,754	( 40,144)
012-210-5060	GROUP INSURANCE	241,043	259,951	195,036	221,451	259,951	38,500
012-210-5065	WORKERS' COMPENSATION	56,938	74,639	28,008	56,017	56,017	0
012-210-5070	RETIREMENT-DEFERRED COM	139,056	132,197	110,756	169,597	134,679	( 34,918)
012-210-5075	LIFE & DISABILITY INSUR	40,566	52,543	29,428	43,543	22,251	( 21,292)
012-210-5080	MEDICARE	34,748	33,120	27,163	38,320	34,596	( 3,724)
012-210-5085	UNEMPLOYMENT TAXES	<u>9,806</u>	<u>8,316</u>	<u>1,465</u>	<u>2,616</u>	<u>3,870</u>	<u>1,254</u>
012-210-5035	PERMANENT NOTES: Drought conditions require regular Brush Truck staffing. Several new hires still in training, fully staffed but short on shift.						
TOTAL PERSONNEL SERVICES		3,367,302	3,311,148	2,564,345	3,556,176	3,273,383	( 282,793)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES &amp; MATERIALS</u>							
012-210-5110	OFFICE SUPPLIES	4,037	3,800	6,085	4,200	4,000	( 200)
012-210-5112	FOOD SUPPLIES	964	650	783	700	650	( 50)
012-210-5114	WEARING APPAREL	38,629	38,000	36,927	38,000	38,000	0
012-210-5116	GASOLINE, OIL & GREASE	42,025	45,000	19,112	35,000	36,050	1,050
012-210-5117	MINOR APPARATUS	39,151	40,818	23,565	26,000	40,818	14,818
012-210-5118	JANITORIAL SUPPLIES	5,536	5,500	4,156	5,500	5,500	0
012-210-5119	CHEMICALS	0	1,000	0	1,000	1,000	0
012-210-5123	OTHER SUPPLIES	4,929	3,500	3,503	4,000	4,700	700
012-210-5124	POSTAGE	94	100	155	100	100	0
012-210-5128	UTILITIES	<u>4,432</u>	<u>4,400</u>	<u>3,400</u>	<u>4,400</u>	<u>5,000</u>	<u>600</u>

012-210-5112 PERMANENT NOTES:  
Rehab supplies for incident scenes, transfer crew meals and training.

012-210-5114 PERMANENT NOTES:  
In August of 2007 the TCFP adopted a part of NFPA 1851 that requires a mandatory 10 year replacement for bunker gear.

012-210-5117 PERMANENT NOTES:  
Used to purchase hoses, nozzels, rescue tools

012-210-5118 PERMANENT NOTES:  
Expense shared between 210 and 260. Cost of supplies has gone up in the last two years.

012-210-5119 PERMANENT NOTES:  
Fire fighting Foam Alcohol Resistant. cost of foam has risen to around \$100/ 5 gallons

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-210-5123	PERMANENT NOTES: Drinking Water, Rental of Air, Medical Oxygen expense shared between 210 & 260. rental of air has gone up and oxygen more expensive						
	TOTAL SUPPLIES & MATERIALS	139,796	142,768	97,686	118,900	135,818	16,918

MAINTENANCE OF BUILDINGS/

012-210-5311	MAINTENANCE OF BUILDING	53,965	40,000	20,522	26,000	40,000	14,000
012-210-5311	CURRENT YEAR NOTES: PB 2014-15 RENOVATIONS FOR FIRE STATIONS 2 AND 3						
	TOTAL MAINTENANCE OF BUILDINGS/	53,965	40,000	20,522	26,000	40,000	14,000

MAINTENANCE OF EQUIPMENT

012-210-5411	MAINT. FURNITURE & FIXT	0	2,233	1,585	1,600	1,528	( 72)
012-210-5412	VEHICLE MAINTENANCE	89,999	60,000	89,337	114,240	112,200	( 2,040)
012-210-5413	FIRE APPARATUS	6,368	6,300	4,528	6,300	6,300	0
012-210-5415	MAINTENANCE OF RADIOS	392	750	377	850	750	( 100)
012-210-5417	MAINTENANCE OF MOWERS	29	100	46	100	100	0
012-210-5422	MAINT HEATING & COOLING	2,574	2,500	699	1,500	2,500	1,000
012-210-5425	MAINT. MACHINERY, TOOLS	306	0	0	0	0	0
012-210-5413	PERMANENT NOTES: Quarterly breathing air quality check SCBA annual check has gone up in price. Fire Exinquisher maintenance						
	TOTAL MAINTENANCE OF EQUIPMENT	99,668	71,883	96,572	124,590	123,378	( 1,212)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
012-210-5511	COMMUNICATIONS	7,206	5,200	6,623	7,200	7,200	0
012-210-5515	HIRE OF EQUIPMENT	0	0	848	1,200	2,700	1,500
012-210-5520	INSURANCE	8,780	8,800	8,547	8,547	8,761	214
012-210-5530	TRAVEL EXPENSE	5,435	2,500	3,368	2,612	3,000	388
012-210-5535	RENTS	30,931	34,121	17,730	34,121	34,121	0
012-210-5540	DUES & SUBSCRIPTIONS	723	500	543	500	550	50
012-210-5541	PERMITS,LICENSES,TESTIN	6,113	6,300	6,317	7,200	6,300	( 900)
012-210-5550	ELECTRICITY	12,183	11,550	6,049	11,550	11,550	0
012-210-5555	EDUCATION & TRAINING	6,136	8,000	7,143	10,000	10,000	0
012-210-5560	GAS FOR HEATING	<u>5,650</u>	<u>4,600</u>	<u>4,351</u>	<u>4,600</u>	<u>4,600</u>	<u>0</u>

012-210-5530 PERMANENT NOTES:  
classes not offered locally has increased our travel.

012-210-5535 PERMANENT NOTES:  
Rental Station #1, Training Tower, 3 acres = \$2843.40 per month.

012-210-5540 PERMANENT NOTES:  
Texas Fire Chiefs Assoc. \$150  
IAFC Membership \$234

012-210-5541 PERMANENT NOTES:  
TCFP Certifications fluctuates with turnover

012-210-5555 PERMANENT NOTES:  
Turnover creates a need to do new hire training throughout the year

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL CONTRACTUAL SERVICES		83,157	81,571	61,519	87,530	88,782	1,252
<u>MISCELLANEOUS</u>							
012-210-5616	JUDGEMENTS & DAMAGES	2,517	0	972	0	0	0
012-210-5645	LATE PAY FEES & PENALTI	1	0	6	0	0	0
TOTAL MISCELLANEOUS		2,518	0	978	0	0	0
<u>EQUIPMENT</u>							
012-210-6311	MACHINERY & EQUIPMENT	0	0	0	0	22,000	22,000
012-210-6311	NEXT YEAR NOTES: Breathing Air Compressor						
TOTAL EQUIPMENT		0	0	0	0	22,000	22,000
<u>VEHICLES</u>							
012-210-6401	MOTOR VEHICLES	0	0	8,000	8,000	0	( 8,000)
012-210-6402	FIRE APPARATUS	0	650,000	650,000	650,000	0	( 650,000)
012-210-6401	CURRENT YEAR NOTES: FY 2015-16 need to replace Unit #8731 and put it into a reserve status.						
TOTAL VEHICLES		0	650,000	658,000	658,000	0	( 658,000)
TOTAL 210-FIRE		3,746,406	4,297,370	3,499,621	4,571,196	3,683,361	( 887,835)
		=====	=====	=====	=====	=====	=====

## Dept. 230 – Fire Marshal

## General Fund

The Fire Marshal is responsible for fire prevention and the investigation of all fires and other hazardous incidents within the City of Big Spring. He also conducts inspections of commercial businesses, schools, and other public buildings.

### *ACHIEVEMENTS*

- Expanded the relationship between Fire Fighters and Business Owners by continuing and conducting more walk-through and pre-fire plans.
- Continued the outreach to local Fire Departments and Schools to bring essential Life Safety/Fire Prevention training to their children through the use of our Fire Prevention Trailer and staff.
- Assisted local developers and builders with Fire Code questions through utilization of Pre-Construction meetings and on-site inspections.
- Acquired a replacement certified ignitable liquid detection canine and handler allowing “Alli” (current canine) to retire.

### *GOALS*

- Hire additional office personnel and training to replace the Assistant Fire Marshall.
- Continue expanding the outreach program to the area Schools and through the use of our Fire Prevention Trailer Program and staff.
- Assist local Fire Departments through the use of the Arson Detection Canine and Handler.
- Work with local businesses and organizations to aid in the training of Life Safety/Fire Prevention and use of portable fire extinguishers.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$210,033</b>	<b>\$235,562</b>	<b>\$232,328</b>
<b>51 – Supplies and Materials</b>	<b>7,947</b>	<b>9,450</b>	<b>13,470</b>
<b>54 – Maintenance of Equipment</b>	<b>4,904</b>	<b>1,668</b>	<b>1,640</b>
<b>55 – Contractual Services</b>	<b>7,663</b>	<b>5,887</b>	<b>6,557</b>
<b>64 – Vehicles</b>	<b>0</b>	<b>0</b>	<b>23,500</b>
<b>Total</b>	<b>\$230,547</b>	<b>\$252,567</b>	<b>\$277,495</b>

#### **Budget Highlights:**

5110 – Office Supplies – (PB) Two Laptops (\$3,800).

5113 – Animal Expenses – All costs associated with the arson K-9 dog, including food, handler, re-certifications and travel.

5530 – Travel expense – (PB) Arson investigator attending training with Fire Marshal.

6401 – Vehicles – (PB) Pickup (23,500)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
012-FIRE  
230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
012-230-5010	SALARIES	146,875	147,699	117,076	161,899	163,602	1,703
012-230-5022	VACATION BUY BACK	2,065	2,075	5,152	5,225	5,152	( 73)
012-230-5035	OVERTIME	4,706	3,000	3,136	5,350	2,000	( 3,350)
012-230-5045	LONGEVITY	6,863	7,275	5,725	7,125	8,020	895
012-230-5050	RETIREMENT	20,577	20,806	18,107	24,656	23,241	( 1,415)
012-230-5060	GROUP INSURANCE	12,136	13,001	9,723	13,001	13,901	900
012-230-5065	WORKERS' COMPENSATION	3,958	5,137	1,928	3,855	3,855	0
012-230-5070	RETIREMENT-DEFERRED COM	8,768	8,819	7,675	10,429	9,850	( 579)
012-230-5075	LIFE & DISABILITY INSUR	2,552	3,505	1,718	2,605	1,200	( 1,405)
012-230-5080	MEDICARE	1,120	1,084	984	1,384	1,327	( 57)
012-230-5085	UNEMPLOYMENT TAXES	<u>414</u>	<u>378</u>	<u>18</u>	<u>33</u>	<u>180</u>	<u>147</u>
	TOTAL PERSONNEL SERVICES	210,033	212,779	171,241	235,562	232,328	( 3,234)
<u>SUPPLIES &amp; MATERIALS</u>							
012-230-5110	OFFICE SUPPLIES	542	1,000	672	1,000	4,600	3,600
012-230-5113	EXPENSES FOR K-9 ARSON	1,541	1,000	379	1,000	1,300	300
012-230-5114	WEARING APPAREL	828	600	75	600	600	0
012-230-5116	GASOLINE, OIL & GREASE	2,346	4,000	1,191	4,000	4,120	120
012-230-5123	OTHER SUPPLIES	1,021	1,100	172	1,100	1,100	0
012-230-5125	FIRE PREVENTION SUPPLIE	<u>1,669</u>	<u>1,750</u>	<u>373</u>	<u>1,750</u>	<u>1,750</u>	<u>0</u>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
012-FIRE  
230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-230-5110	NEXT YEAR NOTES: FY 2015-16 \$3,600 Two new laptops for health inspections and fire investigation, and they also replace two laptops in the office.						
012-230-5113	PERMANENT NOTES: All costs associated with the Arson K-9 dog, including food, handler recertifications and travel.						
012-230-5123	PERMANENT NOTES: Ammunition for the twice annual qualifying needs.						
TOTAL SUPPLIES & MATERIALS		7,947	9,450	2,862	9,450	13,470	4,020

MAINTENANCE OF EQUIPMENT

012-230-5412	VEHICLE MAINTENANCE	4,904	2,500	217	1,558	1,530	( 28)
012-230-5415	MAINTENANCE OF RADIOS	<u>0</u>	<u>110</u>	<u>0</u>	<u>110</u>	<u>110</u>	<u>0</u>
012-230-5412	PERMANENT NOTES: Added a truck and the education trailer expense to this account.						
TOTAL MAINTENANCE OF EQUIPMENT		4,904	2,610	217	1,668	1,640	( 28)

CONTRACTUAL SERVICES

012-230-5511	COMMUNICATIONS	1,500	1,200	1,297	350	1,200	850
012-230-5520	INSURANCE	270	300	792	792	812	20
012-230-5530	TRAVEL EXPENSE	3,167	2,500	1,925	2,700	2,500	( 200)
012-230-5540	DUES & SUBSCRIPTIONS	2,025	1,545	1,256	1,545	1,545	0
012-230-5541	PERMITS, LICENSES, TESTI	215	0	0	0	0	0
012-230-5555	EDUCATION & TRAINING	<u>486</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>
012-230-5530	PERMANENT NOTES:						

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2015

002-GENERAL FUND
012-FIRE
230-FIRE MARSHAL

Table with columns: ACCOUNT #, ACCOUNT NAME, PRIOR-YR ACTUAL, --CURRENT YEAR--- BUDGET, ACTUAL, REVISED BUDGET, PROPOSED BUDGET, VARIANCE. Includes rows for 'Canine and travel moved to Animal expense(5113)...', 'PERMANENT NOTES: NFPA Membership \$ 150...', 'TOTAL CONTRACTUAL SERVICES', 'MISCELLANEOUS', 'EQUIPMENT', 'VEHICLES', and 'TOTAL 230-FIRE MARSHAL'.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
012-FIRE  
230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

DEPARTMENTAL NOTES

TOTAL 012-FIRE		3,976,953	4,528,254	3,679,211	4,823,763	3,960,856	( 862,907)
		=====	=====	=====	=====	=====	=====

## Dept. 220 – Municipal Court

## General Fund

The Municipal Court has jurisdiction in Class C misdemeanors arising under the Texas criminal statutes and City ordinances. The Court staff prepares and maintains all court records and collects fines assessed by the court.

### *ACHIEVEMENTS*

- Updated and replaced computer hardware and software.
- Upgraded credit card machine and checks are deposited electronically.
- Hired a new warrant officer.
- Received on-line seminar training through Texas Municipal Court Education Center (TMCEC).

### *GOALS*

- To certify the Court Administrator to a Court Manager.
- To install security cameras and panic buttons.
- For the Deputy Clerks to obtain Level 1 and Level 2.
- To receive in-house training on Incode software and scanning.
- Warrant Officer/Bailiff Training.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$264,488</b>	<b>\$266,698</b>	<b>\$281,843</b>
<b>51 – Supplies and Materials</b>	<b>4,546</b>	<b>6,500</b>	<b>6,500</b>
<b>54 – Maintenance of Equipment</b>	<b>7,957</b>	<b>9,107</b>	<b>9,562</b>
<b>55 – Contractual Services</b>	<b>16,230</b>	<b>14,988</b>	<b>14,994</b>
<b>56 – Miscellaneous</b>	<b>180</b>	<b>360</b>	<b>360</b>
<b>Total</b>	<b>\$293,401</b>	<b>\$297,653</b>	<b>\$313,259</b>

### **Budget Highlights:**

5411 – Maintenance Furniture & Fixtures – Annual maintenance fees to be funded from Technology Escrow.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
013-CITY JUDGE  
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
013-220-5010	SALARIES	174,909	181,865	130,684	181,565	187,634	6,069
013-220-5015	AUTO ALLOWANCE	7,200	7,200	4,800	6,650	7,200	550
013-220-5022	VACATION BUY BACK	3,331	3,335	2,357	2,435	2,357	( 78)
013-220-5035	OVERTIME	254	250	251	255	0	( 255)
013-220-5045	LONGEVITY	5,810	6,827	3,483	3,527	7,619	4,092
013-220-5050	RETIREMENT	33,631	33,532	23,397	31,332	33,445	2,113
013-220-5060	GROUP INSURANCE	20,809	23,580	16,589	21,980	26,441	4,461
013-220-5065	WORKERS' COMPENSATION	639	847	318	636	636	0
013-220-5070	RETIREMENT-DEFERRED COM	10,526	10,991	8,371	11,351	11,285	( 66)
013-220-5075	LIFE & DISABILITY INSUR	3,766	4,369	2,646	3,869	1,896	( 1,973)
013-220-5080	MEDICARE	2,780	2,892	2,094	3,042	2,970	( 72)
013-220-5085	UNEMPLOYMENT TAXES	<u>833</u>	<u>756</u>	<u>31</u>	<u>56</u>	<u>360</u>	<u>304</u>
013-220-5035	PERMANENT NOTES:	Increase is for overtime pay during warrant round-up					
013-220-5035	CURRENT YEAR NOTES:	4 hours Overtime pay for 3 clerks on the Saturday that the warrant round-up arrests take place. This year only 2 clerks worked ( one was on maternity leave) and were paid a total of \$251.00.					
TOTAL PERSONNEL SERVICES		264,488	276,444	195,023	266,698	281,843	15,145

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
013-CITY JUDGE  
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES &amp; MATERIALS</u>							
013-220-5110	OFFICE SUPPLIES	2,237	3,000	2,175	3,000	3,000	0
013-220-5124	POSTAGE	2,055	3,500	1,417	3,500	3,500	0
013-220-5128	UTILITIES	<u>255</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

013-220-5124 PERMANENT NOTES:  
Increase is needed due to an increase in the number of Jury Trials and Warrant Notices.

TOTAL SUPPLIES & MATERIALS		4,547	6,500	3,592	6,500	6,500	0
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MAINTENANCE OF EQUIPMENT

013-220-5411	MAINT. FURNITURE & FIXT	<u>7,957</u>	<u>9,107</u>	<u>8,355</u>	<u>9,107</u>	<u>9,562</u>	<u>455</u>
TOTAL MAINTENANCE OF EQUIPMENT		7,957	9,107	8,355	9,107	9,562	455

CONTRACTUAL SERVICES

013-220-5511	COMMUNICATIONS	4,066	3,500	3,151	3,500	3,500	0
013-220-5515	HIRE OF EQUIPMENT	2,076	1,920	1,423	1,920	1,920	0
013-220-5520	INSURANCE	734	800	218	218	224	6
013-220-5521	SPECIAL SERVICES	2,065	1,200	130	1,200	1,200	0
013-220-5530	TRAVEL EXPENSE	3,411	5,400	2,947	5,400	5,400	0
013-220-5540	DUES & SUBSCRIPTIONS	2,862	2,700	2,153	2,700	2,700	0
013-220-5550	ELECTRICITY	1,016	0	0	0	0	0
013-220-5555	EDUCATION & TRAINING	<u>0</u>	<u>50</u>	<u>0</u>	<u>50</u>	<u>50</u>	<u>0</u>

013-220-5515 PERMANENT NOTES:

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
013-CITY JUDGE  
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	Lease of copier						
013-220-5521	PERMANENT NOTES: Interpreter services for hearing impaired defendants during hearings, trials, magistrations and in court office.						
013-220-5530	PERMANENT NOTES: Annual 12-hour TMCEC Judge's Training Annual 12-hour Clerks Training (x3) Required to Maintain Certification Annual TX. Municipal Court Assoc. Conference (x2) Annual TX Court Clerk Assoc. Conference (x2) TX Court Clerk Assoc.-West Tx Chapter Business Meetings and Training - 5 per year (Mileage & Meals)						
013-220-5540	PERMANENT NOTES: Tx. Municipal Court Association Tx. court Clerks Association Big Spring Rotary Notary Renewals Big Spring Herald LexisNexis Online Research Services Texas Municipal Court/Justice Court News						
TOTAL CONTRACTUAL SERVICES		16,230	15,570	10,023	14,988	14,994	6
<u>MISCELLANEOUS</u>							
013-220-5637	COURT COST	180	360	0	360	360	0
013-220-5637	PERMANENT NOTES: Payment for Jury Service						
TOTAL MISCELLANEOUS		180	360	0	360	360	0
TOTAL 220-MUNICIPAL COURT		293,401	307,981	216,992	297,653	313,259	15,606
		=====	=====	=====	=====	=====	=====

## Dept. 300 – Code Enforcement

## General Fund

The Department of Code Enforcement/Inspections includes both building inspection and code enforcement activities. The Building Inspector reviews construction permits and conducts inspections to ensure compliance with the adopted building codes. He also reviews to assure compliance within the construction plans. Code Enforcement conducts inspections to ensure compliance with the sub-standard structure, junk vehicles, weedy lots and other City Ordinances.

### *ACHIEVEMENTS*

- Continued sanitary sewer overflow program.
- Continued productivity with the Code Officer position.
- Code Technicians completed the required Code Enforcement training necessary to become registered with the State of Texas.
- Implemented new software to improve the workflow of the Code Enforcement Department.

### *GOALS*

- Code Enforcement Superintendant will become a licensed plumbing inspector.
- Continue to improve the proactive code enforcement process within the department by reducing the amount of complaints received which will allow the Code Office to better schedule the workflow.
- Continue sanitary sewer overflow program.
- To train and register new Code Technicians as Code Officers.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$305,250</b>	<b>\$250,633</b>	<b>\$261,124</b>
<b>51 – Supplies and Materials</b>	<b>13,385</b>	<b>14,286</b>	<b>13,080</b>
<b>54 – Maintenance of Equipment</b>	<b>11,452</b>	<b>11,609</b>	<b>13,881</b>
<b>55 – Contractual Services</b>	<b>42,327</b>	<b>42,243</b>	<b>44,581</b>
<b>63 – Equipment</b>	<b>0</b>	<b>18,500</b>	<b>0</b>
<b>Total</b>	<b>\$372,414</b>	<b>\$337,271</b>	<b>\$332,666</b>

### **Budget Highlights:**

5540 - .Dues and Subscriptions – Professional Publications.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
021-PUBLIC WORKS  
300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-300-5010	SALARIES	175,721	169,106	119,592	167,476	175,932	8,456
021-300-5021	TERMINATION PAY	32,372	0	168	200	0	( 200)
021-300-5022	VACATION BUY BACK	3,702	3,700	3,051	3,100	3,051	( 49)
021-300-5035	OVERTIME	2,172	2,000	2,133	3,480	2,500	( 980)
021-300-5045	LONGEVITY	3,836	2,770	2,206	2,270	3,032	762
021-300-5050	RETIREMENT	38,214	29,851	20,919	29,351	30,131	780
021-300-5060	GROUP INSURANCE	27,514	30,000	19,936	26,600	30,000	3,400
021-300-5065	WORKERS' COMPENSATION	1,542	1,569	589	1,178	1,178	0
021-300-5070	RETIREMENT-DEFERRED COM	12,012	9,784	7,528	10,484	10,167	( 317)
021-300-5075	LIFE & DISABILITY INSUR	3,771	3,889	2,489	3,724	2,008	( 1,716)
021-300-5080	MEDICARE	3,152	2,575	1,886	2,675	2,675	0
021-300-5085	UNEMPLOYMENT TAXES	<u>1,242</u>	<u>945</u>	<u>36</u>	<u>95</u>	<u>450</u>	<u>355</u>

021-300-5035 CURRENT YEAR NOTES:  
Due to the workflow in Code Enforcement. They are projected to extend past the allocated \$2000.00

021-300-5035 NEXT YEAR NOTES:  
contine after hour enforcement program

TOTAL PERSONNEL SERVICES 305,250 256,189 180,532 250,633 261,124 10,491

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
021-PUBLIC WORKS  
300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES &amp; MATERIALS</u>							
021-300-5110	OFFICE SUPPLIES	4,405	5,000	1,173	5,000	5,000	0
021-300-5114	WEARING APPAREL	725	750	921	921	750	( 171)
021-300-5116	GASOLINE, OIL, & GREASE	6,406	9,000	2,147	6,000	6,180	180
021-300-5117	MINOR APPARATUS	435	50	333	369	50	( 319)
021-300-5118	JANITORIAL SUPPLIES	83	100	96	100	100	0
021-300-5124	POSTAGE	<u>1,330</u>	<u>1,000</u>	<u>1,396</u>	<u>1,896</u>	<u>1,000</u>	<u>( 896)</u>
021-300-5114	CURRENT YEAR NOTES: We overextended due to new employees						
021-300-5117	CURRENT YEAR NOTES: Overextended due to new tools for inspectors						
021-300-5124	CURRENT YEAR NOTES: Overextended due to increase in work flow.						
TOTAL SUPPLIES & MATERIALS		13,385	15,900	6,065	14,286	13,080	( 1,206)

MAINTENANCE OF EQUIPMENT

021-300-5411	MAINT. FURNITURE & FIXT	4,133	4,339	4,339	4,339	6,881	2,542
021-300-5412	VEHICLE MAINTENANCE	<u>7,320</u>	<u>7,000</u>	<u>3,587</u>	<u>7,270</u>	<u>7,000</u>	<u>( 270)</u>
TOTAL MAINTENANCE OF EQUIPMENT		11,452	11,339	7,926	11,609	13,881	2,272

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
021-PUBLIC WORKS  
300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
021-300-5511	COMMUNICATIONS	7,547	6,040	4,124	6,040	6,040	0
021-300-5515	HIRE OF EQUIPMENT	876	0	3,195	3,708	4,000	292
021-300-5520	INSURANCE	1,416	1,650	1,064	1,064	1,091	27
021-300-5521	SPECIAL SERVICES	19,682	5,000	12,375	13,000	15,000	2,000
021-300-5521-01	WEEDY LOTS MAINTENANCE	6,555	15,000	4,002	15,000	15,000	0
021-300-5521-05	SPECIAL SERVICES-ENGINE	1,018	0	0	0	0	0
021-300-5525	ADVERTISING	740	900	135	900	900	0
021-300-5530	TRAVEL EXPENSE	3,161	1,600	1,178	1,600	1,600	0
021-300-5540	DUES & SUBSCRIPTIONS (	42)	400	231	400	400	0
021-300-5541	PERMITS,LICENSES, TESTI	736	250	91	250	250	0
021-300-5555	EDUCATION & TRAINING	<u>639</u>	<u>40</u>	<u>281</u>	<u>281</u>	<u>300</u>	<u>19</u>

021-300-5515 PERMANENT NOTES:  
Zerox printer/copier.

021-300-5515 CURRENT YEAR NOTES:  
This expense is the contract for the printer.

021-300-5521 CURRENT YEAR NOTES:  
Overextended due to contracted services (IBTS).These costs should be a pass through cost to the customer.

021-300-5521 NEXT YEAR NOTES:  
The original amount in this account reflects 15000.00. in the budget book. The account was cut down to 5000. This correction is to addjust the amount back to the budget amount set in the budget book.

021-300-5555 CURRENT YEAR NOTES:

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
021-PUBLIC WORKS  
300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
Overextended due to registration for code officers							
	TOTAL CONTRACTUAL SERVICES	42,327	30,880	26,677	42,243	44,581	2,338
<u>MISCELLANEOUS</u>							
<u>EQUIPMENT</u>							
021-300-6310	FURNITURE, FIXTURE	0	18,500	3,725	18,500	0	( 18,500)
	021-300-6310						
	CURRENT YEAR NOTES:						
	FY 2014-15 Inspection Software		\$18,500				
	TOTAL EQUIPMENT	0	18,500	3,725	18,500	0	( 18,500)
<u>VEHICLES</u>							
	TOTAL 300-CODE ENFORCEMENT/INSP	372,414	332,808	224,925	337,271	332,666	( 4,605)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

## Dept. 310 – General Maintenance

## General Fund

This department provides construction, renovation and maintenance services to all departments and to provide clean and well-maintained city-owned properties and facilities for our citizens.

### *ACHIEVEMENTS*

- Preventive maintenance on city facilities was realized even with the addition of Medical Clinic Maintenance and renovation of the CVB office spaces.
- Improved the maintenance program to where additional savings was realized.

### *GOALS*

- Continue to improve so additional savings can be made.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$96,975</b>	<b>\$100,471</b>	<b>\$102,856</b>
<b>51 – Supplies &amp; Materials</b>	<b>6,651</b>	<b>5,348</b>	<b>4,791</b>
<b>53 – Maintenance of Bldg./Structures</b>	<b>22</b>	<b>0</b>	<b>0</b>
<b>54 – Maintenance of Equipment</b>	<b>15,486</b>	<b>25,964</b>	<b>10,000</b>
<b>55 – Contractual Services</b>	<b>3,453</b>	<b>4,384</b>	<b>7,617</b>
<b>Total</b>	<b>\$122,587</b>	<b>\$136,167</b>	<b>\$125,264</b>

### **Budget Highlights:**

5117 – Minor Apparatus – (PB) Trailer (\$1,676).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
021-PUBLIC WORKS  
310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-310-5010	SALARIES	58,853	62,652	45,085	62,832	64,178	1,346
021-310-5022	VACATION BUY BACK	1,043	1,045	1,156	1,195	1,156 (	39)
021-310-5035	OVERTIME	2,042	1,000	588	700	1,000	300
021-310-5045	LONGEVITY	722	1,234	1,027	1,055	1,402	347
021-310-5050	RETIREMENT	11,706	11,739	8,361	11,289	11,698	409
021-310-5055	STANDBY PAY	3,932	3,900	2,818	3,925	3,905 (	20)
021-310-5060	GROUP INSURANCE	9,758	11,040	7,722	10,190	11,040	850
021-310-5065	WORKERS' COMPENSATION	2,519	3,434	1,289	2,577	2,577	0
021-310-5070	RETIREMENT-DEFERRED COM	3,662	3,848	2,996	4,128	3,947 (	181)
021-310-5075	LIFE & DISABILITY	1,352	1,529	969	1,429	734 (	695)
021-310-5080	MEDICARE	965	1,013	749	1,073	1,039 (	34)
021-310-5085	UNEMPLOYMENT TAXES	<u>420</u>	<u>378</u>	<u>15</u>	<u>78</u>	<u>180</u>	<u>102</u>
021-310-5055	PERMANENT NOTES: Stand by for traffic signals, building maintenance and to help other departments.						
TOTAL PERSONNEL SERVICES		96,975	102,812	72,774	100,471	102,856	2,385

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
021-PUBLIC WORKS  
310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES &amp; MATERIALS</u>							
021-310-5114	WEARING APPAREL	560	300	490	491	500	9
021-310-5116	GASOLINE, OIL & GREASE	1,360	2,000	0	500	515	15
021-310-5117	MINOR APARATUS	4,213	4,000	106	4,000	3,376	( 624)
021-310-5118	JANITORIAL SUPPLIES	93	0	0	0	0	0
021-310-5123	OTHER SUPPLIES	<u>425</u>	<u>300</u>	<u>356</u>	<u>357</u>	<u>400</u>	<u>43</u>

021-310-5114 CURRENT YEAR NOTES:  
RB 2014-2015 PURCHASE OF COATS  
PB 2015-2016 UNIFORMS, BOOTS, GLOVES, ETC.

021-310-5117 CURRENT YEAR NOTES:  
PB 2015-2016 PORTABLE GENERATOR \$500.00; POWER TOOLS; ETC.

021-310-5123 PERMANENT NOTES:  
Includes RO water

021-310-5123 CURRENT YEAR NOTES:  
RB 2014-2015 PRICE OF RO  
PB 2015-2016 PRICE OF RO WATER

TOTAL SUPPLIES & MATERIALS		6,651	6,600	953	5,348	4,791	( 557)
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MAINTENANCE OF BUILDINGS/

021-310-5311	MAINTENANCE OF BUILDING	<u>22</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		22	0	0	0	0	0

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
021-PUBLIC WORKS  
310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

MAINTENANCE OF EQUIPMENT

021-310-5412	VEHICLE MAINTENANCE	15,486	0	21,775	25,964	10,000	( 15,964)
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021-310-5412 CURRENT YEAR NOTES:  
RB 2014-2015 COSTS OF REPAIRS TO OLDER VEHICLES.  
PB 2015-2016 COSTS OF REPAIRS TO OLDER VEHICLES.

TOTAL MAINTENANCE OF EQUIPMENT		15,486	0	21,775	25,964	10,000	( 15,964)
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CONTRACTUAL SERVICES

021-310-5511	COMMUNICATIONS	0	0	0	240	960	720
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021-310-5520	INSURANCE	311	360	514	514	527	13
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021-310-5530	TRAVEL EXPENSE	17	0	0	0	2,500	2,500
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021-310-5550	ELECTRICITY	3,125	3,630	1,862	3,630	3,630	0
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021-310-5511 CURRENT YEAR NOTES:  
RB 2014-15 2 CELL PHONES FOR ON CALL AND COMMUNICATIONS  
PB 2015-16 CELL PHONES

021-310-5530 CURRENT YEAR NOTES:  
RB 2014-2015 TEEEX FOR TRAFFIC SIGNALS  
PB 2015-16 TEEEX SCHOOL

TOTAL CONTRACTUAL SERVICES		3,453	3,990	2,376	4,384	7,617	3,233
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MISCELLANEOUS

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
021-PUBLIC WORKS  
310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>EQUIPMENT</u>							
<u>VEHICLES</u>							
TOTAL 310-GENERAL MAINTENANCE		122,587	113,402	97,878	136,167	125,264	( 10,903)
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
TOTAL 021-PUBLIC WORKS		495,001	446,210	322,803	473,439	457,930	( 15,509)
		=====	=====	=====	=====	=====	=====

## Dept. 320 – Streets

## General Fund

The Street Department maintains and repairs 189 miles of paved streets as well as curbs, gutters, and storm sewers. The department also maintains a seal coat schedule for all paved streets.

### *ACHIEVEMENTS*

- Extended street life through continuation of seal coat program.
- Used millings in high maintenance areas
- Built road to new cell at Landfill.

### *GOALS*

- Continue to extend street life through of seal coat program.
- Continue use of millings in high maintenance areas.
- Stripe major streets in the City.
- Weed control in roadways.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$668,556</b>	<b>\$732,559</b>	<b>\$768,645</b>
<b>51 – Supplies and Materials</b>	<b>76,163</b>	<b>69,920</b>	<b>65,680</b>
<b>53 – Maint. of Bldg./Structures</b>	<b>493,810</b>	<b>553,800</b>	<b>553,000</b>
<b>54 – Maint. of Equipment</b>	<b>134,941</b>	<b>131,724</b>	<b>129,480</b>
<b>55 – Contractual Services</b>	<b>384,008</b>	<b>395,284</b>	<b>395,441</b>
<b>56 – Miscellaneous</b>	<b>1,485</b>	<b>0</b>	<b>0</b>
<b>63 – Equipment</b>	<b>24,949</b>	<b>20,000</b>	<b>0</b>
<b>64 – Vehicles</b>	<b>111,863</b>	<b>0</b>	<b>433,048</b>
<b>Total</b>	<b>\$1,895,777</b>	<b>\$1,903,351</b>	<b>\$2,345,294</b>

### **Budget Highlights:**

5320 – Street Markers - Replacement of street signs in residential neighborhoods.

6401 – Vehicles – (PB) Pickup (\$40,827)

6404 – Heavy Equipment – (PB) Dump Truck (\$110,000), Air Street Sweeper (\$217,588) and Road Broom (\$64,623).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
022-HIGHWAYS & STREETS  
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
022-320-5010	SALARIES	411,834	481,000	335,907	471,700	491,002	19,302
022-320-5021	TERMINATION PAY	1,042	0	441	0	0	0
022-320-5022	VACATION BUY BACK	1,706	1,710	2,197	2,210	2,197	( 13)
022-320-5035	OVERTIME	13,579	12,000	6,057	7,100	12,000	4,900
022-320-5045	LONGEVITY	11,055	13,812	11,725	11,712	15,170	3,458
022-320-5050	RETIREMENT	78,311	86,139	58,538	78,039	85,613	7,574
022-320-5055	STANDBY PAY	3,932	3,900	2,818	3,950	3,900	( 50)
022-320-5060	GROUP INSURANCE	64,876	78,083	57,050	74,483	78,544	4,061
022-320-5065	WORKERS' COMPENSATION	39,281	49,515	18,581	37,161	37,161	0
022-320-5070	RETIREMENT-DEFERRED COM	24,528	28,235	21,020	28,935	28,887	( 48)
022-320-5075	LIFE & DISABILITY INSUR	9,188	11,222	6,543	9,222	5,399	( 3,823)
022-320-5080	MEDICARE	6,426	7,430	5,314	7,590	7,602	12
022-320-5085	UNEMPLOYMENT TAXES	<u>2,798</u>	<u>2,457</u>	<u>366</u>	<u>457</u>	<u>1,170</u>	<u>713</u>
TOTAL PERSONNEL SERVICES		668,556	775,503	526,556	732,559	768,645	36,086

SUPPLIES & MATERIALS

022-320-5110	OFFICE SUPPLIES	2,107	2,500	1,019	1,500	1,000	( 500)
022-320-5112	FOOD SUPPLIES	124	100	108	200	200	0
022-320-5114	WEARING APPAREL	3,616	4,000	3,179	4,000	4,000	0
022-320-5116	GASOLINE, OIL, & GREASE	58,297	50,000	29,912	42,000	43,260	1,260

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
022-HIGHWAYS & STREETS  
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
022-320-5117	MINOR APPARATUS	5,004	9,000	2,853	9,000	9,000	0
022-320-5118	JANITORIAL SUPPLIES	249	200	66	200	200	0
022-320-5119	CHEMICALS	3,874	5,000	2,333	10,000	5,000	( 5,000)
022-320-5123	OTHER SUPPLIES	1,364	1,500	986	1,500	1,500	0
022-320-5124	POSTAGE	1	20	0	20	20	0
022-320-5128	UTILITIES	<u>1,526</u>	<u>1,500</u>	<u>1,202</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>
022-320-5110	PERMANENT NOTES: GENERAL OFFICE SUPPLIES - TONER, INK, PAPER, PENS, ETC.						
022-320-5112	CURRENT YEAR NOTES: RB 2014-2015 RISING COST OF GATORADE, COFFEE, ETC.						
022-320-5117	CURRENT YEAR NOTES: PB 2015-2016 4 LUTES @\$64.00 EACH; 6 SHOVELS @\$40.00 EACH; 5 STREET BROOMS @\$50.00 EACH; 6 SIGN STANDS @\$300.00 EACH; 20 BARRICADES @\$236.00 EACH; 1 PUMP @\$225.00; WRENCH & SOCKET SET @\$325.00; TORCH KIT @\$400.00; JUMPER PAC \$330.00; 10 UTILITY LIGHTS @\$480.00 EACH; 2 4-CYCLE TRIMMER @ \$450.00 EACH AND 2 CHAIN SAWS @\$450.00.						
022-320-5119	PERMANENT NOTES: Mosquito Chemical						
022-320-5128	PERMANENT NOTES: Includes annual contribution to water Randolph Blvd.						
TOTAL SUPPLIES & MATERIALS		76,163	73,820	41,658	69,920	65,680	( 4,240)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
022-HIGHWAYS & STREETS  
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF BUILDINGS/</u>							
022-320-5311	MAINTENANCE OF BUILDING	348	500	5,718	5,800	5,000	( 800)
022-320-5318	MAINT. PAVED & UNPAVED	420,771	500,000	30,968	500,000	500,000	0
022-320-5318-01	MAINT. PAVED STREETS -	47,855	25,000	15,919	25,000	25,000	0
022-320-5320	STREET MARKERS	<u>24,836</u>	<u>23,000</u>	<u>23,441</u>	<u>23,000</u>	<u>23,000</u>	<u>0</u>

022-320-5311 CURRENT YEAR NOTES:  
RB 2014-2015 SIGN SHOP ROOF REPAIR TOTAL COST WAS \$5718.00  
PB 2015-2016 \$1200.00 NEED TO REWIRE BUILDING TO ACCOMMODATE COMPRESSOR

022-320-5318 PERMANENT NOTES:  
Annual seal coat program.

022-320-5318 CURRENT YEAR NOTES:  
PB 2015-2016 \$250,000 FOR AIRPARK; \$500,000 FOR CITY

022-320-5318-01 PERMANENT NOTES:  
ADA Transition Plan - Curb Cuts - \$25,000 annually

TOTAL MAINTENANCE OF BUILDINGS/		493,810	548,500	76,046	553,800	553,000	( 800)
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MAINTENANCE OF EQUIPMENT

022-320-5412	VEHICLE MAINTENANCE	126,533	90,000	85,475	125,664	123,420	( 2,244)
022-320-5413	MAINT. FIRE APPARATUS	139	60	0	60	60	0
022-320-5415	MAINTENANCE OF RADIOS	401	200	313	400	400	0
022-320-5421	SIGNAL SYSTEMS	7,756	5,000	1,768	5,000	5,000	0
022-320-5422	HEATING AND COOLING SYS	0	100	0	100	100	0
022-320-5425	MAINT. MACHINERY, TOOLS	<u>112</u>	<u>500</u>	<u>103</u>	<u>500</u>	<u>500</u>	<u>0</u>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
022-HIGHWAYS & STREETS  
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
022-320-5415	CURRENT YEAR NOTES: RB 2014-2015 COSTS OF REPAIRS TO RADIOS IN VEHICLES PB 2015-2016 DUE TO HIGHER COSTS OF REPAIRS						
	TOTAL MAINTENANCE OF EQUIPMENT	134,941	95,860	87,658	131,724	129,480	( 2,244)

CONTRACTUAL SERVICES

022-320-5511	COMMUNICATIONS	1,977	1,850	1,316	1,850	1,850	0
022-320-5515	HIRE OF EQUIPMENT	13,656	15,000	10,448	17,057	17,057	0
022-320-5520	INSURANCE	6,754	7,500	8,277	8,277	8,484	207
022-320-5521	SPECIAL SERVICES	1,400	0	0	0	0	0
022-320-5521-05	SPECIAL SVCS-ENGINEERIN	300	0	0	0	300	300
022-320-5530	TRAVEL EXPENSE	640	1,000	20	1,000	250	( 750)
022-320-5541	PERMITS,LICENSES,TESTIN	0	300	600	600	1,000	400
022-320-5550	ELECTRICITY	357,680	365,000	163,664	365,000	365,000	0
022-320-5560	GAS FOR HEATING	<u>1,602</u>	<u>1,500</u>	<u>1,450</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>

022-320-5515 PERMANENT NOTES:  
Backhoe lease and rental of copy machine.

022-320-5521-05 PERMANENT NOTES:  
Engineering fees for annual seal coat program.

022-320-5530 CURRENT YEAR NOTES:  
TRAVEL FOR TRAINING FOR RECERTIFICATIONS AND TESTINGS

022-320-5540 PERMANENT NOTES:  
LICENSES FOR WEED AND PEST CONTROL

022-320-5541 PERMANENT NOTES:  
FOR WEED AND PEST CONTROL LICENSE

022-320-5541 CURRENT YEAR NOTES:

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
022-HIGHWAYS & STREETS  
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	RB 2014-2015 COSTS OF RENEWAL OF WEED AND PEST CONTROL LICENSE.						
	PB 2015-2016 PLAN TO HAVE 5 TO 7 MORE PERSONS LICENSED.						
	TOTAL CONTRACTUAL SERVICES	384,008	392,150	185,776	395,284	395,441	157

MISCELLANEOUS

022-320-5616	JUDGEMENTS & DAMAGES	1,485	0	0	0	0	0
022-320-5645	LATE PAY FEES & PENALTI	0	0	1	0	0	0
	TOTAL MISCELLANEOUS	1,485	0	1	0	0	0

DEBT SERVICE

022-320-5731	INTEREST	0	0	64	64	0	( 64)
	TOTAL DEBT SERVICE	0	0	64	64	0	( 64)

BUILDING & STRUCTURES

EQUIPMENT

022-320-6311	MACHINERY & EQUIPMENT	24,949	0	20,000	20,000	0	( 20,000)
	TOTAL EQUIPMENT	24,949	0	20,000	20,000	0	( 20,000)

VEHICLES

022-320-6401	MOTOR VEHICLES	0	0	0	0	40,827	40,827
022-320-6404	HEAVY EQUIPMENT	111,863	0	0	0	392,221	392,221

022-320-6401 NEXT YEAR NOTES:  
Ford F350

022-320-6404 NEXT YEAR NOTES:

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
022-HIGHWAYS & STREETS  
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	FY 2015-16	\$110,000	Dump Truck				
		217,588	Street Sweeper - Schwarze A7				
		64,623	Road Broom				
TOTAL VEHICLES		<u>111,863</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>433,048</u>	<u>433,048</u>
TOTAL 320-STREETS		<u>1,895,777</u>	<u>1,885,833</u>	<u>937,759</u>	<u>1,903,351</u>	<u>2,345,294</u>	<u>441,943</u>
=====							
DEPARTMENTAL NOTES							
TOTAL 022-HIGHWAYS & STREETS		<u>1,895,777</u>	<u>1,885,833</u>	<u>937,759</u>	<u>1,903,351</u>	<u>2,345,294</u>	<u>441,943</u>
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## Dept. 370 – Parks

## General Fund

The Parks Department provides improvements and upkeep for parks and ball field facilities available for public enjoyment. The Department strives to present aesthetically pleasing areas through the maintenance of playground and other recreational equipment, grounds maintenance, weed and litter control and other landscaping activities.

### *ACHIEVEMENTS*

- Trimmed trees at Comanche Trail Park.
- Cut down and hauled away over 60 tons of dead trees, stumps and brush at the Disc Golf Course in Comanche Trail Park.
- Put up signs for each hole at all the Disc Golf Courses in Comanche Trail Park and Birdwell Park, a total of 54.
- Replaced and added over 100 trash cans throughout the parks and Disc Golf Courses
- Installed new electrical pedestals and water hookups for vendors at Amphitheater.
- Weather sealed all woodwork at Amphitheater.
- Installed new floor tile in dressing rooms at Amphitheater.
- Painted playground equipment and tables at Bert Andres Park.
- Repaired fencing at Comanche Trail Park and ABC Park.

### *GOALS*

- Evaluate ADA conditions at all Parks.
- Continue repair and beautification of all parks (painting, equipment & fences).
- Repair and Tie-in irrigation to water well at Comanche Trail Park.
- Cut the remainder of the dead trees and plant new ones.
- Work on putting together a pre-emergent and post-emergent program for Comanche Trail Park.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$255,225</b>	<b>\$284,438</b>	<b>\$295,261</b>
<b>51 – Supplies and Materials</b>	<b>32,780</b>	<b>44,450</b>	<b>43,990</b>
<b>52 – Maintenance of Land</b>	<b>0</b>	<b>500</b>	<b>500</b>
<b>53 – Maint. of Bldg./Structures</b>	<b>21,418</b>	<b>18,800</b>	<b>17,800</b>
<b>54 – Maintenance of Equipment</b>	<b>21,941</b>	<b>34,134</b>	<b>15,900</b>
<b>55 – Contractual Services</b>	<b>25,263</b>	<b>25,279</b>	<b>25,253</b>
<b>62 – Buildings &amp; Structures</b>	<b>27,694</b>	<b>7,168</b>	<b>25,000</b>
<b>63 – Equipment</b>	<b>14,090</b>	<b>0</b>	<b>10,000</b>
<b>Total</b>	<b>\$398,416</b>	<b>\$414,768</b>	<b>\$433,704</b>

#### **Budget Highlights:**

6215 – Sidewalks and Steps – (PB) ADA Projects  
 6314 – Mowers & Equipment – (PB) Gator (\$10,000).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
027-370-5010	SALARIES	156,328	182,407	125,833	176,117	187,147	11,030
027-370-5021	TERMINATION PAY	328	0	0	0	0	0
027-370-5022	VACATION BUY BACK	479	480	0	60	0	( 60)
027-370-5035	OVERTIME	15,619	10,000	10,765	19,500	10,000	( 9,500)
027-370-5045	LONGEVITY	121	815	203	315	929	614
027-370-5050	RETIREMENT	30,449	33,217	22,202	29,637	32,983	3,346
027-370-5055	STANDBY PAY	2,416	3,900	1,859	2,750	3,900	1,150
027-370-5060	GROUP INSURANCE	28,585	35,520	23,233	31,435	37,481	6,046
027-370-5065	WORKERS' COMPENSATION	3,995	8,101	3,040	6,080	6,080	0
027-370-5070	RETIREMENT-DEFERRED COM	9,583	10,888	8,300	11,088	11,129	41
027-370-5075	LIFE & DISABILITY INSUR	3,441	4,327	2,609	3,987	2,143	( 1,844)
027-370-5080	MEDICARE	2,546	2,865	2,079	3,035	2,929	( 106)
027-370-5085	UNEMPLOYMENT TAXES	<u>1,334</u>	<u>1,134</u>	<u>399</u>	<u>434</u>	<u>540</u>	<u>106</u>
TOTAL PERSONNEL SERVICES		255,225	293,654	200,522	284,438	295,261	10,823

SUPPLIES & MATERIALS

027-370-5110	OFFICE SUPPLIES	0	0	63	0	0	0
027-370-5112	FOOD SUPPLIES	0	50	111	50	50	0
027-370-5114	WEARING APPAREL	1,780	1,700	1,545	1,700	1,700	0
027-370-5116	GASOLINE, OIL, & GREASE	9,190	15,000	4,360	8,000	8,240	240

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-370-5117	MINOR APPARATUS	5,640	2,000	3,965	4,200	3,500	( 700)
027-370-5118	JANITORIAL SUPPLIES	2,673	1,500	896	1,500	1,500	0
027-370-5122	BOTANICAL & AGRICULTURA	249	2,500	51	2,500	2,500	0
027-370-5123	OTHER SUPPLIES	1,722	1,500	1,400	1,500	1,500	0
027-370-5124	POSTAGE	( 0)	0	0	0	0	0
027-370-5128	UTILITIES	<u>11,526</u>	<u>25,000</u>	<u>8,338</u>	<u>25,000</u>	<u>25,000</u>	<u>0</u>

027-370-5112 PERMANENT NOTES:  
PURCHASE OF GATORADE

027-370-5117 CURRENT YEAR NOTES:  
RB 2014-15 -NEED AN ADDITIONAL \$800.00 TO COMPLETE YEAR SO  
WEEDEATER  
STRING, CHAINS FOR SAWS, ETC. CAN BE REPLACED.  
PB 2015-16 2 ADDITIONAL WEEDEATERS; 32" CHAIN SAW; EDGER

027-370-5122 PERMANENT NOTES:  
CHEMICALS FOR WEED ELILINATION AND FERTILIZATION.

