

***Proposed Budget
of
City of Big Spring***

*for the Fiscal Year
October 1, 2012– September 30, 2013*

City Council

Tommy Duncan, Mayor

Craig Olson, Mayor Pro Tem Marcus Fernandez, Council Member

Carmen Harbour, Council Member Bobby McDonald, Council Member

Glen Carrigan, Council Member Marvin Boyd, Council Member

Gary Fuqua, City Manager

Peggy S. Walker, Director of Finance

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MISSION STATEMENT

To effectively serve the citizens of Big Spring and to safeguard the public trust through efficient management and through the equitable allocation of community resources.

2011-12 ACCOMPLISHMENTS

- ✓ Prepared and balanced a fiscally responsible 2012-13 Annual Budget, which includes funding for employee raises and adopts the effective tax rate, resulting in a 5¢ decrease in the tax rate
- ✓ Issued certificates of obligation for major renovations and upgrades to the Water and Wastewater Treatment Plants after receiving voter approval for use of sales tax revenue to be used for a Type B project
- ✓ Participated in the dedication and ground breaking of the Troy M. Hogue Joint Law Enforcement Center, with full service consolidation to take place in the next few months
- ✓ Consolidated dispatching efforts with Howard County, which improved dispatch efficiencies and saved taxpayer dollars
- ✓ Continued monitoring long-range water conservation measures related to Stage III of the Drought Contingency Plan
- ✓ Achieved permit compliance through the 2012 Wastewater Treatment Plant Upgrades
- ✓ Completed water line replacement on 3rd and 4th Streets and Birdwell Lane

VISION STATEMENT

To provide quality service levels that address the growing needs of the community over time. To achieve this, it is necessary to acquire needed tools through planning as well as to preserve current resources through careful budget and program monitoring. Essential strategies to reach this goal include funding for the following items:

- Five Year Infrastructure Improvement Plan
 - Upgrades to the Wastewater Treatment Plant
 - Upgrades to the Water Treatment Plant
 - Upgrades to the Water Distribution System
 - Upgrade to the Street System through double seal coat
- Continued improvements to the employee benefits package resulting in lower turnover rates and increased employee tenure
- Other programs to enhance the aesthetics of the community and encourage growth

City Manager's Report on the 2012-13 Proposed Budget

August 6, 2012

HONORABLE MAYOR AND COUNCILMEMBERS,

I hereby present the Proposed 2012-13 Annual Budget. As always, this budget was prepared with great diligence in allocating limited resources for the best benefit of the citizens of Big Spring. Every budget presents various challenges, and in the preparation of this proposed budget, challenging factors included limited resources, water conservation issues, capital needs, employee turn-over rates, increases in various operating costs, and the desire to reduce our tax rate.

Ad Valorem Tax Rate

This budget was prepared using an estimated tax base of \$574,000,000 and the **effective tax rate**. At this point, it is estimated that the effective tax rate will be 89.95¢ per \$100 valuation, which is a decrease of 5¢ from the current year's rate. When values are certified by the appraisal district, final calculations will be performed to determine the exact rate that will be adopted by Council.

Employee Compensation Plan

Enhancement of the employee compensation plan has always been a top priority for the City Council and administration. It is our belief that the employees deserve a solid compensation plan in return for the hard work, dedication, and loyalty they give to the City and the citizens of the community. This concept benefits the entire organization by decreasing turnover rates and increasing morale. This budget includes a 3% salary increase for all employees, with the exception of top administration. There is also funding included for the merit system, so that employees who exhibit outstanding job performance can be adequately compensated for their dedication.

Health Insurance

The City's health insurance plan is self-funded and utilizes a third-party administrator (Blue Cross/Blue Shield). City-paid employee premiums increased from \$375 to \$400 in the 2011-12 fiscal year. No additional premium increases are programmed for 2012-13 and increases in administrative fees are not anticipated.

Operating Costs

Many of the City's routine operating costs have risen significantly over the past several years, including electricity, natural gas, gasoline and diesel, PVC pipe, asphalt and rock. Despite the difficulties associated with preparing a balanced budget in times of economic downturn and inflation in various operating costs, the proposed budget was prepared with funding included for employee raises while maintaining the effective tax rate. Additionally, there are no fee increases proposed in this budget.

Capital Outlay

Much of the City's infrastructure and fleet is severely aging and the need for capital replacement remains constant. This budget includes funding for infrastructure needs in the Utility and Airpark Funds which were identified as critical needs. Lease purchase financing of \$1,392,775 will purchase new equipment for various funds, as detailed below. Other sources of funding for these capital items will be addressed within each fund's narrative, and can be found in summary form in the Appendix of this document. Total capital expenditures in the amount of \$7,712,192 are listed by fund beginning on the following page.

General Fund:

<i>Department</i>	<i>Capital Item</i>	<i>Amount</i>
Information Technology	Fire Wall Upgrade	\$10,775
Police	(8) Police Sedans w/Equipment	300,000
Fire	Small Engine/Pumper	170,000
Animal Control	½ Ton Pickup	18,000
Code Enforcement	½ Ton Pickup	18,000
Streets	½ Ton Pickup	18,000
	Front-End Loader	140,000
	Steel Wheel Roller	40,000
Sanitation	Sanitation Truck	230,000
Landfill	Land for New Cell	350,000
	D7 Bulldozer	285,000
Parks	Tractor/Aerator	30,000
TOTAL		\$1,609,775

Utility Fund:

<i>Department</i>	<i>Capital Item</i>	<i>Amount</i>
Customer Service	(2) ¼ Ton Pickups	\$28,000
Distribution & Collection	Water Line Replacement	500,000
Wastewater Treatment Plant	Completion of 2012 Plant Upgrades	650,000
TOTAL		\$1,178,000

Airpark Fund:

	<i>Capital Item</i>	<i>Amount</i>
Airpark	T-Hangars	\$600,000
	Fuel Farm/Fueling Pad	495,000
	Apron Upgrade	240,000
TOTAL		\$1,335,000

EMS Fund:

	<i>Capital Item</i>	<i>Amount</i>
EMS	Ambulance	\$105,000
TOTAL		\$105,000

Motel Tax Fund:

	<i>Capital Item</i>	<i>Amount</i>
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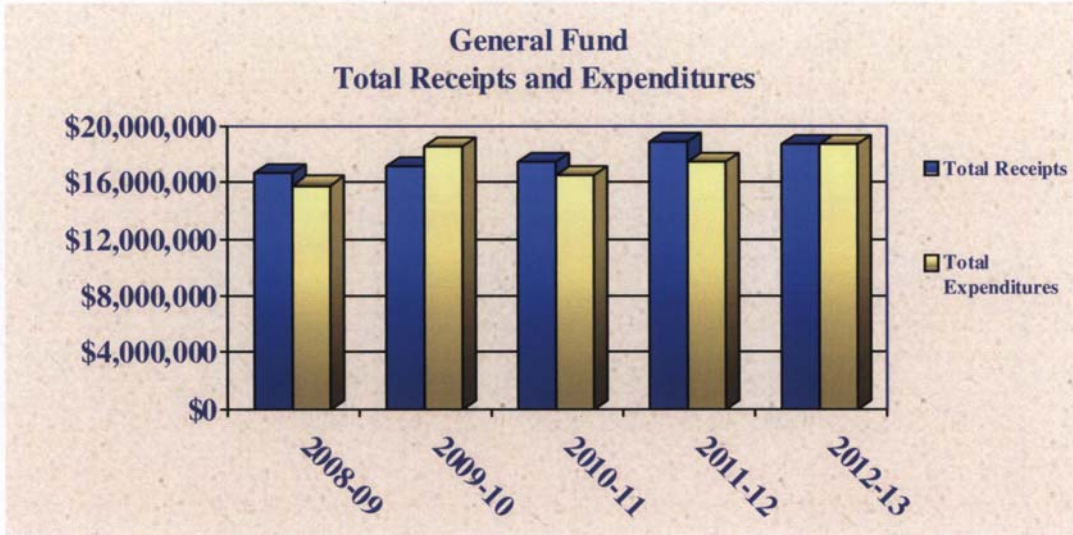
CVB	Auditorium Renovations	\$500,000
TOTAL		\$500,000

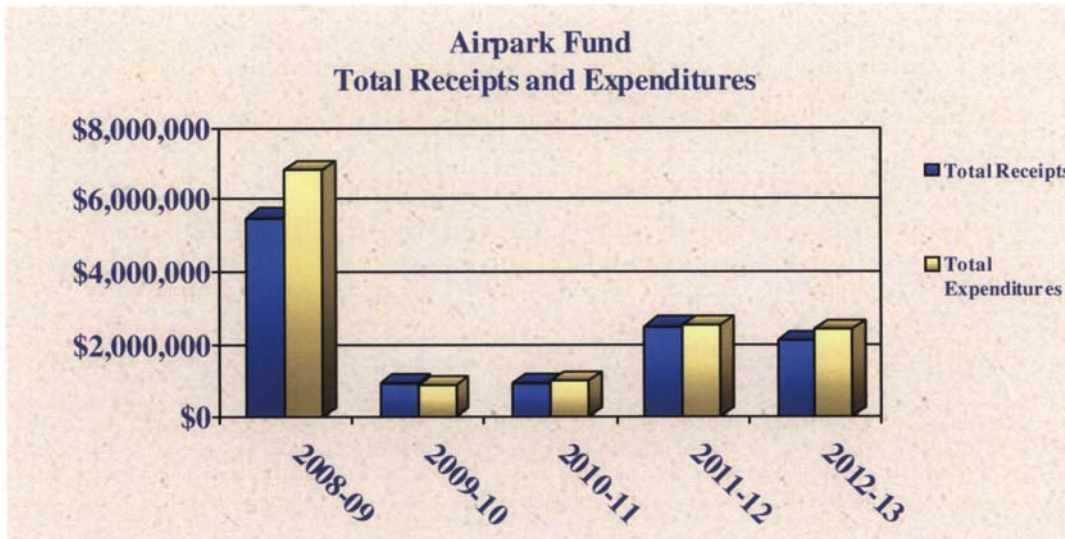
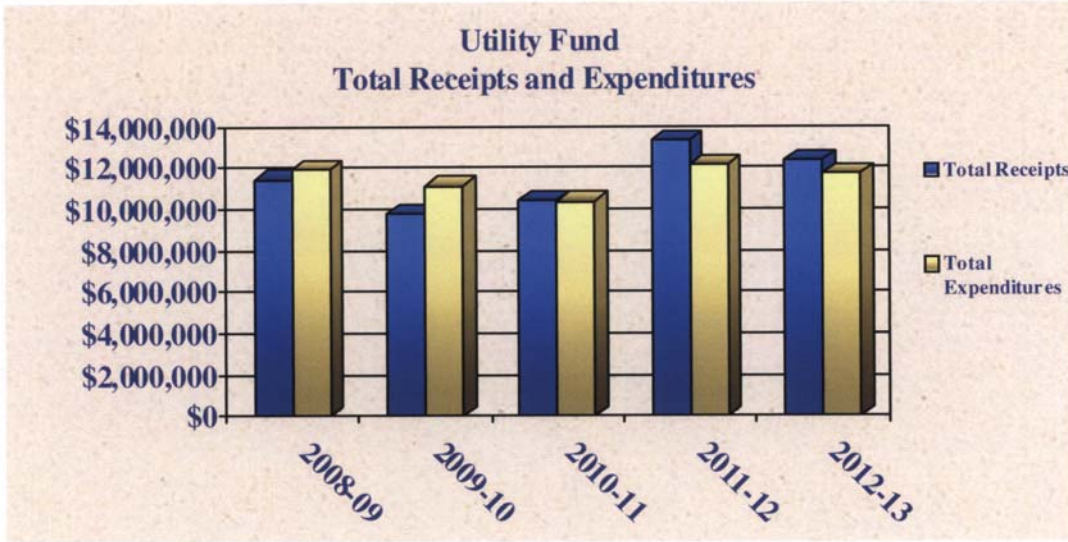
Bond Construction Funds:

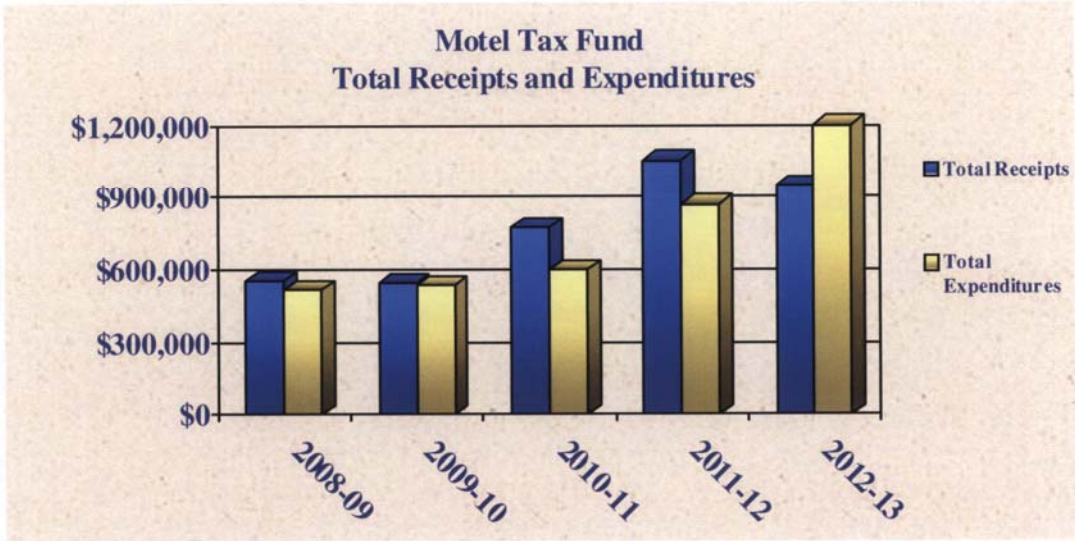
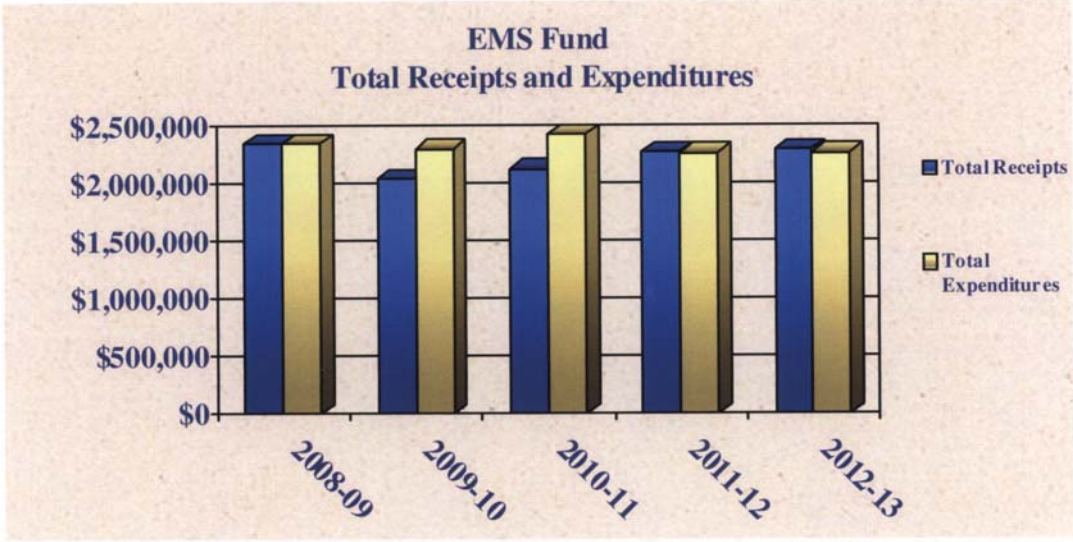
<i>Capital Item</i>		<i>Amount</i>
Aquatic Center	Park Improvements	\$184,417
Water Treatment	Plant Upgrades	1,200,000
Wastewater Treatment	Plant Upgrades	1,600,000
TOTAL		\$2,984,417

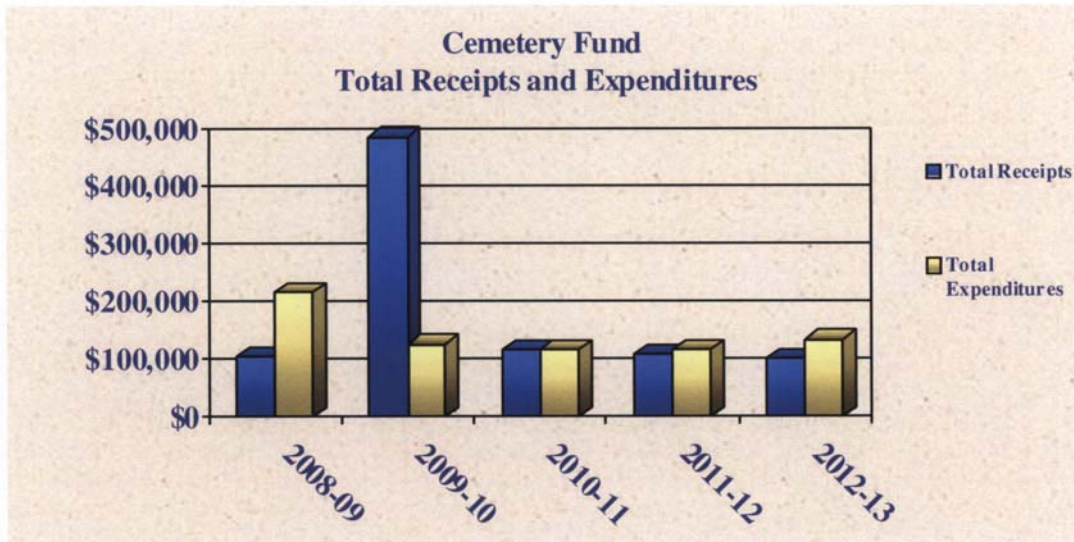
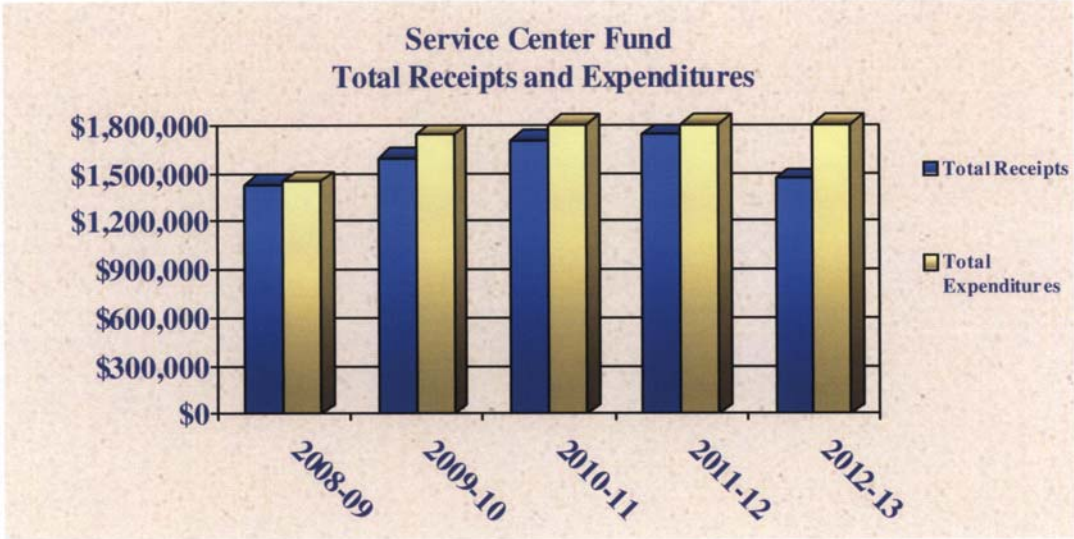
Historical Trends

The following graphs provide a five year historical overview of receipts versus expenditures for the major funds, allowing a simple trend analysis.

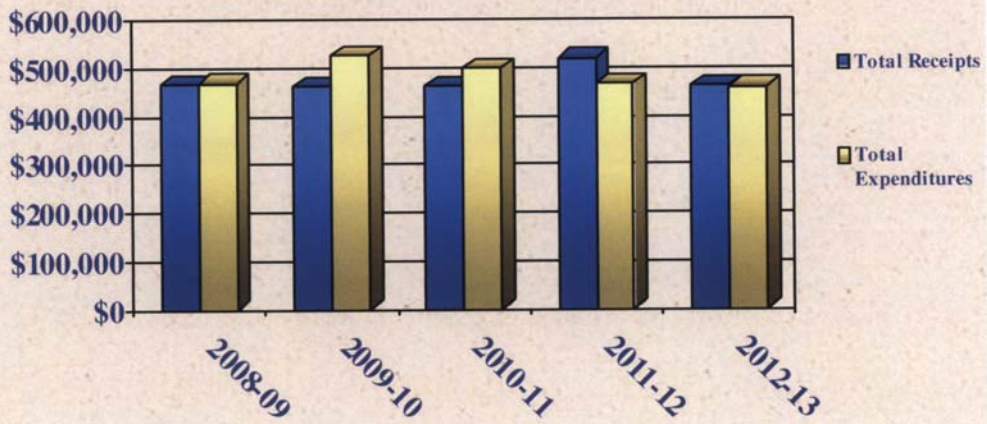




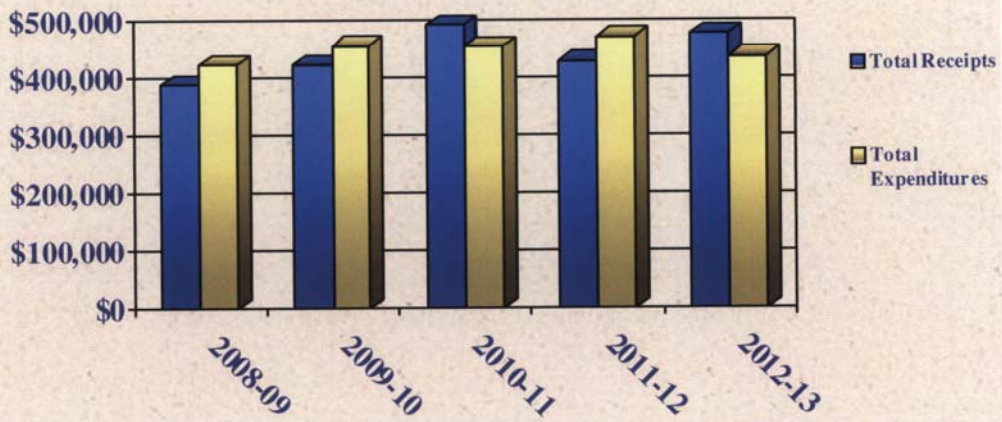




**Narcotics Task Force Fund
Total Receipts and Expenditures**



**Senior Center Fund
Total Receipts and Expenditures**



General Fund

The estimate of values on the tax roll reflects a 5% increase in the taxable base, up over \$27 million, from \$546,733,594 to \$574,000,000. The proposed budget assumes that the effective tax rate will be adopted, estimated to be 89.95¢ per \$100 valuation. This proposed tax rate reflects a decrease of 5¢ from the current year's rate. The estimated tax rate allocation is as follows:

General Fund – maintenance and operations	\$.5900
Narcotics Task Force – maintenance and operations	.0800
2007 General Obligation Bonds – debt service	.1950
2007 Certificates of Obligation – debt service	.0070
2010 Certificates of Obligation – debt service	<u>.0275</u>
 Total Tax Rate	 \$.8995

The City saw a substantial increase in sales tax revenue in the current year, much of which is attributable to the boom in the oil industry and the temporary increase in population related to construction workers for the School District's bond projects. The portion of sales tax dedicated to General Fund increased from \$4,859,650 to an estimated \$5.6 million, representing an increase of approximately 15.2% in the largest single revenue source in General Fund. Sales tax revenue is budgeted very conservatively at slightly less than \$5.3 million for 2012-13.

In May of 2012, voters of Big Spring elected to approve a Type B project, consisting of major renovations and upgrades to the City's water and wastewater treatment plants. Based on the outcome of that election, the City issued \$11,725,000 in certificates of obligation to fund the project. Through competitive pricing in the market, the City was able to pay all costs associated with the debt issuance and will receive \$11.8 million in construction proceeds. The projects are currently undergoing final engineering and design, and construction should begin early in the upcoming fiscal year. Debt service for this bond issue will be paid from a combination of sales tax from the Big Spring Economic Development Corporation, based on an agreement between the City Council and the EDC Board of Directors, and operating revenue from the Utility Fund. The first debt service payment on this issue will be due on February 15, 2013.

Negotiations were completed last year between the City and Howard County for a Joint Law Enforcement Center and combined dispatching services. The City's dispatching services were combined with the county's effective October 2011 and the City contributed \$1.7 million toward the

construction of the joint center. Construction is nearing completion, and it is anticipated that the Police Department will relocate to the new facility within the next couple of months. Once the move is complete, the City will pay its prorated share of operating expenses. This budget assumes a reimbursement to the County in the amount of \$325,000 for dispatching and facility expenses.

As has been discussed for several years, the current landfill is approaching full capacity and a new site will have to be opened. In 2011-12, \$350,000 was budgeted for the purchase of approximately 300 acres of land for a new landfill site and \$140,000 for the first stage of permitting the new landfill. However, we have been unable to locate land that could be purchased at a reasonable price and that met other criteria related to the location of a new landfill. Therefore, the allocation of \$350,000 has been moved to 2012-13, and the City is reviewing the feasibility of buying land adjacent to our current site. In addition, modifications of current permits will continue, allowing the City to convert the unopened east cell to a Type IV construction debris pit that will be able to accommodate up to 20 tons of construction type waste per day. Other permit modifications include the final cover and drainage requirements for the current west cell. All costs associated with these permits and land purchases will be funded from the restricted landfill closure account, bringing that balance down to an estimated balance of \$2,531,000 by the end of 2012-13.

No increases in user fees have been included in this proposed budget, and all service levels are anticipated to remain the same. Staffing levels are static, although the City continues struggling to compete with the oil field for qualified employees.

Utility Fund

The extreme drought conditions that we continue to experience have had a major impact on the Utility Fund. We are currently in Stage III of the City's Drought Contingency Plan and have restricted outside water usage in an effort to achieve a 20% reduction in overall usage. It is anticipated that the City will buy 556 million fewer gallons of water in 2011-12 from CRMWD than the prior year and yet the water will cost almost \$200,000 more than last year.

In 2010, CRMWD issued approximately \$140 million in new debt to build a parallel distribution line from the Ward County well field. That new debt increased pass-through rates from the District by approximately \$11 per meter. In conjunction with that rate increase, it was necessary for the City to

increase both its base meter charge and the consumption rates paid by the residents and commercial enterprises in Big Spring in October 2011. It appears that the rate structure that was established at that time is sufficient to fund the operations of the Utility Fund, and no additional fee increases are included in this budget cycle.

The proposed budget has approximately \$1.2 million dedicated for infrastructure improvements, which includes \$500,000 for water line replacement and \$650,000 to complete the 2012 upgrades to the wastewater treatment plant for permit compliance. The 2012 upgrades were originally scheduled to be paid from a grant from the Capital Replacement Fund in the amount of \$1.5 million. However, due to the water conservation efforts of our citizens and budgetary monitoring efforts by City administration, this work will be completed without the need to transfer that full balance. The City was able to fund \$1 million of the project from the Utility Fund's equity reserves, necessitating a transfer of only \$500,000. Major renovations to both the water and wastewater treatment plants, in the amount of \$11.8 million, was approved by the voters of Big Spring as a Type B project, and initial construction is scheduled to begin in 2013, using bond proceeds budgeted in the bond construction fund.

Airpark Fund

TxDOT – Aviation Division has awarded several grants to the City for improvements to the airport facility. Those grants include upgrades to the apron in front of the terminal, construction of an aviation fuel farm and fueling pad and construction of new t-hangars. Funding in the amount of \$1,335,000 for these projects is detailed below:

	<u>2012-13</u>
Apron Upgrades –	
TxDOT	\$ 216,000
City	24,000
Fuel Farm & Fueling Pad –	
TxDOT	381,750
City	113,250
T-Hangars –	
TxDOT	540,000
City	60,000

All of the City's required cash match on these projects will come from airpark reserves. Each of these construction projects will greatly enhance the airport facilities and enhance economic growth at the Airpark.

Additionally, the City is working with a private rail enterprise firm to upgrade the City's current rail spur which ties in to Union Pacific's main rail line and to upgrade the spur to accommodate additional rail activity. The City was awarded a grant from the Federal Railroad Administration in the amount of \$299,423 for the rail infrastructure upgrades.

EMS Fund

The EMS Fund is funded from three primary sources: ambulance transport fees, City subsidy and County contribution. While ambulance transport revenue has remained fairly constant, balances that have to be written off as uncollectible have increased. Since October of 2000, the County's contribution has been \$130,000 a year and the City's subsidy has been \$250,000 a year. In an effort to eliminate the operating deficit that existed at the end of 2009-10, the City and County agreed to increase their respective subsidies over a three year period at a pro-rated split of 65% and 35% of the \$200,000 deficit. However, it appears that the deficit will continue to grow, and the contract between the two entities will need to be renegotiated.

One capital item has been included in the proposed budget, which is a box-style ambulance in the amount of \$105,000. Lease purchase financing will be utilized, and debt service will be spread over five years.

Cemetery Fund

In 2009-10, General Fund transferred \$383,000 to the Cemetery Fund to cover an accumulation of annual operating deficits. At that time, it was determined that it would be necessary to provide an annual subsidy to prevent future deficits. However, due to understaffing and steady revenue streams, there has been no subsidy necessary since that time, and no subsidy is included in the proposed budget. This fund will be evaluated each year and future operating subsidies will be budgeted as necessary.

Service Center Fund

As an internal service fund, the ideal situation for the Service Center is for revenues to cover expenses, with only sufficient surplus being accumulated to cover the cost of future capital expenditures. Revenues for all three years presented in this budget document are insufficient to cover operating expenses. Therefore, the Service Center is operating at a deficit position which is estimated to reach almost \$750,000 by the end of next year. Realizing that our fleet management is not cost effective, the City has started the process of outsourcing all fleet services. A request for proposal is being prepared and resulting competitive bids will be brought to Council in the near future for their consideration.

Narcotics Task Force Fund

In 2007-08, the City Council established the Narcotics Task Force, charged with helping to reduce the amount of illegal drugs and gang activity in our community, and funded the operations through cash and property seizures and property tax revenue. The proposed budget adopts a rate of 8¢ per \$100 valuation to continue funding this drug task force.

Correctional Center Fund

In 2009-10, the Correctional Center Fund spent \$1.7 million for the Joint Law Enforcement Center Fund and the remaining balance of approximately \$440,000 was transferred to the Utility Fund in 2011-12 to help pay for water line replacement on 3rd and 4th Streets. This fund has now been closed.

Senior Center Fund

In 2007-08, the City took over operation of the Senior Center at the request of Howard County. The City expanded the programs provided at the Center and has upgraded the facility with heating and air conditioning systems, new kitchen equipment, a new dance floor, and various other improvements. For the last several years, the City's subsidy to this program has increased, while the County's contribution has remained static at \$75,000 a year.

The proposed budget assumes that the City will contribute \$225,000 and that the County will continue their subsidy of \$75,000. However, the County has led us to believe that they will stop subsidizing this program for

the senior citizens in Big Spring and Howard County. If that is the case, the City will have to reevaluate the overall viability of the program, and look at ways to decrease costs through the elimination of certain programs, changing locations or other methods to reduce program expenses.

Conclusion

This brief narrative is intended to highlight some of the major components and challenges associated with the preparation of this Proposed Budget. I hope that it provides useful summary information to help you more fully understand the City's overall financial position as well as the activities and programs of each fund.

Respectfully submitted,

A handwritten signature in black ink that reads "Gary Fuqua". The signature is written in a cursive, flowing style.

Gary Fuqua
City Manager

Big Spring, Texas

Citizens of Big Spring



CITY OF BIG SPRING

CITY COUNCIL AND STAFF

CITY COUNCIL

Tommy Duncan
Craig Olson

Marcus Fernandez
Carmen Harbour
Glen Carrigan
Bobby McDonald
Marvin Boyd

Mayor
Mayor Pro Tem –
District 5 Council Member
District 1 Council Member
District 2 Council Member
District 3 Council Member
District 4 Council Member
District 6 Council Member

CITY ADMINISTRATION

Gary Fuqua
Todd Darden
Peggy S. Walker
Linda Sjogren
Lonnie Smith
Craig Ferguson
Timothy Green
John Medina
Jim Little

City Manager
Assistant City Manager
Director of Finance/City Secretary
City Attorney
Chief of Police
Fire Chief
Municipal Judge
Director of Human Resources
Airpark Director

CITY OF BIG SPRING

COMBINED FUND BALANCE

Fiscal Year 2012-13

	ACTUAL <u>2010-11</u>	ESTIMATED <u>2011-12</u>	PROPOSED <u>2012-13</u>
Beginning Fund Balance - Unrestricted	\$ 8,065,979	\$8,212,001	\$10,576,157
Beginning Restricted Fund Reserves	1,685,751	1,805,495	11,827,602
Beginning Restricted Fund Balance	7,901,012	5,422,612	4,632,753
Revenues	38,708,436	56,535,155	43,658,128
Transfers-In	<u>1,509,031</u>	<u>2,560,097</u>	<u>725,758</u>
Total Revenues	40,217,467	59,095,252	44,383,886
Total Funds Available	57,870,209	74,535,360	71,420,398
O & M Expenditures	37,353,592	37,943,859	38,610,224
Capital Outlay	3,696,923	6,605,688	7,527,775
Transfers-Out	<u>1,379,571</u>	<u>2,565,039</u>	<u>1,523,975</u>
Total Expenditures	42,430,086	47,114,586	47,661,974
Increase (Decrease) in:			
Restricted Fund Reserves	119,744	10,022,107	(2,688,165)
Restricted Fund Balance	(2,478,385)	(405,597)	(851,181)
Unrestricted Fund Balance	146,022	2,364,156	261,258
Ending Restricted Fund Reserves	1,805,495	11,827,602	9,139,437
Ending Restricted Fund Balance	5,422,627	5,017,015	3,781,572
Ending Fund Balance - Unrestricted	<u>\$8,212,001</u>	<u>\$10,576,157</u>	<u>\$10,837,415</u>

GENERAL FUND

**GENERAL FUND
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Unrestricted Fund Balance	\$4,724,974	\$5,353,086	\$6,640,421
Beginning Restricted Fund Balance	2,532,970	2,763,056	2,847,389
Beginning Reserved Fund Balance	0	105,495	196,602
<u>Receipts</u>			
Ad-Valorem Taxes	3,573,131	3,465,000	3,417,270
Non-Property Taxes	4,985,311	5,727,000	5,419,500
Franchise Taxes	1,343,081	1,385,000	1,345,000
Permits and Licenses	229,313	236,650	224,200
Fines and Fees	455,344	531,800	438,600
Revenue From Property	348,246	325,367	321,900
General Sales and Service	3,084,509	3,108,750	3,072,500
Revenue From Other Agencies	153,212	107,913	109,342
Recreation	721,108	851,600	856,000
Miscellaneous	201,719	225,913	80,218
Service Fees From Other Funds	1,761,871	1,835,729	2,037,619
Other Financing Sources	400,000	862,139	1,259,775
Total Receipts	17,256,845	18,662,861	18,581,924
<u>Transfers-In</u>			
Transfers from Other Funds	151,410	211,303	140,000
Total Current Receipts	17,408,255	18,874,164	18,721,924
Total Funds Available	24,666,199	27,095,801	28,406,336
<u>Expenditures</u>			
Personnel Services	10,793,576	10,500,374	10,951,185
Supplies and Materials	1,001,140	1,200,069	1,209,205
Maintenance of Land	0	3,000	3,500
Maintenance of Structures	319,492	336,300	393,200
Maintenance of Equipment	795,775	827,659	788,377
Contractual Services	1,546,199	1,751,446	1,634,738
Sundry Charges	334,691	567,515	595,490
Debt Service	930,133	865,158	944,578
Capital Outlay	136,031	863,276	1,609,775
Total Expenditures	15,857,037	16,914,797	18,130,048
<u>Transfers-Out</u>			
Transfers to Other Funds	587,525	496,592	539,333
Total Budgeted Expenditures	16,444,562	17,411,389	18,669,381
Increase (Decrease) in Reserved Fund Balance	105,495	91,107	108,835
Increase (Decrease) in Restricted Fund Balance	230,086	84,333	(316,566)
Increase (Decrease) in Unrestricted Fund Balance	628,112	1,287,335	260,274
Ending Reserved Fund Balance	105,495	196,602	305,437
Ending Restricted Fund Balance	2,763,056	2,847,389	2,530,823
Ending Unrestricted Fund Balance	\$5,353,086	\$6,640,421	\$6,900,695

**GENERAL FUND
EXPENDITURES BY DEPARTMENT
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
110 City Council	\$270,176	\$230,364	\$146,932
120 Finance	477,832	478,396	503,705
130 City Manager	248,442	244,387	248,337
140 Information Technology	160,533	144,338	150,519
150 Legal	203,181	242,481	221,075
160 Human Resources	318,834	292,240	299,698
170 Special Projects	25,604	3,122	0
200 Police	4,298,343	4,103,426	4,228,735
210 Fire	3,649,492	3,216,459	3,611,758
220 Municipal Court	258,220	274,812	280,113
230 Fire Marshal	138,474	114,368	111,075
240 Animal Control	248,617	216,676	245,997
300 Code Enforcement/Inspections	425,969	413,833	359,199
310 General Maintenance	88,311	129,806	98,637
320 Streets	1,359,975	1,545,934	1,721,910
330 Sanitation	1,002,151	732,411	1,063,488
350 Landfill	1,077,053	590,499	1,193,556
360 Compost	131,015	117,357	115,711
370 Parks	370,754	283,500	318,490
375 Sports Complex	351,260	240,817	257,128
380 Aquatic Center	0	147,540	180,815
390 Golf Course	1,017,389	453,655	469,468
410 Lake	28,157	20,245	21,825
420 City Hall	118,137	140,205	103,149
000 Non-Departmental	151,406	286,581	574,166
000 Debt Service	982,400	930,133	885,964
000 Transfers Out	1,103,189	527,374	612,399
TOTAL	\$18,504,914	\$16,120,959	\$18,023,849

CITY OF BIG SPRING
 REVENUE BUDGET PROPOSAL
 AS OF: JUNE 30TH, 2012

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>40-FEES</u>							
4010	CURRENT TAX COLLECTIONS	3,359,331	3,227,100	3,199,309	3,250,000	3,217,270	32,730
4011	PENALTY & INTEREST CURR TAXES	33,527	35,000	13,910	30,000	30,000	0
4012	DELINQUENT TAXES	101,603	85,000	81,120	100,000	90,000	10,000
4013	PENALTY & INTEREST DEL. TAXES	31,437	35,000	24,847	35,000	30,000	5,000
4016	LEGAL FEES - TAXES	47,233	50,000	32,578	50,000	50,000	0
4020	CITY SALES TAXES	4,859,654	4,900,000	3,147,307	5,600,000	5,290,000	310,000
4042	OCCUPATION TAXES	2,735	2,500	918	2,500	2,500	0
4043	MIXED DRINK TAX	9,025	9,000	4,370	9,000	9,000	0
4046	BINGO TAX	17,407	16,000	9,101	17,000	17,000	0
4048	INDUSTRIAL AGREEMENT FEES	96,490	98,000	90,240	98,500	101,000	(2,500)
4050	GAS FRANCHISE	166,204	180,000	134,058	165,000	170,000	(5,000)
4051	ELECTRIC FRANCHISE	802,063	725,000	625,227	810,000	800,000	10,000
4052	TELEPHONE FRANCHISE	137,407	140,000	66,027	130,000	125,000	5,000
4054	CABLE TV FRANCHISE	<u>237,407</u>	<u>220,000</u>	<u>151,994</u>	<u>280,000</u>	<u>250,000</u>	30,000
TOTAL	40-FEES	9,901,522	9,722,600	7,581,003	10,577,000	10,181,770	395,230

4010 CURRENT TAX COLLECTIONS CURRENT YEAR NOTES:
 Certified Tax Base \$546,733,594
 Tax Rate \$0.619725/\$100
 Estimated Collection Rate 96%

4010 CURRENT TAX COLLECTIONS NEXT YEAR NOTES:
 Estimated Tax Base \$574,000,000
 Tax Rate \$0.590000/\$100
 Estimated Collection Rate 95%

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>41-LICENSES & PERMITS</u>							
4100	BUILDING PERMITS	28,018	30,000	26,837	30,000	28,000	2,000
4101	MOVING PERMITS	0	100	200	200	0	200
4102	SIGN PERMITS	555	500	1,215	1,500	750	750
4103	ELECTRICAL PERMITS	8,555	7,500	8,130	9,000	8,000	1,000
4104	GAS PERMITS	4,935	5,000	3,957	5,000	5,000	0
4105	PLUMBING PERMITS	3,970	5,000	3,515	5,000	4,000	1,000
4106	PAVING CUT PERMITS	143,410	120,000	315	145,000	140,000	5,000
4107	CURB & SIDEWALK PERMITS	125	100	75	100	100	0
4108	MOBILE HOME PERMITS	449	0	477	500	500	0
4109	POOL HALL PERMITS	350	300	150	300	300	0
4110	RESTAURANT PERMITS	12,600	10,000	10,900	12,000	12,000	0
4116	DUMP GROUND PERMITS	2,100	2,100	2,100	2,100	2,100	0
4133	DOG LICENSE	16,563	15,000	13,395	18,000	17,000	1,000
4134	ANIMAL PERMITS	575	500	450	600	600	0
4136	DEMOLITION PERMITS	50	100	75	100	100	0
4137	AMUSEMENT PERMITS	1,250	750	500	750	750	0
4141	PARK ALCOHOL BEVERAGE PERMITS	600	0	450	500	0	500
4143	MECHANICAL PERMITS	4,880	6,000	4,595	6,000	5,000	1,000
4144	OTHER PERMITS	328	300	0	0	0	0
TOTAL 41-LICENSES & PERMITS		229,314	203,250	77,335	236,650	224,200	12,450

4106 PAVING CUT PERMITS

PERMANENT NOTES:
 Charges to other companies and the Utility Fund
 for paving cuts.

REVENUE BUDGET PROPOSAL
AS OF: JUNE 30TH, 2012

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
4116	DUMP GROUND PERMITS	PERMANENT NOTES: Beginning in 2004-05, post only actual permit fees to this account. All commercial tipping fees will be posted to account 4304.					
<u>42-GRANTS & OTHER AGENCIES</u>							
4205	HOWARD COUNTY	51,544	52,300	53,071	53,071	54,500	(1,429)
4205	HOWARD COUNTY-LANDFILL CLOSURE	22,092	22,092	22,092	22,092	22,092	0
4205	HOWARD COUNTY-EMERGENCY MNGT	1,500	1,500	1,500	1,500	1,500	0
4205	HOWARD COUNTY-STATE PARK	0	10,000	10,000	10,000	10,000	0
4206	HOWARD COUNTY 911	34,826	0	0	0	0	0
4207	HOWARD COUNTY DISPATCH	22,000	0	0	0	0	0
4220	FORSAN ISD DONATION-DARE	1,250	1,250	1,250	1,250	1,250	0
4220	BSISD - K-9 CONTRIBUTION	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	0
TOTAL 42-GRANTS & OTHER AGENCIES		153,212	107,142	107,913	107,913	109,342	(1,429)
4205	HOWARD COUNTY	PERMANENT NOTES: County contribution for landfill operations. 2004-05 \$44,753, plus CPI annually.					
4205	HOWARD COUNTY-LANDFILL CLOSURE	PERMANENT NOTES: Annual contribution from Howard County for closure and post-closure care of the City/County landfill.					
4205	HOWARD COUNTY-STATE PARK	CURRENT YEAR NOTES: Effective October 1, 2011, the City will contribute \$20,000 to the State Park, and the County will reimburse the City \$10,000.					
4206	HOWARD COUNTY 911	PERMANENT NOTES: Contract with Howard County 9-1-1 District requires that the District contribute \$3,166 per month for dispatch services.					
4206	HOWARD COUNTY 911	CURRENT YEAR NOTES: Effective October 1, 2011, dispatch will be transferred to the County and the 9-1-1 reimbursement will be received by					

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	the County.						
4207	HOWARD COUNTY DISPATCH						
	PERMANENT NOTES: DISPATCHING SERVICE FOR COUNTY \$1,833.33 PER MONTH						
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4301	REFUSE COLLECTION SERVICE	2,676,733	2,640,000	1,887,905	2,710,000	2,680,000	30,000
4303	LANDFILL GATE FEES	46,765	43,000	35,511	48,000	47,000	1,000
4304	COMMERCIAL TIPPING FEES	223,833	200,000	164,888	215,000	210,000	5,000
4356	LANDFILL ENVIRONMENT FEES	137,113	135,000	95,439	135,000	135,000	0
4381	SALE OF COMPOST MATERIALS	65	0	505	750	500	250
	TOTAL 43-GENERAL SALES/OTHER SERVICE	3,084,509	3,018,000	2,184,249	3,108,750	3,072,500	36,250
4301	REFUSE COLLECTION SERVICE						
	PERMANENT NOTES: FY 2004-05 increased fees by \$1.00 per account. All increased revenue from this rate increase is put into the landfill closure escrow account every year.						
4303	LANDFILL GATE FEES						
	PERMANENT NOTES: In 2004-05, as part of the new landfill contract with the County, the City began charging each non-commercial vehicle that transports trash to the City/County landfill a \$5.00 gate fee (effective January 1, 2005). This revenue is transferred to the Landfill Closure/Opening restricted cash account.						
4304	COMMERCIAL TIPPING FEES						
	PERMANENT NOTES: This revenue has previously been recorded in account 4116. In 2004-05, commercial tipping fees were increased from \$25/ton to \$30/ton. The additional revenue (approximately \$45,000.00 annually) is transferred to the Landfill Closure restricted account.						
4356	LANDFILL ENVIRONMENT FEES						
	PERMANENT NOTES: Additional revenue surcharge added as approved by Council 96-97 for compost operations.						

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>44-FINES & FEES</u>							
4401	FINES	291,793	260,000	257,468	315,000	290,000	25,000
4402	WARRANT FEES	33,129	30,000	34,081	40,000	36,000	4,000
4403	SERVICE FEES	5,574	7,000	5,407	6,800	6,000	800
4404	ANIMAL SHELTER FEES	10,372	10,000	8,130	10,000	10,000	0
4405	COURT COSTS	12,648	15,000	12,090	19,000	15,000	4,000
4406	DEFENSIVE DRIVING REQUESTS	1,000	1,500	1,190	1,500	1,300	200
4407	DEFENSIVE DRIVING/DISMISSALS	10,108	10,000	6,152	8,000	8,000	0
4410	MISCELLANEOUS COURT FEES	40,937	30,000	28,354	33,000	32,000	1,000
4412	ARREST FEES MUNICIPAL COURT	14,697	15,000	11,905	15,000	15,000	0
4413	ARREST FEES COUNTY	318	200	405	500	300	200
4416	MUNICIPAL CT-PAYMENT PLAN FEES	7,324	7,400	5,460	65,000	7,000	58,000
4417	MUNICIPAL CT-TECHNOLOGY FEES	11,576	10,000	9,195	11,000	11,000	0
4418	IMPOUND FEES	<u>15,868</u>	<u>18,000</u>	<u>3,875</u>	<u>7,000</u>	<u>7,000</u>	0
TOTAL 44-FINES & FEES		455,345	414,100	383,712	531,800	438,600	93,200
<u>45-RECREATION</u>							
4500	GOLF COURSE GREEN FEES	245,769	287,000	212,782	295,000	290,000	5,000
4501	GOLF COURSE TRAIL FEES	30,167	37,000	35,750	41,000	40,000	1,000
4502	POOL ADMITTANCE FEES	174,824	250,000	84,359	210,000	215,000	(5,000)
4502-POOL	PAVILION RENTAL FEES	5,530	3,500	4,225	5,000	5,000	0
4502-POOL	CONCESSION SALES	70,348	100,000	37,595	85,000	90,000	(5,000)
4502-POOL	PUNCH PASS REVENUE	4,750	7,000	3,900	5,000	6,000	(1,000)
4502-LOCKER	RENTAL/DEPOSITS	1,572	2,500	972	2,100	2,000	100

REVENUE BUDGET PROPOSAL
AS OF: JUNE 30TH, 2012

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE	
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET		
4503	MOSS LAKE	11,038	13,000	11,026	13,000	13,000	0	
4504	GOLF CART SHED RENTALS	26,343	32,000	36,405	37,500	37,000	500	
4509	BALLFIELD REVENUES	24,175	18,000	6,825	15,000	15,000	0	
4510	GOLF CART RENTAL FEES	109,790	125,000	86,639	125,000	125,000	0	
4511	GOLF CART RIDER FEES	2,022	3,000	0	0	0	0	
4512	DRIVING RANGE FEES	<u>14,780</u>	<u>18,000</u>	<u>13,396</u>	<u>18,000</u>	<u>18,000</u>	0	
	TOTAL 45-RECREATION	721,107	896,000	533,875	851,600	856,000	(4,400)	
4500	GOLF COURSE GREEN FEES							
			CURRENT YEAR NOTES: All golf course revenue accounts assume a 25% rate increase to cover operating expenses.					
<u>46-INTEREST INCOME</u>								
4602	INTEREST INCOME	4,908	4,000	857	850	1,000	(150)	
4614	INTEREST INC-LANDFILL CLOSURE	<u>3,227</u>	<u>3,000</u>	<u>1,840</u>	<u>2,500</u>	<u>2,800</u>	(300)	
	TOTAL 46-INTEREST INCOME	8,135	7,000	2,698	3,350	3,800	(450)	
<u>47-PROPERTY</u>								
4701	MISCELLANEOUS RENTALS	3,412	3,000	2,225	3,000	3,000	0	
4702	AUDITORIUM RENTAL	0	0	300	300	300	0	
4703	KBYG RENTAL	4,467	4,467	3,350	4,467	6,000	(1,533)	
4704	TOWER LEASE REVENUE	44,240	40,000	27,037	40,000	40,000	0	
4707	MINERAL ROYALTY	41,060	35,000	28,712	40,000	35,000	5,000	
4708	SALE OF SURPLUS PROPERTY	7,467	0	0	0	0	0	
4708	SALE OF LAND	10,000	0	0	0	0	0	
4709	LEASE OF LAND	3,600	3,600	2,700	3,600	3,600	0	
4734	LEASE REVENUE-CORRECTIONAL CEN	<u>234,000</u>	<u>234,000</u>	<u>175,500</u>	<u>234,000</u>	<u>234,000</u>	0	

REVENUE BUDGET PROPOSAL
AS OF: JUNE 30TH, 2012

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL 47-PROPERTY		348,247	320,067	239,825	325,367	321,900	3,467
4709	LEASE OF LAND	PERMANENT NOTES: Billboard Lease					
4734	LEASE REVENUE-CORRECTIONAL CEN	PERMANENT NOTES: Lease revenue from Cornell Corrections for facility rent. Airpark Unit \$6,000 month = \$72,000 year Flightline \$6,000 month = \$72,000 year Interstate \$6,000 month = \$72,000 year Cedar Hills Unit (land) \$1,500 month = \$18,000 year					
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4811	TRANSFERS FROM WATER & SEWER	140,000	140,000	140,000	140,000	140,000	0
4819	TRANSFER FROM OTHER FUND	8,785	71,000	71,000	71,000	0	71,000
4824	TRANSFER FROM CORRECTIONAL CTR	<u>2,625</u>	<u>0</u>	<u>303</u>	<u>303</u>	<u>0</u>	303
TOTAL 48-TRANSFER FROM OTHER FUNDS		151,410	211,000	211,303	211,303	140,000	71,303
4811	TRANSFERS FROM WATER & SEWER	PERMANENT NOTES: Transfer excess savings on Siemens project from Utility Fund to General Fund to cover debt service requirements.					
4819	TRANSFER FROM OTHER FUND	CURRENT YEAR NOTES: Transfer \$11,000 from Municipal Court Security Fund for purchase of two ticketwriters and \$60,000 from College Education Fund for excess earnings.					
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	(289)	0	235	0	0	0
4901	SAFETY LIGHTING	9,428	9,428	7,071	9,428	9,428	0
4903	INSURANCE RECOVERY	49,250	10,000	147,957	150,000	10,000	140,000
4905	OTHER INCOME	3,027	3,000	9,693	10,000	3,000	7,000
4906	RETURNED CHECK FEES	300	500	125	200	200	0
4908	ONLINE PAYMENT FEES	561	500	342	400	400	0

REVENUE BUDGET PROPOSAL
AS OF: JUNE 30TH, 2012

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
4921	OTHER FINANCING SOURCES	400,000	796,000	895,999	862,139	1,259,775	(397,636)
4925	CONTRIBUTIONS	95,295	15,000	15,019	15,100	15,000	100
4951	REVENUE FROM WATER & SEWER FUN	468,073	529,096	396,822	529,096	512,050	17,046
4952	REVENUES FROM AIRPARK FUND	132,891	154,612	115,959	154,612	133,076	21,536
4953	REVENUE FROM HEALTH INS	32,160	33,434	33,434	33,434	34,036	(602)
4954	REVENUE FROM WORKERS COMP	3,852	4,001	4,001	4,001	4,354	(353)
4955	REVENUE FROM MOTEL TAX FUND	165,301	154,643	115,982	154,643	383,221	(228,578)
4957	REVENUES FM CORRECTIONAL CENT	892,633	890,000	520,636	892,000	892,000	0
4959	REVENUES FROM EMS FUND	<u>102,973</u>	<u>105,378</u>	<u>79,034</u>	<u>105,378</u>	<u>117,272</u>	(11,894)
	TOTAL 49-MISCELLANEOUS	2,355,454	2,705,592	2,342,309	2,920,431	3,373,812	(453,381)
4901	SAFETY LIGHTING	PERMANENT NOTES: Amount paid by State Highway Department for lighting on Owens Street overpass and other state highway facilities at major intersections and along Interstate 20.					
4925	CONTRIBUTIONS	PERMANENT NOTES: Annual reimbursement from Big Spring Economic Development Corp. for the \$14,805 payment for Ports-to-Plains and donations for Living Tree Memorial.					
4951	REVENUE FROM WATER & SEWER FUN	PERMANENT NOTES: Amount taken from the Maximus full cost study allocation plan.					
4952	REVENUES FROM AIRPARK FUND	PERMANENT NOTES: Amount taken from the Maximus OMB A-87 cost plan.					
4955	REVENUE FROM MOTEL TAX FUND	PERMANENT NOTES: Administrative fees paid to General Fund by Hotel/Motel Tax Fund, per annual cost allocation study by independent consultant.					
***	DEPARTMENT TOTAL ***	17,408,255	17,604,751	13,664,222	18,874,164	18,721,924	152,240

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE	
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET		
<hr/>								
***	TOTAL BUDGETED REVENUES	***	17,408,255	17,604,751	13,664,222	18,874,164	18,721,924	152,240
			=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept. 110 – City Council

General Fund

The City Council provides legislative leadership in establishing ordinances, resolutions, and other policies designed to provide effective administration of City departments, to ensure orderly development of the City, and to promote the safety and welfare of the Citizens of Big Spring.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$15,039	\$14,532	\$18,498
51 – Supplies and Materials	9,999	6,500	9,800
55 – Contractual Services	151,192	112,100	73,100
56 – Miscellaneous	0	0	0
61 – Land	0	0	0
Total	\$176,230	\$133,132	\$101,398

Budget Highlights:

5521 – Special Services – Relay for Life, Employee bereavement to Tree Memorial, Retirement gifts, Employee Christmas gift cards, Employee and Council service awards, Employee appreciation picnic. (RB) Final payment – Redistricting (\$4,250).
5555 – Education and Training – Local and community events, including Chamber Banquet

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
001-ADMINISTRATION
110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
001-110-5010	SALARY	14,300	13,200	8,800	13,200	13,761	561
001-110-5050	RETIREMENT	0	0	0	0	2,118	2,118
001-110-5065	WORKERS' COMPENSATION	56	54	41	54	54	0
001-110-5070	RETIREMENT-DEFERRED COM	485	727	545	727	760	33
001-110-5075	LIFE & DISABILITY INS	0	0	0	0	301	301
001-110-5080	MEDICARE	128	191	144	191	199	8
001-110-5085	UNEMPLOYMENT TAXES	<u>70</u>	<u>360</u>	<u>122</u>	<u>360</u>	<u>1,305</u>	<u>945</u>
001-110-5010	PERMANENT NOTES: Council Salary Mayor \$300.00/Month x 12 Months = 3,600.00 6 Council members/each \$200.00/Month x 12 Months = 14,400.00 Total = 18,000.00						
TOTAL PERSONNEL SERVICES		15,039	14,532	9,652	14,532	18,498	3,966

SUPPLIES & MATERIALS

001-110-5110	OFFICE SUPPLIES	2,015	4,000	1,437	2,000	2,000	0
001-110-5112	FOOD SUPPLIES	308	1,500	0	400	400	0
001-110-5124	POSTAGE	601	400	268	400	400	0
001-110-5129	ELECTION EXPENSE	<u>7,074</u>	<u>10,000</u>	<u>3,634</u>	<u>3,700</u>	<u>7,000</u>	<u>3,300</u>
001-110-5112	PERMANENT NOTES: Food for City Council work sessions, engineers/consultants, special employee award luncheons.						
001-110-5129	NEXT YEAR NOTES:						

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
001-ADMINISTRATION
110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
Additional funds for Special Election in November 2012.							
TOTAL SUPPLIES & MATERIALS		9,999	15,900	5,340	6,500	9,800	3,300
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
<u>MAINTENANCE OF EQUIPMENT</u>							
<u>CONTRACTUAL SERVICES</u>							
001-110-5511	COMMUNICATIONS	1,507	1,500	1,139	1,500	1,500	0
001-110-5520	INSURANCE	31,833	33,000	27,341	28,000	28,000	0
001-110-5521	SPECIAL SERVICES	73,381	40,000	17,851	40,000	3,600	(36,400)
001-110-5525	ADVERTISING	13,150	8,000	4,584	8,000	8,000	0
001-110-5530	TRAVEL EXPENSE	5,599	7,000	3,659	5,600	5,000	(600)
001-110-5540	DUES & SUBSCRIPTIONS	24,760	25,000	25,785	26,000	26,000	0
001-110-5541	PERMITS, LICENSES, TESTIN	0	0	0	1,000	0	(1,000)
001-110-5555	EDUCATION & TRAINING	964	2,000	243	2,000	1,000	(1,000)

001-110-5521 PERMANENT NOTES:
Employee appreciation picnic, Employee & Council service awards, Relay for Life, Employee Bereavement to Tree Memorial, Retirement gifts, Employee Christmas gift cards.