TOTAL SUPPLIES & MATERIALS	32,780	49,250	20,729	44,450	43,990	( 460)
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MAINTENANCE OF LAND

027-370-5210	LAND MAINTENANCE	<u>0</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>
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027-370-5210 PERMANENT NOTES:  
Dead Tree Removal

TOTAL MAINTENANCE OF LAND	0	500	0	500	500	0
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BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF BUILDINGS/</u>							
027-370-5311	MAINTENANCE OF BUILDING	3,361	300	1,845	300	300	0
027-370-5322	MAINT. FENCES AND GATES	245	500	363	500	500	0
027-370-5323	MAINTENANCE OF BALLFIEL	404	3,000	1,012	3,000	2,000	( 1,000)
027-370-5326	MISCELLANEOUS IMPROVEME	17,408	15,000	4,995	15,000	15,000	0

027-370-5311 PERMANENT NOTES:  
repairs to parks buildings and structures.  
Painting, toilet replacements, Flush valves, plumbing leaks,  
new fixtures such as soap and towel dispensers.

027-370-5322 PERMANENT NOTES:  
fence repair

027-370-5323 PERMANENT NOTES:  
COTTON MIZE BALL FIELD

TOTAL MAINTENANCE OF BUILDINGS/		21,418	18,800	8,215	18,800	17,800	( 1,000)
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MAINTENANCE OF EQUIPMENT

027-370-5412	VEHICLE MAINTENANCE	21,076	10,000	22,292	33,234	15,000	( 18,234)
027-370-5417	MAINTENANCE OF MOWERS	543	400	95	400	400	0
027-370-5425	MAINT. MACHINERY, TOOLS	322	500	53	500	500	0

027-370-5412 CURRENT YEAR NOTES:  
RB 2014-2015- NEED ADDITIONAL REPAIRS TO VEHICLES DUE TO AGE  
AND WEAR.  
PB 2015-2016 COST OF VEHICLE REPAIRS.

TOTAL MAINTENANCE OF EQUIPMENT		21,941	10,900	22,441	34,134	15,900	( 18,234)
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BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
027-370-5511	COMMUNICATIONS	1,170	1,500	835	1,500	1,500	0
027-370-5515	HIRE OF EQUIPMENT	175	0	120	0	0	0
027-370-5520	INSURANCE	2,520	2,700	2,783	2,783	2,853	70
027-370-5530	TRAVEL EXPENSE	1,271	500	595	595	500	( 95)
027-370-5541	PERMITS, LICENSES, AND	0	400	0	400	400	0
027-370-5550	ELECTRICITY	18,163	18,000	9,029	18,000	18,000	0
027-370-5555	EDUCATION & TRAINING	0	0	90	0	0	0
027-370-5560	GAS FOR HEATING	<u>1,964</u>	<u>2,000</u>	<u>1,155</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>

027-370-5530 PERMANENT NOTES:  
TX SPCB Licensing

TOTAL CONTRACTUAL SERVICES		25,263	25,100	14,608	25,279	25,253	( 26)
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MISCELLANEOUS

027-370-5645	LATE PAY FEES & PENALTI	<u>4</u>	<u>0</u>	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		4	0	2	0	0	0

BUILDING & STRUCTURES

027-370-6215	SIDEWALKS AND STEPS	0	0	0	0	25,000	25,000
027-370-6226	PARK STRUCTURES	<u>27,694</u>	<u>0</u>	<u>7,168</u>	<u>7,168</u>	<u>0</u>	<u>( 7,168)</u>

027-370-6215 NEXT YEAR NOTES:  
FY 2015-16 ADA Projects

027-370-6226 CURRENT YEAR NOTES:

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
FY 2014-2015 ANDRES PARK							
	TOTAL BUILDING & STRUCTURES	27,694	0	7,168	7,168	25,000	17,832
<u>EQUIPMENT</u>							
027-370-6314	MOWERS & EQUIPMENT	14,090	0	0	0	10,000	10,000
027-370-6314	NEXT YEAR NOTES: FY 2015-16 Gator						
	TOTAL EQUIPMENT	14,090	0	0	0	10,000	10,000
<u>VEHICLES</u>							
	TOTAL 370-PARKS	398,416	398,204	273,683	414,768	433,704	18,936
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

## Dept. 375 – Sports Complex

## General Fund

The Roy Anderson Sports Complex provides a recreational sports facility to the citizens and includes baseball, softball, soccer and football fields. This complex was fully renovated and expanded through 2007 General Obligation Bonds.

### *ACHIEVEMENTS*

- Repaired irrigation issues at the Soccer/Football Fields.
- Held the Annual Crossroads Softball Tournament successfully.
- Replaced and repaired picnic tables/benches for baseball fields.
- Repainted softball entrance.
- Replaced and repainted seat boards on little league bleachers.
- Repaired roof on baseball concession.
- Repaired playing surface on softball and baseball fields by adding material and leveling.
- Repaired lip on outfields to promote infield drainage.
- Replaced bases on softball fields.

### *GOALS*

- Replace seat and kick boards on bleachers at Pony/50-70 fields.
- Cut 5<sup>th</sup> field to be in use for the 2016 season.
- Install additional tables and seating for soccer/football concession.
- Install permanent tables and bench seating for baseball common areas.
- Install additional tables and seating for softball concession.
- Maintain fields to attract more tournaments.
- Install freestanding restroom building to accommodate larger crowds.
- Replace bases and anchors on baseball fields.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$93,892</b>	<b>\$150,724</b>	<b>\$153,076</b>
<b>51 – Supplies and Materials</b>	<b>16,928</b>	<b>22,180</b>	<b>23,560</b>
<b>52 – Maintenance of Land</b>	<b>46</b>	<b>1,000</b>	<b>1,000</b>
<b>53 – Maint. of Bldg./Structures</b>	<b>24,325</b>	<b>28,250</b>	<b>26,750</b>
<b>54 – Maintenance of Equipment</b>	<b>7,826</b>	<b>10,389</b>	<b>3,250</b>
<b>55 – Contractual Services</b>	<b>67,445</b>	<b>58,477</b>	<b>63,720</b>
<b>56 – Miscellaneous</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b>63 – Equipment</b>	<b>19,695</b>	<b>0</b>	<b>0</b>
<b>64 – Vehicles</b>	<b>0</b>	<b>0</b>	<b>23,500</b>
<b>Total</b>	<b>\$230,158</b>	<b>\$271,020</b>	<b>\$294,856</b>

#### **Budget Highlights:**

6401 – Vehicles - (PB) Pickup (\$23,500).

## BUDGET PRESENTATION

AS OF: JUNE 30TH, 2015

002-GENERAL FUND

027-PARKS &amp; RECREATION

375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
027-375-5010	SALARIES	52,512	93,777	65,304	89,427	94,733	5,306
027-375-5021	TERMINATION PAY	401	0	149	170	0 (	170)
027-375-5022	VACATION BUY BACK	0	500	0	100	0 (	100)
027-375-5035	OVERTIME	11,108	10,000	10,823	13,880	10,000 (	3,880)
027-375-5045	LONGEVITY	25	140	14	40	384	344
027-375-5050	RETIREMENT	11,370	17,553	12,313	16,153	17,166	1,013
027-375-5055	STANDBY PAY	1,216	0	734	1,100	0 (	1,100)
027-375-5060	GROUP INSURANCE	9,580	16,560	12,282	16,750	18,960	2,210
027-375-5065	WORKERS' COMPENSATION	1,593	4,215	1,582	3,163	3,163	0
027-375-5070	RETIREMENT-DEFERRED COM	3,317	5,753	4,679	5,943	5,792 (	151)
027-375-5075	LIFE & DISABILITY INSUR	1,101	2,287	1,378	2,087	1,084 (	1,003)
027-375-5080	MEDICARE	940	1,514	1,147	1,544	1,524 (	20)
027-375-5085	UNEMPLOYMENT TAXES	730	567	353	367	270 (	97)
TOTAL PERSONNEL SERVICES		93,892	152,866	110,757	150,724	153,076	2,352
<u>SUPPLIES &amp; MATERIALS</u>							
027-375-5110	OFFICE SUPPLIES	0	0	38	100	100	0
027-375-5112	FOOD SUPPLIES	0	100	0	100	100	0
027-375-5114	WEARING APPAREL	846	800	977	980	800 (	180)
027-375-5116	GASOLINE, OIL, & GREASE	4,675	2,000	1,069	2,000	2,060	60

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-375-5117	MINOR APPARATUS	1,651	3,500	2,866	3,500	3,500	0
027-375-5118	JANITORIAL SUPPLIES	4,405	3,000	596	1,500	3,000	1,500
027-375-5122	BOTANICAL & AGRICULTURA	80	10,000	3,387	10,000	10,000	0
027-375-5123	OTHER SUPPLIES	751	500	483	500	500	0
027-375-5128	UTILITIES	<u>4,521</u>	<u>3,500</u>	<u>2,220</u>	<u>3,500</u>	<u>3,500</u>	<u>0</u>

027-375-5114 CURRENT YEAR NOTES:  
RB 2014-2015 STEEL TOE BOOTS FOR NEWEST HIRE.

027-375-5117 PERMANENT NOTES:  
Weed Eaters, Hand Tools

027-375-5118 CURRENT YEAR NOTES:  
RB 2014-2015 LESS SUPPLIES NEEDED THAN ANTICIPATED FOR  
BASEBALL/SOFTBALL SEASON.

027-375-5122 PERMANENT NOTES:  
Fertilizer, weed killer, aeration, plant replacement, etc.

027-375-5128 PERMANENT NOTES:  
The complex has one water meter for the concessions and  
restrooms. The fields are watered with wells.

TOTAL SUPPLIES & MATERIALS		16,928	23,400	11,636	22,180	23,560	1,380
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MAINTENANCE OF LAND

027-375-5210	LAND MAINTENANCE	<u>46</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
TOTAL MAINTENANCE OF LAND		46	1,000	0	1,000	1,000	0

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF BUILDINGS/</u>							
027-375-5311	MAINTENANCE OF BUILDING	3,384	750	277	750	750	0
027-375-5322	MAINT. FENCES AND GATES	102	1,000	92	1,000	1,000	0
027-375-5323	MAINTENANCE OF BALLFIEL	18,821	20,000	16,661	20,000	20,000	0
027-375-5326	MISCELLANEOUS IMPROVEME	2,018	5,000	5,083	6,500	5,000	( 1,500)
027-375-5311	PERMANENT NOTES: lot of repair on restrooms, new urinals, auto-flush valves, re-paint restrooms. several lock repairs on concession and shop.						
027-375-5323	PERMANENT NOTES: Infield Conditioner, Chalk, Bases, Etc.						
027-375-5326	CURRENT YEAR NOTES: RB 2014-2015 FOR COMPLETION OF BLEACHER PAINTING						
TOTAL MAINTENANCE OF BUILDINGS/		24,325	26,750	22,113	28,250	26,750	( 1,500)

MAINTENANCE OF EQUIPMENT

027-375-5412	VEHICLE MAINTENANCE	7,724	1,000	6,907	9,139	2,000	( 7,139)
027-375-5417	MAINTENANCE OF MOWERS	72	750	60	750	750	0
027-375-5425	MAINT. MACHINERY, TOOLS	30	500	0	500	500	0
027-375-5412	CURRENT YEAR NOTES: RB 2014-2015 COSTS OF REPAIRS OF VEHICLES						
TOTAL MAINTENANCE OF EQUIPMENT		7,826	2,250	6,967	10,389	3,250	( 7,139)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
027-375-5511	COMMUNICATIONS	840	1,200	759	1,200	1,200	0
027-375-5515	HIRE OF EQUIPMENT	3,778	2,000	0	2,000	2,000	0
027-375-5520	INSURANCE	9,798	10,000	9,727	9,727	9,970	243
027-375-5521	PROFESSIONAL SERVICES	10,036	0	( 4,440)	0	5,000	5,000
027-375-5530	TRAVEL EXPENSE	0	500	0	500	500	0
027-375-5541	PERMITS, LICENSES, AND	0	50	0	50	50	0
027-375-5550	ELECTRICITY	<u>42,993</u>	<u>45,000</u>	<u>15,437</u>	<u>45,000</u>	<u>45,000</u>	<u>0</u>

027-375-5511 PERMANENT NOTES:  
Phone lines for sprinkler system controls.

027-375-5515 PERMANENT NOTES:  
Boom rental for lights on ballfields

027-375-5521 CURRENT YEAR NOTES:  
RB 2014-2015 PORTA POTTIES  
PB 2015-2016 PORTA POTTIES

TOTAL CONTRACTUAL SERVICES		67,445	58,750	21,483	58,477	63,720	5,243
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MISCELLANEOUS

027-375-5645	LATE PAY FEES & PENALTI	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		1	0	0	0	0	0

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>EQUIPMENT</u>							
027-375-6311	MACHINERY & EQUIPMENT	5,605	0	0	0	0	0
027-375-6314	MOWERS & EQUIPMENT	<u>14,090</u>	<u>5,800</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL EQUIPMENT	19,695	5,800	0	0	0	0
<u>VEHICLES</u>							
027-375-6401	MOTOR VEHICLES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>23,500</u>	<u>23,500</u>
027-375-6401	NEXT YEAR NOTES: FY 2015-16 1/2 Ton Truck						
	TOTAL VEHICLES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>23,500</u>	<u>23,500</u>
	TOTAL 375-SPORTS COMPLEX	<u>230,158</u>	<u>270,816</u>	<u>172,956</u>	<u>271,020</u>	<u>294,856</u>	<u>23,836</u>
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DEPARTMENTAL NOTES

## Dept. 380 – Aquatic Center

## General Fund

The Russ McEwen Family Aquatic Center opened on June 18, 2011, and is located in Comanche Trail Park. It provides a wonderful recreational opportunity to local citizens and surrounding communities, having two slides, a lazy river, water play features and sand play for younger children, concessions and rentable pavilions. Certified lifeguards trained in lifesaving techniques, first aid, and CPR are on duty during all hours of operation.

### *ACHIEVEMENTS*

- Held successful splash-in.
- Replaced old rule signs with new updated rules and logo.
- Improved speed of service in concession by purchasing new cooking equipment.
- Increased storage capacity by purchasing a new freezer.
- Installed ice machine to reduce food cost.
- Planted new landscape foliage to improve the appearance and simplify maintenance of the facility.
- Added four new shade structures for lifeguard personnel.
- Installed a new chlorinator to promote more efficient sanitation of the pool.
- Lowered the facility rental fee to increase rental revenue.
- Certified four pool operators to cover facility at all times.

### *GOALS*

- Install lighting to promote after hours business.
- Continue to plant decorative foliage to promote ease of landscaping maintenance.
- Purchase a new vacuum to clean the pool.
- Maintain the landscaping in the off-season for easier preparation for the season.
- Implement a botanical and agricultural program to promote weed control and improve grass areas of the facility.
- Plan for future projects that will expand the facility's water features to promote tourism.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$ 46,341</b>	<b>\$ 40,941</b>	<b>\$ 50,441</b>
<b>51 – Supplies and Materials</b>	<b>104,872</b>	<b>76,400</b>	<b>74,400</b>
<b>53 – Maint. of Bldg./Structures</b>	<b>7,354</b>	<b>2,300</b>	<b>6,000</b>
<b>54 – Maintenance of Equipment</b>	<b>3,607</b>	<b>3,500</b>	<b>3,500</b>
<b>55 – Contractual Services</b>	<b>108,209</b>	<b>104,479</b>	<b>104,653</b>
<b>56 – Miscellaneous Structures</b>	<b>37</b>	<b>0</b>	<b>0</b>
<b>62 – Buildings &amp; Structures</b>	<b>0</b>	<b>20,200</b>	<b>0</b>
<b>Total</b>	<b>\$270,420</b>	<b>\$247,820</b>	<b>\$238,994</b>

#### **Budget Highlights:**

5521 – Professional Services – YMCA contract for lifeguards.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
027-380-5010	SALARIES	33,657	44,000	16,016	36,250	44,000	7,750
027-380-5035	OVERTIME	8,123	2,000	2,966	2,950	2,000	( 950)
027-380-5060	GROUP INSURANCE	309	0	0	0	0	0
027-380-5065	WORKERS' COMPENSATION	615	1,500	563	1,126	1,126	0
027-380-5070	RETIREMENT-DEFERRED COM	2,164	2,425	1,046	425	2,425	2,000
027-380-5080	MEDICARE	570	640	275	140	640	500
027-380-5085	UNEMPLOYMENT TAXES	<u>903</u>	<u>250</u>	<u>0</u>	<u>50</u>	<u>250</u>	<u>200</u>
TOTAL PERSONNEL SERVICES		46,341	50,815	20,866	40,941	50,441	9,500
<u>SUPPLIES &amp; MATERIALS</u>							
027-380-5110	OFFICE SUPPLIES	1,175	1,000	144	1,000	1,000	0
027-380-5112	FOOD SUPPLIES	53,749	45,000	7,042	45,000	45,000	0
027-380-5114	WEARING APPAREL	1,413	1,000	221	1,000	1,000	0
027-380-5117	MINOR APPARATUS	16,189	5,000	3,551	7,000	5,000	( 2,000)
027-380-5118	JANITORIAL SUPPLIES	1,395	4,000	347	4,000	4,000	0
027-380-5119	CHEMICALS	19,520	12,000	13,709	12,000	12,000	0
027-380-5123	OTHER SUPPLIES	2,350	1,200	946	1,200	1,200	0
027-380-5124	POSTAGE	64	0	0	0	0	0
027-380-5126	MERCHANDISE FOR RESALE	743	0	0	0	0	0
027-380-5128	UTILITIES	<u>8,274</u>	<u>5,200</u>	<u>3,305</u>	<u>5,200</u>	<u>5,200</u>	<u>0</u>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-380-5123	PERMANENT NOTES: RO RENTAL WATER WATER \$800 per year.						
	TOTAL SUPPLIES & MATERIALS	104,872	74,400	29,264	76,400	74,400	( 2,000)

MAINTENANCE OF BUILDINGS/

027-380-5311	MAINTENANCE OF BUILDING	2,837	1,000	1,454	1,500	1,000	( 500)
027-380-5326	MISCELLANEOUS IMPROVEME	4,516	500	7,362	800	5,000	4,200
027-380-5311	CURRENT YEAR NOTES: RB 2014-2015 REPAIRS TO BUILDING ENTRY GATE. NEED TO REPAIR/REPLACE WATER HEATER IN WOMENS SHOWER						
	TOTAL MAINTENANCE OF BUILDINGS/	7,354	1,500	8,815	2,300	6,000	3,700

MAINTENANCE OF EQUIPMENT

027-380-5425	MAINT. MACHINERY, TOOLS	3,607	3,500	986	3,500	3,500	0
	TOTAL MAINTENANCE OF EQUIPMENT	3,607	3,500	986	3,500	3,500	0

CONTRACTUAL SERVICES

027-380-5511	COMMUNICATIONS	3,073	3,500	1,124	3,500	3,500	0
027-380-5515	HIRE OF EQUIPMENT	600	0	0	0	0	0
027-380-5520	INSURANCE	7,049	7,200	6,979	6,979	7,153	174
027-380-5521	PROFESSIONAL SERVICES	61,108	60,000	719	60,000	60,000	0
027-380-5550	ELECTRICITY	36,302	33,000	13,765	33,000	33,000	0
027-380-5555	EDUCATION AND TRAINING	77	1,000	0	1,000	1,000	0

027-380-5521 PERMANENT NOTES:  
Contract with YMCA for lifeguards.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL CONTRACTUAL SERVICES		108,209	104,700	22,587	104,479	104,653	174
<u>MISCELLANEOUS</u>							
027-380-5645	LATE PAY FEES & PENALTY	37	0	0	0	0	0
TOTAL MISCELLANEOUS		37	0	0	0	0	0
<u>BUILDING &amp; STRUCTURES</u>							
027-380-6226	MISCELLANEOUS STRUCTURE	0	20,200	1,175	20,200	0	( 20,200)
027-380-6226	CURRENT YEAR NOTES: FY 2014-15 Cantilever Canopy \$17,000						
TOTAL BUILDING & STRUCTURES		0	20,200	1,175	20,200	0	( 20,200)
<u>EQUIPMENT</u>							
027-380-6311	MACHINERY & EQUIPMENT	0	0	3,850	0	0	0
TOTAL EQUIPMENT		0	0	3,850	0	0	0
TOTAL 380-AQUATIC CENTER		270,420	255,115	87,544	247,820	238,994	( 8,826)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

## Dept. 390 – Golf Course

## General Fund

The Comanche Trail Municipal Golf Course is an 18-hole course open seven days a week. The course management is responsible for maintenance, development and operation of the course.

### *ACHIEVEMENTS*

- Continued the summer Youth Golf Program.
- Continued the salt relief program on greens, tees and fairways.
- Continued switching full circle irrigation heads to part circle irrigation heads.
- Removed 20 dead trees from the golf course.
- Filled-in and planted sod on 5 bunkers.
- Extended the par 3 number 11 tee box for hole in one contests.

### *GOALS*

- Continue the Youth Golf Program.
- Continue salt relief program on greens, tees, and fairways.
- Continue switching full circle irrigation heads to part circle heads in order to conserve water.
- Continue removing dead trees from golf course.
- Continue filling in and planting sod in bunkers.
- Replace the car path on #12 and #13
- Expand the water hazard on #7.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$352,275</b>	<b>\$364,282</b>	<b>\$380,723</b>
<b>51 – Supplies and Materials</b>	<b>134,631</b>	<b>122,600</b>	<b>163,370</b>
<b>53 – Maint. of Bldg./Structures</b>	<b>32,292</b>	<b>56,000</b>	<b>56,000</b>
<b>54 – Maintenance of Equipment</b>	<b>38,314</b>	<b>32,190</b>	<b>33,293</b>
<b>55 – Contractual Services</b>	<b>60,205</b>	<b>59,210</b>	<b>59,278</b>
<b>56 – Miscellaneous</b>	<b>4</b>	<b>20</b>	<b>0</b>
<b>63 – Equipment</b>	<b>128,879</b>	<b>106,700</b>	<b>58,000</b>
<b>Total</b>	<b>\$746,601</b>	<b>\$741,002</b>	<b>\$750,664</b>

### **Budget Highlights:**

- 5123 – Other Supplies – (PB) Golf Carts (\$47,500) 15 units ,less trade-in of 20.  
5425 – Maint. Machinery, Tools, Pumps – (PB) Roller Reels for Greens Mower (\$4,500).  
6311 – Machinery & Equipment – (PB) Toro Workman (\$25,000).  
6314 – Mowers & Equipment – (PB) Toro Greens Mower (\$33,000).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
027-390-5010	SALARIES	234,895	245,328	174,503	243,028	251,008	7,980
027-390-5021	TERMINATION PAY	562	0	519	0	0	0
027-390-5022	VACATION BUY BACK	1,233	1,235	4,574	4,735	4,574	( 161)
027-390-5035	OVERTIME	8,459	10,000	6,180	7,650	10,000	2,350
027-390-5045	LONGEVITY	1,102	1,849	1,369	1,499	2,274	775
027-390-5050	RETIREMENT	41,609	43,439	30,548	40,689	43,741	3,052
027-390-5060	GROUP INSURANCE	33,755	38,640	27,025	35,640	40,140	4,500
027-390-5065	WORKERS' COMPENSATION	6,858	9,287	3,485	6,970	6,970	0
027-390-5070	RETIREMENT-DEFERRED COM	13,444	14,239	11,097	14,939	14,759	( 180)
027-390-5075	LIFE & DISABILITY INSUR	4,744	5,659	3,441	5,059	2,563	( 2,496)
027-390-5080	MEDICARE	3,565	3,747	2,771	3,772	3,884	112
027-390-5085	UNEMPLOYMENT TAXES	<u>2,050</u>	<u>1,701</u>	<u>227</u>	<u>301</u>	<u>810</u>	<u>509</u>
027-390-5035	PERMANENT NOTES: Golf Course is open 128 hours per week. Staffed to only cover 120 hours per week. This requires a minimum of 8 hours per week in overtime expenditures.						
TOTAL PERSONNEL SERVICES		352,275	375,124	265,739	364,282	380,723	16,441

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES &amp; MATERIALS</u>							
027-390-5110	OFFICE SUPPLIES	1,649	1,500	908	1,500	1,500	0
027-390-5112	FOOD SUPPLIES	0	100	0	0	0	0
027-390-5114	WEARING APPAREL	1,107	1,100	1,146	1,600	1,100	( 500)
027-390-5116	GASOLINE, OIL & GREASE	14,060	13,000	5,160	9,000	9,270	270
027-390-5117	MINOR APPARATUS	7,383	5,000	3,193	6,000	5,000	( 1,000)
027-390-5118	JANITORIAL SUPPLIES	826	1,000	451	1,000	1,000	0
027-390-5122	BOTANICAL & AGRICULTURA	29,685	40,000	21,824	40,000	40,000	0
027-390-5123	OTHER SUPPLIES	2,537	5,000	4,593	6,000	48,000	42,000
027-390-5126	MERCHANDISE FOR RESALE	26,292	25,000	18,243	25,000	25,000	0
027-390-5126-01	CONCESSIONS FOR RESALE	25,109	25,000	15,780	25,000	25,000	0
027-390-5126-02	BEER FOR RESALE	18,436	25,000	0	0	0	0
027-390-5128	UTILITIES	<u>7,547</u>	<u>7,500</u>	<u>3,907</u>	<u>7,500</u>	<u>7,500</u>	<u>0</u>

027-390-5112 CURRENT YEAR NOTES:  
NO LONGER NEEDED.

027-390-5114 CURRENT YEAR NOTES:  
NEED FOR WORK BOOTS AND PPE'S FOR SEASONAL EMPLOYEES.

027-390-5117 PERMANENT NOTES:  
Continued improvements and existing equipment maintenance  
and replacement of driving range supplies.

027-390-5117 CURRENT YEAR NOTES:  
RB 2014-2015 NEEDED TO COVER THE COST OF DRIVING RANGE BALLS  
AND A WEED  
EATER.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-390-5122	PERMANENT NOTES: Maintenance of greens (fertilizer, fungicide, sand, etc.) and aeration services. Salt relief, fertilizer, and preemergent program for tees and fairways.						
027-390-5122	CURRENT YEAR NOTES: WILL USE THE REMAINDER OF THE MONEY ON SAND FOR THE FALL GREENS AERIFICATION, LATE SUMMER TEE AND FAIRWAY FERTILIZER APPLICATION, FALL PRE EMERGENT APPLICATION, AND GREENS FERTILIZER AND FUNGICIDES.						
027-390-5123	CURRENT YEAR NOTES: RB 2014-2015 EXTRA FOR RO SYSTEM AND MOSQUITO REPELLANT						
027-390-5123	NEXT YEAR NOTES: FY 2015-16 \$47,500 15 Golf carts less trade in of 20 carts.						
027-390-5126	PERMANENT NOTES: Caps, Golfballs, etc. for resale in the proshop.						
027-390-5126-01	PERMANENT NOTES: Sodas, snacks, etc. for resale in the proshop.						
027-390-5126-02	CURRENT YEAR NOTES: NO LONGER NEEDED DUE TO NOT SELLING BEER AT PRO SHOP. TRANSFER \$20,000 TO 5321 FOR COST OF IRRIGATION WELL RPAIR. AND \$5,000 TO 5411 FOR COST OF ACTIVE NETWORK SYSTEM AT PRO SHOP.						
TOTAL SUPPLIES & MATERIALS		134,631	149,200	75,206	122,600	163,370	40,770
<u>MAINTENANCE OF BUILDINGS/</u>							
027-390-5311	MAINTENANCE OF BUILDING	6,791	6,000	3,923	6,000	8,000	2,000
027-390-5321	MAINTENANCE OF WELLS	0	0	19,658	20,000	18,000	( 2,000)
027-390-5326	MISCELLANEOUS IMPROVEME	25,501	30,000	7,453	30,000	30,000	0
027-390-5311	PERMANENT NOTES: FOR REPAIR AND MAINTENANCE OF PUMP HOUSE AND ON COURSE RESTROOMS.						

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-390-5311	CURRENT YEAR NOTES: FOR REPAIR AND MAINTENANCE OF PUMP HOUSE AND ON COURSE RESTROOMS.						
027-390-5321	PERMANENT NOTES: FOR MAINTENANCE OF IRRIGATION WELLS AT GOLF COURSE.						
027-390-5321	CURRENT YEAR NOTES: NEEDED TO COVER COST OF BOTH GOLF COURSE WELLS BEING REPAIRED. TRANSFER MONEY FROM 5126-02.						
027-390-5326	PERMANENT NOTES: Repair cart paths, continue replacement of irrigation heads for water conservation, and continue planting grass in bunkers and on greens to decrease bald spots.						
027-390-5326	CURRENT YEAR NOTES: WILL USE REMAINDER OF MONEY ON REPAIRING #12 AND #13 CART PATHS AND IRRIGATION PARTS AND MAINTENANCE.						

TOTAL MAINTENANCE OF BUILDINGS/	32,292	36,000	31,034	56,000	56,000	0
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MAINTENANCE OF EQUIPMENT

027-390-5411	MAINTENANCE OF FURN & F	506	0	4,528	5,000	4,223	( 777)
027-390-5412	VEHICLE MAINTENANCE	19,181	15,000	16,720	17,655	15,000	( 2,655)
027-390-5413	FIRE APPARATUS	100	35	0	35	70	35
027-390-5417	MOWERS	4,991	5,000	1,890	5,000	5,000	0
027-390-5422	MAINT HEATING & COOLING	1,190	500	0	500	500	0
027-390-5425	MAINT. MACHINERY, TOOLS	12,347	4,000	0	4,000	8,500	4,500

027-390-5411 PERMANENT NOTES:  
CONTRACT FOR ACTIVE NETWORK SYSTEM FOR PRO SHOP.

027-390-5411 CURRENT YEAR NOTES:  
NEEDED TO COVER COST OF ACTIVE NETWORK SYSTEM FOR PRO SHOP.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TRANSFER MONEY FROM 5126-02.						
027-390-5412	CURRENT YEAR NOTES: NEEDED TO COVER THE COST OF MAINTENANCE ON TORO WORKMAN AND GOLF CARTS.						
027-390-5413	CURRENT YEAR NOTES: PB 2015-2016 COST FOR MAINTENANCE OF FIRE EXTINGUISHERS						
027-390-5417	CURRENT YEAR NOTES: WILL USE THE REMAINDER OF MONEY TO HAVE REELS FOR GREENS MOWERS AND FAIRWAY MOWERS SHARPENED.						
027-390-5425	PERMANENT NOTES: Maintenance of 100hp and 30hp irrigation pump as well as pressure maintenance pump						
	TOTAL MAINTENANCE OF EQUIPMENT	38,314	24,535	23,138	32,190	33,293	1,103

CONTRACTUAL SERVICES

027-390-5511	COMMUNICATIONS	3,036	3,000	2,279	3,000	3,000	0
027-390-5520	INSURANCE	2,630	2,900	2,710	2,710	2,778	68
027-390-5521	SPECIAL SERVICES	506	2,250	1,706	2,250	2,250	0
027-390-5525	ADVERTISING	0	500	0	500	500	0
027-390-5530	TRAVEL EXPENSE	448	1,250	702	1,250	1,250	0
027-390-5540	DUES & SUBSCRIPTIONS	365	500	365	500	500	0
027-390-5541	PERMITS,LICENSES,TESTIN	12	1,500	0	0	0	0
027-390-5550	ELECTRICITY	51,243	47,000	18,852	47,000	47,000	0
027-390-5560	GAS FOR HEATING	<u>1,964</u>	<u>2,000</u>	<u>1,155</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>

027-390-5521 PERMANENT NOTES:  
Water and soil sampling and monthly alarm service.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-390-5525	PERMANENT NOTES: Yellow Pages and Golf Magazine advertisements.						
027-390-5540	PERMANENT NOTES: Texas Turf Grass Association, West Texas Golf Course Managers Association, Golf Course Managers American Association						
027-390-5541	PERMANENT NOTES: NO LONGER NEEDED DUE TO NOT SELLING BEER IN THE PRO SHOP.						
027-390-5541	CURRENT YEAR NOTES: WAS USED TO RENEW THE LIQUOR LICENSE FOR PRO SHOP. NO LONGER NEEDED DUE TO NOT SELLING ALCOHOL AT THE PRO SHOP.						
TOTAL CONTRACTUAL SERVICES		60,205	60,900	27,768	59,210	59,278	68

MISCELLANEOUS

027-390-5645	LATE PAY FEES & PENALTI	4	0	36	20	0	( 20)
TOTAL MISCELLANEOUS		4	0	36	20	0	( 20)

EQUIPMENT

027-390-6310	FURNITURE & FIXTURE	15,824	0	0	0	0	0
027-390-6311	MACHINERY & EQUIPMENT	28,412	55,700	105,018	55,700	0	( 55,700)
027-390-6314	MOWERS & EQUIPMENT	84,643	51,000	0	51,000	58,000	7,000

027-390-6311 CURRENT YEAR NOTES:  
PB 2014-15 Top Dresser \$14,500  
Aerator 6,200  
Tractor 35,000  
Rough Mower 51,000

027-390-6314 CURRENT YEAR NOTES:  
FY2014-15 Rough Mower 4500-D

027-390-6314 NEXT YEAR NOTES:

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	FY 2015-16 \$33,000 Toro Greens Mower						
	25,000 Rolling Stock						
TOTAL EQUIPMENT		<u>128,879</u>	<u>106,700</u>	<u>105,018</u>	<u>106,700</u>	<u>58,000</u>	<u>( 48,700)</u>
TOTAL 390-GOLF COURSE		<u>746,601</u>	<u>752,459</u>	<u>527,940</u>	<u>741,002</u>	<u>750,664</u>	<u>9,662</u>
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

## Dept. 410 – Lake

## General Fund

Moss Lake provides fishing, swimming, camping, and other recreational opportunities for the general public. The City contracts the caretaker duties to an outside vendor.

### *ACHIEVEMENTS*

- Installed new barbecue pits and picnic tables for public use.
- Utilized individuals with community service to begin to improve the lake.
- Improved the cleanliness and appearance of the facility.
- Created new camp site.

### *GOALS*

- Continue to improve for aspects of the Lake.
- Install new barbecue pits and picnic tables for public use.
- Improve lighting and electrical issues for safety.
- Continue to utilize individuals with community service to improve cleanliness and overall facility appearance
- Improve camping shelters.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>51 – Supplies and Materials</b>	<b>\$13,118</b>	<b>\$13,377</b>	<b>\$13,120</b>
<b>53 – Maint. of Bldg./Structures</b>	<b>16,673</b>	<b>2,250</b>	<b>2,000</b>
<b>54 – Maintenance of Equipment</b>	<b>5,931</b>	<b>2,091</b>	<b>2,059</b>
<b>55 – Contractual Services</b>	<b>14,721</b>	<b>16,071</b>	<b>16,180</b>
<b>Total</b>	<b>\$50,442</b>	<b>\$33,789</b>	<b>\$33,359</b>

#### **Budget Highlights:**

5521 – Special Services – Seismic Testing.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
410-LAKE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
<u>SUPPLIES &amp; MATERIALS</u>							
027-410-5110	OFFICE SUPPLIES	569	420	405	420	420	0
027-410-5117	MINOR APPARATUS	408	500	734	750	500	( 250)
027-410-5118	JANITORIAL SUPPLIES	0	200	0	200	200	0
027-410-5124	POSTAGE	0	0	6	7	0	( 7)
027-410-5128	UTILITIES	<u>12,140</u>	<u>12,000</u>	<u>5,655</u>	<u>12,000</u>	<u>12,000</u>	<u>0</u>

027-410-5124 CURRENT YEAR NOTES:  
INCREASE TO COVER AMOUNT OVER

TOTAL SUPPLIES & MATERIALS		13,118	13,120	6,800	13,377	13,120	( 257)
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MAINTENANCE OF BUILDINGS/

027-410-5311	MAINTENANCE OF BUILDING	840	1,000	340	1,000	1,000	0
027-410-5326	MISCELLANEOUS IMPROVEME	<u>15,833</u>	<u>1,000</u>	<u>1,211</u>	<u>1,250</u>	<u>1,000</u>	<u>( 250)</u>

027-410-5326 CURRENT YEAR NOTES:  
INCREASE TO COVER AMOUNT OVER

TOTAL MAINTENANCE OF BUILDINGS/		16,673	2,000	1,551	2,250	2,000	( 250)
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BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
410-LAKE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
027-410-5412	VEHICLE MAINTENANCE	5,931	500	638	1,766	1,734	( 32)
027-410-5413	MAINT OF FIRE APPARATUS	0	75	0	75	75	0
027-410-5417	MOWERS	0	150	0	150	150	0
027-410-5422	MAINT. HEATING & COOLIN	0	100	99	100	100	0

027-410-5412 CURRENT YEAR NOTES:  
INCREASE TO COVER AMOUNT OVER

TOTAL MAINTENANCE OF EQUIPMENT	5,931	825	737	2,091	2,059	( 32)
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CONTRACTUAL SERVICES

027-410-5511	COMMUNICATIONS	465	450	372	450	450	0
027-410-5520	INSURANCE	438	500	371	371	380	9
027-410-5521	SPECIAL SERVICES	74	40,000	250	400	500	100
027-410-5550	ELECTRICITY	13,744	14,850	6,593	14,850	14,850	0

027-410-5521 PERMANENT NOTES:  
Seismic Testing from Choate

TOTAL CONTRACTUAL SERVICES	14,721	55,800	7,586	16,071	16,180	109
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MISCELLANEOUS

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
410-LAKE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>BUILDING &amp; STRUCTURES</u>							
TOTAL 410-LAKE		50,442	71,745	16,674	33,789	33,359	( 430)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

**Dept. 420 – City Hall****General Fund**

This activity provides for the operation of the City Hall building and the Polly Mays Municipal Annex, including electricity, natural gas, insurance, building maintenance, and janitorial service.

***GOALS***

- Continue renovations and upgrades to City Hall.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$30,884</b>	<b>\$1,000</b>	<b>\$0</b>
<b>51 – Supplies and Materials</b>	<b>10,732</b>	<b>20,770</b>	<b>20,791</b>
<b>52 – Maintenance of Land</b>	<b>255</b>	<b>1,000</b>	<b>1,000</b>
<b>53 – Maint. of Bldg./Structures</b>	<b>11,027</b>	<b>4,000</b>	<b>4,000</b>
<b>54 – Maintenance of Equipment</b>	<b>3,166</b>	<b>5,523</b>	<b>5,464</b>
<b>55 – Contractual Service</b>	<b>53,101</b>	<b>75,623</b>	<b>75,740</b>
<b>63 – Equipment</b>	<b>7,235</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>\$116,401</b>	<b>\$107,916</b>	<b>\$106,995</b>

**Budget Highlights:**

5521 – Special Services – Contractual Janitorial Services.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
027-420-5010	SALARIES	5,100	0	0	0	0	0
027-420-5021	TERMINATION PAY	13,272	0	0	0	0	0
027-420-5045	LONGEVITY	3,290	0	0	0	0	0
027-420-5050	RETIREMENT	3,922	0	0	0	0	0
027-420-5060	GROUP INSURANCE	2,400	0	800	1,000	0	( 1,000)
027-420-5065	WORKERS' COMPENSATION	1,228	0	0	0	0	0
027-420-5070	DEFERRED COMP	1,254	0	0	0	0	0
027-420-5075	LIFE & DISABILITY INSUR	102	0	0	0	0	0
027-420-5080	MEDICARE	316	0	0	0	0	0
TOTAL PERSONNEL SERVICES		30,884	0	800	1,000	0	( 1,000)
<u>SUPPLIES &amp; MATERIALS</u>							
027-420-5110	OFFICE SUPPLIES	3,401	10,000	3,742	10,000	10,000	0
027-420-5110-02	CITY HALL ANNEX OFFICE	0	60	0	60	60	0
027-420-5112	FOOD SUPPLIES	1,313	1,500	1,083	1,500	1,500	0
027-420-5112-02	FOOD SUPPLIES	113	60	229	60	60	0
027-420-5114	WEARING APPAREL	18	0	0	0	0	0
027-420-5116	GASOLINE, OIL & GREASE	0	0	445	700	721	21
027-420-5117	MINOR APPARATUS	940	3,000	100	3,000	3,000	0
027-420-5117-02	MINOR APPERATUS - ANNEX	203	50	0	50	50	0

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-420-5118	JANITORIAL SUPPLIES	2,124	3,000	1,551	3,000	3,000	0
027-420-5118-02	JANITORIAL SUPPLIES	205	50	175	50	50	0
027-420-5122	BOTANICAL & AGRICULTURA	8	50	0	50	50	0
027-420-5123	OTHER SUPPLIES	1,188	1,200	1,188	1,200	1,200	0
027-420-5128	UTILITIES	579	600	383	600	600	0
027-420-5128-02	UTILITIES - Planning/Co	640	500	742	500	500	0
027-420-5123	PERMANENT NOTES: Annual rental of R0 units						
TOTAL SUPPLIES & MATERIALS		10,732	20,070	9,637	20,770	20,791	21
<u>MAINTENANCE OF LAND</u>							
027-420-5210	LAND MAINTENANCE	255	1,000	0	1,000	1,000	0
TOTAL MAINTENANCE OF LAND		255	1,000	0	1,000	1,000	0
<u>MAINTENANCE OF BUILDINGS/</u>							
027-420-5311	MAINTENANCE OF BUILDING	5,349	3,000	2,528	3,000	3,000	0
027-420-5311-02	MAINT OF BLDGS-CITY HAL	5,678	1,000	549	1,000	1,000	0
TOTAL MAINTENANCE OF BUILDINGS/		11,027	4,000	3,077	4,000	4,000	0
<u>MAINTENANCE OF EQUIPMENT</u>							
027-420-5412	MAINTENANCE OF VEHICLES	1,246	200	2,694	3,323	3,264	( 59)
027-420-5413	MAINT. OF FIRE APPARATU	228	200	0	200	200	0
027-420-5414	MAINT COMMUNICATION SYS	0	0	185	0	0	0
027-420-5422	MAINT. HEATING & COOLIN	1,692	2,000	1,082	2,000	2,000	0

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL MAINTENANCE OF EQUIPMENT	3,166	2,400	3,960	5,523	5,464	( 59)
<u>CONTRACTUAL SERVICES</u>							
027-420-5511	COMMUNICATIONS	152	150	0	150	150	0
027-420-5511-02	CITY HALL ANNEX COMMUNI	405	100	277	100	100	0
027-420-5515	HIRE OF EQUIPMENT	12,860	12,000	9,169	12,000	12,000	0
027-420-5520	INSURANCE	4,703	4,800	4,673	4,673	4,790	117
027-420-5521	SPECIAL SERVICES	17,076	34,800	15,840	34,800	34,800	0
027-420-5521-02	SPECIAL SERVICES - PLAN	2,364	7,600	2,977	7,600	7,600	0
027-420-5550	ELECTRICITY	9,011	8,800	3,181	8,800	8,800	0
027-420-5550-02	ELECTRICTY - PLANNING A	2,304	3,000	2,346	3,000	3,000	0
027-420-5560	GAS FOR HEATING	<u>4,226</u>	<u>4,500</u>	<u>2,799</u>	<u>4,500</u>	<u>4,500</u>	<u>0</u>
027-420-5515	PERMANENT NOTES: Rental of Xerox equipment						
027-420-5521	PERMANENT NOTES: Janitorial Services for City Hall						
	TOTAL CONTRACTUAL SERVICES	53,101	75,750	41,261	75,623	75,740	117

MISCELLANEOUS

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
027-PARKS & RECREATION  
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>EQUIPMENT</u>							
027-420-6317	HEATING & COOLING SYSTE	7,235	0	0	0	0	0
TOTAL EQUIPMENT		7,235	0	0	0	0	0
TOTAL 420-CITY HALL		116,401	103,220	58,736	107,916	106,995	( 921)
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
TOTAL 027-PARKS & RECREATION		1,812,438	1,851,559	1,137,534	1,816,315	1,858,572	42,257
		=====	=====	=====	=====	=====	=====

## Debt Service

## General Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments and payments to the Capital Revolving Fund for equipment purchased with this funding.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>Total Debt Service</b>	<b>\$686,442</b>	<b>\$722,310</b>	<b>\$865,530</b>

## Transfers to Other Funds

## General Fund

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>Transfer to Cemetery</b>	<b>33,000</b>	<b>\$ 0</b>	<b>\$ 72,500</b>
<b>Transfer to RSVP</b>	<b>22,000</b>	<b>0</b>	<b>0</b>
<b>Transfer to EMS Fund</b>	<b>854,800</b>	<b>950,000</b>	<b>950,000</b>
<b>Transfer to Landfill</b>	<b>44,184</b>	<b>0</b>	<b>0</b>
<b>Transfer to Malone &amp; Hogan Clinic</b>	<b>0</b>	<b>0</b>	<b>50,000</b>
<b>Transfer to Senior Center</b>	<b>373,843</b>	<b>265,000</b>	<b>100,000</b>
<b>Total</b>	<b>\$1,327,827</b>	<b>\$1,215,000</b>	<b>\$1,172,500</b>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
070-DEBT SERVICE  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-42	DEBT SVC-05-06 SIEMENS	182,773	182,773	182,773	182,773	182,773	0
070-000-5701-52	DEBT SVC-2009-10 EQUIPM	165,219	55,073	55,073	55,073	0	( 55,073)
070-000-5701-53	DEBT SVC-2011-12 EQUIPM	91,366	91,366	83,752	91,366	91,366	0
070-000-5701-54	DEBT SVC-2012-13 EQUIPM	151,267	151,267	126,056	151,267	151,267	0
070-000-5701-55	DEBT SVC-2013-14 EQUIPM	70,949	140,965	106,424	140,031	141,899	1,868
070-000-5701-56	DEBT SVC-2014-15 EQUIPM	0	144,300	67,866	101,800	135,733	33,933
070-000-5701-57	DEBT SRVC-2015-16 EQUIP	0	0	0	0	162,492	162,492
<b>TOTAL DEBT SERVICE</b>		<u>661,575</u>	<u>765,744</u>	<u>621,945</u>	<u>722,310</u>	<u>865,530</u>	<u>143,220</u>
<b>TOTAL 000-NON-DEPARTMENTAL</b>		661,575	765,744	621,945	722,310	865,530	143,220
		=====	=====	=====	=====	=====	=====
<b>TOTAL 070-DEBT SERVICE</b>		661,575	765,744	621,945	722,310	865,530	143,220
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

002-GENERAL FUND  
080-INTERGOVERNMENTAL EX  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET      ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5802	TRANSFER TO CEMETERY	33,000	62,000	0	0	72,500	72,500
080-000-5808-01	TRANSFER TO R S V P FUN	22,000	0	0	0	0	0
080-000-5818	TRANSFER TO EMS FUND	854,800	950,000	712,500	950,000	950,000	0
080-000-5819	TRANSFER TO SR CENTER F	373,843	265,000	265,000	265,000	100,000	( 165,000)
080-000-5821	TRANSFER TO LANDFILL	44,184	0	0	0	0	0
080-000-5822	TRANSFER TO MALONE & HO	0	0	0	0	50,000	50,000
080-000-5818	PERMANENT NOTES: Annual Subsidy to EMS Fund						
080-000-5819	PERMANENT NOTES: Annual subsidy to Senior Center Fund to cover annual operating deficit.						
TOTAL TRANSFERS TO OTHER FUNDS		<u>1,327,828</u>	<u>1,277,000</u>	<u>977,500</u>	<u>1,215,000</u>	<u>1,172,500</u>	<u>( 42,500)</u>
TOTAL 000-NON-DEPARTMENTAL		<u>1,327,828</u>	<u>1,277,000</u>	<u>977,500</u>	<u>1,215,000</u>	<u>1,172,500</u>	<u>( 42,500)</u>
DEPARTMENTAL NOTES							
TOTAL 080-INTERGOVERNMENTAL EX		<u>1,327,828</u>	<u>1,277,000</u>	<u>977,500</u>	<u>1,215,000</u>	<u>1,172,500</u>	<u>( 42,500)</u>
*** TOTAL BUDGETED EXPENSES ***		<u>18,05 ,072</u>	<u>19,235,172</u>	<u>13,613,535</u>	<u>19,141,028</u>	<u>18,975,155</u>	<u>( 165,873)</u>

\*\*\* END OF REPORT \*\*\*

**WATER AND SEWER FUND - FUND 405**  
**SUMMARY OF RECEIPTS AND EXPENSES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Unrestricted Fund Equity	\$2,716,098	\$2,930,052	\$1,906,726
<u>Receipts</u>			
Water	8,791,797	8,700,000	9,000,000
Sewer Revenue	2,720,085	2,500,000	2,800,000
Service Restoration & Penalty Charges	318,235	295,200	295,200
Utility Taps	25,469	21,500	20,000
New Service Fees	16,094	12,000	12,000
Other Financing Sources	40,000	480,998	127,000
Grants	13,880	239,259	60,000
Miscellaneous	102,674	58,056	281,349
Total Receipts	12,028,232	12,307,013	12,595,549
<u>Transfers-In</u>			
Transfers from Other Funds	0	0	0
Total Current Receipts	12,028,232	12,307,013	12,595,549
Total Funds Available	14,744,330	15,237,065	14,502,275
<u>Expenses</u>			
Personnel Services	2,455,166	2,474,492	2,726,539
Supplies and Materials	4,009,665	3,949,149	4,573,469
Maintenance of Land	160	1,700	1,700
Maintenance of Structures	453,949	476,608	471,100
Maintenance of Equipment	696,182	686,705	612,128
Contractual Services	1,039,430	938,892	973,560
Administrative Fees	506,967	564,028	646,237
Miscellaneous	139,064	148,600	120,000
Debt Service	548,027	439,074	485,492
Capital Outlay	1,825,668	3,651,091	1,707,950
Total Expenses	11,674,278	13,330,339	12,318,175
<u>Transfers-Out</u>			
Other Funds	140,000	0	0
Total Transfers-Out	140,000	0	0
Total Budgeted Expenses	11,814,278	13,330,339	12,318,175
Increase (Decrease) in Unrestricted Fund Equity	213,955	(1,023,326)	277,374
Ending Unrestricted Fund Equity	\$2,930,052	\$1,906,726	\$2,184,100

**WATER AND SEWER FUND - FUND 405**  
**EXPENSES BY DEPARTMENT**  
**2015-16**

<u>Department</u>	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
000 Water Purchases	\$3,569,983	\$3,250,000	\$3,900,000
000 Non-Departmental	2,248,775	707,658	795,815
705 Water Treatment	1,257,270	2,676,723	1,332,467
710 Water Distribution	2,351,608	4,284,594	3,961,009
735 Customer Service	407,914	499,425	483,590
740 Wastewater Treatment	1,218,859	1,266,717	1,146,764
745 Purchasing	211,842	206,148	213,038
000 Debt Service - Capital Equipment	548,027	439,074	485,492
TOTAL	\$11,814,278	\$13,330,339	\$12,318,175

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

405-WATER AND SEWER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>42-GRANTS &amp; OTHER AGENCIES</u>							
4201-2013	TCDP REVENUE	13,880	350,000	158,418	239,259	60,000	179,259
TOTAL 42-GRANTS & OTHER AGENCIES		13,880	350,000	158,418	239,259	60,000	179,259
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4350	WATER SALES	8,791,797	9,710,000	6,521,215	8,700,000	9,000,000	( 300,000)
4355	SEWAGE DISPOSAL	2,720,085	2,800,000	1,902,694	2,500,000	2,800,000	( 300,000)
4359	WATER TAMPERING FEES	1,100	500	0	200	200	0
4361	LATE CHARGES	232,921	240,000	155,659	205,000	205,000	0
4363	SERVICE RESTORATION FEES	84,214	83,000	79,283	90,000	90,000	0
4364	NEW SERVICE FEES	16,094	20,000	10,697	12,000	12,000	0
4370	NEW WATER TAPS	22,213	19,000	14,654	16,000	15,000	1,000
4371	NEW SEWER TAPS	3,256	4,000	8,500	5,500	5,000	500
TOTAL 43-GENERAL SALES/OTHER SERVICE		11,871,679	12,876,500	8,692,702	11,528,700	12,127,200	( 598,500)
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	1,431	850	1,530	3,000	3,000	0
TOTAL 46-INTEREST INCOME		1,431	850	1,530	3,000	3,000	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

405-WATER AND SEWER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	( 43)	0	0	0	0	0
4905	OTHER INCOME	3,861	4,000	390	300	300	0
4906	RETURNED CHECK FEES	3,600	4,000	2,125	3,100	3,100	0
4907	SALE OF GARBAGE BAGS	377	350	251	250	250	0
4908	ONLINE PAYMENT FEES	10,960	9,500	10,515	12,000	0	12,000
4916	SEWER DUMPING AT WWTP	12,367	13,000	9,359	14,500	14,500	0
4921	OTHER FINANCING SOURCES	40,000	484,500	0	480,998	127,000	353,998
4922	REIMBURSEMENTS - TXDOT HWY 87	0	260,199	0	0	260,199	( 260,199)
4925	CONTRIBUTIONS	<u>70,122</u>	<u>0</u>	<u>24,906</u>	<u>24,906</u>	<u>0</u>	<u>24,906</u>
TOTAL 49-MISCELLANEOUS		101,243	775,549	47,546	536,054	405,349	130,705
4921	OTHER FINANCING SOURCES	CURRENT YEAR NOTES:					
		FY2014-15 Dept 705 \$40,000 1-Ton Dually with 3-ton crane					
		9,000 72" Zero Turn Mower					
		Dept 710 \$40,000 Utility Crew Truck					
		7,500 Pintle Hitch Trailer					
		110,000 Sewer Jet Truck					
		220,000 two 14-yard Dump Trucks					
		7,000 Trash Pump					
		Dept 740 \$9,000 42" Zero Mower					
		40,000 1-Ton Dually Service Truck					
4921	OTHER FINANCING SOURCES	NEXT YEAR NOTES:					
		FY2015-16 Dept 705 \$23,500 1/2 ton Pickup					
		Dept 710 23,500 1/2 ton Pickup					
		40,000 Utility Crew Truck					
		<u>Dept 740 40,000 Utility Crew Truck</u>					
*** DEPARTMENT TOTAL ***		12,028,232	14,002,899	8,900,194	12,307,013	12,595,549	( 288,536)
		=====	=====	=====	=====	=====	

**Dept. 000 – Non-Departmental****Utility Fund**

Non-Departmental accounts for expenses that are not exclusively within the functional responsibilities of any one department including water purchases. These expenditures also account for administrative fees paid to the General Fund.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>51 – Supplies and Materials</b>	<b>\$3,569,983</b>	<b>\$3,250,000</b>	<b>\$3,900,000</b>
<b>55 – Contractual Services</b>	<b>32,070</b>	<b>33,631</b>	<b>39,578</b>
<b>56 – Miscellaneous</b>	<b>2,003,089</b>	<b>674,028</b>	<b>756,237</b>
<b>Total</b>	<b>\$5,605,142</b>	<b>\$3,957,659</b>	<b>\$4,695,815</b>

**Budget Highlights:**

5128 – Utilities – Water purchases.