001-110-5521 CURRENT YEAR NOTES:
Final payment - Redistricting \$4,250

001-110-5525 PERMANENT NOTES:
Legal notices of ordinances, etc., required to be published in the newspaper & community ads.

001-110-5530 PERMANENT NOTES:
Legislative updates, Annual TML meeting, new Council

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
001-ADMINISTRATION
110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	orientation.						
001-110-5540	PERMANENT NOTES:						
	Ports to Plains		\$14,805	(reimbursed by BSEDC)			
	TML		2,970				
	TCCFUI		1,110				
	PBRPC		2,523				
	Chamber of Commerce		250				
	Steering Committe - Oncor		2,523				
	ERCOT		100				
	Sister Cities International		360				
001-110-5555	PERMANENT NOTES:						
	Expenses for all in-town events. (ie: Chamber Banquet, etc.) and food expenses for meetings.						
TOTAL CONTRACTUAL SERVICES		151,192	116,500	80,603	112,100	73,100	(39,000)
<u>MISCELLANEOUS</u>							
<u>LAND</u>							
<u>EQUIPMENT</u>							
TOTAL 110-CITY COUNCIL		176,230	146,932	95,595	133,132	101,398	(31,734)

DEPARTMENTAL NOTES

Dept. 120 – Finance

General Fund

The Finance Department is responsible for safeguarding the financial resources of the City by maintaining central accounting records and City bank accounts, disbursing all City obligations, general financial forecasting and annual budget and audit preparation. The Director of Finance also functions as the City Secretary, responsible for maintaining the official City records and conducting City elections.

ACHIEVEMENTS

- Maintained financial accounting and reporting integrity and received an unqualified opinion on the annual financial statements and a Certificate of Achievement for Excellence in Financial Reporting

GOALS

- Consolidate records storage to a single facility and establish and monitor record destruction schedules
- Assist City Manager and department heads in budget monitoring strategies
- Select and secure new electric provider through competitive bid process

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$412,167	\$437,021	\$460,830
51 – Supplies and Materials	13,905	14,160	14,160
54 – Maintenance of Equipment	0	0	0
55 – Contractual Services	50,000	56,810	57,450
Total	\$476,072	\$507,991	\$532,440

Budget Highlights:

5555 – Education and Training – United Way, State of the City

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
002-FINANCE
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
002-120-5010	SALARIES	289,288	286,982	212,820	290,087	299,178	9,091
002-120-5015	AUTO ALLOWANCE	7,260	7,200	4,800	7,200	9,000	1,800
002-120-5021	TERMINATION PAY	0	11,000	0	13,557	13,557	0
002-120-5022	VACATION BUY BACK	7,904	8,000	8,278	8,278	8,500	222
002-120-5035	OVERTIME	0	4,000	194	4,000	4,000	0
002-120-5045	LONGEVITY	5,023	5,866	6,116	6,116	8,075	1,959
002-120-5050	RETIREMENT	43,522	46,775	30,432	46,775	52,681	5,906
002-120-5060	GROUP INSURANCE	29,995	31,720	22,468	30,398	31,719	1,321
002-120-5065	WORKERS' COMPENSATION	1,088	1,126	1,141	1,141	1,193	52
002-120-5070	RETIREMENT-DEFERRED COM	17,243	17,799	13,542	17,799	18,861	1,062
002-120-5075	LIFE & DISABILITY INSUR	5,875	7,074	3,916	5,385	7,500	2,115
002-120-5080	MEDICARE	4,536	4,684	3,564	4,685	5,000	315
002-120-5085	UNEMPLOYMENT TAXES	<u>432</u>	<u>432</u>	<u>1,499</u>	<u>1,600</u>	<u>1,566</u>	<u>(34)</u>
002-120-5021	CURRENT YEAR NOTES: Retirement of Nancy Crenshaw.						
TOTAL PERSONNEL SERVICES		412,167	432,658	308,772	437,021	460,830	23,809

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
002-FINANCE
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
002-120-5110	OFFICE SUPPLIES	8,395	5,962	5,052	8,000	8,000	0
002-120-5112	FOOD SUPPLIES	57	150	23	150	150	0
002-120-5118	JANITORIAL SUPPLIES	6	10	0	10	10	0
002-120-5124	POSTAGE	<u>5,447</u>	<u>6,000</u>	<u>4,292</u>	<u>6,000</u>	<u>6,000</u>	<u>0</u>
002-120-5124	PERMANENT NOTES: Postage - Annually 15,000 (on avg.) items mailed: weekly check runs monthly A/R statements miscellaneous correspondence packages/letters - UPS						
TOTAL SUPPLIES & MATERIALS		13,905	12,122	9,367	14,160	14,160	0
<u>MAINTENANCE OF EQUIPMENT</u>							
<u>CONTRACTUAL SERVICES</u>							
002-120-5511	COMMUNICATIONS	2,895	3,000	2,204	3,000	3,000	0
002-120-5520	INSURANCE	500	637	545	550	550	0
002-120-5521	SPECIAL SERVICES	5,906	4,500	1,441	4,500	4,500	0
002-120-5521-07	SPECIAL SERVICES-ACCOUN	36,430	44,000	30,681	44,000	44,000	0
002-120-5525	ADVERTISING	0	538	538	600	500	(100)
002-120-5530	TRAVEL EXPENSE	2,345	4,000	791	1,700	2,500	800
002-120-5540	DUES & SUBSCRIPTIONS	1,497	1,660	1,152	1,660	1,600	(60)
002-120-5541	PERMITS, LICENSES, TESTIN	0	140	20	100	100	0
002-120-5555	EDUCATION AND TRAINING	<u>427</u>	<u>450</u>	<u>662</u>	<u>700</u>	<u>700</u>	<u>0</u>

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
002-FINANCE
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
002-120-5511	PERMANENT NOTES:						
	AT&T		\$160.00				
	AT&T - Long Distance		15.00				
	West-Tex		12.50				
	Sprint		55.00				
002-120-5520	PERMANENT NOTES:						
	Liability, property and employee honesty bonds						
002-120-5521	PERMANENT NOTES:						
	GFOA Application Fee - Audit Award			480			
	Audit Response Letter - Pending Litigation			185			
	Preparation of Continuing Disclosure			3,500			
	Miscellaneous			200			
002-120-5530	PERMANENT NOTES:						
	TML						
	Big Spring Day - Austin						
	Public Funds Investment						
	GFOAT - Regional						
	GFOAT - (x2)						
	Economic Development						
	TxDOT/Aviation						
	TML Legislative Update						
002-120-5540	PERMANENT NOTES:						
	GFOAT Region IV (1@ \$20 & 3@ \$15)			\$ 65			
	GFOAT (4@ \$85)			340			
	GFOA			225			
	Local Gov't Code/Property Tax Code			410			
	American Express			75			
	GTOT			75			
	TMCA			170			
	TMCA - West TX Chapter (2@ \$50)			100			
	Trans Union (credit reports)			100			
	Miscellaneous			100			
002-120-5555	PERMANENT NOTES:						
	United Way		\$100				
	State of the City		150				
	GFOAT, Quarterly Meetings		150				
	Miscellaneous		200				

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
002-FINANCE
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
	TOTAL CONTRACTUAL SERVICES	50,000	58,925	38,035	56,810	57,450	640
<hr/>							
<u>EQUIPMENT</u>							
<hr/>							
	TOTAL 120-FINANCE DEPARTMENT	476,072	503,705	356,174	507,991	532,440	24,449
<hr/>							

DEPARTMENTAL NOTES

Dept. 130 – City Manager

General Fund

The City Manager informs and advises the City Council on all issues pertaining to the City. He also directs all City departments to ensure that city policies are being followed in accordance with the City Charter, the Code of Ordinances, and State Law.

ACHIEVEMENTS

- In conjunction with other Steering Committee Cities, negotiated rate increase settlement with Atmos Energy
- Reorganized Public Works Division to facilitate more effective and efficient management
- Assisted with the establishment and enforcement of procedures associated with the Drought Contingency Plan and resulting water use restrictions

GOALS

- Assist in evaluating and establishing corrective measures at the Service Center
- Monitor departmental budgets to ensure fiscal compliance and responsibility
- Assist in process for landfill permit and permit modifications to extend the life of the current landfill and establish a Type IV debris pit

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$243,111	\$241,992	\$251,114
51 – Supplies and Materials	1,204	1,280	1,300
54 – Maintenance of Equipment	0	0	0
55 – Contractual Services	6,154	6,480	7,480
Total	\$250,469	\$249,752	\$259,894

Budget Highlights:

5530 – Travel – TML, TCMA, Public Funds Investment, Regional TCMA, Economic Development, Legislative Updates

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
001-ADMINISTRATION
130-CITY MANAGER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
001-130-5010	SALARIES	173,233	166,556	127,128	171,970	173,634	1,664
001-130-5015	AUTO ALLOWANCE	7,865	7,800	5,200	7,800	7,800	0
001-130-5022	VACATION BUY BACK	3,736	4,000	3,736	3,736	4,000	264
001-130-5045	LONGEVITY	6,163	6,399	6,402	6,403	7,239	836
001-130-5050	RETIREMENT	26,655	26,753	18,719	26,753	29,652	2,899
001-130-5060	GROUP INSURANCE	11,425	11,400	8,484	11,484	12,000	516
001-130-5065	WORKERS' COMPENSATION	665	647	652	653	674	21
001-130-5070	RETIREMENT-DEFERRED COM	10,575	10,180	8,278	10,180	10,616	436
001-130-5075	LIFE & DISABILITY INSUR	2,086	4,046	1,391	1,913	4,220	2,307
001-130-5080	MEDICARE	564	727	439	575	757	182
001-130-5085	UNEMPLOYMENT TAXES	<u>144</u>	<u>144</u>	<u>513</u>	<u>525</u>	<u>522</u>	<u>(3)</u>
TOTAL PERSONNEL SERVICES		243,111	238,652	180,941	241,992	251,114	9,122
<u>SUPPLIES & MATERIALS</u>							
001-130-5110	OFFICE SUPPLIES	918	1,000	321	1,000	1,000	0
001-130-5112	FOOD	249	250	148	250	250	0
001-130-5117	MINOR APPARATUS	16	0	0	0	0	0
001-130-5124	POSTAGE	<u>21</u>	<u>50</u>	<u>(0)</u>	<u>30</u>	<u>50</u>	<u>20</u>
TOTAL SUPPLIES & MATERIALS		1,204	1,300	469	1,280	1,300	20

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
001-ADMINISTRATION
130-CITY MANAGER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
<u>CONTRACTUAL SERVICES</u>							
001-130-5511	COMMUNICATIONS	1,492	1,000	1,294	1,500	1,500	0
001-130-5520	INSURANCE	32	110	75	80	80	0
001-130-5530	TRAVEL EXPENSE	3,403	6,000	2,506	3,500	4,500	1,000
001-130-5540	DUES & SUBSCRIPTION	521	675	751	800	800	0
001-130-5555	EDUCATION & TRAINING	707	600	353	600	600	0
001-130-5530	PERMANENT NOTES: TML, TCMA, Public Fund Investments, Regional TCMA, Economic Development, Legislative Updates						
001-130-5540	PERMANENT NOTES: TCMA, WEST TX TCMA, TMCA, & AMEX						
TOTAL CONTRACTUAL SERVICES		6,154	8,385	4,979	6,480	7,480	1,000
<u>EQUIPMENT</u>							
TOTAL 130-CITY MANAGER		250,469	248,337	186,390	249,752	259,894	10,142

DEPARTMENTAL NOTES

Dept. 140 – Information Technology

General Fund

Information Technology maintains the City's computer network and website, acquires needed computer equipment and provides technical support to other departments as needed.

ACHIEVEMENTS

- Installed SQL Server Software to handle the growing database of Fire and EMS.
- Established connectivity for multiple agencies to gain access to the Law Enforcement Center.
- Expansion of network to incorporate computer access for all departments.
- Improved network security by adding lock boxes to prevent unauthorized access to equipment.
- Improved security to install all critical updates from Microsoft, and install noncritical updates when approved.
- Continuation of map updates.

GOALS

- Update network security to only allow authorized access to equipment.
- Install newer firewall hardware to provide the City with advanced protection.
- Continuation of training for Information Technology staff.
- Implementation of new network equipment to provide connectivity between City, and Howard County while maintaining the same fiber connections.
- Continue mapping update projects for the City's infrastructure.
- Implement training videos for employees, which can be viewed from the IT portal page.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$108,190	\$102,788	\$108,878
51 – Supplies and Materials	3,680	4,900	4,960
54 – Maintenance of Equipment	27,879	33,200	37,350
55 – Contractual Services	10,864	5,351	2,575
63 – Equipment	0	0	10,775
Total	\$150,613	\$146,239	\$164,538

Budget Highlights:

5411 – Maintenance of Furniture & Fixtures – Annual maintenance agreements.
5521 – Special Services – (RB) Final payment – Tower lease (\$2,800).
6310 – Furniture, Fixture – (PB) Purchase of firewall upgrade (\$10,775).

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
002-FINANCE
140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
002-140-5010	SALARIES	76,416	75,974	48,260	67,750	73,884	6,134
002-140-5015	AUTO ALLOWANCE	3,630	3,600	2,400	3,600	3,600	0
002-140-5021	TERMINATION PAY	0	0	1,197	1,197	0	(1,197)
002-140-5035	OVERTIME	0	0	410	750	1,200	450
002-140-5045	LONGEVITY	153	381	366	366	392	26
002-140-5050	RETIREMENT	11,194	11,577	7,313	11,577	12,169	592
002-140-5060	GROUP INSURANCE	9,006	9,600	6,000	9,600	9,600	0
002-140-5065	WORKERS' COMPENSATION	284	280	282	283	275	(8)
002-140-5070	RETIREMENT-DEFERRED COM	4,426	4,406	3,084	4,406	4,357	(49)
002-140-5075	LIFE & DISABILITY INSUR	1,773	1,751	1,038	1,500	1,732	232
002-140-5080	MEDICARE	1,165	1,159	812	1,159	1,147	(12)
002-140-5085	UNEMPLOYMENT TAXES	<u>144</u>	<u>144</u>	<u>510</u>	<u>600</u>	<u>522</u>	<u>(78)</u>
TOTAL PERSONNEL SERVICES		108,190	108,872	71,672	102,788	108,878	6,090
<u>SUPPLIES & MATERIALS</u>							
002-140-5110	OFFICE SUPPLIES	2,788	4,000	3,278	4,000	4,000	0
002-140-5114	CLOTHING	93	160	230	300	160	(140)
002-140-5116	GASOLINE, OIL & GREASE	787	935	381	600	800	200
002-140-5117	MINOR APPARATUS	0	0	7	0	0	0
002-140-5124	POSTAGE	<u>12</u>	<u>20</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
002-FINANCE
140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
	TOTAL SUPPLIES & MATERIALS	3,680	5,115	3,897	4,900	4,960	60
<u>MAINTENANCE OF EQUIPMENT</u>							
002-140-5411	MAINT. FURNITURE & FIXT	27,564	25,362	30,933	33,000	37,000	4,000
002-140-5412	VEHICLE MAINTENANCE	315	350	99	200	350	150
002-140-5411	CURRENT YEAR NOTES:						
	PB 2012-2013						
	Annual maintenance agreements.(Medina)						
	Incode software			\$ 24,814			
	IBM Printer			\$ 1,800			
	AUTOCAD			\$ 570			
	VOTING BOARD			\$ 380			
	SERVERS			\$ 2,844			
	COMMUNITY-WIDE COMMUNICATION SYSTEM			\$ 6,069			

	TOTAL			\$ 36,477			
	TOTAL MAINTENANCE OF EQUIPMENT	27,879	25,712	31,032	33,200	37,350	4,150
<u>CONTRACTUAL SERVICES</u>							
002-140-5511	COMMUNICATIONS	1,660	1,300	1,708	1,900	1,800	(100)
002-140-5520	INSURANCE	291	320	325	325	325	0
002-140-5521	SPECIAL SERVICES	8,400	8,400	2,800	2,800	0	(2,800)
002-140-5530	TRAVEL EXPENSE	378	750	0	250	400	150
002-140-5541	LICENSES, PERMITS, TESTIN	105	0	39	39	0	(39)
002-140-5555	EDUCATION & TRAINING	30	50	37	37	50	13

002-140-5511 PERMANENT NOTES:
Includes internet connectivity, website service fees, two cell phones, two regular phone lines and long distance charges.

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
002-FINANCE
140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
002-140-5521	PERMANENT NOTES: Insite tower payments - \$700 month (offset by revenue from AT&T - account 4704)						
002-140-5521	CURRENT YEAR NOTES: Final payment on tower lease made in January 2012.						
TOTAL CONTRACTUAL SERVICES		10,863	10,820	4,909	5,351	2,575	(2,776)
<u>INTEREST</u>							
<u>BUILDING & STRUCTURES</u>							
<u>EQUIPMENT</u>							
002-140-6310	FURNITURE, FIXTURE	0	0	0	0	10,775	10,775
002-140-6310	NEXT YEAR NOTES: Purchase of firewall upgrade.						
TOTAL EQUIPMENT		0	0	0	0	10,775	10,775
TOTAL 140-INFORMATION TECHNOLOG		150,613	150,519	111,510	146,239	164,538	18,299
DEPARTMENTAL NOTES							
TOTAL 002-FINANCE		626,685	654,224	467,684	654,230	696,978	42,748

Dept. 150 – Legal

General Fund

The City Attorney provides legal advice and services to the City Council and City administration, Reviews and proposes new or amended ordinances, reviews and negotiates contracts, handles environmental, employment, real estate, open government, municipal court prosecution and various other legal matters for the City.

ACHIEVEMENTS

- Updated ordinances for wrecker services, itinerant vendors, parks and recreation, private ambulance transfers and rental of city facilities.
- Negotiated new or amended contracts including with Transport Handling Specialists for operation of the Airpark railroad spur, facility leases with Desert Tanks, John Crane Production and GEO Group, raw water contracts with Alon, Howard County Water Control District and CRMWD.
- Provided Economic Development Corporation legal services, including negotiation incentives agreement and security instruments for Boyce Galvanizing, Worked with the Council and Economic Development Corporation on agreements and election regarding use of 4A funds on 4B water projects.
- Reviewed and negotiated contract and bidding documents for public works projects including renovation of the Municipal Auditorium and the Water and Wastewater Treatment Plants.

GOALS

- Continue updating all City ordinances with goal toward re-codification when budget allows. Priorities are the Adult Entertainment, Property Maintenance/Dangerous Buildings, Fire Code, Water Utilities and Landfill Ordinances.
- Other priorities include preparing template lease agreements for end users of the rail spur and working with Human Resources and Police Department to update PD Policy, Safety Policy and Personnel Policy.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$199,468	\$203,588	\$217,981
51 – Supplies and Materials	1,097	1,450	1,450
54 – Maintenance of Equipment	0	0	0
55 – Contractual Services	42,032	53,331	11,130
Total	\$242,595	\$258,369	\$230,561

Budget Highlights:

5510 – Office Supplies – (RB) Law Books – new printer needed for 3 departments

5530 – Travel Expense – Legislative updates, TML, TCAA Conference, Economic Development, and IMLA Conference in Austin, Texas this year

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
001-ADMINISTRATION
150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
001-150-5010	SALARIES	145,086	144,441	105,553	144,442	150,580	6,138
001-150-5015	AUTO ALLOWANCE	7,260	7,200	4,800	7,200	9,000	1,800
001-150-5022	VACATION BUY BACK	0	0	3,198	3,199	3,300	101
001-150-5035	OVERTIME	98	0	0	750	500	(250)
001-150-5045	LONGEVITY	760	925	803	900	1,453	553
001-150-5050	RETIREMENT	21,457	22,092	14,962	22,092	25,014	2,922
001-150-5060	GROUP INSURANCE	11,425	12,000	8,500	11,500	12,000	500
001-150-5065	WORKERS' COMPENSATION	543	534	539	539	575	36
001-150-5070	RETIREMENT-DEFERRED COM	8,482	8,406	6,682	8,338	9,055	717
001-150-5075	LIFE & DISABILITY INSUR	1,982	3,341	1,321	1,816	3,599	1,783
001-150-5080	MEDICARE	2,232	2,212	1,759	2,212	2,383	171
001-150-5085	UNEMPLOYMENT TAXES	144	144	486	600	522	(78)
TOTAL PERSONNEL SERVICES		199,468	201,295	148,604	203,588	217,981	14,393
<u>SUPPLIES & MATERIALS</u>							
001-150-5110	OFFICE SUPPLIES	656	1,000	197	1,000	1,000	0
001-150-5117	MINOR APPARATUS	21	0	0	0	0	0
001-150-5124	POSTAGE	420	450	137	450	450	0
TOTAL SUPPLIES & MATERIALS		1,097	1,450	333	1,450	1,450	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
001-ADMINISTRATION
150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
<u>CONTRACTUAL SERVICES</u>							
001-150-5511	COMMUNICATIONS	1,194	800	1,217	1,200	1,200	0
001-150-5520	INSURANCE	19	80	75	80	80	0
001-150-5521	SPECIAL SERVICES	349	0	1	1	0	(1)
001-150-5521-11	SPECIAL SERVICES-ATTORN	32,661	10,000	43,589	44,000	2,000	(42,000)
001-150-5530	TRAVEL EXPENSE	5,300	5,000	1,655	5,000	5,000	0
001-150-5540	DUES & SUBSCRIPTIONS	2,378	2,200	2,513	2,800	2,600	(200)
001-150-5555	EDUCATION & TRAINING	<u>130</u>	<u>250</u>	<u>12</u>	<u>250</u>	<u>250</u>	<u>0</u>
001-150-5521-11	CURRENT YEAR NOTES: FLSA lawsuit						
001-150-5530	PERMANENT NOTES: Legislative Updates, Economic Development, TCAA Conference, TML Conference, IMLA annual meeting, NALA Conference, Legal Asst to Open Governement & Planning/Zoning Conference.						
001-150-5540	PERMANENT NOTES: Lexis-Nexis, State Bar, Local Bar, TCAA, MPA, AmEx, IMLA, NALA, West Books, Civil Service Book						
TOTAL CONTRACTUAL SERVICES		42,031	18,330	49,062	53,331	11,130	(42,201)

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

002-GENERAL FUND
001-ADMINISTRATION
150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
<u>EQUIPMENT</u>							
<hr/>							
TOTAL 150-LEGAL		242,595	221,075	198,000	258,369	230,561	(27,808)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 160 – Human Resources

General Fund

Human Resources provides recruitment, employee orientation, all job classification, benefits management, payroll processing and personnel policies and maintains files for City employees. The department also sponsors safety and wellness programs to increase awareness of potential workplace hazards.

ACHIEVEMENTS

- Completed the Safety Manual and Purchasing policy manual.
- Continued updating all job descriptions.
- Utilized new postage machine to reduce cost of personalized envelopes.
- Removed all I-9 forms from employee personnel files. I-9 forms are now filed separately.
- Implemented a system to notify supervisors and department heads of employee injuries and staffing levels.
- Increased the reimbursable amount for the Tobacco Cessation Program.
- Completed civil service lawsuit reimbursements.
- Implemented a City-wide emergency communication plan.

GOALS

- Update WorkSteps job specific tasks.
- Continue cross-training in all positions.
- Cross-train on Master Employee ID card machine.
- Complete non-civil service lawsuit reimbursements.
- Find ways to increase employee retention.
- Expand City-wide supervisor training.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$238,923	\$242,982	\$254,832
51 – Supplies and Materials	7,055	6,800	6,800
54 – Maintenance of Equipment	5,128	5,385	5,654
55 – Contractual Services	49,829	80,974	54,524
63 – Equipment	0	0	0
Total	\$300,935	\$336,141	\$321,810

Budget Highlights:

5525 – Advertising –Advertising for new employees

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
003-PERSONNEL
160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
003-160-5010	SALARIES	160,673	160,809	120,496	163,791	167,643	3,852
003-160-5015	AUTO ALLOWANCE	7,260	7,200	4,800	7,200	9,000	1,800
003-160-5021	TERMINATION PAY	972	0	0	0	0	0
003-160-5022	VACATION BUY BACK	2,408	2,500	3,882	3,882	3,900	18
003-160-5035	OVERTIME	4,111	2,000	1,444	2,500	2,000	(500)
003-160-5045	LONGEVITY	3,562	3,890	3,769	3,769	4,555	786
003-160-5050	RETIREMENT	24,977	25,543	17,490	25,543	28,794	3,251
003-160-5060	GROUP INSURANCE	18,398	20,123	14,092	19,123	20,123	1,000
003-160-5065	WORKERS' COMPENSATION	623	615	623	629	653	24
003-160-5070	RETIREMENT-DEFERRED COM	9,903	9,720	7,761	9,720	10,309	589
003-160-5075	LIFE & DISABILITY INSUR	3,143	3,863	2,139	2,960	4,097	1,137
003-160-5080	MEDICARE	2,606	2,558	2,042	2,765	2,713	(52)
003-160-5085	UNEMPLOYMENT TAXES	<u>288</u>	<u>288</u>	<u>922</u>	<u>1,100</u>	<u>1,044</u>	<u>(56)</u>
TOTAL PERSONNEL SERVICES		238,923	239,109	179,461	242,982	254,832	11,850
<u>SUPPLIES & MATERIALS</u>							
003-160-5110	OFFICE SUPPLIES	5,533	5,000	3,911	5,000	5,000	0
003-160-5124	POSTAGE	<u>1,523</u>	<u>2,000</u>	<u>1,452</u>	<u>1,800</u>	<u>1,800</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		7,055	7,000	5,362	6,800	6,800	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
003-PERSONNEL
160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
<u>MAINTENANCE OF EQUIPMENT</u>							
003-160-5411	MAINT. FURNITURE & FIXT	5,128	5,385	5,385	5,385	5,654	269
TOTAL MAINTENANCE OF EQUIPMENT		5,128	5,385	5,385	5,385	5,654	269
<u>CONTRACTUAL SERVICES</u>							
003-160-5511	COMMUNICATIONS	2,427	2,000	2,151	2,890	2,500	(390)
003-160-5515	HIRE OF EQUIPMENT	5,904	5,904	3,096	5,904	5,904	0
003-160-5520	INSURANCE	56	160	90	100	100	0
003-160-5521-13	SPCL SVCS-EMPLOYEE TEST	18,339	16,000	17,182	21,000	18,000	(3,000)
003-160-5525	ADVERTISING	2,721	3,000	4,808	7,500	5,000	(2,500)
003-160-5530	TRAVEL EXPENSE	1,232	3,400	47	50	1,200	1,150
003-160-5540	DUES & SUBSCRIPTIONS	1,377	1,100	1,180	1,180	1,180	0
003-160-5541	PERMITS, LICENSES, & TESTI	157	140	0	100	140	40
003-160-5555	EDUCATION & TRAINING	648	500	70	250	500	250
003-160-5570	CIVIL SERVICE	16,967	16,000	32,382	42,000	20,000	(22,000)

003-160-5515 PERMANENT NOTES:
Annual payment for postage machine

003-160-5525 PERMANENT NOTES:
All advertising for job openings in area newspapers and professional journals.

003-160-5530 PERMANENT NOTES:
Travel for Texas Municipal Human Resources Association

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
003-PERSONNEL
160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	training as well as HR training for staff.						
003-160-5540	PERMANENT NOTES: PBHRC, TMHRA, SHRM, PRIMA, AMEX Annual Fee, TML Survey						
003-160-5541	PERMANENT NOTES: Notary Fee - \$140						
003-160-5555	PERMANENT NOTES: In-town events, on-going supervisor training in management, employee relations, legal issues, etc. Development of a supervisory skills library.						
003-160-5570	PERMANENT NOTES: Fire Testing and other costs related to administration of Civil Service System. This includes costs associated with meet & confer - training, travel and consulting.						
TOTAL CONTRACTUAL SERVICES		49,828	48,204	61,006	80,974	54,524	(26,450)
<u>EQUIPMENT</u>							
TOTAL 160-HUMAN RESOURCES		300,935	299,698	251,213	336,141	321,810	(14,331)
DEPARTMENTAL NOTES							
TOTAL 003-PERSONNEL		300,935	299,698	251,213	336,141	321,810	(14,331)

Dept. 170 – Special Projects**General Fund**

This department is responsible for coordination and supervision of special projects. All expenses are budgeted in the various construction or grant funds.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$3,122	\$0	\$0
51 – Supplies and Materials	0	0	0
54 – Maintenance of Equipment	0	0	0
55 – Contractual Services	0	0	0
Total	\$3,122	\$0	\$0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
001-ADMINISTRATION
170-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
001-170-5060	GROUP INSURANCE	3,122	0	0	0	0	0
TOTAL PERSONNEL SERVICES		3,122	0	0	0	0	0
<u>SUPPLIES & MATERIALS</u>							
<u>MAINTENANCE OF EQUIPMENT</u>							
<u>CONTRACTUAL SERVICES</u>							
<u>VEHICLES</u>							
TOTAL 170-SPECIAL PROJECTS		3,122	0	0	0	0	0
TOTAL 001-ADMINISTRATION		1,036,472	1,190,510	967,655	1,244,459	1,224,709	(19,750)

Dept. 200 – Police

General Fund

The Police Department protects the lives and property of the citizens through enforcement and crime prevention techniques in accordance with State law and City ordinances. It is staffed with certified peace officers and civilian employees who provide 24-hour service, 7 days a week in the areas of patrol, criminal investigations, and emergency dispatch services.

ACHIEVEMENTS

- Construction of the Troy M. Hogue Law Enforcement has commenced and is projected to be completed around October 1, 2012.
- Began the process of archiving old policy records for more efficient access and reducing the need for physical storage space.
- Purchased and implemented additional ticket writers. The utilization of these writers allows the time spent on traffic stops to be reduced, therefore allowing officers to have more time to utilize for other patrol functions. The ticket writers increase efficiency in the time that the court has access to the citation information for court proceedings.

GOALS

- Replace aging shotgun inventory over the next several budget sessions by purchasing 5 new shotguns each fiscal year.
- Begin staggering instructor certifications that must be renewed to overlap and reduce the liability to the Department by maintaining at least one certified instructor in required fields.
- Physical relocation of the police operations to the Troy M. Hogue Law Enforcement Center by identifying and resolving any potential issues associated with the relocation to ensure continuity of operations for the citizens of Big Spring.
- Maintain work force strength to provide effective police services to the community within budget limits.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$3,542,905	\$3,140,528	\$3,464,432
51 – Supplies and Materials	238,804	258,415	253,300
53 – Maint. of Bldg./Structures	982	750	0
54 – Maintenance of Equipment	206,618	160,050	197,050
55 – Contractual Services	131,171	129,600	122,250
56 – Miscellaneous	13,362	3,900	5,000
63 – Equipment	41,851	16,157	0
64 – Vehicles	0	281,453	300,000
Total	\$4,175,693	\$3,990,853	\$4,342,032

Budget Highlights:

- 5521 – Professional Services – Contract with Statistical Specialist for Racial Profiling reports, janitorial service ,interpreters, credit checks and towing
- 5555 – Education & Training – LETN Satellite training for officers, local training, ammunition, taser cartridges, and targets for training and qualifications
- 6310 – Furniture & Fixtures - (RB) Two TicketWriters, (Municipal Court Security Fund \$11,000 and Municipal Court Technology Escrow \$5,157)
- 6401 – Vehicles – (RB) 8 vehicles and related equipment (PB) 8 vehicles and related equipment

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
011-POLICE
200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
011-200-5010	SALARIES	2,386,792	2,112,567	1,547,519	2,057,179	2,213,103	155,924
011-200-5015	AUTO ALLOWANCE	7,260	7,200	4,800	7,200	9,000	1,800
011-200-5021	TERMINATION PAY	15,203	40,000	10,877	15,000	88,977	73,977
011-200-5022	VACATION BUY BACK	34,993	35,000	36,587	36,587	37,000	413
011-200-5035	OVERTIME	81,773	95,000	72,905	95,000	75,000	(20,000)
011-200-5045	LONGEVITY	53,072	49,829	50,012	53,580	58,378	4,798
011-200-5050	RETIREMENT	362,870	347,230	230,673	324,350	385,497	61,147
011-200-5055	STANDBY PAY	24,252	23,400	16,875	23,400	23,400	0
011-200-5060	GROUP INSURANCE	274,657	262,915	162,798	245,000	252,888	7,888
011-200-5065	WORKERS' COMPENSATION	69,910	77,898	64,949	65,000	83,140	18,140
011-200-5070	RETIREMENT-DEFERRED COM	143,906	132,130	102,225	132,130	138,018	5,888
011-200-5075	LIFE & DISABILITY INSUR	50,497	52,516	29,612	42,500	54,856	12,356
011-200-5080	MEDICARE	33,295	30,502	23,152	30,502	31,864	1,362
011-200-5085	UNEMPLOYMENT TAXES	<u>4,426</u>	<u>3,672</u>	<u>12,239</u>	<u>13,100</u>	<u>13,311</u>	<u>211</u>

011-200-5010 CURRENT YEAR NOTES:
Reduce salaries and benefits for the reduction of 8 budgeted dispatchers. Effective October 1, 2011, dispatchers will become County employees, and the City will reimburse the County for 6 dispatchers (total # of employees reduced by 2)

011-200-5055 PERMANENT NOTES:
This pays for 1 ID Tech, 1 Detective, and 5 SORT Members.

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
011-POLICE
200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL PERSONNEL SERVICES		3,542,905	3,269,859	2,365,225	3,140,528	3,464,432	323,904
<u>SUPPLIES & MATERIALS</u>							
011-200-5110	OFFICE SUPPLIES	21,494	26,000	11,155	28,000	21,000	(7,000)
011-200-5113	ANIMAL EXPENSES-POLICE	609	800	429	800	800	0
011-200-5114	WEARING APPAREL	24,393	29,000	20,033	29,000	29,000	0
011-200-5116	GASOLINE, OIL, & GREASE	173,856	203,500	131,673	180,000	180,000	0
011-200-5117	MINOR APPARATUS	11,758	10,000	9,057	10,000	10,000	0
011-200-5118	JANITORIAL SUPPLIES	789	400	514	515	100	(415)
011-200-5119	CHEMICALS	180	500	476	500	300	(200)
011-200-5121	EDUCATIONAL & RECREATIO	988	1,000	799	1,000	1,000	0
011-200-5123	OTHER SUPPLIES	1,361	4,000	3,747	4,000	8,000	4,000
011-200-5124	POSTAGE	2,391	2,600	1,439	2,600	2,600	0
011-200-5128	UTILITIES	<u>984</u>	<u>500</u>	<u>1,219</u>	<u>2,000</u>	<u>500</u>	<u>(1,500)</u>

011-200-5110 PERMANENT NOTES:
Purchase of office supplies, tickets, traffic warnings, office equipment, computers and supplies.

011-200-5110 CURRENT YEAR NOTES:
Includes \$4,500 scanner, \$4,500 for cell phone forensics and recovery and \$5,000 for new server to replace server struck by lightning.

011-200-5113 PERMANENT NOTES:
Care and upkeep of one K-9 dog.

011-200-5114 PERMANENT NOTES:
Department uniforms, ballistic and clothing expenses.

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
011-200-5116	PERMANENT NOTES: Gasoline and oil changes for all Police vehicles.						
011-200-5117	PERMANENT NOTES: Purchase of batteries, flashlights, fire extinguishers, minor tools, minor equipment, replacement parts for emergency light bars, sirens and switches.						
011-200-5118	PERMANENT NOTES: These supplies are for cleaning and disinfecting the jail cells. We also have to clean other areas of the jail as mandated by law.						
011-200-5118	CURRENT YEAR NOTES: Overage was due to not having a janitorial service for two months and having to purchase corresponding supplies to do in-house cleaning.						
011-200-5118	NEXT YEAR NOTES: Reduction due to inmates and County will provide most services.						
011-200-5119	PERMANENT NOTES: Purchase chemicals for processing of crime scenes and pieces of evidence. Purchase OC spray. Also purchased are Bio Hazard kits mandated by State and Federal law.						
011-200-5121	PERMANENT NOTES: Educational programs for the schools.						
011-200-5123	PERMANENT NOTES: Non-chemical crime scene processing items.						
011-200-5123	NEXT YEAR NOTES: Includes \$4,000 for voter repeater radio upgrades.						
011-200-5128	PERMANENT NOTES: Includes annual contribution to radio club.						
011-200-5128	CURRENT YEAR NOTES: This item was cut last year to not include the radio club contribution, but was billed to us this year and caused the overage.						

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
011-POLICE
200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>TOTAL SUPPLIES & MATERIALS</u>		238,804	278,300	180,542	258,415	253,300	(5,115)
<u>MAINTENANCE OF LAND</u>							
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
011-200-5311	MAINTENANCE OF BUILDING	652	750	442	750	0	(750)
011-200-5314	MAINTENANCE OF SANITARY	329	0	0	0	0	0
<u>TOTAL MAINTENANCE OF BUILDINGS/STRUC</u>		982	750	442	750	0	(750)
<u>MAINTENANCE OF EQUIPMENT</u>							
011-200-5411	MAINT. FURNITURE & FIXT	31,766	37,000	38,819	37,000	44,000	7,000
011-200-5412	VEHICLE MAINTENANCE	172,351	150,000	90,408	120,000	150,000	30,000
011-200-5413	MAINTENANCE OF FIRE APP	138	150	70	150	150	0
011-200-5415	MAINTENANCE OF RADIOS	2,273	2,000	454	2,000	2,000	0
011-200-5422	MAINT HEATING & COOLING	89	0	0	0	0	0
011-200-5425	MAINT. MACHINERY, TOOLS	0	800	900	900	900	0

011-200-5411 PERMANENT NOTES:
Includes maintenance for office equipment and repair of all department computers. Also RMS software maintenance and license is purchased each year.

011-200-5411 CURRENT YEAR NOTES:
Ticket writer maintenance should have been taken out of 6300. (\$2991 total)

011-200-5412 PERMANENT NOTES:
Includes costs to repair all police vehicles. Also included is the cost of extended warranties for new police vehicles.

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
011-200-5415	PERMANENT NOTES: Includes maintenance and repair of radios and radio tower, siren radios and car video units. Also included is radar certification.						
011-200-5425	PERMANENT NOTES: Includes radar repair, in-car video and emergency generator maintenance. In-car videos are starting to need more repair. By law equipment must be in working condition.						
011-200-5425	CURRENT YEAR NOTES: Radar recertification costs \$900 a year.						
011-200-5425	NEXT YEAR NOTES: Radar recertification costs \$900 a year.						
TOTAL MAINTENANCE OF EQUIPMENT		206,618	189,950	130,651	160,050	197,050	37,000
<u>CONTRACTUAL SERVICES</u>							
011-200-5511	COMMUNICATIONS	28,695	24,000	22,779	28,000	27,000	(1,000)
011-200-5515	HIRE OF EQUIPMENT	4,681	4,600	4,870	6,300	6,300	0
011-200-5520	INSURANCE	31,176	35,000	29,332	30,000	32,000	2,000
011-200-5521	SPECIAL SERVICES	21,963	15,000	16,042	19,000	18,000	(1,000)
011-200-5521-08	SPL SERVICES-MEDICAL	451	500	(1,950)	500	500	0
011-200-5525	ADVERTISING	21	250	30	100	250	150
011-200-5530	TRAVEL EXPENSE	10,237	12,000	13,195	16,000	18,000	2,000
011-200-5530-01	TRAVEL/TRAINING - STAT	(1,827)	3,600	0	0	0	0
011-200-5540	DUES & SUBSCRIPTIONS	3,716	3,500	2,811	3,500	3,500	0
011-200-5541	PERMITS, LICENSES, TESTIN	835	426	71	200	200	0
011-200-5550	ELECTRICITY	15,681	8,000	8,000	13,000	0	(13,000)
011-200-5555	EDUCATION & TRAINING	15,308	16,000	7,220	12,000	16,000	4,000

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
011-POLICE
200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
011-200-5582	EMERGENCY MANAGEMENT	233	1,000	211	1,000	500	(500)
011-200-5511	PERMANENT NOTES: Includes telephones, cellular phones, fax machines, air cards and internet fees.						
011-200-5515	PERMANENT NOTES: Includes copy machines						
011-200-5515	CURRENT YEAR NOTES: Overages on leased copiers. Carryover from previous year due to billing mistake.						
011-200-5515	NEXT YEAR NOTES: Maintenance on Scanner						
011-200-5521	PERMANENT NOTES: Includes janitorial service contract, vehicle towing, Credit Bureau checks, interpreters, awards and gifts. We also contract with a Statistical Specialist to provide Racial Profiling Analysis reports for the City Council.						
011-200-5521	CURRENT YEAR NOTES: Overage caused by shortage in Janitorial Contract and additional consulting fees from Del Carmen Consulting.						
011-200-5521	NEXT YEAR NOTES: Includes \$3,000 engineering fees to assess current radio tower and future needs/options.						
011-200-5521-08	PERMANENT NOTES: Pay for the removal of bio-hazard waste and sexual assault exams.						
011-200-5530	PERMANENT NOTES: This includes out of town training as well as officer training required by state and federal law.						
011-200-5530	CURRENT YEAR NOTES: Mandated training and recertifications for officers that had to be completed this year.						

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
011-200-5530	NEXT YEAR NOTES: Mandated training for certification/recertification of officers for training that is only provided out of town.						
011-200-5530-01	PERMANENT NOTES: Funds received from TCLEOSE for training Peace Officer. Training and travel charges will net to zero by year end.						
011-200-5540	PERMANENT NOTES: Memberships to stay current on laws and to save on tuitions for mandated training schools. Also helps with investigative equipment and information which we do not have access to.						
011-200-5541	PERMANENT NOTES: Notary fees						
011-200-5541	CURRENT YEAR NOTES: Change in state law does not require Peace Officers to have a Notary.						
011-200-5555	PERMANENT NOTES: Includes LETN training for the officers. We also buy ammunition and targets for training and qualification.						
011-200-5582	PERMANENT NOTES: Includes operation of the Emergency Warning System.						
TOTAL CONTRACTUAL SERVICES		131,171	123,876	102,612	129,600	122,250	(7,350)
<u>MISCELLANEOUS</u>							
011-200-5616	JUDGEMENTS AND DAMAGES	13,362	0	3,389	3,900	5,000	1,100
TOTAL MISCELLANEOUS		13,362	0	3,389	3,900	5,000	1,100

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
011-POLICE
200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>INTEREST</u>							
<u>BUILDING & STRUCTURES</u>							
<u>EQUIPMENT</u>							
011-200-6310	FURNITURE, FIXTURE	41,851	22,000	16,157	16,157	0	(16,157)
011-200-6310	CURRENT YEAR NOTES: Purchase 2 ticketwriters - Municipal Court Security Fund \$11,000 Municipal Court Technology Escrow 5,157						
TOTAL EQUIPMENT		41,851	22,000	16,157	16,157	0	(16,157)
<u>VEHICLES</u>							
011-200-6401	MOTOR VEHICLES	0	344,000	444,193	281,453	300,000	18,547
011-200-6401	PERMANENT NOTES: We purchase 5 new police vehicles each budget year and necessary equipment to put the vehicles in service. Equipment purchased each year: Cages, lightbars, siren/switches, siren speaker, molded rear seat, console, incar video, moving radar, shotgun racks, computer and mount.						
011-200-6401	CURRENT YEAR NOTES: Replace 8 police vehicles and related equipment.						
011-200-6401	NEXT YEAR NOTES: Replace 8 police vehicles and related equipment.						
TOTAL VEHICLES		0	344,000	444,193	281,453	300,000	18,547
TOTAL 200-POLICE		4,175,693	4,228,735	3,243,210	3,990,853	4,342,032	351,179

Dept. 210 – Fire

General Fund

The Fire Department provides prevention and suppression services necessary for the protection of lives and property within the City.

ACHIEVEMENTS

- Performed heavy preventive maintenance on engines.
- Filled positions and completed training after multiple command-level retirements.
- Worked several multi-agency brush fires.
- Conducted comprehensive departmental procedure reviews.

GOALS

- Continue aggressive preventive maintenance on engines.
- Provide for a dependable reserve engine.
- Improve high-rise and special rescue response.
- Increase department civil participation and public awareness.
- Improve entry level and promotional training.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$3,101,286	\$3,189,962	\$2,946,688
51 – Supplies and Materials	110,382	125,835	125,600
53 – Maintenance of Bldg./Structures	10,024	9,000	15,000
54 – Maintenance of Equipment	57,139	76,683	60,183
55 – Contractual Services	68,752	70,414	71,618
63 – Equipment	5,180	0	0
64 – Vehicles	0	23,847	170,000
Total	\$3,352,763	\$3,495,741	\$3,389,089

Budget Highlights:

5114 – Wearing Apparel –Continued TCFP mandated replacement of bunker gear
5123 – Other Supplies – Includes rental of cylinders and oxygen
5311 – Building Maintenance – Continued maintenance and upkeep of all stations
6402 – Vehicles– (RB) Car for Chief (PB) Purchase a new mini-pumper unit

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
012-FIRE
210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
012-210-5010	SALARIES	1,940,390	1,961,969	1,260,780	1,720,876	1,833,026	112,150
012-210-5015	AUTO ALLOWANCE	7,260	1,800	1,200	1,200	0	(1,200)
012-210-5021	TERMINATION PAY	67,432	235,000	220,416	250,000	75,000	(175,000)
012-210-5022	VACATION BUY BACK	50,584	50,000	44,484	44,484	50,000	5,516
012-210-5035	OVERTIME	195,268	200,000	226,403	300,000	175,000	(125,000)
012-210-5045	LONGEVITY	65,722	56,674	38,190	50,000	40,369	(9,631)
012-210-5050	RETIREMENT	281,030	301,301	225,333	300,000	261,887	(38,113)
012-210-5060	GROUP INSURANCE	232,058	237,455	185,883	237,455	239,318	1,863
012-210-5065	WORKERS' COMPENSATION	59,638	72,223	64,793	64,793	62,684	(2,109)
012-210-5070	RETIREMENT-DEFERRED COM	128,968	138,347	103,479	138,347	120,250	(18,097)
012-210-5075	LIFE & DISABILITY INSUR	41,695	54,987	25,380	36,500	47,795	11,295
012-210-5080	MEDICARE	27,240	31,307	23,220	31,307	29,353	(1,954)
012-210-5085	UNEMPLOYMENT TAXES	<u>4,001</u>	<u>3,312</u>	<u>11,408</u>	<u>15,000</u>	<u>12,006</u>	<u>(2,994)</u>

012-210-5015 CURRENT YEAR NOTES:
Chief Jensen's auto allowance for 3 months due to a tentative retirement date of December 31, 2011. The new Fire Chief will be provided with a new department vehicle.

012-210-5021 CURRENT YEAR NOTES:
Glenn Graves \$46,647 December 2011
Steve Hedges \$26,677 August 2012
Alex Calvios \$36,619 December 2011
Brian Jensen \$45,968 May 2012
Robert Muller \$31,041 December 2011
Sammy Rodriguez \$14,515 December 2011

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
012-FIRE
210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	Cecil Cevalloso	\$16,274					
	December 2011						
012-210-5022	CURRENT YEAR NOTES: 7 Veterans retiring						
012-210-5035	PERMANENT NOTES: Drought conditions require regular Brush Truck staffing. Several new hires still in training, fully staffed but short on shift.						
012-210-5035	CURRENT YEAR NOTES: New policy limiting Deputy Chief overtime should show a reduction. Full staffing predicted						
012-210-5045	CURRENT YEAR NOTES: Several veteran, high-ranking, employees are retiring this year. Calvio G \$4,464 Hedges G \$4,093 Jensen G \$3,123 Muller G \$4,742 Rodriguez \$4,319 Cevallos \$4,896 Gravesos \$4,240 Total \$29,877						
TOTAL PERSONNEL SERVICES		3,101,286	3,344,375	2,430,970	3,189,962	2,946,688	(243,274)

SUPPLIES & MATERIALS

012-210-5110	OFFICE SUPPLIES	4,680	3,500	2,695	3,500	3,500	0
012-210-5112	FOOD SUPPLIES	446	500	(287)	0	500	500
012-210-5114	WEARING APPAREL	37,094	35,000	32,964	36,000	35,000	(1,000)
012-210-5116	GASOLINE, OIL & GREASE	42,747	51,700	32,255	43,000	43,000	0
012-210-5117	MINOR APPARATUS	10,716	10,000	28,268	30,000	30,000	0
012-210-5118	JANITORIAL SUPPLIES	5,988	5,000	4,434	5,000	5,000	0
012-210-5119	CHEMICALS	1,773	1,000	0	1,000	1,000	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
012-FIRE
210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-210-5122	BOTANICAL & AGRICULTURA	22	200	135	135	0 (135)
012-210-5123	OTHER SUPPLIES	3,426	2,800	1,897	2,800	3,200	400
012-210-5124	POSTAGE	90	200	41	200	200	0
012-210-5128	UTILITIES	<u>3,403</u>	<u>3,500</u>	<u>3,031</u>	<u>4,200</u>	<u>4,200</u>	<u>0</u>

012-210-5112 PERMANENT NOTES:
Rehab supplies for incident scenes, transfer crew meals and training.

012-210-5114 PERMANENT NOTES:
In August of 2007 the TCFP adopted a part of NFPA 1851 that requires a mandatory 10 year replacement for bunker gear.

012-210-5114 CURRENT YEAR NOTES:
Replacing 1/3 of the bunker gear inventory next year. (NFPA 1851 regulations)
Testing our own gear proved to be as costly as purchasing new and brought liability issues.

012-210-5116 CURRENT YEAR NOTES:
Change in training, resupply and response procedures has reduced fire engine fuel usage.

012-210-5116 NEXT YEAR NOTES:
Changes in procedure should provide ongoing savings

012-210-5117 PERMANENT NOTES:
Used to purchase hoses, nozzels, rescue tools

012-210-5117 CURRENT YEAR NOTES:
Includes the purchase of 5 airpacks - \$20,920

012-210-5117 NEXT YEAR NOTES:
SCBA replacement program continues next year with 5 additional units.

012-210-5118 PERMANENT NOTES:
Expense shared between 210 and 260

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
012-FIRE
210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-210-5118	CURRENT YEAR NOTES: Tighter inventory control and limiting station stores has offset increases in item cost.						
012-210-5119	PERMANENT NOTES: Fire fighting Foam Alcohol Resistant @ \$85.00/5gal						
012-210-5122	PERMANENT NOTES: Fertilizer, plants, etc.						
012-210-5122	CURRENT YEAR NOTES: Drought conditions have reduced our lawn care needs						
012-210-5122	NEXT YEAR NOTES: Water conservation - we will not be fertilizing next year.						
012-210-5123	PERMANENT NOTES: Drinking Water, Rental of Air, Medical Oxygen expense shared between 210 & 260						
012-210-5123	NEXT YEAR NOTES: Increased number of refill stations to eliminate need for trips to airpark to resupply.						
TOTAL SUPPLIES & MATERIALS		110,382	113,400	105,433	125,835	125,600	(235)

MAINTENANCE OF LAND

MAINTENANCE OF BUILDINGS/STRUC

012-210-5311	MAINTENANCE OF BUILDING	10,024	6,767	5,382	9,000	15,000	6,000
TOTAL MAINTENANCE OF BUILDINGS/STRUC		10,024	6,767	5,382	9,000	15,000	6,000

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
012-FIRE
210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
012-210-5411	MAINT. FURNITURE & FIXT	0	2,233	26	2,233	2,233	0
012-210-5412	VEHICLE MAINTENANCE	50,684	50,000	56,628	62,000	50,000	(12,000)
012-210-5413	FIRE APPARATUS	3,315	5,000	5,404	6,000	5,000	(1,000)
012-210-5415	MAINTENANCE OF RADIOS	1,828	750	815	4,250	750	(3,500)
012-210-5417	MAINTENANCE OF MOWERS	128	200	0	200	200	0
012-210-5422	MAINT HEATING & COOLING	1,183	2,000	1,002	2,000	2,000	0

012-210-5412 CURRENT YEAR NOTES:
Extensive truck maintenance with ARFF Pro as recommended by garage

012-210-5412 NEXT YEAR NOTES:
Two of our apparatus are 20 years old and require considerable upkeep, a third is 18 years old and in poor condition and currently out of service pending extensive repair.

012-210-5413 PERMANENT NOTES:
Quarterly breathing air quality check @ 178.5 = \$714
SCBA annual check \$4,000
Fire Exinquisher maintenance

TOTAL MAINTENANCE OF EQUIPMENT	57,139	60,183	63,874	76,683	60,183	(16,500)
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CONTRACTUAL SERVICES

012-210-5511	COMMUNICATIONS	3,612	4,000	2,815	3,500	3,500	0
012-210-5515	HIRE OF EQUIPMENT	0	0	363	500	500	0
012-210-5520	INSURANCE	6,305	8,000	7,577	8,000	8,000	0
012-210-5521	SPECIAL SERVICES	50	0	0	0	0	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
012-FIRE
210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-210-5525	ADVERTISING	0	85	85	85	85	0
012-210-5530	TRAVEL EXPENSE	3,275	1,700	616	1,700	2,000	300
012-210-5535	RENTS	26,532	26,533	19,899	26,533	26,533	0
012-210-5540	DUES & SUBSCRIPTIONS	284	400	496	496	500	4
012-210-5541	PERMITS, LICENSES, TESTIN	3,062	3,300	5,928	6,000	6,000	0
012-210-5550	ELECTRICITY	11,868	9,600	5,604	9,600	10,500	900
012-210-5555	EDUCATION & TRAINING	10,154	4,915	6,674	10,000	10,000	0
012-210-5560	GAS FOR HEATING	<u>3,609</u>	<u>4,500</u>	<u>2,938</u>	<u>4,000</u>	<u>4,000</u>	<u>0</u>

- 012-210-5511 CURRENT YEAR NOTES:
Eliminating ambulance cell phones offset increases in service costs
- 012-210-5530 PERMANENT NOTES:
Added travel for rookie boot camp to Crowley TX
- 012-210-5530 CURRENT YEAR NOTES:
Several rookies going to the academy and TIFMAS brush truck deployment costs
- 012-210-5530 NEXT YEAR NOTES:
Fully trained incoming employees and moving our training to Midland rather than Crowley will eliminage academy trips.
- 012-210-5535 PERMANENT NOTES:
Rental Station #1, Training Tower, 3 acres = \$2211.02 per month.
- 012-210-5540 PERMANENT NOTES:
Texas Fire Chiefs Assoc. \$150
IAFC Membership \$234
- 012-210-5540 CURRENT YEAR NOTES:
Increased dues for Texas Fire Chief's Assoc, IAFC membership

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
012-FIRE
210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-210-5541	PERMANENT NOTES: TCFP Certifications fluctuates with turnover						
012-210-5541	CURRENT YEAR NOTES: TCFP increased certification fee from \$28/person to \$89.						
012-210-5541	NEXT YEAR NOTES: Increases in certification fee						
012-210-5555	CURRENT YEAR NOTES: Tuition fee increases, employee education reimbursement						
TOTAL CONTRACTUAL SERVICES		68,752	63,033	52,997	70,414	71,618	1,204

MISCELLANEOUS

INTEREST

BUILDING & STRUCTURES

EQUIPMENT

012-210-6317	HEATING & COOLING	5,180	0	0	0	0	0
TOTAL EQUIPMENT		5,180	0	0	0	0	0

VEHICLES

012-210-6401	MOTOR VEHICLES	0	24,000	23,847	23,847	0	(23,847)
012-210-6402	FIRE APPARATUS	0	0	0	0	170,000	170,000

012-210-6401 CURRENT YEAR NOTES:
Purchase a sedan vehicle for Chief (After Chief Jensen retires; eliminate vehicle allowance)

012-210-6402 NEXT YEAR NOTES:
New mini-pumper unit.

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
012-FIRE
210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL VEHICLES		<u>0</u>	<u>24,000</u>	<u>23,847</u>	<u>23,847</u>	<u>170,000</u>	<u>146,153</u>
TOTAL 210-FIRE		<u>3,352,763</u>	<u>3,611,758</u>	<u>2,682,503</u>	<u>3,495,741</u>	<u>3,389,089</u>	<u>(106,652)</u>

Glenn Graves □ \$46,647 □ December 2011
 Steve Hedges \$26,677 Y August 2012
 Alex Calvios □ \$36,6197 December 2011
 Brian Jensen □ \$45,968 □ May 2012
 Robert Muller \$31,041 n December 2011
 Sammy Rodriguez □ \$14,515 □ December 2011
 Cecil Cevallos \$\$16,274 D December 2011

DEPARTMENTAL NOTES

Dept. 220 – Municipal Court

General Fund

The Municipal Court has jurisdiction in Class C misdemeanors arising under the Texas criminal statutes and City ordinances. The Court staff prepares and maintains all court records and collects fines assessed by the court.

ACHIEVEMENTS

- Established YES program and Howard County Juvenile Diversions for deferred dispositions.
- Began using mail to send reminder notices to citizens with citations.

GOALS

- Establish video magistrate program
- Move Court to Howard County Courthouse.
- Continue to develop an electronic storage system.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$227,034	\$228,615	\$240,809
51 – Supplies and Materials	5,673	6,100	6,100
53 – Maint. of Bldg./Structures	426	450	0
54 – Maintenance of Equipment	7,375	8,200	8,662
55 – Contractual Services	13,757	14,040	10,040
56 – Miscellaneous	180	200	200
Total	\$254,445	\$257,605	265,811

Budget Highlights:

5411 – Maintenance Furniture & Fixtures – Annual maintenance fees to be funded from Technology Escrow.

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
013-CITY JUDGE
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
013-220-5010	SALARIES	153,531	152,942	112,510	153,692	159,442	5,750
013-220-5015	AUTO ALLOWANCE	7,260	7,200	4,800	7,200	9,000	1,800
013-220-5022	VACATION BUY BACK	3,709	3,750	1,852	1,852	2,000	148
013-220-5035	OVERTIME	0	100	0	100	100	0
013-220-5045	LONGEVITY	4,664	5,168	4,376	5,190	5,984	794
013-220-5050	RETIREMENT	23,622	24,494	16,173	24,494	27,229	2,735
013-220-5060	GROUP INSURANCE	18,050	19,200	13,600	19,200	19,200	0
013-220-5065	WORKERS' COMPENSATION	604	592	597	597	620	23
013-220-5070	RETIREMENT-DEFERRED COM	9,352	9,321	7,222	9,391	9,750	359
013-220-5075	LIFE & DISABILITY INSUR	3,493	3,705	2,329	3,206	3,875	669
013-220-5080	MEDICARE	2,461	2,453	1,901	2,593	2,565	(28)
013-220-5085	UNEMPLOYMENT TAXES	<u>288</u>	<u>288</u>	<u>881</u>	<u>1,100</u>	<u>1,044</u>	<u>(56)</u>

013-220-5035 PERMANENT NOTES:
Increase is for overtime pay during warrant round-up

TOTAL PERSONNEL SERVICES		227,034	229,213	166,240	228,615	240,809	12,194
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SUPPLIES & MATERIALS

013-220-5110	OFFICE SUPPLIES	2,589	3,500	1,772	3,500	3,500	0
013-220-5124	POSTAGE	2,606	2,800	1,478	2,000	2,500	500
013-220-5128	UTILITIES	<u>477</u>	<u>250</u>	<u>419</u>	<u>600</u>	<u>100</u>	<u>(500)</u>

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
013-CITY JUDGE
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL SUPPLIES & MATERIALS	5,673	6,550	3,670	6,100	6,100	0
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
013-220-5311	MAINTENANCE OF BUILDING	426	450	170	450	0	(450)
	TOTAL MAINTENANCE OF BUILDINGS/STRUC	426	450	170	450	0	(450)
<u>MAINTENANCE OF EQUIPMENT</u>							
013-220-5411	MAINT. FURNITURE & FIXT	7,275	8,100	7,518	8,100	8,662	562
013-220-5422	MAINT. HEATING & COOLIN	99	100	0	100	0	(100)
	TOTAL MAINTENANCE OF EQUIPMENT	7,375	8,200	7,518	8,200	8,662	462
<u>CONTRACTUAL SERVICES</u>							
013-220-5511	COMMUNICATIONS	3,149	2,700	2,342	2,700	2,700	0
013-220-5515	HIRE OF EQUIPMENT	1,437	1,440	1,198	1,440	1,440	0
013-220-5520	INSURANCE	593	800	736	800	800	0
013-220-5521	SPECIAL SERVICES	300	25,000	0	0	0	0
013-220-5530	TRAVEL EXPENSE	3,345	3,000	3,133	3,500	3,500	0
013-220-5540	DUES & SUBSCRIPTIONS	825	1,000	988	1,000	1,000	0
013-220-5550	ELECTRICITY	4,003	1,460	2,615	4,500	500	(4,000)
013-220-5555	EDUCATION & TRAINING	106	100	25	100	100	0

013-220-5515 PERMANENT NOTES:
Lease of copier

013-220-5530 PERMANENT NOTES:
Annual 12-hour TMCEC Judge's Training

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
013-CITY JUDGE
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	Annual 12-hour Clerks Training (x3)						
	Annual TX. Municipal Court Assoc. Conference (x2)						
	Annual TX Court Clerk Assoc. Conference (x2)						
013-220-5530	CURRENT YEAR NOTES: The court is asking for an increase in this account. We were unable to send 2 clerks to the annual 12-hr training in fiscal year 2010-2011 and no one has attended the Tx. Municipal Court Assoc. Conference for several years due to lack of funds. Tx. Mun Court Education Center grant funds have decreased resulting in an increase to the court for costs of training. The court will be responsible for \$50.00 per night of the hotel room costs for the 12-hr training sessions.						
013-220-5530	NEXT YEAR NOTES: We could only send 1 clerk to training this year due to lack of funds. Need increase to allow all clerks to attend training. Will also need to attend the Legislative Update in August, 2012.						
013-220-5540	PERMANENT NOTES: Tx. Municipal Court Association Tx. court Clerks Association West Tx. Chapter-Texas Court Clerks Assn. Big Spring Rotary Notary Renewals Big Spring Herald						
013-220-5550	NEXT YEAR NOTES: Moving to Courthouse.						
	TOTAL CONTRACTUAL SERVICES	13,758	35,500	11,036	14,040	10,040	(4,000)
<u>MISCELLANEOUS</u>							
013-220-5637	COURT COST	180	200	90	200	200	0
	TOTAL MISCELLANEOUS	180	200	90	200	200	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
013-CITY JUDGE
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	<u>INTEREST</u>	_____	_____	_____	_____	_____	_____
	<u>BUILDING & STRUCTURES</u>	_____	_____	_____	_____	_____	_____
	<u>EQUIPMENT</u>	_____	_____	_____	_____	_____	_____
	<u>VEHICLES</u>	_____	_____	_____	_____	_____	_____
	TOTAL 220-MUNICIPAL COURT	254,445	280,113	188,724	257,605	265,811	8,206
		=====	=====	=====	=====	=====	=====
	DEPARTMENTAL NOTES						
	TOTAL 013-CITY JUDGE	254,445	280,113	188,724	257,605	265,811	8,206
		=====	=====	=====	=====	=====	=====

Dept. 230 – Fire Marshal

General Fund

The Fire Marshal is responsible for fire prevention and the investigation of all fires and other hazardous incidents within the City of Big Spring. He also conducts inspections of commercial businesses, schools, and other public buildings.

ACHIEVEMENTS

- Worked with representatives of several construction projects at VA Hospital, Howard College and several hotels to bring projects to advanced stages and/or completion.
- Adopted 2009 fire code and NFPA updates.
- Completed recertification with hydrocarbon detection canine for the 16th consecutive year.
- Assisted in design development and approval for fire and life safety systems for the Settles Hotel renovation project.

GOALS

- Send second fire investigator to Regional Police Academy for arson certification.
- Develop curriculum to introduce high school age students to dual credit courses that prepare them for employment in fire service careers.
- Work with BSISD to bring into completion new elementary school campuses for our children.

	Actual 2010-11	Revised 2011-12	Proposed 2011-12
50 – Personnel Services	\$100,444	\$97,329	\$98,676
51 – Supplies and Materials	7,409	8,745	8,750
54 – Maintenance of Equipment	566	710	310
55 – Contractual Services	4,701	5,270	4,770
64 – Vehicles	0	0	0
Total	\$113,120	\$112,054	\$112,506

Budget Highlights:

5125 – Fire Prevention Supplies – (PB) Enhance video library and improve educational program
5530 – Travel expense – (PB) Arson investigator attending training with Fire Marshal

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
012-FIRE
230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
012-230-5010	SALARIES	67,548	63,970	49,413	66,636	66,689	53
012-230-5022	VACATION BUY BACK	5,690	6,000	3,691	3,691	3,800	109
012-230-5045	LONGEVITY	4,275	4,348	3,201	4,403	4,636	233
012-230-5050	RETIREMENT	9,326	8,918	7,122	8,918	9,015	97
012-230-5060	GROUP INSURANCE	5,972	6,260	4,434	6,260	6,260	0
012-230-5065	WORKERS' COMPENSATION	2,037	2,207	1,925	1,925	2,231	306
012-230-5070	RETIREMENT-DEFERRED COM	4,282	4,095	3,270	4,095	4,139	44
012-230-5075	LIFE & DISABILITY INSUR	1,243	1,628	829	1,140	1,645	505
012-230-5080	MEDICARE	0	87	0	0	0	0
012-230-5085	UNEMPLOYMENT TAXES	<u>72</u>	<u>72</u>	<u>261</u>	<u>261</u>	<u>261</u>	<u>0</u>
TOTAL PERSONNEL SERVICES		100,444	97,585	74,146	97,329	98,676	1,347
<u>SUPPLIES & MATERIALS</u>							
012-230-5110	OFFICE SUPPLIES	252	250	26	1,595	1,600	5
012-230-5113	EXPENSES FOR K-9 ARSON	608	500	116	500	500	0
012-230-5114	WEARING APPAREL	409	400	0	400	400	0
012-230-5116	GASOLINE, OIL & GREASE	4,080	5,000	2,624	4,000	4,000	0
012-230-5123	OTHER SUPPLIES	467	500	85	500	500	0
012-230-5124	POSTAGE	1	0	0	0	0	0
012-230-5125	FIRE PREVENTION SUPPLIE	<u>1,592</u>	<u>1,750</u>	<u>1,432</u>	<u>1,750</u>	<u>1,750</u>	<u>0</u>

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
012-FIRE
230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-230-5110	CURRENT YEAR NOTES: Includes \$1,345 annual fire suppression software expense.						
012-230-5114	PERMANENT NOTES: Uniform allowance for Fire Marshall. Clothing purchased at same time as other departments for cost saving						
012-230-5123	PERMANENT NOTES: Ammunition for the twice annual qualifying needs						
012-230-5125	CURRENT YEAR NOTES: Enhance video library, improve educational program						
TOTAL SUPPLIES & MATERIALS		7,409	8,400	4,283	8,745	8,750	5

MAINTENANCE OF EQUIPMENT

012-230-5411	MAINT. FURNITURE & FIXT	0	0	1,345	0	0	0
012-230-5412	VEHICLE MAINTENANCE	380	200	432	600	200	(400)
012-230-5415	MAINTENANCE OF RADIOS	186	110	77	110	110	0
012-230-5415	PERMANENT NOTES: History 05-06 \$210 06-07 \$126 07-08 \$158						
TOTAL MAINTENANCE OF EQUIPMENT		566	310	1,854	710	310	(400)

CONTRACTUAL SERVICES

012-230-5511	COMMUNICATIONS	721	700	642	800	700	(100)
012-230-5520	INSURANCE	317	360	302	350	350	0
012-230-5525	ADVERTISING	0	50	0	50	50	0
012-230-5530	TRAVEL EXPENSE	2,308	2,000	2,374	2,400	2,000	(400)
012-230-5540	DUES & SUBSCRIPTIONS	1,354	1,545	1,324	1,545	1,545	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
012-FIRE
230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-230-5555	EDUCATION & TRAINING	0	125	0	125	125	0
012-230-5530	PERMANENT NOTES: Canine and Fire Prevention travel						
012-230-5530	CURRENT YEAR NOTES: Arson investigator attending training with Fire Marshall. Minimum courses for continuing education and certification.						
012-230-5540	PERMANENT NOTES: NFPA Membership \$ 150 NFPA Code Subscription \$ 810 Rotary \$ 440 West Texas Fire and Arson \$ 45 IAAI Membership \$ 100 Total \$1545						
TOTAL CONTRACTUAL SERVICES		4,701	4,780	4,641	5,270	4,770	(500)
<u>EQUIPMENT</u>							
<u>VEHICLES</u>							
TOTAL 230-FIRE MARSHAL		113,120	111,075	84,924	112,054	112,506	452
DEPARTMENTAL NOTES							
TOTAL 012-FIRE		3,465,883	3,722,833	2,767,427	3,607,795	3,501,595	(106,200)

Dept. 240 – Animal Control

General Fund

Animal Control is staffed by certified animal wardens under the supervision of the Police Department. The division provides services to the City and the County by enforcing city ordinances and state law, impounding/quarantining at-large animals, and necessary disposal of dead animals on a daily basis either on schedule or call out.

ACHIEVEMENTS

- Increased pet adoption and rescue by placing all animals on the Big Spring Police Department website and increased public awareness.
- Increased flea and tick education.

GOALS

- Adoption of county wide animal control ordinances
- Animal Control Officers will continue to become proficient in computer software and obtain basic certifications.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$170,473	\$144,394	\$193,840
51 – Supplies and Materials	29,161	34,400	41,200
53 – Maint. Of Bldg./Structures	997	1,100	1,100
54 – Maintenance of Equipment	8,168	5,000	6,000
55 – Contractual Services	14,172	14,400	15,350
56 – Miscellaneous	0	0	0
64 – Vehicles	0	0	18,000
Total	\$222,971	\$199,294	\$275,490

Budget Highlights:

- 5117 – Minor Apparatus – (PB) (4) Animal capture systems (\$1,800 each)
- 6401 – Vehicles – (PB) Purchase new ½ ton pickup (\$18,000)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
011-240-5010	SALARIES	109,627	123,581	65,514	92,992	128,833	35,841
011-240-5021	TERMINATION PAY	0	0	927	0	0	0
011-240-5035	OVERTIME	4,218	4,000	1,855	3,200	3,200	0
011-240-5045	LONGEVITY	668	320	119	125	503	378
011-240-5050	RETIREMENT	16,240	19,085	8,598	13,000	21,121	8,121
011-240-5055	STANDBY PAY	3,465	3,900	2,700	3,900	3,900	0
011-240-5060	GROUP INSURANCE	20,556	19,200	12,000	17,200	19,200	2,000
011-240-5065	WORKERS' COMPENSATION	4,339	3,092	4,145	4,145	3,221	(924)
011-240-5070	RETIREMENT-DEFERRED COM	6,496	7,262	4,209	5,200	7,562	2,362
011-240-5075	LIFE & DISABILITY INSUR	2,537	2,886	1,201	1,777	3,005	1,228
011-240-5080	MEDICARE	1,710	1,911	1,108	1,700	1,990	290
011-240-5085	UNEMPLOYMENT TAXES	618	360	531	1,155	1,305	150
011-240-5055	PERMANENT NOTES: One warden is on call						
TOTAL PERSONNEL SERVICES		170,473	185,597	102,907	144,394	193,840	49,446

SUPPLIES & MATERIALS

011-240-5110	OFFICE SUPPLIES	451	500	425	500	500	0
011-240-5114	WEARING APPAREL	688	1,200	670	1,200	1,200	0
011-240-5115	ANIMAL FOOD	2,466	2,500	1,808	3,000	3,000	0
011-240-5116	GASOLINE, OIL & GREASE	19,287	22,000	14,515	20,000	20,000	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
011-240-5117	MINOR APPARATUS	2,242	2,400	1,604	2,400	9,600	7,200
011-240-5118	JANITORIAL SUPPLIES	399	800	389	800	800	0
011-240-5119	CHEMICALS	362	300	398	500	400	(100)
011-240-5120	MEDICAL & SURGICAL	2,044	4,500	3,392	4,800	4,500	(300)
011-240-5124	POSTAGE	127	150	0	0	0	0
011-240-5128	UTILITIES	<u>1,095</u>	<u>1,000</u>	<u>787</u>	<u>1,200</u>	<u>1,200</u>	<u>0</u>

- 011-240-5110 PERMANENT NOTES:
Office supplies including door tags, warning tickets and shelter cards.
- 011-240-5114 PERMANENT NOTES:
Uniforms for animal control officers along with safety equipment consiting including gloves, hats, boots, and snake guards.
- 011-240-5115 PERMANENT NOTES:
Food for animals at the shelter.
- 011-240-5115 CURRENT YEAR NOTES:
Increased \$500.00 due to increase pricing of animal food.
- 011-240-5115 NEXT YEAR NOTES:
Increased \$500.00 due to increase pricing for animal food.
- 011-240-5116 NEXT YEAR NOTES:
Includes \$7,200 for (4) animal capture systems @\$1,800 each.
- 011-240-5117 PERMANENT NOTES:
Includes animal traps, catch poles and garden hoses.
- 011-240-5118 PERMANENT NOTES:
Cleaning supplies for the shelter.
- 011-240-5119 PERMANENT NOTES:
Insect control material is purchased here.

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
011-240-5120	PERMANENT NOTES: Incudes testing animals for rabies, micro-chip and euthanasia drugs.						
	TOTAL SUPPLIES & MATERIALS	29,161	35,350	23,990	34,400	41,200	6,800
<u>MAINTENANCE OF LAND</u>							
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
011-240-5311	MAINTENANCE OF BUILDING	997	1,000	651	1,000	1,000	0
011-240-5314	MAINTENANCE OF SANITARY	0	100	0	100	100	0
	TOTAL MAINTENANCE OF BUILDINGS/STRUC	997	1,100	651	1,100	1,100	0
<u>MAINTENANCE OF EQUIPMENT</u>							
011-240-5412	VEHICLE MAINTENANCE	6,904	8,000	2,048	4,000	5,000	1,000
011-240-5413	MAINTENANCE OF FIRE APP	25	0	0	0	0	0
011-240-5415	MAINTENANCE OF RADIOS	618	500	161	500	500	0
011-240-5422	MAINT. HEATING & COOLIN	621	500	178	500	500	0
011-240-5412	CURRENT YEAR NOTES: Reducing by \$2000.00 due to staffing and not using one of the older trucks.						
011-240-5415	PERMANENT NOTES: Includes tower fees and the repair of mobile radios.						
011-240-5422	PERMANENT NOTES: Maintain space heaters and evaporative coolers.						
	TOTAL MAINTENANCE OF EQUIPMENT	8,168	9,000	2,387	5,000	6,000	1,000

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
011-240-5511	COMMUNICATIONS	641	700	521	700	700	0
011-240-5520	INSURANCE	3,234	2,300	1,994	2,000	2,000	0
011-240-5521	SPECIAL SERVICES	3,508	2,500	2,300	3,000	3,000	0
011-240-5530	TRAVEL EXPENSE	551	900	71	900	900	0
011-240-5541	PERMITS,LICENSES,TESTIN	0	50	0	0	50	50
011-240-5550	ELECTRICITY	4,138	6,500	2,914	5,000	5,700	700
011-240-5560	GAS FOR HEATING	<u>2,100</u>	<u>2,000</u>	<u>2,464</u>	<u>2,800</u>	<u>3,000</u>	<u>200</u>

011-240-5511 PERMANENT NOTES:
Includes Pager service for Animal Control officers.

011-240-5521 PERMANENT NOTES:
Pay for rabies and West Nile disease testing. Also pay for rabies shots and are reimbursed by the animals' owner.

011-240-5521 CURRENT YEAR NOTES:
Increase of \$500.00 due to drought causing high risk animals showing rabid symptoms. High risk animals are required to be sent for testing per Health Department.

011-240-5530 PERMANENT NOTES:
We send officers to state mandated classes. The state requires 40 hours of continuing education hours every three years.

011-240-5541 PERMANENT NOTES:
Officers need to be members of the Animal Control Assoc. This helps them keep abreast of new laws and procedures. Also, \$500 DEA license fee every 3 years.

011-240-5541 CURRENT YEAR NOTES:
Reducing by \$50.00. Membership is no longer needed.

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL CONTRACTUAL SERVICES	14,172	14,950	10,263	14,400	15,350	950
	<u>MISCELLANEOUS</u>	_____	_____	_____	_____	_____	_____
	<u>INTEREST</u>	_____	_____	_____	_____	_____	_____
	<u>BUILDING & STRUCTURES</u>	_____	_____	_____	_____	_____	_____
	<u>EQUIPMENT</u>	_____	_____	_____	_____	_____	_____
	<u>VEHICLES</u>	_____	_____	_____	_____	_____	_____
011-240-6401	MOTOR VEHICLES	0	0	0	0	18,000	18,000
011-240-6401	NEXT YEAR NOTES: New 1/2 ton pickup.						
	TOTAL VEHICLES	0	0	0	0	18,000	18,000
	TOTAL 240-ANIMAL CONTROL	222,971	245,997	140,198	199,294	275,490	76,196

DEPARTMENTAL NOTES

Dept. 300 – Code Enforcement

General Fund

The Department of Code Enforcement/Inspections includes both building inspection and code enforcement activities. The Building Inspector reviews construction permits and conducts inspections to ensure compliance with the adopted building codes. He also reviews construction plans, zoning requirements, and subdivision plats. Code Enforcement conducts inspections to ensure compliance with the sub-standard structure, junk vehicles, weedy lots and other City Ordinances.

ACHIEVEMENTS

- Began training of two officers as food safety inspectors.
- Further increased productivity with the Code Officer position.

GOALS

- Continue sanitary sewer overflow program.
- Certify second officer as a restaurant health inspector.
- Code Enforcement Supervisor will become a licensed plumbing inspector.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$329,649	\$263,530	\$286,415
51 – Supplies and Materials	17,746	17,300	17,700
54 – Maintenance of Equipment	8,293	10,939	9,126
55 – Contractual Services	32,575	16,925	22,370
56 – Miscellaneous	0	0	0
64 – Vehicles	0	0	18,000
Total	\$388,263	\$308,694	\$353,611

Budget Highlights:

6401 – Vehicles – (PB) Purchase new ½ ton pickup

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
021-PUBLIC WORKS
300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-300-5010	SALARIES	227,719	201,309	134,672	178,303	194,000	15,697
021-300-5021	TERMINATION PAY	780	0	774	774	0	(774)
021-300-5022	VACATION BUY BACK	3,592	3,750	4,322	4,322	4,400	78
021-300-5035	OVERTIME	4,110	2,200	991	1,500	1,500	0
021-300-5045	LONGEVITY	2,987	3,700	3,452	3,477	4,790	1,313
021-300-5050	RETIREMENT	33,833	30,547	19,131	26,391	31,610	5,219
021-300-5055	STANDBY PAY	390	1,950	1,500	1,950	1,950	0
021-300-5060	GROUP INSURANCE	32,128	31,661	18,521	25,500	26,400	900
021-300-5065	WORKERS' COMPENSATION	1,668	1,588	1,455	1,455	1,667	212
021-300-5070	RETIREMENT-DEFERRED COM	13,394	11,624	8,549	11,624	11,317	(307)
021-300-5075	LIFE & DISABILITY INSUR	5,021	4,620	2,658	3,675	4,498	823
021-300-5080	MEDICARE	3,525	3,059	2,250	3,059	2,978	(81)
021-300-5085	UNEMPLOYMENT TAXES	504	432	1,091	1,500	1,305	(195)
TOTAL PERSONNEL SERVICES		329,649	296,440	199,366	263,530	286,415	22,885

SUPPLIES & MATERIALS

021-300-5110	OFFICE SUPPLIES	4,949	4,000	3,363	4,000	4,000	0
021-300-5114	WEARING APPAREL	1,527	1,200	1,178	1,800	1,200	(600)
021-300-5116	GASOLINE, OIL, & GREASE	8,936	10,450	7,021	10,000	10,000	0
021-300-5117	MINOR APPARATUS	611	400	198	400	400	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
021-PUBLIC WORKS
300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-300-5118	JANITORIAL SUPPLIES	94	100	29	100	100	0
021-300-5124	POSTAGE	<u>1,629</u>	<u>2,200</u>	<u>400</u>	<u>1,000</u>	<u>2,000</u>	<u>1,000</u>
021-300-5114	CURRENT YEAR NOTES: Increase due to turnover in the department						
TOTAL SUPPLIES & MATERIALS		17,746	18,350	12,189	17,300	17,700	400
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
<u>MAINTENANCE OF EQUIPMENT</u>							
021-300-5411	MAINT. FURNITURE & FIXT	3,570	3,749	3,749	3,749	3,936	187
021-300-5412	VEHICLE MAINTENANCE	4,505	5,000	4,672	7,000	5,000	(2,000)
021-300-5415	MAINTENANCE OF RADIOS	<u>217</u>	<u>190</u>	<u>148</u>	<u>190</u>	<u>190</u>	<u>0</u>
021-300-5412	CURRENT YEAR NOTES: unexpected repair of unit 9188 from an accident						
021-300-5415	PERMANENT NOTES: Tower Maintenance 15.48 x 12						
TOTAL MAINTENANCE OF EQUIPMENT		8,293	8,939	8,569	10,939	9,126	(1,813)
<u>CONTRACTUAL SERVICES</u>							
021-300-5511	COMMUNICATIONS	5,214	4,720	4,829	6,050	4,720	(1,330)
021-300-5520	INSURANCE	1,529	1,700	1,542	1,600	1,600	0
021-300-5521	SPECIAL SERVICES	1,035	5,000	65	500	2,000	1,500
021-300-5521-01	WEEDY LOTS MAINTENANCE	22,795	20,000	1,620	5,000	10,000	5,000
021-300-5525	ADVERTISING	294	900	138	900	900	0
021-300-5530	TRAVEL EXPENSE	662	1,600	1,284	2,100	1,600	(500)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
021-PUBLIC WORKS
300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-300-5540	DUES & SUBSCRIPTIONS	356	500	155	250	500	250
021-300-5541	PERMITS, LICENSES, TESTI	516	750	205	325	750	425
021-300-5555	EDUCATION & TRAINING	174	300	50	200	300	100
021-300-5525	CURRENT YEAR NOTES: BAA and ZBA meetings are planned for August and September. Both meetings require postings in the newspaper.						
021-300-5530	CURRENT YEAR NOTES: plumbing inspector classes are planned in august and september						
TOTAL CONTRACTUAL SERVICES		32,575	35,470	9,887	16,925	22,370	5,445
<u>MISCELLANEOUS</u>		_____	_____	_____	_____	_____	_____
<u>EQUIPMENT</u>		_____	_____	_____	_____	_____	_____
<u>VEHICLES</u>		_____	_____	_____	_____	_____	_____
021-300-6401	MOTOR VEHICLES	0	0	0	0	18,000	18,000
021-300-6401	NEXT YEAR NOTES: Replace a 1/2 ton pickup, and filter current truck to Maintenance Dept.						
TOTAL VEHICLES		0	0	0	0	18,000	18,000
TOTAL 300-CODE ENFORCEMENT/INSP		388,263	359,199	230,011	308,694	353,611	44,917

Dept. 310 – General Maintenance

General Fund

This department provides construction, renovation and maintenance services to all departments and to provide clean and well-maintained city-owned properties and facilities for our citizens.

ACHIEVEMENTS

- Implemented a maintenance program for all HVAC units to maintain efficiency
- Made tracking of work orders issued more efficient to better track work being done
- Assisted IT department with recording of meetings when they were short handed

GOALS

- Set up a work shop in the 60x40 storage building
- Attend signal light training
- Continue to improve the maintenance program so additional savings can be realized

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$74,177	\$79,386	\$86,237
51 – Supplies & Materials	7,551	11,350	9,750
53 – Maintenance of Bldg./Structures	1,245	2,500	2,500
54 – Maintenance of Equipment	4,233	5,336	3,836
55 – Contractual Services	1,235	4,545	4,550
62 – Building & Structures	44,500	0	0
Total	\$132,941	\$103,117	\$106,873

Budget Highlights:

5110 – Office Supplies – (RB) Purchased new desk (\$250)

5311 – Maintenance of Building – (RB) Installation of bathroom and fixtures in building donated by BSISD

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
021-PUBLIC WORKS
310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-310-5010	SALARIES	46,774	50,855	35,640	49,775	53,009	3,234
021-310-5021	TERMINATION PAY	94	0	0	0	0	0
021-310-5022	VACATION BUY BACK	0	0	815	815	825	10
021-310-5035	OVERTIME	513	3,000	107	500	1,000	500
021-310-5045	LONGEVITY	500	550	424	600	833	233
021-310-5050	RETIREMENT	7,353	8,443	5,401	7,500	8,875	1,375
021-310-5055	STANDBY PAY	3,840	3,900	2,700	3,900	3,900	0
021-310-5060	GROUP INSURANCE	8,275	9,600	6,400	8,800	9,600	800
021-310-5065	WORKERS' COMPENSATION	1,964	2,424	1,951	1,951	2,397	446
021-310-5070	RETIREMENT-DEFERRED COM	2,854	3,213	2,317	3,000	3,177	177
021-310-5075	LIFE & DISABILITY	1,010	1,277	791	1,100	1,263	163
021-310-5080	MEDICARE	751	845	610	845	836	(9)
021-310-5085	UNEMPLOYMENT TAXES	<u>250</u>	<u>144</u>	<u>397</u>	<u>600</u>	<u>522</u>	<u>(78)</u>
021-310-5055	PERMANENT NOTES: Stand by for traffic signals, building maintenance and to help other departments.						
TOTAL PERSONNEL SERVICES		74,177	84,251	57,551	79,386	86,237	6,851

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
021-PUBLIC WORKS
310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
021-310-5110	OFFICE SUPPLIES	262	200	250	250	200	(50)
021-310-5112	FOOD SUPPLIES	0	100	0	100	100	0
021-310-5114	WEARING APPAREL	434	700	742	900	700	(200)
021-310-5116	GASOLINE, OIL & GREASE	3,831	3,000	3,136	4,500	4,500	0
021-310-5117	MINOR APARATUS	2,667	3,000	4,254	5,000	3,000	(2,000)
021-310-5123	OTHER SUPPLIES	356	400	356	600	400	(200)
021-310-5128	UTILITIES	<u>0</u>	<u>850</u>	<u>0</u>	<u>0</u>	<u>850</u>	<u>850</u>

021-310-5110 CURRENT YEAR NOTES:
PURCHASE OF A NEW DESK

021-310-5114 CURRENT YEAR NOTES:
PURCHASE OF PPE, BUDGET IS OVER DUE TO TURNOVER IN THE DEPARTMENT

021-310-5123 PERMANENT NOTES:
Includes R O water

TOTAL SUPPLIES & MATERIALS 7,551 8,250 8,738 11,350 9,750 (1,600)

MAINTENANCE OF BUILDINGS/STRUC

021-310-5311 MAINTENANCE OF BUILDING 1,245 2,500 0 2,500 2,500 0

021-310-5311 CURRENT YEAR NOTES:
Installation of bathroom and fixtures in building donated by BSISD.

TOTAL MAINTENANCE OF BUILDINGS/STRUC 1,245 2,500 0 2,500 2,500 0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
021-PUBLIC WORKS
310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
021-310-5412	VEHICLE MAINTENANCE	4,047	500	4,307	4,500	3,000	(1,500)
021-310-5415	RADIOS	186	186	77	186	186	0
021-310-5422	MAINT HEATING & COOLING	0	500	0	500	500	0
021-310-5425	MAINT. MACHINERY, TOOLS	0	150	0	150	150	0
021-310-5412	CURRENT YEAR NOTES: TRANSMISSION REPAIR OF 9114						
021-310-5415	PERMANENT NOTES: Tower Maintenance 15.48 per month						
TOTAL MAINTENANCE OF EQUIPMENT		4,233	1,336	4,384	5,336	3,836	(1,500)
<u>CONTRACTUAL SERVICES</u>							
021-310-5511	COMMUNICATIONS	0	0	106	120	0	(120)
021-310-5520	INSURANCE	467	500	312	500	350	(150)
021-310-5550	ELECTRICITY	769	1,800	2,315	3,900	4,200	300
021-310-5555	EDUCATION & TRAINING	0	0	25	25	0	(25)
TOTAL CONTRACTUAL SERVICES		1,236	2,300	2,758	4,545	4,550	5
<u>MISCELLANEOUS</u>							

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
021-PUBLIC WORKS
310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>BUILDING & STRUCTURES</u>							
021-310-6200	BUILDINGS	44,500	0	0	0	0	0
TOTAL BUILDING & STRUCTURES		44,500	0	0	0	0	0
<u>EQUIPMENT</u>							
<u>VEHICLES</u>							
021-310-6401	CURRENT YEAR NOTES: replace unit 9014						
TOTAL 310-GENERAL MAINTENANCE		132,941	98,637	73,431	103,117	106,873	3,756
<u>DEPARTMENTAL NOTES</u>							
TOTAL 021-PUBLIC WORKS		521,204	457,836	303,442	411,811	460,484	48,673

Dept. 320 – Streets

General Fund

The Street Department maintains and repairs 189 miles of paved streets as well as curbs, gutters, and storm sewers. The department also maintains a seal coat schedule for all paved streets.

ACHIEVEMENTS

- Continued use of millings in high maintenance areas.
- Extended street life through continuation of seal coat program.
- Added curb cuts and sidewalks for ADA compliance on Scurry Street.

GOALS

- Continue to extend street life through continuation of seal coat program.
- Increase crack sealing of high traffic roadways to assist in the prevention of base failure.
- Continue to use millings in high maintenance areas.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$645,209	\$677,433	\$715,333
51 – Supplies and Materials	83,328	83,900	88,200
53 – Maint. of Bldg./Structures	239,700	266,700	293,000
54 – Maint. of Equipment	90,181	116,060	96,060
55 – Contractual Services	424,651	455,150	434,970
56 – Miscellaneous	248	0	0
63 – Equipment	0	11,417	0
64 – Vehicles	0	94,718	198,000
Total	\$1,483,317	\$1,705,378	\$1,825,563

Budget Highlights:

5117 – Minor Apparatus – (PB) Chop saw (\$950); herbicide sprayer (\$400); traffic cones (\$2,000); sign stands (\$900); chain saws (\$700) weed eaters (\$800)
5119 – Chemicals – Mosquito chemical (\$4,000 per drum)
5318 – Maintenance Paved and Unpaved Streets – Annual seal coat program
5318 – 01 – Maintenance of Paved and Unpaved Streets – ADA Transition Plan – curb cuts - \$25,000 annually
5515 – Hire of Equipment – Annual backhoe lease
6311 – Machinery & Equipment – (RB) Pavement saw (\$5,417); paint striper (\$6,000)
6401 – Vehicles – (PB) ½ Ton Pickup (\$18,000)
6404 – Heavy Equipment – (RB) Dump truck (\$94,718) (PB) Front-end loader (\$140,000); steel wheel roller (\$40,000)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
022-HIGHWAYS & STREETS
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
022-320-5010	SALARIES	395,938	422,567	295,173	389,673	437,165	47,492
022-320-5021	TERMINATION PAY	185	0	9,850	22,350	0	(22,350)
022-320-5022	VACATION BUY BACK	1,499	2,000	1,510	1,510	1,600	90
022-320-5035	OVERTIME	17,692	16,000	8,758	12,000	12,000	0
022-320-5045	LONGEVITY	20,108	22,355	23,937	26,648	23,594	(3,054)
022-320-5050	RETIREMENT	61,974	67,596	44,956	67,596	74,220	6,624
022-320-5055	STANDBY PAY	3,833	3,900	2,625	3,900	3,900	0
022-320-5060	GROUP INSURANCE	68,674	72,981	53,591	72,981	74,441	1,460
022-320-5065	WORKERS' COMPENSATION	34,511	40,473	36,828	36,828	41,673	4,845
022-320-5070	RETIREMENT-DEFERRED COM	24,637	25,722	19,881	25,722	26,572	850
022-320-5075	LIFE & DISABILITY INSUR	9,048	10,223	6,034	8,450	10,561	2,111
022-320-5080	MEDICARE	5,985	5,775	4,721	5,775	5,953	178
022-320-5085	UNEMPLOYMENT TAXES	<u>1,126</u>	<u>1,008</u>	<u>3,139</u>	<u>4,000</u>	<u>3,654</u>	(<u>346</u>)
TOTAL PERSONNEL SERVICES		645,209	690,600	511,003	677,433	715,333	37,900

SUPPLIES & MATERIALS

022-320-5110	OFFICE SUPPLIES	696	700	392	700	1,000	300
022-320-5112	FOOD SUPPLIES	143	200	114	200	200	0
022-320-5114	WEARING APPAREL	3,783	5,500	3,509	5,000	5,000	0
022-320-5116	GASOLINE, OIL, & GREASE	67,685	79,200	48,627	65,000	65,000	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
022-HIGHWAYS & STREETS
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
022-320-5117	MINOR APPARATUS	6,435	4,750	3,229	4,750	8,150	3,400
022-320-5118	JANITORIAL SUPPLIES	42	200	124	200	200	0
022-320-5119	CHEMICALS	848	5,000	0	5,000	5,000	0
022-320-5120	MEDICAL & SURGICAL	31	0	0	0	600	600
022-320-5123	OTHER SUPPLIES	1,409	1,500	1,016	1,500	1,500	0
022-320-5124	POSTAGE	8	50	0	50	50	0
022-320-5128	UTILITIES	<u>2,247</u>	<u>2,200</u>	<u>1,012</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>
022-320-5110	NEXT YEAR NOTES: PB - COSTS OF INK AND PAPER FOR PRINTERS/COPIER/FAX						
022-320-5117	CURRENT YEAR NOTES: PB 2012-2013 Chop saw needed for repairing concrete, cutting rebar wire & trimming sharp edges of concrete \$950.00. Do not have one at present; 50 gal herbicide sprayer to be used for mesquite tree extermination \$400.00; 6 Sign stands for proper street closer \$900.00; 100 traffic cones to replace those stolen/ruined by usage \$2000.00; 2 chain saws to replace worn out ones \$700.00; 4 weed eaters to replace worn out ones \$800.00						
022-320-5119	PERMANENT NOTES: Mosquito Chemical - \$4000 per drum.						
022-320-5120	NEXT YEAR NOTES: PB 2012-2013 First aid kits in all vehicles						
022-320-5128	PERMANENT NOTES: Includes annual contribution to water Hillside Properties Islands						
TOTAL SUPPLIES & MATERIALS		83,328	99,300	58,023	83,900	88,200	4,300

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
022-HIGHWAYS & STREETS
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF LAND</u>							
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
022-320-5311	MAINTENANCE OF BUILDING	281	1,000	40	200	1,000	800
022-320-5318	MAINT. PAVED & UNPAVED	228,130	250,000	5,087	250,000	250,000	0
022-320-5318-01	MAINT. PAVED STREETS -	430	25,000	24,375	2,500	25,000	22,500
022-320-5320	STREET MARKERS	<u>10,859</u>	<u>14,000</u>	<u>8,417</u>	<u>14,000</u>	<u>17,000</u>	<u>3,000</u>
022-320-5311	NEXT YEAR NOTES: PB 2011-2012 Shed for tractor protection						
022-320-5318	PERMANENT NOTES: Annual seal coat program.						
022-320-5318-01	PERMANENT NOTES: ADA Transition Plan - Curb Cuts - \$25,000 annually						
022-320-5318-01	CURRENT YEAR NOTES: Crosswalk at Scurry between 9th and 10th						
022-320-5318-01	NEXT YEAR NOTES: PB Crosswalk at Main and 9th						
022-320-5320	NEXT YEAR NOTES: PB Can no longer use 24X24 Stop signs and need to replace with 30X30 signs at \$50.00 per sign						
TOTAL MAINTENANCE OF BUILDINGS/STRUC		239,700	290,000	37,918	266,700	293,000	26,300

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
022-HIGHWAYS & STREETS
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
022-320-5411	MAINTENANCE OF FURNIT &	49	0	0	0	0	0
022-320-5412	VEHICLE MAINTENANCE	88,888	90,000	77,250	105,000	90,000	(15,000)
022-320-5413	MAINT. FIRE APPARATUS	0	60	0	60	60	0
022-320-5415	MAINTENANCE OF RADIOS	202	200	319	400	400	0
022-320-5421	SIGNAL SYSTEMS	581	5,000	2,598	10,000	5,000	(5,000)
022-320-5422	HEATING AND COOLING SYS	351	100	0	100	100	0
022-320-5425	MAINT. MACHINERY, TOOLS	110	500	0	500	500	0

022-320-5421 CURRENT YEAR NOTES:
ADD ADDITIONAL CROSSWALKS AND SIGNAL LIGHTS

TOTAL MAINTENANCE OF EQUIPMENT	90,181	95,860	80,167	116,060	96,060	(20,000)
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CONTRACTUAL SERVICES

022-320-5511	COMMUNICATIONS	1,207	1,900	954	1,500	1,500	0
022-320-5515	HIRE OF EQUIPMENT	11,100	11,100	0	11,100	12,120	1,020
022-320-5520	INSURANCE	7,286	7,800	6,924	7,000	7,000	0
022-320-5521-05	SPECIAL SVCS-ENGINEERIN	1,178	2,000	3,164	3,200	2,000	(1,200)
022-320-5530	TRAVEL EXPENSE	0	250	136	250	250	0
022-320-5541	PERMITS, LICENSES, TESTIN	280	800	450	800	800	0
022-320-5550	ELECTRICITY	402,578	410,000	284,502	430,000	410,000	(20,000)
022-320-5555	EDUCATION & TRAINING	0	200	190	200	200	0
022-320-5560	GAS FOR HEATING	1,021	1,100	768	1,100	1,100	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
022-HIGHWAYS & STREETS
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
022-320-5515	PERMANENT NOTES: Backhoe Lease						
022-320-5521-05	PERMANENT NOTES: Engineering fees for annual seal coat program.						
TOTAL CONTRACTUAL SERVICES		424,651	435,150	297,089	455,150	434,970	(20,180)

MISCELLANEOUS

022-320-5616	JUDGEMENTS & DAMAGES	248	0	0	0	0	0
TOTAL MISCELLANEOUS		248	0	0	0	0	0

INTEREST

BUILDING & STRUCTURES

EQUIPMENT

022-320-6311	MACHINERY & EQUIPMENT	0	16,000	5,417	11,417	0	(11,417)
022-320-6311	CURRENT YEAR NOTES: Pavement saw \$5,417 and paint striper \$6,000.						
TOTAL EQUIPMENT		0	16,000	5,417	11,417	0	(11,417)

VEHICLES

022-320-6401	MOTOR VEHICLES	0	0	0	0	18,000	18,000
022-320-6404	HEAVY EQUIPMENT	0	95,000	94,456	94,718	180,000	85,282

022-320-6401 NEXT YEAR NOTES:
1/2 ton pickup

022-320-6404 CURRENT YEAR NOTES:
Dump truck

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
022-HIGHWAYS & STREETS
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
022-320-6404	NEXT YEAR NOTES: Front end loader \$140,000 and steel wheel roller \$40,000						
TOTAL VEHICLES		0	95,000	94,456	94,718	198,000	103,282
TOTAL 320-STREETS		1,483,317	1,721,910	1,084,073	1,705,378	1,825,563	120,185
DEPARTMENTAL NOTES							
TOTAL 022-HIGHWAYS & STREETS		1,483,317	1,721,910	1,084,073	1,705,378	1,825,563	120,185

Dept. 330 – Sanitation

General Fund

The Sanitation Department provides mechanized refuse collection for all residential customers and commercial customers. The department also repairs and replaces all collection containers.

ACHIEVEMENTS

- Obtained 2 new sanitation trucks.
- Acquired 160 new sanitation containers.

GOALS

- Negotiation with local educational service to supply welding services for to existing containers.
- Continue sanitation truck replacement program.
- Revise sanitation collection routes in order to improve efficiency of personnel, fuel and maintenance needs.
- Improve ability to acquire drivers during times of personnel shortage.
- Continue to review and amend SOP to improve operations, vehicle maintenance and safety standards.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$297,132	\$310,231	\$295,989
51 – Supplies and Materials	182,310	252,905	243,350
53 – Maint. of Bldg./Structures	12	300	500
54 – Maintenance of Equipment	230,720	210,636	220,686
55 – Contractual Services	19,467	24,150	25,800
56 – Miscellaneous	43,464	46,500	45,000
64 – Vehicles	0	423,438	230,000
Total	\$773,106	\$1,268,160	\$1,061,325

Budget Highlights:

5123 – Other Supplies – (RB) Includes \$73,300 for new containers

6404 – Heavy Equipment – (RB) 2 Sanitation trucks (\$423,438) (PB) 1 Sanitation truck (\$230,000)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
025-SANITATION
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
025-330-5010	SALARIES	170,175	185,037	127,572	168,577	187,755	19,178
025-330-5021	TERMINATION PAY	3,471	0	7,250	7,250	0	(7,250)
025-330-5022	VACATION BUY BACK	1,570	2,150	950	950	975	25
025-330-5035	OVERTIME	22,666	16,000	28,582	38,500	16,000	(22,500)
025-330-5045	LONGEVITY	1,011	1,518	1,036	1,518	1,056	(462)
025-330-5050	RETIREMENT	29,319	29,641	21,773	29,641	29,408	(233)
025-330-5055	STANDBY PAY	0	1,950	0	0	0	0
025-330-5060	GROUP INSURANCE	38,087	43,183	23,971	33,800	32,123	(1,677)
025-330-5065	WORKERS' COMPENSATION	11,430	10,327	9,531	9,531	9,621	90
025-330-5070	RETIREMENT-DEFERRED COM	11,598	11,279	9,437	11,279	10,529	(750)
025-330-5075	LIFE & DISABILITY INSUR	4,143	4,483	2,433	3,665	4,185	520
025-330-5080	MEDICARE	3,052	2,968	2,484	3,420	2,771	(649)
025-330-5085	UNEMPLOYMENT TAXES	<u>608</u>	<u>504</u>	<u>1,870</u>	<u>2,100</u>	<u>1,566</u>	<u>(534)</u>
025-330-5010	NEXT YEAR NOTES:						
	2 interns to replace welder - 20 hrs/week each for 40 weeks						
	at \$9.19/hr.						
TOTAL PERSONNEL SERVICES		297,132	309,040	236,889	310,231	295,989	(14,242)

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

002-GENERAL FUND
 025-SANITATION
 330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
025-330-5114	WEARING APPAREL	2,255	2,600	919	2,000	2,500	500
025-330-5116	GASOLINE, OIL & GREASE	144,867	151,800	124,777	170,000	170,000	0
025-330-5117	MINOR APPARATUS	940	600	419	700	600	(100)
025-330-5118	JANITORIAL SUPPLIES	199	150	54	100	150	50
025-330-5120	MEDICAL & SURGICAL SUPP	115	100	0	100	100	0
025-330-5123	OTHER SUPPLIES	33,934	50,000	34,028	80,000	70,000	(10,000)
025-330-5124	POSTAGE	0	0	0	5	0	(5)

025-330-5123 PERMANENT NOTES:
 Annual trash container replacement program.

025-330-5123 CURRENT YEAR NOTES:
 Includes \$76,300 for new containers.

025-330-5123 NEXT YEAR NOTES:
 Increase in regular budget of \$10,000 which is savings from
 the elimination of the welder's position and the replacement
 with two interns.

TOTAL SUPPLIES & MATERIALS		182,310	205,250	160,198	252,905	243,350	(9,555)
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MAINTENANCE OF BUILDINGS/STRUC

025-330-5311	MAINTENANCE OF BUILDING	12	500	0	300	500	200
TOTAL MAINTENANCE OF BUILDINGS/STRUC		12	500	0	300	500	200

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
025-SANITATION
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
025-330-5412	VEHICLE MAINTENANCE	214,128	190,000	187,136	200,000	200,000	0
025-330-5413	FIRE APPARATUS	177	0	0	0	0	0
025-330-5415	MAINTENANCE OF RADIOS	186	186	77	186	186	0
025-330-5416	MAINT. SANITATION CONTA	16,203	20,000	5,145	10,000	20,000	10,000
025-330-5422	MAINT HEATING & COOLING	27	250	116	200	250	50
025-330-5425	MAINT. MACHINERY, TOOLS	0	250	0	250	250	0
025-330-5415	PERMANENT NOTES: Tower Maintenece 15.48 x 12						
TOTAL MAINTENANCE OF EQUIPMENT		230,720	210,686	192,473	210,636	220,686	10,050
<u>CONTRACTUAL SERVICES</u>							
025-330-5511	COMMUNICATIONS	1,348	1,400	934	1,400	1,400	0
025-330-5520	INSURANCE	12,097	12,500	10,561	10,600	11,000	400
025-330-5521	SPECIAL SERVICES	0	0	2,096	6,000	7,000	1,000
025-330-5530	TRAVEL EXPENSE	0	0	84	150	0	(150)
025-330-5535	RENTS	3,996	6,612	2,997	4,000	4,400	400
025-330-5550	ELECTRICITY	2,026	2,500	1,375	2,000	2,000	0
025-330-5521	PERMANENT NOTES: Collection agency fees for sanitation accounts.						
TOTAL CONTRACTUAL SERVICES		19,467	23,012	18,047	24,150	25,800	1,650

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
025-SANITATION
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MISCELLANEOUS</u>							
025-330-5616	JUDGEMENTS & DAMAGES	19,167	5,000	15,930	23,000	20,000	(3,000)
025-330-5643	BAD DEBT EXPENSE	24,297	10,000	17,689	23,500	25,000	1,500
TOTAL MISCELLANEOUS		43,464	15,000	33,619	46,500	45,000	(1,500)
<u>INTEREST</u>							
<u>EQUIPMENT</u>							
<u>VEHICLES</u>							
025-330-6404	HEAVY EQUIPMENT	0	300,000	419,597	423,438	230,000	(193,438)
025-330-6404	CURRENT YEAR NOTES: Two new sanitation trucks.						
025-330-6404	NEXT YEAR NOTES: One new sanitation truck.						
TOTAL VEHICLES		0	300,000	419,597	423,438	230,000	(193,438)
TOTAL 330-SANITATION		773,106	1,063,488	1,060,823	1,268,160	1,061,325	(206,835)

DEPARTMENTAL NOTES

Dept. 350 – Landfill

General Fund

The City's sanitary landfill disposes an average of 150 tons of waste per day and must comply with all reporting requirements of the Texas Commission on Environmental Quality (TCEQ). This department also oversees a recycling program for paper, cardboard, steel and used oil, which reduces the tonnage entering the landfill and extends its estimated life of operations.

ACHIEVEMENTS

- Continued to maintain required training for all employees.
- Continued to utilize compactor for landfill compaction to assist in obtaining optimum capacity
- Continued to educate the general public about proper waste disposal.

GOALS

- Continue working with PSC on obtaining new landfill site and Type IV debris pit..
- Maintain operations to meet TCEQ landfill standards.
- Continue to maintain required training for all employees.
- Purchase new dozer to help with proper management of debris.
- Maintain all equipment in accordance with manufacturer standards.
- Form an agreement with local educational entity for driving and equipment operation training.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$312,862	\$316,807	\$384,222
51 – Supplies and Materials	73,713	97,790	97,870
53 – Maint. of Bldg./Structures	172	500	500
54 – Maintenance of Equipment	95,260	131,440	92,640
55 – Contractual Services	185,335	324,450	327,250
61 – Land	0	0	350,000
64 – Vehicles	0	0	285,000
Total	\$667,342	\$870,987	\$1,537,482

Budget Highlights:

5515- (RB) Rental of dozer and compactor \$45,110 of which \$25,000 was reimbursed by TML
 5521 - 05 - Special Services-Engineers - (RB) Change east cell to Type IV (\$36,500), First year landfill cost (\$140,000), West cell final cap modification (\$64,300), West cell drainage modification (27,000) (PB) Final engineering on permit modifications and additional fees for new landfill permit
 6100 - Land - (PB) Land for new landfill site (funded from Closure account)
 6404 -(PB) D7 Bulldozer (\$375,000 less \$90,000 estimated trade)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
025-350-5010	SALARIES	193,649	205,383	136,566	177,900	221,437	43,537
025-350-5021	TERMINATION PAY	398	0	3,062	3,062	0	(3,062)
025-350-5022	VACATION BUY BACK	1,697	2,000	2,176	2,176	2,200	24
025-350-5035	OVERTIME	16,204	18,000	12,358	18,000	18,000	0
025-350-5045	LONGEVITY	4,153	4,952	5,070	5,070	18,741	13,671
025-350-5050	RETIREMENT	30,617	33,353	21,088	33,353	40,072	6,719
025-350-5055	STANDBY PAY	615	0	1,350	1,950	1,950	0
025-350-5060	GROUP INSURANCE	34,403	34,061	28,962	39,500	40,800	1,300
025-350-5065	WORKERS' COMPENSATION	10,794	12,868	13,775	13,775	15,371	1,596
025-350-5070	RETIREMENT-DEFERRED COM	12,116	12,691	9,394	12,691	14,347	1,656
025-350-5075	LIFE & DISABILITY INSUR	4,452	5,044	2,792	3,990	5,702	1,712
025-350-5080	MEDICARE	3,188	3,340	2,472	3,340	3,775	435
025-350-5085	UNEMPLOYMENT TAXES	<u>577</u>	<u>504</u>	<u>1,507</u>	<u>2,000</u>	<u>1,827</u>	<u>(173)</u>
TOTAL PERSONNEL SERVICES		312,861	332,196	240,570	316,807	384,222	67,415

SUPPLIES & MATERIALS

025-350-5110	OFFICE SUPPLIES	2,182	2,300	1,088	2,000	2,200	200
025-350-5112	FOOD SUPPLIES	188	150	208	210	150	(60)
025-350-5114	WEARING APPAREL	1,940	2,000	1,637	2,000	2,000	0
025-350-5116	GASOLINE, OIL & GREASE	65,198	84,700	62,621	89,000	89,000	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
025-350-5117	MINOR APPARATUS	1,678	1,000	1,072	1,500	1,500	0
025-350-5118	JANITORIAL SUPPLIES	515	600	780	1,100	1,000	(100)
025-350-5119	CHEMICALS	0	500	0	250	250	0
025-350-5120	MEDICAL & SURGICAL	66	50	0	50	50	0
025-350-5123	OTHER SUPPLIES	189	200	0	150	200	50
025-350-5124	POSTAGE	19	20	21	30	20	(10)
025-350-5128	UTILITIES	<u>1,738</u>	<u>1,100</u>	<u>978</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		73,713	92,620	68,404	97,790	97,870	80

MAINTENANCE OF BUILDINGS/STRUC

025-350-5311	MAINTENANCE OF BUILDING	<u>172</u>	<u>500</u>	<u>345</u>	<u>500</u>	<u>500</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/STRUC		172	500	345	500	500	0

MAINTENANCE OF EQUIPMENT

025-350-5412	VEHICLE MAINTENANCE	94,173	70,000	121,895	130,000	90,000	(40,000)
025-350-5413	FIRE APPARATUS	105	200	46	100	200	100
025-350-5415	RADIO MAINTENANCE	186	190	77	190	190	0
025-350-5416	MAINTENANCE OF CONTAINERS	30	0	0	0	0	0
025-350-5419	MAINTENANCE OF PIPE LINES	63	0	(35)	0	0	0
025-350-5422	MAINT. HEATING & COOLING	0	250	0	150	250	100
025-350-5425	MAINT. MACHINERY, TOOLS	<u>704</u>	<u>3,000</u>	<u>351</u>	<u>1,000</u>	<u>2,000</u>	<u>1,000</u>

025-350-5415 PERMANENT NOTES:
Tower Maintenance 15.48

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL MAINTENANCE OF EQUIPMENT	95,260	73,640	122,334	131,440	92,640	(38,800)
<u>CONTRACTUAL SERVICES</u>							
025-350-5511	COMMUNICATIONS	1,470	1,100	1,410	1,750	1,750	0
025-350-5515	HIRE OF EQUIPMENT	15,738	0	41,648	45,000	0	(45,000)
025-350-5520	INSURANCE	3,954	4,700	5,427	5,500	5,500	0
025-350-5521	SPECIAL SERVICES	32,291	18,000	16,139	24,000	20,000	(4,000)
025-350-5521-05	SPECIAL SERVICES-ENGINE	77,967	267,800	80,899	198,000	250,000	52,000
025-350-5521-14	SPECIAL SERVICES-TCEQ	46,362	45,000	34,447	47,000	47,000	0
025-350-5530	TRAVEL EXPENSE	586	600	605	700	600	(100)
025-350-5540	DUES AND SUBSCRIPTIONS	49	0	0	0	0	0
025-350-5541	PERMITS, LICENSES, TESTIN	295	400	111	400	400	0
025-350-5550	ELECTRICITY	6,624	7,000	1,220	2,000	2,000	0
025-350-5555	EDUCATION AND TRAINING	0	0	78	100	0	(100)

025-350-5515 CURRENT YEAR NOTES:
RB: Rental of dozer and compactor \$45,110, of which \$25,000 was reimbursed by TML.