5641 – Administrative Fees – Fees paid to General Fund for services provided by General Fund departments.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES &amp; MATERIALS</u>							
021-000-5128	RAW WATER PURCHASES	3,569,983	3,710,000	2,724,400	3,250,000	3,900,000	650,000
	TOTAL SUPPLIES & MATERIALS	3,569,983	3,710,000	2,724,400	3,250,000	3,900,000	650,000
<u>MAINTENANCE OF BUILDINGS/</u>							
<u>MAINTENANCE OF EQUIPMENT</u>							
<u>CONTRACTUAL SERVICES</u>							
021-000-5520	INSURANCE	1,438	1,500	1,681	1,681	1,723	42
021-000-5521	SPECIAL SERVICES	28,736	30,000	23,222	30,000	35,000	5,000
021-000-5521-17	BANK CHARGES	0	0	0	0	855	855
021-000-5535	RENT	1,896	1,950	1,422	1,950	2,000	50
021-000-5521	PERMANENT NOTES: Credit card processing fees - average \$2,500/month and collection agency fees						
021-000-5521-17	PERMANENT NOTES: P-Card bank charges						
021-000-5535	PERMANENT NOTES: Rent to Airpark for Building #15 - \$158/month (records storage - cost split between Utility & Gen. Fund)						
	TOTAL CONTRACTUAL SERVICES	32,070	33,450	26,326	33,631	39,578	5,947

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MISCELLANEOUS</u>							
021-000-5641	ADMINISTRATIVE FEES	506,967	564,028	423,021	564,028	646,237	82,209
021-000-5643	BAD DEBT WRITE-OFF	101,171	0	80,911	110,000	110,000	0
021-000-5675	DEPRECIATION	<u>1,394,950</u>	<u>0</u>	<u>897,642</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		<u>2,003,089</u>	<u>564,028</u>	<u>1,401,574</u>	<u>674,028</u>	<u>756,237</u>	<u>82,209</u>
TOTAL 000-NON-DEPARTMENTAL		5,605,142	4,307,478	4,152,299	3,957,659	4,695,815	738,156
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

## Dept. 705 – Water Treatment

## Utility Fund

The Water Treatment Plant consists of conventional surface water treatment facility with the ability to treat approximately 16 million gallons per day and to filter 21 million gallons per day. The plant utilizes remote control feed systems for accurate measurement and injection of required chemicals. This ensures maintenance of water quality within EPA and Health Department limits.

### ACHIEVEMENTS

- Continued to work within the established Drought Contingency Plan.
- Continued to improve training to provide employee certification.
- Maintained TCEQ drinking water standards.

### GOALS

- Obtain continuous full staffing levels.
- Continue to improve training and have staff obtain various levels of certification.
- Upgrade the distribution pumping stations system in order to absorb expanding demands due to increased population.
- Continue to maintain TCEQ drinking water standards.
- Continue to upgrade pumping and holding stations.
- Continue improving plant infrastructure to improve water quality.

	Actual 2013-14	Revised 2014-15	Proposed 2015-16
<b>50 – Personnel Services</b>	<b>\$443,089</b>	<b>\$465,803</b>	<b>\$467,318</b>
<b>51 – Supplies and Materials</b>	<b>369,847</b>	<b>384,200</b>	<b>382,880</b>
<b>52 – Maintenance of Land</b>	<b>0</b>	<b>1,500</b>	<b>1,500</b>
<b>53 – Maint. Of Bldgs/Structures</b>	<b>14,098</b>	<b>15,500</b>	<b>9,000</b>
<b>54 – Maintenance of Equipment</b>	<b>54,241</b>	<b>59,307</b>	<b>57,035</b>
<b>55 – Contractual Services</b>	<b>369,312</b>	<b>319,713</b>	<b>316,234</b>
<b>56 – Miscellaneous</b>	<b>6,684</b>	<b>0</b>	<b>0</b>
<b>62 – Building &amp; Structures</b>	<b>0</b>	<b>1,160,700</b>	<b>75,000</b>
<b>63 – Equipment</b>	<b>0</b>	<b>230,000</b>	<b>0</b>
<b>64 – Vehicles</b>	<b>0</b>	<b>40,000</b>	<b>23,500</b>
<b>Total</b>	<b>\$1,257,270</b>	<b>\$2,676,723</b>	<b>\$1,332,467</b>

### Budget Highlights:

- 5119 – Chemicals – Chemicals for treatment process.  
 5124 – Postage – Cost to mail annual Consumer Confidence Report.  
 6213 – Water Treatment – (PB) Chemical Building Piping and Meters (\$75,000).  
 6401 – Vehicles – (PB) ½ Ton Pickup (\$23,500).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-705-5010	SALARIES	202,709	279,038	188,954	257,538	286,439	28,901
021-705-5021	TERMINATION PAY	25,813	0	7,949	8,500	0	( 8,500)
021-705-5022	VACATION BUY BACK	2,654	2,700	3,244	3,350	3,250	( 100)
021-705-5035	OVERTIME	72,849	35,000	42,268	60,800	35,000	( 25,800)
021-705-5045	LONGEVITY	4,907	957	710	957	1,302	345
021-705-5050	RETIREMENT	55,775	54,060	36,478	48,740	53,871	5,131
021-705-5055	STANDBY PAY	3,032	3,900	4,918	7,200	3,900	( 3,300)
021-705-5060	GROUP INSURANCE	34,974	44,621	35,119	39,271	45,083	5,812
021-705-5065	WORKERS' COMPENSATION	10,985	15,402	5,780	11,559	11,559	0
021-705-5070	RETIREMENT-DEFERRED COM	17,800	17,720	13,519	18,020	18,177	157
021-705-5075	LIFE & DISABILITY INSUR	4,488	7,043	3,378	4,743	3,234	( 1,509)
021-705-5080	MEDICARE	4,660	4,663	3,400	4,913	4,783	( 130)
021-705-5085	UNEMPLOYMENT TAXES	<u>2,443</u>	<u>1,512</u>	<u>69</u>	<u>212</u>	<u>720</u>	<u>508</u>
021-705-5055	PERMANENT NOTES: Standby pay for 1 supervisor and 1 maintenance staff at all times.						
TOTAL PERSONNEL SERVICES		443,089	466,616	345,787	465,803	467,318	1,515

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<b>SUPPLIES &amp; MATERIALS</b>							
021-705-5110	OFFICE SUPPLIES	5,589	6,000	1,635	6,000	6,000	0
021-705-5112	FOOD SUPPLIES	175	200	873	700	200 (	500)
021-705-5114	WEARING APPAREL	1,812	2,500	2,034	2,500	2,500	0
021-705-5116	GASOLINE, OIL, & GREASE	7,693	7,000	3,835	7,000	6,180 (	820)
021-705-5117	MINOR APPARATUS	12,511	10,000	10,685	10,000	10,000	0
021-705-5118	JANITORIAL SUPPLIES	1,326	1,300	1,128	1,300	1,300	0
021-705-5119	CHEMICALS	229,467	250,000	120,429	250,000	250,000	0
021-705-5123	OTHER SUPPLIES	521	700	577	700	700	0
021-705-5124	POSTAGE	5,492	6,000	102	6,000	6,000	0
021-705-5125	FIRE PREVENTION SUPPLIE	150	0	0	0	0	0
021-705-5128	UTILITIES	<u>105,111</u>	<u>100,000</u>	<u>97,473</u>	<u>100,000</u>	<u>100,000</u>	<u>0</u>

021-705-5110      PERMANENT NOTES:  
The bulk of these funds goes to supplies for the annual Consumer Confidence Report required by TCEQ, which is sent to all customers each year in June.

021-705-5112      CURRENT YEAR NOTES:  
RB 2014-2015 due to coffee expenses, Gatorade, Etc.

021-705-5117      PERMANENT NOTES:  
This includes occasional replacement of lab glassware and apparatus used in testing and sampling, as well as tools and miscellaneous apparatus.

021-705-5124      PERMANENT NOTES:  
Costs for mailing annual Consumer Confidence Reports to all water customers every June.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-705-5128	PERMANENT NOTES: Water used for backwashing filters in the plant. Each backwash uses approximately 125,000 gallons of treated water. The annual amount used is dependant on the demands for water. If it is a hot, dry summer, it will be necessary to treat water and backwash filters more often. This will also be higher if we receive more Lake Thomas water. (About 95% of this water is recovered on-site and sent back through the treatment plant. This water is not lost, but must be treated again.)						
	TOTAL SUPPLIES & MATERIALS	369,847	383,700	238,771	384,200	382,880	( 1,320)

MAINTENANCE OF LAND

021-705-5210	LAND MAINTENANCE	0	1,500	636	1,500	1,500	0
021-705-5210	PERMANENT NOTES: There are several areas where we need to use chemicals for weed control (Lancaster, South Mountain, Capehart, and State Park) and we contract with A 1 Pest Control to spray.						
	TOTAL MAINTENANCE OF LAND	0	1,500	636	1,500	1,500	0

MAINTENANCE OF BUILDINGS/

021-705-5311	MAINTENANCE OF BUILDING	1,880	1,500	2,084	2,000	1,500	( 500)
021-705-5313	MAINT. OF TREATMENT PLA	10,308	4,000	9,600	10,000	4,000	( 6,000)
021-705-5317	MAINT. OF STANDPIPES &	1,911	0	0	0	0	0
021-705-5322	MAINTENANCE OF FENCES &	0	3,500	0	3,500	3,500	0
021-705-5311	CURRENT YEAR NOTES: rb 2014-2015 due to added expenses of maintenance						
021-705-5313	CURRENT YEAR NOTES: RB 2014-2015 DUE TO ADDED EXPENSE OF MAINTENANCE						
021-705-5322	PERMANENT NOTES:						

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
General maintenance for fencing at plant and all remote stations.							
	TOTAL MAINTENANCE OF BUILDINGS/	14,098	9,000	11,683	15,500	9,000	( 6,500)
<u>MAINTENANCE OF EQUIPMENT</u>							
021-705-5412	VEHICLE MAINTENANCE	19,742	9,000	9,316	12,982	10,710	( 2,272)
021-705-5413	MAINTENANCE OF FIRE APP	72	150	0	150	150	0
021-705-5414	COMMUNICATION SYSTEMS	76	0	0	0	0	0
021-705-5415	MAINTENANCE OF RADIOS	0	175	0	175	175	0
021-705-5417	MAINTENANCE OF MOWERS	370	500	81	500	500	0
021-705-5422	MAINT HEATING & COOLING	458	500	227	500	500	0
021-705-5425	MAINT. MACHINERY, TOOLS	33,523	45,000	39,750	45,000	45,000	0
021-705-5425	PERMANENT NOTES:	This includes maintenance costs for all treatment plant components as well as five remote pump stations.					
	TOTAL MAINTENANCE OF EQUIPMENT	54,241	55,325	49,374	59,307	57,035	( 2,272)
<u>CONTRACTUAL SERVICES</u>							
021-705-5511	COMMUNICATIONS	3,142	3,700	2,725	3,700	3,700	0
021-705-5515	HIRE OF EQUIPMENT	6,752	7,000	4,992	8,029	8,029	0
021-705-5520	INSURANCE	3,575	3,800	3,517	3,517	3,605	88
021-705-5521	SPECIAL SERVICES	35,563	35,000	37,268	35,000	35,000	0
021-705-5521-05	SPECIAL SERVICES-ENGINE	26,668	10,000	0	10,000	10,000	0
021-705-5521-14	SPECIAL SERVICES-TCEQ	22,022	25,500	22,572	25,500	25,500	0
021-705-5525	ADVERTISING	38	0	3,531	3,532	0	( 3,532)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-705-5530	TRAVEL EXPENSE	2,476	3,500	1,877	3,500	3,500	0
021-705-5541	PERMITS,LICENSES,TESTIN	222	700	735	735	700	( 35)
021-705-5550	ELECTRICITY	266,395	224,000	126,364	224,000	224,000	0
021-705-5555	EDUCATION & TRAINING	575	400	51	400	400	0
021-705-5560	GAS FOR HEATING	<u>1,884</u>	<u>1,800</u>	<u>1,393</u>	<u>1,800</u>	<u>1,800</u>	<u>0</u>

021-705-5515 PERMANENT NOTES:  
Xerox copier lease. \$845

021-705-5521 PERMANENT NOTES:  
These funds are for all required testing and analyses on water samples sent to outside laboratories (THMs, HAA5s, SOCs, TOCs, SUVAs, annual chemical and mineral analysis, radiologicals, lead and copper, bacteriologicals, etc.) to meet state and federal regulations.

021-705-5521-05 PERMANENT NOTES:  
Fees for consulting and required engineering projects.

021-705-5521-14 PERMANENT NOTES:  
Includes fees paid to the state (TCEQ): Wastewater Assessment Fee, Water Quality Assessment Fee, and Public Health Service Fee. In 2009, these fees tripled. They are calculated based on the number of metered connections.

021-705-5525 CURRENT YEAR NOTES:  
RB 2014-2015 ADDED EXPENSES FOR ADVERTISING-DUE TO BOIL NOTICE

021-705-5530 PERMANENT NOTES:  
Allows for each employee to attend one training school per year, required for obtaining and retaining state (TCEQ) certifications that are required for all employees, including supervisors. There has been a rapid increase in training costs, particularly course registration fees, which have increased from about \$120 to between \$175 and \$235. Training opportunities in West Texas are unfortunately few and far between, with only three regional

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	schools annually (Abilene, Lubbock, and Odessa). There are very few other opportunities within reasonable driving distance. All plant employees are required by TCEQ to maintain certification to operate the plant. Lubbock school 2 employees \$730, Abilene school 2 employees \$730, Odessa school 2 employees \$540, and 2 supervisors \$900, totaling \$2900.						
021-705-5541	PERMANENT NOTES: Provides funds for certification and renewal fees for required state licenses for all employees. All licenses are renewed every three years. Also includes license fees for computer software.						
021-705-5541	CURRENT YEAR NOTES: RB 2014-2015 ADDED EXPENSES						
021-705-5555	PERMANENT NOTES: Co-host TWUA meeting annually partnered with CRMWD						
TOTAL CONTRACTUAL SERVICES		369,312	315,400	205,025	319,713	316,234	( 3,479)

MISCELLANEOUS

021-705-5616	JUDGEMENTS & DAMAGES	6,675	0	0	0	0	0
021-705-5645	LATE PAY FEES & PENALTY	9	0	0	0	0	0
TOTAL MISCELLANEOUS		6,684	0	0	0	0	0

BUILDING & STRUCTURES

021-705-6213	WATER TREATMENT	0	85,700	42,366	85,700	75,000	( 10,700)
021-705-6213-01	FILTER REHABILITATION	0	830,000	0	830,000	0	( 830,000)
021-705-6213-04	SCADA SYSTEM UPGRADE	0	245,000	0	245,000	0	( 245,000)

021-705-6213 CURRENT YEAR NOTES:  
PB FY 2014-15 SCADA System \$75,000

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-705-6213	NEXT YEAR NOTES: FY 2015-16 \$75,000 Chemical Building Piping and meters						
021-705-6213-01	CURRENT YEAR NOTES: PB FY 2014-15 Filter Upgrades \$1,000,000						
021-705-6213-04	CURRENT YEAR NOTES: PB FY 2014-15 Scada System \$75,000						
TOTAL BUILDING & STRUCTURES		0	1,160,700	42,366	1,160,700	75,000	( 1,085,700)
<u>EQUIPMENT</u>							
021-705-6311	MACHINERY AND EQUIPMENT	0	20,000	19,889	20,000	0	( 20,000)
021-705-6316	DISTRIBUTION LINES	0	210,000	0	210,000	0	( 210,000)
021-705-6311	CURRENT YEAR NOTES: PB FY 2014-15 72" Zero Turn Mower \$9,000						
021-705-6316	CURRENT YEAR NOTES: PB FY 2014-15 City park and 708 Booster Station \$210,000						
TOTAL EQUIPMENT		0	230,000	19,889	230,000	0	( 230,000)
<u>VEHICLES</u>							
021-705-6401	MOTOR VEHICLES	0	40,000	40,000	40,000	23,500	( 16,500)
021-705-6401	CURRENT YEAR NOTES: PB FY 2014-15 1 ton dually service truck \$40,000						
021-705-6401	NEXT YEAR NOTES: FY 2015-16 1/2 Ton Pickup						
TOTAL VEHICLES		0	40,000	40,000	40,000	23,500	( 16,500)
TOTAL 705-WATER TREATMENT		1,257,270	2,662,241	953,530	2,676,723	1,332,467	( 1,344,256)
		=====	=====	=====	=====	=====	=====

## Dept. 710 – Distribution and Collection

## Utility Fund

The Distribution and Collection (D & C) Department provides for operation, maintenance and construction of the City's water distribution and wastewater collection system as well as meter testing and administration of the utilities division.

### *ACHIEVEMENTS*

- Maintained TCEQ requirement standards.
- Continued to improve employee prospects and retention.
- Worked on SOP's to improve work ethics and efficiency.
- Current staffing is at 98%.

### *GOALS*

- Continue to improve infrastructure through replacement.
- Continue to improve employee prospects and retention.
- Continue to maintain TCEQ requirement standards.
- Continue to monitor Sanitary Sewer Overflow requirements in an attempt to eliminate FOG.
- Assign a crew dedicated for only repairing and replacing fire hydrants.
- Assign a crew dedicated for maintenance of sewer lines and responsible for the maintenance and welfare of the Jetter Truck.
- Assign a crew to maintain water valves to insure proper working conditions.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$1,095,295</b>	<b>\$1,122,958</b>	<b>\$1,274,509</b>
<b>51 – Supplies and Materials</b>	<b>158,784</b>	<b>110,330</b>	<b>102,150</b>
<b>53 – Maint. of Bldg./Structures</b>	<b>422,459</b>	<b>445,000</b>	<b>445,000</b>
<b>54 – Maint. of Equipment</b>	<b>499,178</b>	<b>478,336</b>	<b>423,150</b>
<b>55 – Contractual Services</b>	<b>157,557</b>	<b>136,479</b>	<b>136,750</b>
<b>56 – Miscellaneous</b>	<b>18,335</b>	<b>34,600</b>	<b>10,000</b>
<b>63 – Equipment</b>	<b>0</b>	<b>1,209,391</b>	<b>1,505,950</b>
<b>64 – Vehicles</b>	<b>0</b>	<b>747,500</b>	<b>63,500</b>
<b>Total</b>	<b>\$2,351,608</b>	<b>\$4,284,594</b>	<b>\$3,961,009</b>

#### **Budget Highlights:**

5515 – Hire of Equipment – Lease 3 backhoes, mini-excavator, and copy machine  
6311 – Machinery & Equipment - - (PB) AML-All Materials Locator Plus (\$5,950).  
6316 – Distribution Lines – ((PB) Sewer Lines (\$500,000), Water Lines (\$1,000,000)).  
6401 – Vehicles – (PB) Utility Crew Truck (\$40,000) and ½ Ton Truck (\$23,500).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-710-5010	SALARIES	601,265	784,863	463,204	643,863	795,689	151,826
021-710-5015	AUTO ALLOWANCE	7,200	0	4,800	4,500	7,200	2,700
021-710-5021	TERMINATION PAY	4,480	3,000	4,900	6,800	3,000	( 3,800)
021-710-5022	VACATION BUY BACK	2,608	2,610	7,179	7,510	7,200	( 310)
021-710-5035	OVERTIME	158,089	60,000	84,852	125,000	60,000	( 65,000)
021-710-5045	LONGEVITY	1,674	7,242	5,454	5,542	8,943	3,401
021-710-5050	RETIREMENT	126,484	147,460	94,429	132,060	147,220	15,160
021-710-5055	STANDBY PAY	11,571	19,500	7,554	11,100	19,500	8,400
021-710-5060	GROUP INSURANCE	87,400	131,243	71,174	82,743	123,604	40,861
021-710-5065	WORKERS' COMPENSATION	29,078	38,781	14,553	29,105	29,105	0
021-710-5070	RETIREMENT-DEFERRED COM	39,583	48,335	34,019	48,335	49,674	1,339
021-710-5075	LIFE & DISABILITY INSUR	11,082	19,211	8,609	13,211	8,412	( 4,799)
021-710-5080	MEDICARE	10,632	12,720	8,489	12,220	13,072	852
021-710-5085	UNEMPLOYMENT TAXES	<u>4,149</u>	<u>3,969</u>	<u>640</u>	<u>969</u>	<u>1,890</u>	<u>921</u>
TOTAL PERSONNEL SERVICES		1,095,295	1,278,934	809,856	1,122,958	1,274,509	151,551

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES &amp; MATERIALS</u>							
021-710-5110	OFFICE SUPPLIES	6,603	4,000	7,979	7,910	4,000	( 3,910)
021-710-5112	FOOD SUPPLIES	1,722	500	374	600	500	( 100)
021-710-5114	WEARING APPAREL	10,056	10,000	8,959	10,000	10,000	0
021-710-5116	GASOLINE, OIL, & GREASE	73,475	80,000	30,121	65,000	61,800	( 3,200)
021-710-5117	MINOR APPARATUS	57,146	21,000	11,676	21,000	21,000	0
021-710-5118	JANITORIAL SUPPLIES	5,565	1,400	3,270	1,600	1,400	( 200)
021-710-5119	CHEMICALS	1,336	1,000	1,754	1,760	1,000	( 760)
021-710-5123	OTHER SUPPLIES	2,795	2,400	1,757	2,400	2,400	0
021-710-5124	POSTAGE	<u>85</u>	<u>50</u>	<u>105</u>	<u>60</u>	<u>50</u>	<u>( 10)</u>
021-710-5110	CURRENT YEAR NOTES: INCREASE TO COVER AMOUNT OVERCHARGED (INVENTORY DISBURSEMENT)						
021-710-5118	CURRENT YEAR NOTES: INCREASE TO COVER AMOUNT CHARGED TO ACCOUNT (INVENTORY DISBURSEMENT)						
021-710-5119	CURRENT YEAR NOTES: INCREASE TO COVER AMOUNT CHARGED TO ACCOUNT (INVENTORY DISBURSEMENT)						
021-710-5124	CURRENT YEAR NOTES: INCREASE TO COVER AMOUNT OVER CHARGED						
TOTAL SUPPLIES & MATERIALS		158,784	120,350	65,995	110,330	102,150	( 8,180)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF BUILDINGS/</u>							
021-710-5314	MAINTENANCE OF SANITARY	19,328	45,000	8,108	45,000	45,000	0
021-710-5318	MAINT. PAVED & UNPAVED	<u>403,131</u>	<u>300,000</u>	<u>177,360</u>	<u>400,000</u>	<u>400,000</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		422,459	345,000	185,468	445,000	445,000	0
<u>MAINTENANCE OF EQUIPMENT</u>							
021-710-5411	MAINT. FURNITURE & FIXT	314	0	367	368	0	( 368)
021-710-5412	VEHICLE MAINTENANCE	139,192	50,000	76,604	129,818	75,000	( 54,818)
021-710-5413	FIRE APPARATUS	0	100	0	100	100	0
021-710-5415	RADIO	133	350	0	350	350	0
021-710-5419	MAINTENANCE OF PIPE LIN	121,942	165,000	45,838	165,000	165,000	0
021-710-5420	METERS AND SETTINGS	232,579	175,000	156,385	175,000	175,000	0
021-710-5425	MAINT. MACHINERY, TOOLS	<u>5,019</u>	<u>7,700</u>	<u>1,311</u>	<u>7,700</u>	<u>7,700</u>	<u>0</u>
021-710-5411	CURRENT YEAR NOTES: INCREASE TO COVER AMOUNT OVER CHARGED						
021-710-5412	CURRENT YEAR NOTES: INCREASE AMOUNT TO COVER OVER CHARGE						
TOTAL MAINTENANCE OF EQUIPMENT		499,178	398,150	280,506	478,336	423,150	( 55,186)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET      ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
021-710-5511	COMMUNICATIONS	6,204	5,700	4,951	5,700	5,700	0
021-710-5515	HIRE OF EQUIPMENT	64,526	45,500	32,310	52,607	52,607	0
021-710-5520	INSURANCE	11,684	12,500	11,262	11,262	11,543	281
021-710-5521	SPECIAL SERVICES	68,702	150,000	18,585	60,000	60,000	0
021-710-5525	ADVERTISING	76	0	0	0	0	0
021-710-5530	TRAVEL EXPENSE	5,489	6,000	2,409	6,000	6,000	0
021-710-5540	DUES & SUBSCRIPTIONS	361	350	50	350	350	0
021-710-5541	PERMITS,LICENSES,TESTIN	111	250	111	250	250	0
021-710-5555	EDUCATION & TRAINING	405	300	302	310	300	( 10)
021-710-5515	PERMANENT NOTES: Backhoe lease payments,1 mini-excavator and copier lease.						
021-710-5521	PERMANENT NOTES: Includes \$3,400 annually for cost allocation plan.						
021-710-5555	CURRENT YEAR NOTES: INCREASE TO COVER AMOUNT OVER CHARGED						
TOTAL CONTRACTUAL SERVICES		157,558	220,600	69,979	136,479	136,750	271

MISCELLANEOUS

021-710-5616	JUDGEMENTS & DAMAGES	18,307	10,000	34,548	34,600	10,000	( 24,600)
021-710-5645	LATE PAY FEES & PENALTI	28	0	( 3)	0	0	0
021-710-5616	CURRENT YEAR NOTES: INCREASE TO COVER AMOUNT OVER CHARGED						

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL MISCELLANEOUS	18,335	10,000	34,546	34,600	10,000	( 24,600)

EQUIPMENT

021-710-6311	MACHINERY AND EQUIPMENT	0	0	7,000	0	5,950	5,950
021-710-6316	DISTRIBUTION LINES	0	1,000,000	133,056	500,000	1,500,000	1,000,000
021-710-6316-01	HIGHWAY 87 BYPASS	0	26,637	5,053	26,637	0	( 26,637)
021-710-6316-03	CIP 2013 SEWER	0	0	154,830	154,830	0	( 154,830)
021-710-6316-04	CIP 2014 SEWER	0	660,888	276,339	300,000	0	( 300,000)
021-710-6316-05	DIST LINES 2013 TCDP	0	0	220,924	220,924	0	( 220,924)
021-710-6322	LARGE PUMPS AND MOTORS	0	7,000	0	7,000	0	( 7,000)

021-710-6316 CURRENT YEAR NOTES:  
FY 2014-15 Replacement of Water Lines \$750,000  
Replacement of Sewer Lines \$250,000

021-710-6322 CURRENT YEAR NOTES:  
PB FY 2014-15 4" TRASH PUMP \$7,000

TOTAL EQUIPMENT		0	1,694,525	797,202	1,209,391	1,505,950	296,559
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VEHICLES

021-710-6401	MOTOR VEHICLES	0	377,500	47,500	417,500	63,500	( 354,000)
021-710-6404	HEAVY EQUIPMENT	0	0	330,000	330,000	0	( 330,000)

021-710-6401 CURRENT YEAR NOTES:  
FY 2014-15 Utility Crew Truck \$40,000  
Pintle Hitch Trailer 7,500  
Sewer Jet Truck 110,000  
(2)14-yard Dump Trucks 222,000

021-710-6401 NEXT YEAR NOTES:

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	FY 2015-16	\$23,500	1/2 ton pickup				
		40,000	Utility Crew Truck				
TOTAL VEHICLES		<u>0</u>	<u>377,500</u>	<u>377,500</u>	<u>747,500</u>	<u>63,500</u>	<u>( 684,000)</u>
TOTAL 710-DISTRIBUTION & COLLEC		<u>2,351,608</u>	<u>4,445,059</u>	<u>2,621,051</u>	<u>4,284,594</u>	<u>3,961,009</u>	<u>( 323,585)</u>
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

**Dept. 735 - Water Office/Customer Svc.****Utility Fund**

The Water Office is responsible for the billing and collection of fees for water and wastewater service, sanitation collection, and environmental fee. Department personnel are responsible for reading service meters, computing and sending bills and collection and posting of payments.

***ACHIEVEMENTS***

- Changed billing to a window envelope and outsourced the mailing process.
- Improved meter reader routes of all zones

***GOALS***

- Antenna replacement for all zones
- Improve efficiency in meter reading
- Design and Implement a list of procedures to insure all use of water is billed.
- Reduce customer online credit card convenience fees to encourage more customers to pay online.
- Establish accounts with HEB and Walmart to take customers payments.
- Advertise the ways customers can pay without coming into the office in person to increase payment recording efficiency and to give the office staff more time to assist customers who need help.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$291,625,</b>	<b>\$331,918</b>	<b>\$329,326</b>
<b>51 – Supplies and Materials</b>	<b>69,986</b>	<b>40,220</b>	<b>25,210</b>
<b>53 – Maint. of Bldgs/Structures</b>	<b>2,090</b>	<b>1,000</b>	<b>2,000</b>
<b>54 – Maintenance of Equipment</b>	<b>23,448</b>	<b>45,918</b>	<b>29,188</b>
<b>55 – Contractual Services</b>	<b>20,765</b>	<b>61,869</b>	<b>97,866</b>
<b>56 – Miscellaneous</b>	<b>0</b>	<b>4,000</b>	<b>0</b>
<b>63 – Equipment</b>	<b>0</b>	<b>14,500</b>	<b>0</b>
<b>Total</b>	<b>\$407,914</b>	<b>\$499,425</b>	<b>\$483,590</b>

**Budget Highlights:**

5521 – Special Services – Annual Outsource for billing, notices, etc; Collection Fees, bee extermination, and contractual cleaning service

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
002-FINANCE  
735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
002-735-5010	SALARIES	199,500	198,500	161,884	224,700	220,241	( 4,459)
002-735-5021	TERMINATION PAY	782	0	7,273	20	0	( 20)
002-735-5022	VACATION BUY BACK	993	995	1,308	1,385	1,300	( 85)
002-735-5035	OVERTIME	1,108	12,000	4,067	4,480	5,000	520
002-735-5045	LONGEVITY	703	1,578	1,170	1,178	1,306	128
002-735-5050	RETIREMENT	33,956	38,856	28,474	38,106	37,207	( 899)
002-735-5060	GROUP INSURANCE	31,631	39,563	27,403	33,563	40,024	6,461
002-735-5065	WORKERS' COMPENSATION	3,919	6,986	2,622	5,243	5,243	0
002-735-5070	RETIREMENT-DEFERRED COM	10,701	12,736	10,304	13,936	12,554	( 1,382)
002-735-5075	LIFE & DISABILITY INSUR	3,947	5,062	3,556	5,182	2,517	( 2,665)
002-735-5080	MEDICARE	2,858	3,352	2,589	3,502	3,304	( 198)
002-735-5085	UNEMPLOYMENT TAXES	<u>1,527</u>	<u>1,323</u>	<u>261</u>	<u>623</u>	<u>630</u>	<u>7</u>
TOTAL PERSONNEL SERVICES		291,625	320,951	250,910	331,918	329,326	( 2,592)

SUPPLIES & MATERIALS

002-735-5110	OFFICE SUPPLIES	10,963	9,500	4,587	6,500	9,500	3,000
002-735-5112	FOOD SUPPLIES	120	220	0	220	220	0
002-735-5114	WEARING APPAREL	944	500	473	700	500	( 200)
002-735-5116	GASOLINE, OIL, & GREASE	10,535	9,000	4,555	9,000	8,240	( 760)
002-735-5117	MINOR APPARATUS	2,882	2,000	1,416	1,900	2,000	100

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
002-FINANCE  
735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
002-735-5118	JANITORIAL SUPPLIES	657	850	0	200	850	650
002-735-5123	OTHER SUPPLIES	421	500	421	600	500	( 100)
002-735-5124	POSTAGE	41,433	6,000	18,872	19,000	1,000	( 18,000)
002-735-5126	MERCHANDISE FOR SALES	356	400	181	300	400	100
002-735-5128	UTILITIES	<u>1,675</u>	<u>2,000</u>	<u>1,293</u>	<u>1,800</u>	<u>2,000</u>	<u>200</u>
002-735-5117	PERMANENT NOTES: Approximately \$1,000 per year is used to purchase meter locks.						
002-735-5124	PERMANENT NOTES: \$800.00 Annual subscription to certify mail.						
002-735-5126	PERMANENT NOTES: Purchase of trash bags.						
	TOTAL SUPPLIES & MATERIALS	69,986	30,970	31,798	40,220	25,210	( 15,010)
<u>MAINTENANCE OF BUILDINGS/</u>							
002-735-5311	MAINT OF BLDGS-POLLY MA	<u>2,090</u>	<u>2,000</u>	<u>588</u>	<u>1,000</u>	<u>2,000</u>	<u>1,000</u>
	TOTAL MAINTENANCE OF BUILDINGS/	2,090	2,000	588	1,000	2,000	1,000
<u>MAINTENANCE OF EQUIPMENT</u>							
002-735-5411	MAINT. FURNITURE & FIXT	15,760	18,000	11,346	15,000	13,388	( 1,612)
002-735-5412	VEHICLE MAINTENANCE	6,963	4,000	22,888	30,118	15,000	( 15,118)
002-735-5422	MAINT HEATING & COOLING	<u>725</u>	<u>800</u>	<u>48</u>	<u>800</u>	<u>800</u>	<u>0</u>
	TOTAL MAINTENANCE OF EQUIPMENT	23,449	22,800	34,283	45,918	29,188	( 16,730)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
002-FINANCE  
735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
002-735-5511	COMMUNICATIONS	2,494	2,000	2,138	2,000	2,000	0
002-735-5515	HIRE OF EQUIPMENT	3,404	3,300	1,896	2,000	3,300	1,300
002-735-5520	INSURANCE	1,212	1,290	1,269	1,269	1,300	31
002-735-5521	SPECIAL SERVICES	5,077	10,000	11,352	13,000	10,000	( 3,000)
002-735-5521-10	SPCS SERVS - OUTSOURCE	0	72,916	21,491	38,000	72,916	34,916
002-735-5530	TRAVEL EXPENSE	0	200	0	50	200	150
002-735-5541	PERMITS,LICENSES,&TESTI	0	0	142	0	0	0
002-735-5550	ELECTRICITY	6,431	6,000	1,552	3,500	6,000	2,500
002-735-5555	EDUCATION AND TRAINING	0	50	0	50	50	0
002-735-5560	GAS FOR HEATING	<u>2,148</u>	<u>2,100</u>	<u>1,503</u>	<u>2,000</u>	<u>2,100</u>	<u>100</u>

002-735-5521 PERMANENT NOTES:  
This account includes cost of extermination of bees from meter boxes and Janitorial Cleaning Services.

002-735-5521-10 CURRENT YEAR NOTES:  
PB FY 2014-15 \$72,916 Outsource all billing, notices, etc. for the utility billing office. Includes postage, printing, inserting, etc. Electronic file sent to contractor and everything else is handled by the contractor.

002-735-5530 PERMANENT NOTES:  
Annual Customer Service Training with TWUA.

TOTAL CONTRACTUAL SERVICES 20,765 97,856 41,343 61,869 97,866 35,997

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
002-FINANCE  
735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MISCELLANEOUS</u>							
002-735-5616	JUDGEMENTS & DAMAGES	0	0	3,421	4,000	0	( 4,000)
TOTAL MISCELLANEOUS		0	0	3,421	4,000	0	( 4,000)
<u>EQUIPMENT</u>							
002-735-6310	FURNITURE & FIXTURES	0	0	14,508	14,500	0	( 14,500)
TOTAL EQUIPMENT		0	0	14,508	14,500	0	( 14,500)
<u>VEHICLES</u>							
TOTAL 735-WATER OFFICE-CUSTOMER		407,914	474,577	376,851	499,425	483,590	( 15,835)
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
TOTAL 002-FINANCE		407,914	474,577	376,851	499,425	483,590	( 15,835)
		=====	=====	=====	=====	=====	=====

## Dept. 740 – Wastewater Treatment

## Utility Fund

The Wastewater Treatment Plant incorporates an advanced secondary treatment process for effective and environmentally safe treatment and disposal of wastewater. The plant conducts laboratory testing of wastewater samples and monitors the treatment process on a 24-hour basis.

### *ACHIEVEMENTS*

- Maintained required training and certification for all employees.
- Contract A Improvements in the Wastewater Treatment Plant is in progress.
- Maintained TCEQ treatment standards.

### *GOALS*

- Continue to maintain TCEQ treatment standards.
- Continue to maintain required training and certification for all employees.
- Complete Contract A of the Wastewater Treatment Plant Improvements.
- Continue to upgrade and maintain lift stations.
- Continue to treat and discharge the best quality water possible.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$ 495,640</b>	<b>\$ 430,537</b>	<b>\$ 524,090</b>
<b>51 – Supplies and Materials</b>	<b>204,704</b>	<b>159,100</b>	<b>158,070</b>
<b>53 – Maint. of Bldgs/Structures</b>	<b>14,585</b>	<b>14,500</b>	<b>14,500</b>
<b>54 – Maintenance of Equipment</b>	<b>115,268</b>	<b>97,046</b>	<b>96,675</b>
<b>55 – Contractual Services</b>	<b>388,592</b>	<b>316,534</b>	<b>313,429</b>
<b>56 – Miscellaneous</b>	<b>70</b>	<b>0</b>	<b>0</b>
<b>62 – Building &amp; Structures</b>	<b>0</b>	<b>200,000</b>	<b>0</b>
<b>63 – Equipment</b>	<b>0</b>	<b>9,000</b>	<b>0</b>
<b>64 – Vehicles</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>
<b>Total</b>	<b>\$1,218,859</b>	<b>\$1,266,717</b>	<b>\$1,146,764</b>

#### **Budget Highlights:**

- 5117 – Minor Apparatus – (PB) Shredder for Tractor (2,500).
- 5119 – Chemicals – Chemicals used in the treatment process.
- 6401 – Vehicles – (PB) Utility Crew Truck (\$40,000).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<b>PERSONNEL SERVICES</b>							
021-740-5010	SALARIES	258,111	322,695	182,269	250,395	316,672	66,277
021-740-5021	TERMINATION PAY	1,666	0	965	1,200	0	( 1,200)
021-740-5022	VACATION BUY BACK	2,360	2,360	1,276	1,360	1,300	( 60)
021-740-5035	OVERTIME	72,664	40,000	32,504	41,530	40,000	( 1,530)
021-740-5045	LONGEVITY	5,210	7,336	4,683	4,836	6,442	1,606
021-740-5050	RETIREMENT	60,683	63,255	36,897	49,255	60,146	10,891
021-740-5055	STANDBY PAY	3,932	3,900	2,593	3,750	3,900	150
021-740-5060	GROUP INSURANCE	49,382	54,041	30,056	39,441	55,980	16,539
021-740-5065	WORKERS' COMPENSATION	9,572	12,775	4,794	9,588	9,588	0
021-740-5070	RETIREMENT-DEFERRED COM	19,136	20,734	13,207	18,734	20,294	1,560
021-740-5075	LIFE & DISABILITY INSUR	5,920	8,241	3,673	5,541	3,617	( 1,924)
021-740-5080	MEDICARE	5,054	5,456	3,293	4,606	5,341	735
021-740-5085	UNEMPLOYMENT TAXES	<u>1,949</u>	<u>1,701</u>	<u>149</u>	<u>301</u>	<u>810</u>	<u>509</u>

021-740-5035 PERMANENT NOTES:  
Overtime is frequent due to the effects of highly corrosive conditions on an aging plant. When problems arise, there is usually no option but to work until they are corrected.

021-740-5055 PERMANENT NOTES:  
Standby pay for 1 supervisor and 1 maintenance technician at all times.

TOTAL PERSONNEL SERVICES		495,640	542,494	316,359	430,537	524,090	93,553
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BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES &amp; MATERIALS</u>							
021-740-5110	OFFICE SUPPLIES	2,134	2,000	1,852	2,000	2,000	0
021-740-5112	FOOD SUPPLIES	126	150	176	250	150 (	100)
021-740-5114	WEARING APPAREL	1,780	2,500	2,114	2,500	2,500	0
021-740-5116	GASOLINE, OIL, & GREASE	70,697	23,000	12,126	23,000	19,570 (	3,430)
021-740-5117	MINOR APPARATUS	4,423	9,000	6,617	9,000	11,500	2,500
021-740-5118	JANITORIAL SUPPLIES	1,086	1,300	363	1,300	1,300	0
021-740-5119	CHEMICALS	91,134	100,000	49,386	100,000	100,000	0
021-740-5123	OTHER SUPPLIES	3,219	1,000	151	1,000	1,000	0
021-740-5124	POSTAGE	76	50	7	50	50	0
021-740-5128	UTILITIES	<u>30,028</u>	<u>20,000</u>	<u>7,175</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>

021-740-5112 PERMANENT NOTES:  
WE HAVE A TWUA MEETING ONCE A YEAR AND WE HAVE TO PROVIDE A MEAL AND CRMWD HELPS WITH HALF THE COST.

021-740-5112 CURRENT YEAR NOTES:  
RB 2014-2015 DUE TO COFFEE EXPENSES, GATORADE, ETC.

021-740-5116 PERMANENT NOTES:  
Includes two trips to Odessa per week to transport water and wastewater samples to lab and oiling of equipment.

021-740-5117 PERMANENT NOTES:  
This includes occasional replacement of laboratory glassware, glass microfiber filters for solids testing, as well as tools and misc apparatus.