025-350-5521 PERMANENT NOTES:
Fairbanks scale X 2400 X 2
Ground water monitoring 7500 X 2

025-350-5521-05 CURRENT YEAR NOTES:
Engineering fees and permit modifications: (CLOSURE ACCT)
* Change East cell to Type IV \$ 36,500
* West cell-final cap modification 64,300
* West cell-drainage modification 27,000
* New Landfill (1st yr costs only) 140,000
(some of these costs will roll forward to next year)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
025-350-5521-05	NEXT YEAR NOTES: Final engineering on permit modifications and additional fees for new landfill permit.						
	TOTAL CONTRACTUAL SERVICES	185,335	344,600	181,984	324,450	327,250	2,800
	<u>MISCELLANEOUS</u>						
	<u>INTEREST</u>						
	<u>LAND</u>						
025-350-6100	LAND PURCHASES	0	350,000	2,226	0	350,000	350,000
025-350-6100	NEXT YEAR NOTES: Land purchase for new landfill site (funded from Closure account). Note: Originally budgeted in prior year.						
	TOTAL LAND	0	350,000	2,226	0	350,000	350,000
	<u>BUILDING & STRUCTURES</u>						
	<u>EQUIPMENT</u>						
	<u>VEHICLES</u>						
025-350-6404	HEAVY EQUIPMENT	0	0	0	0	285,000	285,000
025-350-6404	NEXT YEAR NOTES: D7 bulldozer (\$375,000 less \$90,000 estimated trade)						
	TOTAL VEHICLES	0	0	0	0	285,000	285,000
	TOTAL 350-LANDFILL	667,342	1,193,556	615,862	870,987	1,537,482	666,495

Dept. 360 – Compost Facility

General Fund

Compost Facility diverts organic refuse from the landfill by processing this material into compost and wood chips, which is used on City facilities and sold to the public.

ACHIEVEMENTS

- Continued to transfer operations for all compost activities to current landfill.
- Cleaned up old compost facility.
- Established control to limit landfill waste within compost materials.

GOALS

- Establish an educated market for Compost supply to citizens.
- Establish an aggressive and efficient chipping operation.
- Continue to work with Permian Basin Regional Planning Commission on upgrading chipping equipment opportunities as well as any grant monies that become available.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$91,425	\$101,165	\$80,460
51 – Supplies and Materials	6,825	5,760	5,350
54 – Maintenance of Equipment	17,343	13,690	8,690
55 – Contractual Services	3,803	4,270	3,080
Total	\$119,396	\$124,885	\$97,580

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
025-SANITATION
360-COMPOST FACILITY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
025-360-5010	SALARIES	57,447	59,659	45,884	61,946	49,587	(12,359)
025-360-5022	VACATION BUY BACK	712	1,000	1,069	1,069	1,100	31
025-360-5035	OVERTIME	1,499	2,000	2,951	3,600	2,000	(1,600)
025-360-5045	LONGEVITY	4,622	4,523	4,542	4,542	128	(4,414)
025-360-5050	RETIREMENT	8,559	9,728	7,283	9,728	8,128	(1,600)
025-360-5060	GROUP INSURANCE	7,876	9,600	6,731	9,131	9,600	469
025-360-5065	WORKERS' COMPENSATION	5,003	4,543	4,883	4,883	3,562	(1,321)
025-360-5070	RETIREMENT-DEFERRED COM	3,463	3,702	3,216	3,702	3,910	208
025-360-5075	LIFE & DISABILITY INSUR	1,194	1,471	929	1,278	1,157	(121)
025-360-5080	MEDICARE	911	371	846	1,226	766	(460)
025-360-5085	UNEMPLOYMENT TAXES	139	144	465	60	522	462
TOTAL PERSONNEL SERVICES		91,425	96,741	78,799	101,165	80,460	(20,705)

SUPPLIES & MATERIALS

025-360-5114	WEARING APPAREL	599	700	182	500	600	100
025-360-5116	GASOLINE, OIL AND GREAS	5,706	6,380	3,195	4,500	4,500	0
025-360-5117	MINOR APPARATUS	220	250	673	750	250	(500)
025-360-5118	JANITORIAL SUPPLIES	0	0	8	10	0	(10)
025-360-5123	OTHER SUPPLIES	52	0	0	0	0	0
025-360-5124	POSTAGE	5	0	0	0	0	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
025-SANITATION
360-COMPOST FACILITY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
025-360-5128	UTILITIES	244	0	0	0	0	0
	TOTAL SUPPLIES & MATERIALS	6,825	7,330	4,057	5,760	5,350	(410)
	<u>MAINTENANCE OF LAND</u>						
	<u>MAINTENANCE OF BUILDINGS/STRUC</u>						
	<u>MAINTENANCE OF EQUIPMENT</u>						
025-360-5412	MAINTENANCE OF VEHICLES	17,157	10,000	9,342	13,000	8,000	(5,000)
025-360-5415	RADIO	186	190	77	190	190	0
025-360-5425	MAINT-MACHINERY, TOOLS	0	0	352	500	500	0
	TOTAL MAINTENANCE OF EQUIPMENT	17,343	10,190	9,770	13,690	8,690	(5,000)
	<u>CONTRACTUAL SERVICES</u>						
025-360-5511	COMMUNICATIONS	379	80	293	400	80	(320)
025-360-5520	INSURANCE	863	1,020	1,243	1,300	1,300	0
025-360-5535	RENTS	1,992	0	1,494	1,995	1,000	(995)
025-360-5550	ELECTRICITY	569	350	375	550	600	50
025-360-5555	EDUCATION & TRAINING	0	0	25	25	100	75
	TOTAL CONTRACTUAL SERVICES	3,803	1,450	3,430	4,270	3,080	(1,190)

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

002-GENERAL FUND
 025-SANITATION
 360-COMPOST FACILITY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>BUILDING & STRUCTURES</u>							
<u>EQUIPMENT</u>							
<u>VEHICLES</u>							
TOTAL 360-COMPOST FACILITY		119,396	115,711	96,057	124,885	97,580	(27,305)
		=====	=====	=====	=====	=====	=====
TOTAL 025-SANITATION		1,559,844	2,372,755	1,772,743	2,264,032	2,696,387	432,355
		=====	=====	=====	=====	=====	=====

Dept. 370 – Parks

General Fund

The Parks Department provides improvements and upkeep for parks and ball field facilities available for public enjoyment. The Department strives to present aesthetically pleasing areas through the maintenance of playground and other recreational equipment, grounds maintenance, weed and litter control and other landscaping activities.

ACHIEVEMENTS

- Cleaned brush in Comanche Trail Park.
- Trimmed trees in all parks.
- Installed more disc golf courses.
- Repaired plumbing at the Amphitheater.

GOALS

- Paint and repair all playground equipment within parks.
- Upgrade lighting and infield at Cotton Mize ball field.
- Tie in well for the Spring and Cotton Mize in Comanche Trail Park.
- Repair all restrooms within parks.
- Repair the fences around the park.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$196,952	\$196,099	\$231,494
51 – Supplies and Materials	39,337	39,370	45,805
52 – Maintenance of Land	0	2,000	2,000
53 – Maint. of Bldg./Structures	7,360	8,300	8,300
54 – Maintenance of Equipment	9,083	16,020	13,520
55 – Contractual Services	37,647	25,725	26,800
56–Miscellaneous	237	0	0
63 – Equipment	0	12,246	0
Total	\$290,616	\$299,760	\$327,919

Budget Highlights:

5123 –(PB) Utility vehicle \$4,500

6314 – Mowers & Equipment – (RB) Zero Turn Mower (\$12,246)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
027-370-5010	SALARIES	122,988	136,170	79,005	119,193	149,520	30,327
027-370-5021	TERMINATION PAY	2,921	0	751	751	0	(751)
027-370-5022	VACATION BUY BACK	0	0	174	174	200	26
027-370-5035	OVERTIME	11,104	10,000	7,454	10,000	10,000	0
027-370-5045	LONGEVITY	804	593	78	116	540	424
027-370-5050	RETIREMENT	17,750	19,956	11,908	19,956	23,287	3,331
027-370-5055	STANDBY PAY	3,765	3,900	2,700	3,900	3,900	0
027-370-5060	GROUP INSURANCE	20,213	24,000	16,464	24,000	24,000	0
027-370-5065	WORKERS' COMPENSATION	4,748	4,451	4,611	4,611	4,898	287
027-370-5070	RETIREMENT-DEFERRED COM	7,750	7,594	5,301	7,594	8,337	743
027-370-5075	LIFE & DISABILITY INSUR	2,412	3,018	1,706	2,506	3,314	808
027-370-5080	MEDICARE	2,041	1,998	1,395	1,998	2,194	196
027-370-5085	UNEMPLOYMENT TAXES	<u>457</u>	<u>360</u>	<u>1,015</u>	<u>1,300</u>	<u>1,305</u>	<u>5</u>

027-370-5010 CURRENT YEAR NOTES:
3 temporary employees during the summer.
3 x \$8.922 x 40 hrs/week x 12 weeks = \$12,848

TOTAL PERSONNEL SERVICES 196,952 212,040 132,561 196,099 231,494 35,395

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
027-370-5110	OFFICE SUPPLIES	178	75	0	75	75	0
027-370-5112	FOOD SUPPLIES	4	0	65	65	0	(65)
027-370-5114	WEARING APPAREL	1,833	1,700	1,422	1,700	1,700	0
027-370-5116	GASOLINE, OIL, & GREASE	12,627	12,100	12,349	17,000	17,000	0
027-370-5117	MINOR APPARATUS	4,378	2,000	2,746	3,000	2,000	(1,000)
027-370-5118	JANITORIAL SUPPLIES	2,436	1,500	531	1,500	1,500	0
027-370-5119	CHEMICALS	1,901	1,500	303	1,500	1,500	0
027-370-5122	BOTANICAL & AGRICULTURA	0	1,000	0	1,000	1,000	0
027-370-5123	OTHER SUPPLIES	1,662	1,500	1,249	1,500	6,000	4,500
027-370-5124	POSTAGE	19	30	11	30	30	0
027-370-5128	UTILITIES	<u>14,299</u>	<u>20,000</u>	<u>7,464</u>	<u>12,000</u>	<u>15,000</u>	<u>3,000</u>
027-370-5119	PERMANENT NOTES: Chemicals for weed elimination and fertilization.						
027-370-5123	NEXT YEAR NOTES: Includes \$4,500 for utility vehicle.						
027-370-5128	PERMANENT NOTES: Includes annual contribution for ballfields.						
TOTAL SUPPLIES & MATERIALS		39,337	41,405	26,139	39,370	45,805	6,435

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF LAND</u>							
027-370-5210	LAND MAINTENANCE	0	2,000	17	2,000	2,000	0
027-370-5210	PERMANENT NOTES: Monthly maintenance of North Hwy 87 entry way.						
TOTAL MAINTENANCE OF LAND		0	2,000	17	2,000	2,000	0

MAINTENANCE OF BUILDINGS/STRUC

027-370-5311	MAINTENANCE OF BUILDING	347	300	0	300	300	0
027-370-5322	MAINT. FENCES AND GATES	0	75	0	0	0	0
027-370-5323	MAINTENANCE OF BALLFIELD	2,000	3,000	7	3,000	3,000	0
027-370-5326	MISCELLANEOUS IMPROVEME	5,013	5,000	1,067	5,000	5,000	0
TOTAL MAINTENANCE OF BUILDINGS/STRUC		7,360	8,375	1,074	8,300	8,300	0

MAINTENANCE OF EQUIPMENT

027-370-5412	VEHICLE MAINTENANCE	8,442	12,500	11,046	15,000	12,500	(2,500)
027-370-5415	RADIO MAINTENANCE	186	120	77	120	120	0
027-370-5417	MAINTENANCE OF MOWERS	168	400	220	400	400	0
027-370-5425	MAINT. MACHINERY, TOOLS	288	500	113	500	500	0
TOTAL MAINTENANCE OF EQUIPMENT		9,083	13,520	11,456	16,020	13,520	(2,500)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
027-370-5511	COMMUNICATIONS	1,372	1,400	1,078	1,400	1,400	0
027-370-5515	HIRE OF EQUIPMENT	780	0	0	0	0	0
027-370-5520	INSURANCE	2,293	2,700	2,476	2,500	2,500	0
027-370-5521	SPECIAL SERVICES	8,154	0	0	0	0	0
027-370-5530	TRAVEL EXPENSE	35	200	0	200	500	300
027-370-5541	PERMITS, LICENSES, AND	200	350	770	800	400	(400)
027-370-5550	ELECTRICITY	23,765	18,000	12,902	19,300	20,500	1,200
027-370-5555	EDUCATION & TRAINING	0	0	25	25	0	(25)
027-370-5560	GAS FOR HEATING	<u>1,047</u>	<u>1,500</u>	<u>1,044</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>

027-370-5530 PERMANENT NOTES:
TX SPCB Licensing

027-370-5541 CURRENT YEAR NOTES:
This overage is due to the license in herbicide.

027-370-5541 NEXT YEAR NOTES:
Herbicide testing.

TOTAL CONTRACTUAL SERVICES 37,647 24,150 18,295 25,725 26,800 1,075

MISCELLANEOUS

027-370-5616	JUDGMENTS & DAMAGES	<u>237</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		237	0	0	0	0	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>INTEREST</u>							
<u>BUILDING & STRUCTURES</u>							
<u>EQUIPMENT</u>							
027-370-6314	MOWERS & EQUIPMENT	0	17,000	12,246	12,246	0	(12,246)
027-370-6314	CURRENT YEAR NOTES: Zero trun mower.						
TOTAL EQUIPMENT		0	17,000	12,246	12,246	0	(12,246)
<u>VEHICLES</u>							
TOTAL 370-PARKS		290,616	318,490	201,789	299,760	327,919	28,159

DEPARTMENTAL NOTES

Dept. 375 – Sports Complex

General Fund

The Roy Anderson Sports Complex provides a recreational sports facility to the citizens and includes baseball, softball, soccer and football fields. This complex was fully renovated and expanded through 2007 General Obligation Bonds.

ACHIEVEMENTS

- Completed the construction of the batting cages.
- Completed the second annual Tournament At the Crossroads.

GOALS

- Implement new playing field maintenance program.
- Repair irrigation systems.
- Repair the lights on Garrett field.
- Bring in more tournaments and tourism.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$119,346	\$116,266	\$132,513
51 – Supplies and Materials	13,591	25,100	29,800
52 – Maintenance of Land	0	1,000	1,000
53 – Maint. of Bldg./Structures	14,255	29,500	26,750
54 – Maintenance of Equipment	1,198	5,350	2,350
55 – Contractual Services	53,438	58,420	63,615
63 – Equipment	0	0	30,000
Total	\$201,828	\$235,636	\$286,028

Budget Highlights:

5123 – (PB) Utility vehicle (\$4,500)

6314 – (PB) Tractor with aerator (\$30,000)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
027-375-5010	SALARIES	76,329	87,447	51,840	68,314	83,041	14,727
027-375-5021	TERMINATION PAY	1,480	0	0	0	0	0
027-375-5022	VACATION BUY BACK	252	0	457	457	500	43
027-375-5035	OVERTIME	6,357	10,000	6,273	10,000	10,000	0
027-375-5045	LONGEVITY	78	233	133	158	183	25
027-375-5050	RETIREMENT	11,470	12,904	7,013	12,904	13,106	202
027-375-5055	STANDBY PAY	0	0	(75)	0	0	0
027-375-5060	GROUP INSURANCE	12,773	14,400	9,257	13,208	14,400	1,192
027-375-5065	WORKERS' COMPENSATION	2,791	2,839	2,983	2,983	2,708	(275)
027-375-5070	RETIREMENT-DEFERRED COM	4,636	4,910	3,377	4,910	4,692	(218)
027-375-5075	LIFE & DISABILITY INSUR	1,663	1,952	980	1,440	1,865	425
027-375-5080	MEDICARE	1,220	1,292	889	1,292	1,235	(57)
027-375-5085	UNEMPLOYMENT TAXES	<u>296</u>	<u>216</u>	<u>251</u>	<u>600</u>	<u>783</u>	<u>183</u>
027-375-5010	CURRENT YEAR NOTES:						
	2 temporary employees during the summer -						
	\$8.922/hr x 40 hrs/week x 12 weeks = \$8,565						
TOTAL PERSONNEL SERVICES		119,346	136,193	83,376	116,266	132,513	16,247

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
027-375-5112	FOOD SUPPLIES	0	100	0	100	100	0
027-375-5114	WEARING APPAREL	889	1,200	544	1,200	1,200	0
027-375-5116	GASOLINE, OIL, & GREASE	1,076	1,320	611	1,300	1,300	0
027-375-5117	MINOR APPARATUS	590	3,500	971	3,500	3,500	0
027-375-5118	JANITORIAL SUPPLIES	2,031	2,500	1,771	2,500	2,500	0
027-375-5119	CHEMICALS	0	500	135	500	500	0
027-375-5122	BOTANICAL & AGRICULTURA	4,764	11,000	890	11,000	11,000	0
027-375-5123	OTHER SUPPLIES	419	500	342	500	5,200	4,700
027-375-5128	UTILITIES	<u>3,821</u>	<u>4,000</u>	<u>3,354</u>	<u>4,500</u>	<u>4,500</u>	<u>0</u>
027-375-5117	PERMANENT NOTES: Weed Eaters, Hand Tools, Field Marking						
027-375-5122	PERMANENT NOTES: Fertilizer, weed killer, aeration, plant replacement, etc.						
027-375-5123	NEXT YEAR NOTES: Includes \$4,500 for utility vehicle.						
027-375-5128	PERMANENT NOTES: The complex has one water meter for the concessions and restrooms. The firds are watered with wells.						
TOTAL SUPPLIES & MATERIALS		13,591	24,620	8,618	25,100	29,800	4,700

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF LAND</u>							
027-375-5210	LAND MAINTENANCE	0	1,000	0	1,000	1,000	0
027-375-5210	PERMANENT NOTES: Maintain Sprinkler System						
TOTAL MAINTENANCE OF LAND		0	1,000	0	1,000	1,000	0

MAINTENANCE OF BUILDINGS/STRUC

027-375-5311	MAINTENANCE OF BUILDING	294	750	1,511	2,000	750	(1,250)
027-375-5322	MAINT. FENCES AND GATES	1,189	1,000	0	1,000	1,000	0
027-375-5323	MAINTENANCE OF BALLFIELD	7,359	20,000	15,185	20,000	20,000	0
027-375-5326	MISCELLANEOUS IMPROVEME	5,413	5,000	6,006	6,500	5,000	(1,500)
027-375-5311	CURRENT YEAR NOTES: Due to unforeseen A/C repairs.						
027-375-5314	CURRENT YEAR NOTES: Finish top rail guards on ball fields \$4,000						
027-375-5323	PERMANENT NOTES: Infield Conditioner, Chalk, Bases, Etc.						
027-375-5326	CURRENT YEAR NOTES: Due to the batting cages.						
TOTAL MAINTENANCE OF BUILDINGS/STRUC		14,255	26,750	22,702	29,500	26,750	(2,750)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
027-375-5412	VEHICLE MAINTENANCE	486	1,000	2,843	4,000	1,000	(3,000)
027-375-5415	RADIO MAINTENANCE	186	0	77	100	100	0
027-375-5417	MAINTENANCE OF MOWERS	285	750	0	750	750	0
027-375-5425	MAINT. MACHINERY, TOOLS	241	500	347	500	500	0
TOTAL MAINTENANCE OF EQUIPMENT		1,198	2,250	3,267	5,350	2,350	(3,000)
<u>CONTRACTUAL SERVICES</u>							
027-375-5511	COMMUNICATIONS	936	1,000	638	1,000	1,000	0
027-375-5515	HIRE OF EQUIPMENT	0	0	1,905	1,905	2,000	95
027-375-5520	INSURANCE	7,674	9,800	9,977	10,000	10,100	100
027-375-5530	TRAVEL EXPENSE	180	500	0	500	500	0
027-375-5541	PERMITS, LICENSES, AND	12	15	0	15	15	0
027-375-5550	ELECTRICITY	44,636	55,000	21,092	45,000	50,000	5,000
027-375-5511	PERMANENT NOTES: Phone lines for sprinkler system controls.						
TOTAL CONTRACTUAL SERVICES		53,438	66,315	33,612	58,420	63,615	5,195
<u>MISCELLANEOUS</u>							

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

002-GENERAL FUND
 027-PARKS & RECREATION
 375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>BUILDING & STRUCTURES</u>							
<u>EQUIPMENT</u>							
027-375-6314	MOWERS & EQUIPMENT	0	0	0	0	30,000	30,000
027-375-6314	NEXT YEAR NOTES: Tractor with aerator accessories.						
TOTAL EQUIPMENT		0	0	0	0	30,000	30,000
TOTAL 375-SPORTS COMPLEX		201,828	257,128	151,574	235,636	286,028	50,392

DEPARTMENTAL NOTES

Dept. 380 – Aquatic Center

General Fund

The Big Spring Family Aquatic Center opened on June 18, 2011, and is located in Comanche Trail Park. It provides a wonderful recreational opportunity to local citizens and surrounding communities, having two slides, a lazy river, water play features and sand play for younger children, concessions and rentable pavilions. Certified lifeguards trained in lifesaving techniques, first aid, and CPR are on duty during all hours of operation.

ACHIEVEMENTS

- Held successful splash-in.
- Maintained good public relations through customer service and training.
- Continued to promote safety through education.

GOALS

- Continue to increase tourism through “stay and play” opportunities.
- Provide weekend tourism passes, to include various points of interest, including historical and recreational opportunities.
- Complete the volleyball court.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$30,180	\$46,293	\$47,665
51 – Supplies and Materials	65,549	65,700	64,000
53 – Maint. of Bldg./Structures	4	2,000	1,000
54 – Maintenance of Equipment	0	1,500	2,000
55 – Contractual Services	55,796	100,500	94,500
Total	\$151,529	\$215,993	\$209,165

Budget Highlights:

5521 – Professional Services – YMCA contract for lifeguards

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
027-380-5010	SALARIES	27,347	35,000	16,302	42,000	44,000	2,000
027-380-5035	OVERTIME	708	500	718	718	0	(718)
027-380-5070	RETIREMENT-DEFERRED COM	1,509	2,000	974	2,355	2,425	70
027-380-5080	MEDICARE	397	515	256	620	640	20
027-380-5085	UNEMPLOYMENT TAXES	<u>219</u>	<u>300</u>	<u>5</u>	<u>600</u>	<u>600</u>	<u>0</u>
TOTAL PERSONNEL SERVICES		30,181	38,315	18,256	46,293	47,665	1,372
<u>SUPPLIES & MATERIALS</u>							
027-380-5110	OFFICE SUPPLIES	1,032	2,000	1,593	2,000	2,000	0
027-380-5112	FOOD SUPPLIES	36,333	35,000	9,099	35,000	35,000	0
027-380-5114	WEARING APPAREL	632	1,000	760	1,000	1,000	0
027-380-5117	MINOR APPARATUS	4,807	5,000	2,468	5,000	5,000	0
027-380-5118	JANITORIAL SUPPLIES	1,332	1,000	2,453	5,000	4,000	(1,000)
027-380-5119	CHEMICALS	17,893	12,000	1,045	12,000	12,000	0
027-380-5123	OTHER SUPPLIES	4	0	700	700	0	(700)
027-380-5124	POSTAGE	0	0	3	0	0	0
027-380-5128	UTILITIES	<u>3,516</u>	<u>5,000</u>	<u>3,889</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>

027-380-5123 PERMANENT NOTES:
RO RENTAL WATER WATER 234.00 MONTHLY X 3

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
TOTAL SUPPLIES & MATERIALS		65,549	61,000	22,011	65,700	64,000	(1,700)
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
027-380-5311	MAINTENANCE OF BUILDING	4	1,000	1,359	1,500	1,000	(500)
027-380-5326	MISCELLANEOUS IMPROVEME	0	0	190	500	0	(500)
TOTAL MAINTENANCE OF BUILDINGS/STRUC		4	1,000	1,549	2,000	1,000	(1,000)
<u>MAINTENANCE OF EQUIPMENT</u>							
027-380-5425	MAINT. MACHINERY, TOOLS	0	3,000	106	1,500	2,000	500
TOTAL MAINTENANCE OF EQUIPMENT		0	3,000	106	1,500	2,000	500
<u>CONTRACTUAL SERVICES</u>							
027-380-5511	COMMUNICATIONS	805	1,000	1,092	1,500	1,500	0
027-380-5515	HIRE OF EQUIPMENT	380	0	0	0	0	0
027-380-5520	INSURANCE	0	1,000	193	1,000	1,000	0
027-380-5521	PROFESSIONAL SERVICES	37,028	60,000	17,964	58,000	60,000	2,000
027-380-5550	ELECTRICITY	14,431	12,000	22,366	40,000	30,000	(10,000)
027-380-5555	EDUCATION AND TRAINING	3,152	3,500	0	0	2,000	2,000

027-380-5521 PERMANENT NOTES:
Contract with YMCA for lifeguards.

027-380-5550 CURRENT YEAR NOTES:
FILTRATION PUMP RUNNING FOR 12 MONTHS

027-380-5550 NEXT YEAR NOTES:
FILTRATION PUMP FOR 8 MONTHS

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL CONTRACTUAL SERVICES	55,796	77,500	41,615	100,500	94,500	(6,000)
	<u>BUILDING & STRUCTURES</u>	_____	_____	_____	_____	_____	_____
	<u>EQUIPMENT</u>	_____	_____	_____	_____	_____	_____
	TOTAL 380-AQUATIC CENTER	151,529	180,815	83,537	215,993	209,165	(6,828)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 390 – Golf Course

General Fund

The Comanche Trail Municipal Golf Course is an 18-hole course open seven days a week. The course management is responsible for maintenance, development and operation of the course.

ACHIEVEMENTS

- Increased number of tournaments held at Golf Course
- Improved irrigation to limit water loss
- Four greens were dug out, drainage repaired and then re-sodded.
- Salt relief project was implemented and greens have shown considerable improvement.
- Summer golf program was started for golfers ranging from 7-15 years of age and was a big success.

GOALS

- Repair drainage in several of the bunkers that will not drain well and either install grass or add new sand.
- Fix the bad spots on some of the greens and re-sod.
- Continue the summer Youth Golf Program

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$294,592	\$309,438	\$392,129
51 – Supplies and Materials	48,999	103,860	105,710
53 – Maint. of Bldg./Structures	38,292	6,000	36,250
54 – Maintenance of Equipment	24,448	22,535	19,735
55 – Contractual Services	60,803	59,025	68,800
Total	\$467,134	\$500,858	\$622,624

Budget Highlights:

- 5117 – Minor Apparatus – Continue improvements and existing equipment maintenance and replacement of driving range supplies (RB) Replace burned out pump (\$10,328)
- 5122 – Botanical and Agricultural – Maintenance of greens and aeration services
- 5123 – Other Supplies – (RB) Purchase 10 golf carts (PB) Trade in 15 electric carts for 15 gas engine carts
- 5311 – Maint. of Bldg – (PB) Repair pro-shop door and begin renovations of restrooms in fairways.
- 5326 – Miscellaneous Improvements – (PB) Plant grass in greens and bunkers

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
027-390-5010	SALARIES	199,664	201,532	146,096	206,156	249,436	43,280
027-390-5021	TERMINATION PAY	1,002	0	667	700	31,534	30,834
027-390-5022	VACATION BUY BACK	2,405	2,500	2,405	2,405	2,500	95
027-390-5035	OVERTIME	7,364	5,000	11,699	14,500	5,000	(9,500)
027-390-5045	LONGEVITY	1,801	2,059	2,057	2,100	2,100	0
027-390-5050	RETIREMENT	29,206	29,321	21,176	27,592	38,945	11,353
027-390-5060	GROUP INSURANCE	27,161	29,261	20,662	29,261	29,261	0
027-390-5065	WORKERS' COMPENSATION	6,411	6,555	6,677	6,677	8,099	1,422
027-390-5070	RETIREMENT-DEFERRED COM	11,796	11,158	9,533	11,158	13,943	2,785
027-390-5075	LIFE & DISABILITY INSUR	3,844	4,435	2,683	3,853	5,542	1,689
027-390-5080	MEDICARE	3,104	2,936	2,509	2,936	3,669	733
027-390-5085	UNEMPLOYMENT TAXES	834	576	1,409	2,100	2,100	0

027-390-5010 CURRENT YEAR NOTES:
2 part-time employees during the summer -
\$8.922/hr x 40 hrs/week x 12 weeks x 2 = \$8,565

027-390-5010 NEXT YEAR NOTES:
Additional office clerk to replace pro-supplied staff, grade
9-1 full time, plus 2 part time employees in the summer.

027-390-5035 PERMANENT NOTES:
Golf Course is open 128 hours per week. Staffed to only
cover 120 hours per week. This requires a minimum of 8
hours per week in overtime expenditures.

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL PERSONNEL SERVICES		294,592	295,333	227,573	309,438	392,129	82,691
<u>SUPPLIES & MATERIALS</u>							
027-390-5110	OFFICE SUPPLIES	838	1,000	305	750	1,000	250
027-390-5114	WEARING APPAREL	1,164	1,100	1,023	1,100	1,100	0
027-390-5116	GASOLINE, OIL & GREASE	10,836	11,000	12,586	17,000	17,000	0
027-390-5117	MINOR APPARATUS	6,760	5,000	4,023	15,500	5,000	(10,500)
027-390-5118	JANITORIAL SUPPLIES	1,970	1,800	1,210	1,500	1,600	100
027-390-5122	BOTANICAL & AGRICULTURA	18,049	25,000	23,765	25,000	25,000	0
027-390-5123	OTHER SUPPLIES	5,153	40,500	37,436	38,000	50,000	12,000
027-390-5124	POSTAGE	1	10	0	10	10	0
027-390-5128	UTILITIES	<u>4,228</u>	<u>5,000</u>	<u>3,288</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>

027-390-5117 PERMANENT NOTES:
Continued improvements and existing equipment maintenance and replacement of driving range supplies.

027-390-5117 CURRENT YEAR NOTES:
RB Includes replacing burned out pump \$10,328

027-390-5122 PERMANENT NOTES:
Maintenance of greens (fertilizer, fungicide, sand, etc.) and aeration services.

027-390-5123 CURRENT YEAR NOTES:
RB Replaced 10 golf carts.

027-390-5123 NEXT YEAR NOTES:
Trade in 15 electric carts for 15 gas engine new carts, with 4 year warranty.

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL SUPPLIES & MATERIALS		48,999	90,410	83,637	103,860	105,710	1,850
<u>MAINTENANCE OF LAND</u>							
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
027-390-5311	MAINTENANCE OF BUILDING	752	1,000	525	750	6,000	5,250
027-390-5314	MAINTENANCE OF SANITARY	0	500	0	250	250	0
027-390-5321	MAINTENANCE OF WELLS	27,595	0	0	0	0	0
027-390-5326	MISCELLANEOUS IMPROVEME	9,945	5,000	2,086	5,000	30,000	25,000
027-390-5311	NEXT YEAR NOTES: 2012-13FY PB: Repair pro shop door & begin renovations of restrooms in fairways.						
027-390-5326	NEXT YEAR NOTES: PB Plant grass in greens and bunkers.						
TOTAL MAINTENANCE OF BUILDINGS/STRUC		38,292	6,500	2,611	6,000	36,250	30,250
<u>MAINTENANCE OF EQUIPMENT</u>							
027-390-5412	VEHICLE MAINTENANCE	22,008	15,000	12,148	18,000	15,000	(3,000)
027-390-5413	FIRE APPARATUS	0	35	0	35	35	0
027-390-5417	MOWERS	1,117	2,500	2,609	3,500	3,500	0
027-390-5419	MAINTENANCE OF PIPE LIN	21	0	0	0	0	0
027-390-5422	MAINT HEATING & COOLING	160	175	168	250	200	(50)
027-390-5425	MAINT. MACHINERY, TOOLS	1,143	1,000	17	750	1,000	250

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL MAINTENANCE OF EQUIPMENT	24,448	18,710	14,941	22,535	19,735	(2,800)
<u>CONTRACTUAL SERVICES</u>							
027-390-5511	COMMUNICATIONS	1,287	2,200	1,091	2,000	2,200	200
027-390-5520	INSURANCE	2,288	2,800	2,704	2,800	2,800	0
027-390-5521	SPECIAL SERVICES	340	1,000	340	1,000	4,000	3,000
027-390-5525	ADVERTISING	228	500	264	400	500	100
027-390-5530	TRAVEL EXPENSE	180	750	390	500	1,000	500
027-390-5540	DUES & SUBSCRIPTIONS	340	750	340	750	750	0
027-390-5541	PERMITS, LICENSES, TESTIN	12	15	12	1,050	6,050	5,000
027-390-5550	ELECTRICITY	55,080	49,000	30,206	49,000	50,000	1,000
027-390-5555	EDUCATION & TRAINING	0	0	25	25	0	(25)
027-390-5560	GAS FOR HEATING	<u>1,047</u>	<u>1,500</u>	<u>1,044</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>

027-390-5521 PERMANENT NOTES:
Blade Sharpening, water and soil sampling.

027-390-5525 PERMANENT NOTES:
Yellow Pages and Golf Magazine advertisements.

027-390-5540 PERMANENT NOTES:
Texas Turf Grass Association, West Texas Golf Course
Managers Association, Golf Course Managers American
Association

027-390-5541 CURRENT YEAR NOTES:
Renewal of current liquor license \$1,035.

027-390-5541 NEXT YEAR NOTES:
New alcohol license in City's name - \$6,000

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

002-GENERAL FUND
 027-PARKS & RECREATION
 390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL CONTRACTUAL SERVICES	60,803	58,515	36,417	59,025	68,800	9,775
	<u>INTEREST</u>	_____	_____	_____	_____	_____	_____
	<u>BUILDING & STRUCTURES</u>	_____	_____	_____	_____	_____	_____
	<u>EQUIPMENT</u>	_____	_____	_____	_____	_____	_____
	<u>VEHICLES</u>	_____	_____	_____	_____	_____	_____
	TOTAL 390-GOLF COURSE	467,134	469,468	365,180	500,858	622,624	121,766
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 410 – Lake**General Fund**

Moss Lake provides fishing, swimming, camping, and other recreational opportunities for the general public. The City contracts the caretaker duties to an outside vendor.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
51 – Supplies and Materials	\$6,583	\$7,350	\$7,500
53 – Maint. of Bldg./Structures	702	4,600	2,300
54 – Maintenance of Equipment	89	1,725	1,325
55 – Contractual Services	10,568	10,450	11,450
Total	\$17,942	\$24,125	\$22,575

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
410-LAKE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
<u>SUPPLIES & MATERIALS</u>							
027-410-5110	OFFICE SUPPLIES	270	400	119	300	350	50
027-410-5114	WEARING APPAREL	2	50	0	50	50	0
027-410-5117	MINOR APPARATUS	246	300	99	300	300	0
027-410-5118	JANITORIAL SUPPLIES	433	800	299	700	800	100
027-410-5128	UTILITIES	<u>5,633</u>	<u>6,000</u>	<u>4,321</u>	<u>6,000</u>	<u>6,000</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		6,584	7,550	4,838	7,350	7,500	150
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
027-410-5311	MAINTENANCE OF BUILDING	702	1,200	1,445	1,600	1,000	(600)
027-410-5326	MISCELLANEOUS IMPROVEME	<u>0</u>	<u>1,000</u>	<u>2,700</u>	<u>3,000</u>	<u>1,300</u>	<u>(1,700)</u>
027-410-5326	CURRENT YEAR NOTES: 2011-12FY RB: Carpet for caretaker residence						
027-410-5326	NEXT YEAR NOTES: 2012-13FY PB: Paint for pavilions & sand hauling for swimming area						
TOTAL MAINTENANCE OF BUILDINGS/STRUC		702	2,200	4,145	4,600	2,300	(2,300)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
410-LAKE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
027-410-5412	VEHICLE MAINTENANCE	89	500	1,000	1,000	1,000	0
027-410-5413	MAINT OF FIRE APPARATUS	0	75	0	75	75	0
027-410-5417	MOWERS	0	150	0	150	150	0
027-410-5422	MAINT. HEATING & COOLIN	0	100	439	500	100	(400)
TOTAL MAINTENANCE OF EQUIPMENT		89	825	1,438	1,725	1,325	(400)
<u>CONTRACTUAL SERVICES</u>							
027-410-5511	COMMUNICATIONS	444	450	342	450	450	0
027-410-5520	INSURANCE	413	500	481	500	500	0
027-410-5550	ELECTRICITY	9,711	10,300	5,542	9,500	10,500	1,000
TOTAL CONTRACTUAL SERVICES		10,568	11,250	6,365	10,450	11,450	1,000
<u>MISCELLANEOUS</u>							
<u>BUILDING & STRUCTURES</u>							
<u>EQUIPMENT</u>							
<u>VEHICLES</u>							
TOTAL 410-LAKE		17,942	21,825	16,787	24,125	22,575	(1,550)

Dept. 420 – City Hall**General Fund**

This activity provides for the operation of the City Hall building and the Polly Mays Municipal Annex, including electricity, natural gas, insurance, building maintenance, and janitorial service.

GOALS

- Continue renovations and upgrades to City Hall

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$39,682	\$39,995	\$42,153
51 – Supplies and Materials	26,577	20,375	20,000
52 – Maintenance of Land	0	0	500
53 – Maint. of Bldg./Structures	5,322	4,600	6,000
54 – Maintenance of Equipment	2,054	3,200	3,200
55 – Contractual Service	32,260	33,500	34,450
62 – Building & Structures	44,500	0	0
Total	\$150,395	\$101,670	\$106,303

Budget Highlights:

5515 – Hire of Equipment – Rental of Xerox equipment

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
027-420-5010	SALARIES	23,849	23,758	17,361	23,758	24,767	1,009
027-420-5022	VACATION BUY BACK	685	700	685	685	700	15
027-420-5045	LONGEVITY	2,991	3,050	3,135	3,135	3,338	203
027-420-5050	RETIREMENT	3,976	3,882	2,787	3,882	4,433	551
027-420-5060	GROUP INSURANCE	4,513	4,800	3,400	4,800	4,800	0
027-420-5065	WORKERS' COMPENSATION	1,042	1,134	1,059	1,059	1,218	159
027-420-5070	DEFERRED COMP	1,581	1,477	1,224	1,477	1,587	110
027-420-5075	LIFE & DISABILITY INSUR	557	587	371	510	631	121
027-420-5080	MEDICARE	416	389	322	389	418	29
027-420-5085	UNEMPLOYMENT COMPENSATI	72	72	163	300	261	(39)
TOTAL PERSONNEL SERVICES		39,682	39,849	30,507	39,995	42,153	2,158
<u>SUPPLIES & MATERIALS</u>							
027-420-5110	OFFICE SUPPLIES	8,666	10,000	6,214	10,000	10,000	0
027-420-5112	FOOD SUPPLIES	1,221	1,200	1,117	1,500	1,400	(100)
027-420-5114	WEARING APPAREL	189	200	174	200	200	0
027-420-5116	GASOLINE, OIL & GREASE	0	0	81	125	50	(75)
027-420-5117	MINOR APPARATUS	9,700	600	507	650	600	(50)
027-420-5117-01	MINOR APPARATUS-POLLY M	0	0	46	50	50	0
027-420-5118	JANITORIAL SUPPLIES	3,135	3,000	2,181	3,250	3,200	(50)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-420-5118-01	JANITORIAL SUPPLIES-POL	161	400	69	400	400	0
027-420-5122	BOTANICAL & AGRICULTURA	0	250	0	200	200	0
027-420-5123	OTHER SUPPLIES	1,238	1,500	1,187	1,500	1,500	0
027-420-5123-01	POLLY MAYS-OTHER SUPPLI	356	400	378	400	400	0
027-420-5128	UTILITIES	448	500	351	500	500	0
027-420-5128-01	UTILITIES-POLLY MAYS AN	1,463	1,300	1,077	1,600	1,500	(100)
027-420-5123	PERMANENT NOTES: Annual rental of R. O. units						
TOTAL SUPPLIES & MATERIALS		26,577	19,350	13,382	20,375	20,000	(375)
<u>MAINTENANCE OF LAND</u>							
027-420-5210	LAND MAINTENANCE	0	2,000	0	0	500	500
027-420-5210	PERMANENT NOTES: Groundskeeping						
TOTAL MAINTENANCE OF LAND		0	2,000	0	0	500	500
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
027-420-5311	MAINTENANCE OF BUILDING	3,662	5,000	1,484	3,500	5,000	1,500
027-420-5311-01	MAINT OF BLGS-POLLY MAY	1,349	1,000	777	1,100	1,000	(100)
027-420-5326	MISCELLANEOUS IMPROVEME	311	0	0	0	0	0
TOTAL MAINTENANCE OF BUILDINGS/STRUC		5,322	6,000	2,261	4,600	6,000	1,400

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

002-GENERAL FUND
 027-PARKS & RECREATION
 420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
027-420-5411	MAINT. FURNITURE & FIXT	0	500	0	500	500	0
027-420-5412	MAINTENANCE OF VEHICLES	119	0	0	0	0	0
027-420-5413	MAINT. OF FIRE APPARATU	169	200	0	200	200	0
027-420-5413-01	FIRE APPARATUS-POLLY MA	60	0	0	0	0	0
027-420-5422	MAINT. HEATING & COOLIN	1,263	2,000	544	2,000	2,000	0
027-420-5422-01	MAINT. HTG & COOLING-PO	443	500	0	500	500	0
TOTAL MAINTENANCE OF EQUIPMENT		2,054	3,200	544	3,200	3,200	0
<u>CONTRACTUAL SERVICES</u>							
027-420-5511	COMMUNICATIONS	76	150	133	150	150	0
027-420-5515	HIRE OF EQUIPMENT	7,359	8,000	4,906	8,000	8,000	0
027-420-5515-01	HIRE OF EQUIP-POLLY MAY	1,437	1,600	958	1,600	1,600	0
027-420-5520	INSURANCE	2,505	3,300	3,840	4,000	4,000	0
027-420-5550	ELECTRICITY	10,154	10,000	6,117	10,250	11,000	750
027-420-5550-01	ELECTRICITY-POLLY MAYS	6,905	5,500	3,160	5,300	5,500	200
027-420-5560	GAS FOR HEATING	2,134	2,400	1,624	2,400	2,400	0
027-420-5560-01	GAS FOR HEATING-POLLY M	1,689	1,800	1,341	1,800	1,800	0

027-420-5515 PERMANENT NOTES:
 Rental of Xerox equipment - transferred from
 non-departmental in May 2007.

027-420-5515-01 PERMANENT NOTES:
 Rental of Xerox machine.

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
027-PARKS & RECREATION
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	TOTAL CONTRACTUAL SERVICES	32,260	32,750	22,080	33,500	34,450	950
	<u>MISCELLANEOUS</u>	_____	_____	_____	_____	_____	_____
	<u>LAND</u>	_____	_____	_____	_____	_____	_____
	<u>BUILDING & STRUCTURES</u>						
027-420-6200	BUILDINGS	44,500	0	0	0	0	0
	TOTAL BUILDING & STRUCTURES	44,500	0	0	0	0	0
	<u>EQUIPMENT</u>	_____	_____	_____	_____	_____	_____
	TOTAL 420-CITY HALL	150,395	103,149	68,775	101,670	106,303	4,633
	DEPARTMENTAL NOTES						
	TOTAL 027-PARKS & RECREATION	1,279,445	1,350,875	887,641	1,378,042	1,574,614	196,572

Dept. 000 – Non-Departmental

General Fund

Non-Departmental accounts for expenses that are not exclusively within the functional responsibilities of any one department as well as contributions to other programs or agencies that provide services benefiting the citizens of Big Spring.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
51 – Supplies and Materials	662	725	750
55 – Contractual Services	86,194	85,566	86,816
56 – Miscellaneous	277,200	516,915	545,290
Total	\$364,056	\$603,206	\$632,856

Budget Highlights:

5521-11 – Special Service – Attorney – Fees for delinquent tax attorney

5611 – Contributions – Contributions to outside agencies

Howard County Appraisal District	\$103,000
State Park	20,000
Victim Services	17,500
Chaplain Program	5,000
Meals on Wheels	1,500
Teen Court	1,200

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
001-ADMINISTRATION
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
<u>SUPPLIES & MATERIALS</u>							
001-000-5128	UTILITIES	662	750	467	725	750	25
001-000-5128	PERMANENT NOTES: Westside Community Center 15-0350-01 Boys Club Swimming Pool 07-1175-01 Note: In 2007-08, the Boys Club swimming pool was closed.						
TOTAL SUPPLIES & MATERIALS		662	750	467	725	750	25
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
<u>MAINTENANCE OF EQUIPMENT</u>							
<u>CONTRACTUAL SERVICES</u>							
001-000-5511	COMMUNICATIONS	2,068	2,100	1,631	2,250	2,300	50
001-000-5520	INSURANCE	575	900	897	900	900	0
001-000-5521	SPECIAL SERVICES	26,164	24,000	19,951	26,000	27,000	1,000
001-000-5521-11	SPECIAL SERVICES-ATTORN	47,233	50,000	30,219	50,000	50,000	0
001-000-5521-17	BANK CHARGES	1,982	0	0	0	0	0
001-000-5535	RENTS	2,246	2,316	1,737	2,316	2,316	0
001-000-5550	ELECTRICITY	5,926	6,500	2,412	4,100	4,300	200
001-000-5511	PERMANENT NOTES: Non-Department phone line charges: City Hall fax						

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
001-ADMINISTRATION
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	Council Chambers Conference Room						
001-000-5520	PERMANENT NOTES: Transmitter Building Victims Services Misc computer Community Center, Northside (reimbursed) Vietnam Memorial						
001-000-5521	PERMANENT NOTES: Charges by various credit card companies to process credit card payments received from our customers.						
001-000-5521-11	PERMANENT NOTES: Delinquent Tax Attorney - 20% of delinquent taxes collected						
001-000-5535	PERMANENT NOTES: Rent of storage facilities at Airpark						
001-000-5550	PERMANENT NOTES: Electricity costs for Westside Community Center and Radio Tower.						
TOTAL CONTRACTUAL SERVICES		86,194	85,816	56,847	85,566	86,816	1,250
<u>MISCELLANEOUS</u>							
001-000-5611	CONT-HOWARD CO. APPRAIS	145,515	144,200	98,344	129,500	103,000	(26,500)
001-000-5611-05	CONTRIBUTIONS-VICTIM SE	17,500	17,500	17,500	17,500	17,500	0
001-000-5611-07	CONTRIBUTIONS-MEALS ON	1,500	1,500	1,500	1,500	1,500	0
001-000-5611-10	CONTRIBUTIONS-TEEN COUR	1,200	1,200	900	1,200	1,200	0
001-000-5611-15	CONTRIBUTIONS-CHAPLAIN	5,000	5,000	5,000	5,000	5,000	0
001-000-5611-16	CONTRIBUTIONS-SATE PARK	0	20,000	20,000	20,000	20,000	0
001-000-5611-17	CONT-HOWARD CO LAW ENF	0	275,985	274,897	280,000	335,000	55,000
001-000-5635	TAX COLLECTION FEES	13,259	12,215	12,215	12,215	12,090	(125)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
001-ADMINISTRATION
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
001-000-5643	BAD DEBT WRITE-OFF	93,226	10,000	0	50,000	50,000	0
001-000-5611-17	CURRENT YEAR NOTES: Effective October 1, 2011, dispatch will move to the County and the City will reimburse the County for 6 dispatchers. Effective mid-year, the Law Enforcement Center will be constructed, and the Police Department will move.						
001-000-5635	PERMANENT NOTES: Taxes - Howard County Tax Assessor/Collector for Assessment.						
TOTAL MISCELLANEOUS		277,200	487,600	430,356	516,915	545,290	28,375
<u>BUILDING & STRUCTURES</u>							
<u>EQUIPMENT</u>							
TOTAL 000-NON-DEPARTMENTAL		364,056	574,166	487,670	603,206	632,856	29,650

DEPARTMENTAL NOTES

Debt Service**General Fund**

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments and payments to the Capital Revolving Fund for equipment purchased with this funding.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
Total Debt Service	\$930,133	\$865,158	\$944,578

Transfers to Other Funds**General Fund**

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
Transfer to Other Funds	60,125	4,259	0
Transfer to RSVP	35,000	31,000	16,000
Transfer to Grant Fund	16,400	5,000	5,000
Transfer to EMS Fund	250,000	293,333	293,333
Transfer to Senior Center	226,000	163,000	225,000
Total	\$587,525	\$496,592	\$539,333

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>INTEREST</u>							
070-000-5701-40	DEBT SVC-2005-06 EQUIPM	31,658	0	0	0	0	0
070-000-5701-42	DEBT SVC-05-06 SIEMENS	182,773	182,773	182,773	182,773	182,773	0
070-000-5701-43	DEBT SVC-2006-07 EQUIPM	146,866	36,717	36,717	36,717	0	(36,717)
070-000-5701-44	DEBT SVC-2007-08 EQUIPM	177,176	177,176	147,647	177,176	59,059	(118,117)
070-000-5701-45	DEBT SVC-2007-08 PRO SH	25,000	25,000	0	0	0	0
070-000-5701-46	DEBT SVC-2007-08 GOLF M	11,441	6,674	7,629	6,674	0	(6,674)
070-000-5701-47	DEBT SVC-2008-09 EQUIPM	110,787	110,787	92,323	110,787	110,787	0
070-000-5701-48	DEBT SVC-2008-09 GREENS	9,168	3,820	85	3,820	0	(3,820)
070-000-5701-49	DEBT SVC-2008-09 CHEM S	5,688	5,688	429	5,688	5,688	0
070-000-5701-50	DEBT SVC-2008-09 COMPLE	7,688	7,688	6,406	7,688	3,844	(3,844)
070-000-5701-51	DEBT SVC-2008-09 GOLF C	18,612	10,857	230	10,857	0	(10,857)
070-000-5701-52	DEBT SVC-2009-10 EQUIPM	203,276	203,276	152,457	203,276	203,276	0
070-000-5701-53	DEBT SVC-2011-12 EQUIPM	0	115,508	93,323	119,702	179,553	59,851
070-000-5701-54	DEBT SVC-2012-13 EQUIPM	0	0	0	0	199,598	199,598
TOTAL INTEREST		<u>930,133</u>	<u>885,964</u>	<u>720,017</u>	<u>865,158</u>	<u>944,578</u>	<u>79,420</u>
TOTAL 000-NON-DEPARTMENTAL		<u>930,133</u>	<u>885,964</u>	<u>720,017</u>	<u>865,158</u>	<u>944,578</u>	<u>79,420</u>
TOTAL 070-DEBT SERVICE		<u>930,133</u>	<u>885,964</u>	<u>720,017</u>	<u>865,158</u>	<u>944,578</u>	<u>79,420</u>

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5808	TRANSFER TO OTHER FUNDS	60,125	163,399	149,150	4,259	0	159,140
080-000-5808-01	TRANSFER TO R S V P FUN	35,000	31,000	31,000	31,000	16,000	0
080-000-5813	TRANSFER TO GRANT FUND	16,400	5,000	0	5,000	5,000	0
080-000-5818	TRANSFER TO EMS FUND	250,000	250,000	230,833	293,333	293,333	0
080-000-5819	TRANSFER TO SR CENTER F	<u>226,000</u>	<u>163,000</u>	<u>163,000</u>	<u>163,000</u>	<u>225,000</u>	<u>62,000</u>

080-000-5808 CURRENT YEAR NOTES:
Transfer to Utility Fund for water line replacement
on 3rd and 4th Streets. (Originally budgeted at \$149,150)

080-000-5818 PERMANENT NOTES:
Annual Subsidy to EMS Fund

080-000-5818 CURRENT YEAR NOTES:
RB-Includes an additional \$43,333 to cover City's portion
(65%) of EMS deficit at 9/30/11 spread over 3 years. (The
balance of \$70,000 is to be paid by the County over the same
3 year period).

080-000-5818 NEXT YEAR NOTES:
PB-Includes an additional \$43,333 to cover City's portion
(65%) of EMS deficit at 9/30/11 spread over 3 years. (The
balance of \$70,000 is to be paid by the County over the same
3 year period).

080-000-5819 PERMANENT NOTES:
Annual subsidy to Senior Center Fund to cover annual
operating deficit.

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

002-GENERAL FUND
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
	TOTAL TRANSFERS TO OTHER FUNDS	587,525	612,399	573,983	496,592	539,333	252,140
	TOTAL 000-NON-DEPARTMENTAL	587,525	612,399	573,983	496,592	539,333	252,140
DEPARTMENTAL NOTES							
	TOTAL 080-INTERGOVERNMENTAL EX	587,525	612,399	573,983	496,592	539,333	252,140
	*** TOTAL BUDGETED EXPENSES ***	16,444,562	18,023,849	13,408,635	17,411,390	18,669,381	1,467,393

*** END OF REPORT ***

UTILITY FUND

**UTILITY FUND
SUMMARY OF RECEIPTS AND EXPENSES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Unrestricted Fund Equity	(\$1,064,424)	(\$1,116,327)	\$362,307
Beginning Restricted Fund Equity	193,452	307,164	0
<u>Receipts</u>			
Water	7,273,622	9,200,000	9,200,000
Sewer Revenue	2,816,473	2,830,000	2,800,000
Service & Penalty Charges	277,745	293,000	267,000
Utility Taps	13,206	15,000	13,000
Utility System	13,150	14,000	12,000
Other Financing Sources	0	0	28,000
Miscellaneous	41,312	22,200	14,200
Total Receipts	10,435,508	12,374,200	12,334,200
<u>Transfers-In</u>			
Transfers from Other Funds	0	944,261	0
Total Current Receipts	10,435,508	13,318,461	12,334,200
Total Funds Available	9,564,536	12,509,298	12,696,507
<u>Expenses</u>			
Personnel Services	2,478,870	2,237,945	2,435,355
Supplies and Materials	4,282,639	4,633,351	4,686,480
Maintenance of Land	2,280	200	1,200
Maintenance of Structures	366,661	305,870	279,400
Maintenance of Equipment	514,768	493,032	463,978
Contractual Services	737,486	807,555	791,665
Miscellaneous	504,736	576,616	537,050
Debt Service - Equipment	613,349	549,291	534,672
Capital Outlay	138,667	1,815,331	1,178,000
Total Expenses	9,639,456	11,419,191	10,907,800
<u>Transfers-Out</u>			
Debt Service - Bonds	594,243	587,800	659,800
Other Funds	140,000	140,000	140,000
Total Transfers-Out	734,243	727,800	799,800
Total Budgeted Expenses	10,373,699	12,146,991	11,707,600
Increase (Decrease) in Restricted Fund Equity	113,712	(307,164)	0
Increase (Decrease) in Unrestricted Fund Equity	(51,903)	1,478,634	626,600
Ending Restricted Fund Equity	307,164	0	0
Ending Unrestricted Fund Equity	(\$1,116,327)	\$362,307	\$988,907

**UTILITY FUND
EXPENSES BY DEPARTMENT
2012-13**

<u>Department</u>	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
705 Water Treatment	\$1,623,155	\$1,267,837	\$1,314,634
710 Water Distribution	2,148,205	2,744,133	2,482,678
735 Customer Service	325,870	340,013	363,828
740 Wastewater Treatment	989,290	1,983,469	1,684,883
745 Purchasing	161,891	170,296	179,859
000 Non-Departmental	512,586	564,152	547,246
000 Transfers Out	140,000	140,000	140,000
000 Debt Service - Bonds	594,243	587,800	659,800
000 Debt Service - Capital Equipment	602,714	549,291	534,672
000 Water Purchases	3,275,745	3,800,000	3,800,000
 TOTAL	 \$10,373,699	 \$12,146,991	 \$11,707,600

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4350	WATER SALES	7,273,622	9,000,000	6,342,008	9,200,000	9,200,000	0
4351	MISCELLANEOUS WATER SALES	0	0	50	0	0	0
4355	SEWAGE DISPOSAL	2,816,473	2,800,000	1,969,048	2,830,000	2,800,000	30,000
4361	LATE CHARGES	197,369	180,000	169,132	210,000	190,000	20,000
4363	SERVICE RESTORATION FEES	67,620	65,000	53,942	68,000	65,000	3,000
4364	NEW SERVICE FEES	12,755	15,000	10,491	15,000	12,000	3,000
4370	NEW WATER TAPS	8,622	15,000	7,440	9,000	9,000	0
4371	NEW SEWER TAPS	<u>4,584</u>	<u>4,000</u>	<u>4,873</u>	<u>6,000</u>	<u>4,000</u>	2,000
TOTAL 43-GENERAL SALES/OTHER SERVICE		10,381,046	12,079,000	8,556,986	12,338,000	12,280,000	58,000
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	(2,113)	(2,000)	(255)	(275)	(200)	(75)
4607	INTEREST INCOME ESCROW	<u>837</u>	<u>1,000</u>	<u>339</u>	<u>475</u>	<u>0</u>	475
TOTAL 46-INTEREST INCOME		(1,276)	(1,000)	84	200	(200)	400
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANSFER FROM GENERAL FUND	0	149,150	149,150	4,259	0	4,259
4819	TRANSFERS FROM OTHER FUNDS	<u>0</u>	<u>439,869</u>	<u>1,939,944</u>	<u>940,002</u>	<u>0</u>	940,002
TOTAL 48-TRANSFER FROM OTHER FUNDS		0	589,019	2,089,094	944,261	0	944,261
4810	TRANSFER FROM GENERAL FUND	CURRENT YEAR NOTES: Transfer from General Fund to complete the water line replacement project on 3rd and 4th Streets.					
4819	TRANSFERS FROM OTHER FUNDS	CURRENT YEAR NOTES: Transfer remaining fund balance from the Correctional Center					

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	Fund for water line replacement on 3rd and 4th Streets - \$440,002 Grant from Capital Revolving Fund for 2012 WWTP Upgrades (originally the centrifuge system for sludge removal) \$500,000						
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	(18)	0	(3)	0	0	0
4905	OTHER INCOME	4,360	2,000	8,249	8,500	2,000	6,500
4906	RETURNED CHECK FEES	5,216	5,000	3,450	5,000	5,000	0
4907	SALE OF GARBAGE BAGS	408	400	361	500	400	100
4908	ONLINE PAYMENT FEES	6,848	6,000	6,160	8,000	7,000	1,000
4916	SEWER DUMPING AT WWTP	13,150	12,000	10,675	14,000	12,000	2,000
4921	OTHER FINANCING SOURCES	<u>25,773</u>	<u>1,500,000</u>	<u>0</u>	<u>0</u>	<u>28,000</u>	(28,000)
	TOTAL 49-MISCELLANEOUS	55,738	1,525,400	28,892	36,000	54,400	(18,400)
4921	OTHER FINANCING SOURCES						
	NEXT YEAR NOTES: Lease purchase financing - 2 1/4 ton pickups for Water Office.						
***	DEPARTMENT TOTAL ***	<u>10,435,508</u>	<u>14,192,419</u>	<u>10,675,055</u>	<u>13,318,461</u>	<u>12,334,200</u>	984,261
***	TOTAL BUDGETED REVENUES ***	<u>10,435,508</u>	<u>14,192,419</u>	<u>10,675,055</u>	<u>13,318,461</u>	<u>12,334,200</u>	984,261

*** END OF REPORT ***

Dept. 705 – Water Treatment

Utility Fund

The Water Treatment Plant consists of conventional surface water treatment facility with the ability to treat approximately 16 million gallons per day and to filter 21 million gallons per day. The plant utilizes remote control feed systems for accurate measurement and injection of required chemicals. This ensures maintenance of water quality within EPA and Health Department limits.