021-740-5117 NEXT YEAR NOTES:  
FY 2015-16 \$2,500 Shredder for Tractor

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-740-5119	PERMANENT NOTES: Includes chlorine for disinfection, sulfur dioxide for dechlorination, polymer for sludge separation, and laboratory chemicals.						
021-740-5128	PERMANENT NOTES: This is City water used at the plant as well as lift stations.						
TOTAL SUPPLIES & MATERIALS		204,704	159,000	79,967	159,100	158,070	( 1,030)

MAINTENANCE OF BUILDINGS/

021-740-5311	MAINTENANCE OF BUILDING	2,153	1,000	401	1,000	1,000	0
021-740-5313	MAINT. OF TREATMENT PLA	12,432	10,000	13,277	10,000	10,000	0
021-740-5322	FENCES AND GATES	0	3,000	0	3,000	3,000	0
021-740-5325	MAINTENANCE OF MANHOLES	0	500	0	500	500	0
021-740-5313	PERMANENT NOTES: Repair & maintenance of plant & lighting.						
TOTAL MAINTENANCE OF BUILDINGS/		14,585	14,500	13,678	14,500	14,500	0

MAINTENANCE OF EQUIPMENT

021-740-5412	VEHICLE MAINTENANCE	34,270	20,000	13,483	20,771	20,400	( 371)
021-740-5413	MAINT OF FIRE APPARATUS	115	300	0	300	300	0
021-740-5415	MAINTENANCE OF RADIOS	0	175	0	175	175	0
021-740-5417	MAINTENANCE OF MOWERS	60	500	398	500	500	0
021-740-5419	MAINTENANCE OF PIPE LIN	0	0	( 40)	0	0	0
021-740-5422	MAINT HEATING & COOLING	0	300	760	300	300	0
021-740-5425	MAINT. MACHINERY, TOOLS	80,823	75,000	12,962	75,000	75,000	0

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-740-5425	PERMANENT NOTES: This includes additional maintenance costs for lift stations, bar screens, and effluent filters. Annual pump service program.						
	TOTAL MAINTENANCE OF EQUIPMENT	115,268	96,275	27,562	97,046	96,675	( 371)
<u>CONTRACTUAL SERVICES</u>							
021-740-5511	COMMUNICATIONS	3,519	3,200	3,056	3,200	3,200	0
021-740-5515	HIRE OF EQUIPMENT	99,530	35,000	31,258	36,029	36,029	0
021-740-5520	INSURANCE	3,623	3,700	3,805	3,805	3,900	95
021-740-5521	SPECIAL SERVICES	14,870	20,000	9,451	20,000	20,000	0
021-740-5521-05	SPECIAL SERVICES-ENGINE	21,776	10,000	0	10,000	10,000	0
021-740-5521-14	SPECIAL SERVICES-TCEQ	26,805	24,000	32,909	26,500	24,000	( 2,500)
021-740-5525	ADVERTISING	0	0	688	700	0	( 700)
021-740-5530	TRAVEL EXPENSE	4,261	3,000	2,259	3,000	3,000	0
021-740-5540	DUES & SUBSCRIPTIONS	70	100	0	100	100	0
021-740-5541	PERMITS,LICENSES,TESTIN	1,945	1,000	0	1,000	1,000	0
021-740-5550	ELECTRICITY	209,940	210,000	102,954	210,000	210,000	0
021-740-5555	EDUCATION & TRAINING	235	0	0	0	0	0
021-740-5560	GAS FOR HEATING	<u>2,018</u>	<u>2,200</u>	<u>2,261</u>	<u>2,200</u>	<u>2,200</u>	<u>0</u>

021-740-5521 PERMANENT NOTES:  
Testing and analyses on wastewater samples sent to outside laboratories (CBOD5, TSS,Ammonia Nitrogen, TDS, e-coli, sulfates, chlorides,Biomonitoring, Sludge Analysis, etc.) to meet state and federal regulations.

021-740-5521-05 PERMANENT NOTES:

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
		Fees for consulting and engineering projects.					
021-740-5521-14	PERMANENT NOTES: Includes annual fees &/or enforcement costs paid to the state (TCEQ): includes Wastewater Assessment Fee and Water Quality Assessment Fee. Permit renewal every 5 years, last renewal December 2010.						
021-740-5521-14	CURRENT YEAR NOTES: RB-2014-2015 TCEQ						
021-740-5530	PERMANENT NOTES: Costs of attending TCEQ conferences and seminars for supervisors.						
021-740-5541	PERMANENT NOTES: Provides funds for certification testing and renewal fees for required state licenses for all employees.						
TOTAL CONTRACTUAL SERVICES		388,592	312,200	188,641	316,534	313,429	( 3,105)

MISCELLANEOUS

021-740-5645	LATE PAY FEES & PENALTY	70	0	0	0	0	0
TOTAL MISCELLANEOUS		70	0	0	0	0	0

BUILDING & STRUCTURES

021-740-6213	TREATMENT PLANTS	0	200,000	0	200,000	0	( 200,000)
021-740-6213	CURRENT YEAR NOTES: PB FY 2014-15 Airpack Barscreen \$200,000						
TOTAL BUILDING & STRUCTURES		0	200,000	0	200,000	0	( 200,000)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>EQUIPMENT</u>							
021-740-6314	MOWERS & EQUIPMENT	0	9,000	9,000	9,000	0	( 9,000)
021-740-6314	CURRENT YEAR NOTES: PB FY 2014-15 42" Zero Turn Mower \$9,000						
TOTAL EQUIPMENT		0	9,000	9,000	9,000	0	( 9,000)
<u>VEHICLES</u>							
021-740-6401	MOTOR VEHICLES	0	40,000	40,000	40,000	40,000	0
021-740-6401	CURRENT YEAR NOTES: FY 2014-15 1-Ton dually service truck \$40,000						
021-740-6401	NEXT YEAR NOTES: FY 2015-16 \$40,000 Utility Crew Truck						
TOTAL VEHICLES		0	40,000	40,000	40,000	40,000	0
TOTAL 740-WASTEWATER TREATMENT		1,218,859	1,373,469	675,207	1,266,717	1,146,764	( 119,953)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

## Dept. 745 – Material Control

## Utility Fund

Material Control coordinates purchase of like items between various City departments in an effort to take advantage of volume pricing. The department prepares and tabulates bids in accordance with municipal and state law as well as solicits and receives quotes, processes requisitions, purchase orders and invoices.

### *ACHIEVEMENTS*

- Continued evaluating the layout of the warehouse and making changes as necessary.
- Continued evaluating purchasing and inventory workflows to ensure effective responsiveness.
- Established a relationship with Vector Fleet to standardize equipment specifications and the disposal of retired equipment.
- Assisted with the roll-out purchase cards.

### *GOALS*

- Continue evaluating the layout of the warehouse and making changes as necessary.
- Continue evaluating purchasing and inventory workflows to ensure effective responsiveness.
- Implement cross-training for inventory specialist.
- Implement the purchase card system to more departments.
- Implement a purchase order system.
- Evaluate the feasibility of a bar code inventory system.
- Become an active participant in the inter-local purchasing groups.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$129,517</b>	<b>\$123,276</b>	<b>\$131,296</b>
<b>51 – Supplies and Materials</b>	<b>6,208</b>	<b>5,300</b>	<b>5,159</b>
<b>52 – Maintenance of Land</b>	<b>160</b>	<b>200</b>	<b>200</b>
<b>53 – Maint. of Bldg./Structures</b>	<b>717</b>	<b>608</b>	<b>600</b>
<b>54 – Maintenance of Equipment</b>	<b>4,046</b>	<b>6,098</b>	<b>6,080</b>
<b>55 – Contractual Services</b>	<b>71,133</b>	<b>70,666</b>	<b>69,703</b>
<b>56 – Miscellaneous</b>	<b>61</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>\$211,842</b>	<b>\$206,148</b>	<b>\$213,038</b>

### **Budget Highlights:**

5411 – Maint. Furniture & Fixtures – Annual maintenance fee on inventory system software.  
5535 – Rent – Rental contract with Airpark for lease of warehouse.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-745-5010	SALARIES	78,495	78,576	50,002	72,576	80,631	8,055
021-745-5015	AUTO ALLOWANCE	3,600	3,600	2,400	3,600	3,600	0
021-745-5021	TERMINATION PAY	0	0	382	490	0	( 490)
021-745-5022	VACATION BUY BACK	1,403	1,405	1,960	2,095	2,000	( 95)
021-745-5035	OVERTIME	3,059	1,500	2,055	2,200	1,500	( 700)
021-745-5045	LONGEVITY	610	1,141	772	1,141	1,110	( 31)
021-745-5050	RETIREMENT	15,145	15,150	10,050	14,650	15,145	495
021-745-5055	STANDBY PAY	3,932	3,900	2,743	3,900	3,900	0
021-745-5060	GROUP INSURANCE	10,470	11,963	6,790	9,963	11,501	1,538
021-745-5065	WORKERS' COMPENSATION	4,807	5,817	2,183	4,366	4,366	0
021-745-5070	DEFERRED COMP	4,652	4,966	3,605	5,166	5,110	( 56)
021-745-5075	LIFE & DISABILITY INSUR	1,693	1,974	1,051	1,574	908	( 666)
021-745-5080	MEDICARE	1,230	1,307	900	1,457	1,345	( 112)
021-745-5085	UNEMPLOYMENT COMPENSATI	<u>421</u>	<u>378</u>	<u>14</u>	<u>98</u>	<u>180</u>	<u>82</u>
TOTAL PERSONNEL SERVICES		129,517	131,677	84,907	123,276	131,296	8,020

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES &amp; MATERIALS</u>							
021-745-5110	OFFICE SUPPLIES	1,436	1,200	623	1,200	1,000	( 200)
021-745-5112	FOOD SUPPLIES	326	300	0	100	100	0
021-745-5114	WEARING APPAREL	539	450	319	400	450	50
021-745-5116	GASOLINE, OIL AND GREAS	617	300	0	300	309	9
021-745-5117	MINOR APPARATUS	237	100	66	100	100	0
021-745-5124	POSTAGE	154	200	102	200	200	0
021-745-5126	MERCHANDISE FOR SALES	0	0	269	0	0	0
021-745-5128	UTILITIES	<u>2,898</u>	<u>3,000</u>	<u>1,647</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		6,208	5,550	3,026	5,300	5,159	( 141)
<u>MAINTENANCE OF LAND</u>							
021-745-5210	LAND MAINTENANCE	<u>160</u>	<u>200</u>	<u>0</u>	<u>200</u>	<u>200</u>	<u>0</u>
TOTAL MAINTENANCE OF LAND		160	200	0	200	200	0
<u>MAINTENANCE OF BUILDINGS/</u>							
021-745-5311	MAINTENANCE OF BUILDING	<u>717</u>	<u>600</u>	<u>758</u>	<u>608</u>	<u>600</u>	<u>( 8)</u>
TOTAL MAINTENANCE OF BUILDINGS/		717	600	758	608	600	( 8)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
021-745-5411	MAINT. OF FURNITURE & F	2,173	2,282	2,282	2,282	2,396	114
021-745-5412	MAINTENANCE OF VEHICLES	1,221	500	1,021	1,766	1,734	( 32)
021-745-5413	FIRE APPARATUS	251	150	0	150	150	0
021-745-5422	MAINT HEATING & COOLING	0	200	230	400	300	( 100)
021-745-5425	MAINTENANCE OF MACHINER	401	1,500	0	1,500	1,500	0
TOTAL MAINTENANCE OF EQUIPMENT		4,046	4,632	3,533	6,098	6,080	( 18)
<u>CONTRACTUAL SERVICES</u>							
021-745-5511	COMMUNICATIONS	4,662	3,500	3,672	4,200	3,500	( 700)
021-745-5515	HIRE OF EQUIPMENT	389	0	0	0	0	0
021-745-5520	INSURANCE	532	550	540	540	553	13
021-745-5525	ADVERTISING	2,996	1,500	958	1,500	1,500	0
021-745-5530	TRAVEL EXPENSE	0	1,000	0	0	0	0
021-745-5535	RENT	48,537	48,537	37,445	49,926	50,000	74
021-745-5540	DUES & SUBSCRIPTIONS	150	150	0	0	150	150
021-745-5545	FREIGHT EXPENSE	325	0	0	0	0	0
021-745-5550	ELECTRICITY	8,365	8,000	3,455	8,000	8,000	0
021-745-5560	GAS FOR HEATING	5,177	5,200	6,046	6,500	6,000	( 500)

021-745-5535 PERMANENT NOTES:  
Rental of Building 19 from Airpark.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
021-PUBLIC WORKS  
745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL CONTRACTUAL SERVICES		71,133	68,437	52,115	70,666	69,703	( 963)
<u>MISCELLANEOUS</u>							
021-745-5645	LATE PAY FEES & PENALTY	61	0	0	0	0	0
TOTAL MISCELLANEOUS		61	0	0	0	0	0
<u>EQUIPMENT</u>							
TOTAL 745-MATERIAL CONTROL		211,842	211,096	144,339	206,148	213,038	6,890
DEPARTMENTAL NOTES							
TOTAL 021-PUBLIC WORKS		10,644,720	12,999,343	8,546,425	12,391,841	11,349,093	( 1,042,748)

## Debt Service

## Utility Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments and payments to the Capital Revolving Fund for equipment purchased with this funding.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>Total Debt Service</b>	<b>\$548,027</b>	<b>\$439,074</b>	<b>\$485,492</b>

## Transfers to Other Funds

## Utility Fund

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>Transfer to General Fund</b>	<b>140,000</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total</b>	<b>\$ 140,000</b>	<b>\$ 0</b>	<b>\$ 0</b>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
070-DEBT SERVICE  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701	DEBT SERVICE	88,270	0	0	0	0	0
070-000-5701-17	DEBT SVC-2004-05 CLARIF	32,096	26,747	468	26,747	26,747	0
070-000-5701-19	DEBT SVC-05-06 SIEMENS	314,653	314,653	314,653	314,653	314,653	0
070-000-5701-24	DEBT SVC-08-09 WTP&WWTP	72,655	0	0	0	0	0
070-000-5701-25	DEBT SVC-08-09 EQUIPMEN	22,973	0	0	0	0	0
070-000-5701-26	DEBT SVC-2009-10 EQUIPM	4,550	4,170	4,170	4,170	0	( 4,170)
070-000-5701-27	DEBT SVC-2012-13 EQUIPM	7,228	7,233	6,028	7,233	7,233	0
070-000-5701-28	DEBT SVC-2013-14 EQUIPM	5,352	10,704	8,028	10,704	10,704	0
070-000-5701-56	DEBT SVC-2014-15 EQUIPM	0	107,559	50,378	75,567	100,755	25,188
070-000-5701-57	DEBT SRVC-2015-16 EQUIP	0	0	0	0	25,400	25,400
070-000-5703	2012CO INT EXP FOR PRE	0	0	0	0	0	0
070-000-5751	DEBT SERVICE AGENT FEES	250	0	0	0	0	0
070-000-5701-56	CURRENT YEAR NOTES:						
	FY 2014-15 \$10,878 2014-15 Annual Lease Payment Dept 705						
	85,803 2014-15 Annual Lease Payment Dept 710						
	10,878 2014-15 Annual Lease Payment Dept 740						
TOTAL DEBT SERVICE		548,027	471,066	383,724	439,074	485,492	46,418
TOTAL 000-NON-DEPARTMENTAL		548,027	471,066	383,724	439,074	485,492	46,418
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

405-WATER AND SEWER  
080-INTERGOVERNMENTAL EX  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5807	TNSF TO 2007 I&S CERT O	52,478	53,000	26,277	0	0	500
080-000-5807-01	TRANSFER TO 2011 I&S	525,000	0	0	0	0	0
080-000-5807-02	TNSF TO 2012 I&S CO'S	72,000	70,000	54,000	0	0	( 2,000)
080-000-5809	TRANSFER TO GENERAL FUN	140,000	0	0	0	0	0
TOTAL TRANSFERS TO OTHER FUNDS		<u>789,478</u>	<u>123,000</u>	<u>80,277</u>	<u>0</u>	<u>0</u>	<u>( 1,500)</u>
TOTAL 000-NON-DEPARTMENTAL		789,478	123,000	80,277	0	0	( 1,500)
		=====	=====	=====	=====	=====	=====
TOTAL 080-INTERGOVERNMENTAL EX		789,478	123,000	80,277	0	0	( 1,500)
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		11,814,278	14,067,986	9,387,277	13,330,339	12,318,175	( 1,013,664)
		=====	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

**WATER & WASTEWATER TREATMENT PLANT UPGRADES  
SUMMARY OF RECEIPTS AND EXPENDITURES -FUND 406  
2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Restricted Fund Balance	\$8,339,966	\$4,132,087	\$1,733,087
<u>Receipts</u>			
Bond Proceeds	0	0	0
Interest Income	2,238	1,000	600
Total Receipts	2,238	1,000	600
Total Funds Available	8,342,204	4,133,087	1,733,687
<u>Expenditures</u>			
Capital Outlay -			
Water Treatment Plant	1,022,861	100,000	0
Wastewater Treatment Plant	3,187,256	2,300,000	830,593
Total Budgeted Expenditures	4,210,116	2,400,000	830,593
Increase (Decrease) in Fund Balance	(4,207,879)	(2,399,000)	(829,993)
Ending Restricted Fund Balance	\$4,132,087	\$1,733,087	\$903,094

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

406-2012 CO WTP & WWTP Constr

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	2,238	1,500	680	1,000	600	400
TOTAL 46-INTEREST INCOME		2,238	1,500	680	1,000	600	400
*** DEPARTMENT TOTAL ***		2,238	1,500	680	1,000	600	400
*** TOTAL BUDGETED REVENUES ***		2,238	1,500	680	1,000	600	400

\*\*\* END OF REPORT \*\*\*

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

406-2012 CO WTP & WWTP Constr  
021-PUBLIC WORKS  
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>BUILDING &amp; STRUCTURES</u>							
021-705-6213	WATER TREATMENT	1,022,861	0	( 1)	100,000	350,000	250,000
TOTAL BUILDING & STRUCTURES		1,022,861	0	( 1)	100,000	350,000	250,000
TOTAL 705-WATER TREATMENT		1,022,861	0	( 1)	100,000	350,000	250,000
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

406-2012 CO WTP & WWTP Constr  
021-PUBLIC WORKS  
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>BUILDING &amp; STRUCTURES</u>							
021-740-6213	WASTE WATER TREATMENT	3,187,256	0	2,003,593	2,300,000	480,593	( 1,819,407)
TOTAL BUILDING & STRUCTURES		<u>3,187,256</u>	<u>0</u>	<u>2,003,593</u>	<u>2,300,000</u>	<u>480,593</u>	<u>( 1,819,407)</u>
TOTAL 740-WASTEWATER TREATMENT		3,187,256	0	2,003,593	2,300,000	480,593	( 1,819,407)
		=====	=====	=====	=====	=====	=====
TOTAL 021-PUBLIC WORKS		4,210,116	0	2,003,592	2,400,000	830,593	( 1,569,407)
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		4,210,116	0	2,003,592	2,400,000	830,593	( 1,569,407)
		=====	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

**NORTH OF I-20 SEWER EXTENSION  
SUMMARY OF RECEIPTS AND EXPENDITURES -FUND 408  
2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Restricted Fund Balance	\$0	\$911,693	(\$0)
<u>Receipts</u>			
Pro-rata Agreements	\$0	\$0	\$100,000
EDC contribution	1,000,000	0	0
Other Financing Sources	0	0	0
Interest Income	234	900	0
Total Receipts	1,000,234	900	100,000
Total Funds Available	1,000,234	912,593	100,000
<u>Expenditures</u>			
Capital Outlay -			
Paying back to EDC Pro-rata Received	0		100,000
Sewer Extension	88,542	912,593	0
Total Budgeted Expenditures	88,542	912,593	100,000
Increase (Decrease) in Fund Balance	911,693	(911,693)	0
Ending Restricted Fund Balance	\$911,693	(\$0)	(\$0)

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

408-NORTH OF I20 SEWER EXT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>41-LICENSES &amp; PERMITS</u>							
4150	PRO-RATA AGREEMENT REVENUE	0	200,000	0	0	100,000	( 100,000)
TOTAL 41-LICENSES & PERMITS		0	200,000	0	0	100,000	( 100,000)
<u>42-GRANTS &amp; OTHER AGENCIES</u>							
4250	EDC CONTRIBUTION - SEWER EXT	1,000,000	0	0	0	0	0
TOTAL 42-GRANTS & OTHER AGENCIES		1,000,000	0	0	0	0	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST	234	0	646	900	0	900
TOTAL 46-INTEREST INCOME		234	0	646	900	0	900
<u>49-MISCELLANEOUS</u>							
4921	OTHER FINANCING SOURCES	0	1,000,000	0	0	0	0
TOTAL 49-MISCELLANEOUS		0	1,000,000	0	0	0	0
*** DEPARTMENT TOTAL ***		1,000,234	1,200,000	646	900	100,000	( 99,100)
*** TOTAL BUDGETED REVENUES ***		1,000,234	1,200,000	646	900	100,000	( 99,100)

\*\*\* END OF REPORT \*\*\*

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

408-NORTH OF I20 SEWER EXT  
021-PUBLIC WORKS  
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>EQUIPMENT</u>							
021-710-6316	NORTH of I-20 SEWER EXT	88,542	1,500,000	770,885	912,743	0	( 912,743)
TOTAL EQUIPMENT		88,542	1,500,000	770,885	912,743	0	( 912,743)
TOTAL 710-DISTRIBUTION & COLLEC		88,542	1,500,000	770,885	912,743	0	( 912,743)
		=====	=====	=====	=====	=====	=====
TOTAL 021-PUBLIC WORKS		88,542	1,500,000	770,885	912,743	0	( 912,743)
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

408-NORTH OF I20 SEWER EXT  
070-DEBT SERVICE  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-01	DEBT SVC EDC-SEWER EXT	0	300,000	0	0	100,000	100,000
TOTAL DEBT SERVICE		0	300,000	0	0	100,000	100,000
TOTAL 000-NON-DEPARTMENTAL		0	300,000	0	0	100,000	100,000
TOTAL 070-DEBT SERVICE		0	300,000	0	0	100,000	100,000
*** TOTAL BUDGETED EXPENSES ***		88,542	1,800,000	770,885	912,743	100,000	( 812,743)

\*\*\* END OF REPORT \*\*\*

**AIRPARK FUND - FUND 410**  
**SUMMARY OF RECEIPTS AND EXPENSES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Unrestricted Fund Equity	\$736,260	\$3,071,847	\$2,525,729
<u>Receipts</u>			
Rentals	1,099,100	1,153,612	1,070,612
Mineral Lease	5,582	7,500	6,000
Mineral Bonus	1,946,645	0	
Grants	848,467	797,346	630,000
New Debt	0	0	145,813
Miscellaneous Revenue	34,589	8,301	830
Total Current Receipts	3,934,383	1,966,759	1,853,255
Total Funds Available	4,670,643	5,038,606	4,378,984
<u>Expenses</u>			
Personnel Services	391,767	460,480	492,132
Supplies and Materials	48,370	72,650	68,300
Maintenance of Structures	93,836	292,200	278,400
Maintenance of Equipment	60,986	95,440	87,825
Contractual Services	238,726	167,484	172,675
Miscellaneous Expenses	161,107	129,639	142,665
Debt Service	209	1,986	31,133
Capital Outlay	603,795	1,292,998	380,413
Total Expenses	1,598,796	2,512,877	1,653,543
Increase (Decrease) in Unrestricted Fund Equity	2,335,587	(546,118)	199,712
Ending Unrestricted Fund Equity	\$3,071,847	\$2,525,729	\$2,725,441

## REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

## 410-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>42-GRANTS &amp; OTHER AGENCIES</u>							
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4351	MISCELLANEOUS WATER SALES	0	0	3,361	3,361	0	3,361
TOTAL 43-GENERAL SALES/OTHER SERVICE		0	0	3,361	3,361	0	3,361
<u>45-RECREATION</u>							
4507	MERCHANDISE SALES	0	0	72	80	80	0
TOTAL 45-RECREATION		0	0	72	80	80	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	1,625	800	1,667	2,900	250	2,650
TOTAL 46-INTEREST INCOME		1,625	800	1,667	2,900	250	2,650
<u>47-PROPERTY</u>							
4707	MINERAL LEASE - ROYALTIES	5,582	10,000	4,721	7,500	6,000	1,500
4707	MINERAL LEASE - BONUS	1,946,645	0	0	0	0	0
4709	LEASE OF LAND	127,549	130,000	137,246	180,000	130,000	50,000
4731	BUILDING RENTAL	971,009	995,000	728,439	973,000	940,000	33,000
4732	EQUIPMENT RENTAL	542	612	459	612	612	0
4736	FUEL FLOWAGE FEES/COMMISSIONS	0	0	1,178	1,500	0	1,500
TOTAL 47-PROPERTY		3,051,328	1,135,612	872,043	1,162,612	1,076,612	86,000

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

410-AIRPARK

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ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME	32,964	2,000	645	460	500	( 40)
4906	RETURNED CHECK FEES	0	0	25	0	0	0
4921	OTHER FINANCING SOURCES	0	0	0	0	145,813	( 145,813)
4931	CONTRIBUTIONS	<u>848,467</u>	<u>796,445</u>	<u>265,922</u>	<u>797,346</u>	<u>630,000</u>	167,346
TOTAL 49-MISCELLANEOUS		881,431	798,445	266,592	797,806	776,313	21,493
4905 OTHER INCOME	PERMANENT NOTES: Reimbursement to Airpark Fund for services provided by Airpark personnel to other funds.						
4931 CONTRIBUTIONS	CURRENT YEAR NOTES:						
	RAMP				\$ 0		
	Apron Overlay (construction)				0		
	Fuel Farm - Fueling Pad				0		
	Fuel Farm				0		
	<u>T-Hangars</u>				<u>797,346</u>		
*** DEPARTMENT TOTAL ***		<u>3,934,383</u>	<u>1,934,857</u>	<u>1,143,735</u>	<u>1,966,759</u>	<u>1,853,255</u>	113,504
*** TOTAL BUDGETED REVENUES ***		<u>3,934,383</u>	<u>1,934,857</u>	<u>1,143,735</u>	<u>1,966,759</u>	<u>1,853,255</u>	113,504

\*\*\* END OF REPORT \*\*\*

## Dept. 610 – Airpark

## Airpark Fund

The Airpark Department provides for the maintenance and rental of Airpark property including industrial sites, buildings, and airport infrastructure. The City is required to comply with Federal Aviation Administration (FAA) rules and regulations regarding management of the Airpark and to work closely with the Texas Department of Transportation (TX DOT) Aviation Division.

### *ACHIEVEMENTS*

- Completed the Fuel Tank Farm Project, Terminal Apron Project and the Runway 17-35 Joint Seal Project—TXDOT cost share.
- Initiated a new 12 Airplane T-Hanger Project planning, design, funding and initial construction—TXDOT cost share.
- Increased clients by extending Big Spring Rail to Apron Dr with Economic Development Corporation funding and management.
- Activated Alert Hanger (Bldg 1101) for Aircraft Storage.
- Hosted the 2015 National Hang Gliding Competition, 2015 “Prairie Dog Fly-In” event and the 2015 Prairie Dog Relocation Project (2,000 + dogs’s removed)

### *GOALS*

- Complete construction of 12 unit T-Hangars
- Procure Right-of-Way and construct South Entrance Road to HWY 87 Reliever Route.
- Procure Right of Way, design and construct West Access Road to HWY 87 Reliever Route.
- Extend rail past Apron Dr., along Tarmac and to the South part of the Airport (EDC & Corporate Funds) and ttract more Aeronautical Businesses.
- Expand Rail Industrial Activity Plan, repair and strength Taxiways.
- Obtain funding for additional Corporate Hangar and new T-Hangars.
- Facilitate Oil Drilling on Airport
- Build a new Airpark Maintenance Facility.
- Implement a Master Plan for Roads and Streets.

	<b>Actual</b> <b>2013-14</b>	<b>Revised</b> <b>2014-15</b>	<b>Proposed</b> <b>2015-16</b>
<b>50 – Personnel Services</b>	<b>\$ 391,767</b>	<b>\$460,480</b>	<b>\$492,132</b>
<b>51 – Supplies and Materials</b>	<b>48,370</b>	<b>72,650</b>	<b>68,300</b>
<b>53 – Maint. of Bldg./Structures</b>	<b>93,836</b>	<b>292,200</b>	<b>278,400</b>
<b>54 – Maintenance of Equipment</b>	<b>60,986</b>	<b>95,440</b>	<b>87,825</b>
<b>55 - Contractual Services</b>	<b>238,726</b>	<b>167,484</b>	<b>172,675</b>
<b>56 – Miscellaneous</b>	<b>161,107</b>	<b>129,639</b>	<b>142,665</b>
<b>61 – Land</b>	<b>0</b>	<b>0</b>	<b>200,000</b>
<b>62 – Building and Structures</b>	<b>559,287</b>	<b>1,267,346</b>	<b>24,600</b>
<b>63 – Equipment</b>	<b>44,508</b>	<b>25,2652</b>	<b>10,000</b>
<b>64 – Vehicles</b>	<b>0</b>	<b>0</b>	<b>145,813</b>
<b>Total</b>	<b>\$1,598,587</b>	<b>\$2,510,891</b>	<b>\$1,622,410</b>

#### **Budget Highlights:**

- 5641 – Administrative Fees – Fees paid to the General Fund for services provided.  
 6218 – Paved Streets, Alleys, Curbs – (PB) Alert Hangar Access (\$24,600).  
 6311 – Machinery & Equip - (PD Gator Mule (\$10,000).  
 6401 – Vehicles - (PB) Jeep Cherokee (\$33,950); Dump Truck (\$111,863).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

410-AIRPARK  
021-PUBLIC WORKS  
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-610-5010	SALARIES	249,662	304,126	228,781	324,126	314,991	( 9,135)
021-610-5021	TERMINATION PAY	18,141	35,000	368	500	35,000	34,500
021-610-5022	VACATION BUY BACK	3,426	3,425	3,933	4,425	3,950	( 475)
021-610-5035	OVERTIME	1,727	1,000	400	800	1,000	200
021-610-5045	LONGEVITY	5,775	3,486	2,919	2,986	4,012	1,026
021-610-5050	RETIREMENT	49,127	58,337	38,292	52,337	58,617	6,280
021-610-5060	GROUP INSURANCE	29,565	37,020	28,698	36,220	37,481	1,261
021-610-5065	WORKERS' COMPENSATION	8,195	10,871	4,079	8,159	8,159	0
021-610-5070	RETIREMENT-DEFERRED COM	15,357	19,122	13,839	19,122	19,778	656
021-610-5075	LIFE & DISABILITY INSUR	4,973	7,600	4,070	6,300	3,309	( 2,991)
021-610-5080	MEDICARE	4,070	5,032	3,490	5,032	5,205	173
021-610-5085	UNEMPLOYMENT TAXES	<u>1,748</u>	<u>1,323</u>	<u>139</u>	<u>473</u>	<u>630</u>	<u>157</u>
TOTAL PERSONNEL SERVICES		391,767	486,342	329,008	460,480	492,132	31,652
<u>SUPPLIES &amp; MATERIALS</u>							
021-610-5110	OFFICE SUPPLIES	2,667	5,500	1,844	5,500	5,500	0
021-610-5112	FOOD SUPPLIES	711	1,000	454	1,000	1,000	0
021-610-5114	WEARING APPAREL	1,992	2,000	2,044	3,000	2,500	( 500)
021-610-5116	GASOLINE, OIL, & GREASE	22,395	30,000	13,872	30,000	25,750	( 4,250)
021-610-5117	MINOR APPARATUS	9,652	16,000	5,010	16,000	16,000	0

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

410-AIRPARK  
021-PUBLIC WORKS  
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-610-5118	JANITORIAL SUPPLIES	674	1,400	1,504	1,850	1,750	( 100)
021-610-5119	CHEMICALS	137	100	0	100	100	0
021-610-5120	MEDICAL AND SURGICAL	0	150	14	500	200	( 300)
021-610-5122	BOTANICAL AND AGRICULTU	234	1,500	0	1,500	1,500	0
021-610-5123	OTHER SUPPLIES	1,349	1,500	2,487	2,700	2,500	( 200)
021-610-5124	POSTAGE	552	500	133	500	500	0
021-610-5126	MERCHANDISE FOR RESALE(	232)	0	150	0	0	0
021-610-5128	UTILITIES	<u>8,240</u>	<u>10,000</u>	<u>6,686</u>	<u>10,000</u>	<u>11,000</u>	<u>1,000</u>

021-610-5110 CURRENT YEAR NOTES:  
PB FY 2014-15 Large Flat Screen Computer - Conference Room  
Computer & Printer - Office - Director

021-610-5112 PERMANENT NOTES:  
Food Budget to accommodate meetings with Economic  
Development Board, visiting dignitaries, project management  
representatives, planning meetings for hang-gliding, Annual  
fly-ins, pilot lounge support and other marketing and public  
relations activities.

021-610-5118 CURRENT YEAR NOTES:  
Addition of buildings maintained - monies taken from 5311  
Building Maintenance Fund

021-610-5120 CURRENT YEAR NOTES:  
Increased need for first aid supplies and new eye wash  
station at maintenance shop - monies taken from 5311  
Building Maintenance Fund

021-610-5123 CURRENT YEAR NOTES:  
Increase in welding supplies needed for maintenance of  
buildings and repair of fences, etc. - monies taken from  
5311 Building Maintenance Fund

021-610-5128 CURRENT YEAR NOTES:

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

410-AIRPARK  
021-PUBLIC WORKS  
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
Addition of buildings - monies being taken from 5311 Building Maintenance Fund							
	TOTAL SUPPLIES & MATERIALS	48,370	69,650	34,200	72,650	68,300	( 4,350)

MAINTENANCE OF BUILDINGS/

021-610-5311	MAINTENANCE OF BUILDING	49,138	200,000	40,731	189,200	175,400	( 13,800)
021-610-5318-01	ROUTINE AIRPORT MNT PGM	44,376	100,000	17,935	100,000	100,000	0
021-610-5320	STREET MARKERS & SIGNS	276	500	89	500	500	0
021-610-5322	MAINTENANCE OF FENCES &	46	2,000	1,016	2,000	2,000	0
021-610-5329	MAINT. AIRFIELD LIGHTIN	0	500	0	500	500	0

021-610-5311 CURRENT YEAR NOTES:  
Decrease in funds (\$10,800) in order to cover additional expenses in other budget accounts.

	TOTAL MAINTENANCE OF BUILDINGS/	93,836	303,000	59,772	292,200	278,400	( 13,800)
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MAINTENANCE OF EQUIPMENT

021-610-5412	VEHICLE MAINTENANCE	58,725	35,000	61,033	89,315	81,600	( 7,715)
021-610-5413	MAINTENANCE OF FIRE APP	431	700	0	800	900	100
021-610-5415	MAINTENANCE OF RADIOS	0	250	214	325	325	0
021-610-5417	MOWERS	272	500	483	1,000	1,000	0
021-610-5422	MAINT HEATING & COOLING	794	2,000	0	2,000	2,000	0
021-610-5425	MAINT. MACHINERY, TOOLS	763	750	1,451	2,000	2,000	0

021-610-5413 CURRENT YEAR NOTES:  
New building, added fire extinguishers - monies taken from 5311 Building Maintenance Fund

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

410-AIRPARK  
021-PUBLIC WORKS  
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-610-5415	CURRENT YEAR NOTES: Added radios to equipment - monies taken from 5311 Building Maintenance Fund						
021-610-5417	CURRENT YEAR NOTES: Increased usage/maintenance due to heavier rains this year - monies taken from 5311 Building Maintenance Fund						
021-610-5425	CURRENT YEAR NOTES: Spraying Equipment repairs - monies taken from 5311 Building Maintenance Fund						
TOTAL MAINTENANCE OF EQUIPMENT		60,986	39,200	63,182	95,440	87,825	( 7,615)

CONTRACTUAL SERVICES

021-610-5511	COMMUNICATIONS	6,281	6,000	4,493	6,000	6,000	0
021-610-5515	HIRE OF EQUIPMENT	2,185	2,100	1,338	10,000	12,500	2,500
021-610-5520	INSURANCE	41,393	60,000	41,333	41,409	45,000	3,591
021-610-5521	SPECIAL SERVICES	102,557	100,000	693	8,000	8,000	0
021-610-5525	ADVERTISING	2,464	2,500	2,020	2,500	2,500	0
021-610-5530	TRAVEL EXPENSE	2,418	5,000	3,396	5,000	5,000	0
021-610-5540	DUES & SUBSCRIPTIONS	2,214	2,400	1,472	2,400	2,400	0
021-610-5541	PERMITS, LICENSES, TESTI	312	1,000	452	1,000	1,000	0
021-610-5550	ELECTRICITY	68,437	75,900	29,714	75,900	75,000	( 900)
021-610-5555	EDUCATION & TRAINING	30	200	67	275	275	0
021-610-5560	GAS FOR HEATING	<u>10,434</u>	<u>9,400</u>	<u>13,631</u>	<u>15,000</u>	<u>15,000</u>	<u>0</u>

021-610-5515 PERMANENT NOTES:  
Rental of Dozer to remove mesquite trees - one month each year \$12,500

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

410-AIRPARK  
021-PUBLIC WORKS  
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-610-5521	PERMANENT NOTES: Quarterly Telvent/DTN Meteorologic funding for the airport weather observation system \$2,000 and annual cost allocation study \$3,500.						
021-610-5530	PERMANENT NOTES: Annual TxDOT Aviation and FAA Partnership Conference.						
021-610-5555	CURRENT YEAR NOTES: New Certificatins needed - monies taken from 5311 Building Maintenance Fund						
021-610-5560	CURRENT YEAR NOTES: Increase in usage/costs - Monies taken from 5300 Building Maintenance Fund						
TOTAL CONTRACTUAL SERVICES		238,726	264,500	98,609	167,484	172,675	5,191
<u>MISCELLANEOUS</u>							
021-610-5611	CONTRIBUTIONS	500	0	0	0	0	0
021-610-5616	JUDGEMENTS & DAMAGES	0	0	1,498	0	0	0
021-610-5641	ADMINISTRATIVE FEES	144,690	129,638	97,229	129,638	140,665	11,027
021-610-5643	BAD DEBT EXPENSE	15,909	2,000	3,301	1	2,000	1,999
021-610-5645	LATE PAY FEES & PENALTI	8	0	18	0	0	0
021-610-5641	PERMANENT NOTES: Administrative fees paid to General Fund for services provided (administration, finance, accounts payable/receivable, legal, etc.) Fees are determined by an independent consultant annually.						
TOTAL MISCELLANEOUS		161,107	131,638	102,046	129,639	142,665	13,026

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

410-AIRPARK  
021-PUBLIC WORKS  
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

LAND

021-610-6100	LAND	0	200,000	0	0	200,000	200,000
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021-610-6100 CURRENT YEAR NOTES:  
PB 2014-15 LAND FOR 87 BY-PASS ACCESS \$200,000

TOTAL LAND		0	200,000	0	0	200,000	200,000
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BUILDING & STRUCTURES

021-610-6200	BUILDINGS	11,280	995,000	218,418	1,092,346	0	( 1,092,346)
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021-610-6201	BUILDINGS-SPECIAL PROJE	65,490	142,345	0	175,000	0	( 175,000)
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021-610-6218	PAVED STREETS, ALLEYS,	0	0	0	0	24,600	24,600
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021-610-6226	MISCELLANEOUS STRUCTURE	482,517	0	4,391	0	0	0
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021-610-6200 CURRENT YEAR NOTES:  
PB 2014-15 T-HANGARS (TXDOT 90/10) \$995,000

021-610-6218 NEXT YEAR NOTES:  
FY 2015-16 Improvements to make Alert Hanger Access

TOTAL BUILDING & STRUCTURES		559,287	1,137,345	222,809	1,267,346	24,600	( 1,242,746)
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EQUIPMENT

021-610-6311	MACHINERY & EQUIPMENT	0	0	0	0	10,000	10,000
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021-610-6314	MOWERS & EQUIPMENT	44,508	25,652	25,652	25,652	0	( 25,652)
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TOTAL EQUIPMENT		44,508	25,652	25,652	25,652	10,000	( 15,652)
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BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

410-AIRPARK  
021-PUBLIC WORKS  
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>VEHICLES</u>							
021-610-6401	MOTOR VEHICLES	0	0	0	0	145,813	145,813
021-610-6401	NEXT YEAR NOTES:						
	FY 2015-16 \$33,950 Jeep Grand Cherokee						
	111,863 Dump Truck						
	10,000 Mule/Gator						
TOTAL VEHICLES		0	0	0	0	145,813	145,813
TOTAL 610-AIRPARK		1,598,587	2,657,327	935,277	2,510,891	1,622,410	( 888,481)
		=====	=====	=====	=====	=====	=====
<u>DEPARTMENTAL NOTES</u>							
TOTAL 021-PUBLIC WORKS		1,598,587	2,657,327	1,528,241	2,510,891	1,622,410	( 888,481)
		=====	=====	=====	=====	=====	=====

## Debt Service

## Airpark Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments and payments to the Capital Revolving Fund for equipment purchased with this funding.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>Total Debt Service</b>	<b>\$209</b>	<b>\$1,986</b>	<b>\$31,133</b>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

410-AIRPARK  
070-DEBT SERVICE  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-07	DEBT SVC-08-09 EQUIPMEN	12	0	0	0	0	0
070-000-5701-08	DEBT SVC-09-10 EQUIPMEN	197	1,986	1,986	1,986	1,970	( 16)
070-000-5701-57	DEBT SRVC-2015-16 EQUIP	0	0	0	0	29,163	29,163
070-000-5701-57	NEXT YEAR NOTES: FY 2015-16 Jeep Cherokee and Dump Truck						
TOTAL DEBT SERVICE		209	1,986	1,986	1,986	31,133	29,147
TOTAL 000-NON-DEPARTMENTAL		209	1,986	1,986	1,986	31,133	29,147
=====							
DEPARTMENTAL NOTES							
TOTAL 070-DEBT SERVICE		209	1,986	1,986	1,986	31,133	29,147
=====							

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

410-AIRPARK  
080-INTERGOVERNMENTAL EX  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>TRANSFERS TO OTHER FUNDS</u>							
		=====	=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====	=====
***	TOTAL BUDGETED EXPENSES ***	1,598,796	2,659,313	1,530,227	2,512,877	1,653,543	( 859,333)
		=====	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

**MALONE & HOGAN CLINIC FUND - FUND 415**  
**SUMMARY OF RECEIPTS AND EXPENDITURES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Unrestricted Fund Balance	\$56,566	\$59,394	\$54,299
<u>Revenues</u>			
Building Rental	\$289,171	\$260,000	\$260,000
Interest Income	50	10	30
Total Revenues	289,221	260,010	260,030
Transfers-In			
General Fund	0	0	50,000
Total Receipts	289,221	260,010	310,030
Total Funds Available	345,787	319,404	364,329
<u>Expenditures</u>			
Supplies and Materials	26,366	27,800	29,000
Maintenance of Structures	42,649	30,000	30,000
Maintenance of Equipment	17,035	27,000	20,000
Contractual Services	165,571	180,305	180,250
Administration Fees	0	0	82,342
Capital	34,772	0	0
Total Budgeted Expenditures	286,393	265,105	341,592
Increase (Decrease) in Fund Balance	2,828	(5,095)	(31,562)
Ending Unrestricted Fund Balance	\$59,394	\$54,299	\$22,737

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

415-MALONE & HOGAN CLINIC

????

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	50	40	( 103)	10	30	( 20)
TOTAL 46-INTEREST INCOME		50	40	( 103)	10	30	( 20)
<u>47-PROPERTY</u>							
4731	BUILDING RENTAL	289,171	290,000	204,825	260,000	260,000	0
TOTAL 47-PROPERTY		289,171	290,000	204,825	260,000	260,000	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANSFER FROM G.F.	0	0	0	0	50,000	( 50,000)
TOTAL 48-TRANSFER FROM OTHER FUNDS		0	0	0	0	50,000	( 50,000)
<u>49-MISCELLANEOUS</u>							
*** DEPARTMENT TOTAL ***		289,221	290,040	204,722	260,010	310,030	( 50,020)
*** TOTAL BUDGETED REVENUES ***		289,221	290,040	204,722	260,010	310,030	( 50,020)

\*\*\* END OF REPORT \*\*\*

**Dept. 680 – Malone & Hogan Clinic****M & H Fund**

The City of Big Spring accepted the Clinic as a donation on December 30, 2012. The City of Big Spring has maintained the facility to continue to provide a location for medical services within the City until a lessor or purchaser can be obtained.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>51 – Supplies and Materials</b>	<b>\$26,366</b>	<b>\$27,800</b>	<b>\$29,000</b>
<b>53 – Maint. of Bldg./Structures</b>	<b>42,649</b>	<b>30,000</b>	<b>30,000</b>
<b>54 – Maintenance of Equipment</b>	<b>17,035</b>	<b>27,000</b>	<b>20,000</b>
<b>55 – Contractual Services</b>	<b>165,571</b>	<b>180,305</b>	<b>180,250</b>
<b>56 – Miscellaneous</b>	<b>34,772</b>	<b>0</b>	<b>82,342</b>
<b>Total</b>	<b>\$286,393</b>	<b>\$265,105</b>	<b>\$341,592</b>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

415-MALONE & HOGAN CLINIC  
001-ADMINISTRATION  
680-Malone & Hogan

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
<u>SUPPLIES &amp; MATERIALS</u>							
001-680-5117	MINOR APPARATUS	463	500	2,026	2,300	1,500	( 800)
001-680-5123	OTHER SUPPLIES	1,531	2,000	0	500	1,500	1,000
001-680-5128	UTILITIES	<u>24,372</u>	<u>22,000</u>	<u>14,927</u>	<u>25,000</u>	<u>26,000</u>	<u>1,000</u>
TOTAL SUPPLIES & MATERIALS		26,366	24,500	16,953	27,800	29,000	1,200
<u>MAINTENANCE OF BUILDINGS/</u>							
001-680-5311	MAINTENANCE OF BUILDING	<u>42,649</u>	<u>30,000</u>	<u>21,647</u>	<u>30,000</u>	<u>30,000</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		42,649	30,000	21,647	30,000	30,000	0
<u>MAINTENANCE OF EQUIPMENT</u>							
001-680-5422	MAINT HEATING & COOLING	<u>17,035</u>	<u>15,000</u>	<u>26,218</u>	<u>27,000</u>	<u>20,000</u>	<u>( 7,000)</u>
TOTAL MAINTENANCE OF EQUIPMENT		17,035	15,000	26,218	27,000	20,000	( 7,000)
<u>CONTRACTUAL SERVICES</u>							
001-680-5511	COMMUNICATION	0	0	2,229	2,745	2,600	( 145)
001-680-5520	INSURANCE	2,969	3,200	2,560	2,560	2,650	90
001-680-5521	SPECIAL SERVICES	61,954	80,000	48,958	80,000	80,000	0
001-680-5550	ELECTRICITY	92,644	80,000	40,121	80,000	80,000	0
001-680-5560	GAS FOR HEATING	<u>8,003</u>	<u>9,000</u>	<u>13,008</u>	<u>15,000</u>	<u>15,000</u>	<u>0</u>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

415-MALONE & HOGAN CLINIC  
001-ADMINISTRATION  
680-Malone & Hogan

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
001-680-5521	PERMANENT NOTES: Fees associated with a cleaning service to clean the clinic.						
	TOTAL CONTRACTUAL SERVICES	165,571	172,200	106,876	180,305	180,250	( 55)
<u>MISCELLANEOUS</u>							
001-680-5641	ADMINISTRATION FEES	0	0	0	0	82,342	82,342
001-680-6317	EQUIPMENT	34,772	0	0	0	0	0
001-680-5675	DEPRECIATION	<u>0</u>	<u>0</u>	<u>31,862</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL MISCELLANEOUS	<u>34,772</u>	<u>0</u>	<u>31,862</u>	<u>0</u>	<u>82,342</u>	<u>82,342</u>
	TOTAL 680-Malone & Hogan	286,393	241,700	203,556	265,105	341,592	76,487
=====							
DEPARTMENTAL NOTES							
	TOTAL 001-ADMINISTRATION	286,393	241,700	203,556	265,105	341,592	76,487
=====							
	*** TOTAL BUDGETED EXPENSES ***	286,393	241,700	203,556	265,105	341,592	76,487
=====							

\*\*\* END OF REPORT \*\*\*

**EMERGENCY MEDICAL SERVICES FUND - FUND 430**  
**SUMMARY OF RECEIPTS AND EXPENSES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Fund Equity	(\$1,554,917)	(\$1,653,767)	(\$1,639,682)
<u>Receipts</u>			
Emergency Fees	1,266,972	1,200,000	1,400,000
Auto Rescure	1,874	500	500
Subscription Fees	600	300	300
Transfer/Transport Fees	55,913	67,500	67,500
Revenue From Other Agencies	389,000	370,387	413,526
Other Financing Sources	0	110,000	164,900
Other	8,653	3,640	3,640
Total Receipts	1,723,012	1,752,327	2,050,366
<u>Transfers-In</u>			
General Fund	854,800	950,000	827,073
Total Current Receipts	2,577,812	2,702,327	2,877,439
Total Funds Available	1,022,895	1,048,560	1,237,757
<u>Expenses</u>			
Personnel Services	1,645,857	1,513,044	1,474,806
Supplies and Materials	132,693	133,450	134,850
Maintenance of Buildings	2,492	2,500	2,000
Maintenance of Equipment	56,247	45,529	51,839
Contractual Services	86,343	78,119	79,986
Miscellaneous	126,303	121,540	134,140
Bad Debt	444,667	600,000	600,000
Debt Service	68,052	84,059	122,403
Capital Outlay	114,008	110,000	164,900
Total Budgeted Expenses	2,676,662	2,688,241	2,764,924
Increase (Decrease) in Fund Equity	(98,850)	14,086	112,515
Ending Fund Equity	(\$1,653,767)	(\$1,639,682)	(\$1,527,167)

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

430-EMERGENCY MEDICAL SVCS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

42-GRANTS & OTHER AGENCIES

4209 REIMB. FROM COUNTY-AMBULANCE S		389,000	370,387	277,792	370,387	413,526	( 43,139)
TOTAL 42-GRANTS & OTHER AGENCIES		389,000	370,387	277,792	370,387	413,526	( 43,139)

4209 REIMB. FROM COUNTY-AMBULANCE S PERMANENT NOTES:  
 Contract with Howard County for ambulance service - annual  
 subsidy of \$130,000

46-INTEREST INCOME

4602 INTEREST INCOME		( 1,395)	( 860)	( 904)	( 860)	( 860 )	( 1,720)
TOTAL 46-INTEREST INCOME		( 1,395)	( 860)	( 904)	( 860)	( 860 )	( 1,720)

47-PROPERTY

4710 AMBULANCE EMERGENCY SERV FEES		1,266,972	1,200,000	947,609	1,200,000	1,400,000	( 200,000)
4711 AMBULANCE SUBSCRIPTIONS		600	300	423	300	300	0
4713 AMBULANCE TRANSPORT FEES		55,913	67,500	37,538	67,500	67,500	0
4714 AMBULANCE AUTO RESCUE		1,874	10,000	0	500	500	0
TOTAL 47-PROPERTY		1,325,358	1,277,800	985,569	1,268,300	1,468,300	( 200,000)

48-TRANSFER FROM OTHER FUNDS

4810 TRANSFERS FROM GENERAL FUND		854,800	950,000	712,500	950,000	827,073	122,927
TOTAL 48-TRANSFER FROM OTHER FUNDS		854,800	950,000	712,500	950,000	827,073	122,927

4810 TRANSFERS FROM GENERAL FUND PERMANENT NOTES:  
 Annual subsidy from General Fund.

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

430-EMERGENCY MEDICAL SVCS

????

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>49-MISCELLANEOUS</u>							
4905	OTHER REVENUE	10,048	4,500	405	4,500	4,500	0
4921	OTHER FINANCING SOURCES	<u>0</u>	<u>110,000</u>	<u>0</u>	<u>110,000</u>	<u>164,900</u>	( 54,900)
TOTAL 49-MISCELLANEOUS		10,048	114,500	405	114,500	169,400	( 54,900)
4905	OTHER REVENUE	PERMANENT NOTES: Fees for copies of medical records.					
4921	OTHER FINANCING SOURCES	CURRENT YEAR NOTES: <u>FY2014-15 \$110,000 Box Style Ambulance Lease</u>					
***	DEPARTMENT TOTAL ***	2,577,812	2,711,827	1,975,362	2,702,327	2,877,439	( 176,832)
***	TOTAL BUDGETED REVENUES ***	2,577,812	2,711,827	1,975,362	2,702,327	2,877,439	( 176,832)

\*\*\* END OF REPORT \*\*\*

## Dept. 260 – Emergency Medical Services

## E.M.S. Fund

The EMS service, a division of the Fire Department, provides emergency medical and transport service for Big Spring and Howard County.

### *ACHIEVEMENTS*

- Implemented a 12 Lead integration for cardiac patients.
- Purchased a new ambulance.
- Improved two-week orientation.
- Certified 8 new Paramedics
- Implemented a new EMS software.

### *GOALS*

- Continue to improve Education/Training.
- Certify more Paramedics.
- Purchase new Zoll EKG monitors to improve treatment of cardiac symptoms in the field.
- Integrate telemetry with SMMC emergency room to expedite treatment of cardiac patients.

	<b>Actual 2012-13</b>	<b>Revised 2013-14</b>	<b>Proposed 2014-15</b>
<b>50 – Personnel Services</b>	<b>\$1,645,857</b>	<b>\$1,513,044</b>	<b>\$1,474,806</b>
<b>51 – Supplies and Materials</b>	<b>132,693</b>	<b>133,450</b>	<b>134,850</b>
<b>53 – Maintenance of Building</b>	<b>2,492</b>	<b>2,500</b>	<b>2,000</b>
<b>54 – Maint. of Equipment</b>	<b>56,247</b>	<b>43,529</b>	<b>51,839</b>
<b>55 - Contractual Services</b>	<b>86,343</b>	<b>78,119</b>	<b>79,986</b>
<b>56 – Miscellaneous</b>	<b>570,970</b>	<b>732,540</b>	<b>734,140</b>
<b>63 – Equipment</b>	<b>0</b>	<b>0</b>	<b>53,400</b>
<b>64 – Vehicles</b>	<b>114,008</b>	<b>110,000</b>	<b>111,500</b>
<b>Total</b>	<b>\$2,608,610</b>	<b>\$2,604,182</b>	<b>\$2,642,521</b>

### **Budget Highlights:**

5114 – Wearing Apparel – Replace equipment older than 10 years as per TCFP mandates, 10 sets per year.

5117 – Minor Apparatus – Continue replacement of backboards, medic bags and head immobilizers.

5425 – Machinery, Tools, Pumps – Quarterly PMI for stretchers and life packs.

5521 – 08 – Special Services – Medical – Biohazard waste disposal and Medical Director Fees.

5555 – Education & Training – Cost for paramedic training, recertification, and other advanced training.

6311 – Machinery & Equipment – (PB) Two Zoll EKG Monitors (\$53,400)

6401 – Vehicles – (PB) Box-Style Ambulance (\$111,500)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

430-EMERGENCY MEDICAL SVCS  
012-FIRE  
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
012-260-5010	SALARIES	908,048	955,000	615,441	878,200	913,216	35,016
012-260-5021	TERMINATION PAY	50,518	45,000	82,649	83,000	45,000	( 38,000)
012-260-5022	VACATION BUY BACK	13,427	13,450	11,481	11,550	13,000	1,450
012-260-5035	OVERTIME	257,003	125,000	97,046	126,600	125,000	( 1,600)
012-260-5045	LONGEVITY	24,729	23,989	16,882	17,989	18,039	50
012-260-5050	RETIREMENT	157,496	152,126	118,203	169,626	144,853	( 24,773)
012-260-5060	GROUP INSURANCE	103,066	113,228	73,283	98,228	102,188	3,960
012-260-5065	WORKERS' COMPENSATION	26,133	34,078	12,788	25,576	25,576	0
012-260-5070	RETIREMENT-DEFERRED COM	66,511	64,478	50,112	67,078	61,395	( 5,683)
012-260-5075	LIFE & DISABILITY INSUR	18,406	25,627	11,792	17,927	8,942	( 8,985)
012-260-5080	MEDICARE	16,708	16,968	12,516	16,968	16,157	( 811)
012-260-5085	UNEMPLOYMENT TAXES	<u>3,811</u>	<u>3,402</u>	<u>269</u>	<u>302</u>	<u>1,440</u>	<u>1,138</u>
012-260-5010	PERMANENT NOTES: The personnel in this department are expected to retire. We moved the more senior personnel in each rank to this dept to stabilize this account						
TOTAL PERSONNEL SERVICES		1,645,857	1,572,346	1,102,462	1,513,044	1,474,806	( 38,238)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

430-EMERGENCY MEDICAL SVCS  
012-FIRE  
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES &amp; MATERIALS</u>							
012-260-5110	OFFICE SUPPLIES	5,714	5,000	1,263	3,000	3,000	0
012-260-5112	FOOD SUPPLIES	542	250	89	250	250	0
012-260-5114	WEARING APPAREL	19,749	24,000	19,532	24,000	24,000	0
012-260-5116	GASOLINE, OIL AND GREAS	31,960	40,000	13,507	30,000	30,000	0
012-260-5117	MINOR APPARATUS	3,687	2,250	1,174	2,000	2,000	0
012-260-5118	JANITORIAL SUPPLIES	20	1,500	0	300	2,700	2,400
012-260-5119	CHEMICALS	1,000	0	0	0	0	0
012-260-5120	MEDICAL AND SURGICAL	55,163	61,000	51,690	65,000	65,000	0
012-260-5123	OTHER SUPPLIES	9,775	6,000	7,152	6,000	6,000	0
012-260-5124	POSTAGE	3,589	3,500	1,201	1,500	500	( 1,000)
012-260-5128	UTILITIES	<u>1,494</u>	<u>1,400</u>	<u>512</u>	<u>1,400</u>	<u>1,400</u>	<u>0</u>

012-260-5112 PERMANENT NOTES:  
Rehab supplies for incident scenes and critical incident stress debriefings.

012-260-5114 PERMANENT NOTES:  
cost of clothes has risen the past few years.

012-260-5117 PERMANENT NOTES:  
The cost of these supplies has risen Backboards, head immobilizers, medic bags, etc.

012-260-5120 PERMANENT NOTES:  
Cost of medical supplies has gone up this past year.

012-260-5123 PERMANENT NOTES:  
Drinking water, rental of air, oxygen and acetylene (expense shared between 210 & 260)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

430-EMERGENCY MEDICAL SVCS  
012-FIRE  
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL SUPPLIES & MATERIALS	132,693	144,900	96,121	133,450	134,850	1,400

MAINTENANCE OF BUILDINGS/

012-260-5311	MAINT. OF BUILDINGS	2,492	2,500	0	2,500	2,000	( 500)
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012-260-5311 PERMANENT NOTES:  
EMS's share of upkeep of buildings. Station 3 needs a new roof and station 2 needs updated and remodeled

	TOTAL MAINTENANCE OF BUILDINGS/	2,492	2,500	0	2,500	2,000	( 500)
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MAINTENANCE OF EQUIPMENT

012-260-5411	MAINTENANCE FURN. & FIX	10,825	9,000	11,121	11,150	7,859	( 3,291)
012-260-5412	MAINTENANCE OF VEHICLES	42,841	40,000	16,243	29,079	39,780	10,701
012-260-5415	MAINTENANCE OF RADIOS	607	900	305	500	900	400
012-260-5422	MAINT. HEATING & COOLIN	0	300	0	300	300	0
012-260-5425	MACHINERY, TOOLS, AND P	1,974	3,500	962	2,500	3,000	500

012-260-5425 PERMANENT NOTES:  
Quarterly PMI for stretchers and lifepacks  
South Plains Biomedical - \$ 1,840

	TOTAL MAINTENANCE OF EQUIPMENT	56,247	53,700	28,630	43,529	51,839	8,310
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CONTRACTUAL SERVICES

012-260-5511	COMMUNICATIONS	3,756	3,500	3,076	500	2,000	1,500
012-260-5515	HIRE OF EQUIPMENT	2,915	2,700	849	2,700	2,000	( 700)
012-260-5520	INSURANCE	5,694	5,700	5,969	5,969	6,000	31
012-260-5521	SPECIAL SERVICES	3,749	3,700	0	3,700	3,700	0

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

430-EMERGENCY MEDICAL SVCS  
012-FIRE  
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-260-5521-08	SPECIAL SERVICES-MEDICA	26,262	22,800	20,461	22,800	22,800	0
012-260-5521-17	BANK CHARGES	0	0	0	0	86	86
012-260-5530	TRAVEL EXPENSE	2,235	2,500	1,370	1,000	1,500	500
012-260-5535	RENTS	0	7,700	0	7,700	7,700	0
012-260-5540	DUES & SUBSCRIPTIONS	710	710	300	650	700	50
012-260-5541	PERMITS,LICENSES,TESTIN	3,556	4,000	5,568	5,600	4,000	( 1,600)
012-260-5550	ELECTRICITY	12,183	11,200	6,049	12,000	12,000	0
012-260-5555	EDUCATION AND TRAINING	19,633	12,000	7,174	10,000	12,000	2,000
012-260-5560	GAS FOR HEATING	<u>5,650</u>	<u>5,500</u>	<u>4,351</u>	<u>5,500</u>	<u>5,500</u>	<u>0</u>

012-260-5511 PERMANENT NOTES:  
Cellular telephones, 9 lines

012-260-5511 CURRENT YEAR NOTES:  
With the new laptops and billing system we need additional  
air cards from Verizon

012-260-5515 PERMANENT NOTES:  
Lease of copier.

012-260-5521 PERMANENT NOTES:  
Includes prorated share of cost allocation plan.

012-260-5521-08 PERMANENT NOTES:  
Biohazard waste disposal \$ 14,635  
Medical Director \$ 600/mo

012-260-5521-17 PERMANENT NOTES:  
P-Card bank charges

012-260-5530 PERMANENT NOTES:  
Meals for seminars for staff to maximize  
returns in billing.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

430-EMERGENCY MEDICAL SVCS  
012-FIRE  
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-260-5541	PERMANENT NOTES: State fees for employees certification, testing, and ambulance license.						
012-260-5555	PERMANENT NOTES: With the high turn over rate we are forced to send more people to EMS training. We had to send 9 people to Paramedic class in 2014.						
TOTAL CONTRACTUAL SERVICES		86,343	82,010	55,168	78,119	79,986	1,867

MISCELLANEOUS

012-260-5641	ADMINISTRATIVE FEES	123,739	123,540	92,655	123,540	134,140	10,600
012-260-5642	COLLECTION FEE EXPENSE	2,564	0	45,579	0	0	0
012-260-5643	BAD DEBT EXPENSE	444,667	600,000	0	600,000	600,000	0
012-260-5645	LATE PAY FEES & PENALTI	0	0	14	0	0	0
TOTAL MISCELLANEOUS		570,970	723,540	138,249	723,540	734,140	10,600

EQUIPMENT

012-260-6311	MACHINERY & EQUIPMENT	0	0	0	0	53,400	53,400
012-260-6311	NEXT YEAR NOTES: FY2015-16 \$53,400 Two Zoll EKG Monitors						
TOTAL EQUIPMENT		0	0	0	0	53,400	53,400

VEHICLES

012-260-6401	MOTOR VEHICLES	114,008	110,000	110,000	110,000	111,500	1,500
012-260-6401	NEXT YEAR NOTES: FY 2015-16 \$111,500 Box Style Ambulance						

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

430-EMERGENCY MEDICAL SVCS  
012-FIRE  
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL VEHICLES	<u>114,008</u>	<u>110,000</u>	<u>110,000</u>	<u>110,000</u>	<u>111,500</u>	<u>1,500</u>
	TOTAL 260-E.M.S.	<u>2,608,610</u>	<u>2,688,996</u>	<u>1,530,629</u>	<u>2,604,182</u>	<u>2,642,521</u>	<u>38,339</u>
	DEPARTMENTAL NOTES						
	TOTAL 012-FIRE	<u>2,608,610</u>	<u>2,688,996</u>	<u>1,571,879</u>	<u>2,604,182</u>	<u>2,642,521</u>	<u>38,339</u>

## Debt Service

## E.M.S. Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments and payments to the Capital Revolving Fund for equipment purchased with this funding.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>Total Debt Service</b>	<b>\$5,286</b>	<b>\$98,472</b>	<b>\$91,251</b>

## Transfers from Other Funds

## EMS Fund

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>Transfer from Other Funds</b>	<b>\$67,374</b>	<b>\$84,059</b>	<b>\$122,403</b>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

430-EMERGENCY MEDICAL SVCS  
070-DEBT SERVICE  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
070-000-5701-13	DEBT SVC-09-10 EQUIPMEN	1,162	378	378	378	0 (	378)
070-000-5701-14	DEBT SVC-2011-12 EQUIPM	22,681	21,672	19,866	21,672	21,672	0
070-000-5701-15	DEBT SVC-2012-13 EQUIPM	21,699	21,699	18,082	21,699	21,699	0
070-000-5701-16	DEBT SVC-2013-14 EQUIPM	22,510	23,082	17,311	23,082	23,082	0
070-000-5701-17	DEBT SVS 2014-15 EQUIPM	0	0	11,485	17,228	22,970	5,742
070-000-5701-57	DEBT SRVC-2015-16 EQUIP	0	0	0	0	32,980	32,980

070-000-5701-57 NEXT YEAR NOTES:  
FY 2015-16 Payment on lease purchase of Box Style Ambulance  
and 2 Zoll EKG Monitors

TOTAL DEBT SERVICE	68,052	66,831	67,123	84,059	122,403	38,344
TOTAL 000-NON-DEPARTMENTAL	68,052	66,831	67,123	84,059	122,403	38,344

DEPARTMENTAL NOTES

TOTAL 070-DEBT SERVICE	68,052	66,831	67,123	84,059	122,403	38,344
*** TOTAL BUDGETED EXPENSES ***	2,676,662	2,755,827	1,639,002	2,688,241	2,764,924	76,683

\*\*\* END OF REPORT \*\*\*

**LANDFILL FUND - FUND 440**  
**SUMMARY OF RECEIPTS AND EXPENSES**  
**2014-15**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Unrestricted Fund Equity	\$1,859,621	\$416,847	\$678,124
<u>Receipts</u>			
Howard County operating contribution - existing LF	55,065	55,978	56,000
Howard County contribution toward Closure	22,092	22,092	0
Howard County contribution toward East Cell	500,000	500,000	500,000
Revenue from Sanitation Service	988,265	1,095,500	1,095,500
Comercial Tipping Fees	444,593	460,000	460,000
Other Financing Sources	0	0	45,000
Transfer from General Fund	44,184	0	0
Miscellaneous Revenue	6,869	10,700	10,700
Total Current Receipts	2,061,068	2,144,270	2,167,200
Total Funds Available	3,920,688	2,561,117	2,845,324
<u>Expenses</u>			
Personnel Services	367,203	348,586	387,742
Supplies and Materials	57,799	75,501	58,555
Maintenance of Structures	493	1,000	600
Maintenance of Equipment	80,004	97,900	48,300
Contractual Services	111,477	214,343	181,746
Administrative & Miscellaneous	119,638	129,412	108,162
Debt Service	62,998	65,666	74,666
Capital Outlay	25,676	60,585	45,000
Bad Debt Write-Off	(19,846)	150,000	150,000
Cell or Landfill Moving Construction Costs	2,698,399	740,000	200,000
Total Expenses	3,503,841	1,882,993	1,254,771
Increase (Decrease) in Unrestricted Fund Equity	(1,442,774)	261,277	912,429
Ending Unrestricted Fund Equity	\$416,847	\$678,124	\$1,590,553

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

440-LANDFILL

????

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			

41-LICENSES & PERMITS

4116 ANNUAL PERMITS		2,750	3,000	4,000	5,000	5,000	0
TOTAL 41-LICENSES & PERMITS		2,750	3,000	4,000	5,000	5,000	0

42-GRANTS & OTHER AGENCIES

4205 HOWARD COUNTY OPERATION		55,065	55,000	55,978	55,978	56,000	( 22)
4205-HOWARD COUNTY-LANDFILL CLOSURE		22,092	0	22,092	22,092	0	22,092
4205-HOWARD COUNTY-EAST CELL		500,000	500,000	500,000	500,000	500,000	0
TOTAL 42-GRANTS & OTHER AGENCIES		577,157	555,000	578,070	578,070	556,000	22,070

4205-HOWARD COUNT-NEW LANDFILL

CURRENT YEAR NOTES:

FY2014-15 Howard County is supposed to contribute \$500,000 to the New Landfill in addition to the \$500,000 for the East Cell of the existing landfill. They plan to contribute another \$500,000 in 2015-16 for the New Landfill. This is not entered in the budget, because of it is uncertain.

43-GENERAL SALES/OTHER SERVICE

4303 LANDFILL REV FROM SANITATION		854,834	937,000	648,123	965,000	965,000	0
4304 COMMERCIAL TIPPING FEES		444,593	470,000	363,641	460,000	460,000	0
4356 LANDFILL ENVIRONMENT FEES		133,431	124,500	98,647	130,500	130,500	0
4361 LATE FEE CHARGES		1,213	1,000	2,311	3,000	3,000	0
4381 SALE OF COMPOST MATERIAL		350	0	0	0	0	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		1,434,422	1,532,500	1,112,721	1,558,500	1,558,500	0

4303 LANDFILL REV FROM SANITATION

CURRENT YEAR NOTES:

FY 2014-15 Revenue at raised rate of \$45 per ton.

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

440-LANDFILL

????

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	1,108	900	903	1,800	1,800	0
4614	INTEREST INC-LANDFILL CLOSURE	<u>846</u>	<u>900</u>	<u>441</u>	<u>900</u>	<u>900</u>	0
TOTAL 46-INTEREST INCOME		1,954	1,800	1,344	2,700	2,700	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANS FROM G.F.	<u>44,184</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		44,184	0	0	0	0	0
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	580	0	725	0	0	0
4905	OTHER INCOME	21	0	37	0	0	0
4921	OTHER FINANCING SOURCES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>45,000</u>	( 45,000)
TOTAL 49-MISCELLANEOUS		<u>601</u>	<u>0</u>	<u>762</u>	<u>0</u>	<u>45,000</u>	( 45,000)
*** DEPARTMENT TOTAL ***		2,061,068	2,092,300	1,696,897	2,144,270	2,167,200	( 22,930)
*** TOTAL BUDGETED REVENUES ***		2,061,068	2,092,300	1,696,897	2,144,270	2,167,200	( 22,930)

\*\*\* END OF REPORT \*\*\*

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

440-LANDFILL  
025-SANITATION  
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MISCELLANEOUS</u>							
025-330-5643	BAD DEBT WRITE-OFF	14	0	1,973	0	0	0
TOTAL MISCELLANEOUS		14	0	1,973	0	0	0
TOTAL 330-SANITATION		14	0	1,973	0	0	0
		=====	=====	=====	=====	=====	=====

## Dept. 350 – Landfill

## Landfill Fund

The City’s sanitary landfill disposes an average of 150 tons of waste per day and must comply with all reporting requirements of the Texas Commission on Environmental Quality (TCEQ). This department also oversees a recycling program for paper, cardboard, steel and used oil, which reduces the tonnage entering the landfill and extends its estimated life of operations.

### *ACHIEVEMENTS*

- Removed metal and tree/brush for recycling purposes.
- East Cell is in operation.
- Installed grid signs around the landfill.
- Hired a new superintendent.
- Purchased a Daily Cover Machine.

### *GOALS*

- Update ordinances to properly prepare department for the future.
- Build a fence around the new cell to control trash.
- Evaluate accounts.
- To reduce outstanding work orders on dumpsters.

	Actual 2013-14	Revised 2014-15	Proposed 2015-16
<b>50 – Personnel Services</b>	<b>\$367,203</b>	<b>\$348,586</b>	<b>\$387,742</b>
<b>51 – Supplies and Materials</b>	<b>57,799</b>	<b>75,501</b>	<b>58,555</b>
<b>53 – Maint. of Bldg./Structures</b>	<b>493</b>	<b>1,000</b>	<b>600</b>
<b>54 – Maintenance of Equipment</b>	<b>80,004</b>	<b>97,900</b>	<b>48,300</b>
<b>55 – Contractual Services</b>	<b>111,477</b>	<b>214,343</b>	<b>181,746</b>
<b>56 – Miscellaneous</b>	<b>298,261</b>	<b>279,412</b>	<b>258,162</b>
<b>61 – Land</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>62 – Building &amp; Structures</b>	<b>0</b>	<b>740,000</b>	<b>200,000</b>
<b>63 – Equipment</b>	<b>2,698,399</b>	<b>0</b>	<b>10,000</b>
<b>64 – Vehicles</b>	<b>25,676</b>	<b>60,585</b>	<b>35,000</b>
<b>Total</b>	<b>\$3,639,312</b>	<b>\$1,817,327</b>	<b>\$1,180,105</b>

### **Budget Highlights:**

6226 – 01 – New Landfill –(PB) Expenses on New Landfill (\$200,000)  
 6314 – Mowers & Equipment – (PB) Sports Utility Vehicle (\$10,000).  
 6401 – Vehicles – (PB) ¾ Ton Pickup (\$35,000).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

440-LANDFILL  
025-SANITATION  
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
025-350-5010	SALARIES	200,836	231,123	128,734	176,123	237,215	61,092
025-350-5021	TERMINATION PAY	0	0	29,683	30,200	0	( 30,200)
025-350-5022	VACATION BUY BACK	4,840	4,840	862	990	950	( 40)
025-350-5035	OVERTIME	28,964	20,000	18,132	26,600	20,000	( 6,600)
025-350-5045	LONGEVITY	7,689	6,213	5,474	5,633	1,201	( 4,432)
025-350-5050	RETIREMENT	45,139	44,400	29,684	40,100	42,354	2,254
025-350-5055	STANDBY PAY	900	1,950	0	50	0	( 50)
025-350-5060	GROUP INSURANCE	35,618	41,040	25,472	31,040	49,163	18,123
025-350-5065	WORKERS' COMPENSATION	18,819	20,613	7,735	15,470	15,470	0
025-350-5070	RETIREMENT-DEFERRED COM	14,453	14,553	10,628	14,953	14,291	( 662)
025-350-5075	LIFE & DISABILITY INSUR	4,671	5,784	2,490	3,484	2,707	( 777)
025-350-5080	MEDICARE	3,761	3,070	2,690	3,820	3,761	( 59)
025-350-5085	UNEMPLOYMENT TAXES	<u>1,515</u>	<u>1,323</u>	<u>73</u>	<u>123</u>	<u>630</u>	<u>507</u>
TOTAL PERSONNEL SERVICES		367,203	394,909	261,657	348,586	387,742	39,156
<u>SUPPLIES &amp; MATERIALS</u>							
025-350-5110	OFFICE SUPPLIES	3,103	2,500	538	2,500	2,500	0
025-350-5112	FOOD SUPPLIES	135	300	0	300	300	0
025-350-5114	WEARING APPAREL	1,574	2,700	727	2,700	2,700	0
025-350-5116	GASOLINE, OIL & GREASE	48,827	65,000	19,552	65,000	48,410	( 16,590)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

440-LANDFILL  
025-SANITATION  
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
025-350-5117	MINOR APPARATUS	2,072	2,000	1,537	2,000	2,000	0
025-350-5118	JANITORIAL SUPPLIES	421	750	758	850	750	( 100)
025-350-5119	CHEMICALS	0	300	0	300	300	0
025-350-5120	MEDICAL & SURGICAL	0	50	0	50	50	0
025-350-5123	OTHER SUPPLIES	45	45	280	300	45	( 255)
025-350-5124	POSTAGE	14	0	0	1	0	( 1)
025-350-5128	UTILITIES	<u>1,609</u>	<u>1,500</u>	<u>1,894</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>

025-350-5124 CURRENT YEAR NOTES:  
INCREASE TO COVER AMOUNT OVER

TOTAL SUPPLIES & MATERIALS	57,799	75,145	25,286	75,501	58,555	( 16,946)
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MAINTENANCE OF BUILDINGS/

025-350-5311	MAINTENANCE OF BUILDING	<u>493</u>	<u>600</u>	<u>183</u>	<u>1,000</u>	<u>600</u>	( <u>400</u> )
TOTAL MAINTENANCE OF BUILDINGS/	493	600	183	1,000	600	( 400)	

MAINTENANCE OF EQUIPMENT

025-350-5411	MAINT. FURNITURE & FIXU	5,055	3,000	1,500	3,000	1,900	( 1,100)
025-350-5412	VEHICLE MAINTENANCE	58,618	55,000	32,869	57,120	45,900	( 11,220)
025-350-5413	FIRE APPARATUS	72	200	58	200	200	0
025-350-5415	RADIO MAINTENANCE	963	0	79	80	0	( 80)
025-350-5425	MAINT. MACHINERY, TOOLS	<u>15,296</u>	<u>300</u>	<u>37,623</u>	<u>37,500</u>	<u>300</u>	( <u>37,200</u> )

025-350-5415 CURRENT YEAR NOTES:  
INCREASE TO COVER AMOUNT OVER

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

440-LANDFILL  
025-SANITATION  
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
025-350-5425	CURRENT YEAR NOTES: INCREASE TO COVER AMOUNT OVER						
	TOTAL MAINTENANCE OF EQUIPMENT	80,004	58,500	72,128	97,900	48,300	( 49,600)
<u>CONTRACTUAL SERVICES</u>							
025-350-5511	COMMUNICATIONS	2,238	2,200	1,271	2,200	2,200	0
025-350-5515	HIRE OF EQUIPMENT	653	0	19,990	20,000	0	( 20,000)
025-350-5520	INSURANCE	6,388	6,600	6,283	6,283	6,600	317
025-350-5521	SPECIAL SERVICE	28,730	70,000	13,322	70,000	70,000	0
025-350-5521-05	SPECIAL SERVICE-ENGINEE	29,214	50,000	86	50,000	50,000	0
025-350-5521-14	SPECIAL SERVICE-TCEQ	33,774	50,000	28,985	50,000	50,000	0
025-350-5521-17	BANK CHARGES	0	0	0	0	86	86
025-350-5530	TRAVEL EXPENSE	1,187	600	1,894	1,900	600	( 1,300)
025-350-5541	PERMITS, LICENSES, TEST	7,773	400	12,061	12,100	400	( 11,700)
025-350-5550	ELECTRICITY	1,521	1,760	559	1,760	1,760	0
025-350-5555	EDUCATION AND TRAINING	0	100	0	100	100	0

025-350-5515 CURRENT YEAR NOTES:  
INCREASE TO COVER AMOUNT OVER

025-350-5521-17 PERMANENT NOTES:  
P-Card bank charges

025-350-5530 CURRENT YEAR NOTES:  
INCREASE TO COVER AMOUNT OVER

025-350-5541 CURRENT YEAR NOTES:  
INCREASE TO COVER AMOUNT OVER

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

440-LANDFILL  
025-SANITATION  
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL CONTRACTUAL SERVICES		111,477	181,660	84,450	214,343	181,746	( 32,597)
<u>MISCELLANEOUS</u>							
025-350-5641	ADMINISTRATIVE FEES	119,638	129,412	97,059	129,412	108,162	( 21,250)
025-350-5643	BAD DEBT WRITE-OFF	846	150,000	1,504	150,000	150,000	0
025-350-5645	LATE PAY FEES & PENALTI	11	0	0	0	0	0
025-350-5658	RECOGN FUTURE CLOSURE &	76,460	0	0	0	0	0
025-350-5675	DEPRECIATION EXPENSE	<u>101,306</u>	<u>0</u>	<u>70,131</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		298,261	279,412	168,694	279,412	258,162	( 21,250)
<u>LAND</u>							
025-350-6100	LAND PURCHASE	<u>0</u>	<u>350,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
025-350-6100	CURRENT YEAR NOTES: FY 2014-15 Land for new landfill.						
TOTAL LAND		0	350,000	0	0	0	0
<u>BUILDING &amp; STRUCTURES</u>							
025-350-6226	EAST CELL CONSTRUCTION	2,499,930	151,256	233,188	240,000	0	( 240,000)
025-350-6226-01	NEW LANDFILL	<u>0</u>	<u>518,000</u>	<u>217,818</u>	<u>500,000</u>	<u>200,000</u>	<u>( 300,000)</u>
TOTAL BUILDING & STRUCTURES		2,499,930	669,256	451,006	740,000	200,000	( 540,000)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

440-LANDFILL  
025-SANITATION  
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>EQUIPMENT</u>							
025-350-6311	MACHINERY AND EQUIPMENT	0	65,000	0	0	0	0
025-350-6314	MOWERS AND EQUIPMENT	0	0	0	0	10,000	10,000
025-350-6314	NEXT YEAR NOTES: FY 2015-16 \$10,000 Sports Utility Vehicle						
TOTAL EQUIPMENT		0	65,000	0	0	10,000	10,000
<u>VEHICLES</u>							
025-350-6401	MOTOR VEHICLES	25,676	0	0	0	35,000	35,000
025-350-6404	HEAVY EQUIPMENT	0	0	60,585	60,585	0	( 60,585)
025-350-6401	NEXT YEAR NOTES: FY 2015-16 \$35,000 3/4 ton pickup						
025-350-6404	CURRENT YEAR NOTES: FY2014-15 \$65,000 Daily Cover Machine						
TOTAL VEHICLES		25,676	0	60,585	60,585	35,000	( 25,585)
TOTAL 350-LANDFILL		3,440,843	2,074,482	1,123,990	1,817,327	1,180,105	( 637,222)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

## Debt Service

## Landfill Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments and payments to the Capital Revolving Fund for equipment purchased with this funding.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>Total Debt Service</b>	<b>\$62,998</b>	<b>\$65,666</b>	<b>\$74,666</b>

## Transfers from Other Funds

## Landfill Fund

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>Transfers from Other Funds</b>	<b>\$44,184</b>	<b>0</b>	<b>0</b>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

440-LANDFILL  
070-DEBT SERVICE  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-01	DEBT SERVICE - 2012-13	60,328	60,327	50,273	60,327	60,327	0
070-000-5701-02	DEBT SERVICE - 2013-14	2,670	5,339	4,004	5,339	5,339	0
070-000-5701-57	DEBT SRVC-2015-16 EQUIP	0	0	0	0	9,000	9,000
070-000-5701-57	NEXT YEAR NOTES: FY 2015-16 Payments on 2015-16 Capital lease of 3/4 ton pickup and sports utility vehicle.						
TOTAL DEBT SERVICE		62,998	65,666	54,277	65,666	74,666	9,000
TOTAL 000-NON-DEPARTMENTAL		62,998	65,666	54,277	65,666	74,666	9,000
=====							
DEPARTMENTAL NOTES							
TOTAL 070-DEBT SERVICE		62,998	65,666	54,277	65,666	74,666	9,000
=====							
*** TOTAL BUDGETED EXPENSES ***		3,503,84	2,140,148	1,180,239	1,882,993	1,254,771	( 628,222)
=====							

\*\*\* END OF REPORT \*\*\*

**SANITATION FUND - FUND 445**  
**SUMMARY OF RECEIPTS AND EXPENSES**  
**2015-16**

	ACTUAL 2012-13	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Unrestricted Fund Equity	\$819,224	\$223,221	\$693,080
<u>Receipts</u>			
Refuse Collection Service	2,607,543	3,005,000	3,005,000
Late Charges	30,200	62,000	62,000
Compactor Rental	16,125	47,500	45,000
Other Financing Sources	0	425,658	460,000
Miscellaneous Revenue	348	1,180	1,350
Total Current Receipts	2,654,216	3,541,338	3,573,350
Total Funds Available	3,473,440	3,764,559	4,266,430
<u>Expenses</u>			
Personnel Services	459,591	450,422	460,379
Supplies and Materials	1,228,114	1,292,850	1,256,750
Maintenance of Structures	104	0	0
Maintenance of Equipment	332,562	304,350	268,550
Contractual Services	79,801	57,203	22,944
Miscellaneous	430,532	202,412	174,670
Debt Service	209,200	289,242	329,644
Capital Outlay	510,315	475,000	380,000
Total Expenses	3,250,219	3,071,479	2,892,937
Increase (Decrease) in Unrestricted Fund Equity	(596,003)	469,859	680,413
Ending Unrestricted Fund Equity	\$223,221	\$693,080	\$1,373,493

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

445-SANITATION

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ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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43-GENERAL SALES/OTHER SERVICE

4301	REFUSE COLLECTION SERVICE	2,607,543	2,662,968	2,282,045	3,005,000	3,005,000	0
4361	LATE CHARGES	<u>30,200</u>	<u>35,000</u>	<u>48,306</u>	<u>62,000</u>	<u>62,000</u>	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		2,637,743	2,697,968	2,330,351	3,067,000	3,067,000	0

4301 REFUSE COLLECTION SERVICE

CURRENT YEAR NOTES:

FY2014-15 With residential increase from \$15.50 to \$19.10 and other increases in Commerical. Used 23.2% increase of 2013-14 for 2014-15 Refuse Collection Service revenue.

46-INTEREST INCOME

4602	INTEREST REVENUE	<u>71</u>	<u>120</u>	<u>209</u>	<u>380</u>	<u>400</u>	( 20)
TOTAL 46-INTEREST INCOME		71	120	209	380	400	( 20)

47-PROPERTY

4729	COMPACTOR RENTAL	<u>16,125</u>	<u>5,000</u>	<u>36,795</u>	<u>47,500</u>	<u>45,000</u>	2,500
TOTAL 47-PROPERTY		16,125	5,000	36,795	47,500	45,000	2,500

49-MISCELLANEOUS

4900	CASH OVER/(SHORT)	( 35)	0	0	0	0	0
4905	OTHER INCOME	286	400	599	800	900	( 100)
4906	RETURNED CHECKS FEES	25	50	0	0	50	( 50)
4921	OTHER FINANCING SOURCES	<u>0</u>	<u>460,000</u>	<u>0</u>	<u>425,658</u>	<u>460,000</u>	( 34,342)
TOTAL 49-MISCELLANEOUS		277	460,450	599	426,458	460,950	( 34,492)

4921 OTHER FINANCING SOURCES

CURRENT YEAR NOTES:

FY2014-15 two Sanitation Trucks

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

445-SANITATION

????

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
*** DEPARTMENT TOTAL ***							
		2,654,216	3,163,538	2,367,953	3,541,338	3,573,350	( 32,012)
		=====	=====	=====	=====	=====	
*** TOTAL BUDGETED REVENUES ***							
		2,654,216	3,163,538	2,367,953	3,541,338	3,573,350	( 32,012)
		=====	=====	=====	=====	=====	

\*\*\* END OF REPORT \*\*\*

## Dept. 330 – Sanitation

## Sanitation Fund

The Sanitation Department provides mechanized refuse collection for all residential customers and commercial customers. The department also repairs and replaces all collection containers.

### *ACHIEVEMENTS*

- Completed the New route study.
- Hired a New Superintendent.

### *GOALS*

- Learn the new routes to become more efficient.
- Continue replacing damaged dumpsters.

	<b>Actual 2012-13</b>	<b>Revised 2013-14</b>	<b>Proposed 2014-15</b>
<b>50 – Personnel Services</b>	<b>\$459,591</b>	<b>\$450,422</b>	<b>\$460,379</b>
<b>51 – Supplies and Materials</b>	<b>1,228,114</b>	<b>1,292,850</b>	<b>1,256,750</b>
<b>53 – Maintenance of Buildings</b>	<b>104</b>	<b>0</b>	<b>0</b>
<b>54 – Maintenance of Equipment</b>	<b>332,562</b>	<b>304,350</b>	<b>268,550</b>
<b>55 – Contractual Services</b>	<b>79,801</b>	<b>57,203</b>	<b>22,944</b>
<b>56 – Miscellaneous</b>	<b>430,532</b>	<b>202,412</b>	<b>174,670</b>
<b>63 – Equipment</b>	<b>0</b>	<b>15,000</b>	<b>0</b>
<b>64 – Vehicles</b>	<b>510,315</b>	<b>460,000</b>	<b>380,000</b>
<b>Total</b>	<b>3,041,220</b>	<b>\$2,782,237</b>	<b>\$2,563,293</b>

### **Budget Highlights:**

5117 – Minor Apparatus – (PB) (\$2,500).

6404 – Heavy Equipment – (PB) Roll-Off Truck (\$150,000) and Sanitation Truck (\$230,000).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

445-SANITATION  
025-SANITATION  
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
025-330-5010	SALARIES	231,581	252,378	159,720	237,878	256,767	18,889
025-330-5021	TERMINATION PAY	1,356	0	0	0	0	0
025-330-5022	VACATION BUY BACK	1,258	1,260	2,370	2,460	2,400	( 60)
025-330-5035	OVERTIME	94,446	65,000	53,923	78,000	65,000	( 13,000)
025-330-5045	LONGEVITY	498	1,230	386	730	1,330	600
025-330-5050	RETIREMENT	54,742	54,098	36,796	52,598	53,154	556
025-330-5060	GROUP INSURANCE	35,106	45,401	27,769	35,701	42,424	6,723
025-330-5065	WORKERS' COMPENSATION	11,606	17,436	6,543	13,086	13,086	0
025-330-5070	RETIREMENT-DEFERRED COM	17,876	17,732	13,575	19,432	17,935	( 1,497)
025-330-5075	LIFE & DISABILITY INSUR	4,735	7,048	3,553	5,448	2,933	( 2,515)
025-330-5080	MEDICARE	4,689	4,666	3,403	4,866	4,720	( 146)
025-330-5085	UNEMPLOYMENT TEXAS	<u>1,698</u>	<u>1,223</u>	<u>150</u>	<u>223</u>	<u>630</u>	<u>407</u>
TOTAL PERSONNEL SERVICES		459,591	467,472	308,188	450,422	460,379	9,957
<u>SUPPLIES &amp; MATERIALS</u>							
025-330-5114	WEARING APPAREL	1,931	2,500	2,054	2,500	2,500	0
025-330-5116	GASOLINE, OIL & GREASE	150,812	150,000	65,410	150,000	112,000	( 38,000)
025-330-5117	MINOR APPARATUS	3,099	2,700	133	2,700	5,200	2,500
025-330-5118	JANITORIAL SUPPLIES	30	50	30	50	50	0
025-330-5123	OTHER SUPPLIES	217,409	200,000	200,528	200,600	200,000	( 600)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

445-SANITATION  
025-SANITATION  
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
025-330-5129	LANDFILL EXPENSE	854,834	937,000	648,123	937,000	937,000	0
025-330-5117	NEXT YEAR NOTES: FY 2015-16 \$2,500 Pressure Washer						
025-330-5123	CURRENT YEAR NOTES: INCREASE TO COVER AMOUNT OVER						
	TOTAL SUPPLIES & MATERIALS	1,228,114	1,292,250	916,278	1,292,850	1,256,750	( 36,100)
<u>MAINTENANCE OF BUILDINGS/</u>							
025-330-5311	MAINTENANCE OF BUILDING	104	0	0	0	0	0
	TOTAL MAINTENANCE OF BUILDINGS/	104	0	0	0	0	0
<u>MAINTENANCE OF EQUIPMENT</u>							
025-330-5412	VEHICLE MAINTENANCE	331,244	275,000	204,476	285,600	249,900	( 35,700)
025-330-5413	FIRE APPARATUS	0	200	0	200	200	0
025-330-5415	MAINTENANCE OF RADIOS	1,176	200	210	300	200	( 100)
025-330-5416	MAINT. SANITATION CONTA	115	18,000	0	18,000	18,000	0
025-330-5425	MAINT. MACHINERY, TOOLS	27	250	0	250	250	0
	TOTAL MAINTENANCE OF EQUIPMENT	332,562	293,650	204,686	304,350	268,550	( 35,800)
<u>CONTRACTUAL SERVICES</u>							
025-330-5511	COMMUNICATIONS	2,097	2,000	1,159	2,000	2,000	0
025-330-5520	INSURANCE	15,251	16,500	16,613	16,613	16,500	( 113)
025-330-5521	SPECIAL SERVICE	56,908	2,000	36,126	36,200	2,000	( 34,200)
025-330-5521-17	BANK CHARGES	0	0	0	0	114	114

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

445-SANITATION  
025-SANITATION  
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
025-330-5530	TRAVEL EXPENSE	839	20	97	80	20	( 60)
025-330-5535	RENTS	2,664	0	0	0	0	0
025-330-5550	ELECTRICITY	<u>2,043</u>	<u>2,310</u>	<u>940</u>	<u>2,310</u>	<u>2,310</u>	<u>0</u>
025-330-5520	CURRENT YEAR NOTES: INCREASE TO COVER AMOUNT OVER						
025-330-5521	CURRENT YEAR NOTES: INCREASE TO COVER AMOUNT OVER						
025-330-5521-17	PERMANENT NOTES: P-Card bank charges						
025-330-5530	CURRENT YEAR NOTES: INCREASE TO COVER AMOUNT OVER						
TOTAL CONTRACTUAL SERVICES		79,801	22,830	54,936	57,203	22,944	( 34,259)

MISCELLANEOUS

025-330-5616	JUDGEMENTS & DAMAGES	8,533	10,000	5,269	10,000	10,000	0
025-330-5641	ADMINISTRATIVE FEES	165,920	167,249	125,559	167,412	139,670	( 27,742)
025-330-5643	BAD DEBT EXPENSE	30,588	25,000	33,276	25,000	25,000	0
025-330-5675	DEPRECIATION EXPENSE	<u>225,491</u>	<u>0</u>	<u>139,722</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		430,532	202,249	303,826	202,412	174,670	( 27,742)

EQUIPMENT

025-330-6312	SAFETY & SANITATION	<u>0</u>	<u>15,000</u>	<u>0</u>	<u>15,000</u>	<u>0</u>	( 15,000)
025-330-6312	CURRENT YEAR NOTES: FY2014-15 \$15,000 Unit 8555 Shoplift Dumpster						
025-330-6312	NEXT YEAR NOTES:						

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

445-SANITATION  
025-SANITATION  
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
\$15000.00 FOR A NEW DUMPSTER TRAILOR							
TOTAL EQUIPMENT		0	15,000	0	15,000	0	( 15,000)

VEHICLES

025-330-6404	HEAVY EQUIPMENT	<u>510,315</u>	<u>460,000</u>	<u>460,000</u>	<u>460,000</u>	<u>380,000</u>	<u>( 80,000)</u>
025-330-6404	CURRENT YEAR NOTES:	FY2014-15 \$460,000 two Sanitation Trucks					
025-330-6404	NEXT YEAR NOTES:	FY2015-16 \$150,000 Roll Off Truck 230,000 Trash Truck					
TOTAL VEHICLES		<u>510,315</u>	<u>460,000</u>	<u>460,000</u>	<u>460,000</u>	<u>380,000</u>	<u>( 80,000)</u>
TOTAL 330-SANITATION		<u>3,041,220</u>	<u>2,753,451</u>	<u>2,247,913</u>	<u>2,782,237</u>	<u>2,563,293</u>	<u>( 218,944)</u>
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

## Debt Service

## Sanitation Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments and payments to the Capital Revolving Fund for equipment purchased with this funding.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>Total Debt Service</b>	<b>\$209,200</b>	<b>\$289,241</b>	<b>\$329,644</b>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

445-SANITATION  
070-DEBT SERVICE  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-01	DEBT SERVICE 2008-09 EQ	12,116	0	0	0	0	0
070-000-5701-02	DEBT SERVICE 2009-10 EQ	39,313	12,686	3,676	3,646	12,686	9,040
070-000-5701-03	DEBT SERVICE 2011-12 EQ	88,187	7,349	80,838	80,838	88,187	7,349
070-000-5701-04	DEBT SERVICE 2012-13 EQ	44,496	44,495	37,080	44,495	44,495	0
070-000-5701-05	DEBT SERVICE 2013-14 EQ	25,088	89,153	66,164	88,219	88,219	0
070-000-5701-06	DEBT SERVICE 2014-15 EQ	0	102,120	48,028	72,043	96,057	24,014
070-000-5701-06	CURRENT YEAR NOTES: FY2014-15 \$102,120 two Sanitation trucks annual lease payment						
TOTAL DEBT SERVICE		209,200	255,803	235,786	289,241	329,644	40,403
TOTAL 000-NON-DEPARTMENTAL		209,200	255,803	235,786	289,241	329,644	40,403
=====							
DEPARTMENTAL NOTES							
TOTAL 070-DEBT SERVICE		209,200	255,803	235,786	289,241	329,644	40,403
=====							
*** TOTAL BUDGETED EXPENSES ***		3,250,219	3,009,254	2,483,700	3,071,479	2,892,937	( 178,542)
=====							

\*\*\* END OF REPORT \*\*\*



**SERVICE CENTER FUND - FUND 505**  
**SUMMARY OF RECEIPTS AND EXPENSES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Fund Equity	\$24,431	(\$49,815)	(\$40,247)
<u>Receipts</u>			
Miscellaneous	0	15,781	5,000
Overhead Charged to Other Funds	25,000	47,679	22,000
Total Current Receipts	25,000	63,460	27,000
Total Funds Available	49,431	13,645	(13,247)
<u>Expenses</u>			
Supplies and Materials	8,158	6,335	10,035
Maintenance of Buildings	7,956	2,500	3,000
Maintenance of Equipment	9,214	12,900	11,200
Contractual Services	11,576	10,661	11,100
Debt Service	13,761	14,308	1,723
Capital Outlay	0	7,188	0
Miscellaneous	48,581	0	0
Total Budgeted Expenses	99,246	53,892	37,058
Increase (Decrease) in Fund Equity	(74,246)	9,568	(10,058)
Ending Fund Equity	(\$49,815)	(\$40,247)	(\$50,305)

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

505-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4819	TRANSFER FROM OTHER FUNDS	0	35,000	0	0	0	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		0	35,000	0	0	0	0
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME	0	0	15,781	15,781	5,000	10,781
4921	OTHER FINANCING SOURCES	0	0	0	47,679	0	47,679
4950	OVERHEAD CHARGED TO DEPTS	25,000	0	0	0	22,000	( 22,000)
TOTAL 49-MISCELLANEOUS		25,000	0	15,781	63,460	27,000	36,460
*** DEPARTMENT TOTAL ***		25,000	35,000	15,781	63,460	27,000	36,460
*** TOTAL BUDGETED REVENUES ***		25,000	35,000	15,781	63,460	27,000	36,460

\*\*\* END OF REPORT \*\*\*

## Dept. 810 – Service Center

## Service Center Fund

The City of Big Spring fleet management is under an outsourced contract.

### *ACHIEVEMENTS*

- Returned to service old units that were thought to be non-repairable to active service.
- Implemented state inspection station at the service center for city vehicles.
- Provided specifications and/or updated specifications for new city equipment procurement.