ACHIEVEMENTS

- Continued to operate within drought contingency plan regulations.
- Maintained training and certification for all employees.
- Partial upgrade on SCADA system and other plant components.

GOALS

- Continue to work within boundaries of Drought Contingence Plan.
- Maintain training and certification for all employees.
- Maintain TCEQ drinking water standards
- Begin 2013 Bond Project Water Treatment Plant Improvements.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$449,112	\$412,622	\$430,860
51 – Supplies and Materials	653,622	447,900	512,950
52 – Maintenance of Land	1,652	0	1,000
53 – Maint. Of Bldgs/Structures	41,243	7,700	5,000
54 – Maintenance of Equipment	61,046	41,135	51,625
55 – Contractual Services	311,612	294,860	313,200
56 – Miscellaneous	0	3,520	0
62 – Building & Structures	104,867	60,100	0
Total	\$1,623,154	\$1,267,837	\$1,314,635

Budget Highlights:

- 5119 – Chemicals – Chemicals for treatment process
- 5124 – Postage – Cost to mail annual Consumer Confidence Report (RB) Four required TCEQ compliance mail outs (\$2,600 each)
- 5425 – Maint. of Machinery & Tools – Maintenance costs associated with all treatment plant components and 5 remote pump stations
- 5515 – Hire of Equipment – (PB) One half lease payment (\$6,000) for backhoe lease. WWTP to pay the other half
- 5521 – Special Services - Lab analysis fees; monthly analysis on finished water; monthly cryptosporidium testing in accordance with TCEQ LT 2 rules (PB) \$25,000 for cleaning Philips Pond
- 5521-05 – Special Services-Engineers – Includes \$7,100 for emergency water supply plan
- 6213 – Water Treatment – Engineering fees associated with centrifuge sludge removal system

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
 021-PUBLIC WORKS
 705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-705-5010	SALARIES	220,127	261,441	164,772	229,715	252,460	22,745
021-705-5021	TERMINATION PAY	22,414	0	612	612	0	(612)
021-705-5022	VACATION BUY BACK	2,760	2,000	2,161	2,161	2,000	(161)
021-705-5035	OVERTIME	54,703	35,000	39,156	45,000	35,000	(10,000)
021-705-5045	LONGEVITY	16,818	5,207	4,819	4,839	6,147	1,308
021-705-5050	RETIREMENT	48,431	44,533	27,280	44,533	46,094	1,561
021-705-5055	STANDBY PAY	3,623	3,900	2,400	3,900	3,900	0
021-705-5060	GROUP INSURANCE	37,658	42,260	29,172	41,190	44,181	2,991
021-705-5065	WORKERS' COMPENSATION	13,448	13,107	12,259	12,259	11,585	(674)
021-705-5070	RETIREMENT-DEFERRED COM	19,114	16,946	12,323	16,946	16,503	(443)
021-705-5075	LIFE & DISABILITY INSUR	5,260	6,735	3,353	4,808	6,559	1,751
021-705-5080	MEDICARE	4,168	4,459	3,243	4,459	4,343	(116)
021-705-5085	UNEMPLOYMENT TAXES	588	576	1,750	2,200	2,088	(112)
TOTAL PERSONNEL SERVICES		449,112	436,164	303,301	412,622	430,860	18,238
<u>SUPPLIES & MATERIALS</u>							
021-705-5110	OFFICE SUPPLIES	5,268	4,000	5,917	10,000	6,000	(4,000)
021-705-5112	FOOD SUPPLIES	35	300	197	300	300	0
021-705-5114	WEARING APPAREL	1,331	2,500	1,951	2,000	2,500	500
021-705-5116	GASOLINE, OIL, & GREASE	7,077	8,250	5,465	8,200	8,250	50

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-705-5117	MINOR APPARATUS	7,184	8,000	9,373	12,000	9,000	(3,000)
021-705-5118	JANITORIAL SUPPLIES	1,187	1,200	1,106	1,200	1,200	0
021-705-5119	CHEMICALS	519,252	375,000	213,201	300,000	375,000	75,000
021-705-5123	OTHER SUPPLIES	1,098	700	642	700	700	0
021-705-5124	POSTAGE	11,573	7,000	5,137	13,500	10,000	(3,500)
021-705-5128	UTILITIES	<u>99,618</u>	<u>100,000</u>	<u>71,837</u>	<u>100,000</u>	<u>100,000</u>	<u>0</u>

021-705-5110 PERMANENT NOTES:
The bulk of these funds goes to supplies for the annual Consumer Confidence Report required by TCEQ, which is sent to all customers each year in June.

021-705-5110 CURRENT YEAR NOTES:
RB Consumer confidence report \$6,100

021-705-5117 PERMANENT NOTES:
This includes occasional replacement of lab glassware and apparatus used in testing and sampling, as well as tools and miscellaneous apparatus.

021-705-5124 PERMANENT NOTES:
Costs for mailing approximately 10,500 annual Consumer Confidence Reports to all water customers every June.

021-705-5124 CURRENT YEAR NOTES:
RB 4 required TCEQ compliance mail outs (\$2,600 each)

021-705-5128 PERMANENT NOTES:
Water used for backwashing filters in the plant. Each backwash uses approximately 125,000 gallons of treated water. The annual amount used is dependant on the demands for water. If it is a hot, dry summer, it will be necessary to treat water and backwash filters more often. This will also be higher if we receive more Lake Thomas water. (About 95% of this water is recovered on-site and sent back through the treatment plant. This water is not lost, but must be treated again.)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
TOTAL SUPPLIES & MATERIALS		653,622	506,950	314,827	447,900	512,950	65,050
<u>MAINTENANCE OF LAND</u>							
021-705-5210	LAND MAINTENANCE	1,652	1,652	0	0	1,000	1,000
021-705-5210	PERMANENT NOTES: There are several areas where we need to use chemicals for weed control (Lancaster, South Mountain, Capehart, and State Park) and we contract with A 1 Pest Control to spray.						
TOTAL MAINTENANCE OF LAND		1,652	1,652	0	0	1,000	1,000
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
021-705-5311	MAINTENANCE OF BUILDING	85	500	1,042	1,200	500	(700)
021-705-5313	MAINT. OF TREATMENT PLA	5,140	4,000	4,828	5,000	4,000	(1,000)
021-705-5317	MAINT. OF STANDPIPES &	36,018	0	0	0	0	0
021-705-5322	MAINTENANCE OF FENCES &	0	500	0	1,500	500	(1,000)
021-705-5322	PERMANENT NOTES: General maintenance for fencing at plant and all remote stations.						
TOTAL MAINTENANCE OF BUILDINGS/STRUC		41,243	5,000	5,870	7,700	5,000	(2,700)
<u>MAINTENANCE OF EQUIPMENT</u>							
021-705-5412	VEHICLE MAINTENANCE	4,653	7,000	2,939	4,000	5,000	1,000
021-705-5413	MAINTENANCE OF FIRE APP	100	150	100	100	150	50
021-705-5415	MAINTENANCE OF RADIOS	186	175	77	175	175	0
021-705-5417	MAINTENANCE OF MOWERS	167	800	93	500	800	300
021-705-5422	MAINT HEATING & COOLING	375	500	1,351	1,360	500	(860)

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
 021-PUBLIC WORKS
 705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-705-5425	MAINT. MACHINERY, TOOLS	55,566	45,000	27,777	35,000	45,000	10,000

021-705-5425 PERMANENT NOTES:
 This includes maintenance costs for all treatment plant components as well as five remote pump stations.

TOTAL MAINTENANCE OF EQUIPMENT	61,046	53,625	32,338	41,135	51,625	10,490
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CONTRACTUAL SERVICES

021-705-5511	COMMUNICATIONS	2,601	2,700	2,182	2,700	2,700	0
021-705-5515	HIRE OF EQUIPMENT	2,787	4,000	3,696	4,000	10,000	6,000
021-705-5520	INSURANCE	2,899	4,300	3,810	3,810	4,000	190
021-705-5521	SPECIAL SERVICES	20,552	20,000	9,249	13,000	38,000	25,000
021-705-5521-05	SPECIAL SERVICES-ENGINE	3,499	5,000	21,664	25,000	10,000	(15,000)
021-705-5521-14	SPECIAL SERVICES-TCEQ	22,341	23,000	22,301	23,000	23,000	0
021-705-5530	TRAVEL EXPENSE	985	2,900	1,213	2,800	2,900	100
021-705-5541	PERMITS, LICENSES, TESTIN	500	600	111	500	700	200
021-705-5550	ELECTRICITY	254,107	275,000	127,069	218,000	220,000	2,000
021-705-5555	EDUCATION & TRAINING	0	200	536	550	400	(150)
021-705-5560	GAS FOR HEATING	1,341	1,500	1,006	1,500	1,500	0

021-705-5515 PERMANENT NOTES:
 Xerox copier lease. \$845

021-705-5515 NEXT YEAR NOTES:
 One half lease payment (\$6,000) for backhoe lease. WWTP to pay the other half.

021-705-5521 PERMANENT NOTES:
 These funds are for all required testing and analyses on

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
 021-PUBLIC WORKS
 705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-705-5555	PERMANENT NOTES: \$250 to co-host TWUA meeting annually partnered with CRMWD						
TOTAL CONTRACTUAL SERVICES		311,612	339,200	192,837	294,860	313,200	18,340
<u>MISCELLANEOUS</u>							
021-705-5616	JUDGEMENTS & DAMAGES	0	0	3,520	3,520	0	(3,520)
TOTAL MISCELLANEOUS		0	0	3,520	3,520	0	(3,520)
<u>INTEREST</u>							
<u>LAND</u>							
<u>BUILDING & STRUCTURES</u>							
021-705-6213	WATER TREATMENT	104,867	1,500,000	186,281	60,100	0	(60,100)
021-705-6213	CURRENT YEAR NOTES: Engineering fees associated with centrifuge sludge removal system.						
TOTAL BUILDING & STRUCTURES		104,867	1,500,000	186,281	60,100	0	(60,100)
<u>EQUIPMENT</u>							
<u>VEHICLES</u>							
TOTAL 705-WATER TREATMENT		1,623,154	2,842,591	1,038,975	1,267,837	1,314,635	46,798

Dept. 710 – Distribution and Collection

Utility Fund

The Distribution and Collection (D & C) Department provides for operation, maintenance and construction of the City's water distribution and wastewater collection system as well as meter testing and administration of the utilities division.

ACHIEVEMENTS

- Replaced water lines on 3rd Street and 4th Street ahead of TxDOT roadway improvements.
- Replaced water lines on Birdwell from 6th to 11th Streets
- Stayed on top of utility line concerns with limited personnel
- Began regular maintenance and inspections of equipment assigned to the department

GOALS

- Implement a program to entice prospective employees to this department.
- Maintain TCEQ standards.
- Continue to follow Sanitary Sewer Overflow requirements & elimination of FOG.
- Continue to replace infrastructure as funds are available.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$1,168,194	\$1,029,151	\$1,163,900
51 – Supplies and Materials	141,537	145,350	143,650
53 – Maint. of Bldg./Structures	316,241	280,000	263,000
54 – Maint. of Equipment	370,069	277,628	319,678
55 – Contractual Services	87,701	86,004	72,450
56 – Miscellaneous	30,663	26,000	20,000
63 – Equipment	33,800	900,000	500,000
Total	\$2,148,205	\$2,744,133	\$2,482,678

Budget Highlights:

- 5110 – Office Supplies – (RB) Blue Line Potter (\$2,071.23) and a computer (\$1,500)
- 5117 – Minor Apparatus – (RB) two trash pumps (\$4,200), ½" lateral line cleaning kit (\$1,700) and a rapid view camera repairs (\$1,700)
- 5419 – Mainte. of Pine Lines – (RB) Major repairs to 30" sewer line at Beall's Creek outfall
- 5515 – Hire of Equipment – (PB) Lease 3 backhoes (\$12,121 ea. per year, mini-excavator (\$6,330) per year, copy machine (\$200) per month
- 5521 – Special Services – (RB) Scan water maps and survey alleyways, sewer mains and right-of-ways and \$3,500 for cost allocation plan
- 6316 – Distribution Lines – (RB) Water Line Replacement on 3rd, 4th streets and Birdwell Lane: Capital Reserves in Utility Fund (\$455,739) Correctional Ctr Fund (closed fund) (\$440,002) and General Fund (\$4,259). Originally budgeted \$149,150 from General Fund-project came in under budget. (PB) Additional water line replacement (\$147,000 reserves & \$353,000 operations).

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
021-PUBLIC WORKS
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-710-5010	SALARIES	703,709	736,289	376,888	526,205	704,238	178,033
021-710-5015	AUTO ALLOWANCE	7,260	7,200	4,800	7,200	9,000	1,800
021-710-5021	TERMINATION PAY	5,895	1,200	63,508	65,000	6,000	(59,000)
021-710-5022	VACATION BUY BACK	5,453	5,500	5,691	5,691	5,500	(191)
021-710-5035	OVERTIME	78,607	60,000	75,037	95,000	60,000	(35,000)
021-710-5045	LONGEVITY	13,240	13,092	7,656	7,850	7,504	(346)
021-710-5050	RETIREMENT	115,555	122,353	73,587	100,000	123,819	23,819
021-710-5055	STANDBY PAY	12,608	19,500	12,525	19,500	19,500	0
021-710-5060	GROUP INSURANCE	118,701	126,687	68,859	102,305	117,087	14,782
021-710-5065	WORKERS' COMPENSATION	32,678	33,809	31,323	31,323	31,895	572
021-710-5070	RETIREMENT-DEFERRED COM	45,927	46,558	32,086	43,000	44,330	1,330
021-710-5075	LIFE & DISABILITY INSUR	14,621	18,505	6,310	8,925	17,619	8,694
021-710-5080	MEDICARE	12,086	12,252	8,444	12,252	11,666	(586)
021-710-5085	UNEMPLOYMENT TAXES	<u>1,855</u>	<u>1,728</u>	<u>3,651</u>	<u>4,900</u>	<u>5,742</u>	<u>842</u>
021-710-5010	PERMANENT NOTES: Effective 7/21/10-Cut 3 man construction crew. Save labor dollars to put toward pipe bursting.						
TOTAL PERSONNEL SERVICES		1,168,194	1,204,673	770,365	1,029,151	1,163,900	134,749

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
 021-PUBLIC WORKS
 710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
021-710-5110	OFFICE SUPPLIES	4,041	4,000	5,880	6,500	4,000	(2,500)
021-710-5112	FOOD SUPPLIES	200	500	157	500	500	0
021-710-5114	WEARING APPAREL	8,726	10,000	5,600	8,500	10,000	1,500
021-710-5116	GASOLINE, OIL, & GREASE	95,320	105,000	72,468	100,000	105,000	5,000
021-710-5117	MINOR APPARATUS	29,031	18,000	16,947	25,000	20,000	(5,000)
021-710-5118	JANITORIAL SUPPLIES	1,512	1,400	897	1,200	1,400	200
021-710-5119	CHEMICALS	443	25	252	400	400	0
021-710-5123	OTHER SUPPLIES	1,969	2,100	1,990	3,000	2,100	(900)
021-710-5124	POSTAGE	<u>296</u>	<u>250</u>	<u>175</u>	<u>250</u>	<u>250</u>	<u>0</u>
021-710-5110	CURRENT YEAR NOTES: RB: \$2071.23 new blue line Plotter and \$1,800 for a new computer.						
021-710-5117	CURRENT YEAR NOTES: RB Includes \$4,200 for 2 trash pumps, \$1,500 for 1/2" lateral line cleaning kit, and \$1,700 for rapid view camera repairs.						
TOTAL SUPPLIES & MATERIALS		141,537	141,275	104,367	145,350	143,650	(1,700)

MAINTENANCE OF LAND

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER

021-PUBLIC WORKS

710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
021-710-5311	MAINTENANCE OF BUILDING	22	0	0	0	0	0
021-710-5314	MAINTENANCE OF SANITARY	13,224	12,500	15,015	30,000	13,000	(17,000)
021-710-5318	MAINT. PAVED & UNPAVED	<u>302,995</u>	<u>250,000</u>	<u>74,058</u>	<u>250,000</u>	<u>250,000</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/STRUC		316,241	262,500	89,072	280,000	263,000	(17,000)
<u>MAINTENANCE OF EQUIPMENT</u>							
021-710-5411	MAINT. FURNITURE & FIXT	730	328	328	328	328	0
021-710-5412	VEHICLE MAINTENANCE	117,503	100,000	33,563	50,000	100,000	50,000
021-710-5415	RADIO	236	350	77	300	350	50
021-710-5419	MAINTENANCE OF PIPE LIN	155,521	100,000	78,343	112,000	125,000	13,000
021-710-5420	METERS AND SETTINGS	92,057	70,000	69,996	110,000	90,000	(20,000)
021-710-5425	MAINT. MACHINERY, TOOLS	<u>4,022</u>	<u>5,000</u>	<u>494</u>	<u>5,000</u>	<u>4,000</u>	<u>(1,000)</u>
021-710-5411	PERMANENT NOTES:						
	Annual maintenance Fee (Medina)						
	AutoCad LT \$328						
021-710-5419	CURRENT YEAR NOTES:						
	RB Major repairs to 30" sewer line at Beall's Creek outfall.						
TOTAL MAINTENANCE OF EQUIPMENT		370,069	275,678	182,801	277,628	319,678	42,050

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
 021-PUBLIC WORKS
 710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
021-710-5511	COMMUNICATIONS	5,392	5,200	4,088	5,200	5,200	0
021-710-5515	HIRE OF EQUIPMENT	61,631	59,500	13,363	59,500	45,500	(14,000)
021-710-5520	INSURANCE	12,771	14,000	11,804	11,804	12,500	696
021-710-5521	SPECIAL SERVICES	3,543	5,400	5,316	5,500	5,000	(500)
021-710-5530	TRAVEL EXPENSE	3,114	3,000	1,071	3,000	3,000	0
021-710-5540	DUES & SUBSCRIPTIONS	323	325	232	325	700	375
021-710-5541	PERMITS, LICENSES, TESTIN	494	250	55	250	250	0
021-710-5555	EDUCATION & TRAINING	<u>433</u>	<u>250</u>	<u>364</u>	<u>425</u>	<u>300</u>	<u>(125)</u>
021-710-5515	PERMANENT NOTES: Backhoe lease payments (3), 1 mini-excavator and copier lease.						
021-710-5515	NEXT YEAR NOTES: 3 Backhoes - Leased - \$12,121 each per year 1 Mini-excavator - Leased - \$6,330 per year Copy machine lease \$200 month						
021-710-5521	PERMANENT NOTES: Includes \$3,400 annually for cost allocation plan.						
021-710-5521	CURRENT YEAR NOTES: RB Scan water maps and survey alleyways, sewer mains and right of way and \$3,500 for cost allocation plan.						
TOTAL CONTRACTUAL SERVICES		87,701	87,925	36,292	86,004	72,450	(13,554)

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
 021-PUBLIC WORKS
 710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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MISCELLANEOUS

021-710-5616	JUDGEMENTS & DAMAGES	30,663	10,000	15,921	26,000	20,000	(6,000)
TOTAL MISCELLANEOUS		30,663	10,000	15,921	26,000	20,000	(6,000)

EQUIPMENT

021-710-6316	DISTRIBUTION LINES	33,800	1,050,000	632,934	900,000	500,000	(900,000)
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021-710-6316 CURRENT YEAR NOTES:
 Water line replacement on 3rd, 4th Streets and Birdwell Lane:
 Capital Reserves in Utility Fund \$ 455,739
 Correctional Ctr. Fund (close fund) 440,002
 General Fund 4,259 **
 Originally budgeted \$149,150 from General Fund - project
 came in under budget.

021710-6316 NEXT YEAR NOTES:
 General water line replacement, using \$147,000 reserves and
 \$353,000 from operations.

TOTAL EQUIPMENT		33,800	1,050,000	632,934	900,000	500,000	(400,000)
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VEHICLES

TOTAL 710-DISTRIBUTION & COLLEC		2,148,205	3,032,051	1,831,753	2,744,133	2,482,678	(261,455)
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DEPARTMENTAL NOTES

Dept. 735 - Water Office/Customer Svc.**Utility Fund**

The Water Office is responsible for the billing and collection of fees for water and wastewater service, sanitation collection, and environmental fee. Department personnel are responsible for reading service meters, computing and sending bills and collection and posting of payments.

ACHIEVEMENTS

- Implemented new procedures to identify meters that are not accurately recording water usage and established procedures to replace those meters

GOALS

- Continue to work with Distribution and Collection to insure all meters are maintained and working properly
- Provide the best customer service possible

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$249,914	\$245,987	\$248,198
51 – Supplies and Materials	53,660	62,450	62,450
54 – Maintenance of Equipment	19,487	23,358	21,705
55 – Contractual Services	2,809	2,987	3,475
63 – Equipment	0	5,231	0
64 – Vehicles	0	0	28,000
Total	\$325,870	\$340,013	\$363,828

Budget Highlights:

5521 – Special Services – Collection agency fees and bee extermination

6310 – Equipment – (RB) one hand-held reading device

6401 – Vehicles – (PB) Two ¼ ton pickups

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER

002-FINANCE

735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
002-735-5010	SALARIES	172,613	170,699	110,022	153,583	170,202	16,619
002-735-5021	TERMINATION PAY	949	0	13,682	13,682	0	(13,682)
002-735-5022	VACATION BUY BACK	1,568	1,700	968	968	500	(468)
002-735-5035	OVERTIME	297	300	379	300	300	0
002-735-5045	LONGEVITY	2,928	3,278	3,933	3,933	1,070	(2,863)
002-735-5050	RETIREMENT	24,813	25,481	17,633	25,481	26,558	1,077
002-735-5060	GROUP INSURANCE	26,974	27,461	18,927	27,461	29,261	1,800
002-735-5065	WORKERS' COMPENSATION	2,991	3,252	2,972	2,972	2,952	(20)
002-735-5070	RETIREMENT-DEFERRED COM	9,826	9,696	7,503	9,696	9,508	(188)
002-735-5075	LIFE & DISABILITY INSUR	3,882	3,854	2,363	3,359	3,779	420
002-735-5080	MEDICARE	2,586	2,552	1,974	2,552	2,502	(50)
002-735-5085	UNEMPLOYMENT TAXES	487	432	1,145	2,000	1,566	(434)
TOTAL PERSONNEL SERVICES		249,914	248,705	181,502	245,987	248,198	2,211

SUPPLIES & MATERIALS

002-735-5110	OFFICE SUPPLIES	8,924	8,500	8,797	10,000	8,500	(1,500)
002-735-5112	FOOD SUPPLIES	339	250	173	250	250	0
002-735-5114	WEARING APPAREL	429	500	299	500	500	0
002-735-5116	GASOLINE, OIL, & GREASE	9,871	9,900	8,823	12,000	12,000	0
002-735-5117	MINOR APPARATUS	2,436	2,000	2,117	2,500	2,500	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
002-FINANCE
735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
002-735-5124	POSTAGE	31,202	35,000	27,635	36,500	38,000	1,500
002-735-5126	MERCHANDISE FOR SALES	458	700	475	700	700	0
002-735-5110	CURRENT YEAR NOTES: RB Includes replacing validator/receipt printers.						
002-735-5117	PERMANENT NOTES: Approximately \$1,000 per year is used to purchase meter locks.						
002-735-5124	PERMANENT NOTES: \$800.00 Annual subscription to certify mail.						
002-735-5126	PERMANENT NOTES: Accounts for purchase of trash bags.						
TOTAL SUPPLIES & MATERIALS		53,660	56,850	48,318	62,450	62,450	0
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
<u>MAINTENANCE OF EQUIPMENT</u>							
002-735-5411	MAINT. FURNITURE & FIXT	15,229	17,133	10,166	17,133	17,480	347
002-735-5412	VEHICLE MAINTENANCE	3,857	3,000	5,400	6,000	4,000	(2,000)
002-735-5415	MAINTENANCE OF RADIOS	186	125	77	125	125	0
002-735-5420	MAINT. OF METERS AND SE	216	100	29	100	100	0
TOTAL MAINTENANCE OF EQUIPMENT		19,487	20,358	15,671	23,358	21,705	(1,653)

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER

002-FINANCE

735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
002-735-5511	COMMUNICATIONS	1,584	1,600	1,267	1,600	1,600	0
002-735-5520	INSURANCE	818	1,050	962	962	1,050	88
002-735-5521	SPECIAL SERVICES	333	300	0	300	300	0
002-735-5530	TRAVEL EXPENSE	0	400	0	0	400	400
002-735-5540	DUES AND SUBSCRIPTIONS	75	75	0	75	75	0
002-735-5555	EDUCATION AND TRAINING	0	50	25	50	50	0
002-735-5521	PERMANENT NOTES: This account includes cost of extermination of bees from meter boxes.						
002-735-5530	PERMANENT NOTES: Annual Customer Service Training with TWUA.						
002-735-5540	PERMANENT NOTES: Texas Water Utilities Association Dues						
TOTAL CONTRACTUAL SERVICES		2,809	3,475	2,254	2,987	3,475	488
<u>MISCELLANEOUS</u>							
<u>EQUIPMENT</u>							
002-735-6310	FURNITURE & FIXTURES	0	5,300	5,231	5,231	0	(5,231)
002-735-6310	CURRENT YEAR NOTES: One hand-held meter reading device.						
TOTAL EQUIPMENT		0	5,300	5,231	5,231	0	(5,231)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
002-FINANCE
735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>VEHICLES</u>							
002-735-6401	MOTOR VEHICLES	0	0	0	0	28,000	28,000
002-735-6401	NEXT YEAR NOTES: Two new 1/4 ton pickups.						
TOTAL VEHICLES		0	0	0	0	28,000	28,000
TOTAL 735-WATER OFFICE-CUSTOMER		325,870	334,688	252,977	340,013	363,828	23,815
DEPARTMENTAL NOTES							
TOTAL 002-FINANCE		325,870	334,688	252,977	340,013	363,828	23,815

Dept. 740 – Wastewater Treatment

Utility Fund

The Wastewater Treatment Plant incorporates an advanced secondary treatment process for effective and environmentally safe treatment and disposal of wastewater. The plant conducts laboratory testing of wastewater samples and monitors the treatment process on a 24-hour basis.

ACHIEVEMENTS

- Rebuild of Gravity Thickener.
- Upgrades to Chlorination and De-chlorination equipment.
- Maintained required training and certification for all employees.
- Partial upgrade on SCADA system.

GOALS

- Maintain TCEQ wastewater standards.
- Maintain training and certification for all employees.
- Begin 2013 Bond Project Wastewater Treatment Plant Improvements.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$521,588	\$449,688	\$484,178
51 – Supplies and Materials	152,603	172,120	161,930
52 – Maintenance of Land	280	0	0
53 – Mainte. of Bldgs/Structures	8,893	17,750	11,000
54 – Maintenance of Equipment	60,549	147,025	66,075
55 – Contractual Services	239,377	328,886	306,700
56 – Miscellaneous	6,000	18,000	5,000
62 – Building & Structures	0	850,000	650,000
Total	\$989,290	\$1,983,469	\$1,684,883

Budget Highlights:

5119 – Chemicals – Chemicals used in the treatment process

5521 – Special Services – Outside testing and analysis of samples (RB) includes \$13,000 SEP fees for tire removal (WWTP fine)

5521 – 05 – Special Services – Engineering – (RB) Fees for consulting and engineering projects

6213 – Building & Structures – (RB) WWTP 2012 renovations, SCADA system upgrade, filtration & aeration improvements (\$850,000). (PB) Completion of 2012 WWTP upgrades (\$650,000).

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
 021-PUBLIC WORKS
 740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-740-5010	SALARIES	309,063	284,536	181,654	239,304	286,402	47,098
021-740-5021	TERMINATION PAY	0	0	22,657	22,657	0	(22,657)
021-740-5022	VACATION BUY BACK	2,519	2,500	2,272	2,272	2,500	228
021-740-5035	OVERTIME	59,026	40,000	31,193	50,000	40,000	(10,000)
021-740-5045	LONGEVITY	6,475	7,539	7,239	7,539	7,795	256
021-740-5050	RETIREMENT	50,251	49,011	32,571	42,831	52,418	9,587
021-740-5055	STANDBY PAY	3,773	3,900	2,400	3,900	3,900	0
021-740-5060	GROUP INSURANCE	48,631	47,504	31,361	41,000	48,519	7,519
021-740-5065	WORKERS' COMPENSATION	9,429	9,071	9,563	9,563	9,130	(433)
021-740-5070	RETIREMENT-DEFERRED COM	19,896	18,650	14,498	18,000	18,767	767
021-740-5075	LIFE & DISABILITY INSUR	6,642	7,413	3,612	5,214	7,459	2,245
021-740-5080	MEDICARE	5,236	4,908	3,815	4,908	4,939	31
021-740-5085	UNEMPLOYMENT TAXES	<u>648</u>	<u>648</u>	<u>1,829</u>	<u>2,500</u>	<u>2,349</u>	<u>(151)</u>
021-740-5035	PERMANENT NOTES: Overtime is frequent due to the effects of highly corrosive conditions on an aging plant. When problems arise, there is usually no option but to work until they are corrected.						
TOTAL PERSONNEL SERVICES		521,588	475,680	344,663	449,688	484,178	34,490

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
021-PUBLIC WORKS
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
021-740-5110	OFFICE SUPPLIES	521	750	1,743	1,750	750	(1,000)
021-740-5112	FOOD SUPPLIES	85	150	162	300	150	(150)
021-740-5114	WEARING APPAREL	2,233	2,500	1,901	2,500	2,500	0
021-740-5116	GASOLINE, OIL, & GREASE	12,268	14,300	16,051	23,000	23,000	0
021-740-5117	MINOR APPARATUS	1,694	3,500	6,562	8,000	3,500	(4,500)
021-740-5118	JANITORIAL SUPPLIES	1,101	1,000	785	1,000	1,000	0
021-740-5119	CHEMICALS	125,127	115,000	78,235	115,000	115,000	0
021-740-5123	OTHER SUPPLIES	897	1,000	151	500	1,000	500
021-740-5124	POSTAGE	2	30	67	70	30	(40)
021-740-5128	UTILITIES	<u>8,676</u>	<u>8,500</u>	<u>13,272</u>	<u>20,000</u>	<u>15,000</u>	<u>(5,000)</u>

021-740-5110 CURRENT YEAR NOTES:
RB Includes \$500 to reprint vacuum truck trip tickets.

021-740-5116 PERMANENT NOTES:
Includes two trips to Odessa per week to transport water and wastewater samples to lab and oiling of equipment.

021-740-5116 CURRENT YEAR NOTES:
FY12-13RB: Fuel to run generator, 10" pump, & heating equipment during freeze.

021-740-5117 PERMANENT NOTES:
This includes occasional replacement of laboratory glassware, glass microfiber filters for solids testing, as well as tools and misc apparatus.

021-740-5117 CURRENT YEAR NOTES:
RB Includes \$1.200 for new panel boxes for plant water station.

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
 021-PUBLIC WORKS
 740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-740-5119	PERMANENT NOTES: Includes chlorine for disinfection, sulfur dioxide for dechlorination, polymer for sludge separation, and laboratory chemicals.						
021-740-5128	PERMANENT NOTES: This is City water used at the plant as well as lift stations.						
TOTAL SUPPLIES & MATERIALS		152,603	146,730	118,929	172,120	161,930	(10,190)

MAINTENANCE OF LAND

021-740-5210	LAND MAINTENANCE	280	0	0	0	0	0
TOTAL MAINTENANCE OF LAND		280	0	0	0	0	0

MAINTENANCE OF BUILDINGS/STRUC

021-740-5311	MAINTENANCE OF BUILDING	71	1,000	3,231	3,750	1,000	(2,750)
021-740-5313	MAINT. OF TREATMENT PLA	8,822	10,000	5,845	12,000	10,000	(2,000)
021-740-5322	FENCES AND GATES	0	0	1,939	2,000	0	(2,000)
021-740-5313	PERMANENT NOTES: Repair & maintenance of plant & lighting.						
021-740-5313	CURRENT YEAR NOTES: 2011-12FYRB: \$5,000 Replace chlorine & sulfur dioxide scales 4 @ \$1,250 ea.						
021-740-5322	CURRENT YEAR NOTES: RB Moved main entry gate for security and compliance issues.						
TOTAL MAINTENANCE OF BUILDINGS/STRUC		8,893	11,000	11,015	17,750	11,000	(6,750)

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
 021-PUBLIC WORKS
 740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
021-740-5412	VEHICLE MAINTENANCE	16,349	15,000	8,473	15,000	15,000	0
021-740-5413	MAINT OF FIRE APPARATUS	127	100	0	100	100	0
021-740-5415	MAINTENANCE OF RADIOS	186	175	77	175	175	0
021-740-5417	MAINTENANCE OF MOWERS	72	500	384	500	500	0
021-740-5419	MAINTENANCE OF PIPE LIN	0	0	950	950	0	(950)
021-740-5422	MAINT HEATING & COOLING	526	300	151	300	300	0
021-740-5425	MAINT. MACHINERY, TOOLS	43,289	50,000	103,800	130,000	50,000	(80,000)

021-740-5425 PERMANENT NOTES:
 This includes additional maintenance costs for lift stations, bar screens, and effluent filters.

021-740-5425 CURRENT YEAR NOTES:
 2011-12FYRB: Repairs to pumps within lift stations and plants to maintain proper operations

TOTAL MAINTENANCE OF EQUIPMENT		60,549	66,075	113,836	147,025	66,075	(80,950)
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CONTRACTUAL SERVICES

021-740-5511	COMMUNICATIONS	2,605	2,500	2,341	2,800	2,600	(200)
021-740-5515	HIRE OF EQUIPMENT	0	1,500	14,451	18,000	7,500	(10,500)
021-740-5520	INSURANCE	2,010	2,900	3,036	3,036	3,100	64
021-740-5521	SPECIAL SERVICES	18,327	15,000	14,303	36,000	20,000	(16,000)
021-740-5521-05	SPECIAL SERVICES-ENGINE	8,081	5,000	3,472	5,000	5,000	0
021-740-5521-14	SPECIAL SERVICES-TCEQ	0	5,000	18,735	18,800	19,000	200
021-740-5530	TRAVEL EXPENSE	2,369	2,200	972	2,200	2,200	0

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
 021-PUBLIC WORKS
 740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-740-5540	DUES & SUBSCRIPTIONS	0	100	0	50	100	50
021-740-5541	PERMITS,LICENSES,TESTIN	444	700	222	500	700	200
021-740-5550	ELECTRICITY	203,205	210,000	141,542	240,000	244,000	4,000
021-740-5560	GAS FOR HEATING	<u>2,337</u>	<u>3,000</u>	<u>1,410</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>

021-740-5515 CURRENT YEAR NOTES:
 Rental of pumps during repairs of existing pumps.

021-740-5515 NEXT YEAR NOTES:
 One half lease payment for backhoe - \$6,000. The other half paid by water treatment plant.

021-740-5521 PERMANENT NOTES:
 These funds are for all required testing and analyses on wastewater samples sent to outside laboratories (CBOD5, TSS, Ammonia Nitrogen, TDS, e-coli, sulfates, chlorides, Biomonitoring, Sludge Analysis, etc.) to meet state and federal regulations. Also includes shipping costs of samples every week. Annual sludge analysis/TCLP/paint & filter.

021-740-5521 CURRENT YEAR NOTES:
 RB Includes \$13,000 SEP fees for tire removal (WWTP fine).

021-740-5521-05 PERMANENT NOTES:
 Fees for consulting and engineering projects.

021-740-5521-14 PERMANENT NOTES:
 Includes annual fees &/or enforcement costs paid to the state (TCEQ): includes Wastewater Assessment Fee and Water Quality Assessment Fee. Permit renewal every 5 years, last renewal December 2010.

021-740-5530 PERMANENT NOTES:
 Allows for each employee to attend one training school per year. These are necessary for obtaining and retaining state certificates that are required for all employees. Also covers the costs of attending TCEQ conferences and seminars for supervisors. There has been a rapid increase in

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
021-PUBLIC WORKS
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	training costs, particularly course registration fees, which have increased from about \$120 to between \$175 and \$235. Training opportunities in West Texas are few and far between, with only three regional schools annually (Abilene, Lubbock, and Odessa). There are very few other opportunities within reasonable driving distance. All plant employees are required by TCEQ to maintain certification to operate the plant. Lubbock school 2 employees \$730, Abilene school 2 employees \$730, Odessa school 2 employees \$540, Ft. Stockton school 2 employees \$730, totaling \$2730.						
021-740-5541	PERMANENT NOTES: Provides funds for certification testing and renewal fees for required state licenses for all employees.						
TOTAL CONTRACTUAL SERVICES		239,377	247,900	200,485	328,886	306,700	(22,186)
<u>MISCELLANEOUS</u>							
021-740-5616	JUDGEMENTS & DAMAGES	6,000	0	13,595	18,000	5,000	(13,000)
TOTAL MISCELLANEOUS		6,000	0	13,595	18,000	5,000	(13,000)
<u>LAND</u>							
<u>BUILDING & STRUCTURES</u>							
021-740-6213	TREATMENT PLANTS	0	0	11,368	850,000	650,000	(200,000)
021-740-6213	CURRENT YEAR NOTES: WWTP 2012 Renovations SCADA System Upgrade Filtration & Aeration Improvements						
021-740-6213	NEXT YEAR NOTES: Completion of 2012 Treatment Plant upgrades.						
TOTAL BUILDING & STRUCTURES		0	0	11,368	850,000	650,000	(200,000)

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
021-PUBLIC WORKS
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
	<u>EQUIPMENT</u>	_____	_____	_____	_____	_____	_____
	<u>VEHICLES</u>	_____	_____	_____	_____	_____	_____
	TOTAL 740-WASTEWATER TREATMENT	989,290	947,385	813,891	1,983,469	1,684,883	(298,586)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 745 – Material Control

Utility Fund

Material Control coordinates purchase of like items between various City departments in an effort to take advantage of volume pricing. The department prepares and tabulates bids in accordance with municipal and state law as well as solicits and receives quotes, processes requisitions, purchase orders and invoices.

ACHIEVEMENTS

- Made further progress on the utilization of our inventory system.
- Updated and approved out new Purchasing Manual.
- Built a stronger working relationship with our vendors and departments.
- Increased the utilization of our local vendors as supplier for various materials.
- Were able to place our first “piggy bank” order for items from building a good working relationship with one of our surrounding cities.

GOALS

- Run “Receipts and Disbursements” on a real-time basis from InCode.
- Continue to monitor and improve our work relationship with all the City departments.
- Work toward setting up the Purchasing Card System.
- Constantly seek new technologies to help us perform ahead of the curve.
- Continue to build an even stronger working union with our surrounding municipalities.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$90,061	\$100,497	\$108,220
51 – Supplies and Materials	5,469	5,531	5,500
52 – Maintenance of Land	348	200	200
53 – Maint. of Bldg./Structures	284	420	400
54 – Maintenance of Equipment	3,615	3,886	4,895
55 – Contractual Services	62,114	59,762	60,644
Total	\$161,891	\$170,296	\$179,859

Budget Highlights:

5411 – Maint. Furniture & Fixtures – Annual maintenance fee on inventory system software
5535 – Rent – Rental contract with Airpark for lease of warehouse

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
021-PUBLIC WORKS
745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-745-5010	SALARIES	52,832	61,732	41,363	57,984	64,356	6,372
021-745-5015	AUTO ALLOWANCE	3,630	3,600	2,400	3,600	3,600	0
021-745-5021	TERMINATION PAY	324	0	69	69	0	(69)
021-745-5022	VACATION BUY BACK	1,095	1,200	1,095	1,095	1,200	105
021-745-5035	OVERTIME	879	1,500	4,328	4,500	1,500	(3,000)
021-745-5045	LONGEVITY	385	519	460	460	702	242
021-745-5050	RETIREMENT	8,977	10,491	6,959	9,386	11,582	2,196
021-745-5055	STANDBY PAY	3,990	3,900	2,850	3,900	3,900	0
021-745-5060	GROUP INSURANCE	7,731	9,600	6,000	8,400	9,600	1,200
021-745-5065	WORKERS' COMPENSATION	4,330	4,209	4,279	4,279	4,373	94
021-745-5070	DEFERRED COMP	3,546	3,992	3,103	3,992	4,146	154
021-745-5075	LIFE & DISABILITY INSUR	1,209	1,587	821	1,181	1,648	467
021-745-5080	MEDICARE	933	1,051	816	1,051	1,091	40
021-745-5085	UNEMPLOYMENT COMPENSATI	199	144	378	600	522	(78)
TOTAL PERSONNEL SERVICES		90,061	103,525	74,922	100,497	108,220	7,723

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
021-PUBLIC WORKS
745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
021-745-5110	OFFICE SUPPLIES	1,623	2,000	505	1,500	1,500	0
021-745-5114	WEARING APPAREL	350	450	481	481	450	(31)
021-745-5116	GASOLINE, OIL AND GREAS	221	385	0	200	200	0
021-745-5117	MINOR APPARATUS	229	150	97	150	150	0
021-745-5124	POSTAGE	91	200	55	200	200	0
021-745-5128	UTILITIES	<u>2,956</u>	<u>2,200</u>	<u>2,036</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		5,469	5,385	3,174	5,531	5,500	(31)
<u>MAINTENANCE OF LAND</u>							
021-745-5210	LAND MAINTENANCE	<u>348</u>	<u>350</u>	<u>0</u>	<u>200</u>	<u>200</u>	<u>0</u>
TOTAL MAINTENANCE OF LAND		348	350	0	200	200	0
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
021-745-5311	MAINTENANCE OF BUILDING	<u>284</u>	<u>300</u>	<u>311</u>	<u>420</u>	<u>400</u>	<u>(20)</u>
TOTAL MAINTENANCE OF BUILDINGS/STRUC		284	300	311	420	400	(20)
<u>MAINTENANCE OF EQUIPMENT</u>							
021-745-5411	MAINT. OF FURNITURE & F	1,877	1,971	1,971	1,971	2,070	99
021-745-5412	MAINTENANCE OF VEHICLES	221	500	324	500	500	0
021-745-5413	FIRE APPARATUS	160	475	0	265	575	310
021-745-5422	MAINT HEATING & COOLING	0	250	0	250	250	0
021-745-5425	MAINTENANCE OF MACHINER	<u>1,357</u>	<u>1,500</u>	<u>0</u>	<u>900</u>	<u>1,500</u>	<u>600</u>

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
021-PUBLIC WORKS
745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL MAINTENANCE OF EQUIPMENT	3,615	4,696	2,296	3,886	4,895	1,009
<u>CONTRACTUAL SERVICES</u>							
021-745-5511	COMMUNICATIONS	2,139	1,600	1,848	2,150	2,100	(50)
021-745-5520	INSURANCE	349	600	539	539	600	61
021-745-5525	ADVERTISING	557	600	81	600	600	0
021-745-5530	TRAVEL EXPENSE	1,201	1,000	1,074	1,074	1,000	(74)
021-745-5535	RENT	44,824	44,824	34,629	44,824	44,824	0
021-745-5540	DUES & SUBSCRIPTIONS	200	100	100	100	100	0
021-745-5545	FREIGHT EXPENSE	584	350	0	150	100	(50)
021-745-5550	ELECTRICITY	8,914	8,200	4,134	7,000	8,000	1,000
021-745-5555	EDUCATION AND TRAINING	15	20	25	25	20	(5)
021-745-5560	GAS FOR HEATING	<u>3,330</u>	<u>3,500</u>	<u>2,964</u>	<u>3,300</u>	<u>3,300</u>	<u>0</u>
021-745-5535	PERMANENT NOTES: \$3,735.31 per month.						
	TOTAL CONTRACTUAL SERVICES	62,114	60,794	45,394	59,762	60,644	882
<u>BUILDING & STRUCTURES</u>							
<u>EQUIPMENT</u>							

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
 021-PUBLIC WORKS
 745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
<u>VEHICLES</u>							
		_____	_____	_____	_____	_____	_____
TOTAL 745-MATERIAL CONTROL		161,891	175,050	126,096	170,296	179,859	9,563
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
TOTAL 021-PUBLIC WORKS		10,184,906	11,553,469	7,936,450	10,529,887	9,509,301	(1,020,586)
		=====	=====	=====	=====	=====	=====

Dept. 000 – Non-Departmental**Utility Fund**

Non-Departmental accounts for expenses that are not exclusively within the functional responsibilities of any one department including water purchases. These expenditures also account for administrative fees paid to the General Fund.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
51 – Supplies and Materials	\$3,275,745	\$3,800,000	\$3,800,000
55 – Contractual Services	33,872	35,056	35,196
56 – Miscellaneous	468,073	529,096	512,050
Total	\$3,777,690	\$4,364,152	\$4,347,246

Budget Highlights:

5128 – Utilities –Water purchases

5641 – Administrative Fees – Fees paid to General Fund for services provided by General Fund departments

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
 021-PUBLIC WORKS
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
<u>SUPPLIES & MATERIALS</u>							
021-000-5128	UTILITIES	3,275,745	4,000,000	2,527,270	3,800,000	3,800,000	0
021-000-5128	CURRENT YEAR NOTES:						
	ORIGINAL BUDGET ESTIMATES-						
	Purchases - 2,160,000,000 gallons of water						
	Cost - \$272,000 per month - fixed						
	- 32 cents per 1,000 gallons						
	CURRENT REVISED ESTIMATES-						
	Purchases - 1,760,000,000 gallons of water						
	Cost - \$303,612-\$31,634=\$271,978 per month - fixed						
	- 31.59 cents per 1,000 gallons						
021-000-5128	NEXT YEAR NOTES:						
	PROPOSED BUDGET ESTIMATES-						
	Purchases - 1,700,000 gallons						
	Cost - \$240,000 per month - fixed						
	- 51 cents per 1,000 gallons						
TOTAL SUPPLIES & MATERIALS		3,275,745	4,000,000	2,527,270	3,800,000	3,800,000	0
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
<u>MAINTENANCE OF EQUIPMENT</u>							
<u>CONTRACTUAL SERVICES</u>							
021-000-5520	INSURANCE	390	1,400	1,160	1,160	1,300	140
021-000-5521	SPECIAL SERVICES	30,164	24,000	25,087	32,000	32,000	0
021-000-5521-17	BANK CHARGES	1,422	0	0	0	0	0
021-000-5535	RENT	1,896	1,896	1,422	1,896	1,896	0

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
 021-PUBLIC WORKS
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-000-5521	PERMANENT NOTES: Credit card processing fees - average \$2,500/month and collection agency fees						
021-000-5535	PERMANENT NOTES: Rent to Airpark for Building #15 - \$158/month (records storage - cost split between Utility & Gen. Fund)						
TOTAL CONTRACTUAL SERVICES		33,872	27,296	27,670	35,056	35,196	140
<u>MISCELLANEOUS</u>							
021-000-5641	ADMINISTRATIVE FEES	468,073	529,096	396,822	529,096	512,050	(17,046)
TOTAL MISCELLANEOUS		468,073	529,096	1,570,797	529,096	512,050	(17,046)
<u>EQUIPMENT</u>							
TOTAL 000-NON-DEPARTMENTAL		3,777,690	5,401,033	4,556,392	4,364,152	4,347,246	(16,906)

DEPARTMENTAL NOTES

Debt Service**Utility Fund**

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments and payments to the Capital Revolving Fund for equipment purchased with this funding.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
Total Debt Service	\$613,349	\$549,291	\$534,672

Transfers to Other Funds**Utility Fund**

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
Transfer to I & S 2002	\$362,416	\$0	\$0
Transfer to I & S 2007 C.O.'s	51,827	52,000	52,000
Transfer to I & S 2011	180,000	535,800	535,800
Transfer to I & S 2012	0	0	72,000
Transfer to General Fund	140,000	140,000	140,000
Total	\$734,243	\$727,800	\$799,800

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
 080-INTERGOVERNMENTAL EX
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5806	TRANSFER I&S 2002	362,416	0	0	0	0	0
080-000-5807	TNSF TO 2007 I&S CERT O	51,827	51,500	39,177	52,000	52,000	0
080-000-5807-01	TRANSFER TO 2011 I&S	180,000	534,000	401,875	535,800	535,800	0
080-000-5807-02	TNSF TO 2012 I&S CO'S	0	0	0	0	72,000	72,000
080-000-5809	TRANSFER TO GENERAL FUN	140,000	140,000	140,000	140,000	140,000	0
TOTAL TRANSFERS TO OTHER FUNDS		<u>734,243</u>	<u>725,500</u>	<u>46,052</u>	<u>727,800</u>	<u>799,800</u>	<u>72,000</u>
TOTAL 000-NON-DEPARTMENTAL		<u>734,243</u>	<u>725,500</u>	<u>46,052</u>	<u>727,800</u>	<u>799,800</u>	<u>72,000</u>
TOTAL 080-INTERGOVERNMENTAL EX		<u>734,243</u>	<u>725,500</u>	<u>46,052</u>	<u>727,800</u>	<u>799,800</u>	<u>72,000</u>
*** TOTAL BUDGETED EXPENSES ***		<u>10,373,699</u>	<u>13,171,707</u>	<u>8,357,402</u>	<u>12,146,991</u>	<u>11,707,601</u>	<u>(439,390)</u>

*** END OF REPORT ***

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

405-WATER AND SEWER
 070-DEBT SERVICE
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
070-000-5521	SPECIAL SERVICES	0	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		0	0	0	0	0	0
<u>INTEREST</u>							
070-000-5701	DEBT SERVICE	0	0	0	0	0	0
070-000-5701-17	DEBT SVC-2004-05 CLARIF	32,097	32,097	2,314	32,097	32,097	0
070-000-5701-18	DEBT SVC-05-06 WWTP PRO	46,706	0	0	0	0	0
070-000-5701-19	DEBT SVC-05-06 SIEMENS	314,653	314,653	105,929	314,653	314,653	0
070-000-5701-20	DEBT SVC-2006-07 EQUIPM	20,466	5,116	32	5,116	0	(5,116)
070-000-5701-21	DEBT SVC-2006-07 WTP PR	5,661	5,661	113	5,661	0	(5,661)
070-000-5701-22	DEBT SVC-07-08 WTP&WWTP	25,703	25,703	1,276	25,703	21,419	(4,284)
070-000-5701-23	DEBT SVC-07-08 EQUIPMEN	4,129	4,129	85	4,129	1,376	(2,753)
070-000-5701-24	DEBT SVC-08-09 WTP&WWTP	79,259	79,259	6,857	79,259	79,259	0
070-000-5701-25	DEBT SVC-08-09 EQUIPMEN	68,922	68,922	3,095	68,922	68,922	0
070-000-5701-26	DEBT SVC-2009-10 EQUIPM	12,510	12,510	981	12,510	12,510	0
070-000-5701-27	DEBT SVC-2012-13 EQUIPM	0	0	0	0	4,436	4,436
070-000-5731	INTEREST	3,243	10,000	1,241	1,241	0	(1,241)
TOTAL INTEREST		613,349	558,050	121,923	549,291	534,672	(14,619)
TOTAL 000-NON-DEPARTMENTAL		613,349	558,050	121,923	549,291	534,672	(14,619)

AIRPARK FUND

AIRPARK FUND
SUMMARY OF RECEIPTS AND EXPENSES
2012-13

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Unrestricted Fund Equity	\$494,072	\$456,949	\$492,857
Beginning Restricted Fund Reserves	781,545	756,545	705,263
<u>Receipts</u>			
Rentals	801,124	860,852	850,852
Revenue From Property	63,414	68,000	68,000
Contributions	51,052	1,558,934	1,187,750
Miscellaneous Revenue	1,336	2,395	810
Total Current Receipts	916,926	2,490,181	2,107,412
Total Funds Available	2,192,543	3,703,675	3,305,532
<u>Expenses</u>			
Personnel Services	357,470	345,740	418,771
Supplies and Materials	47,104	65,530	59,350
Maintenance of Structures	159,541	152,000	152,000
Maintenance of Equipment	44,948	27,700	27,600
Contractual Services	134,875	157,737	261,850
Sundry Charges	145,381	159,612	138,076
Debt Service	30,698	27,120	21,046
Capital Outlay	59,032	1,570,116	1,335,000
Total Expenses	979,049	2,505,555	2,413,693
Increase (Decrease) in Restricted Fund Reserves	(25,000)	(51,282)	(197,250)
Increase (Decrease) in Unrestricted Fund Equity	(37,123)	35,908	(109,031)
Ending Restricted Fund Reserves	756,545	705,263	508,013
Ending Unrestricted Fund Equity	\$456,949	\$492,857	\$383,826

**AIRPARK FUND
EXPENSES BY DEPARTMENT
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
<u>Department</u>			
Airpark	\$889,319	\$908,319	\$1,057,647
Debt Service	30,698	27,120	21,046
Capital Outlay	59,032	1,570,116	1,335,000
TOTAL	\$979,049	\$2,505,555	\$2,413,693

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

410-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>42-GRANTS & OTHER AGENCIES</u>							
<u>43-GENERAL SALES/OTHER SERVICE</u>							
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	1,252	1,300	553	730	800	(70)
TOTAL 46-INTEREST INCOME		1,252	1,300	553	730	800	(70)
<u>47-PROPERTY</u>							
4707	MINERAL LEASE	4,931	8,000	0	0	3,000	(3,000)
4709	LEASE OF LAND	58,483	58,000	50,894	68,000	65,000	3,000
4731	BUILDING RENTAL	800,272	800,000	657,147	860,000	850,000	10,000
4732	EQUIPMENT RENTAL	852	852	639	852	852	0
4736	FUEL FLOWAGE FEES	0	5,000	0	0	0	0
TOTAL 47-PROPERTY		864,539	871,852	708,680	928,852	918,852	10,000
<u>48-TRANSFER FROM OTHER FUNDS</u>							
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME	9	1,000	1,635	1,640	10	1,630
4906	RETURNED CHECK FEES	75	0	25	25	0	25
4931	CONTRIBUTIONS	51,052	1,599,855	1,159,900	1,558,934	1,187,750	371,184
TOTAL 49-MISCELLANEOUS		51,136	1,600,855	1,161,560	1,560,599	1,187,760	372,839

4905 OTHER INCOME

PERMANENT NOTES:
Reimbursement to Airpark Fund for services provided by
Airpark personnel to other funds.

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

410-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
4931	CONTRIBUTIONS	CURRENT YEAR NOTES:					
	RAMP				\$ 50,000		
	Apron Overlay (completion of design)				67,784		
	Apron Overlay (construction)				216,000		
	Fuel Farm - Fueling Pad				9,000		
	Fuel Farm				56,250		
	Western Container Fire Supression Syst-						
	EDC				850,000		
	Western Container				309,900		
4931	CONTRIBUTIONS	NEXT YEAR NOTES:					
	RAMP				\$ 50,000		
	Apron Overlay (construction)				216,000		
	Fuel Farm - Fueling Pad				63,000		
	Fuel Farm				318,750		
	T-Hangars				540,000		
***	DEPARTMENT TOTAL ***	916,926	2,474,007	1,870,793	2,490,181	2,107,412	382,769
***	TOTAL BUDGETED REVENUES ***	916,926	2,474,007	1,870,793	2,490,181	2,107,412	382,769

*** END OF REPORT ***

Dept. 610 – Airpark

Airpark Fund

The Airpark Department provides for the maintenance and rental of Airpark property including industrial sites, buildings, and airport infrastructure. The City is required to comply with Federal Aviation Administration (FAA) rules and regulations regarding management of the Airpark and to work closely with the Texas Department of Transportation (TX DOT) Aviation Division.

ACHIEVEMENTS

- Upgraded Airport’s aviation fuel tank farm and terminal apron.
- Obtained new FAA WAAS approaches for runways 06 and 24.
- Helped facilitate new short line railroad in Airpark.
- Facilitated new businesses and enhanced existing businesses at Airpark.
- Hosted successful Fly-In, National Hang Gliding Championship competition, Business After Hours Open House, and various other promotional activities for the Airport and City.
- Maintained high level of occupancy on rental units and hangers.

GOALS

- Obtain new hangars for Airport.
- Get process in motion for a road to new truck reliever route.
- Attract new businesses to Airport and Industrial Park.
- Advance railroad related industry on Airpark.
- Achieve a master plan incorporating Airport, rail and highway traffic into a homogeneous working environment.
- Demolish and remove unusable old building and start replacing with new.
- Upgrade facilities and general level of clientele in Airpark.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$ 357,470	\$ 345,740	\$ 418,771
51 – Supplies and Materials	47,104	65,530	59,350
53 – Maint. of Bldg./Structures	159,541	152,000	152,000
54 – Maintenance of Equipment	44,948	27,700	27,600
55 - Contractual Services	134,875	157,737	261,850
56 – Miscellaneous	145,381	159,612	138,076
62 – Building and Structures	52,282	1,570,116	1,335,000
63 – Equipment	6,750	0	0
Total	\$948,351	\$2,478,435	\$2,392,647

Budget Highlights:

- 5117 – Minor Apparatus – (RB) Tractor-mounted sprayer (\$1,700) and tractor-mounted mower/shredder (\$2,150) and broom sweeper (\$4,600)
- 5521– -05 – Spec Services-Engineering – (PB) Engineering services for reliever route (\$5,000) and asbestos removal/demolition (\$100,000)
- 5641 – Administrative Fees – Fees paid to the General Fund for services provided
- 6200 – Construction of T-Hangars (90/10 TXDOT grant)
- 6201 – Buildings – (RB) Fire suppression systems in John Crane Solutions bldg (\$9,900) Western Container (\$1,159,900)
- 6229 – (PB) Final construction of apron upgrade

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

410-AIRPARK
021-PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-610-5010	SALARIES	251,966	241,881	176,863	241,986	252,161	10,175
021-610-5021	TERMINATION PAY	2,607	40,000	0	0	42,809	42,809
021-610-5022	VACATION BUY BACK	2,082	2,500	2,550	2,550	2,600	50
021-610-5035	OVERTIME	221	1,000	0	0	500	500
021-610-5045	LONGEVITY	4,390	3,826	3,654	3,700	5,170	1,470
021-610-5050	RETIREMENT	36,070	36,085	23,837	36,085	46,746	10,661
021-610-5055	STANDBY PAY	15	0	0	0	0	0
021-610-5060	GROUP INSURANCE	30,030	31,182	22,088	31,182	31,183	1
021-610-5065	WORKERS' COMPENSATION	6,523	6,549	6,145	6,145	7,983	1,838
021-610-5070	RETIREMENT-DEFERRED COM	14,187	13,731	10,686	13,731	16,736	3,005
021-610-5075	LIFE & DISABILITY INSUR	5,141	5,458	3,452	4,747	6,652	1,905
021-610-5080	MEDICARE	3,734	3,614	2,812	3,614	4,404	790
021-610-5085	UNEMPLOYMENT TAXES	504	504	1,405	2,000	1,827	(173)
021-610-5055	PERMANENT NOTES: Stand-by pay eliminated for 2010-11.						
TOTAL PERSONNEL SERVICES		357,470	386,330	253,493	345,740	418,771	73,031

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

410-AIRPARK
021-PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
021-610-5110	OFFICE SUPPLIES	1,468	1,600	1,396	3,100	2,000	(1,100)
021-610-5112	FOOD SUPPLIES	570	700	815	1,000	1,000	0
021-610-5114	WEARING APPAREL	1,356	1,700	1,368	1,700	1,700	0
021-610-5116	GASOLINE, OIL, & GREASE	23,871	30,000	23,888	30,000	30,000	0
021-610-5117	MINOR APPARATUS	6,355	10,350	13,373	15,730	10,000	(5,730)
021-610-5118	JANITORIAL SUPPLIES	1,412	1,400	834	1,400	1,400	0
021-610-5119	CHEMICALS	38	100	0	100	100	0
021-610-5120	MEDICAL AND SURGICAL	0	150	0	0	150	150
021-610-5122	BOTANICAL AND AGRICULTU	832	2,000	578	1,500	1,500	0
021-610-5123	OTHER SUPPLIES	1,259	1,500	1,057	1,500	1,500	0
021-610-5124	POSTAGE	429	400	421	500	500	0
021-610-5126	MERCHANDISE FOR RESALE	0	0	38	0	0	0
021-610-5128	UTILITIES	<u>9,514</u>	<u>9,500</u>	<u>5,962</u>	<u>9,000</u>	<u>9,500</u>	<u>500</u>

021-610-5110 CURRENT YEAR NOTES:
Replace various chairs at Terminal - \$1,100.

021-610-5110 NEXT YEAR NOTES:
Replace office printers.

021-610-5112 PERMANENT NOTES:
Food Budget to accommodate meetings with Economic Development Board, visiting dignitaries, project management representatives, planning meetings for hang-gliding, Annual fly-ins, pilot lounge support and other marketing and public relations activities.

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

410-AIRPARK
021-PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-610-5117	CURRENT YEAR NOTES: Includes \$1,700 for a tractor-mounted sprayer, \$2,150 for a tractor-mounted mower/shredder and \$4,600 for a broom sweeper.						
TOTAL SUPPLIES & MATERIALS		47,106	59,400	49,728	65,530	59,350	(6,180)

MAINTENANCE OF LAND

MAINTENANCE OF BUILDINGS/STRUC

021-610-5311	MAINTENANCE OF BUILDING	28,164	50,000	22,726	50,000	50,000	0
021-610-5318-01	ROUTINE AIRPORT MNT PGM	92,085	100,000	5,581	100,000	100,000	0
021-610-5320	STREET MARKERS & SIGNS	195	500	330	500	500	0
021-610-5322	MAINTENANCE OF FENCES &	781	1,000	390	1,000	1,000	0
021-610-5326	MISCELLANEOUS IMPROVEME	38,137	400	0	0	0	0
021-610-5327	MAINTENANCE OF RAILROAD	134	0	0	0	0	0
021-610-5329	MAINT. AIRFIELD LIGHTIN	45	500	125	500	500	0
TOTAL MAINTENANCE OF BUILDINGS/STRUC		159,540	152,400	29,152	152,000	152,000	0

MAINTENANCE OF EQUIPMENT

021-610-5412	VEHICLE MAINTENANCE	43,654	35,000	17,464	25,000	25,000	0
021-610-5413	MAINTENANCE OF FIRE APP	322	450	0	700	600	(100)
021-610-5415	MAINTENANCE OF RADIOS	260	500	77	200	250	50
021-610-5417	MOWERS	187	1,000	264	550	500	(50)
021-610-5419	MAINT OF PIPE LINES	0	250	0	0	0	0
021-610-5422	MAINT HEATING & COOLING	259	500	0	500	500	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

410-AIRPARK
021-PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-610-5425	MAINT. MACHINERY, TOOLS	266	750	303	750	750	0
	TOTAL MAINTENANCE OF EQUIPMENT	44,948	38,450	18,108	27,700	27,600	(100)
<u>CONTRACTUAL SERVICES</u>							
021-610-5511	COMMUNICATIONS	4,283	4,500	3,665	4,500	4,500	0
021-610-5515	HIRE OF EQUIPMENT	1,617	2,000	1,313	2,000	2,000	0
021-610-5520	INSURANCE	20,166	45,820	53,074	53,302	54,000	698
021-610-5521	SPECIAL SERVICES	6,073	5,300	5,567	6,250	106,250	100,000
021-610-5521-05	SPECIAL SERVICES-ENGINE	15,600	0	385	385	5,000	4,615
021-610-5521-17	BANK CHARGES	644	0	0	0	0	0
021-610-5525	ADVERTISING	1,983	2,500	1,626	2,500	2,500	0
021-610-5530	TRAVEL EXPENSE	5,272	2,500	3,172	4,000	5,000	1,000
021-610-5540	DUES & SUBSCRIPTIONS	2,012	2,200	2,011	2,200	2,400	200
021-610-5541	PERMITS, LICENSES, TESTI	370	400	500	500	1,000	500
021-610-5550	ELECTRICITY	67,481	58,000	41,748	72,900	70,000	(2,900)
021-610-5555	EDUCATION & TRAINING	556	200	30	200	200	0
021-610-5560	GAS FOR HEATING	8,818	10,000	7,545	9,000	9,000	0

021-610-5521

PERMANENT NOTES:

In addition to other activities, this account is used to fund the quarterly Telvent/DTN Meteorologic funding for the airport weather observation system \$2,000 and annual cost allocation study \$3,500.

021-610-5521

NEXT YEAR NOTES:

Includes \$5,000 for engineering associated with reliever route and \$100,000 for asbestos removal and demolition of

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

410-AIRPARK
021-PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	barracks and parachute buildings.						
021-610-5521-05	NEXT YEAR NOTES: Updates to Airport Layout Plan.						
021-610-5530	PERMANENT NOTES: At minimum, plan for an annual TxDOT Aviation Conf, and an annual FAA Partnership Conf. It is advantageous to sponsor travel of at least one Airport Board member to the TxDOT Aviation conference.						
TOTAL CONTRACTUAL SERVICES		134,876	133,420	120,637	157,737	261,850	104,113

MISCELLANEOUS

021-610-5641	ADMINISTRATIVE FEES	132,891	154,612	115,959	154,612	133,076	(21,536)
021-610-5643	BAD DEBT EXPENSE	12,490	0	0	5,000	5,000	0
021-610-5641	PERMANENT NOTES: This is the annual MAXIMUS study cost allocation.						
TOTAL MISCELLANEOUS		145,381	154,612	115,959	159,612	138,076	(21,536)

INTEREST

BUILDING & STRUCTURES

021-610-6200	BUILDINGS	0	0	0	0	600,000	600,000
021-610-6201	BUILDINGS-SPECIAL PROJE	37,350	1,244,350	42,889	1,169,800	0	(1,169,800)
021-610-6226	MISCELLANEOUS STRUCTURE	14,932	430,000	0	85,000	495,000	410,000
021-610-6229	RUNWAYS & AIRFIELD LIGH	0	420,950	0	315,316	240,000	(75,316)

021-610-6200 NEXT YEAR NOTES:
Construction of T-Hangars (90/10 TxDOT grant)

021-610-6201 CURRENT YEAR NOTES:

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

410-AIRPARK
 021-PUBLIC WORKS
 610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	Install fire supression systems in John Crane Solutions building (\$9,900 - Reserves) and Western Container building (\$1,159,900) - EDC and WC						
021-610-6226	CURRENT YEAR NOTES: Initial design and construction of new fuel farm and fueling pad.						
021-610-6226	NEXT YEAR NOTES: Final design and construction of fuel farm and fueling pad.						
021-610-6229	CURRENT YEAR NOTES: Completion of design and start-up of construction phase of apron upgrade. City's match - Reserves.						
021-610-6229	NEXT YEAR NOTES: Final construction of apron upgrade.						
TOTAL BUILDING & STRUCTURES		52,282	2,095,300	42,889	1,570,116	1,335,000	(235,116)

EQUIPMENT

021-610-6311	MACHINERY & EQUIPMENT	0	5,380	0	0	0	0
021-610-6317	HEATING & COOLING SYS	6,750	0	0	0	0	0
TOTAL EQUIPMENT		6,750	5,380	0	0	0	0

VEHICLES

TOTAL 610-AIRPARK		948,353	3,025,292	629,967	2,478,435	2,392,647	(85,788)
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DEPARTMENTAL NOTES

TOTAL 021-PUBLIC WORKS		948,353	3,025,292	629,967	2,478,435	2,392,647	(85,788)
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BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

410-AIRPARK
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>INTEREST</u>							
070-000-5701-03	DEBT SVC-2005-06 SWEEPE	484	0	0	0	0	0
070-000-5701-04	DEBT SVC-05-06 SIEMENS	6,490	6,490	2,185	6,490	6,490	0
070-000-5701-05	DEBT SVC-2006-07 EQUIPM	4,125	1,031	7	1,031	0	(1,031)
070-000-5701-06	DEBT SVC-2007-08 EQUIPM	7,564	7,564	155	7,564	2,521	(5,043)
070-000-5701-07	DEBT SVC-08-09 EQUIPMEN	6,077	6,077	273	6,077	6,077	0
070-000-5701-08	DEBT SVC-09-10 EQUIPMEN	5,958	5,958	467	5,958	5,958	0
TOTAL INTEREST		30,698	27,120	3,086	27,120	21,046	(6,074)
TOTAL 000-NON-DEPARTMENTAL		30,698	27,120	3,086	27,120	21,046	(6,074)
TOTAL 070-DEBT SERVICE		30,698	27,120	3,086	27,120	21,046	(6,074)

Debt Service

Airpark Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments and payments to the Capital Revolving Fund for equipment purchased with this funding.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
Total Debt Service	\$30,698	\$27,120	\$21,046

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

410-AIRPARK
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>INTEREST</u>							
070-000-5701-03	DEBT SVC-2005-06 SWEEPE	484	0	0	0	0	0
070-000-5701-04	DEBT SVC-05-06 SIEMENS	6,490	6,490	2,185	6,490	6,490	0
070-000-5701-05	DEBT SVC-2006-07 EQUIPM	4,125	1,031	7	1,031	0	(1,031)
070-000-5701-06	DEBT SVC-2007-08 EQUIPM	7,564	7,564	155	7,564	2,521	(5,043)
070-000-5701-07	DEBT SVC-08-09 EQUIPMEN	6,077	6,077	273	6,077	6,077	0
070-000-5701-08	DEBT SVC-09-10 EQUIPMEN	5,958	5,958	467	5,958	5,958	0
TOTAL INTEREST		30,698	27,120	3,086	27,120	21,046	(6,074)
TOTAL 000-NON-DEPARTMENTAL		30,698	27,120	3,086	27,120	21,046	(6,074)
TOTAL 070-DEBT SERVICE		30,698	27,120	3,086	27,120	21,046	(6,074)

**EMERGENCY MEDICAL
SERVICES FUND**



**EMERGENCY MEDICAL SERVICES FUND
SUMMARY OF RECEIPTS AND EXPENSES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Fund Equity	(\$186,849)	(\$480,428)	(\$463,597)
<u>Receipts</u>			
Emergency Fees	1,582,937	1,590,000	1,600,000
Subscription Fees	900	750	750
Transfer/Transport Fees	148,853	125,000	130,000
Revenue From Other Agencies	130,000	153,333	153,333
Other Financing Sources	0	104,060	105,000
Other	8,082	1,212	1,200
Total Receipts	1,870,772	1,974,355	1,990,283
<u>Transfers-In</u>			
General Fund	250,000	293,333	293,333
Total Current Receipts	2,120,772	2,267,688	2,283,616
Total Funds Available	1,933,923	1,787,260	1,820,019
<u>Expenses</u>			
Personnel Services	1,346,703	1,375,054	1,373,462
Supplies and Materials	155,544	149,858	148,750
Maintenance of Buildings	1,829	1,500	1,500
Maintenance of Equipment	28,122	59,300	38,523
Contractual Services	65,182	64,673	66,636
Miscellaneous	722,762	405,378	417,272
Debt Service	94,209	91,033	101,354
Capital Outlay	0	104,061	105,000
Total Budgeted Expenses	2,414,351	2,250,857	2,252,497
Increase (Decrease) in Fund Equity	(293,579)	16,831	31,119
Ending Fund Equity	(\$480,428)	(\$463,597)	(\$432,478)

**EMERGENCY MEDICAL SERVICES FUND
EXPENSES BY DEPARTMENT
2012-13**

<u>Department</u>	<u>ACTUAL 2010-11</u>	<u>ESTIMATED 2011-12</u>	<u>PROPOSED 2012-13</u>
Emergency Medical Services	\$2,320,142	\$2,055,763	\$2,046,143
Debt Service	94,209	91,033	101,354
Capital Outlay	0	104,061	105,000
TOTAL	\$2,414,351	\$2,250,857	\$2,252,497

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

430-EMERGENCY MEDICAL SVCS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>42-GRANTS & OTHER AGENCIES</u>							
4209	REIMB. FROM COUNTY-AMBULANCE S	130,000	130,000	131,666	153,333	153,333	0
TOTAL 42-GRANTS & OTHER AGENCIES		130,000	130,000	131,666	153,333	153,333	0
4209	REIMB. FROM COUNTY-AMBULANCE S	PERMANENT NOTES: Contract with Howard County for ambulance service - annual subsidy of \$130,000					
4209	REIMB. FROM COUNTY-AMBULANCE S	CURRENT YEAR NOTES: Regular annual subsidy plus 35% of \$200,000 operating deficit payable over 3 years, beginning in 2011-12 and ending in 2013-14					
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	(902)	(600)	(148)	(150)	(100)	(50)
TOTAL 46-INTEREST INCOME		(902)	(600)	(148)	(150)	(100)	(50)
<u>47-PROPERTY</u>							
4710	AMBULANCE EMERGENCY SERV FEES	1,582,937	1,600,000	901,048	1,590,000	1,600,000	(10,000)
4711	AMBULANCE SUBSCRIPTIONS	900	600	750	750	750	0
4713	AMBULANCE TRANSPORT FEES	148,853	130,000	61,763	125,000	130,000	(5,000)
TOTAL 47-PROPERTY		1,732,690	1,730,600	963,560	1,715,750	1,730,750	(15,000)
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANSFERS FROM GENERAL FUND	250,000	250,000	230,833	293,333	293,333	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		250,000	250,000	230,833	293,333	293,333	0
4810	TRANSFERS FROM GENERAL FUND	PERMANENT NOTES: Annual subsidy from General Fund of \$250,000 per year.					
4810	TRANSFERS FROM GENERAL FUND	CURRENT YEAR NOTES:					

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

430-EMERGENCY MEDICAL SVCS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
Regular annual subsidy plus 65% of \$200,000 operating deficit payable over 3 years, beginning in 2011-12 and ending in 2013-14							
<u>49-MISCELLANEOUS</u>							
4903	INSURANCE RECOVERY	0	0	62	62	0	62
4905	OTHER REVENUE	8,984	1,200	1,080	1,300	1,300	0
4921	OTHER FINANCING SOURCES	<u>0</u>	<u>70,000</u>	<u>0</u>	<u>104,060</u>	<u>105,000</u>	(940)
TOTAL 49-MISCELLANEOUS		8,984	71,200	1,142	105,422	106,300	(878)
4905	OTHER REVENUE	PERMANENT NOTES: Fees for copies of medical records.					
4921	OTHER FINANCING SOURCES	CURRENT YEAR NOTES: Lease purchase financing for ambulance \$71,515 and 2 defibrillators \$32,545.					
4921	OTHER FINANCING SOURCES	NEXT YEAR NOTES: <u>Lease purchase one box sytle ambulance.</u>					
*** DEPARTMENT TOTAL ***		<u>2,120,771</u>	<u>2,181,200</u>	<u>1,327,053</u>	<u>2,267,688</u>	<u>2,283,616</u>	(15,928)
*** TOTAL BUDGETED REVENUES ***		<u>2,120,771</u>	<u>2,181,200</u>	<u>1,327,053</u>	<u>2,267,688</u>	<u>2,283,616</u>	(15,928)

*** END OF REPORT ***

Dept. 260 – Emergency Medical Services

E.M.S. Fund

The EMS service, a division of the Fire Department, provides emergency medical and transport service for Big Spring and Howard County.

ACHIEVEMENTS

- Restructured EMS CE program.
- Recorded 5 year high in training hours.
- Met all requirements for DSHS inspection.
- Improved QI and field data collection for EMS billing.

GOALS

- Consolidate online initial training.
- Develop more efficient EMS inventory contract.
- Equip engine companies with fully functional defibrillators.
- Upgrade ambulance fleet with more efficient, cost effective models.

	Actual 2010-2011	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$1,346,707	\$1,375,054	\$1,373,462
51 – Supplies and Materials	155,544	149,858	148,750
53 – Maintenance of Building	1,829	1,500	1,500
54 – Maint. of Equipment	28,122	59,300	38,523
55 – Contractual Services	65,182	64,673	66,636
56 – Miscellaneous	722,762	405,378	417,272
64 – Vehicles	0	104,061	105,000
Total	\$2,320,146	\$2,159,824	\$2,151,143

Budget Highlights:

5114 – Wearing Apparel – Replace equipment older than 10 years as per TCFP mandates, 10 sets per year at \$1,000 per set
5117 – Minor Apparatus – Continue replacement of backboards, medic bags and head immobilizers
5425 – Machinery, Tools, Pumps – Quarterly PMI for stretchers and lifepacks (RB) Renewal of Stryker cot service agreement \$1,320
5521 – 08 – Special Services – Medical – Biohazard waste disposal and Medical Director fees
5555 – Education & Training – Cost for paramedic training, recertification, and other advanced training
6401 – Vehicles – (RB)1 van style ambulance (\$71,515) (PB) 1 box style ambulance (\$105,000)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

430-EMERGENCY MEDICAL SVCS
012-FIRE
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
012-260-5010	SALARIES	855,662	867,220	561,130	770,151	838,395	68,244
012-260-5021	TERMINATION PAY	13,822	55,000	55,805	60,000	55,000	(5,000)
012-260-5022	VACATION BUY BACK	22,628	25,000	32,344	32,344	32,500	156
012-260-5035	OVERTIME	126,372	90,000	109,383	150,000	80,000	(70,000)
012-260-5045	LONGEVITY	14,308	20,821	19,143	19,200	19,328	128
012-260-5050	RETIREMENT	115,611	125,765	98,889	125,765	123,027	(2,738)
012-260-5060	GROUP INSURANCE	93,217	100,304	73,202	100,304	100,304	0
012-260-5065	WORKERS' COMPENSATION	21,612	28,187	25,307	25,307	27,382	2,075
012-260-5070	RETIREMENT-DEFERRED COM	52,700	57,747	45,364	57,747	56,490	(1,257)
012-260-5075	LIFE & DISABILITY INSUR	17,157	22,952	11,033	15,432	22,452	7,020
012-260-5080	MEDICARE	12,318	13,304	9,985	13,304	13,886	582
012-260-5085	UNEMPLOYMENT TAXES	<u>1,296</u>	<u>1,296</u>	<u>4,824</u>	<u>5,500</u>	<u>4,698</u>	<u>(802)</u>
012-260-5010	PERMANENT NOTES: The personnel in this department are expected to retire. We moved the more senior personnel in each rank to this dept to stabilize this account						
012-260-5035	NEXT YEAR NOTES: New policy limiting Deputy Chief overtime should have some effect. Full staffing predicted						
TOTAL PERSONNEL SERVICES		1,346,703	1,407,596	1,046,409	1,375,054	1,373,462	(1,592)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

430-EMERGENCY MEDICAL SVCS
012-FIRE
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
012-260-5110	OFFICE SUPPLIES	5,231	4,000	6,333	5,808	5,000	(808)
012-260-5112	FOOD SUPPLIES	350	500	0	250	250	0
012-260-5114	WEARING APPAREL	18,048	23,500	20,770	23,500	23,500	0
012-260-5116	GASOLINE, OIL AND GREAS	41,937	49,500	33,703	45,000	45,000	0
012-260-5117	MINOR APPARATUS	7,418	5,000	2,895	5,000	5,000	0
012-260-5118	JANITORIAL SUPPLIES	3,612	3,000	776	3,500	3,000	(500)
012-260-5120	MEDICAL AND SURGICAL	69,986	54,000	45,088	58,000	58,000	0
012-260-5123	OTHER SUPPLIES	3,805	3,250	4,052	4,500	4,500	0
012-260-5124	POSTAGE	3,946	4,000	2,077	2,800	3,000	200
012-260-5128	UTILITIES	<u>1,211</u>	<u>1,500</u>	<u>988</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>

012-260-5110 CURRENT YEAR NOTES:
Increases in regularly used items

012-260-5112 PERMANENT NOTES:
Rehab supplies for incident scenes and critical incident stress debriefings.

012-260-5114 CURRENT YEAR NOTES:
Bunker gear replacement program - 10 sets per year at \$1000/per

012-260-5114 NEXT YEAR NOTES:
Bunker gear replacement program

012-260-5117 PERMANENT NOTES:
Backboards, head immobilizers, medic bags, etc.

012-260-5118 CURRENT YEAR NOTES:
Increases in commonly used items.

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

430-EMERGENCY MEDICAL SVCS
012-FIRE
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-260-5120	CURRENT YEAR NOTES: Medical supplies are increasing in cost dramatically. We have begun shopping for for alternatives on preferred brands						
012-260-5120	NEXT YEAR NOTES: We plan to move our EMS supply inventory to a more secure location next year and implement a tighter resupply procedure						
012-260-5123	PERMANENT NOTES: Drinking water, rental of air, oxygen and acetylene (expense shared between 210 & 260)						
TOTAL SUPPLIES & MATERIALS		155,545	148,250	116,681	149,858	148,750	(1,108)

MAINTENANCE OF BUILDINGS/STRUC

012-260-5311	MAINT. OF BUILDINGS	1,829	1,500	305	1,500	1,500	0
012-260-5311	PERMANENT NOTES: EMS's share of upkeep of buildings						
TOTAL MAINTENANCE OF BUILDINGS/STRUC		1,829	1,500	305	1,500	1,500	0

MAINTENANCE OF EQUIPMENT

012-260-5411	MAINTENANCE FURN. & FIX	7,155	7,189	7,230	8,600	8,823	223
012-260-5412	MAINTENANCE OF VEHICLES	13,794	20,000	33,679	45,000	25,000	(20,000)
012-260-5415	MAINTENANCE OF RADIOS	1,187	750	866	900	900	0
012-260-5422	MAINT. HEATING & COOLIN	225	300	0	300	300	0
012-260-5425	MACHINERY, TOOLS, AND P	5,761	4,500	1,466	4,500	3,500	(1,000)
012-260-5411	PERMANENT NOTES: TriTech Billing Software & Fire Programs						
012-260-5412	CURRENT YEAR NOTES: Aging fleet and outsourcing work has increased costs						

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

430-EMERGENCY MEDICAL SVCS
012-FIRE
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-260-5425	PERMANENT NOTES: Quarterly PMI for stretchers and lifepacks South Plains Biomedical - \$ 1,840						
012-260-5425	CURRENT YEAR NOTES: Renewal of Stryker Cot service agreement (\$1320)						
012-260-5425	NEXT YEAR NOTES: Two new defibrillators on warranty, fewer service charges expected						
TOTAL MAINTENANCE OF EQUIPMENT		28,121	32,739	43,241	59,300	38,523	(20,777)

CONTRACTUAL SERVICES

012-260-5511	COMMUNICATIONS	4,270	4,200	3,097	4,200	4,200	0
012-260-5515	HIRE OF EQUIPMENT	1,430	1,430	718	1,430	1,430	0
012-260-5520	INSURANCE	4,696	5,300	4,609	4,609	5,000	391
012-260-5521	SPECIAL SERVICES	3,433	3,500	3,578	3,578	3,600	22
012-260-5521-08	SPECIAL SERVICES-MEDICA	12,838	14,000	10,756	14,000	14,000	0
012-260-5521-17	BANK CHARGES	411	0	0	0	0	0
012-260-5530	TRAVEL EXPENSE	1,266	3,500	877	3,500	3,000	(500)
012-260-5535	RENTS	7,305	7,306	5,644	7,306	7,306	0
012-260-5540	DUES & SUBSCRIPTIONS	708	600	1,344	1,350	600	(750)
012-260-5541	PERMITS, LICENSES, TESTIN	4,831	4,500	3,011	4,500	4,500	0
012-260-5550	ELECTRICITY	11,008	9,200	5,385	9,200	11,000	1,800
012-260-5555	EDUCATION AND TRAINING	9,377	10,000	4,744	7,000	8,000	1,000
012-260-5560	GAS FOR HEATING	3,609	4,500	2,938	4,000	4,000	0

012-260-5511 PERMANENT NOTES:

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

430-EMERGENCY MEDICAL SVCS
012-FIRE
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	Cellular telephones, 9 lines						
012-260-5511	CURRENT YEAR NOTES: Removed cell-phones from ambulances						
012-260-5515	PERMANENT NOTES: Lease of copier \$119.19/month						
012-260-5521	PERMANENT NOTES: Includes prorated share of cost allocation plan.						
012-260-5521-08	PERMANENT NOTES: Biohazard waste disposal \$ 14,635 Medical Director \$ 600/mo						
012-260-5530	PERMANENT NOTES: Meals for transfers and seminars for staff to maximize returns in billing						
012-260-5530	CURRENT YEAR NOTES: Rookie school for several new hires still upcoming						
012-260-5530	NEXT YEAR NOTES: new training options should decrease travel expenses						
012-260-5535	PERMANENT NOTES: Building 24 \$608.77/month						
012-260-5541	PERMANENT NOTES: State fees for employees certification, testing, and ambulance license						
012-260-5555	CURRENT YEAR NOTES: New hire certifications are decreasing the need for initial EMS training						
TOTAL CONTRACTUAL SERVICES		65,184	68,036	46,702	64,673	66,636	1,963

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

430-EMERGENCY MEDICAL SVCS
012-FIRE
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MISCELLANEOUS</u>							
012-260-5616	JUDGMENTS & DAMAGES	8,500	0	0	0	0	0
012-260-5641	ADMINISTRATIVE FEES	102,973	105,378	79,034	105,378	117,272	11,894
012-260-5643	BAD DEBT EXPENSE	<u>611,289</u>	<u>300,000</u>	<u>0</u>	<u>300,000</u>	<u>300,000</u>	<u>0</u>
TOTAL MISCELLANEOUS		722,763	405,378	79,034	405,378	417,272	11,894
<u>INTEREST</u>							
<u>EQUIPMENT</u>							
012-260-6311	MACHINERY & EQUIPMENT	<u>0</u>	<u>0</u>	<u>32,546</u>	<u>32,546</u>	<u>0</u>	<u>(32,546)</u>
012-260-6311	CURRENT YEAR NOTES: Two new defibrilators (lease purchase financing).						
TOTAL EQUIPMENT		0	0	32,546	32,546	0	(32,546)
<u>VEHICLES</u>							
012-260-6401	MOTOR VEHICLES	<u>0</u>	<u>70,000</u>	<u>70,504</u>	<u>71,515</u>	<u>105,000</u>	<u>33,485</u>
012-260-6401	CURRENT YEAR NOTES: One new van-type ambulance (lease purchase financing).						
012-260-6401	NEXT YEAR NOTES: One new box-stle ambulance (lease purchase financing).						
TOTAL VEHICLES		<u>0</u>	<u>70,000</u>	<u>70,504</u>	<u>71,515</u>	<u>105,000</u>	<u>33,485</u>
TOTAL 260-E.M.S.		<u>2,320,146</u>	<u>2,133,499</u>	<u>1,435,421</u>	<u>2,159,824</u>	<u>2,151,143</u>	<u>(8,681)</u>

Debt Service**E.M.S. Fund**

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments and payments to the Capital Revolving Fund for equipment purchased with this funding.

	Actual 2009-10	Revised 2010-11	Proposed 2011-12
Total Debt Service	\$94,206	\$91,033	\$101,354

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

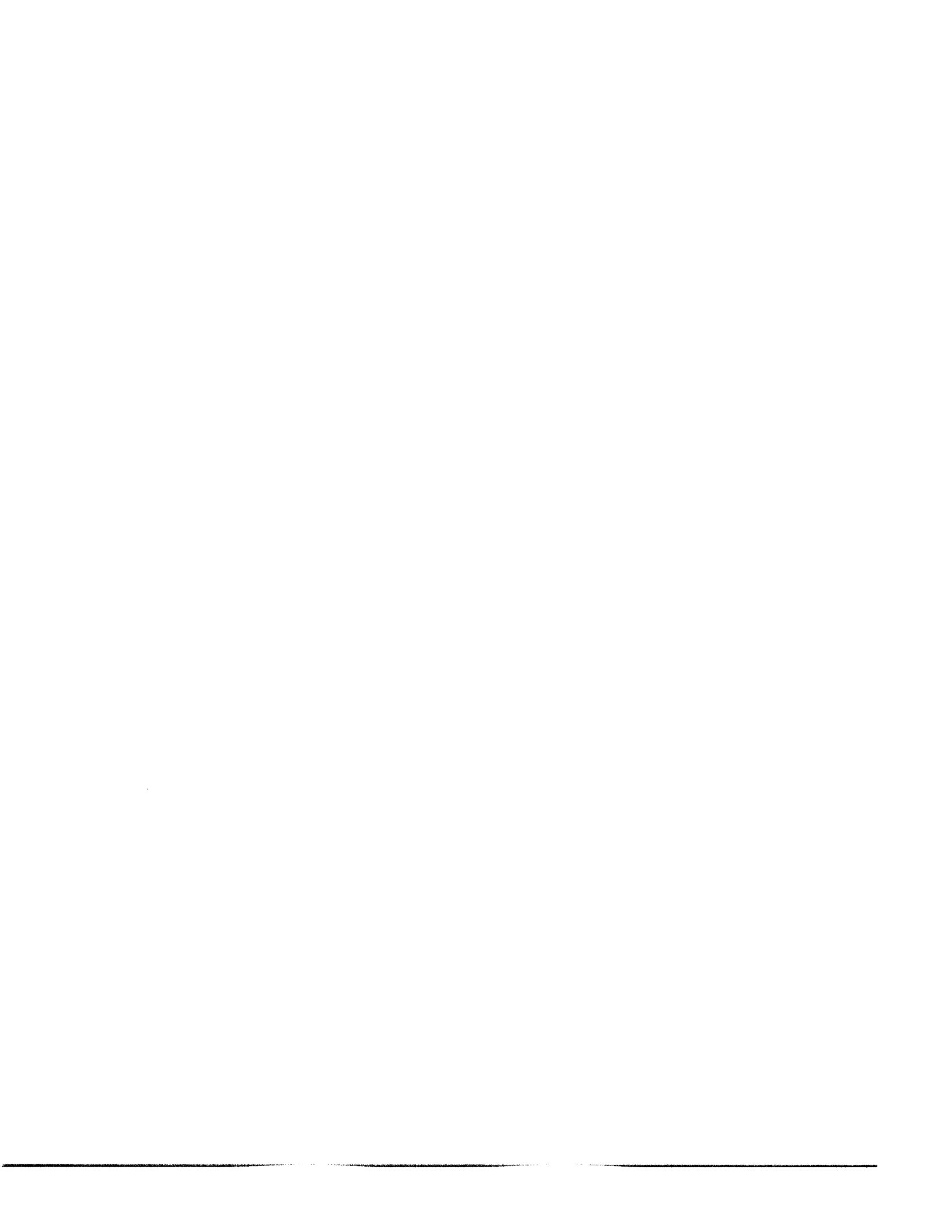
430-EMERGENCY MEDICAL SVCS
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>INTEREST</u>							
070-000-5701-09	DEBT SVC-2006-07 EQUIPM	23,499	5,875	37	5,875	0	(5,875)
070-000-5701-10	DEBT SVC-2007-08 EQUIPM	11,496	11,496	235	11,496	3,832	(7,664)
070-000-5701-11	DEBT SVC-2008-09 EQUIPM	18,538	18,538	832	18,538	18,538	0
070-000-5701-12	DEBT SVC-08-09 CRF LOAN	39,541	39,541	3,421	39,541	39,541	0
070-000-5701-13	DEBT SVC-09-10 EQUIPMEN	1,135	1,135	89	1,135	1,135	0
070-000-5701-14	DEBT SVC-2011-12 EQUIPM	0	10,158	452	14,448	21,672	7,224
070-000-5701-15	DEBT SVC-2012-13 EQUIPM	0	0	0	0	16,636	16,636
TOTAL INTEREST		<u>94,206</u>	<u>86,743</u>	<u>5,067</u>	<u>91,033</u>	<u>101,354</u>	<u>10,321</u>
TOTAL 000-NON-DEPARTMENTAL		<u>94,206</u>	<u>86,743</u>	<u>5,067</u>	<u>91,033</u>	<u>101,354</u>	<u>10,321</u>
=====							
TOTAL 070-DEBT SERVICE		<u>94,206</u>	<u>86,743</u>	<u>5,067</u>	<u>91,033</u>	<u>101,354</u>	<u>10,321</u>
=====							
*** TOTAL BUDGETED EXPENSES ***		<u>2,414,351</u>	<u>2,220,242</u>	<u>1,483,580</u>	<u>2,250,857</u>	<u>2,252,497</u>	<u>1,640</u>
=====							

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**SERVICE CENTER
FUND**



**SERVICE CENTER FUND
SUMMARY OF RECEIPTS AND EXPENSES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Fund Equity	(\$102,056)	(\$253,075)	(\$347,453)
<u>Receipts</u>			
General Fund	1,250,959	1,310,325	1,257,200
Utility Fund	267,311	218,900	29,250
Airpark Fund	67,515	55,000	55,000
E.M.S. Fund	55,693	90,000	70,000
Service Center	19,465	35,000	22,000
Cemetery Fund	7,456	7,000	7,500
Narcotics Task Force Fund	21,487	20,000	21,000
Senior Center Fund	13,108	3,500	4,000
Miscellaneous	17	(20.00)	0
Total Current Receipts	1,703,011	1,739,705	1,465,950
Total Funds Available	1,600,955	1,486,630	1,118,497
<u>Expenses</u>			
Personnel Services	373,273	307,793	355,304
Supplies and Materials	1,422,482	1,460,570	1,453,200
Maintenance of Buildings	3,949	1,000	2,000
Maintenance of Equipment	14,646	30,700	17,700
Contractual Services	23,893	18,233	20,125
Debt Service	15,787	15,787	15,787
Total Budgeted Expenses	1,854,030	1,834,083	1,864,116
Increase (Decrease) in Fund Equity	(151,019)	(94,378)	(398,166)
Ending Fund Equity	(\$253,075)	(\$347,453)	(\$745,619)

**SERVICE CENTER FUND
EXPENSES BY DEPARTMENT
2012-13**

<u>Department</u>	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Service Center	\$1,838,243	\$1,818,296	\$1,848,329
Debt Service	15,787	15,787	15,787
Capital Outlay	0	0	0
TOTAL	\$1,854,030	\$1,834,083	\$1,864,116

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

505-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	17	50	(17)	(20)	0	(20)
TOTAL 46-INTEREST INCOME		17	50	(17)	(20)	0	(20)
<u>47-PROPERTY</u>							
<u>49-MISCELLANEOUS</u>							
4950	REVENUE FROM GENERAL FUND	1,250,959	1,246,135	1,038,118	1,310,325	1,257,200	53,125
4951	REVENUE FROM WATER AND SEWER	267,311	263,335	152,242	218,900	29,250	189,650
4952	REVENUE FROM AIRPARK	67,515	65,000	41,352	55,000	55,000	0
4953	REVENUE FROM CEMETERY	7,456	7,520	5,185	7,000	7,500	(500)
4954	REVENUE FROM GARAGE	19,465	20,690	28,438	35,000	22,000	13,000
4956	REVENUE FROM SENIOR CENTER	13,108	4,300	0	3,500	4,000	(500)
4958	REVENUES FROM TASK FORCE	21,487	20,750	16,241	20,000	21,000	(1,000)
4959	REVENUES FROM EMS FUND	55,693	69,500	67,339	90,000	70,000	20,000
TOTAL 49-MISCELLANEOUS		1,702,994	1,697,230	1,348,916	1,739,725	1,465,950	273,775
*** DEPARTMENT TOTAL ***		1,703,011	1,697,280	1,348,899	1,739,705	1,465,950	273,755
*** TOTAL BUDGETED REVENUES ***		1,703,011	1,697,280	1,348,899	1,739,705	1,465,950	273,755

*** END OF REPORT ***

Dept. 810 – Service Center

Service Center Fund

The Service Center provides vehicle and heavy equipment repair and preventative maintenance on approximately 280 units for all City departments.

ACHIEVEMENTS

- Maintained a 95% operational fleet.
- Auctioned 12 vehicles.

Goals

- Implement a refuse truck lift preventative maintenance schedule
- Reduce the parts room inventory by removing unused and outdated parts
- Remove unnecessary vehicles from the City of Big Spring fleet

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$373,272	\$307,793	\$355,304
51 – Supplies and Materials	1,422,483	1,460,570	1,453,200
53 – Maint. Bldg/Structures	3,949	1,000	2,000
54 – Maintenance of Equip.	14,645	30,700	17,700
55 – Contractual Services	23,893	18,233	20,125
Totals	\$1,838,242	\$1,818,296	\$1,848,329

Budget Highlights:

5011 – Mechanic Pay Incentive – Mechanics receive \$1,000 each; service workers \$500 each
5110 – Office Supplies –(PB) 2 new printers (\$1,566) and (5,000) for TRA program update
5540 – Dues and Subscriptions – Annual fee for Mitchell on Demand

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

505-SERVICE CENTER
 021-PUBLIC WORKS
 810-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-810-5010	SALARIES	239,725	255,332	141,900	168,867	211,178	42,311
021-810-5011	MECHANIC PAY INCENTIVE	6,000	6,000	5,000	5,000	6,000	1,000
021-810-5021	TERMINATION PAY	692	0	11,720	19,000	20,500	1,500
021-810-5022	VACATION BUY BACK	1,270	1,300	1,562	1,562	1,300	(262)
021-810-5035	OVERTIME	1,122	2,700	377	1,500	2,700	1,200
021-810-5045	LONGEVITY	11,555	9,698	9,053	11,000	6,565	(4,435)
021-810-5050	RETIREMENT	38,377	39,824	22,424	32,000	38,132	6,132
021-810-5055	STANDBY PAY	315	0	0	0	0	0
021-810-5060	GROUP INSURANCE	38,810	42,260	23,361	36,000	35,521	(479)
021-810-5065	WORKERS' COMPENSATION	10,504	10,144	10,273	10,273	8,911	(1,362)
021-810-5070	RETIREMENT-DEFERRED COM	15,235	15,154	9,843	13,000	13,652	652
021-810-5075	LIFE & DISABILITY INSUR	5,613	6,023	2,927	4,109	5,426	1,317
021-810-5080	MEDICARE	3,459	3,482	2,256	3,482	3,592	110
021-810-5085	UNEMPLOYMENT TAXES	596	576	1,373	2,000	1,827	(173)
021-810-5011	PERMANENT NOTES: Mechanics \$1000 each. \$1000x5=\$5000 Service Worker \$500 each \$500 x 2 = \$1,000						
TOTAL PERSONNEL SERVICES		373,272	392,493	242,070	307,793	355,304	47,511

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

505-SERVICE CENTER
021-PUBLIC WORKS
810-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
021-810-5110	OFFICE SUPPLIES	1,831	8,400	1,691	6,750	8,400	1,650
021-810-5112	FOOD SUPPLIES	0	50	0	50	50	0
021-810-5114	WEARING APPAREL	1,945	2,000	1,060	1,500	2,000	500
021-810-5116	GASOLINE, OIL, & GREASE	7,310	8,690	4,295	7,000	7,000	0
021-810-5117	MINOR APPARATUS	9,392	10,000	4,487	7,500	8,000	500
021-810-5118	JANITORIAL SUPPLIES	954	500	385	500	500	0
021-810-5123	OTHER SUPPLIES	481	650	417	650	650	0
021-810-5124	POSTAGE	0	0	11	20	0	(20)
021-810-5126	MERCHANDISE FOR SALES	689,554	630,000	491,430	720,000	700,000	(20,000)
021-810-5127	FUEL FOR RESALE	709,548	810,000	429,930	715,000	725,000	10,000
021-810-5128	UTILITIES	<u>1,467</u>	<u>1,600</u>	<u>1,119</u>	<u>1,600</u>	<u>1,600</u>	<u>0</u>
021-810-5110	CURRENT YEAR NOTES: FY11-12PB: 2 new printers \$1,566 & \$5,000 for RTA program update.						
021-810-5123	PERMANENT NOTES: Welding supplies, oxygen, acetylene, nitrogen, and argon tanks.						
TOTAL SUPPLIES & MATERIALS		1,422,482	1,471,890	934,824	1,460,570	1,453,200	(7,370)

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

505-SERVICE CENTER
 021-PUBLIC WORKS
 810-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
021-810-5311	MAINTENANCE OF BUILDING	3,949	4,000	86	1,000	2,000	1,000
TOTAL MAINTENANCE OF BUILDINGS/STRUC		3,949	4,000	86	1,000	2,000	1,000
<u>MAINTENANCE OF EQUIPMENT</u>							
021-810-5411	MAINT. FURNITURE & FIXT	1,400	1,500	0	1,500	1,500	0
021-810-5412	VEHICLE MAINTENANCE	12,155	12,000	24,146	28,000	15,000	(13,000)
021-810-5413	MAINT. OF FIRE APPARATU	185	150	0	150	150	0
021-810-5415	MAINTENANCE OF RADIOS	186	350	77	350	350	0
021-810-5422	MAINT HEATING & COOLING	0	200	0	200	200	0
021-810-5425	MAINT. MACHINERY, TOOLS	720	500	0	500	500	0
TOTAL MAINTENANCE OF EQUIPMENT		14,645	14,700	24,222	30,700	17,700	(13,000)
<u>CONTRACTUAL SERVICES</u>							
021-810-5511	COMMUNICATIONS	1,467	1,575	1,118	1,575	1,575	0
021-810-5515	HIRE OF EQUIPMENT	4,073	3,500	2,205	3,500	3,500	0
021-810-5520	INSURANCE	2,347	3,000	2,608	2,608	3,000	392
021-810-5521	SPECIAL SERVICES	600	0	0	0	0	0
021-810-5521-17	BANK CHARGES	443	0	0	0	0	0
021-810-5530	TRAVEL EXPENSE	4,438	3,500	256	1,000	2,000	1,000
021-810-5540	DUES AND SUBSCRIPTIONS	1,668	1,750	1,450	1,750	1,750	0
021-810-5550	ELECTRICITY	4,437	5,300	2,364	4,000	4,500	500

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

505-SERVICE CENTER
021-PUBLIC WORKS
810-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-810-5555	EDUCATION & TRAINING	0	0	25	0	0	0
021-810-5560	GAS FOR HEATING	4,420	5,000	3,138	3,800	3,800	0
021-810-5515	PERMANENT NOTES: Copier, Towels & mats contract						
021-810-5540	PERMANENT NOTES: Mitchell on Demand subscription fees that come due in September of each year.						
TOTAL CONTRACTUAL SERVICES		23,893	23,625	13,163	18,233	20,125	1,892
<u>MISCELLANEOUS</u>		_____	_____	_____	_____	_____	_____
<u>INTEREST</u>		_____	_____	_____	_____	_____	_____
<u>EQUIPMENT</u>		_____	_____	_____	_____	_____	_____
<u>VEHICLES</u>		_____	_____	_____	_____	_____	_____
TOTAL 810-SERVICE CENTER		1,838,242	1,906,708	1,214,365	1,818,296	1,848,329	30,033
DEPARTMENTAL NOTES							
TOTAL 021-PUBLIC WORKS		1,855,046	1,906,708	1,231,058	1,818,296	1,848,329	30,033

Debt Service

Service Center Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments and payments to the Capital Revolving Fund for equipment purchased with this funding.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
Total Debt Service	\$15,787	\$15,787	\$15,787

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

505-SERVICE CENTER
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>INTEREST</u>							
070-000-5701-02	DEBT SVC-05-06 SIEMENS	1,723	1,723	580	1,723	1,723	0
070-000-5701-03	DEBT SVC-08-09 EQUIPMEN	3,037	3,037	136	3,037	3,037	0
070-000-5701-04	DEBT SVC-09-10 EQUIPMEN	11,027	11,027	865	11,027	11,027	0
TOTAL INTEREST		15,787	15,787	1,581	15,787	15,787	0
TOTAL 000-NON-DEPARTMENTAL		15,787	15,787	1,581	15,787	15,787	0
TOTAL 070-DEBT SERVICE		15,787	15,787	1,581	15,787	15,787	0

**HEALTH INSURANCE FUND
SUMMARY OF RECEIPTS AND EXPENSES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Fund Equity	\$930,973	\$737,987	\$712,803
<u>Receipts</u>			
Premiums	1,735,245	1,685,000	1,722,000
Interest Income	1,387	750	750
Total Receipts	1,736,632	1,685,750	1,722,750
Total Funds Available	2,667,605	2,423,737	2,435,553
<u>Expenses</u>			
Medical Payments	1,438,689	1,200,000	1,350,000
Administrative Fees	477,398	493,434	504,036
Miscellaneous Charges	13,531	17,500	18,000
Total Budgeted Expenses	1,929,618	1,710,934	1,872,036
Increase (Decrease) in Fund Equity	(192,986)	(25,184)	(149,286)
Ending Fund Equity	\$737,987	\$712,803	\$563,517

**HEALTH INSURANCE FUND
EXPENSES BY DEPARTMENT
2012-13**

<u>Department</u>	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Medical Payments	\$1,438,689	\$1,200,000	\$1,350,000
Administrative Fees	477,398	493,434	504,036
Wellness Program	13,531	17,500	18,000
TOTAL	\$1,929,618	\$1,710,934	\$1,872,036

**HEALTH INSURANCE FUND
2012-13 Premiums**

	Employee <u>Only</u>	Employee & <u>Children</u>	Employee & <u>Spouse</u>	Employee & <u>Family</u>
City contribution - for employees	\$400.00	\$400.00	\$400.00	\$400.00
City contribution - for dependent(s)	0.00	38.45	121.66	200.00
Employee contribution	<u>0.00</u>	<u>175.16</u>	<u>283.86</u>	<u>383.00</u>
Total monthly premium	<u><u>\$400.00</u></u>	<u><u>\$613.61</u></u>	<u><u>\$805.52</u></u>	<u><u>\$983.00</u></u>

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

510-HEALTH INSURANCE FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	1,387	1,500	754	750	750	0
TOTAL 46-INTEREST INCOME		1,387	1,500	754	750	750	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
<u>49-MISCELLANEOUS</u>							
4931	CONTRIBUTIONS-CITY	1,370,678	1,455,000	1,018,349	1,350,000	1,360,000	(10,000)
4932	CONTRIBUTIONS-EMPLOYEES	321,749	315,000	230,606	275,000	300,000	(25,000)
4933	CONTRIBUTIONS-COBRA/RETIREES	42,819	35,000	43,904	60,000	62,000	(2,000)
TOTAL 49-MISCELLANEOUS		1,735,245	1,805,000	1,292,860	1,685,000	1,722,000	(37,000)
4931	CONTRIBUTIONS-CITY	CURRENT YEAR NOTES:					
		Increase employee premiums from \$375 to \$400 per month.					
***	DEPARTMENT TOTAL ***	1,736,632	1,806,500	1,293,613	1,685,750	1,722,750	(37,000)
***	TOTAL BUDGETED REVENUES ***	1,736,632	1,806,500	1,293,613	1,685,750	1,722,750	(37,000)

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

510-HEALTH INSURANCE FUND
003-PERSONNEL
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
003-000-5521	SPEC SVCS - MEDICAL PAY	1,438,689	1,350,000	898,572	1,200,000	1,350,000	150,000
003-000-5521-02	WELLNESS PROGRAM	<u>13,531</u>	<u>17,500</u>	<u>10,567</u>	<u>17,500</u>	<u>18,000</u>	<u>500</u>
TOTAL CONTRACTUAL SERVICES		1,452,220	1,367,500	909,139	1,217,500	1,368,000	150,500
<u>MISCELLANEOUS</u>							
003-000-5641	ADMINISTRATIVE FEES	445,238	485,000	344,689	460,000	470,000	10,000
003-000-5641-01	ADMIN FEES-GENERAL FUND	<u>32,160</u>	<u>33,434</u>	<u>33,434</u>	<u>33,434</u>	<u>34,036</u>	<u>602</u>
003-000-5641-01	PERMANENT NOTES: Administrative fees to General Fund as established by an independent cost allocation study.						
TOTAL MISCELLANEOUS		477,398	518,434	378,123	493,434	504,036	10,602
<u>TRANSFERS TO OTHER FUNDS</u>							
TOTAL 000-NON-DEPARTMENTAL		<u>1,929,618</u>	<u>1,885,934</u>	<u>1,287,262</u>	<u>1,710,934</u>	<u>1,872,036</u>	<u>161,102</u>
<u>DEPARTMENTAL NOTES</u>							
TOTAL 003-PERSONNEL		<u>1,929,618</u>	<u>1,885,934</u>	<u>1,287,262</u>	<u>1,710,934</u>	<u>1,872,036</u>	<u>161,102</u>
*** TOTAL BUDGETED EXPENSES ***		<u>1,929,618</u>	<u>1,885,934</u>	<u>1,287,262</u>	<u>1,710,934</u>	<u>1,872,036</u>	<u>161,102</u>

*** END OF REPORT ***

**WORKERS' COMPENSATION INSURANCE FUND
SUMMARY OF RECEIPTS AND EXPENSES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Fund Equity	\$391,348	\$504,913	\$717,112
<u>Receipts</u>			
Contributions	340,000	340,000	340,000
Miscellaneous	904	1,200	1,000
Total Receipts	340,904	341,200	341,000
Total Funds Available	732,252	846,113	1,058,112
<u>Expenses</u>			
Workers' Compensation Claims	188,983	100,000	150,000
Miscellaneous	38,356	29,001	39,354
Total Expenses	227,339	129,001	189,354
Increase (Decrease) in Fund Equity	113,565	212,199	151,646
Ending Fund Equity	\$504,913	\$717,112	\$868,758

**WORKERS' COMPENSATION INSURANCE FUND
EXPENSES BY DEPARTMENT
2012-13**

<u>Department</u>	<u>ACTUAL</u> 2010-11	<u>ESTIMATED</u> 2011-12	<u>PROPOSED</u> 2012-13
Workers' Compensation Claims	\$188,983	\$100,000	\$150,000
Administrative Fees - Claims	34,504	25,000	35,000
Administrative Fees to General Fund	3,852	4,001	4,354
TOTAL	\$227,339	\$129,001	\$189,354

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

515-WORKERS' COMPENSATION INS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	904	1,000	927	1,200	1,000	200
TOTAL 46-INTEREST INCOME		904	1,000	927	1,200	1,000	200
<u>48-TRANSFER FROM OTHER FUNDS</u>							
<u>49-MISCELLANEOUS</u>							
4931	CONTRIBUTIONS	340,000	340,000	340,000	340,000	340,000	0
TOTAL 49-MISCELLANEOUS		340,000	340,000	340,000	340,000	340,000	0
*** DEPARTMENT TOTAL ***		340,904	341,000	340,927	341,200	341,000	200
*** TOTAL BUDGETED REVENUES ***		340,904	341,000	340,927	341,200	341,000	200

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

515-WORKERS' COMPENSATION INS
003-PERSONNEL
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
003-000-5521	WORKERS' COMP. CLAIMS	188,983	175,000	50,981	100,000	150,000	50,000
TOTAL CONTRACTUAL SERVICES		188,983	175,000	50,981	100,000	150,000	50,000
<u>MISCELLANEOUS</u>							
003-000-5641	ADMINISTRATIVE FEES	34,504	45,000	21,131	25,000	35,000	10,000
003-000-5641-01	ADMIN FEES-GENERAL FUND	3,852	4,001	4,001	4,001	4,354	353
003-000-5641-01	PERMANENT NOTES: Administrative fees paid to General Fund for services as established in the annual cost allocation study.						
TOTAL MISCELLANEOUS		38,356	49,001	25,132	29,001	39,354	10,353
TOTAL 000-NON-DEPARTMENTAL		227,339	224,001	76,113	129,001	189,354	60,353
DEPARTMENTAL NOTES							
TOTAL 003-PERSONNEL		227,339	224,001	76,113	129,001	189,354	60,353

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

515-WORKERS' COMPENSATION INS
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

TRANSFERS TO OTHER FUNDS

*** TOTAL BUDGETED EXPENSES ***	227,339	224,001	76,113	129,001	189,354	60,353
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*** END OF REPORT ***

MOTEL TAX FUND

MOTEL TAX FUND
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Fund Balance	\$780,609	\$954,086	\$1,136,081
Revenues			
Motel Tax Revenue	730,105	1,000,000	900,000
Rental Revenue	38,498	52,500	47,500
Miscellaneous	3,052	210	150
Total Revenues	771,655	1,052,710	947,650
Total Funds Available	1,552,264	2,006,796	2,083,731
Personnel Services	87,224	84,615	91,553
Supplies and Materials	45,722	57,800	50,050
Maintenance of Land	0	1,250	1,500
Maintenance of Buildings and Structures	6,363	7,050	15,050
Maintenance of Equipment	3,021	6,600	22,100
Contractual Services	200,228	169,233	211,335
Miscellaneous	182,501	171,643	400,221
Debt Service	5,888	5,888	5,888
Capital Outlay	67,231	366,636	500,000
Total Expenditures	598,178	870,715	1,297,697
Increase (Decrease) in Fund Balance	173,477	181,995	(350,047)
Ending Fund Balance	\$954,086	\$1,136,081	\$786,034

**MOTEL TAX FUND
EXPENDITURES BY DEPARTMENT
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
<u>DEPARTMENT</u>			
Community Center	\$51,447	\$54,082	\$52,900
Potton House	6,198	6,311	6,400
Municipal Auditorium	86,872	388,581	542,050
Special Projects	3,791	3,955	12,005
Convention & Visitors Bureau	260,788	239,715	278,653
Non-Departmental	183,194	172,183	399,801
Debt Service	5,888	5,888	5,888
TOTAL	\$598,178	\$870,715	\$1,297,697

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

110-MOTEL TAX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>40-FEES</u>							
4031	MOTEL OCCUPANCY TAXES	730,105	540,000	665,050	1,000,000	900,000	100,000
4032	PENALTY MOTEL OCCUPANCY	<u>2,147</u>	<u>2,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 40-FEES		732,252	542,000	665,050	1,000,000	900,000	100,000
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>905</u>	<u>1,000</u>	<u>126</u>	<u>160</u>	<u>150</u>	10
TOTAL 46-INTEREST INCOME		905	1,000	126	160	150	10
<u>47-PROPERTY</u>							
4701	DRCC RENTALS	36,098	40,000	41,771	50,000	45,000	5,000
4701-DRCC	APARTMENT RENTAL	2,400	2,400	1,600	2,400	2,400	0
4701-RENTAL OF	DIRECTIONAL SIGNS	<u>0</u>	<u>0</u>	<u>0</u>	<u>100</u>	<u>100</u>	0
TOTAL 47-PROPERTY		38,498	42,400	43,371	52,500	47,500	5,000
<u>48-TRANSFER FROM OTHER FUNDS</u>							
<u>49-MISCELLANEOUS</u>							
4906	RETURNED CHECK FEES	<u>0</u>	<u>0</u>	<u>50</u>	<u>50</u>	<u>0</u>	50
TOTAL 49-MISCELLANEOUS		<u>0</u>	<u>0</u>	<u>50</u>	<u>50</u>	<u>0</u>	50
*** DEPARTMENT TOTAL ***		<u>771,655</u>	<u>585,400</u>	<u>708,596</u>	<u>1,052,710</u>	<u>947,650</u>	105,060
*** TOTAL BUDGETED REVENUES ***		<u>771,655</u>	<u>585,400</u>	<u>708,596</u>	<u>1,052,710</u>	<u>947,650</u>	105,060

*** END OF REPORT ***

Dept. 510 – Dora Roberts Community Center

Motel Tax Fund

This department operates the Dora Roberts Community Center. Operations include rental, marketing, and maintenance of the facility. Prior to October 2003, the City contracted with the Chamber of Commerce to operate the facility.