### *GOALS*

- Continue our efforts to reduce the non-target costs to the City to 35% of the monthly invoiced target costs by making upgraded repairs where possible and complete repairs to units.
- Assist in the training of new and tenured operators on City equipment.
- Respond to the varying and changing needs of each individual department through continue regular communication with the department supervisors.
- Reduce long-term cost to the City by consulting on the most recent technological improvements and assist the City in the correct equipment usage.
- Improve departmental compliance with the City of Big Spring safety manual related to daily vehicle and equipment inspections.
- To meet 100% compliance with departmental PM scheduling as reported every Monday.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>51 – Supplies and Materials</b>	<b>\$8,158</b>	<b>\$6,335</b>	<b>\$8,900</b>
<b>53 – Maint. Bldg/Structures</b>	<b>7,956</b>	<b>2,500</b>	<b>4,000</b>
<b>54 – Maintenance of Equip.</b>	<b>9,214</b>	<b>12,900</b>	<b>4,500</b>
<b>55 – Contractual Services</b>	<b>11,576</b>	<b>10,661</b>	<b>11,675</b>
<b>56 – Miscellaneous</b>	<b>48,581</b>	<b>0</b>	<b>0</b>
<b>63 – Equipment</b>	<b>0</b>	<b>7,188</b>	<b>6,000</b>
<b>Totals</b>	<b>\$85,484</b>	<b>\$39,584</b>	<b>\$35,075</b>

### **Budget Highlights:**

5117 – Minor Apparatus – (PB) Tire/Wheel Balancer.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

505-SERVICE CENTER  
021-PUBLIC WORKS  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
<u>MISCELLANEOUS</u>							
021-000-5675	DEPRECIATION	13,304	0	3,117	0	0	0
TOTAL MISCELLANEOUS		13,304	0	3,117	0	0	0
TOTAL 000-NON-DEPARTMENTAL		13,304	0	3,117	0	0	0
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

505-SERVICE CENTER  
021-PUBLIC WORKS  
810-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES &amp; MATERIALS</u>							
021-810-5116	GASOLINE, OIL, & GREASE	4,512	3,000	1,095	2,500	2,600	100
021-810-5117	MINOR APPARATUS	1,722	4,500	102	2,000	5,500	3,500
021-810-5118	JANITORIAL SUPPLIES	0	0	27	35	35	0
021-810-5123	OTHER SUPPLIES	300	0	0	0	50	50
021-810-5124	POSTAGE	0	0	84	100	100	0
021-810-5128	UTILITIES	<u>1,624</u>	<u>1,400</u>	<u>1,225</u>	<u>1,700</u>	<u>1,750</u>	<u>50</u>

021-810-5117 NEXT YEAR NOTES:  
FY2015-16 \$3,500 Tire/wheel balancer

TOTAL SUPPLIES & MATERIALS 8,158 8,900 2,533 6,335 10,035 3,700

MAINTENANCE OF BUILDINGS/

021-810-5311	MAINTENANCE OF BUILDING	<u>7,956</u>	<u>4,000</u>	<u>600</u>	<u>2,500</u>	<u>3,000</u>	<u>500</u>
TOTAL MAINTENANCE OF BUILDINGS/		7,956	4,000	600	2,500	3,000	500

MAINTENANCE OF EQUIPMENT

021-810-5412	VEHICLE MAINTENANCE	7,528	3,000	9,909	12,000	10,000	( 2,000)
021-810-5413	MAINT. OF FIRE APPARATU	125	500	0	200	200	0
021-810-5422	MAINT HEATING & COOLING	1,057	500	0	500	800	300
021-810-5425	MAINT. MACHINERY, TOOLS	<u>504</u>	<u>500</u>	<u>0</u>	<u>200</u>	<u>200</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		9,214	4,500	9,909	12,900	11,200	( 1,700)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

505-SERVICE CENTER  
021-PUBLIC WORKS  
810-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
021-810-5511	COMMUNICATIONS	1,776	1,575	1,177	1,800	1,800	0
021-810-5520	INSURANCE	2,301	2,700	2,061	2,061	2,100	39
021-810-5550	ELECTRICITY	4,392	4,400	1,767	3,600	3,900	300
021-810-5560	GAS FOR HEATING	<u>3,106</u>	<u>3,000</u>	<u>2,931</u>	<u>3,200</u>	<u>3,300</u>	<u>100</u>
TOTAL CONTRACTUAL SERVICES		11,576	11,675	7,936	10,661	11,100	439
<u>MISCELLANEOUS</u>							
021-810-5643	BAD DEBT EXPENSE	176	0	0	0	0	0
021-810-5652	LOSS(GAIN) ON INVENTORY	<u>48,405</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		48,581	0	0	0	0	0
<u>EQUIPMENT</u>							
021-810-6311	MACHINERY & EQUIPMENT	<u>0</u>	<u>6,000</u>	<u>7,188</u>	<u>7,188</u>	<u>0</u>	<u>( 7,188)</u>
021-810-6311	CURRENT YEAR NOTES: FY2014-15 JPRO Heavy Truck						
TOTAL EQUIPMENT		0	6,000	7,188	7,188	0	( 7,188)
<u>VEHICLES</u>							
TOTAL 810-SERVICE CENTER		<u>85,484</u>	<u>35,075</u>	<u>28,166</u>	<u>39,584</u>	<u>35,335</u>	<u>( 4,249)</u>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

505-SERVICE CENTER  
021-PUBLIC WORKS  
810-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

DEPARTMENTAL NOTES

TOTAL 021-PUBLIC WORKS	98,788	35,075	31,283	39,584	35,335	( 4,249)
	=====	=====	=====	=====	=====	=====

## Debt Service

## Service Center Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments and payments to the Capital Revolving Fund for equipment purchased with this funding.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>Total Debt Service</b>	<b>\$13,761</b>	<b>\$14,308</b>	<b>\$1,723</b>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

505-SERVICE CENTER  
070-DEBT SERVICE  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-02	DEBT SVC-05-06 SIEMENS	1,723	1,723	1,723	1,723	1,723	0
070-000-5701-03	DEBT SVC-08-09 EQUIPMEN	1,012	0	0	0	0	0
070-000-5701-04	DEBT SVC-09-10 EQUIPMEN	11,026	3,676	12,686	12,585	0	( 12,585)
TOTAL DEBT SERVICE		13,761	5,399	14,409	14,308	1,723	( 12,585)
TOTAL 000-NON-DEPARTMENTAL		13,761	5,399	14,409	14,308	1,723	( 12,585)
		=====	=====	=====	=====	=====	=====
TOTAL 070-DEBT SERVICE		13,761	5,399	14,409	14,308	1,723	( 12,585)
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		99,246	40,474	45,691	53,892	37,058	( 16,834)
		=====	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

**HEALTH INSURANCE FUND - FUND 510**  
**SUMMARY OF RECEIPTS AND EXPENSES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Fund Equity	\$799,449	\$466,129	\$605,186
<u>Receipts</u>			
Premiums	1,663,352	2,215,800	2,217,000
Umbrella Reimbursement	118,669	141,810	0
Interest Income	1,166	350	400
Total Receipts	1,783,188	2,357,960	2,217,400
Transfers from Other Funds	175,000	0	0
Total Current Receipts	1,958,188	2,357,960	2,217,400
Total Funds Available	2,757,637	2,824,089	2,822,586
<u>Expenses</u>			
Medical & Dental Payments	1,856,668	1,795,000	1,695,000
Administrative Fees	421,553	408,903	421,000
Wellness Program	13,287	15,000	50,000
Total Budgeted Expenses	2,291,508	2,218,903	2,166,000
Increase (Decrease) in Fund Equity	(508,320)	139,057	51,400
Ending Fund Equity	\$466,129	\$605,186	\$656,586

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

510-HEALTH INSURANCE FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	1,166	2,000	150	350	400	( 50)
TOTAL 46-INTEREST INCOME		1,166	2,000	150	350	400	( 50)
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4819	TRANSFER FROM OTHER FUNDS	175,000	0	0	0	0	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		175,000	0	0	0	0	0
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME (STOPLOSS REIMB)	118,669	0	149,129	141,810	0	141,810
4931	CONTRIBUTIONS-CITY	1,171,717	1,500,000	1,101,070	1,575,000	1,575,000	0
4932	CONTRIBUTIONS-EMPLOYEES	282,171	325,000	253,182	360,000	360,000	0
4933	CONTRIBUTIONS-COBRA/RETIREEES	141,077	165,000	134,772	195,000	195,000	0
4942	CONTRIBUTIONS - DENTAL EMPL	62,039	84,000	53,471	78,000	79,000	( 1,000)
4943	CONTRIBUTIONS - DENTAL RETIREE	6,348	8,400	5,309	7,800	8,000	( 200)
TOTAL 49-MISCELLANEOUS		1,782,021	2,082,400	1,696,933	2,357,610	2,217,000	140,610
*** DEPARTMENT TOTAL ***		1,958,188	2,084,400	1,697,083	2,357,960	2,217,400	140,560
*** TOTAL BUDGETED REVENUES ***		1,958,188	2,084,400	1,697,083	2,357,960	2,217,400	140,560

\*\*\* END OF REPORT \*\*\*

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

510-HEALTH INSURANCE FUND  
003-PERSONNEL  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
003-000-5521	SPEC SVCS - MEDICAL PAY	1,796,657	1,600,000	922,730	1,750,000	1,650,000	( 100,000)
003-000-5521-02	WELLNESS PROGRAM	<u>13,287</u>	<u>15,000</u>	<u>10,411</u>	<u>15,000</u>	<u>50,000</u>	<u>35,000</u>
TOTAL CONTRACTUAL SERVICES		1,809,944	1,615,000	933,140	1,765,000	1,700,000	( 65,000)
<u>MISCELLANEOUS</u>							
003-000-5641	ADMINISTRATIVE FEES	386,923	335,000	372,909	372,909	374,550	1,641
003-000-5641-01	ADMIN FEES-GENERAL FUND	<u>34,630</u>	<u>35,994</u>	<u>35,994</u>	<u>35,994</u>	<u>46,450</u>	<u>10,456</u>
003-000-5641-01	PERMANENT NOTES: Administrative fees to General Fund as established by an independent cost allocation study.						
TOTAL MISCELLANEOUS		<u>421,553</u>	<u>370,994</u>	<u>408,903</u>	<u>408,903</u>	<u>421,000</u>	<u>12,097</u>
TOTAL 000-NON-DEPARTMENTAL		2,231,497	1,985,994	1,342,044	2,173,903	2,121,000	( 52,903)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

510-HEALTH INSURANCE FUND  
003-PERSONNEL  
840-DENTAL INSURANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET      ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
003-840-5521	SPEC SVCS - DENTAL PAYM	60,011	45,000	27,365	45,000	45,000	0
TOTAL CONTRACTUAL SERVICES		60,011	45,000	27,365	45,000	45,000	0
TOTAL 840-DENTAL INSURANCE		60,011	45,000	27,365	45,000	45,000	0
TOTAL 003-PERSONNEL		2,291,508	2,030,994	1,369,408	2,218,903	2,166,000	( 52,903)
*** TOTAL BUDGETED EXPENSES ***		2,291,508	2,030,994	1,369,408	2,218,903	2,166,000	( 52,903)

\*\*\* END OF REPORT \*\*\*

**WORKERS' COMPENSATION INSURANCE FUND - FUND 515**  
**SUMMARY OF RECEIPTS AND EXPENSES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Fund Equity	\$444,911	\$466,129	\$633,950
<u>Receipts</u>			
Contributions	340,000	340,000	340,000
Miscellaneous	2,133	800	800
Total Receipts	342,133	340,800	340,800
Total Funds Available	787,044	806,929	974,750
<u>Expenses</u>			
Workers' Compensation Claims	121,631	145,000	145,000
Miscellaneous	24,284	27,979	28,742
	145,915	172,979	173,742
Transfers to Other Funds (Health Ins)	175,000	0	0
Total Expenses	320,915	172,979	173,742
Increase (Decrease) in Fund Equity	21,218	167,821	167,058
Ending Fund Equity	\$466,129	\$633,950	\$801,008

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

515-WORKERS' COMPENSATION INS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	2,133	2,500	316	800	800	0
TOTAL 46-INTEREST INCOME		2,133	2,500	316	800	800	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
<u>49-MISCELLANEOUS</u>							
4931	CONTRIBUTIONS - CITY	340,000	340,000	170,000	340,000	340,000	0
TOTAL 49-MISCELLANEOUS		340,000	340,000	170,000	340,000	340,000	0
*** DEPARTMENT TOTAL ***		342,133	342,500	170,316	340,800	340,800	0
*** TOTAL BUDGETED REVENUES ***		342,133	342,500	170,316	340,800	340,800	0

\*\*\* END OF REPORT \*\*\*

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

515-WORKERS' COMPENSATION INS  
003-PERSONNEL  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
003-000-5521	WORKERS' COMP. CLAIMS	121,631	145,000	85,582	145,000	145,000	0
TOTAL CONTRACTUAL SERVICES		121,631	145,000	85,582	145,000	145,000	0
<u>MISCELLANEOUS</u>							
003-000-5641	ADMINISTRATIVE FEES	20,486	25,000	23,189	23,189	24,685	1,496
003-000-5641-01	ADMIN FEES-GENERAL FUND	3,798	3,850	4,790	4,790	4,057	( 733)
003-000-5641-01	PERMANENT NOTES: Administrative fees paid to General Fund for services as established in the annual cost allocation study.						
TOTAL MISCELLANEOUS		24,284	28,850	27,979	27,979	28,742	763
TOTAL 000-NON-DEPARTMENTAL		145,915	173,850	113,561	172,979	173,742	763
		=====	=====	=====	=====	=====	=====
<u>DEPARTMENTAL NOTES</u>							
TOTAL 003-PERSONNEL		145,915	173,850	113,561	172,979	173,742	763
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

515-WORKERS' COMPENSATION INS  
080-INTERGOVERNMENTAL EX  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5808	TRANSFER TO OTHER FUNDS	175,000	0	0	0	0	0
TOTAL TRANSFERS TO OTHER FUNDS		175,000	0	0	0	0	0
TOTAL 000-NON-DEPARTMENTAL		175,000	0	0	0	0	0
TOTAL 080-INTERGOVERNMENTAL EX		175,000	0	0	0	0	0
*** TOTAL BUDGETED EXPENSES ***		320,915	173,850	113,561	172,979	173,742	763

\*\*\* END OF REPORT \*\*\*



**MOTEL TAX FUND - FUND 110**  
**SUMMARY OF RECEIPTS AND EXPENDITURES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Fund Balance	\$1,962,900	\$2,492,758	\$1,720,093
Revenues			
Motel Tax Revenue	1,512,024	1,550,000	1,600,000
Rental Revenue	46,702	47,900	41,900
Miscellaneous	1,952	3,625	3,625
Total Revenues	1,560,678	1,601,525	1,645,525
Total Funds Available	3,523,578	4,094,283	3,365,618
Personnel Services	129,815	261,389	270,540
Supplies and Materials	60,893	82,620	107,020
Maintenance of Land	760	9,000	29,000
Maintenance of Buildings and Structures	55,421	50,100	40,500
Maintenance of Equipment	2,661	5,950	14,750
Contractual Services	81,245	220,602	431,602
Funding Requests	151,432	210,000	
Administrative Fees	449,242	455,263	415,033
Contributions to other organizations	12,000	144,000	24,000
Miscellaneous	6,536	9,186	8,000
Debt Service	5,888	5,888	5,888
Capital Outlay	74,927	920,192	1,729,333
Total Expenditures	1,030,820	2,374,190	3,075,666
Increase (Decrease) in Fund Balance	529,858	(772,665)	(1,430,141)
Ending Fund Balance	\$2,492,758	\$1,720,093	\$289,952

**MOTEL TAX FUND - FUND 110**  
**EXPENDITURES BY DEPARTMENT**  
**2015-16**

<u>DEPARTMENT</u>	<u>ACTUAL</u> 2013-14	<u>ESTIMATED</u> 2014-15	<u>PROPOSED</u> 2015-16
510-Dora Roberts Community Center	\$55,975	\$85,764	\$130,137
520-Potton House	6,536	9,533	9,537
530-Municipal Auditorium	96,846	927,650	295,098
540-Special Projects	9,819	44,503	50,003
560-Convention & Visitors Bureau	391,110	697,039	2,141,223
000-Non-Departmental	464,644	603,813	443,780
Debt Service	5,888	5,888	5,888
TOTAL	\$1,030,820	\$2,374,190	\$3,075,666

## REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

## 110-MOTEL TAX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>40-FEES</u>							
4031	MOTEL OCCUPANCY TAXES	1,510,624	1,480,000	917,589	1,550,000	1,600,000	( 50,000)
4032	PENALTY MOTEL OCCUPANCY	<u>1,400</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
	TOTAL 40-FEES	1,512,024	1,480,000	917,589	1,550,000	1,600,000	( 50,000)
<u>45-RECREATION</u>							
4507	MERCHANDISE SALES	<u>0</u>	<u>0</u>	<u>971</u>	<u>800</u>	<u>1,500</u>	( 700)
	TOTAL 45-RECREATION	0	0	971	800	1,500	( 700)
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>1,927</u>	<u>1,400</u>	<u>1,678</u>	<u>2,800</u>	<u>2,100</u>	700
	TOTAL 46-INTEREST INCOME	1,927	1,400	1,678	2,800	2,100	700
<u>47-PROPERTY</u>							
4701	DRCC RENTALS	45,382	47,500	37,794	47,500	40,000	7,500
4701-DRCC	APARTMENT RENTAL	1,200	2,000	200	200	200	0
4701-RENTAL OF	DIRECTIONAL SIGNS	120	100	200	200	200	0
4701-RENTALS -	HEART OF CITY PARKS	0	0	0	0	500	( 500)
4701-RENTALS -	AUDITORIUM	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,000</u>	( 1,000)
	TOTAL 47-PROPERTY	46,702	49,600	38,194	47,900	41,900	6,000

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

110-MOTEL TAX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME	0	0	1	25	0	25
4906	RETURNED CHECK FEES	<u>25</u>	<u>0</u>	<u>25</u>	<u>0</u>	<u>25</u>	( 25)
TOTAL 49-MISCELLANEOUS		<u>25</u>	<u>0</u>	<u>26</u>	<u>25</u>	<u>25</u>	0
*** DEPARTMENT TOTAL ***		1,560,678	1,531,000	958,459	1,601,525	1,645,525	( 44,000)
		=====	=====	=====	=====	=====	
*** TOTAL BUDGETED REVENUES ***		1,560,678	1,531,000	958,459	1,601,525	1,645,525	( 44,000)
		=====	=====	=====	=====	=====	

\*\*\* END OF REPORT \*\*\*

**Dept. 000 – Non-Departmental****Motel Tax Fund**

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other local agencies promoting tourism.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>55 – Contractual Services</b>	<b>\$ 3,403</b>	<b>\$ 4,550</b>	<b>\$ 4,747</b>
<b>56 – Miscellaneous</b>	<b>461,242</b>	<b>599,263</b>	<b>439,033</b>
<b>Total</b>	<b>\$464,644</b>	<b>\$603,813</b>	<b>\$443,780</b>

**Budget Highlights:**

- 5128 – Utilities – Water charges for campground at Comanche Trail Park.
- 5553 – Electricity – Electricity at the Amphitheater.
- 5612 – Contributions – Contributions to the Heritage Museum (\$12,000).
- 5641 – Administrative Fees – Payment to the General Fund for administrative services.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

SUPPLIES & MATERIALS

040-000-5128 PERMANENT NOTES:  
Comanche Trail Park Account #25-0555-01

CONTRACTUAL SERVICES

040-000-5520	INSURANCE	60	65	0	0	0	0
040-000-5521-17	BANK CHARGES	0	0	0	0	171	171
040-000-5551	ELECTRICITY CAMPGROUND	187	187	140	187	187	0
040-000-5552	ELECTRICITY HISTORIC BS	1,189	1,189	896	1,195	1,189	( 6)
040-000-5553	ELECTRICITY AMPHITHEATE	1,966	4,600	2,520	3,168	3,200	32

040-000-5521-17 PERMANENT NOTES:  
P-Card bank charges

TOTAL CONTRACTUAL SERVICES		3,403	6,041	3,557	4,550	4,747	197
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MISCELLANEOUS

040-000-5611	CONTRIBUTION - HOWARD C	0	0	120,000	120,000	0	( 120,000)
040-000-5612	CONTRIBUTION HERITAGE M	12,000	24,000	24,000	24,000	24,000	0
040-000-5623	BAD DEBT EXPENSE	0	0	179	0	0	0
040-000-5641	ADMINISTRATIVE FEES	449,242	455,263	341,447	455,263	415,033	( 40,230)

040-000-5611 CURRENT YEAR NOTES:  
Budget Amendment approved by Council March 24, 2015.

040-000-5641 PERMANENT NOTES:  
Administrative fees paid to General Fund, as established by independent cost allocation study.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL MISCELLANEOUS	<u>461,242</u>	<u>479,263</u>	<u>485,626</u>	<u>599,263</u>	<u>439,033</u>	<u>( 160,230)</u>
	TOTAL 000-NON-DEPARTMENTAL	<u>464,644</u>	<u>485,304</u>	<u>489,183</u>	<u>603,813</u>	<u>443,780</u>	<u>( 160,033)</u>
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

**Dept. 510 – Dora Roberts Community Center**

**Motel Tax Fund**

This department operates the Dora Roberts Community Center. Operations include rental, marketing, and maintenance of the facility. Prior to October 2003, the City contracted with the Chamber of Commerce to operate the facility.

***ACHIEVEMENTS***

- Remodeling to move Senior Center to DRCC facility.
- Repaired the roof.

***GOALS***

- Replace ballroom chairs.
- Repaint exterior of building.
- Repair or replace windows.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>51 – Supplies and Materials</b>	<b>\$14,587</b>	<b>\$17,500</b>	<b>\$36,800</b>
<b>52 – Maint. of Land</b>	<b>760</b>	<b>1,000</b>	<b>1,000</b>
<b>53 – Maint. Buildings</b>	<b>12,246</b>	<b>13,000</b>	<b>27,000</b>
<b>54 – Maint. of Equipment</b>	<b>2,125</b>	<b>3,500</b>	<b>6,800</b>
<b>55 – Contractual Services</b>	<b>26,257</b>	<b>44,386</b>	<b>58,837</b>
<b>63 – Equipment</b>	<b>0</b>	<b>6,378</b>	<b>0</b>
<b>Total</b>	<b>\$55,975</b>	<b>\$85,764</b>	<b>\$130,137</b>

**Budget Highlights:**

5117 – Minor Apparatus – (PB) Ballroom Chairs (\$15,000).  
 5311 – Maint. Of Buildings – (PB) Repaint Exterior (\$10,000); Repair/Replace Exterior Windows (10,000); Vent A Hood (\$1,000).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES &amp; MATERIALS</u>							
040-510-5110	OFFICE SUPPLIES	117	200	9	50	200	150
040-510-5117	MINOR APPARATUS	6,931	10,000	3,449	8,000	23,000	15,000
040-510-5118	JANITORIAL SUPPLIES	1,493	2,000	1,317	2,000	2,000	0
040-510-5122	BOTANICAL & AGRICULTURA	634	1,000	642	1,000	1,000	0
040-510-5123	OTHER SUPPLIES	1,004	1,200	1,121	1,200	600	( 600)
040-510-5124	POSTAGE	21	0	0	0	0	0
040-510-5128	UTILITIES	<u>4,387</u>	<u>5,000</u>	<u>3,463</u>	<u>5,250</u>	<u>10,000</u>	<u>4,750</u>

040-510-5117 CURRENT YEAR NOTES:  
FY2014-15 projector/screen/partition/ice bucket  
replacement/glass tables replacement/entry rugs

040-510-5117 NEXT YEAR NOTES:  
FY2015-16 \$15,000 new ballroom chairs

040-510-5122 PERMANENT NOTES:  
Supplies for Lawn Care contract  
Maintenance & replacement of plants as needed

040-510-5123 PERMANENT NOTES:  
R.O. system in kitchenette

040-510-5123 NEXT YEAR NOTES:  
Sr. Center will pay for RO system in Kitchen

040-510-5128 PERMANENT NOTES:  
Water Account #21-0010-02

040-510-5128 NEXT YEAR NOTES:  
2015-16FYPB  
Addition of Senior Center

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL SUPPLIES & MATERIALS	14,587	19,400	10,002	17,500	36,800	19,300

MAINTENANCE OF LAND

040-510-5210	LAND MAINTENANCE	760	1,000	0	1,000	1,000	0
040-510-5210	PERMANENT NOTES: Lawn maintenance program						
	TOTAL MAINTENANCE OF LAND	760	1,000	0	1,000	1,000	0

MAINTENANCE OF BUILDINGS/

040-510-5311	MAINTENANCE OF BUILDING	12,246	10,000	8,787	12,000	26,000	14,000
040-510-5326	MISCELLANEOUS IMPROVEME	0	1,000	0	1,000	1,000	0
040-510-5311	PERMANENT NOTES: Pest control \$1,200 annually Routine building maintenance						
040-510-5311	CURRENT YEAR NOTES: 2014-15FYRB Roof repair & installation of kitchenette						
040-510-5311	NEXT YEAR NOTES: FY 2015-16 \$10,000 Repaint exterior of building 10,000 Exterior Windows Repairs 1,000 Vent A Hood						
040-510-5326	PERMANENT NOTES: Ongoing repair of Sprinkler System for DRCC grounds.						
	TOTAL MAINTENANCE OF BUILDINGS/	12,246	11,000	8,787	13,000	27,000	14,000

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
040-510-5413	MAINT. FIRE APPARATUS	685	500	129	500	800	300
040-510-5422	MAINT OF HEATING & COOL	1,440	3,000	374	3,000	6,000	3,000
040-510-5413	PERMANENT NOTES: Building fire extinguishers replaced every 3 years - Next replacement due 2015-2016 Annual inspection for building and kitchen fire system \$600.00						
040-510-5422	NEXT YEAR NOTES: FY 2015-16 additonal \$3,000 for senior center addition.						
TOTAL MAINTENANCE OF EQUIPMENT		2,125	3,500	503	3,500	6,800	3,300

CONTRACTUAL SERVICES

040-510-5511	COMMUNICATIONS	439	479	360	479	479	0
040-510-5515	HIRE OF EQUIPMENT	657	0	1,352	2,000	2,000	0
040-510-5520	INSURANCE	2,022	2,200	2,007	2,007	2,058	51
040-510-5521	SPECIAL SERVICES	8,433	15,000	18,934	25,000	25,000	0
040-510-5525	ADVERTISING	490	1,000	460	900	1,000	100
040-510-5550	ELECTRICITY	11,273	11,000	3,812	11,000	22,000	11,000
040-510-5560	GAS FOR HEATING	2,942	3,000	2,803	3,000	6,000	3,000
040-510-5511	PERMANENT NOTES: Monthly internet expense						
040-510-5515	PERMANENT NOTES: 1/2 expense of CVB Copier 6/1/14						
040-510-5521	PERMANENT NOTES:						

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	Monthly Janitorial services						
	Linen cleaning						
040-510-5550	PERMANENT NOTES: 1/2 billed to Sr Center						
040-510-5550	NEXT YEAR NOTES: FY2015-16 Senior Center Addition						
040-510-5560	NEXT YEAR NOTES: FY2015-16 Senior Center Addition						
TOTAL CONTRACTUAL SERVICES		26,257	32,679	29,729	44,386	58,537	14,151

EQUIPMENT

040-510-6310	FURNITURE & FIXTURES	0	6,500	0	6,378	0	( 6,378)
040-510-6310	CURRENT YEAR NOTES: FY 2014-15 Sound System Upgrade						
TOTAL EQUIPMENT		0	6,500	0	6,378	0	( 6,378)
TOTAL 510-DORA ROBERTS COMMUN.		55,975	74,079	49,021	85,764	130,137	44,373
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

**Dept. 520 – Potton House****Motel Tax Fund**

The Potton House is a historic landmark listed on the National Registry of Historic Places. The City contracts with the Heritage Museum for operation of the facility.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>51 – Supplies and Materials</b>	<b>\$420</b>	<b>\$420</b>	<b>\$420</b>
<b>55 – Contractual Services</b>	<b>1,116</b>	<b>1,113</b>	<b>1,117</b>
<b>56 – Miscellaneous (Contributions)</b>	<b>5,000</b>	<b>8,000</b>	<b>8,000</b>
<b>Total</b>	<b>\$6,536</b>	<b>\$9,533</b>	<b>\$9,537</b>

**Budget Highlights:**

5611 – Annual contribution for operation of Potton House

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
520-POTTON HOUSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES &amp; MATERIALS</u>							
040-520-5128	UTILITIES	420	420	280	420	420	0
TOTAL SUPPLIES & MATERIALS		420	420	280	420	420	0
<u>CONTRACTUAL SERVICES</u>							
040-520-5511	COMMUNICATIONS	369	400	279	400	400	0
040-520-5520	INSURANCE	351	400	348	348	357	9
040-520-5550	ELECTRICITY	397	385	182	365	360	( 5)
040-520-5511	PERMANENT NOTES: Phone Line for Security System						
TOTAL CONTRACTUAL SERVICES		1,116	1,185	809	1,113	1,117	4
<u>MISCELLANEOUS</u>							
040-520-5611	CONTRIBUTIONS, GRATUITI	5,000	8,000	8,000	8,000	8,000	0
040-520-5611	PERMANENT NOTES: Contribution by City to Heritage Museum for operation of Potton House. Increase to allow for part-time staff at building on a scheduled basis.						
TOTAL MISCELLANEOUS		5,000	8,000	8,000	8,000	8,000	0
TOTAL 520-POTTON HOUSE		6,536	9,605	9,089	9,533	9,537	4
		=====	=====	=====	=====	=====	=====

## Dept. 530 – Auditorium

## Motel Tax Fund

The Municipal Auditorium is available to the public for rent and is operated and maintained by the Parks Department.

### *ACHIEVEMENTS*

- Completed renovations of lighting and stage.

### *GOALS*

- Complete sound system renovations.
- Repairs to doors due to weather damage and installation of gasketing.
- Obtain contractor to maintain facility.
- Replacement of flag pole.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>51 – Supplies &amp; Materials</b>	<b>\$ 958</b>	<b>\$ 1,400</b>	<b>\$ 1,800</b>
<b>53 – Maint. of Bldg/Structures</b>	<b>1,475</b>	<b>3,600</b>	<b>1,500</b>
<b>54 – Maintenance of Equipment</b>	<b>236</b>	<b>2,100</b>	<b>7,600</b>
<b>55 – Contractual Services</b>	<b>17,715</b>	<b>15,550</b>	<b>28,198</b>
<b>62 – Buildings &amp; Structures</b>	<b>76,462</b>	<b>905,000</b>	<b>6,000</b>
<b>63 – Equipment</b>	<b>0</b>	<b>0</b>	<b>250,000</b>
<b>Total</b>	<b>\$96,846</b>	<b>\$927,650</b>	<b>\$295,098</b>

### **Budget Highlights:**

5311 – Maint. Of Buildings – (PB) Repair doors & Weather Gaskets (\$1,000).

5521 – Special Services – (PB) Cleaning Services (\$10,000).

6226 – Miscellaneous Structures – (PB) Replace Flag Pole (\$6,000).

6313 – Sound Systems – (PB) Sound System Renovations (\$250,000).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
530-AUDITORIUM

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES &amp; MATERIALS</u>							
040-530-5117	MINOR APPARATUS	0	100	0	0	100	100
040-530-5118	JANITORIAL SUPPLIES	0	200	0	200	500	300
040-530-5128	UTILITIES	<u>958</u>	<u>1,200</u>	<u>501</u>	<u>1,200</u>	<u>1,200</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		958	1,500	501	1,400	1,800	400

MAINTENANCE OF LAND

MAINTENANCE OF BUILDINGS/

040-530-5311	MAINTENANCE OF BUILDING	<u>1,475</u>	<u>600</u>	<u>2,983</u>	<u>3,600</u>	<u>1,500</u>	<u>( 2,100)</u>
040-530-5311	CURRENT YEAR NOTES: 2014-151RB Roof repair						
040-530-5311	NEXT YEAR NOTES: FY2015-16 \$1,000 Door repair and weather gasketing.						
TOTAL MAINTENANCE OF BUILDINGS/		1,475	600	2,983	3,600	1,500	( 2,100)

MAINTENANCE OF EQUIPMENT

040-530-5413	MAINT. OF FIRE APPARATU	71	100	0	100	100	0
040-530-5422	MAINT OF HEATING & COOL	<u>165</u>	<u>5,000</u>	<u>165</u>	<u>2,000</u>	<u>7,500</u>	<u>5,500</u>
040-530-5422	NEXT YEAR NOTES: FY2015-16 Additional funds pending start up of both systems after construction down time.						
TOTAL MAINTENANCE OF EQUIPMENT		236	5,100	165	2,100	7,600	5,500

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
530-AUDITORIUM

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
040-530-5511	COMMUNICATIONS	38	0	39	0	0	0
040-530-5520	INSURANCE	5,359	5,600	5,023	5,023	5,148	125
040-530-5521	SPECIAL SERVICES	0	0	127	127	10,000	9,873
040-530-5541	PERMITS, LICENSES, TESTI	374	400	130	400	550	150
040-530-5550	ELECTRICITY	<u>11,945</u>	<u>12,500</u>	<u>4,217</u>	<u>10,000</u>	<u>12,500</u>	<u>2,500</u>
040-530-5521	NEXT YEAR NOTES: FY2015-16 Janitorial company to perform cleaning of facility before and after events and after construction. Initial Clean-up \$3,600 \$960.00 per performance.						
040-530-5541	PERMANENT NOTES: Boiler Inspection, Lift Inspection, TxDLR Lift Fees						
TOTAL CONTRACTUAL SERVICES		17,715	18,500	9,536	15,550	28,198	12,648

MISCELLANEOUS

BUILDING & STRUCTURES

040-530-6201	AUDITORIUM UPGRADE 2014	76,462	905,000	110,039	905,000	0	( 905,000)
040-530-6226	MISCELLANEOUS STRUCTURE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,000</u>	<u>6,000</u>
040-530-6201	CURRENT YEAR NOTES: 2014-15 Complete Auditorium upgrades \$905,000						
040-530-6226	NEXT YEAR NOTES: FY2015-16 Flag Pole Replacement						

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
530-AUDITORIUM

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL BUILDING & STRUCTURES		76,462	905,000	110,039	905,000	6,000	( 899,000)
<u>EQUIPMENT</u>							
040-530-6313	SOUND SYSTEMS	0	0	0	0	250,000	250,000
040-530-6313	NEXT YEAR NOTES: FY2015-16 Sound System Renovations						
TOTAL EQUIPMENT		0	0	0	0	250,000	250,000
TOTAL 530-AUDITORIUM		96,846	930,700	123,223	927,650	295,098	( 632,552)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

## Dept. 540 – Special Projects

## Motel Tax Fund

This department accounts for costs associated with maintaining and improving the downtown square and the Heart of the City Park.

### *ACHIEVEMENTS*

- Obtained contractor to maintain medians and bulb.outs for downtown.
- Obtained Big Spring renovation plans.

### *GOALS*

- Obtain property from Big Spring Main Street
- Obtain contractor to maintain City entry ways.
- Heart of City sidewalk improvements and additional seating.
- Obtain contractor to maintain restrooms at Heart of City Park.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>51 – Supplies &amp; Materials</b>	<b>\$8,849</b>	<b>\$11,000</b>	<b>\$11,000</b>
<b>52 – Maint. of Land</b>	<b>0</b>	<b>8,000</b>	<b>23,000</b>
<b>53 – Maint. of Buildings /Structures</b>	<b>0</b>	<b>2,500</b>	<b>2,500</b>
<b>55 – Contractual Services</b>	<b>970</b>	<b>23,003</b>	<b>1,003</b>
<b>61 – Land</b>	<b>0</b>	<b>0</b>	<b>5,000</b>
<b>62 – Buildings &amp; Structures</b>	<b>0</b>	<b>0</b>	<b>7,500</b>
<b>Total</b>	<b>\$9,819</b>	<b>\$44,503</b>	<b>\$50,003</b>

### **Budget Highlights:**

5210 – Land Maint. – (PB) Downtown Landscaping/Restroom Cleaning (\$23,000).

6100 – Land – (PB) Heart of City Parking Lot (\$5,000).

6215 – Sidewalks and Steps – (PB) Heart of City sidewalk repairs and improvements (\$7,500).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
540-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

SUPPLIES & MATERIALS

040-540-5122	BOTANICAL & AGRICULTURA	0	1,000	0	1,000	1,000	0
040-540-5128	UTILITIES	<u>8,849</u>	<u>8,900</u>	<u>6,079</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>

040-540-5122 PERMANENT NOTES:  
Maintenance of botanicals within exterior park areas.

040-540-5128 PERMANENT NOTES:  
Water Account #'s  
04-1785-01 - 205 Scurry - Heart of the City Park  
04-0124-01 - 114 W. 3rd - Heart of the City Park  
04-0125-01 - 116 W. 3rd - Heart of the City Park  
04-0895-00 - 308 Scurry - Heart of the City Park  
04-0182-01 - 401 1/2 Scurry - Heart of the City Park  
03-1405-01 - 311 Main - Tubb Pocket Park  
03-1410-04 - 313 Main - Tubb Pocket Park

TOTAL SUPPLIES & MATERIALS		8,849	9,900	6,079	11,000	11,000	0
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MAINTENANCE OF LAND

040-540-5210	LAND MAINTENANCE	<u>0</u>	<u>10,000</u>	<u>0</u>	<u>8,000</u>	<u>23,000</u>	<u>15,000</u>
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040-540-5210 PERMANENT NOTES:  
Maintenance at Heart of the City Park to include contracted mowing service.

040-540-5210 NEXT YEAR NOTES:  
FY2015-16  
\$9,000 downtown landscaping  
\$4,000 restroom cleaning prior & after every event  
\$10,000 entryway maintenance

TOTAL MAINTENANCE OF LAND		0	10,000	0	8,000	23,000	15,000
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BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
540-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

MAINTENANCE OF BUILDINGS/

040-540-5326	MISCELLANEOUS MAINTENAN	0	2,500	0	2,500	2,500	0
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040-540-5326 PERMANENT NOTES:  
Maintenance of Restrooms at Heart of the City Park

TOTAL MAINTENANCE OF BUILDINGS/		0	2,500	0	2,500	2,500	0
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CONTRACTUAL SERVICES

040-540-5520	INSURANCE	4	5	3	3	3	0
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040-540-5521-05	CONSULTING FOR SPRING P	0	22,000	20,000	22,000	0	( 22,000)
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040-540-5550	ELECTRICITY	966	1,000	450	1,000	1,000	0
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TOTAL CONTRACTUAL SERVICES		970	23,005	20,453	23,003	1,003	( 22,000)
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MISCELLANEOUS

LAND

040-540-6100	LAND PURCHASES	0	0	0	0	5,000	5,000
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040-540-6100 NEXT YEAR NOTES:  
FY2015-16 Purchase parking lot - Heart of City

TOTAL LAND		0	0	0	0	5,000	5,000
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BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
540-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>BUILDING &amp; STRUCTURES</u>							
040-540-6215	SIDEWALKS AND STEPS	0	0	0	0	7,500	7,500
040-540-6215	NEXT YEAR NOTES: FY2015-16 Heart of the City Sidewalks						
TOTAL BUILDING & STRUCTURES		0	0	0	0	7,500	7,500
TOTAL 540-SPECIAL PROJECTS		9,819	45,405	26,532	44,503	50,003	5,500
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

## Dept. 560 – Convention & Visitors Bureau Motel Tax Fund

The Convention and Visitors Bureau is funded through motel tax revenue. This department is responsible for actively marketing and promoting the Big Spring community as well as providing financial incentives to businesses and organizations that will bring conventions and tourism to the City.

### *ACHIEVEMENTS*

- Opened Visitors Center.
- Worked with Texas Historical Commission on the Bankhead Highway and Summers on the Green.
- Continued Comanche Warrior Triathlon for the 6<sup>th</sup> year.
- Started working on On-Cell/Toursphere Mobile App for Big Spring Tourism.

### *GOALS*

- Continue work on Bankhead Highway Project, Triathlon and Hang Gliding as CVB Events.
- Obtain electronic billboards.
- Continue on advertising a publicizing Big Spring as a tourism destination.
- Make a Visit Big Spring Magazine and Rack Card instead of brochures).
- Design a new website (Visitbigspring.com).

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$129,815</b>	<b>\$261,389</b>	<b>\$270,540</b>
<b>51 – Supplies &amp; Materials</b>	<b>36,079</b>	<b>52,300</b>	<b>57,000</b>
<b>53 – Maint. of Buildings /Structures</b>	<b>41,700</b>	<b>31,000</b>	<b>2,000</b>
<b>54 – Maint. of Equipment</b>	<b>300</b>	<b>350</b>	<b>350</b>
<b>55 – Contractual Services</b>	<b>183,216</b>	<b>342,000</b>	<b>338,000</b>
<b>62 – Buildings &amp; Structures</b>	<b>0</b>	<b>0</b>	<b>1,440,000</b>
<b>63 – Equipment</b>	<b>0</b>	<b>10,000</b>	<b>33,333</b>
<b>Total</b>	<b>\$391,110</b>	<b>\$697,039</b>	<b>\$2,141,223</b>

### **Budget Highlights:**

- 5117 – Minor Apparatus – (PB) Conference Room Tables & Chairs (5,000); Building Signage (\$5,000).  
 5123 – Other Supplies – Handouts and brochures, increase mail outs to other cities and visitor centers.  
 5311 – Building Maintenance – (PB) Building Storage (\$1,000).  
 5521 – 01 – Funding Requests – Funding to other organizations sponsoring tourism events.  
 6226-01 – Misc Structures-Historic Big Spring – (PB) Spring Restoration Project-Arch & Engineer (\$169,000) and Construction (\$1,689,892).  
 6231 – Signs – (PB) Electronic Billboards (\$10,000).  
 6310 – Furniture, Fixtures, Furnishings – (PB) Event Tent & chairs (20,000) and Website Redesigned (\$13,333).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
040-560-5010	SALARIES	91,664	172,448	133,122	185,448	191,102	5,654
040-560-5015	AUTO ALLOWANCE	4,500	7,200	4,800	7,200	7,200	0
040-560-5022	VACATION BUY BACK	0	0	1,408	1,500	1,450	( 50)
040-560-5035	OVERTIME	351	0	0	0	0	0
040-560-5045	LONGEVITY	626	2,350	1,910	1,960	2,742	782
040-560-5050	RETIREMENT	17,205	29,787	22,959	30,987	33,067	2,080
040-560-5060	GROUP INSURANCE	6,112	16,560	11,402	15,160	18,060	2,900
040-560-5065	WORKERS' COMPENSATION	281	780	293	585	585	0
040-560-5070	RETIREMENT-DEFERRED COM	5,194	9,764	8,272	11,364	11,157	( 207)
040-560-5075	LIFE & DISABILITY INSUR	2,051	3,881	2,485	3,681	1,881	( 1,800)
040-560-5080	MEDICARE	1,414	2,569	2,086	2,919	2,936	17
040-560-5085	UNEMPLOYMENT TAXES	415	756	172	585	360	( 225)
TOTAL PERSONNEL SERVICES		129,815	246,095	188,909	261,389	270,540	9,151
<u>SUPPLIES &amp; MATERIALS</u>							
040-560-5110	OFFICE SUPPLIES	16,582	6,000	6,439	8,000	3,000	( 5,000)
040-560-5112	FOOD SUPPLIES	0	1,000	569	1,000	1,200	200
040-560-5117	MINOR APPARATUS	880	5,000	1,288	2,500	11,000	8,500
040-560-5118	JANITORIAL SUPPLIES	0	0	542	0	1,000	1,000
040-560-5123	OTHER SUPPLIES	14,879	30,000	16,504	30,000	30,000	0

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
040-560-5124	POSTAGE	297	1,500	824	1,500	1,500	0
040-560-5126	MERCHANDISE FOR RESALE	2,851	7,500	6,591	7,500	7,500	0
040-560-5128	UTILITIES	<u>589</u>	<u>1,500</u>	<u>1,197</u>	<u>1,800</u>	<u>1,800</u>	<u>0</u>
040-560-5110	PERMANENT NOTES: Ongoing office supplies & color printer supplies						
040-560-5110	CURRENT YEAR NOTES: 2014-15FYRB \$5,490.00 due to office renovation expenses						
040-560-5112	PERMANENT NOTES: Water, coffee etc. for office						
040-560-5117	PERMANENT NOTES: Supplies as needed for banner poles, etc. Replacement letters for billboards. Refurbish billboards						
040-560-5117	NEXT YEAR NOTES: FY2015-16 \$5,000 Conference Room Tables & Chairs 5,000 Building Signage 1,000 Misc						
040-560-5123	PERMANENT NOTES: Brochure printing CVB handouts RO system						
040-560-5128	PERMANENT NOTES: Water Bill						
<b>TOTAL SUPPLIES &amp; MATERIALS</b>		<b>36,079</b>	<b>52,500</b>	<b>33,952</b>	<b>52,300</b>	<b>57,000</b>	<b>4,700</b>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF BUILDINGS/</u>							
040-560-5311	BUILDING MAINTENANCE	41,700	1,000	30,310	31,000	2,000	( 29,000)
040-560-5311	CURRENT YEAR NOTES:						
	2014-15FYRB						
	\$29,000.00 was spent on office renovations						
	\$211.00 was spent on routine maintenance						
	\$436.00 was spent on janitorial supplies						
	\$1,000 projected for rest of year						
040-560-5311	NEXT YEAR NOTES:						
	FY2015-16 \$1,000 Routine Building Maintenance						
	1,000 Building Storage						
TOTAL MAINTENANCE OF BUILDINGS/		41,700	1,000	30,310	31,000	2,000	( 29,000)

MAINTENANCE OF EQUIPMENT

040-560-5411	MAINT.FURNITURE & FIXTU	300	350	0	350	350	0
040-560-5411	PERMANENT NOTES:						
	Website Maintenance						
TOTAL MAINTENANCE OF EQUIPMENT		300	350	0	350	350	0

CONTRACTUAL SERVICES

040-560-5511	COMMUNICATIONS	2,828	4,500	2,936	4,500	6,000	1,500
040-560-5515	HIRE OF EQUIPMENT	690	0	1,360	2,000	2,000	0
040-560-5521	SPECIAL SERVICES	925	0	5,515	8,000	9,000	1,000
040-560-5521-01	FUNDING REQUESTS	151,432	200,000	186,484	210,000	200,000	( 10,000)
040-560-5521-02	CVB EVENTS	1,243	10,000	11,731	20,000	20,000	0
040-560-5525	ADVERTISING	16,205	35,000	28,933	35,000	35,000	0

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
040-560-5530	TRAVEL EXPENSE	2,106	5,000	609	5,000	7,500	2,500
040-560-5535	VISTOR CENTER - RENT	1,925	36,000	27,000	36,000	36,000	0
040-560-5540	DUES & SUBSCRIPTIONS	4,919	15,000	9,546	15,000	15,000	0
040-560-5550	ELECTRICITY	380	0	1,642	3,000	4,000	1,000
040-560-5555	EDUCATION AND TRAINING	384	900	795	1,500	1,500	0
040-560-5560	HEATING FOR CVB	180	0	1,587	2,000	2,000	0

040-560-5511 PERMANENT NOTES:  
Office Phones

040-560-5511 CURRENT YEAR NOTES:  
2014-15FYRB  
Additional phone for Visitor Center

040-560-5511 NEXT YEAR NOTES:  
FY2015-16  
\$4,000 - Wifi for office  
Install Cable TV

040-560-5515 PERMANENT NOTES:  
Xerox Copier 6/1/14

040-560-5521 PERMANENT NOTES:  
Janitorial Services

040-560-5521-01 PERMANENT NOTES:  
Funding to other organizations sponsoring tourism events.