ACHIEVEMENTS

- Purchased additional tables replacing worn and damaged chairs.
- Expanded inventory of wedding supplies including chair covers and additional table linens.
- Completed painting in Fireplace Room and replaced tables in that room.
- Increased rental income at facility over last FY.

GOALS

- Continue advertising facility outside of the city to encourage use of facility for business meetings.
- Continue upgrading of facility and furnishings.
- Continue painting and replacement of outdated furnishings.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
51 – Supplies and Materials	\$18,062	\$16,650	\$16,650
52 – Maint. of Land	0	1,000	1,000
53 – Maint. Buildings	5,763	6,050	6,050
54 – Maint. of Equipment	3,020	5,500	4,000
55 – Contractual Services	24,602	24,882	25,200
Total	\$51,447	\$54,082	\$52,900

Budget Highlights:

5117 – Minor Apparatus –Ongoing replacement of damaged and worn furniture, linens and additional kitchen needs

5123 – Other supplies – R.O. systems in bar and kitchen

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

110-MOTEL TAX
 040-ECONOMIC DEVELOPMENT
 510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
<u>SUPPLIES & MATERIALS</u>							
040-510-5110	OFFICE SUPPLIES	73	100	0	100	100	0
040-510-5117	MINOR APPARATUS	8,373	7,000	6,817	7,000	7,000	0
040-510-5118	JANITORIAL SUPPLIES	2,554	2,000	1,555	2,000	2,000	0
040-510-5122	BOTANICAL & AGRICULTURA	570	1,000	807	1,000	1,000	0
040-510-5123	OTHER SUPPLIES	889	1,500	918	1,500	1,500	0
040-510-5124	POSTAGE	20	50	0	50	50	0
040-510-5128	UTILITIES	<u>5,583</u>	<u>6,000</u>	<u>3,071</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>
040-510-5117	PERMANENT NOTES: Ongoing replacement of damaged and worn furniture & linens Ongoing replacement & addition of kitchen needs						
040-510-5122	PERMANENT NOTES: Supplies for Lawn Care contract Maintenance & replacement of plants as needed						
040-510-5123	PERMANENT NOTES: R.O. systems in bar & kitchen						
040-510-5128	PERMANENT NOTES: Water Account #21-0010-02						
TOTAL SUPPLIES & MATERIALS		18,061	17,650	13,167	16,650	16,650	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

110-MOTEL TAX
040-ECONOMIC DEVELOPMENT
510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF LAND</u>							
040-510-5210	LAND MAINTENANCE	0	1,000	225	1,000	1,000	0
040-510-5210	PERMANENT NOTES: Lawn maintenance contract						
TOTAL MAINTENANCE OF LAND		0	1,000	225	1,000	1,000	0
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
040-510-5311	MAINTENANCE OF BUILDING	5,763	6,000	2,158	6,000	6,000	0
040-510-5326	MISCELLANEOUS IMPROVEME	0	50	0	50	50	0
040-510-5311	PERMANENT NOTES: Pest control \$1,200 annually Routine building maintenance						
TOTAL MAINTENANCE OF BUILDINGS/STRUC		5,763	6,050	2,158	6,050	6,050	0
<u>MAINTENANCE OF EQUIPMENT</u>							
040-510-5413	MAINT. FIRE APPARATUS	455	300	294	500	1,000	500
040-510-5422	MAINT OF HEATING & COOL	2,566	3,000	1,888	5,000	3,000	(2,000)
040-510-5413	PERMANENT NOTES: Building fire extinguishers replaced every 3 years - Next replacement due 2012-2013 Annual inspection for building and kitchen fire system						
040-510-5413	NEXT YEAR NOTES: Fire Extinguisher Replacements due this year.						
TOTAL MAINTENANCE OF EQUIPMENT		3,020	3,300	2,181	5,500	4,000	(1,500)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

110-MOTEL TAX
040-ECONOMIC DEVELOPMENT
510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
040-510-5511	COMMUNICATIONS	479	500	360	500	500	0
040-510-5520	INSURANCE	2,151	2,700	2,082	2,082	2,200	118
040-510-5521	SPECIAL SERVICES	6,403	8,000	6,195	8,000	8,000	0
040-510-5525	ADVERTISING	789	1,500	465	1,000	1,000	0
040-510-5550	ELECTRICITY	12,251	10,000	4,945	10,000	11,000	1,000
040-510-5560	GAS FOR HEATING	<u>2,529</u>	<u>3,300</u>	<u>2,130</u>	<u>3,300</u>	<u>2,500</u>	<u>(800)</u>
040-510-5511	PERMANENT NOTES: Monthly internet expense						
040-510-5521	PERMANENT NOTES: Janitorial services \$6,000. Linen cleaning \$1,200						
TOTAL CONTRACTUAL SERVICES		24,602	26,000	16,176	24,882	25,200	318
<u>BUILDING & STRUCTURES</u>							
<u>EQUIPMENT</u>							
TOTAL 510-DORA ROBERTS COMMUN.		51,447	54,000	33,909	54,082	52,900	(1,182)

Dept. 520 – Potton House**Motel Tax Fund**

The Potton House is a historic landmark listed on the National Registry of Historic Places. The City contracts with the Heritage Museum for operation of the facility.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
51 – Supplies and Materials	\$255	\$400	\$400
55 – Contractual Services	943	911	1,000
56 – Miscellaneous (Contributions)	5,000	5,000	5,000
Total	\$6,198	\$6,311	\$6,400

Budget Highlights:

5611 – Annual contribution for operation of Potton House

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

110-MOTEL TAX
040-ECONOMIC DEVELOPMENT
520-POTTON HOUSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
040-520-5128	UTILITIES	255	300	280	400	400	0
TOTAL SUPPLIES & MATERIALS		255	300	280	400	400	0
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
<u>CONTRACTUAL SERVICES</u>							
040-520-5511	COMMUNICATIONS	352	400	245	400	400	0
040-520-5520	INSURANCE	267	350	361	361	400	39
040-520-5550	ELECTRICITY	324	500	81	150	200	50
040-520-5511	PERMANENT NOTES: Phone Line for Security System						
TOTAL CONTRACTUAL SERVICES		943	1,250	687	911	1,000	89
<u>MISCELLANEOUS</u>							
040-520-5611	CONTRIBUTIONS, GRATUITI	5,000	5,000	5,000	5,000	5,000	0
040-520-5611	PERMANENT NOTES: Contribution by City to Heritage Museum for operation of Potton House.						
TOTAL MISCELLANEOUS		5,000	5,000	5,000	5,000	5,000	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

110-MOTEL TAX
040-ECONOMIC DEVELOPMENT
520-POTTON HOUSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>EQUIPMENT</u>							
	TOTAL 520-POTTON HOUSE	6,198	6,550	5,967	6,311	6,400	89

DEPARTMENTAL NOTES

Dept. 530 – Auditorium**Motel Tax Fund**

The Municipal Auditorium is available to the public for rent and is operated and maintained by the Parks Department.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
51 – Supplies & Materials	\$2,125	\$1,550	\$2,100
53 – Maint. of Bldg/Structures	600	1,000	1,500
54 – Maintenance of Equipment	0	1,100	18,100
55 – Contractual Services	16,916	18,295	20,350
62 – Buildings & Structures	62,231	366,636	500,000
Total	\$86,872	\$388,581	\$542,050

Budget Highlights:

6201 – Buildings – Special Projects – (RB) Renovate auditorium for ADA compliance (PB) \$500,000 to upgrade the lighting and sound system

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

110-MOTEL TAX
040-ECONOMIC DEVELOPMENT
530-AUDITORIUM

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
040-530-5117	MINOR APPARATUS	0	100	85	100	100	0
040-530-5118	JANITORIAL SUPPLIES	0	250	121	250	500	250
040-530-5128	UTILITIES	<u>2,125</u>	<u>2,400</u>	<u>783</u>	<u>1,200</u>	<u>1,500</u>	<u>300</u>
TOTAL SUPPLIES & MATERIALS		2,125	2,750	988	1,550	2,100	550
<u>MAINTENANCE OF LAND</u>							
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
040-530-5311	MAINTENANCE OF BUILDING	<u>600</u>	<u>1,500</u>	<u>450</u>	<u>1,000</u>	<u>1,500</u>	<u>500</u>
TOTAL MAINTENANCE OF BUILDINGS/STRUC		600	1,500	450	1,000	1,500	500
<u>MAINTENANCE OF EQUIPMENT</u>							
040-530-5413	MAINT. OF FIRE APPARATU	0	100	0	100	100	0
040-530-5422	MAINT OF HEATING & COOL	<u>0</u>	<u>3,000</u>	<u>480</u>	<u>1,000</u>	<u>18,000</u>	<u>17,000</u>
040-530-5422	NEXT YEAR NOTES: 2012-13FY PB: Renovation of boiler system. Est: \$15,000						
TOTAL MAINTENANCE OF EQUIPMENT		0	3,100	480	1,100	18,100	17,000

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

110-MOTEL TAX
040-ECONOMIC DEVELOPMENT
530-AUDITORIUM

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
040-530-5511	COMMUNICATIONS	255	300	0	0	0	0
040-530-5520	INSURANCE	3,760	4,800	5,245	5,245	5,300	55
040-530-5541	PERMITS, LICENSES, TESTI	0	50	0	50	50	0
040-530-5550	ELECTRICITY	<u>12,900</u>	<u>17,000</u>	<u>7,702</u>	<u>13,000</u>	<u>15,000</u>	<u>2,000</u>
040-530-5541	PERMANENT NOTES: Boiler Inspection						
TOTAL CONTRACTUAL SERVICES		16,916	22,150	12,947	18,295	20,350	2,055
<u>MISCELLANEOUS</u>							
<u>BUILDING & STRUCTURES</u>							
040-530-6201	BUILDINGS-SPECIAL PROJE	<u>67,231</u>	<u>300,000</u>	<u>347,339</u>	<u>366,636</u>	<u>500,000</u>	<u>133,364</u>
040-530-6201	CURRENT YEAR NOTES: ADA renovations to Auditorium.						
040-530-6201	NEXT YEAR NOTES: \$500,000 to upgrade lighting/electrical						
TOTAL BUILDING & STRUCTURES		<u>67,231</u>	<u>300,000</u>	<u>347,339</u>	<u>366,636</u>	<u>500,000</u>	<u>133,364</u>
TOTAL 530-AUDITORIUM		<u>86,872</u>	<u>329,500</u>	<u>362,204</u>	<u>388,581</u>	<u>542,050</u>	<u>153,469</u>

Dept. 540 – Special Projects

Motel Tax Fund

This department accounts for costs associated with maintaining and improving the downtown square and the Heart of the City Park.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
51 – Supplies & Materials	\$2,078	\$2,500	\$2,500
52 – Maint. of Land	0	250	500
53 – Maint. of Buildings /Structures	0	0	7,500
55 – Contractual Services	1,713	1,205	1,505
Total	\$3,791	\$3,955	\$12,005

Budget Highlights:

5128 – Utilities – Water charges for downtown square and Heart of the City Park

5210 – Land Maintenance – Maintenance at Heart of City Park

5326 – Maint of Buildings – (PB) Removal of concrete blocks, installation of new sprinkler system and grass sod at Heart of the City Park

5550 – Electricity – Electricity charges for the downtown square and Heart of the City Park

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

110-MOTEL TAX

040-ECONOMIC DEVELOPMENT

540-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
040-540-5128	UTILITIES	2,078	2,500	1,514	2,500	2,500	0
040-540-5122	PERMANENT NOTES: Maintenance of botanicals within exterior park areas.						
040-540-5128	PERMANENT NOTES: Water Account #'s 04-1785-01 - 205 Scurry - Heart of the City Park 04-0124-01 - 114 W. 3rd - Heart of the City Park 04-0125-01 - 116 W. 3rd - Heart of the City Park 04-0895-00 - 308 Scurry - Heart of the City Park 04-0182-01 - 401 1/2 Scurry - Heart of the City Park 03-1405-01 - 311 Main - Tubb Pocket Park 03-1410-04 - 313 Main - Tubb Pocket Park						
TOTAL SUPPLIES & MATERIALS		2,078	2,500	1,514	2,500	2,500	0

MAINTENANCE OF LAND

040-540-5210	LAND MAINTENANCE	0	500	0	250	500	250
040-540-5210	PERMANENT NOTES: Maintenance at Heart of the City Park						
TOTAL MAINTENANCE OF LAND		0	500	0	250	500	250

MAINTENANCE OF BUILDINGS/STRUC

040-540-5326	MISCELLANEOUS MAINTENAN	0	7,500	285	0	7,500	7,500
040-540-5326	NEXT YEAR NOTES: Removal of concrete blocks, installation of new sprinkler system, and grass sod, at the Heart of the City Park \$7,500. (Project transferred from prior year).						

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

110-MOTEL TAX
040-ECONOMIC DEVELOPMENT
540-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
	TOTAL MAINTENANCE OF BUILDINGS/STRUC	0	7,500	285	0	7,500	7,500
<u>CONTRACTUAL SERVICES</u>							
040-540-5520	INSURANCE	2	5	1	5	5	0
040-540-5550	ELECTRICITY	<u>1,711</u>	<u>2,300</u>	<u>663</u>	<u>1,200</u>	<u>1,500</u>	<u>300</u>
	TOTAL CONTRACTUAL SERVICES	1,713	2,305	665	1,205	1,505	300
<u>BUILDING & STRUCTURES</u>							
<hr/>							
	TOTAL 540-SPECIAL PROJECTS	<u>3,791</u>	<u>12,805</u>	<u>2,464</u>	<u>3,955</u>	<u>12,005</u>	<u>8,050</u>
<hr/>							

DEPARTMENTAL NOTES

Dept. 560 – Convention & Visitors Bureau Motel Tax Fund

The Convention and Visitors Bureau is funded through motel tax revenue. This department is responsible for actively marketing and promoting the Big Spring community as well as providing financial incentives to businesses and organizations that will bring conventions and tourism to the City.

ACHIEVEMENTS

- Coordinated with other community organizations such as Keep Big Spring Beautiful, Big Spring Area Chamber of Commerce and Big Spring Economic Development Corporation to effectively promote and advertise Big Spring.
- Continued active involvement with the Texas Plains Trail Region to promote tourism in the Plains Trail Region.
- Expanded advertising outreach for the Big Spring Family Aquatic Center.

GOALS

- Expand advertising program to reach more areas and publicize Big Spring as a visitor site.
- Schedule concerts, festivals and sporting events to bring additional visitors to the City.
- Work with individual event coordinators to expand advertising and outreach for community activities and festivals that will bring more visitors to Big Spring.
- Work to expand the use of the Roy Anderson Sports Complex for tournament use.
- Work with Hotel Settles management to promote the use of that facility for meetings and conventions.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$87,224	\$84,615	91,553
51 – Supplies & Materials	22,152	35,600	27,600
55 – Contractual Services	151,412	119,500	159,500
Total	\$260,788	\$239,715	\$278,653

Budget Highlights:

- 5110 – Office Supplies – Supplies for color printer
- 5117 – Minor Apparatus – (RB) New brackets and banners for Gregg Street
- 5123 – Other Supplies – Handouts and brochures , increase mail outs to other cities and visitor centers
- 5521-01 – Funding Requests – Funding to other organizations sponsoring tourism events

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

110-MOTEL TAX
040-ECONOMIC DEVELOPMENT
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
040-560-5010	SALARIES	65,883	65,676	47,994	65,676	68,467	2,791
040-560-5015	AUTO ALLOWANCE	3,630	3,600	2,400	3,600	3,600	0
040-560-5022	VACATION BUY BACK	806	900	0	0	0	0
040-560-5045	LONGEVITY	388	534	474	500	822	322
040-560-5050	RETIREMENT	9,878	10,239	6,683	9,057	11,218	2,161
040-560-5065	WORKERS' COMPENSATION	255	248	250	250	255	5
040-560-5070	RETIREMENT-DEFERRED COM	3,554	3,896	1,987	2,500	4,016	1,516
040-560-5075	LIFE & DISABILITY INSUR	1,534	1,549	1,023	1,407	1,596	189
040-560-5080	MEDICARE	1,028	1,025	788	1,025	1,057	32
040-560-5085	UNEMPLOYMENT TAXES	<u>269</u>	<u>144</u>	<u>420</u>	<u>600</u>	<u>522</u>	<u>(78)</u>
TOTAL PERSONNEL SERVICES		87,224	87,811	62,018	84,615	91,553	6,938

SUPPLIES & MATERIALS

040-560-5110	OFFICE SUPPLIES	3,916	4,000	3,574	4,000	4,000	0
040-560-5112	FOOD SUPPLIES	0	100	0	100	100	0
040-560-5117	MINOR APPARATUS	6,377	2,000	222	12,000	4,000	(8,000)
040-560-5123	OTHER SUPPLIES-HANDOUTS	11,299	18,000	15,571	18,000	18,000	0
040-560-5124	POSTAGE	<u>561</u>	<u>1,000</u>	<u>1,426</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>

040-560-5110 PERMANENT NOTES:
Ongoing office supplies & color printer supplies

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

110-MOTEL TAX
040-ECONOMIC DEVELOPMENT
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
040-560-5117	PERMANENT NOTES: Supplies as needed for banner poles, etc. Replacement letters for billboards						
040-560-5117	CURRENT YEAR NOTES: New Brackets & Banners approved by CVB Committee for Gregg Street (4th of July, Christmas, etc.)						
040-560-5117	NEXT YEAR NOTES: Annual upgrades/replacements for Gregg Street banners.						
040-560-5123	PERMANENT NOTES: Brochure printing CVB handouts						
040-560-5123	CURRENT YEAR NOTES: \$3,000 Budget amendment approved.						
040-560-5124	CURRENT YEAR NOTES: Increased Mail Outs including Aquatic Center Mail-Outs						
TOTAL SUPPLIES & MATERIALS		22,152	25,100	20,792	35,600	27,600	(8,000)
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
<u>MAINTENANCE OF EQUIPMENT</u>							
<u>CONTRACTUAL SERVICES</u>							
040-560-5511	COMMUNICATIONS	1,873	2,000	1,306	2,000	2,000	0
040-560-5521	SPECIAL SERVICES	4,503	5,000	(592)	5,000	5,000	0
040-560-5521-01	FUNDING REQUESTS	119,425	142,000	27,792	85,000	125,000	40,000
040-560-5525	ADVERTISING	21,151	18,000	11,091	18,000	18,000	0
040-560-5530	TRAVEL EXPENSE	285	1,000	372	1,000	1,000	0
040-560-5535	RENT	2,100	2,100	1,575	2,100	2,100	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

110-MOTEL TAX
040-ECONOMIC DEVELOPMENT
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
040-560-5540	DUES & SUBSCRIPTIONS	1,796	6,000	4,394	6,000	6,000	0
040-560-5555	EDUCATION AND TRAINING	279	400	37	400	400	0
040-560-5521-01	PERMANENT NOTES: Funding to other organizations sponsoring tourism events.						
040-560-5521-01	CURRENT YEAR NOTES: Received \$16,500 reimbursement from the Big Spring Symphony that was paid to them in the prior year to help offset advertising expenses related to the closure of the Auditorium for remodeling.						
040-560-5525	PERMANENT NOTES: Big Spring Herald, Travel Host, Sports Complex, radio and miscellaneous advertising expenses						
040-560-5530	CURRENT YEAR NOTES: Current year budget amendment approved						
040-560-5535	PERMANENT NOTES: Monthly rental of office space for CVB.						
040-560-5540	PERMANENT NOTES: Texas Association of CVB, Chamber of Commerce, Rotary Club, TTIA, Texas Highways and Texas Plains Trail \$2,000.						
040-560-5540	CURRENT YEAR NOTES: Budget amendment approved						
TOTAL CONTRACTUAL SERVICES		151,412	176,500	45,974	119,500	159,500	40,000

MISCELLANEOUS

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

110-MOTEL TAX
040-ECONOMIC DEVELOPMENT
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>BUILDING & STRUCTURES</u>							
<u>EQUIPMENT</u>							
TOTAL 560-CVB		260,788	289,411	128,783	239,715	278,653	38,938
DEPARTMENTAL NOTES							
TOTAL 040-ECONOMIC DEVELOPMENT		592,083	863,989	665,713	872,327	1,284,309	411,982

Dept. 000 – Non-Departmental**Motel Tax Fund**

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other local agencies promoting tourism.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
51 – Supplies & Materials	\$1,050	\$1,100	\$800
55 – Contractual Services	4,643	4,440	3,780
56 – Miscellaneous	177,501	166,643	395,221
Total	\$183,194	\$172,183	\$399,801

Budget Highlights:

5128 – Utilities – Water charges for campground at Comanche Trail Park

5553 – Electricity – Electricity at the Amphitheater

5612 – Contributions – Contributions to the Heritage Museum (\$12,000)

5641 – Administrative Fees – Payment to the General Fund for administrative services

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

110-MOTEL TAX
040-ECONOMIC DEVELOPMENT
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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SUPPLIES & MATERIALS

040-000-5128	UTILITIES	1,050	850	917	1,100	800	(300)
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040-000-5128 PERMANENT NOTES:
Campground (disconnected July 2012) and Comanche Trail Park
Account #25-0555-01

TOTAL SUPPLIES & MATERIALS		1,050	850	917	1,100	800	(300)
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MAINTENANCE OF BUILDINGS/STRUC

CONTRACTUAL SERVICES

040-000-5520	INSURANCE	5	50	56	60	50	(10)
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001-000-5521-17	BANK CHARGES	206	0	0	0	0	0
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040-000-5551	ELECTRICITY CAMPGROUND	400	400	300	400	450	50
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040-000-5552	ELECTRICITY HISTORIC BS	1,279	1,280	959	1,280	1,280	0
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040-000-5553	ELECTRICITY AMPHITHEATE	2,753	2,500	2,171	2,700	2,000	(700)
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TOTAL CONTRACTUAL SERVICES		4,643	4,230	3,486	4,440	3,780	(660)
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MISCELLANEOUS

040-000-5612	CONTRIBUTION HERITAGE M	12,000	12,000	12,000	12,000	12,000	0
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040-000-5623	BAD DEBT EXPENSE	200	0	0	0	0	0
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040-000-5641	ADMINISTRATIVE FEES	165,301	154,643	115,982	154,643	383,221	228,578
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040-000-5641 PERMANENT NOTES:
Administrative fees paid to General Fund, as established by
independent cost allocation study.

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

110-MOTEL TAX
040-ECONOMIC DEVELOPMENT
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
	TOTAL MISCELLANEOUS	177,501	166,643	127,982	166,643	395,221	228,578
<hr/>							
<u>BUILDING & STRUCTURES</u>							
<hr/>							
	TOTAL 000-NON-DEPARTMENTAL	183,194	171,723	132,386	172,183	399,801	227,618
<hr/>							
DEPARTMENTAL NOTES							
	TOTAL 040-ECONOMIC DEVELOPMENT	183,194	171,723	132,386	172,183	399,801	227,618
<hr/>							

Debt Service

Motel Tax Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments and payments to the Capital Revolving Fund for equipment purchased with this funding.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
Total Debt Service	\$5,888	\$5,888	\$5,888

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

110-MOTEL TAX
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>INTEREST</u>							
070-000-5701-01	DEBT SVC-05-06 SIEMENS	5,888	5,888	5,888	5,888	5,888	0
TOTAL INTEREST		5,888	5,888	5,888	5,888	5,888	0
TOTAL 000-NON-DEPARTMENTAL		5,888	5,888	5,888	5,888	5,888	0
TOTAL 070-DEBT SERVICE		5,888	5,888	5,888	5,888	5,888	0

SENIOR CENTER FUND

SENIOR CENTER FUND
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Fund Balance	(\$33,552)	\$5,981	(\$35,760)
<u>Receipts</u>			
Senior Grant Programs	147,680	133,000	138,000
Howard County	75,000	75,000	75,000
Program Income	37,848	36,600	36,600
Miscellaneous	4,961	20,010	10
Total Receipts	265,489	264,610	249,610
<u>Transfers-In</u>			
General Fund	226,000	163,000	225,000
Total Current Receipts	491,489	427,610	474,610
Total Funds Available	457,937	433,591	438,850
<u>Expenditures</u>			
Personnel Services	181,117	189,704	201,422
Supplies and Materials	195,687	194,750	194,250
Maintenance of Structures	2,534	50,000	4,000
Maintenance of Equipment	21,033	3,750	4,250
Contractual Services	36,161	31,147	31,310
Miscellaneous Charges	15,424	0	0
Total Budgeted Expenditures	451,956	469,351	435,232
Increase (Decrease) in Fund Balance	39,533	(41,741)	39,378
Ending Fund Balance	\$5,981	(\$35,760)	\$3,618

**SENIOR CENTER FUND
EXPENDITURES BY DEPARTMENT
2012-13**

<u>Department</u>	<u>ACTUAL 2010-11</u>	<u>ESTIMATED 2011-12</u>	<u>PROPOSED 2012-13</u>
Senior Center - Operations	\$451,956	\$469,351	\$435,232
Senior Center - Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
 TOTAL	 \$451,956	 \$469,351	 \$435,232

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

160-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>42-GRANTS & OTHER AGENCIES</u>							
4201	AREA AGENCY ON AGING	67,938	73,000	38,975	68,000	68,000	0
4202	DEPT OF AGING & DISABILITY SVC	76,478	80,000	42,446	65,000	70,000	(5,000)
4205	CONT FROM HOWARD COUNTY	75,000	75,000	75,000	75,000	75,000	0
4207	TX DEPARTMENT OF AGRICULTURE	3,264	0	0	0	0	0
TOTAL 42-GRANTS & OTHER AGENCIES		222,679	228,000	156,422	208,000	213,000	(5,000)
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4310	PROGRAM INCOME	38,003	40,000	25,480	35,000	35,000	0
4315	UNDER 60 MEALS	1,336	1,500	811	1,200	1,200	0
4320	DANCE AND BINGO FEES	(1,491)	0	380	400	400	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		37,848	41,500	26,671	36,600	36,600	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	(44)	0	9	10	10	0
TOTAL 46-INTEREST INCOME		(44)	0	9	10	10	0
<u>47-PROPERTY</u>							
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANS FROM GENERAL FUND	226,000	163,000	163,000	163,000	225,000	(62,000)
TOTAL 48-TRANSFER FROM OTHER FUNDS		226,000	163,000	163,000	163,000	225,000	(62,000)

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

160-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>49-MISCELLANEOUS</u>							
4903	INSURANCE RECOVERY	5,006	0	0	20,000	0	20,000
TOTAL 49-MISCELLANEOUS		5,006	0	0	20,000	0	20,000
4903	INSURANCE RECOVERY	CURRENT YEAR NOTES: <u>Insurance recovery from roof over dance floor.</u>					
*** DEPARTMENT TOTAL ***		491,489	432,500	346,102	427,610	474,610	(47,000)
*** TOTAL BUDGETED REVENUES ***		491,489	432,500	346,102	427,610	474,610	(47,000)

*** END OF REPORT ***

Dept. 910 – Senior Center

Senior Center Fund

The City took over operations of the Senior Center from Howard County effective April 1, 2008. The Senior Center provides quality programs to seniors, including hot meals served on the premises, weekly dances, bingo and home-delivered meals.

ACHIEVEMENTS

- Serving 180 people daily (135 home delivered meals and 45 congregate meals)
- Continued programs – quilting, line dancing, Bible study, Friday night dances, monthly health food focus, care givers support group, bingo and ceramic classes

GOALS

- Expand programs offered and increase attendance

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$181,117	\$189,704	\$201,422
51 – Supplies and Materials	195,687	194,750	194,250
53 – Maintenance of Bldg./Structures	2,534	50,000	4,000
54 – Maintenance of Equipment	21,033	3,750	4,250
55 – Contractual Services	36,161	31,147	31,310
56 – Miscellaneous	15,424	0	0
Total	\$451,956	\$469,351	\$435,232

Budget Highlights:

5112 – Raw Foods – Food products for congregate and home delivered meals
5123-01 – Other Supplies – Packaging material for home delivered meals
5311 – Maint. of Bldgs –(RB) Repair roof over dance floor (\$45,000)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

160-SENIOR CENTER
050-SOCIAL SERVICES
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
050-910-5010	SALARIES	121,785	140,606	97,914	135,000	140,550	5,550
050-910-5015	AUTO ALLOWANCE	1,815	1,800	1,200	1,800	1,800	0
050-910-5021	TERMINATION PAY	4,273	0	471	1,351	0	(1,351)
050-910-5022	VACATION BUY BACK	656	300	1,111	1,111	700	(411)
050-910-5045	LONGEVITY	1,759	452	753	870	1,493	623
050-910-5050	RETIREMENT	19,566	20,787	13,521	19,000	22,773	3,773
050-910-5060	GROUP INSURANCE	17,569	18,260	12,750	17,250	14,400	(2,850)
050-910-5065	WORKERS' COMPENSATION	574	3,757	590	600	4,079	3,479
050-910-5070	RETIREMENT-DEFERRED COM	8,096	6,885	5,889	6,885	8,153	1,268
050-910-5075	LIFE & DISABILITY INSUR	2,352	3,144	1,567	2,155	3,241	1,086
050-910-5080	MEDICARE	2,060	2,082	1,516	2,082	2,145	63
050-910-5085	UNEMPLOYMENT TAXES	613	540	1,072	1,600	2,088	488
TOTAL PERSONNEL SERVICES		181,117	198,613	138,355	189,704	201,422	11,718

SUPPLIES & MATERIALS

050-910-5110	OFFICE SUPPLIES	1,204	1,500	337	1,000	1,500	500
050-910-5112	RAW FOODS	160,130	155,000	97,904	160,000	160,000	0
050-910-5112-01	FOOD SUPPLIES	4,595	4,000	3,849	5,000	5,000	0
050-910-5116	GASOLINE, OIL & GREASE	2,939	3,300	1,996	3,000	3,000	0
050-910-5117	MINOR APPARATUS	2,095	2,000	727	1,500	1,000	(500)

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

160-SENIOR CENTER
050-SOCIAL SERVICES
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
050-910-5118	JANITORIAL SUPPLIES	5,042	4,800	3,111	4,000	4,000	0
050-910-5123	OTHER SUPPLIES	2,953	3,200	3,542	4,000	3,500	(500)
050-910-5123-01	OTHER SUPPLIES-HOME DEL	12,710	12,000	8,310	12,000	12,000	0
050-910-5124	POSTAGE	430	450	408	450	450	0
050-910-5128	UTILITIES	<u>3,590</u>	<u>3,800</u>	<u>2,778</u>	<u>3,800</u>	<u>3,800</u>	<u>0</u>

050-910-5123 PERMANENT NOTES:
Includes annual contract for R O water system - \$1,620

TOTAL SUPPLIES & MATERIALS		195,687	190,050	122,962	194,750	194,250	(500)
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MAINTENANCE OF LAND

MAINTENANCE OF BUILDINGS/STRUC

050-910-5311	BUILDINGS	<u>2,534</u>	<u>4,000</u>	<u>4,129</u>	<u>50,000</u>	<u>4,000</u>	(46,000)
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050-910-5311 CURRENT YEAR NOTES:
Repair roof over dance floor, estimated cost \$45,000. The City has a \$25,000 deductible.

TOTAL MAINTENANCE OF BUILDINGS/STRUC		2,534	4,000	4,129	50,000	4,000	(46,000)
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MAINTENANCE OF EQUIPMENT

050-910-5411	MAINT. FURNITURE & FIX	1,292	2,000	329	500	1,000	500
050-910-5412	VEHICLE MAINTENANCE	14,973	1,000	299	500	1,000	500
050-910-5413	MAINT. OF FIRE APPARATU	279	600	178	250	250	0
050-910-5417	MAINTENANCE OF MOWERS	0	100	0	0	0	0
050-910-5422	MAINT. OF HEATING AND C	3,351	1,500	1,095	2,000	1,500	(500)
050-910-5425	MAINT. MACHINERY, TOOLS,	<u>1,138</u>	<u>250</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

160-SENIOR CENTER
050-SOCIAL SERVICES
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
050-910-5425	PERMANENT NOTES: Maintenance for kitchen tools.						
	TOTAL MAINTENANCE OF EQUIPMENT	21,033	5,450	1,901	3,750	4,250	500
<u>CONTRACTUAL SERVICES</u>							
050-910-5511	COMMUNICATIONS	885	1,000	571	800	800	0
050-910-5515	HIRE OF EQUIPMENT	1,587	1,560	1,054	1,560	1,560	0
050-910-5520	INSURANCE	2,455	3,100	3,237	3,237	3,300	63
050-910-5521	PROFESSIONAL SERVICES	8,853	7,000	3,614	5,000	5,000	0
050-910-5521-10	TEX DEPT OF HEALTH	0	150	0	150	150	0
050-910-5521-17	BANK CHARGES	24	0	0	0	0	0
050-910-5530	TRAVEL EXPENSE	62	0	0	0	0	0
050-910-5540	DUES & SUBSCRIPTIONS	63	75	0	0	0	0
050-910-5541	PERMITS, LICENSES & TES	0	50	0	0	0	0
050-910-5550	ELECTRICITY	16,692	15,700	8,105	15,000	15,000	0
050-910-5560	GAS FOR HEATING	5,541	5,000	5,232	5,400	5,500	100
	TOTAL CONTRACTUAL SERVICES	36,161	33,635	21,813	31,147	31,310	163
<u>MISCELLANEOUS</u>							
050-910-5616	JUDGEMENTS & DAMAGES	15,424	0	0	0	0	0
	TOTAL MISCELLANEOUS	15,424	0	0	0	0	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

160-SENIOR CENTER
050-SOCIAL SERVICES
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
<u>BUILDING & STRUCTURES</u>							
<u>EQUIPMENT</u>							
<u>VEHICLES</u>							
TOTAL 910-SENIOR CENTER		451,956	431,748	289,161	469,351	435,232	(34,119)
DEPARTMENTAL NOTES							
TOTAL 050-SOCIAL SERVICES		451,956	431,748	289,161	469,351	435,232	(34,119)
*** TOTAL BUDGETED EXPENSES ***		451,956	431,748	289,161	469,351	435,232	(34,119)

*** END OF REPORT ***

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**RETIRED SENIOR
VOLUNTEER PROGRAM
FUND**

RSVP FUND
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Fund Balance	(\$5,437)	\$6,614	\$10,212
<u>Receipts</u>			
Federal Grant	32,927	35,425	35,000
State Grant	20,092	11,104	15,000
Howard County	1,000	0	0
Donations	794	0	0
Miscellaneous	(9)	0	0
Total Receipts	54,804	46,529	50,000
<u>Transfers-In</u>			
General Fund	35,000	31,000	16,000
Total Current Receipts	89,804	77,529	66,000
Total Funds Available	84,367	84,143	76,212
<u>Expenditures</u>			
Personnel Services	69,048	63,746	65,297
Supplies and Materials	5,515	6,150	6,150
Contractual Services	3,190	4,035	3,265
Total Budgeted Expenditures	77,753	73,931	74,712
Increase (Decrease) in Fund Balance	12,051	3,598	(8,712)
Ending Fund Balance	\$6,614	\$10,212	\$1,500

CITY OF BIG SPRING
 REVENUE BUDGET PROPOSAL
 AS OF: JUNE 30TH, 2012

605-R. S. V. P.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>42-GRANTS & OTHER AGENCIES</u>							
4205	HOWARD COUNTY-RSVP	1,000	1,000	0	0	0	0
4240	FEDERAL GRANT	32,927	25,006	27,090	35,425	35,000	425
4241	STATE GRANT	20,092	15,256	11,104	11,104	15,000	(3,896)
4242	DONATIONS	<u>794</u>	<u>2,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 42-GRANTS & OTHER AGENCIES		54,814	43,262	38,193	46,529	50,000	(3,471)
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	(9)	0	1	0	0	0
TOTAL 46-INTEREST INCOME		(9)	0	1	0	0	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANSFER FROM GENERAL FUND	<u>35,000</u>	<u>31,000</u>	<u>31,000</u>	<u>31,000</u>	<u>16,000</u>	15,000
TOTAL 48-TRANSFER FROM OTHER FUNDS		35,000	31,000	31,000	31,000	16,000	15,000
<u>49-MISCELLANEOUS</u>							
*** DEPARTMENT TOTAL ***		<u>89,805</u>	<u>74,262</u>	<u>69,195</u>	<u>77,529</u>	<u>66,000</u>	11,529
*** TOTAL BUDGETED REVENUES ***		<u>89,805</u>	<u>74,262</u>	<u>69,195</u>	<u>77,529</u>	<u>66,000</u>	11,529

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

605-R. S. V. P.
055-RSVP
905-R. S. V. P.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
055-905-5010	SALARIES	39,819	42,484	30,980	42,484	42,000	(484)
055-905-5015	AUTO ALLOWANCE	1,815	1,800	1,200	1,500	1,800	300
055-905-5021	TERMINATION PAY	4,273	0	0	0	0	0
055-905-5022	VACATION BUY BACK	1,670	1,000	491	491	500	9
055-905-5045	LONGEVITY	2,062	762	769	769	1,345	576
055-905-5050	RETIREMENT	7,529	6,667	4,037	6,667	7,377	710
055-905-5060	GROUP INSURANCE	7,019	7,200	5,950	7,200	7,200	0
055-905-5065	WORKERS' COMPENSATION	86	161	80	121	167	46
055-905-5070	RETIREMENT-DEFERRED COM	2,981	2,537	1,949	2,537	2,641	104
055-905-5075	LIFE & DISABILITY INSUR	961	1,008	661	909	1,050	141
055-905-5080	MEDICARE	762	668	513	668	695	27
055-905-5085	UNEMPLOYMENT TAXES	<u>72</u>	<u>108</u>	<u>211</u>	<u>400</u>	<u>522</u>	<u>122</u>
TOTAL PERSONNEL SERVICES		69,048	64,395	46,840	63,746	65,297	1,551
<u>SUPPLIES & MATERIALS</u>							
055-905-5110	OFFICE SUPPLIES	603	1,000	421	750	750	0
055-905-5111	PRINTING WORK	510	800	205	800	800	0
055-905-5112	FOOD SUPPLIES	2,307	2,500	577	2,500	2,500	0
055-905-5123	OTHER SUPPLIES	1,250	1,500	465	1,200	1,200	0
055-905-5124	POSTAGE	<u>846</u>	<u>900</u>	<u>742</u>	<u>900</u>	<u>900</u>	<u>0</u>

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

605-R. S. V. P.
055-RSVP
905-R. S. V. P.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL SUPPLIES & MATERIALS	5,515	6,700	2,409	6,150	6,150	0
	<u>MAINTENANCE OF EQUIPMENT</u>						
	<u>CONTRACTUAL SERVICES</u>						
055-905-5511	COMMUNICATIONS	696	650	540	650	650	0
055-905-5515	HIRE OF EQUIPMENT	263	250	260	300	300	0
055-905-5520	INSURANCE	1,569	1,600	1,616	1,616	1,700	84
055-905-5521	SPECIAL SERVICES	234	0	0	0	0	0
055-905-5530	TRAVEL EXPENSE	115	300	1,154	1,154	300	(854)
055-905-5540	DUES & SUBSCRIPTIONS	<u>313</u>	<u>315</u>	<u>150</u>	<u>315</u>	<u>315</u>	<u>0</u>
	TOTAL CONTRACTUAL SERVICES	3,190	3,115	3,720	4,035	3,265	(770)
	<u>EQUIPMENT</u>						
	TOTAL 905-R. S. V. P.	<u>77,754</u>	<u>74,210</u>	<u>52,970</u>	<u>73,931</u>	<u>74,712</u>	<u>781</u>

**NARCOTICS TASK FORCE
FUND**

**NARCOTICS TASK FORCE
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Fund Balance	\$47,351	\$12,701	\$66,380
<u>Revenues</u>			
Current Taxes	435,088	442,000	436,250
Delinquent Taxes	9,818	12,000	10,000
Penalty and Interest	6,383	6,500	6,600
Seizures	12,061	59,000	9,000
Interest	105	20	25
 Total Revenues	 463,455	 519,520	 461,875
 Total Funds Available	 510,806	 532,221	 528,255
<u>Expenditures</u>			
Personnel Services	405,741	358,005	371,065
Supplies and Materials	30,714	31,100	35,900
Maintenance of Equipment	6,907	6,200	7,200
Contractual Services	26,450	35,243	31,350
Debt Service	28,293	28,293	13,788
Capital Outlay	0	7,000	0
 Total Expenditures	 498,105	 465,841	 459,303
 Increase (Decrease) in Fund Balance	 (34,650)	 53,679	 2,572
 Ending Fund Balance	 \$12,701	 \$66,380	 \$68,952

**NARCOTICS TASK FORCE
EXPENDITURES BY DEPARTMENT
2012-13**

<u>Department</u>	<u>ACTUAL 2010-11</u>	<u>ESTIMATED 2011-12</u>	<u>PROPOSED 2012-13</u>
Narcotics Task Force	\$469,812	\$430,548	\$445,515
Debt Service	28,293	28,293	13,788
Capital Outaly	0	7,000	0
TOTAL	\$498,105	\$465,841	\$459,303

CITY OF BIG SPRING
 REVENUE BUDGET PROPOSAL
 AS OF: JUNE 30TH, 2012

615-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>40-FEES</u>							
4010	CURRENT TAX COLL.	435,088	441,500	439,739	442,000	436,250	5,750
4011	PENALTY & INTEREST-CURRENT	2,324	3,000	1,908	2,500	2,800	(300)
4012	DELINQUENT TAXES	9,818	9,000	11,480	12,000	10,000	2,000
4013	PENALTY & INTEREST-DEL	<u>4,059</u>	<u>3,000</u>	<u>3,408</u>	<u>4,000</u>	<u>3,800</u>	200
TOTAL 40-FEES		451,289	456,500	456,535	460,500	452,850	7,650
4010	CURRENT TAX COLL.	CURRENT YEAR NOTES:					
				\$546,733,600			
				95%			
				8.5 cents			
4010	CURRENT TAX COLL.	NEXT YEAR NOTES:					
				\$574,000,000			
				95%			
				8.0 cents			
<u>42-GRANTS & OTHER AGENCIES</u>							
4224	SEIZURES - U.S. DEPT JUSTICE	0	0	0	50,000	0	50,000
4224	SEIZURES - U.S. DEPT TREASURY	1,881	2,000	1,937	2,000	2,000	0
4224	SEIZURES - STATE AGENCIES	<u>10,180</u>	<u>7,000</u>	<u>5,879</u>	<u>7,000</u>	<u>7,000</u>	0
TOTAL 42-GRANTS & OTHER AGENCIES		12,061	9,000	7,815	59,000	9,000	50,000
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>105</u>	<u>150</u>	<u>15</u>	<u>20</u>	<u>25</u>	(5)
TOTAL 46-INTEREST INCOME		105	150	15	20	25	(5)

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

615-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>49-MISCELLANEOUS</u>							
***	DEPARTMENT TOTAL	463,454	465,650	464,365	519,520	461,875	57,645
***	TOTAL BUDGETED REVENUES	463,454	465,650	464,365	519,520	461,875	57,645

*** END OF REPORT ***

Dept. 201 – Narcotics Task Force

Task Force Fund

The Narcotics Task Force was established by the City Council in fiscal year 2006-07, and is funded through the levy of an ad valorem tax rate to the extent that expenses exceed property seizures. The Task Force protects the lives and property of the citizens through penetration of major drug organizations and elimination of their operations.

ACHIEVEMENTS

- Continued to be proactive in the enforcement of drug violations in an effort to disrupt and disorganize drug trafficking operations.
- Coordinated efforts with federal agencies in the apprehension and prosecution of drug traffickers who receive stronger sentences for drug trafficking.
- Obtained additional education and training in an effort to keep up with the evolving trends of drug trafficking.

GOALS

- Enhance narcotics enforcement through working partnerships with citizens, law enforcement and other community organizations.
- Continue to seek and obtain additional education and resources to aide in the enforcement efforts against drug trafficking.
- Continue to be proactive in the enforcement of all drug violations in accordance with city ordinance, state law and federal law.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$405,742	\$358,005	\$371,065
51 – Supplies and Materials	30,714	31,100	35,900
54 – Maintenance of Equipment	6,907	6,200	7,200
55 – Contractual Services	26,450	35,243	31,350
63 – Equipment	0	7000	0
Total	\$469,813	\$437,548	\$445,515

Budget Highlights:

5110 – (PB) Repeater for covert recording device \$4,800
5113 – Animal Expense – One K-9 dog will be paid from this account
5117 – Minor Apparatus – Drug testing kits (RB) cell phone forensics kit
5555 –(RB) Purchase of new K-9 and 5 days of specialized training
6310 – Furniture & Equipment – (RB) Covert audio/video surveillance system

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

615-NARCOTICS TASK FORCE
011-POLICE
201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
011-201-5010	SALARIES	269,040	235,352	175,447	239,414	247,674	8,260
011-201-5021	TERMINATION PAY	4,394	0	0	0	0	0
011-201-5022	VACATION BUY BACK	3,426	0	5,253	5,253	0	(5,253)
011-201-5035	OVERTIME	10,543	10,000	10,147	13,000	10,000	(3,000)
011-201-5045	LONGEVITY	3,324	2,929	3,020	3,079	4,080	1,001
011-201-5050	RETIREMENT	42,029	36,516	25,599	34,500	40,884	6,384
011-201-5055	STANDBY PAY	3,765	3,900	2,775	3,900	3,900	0
011-201-5060	GROUP INSURANCE	32,551	27,323	20,308	27,323	29,261	1,938
011-201-5065	WORKERS' COMPENSATION	9,273	9,157	7,679	7,679	9,653	1,974
011-201-5070	RETIREMENT-DEFERRED COM	16,432	13,895	11,419	13,895	14,638	743
011-201-5075	LIFE & DISABILITY INSUR	6,110	5,523	3,629	5,000	5,818	818
011-201-5080	MEDICARE	4,423	3,657	3,070	3,657	3,852	195
011-201-5085	UNEMPLOYMENT TAXES	<u>432</u>	<u>360</u>	<u>1,305</u>	<u>1,305</u>	<u>1,305</u>	<u>0</u>
011-201-5010	CURRENT YEAR NOTES: (RB)-Reduce 2011-12 by one officer.						
TOTAL PERSONNEL SERVICES		405,741	348,612	269,651	358,005	371,065	13,060

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

615-NARCOTICS TASK FORCE
011-POLICE
201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
011-201-5110	OFFICE SUPPLIES	2,811	4,000	2,875	4,000	8,800	4,800
011-201-5113	ANIMAL EXPENSE	674	800	940	1,600	2,100	500
011-201-5114	WEARING APPAREL	6,983	6,000	4,000	6,500	6,000	(500)
011-201-5116	GASOLINE, OIL & GREASE	14,815	13,750	9,761	14,000	14,000	0
011-201-5117	MINOR APPARATUS	<u>5,430</u>	<u>5,000</u>	<u>2,882</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>
011-201-5110	NEXT YEAR NOTES: Repeater for covert recording device \$4,800						
011-201-5113	PERMANENT NOTES: One K-9 dog will be paid from this account.						
011-201-5113	CURRENT YEAR NOTES: Increase \$800.00 due to medical treatment of one of the departments K-9.						
011-201-5113	NEXT YEAR NOTES: Increase in medical expenses of K-9.						
011-201-5114	CURRENT YEAR NOTES: Increase \$500 due to purchase of new bullet resistant vest.						
011-201-5117	PERMANENT NOTES: Drug testing kits, tasers, camera equipment, etc.						
TOTAL SUPPLIES & MATERIALS		30,714	29,550	20,457	31,100	35,900	4,800

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

615-NARCOTICS TASK FORCE
011-POLICE
201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
011-201-5412	VEHICLE MAINTENANCE	6,722	7,000	3,972	6,000	7,000	1,000
011-201-5415	MAINTENANCE OF RADIOS	186	200	77	200	200	0
TOTAL MAINTENANCE OF EQUIPMENT		6,907	7,200	4,049	6,200	7,200	1,000

CONTRACTUAL SERVICES

011-201-5511	COMMUNICATIONS	4,847	4,500	3,151	4,500	4,500	0
011-201-5515	HIRE OF EQUIPMENT	0	3,000	0	0	2,000	2,000
011-201-5520	INSURANCE	1,184	1,400	1,093	1,093	1,100	7
011-201-5521	PROFESSIONAL SERVICES	318	250	180	250	250	0
011-201-5521-06	SPECIAL SERVICES-NARCOT	13,000	20,000	10,000	15,000	15,000	0
011-201-5521-17	BANK CHARGES	24	50	0	0	0	0
011-201-5530	TRAVEL EXPENSE	7,079	7,000	3,641	7,500	7,000	(500)
011-201-5555	EDUCATION & TRAINING	0	1,500	0	6,900	1,500	(5,400)

011-201-5515 PERMANENT NOTES:
Rental of undercover vehicles.

011-201-5521 PERMANENT NOTES:
Towing fees

011-201-5521-06 PERMANENT NOTES:
When making drug purchases for prosecution, money is taken from this account.

011-201-5555 CURRENT YEAR NOTES:
Purchase new K-9 and 5 days of specialized training.

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

615-NARCOTICS TASK FORCE
011-POLICE
201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL CONTRACTUAL SERVICES	26,450	37,700	18,064	35,243	31,350	(3,893)

EQUIPMENT

011-201-6310	FURNITURE & EQUIPMENT	0	7,000	7,000	7,000	0	(7,000)
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011-201-6310 CURRENT YEAR NOTES:
Covert recording equipment.

TOTAL EQUIPMENT		0	7,000	7,000	7,000	0	(7,000)
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VEHICLES

TOTAL 201-NARCOTICS TASK FORCE		469,813	430,062	319,221	437,548	445,515	7,967
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DEPARTMENTAL NOTES

TOTAL 011-POLICE		469,813	430,062	319,221	437,548	445,515	7,967
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Debt Service

Task Force Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments and payments to the Capital Revolving Fund for equipment purchased with this funding.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
Total Debt Service	\$28,293	\$28,293	\$13,788

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

615-NARCOTICS TASK FORCE
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>INTEREST</u>							
070-000-5701-01	DEBT SVC-07-08 EQUIPMEN	21,757	21,757	18,131	21,757	7,252	(14,505)
070-000-5701-02	DEBT SVC-2009-10 EQUIPM	6,536	6,536	4,902	6,536	6,536	0
TOTAL INTEREST		<u>28,293</u>	<u>28,293</u>	<u>23,033</u>	<u>28,293</u>	<u>13,788</u>	<u>(14,505)</u>
TOTAL 000-NON-DEPARTMENTAL		<u>28,293</u>	<u>28,293</u>	<u>23,033</u>	<u>28,293</u>	<u>13,788</u>	<u>(14,505)</u>
TOTAL 070-DEBT SERVICE		<u>28,293</u>	<u>28,293</u>	<u>23,033</u>	<u>28,293</u>	<u>13,788</u>	<u>(14,505)</u>

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

615-NARCOTICS TASK FORCE
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>TRANSFERS TO OTHER FUNDS</u>							
		=====	=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====	=====
***	TOTAL BUDGETED EXPENSES ***	498,106	458,355	342,254	465,841	459,303	(6,538)
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CEMETERY FUND

CEMETERY FUND
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Fund Balance	\$96,173	\$94,844	\$87,332
<u>Receipts</u>			
Lot Sales	38,298	30,000	30,000
Interments	73,575	76,000	68,000
Other Income	2,521	2,450	2,450
Total Receipts	114,394	108,450	100,450
<u>Transfers-In</u>			
Cemetery Permanent Care Fund	451	400	425
Total Transfers-In	451	400	425
Total Current Receipts	114,845	108,850	100,875
Total Funds Available	211,018	203,694	188,207
<u>Expenditures</u>			
Personnel Services	79,944	85,514	90,766
Supplies and Materials	16,986	12,220	22,120
Maintenance of Land	925	500	1,000
Maintenance of Structures	2,743	2,200	2,700
Maintenance of Equipment	6,187	6,335	6,240
Contractual Services	9,389	9,593	9,700
Total Budgeted Expenditures	116,174	116,362	132,526
Increase (Decrease) in Fund Balance	(1,329)	(7,512)	(31,651)
Ending Fund Balance	\$94,844	\$87,332	\$55,681

**CEMETERY FUND
EXPENDITURES BY DEPARTMENT
2012-13**

<u>Department</u>	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Cemetery - Operations	\$116,174	\$116,362	\$132,526
Cemetery - Capital Outlay	0	0	0
 TOTAL	 \$116,174	 \$116,362	 \$132,526

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

625-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	1,977	2,000	1,510	2,000	2,000	0
TOTAL 46-INTEREST INCOME		1,977	2,000	1,510	2,000	2,000	0
<u>47-PROPERTY</u>							
4721	CEMETERY LOT SALES OPERATING	38,298	30,000	23,900	30,000	30,000	0
4724	INTERMENTS OPERATING	73,575	55,000	57,875	76,000	68,000	8,000
4726	CEMETERY ADMINISTRATION FEES	544	450	352	450	450	0
TOTAL 47-PROPERTY		112,417	85,450	82,127	106,450	98,450	8,000
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4814	TRANSFER FROM CEMET PERM CARE	451	425	277	400	425	(25)
TOTAL 48-TRANSFER FROM OTHER FUNDS		451	425	277	400	425	(25)
<u>49-MISCELLANEOUS</u>							
*** DEPARTMENT TOTAL ***		114,845	87,875	83,913	108,850	100,875	7,975
*** TOTAL BUDGETED REVENUES ***		114,845	87,875	83,913	108,850	100,875	7,975

*** END OF REPORT ***

Dept. 920 – Cemetery

Cemetery Fund

Cemetery personnel are responsible for the care and upkeep of the cemetery grounds including lots and graves not maintained by other organizations.

ACHIEVEMENTS

- Continued upgrade of plot aesthetics
- Continued mapping and records program update
- Worked with family members and funeral homes to locate the burial space of persons buried in the Cemetery but in unknown locations.
- Designed and built a device for help in moving and leveling large markers.
- Repainted all outdoor wood (shutters, etc) and installed plexi-glass windows at Chapel.
- Continued teamwork effort in working with other departments as needed.
- Continued maintenance of water system to improve grounds, specifically around the Chapel.
- Trimmed and pruned trees in all areas of the Cemetery.

GOALS

- Build water well covers to enhance the looks of the cemetery grounds
- Level and/or reset headstones
- Complete pictures on file of markers in Howard County and Spanish Baptist sections
- Continue work with the Catholic Church to locate names of “unknown” graves as well as finding the locations of persons known to be buried in the Cemetery, but locations are unknown.
- Continue upgrade of plot aesthetics and mapping program update.

	Actual 2010-11	Revised 2011-12	Proposed 2012-13
50 – Personnel Services	\$79,942	\$85,514	\$90,766
51 – Supplies and Materials	16,988	12,220	22,120
52 – Maintenance of Land	925	500	1,000
53 – Maint. of Bldg./Structures	2,743	2,200	2,700
54 – Maintenance of Equipment	6,186	6,335	6,240
55 – Contractual Services	9,390	9,593	9,700
Total	\$116,174	\$116,362	\$132,526

Budget Highlights:

5117- Minor Apparatus – (PB) Lowering device \$3,500, 2 weed eaters \$300, 1 chainsaw \$300, 25 orange cones \$700 and 1 cordless drill \$150.

5326 - Misc. Improvement – (RB) Irrigation repairs and leveling of monuments

5521- Special Services – Alarm system

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

625-CEMETERY
028-CEMETERY
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
028-920-5010	SALARIES	52,758	53,017	40,061	53,017	56,467	3,450
028-920-5022	VACATION BUY BACK	0	0	685	685	685	0
028-920-5035	OVERTIME	2,038	3,000	2,036	3,000	3,000	0
028-920-5045	LONGEVITY	1,052	1,180	1,312	1,312	1,717	405
028-920-5050	RETIREMENT	7,412	8,427	5,732	8,427	9,676	1,249
028-920-5055	STANDBY PAY	315	0	0	0	0	0
028-920-5060	GROUP INSURANCE	8,318	10,061	6,800	10,061	9,600	(461)
028-920-5065	WORKERS' COMPENSATION	3,183	3,093	3,199	3,199	3,347	148
028-920-5070	RETIREMENT-DEFERRED COM	2,803	3,207	2,564	3,207	3,464	257
028-920-5075	LIFE & DISABILITY INSUR	1,108	1,275	844	1,162	1,377	215
028-920-5080	MEDICARE	738	844	675	844	911	67
028-920-5085	UNEMPLOYMENT TAXES	<u>219</u>	<u>144</u>	<u>383</u>	<u>600</u>	<u>522</u>	<u>(78)</u>
TOTAL PERSONNEL SERVICES		79,944	84,248	64,292	85,514	90,766	5,252

SUPPLIES & MATERIALS

028-920-5110	OFFICE SUPPLIES	760	100	70	100	100	0
028-920-5114	WEARING APPAREL	478	600	422	600	600	0
028-920-5116	GASOLINE, OIL, & GREASE	3,010	3,520	2,368	3,500	3,500	0
028-920-5117	MINOR APPARATUS	2,498	1,600	761	1,600	5,000	3,400
028-920-5118	JANITORIAL SUPPLIES	195	300	250	400	400	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

625-CEMETERY
028-CEMETERY
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
028-920-5119	CHEMICALS	334	300	153	300	1,000	700
028-920-5122	BOTANICAL & AGRICULTURA	0	500	78	500	500	0
028-920-5123	OTHER SUPPLIES	178	200	86	200	1,000	800
028-920-5124	POSTAGE	15	20	15	20	20	0
028-920-5128	UTILITIES	<u>9,518</u>	<u>30,000</u>	<u>2,770</u>	<u>5,000</u>	<u>10,000</u>	<u>5,000</u>
028-920-5117	NEXT YEAR NOTES: LOWERING DEVICE - USED FOR EVERY SERVICE. OURS IS POPPING AND GRINDING WHEN A BODY IS LOWERED INTO THE GRAVE, WITH FEARS OF SLIPPING \$3500.00; 2 STIHL F5 WEEDEATERS \$300.00; 1 STIHL MS 211 CHAINSAW \$300.00; 25 ORANGE CONES \$700.00 FOR SERVICE SETUP AND VALVE PLACEMENT; CORDLESS DRILL \$150.00						
028-920-5119	PERMANENT NOTES: Chapel & grounds						
028-920-5119	NEXT YEAR NOTES: WEED KILLER AND STICKER TREATMENT FOR CEMETERY						
028-920-5122	PERMANENT NOTES: Chapel & grounds						
028-920-5123	NEXT YEAR NOTES: WELDING SUPPLIES - FOR SIGN BUILDING IN CEMETERY TO DESIGNATE SECTIONS, ETC.						
TOTAL SUPPLIES & MATERIALS		16,988	37,140	6,972	12,220	22,120	9,900

MAINTENANCE OF LAND

028-920-5210	LAND MAINTENANCE	<u>925</u>	<u>1,000</u>	<u>0</u>	<u>500</u>	<u>1,000</u>	<u>500</u>
TOTAL MAINTENANCE OF LAND		925	1,000	0	500	1,000	500

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

625-CEMETERY
028-CEMETERY
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
028-920-5311	MAINTENANCE OF BUILDING	1,096	1,000	917	1,000	1,200	200
028-920-5326	MISCELLANEOUS IMPROVEME	1,647	1,500	682	1,200	1,500	300
028-920-5311	NEXT YEAR NOTES: LIGHTING FOR WEST END OF CHAPEL PER REQUEST OF FUNERAL HOMES & MINISTERS \$200.00						
028-920-5326	PERMANENT NOTES: Continue irrigation repairs and leveling of monuments.						
TOTAL MAINTENANCE OF BUILDINGS/STRUC		2,743	2,500	1,599	2,200	2,700	500

MAINTENANCE OF EQUIPMENT

028-920-5411	MAINT. FURNITURE & FIXT	702	789	788	800	830	30
028-920-5412	VEHICLE MAINTENANCE	4,446	4,000	2,818	3,500	4,000	500
028-920-5413	MAINT. OF FIRE APPARATU	30	60	0	60	60	0
028-920-5415	MAINTENANCE OF RADIOS	185	200	77	200	200	0
028-920-5417	MAINT OF MOWERS	65	500	54	500	500	0
028-920-5419	MAINTENANCE OF PIPE LIN	0	0	376	625	0	(625)
028-920-5422	MAINT HEATING & COOLING	500	100	196	250	250	0
028-920-5425	MAINT. MACHINERY, TOOLS	259	400	186	400	400	0
028-920-5411	PERMANENT NOTES: Annual maintenance fee for Incode						
028-920-5422	CURRENT YEAR NOTES: RB-2011-2012 DUE TO COST FOR REPLACEMENT OF THERMOSTAT IN CEMETERY OFFICE						

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

625-CEMETERY
028-CEMETERY
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	TOTAL MAINTENANCE OF EQUIPMENT	6,186	6,049	4,497	6,335	6,240	(95)
<u>CONTRACTUAL SERVICES</u>							
028-920-5511	COMMUNICATIONS	333	500	234	400	400	0
028-920-5520	INSURANCE	672	800	893	893	1,000	107
028-920-5521	SPECIAL SERVICES	870	900	644	900	900	0
028-920-5550	ELECTRICITY	6,024	7,500	3,670	6,500	6,500	0
028-920-5560	GAS FOR HEATING	824	800	648	900	900	0
028-920-5521	PERMANENT NOTES: Alarm system						
	TOTAL CONTRACTUAL SERVICES	8,724	10,500	6,089	9,593	9,700	107
<u>MISCELLANEOUS</u>							
028-920-5643	BAD DEBT WRITE-OFF	666	0	0	0	0	0
	TOTAL MISCELLANEOUS	666	0	0	0	0	0
<u>BUILDING & STRUCTURES</u>							
<u>EQUIPMENT</u>							
<u>VEHICLES</u>							
	TOTAL 920-CEMETERY	116,176	141,437	83,448	116,362	132,526	16,164

**CEMETERY PERMANENT
CARE FUND**



**CEMETERY PERMANENT CARE FUND
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Restricted Fund Balance	\$351,512	\$351,512	\$351,512
<u>Receipts</u>			
Interest Income	451	400	425
Total Current Receipts	451	400	425
Total Funds Available	351,963	351,912	351,937
<u>Transfers-Out</u>			
Cemetery Fund	451	400	425
Total Transfers-Out	451	400	425
Increase (Decrease) in Fund Balance	0	0	0
Ending Restricted Fund Balance	\$351,512	\$351,512	\$351,512

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

655-CEMETERY PERMANENT CARE
 080-INTERGOVERNMENTAL EX
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5817	TRANSFER TO CEMETERY FU	451	425	277	400	425	25
080-000-5817	PERMANENT NOTES: Interest earnings from interments are transferred to Cemetery Fund for operations of Mount Olive.						
TOTAL TRANSFERS TO OTHER FUNDS		451	425	277	400	425	25
TOTAL 000-NON-DEPARTMENTAL		451	425	277	400	425	25
<u>DEPARTMENTAL NOTES</u>							
TOTAL 080-INTERGOVERNMENTAL EX		451	425	277	400	425	25
*** TOTAL BUDGETED EXPENSES ***		451	425	277	400	425	25

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

655-CEMETERY PERMANENT CARE
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5817	TRANSFER TO CEMETERY FU	451	425	277	400	425	25
080-000-5817	PERMANENT NOTES: Interest earnings from interments are transferred to Cemetery Fund for operations of Mount Olive.						
TOTAL TRANSFERS TO OTHER FUNDS		451	425	277	400	425	25
TOTAL 000-NON-DEPARTMENTAL		451	425	277	400	425	25
DEPARTMENTAL NOTES							
TOTAL 080-INTERGOVERNMENTAL EX		451	425	277	400	425	25
*** TOTAL BUDGETED EXPENSES ***		451	425	277	400	425	25

*** END OF REPORT ***

**ECONOMIC DEVELOPMENT FUND
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Fund Balance	\$0	\$0	\$0
Revenues	<u>1,619,885</u>	<u>1,866,600</u>	<u>1,763,300</u>
Total Revenues	1,619,885	1,866,600	1,763,300
Total Funds Available	1,619,885	1,866,600	1,763,300
O & M Expenditures	<u>1,619,885</u>	<u>1,866,600</u>	<u>1,763,300</u>
Total Expenditures	1,619,885	1,866,600	1,763,300
Increase (Decrease) in Fund Balance	0	0	0
Ending Fund Balance	\$0	\$0	\$0

REVENUE BUDGET PROPOSAL
AS OF: JUNE 30TH, 2012

120-ECONOMIC DEVELOPMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>40-FEES</u>							
4020	CITY SALES TAXES	<u>1,619,885</u>	<u>1,633,300</u>	<u>1,049,102</u>	<u>1,866,600</u>	<u>1,763,300</u>	103,300
	TOTAL 40-FEES	<u>1,619,885</u>	<u>1,633,300</u>	<u>1,049,102</u>	<u>1,866,600</u>	<u>1,763,300</u>	103,300
***	DEPARTMENT TOTAL ***	<u>1,619,885</u>	<u>1,633,300</u>	<u>1,049,102</u>	<u>1,866,600</u>	<u>1,763,300</u>	103,300
***	TOTAL BUDGETED REVENUES ***	<u>1,619,885</u>	<u>1,633,300</u>	<u>1,049,102</u>	<u>1,866,600</u>	<u>1,763,300</u>	103,300

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

120-ECONOMIC DEVELOPMENT
040-ECONOMIC DEVELOPMENT
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
040-000-5521	SPECIAL SERVICES	<u>1,619,885</u>	<u>1,613,670</u>	<u>1,049,102</u>	<u>1,866,600</u>	<u>1,763,300</u>	(<u>103,300</u>)
040-000-5521	PERMANENT NOTES: The City levies an additional 1/2 of one percent sales tax to fund economic development in Big Spring. The City collects funds from the State Comptroller on a monthly basis and then remits the appropriate amount to the Big Spring Economic Development Corporation.						
TOTAL CONTRACTUAL SERVICES		<u>1,619,885</u>	<u>1,613,670</u>	<u>1,049,102</u>	<u>1,866,600</u>	<u>1,763,300</u>	(<u>103,300</u>)
TOTAL 000-NON-DEPARTMENTAL		<u>1,619,885</u>	<u>1,613,670</u>	<u>1,049,102</u>	<u>1,866,600</u>	<u>1,763,300</u>	(<u>103,300</u>)
<u>DEPARTMENTAL NOTES</u>							
TOTAL 040-ECONOMIC DEVELOPMENT		<u>1,619,885</u>	<u>1,613,670</u>	<u>1,049,102</u>	<u>1,866,600</u>	<u>1,763,300</u>	(<u>103,300</u>)
*** TOTAL BUDGETED EXPENSES ***		<u>1,619,885</u>	<u>1,613,670</u>	<u>1,049,102</u>	<u>1,866,600</u>	<u>1,763,300</u>	(<u>103,300</u>)

*** END OF REPORT ***

COLLEGE EDUCATION FUND
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Fund Balance	(\$2,085)	\$50,703	\$13,713
Revenues			
General Sales	57,335	24,000	35,000
Interest Income	21	10	5
Total Revenues	57,356	24,010	35,005
Total Funds Available	55,271	74,713	48,718
O & M Expenditures			
Total Expenditures	4,568	1,000	3,000
Transfers-Out			
General Fund	0	60,000	0
Total Budgeted Expenditures	4,568	61,000	3,000
Increase (Decrease) in Fund Balance	52,788	(36,990)	32,005
Ending Fund Balance	\$50,703	\$13,713	\$45,718

CITY OF BIG SPRING
 REVENUE BUDGET PROPOSAL
 AS OF: JUNE 30TH, 2012

130-COLLEGE EDUC FOR EMPLOYEE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4380	SALE OF SCRAP METAL	57,335	24,000	16,945	24,000	35,000	(11,000)
TOTAL 43-GENERAL SALES/OTHER SERVICE		57,335	24,000	16,945	24,000	35,000	(11,000)
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	21	25	8	10	5	5
TOTAL 46-INTEREST INCOME		21	25	8	10	5	5
*** DEPARTMENT TOTAL ***		57,357	24,025	16,953	24,010	35,005	(10,995)
*** TOTAL BUDGETED REVENUES ***		57,357	24,025	16,953	24,010	35,005	(10,995)

*** END OF REPORT ***

CITY OF BIG SPRING
 BUDGET PRESENTATION
 AS OF: JUNE 30TH, 2012

130-COLLEGE EDUC FOR EMPLOYEE
 001-ADMINISTRATION
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
001-000-5556	COLLEGE TUITION FEES	4,568	3,000	611	1,000	3,000	2,000
TOTAL CONTRACTUAL SERVICES		4,568	3,000	611	1,000	3,000	2,000
TOTAL 000-NON-DEPARTMENTAL		4,568	3,000	611	1,000	3,000	2,000
TOTAL 001-ADMINISTRATION		4,568	3,000	611	1,000	3,000	2,000

CITY OF BIG SPRING
 BUDGET PRESENTATION
 AS OF: JUNE 30TH, 2012

130-COLLEGE EDUC FOR EMPLOYEE
 080-INTERGOVERNMENTAL EX
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5809	TRANSFERS TO GENERAL FU	0	60,000	60,000	60,000	0	(60,000)
080-000-5809	CURRENT YEAR NOTES: Transfer \$60,000 excess fund balance to General Fund.						
TOTAL TRANSFERS TO OTHER FUNDS		0	60,000	60,000	60,000	0	(60,000)
TOTAL 000-NON-DEPARTMENTAL		0	60,000	60,000	60,000	0	(60,000)
<u>DEPARTMENTAL NOTES</u>							
TOTAL 080-INTERGOVERNMENTAL EX		0	60,000	60,000	60,000	0	(60,000)
*** TOTAL BUDGETED EXPENSES ***		4,568	63,000	60,611	61,000	3,000	(58,000)

*** END OF REPORT ***

**MUNICIPAL COURT SECURITY FUND
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Fund Balance	\$8,903	\$44	(\$10,656)
<u>Receipts</u>			
Court Security Fees	8,709	8,500	9,000
Miscellaneous	5	0	0
Total Receipts	8,714	8,500	9,000
Total Funds Available	17,617	8,544	(1,656)
<u>Expenditures</u>			
Personnel Services	6,900	7,200	7,200
Miscellaneous	1,888	1,000	1,000
Total Expenditures	8,788	8,200	8,200
<u>Transfers Out</u>			
General Fund	8,785	11,000	0
Total Budgeted Expenditures	17,573	19,200	8,200
Increase (Decrease) in Fund Balance	(74)	300	800
Ending Fund Balance	\$44	(\$10,656)	(\$9,856)

CITY OF BIG SPRING
 REVENUE BUDGET PROPOSAL
 AS OF: JUNE 30TH, 2012

140-MUNICIPAL COURT SECURITY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>44-FINES & FEES</u>							
4415	MUNICIPAL COURT SECURITY FEES	8,709	9,000	7,039	8,500	9,000	(500)
TOTAL 44-FINES & FEES		8,709	9,000	7,039	8,500	9,000	(500)
4415	MUNICIPAL COURT SECURITY FEES	PERMANENT NOTES: Includes \$3.00/misdemeanor conviction deposited into this fund.					
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	5	10	(0)	0	0	0
TOTAL 46-INTEREST INCOME		5	10	(0)	0	0	0
*** DEPARTMENT TOTAL ***		8,715	9,010	7,039	8,500	9,000	(500)
*** TOTAL BUDGETED REVENUES ***		8,715	9,010	7,039	8,500	9,000	(500)

*** END OF REPORT ***

CITY OF BIG SPRING
 BUDGET PRESENTATION
 AS OF: JUNE 30TH, 2012

140-MUNICIPAL COURT SECURITY
 013-CITY JUDGE
 220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
013-220-5060	GROUP INSURANCE	6,900	7,200	5,400	7,200	7,200	0
013-220-5060	CURRENT YEAR NOTES: Includes \$25 month increase in employee health premiums.						
TOTAL PERSONNEL SERVICES		6,900	7,200	5,400	7,200	7,200	0
<u>SUPPLIES & MATERIALS</u>							
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
<u>CONTRACTUAL SERVICES</u>							
<u>MISCELLANEOUS</u>							
013-220-5643	BAD DEBT EXPENSE	1,888	0	0	1,000	1,000	0
TOTAL MISCELLANEOUS		1,888	0	0	1,000	1,000	0
<u>EQUIPMENT</u>							
TOTAL 220-MUNICIPAL COURT		8,788	7,200	5,400	8,200	8,200	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

140-MUNICIPAL COURT SECURITY
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5809	TRANSFER TO GENERAL FUN	8,785	11,000	11,000	11,000	0	(11,000)
080-000-5809	CURRENT YEAR NOTES: Transfer \$11,000 to General Fund for the purchase of two ticketwriters.						
TOTAL TRANSFERS TO OTHER FUNDS		8,785	11,000	11,000	11,000	0	(11,000)
TOTAL 000-NON-DEPARTMENTAL		8,785	11,000	11,000	11,000	0	(11,000)
<u>DEPARTMENTAL NOTES</u>							
TOTAL 080-INTERGOVERNMENTAL EX		8,785	11,000	11,000	11,000	0	(11,000)
*** TOTAL BUDGETED EXPENSES ***		17,573	18,200	16,400	19,200	8,200	(11,000)

*** END OF REPORT ***

CORRECTIONAL CENTER FUND
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Fund Balance	\$815,969	\$439,944	\$0
<u>Receipts</u>			
Interest Income	2,700	303	0
Other Financing Sources	(400,000)	0	0
	(397,300)	303	0
<u>Transfers-In</u>			
Transfers from General Fund	25,000	0	0
Total Current Receipts	(372,300)	303	0
Total Funds Available	443,669	440,247	0
<u>Expenditures</u>			
Miscellaneous	1,100	0	0
Total Expenditures	1,100	0	0
<u>Transfers-Out</u>			
Transfers to General Fund	2,625	303	0
Transfers to Utility Fund	0	439,944	0
Total Transfers-Out	2,625	440,247	0
Total Budgeted Expenditures	3,725	440,247	0
Increase (Decrease) in Fund Balance	(376,025)	(439,944)	0
Ending Fund Balance	\$439,944	\$0	\$0

**CORRECTIONAL CENTER FUND
EXPENDITURES BY DEPARTMENT
2012-13**

<u>DEPARTMENT</u>	<u>ACTUAL</u> 2010-11	<u>ESTIMATED</u> 2011-12	<u>PROPOSED</u> 2012-13
Correctional Center	\$1,100	\$0	\$0
Non-Departmental - Transfers Out	2,625	440,247	0
TOTAL	\$3,725	\$440,247	\$0

CITY OF BIG SPRING
 REVENUE BUDGET PROPOSAL
 AS OF: JUNE 30TH, 2012

150-CORRECTIONAL CENTER FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	2,700	0	303	303	0	303
4609	INTEREST INC-NOTES RECEIVABLE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 46-INTEREST INCOME		2,700	0	303	303	0	303
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANSFERS FROM GENERAL FUND	<u>25,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		25,000	0	0	0	0	0
<u>49-MISCELLANEOUS</u>							
4903	INSURANCE RECOVERY	0	0	0	0	0	0
4921	OTHER FINANCING SOURCES	(400,000)	0	0	0	0	0
4950	REVENUE FROM GENERAL FUND	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 49-MISCELLANEOUS		<u>(400,000)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

150-CORRECTIONAL CENTER FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** DEPARTMENT TOTAL ***		(372,300)	0	303	303	0	303
*** TOTAL BUDGETED REVENUES ***		(372,300)	0	303	303	0	303

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

150-CORRECTIONAL CENTER FUND
001-ADMINISTRATION
650-CORRECTIONAL CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF BUILDINGS/STRUC</u>							
<u>MAINTENANCE OF EQUIPMENT</u>							
<u>CONTRACTUAL SERVICES</u>							
001-650-5535	RENTS	1,100	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		1,100	0	0	0	0	0
<u>MISCELLANEOUS</u>							
<u>LAND</u>							
<u>BUILDING & STRUCTURES</u>							
<u>EQUIPMENT</u>							
TOTAL 650-CORRECTIONAL CENTER		1,100	0	0	0	0	0
TOTAL 001-ADMINISTRATION		1,100	0	0	0	0	0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

150-CORRECTIONAL CENTER FUND
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5808	TRANSFER TO OTHER FUNDS	0	439,869	439,944	439,944	0	(439,944)
080-000-5809	TRANSFERS TO GENERAL FU	<u>2,625</u>	<u>0</u>	<u>303</u>	<u>303</u>	<u>0</u>	<u>(303)</u>
080-000-5808	CURRENT YEAR NOTES: Transfer remaining fund balance to the Utility Fund for pipe bursting project on 3rd and 4th Streets. Close fund.						
080-000-5809	PERMANENT NOTES: Transfer annual interest earnings to General Fund.						
TOTAL TRANSFERS TO OTHER FUNDS		<u>2,625</u>	<u>439,869</u>	<u>440,247</u>	<u>440,247</u>	<u>0</u>	<u>(440,247)</u>
TOTAL 000-NON-DEPARTMENTAL		<u>2,625</u>	<u>439,869</u>	<u>440,247</u>	<u>440,247</u>	<u>0</u>	<u>(440,247)</u>
DEPARTMENTAL NOTES							
TOTAL 080-INTERGOVERNMENTAL EX		<u>2,625</u>	<u>439,869</u>	<u>440,247</u>	<u>440,247</u>	<u>0</u>	<u>(440,247)</u>
*** TOTAL BUDGETED EXPENSES ***		<u>3,725</u>	<u>439,869</u>	<u>440,247</u>	<u>440,247</u>	<u>0</u>	<u>(440,247)</u>

*** END OF REPORT ***

CAPITAL REPLACEMENT FUND
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Fund Balance	\$1,170,010	\$1,443,979	\$1,194,405
<u>Receipts</u>			
General Fund	33,468	20,365	5,688
Utility Fund	189,426	142,720	132,775
EMS Fund	39,541	39,541	39,541
Interest Income	1,284	300	400
Other Income	10,250	47,500	20,000
Total Current Receipts	273,969	250,426	198,404
Total Funds Available	1,443,979	1,694,405	1,392,809
<u>Expenditures</u>			
Loans to Other Funds	0	0	0
<u>Transfers Out</u>			
Utility Fund	0	500,000	0
Total Budgeted Expenditures	0	500,000	0
Increase (Decrease) in Fund Balance	273,969	(249,574)	198,404
Ending Fund Balance	\$1,443,979	\$1,194,405	\$1,392,809

**CAPITAL REPLACEMENT FUND
REVENUE BY SOURCE
2012-13**

<u>Source</u>	<u>ACTUAL 2010-11</u>	<u>ESTIMATED 2011-12</u>	<u>PROPOSED 2012-13</u>
2004-05 North Final Clarifier	\$32,097	\$32,097	\$32,097
2005-06 WWTP Renovations	46,706	0	0
2006-07 WTP Improvements	5,661	5,661	0
2007-08 WTP & WWTP Renovations	25,703	25,703	21,419
2008-09 WTP & WWTP Renovations	79,259	79,259	79,259
Comanche Trail Golf Carts	18,612	10,857	0
Greens Mower	9,168	3,820	0
Chemical Sprayer	5,688	5,688	5,688
Amublances and Jaws of Life	39,541	39,541	39,541
Interest Income	1,284	300	400
Auction Proceeds	10,250	47,500	20,000
TOTAL	\$273,969	\$250,426	\$198,404

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

305-CAPITAL REPLACEMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	30,554	20,839	14,928	20,839	20,839	0
TOTAL 46-INTEREST INCOME		30,554	20,839	14,928	20,839	20,839	0
<u>47-PROPERTY</u>							
4708	SALE OF SURPLUS PROPERTY	10,250	20,000	47,043	20,000	20,000	0
TOTAL 47-PROPERTY		10,250	20,000	47,043	20,000	20,000	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
<u>49-MISCELLANEOUS</u>							
*** DEPARTMENT TOTAL ***		40,804	40,839	61,970	40,839	40,839	0
*** TOTAL BUDGETED REVENUES ***		40,804	40,839	61,970	40,839	40,839	0

*** END OF REPORT ***

**CAPITAL REPLACEMENT FUND
EXPENDITURES BY DEPARTMENT
2012-13**

<u>Loans</u>	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Other Funds	\$0	\$0	\$0
Total Loans	0	0	0
<u>Transfers Out</u>			
Utility Fund - 2012 WWTP Upgrades	0	500,000	0
Total Transfers Out	0	500,000	0
Total Expenditures	\$0	\$500,000	\$0

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

305-CAPITAL REPLACEMENT
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5808	TRANSFER TO OTHER FUNDS	0	0	1,500,000	0	0	0
TOTAL TRANSFERS TO OTHER FUNDS		0	0	1,500,000	0	0	0
TOTAL 000-NON-DEPARTMENTAL		0	0	1,500,000	0	0	0
TOTAL 080-INTERGOVERNMENTAL EX		0	0	1,500,000	0	0	0
*** TOTAL BUDGETED EXPENSES ***		0	0	1,500,000	0	0	0

*** END OF REPORT ***

**2007 GENERAL OBLIGATION BONDS - CONSTRUCTION FUND
STREET RECONSTRUCTION
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Restricted Fund Balance	(\$171)	\$0	\$0
<u>Transfers-In</u>			
General Fund	45,876	0	0
Total Funds Available	45,705	0	0
<u>Expenditures</u>			
Paved Streets	45,705	0	0
Total Expenditures	45,705	0	0
Increase (Decrease) in Fund Balance	171	0	0
Ending Restricted Fund Balance	\$0	\$0	\$0

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

355-2007 G.O. STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANSFER FROM GENERAL FUND	45,876	0	0	0	0	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		45,876	0	0	0	0	0
<u>49-MISCELLANEOUS</u>							
*** DEPARTMENT TOTAL ***		45,876	0	0	0	0	0
*** TOTAL BUDGETED REVENUES ***		45,876	0	0	0	0	0

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

355-2007 G.O. STREETS
022-HIGHWAYS & STREETS
321-STREET CONSTRUCTION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
<u>BUILDING & STRUCTURES</u>							
022-321-6218	PAVED STREETS	45,705	0	0	0	0	0
TOTAL BUILDING & STRUCTURES		45,705	0	0	0	0	0
<u>EQUIPMENT</u>							
TOTAL 321-STREET CONSTRUCTION		45,705	0	0	0	0	0
TOTAL 022-HIGHWAYS & STREETS		45,705	0	0	0	0	0

**AQUATIC CENTER FUND
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Restricted Fund Balance	\$3,798,277	\$522,085	\$184,417
<u>Receipts</u>			
Interest Income	3,983	600	0
Total Receipts	3,983	600	0
Total Funds Available	3,802,260	522,685	184,417
<u>Expenditures</u>			
Capital Outlay	3,280,175	9,268	184,417
Total Expenditures	3,280,175	9,268	184,417
<u>Transfers-Out</u>			
Debt Service Fund	0	329,000	0
Total Budgeted Expenditures	3,280,175	338,268	184,417
Increase (Decrease) in Fund Balance	(3,276,192)	(337,668)	(184,417)
Ending Restricted Fund Balance	\$522,085	\$184,417	\$0

CITY OF BIG SPRING
 REVENUE BUDGET PROPOSAL
 AS OF: JUNE 30TH, 2012

375-AQUATIC CENTER FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>3,983</u>	<u>0</u>	<u>526</u>	<u>600</u>	<u>0</u>	600
TOTAL 46-INTEREST INCOME		3,983	0	526	600	0	600
<u>48-TRANSFER FROM OTHER FUNDS</u>							
<u>49-MISCELLANEOUS</u>							
*** DEPARTMENT TOTAL ***		<u>3,983</u>	<u>0</u>	<u>526</u>	<u>600</u>	<u>0</u>	600
*** TOTAL BUDGETED REVENUES ***		<u>3,983</u>	<u>0</u>	<u>526</u>	<u>600</u>	<u>0</u>	600

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

375-AQUATIC CENTER FUND
027-PARKS & RECREATION
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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BUILDING & STRUCTURES

027-370-6226	MISC STRUCTURES	<u>3,280,175</u>	<u>0</u>	<u>9,268</u>	<u>9,268</u>	<u>184,417</u>	<u>175,149</u>
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027-370-6226 NEXT YEAR NOTES:
Spend remaining construction funds on parks and recreation projects.

TOTAL BUILDING & STRUCTURES		<u>3,280,175</u>	<u>0</u>	<u>9,268</u>	<u>9,268</u>	<u>184,417</u>	<u>175,149</u>
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TOTAL 370-PARKS		<u>3,280,175</u>	<u>0</u>	<u>9,268</u>	<u>9,268</u>	<u>184,417</u>	<u>175,149</u>
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DEPARTMENTAL NOTES

TOTAL 027-PARKS & RECREATION		<u>3,280,175</u>	<u>0</u>	<u>9,268</u>	<u>9,268</u>	<u>184,417</u>	<u>175,149</u>
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BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

375-AQUATIC CENTER FUND
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5808	TRANSFERS TO I & S FUND	0	165,000	246,750	329,000	0	(329,000)
080-000-5808	CURRENT YEAR NOTES:	Transfer \$164,000 for 2010-11 and \$165,000 for 2011-12 to debt service fund for annual debt service requirements, and to reduce the associated tax rate.					
TOTAL TRANSFERS TO OTHER FUNDS		0	165,000	246,750	329,000	0	(329,000)
TOTAL 000-NON-DEPARTMENTAL		0	165,000	246,750	329,000	0	(329,000)
<u>DEPARTMENTAL NOTES</u>							
TOTAL 080-INTERGOVERNMENTAL EX		0	165,000	246,750	329,000	0	(329,000)
*** TOTAL BUDGETED EXPENSES ***		3,280,175	165,000	256,018	338,268	184,417	(153,851)

*** END OF REPORT ***

**LAW ENFORCEMENT CENTER FUND
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Reserved Fund Balance	\$1,685,751	\$1,700,000	\$0
<u>Receipts</u>			
Interest Income	0	0	0
<u>Transfers-In</u>			
Correctional Center	0	0	0
General Fund	14,249	0	0
Total Receipts	14,249	0	0
Total Funds Available	0	1,700,000	0
<u>Expenditures</u>			
Contribution to Howard County	0	1,700,000	0
Total Budgeted Expenditures	0	1,700,000	0
Increase (Decrease) in Fund Balance	14,249	(1,700,000)	0
Ending Reserved Fund Balance	\$1,700,000	\$0	\$0

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

380-LAW ENFORCEMENT CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANSFER FROM GENERAL FUND	14,249	14,249	0	0	0	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		14,249	14,249	0	0	0	0
4810	TRANSFER FROM GENERAL FUND	CURRENT YEAR NOTES: Transfer from General Fund to bring contribution balance back to pledged amount of \$1.7 million.					
<u>49-MISCELLANEOUS</u>							
*** DEPARTMENT TOTAL ***		14,249	14,249	0	0	0	0
*** TOTAL BUDGETED REVENUES ***		14,249	14,249	0	0	0	0

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: JUNE 30TH, 2012

380-LAW ENFORCEMENT CENTER
011-POLICE
200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MISCELLANEOUS</u>							
011-200-5611	CONTRIBUTION TO HOWARD	0	1,700,000	1,700,000	1,700,000	0	(1,700,000)
TOTAL MISCELLANEOUS		0	1,700,000	1,700,000	1,700,000	0	(1,700,000)
<u>BUILDING & STRUCTURES</u>							
TOTAL 200-POLICE		0	1,700,000	1,700,000	1,700,000	0	(1,700,000)
TOTAL 011-POLICE		0	1,700,000	1,700,000	1,700,000	0	(1,700,000)
*** TOTAL BUDGETED EXPENSES ***		0	1,700,000	1,700,000	1,700,000	0	(1,700,000)

*** END OF REPORT ***

**TREATMENT PLANT REHABILITATION FUND
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Reserved Fund Balance	\$0	\$0	\$11,631,000
<u>Receipts</u>			
Bond Proceeds	\$0	\$11,800,000	
Interest Income	0	1,000	3,000
Total Receipts	0	11,801,000	3,000
Total Funds Available	0	11,801,000	11,634,000
<u>Expenditures</u>			
Treatment Plant Upgrades	0	170,000	2,800,000
Total Budgeted Expenditures	0	170,000	2,800,000
Increase (Decrease) in Fund Balance	0	11,631,000	(2,797,000)
Ending Reserved Fund Balance	\$0	\$11,631,000	\$8,834,000

REVENUE BUDGET PROPOSAL

AS OF: JUNE 30TH, 2012

385-TREATMENT PLANT REHAB CON

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	0	0	0	1,000	3,000	(2,000)
	TOTAL 46-INTEREST INCOME	0	0	0	1,000	3,000	(2,000)
<u>49-TRANSFER FROM OTHER FUNDS</u>							
<u>49-MISCELLANEOUS</u>							
4921	OTHER FINANCING SOURCES	0	0	0	11,800,000	0	11,800,000
	TOTAL 49-MISCELLANEOUS	0	0	0	11,800,000	0	11,800,000
*** DEPARTMENT TOTAL ***		0	0	0	11,801,000	3,000	11,798,000
*** TOTAL BUDGETED REVENUES ***		0	0	0	11,801,000	3,000	11,798,000

*** END OF REPORT ***

CITY OF BIG SPRING
 BUDGET PRESENTATION
 AS OF: JUNE 30TH, 2012

385-TREATMENT PLANT REHAB CON
 021-PUBLIC WORKS
 705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>BUILDING & STRUCTURES</u>							
021-705-6213	WATER TREATMENT PLANT	0	0	0	70,000	1,200,000	1,130,000
TOTAL BUILDING & STRUCTURES		0	0	0	70,000	1,200,000	1,130,000
TOTAL 705-WATER TREATMENT		0	0	0	70,000	1,200,000	1,130,000

BUDGET PRESENTATION

AS OF: JUNE 30TH, 2012

385-TREATMENT PLANT REHAB CON
 021-PUBLIC WORKS
 740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>BUILDING & STRUCTURES</u>							
021-740-6213	WASTEWATER TREATMENT PL	0	0	0	100,000	1,600,000	1,500,000
TOTAL BUILDING & STRUCTURES		0	0	0	100,000	1,600,000	1,500,000
TOTAL 740-WASTEWATER TREATMENT		0	0	0	100,000	1,600,000	1,500,000
TOTAL 021-PUBLIC WORKS		0	0	0	170,000	2,800,000	2,630,000
*** TOTAL BUDGETED EXPENSES ***		0	0	0	170,000	2,800,000	2,630,000

*** END OF REPORT ***

**GENERAL DEBT SERVICE FUND-2007 SERIES
GENERAL OBLIGATION BONDS
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Restricted Fund Balance	\$224,417	\$286,250	\$306,669
<u>Receipts</u>			
Current Taxes	1,127,644	1,084,700	1,063,335
Delinquent Taxes	26,203	27,000	25,000
Penalty and Interest	16,918	16,000	16,000
Interest Income	424	75	100
Total Current Receipts	1,171,189	1,127,775	1,104,435
Total Funds Available	1,395,606	1,414,025	1,411,104
<u>Expenditures</u>			
Bond Maturities	540,000	560,000	585,000
Interest	568,856	546,856	523,956
Agents Fees	500	500	500
Total Budgeted Expenditures	1,109,356	1,107,356	1,109,456
Increase (Decrease) in Fund Balance	61,833	20,419	(5,021)
Ending Restricted Fund Balance	\$286,250	\$306,669	\$301,648

**TAX SUPPORTED DEBT SERVICE FUND
2007 GENERAL OBLIGATION BONDS
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2012 TO MATURITY**

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2013	\$12,015,000	\$585,000	\$523,956.26	\$1,108,956.26
2014	11,430,000	605,000	500,156.26	1,105,156.26
2015	10,825,000	635,000	475,356.26	1,110,356.26
2016	10,190,000	660,000	449,456.26	1,109,456.26
2017	9,530,000	685,000	422,556.26	1,107,556.26
2018	8,845,000	715,000	394,556.26	1,109,556.26
2019	8,130,000	745,000	365,356.26	1,110,356.26
2020	7,385,000	775,000	334,181.26	1,109,181.26
2021	6,610,000	815,000	297,531.26	1,112,531.26
2022	5,795,000	855,000	255,781.26	1,110,781.26
2023	4,940,000	900,000	211,906.26	1,111,906.26
2024	4,040,000	945,000	165,781.26	1,110,781.26
2025	3,095,000	985,000	120,609.39	1,105,609.39
2026	2,110,000	1,030,000	76,531.26	1,106,531.26
2027	1,080,000	1,080,000	27,000.00	1,107,000.00
		\$12,015,000	\$4,620,715.77	\$16,635,715.77

**TAX SUPPORTED GENERAL OBLIGATION DEBT, 2007 SERIES
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2012 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2013	\$585,000	\$267,828.13	\$256,128.13	\$1,108,956.26
2014	605,000	256,128.13	244,028.13	1,105,156.26
2015	635,000	244,028.13	231,328.13	1,110,356.26
2016	660,000	231,328.13	218,128.13	1,109,456.26
2017	685,000	218,128.13	204,428.13	1,107,556.26
2018	715,000	204,428.13	190,128.13	1,109,556.26
2019	745,000	190,128.13	175,228.13	1,110,356.26
2020	775,000	175,228.13	158,953.13	1,109,181.26
2021	815,000	158,953.13	138,578.13	1,112,531.26
2022	855,000	138,578.13	117,203.13	1,110,781.26
2023	900,000	117,203.13	94,703.13	1,111,906.26
2024	945,000	94,703.13	71,078.13	1,110,781.26
2025	985,000	71,078.13	49,531.26	1,105,609.39
2026	1,030,000	49,531.26	27,000.00	1,106,531.26
2027	1,080,000	27,000.00	0.00	1,107,000.00
TOTAL	\$12,015,000	\$2,444,271.95	\$2,176,443.82	\$16,635,715.77

INTEREST RATE: 4.0% - 5.0%
ORIGINAL ISSUE AMOUNT: \$14,285,000
TERM (YEARS): 20
PAYING AGENT: Bank of New York, N.A.
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th

**GENERAL DEBT SERVICE FUND-2007 SERIES
TAX SUPPORTED CERTIFICATES OF OBLIGATION
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Restricted Fund Balance	\$11,858	\$13,772	\$15,464
<u>Receipts</u>			
Current Taxes	38,098	37,000	38,170
Delinquent Taxes	810	950	1,000
Penalty and Interest	551	500	550
Interest Income	18	5	10
Total Current Receipts	39,477	38,455	39,730
Total Funds Available	51,335	52,227	55,194
<u>Expenditures</u>			
Bond Maturities	20,000	20,000	20,000
Interest	17,313	16,513	15,713
Agents Fees	250	250	250
Total Budgeted Expenditures	37,563	36,763	35,963
Increase (Decrease) in Fund Balance	1,914	1,692	3,767
Ending Restricted Fund Balance	\$13,772	\$15,464	\$19,231

**GENERAL DEBT SERVICE FUND-2007 SERIES
UTILITY REVENUE CERTIFICATES OF OBLIGATION
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Restricted Fund Balance	\$7,136	\$10,042	\$14,116
<u>Receipts</u>			
Interest Income	10	5	5
Total Receipts	10	5	5
<u>Transfers-In</u>			
Utility Fund	51,827	52,000	51,000
Total Transfers-In	51,827	52,000	51,000
Total Current Receipts	51,837	52,005	51,005
Total Funds Available	58,973	62,047	65,121
<u>Expenditures</u>			
Bond Maturities	25,000	25,000	25,000
Interest	23,681	22,681	21,681
Agents Fees	250	250	250
Total Budgeted Expenditures	48,931	47,931	46,931
Increase (Decrease) in Fund Balance	2,906	4,074	4,074
Ending Restricted Fund Balance	\$10,042	\$14,116	\$18,190

**TAX AND REVENUE DEBT SERVICE FUND-2007 SERIES
 CERTIFICATES OF OBLIGATION
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2012 TO MATURITY**

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2013	\$960,000	\$45,000	\$37,393.76	\$82,393.76
2014	915,000	45,000	35,593.76	80,593.76
2015	870,000	50,000	33,693.76	83,693.76
2016	820,000	50,000	31,693.76	81,693.76
2017	770,000	50,000	29,693.76	79,693.76
2018	720,000	55,000	27,593.76	82,593.76
2019	665,000	60,000	25,293.76	85,293.76
2020	605,000	60,000	22,818.76	82,818.76
2021	545,000	60,000	20,268.76	80,268.76
2022	485,000	65,000	17,612.51	82,612.51
2023	420,000	70,000	14,743.76	84,743.76
2024	350,000	70,000	11,768.76	81,768.76
2025	280,000	75,000	8,640.63	83,640.63
2026	205,000	80,000	5,250.01	85,250.01
2027	125,000	80,000	1,750.01	81,750.01
		\$915,000	\$323,809.52	\$1,238,809.52

**TAX SUPPORTED DEBT SERVICE, 2007 SERIES
 CERTIFICATES OF OBLIGATION
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2012 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2013	\$20,000	\$8,056.25	\$7,656.25	\$35,712.50
2014	20,000	7,656.25	7,256.25	34,912.50
2015	20,000	7,256.25	6,856.25	34,112.50
2016	20,000	6,856.25	6,456.25	33,312.50
2017	20,000	6,456.25	6,056.25	32,512.50
2018	25,000	6,056.25	5,556.25	36,612.50
2019	25,000	5,556.25	5,056.25	35,612.50
2020	25,000	5,056.25	4,525.00	34,581.25
2021	25,000	4,525.00	3,993.75	33,518.75
2022	25,000	3,993.75	3,462.50	32,456.25
2023	30,000	3,462.50	2,825.00	36,287.50
2024	30,000	2,825.00	2,187.50	35,012.50
2025	30,000	2,187.50	1,531.25	33,718.75
2026	35,000	1,531.25	765.63	37,296.88
2027	35,000	765.63	-	35,765.63
TOTAL	\$385,000	\$72,240.63	\$64,184.38	\$521,425.01

INTEREST RATE: 4.0% - 5.0%
 ORIGINAL ISSUE AMOUNT: \$460,000
 TERM (YEARS): 20
 PAYING AGENT: Bank of New York, N.A.
 PAYING DATES: Principal - February 15th
 Interest - February 15th and August 15th

**UTILITY REVENUE SUPPORTED DEBT SERVICE, 2007 SERIES
 CERTIFICATES OF OBLIGATION
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2012 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2013	\$25,000	\$11,090.63	\$10,590.63	\$46,681.26
2014	25,000	10,590.63	10,090.63	45,681.26
2015	30,000	10,090.63	9,490.63	49,581.26
2016	30,000	9,490.63	8,890.63	48,381.26
2017	30,000	8,890.63	8,290.63	47,181.26
2018	30,000	8,290.63	7,690.63	45,981.26
2019	35,000	7,690.63	6,990.63	49,681.26
2020	35,000	6,990.63	6,246.88	48,237.51
2021	35,000	6,246.88	5,503.13	46,750.01
2022	40,000	5,503.13	4,653.13	50,156.26
2023	40,000	4,653.13	3,803.13	48,456.26
2024	40,000	3,803.13	2,953.13	46,756.26
2025	45,000	2,953.13	1,968.75	49,921.88
2026	45,000	1,968.75	984.38	47,953.13
2027	45,000	984.38	-	45,984.38
TOTAL	\$530,000	\$99,237.57	\$88,146.94	\$717,384.51

INTEREST RATE: 4.0% - 5.0%
 ORIGINAL ISSUE AMOUNT: \$640,000
 TERM (YEARS): 20
 PAYING AGENT: Bank of New York, N.A.
 PAYING DATES: Principal - February 15th
 Interest - February 15th and August 15th

**GENERAL DEBT SERVICE FUND-2010 SERIES
TAX AND REVENUE CERTIFICATES OF OBLIGATION
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13**

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Restricted Fund Balance	\$16	\$27,741	\$207,923
<u>Receipts</u>			
Current Taxes	311,001	150,000	150,000
Delinquent Taxes	0	4,500	1,000
Penalty and Interest	2,482	2,400	700
Interest Income	74	20	20
Total Receipts	313,557	156,920	151,720
<u>Transfers-In</u>			
Bond Construction Fund	0	329,000	0
Total Current Receipts	313,557	485,920	151,720
Total Funds Available	313,573	513,661	359,643
<u>Expenditures</u>			
Bond Maturities	90,000	160,000	165,000
Interest	195,632	145,238	141,988
Agents Fees	200	500	500
Total Budgeted Expenditures	285,832	305,738	307,488
Increase (Decrease) in Fund Balance	27,725	180,182	(155,768)
Ending Restricted Fund Balance	\$27,741	\$207,923	\$52,155

**TAX AND REVENUE DEBT SERVICE FUND-2010 SERIES
 CERTIFICATES OF OBLIGATION
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2012 TO MATURITY**

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2013	\$4,040,000	\$165,000	\$141,987.50	\$306,987.50
2014	3,875,000	165,000	138,687.50	303,687.50
2015	3,710,000	170,000	134,912.50	304,912.50
2016	3,540,000	175,000	130,162.50	305,162.50
2017	3,365,000	180,000	124,837.50	304,837.50
2018	3,185,000	185,000	118,900.00	303,900.00
2019	3,000,000	195,000	112,250.00	307,250.00
2020	2,805,000	200,000	105,087.50	305,087.50
2021	2,605,000	210,000	97,137.50	307,137.50
2022	2,395,000	215,000	88,637.50	303,637.50
2023	2,180,000	225,000	79,837.50	304,837.50
2024	1,955,000	235,000	70,637.50	305,637.50
2025	1,720,000	245,000	61,037.50	306,037.50
2026	1,475,000	255,000	51,037.50	306,037.50
2027	1,220,000	265,000	40,637.50	305,637.50
2028	955,000	275,000	29,837.50	304,837.50
2029	680,000	290,000	18,356.25	308,356.25
2030	390,000	300,000	6,187.50	306,187.50
		\$3,950,000	\$1,550,168.75	\$5,500,168.75

**TAX SUPPORTED DEBT SERVICE, 2010 SERIES
CERTIFICATES OF OBLIGATION
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2012 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2013	\$165,000	\$71,818.75	\$70,168.75	\$306,987.50
2014	165,000	70,168.75	68,518.75	303,687.50
2015	170,000	68,518.75	66,393.75	304,912.50
2016	175,000	66,393.75	63,768.75	305,162.50
2017	180,000	63,768.75	61,068.75	304,837.50
2018	185,000	61,068.75	57,831.25	303,900.00
2019	195,000	57,831.25	54,418.75	307,250.00
2020	200,000	54,418.75	50,668.75	305,087.50
2021	210,000	50,668.75	46,468.75	307,137.50
2022	215,000	46,468.75	42,168.75	303,637.50
2023	225,000	42,168.75	37,668.75	304,837.50
2024	235,000	37,668.75	32,968.75	305,637.50
2025	245,000	32,968.75	28,068.75	306,037.50
2026	255,000	28,068.75	22,968.75	306,037.50
2027	265,000	22,968.75	17,668.75	305,637.50
2028	275,000	17,668.75	12,168.75	304,837.50
2029	290,000	12,168.75	6,187.50	308,356.25
2030	300,000	6,187.50	-	306,187.50
TOTAL	\$3,950,000	\$810,993.75	\$739,175.00	\$5,500,168.75

INTEREST RATE: 2.0% - 4.125%
ORIGINAL ISSUE AMOUNT: \$4,200,000
TERM (YEARS): 20
PAYING AGENT: U.S. Bank National Association, Dallas, Texas
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th

GENERAL OBLIGATION REFUNDING BONDS - SERIES 2011
REVENUE SUPPORTED
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Restricted Fund Balance	\$0	\$384,445	\$384,262
<u>Receipts</u>			
Interest Income	55	90	100
Total Receipts	55	90	100
<u>Transfers-In</u>			
2002 Debt Service Fund	125,661	0	0
Utility Fund	270,000	535,800	535,800
Total Transfers-In	395,661	535,800	535,800
Total Current Receipts	395,716	535,890	535,900
Total Funds Available	395,716	920,335	920,162
<u>Expenditures</u>			
Bond Maturities	0	510,000	520,000
Interest	9,416	26,000	15,700
Agents Fees	1,855	73	125
Total Budgeted Expenditures	11,271	536,073	535,825
Increase (Decrease) in Fund Balance	384,445	(183)	75
Ending Restricted Fund Balance	\$384,445	\$384,262	\$384,337

GENERAL OBLIGATION REFUNDING BONDS - SERIES 2011
REVENUE SUPPORTED
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2012 TO MATURITY

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2013	\$1,045,000	\$520,000	\$15,700	\$535,700
2014	525,000	525,000	5,250	530,250
		\$1,045,000	\$20,950	\$1,065,950

GENERAL OBLIGATION REFUNDING BONDS - SERIES 2011
REVENUE SUPPORTED
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2012 TO MATURITY

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2013	\$520,000	\$10,450	\$5,250	\$535,700
2014	525,000	5,250	-	530,250
TOTAL	\$1,045,000	\$15,700	\$5,250	\$1,065,950

INTEREST RATE: 2.00%
ORIGINAL ISSUE AMOUNT: \$1,555,000
TERM (YEARS): 4
PAYING AGENT: Bank of Texas, N.A., Dallas
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th

TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012
REVENUE SUPPORTED
SUMMARY OF RECEIPTS AND EXPENDITURES
2012-13

	ACTUAL 2010-11	ESTIMATED 2011-12	PROPOSED 2012-13
Beginning Restricted Fund Balance	\$0	\$0	\$0
<u>Receipts</u>			
Revenue from Other Agencies	0	0	750,000
Interest Income	0	0	300
Total Receipts	0	0	750,300
<u>Transfers-In</u>			
Utility Fund	0	0	72,000
Total Transfers-In	0	0	72,000
Total Current Receipts	0	0	822,300
Total Funds Available	0	0	822,300
<u>Expenditures</u>			
Bond Maturities	0	0	435,000
Interest	0	0	385,560
Agents Fees	0	0	500
Total Budgeted Expenditures	0	0	821,060
Increase (Decrease) in Fund Balance	0	0	1,240
Ending Restricted Fund Balance	\$0	\$0	\$1,240

TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012
REVENUE SUPPORTED
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2012 TO MATURITY

Fiscal Year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2013	\$11,725,000	\$435,000	\$385,559.99	\$820,559.99
2014	11,290,000	445,000	371,418.76	816,418.76
2015	10,845,000	460,000	360,068.76	820,068.76
2016	10,385,000	470,000	346,118.76	816,118.76
2017	9,915,000	485,000	331,793.76	816,793.76
2018	9,430,000	500,000	317,018.76	817,018.76
2019	8,930,000	515,000	301,793.76	816,793.76
2020	8,415,000	530,000	286,118.76	816,118.76
2021	7,885,000	550,000	269,918.76	819,918.76
2022	7,335,000	565,000	253,193.76	818,193.76
2023	6,770,000	580,000	236,018.76	816,018.76
2024	6,190,000	600,000	218,318.76	818,318.76
2025	5,590,000	620,000	200,018.76	820,018.76
2026	4,970,000	640,000	180,718.76	820,718.76
2027	4,330,000	660,000	159,993.76	819,993.76
2028	3,670,000	680,000	138,218.76	818,218.76
2029	2,990,000	705,000	115,271.88	820,271.88
2030	2,285,000	725,000	90,687.50	815,687.50
2031	1,560,000	760,000	59,000.00	819,000.00
2032	800,000	800,000	20,000.00	820,000.00
		\$11,725,000	\$4,641,251	\$16,366,250.77

TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012
REVENUE SUPPORTED
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2012 TO MATURITY

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2013	\$435,000	\$197,625.61	\$187,934.38	\$820,559.99
2014	445,000	187,934.38	183,484.38	816,418.76
2015	460,000	183,484.38	176,584.38	820,068.76
2016	470,000	176,584.38	169,534.38	816,118.76
2017	485,000	169,534.38	162,259.38	816,793.76
2018	500,000	162,259.38	154,759.38	817,018.76
2019	515,000	154,759.38	147,034.38	816,793.76
2020	530,000	147,034.38	139,084.38	816,118.76
2021	550,000	139,084.38	130,834.38	819,918.76
2022	565,000	130,834.38	122,359.38	818,193.76
2023	580,000	122,359.38	113,659.38	816,018.76
2024	600,000	113,659.38	104,659.38	818,318.76
2025	620,000	104,659.38	95,359.38	820,018.76
2026	640,000	95,359.38	85,359.38	820,718.76
2027	660,000	85,359.38	74,634.38	819,993.76
2028	680,000	74,634.38	63,584.38	818,218.76
2029	705,000	63,584.38	51,687.50	820,271.88
2030	725,000	51,687.50	39,000.00	815,687.50
2031	760,000	39,000.00	20,000.00	819,000.00
2032	800,000	20,000.00	0.00	820,000.00
TOTAL	\$11,725,000	2,419,438.19	2,221,812.58	\$16,366,250.77

INTEREST RATE: 2.0% - 5.0%
ORIGINAL ISSUE AMOUNT: \$11,725,000
TERM (YEARS): 20
U.S. Bank National Association, Dallas,
Texas
PAYING AGENT:
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th