040-560-5521-02 PERMANENT NOTES:  
Events Sponsored by CVB: Triathlon, Bankhead Hwy, Hang  
Gliding,

040-560-5525 PERMANENT NOTES:  
Big Spring Herald, Travel Host, Sports Complex, radio and  
miscellaneous advertising expenses, various web advertising,  
certified folder

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
040-560-5530	PERMANENT NOTES: TTIA, TACVB						
040-560-5535	PERMANENT NOTES: Monthly rental of office space for CVB.						
040-560-5540	PERMANENT NOTES: Texas Associaton of CVB, Chamber of Commerce, Rotary Club, TTIA, Texas Highways and Texas Plains Trail \$2,000. THLA Group Membership \$5,142.25						
040-560-5555	PERMANENT NOTES: Chamber of Commerce Breakfast Dues Local Education						
TOTAL CONTRACTUAL SERVICES		183,216	306,400	278,139	342,000	338,000	( 4,000)

MISCELLANEOUS

BUILDING & STRUCTURES

040-560-6226	MISCELLANEOUS STRUCTURE	0	20,000	0	0	0	0
040-560-6226-01	MISC STRUCT- HISTORIC B	0	22,300	0	0	1,430,000	1,430,000
040-560-6231	SIGNS	0	0	0	0	10,000	10,000

040-560-6226 CURRENT YEAR NOTES:  
\$20,000.00 was budgeted for electronic billboards and event tent  
\$10,000.00 of those funds will be moved to 110-040-560-5521-01  
\$10,000.00 of those funds will be moved to 110-040-560-5521-02

040-560-6226-01 CURRENT YEAR NOTES:  
Funds moved to 110-040-540-5521-05

040-560-6226-01 NEXT YEAR NOTES:  
FY2015-16 \$169,000 Arch & Engineering - Historic Big Spr  
1,689,892 Construction - Historic Big Spring

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
040-ECONOMIC DEVELOPMENT  
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
040-560-6231	NEXT YEAR NOTES: FY2015-16 \$10,000 Electronic Billboards						
TOTAL BUILDING & STRUCTURES		0	42,300	0	0	1,440,000	1,440,000
<u>EQUIPMENT</u>							
040-560-6310	FURNITURES, FIXTURES, F	0	0	0	0	33,333	33,333
040-560-6311	MACHINERY & EQUIPMENT	0	7,000	6,132	10,000	0	( 10,000)
040-560-6310	NEXT YEAR NOTES: FY 2015-16 \$20,000 Event Tent & Chairs 13,333 Website Redesign						
040-560-6311	CURRENT YEAR NOTES: 2014-15FYRB ActiveNet						
TOTAL EQUIPMENT		0	7,000	6,132	10,000	33,333	23,333
TOTAL 560-CVB		391,110	655,645	537,442	697,039	2,141,223	1,444,184
=====							
DEPARTMENTAL NOTES							
TOTAL 040-ECONOMIC DEVELOPMENT		1,024,931	2,200,738	1,234,490	2,368,302	3,069,778	701,476
=====							

## Debt Service

## Motel Tax Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments and payments to the Capital Revolving Fund for equipment purchased with this funding.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>Total Debt Service</b>	<b>\$5,888</b>	<b>\$5,888</b>	<b>\$5,888</b>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

110-MOTEL TAX  
070-DEBT SERVICE  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-01	DEBT SVC-05-06 SIEMENS	5,888	5,888	5,888	5,888	5,888	0
TOTAL DEBT SERVICE		5,888	5,888	5,888	5,888	5,888	0
TOTAL 000-NON-DEPARTMENTAL		5,888	5,888	5,888	5,888	5,888	0
TOTAL 070-DEBT SERVICE		5,888	5,888	5,888	5,888	5,888	0
*** TOTAL BUDGETED EXPENSES ***		1,030,820	2,206,626	1,240,378	2,374,190	3,075,666	701,476

\*\*\* END OF REPORT \*\*\*

**COLLEGE EDUCATION FUND - FUND 130**  
**SUMMARY OF RECEIPTS AND EXPENDITURES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Fund Balance	\$29,487	\$41,433	\$47,474
Revenues			
General Sales	37,106	24,000	22,000
Interest Income	37	40	40
Total Revenues	37,143	24,040	22,040
Total Funds Available	66,630	65,474	69,514
O & M Expenditures	25,196	18,000	20,000
Total Expenditures	25,196	18,000	20,000
Transfers-Out			
General Fund	0	0	0
Total Budgeted Expenditures	25,196	18,000	20,000
Increase (Decrease) in Fund Balance	11,947	6,040	2,040
Ending Fund Balance	\$41,433	\$47,474	\$49,514

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

130-COLLEGE EDUC FOR EMPLOYEE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4380	SALE OF SCRAP METAL	37,106	30,000	16,717	24,000	22,000	2,000
TOTAL 43-GENERAL SALES/OTHER SERVICE		37,106	30,000	16,717	24,000	22,000	2,000
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	37	27	29	40	40	0
TOTAL 46-INTEREST INCOME		37	27	29	40	40	0
*** DEPARTMENT TOTAL ***		37,142	30,027	16,746	24,040	22,040	2,000
*** TOTAL BUDGETED REVENUES ***		37,142	30,027	16,746	24,040	22,040	2,000

\*\*\* END OF REPORT \*\*\*

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

130-COLLEGE EDUC FOR EMPLOYEE  
001-ADMINISTRATION  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
001-000-5556	COLLEGE TUITION FEES	25,196	20,000	10,613	18,000	20,000	2,000
TOTAL CONTRACTUAL SERVICES		25,196	20,000	10,613	18,000	20,000	2,000
TOTAL 000-NON-DEPARTMENTAL		25,196	20,000	10,613	18,000	20,000	2,000
		=====	=====	=====	=====	=====	=====
TOTAL 001-ADMINISTRATION		25,196	20,000	10,613	18,000	20,000	2,000
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		25,196	20,000	10,613	18,000	20,000	2,000
		=====	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

**MUNICIPAL COURT SECURITY FUND - FUND 140**  
**SUMMARY OF RECEIPTS AND EXPENDITURES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Fund Balance	\$1,120	\$3,915	\$6,297
<u>Receipts</u>			
Court Security Fees	7,661	6,878	7,000
Miscellaneous	(0)	4	4
Total Receipts	7,661	6,882	7,004
Total Funds Available	8,781	10,797	13,301
<u>Expenditures</u>			
Personnel Services	5,400	0	5,520
Miscellaneous	(534)	400	400
Security System	0	4,100	4,446
Total Expenditures	4,866	4,500	10,366
Increase (Decrease) in Fund Balance	2,795	2,382	(3,362)
Ending Fund Balance	\$3,915	\$6,297	\$2,935

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

140-MUNICIPAL COURT SECURITY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>44-FINES &amp; FEES</u>							
4415	MUNICIPAL COURT SECURITY FEES	7,661	8,200	5,303	6,878	7,000	( 122)
TOTAL 44-FINES & FEES		7,661	8,200	5,303	6,878	7,000	( 122)
4415	MUNICIPAL COURT SECURITY FEES	PERMANENT NOTES: Includes \$3.00/misdemeanor conviction deposited into this fund.					
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	( 0)	1	2	4	4	0
TOTAL 46-INTEREST INCOME		( 0)	1	2	4	4	0
*** DEPARTMENT TOTAL ***		7,661	8,201	5,304	6,882	7,004	( 122)
*** TOTAL BUDGETED REVENUES ***		7,661	8,201	5,304	6,882	7,004	( 122)

\*\*\* END OF REPORT \*\*\*

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

140-MUNICIPAL COURT SECURITY  
013-CITY JUDGE  
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
013-220-5060	GROUP INSURANCE	5,400	0	0	0	5,520	5,520
TOTAL PERSONNEL SERVICES		5,400	0	0	0	5,520	5,520
<u>SUPPLIES &amp; MATERIALS</u>							
013-220-5110	OFFICE SUPPLIES	0	0	0	0	4,446	4,446
013-220-5110	NEXT YEAR NOTES:						
	FY2015-16 \$3,996 ApexCCTV - Video Surveillance						
	450 Wifi Hotspot						
TOTAL SUPPLIES & MATERIALS		0	0	0	0	4,446	4,446
<u>CONTRACTUAL SERVICES</u>							
<u>MISCELLANEOUS</u>							
013-220-5643	BAD DEBT EXPENSE	( 534)	400	0	400	400	0
TOTAL MISCELLANEOUS		( 534)	400	0	400	400	0
<u>EQUIPMENT</u>							
013-220-6311	SECURITY SYSTEM	0	4,000	0	4,100	0	( 4,100)
TOTAL EQUIPMENT		0	4,000	0	4,100	0	( 4,100)
TOTAL 220-MUNICIPAL COURT		4,866	4,400	0	4,500	10,366	5,866
		=====	=====	=====	=====	=====	=====

**SENIOR CENTER FUND - FUND 160**  
**SUMMARY OF RECEIPTS AND EXPENDITURES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Fund Balance	\$642	\$136,475	\$168,658
<u>Receipts</u>			
Senior Grant Programs	122,989	128,171	111,500
Howard County	0	0	0
Program Income	24,835	20,690	20,660
Miscellaneous	864	20,560	365
Total Receipts	148,688	169,421	132,525
<u>Transfers-In</u>			
General Fund	373,843	265,000	100,000
Total Current Receipts	522,531	434,421	232,525
Total Funds Available	523,173	570,896	401,183
<u>Expenditures</u>			
Personnel Services	209,607	231,584	255,371
Supplies and Materials	126,030	124,300	124,445
Maintenance of Structures	3,860	15,000	1,000
Maintenance of Equipment	13,033	6,123	5,580
Contractual Services	33,967	25,131	9,267
Miscellaneous Charges	201	100	0
Total Budgeted Expenditures	386,698	402,238	395,663
Increase (Decrease) in Fund Balance	135,833	32,183	(163,138)
Ending Fund Balance	\$136,475	\$168,658	\$5,520

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

160-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>42-GRANTS &amp; OTHER AGENCIES</u>							
4201	AREA AGENCY ON AGING	54,878	55,000	40,268	54,000	54,000	0
4202	DEPT OF AGING & DISABILITY SVC	68,111	72,000	42,897	57,500	57,500	0
4240	Federal Grant - RSVP	<u>0</u>	<u>0</u>	<u>16,671</u>	<u>16,671</u>	<u>0</u>	16,671
TOTAL 42-GRANTS & OTHER AGENCIES		122,989	127,000	99,835	128,171	111,500	16,671
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4310	PROGRAM INCOME	24,835	23,500	15,267	20,500	20,500	0
4315	UNDER 60 MEALS	54	70	66	70	80	( 10)
4320	DANCE AND BINGO FEES	<u>206</u>	<u>350</u>	<u>( 217)</u>	<u>120</u>	<u>80</u>	40
TOTAL 43-GENERAL SALES/OTHER SERVICE		25,095	23,920	15,116	20,690	20,660	30
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>104</u>	<u>45</u>	<u>87</u>	<u>150</u>	<u>140</u>	10
TOTAL 46-INTEREST INCOME		104	45	87	150	140	10
<u>47-PROPERTY</u>							
4701	BUILDING RENTAL	<u>0</u>	<u>0</u>	<u>10</u>	<u>10</u>	<u>0</u>	10
TOTAL 47-PROPERTY		0	0	10	10	0	10
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANS FROM GENERAL FUND	<u>373,843</u>	<u>265,000</u>	<u>265,000</u>	<u>265,000</u>	<u>100,000</u>	165,000
TOTAL 48-TRANSFER FROM OTHER FUNDS		373,843	265,000	265,000	265,000	100,000	165,000

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

160-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME	0	0	1,079	1,079	0	1,079
4906	RETURNED CHECK FEES	0	0	50	75	25	50
4925	CONTRIBUTIONS	<u>500</u>	<u>0</u>	<u>19,246</u>	<u>19,246</u>	<u>200</u>	<u>19,046</u>
TOTAL 49-MISCELLANEOUS		<u>500</u>	<u>0</u>	<u>20,375</u>	<u>20,400</u>	<u>225</u>	<u>20,175</u>
*** DEPARTMENT TOTAL ***		522,532	415,965	400,423	434,421	232,525	201,896
		=====	=====	=====	=====	=====	
*** TOTAL BUDGETED REVENUES ***		522,532	415,965	400,423	434,421	232,525	201,896
		=====	=====	=====	=====	=====	

\*\*\* END OF REPORT \*\*\*

## Dept. 910 – Senior Center

## Senior Center Fund

The City took over operations of the Senior Center from Howard County effective April 1, 2008. The Senior Center provides quality programs to seniors, including hot meals served on the premises, weekly dances, bingo and home-delivered meals.

### *ACHIEVEMENTS*

- Serving 135 people daily (100 home delivered meals and 35 congregate meals)
- Continued programs – Monthly Health Focus, Caregivers Support Group, Bingo, Friday Night Dances and Ceramic Classes.

### *GOALS*

- To increase attendance.
- To be fully staffed in order for the part-time office person to conduct more activities.
- A successful transition of the Senior Center to Dora Roberts Community building.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$209,607</b>	<b>\$231,584</b>	<b>\$255,371</b>
<b>51 – Supplies and Materials</b>	<b>126,030</b>	<b>124,300</b>	<b>124,445</b>
<b>53 – Maintenance of Bldg./Structures</b>	<b>3,860</b>	<b>15,000</b>	<b>1,000</b>
<b>54 – Maintenance of Equipment</b>	<b>13,033</b>	<b>6,123</b>	<b>5,580</b>
<b>55 – Contractual Services</b>	<b>33,967</b>	<b>25,131</b>	<b>9,267</b>
<b>56 – Miscellaneous</b>	<b>201</b>	<b>100</b>	<b>0</b>
<b>Total</b>	<b>\$386,698</b>	<b>\$402,238</b>	<b>\$395,663</b>

### **Budget Highlights:**

5112 – Raw Foods – Food products for congregate and home delivered meals.  
5123 – 01 – Other Supplies – Packaging material for home delivered meals.  
5117 – -Minor Apparatus – (PB) Food Warmer (\$2,000) and a Freezer (\$3,000).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

160-SENIOR CENTER  
050-SOCIAL SERVICES  
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
050-910-5010	SALARIES	147,156	170,750	113,780	159,000	184,936	25,936
050-910-5021	TERMINATION PAY	1,520	0	0	0	0	0
050-910-5035	OVERTIME	428	0	604	550	0	( 550)
050-910-5045	LONGEVITY	532	538	1,538	1,638	2,205	567
050-910-5050	RETIREMENT	24,529	29,096	19,179	29,346	30,560	1,214
050-910-5060	GROUP INSURANCE	17,537	16,560	15,022	20,410	17,021	( 3,389)
050-910-5065	WORKERS' COMPENSATION	4,557	7,189	2,698	5,395	5,395	0
050-910-5070	RETIREMENT-DEFERRED COM	7,669	9,537	6,826	9,537	10,311	774
050-910-5075	LIFE & DISABILITY INSUR	2,163	3,791	2,046	3,091	1,509	( 1,582)
050-910-5080	MEDICARE	2,021	2,510	1,712	2,355	2,714	359
050-910-5085	UNEMPLOYMENT TAXES	<u>1,497</u>	<u>1,512</u>	<u>197</u>	<u>262</u>	<u>720</u>	<u>458</u>
TOTAL PERSONNEL SERVICES		209,607	241,483	163,602	231,584	255,371	23,787
<u>SUPPLIES &amp; MATERIALS</u>							
050-910-5110	OFFICE SUPPLIES	874	1,000	736	1,200	1,000	( 200)
050-910-5112	RAW FOODS	100,585	100,000	64,330	100,000	100,000	0
050-910-5112-01	FOOD SUPPLIES	2,154	4,000	557	1,000	1,000	0
050-910-5114	WEARING APPAREL	529	0	0	0	0	0
050-910-5116	GASOLINE, OIL & GREASE	1,970	2,500	1,001	2,000	1,545	( 455)
050-910-5117	MINOR APPARATUS	432	1,000	1,017	800	5,500	4,700

## BUDGET PRESENTATION

AS OF: JUNE 30TH, 2015

160-SENIOR CENTER  
 050-SOCIAL SERVICES  
 910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
050-910-5118	JANITORIAL SUPPLIES	3,783	4,000	3,053	4,000	4,000	0
050-910-5123	OTHER SUPPLIES	3,199	3,500	2,455	3,200	3,200	0
050-910-5123-01	OTHER SUPPLIES-HOME DEL	8,630	10,000	7,350	8,000	8,000	0
050-910-5124	POSTAGE	173	200	65	100	200	100
050-910-5128	UTILITIES	<u>3,700</u>	<u>4,000</u>	<u>3,064</u>	<u>4,000</u>	<u>0</u>	<u>( 4,000)</u>
050-910-5117	NEXT YEAR NOTES: FY2015-16 \$2,000 Proofer/Warmer 3,000 New Freezer						
050-910-5123	PERMANENT NOTES: Includes annual contract for R O water system - \$1,620 & Supplies for Congregate Meals						
050-910-5128	PERMANENT NOTES: Paid by DRCC						
TOTAL SUPPLIES & MATERIALS		126,030	130,200	83,628	124,300	124,445	145
<u>MAINTENANCE OF BUILDINGS/</u>							
050-910-5311	BUILDINGS	<u>3,860</u>	<u>4,000</u>	<u>3,191</u>	<u>15,000</u>	<u>1,000</u>	<u>( 14,000)</u>
050-910-5311	PERMANENT NOTES: Pest control is paid with building fund						
050-910-5311	CURRENT YEAR NOTES: Updating DRCC so the senior center can move from the old building at the airbase to the DRCC.						
TOTAL MAINTENANCE OF BUILDINGS/		3,860	4,000	3,191	15,000	1,000	( 14,000)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

160-SENIOR CENTER  
050-SOCIAL SERVICES  
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
050-910-5411	MAINT. FURNITURE & FIX	917	500	0	0	0	0
050-910-5412	VEHICLE MAINTENANCE	9,232	4,500	2,250	4,673	4,080	( 593)
050-910-5413	MAINT. OF FIRE APPARATU	416	450	255	450	1,000	550
050-910-5422	MAINT. OF HEATING AND C	2,468	1,500	182	500	0	( 500)
050-910-5425	MAINT. MACHINERY, TOOLS,	0	500	0	500	500	0
050-910-5413	PERMANENT NOTES: Maintenance of fire suspension system will be paid thru this fund						
050-910-5422	PERMANENT NOTES: Will be paid thru DRCC						
050-910-5425	PERMANENT NOTES: Maintenance for kitchen tools.						
TOTAL MAINTENANCE OF EQUIPMENT		13,033	7,450	2,687	6,123	5,580	( 543)
<u>CONTRACTUAL SERVICES</u>							
050-910-5511	COMMUNICATIONS	1,189	1,000	1,497	2,000	2,000	0
050-910-5515	HIRE OF EQUIPMENT	876	870	832	870	870	0
050-910-5520	INSURANCE	3,188	3,300	3,161	3,161	3,240	79
050-910-5521	PROFESSIONAL SERVICES	2,668	4,000	823	3,000	3,000	0
050-910-5521-17	BANK CHARGES	0	0	0	0	57	57
050-910-5530	TRAVEL EXPENSE	39	50	90	100	100	0
050-910-5550	ELECTRICITY	16,702	14,000	5,950	7,000	0	( 7,000)
050-910-5560	GAS FOR HEATING	9,306	9,000	7,400	9,000	0	( 9,000)

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

160-SENIOR CENTER  
050-SOCIAL SERVICES  
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
050-910-5511	PERMANENT NOTES: Internet expense						
050-910-5515	PERMANENT NOTES: Xerox copier lease						
050-910-5521	PERMANENT NOTES: Routine Grease Trap & Vent Cleaning						
050-910-5521-17	PERMANENT NOTES: P-Card bank charges						
050-910-5550	PERMANENT NOTES: Will be paid thru DRCC						
050-910-5560	PERMANENT NOTES: Paid by DRCC						
TOTAL CONTRACTUAL SERVICES		33,967	32,220	19,753	25,131	9,267	( 15,864)
<u>MISCELLANEOUS</u>							
050-910-5645	LATE PAY FEES & PENALTI	201	0	107	100	0	( 100)
TOTAL MISCELLANEOUS		201	0	107	100	0	( 100)
<u>BUILDING &amp; STRUCTURES</u>							
<u>EQUIPMENT</u>							
TOTAL 910-SENIOR CENTER		386,698	415,353	272,967	402,238	395,663	( 6,575)
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

160-SENIOR CENTER  
050-SOCIAL SERVICES  
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

DEPARTMENTAL NOTES

TOTAL 050-SOCIAL SERVICES		386,698	415,353	272,967	402,238	395,663	( 6,575)
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		386,698	415,353	272,967	402,238	395,663	( 6,575)
		=====	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

**PUBLIC EDUCATION GRANT - PEG FUND 170**  
**SUMMARY OF RECEIPTS AND EXPENDITURES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Fund Balance	\$104,637	\$73,131	\$125,211
<u>Receipts</u>			
Cable Franchise-PEG Fees	56,473	52,000	52,000
Miscellaneous	58	80	80
Total Receipts	56,532	52,080	52,080
Total Funds Available	161,168	125,211	177,291
<u>Expenditures</u>			
Office Supplies			2,787
Equipment	88,037	0	51,120
Total Expenditures	88,037	0	53,907
Increase (Decrease) in Fund Balance	(31,505)	52,080	(1,827)
Ending Fund Balance	\$73,131	\$125,211	\$123,384

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

170-PEG FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>40-FEES</u>							
4054	CABLE FRANCHISE-PEG FEES	56,473	50,000	27,532	52,000	52,000	0
TOTAL 40-FEES		56,473	50,000	27,532	52,000	52,000	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	58	47	50	80	80	0
TOTAL 46-INTEREST INCOME		58	47	50	80	80	0
*** DEPARTMENT TOTAL ***		56,532	50,047	27,581	52,080	52,080	0
*** TOTAL BUDGETED REVENUES ***		56,532	50,047	27,581	52,080	52,080	0

\*\*\* END OF REPORT \*\*\*

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

170-PEG FUND  
002-FINANCE  
140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES &amp; MATERIALS</u>							
002-140-5110	OFFICE SUPPLIES	0	0	0	0	2,787	2,787
002-140-5110	NEXT YEAR NOTES:						
	FY 2015-16 \$2,787 misc small equipment.						
	TOTAL SUPPLIES & MATERIALS	0	0	0	0	2,787	2,787
<u>EQUIPMENT</u>							
002-140-6310-01	PEG Equipment	88,037	35,438	0	0	51,120	51,120
002-140-6310-01	NEXT YEAR NOTES:						
	FY2015-16 \$35,000 Channel 17 Equipment						
	13,333 Redesign City Web Page						
	TOTAL EQUIPMENT	88,037	35,438	0	0	51,120	51,120
	TOTAL 140-INFORMATION TECHNOLOG	88,037	35,438	0	0	53,907	53,907
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
	TOTAL 002-FINANCE	88,037	35,438	0	0	53,907	53,907
		=====	=====	=====	=====	=====	=====
	*** TOTAL BUDGETED EXPENSES ***	88,037	35,438	0	0	53,907	53,907
		=====	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

**RSVP FUND - 605**  
**SUMMARY OF RECEIPTS AND EXPENDITURES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Fund Balance	\$128	\$23,266	\$0
<u>Receipts</u>			
Federal Grant	39,523	0	0
State Grant	15,000	0	0
Miscellaneous	17	0	0
Total Receipts	54,540	0	0
<u>Transfers-In</u>			
General Fund	22,000	0	0
Total Current Receipts	76,540	0	0
Total Funds Available	76,668	23,266	0
<u>Expenditures</u>			
Personnel Services	48,551		0
Supplies and Materials	1,199		0
Contractual Services	3,652		0
Transfers-Out to Senior Center		23,266	0
Total Budgeted Expenditures	53,402	23,266	0
Increase (Decrease) in Fund Balance	23,138	(23,266)	0
Ending Fund Balance	\$23,266	\$0	\$0

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

605-R. S. V. P.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>42-GRANTS &amp; OTHER AGENCIES</u>							
4240	FEDERAL GRANT	39,522	0	0	0	0	0
4241	STATE GRANT	<u>15,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 42-GRANTS & OTHER AGENCIES		54,522	0	0	0	0	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>17</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 46-INTEREST INCOME		17	0	0	0	0	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANSFER FROM GENERAL FUND	<u>22,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		22,000	0	0	0	0	0
<u>49-MISCELLANEOUS</u>							
*** DEPARTMENT TOTAL ***		76,540	0	0	0	0	0
*** TOTAL BUDGETED REVENUES ***		76,540	0	0	0	0	0

\*\*\* END OF REPORT \*\*\*

**Dept. 905 – R.S.V.P.****Retired Senior Volunteer Program**

The Retired Senior Volunteer Program has existed since 1979 and offers volunteer opportunities to the senior population while trying to meet the ever increasing need for community service in the non-profit organizations and governmental entities of Big Spring.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$48,551</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>51 – Supplies and Materials</b>	<b>1,199</b>	<b>0</b>	<b>0</b>
<b>55 – Contractual Services</b>	<b>3,652</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>\$53,402</b>	<b>\$ 0</b>	<b>\$ 0</b>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

605-R. S. V. P.  
055-RSVP  
905-R. S. V. P.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
055-905-5010	SALARIES	31,245	0	0	0	0	0
055-905-5045	LONGEVITY	809	0	0	0	0	0
055-905-5050	RETIREMENT	7,294	0	0	0	0	0
055-905-5060	GROUP INSURANCE	4,980	0	0	0	0	0
055-905-5065	WORKERS' COMPENSATION	208	0	0	0	0	0
055-905-5070	RETIREMENT-DEFERRED COM	2,284	0	0	0	0	0
055-905-5075	LIFE & DISABILITY INSUR	920	0	0	0	0	0
055-905-5080	MEDICARE	605	0	0	0	0	0
055-905-5085	UNEMPLOYMENT TAXES	<u>207</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL PERSONNEL SERVICES	48,551	0	0	0	0	0
<u>SUPPLIES &amp; MATERIALS</u>							
055-905-5110	OFFICE SUPPLIES	409	0	0	0	0	0
055-905-5112	FOOD SUPPLIES	538	0	0	0	0	0
055-905-5124	POSTAGE	<u>252</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL SUPPLIES & MATERIALS	1,199	0	0	0	0	0

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

605-R. S. V. P.  
055-RSVP  
905-R. S. V. P.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
<u>CONTRACTUAL SERVICES</u>							
055-905-5511	COMMUNICATIONS	970	0	0	0	0	0
055-905-5515	HIRE OF EQUIPMENT	306	0	0	0	0	0
055-905-5520	INSURANCE	1,686	0	0	0	0	0
055-905-5530	TRAVEL EXPENSE	489	0	0	0	0	0
055-905-5540	DUES & SUBSCRIPTIONS	200	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		3,652	0	0	0	0	0
<u>MISCELLANEOUS</u>							
<u>EQUIPMENT</u>							
TOTAL 905-R. S. V. P.		53,402	0	0	0	0	0

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

605-R. S. V. P.  
080-INTERGOVERNMENTAL EX  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5809	TRANSFER TO GENERAL FUN	0	1,992	0	0	0	0
080-000-5809	CURRENT YEAR NOTES: 2014-15 Estimated amount of fund balance left after the RSVP activity is discontinued 10/1/14.						
TOTAL TRANSFERS TO OTHER FUNDS		0	1,992	0	0	0	0
TOTAL 000-NON-DEPARTMENTAL		0	1,992	0	0	0	0
<u>DEPARTMENTAL NOTES</u>							
TOTAL 080-INTERGOVERNMENTAL EX		0	1,992	0	0	0	0
*** TOTAL BUDGETED EXPENSES ***		53,402	1,992	0	0	0	0

\*\*\* END OF REPORT \*\*\*

**NARCOTICS TASK FORCE - FUND 615**  
**SUMMARY OF RECEIPTS AND EXPENDITURES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Fund Balance	\$152,605	\$144,131	\$74,950
<u>Revenues</u>			
Current Taxes	352,380	354,000	265,000
Delinquent Taxes	10,234	8,000	8,000
Penalty and Interest	5,633	2,500	2,700
Seizures	39,128	14,183	158,500
Interest	177	300	300
Total Revenues	407,552	378,983	434,500
Total Funds Available	560,157	523,114	509,450
<u>Expenditures</u>			
Personnel Services	340,138	344,062	407,888
Supplies and Materials	22,201	29,000	29,000
Maintenance of Equipment	18,465	17,855	1,200
Contractual Services	28,686	55,068	62,331
Debt Service	6,536	2,179	2,179
Capital Outlay	0	0	0
Total Expenditures	416,026	448,164	502,598
Increase (Decrease) in Fund Balance	(8,474)	(69,181)	(68,098)
Ending Fund Balance	\$144,131	\$74,950	\$6,852

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

615-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>40-FEES</u>							
4010	CURRENT TAX COLL.	352,380	386,100	355,176	354,000	265,000	89,000
4011	PENALTY & INTEREST-CURRENT	2,442	3,000	1,465	900	1,000	( 100)
4012	DELINQUENT TAXES	10,234	9,000	4,708	8,000	8,000	0
4013	PENALTY & INTEREST-DEL	<u>3,191</u>	<u>1,100</u>	<u>1,416</u>	<u>1,600</u>	<u>1,700</u>	( 100)
	TOTAL 40-FEES	368,247	399,200	362,765	364,500	275,700	88,800
<u>42-GRANTS &amp; OTHER AGENCIES</u>							
4224	SEIZURES - U.S. DEPT JUSTICE	16,658	0	0	0	150,000	( 150,000)
4224	SEIZURES - U.S. DEPT TREASURY	0	0	5,183	5,183	6,000	( 817)
4224	SEIZURES - STATE AGENCIES	<u>22,471</u>	<u>9,000</u>	<u>2,035</u>	<u>9,000</u>	<u>2,500</u>	6,500
	TOTAL 42-GRANTS & OTHER AGENCIES	39,128	9,000	7,217	14,183	158,500	( 144,317)
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>177</u>	<u>150</u>	<u>150</u>	<u>300</u>	<u>300</u>	0
	TOTAL 46-INTEREST INCOME	177	150	150	300	300	0
<u>49-MISCELLANEOUS</u>							
***	DEPARTMENT TOTAL ***	<u>407,552</u>	<u>408,350</u>	<u>370,133</u>	<u>378,983</u>	<u>434,500</u>	( 55,517)
***	TOTAL BUDGETED REVENUES ***	<u>407,552</u>	<u>408,350</u>	<u>370,133</u>	<u>378,983</u>	<u>434,500</u>	( 55,517)

\*\*\* END OF REPORT \*\*\*

## Dept. 201 – Narcotics Task Force

## Task Force Fund

The Narcotics Task Force was established by the City Council in fiscal year 2006-07, and is funded through the levy of an ad valorem tax rate to the extent that expenses exceed property seizures. The Task Force protects the lives and property of the citizens through penetration of major drug organizations and elimination of their operations.

### *ACHIEVEMENTS*

- Continued working with Department Homeland Security as well as ATF (Alcohol, Tobacco and Firearms), and DEA (Drug Enforcement Administration) and with the combined efforts have successfully prosecuted cases and have had continued success with the forfeiture of assets.
- Developed contacts with other agencies Federal/Local and assisted working with drug traffickers that are based in other cities but utilize Big Spring to facilitate their sales.
- Utilized Texas Narcotics Officers Association resources attaining new sources of information on criminal activity and investigation techniques
- Acquired new surveillance equipment.

### *GOALS*

- To update the current remote surveillance equipment with newer technology.
- To continue to seek new sources of information on criminal activity as well as new techniques in investigations by utilizing Texas Narcotics Officers Association resources.
  - a) Continue to participate in the DEA Drug Take Back program.
  - b) Continue to investigate tips left by the public on the Howard County Crime Stoppers website.
  - c) Educate the public/children the dangers of methamphetamine.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$340,138</b>	<b>\$344,062</b>	<b>\$407,888</b>
<b>51 – Supplies and Materials</b>	<b>22,201</b>	<b>29,000</b>	<b>29,000</b>
<b>54 – Maintenance of Equipment</b>	<b>18,463</b>	<b>17,855</b>	<b>1,200</b>
<b>55 – Contractual Services</b>	<b>28,686</b>	<b>55,068</b>	<b>62,331</b>
<b>Total</b>	<b>\$409,488</b>	<b>\$445,985</b>	<b>\$500,419</b>

### **Budget Highlights:**

5113 – Animal Expense – One K-9 dog will be paid from this account.  
5515 – Hire of Equipment – Annual rental payments for vehicles  
5117 – Minor Apparatus – Drug testing kits .

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

615-NARCOTICS TASK FORCE  
011-POLICE  
201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
011-201-5010	SALARIES	222,473	274,265	164,531	228,585	287,202	58,617
011-201-5022	VACATION BUY BACK	4,907	4,910	4,054	4,110	4,910	800
011-201-5035	OVERTIME	9,664	10,000	0	10,000	0	( 10,000)
011-201-5045	LONGEVITY	3,883	4,158	3,461	3,658	2,525	( 1,133)
011-201-5050	RETIREMENT	42,443	49,965	28,569	40,215	48,751	8,536
011-201-5055	STANDBY PAY	3,889	7,800	4,136	5,100	3,900	( 1,200)
011-201-5060	GROUP INSURANCE	21,801	27,600	15,810	20,300	28,061	7,761
011-201-5065	WORKERS' COMPENSATION	8,547	11,168	4,191	8,382	8,382	0
011-201-5070	RETIREMENT-DEFERRED COM	13,399	16,378	10,365	14,948	16,449	1,501
011-201-5075	LIFE & DISABILITY INSUR	4,700	6,509	3,091	4,709	2,929	( 1,780)
011-201-5080	MEDICARE	3,604	4,310	2,730	3,910	4,329	419
011-201-5085	UNEMPLOYMENT TAXES	828	945	36	145	450	305

011-201-5055 PERMANENT NOTES:  
Dept 201 1 SWAT Team Member

TOTAL PERSONNEL SERVICES		340,138	418,008	240,975	344,062	407,888	63,826
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SUPPLIES & MATERIALS

011-201-5110	OFFICE SUPPLIES	3,707	4,000	2,135	4,000	4,000	0
011-201-5113	ANIMAL EXPENSE	455	0	0	0	0	0
011-201-5114	WEARING APPAREL	5,570	6,000	3,100	6,000	6,000	0
011-201-5116	GASOLINE, OIL & GREASE	9,334	14,000	4,392	14,000	14,000	0

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

615-NARCOTICS TASK FORCE  
011-POLICE  
201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
011-201-5117	MINOR APPARATUS	3,135	5,000	2,891	5,000	5,000	0

011-201-5117 PERMANENT NOTES:  
Drug testing kits, tasers, camera equipment, etc.

TOTAL SUPPLIES & MATERIALS	22,201	29,000	12,518	29,000	29,000	0
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MAINTENANCE OF EQUIPMENT

011-201-5412	VEHICLE MAINTENANCE	18,451	5,000	12,787	17,655	1,000	( 16,655)
011-201-5415	MAINTENANCE OF RADIOS	14	200	0	200	200	0

011-201-5412 CURRENT YEAR NOTES:  
Increase by \$7000 from 5515 to cover overages due to transmissions being replaced

011-201-5412 NEXT YEAR NOTES:  
Now leasing vehicles and maintenance is covered in agreement still responsible for tires request \$1000.

TOTAL MAINTENANCE OF EQUIPMENT	18,464	5,200	12,787	17,855	1,200	( 16,655)
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CONTRACTUAL SERVICES

011-201-5511	COMMUNICATIONS	4,648	5,100	2,919	5,100	5,100	0
011-201-5515	HIRE OF EQUIPMENT	318	32,574	7,983	25,574	32,574	7,000
011-201-5520	INSURANCE	772	1,100	894	894	1,100	206
011-201-5521-06	SPECIAL SERVICES-NARCOT	15,000	15,000	11,000	15,000	15,000	0
011-201-5521-17	BANK CHARGES	0	0	0	0	57	57
011-201-5530	TRAVEL EXPENSE	6,431	7,000	2,259	7,000	7,000	0
011-201-5555	EDUCATION & TRAINING	1,517	1,500	1,010	1,500	1,500	0

011-201-5515 PERMANENT NOTES:

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

615-NARCOTICS TASK FORCE  
011-POLICE  
201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	Rental of undercover vehicles.						
011-201-5515	CURRENT YEAR NOTES: Transfer \$7000 to 5412 to cover overages in veh maintenance due to transmission replacements. Lease program did not start until early 2015 therefore will not spend all \$32,574						
011-201-5521	PERMANENT NOTES: Towing fees						
011-201-5521-06	PERMANENT NOTES: When making drug purchases for prosecution, money is taken from this account.						
011-201-5521-17	PERMANENT NOTES: P-Card bank charges						
TOTAL CONTRACTUAL SERVICES		28,686	62,274	26,065	55,068	62,331	7,263

EQUIPMENT

_____	_____	_____	_____	_____	_____	_____	_____
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VEHICLES

=====	=====	=====	=====	=====	=====	=====	=====
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TOTAL 201-NARCOTICS TASK FORCE		409,488	514,482	292,345	445,985	500,419	54,434
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

TOTAL 011-POLICE		409,488	514,482	292,345	445,985	500,419	54,434
		=====	=====	=====	=====	=====	=====

## Debt Service

## Task Force Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments and payments to the Capital Revolving Fund for equipment purchased with this funding.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>Total Debt Service</b>	<b>\$6,536</b>	<b>\$2,179</b>	<b>\$2,179</b>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

615-NARCOTICS TASK FORCE  
070-DEBT SERVICE  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-02	DEBT SVC-2009-10 EQUIPM	6,536	2,179	2,179	2,179	2,179	0
TOTAL DEBT SERVICE		6,536	2,179	2,179	2,179	2,179	0
TOTAL 000-NON-DEPARTMENTAL		6,536	2,179	2,179	2,179	2,179	0
		=====	=====	=====	=====	=====	=====
TOTAL 070-DEBT SERVICE		6,536	2,179	2,179	2,179	2,179	0
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

615-NARCOTICS TASK FORCE  
080-INTERGOVERNMENTAL EX  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>TRANSFERS TO OTHER FUNDS</u>							
		=====	=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====	=====
***	TOTAL BUDGETED EXPENSES ***	416,024	516,661	294,523	448,164	502,598	54,434
		=====	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

**CEMETERY FUND - FUND 625**  
**SUMMARY OF RECEIPTS AND EXPENDITURES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2016-15
Beginning Fund Balance	\$239	(\$718)	\$10,950
<u>Receipts</u>			
Lot Sales	47,050	30,500	30,500
Interments	76,475	63,000	63,000
Mineral Lease - Bonus	0	86,359	0
Other Income	3,261	2,950	3,050
Other Financing Sources	15,484	0	43,118
Total Receipts	142,270	182,809	139,668
<u>Transfers-In</u>			
General Fund	32,999	0	72,500
Capital Replacement Fund	15,000	0	0
Cemetery Permanent Care Fund	111	140	140
Total Transfers-In	48,110	140	72,640
Total Current Receipts	190,380	182,949	212,308
Total Funds Available	190,619	182,231	223,258
<u>Expenditures</u>			
Personnel Services	104,757	107,022	111,212
Supplies and Materials	28,619	39,970	37,060
Maintenance of Structures	3,712	3,000	3,000
Maintenance of Equipment	11,563	3,931	4,048
Contractual Services	8,192	11,006	7,800
Motor Vehicle Purchase	0	0	43,118
Bad Debt	0	0	0
Buildings and Structures	17,400	0	0
Debt Service	1,610	6,352	16,020
Equipment	15,484	0	0
Total Budgeted Expenditures	191,337	171,281	222,258
Increase (Decrease) in Fund Balance	(957)	11,668	(9,950)
Ending Fund Balance	(\$718)	\$10,950	\$1,000

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

625-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	2,462	2,200	1,260	2,200	2,300	( 100)
TOTAL 46-INTEREST INCOME		2,462	2,200	1,260	2,200	2,300	( 100)
<u>47-PROPERTY</u>							
4707	MINERAL LEASE - BONUS	0	0	86,359	86,359	0	86,359
4721	CEMETERY LOT SALES OPERATING	47,050	45,000	25,200	30,500	30,500	0
4724	INTERMENTS OPERATING	76,475	65,000	49,925	63,000	63,000	0
4726	CEMETERY ADMINISTRATION FEES	799	750	546	750	750	0
TOTAL 47-PROPERTY		124,324	110,750	162,030	180,609	94,250	86,359
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANSFERS FROM GENERAL FUND	33,000	62,000	0	0	72,500	( 72,500)
4814	TRANSFER FROM CEMET PERM CARE	111	100	69	140	140	0
4819	TRANSFERS FROM OTHER FUNDS	15,000	0	0	0	0	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		48,111	62,100	69	140	72,640	( 72,500)
<u>49-MISCELLANEOUS</u>							
4921	OTHER FINANCING SOURCES	15,484	20,000	0	0	43,118	( 43,118)
TOTAL 49-MISCELLANEOUS		15,484	20,000	0	0	43,118	( 43,118)
*** DEPARTMENT TOTAL ***		190,380	195,050	163,359	182,949	212,308	( 29,359)
		=====	=====	=====	=====	=====	

## Dept. 920 – Cemetery

## Cemetery Fund

Cemetery personnel are responsible for the care and upkeep of the cemetery grounds including lots and graves not maintained by other organizations.

### *ACHIEVEMENTS*

- Upgraded the aesthetics with the Cemetery.
- Worked with other departments, including helping State Hospital with their cemetery.
- Trimmed and removed dead trees in all areas of the Cemetery.
- Leveled several markers within Cemetery.

### *GOALS*

- Build water well covers to enhance the appearance of the Cemetery.
- Continue to level/repair and reset headstones, especially those older than 100 years.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>50 – Personnel Services</b>	<b>\$104,757</b>	<b>\$107,022</b>	<b>\$111,212</b>
<b>51 – Supplies and Materials</b>	<b>28,619</b>	<b>39,970</b>	<b>37,060</b>
<b>53 – Maint. of Bldg./Structures</b>	<b>3,712</b>	<b>3,000</b>	<b>3,000</b>
<b>54 – Maintenance of Equipment</b>	<b>11,564</b>	<b>3,931</b>	<b>4,048</b>
<b>55 – Contractual Services</b>	<b>8,192</b>	<b>11,006</b>	<b>7,800</b>
<b>62 – Buildings &amp; Structures</b>	<b>17,400</b>	<b>0</b>	<b>0</b>
<b>63 – Mowers &amp; Equipment</b>	<b>15,484</b>	<b>0</b>	<b>0</b>
<b>64 – Vehicles</b>	<b>0</b>	<b>0</b>	<b>43,118</b>
<b>Total</b>	<b>\$189,728</b>	<b>\$164,929</b>	<b>\$206,238</b>

### **Budget Highlights:**

5521 – Special Services – Alarm System monitoring and recording of deeds.  
6401 – Vehicles – (PB) Ford F-550 Dump Bed Truck (\$43,118).

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

625-CEMETERY  
028-CEMETERY  
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
028-920-5010	SALARIES	65,588	66,542	48,575	68,842	68,900	58
028-920-5022	VACATION BUY BACK	1,419	1,420	1,687	1,770	1,700	( 70)
028-920-5035	OVERTIME	2,164	3,000	735	750	3,000	2,250
028-920-5045	LONGEVITY	1,648	2,437	2,120	2,157	2,629	472
028-920-5050	RETIREMENT	11,892	12,338	8,769	11,538	12,448	910
028-920-5060	GROUP INSURANCE	11,781	11,040	8,771	11,140	12,540	1,400
028-920-5065	WORKERS' COMPENSATION	3,707	4,959	1,861	3,722	3,722	0
028-920-5070	RETIREMENT-DEFERRED COM	3,722	4,044	3,127	4,274	4,200	( 74)
028-920-5075	LIFE & DISABILITY INSUR	1,439	1,607	1,039	1,607	788	( 819)
028-920-5080	MEDICARE	984	1,064	787	1,144	1,105	( 39)
028-920-5085	UNEMPLOYMENT TAXES	<u>414</u>	<u>378</u>	<u>16</u>	<u>78</u>	<u>180</u>	<u>102</u>
TOTAL PERSONNEL SERVICES		104,757	108,829	77,486	107,022	111,212	4,190
<u>SUPPLIES &amp; MATERIALS</u>							
028-920-5110	OFFICE SUPPLIES	636	200	26	200	200	0
028-920-5114	WEARING APPAREL	410	600	444	600	600	0
028-920-5116	GASOLINE, OIL, & GREASE	1,168	4,000	947	4,000	3,090	( 910)
028-920-5117	MINOR APPARATUS	3,581	2,800	1,627	2,800	1,000	( 1,800)
028-920-5118	JANITORIAL SUPPLIES	294	350	158	350	150	( 200)
028-920-5122	BOTANICAL & AGRICULTURA	200	1,500	0	1,500	1,500	0

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

625-CEMETERY  
028-CEMETERY  
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
028-920-5123	OTHER SUPPLIES	1,726	500	89	500	500	0
028-920-5124	POSTAGE	19	20	6	20	20	0
028-920-5128	UTILITIES	<u>20,584</u>	<u>30,000</u>	<u>3,845</u>	<u>30,000</u>	<u>30,000</u>	<u>0</u>
028-920-5117	CURRENT YEAR NOTES: PB 2015-2016 WEEDEATERS AND HAND TOOLS						
028-920-5122	PERMANENT NOTES: Chapel & grounds						
TOTAL SUPPLIES & MATERIALS		28,619	39,970	7,141	39,970	37,060	( 2,910)

MAINTENANCE OF LAND

MAINTENANCE OF BUILDINGS/

028-920-5311	MAINTENANCE OF BUILDING	2,976	1,500	530	1,500	1,500	0
028-920-5326	MISCELLANEOUS IMPROVEME	<u>736</u>	<u>1,500</u>	<u>19</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>
028-920-5326	PERMANENT NOTES: Continue irrigation repairs and leveling of monuments.						
TOTAL MAINTENANCE OF BUILDINGS/		3,712	3,000	549	3,000	3,000	0

MAINTENANCE OF EQUIPMENT

028-920-5411	MAINT. FURNITURE & FIXT	869	913	913	913	958	45
028-920-5412	VEHICLE MAINTENANCE	7,502	1,500	1,452	1,558	1,530	( 28)
028-920-5413	MAINT. OF FIRE APPARATU	44	60	0	60	60	0
028-920-5415	MAINTENANCE OF RADIOS	0	200	0	200	200	0
028-920-5417	MAINT OF MOWERS	375	100	382	400	500	100

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

625-CEMETERY  
028-CEMETERY  
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
028-920-5422	MAINT HEATING & COOLING	31	400	0	400	400	0
028-920-5425	MAINT. MACHINERY, TOOLS	2,742	400	51	400	400	0
028-920-5411	PERMANENT NOTES: Annual maintenance fee for Incode						
028-920-5417	CURRENT YEAR NOTES: RB 2014-2015 COSTS OF MOWER BLADES PB 2015-2016 BLADES FOR MOWERS						
TOTAL MAINTENANCE OF EQUIPMENT		11,563	3,573	2,798	3,931	4,048	117

CONTRACTUAL SERVICES

028-920-5511	COMMUNICATIONS	372	400	326	400	400	0
028-920-5515	HIRE OF EQUIPMENT	377	0	0	0	0	0
028-920-5520	INSURANCE	809	1,000	809	809	1,000	191
028-920-5521	SPECIAL SERVICES	2,103	900	4,507	5,050	1,700	( 3,350)
028-920-5530	TRAVEL EXPENSE	10	0	47	47	0	( 47)
028-920-5550	ELECTRICITY	2,891	3,100	969	3,100	3,100	0
028-920-5560	GAS FOR HEATING	1,631	1,600	1,752	1,600	1,600	0

028-920-5521 PERMANENT NOTES:  
Alarm system monitoring and recording of deed records.

028-920-5521 CURRENT YEAR NOTES:  
RB 2014-2015 MAPPING SYSTEM UPDATE; COSTS OF FILING FEES ON  
CEMETERY DEEDS; ALARM SYSTEM.  
PB 2015-2016 RISE IN COSTS OF FILING FEES.

028-920-5530 CURRENT YEAR NOTES:  
RB 2014-2015 EXPENSES FOR BRUCE TO ATTEND PEST CONTROL CLASS  
TO CONTINUED HIS CEU'S AND LICENSE.

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

625-CEMETERY  
028-CEMETERY  
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
028-920-5560	CURRENT YEAR NOTES: PB 2014-2015 ADDITIONAL COSTS DUE TO HIGHER PRICES						
	TOTAL CONTRACTUAL SERVICES	8,192	7,000	8,411	11,006	7,800	( 3,206)
<u>MISCELLANEOUS</u>							
<u>BUILDING &amp; STRUCTURES</u>							
028-920-6226	MISCELLANEOUS STRUCTURE	17,400	0	0	0	0	0
	TOTAL BUILDING & STRUCTURES	17,400	0	0	0	0	0
<u>EQUIPMENT</u>							
028-920-6314	MOWERS & EQUIPMENT	15,484	0	0	0	0	0
	TOTAL EQUIPMENT	15,484	0	0	0	0	0
<u>VEHICLES</u>							
028-920-6401	MOTOR VEHICLES	0	20,000	0	0	43,118	43,118
028-920-6401	NEXT YEAR NOTES: FY2015-16 Ford F550 Dump Truck						
	TOTAL VEHICLES	0	20,000	0	0	43,118	43,118
	TOTAL 920-CEMETERY	189,728	182,372	96,385	164,929	206,238	41,309
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

625-CEMETERY  
028-CEMETERY  
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

DEPARTMENTAL NOTES

TOTAL 028-CEMETERY		189,728	182,372	96,385	164,929	206,238	41,309
		=====	=====	=====	=====	=====	=====

## Debt Service

## Cemetery Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments and payments to the Capital Revolving Fund for equipment purchased with this funding.

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>Total Debt Service</b>	<b>\$1,610</b>	<b>\$6,352</b>	<b>\$16,020</b>

## Transfers From Other Funds

## Cemetery Fund

	<b>Actual 2013-14</b>	<b>Revised 2014-15</b>	<b>Proposed 2015-16</b>
<b>Transfer From Other Funds</b>	<b>\$48,110</b>	<b>\$ 140</b>	<b>\$72,640</b>

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

625-CEMETERY  
070-DEBT SERVICE  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-03	DEBT SVC-2013-14 EQUIPM	1,610	3,220	2,415	3,220	3,220	0
070-000-5701-04	DEBT SVS 2014-15 EQUIPM	0	0	2,088	3,132	4,176	1,044
070-000-5701-57	DEBT SRVC-2015-16 EQUIP	0	0	0	0	8,624	8,624
070-000-5701-57	NEXT YEAR NOTES: FY 2015-16 Payment on Capital Lease of Ford F550 Dump Truck						
TOTAL DEBT SERVICE		<u>1,610</u>	<u>3,220</u>	<u>4,503</u>	<u>6,352</u>	<u>16,020</u>	<u>9,668</u>
TOTAL 000-NON-DEPARTMENTAL		<u>1,610</u>	<u>3,220</u>	<u>4,503</u>	<u>6,352</u>	<u>16,020</u>	<u>9,668</u>
=====							
DEPARTMENTAL NOTES							
TOTAL 070-DEBT SERVICE		<u>1,610</u>	<u>3,220</u>	<u>4,503</u>	<u>6,352</u>	<u>16,020</u>	<u>9,668</u>
=====							

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

625-CEMETERY  
080-INTERGOVERNMENTAL EX  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>TRANSFERS TO OTHER FUNDS</u>							
		=====	=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====	=====
***	TOTAL BUDGETED EXPENSES ***	191,337	185,592	100,888	171,281	222,258	50,977
		=====	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

**CEMETERY PERMANENT CARE FUND - FUND 655**  
**SUMMARY OF RECEIPTS AND EXPENDITURES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Restricted Fund Balance	\$351,556	\$351,563	\$351,563
<u>Receipts</u>			
Interest Income	118	140	150
Total Current Receipts	118	140	150
Total Funds Available	351,674	351,703	351,713
<u>Transfers-Out</u>			
Cemetery Fund	111	140	150
Total Transfers-Out	111	140	150
Increase (Decrease) in Fund Balance	7	0	0
Ending Restricted Fund Balance	\$351,563	\$351,563	\$351,563

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

655-CEMETERY PERMANENT CARE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	118	130	69	140	150	( 10)
TOTAL 46-INTEREST INCOME		118	130	69	140	150	( 10)
*** DEPARTMENT TOTAL ***		118	130	69	140	150	( 10)
*** TOTAL BUDGETED REVENUES ***		118	130	69	140	150	( 10)

\*\*\* END OF REPORT \*\*\*

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

655-CEMETERY PERMANENT CARE  
080-INTERGOVERNMENTAL EX  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5817	TRANSFER TO CEMETERY FU	111	115	69	140	150	10
080-000-5817	PERMANENT NOTES: Interest earnings from interments are transferred to Cemetery Fund for operations of Mount Olive.						
TOTAL TRANSFERS TO OTHER FUNDS		111	115	69	140	150	10
TOTAL 000-NON-DEPARTMENTAL		111	115	69	140	150	10
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
TOTAL 080-INTERGOVERNMENTAL EX		111	115	69	140	150	10
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		111	115	69	140	150	10
		=====	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*

**CAPITAL REPLACEMENT FUND - FUND 305**  
**SUMMARY OF RECEIPTS AND EXPENDITURES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Fund Balance	\$542,060	\$534,972	\$536,272
<u>Receipts</u>			
Interest Income	4,430	1,300	0
Other Income	3,483	0	0
Total Current Receipts	7,913	1,300	0
Total Funds Available	549,972	536,272	536,272
<u>Expenditures</u>			
	0	0	0
<u>Transfers Out</u>			
Cemetery	15,000	0	0
General Fund			536,272
Total Budgeted Expenditures	15,000	0	536,272
Increase (Decrease) in Fund Balance	(7,087)	1,300	(536,272)
Ending Fund Balance	\$534,972	\$536,272	\$0

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2015

305-CAPITAL REPLACEMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	4,430	5,500	825	1,300	0	1,300
TOTAL 46-INTEREST INCOME		4,430	5,500	825	1,300	0	1,300
<u>47-PROPERTY</u>							
4708	SALE OF SURPLUS PROPERTY	3,483	6,000	5,051	0	0	0
TOTAL 47-PROPERTY		3,483	6,000	5,051	0	0	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
<u>49-MISCELLANEOUS</u>							
*** DEPARTMENT TOTAL ***		7,913	11,500	5,877	1,300	0	1,300
*** TOTAL BUDGETED REVENUES ***		7,913	11,500	5,877	1,300	0	1,300

\*\*\* END OF REPORT \*\*\*

BUDGET PRESENTATION  
AS OF: JUNE 30TH, 2015

305-CAPITAL REPLACEMENT  
080-INTERGOVERNMENTAL EX  
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5808	TRANSFER TO OTHER FUNDS	15,000	0	0	0	0	0
080-000-5809	TRANSFER TO GENERAL FUN	0	0	0	0	536,272	536,272
TOTAL TRANSFERS TO OTHER FUNDS		15,000	0	0	0	536,272	536,272
TOTAL 000-NON-DEPARTMENTAL		15,000	0	0	0	536,272	536,272
		=====	=====	=====	=====	=====	=====
TOTAL 080-INTERGOVERNMENTAL EX		15,000	0	0	0	536,272	536,272
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		15,000	0	0	0	536,272	536,272
		=====	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*



**GENERAL DEBT SERVICE FUND-2007 SERIES  
GENERAL OBLIGATION BONDS - FUND 255  
SUMMARY OF RECEIPTS AND EXPENDITURES  
2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Restricted Fund Balance	\$366,298	\$327,574	\$399,318
<u>Receipts</u>			
Current Taxes	1,025,087	1,150,000	1,110,206
Delinquent Taxes	26,243	21,000	21,000
Penalty and Interest	15,204	11,000	11,000
Interest Income	398	850	950
Total Current Receipts	1,066,932	1,182,850	1,143,156
Total Funds Available	1,433,230	1,510,424	1,542,474
<u>Expenditures</u>			
Bond Maturities	605,000	635,000	660,000
Interest	500,156	475,356	449,456
Agents Fees	500	750	750
Total Budgeted Expenditures	1,105,656	1,111,106	1,110,206
Increase (Decrease) in Fund Balance	(38,724)	71,744	32,950
Ending Restricted Fund Balance	\$327,574	\$399,318	\$432,268

**TAX SUPPORTED DEBT SERVICE FUND  
2007 GENERAL OBLIGATION BONDS - FUND 255  
SCHEDULE OF REQUIREMENTS  
OCTOBER 1, 2014 TO MATURITY**

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2016	10,190,000	660,000	449,456.26	1,109,456.26
2017	9,530,000	685,000	422,556.26	1,107,556.26
2018	8,845,000	715,000	394,556.26	1,109,556.26
2019	8,130,000	745,000	365,356.26	1,110,356.26
2020	7,385,000	775,000	334,181.26	1,109,181.26
2021	6,610,000	815,000	297,531.26	1,112,531.26
2022	5,795,000	855,000	255,781.26	1,110,781.26
2023	4,940,000	900,000	211,906.26	1,111,906.26
2024	4,040,000	945,000	165,781.26	1,110,781.26
2025	3,095,000	985,000	120,609.39	1,105,609.39
2026	2,110,000	1,030,000	76,531.26	1,106,531.26
2027	1,080,000	1,080,000	27,000.00	1,107,000.00
		\$10,190,000	\$3,121,246.99	\$13,311,246.99

**TAX SUPPORTED GENERAL OBLIGATION DEBT, 2007 SERIES**

**SCHEDULE OF REQUIREMENTS - FUND 255**

**OCTOBER 1, 2014 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2016	660,000	231,328.13	218,128.13	1,109,456.26
2017	685,000	218,128.13	204,428.13	1,107,556.26
2018	715,000	204,428.13	190,128.13	1,109,556.26
2019	745,000	190,128.13	175,228.13	1,110,356.26
2020	775,000	175,228.13	158,953.13	1,109,181.26
2021	815,000	158,953.13	138,578.13	1,112,531.26
2022	855,000	138,578.13	117,203.13	1,110,781.26
2023	900,000	117,203.13	94,703.13	1,111,906.26
2024	945,000	94,703.13	71,078.13	1,110,781.26
2025	985,000	71,078.13	49,531.26	1,105,609.39
2026	1,030,000	49,531.26	27,000.00	1,106,531.26
2027	1,080,000	27,000.00	0.00	1,107,000.00
<b>TOTAL</b>	<b>\$10,190,000</b>	<b>\$1,676,287.56</b>	<b>\$1,444,959.43</b>	<b>\$13,311,246.99</b>

INTEREST RATE: 4.0% - 5.0%

ORIGINAL ISSUE AMOUNT: \$14,285,000

TERM (YEARS): 20

PAYING AGENT: Bank of New York, N.A.

PAYING DATES: Principal - February 15th  
Interest - February 15th and August 15th

**GENERAL DEBT SERVICE FUND-2007 SERIES - FUND 256**  
**TAX SUPPORTED CERTIFICATES OF OBLIGATION**  
**SUMMARY OF RECEIPTS AND EXPENDITURES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Restricted Fund Balance	\$21,774	\$21,614	\$23,981
<u>Receipts</u>			
Current Taxes	33,545	35,874	34,070
Delinquent Taxes	922	650	5,000
Penalty and Interest	514	291	2,800
Interest Income	22	40	30
Total Current Receipts	35,003	36,855	41,900
Total Funds Available	56,777	58,469	65,881
<u>Expenditures</u>			
Bond Maturities	12,744	20,000	20,000
Interest	22,169	14,113	13,313
Agents Fees	250	375	375
Total Budgeted Expenditures	35,163	34,488	33,688
Increase (Decrease) in Fund Balance	(160)	2,367	8,212
Ending Restricted Fund Balance	\$21,614	\$23,981	\$32,193

**GENERAL DEBT SERVICE FUND-2007 SERIES - FUND 478**  
**UTILITY REVENUE CERTIFICATES OF OBLIGATION**  
**SUMMARY OF RECEIPTS AND EXPENDITURES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Restricted Fund Balance	\$20,124	\$26,941	\$29,525
<u>Receipts</u>			
Interest Income	20	40	45
Total Receipts	20	40	45
<u>Transfers-In</u>			
Utility Fund	27,478	52,500	52,500
Total Transfers-In	27,478	52,500	52,500
Total Current Receipts	27,498	52,540	52,545
Total Funds Available	47,622	79,481	82,070
<u>Expenditures</u>			
Bond Maturities	0	30,000	30,000
Interest	20,681	19,581	18,381
Agents Fees	0	375	375
Total Budgeted Expenditures	20,681	49,956	48,756
Increase (Decrease) in Fund Balance	6,817	2,584	3,789
Ending Restricted Fund Balance	\$26,941	\$29,525	\$33,314

**TAX AND REVENUE DEBT SERVICE FUND-2007 SERIES  
 CERTIFICATES OF OBLIGATION  
 SCHEDULE OF REQUIREMENTS  
 OCTOBER 1, 2014 TO MATURITY**

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2016	820,000	50,000	31,693.76	81,693.76
2017	770,000	50,000	29,693.76	79,693.76
2018	720,000	55,000	27,593.76	82,593.76
2019	665,000	60,000	25,293.76	85,293.76
2020	605,000	60,000	22,818.76	82,818.76
2021	545,000	60,000	20,268.76	80,268.76
2022	485,000	65,000	17,612.51	82,612.51
2023	420,000	70,000	14,743.76	84,743.76
2024	350,000	70,000	11,768.76	81,768.76
2025	280,000	75,000	8,640.63	83,640.63
2026	205,000	80,000	5,250.01	85,250.01
2027	125,000	80,000	1,750.01	81,750.01
		\$775,000	217,128.24	\$992,128.24

**TAX SUPPORTED DEBT SERVICE, 2007 SERIES**

**CERTIFICATES OF OBLIGATION - FUND 256  
SCHEDULE OF REQUIREMENTS  
OCTOBER 1, 2014 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2016	20,000	6,856.25	6,456.25	33,312.50
2017	20,000	6,456.25	6,056.25	32,512.50
2018	25,000	6,056.25	5,556.25	36,612.50
2019	25,000	5,556.25	5,056.25	35,612.50
2020	25,000	5,056.25	4,525.00	34,581.25
2021	25,000	4,525.00	3,993.75	33,518.75
2022	25,000	3,993.75	3,462.50	32,456.25
2023	30,000	3,462.50	2,825.00	36,287.50
2024	30,000	2,825.00	2,187.50	35,012.50
2025	30,000	2,187.50	1,531.25	33,718.75
2026	35,000	1,531.25	765.63	37,296.88
2027	35,000	765.63	-	35,765.63
<b>TOTAL</b>	<b>\$325,000</b>	<b>\$49,271.88</b>	<b>\$42,415.63</b>	<b>\$416,687.51</b>

INTEREST RATE: 4.0% - 5.0%  
ORIGINAL ISSUE AMOUNT: \$460,000  
TERM (YEARS): 20  
PAYING AGENT: Bank of New York, N.A.  
PAYING DATES: Principal - February 15th  
Interest - February 15th and August 15th

**UTILITY REVENUE SUPPORTED DEBT SERVICE, 2007 SERIES  
CERTIFICATES OF OBLIGATION - FUND 478**

**SCHEDULE OF REQUIREMENTS  
OCTOBER 1, 2014 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2016	30,000	9,490.63	8,890.63	48,381.26
2017	30,000	8,890.63	8,290.63	47,181.26
2018	30,000	8,290.63	7,690.63	45,981.26
2019	35,000	7,690.63	6,990.63	49,681.26
2020	35,000	6,990.63	6,246.88	48,237.51
2021	35,000	6,246.88	5,503.13	46,750.01
2022	40,000	5,503.13	4,653.13	50,156.26
2023	40,000	4,653.13	3,803.13	48,456.26
2024	40,000	3,803.13	2,953.13	46,756.26
2025	45,000	2,953.13	1,968.75	49,921.88
2026	45,000	1,968.75	984.38	47,953.13
2027	45,000	984.38	-	45,984.38
<b>TOTAL</b>	<b>\$450,000</b>	<b>\$67,465.68</b>	<b>\$57,975.05</b>	<b>\$575,440.73</b>

INTEREST RATE: 4.0% - 5.0%  
ORIGINAL ISSUE AMOUNT: \$640,000  
TERM (YEARS): 20  
PAYING AGENT: Bank of New York, N.A.  
PAYING DATES: Principal - February 15th  
Interest - February 15th and August 15th

**GENERAL DEBT SERVICE FUND-2010 SERIES - FUND 257**  
**TAX AND REVENUE CERTIFICATES OF OBLIGATION**  
**SUMMARY OF RECEIPTS AND EXPENDITURES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Restricted Fund Balance	\$211,942	\$73,849	\$98,150
<u>Receipts</u>			
Current Taxes	307,983	322,000	305,913
Delinquent Taxes	3,656	1,254	6,271
Penalty and Interest	3,154	6,500	3,404
Interest Income	95	210	85
Total Receipts	314,888	329,964	315,673
<u>Transfers-In</u>			
Bond Construction Fund	0	0	0
Total Current Receipts	314,888	329,964	315,673
Total Funds Available	377,937	403,813	413,823
<u>Expenditures</u>			
Bond Maturities	165,000	170,000	175,000
Interest	138,688	134,913	130,163
Agents Fees	400	750	750
Total Budgeted Expenditures	304,088	305,663	305,913
Increase (Decrease) in Fund Balance	10,800	24,301	9,760
Ending Restricted Fund Balance	\$73,849	\$98,150	\$107,910

**TAX AND REVENUE DEBT SERVICE FUND-2010 SERIES**  
**CERTIFICATES OF OBLIGATION - FUND 257**  
**SCHEDULE OF REQUIREMENTS**  
**OCTOBER 1, 2014 TO MATURITY**

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2016	3,540,000	175,000	130,162.50	305,162.50
2017	3,365,000	180,000	124,837.50	304,837.50
2018	3,185,000	185,000	118,900.00	303,900.00
2019	3,000,000	195,000	112,250.00	307,250.00
2020	2,805,000	200,000	105,087.50	305,087.50
2021	2,605,000	210,000	97,137.50	307,137.50
2022	2,395,000	215,000	88,637.50	303,637.50
2023	2,180,000	225,000	79,837.50	304,837.50
2024	1,955,000	235,000	70,637.50	305,637.50
2025	1,720,000	245,000	61,037.50	306,037.50
2026	1,475,000	255,000	51,037.50	306,037.50
2027	1,220,000	265,000	40,637.50	305,637.50
2028	955,000	275,000	29,837.50	304,837.50
2029	680,000	290,000	18,356.25	308,356.25
2030	390,000	300,000	6,187.50	306,187.50
		\$3,450,000	\$1,134,581.25	\$4,584,581.25

**TAX SUPPORTED DEBT SERVICE, 2010 SERIES**  
**CERTIFICATES OF OBLIGATION - FUND 257**  
**SCHEDULE OF REQUIREMENTS**  
**OCTOBER 1, 2014 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2016	175,000	66,393.75	63,768.75	305,162.50
2017	180,000	63,768.75	61,068.75	304,837.50
2018	185,000	61,068.75	57,831.25	303,900.00
2019	195,000	57,831.25	54,418.75	307,250.00
2020	200,000	54,418.75	50,668.75	305,087.50
2021	210,000	50,668.75	46,468.75	307,137.50
2022	215,000	46,468.75	42,168.75	303,637.50
2023	225,000	42,168.75	37,668.75	304,837.50
2024	235,000	37,668.75	32,968.75	305,637.50
2025	245,000	32,968.75	28,068.75	306,037.50
2026	255,000	28,068.75	22,968.75	306,037.50
2027	265,000	22,968.75	17,668.75	305,637.50
2028	275,000	17,668.75	12,168.75	304,837.50
2029	290,000	12,168.75	6,187.50	308,356.25
2030	300,000	6,187.50	-	306,187.50
<b>TOTAL</b>	<b>\$3,450,000</b>	<b>\$600,487.50</b>	<b>\$534,093.75</b>	<b>\$4,584,581.25</b>

INTEREST RATE: 2.0% - 4.125%  
ORIGINAL ISSUE AMOUNT: \$4,200,000  
TERM (YEARS): 20  
PAYING AGENT: U.S. Bank National Association, Dallas, Texas  
PAYING DATES: Principal - February 15th  
Interest - February 15th and August 15th

**TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012**  
**REVENUE SUPPORTED - FUND 480**  
**SUMMARY OF RECEIPTS AND EXPENDITURES**  
**2015-16**

	ACTUAL 2013-14	ESTIMATED 2014-15	PROPOSED 2015-16
Beginning Restricted Fund Balance	\$3,497	\$8,782	\$10,063
<u>Receipts</u>			
Revenue from EDC	750,000	750,000	750,000
Interest Income	104	100	100
Total Receipts	750,104	750,100	750,100
<u>Transfers-In</u>			
Utility Fund	(373,000)	72,000	72,000
Total Transfers-In	(373,000)	72,000	72,000
Total Current Receipts	377,104	822,100	822,100
Total Funds Available	380,601	830,882	832,163
<u>Expenditures</u>			
Bond Maturities	0	460,000	470,000
Interest	371,419	360,069	346,119
Agents Fees	400	750	750
Total Budgeted Expenditures	371,819	820,819	816,869
Increase (Decrease) in Fund Balance	5,285	1,281	5,231
Ending Restricted Fund Balance	\$8,782	\$10,063	\$15,294

**TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012**  
**REVENUE SUPPORTED - FUND 480**  
**SCHEDULE OF REQUIREMENTS**  
**OCTOBER 1, 2014 TO MATURITY**

Fiscal Year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2016	10,820,000	470,000	346,118.76	816,118.76
2017	10,350,000	485,000	331,793.76	816,793.76
2018	9,865,000	500,000	317,018.76	817,018.76
2019	9,365,000	515,000	301,793.76	816,793.76
2020	8,850,000	530,000	286,118.76	816,118.76
2021	8,320,000	550,000	269,918.76	819,918.76
2022	7,770,000	565,000	253,193.76	818,193.76
2023	7,205,000	580,000	236,018.76	816,018.76
2024	6,625,000	600,000	218,318.76	818,318.76
2025	6,025,000	620,000	200,018.76	820,018.76
2026	5,405,000	640,000	180,718.76	820,718.76
2027	4,765,000	660,000	159,993.76	819,993.76
2028	4,105,000	680,000	138,218.76	818,218.76
2029	3,425,000	705,000	115,271.88	820,271.88
2030	2,720,000	725,000	90,687.50	815,687.50
2031	1,995,000	760,000	59,000.00	819,000.00
2032	1,235,000	800,000	20,000.00	820,000.00
		\$10,385,000	\$3,524,203	\$13,909,203.26

**TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012**  
**REVENUE SUPPORTED - FUND 480**  
**SCHEDULE OF REQUIREMENTS**  
**OCTOBER 1, 2014 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2016	470,000	176,584.38	169,534.38	816,118.76
2017	485,000	169,534.38	162,259.38	816,793.76
2018	500,000	162,259.38	154,759.38	817,018.76
2019	515,000	154,759.38	147,034.38	816,793.76
2020	530,000	147,034.38	139,084.38	816,118.76
2021	550,000	139,084.38	130,834.38	819,918.76
2022	565,000	130,834.38	122,359.38	818,193.76
2023	580,000	122,359.38	113,659.38	816,018.76
2024	600,000	113,659.38	104,659.38	818,318.76
2025	620,000	104,659.38	95,359.38	820,018.76
2026	640,000	95,359.38	85,359.38	820,718.76
2027	660,000	85,359.38	74,634.38	819,993.76
2028	680,000	74,634.38	63,584.38	818,218.76
2029	705,000	63,584.38	51,687.50	820,271.88
2030	725,000	51,687.50	39,000.00	815,687.50
2031	760,000	39,000.00	20,000.00	819,000.00
2032	800,000	20,000.00	0.00	820,000.00
<b>TOTAL</b>	<b>\$10,385,000</b>	<b>1,850,393.82</b>	<b>1,673,809.44</b>	<b>\$13,909,203.26</b>

INTEREST RATE: 2.0% - 5.0%  
ORIGINAL ISSUE AMOUNT: \$11,725,000  
TERM (YEARS): 20  
PAYING AGENT: U.S. Bank National Association, Dallas, Texas  
PAYING DATES: Principal - February 15th  
Interest - February 15th and August 15th



# Appendix

Appendix

# City Statistics

## FY 2015

<b>Date of Incorporation</b>		1907
<b>Adoption of the City Charter</b>	<b>Voted Adopted</b>	12/07/26 01/01/27
<b>Form of Government</b>		Council-Mayor
<b>Area in Square Miles</b>		18.89
<b>Miles of Paved Streets</b>		190
<b>Police Protection (January 2014 – December 2014)</b>		
Number of Stations		1
Number of Employees (including 7 civilians)		62
Total Arrests		1,939
Total Number of Written Reports		5,415
Total Number of Building Checks		2,669
Total Number of Alarm Responses		1,428
Total Number of Citations		1,727
Total Number of Warnings		2,222
Number of Calls for Service		32,936
<b>Animal Control (January 2014 – December 2014)</b>		
Number of Employees		5
Number of Calls for Service		4,748
	Big Spring	4,323
	Howard County	360
	Coahoma	47
	Forsan	18
Number of Dogs Recovered		1,284
Number of Cats Recovered		754
Number of Others Recovered		302
Number of Adoptions (Includes Rescues)		733
<b>Fire Protection (January 2014 – December 2014)</b>		
Number of Stations		5
Number of Employees		46
Number of City Runs		1,562
Number of Out-of-City Runs		236
<b>EMS Service (January 2014 – December 2014)</b>		
Number of Employees (including clerks)		16
Number of City Runs		4,182
Number of Out-of-City Runs		478
Number of Long Distance Transfers		126
<b>Retired Volunteers Program (January 2014 – December 2014)</b>		
Number of Volunteers		157
Total Volunteer Hours (January 2014 – December 2014)		17,980
Dollar Value to the Community (Based on Private Sector Rate)		\$89,049
<b>Building Permits (January 2014 – December 2014)</b>		
<b>Number of New Buildings</b>		
Residential		31
Residential Valuation		\$3,693,655
Commercial		6
Commercial Valuation		\$17,031,796
<b>Number of Alterations &amp; Additions</b>		
Residential		89
Residential Valuation		\$713,839

<b>Number of Alterations &amp; Additions</b>		
	Commercial	35
	Commercial Valuation	\$8,935,489
<b>Number of Re-Roofs</b>		
	Residential	160
	Residential Valuation	\$818,781
	Commercial	26
	Commercial Valuation	\$442,920
<b>Code Enforcement (January 2014 – December 2014)</b>		
	Number of Incidents	1,888
	Number of Unresolved Incidents	498
	Total Citations	45
	Compliance Rate	72%
<b>Municipal Utility Billing (January – December 2014)</b>		
	Number of active city accounts (annual average)	8,560
	Number of active city units (annual average)	9,916
	Number of active non-city accounts (annual average)	272
	Number of active non-city units (annual average)	306
<b>Municipal Utility System</b>		
	System capacity (gallons) per day	12,500,000
	Daily average consumption (gallons)	5,171,000
	Miles of water mains	177
	Miles of sewer mains	127
	Number of fire hydrants	727
	Main line valves	1,642
	Manholes	2,011
<b>Parks and Recreation</b>		
<b>Community Parks</b>		
	Comanche Trail	136.00 acres
<b>Neighborhood Parks</b>		
	Jefferson Park	.50 acres
	ABC Park	3.15 acres
	Birdwell Park	15.04 acres
	Dr. Morgan Park	7.50 acres
	Heart of the City	.80 acres
	Bert Andries Park	2 acres
	<b>Russ McEwen Family Aquatic Center</b>	600 Swimmer Capacity
<b>Lakes</b>		
	Comanche Lake located in Comanche Trail Park	148.00 acres
	Moss Lake	640.00 acres
<b>Baseball/Softball Fields</b>		
	Cotton Mize	
	One softball field located in Comanche Trail Park	
	Roy Anderson Complex	70.69 acres
	Fields: 5 baseball, 4 softball, 1 practice, 1 football, 5 soccer, 1 football/soccer	
	National League	4.60 acres
	<b>Mount Olive Cemetery</b>	47.45 acres
<b>Golf Course</b>		
	Comanche Trail (18 holes)	184.75 acres
<b>Street Lights</b>		
	Cost per light per month (annual average)	\$16.78
	Total number of lights	1,862
<b>City Employees – Budgeted (10-1-2014 – 9-30-15)</b>		
	Full Time	259
	Part Time	7
	Seasonal	21
<b>Current</b>	<b>Full Time (6-30-15)</b>	229
	Part Time	6
	Seasonal	16

## POPULATION HISTORY BIG SPRING and HOWARD COUNTY

Year	Big Spring Total Population	Percent Change	Howard County Total Population	Percent Change	Big Spring As Percent of Howard County
1900	1,255	N/A	2,528	N/A	49.64%
1910	4,102	226.85%	8,881	251.31%	46.19%
1920	4,273	4.17%	6,962	-21.61%	61.38%
1930	13,735	221.44%	22,888	228.76%	60.01%
1940	12,604	-8.23%	20,990	-8.29%	60.05%
1950	17,286	37.15%	26,722	27.31%	64.69%
1960	32,230	86.45%	40,139	50.21%	80.29%
1970	28,735	-7.99%	37,796	-5.84%	76.03%
1980	24,804	-13.68%	33,142	-12.31%	74.84%
1990	23,093	-6.90%	32,343	-2.41%	71.40%
2000	25,233	9.27%	33,627	3.91%	75.04%
2010	27,282	8.12%	35,012	4.12%	77.92%

# Employee Benefits

## RETIREMENT

Texas Municipal Retirement System (TMRS) provides retirement services to City of Big Spring employees. The plan provisions are as follows:

- Employees contribute seven percent of their gross salary (pre-tax deduction).
- The city matches employee contributions at a 2:1 ratio.
- Employees can retire at age sixty with five years of service credit or after twenty years of service, regardless of age.
- TMRS has a supplemental death benefit that is equal to the employee's annual salary.

## DEFERRED COMPENSATION (in lieu of social security)

Employee contribution                      6.70% of salary

City Contribution:

Retirement Plan	5.51% of salary
Life/Disability Insurance	<u>2.19% of salary</u>
Total Matched Funds	7.70% of salary

## LIFE INSURANCE AND DISABILITY PACKAGE

The city provides its employees with a life insurance package with benefits equal to four times the employee's annual salary with an additional life insurance option available. The disability package ensures that in the event of an employee's permanent disability, a maximum of sixty percent of the monthly salary is paid up to a maximum of \$3,000.00 per month.

## WORKERS' COMPENSATION

The city meets the standard State requirements for Workers' Compensation.

## HEALTH INSURANCE

Employee's health insurance coverage is under Texas Municipal League. The City of Big Spring pays the cost of the employee's health insurance and supplements the cost of dependent insurance as follows:

	<u>City pays:</u>	<u>Employee pays:</u>
Employee	\$460.00/month	-----
Employee/Family	\$200.00/month	\$220.00/biweekly
Employee/Spouse	\$125.00/month	\$162.50/biweekly
Employee/Child	\$38.45/month	\$87.58/biweekly

*Pharmacy cards are included in the health package. The cost of name brand prescriptions range from \$30 to \$45; generic prescriptions range from \$0 to \$15.*

## **DENTAL INSURANCE**

Dental insurance is available to city employees as follows:

Employee	\$22.08/month
Employee & Spouse	\$44.78/month
Employee & Children	\$49.64/month
Employee & Family	\$72.40/month

## **LONGEVITY PAY**

Longevity payments begin after one (1) year of service. Employees elect to bank their longevity pay and receive a lump sum amount or they elect to be paid bi-weekly according to the following schedule:

<b><u>Years</u></b>	<b><u>Annual</u></b>	<b><u>Bi-weekly</u></b>
1 to 9	\$ 72.00	\$2.77
10 to 14	\$ 96.00	\$3.70
15 to 19	\$120.00	\$4.62
20 + yrs	\$144.00	\$5.54

Longevity is accrued on an annual basis, beginning January 1 of each year. Banked longevity payments are made before Christmas of each year.

## **STAND BY PAY**

Stand by pay is paid to employees who are required to maintain contact with the city to provide essential emergency services after normal business hours. Employees are paid \$75.00 per full week of stand by duty. (Division Directors and Department Managers are not authorized to receive stand by pay.)

## **CAFETERIA PLAN**

The Cafeteria Plan allows employees to tax shelter dependent care and certain medical expenses. This program provides a tax savings, thereby increasing the employee's take home pay.

## **HOLIDAY PAY**

City employees receive the following twelve paid holidays per year: New Year's Day, Martin Luther King, Jr. Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day and the day following and two days at Christmas.

## **UNIFORMS**

For qualified employees, three to five uniforms are furnished by the city, along with other suitable foul weather and safety gear. Police and Fire department personnel may have different benefits.

## **RECREATION PRIVILEGES**

City employees and their dependents get into Moss Lake free of charge when they present their city ID. City employees and retirees also receive a discount on annual greens fees at the municipal golf course.

### **VACATION LEAVE**

Full-time permanent employees earn vacation time based on the following schedule:

1 - 2 years	5 days/year
3 - 4 years	10 days/year
5 - 9 years	15 days/year
10 - 14 years	17 days/year
15 - 19 years	18 days/year
20 - 24 years	19 days/year
25 plus years	20 days/year

Firefighters/Police Officers earn vacation time based on the following schedule:

0 - 9 years	15 days/year
10 - 14 years	17 days/year
15 - 19 years	18 days/year
20 - 24 years	19 days/year
25 plus years	20 days/year

### **FUNERAL LEAVE**

City employees may be permitted to use up to three sick days per calendar year for funeral leave, if the death is outside the employee's household. Up to five sick days leave can be used if the deceased lived in the employee's household or qualifies as immediate family as defined in the Administrative Directives.

### **SICK LEAVE**

A full-time permanent employee shall earn sick leave based on the following schedule:

1 - 2 years	5 days/year
3 - 4 years	10 days/year
5 - 9 years	12 days/year
10 plus years	15 days/year

Firefighters/Police Officers shall earn sick leave based on the following schedule:

15 days/year

### **TUITION REIMBURSEMENT**

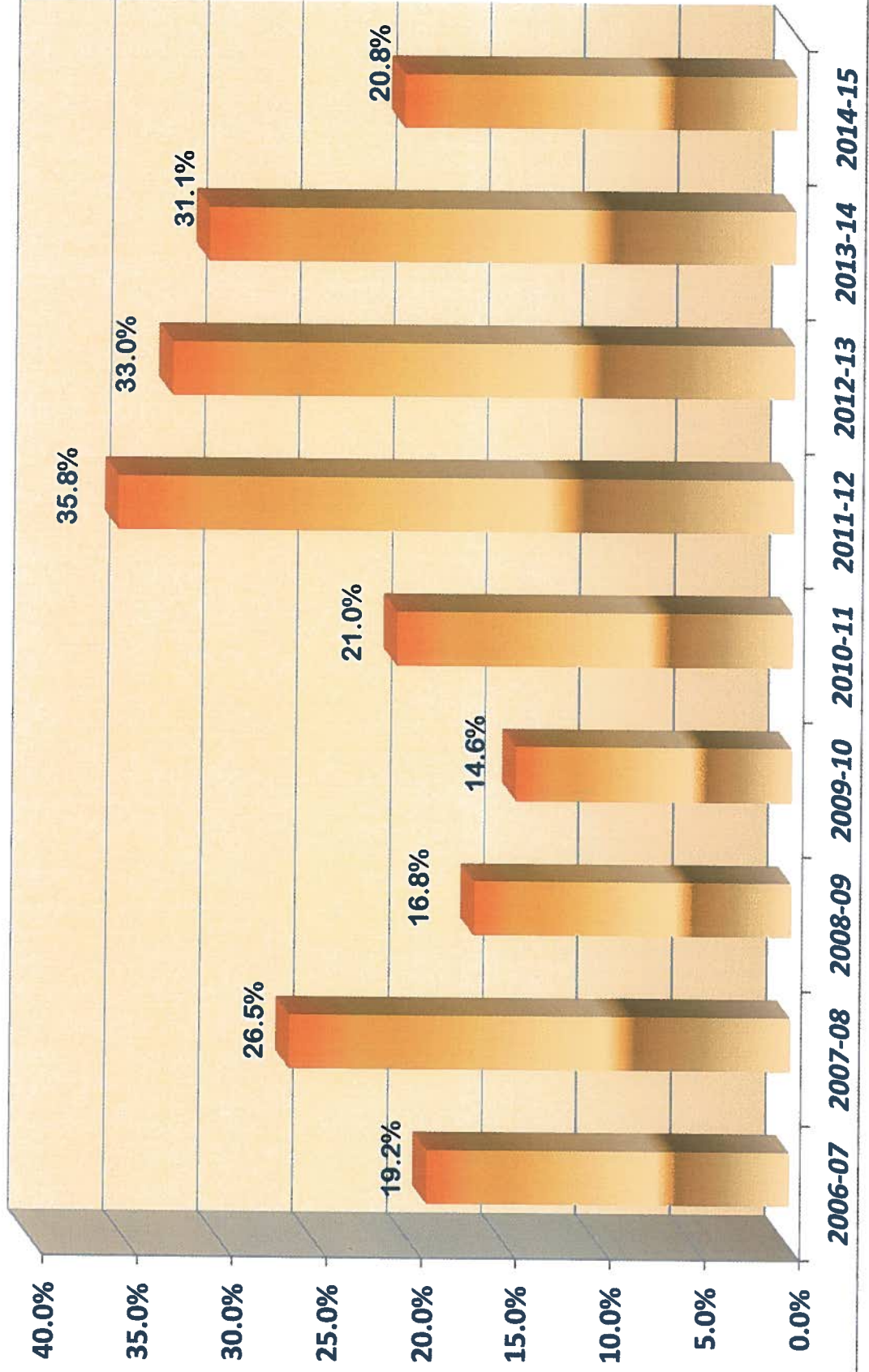
To support the pursuit of higher education by its employees, the city provides financial assistance to eligible employees who enroll in undergraduate or post-graduate courses.

### **EMPLOYEE WELLNESS PROGRAM**

The Wellness Program includes the following:

- Tobacco cessation program to provide resources to help employees quit smoking and chewing tobacco.
- Employee Assistance Program to provide counseling for a wide range of issues, both personal and work related.
- Co-Pay reimbursement for annual wellness physicals.
- Gym memberships at the Big Spring YMCA and the Baja Retreat.

# Employee Turnover



# TAX RATE COMPARISON

*Year 2015*

<b>City</b>	<b>M &amp; O Rate</b> (per \$100 valuation)	<b>Debt Service Rate</b> (per \$100 valuation)	<b>Total Tax</b> (per \$100 valuation)
<i>Andrews</i>	\$ 0.189000	\$ 0.000000	\$ 0.189000
<i>Monahans</i>	0.296280	0.000000	0.296280
<i>Hereford</i>	0.320900	0.000000	0.320900
<i>Canyon</i>	0.390830	0.000000	0.390830
<i>Midland</i>	0.337480	0.056411	0.393891
<i>Snyder</i>	0.438700	0.000000	0.438700
<i>Sweetwater</i>	0.480000	0.000000	0.480000
<i>Odessa</i>	0.376993	0.115952	0.492945
<i>Lubbock *</i>	0.408150	0.114250	0.522400
<i>Brownfield</i>	0.535829	0.000000	0.535829
<i>Kermit</i>	0.567448	0.000000	0.567448
<i>Plainview</i>	0.603800	0.000000	0.603800
<i>Colorado City</i>	0.413246	0.226000	0.639246
<i>Abilene</i>	0.521500	0.164500	0.686000
<i>Levelland</i>	0.628000	0.067000	0.695000
<i>Lamesa</i>	0.724300	0.000000	0.724300
<i>Brownwood</i>	0.567800	0.178500	0.746300
<i>Big Lake</i>	0.271437	0.475932	0.747369
<i>San Angelo</i>	0.741700	0.090000	0.776000
<i>Big Spring</i>	0.634118	0.222522	0.856640
<i>Borger</i>			0.860000
<i>Stanton</i>	1.170000	0.000000	1.170000

\* Economic Development .03¢

# Area Sanitation Rate Comparison

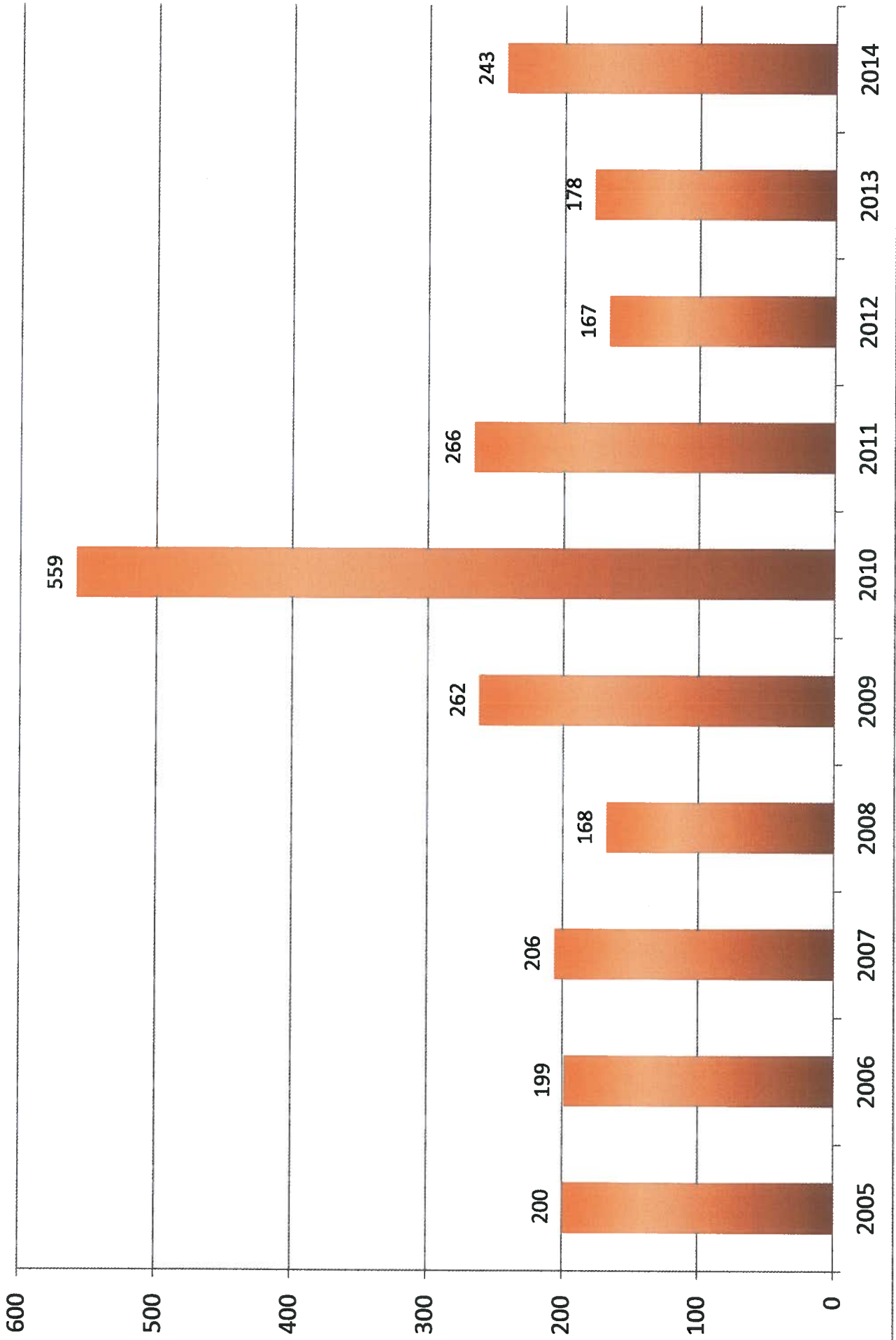
## 2015

### Residential Accounts      Commercial Accounts

City	Minimum Fee	Recycling	3 Yard Container	Pickup Frequency
Abilene	\$ 15.85	No Fee	\$ 55.85	2x/week
Andrews	15.00	^No Fee	25.00	2x/week
Big Lake	23.00	^No Fee	80.00	2x/week
Big Spring	19.10	Not provided	84.38	2x/week
Borger	24.50	Not provided	90.00	2x/week
Brownfield	24.00	^No Fee	49.00	2x/week
Brownwood	20.90	No Fee	120.60	2x/week
Canyon	18.50	No Fee	72.76	2x/week
Colorado City	21.25	N/A	120.00	2x/week
Hereford	21.66	No Fee	57.71	2x/week
Kermit	24.00	^No Fee	72.00	2x/week
Lamesa	29.00	No Fee	29.00	2x/week
Levelland	24.95	^No Fee	110.08	2x/week
Lubbock	15.25	No Fee	60.14	2x/week
Monahans	23.18	No Fee	27.82	2x/week
Midland	17.00	No Fee	62.00	2x/week
Odessa	18.28	N/A	82.98	2x/week
Plainview	19.46	No Fee	88.96	2x/week
San Angelo	13.97	No Fee	154.09	2x/week
Snyder	24.15	No Fee	89.36	2x/week
Stanton	17.81	No Fee	49.92	2x/week
Sweetwater	22.59	No Fee	123.84	2x/week

^ Recycling drop-offs around city

# Main Breaks



**BUDGETED CAPITAL OUTLAY**

Fiscal Year 2015-2016

**General Fund 002**

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Account</u>	<u>Price</u>
140-Information Tech	Trimble GEO 7X Handheld H-Sta GPS	1	Lease Purchase	002-140-6310	\$ 7,200
	Website Design	1	Operations	002-140-6310	13,333
	<b>Sub-Total</b>				<b>20,533</b>
200-Police	Police Cars	5	Lease Purchase	011-200-6401	<b>206,720</b>
210-Fire	Breathing Air Compressor	1	Lease Purchase	012-210-6311	<b>22,000</b>
230-Fire Marshall	Laptops	2	Operations	012-230-5110	3,800
	Pickup	1	Operations	012-230-6401	23,500
	<b>Sub-Total</b>				<b>27,300</b>
310-General Maint.	Trailer	1	Operations	021-310-5117	<b>1,676</b>
320-Streets	Dump Truck	1	Lease Purchase	022-320-6404	110,000
	Air Street Sweeper	1	Lease Purchase	022-320-6404	217,588
	Road Broom	1	Lease Purchase	022-320-6404	64,623
	One-Ton Pickup	1	Lease Purchase	022-320-6401	40,827
	<b>Sub-Total</b>				<b>433,038</b>
370-Parks	ADA Projects	N/A	Operations	027-370-6215	25,000
	Gator	1	Lease Purchase	027-370-6314	10,000
	<b>Sub-Total</b>				<b>35,000</b>
375-Sports Complex	1/2 Ton Pickup	1	Lease Purchase	027-375-6401	<b>23,500</b>
390-Golf Course	Golf Carts	15	Lease Purchase	027-390-5123	47,500
	Greens Mower	1	Lease Purchase	027-390-6314	33,000
	Roller Reels	3	Lease Purchase	027-390-5425	4,500
	Toro Workman	1	Lease Purchase	027-390-6311	25,000
	<b>Sub-Total</b>				<b>110,000</b>
				<b>\$ 879,767</b>	

**PEG Fund 170 - Cable Franchise reserved for Public Broadcasting**

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Account</u>	<u>Price</u>
140-Information Tech	Ch 17 Equipment	1	Operations	002-140-5110	\$ 2,787
	Website Redesigned	1	Operations	002-140-6310-01	13,333
	PEG Equipment	1	Operations	002-140-6310-01	48,333
				<b>\$ 64,453</b>	

**BUDGETED CAPITAL OUTLAY**

Fiscal Year 2015-2016

(Continued)

**Utility Fund 405**

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>		<u>Price</u>
705-Water Treatment	Chemical Building Piping, meters	N/A	Operations	021-705-6213	\$ 75,000
	1/2 Ton Pickup	1	Lease Purchase	021-705-6401	23,500
	<b>Sub-Total</b>				<b>98,500</b>
710-D & C	Water Line Replacement	N/A	Operations	021-710-6316	1,000,000
	Sewer Line Replacement	N/A	Operations	021-710-6316	500,000
	1/2 Ton Pickup	1	Lease Purchase	021-710-6401	23,500
	Utility Crew Truck	1	Lease Purchase	021-710-6401	40,000
	AML (All Materials Locator Plus)	1	Operations	021-710-6311	5,950
<b>Sub-Total</b>				<b>1,569,450</b>	
740-Wastewater Treatment	Shredder for Tractor	1	Operations	021-740-5117	2,500
	Utility Crew Truck	1	Lease Purchase	021-740-6401	40,000
	<b>Sub-Total</b>				<b>42,500</b>
					<b>\$ 1,710,450</b>

**EMS Fund 430**

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>		<u>Price</u>
260-EMS	Box-Style Ambulance	1	Lease Purchase	012-260-6401	\$ 111,500
	Zoll EKG Monitors	2	Lease Purchase	012-260-6311	53,400
					<b>\$ 164,900</b>

**Landfill Fund 440**

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Account</u>	<u>Price</u>
350-Landfill	3/4 Ton Pickup	1	Lease Purchase	025-350-6401	\$ 35,000
	Sports Utility Vehicle	1	Lease Purchase	025-350-6314	10,000
	New Landfill	1	Operations	025-350-6226-01	200,000
					<b>\$ 245,000</b>

**Service Center Fund 505**

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Account</u>	<u>Price</u>
810-Service Center	Tire/Wheel Balancer	1	Operations	021-810-5117	\$ 3,500

**BUDGETED CAPITAL OUTLAY**

Fiscal Year 2015-2016

(Continued)

**Motel Tax Fund 110**

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
510-DRCC	Paint Exterior	N/A	Operations 040-510-5311	\$ 10,000
	Ballroom Chairs	300	Operations 040-510-5117	15,000
	Repair Exterior Windows	N/A	Operations 040-510-5311	10,000
	Vent-a-Hood	1	Operations 040-510-5311	1,000
	<b>Sub-Total</b>			<b>36,000</b>
530-Auditorium	Sound System Renovations	N/A	Operations 040-530-6313	250,000
	Repair Doors & Weather Gasketing	N/A	Operations 040-530-5311	1,000
	Cleaning Service Contractor	N/A	Operations 040-530-5521	10,000
	Replace Flag Pole	1	Operations 040-530-6226	6,000
	<b>Sub-Total</b>			<b>267,000</b>
540-Special Projects	Obtain Heart of City Parking Lot	N/A	Operations 040-540-6100	5,000
	Downtown Landscaping/Restroom Cleaning	N/A	Operations 040-540-5210	23,000
	Heart of City Sidewalk Repair and Improvements	N/A	Operations 040-540-6215	7,500
	<b>Sub-Total</b>			<b>35,500</b>
560-CVB	Spring Restoration -Arch & Engineer	N/A	Operations 040-560-6226-01	169,000
	Spring Restoration Project-Construction	N/A	Operations 040-560-6226-01	1,689,892
	Conference Room Tables & Chairs	1	Operations 040-560-5117	5,000
	Building Signage	N/A	Operations 040-560-5117	5,000
	Building Storage	N/A	Operations 040-560-5311	1,000
	Event Tent & Chairs	1	Operations 040-560-6310	20,000
	Electronic Billboards	2	Operations 040-560-6231	10,000
	Website Redesigned	N/A	Operations 040-560-6310	13,333
	<b>Sub-Total</b>			<b>1,913,225</b>
			<b>\$</b>	<b>2,251,725</b>

**Cemetery Fund 625**

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
920-Cemetery	Dump Truck	1	Lease Purchase 028-920-6401	\$ 43,118

**BUDGETED CAPITAL OUTLAY**

**Fiscal Year 2015-2016**

**(Continued)**

**Airpark Fund 410**

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>		<u>Price</u>
610-Airpark	Jeep Grand Cherokee	1	Lease Purchase	021-610-6401	\$ 33,950
	Gator	1	Operations	021-610-6311	10,000
	Alert Hangar Access	N/A	Operations	021-610-6218	24,600
	Dump Truck	1	Lease Purchase	021-610-6401	111,863
					\$ 180,413

**Sanitation Fund 445**

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>		<u>Price</u>
330-Sanitation	Roll-Off Truck	1	Operations	025-330-6404	\$ 150,000
	Pressure Washer	1	Operations	025-330-5117	2,500
	Sanitation Truck	1	Operations	025-330-6404	230,000
					\$ 382,500

**Senior Center Fund 160**

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>		<u>Price</u>
910-Senior Center	Proofer/Warmer	1	Operations	050-910-5117	\$ 2,000
	Freezer	1	Operations	050-910-5117	3,000
					\$ 5,000

**Court Security Fund 140**

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>		<u>Price</u>
220-Municipal Court	ApexCCTV-Video Surveillance	1	Operations	013-220-5110	\$ 3,996
	WiFi Hotspot	1	Operations	013-220-5110	450
					\$ 4,446

**Total Budgeted Capital Outlay** \$ **5,935,272**

## BUDGETED CAPITAL OUTLAY

Fiscal Year 2015-2016

(Continued)

### Summary by Fund

General Fund	Operations	\$ 67,309	
	Lease Purchase	812,458	\$ 879,767
Utility Fund	Operations	1,583,450	
	Lease Purchase	127,000	1,710,450
EMS Fund	Lease Purchase	164,900	164,900
Landfill Fund	Operations	200,000	
	Lease Purchase	45,000	245,000
Airpark Fund	Operations	34,600	
	Lease Purchase	145,813	180,413
Service Center Fund	Operations	3,500	3,500
Motel Tax Fund	Operations	2,251,725	2,251,725
Cemetery Fund	Lease Purchase	43,118	43,118
Sanitation Fund	Operations	382,500	382,500
Senior Center Fund	Operations	5,000	5,000
Court Security Fund	Operations	4,446	4,446
PEG Fund	Operations	64,453	64,453
			\$ 5,935,272

### Summary by Funding Source

Operations	\$ 4,596,983
Lease Purchase	1,338,289
	\$ 5,935,272