



2023-2024

Budget
Work Session

Presented by: Todd Darden, City Manager

City of Big Spring
2023-24
Budget Work Session

for the Fiscal Year
October 1, 2023 – September 30, 2024

City Council

Robert H. Moore, Mayor

Nick Ornelas, Mayor Pro Tem Diane Yanez, Council Member

Cody Hughes, Council Member Troy Tompkins, Council Member

Gloria McDonald, Council Member Maury Smith, Council Member

Todd Darden, City Manager

John Medina, Assistant City Manager

Sandra G. Smith, CPA, Director of Finance



MISSION STATEMENT

To effectively serve the citizens of Big Spring and to safeguard the public trust through efficient management and through the equitable allocation of community resources.

Vision Statement

To provide quality service levels that addresses the growing needs of the community over time. To achieve this, it is necessary to acquire needed tools through planning as well as to preserve current resources through careful budget and program monitoring.

City of Big Spring, Texas
The Proposed Annual Budget for
October 1, 2023 to September 30, 2024

Tax Rate	Proposed FY 2023-24	Adopted FY 2022-23
Proposed Property Tax Rate	.670429	.673163
No New Revenue Rate (Effective Rate 2019-20)	.636039	.601802
M & O Tax Rate	.584659	.578797
Sales Tax Adjusted Voter Approval Rate (Rollback Rate 2019-20)	.716457	.691314
De minimis Rate	.670429	.647682
Debt Service Rate	.085770	.094366

The total amount of municipal debt obligations secured by property taxes for the City of Big Spring is \$11,265,000.

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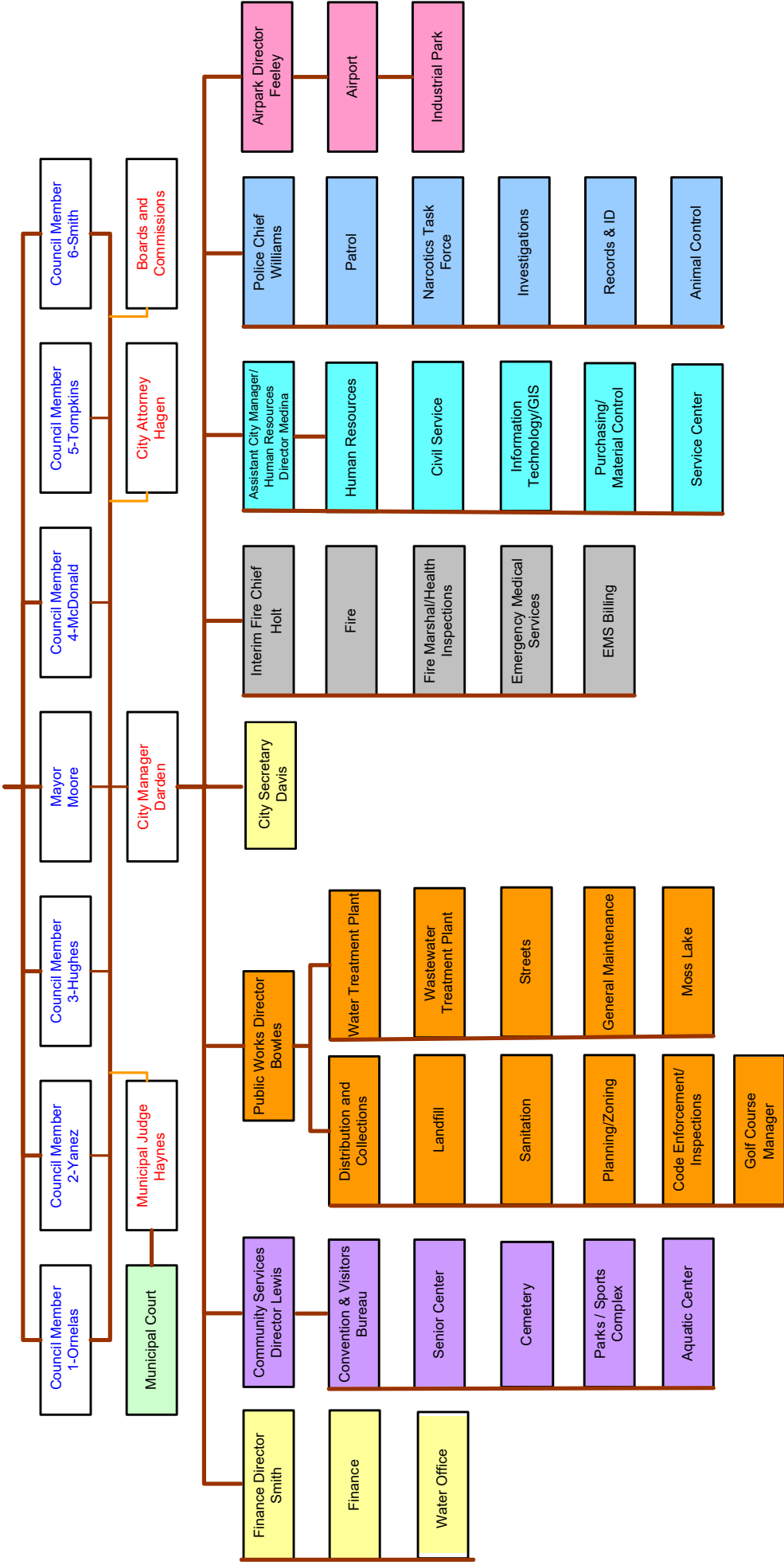
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T E X A S



Citizens of Big Spring



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2022-23 Revised Budget

Fund	002	110	130	140	142	160	170	180	182	405	410	430	440	445	505	510	515	625	
	Gen. Fund	Hotel/Mot.	College F.	Court Secur.	Court Tech.	Senior Cent	PEG	Fed. Forfeit	State Forfeit	Water & Sewer	Airpark	EMS	Landfill	Sanitation	Serv Center	Health Ins	WorkComp	Cemetery	
Beg. Unrestricted Fund Bal	15,235,227	985,410	63,783	11,748	5,040	112,040	223,848	255	16,214	7,774,094	15,108,044	181,887	(5,380,175)	1,355,968	36,031	611,646	936,312	648	
Ordinary Revenues:																			
General Revenues	19,880,966	1,410,790	20,100	10,030	5,000	17,700	41,400	-	50	13,176,301	1,503,372	3,163,150	2,120,969	3,732,735	-	3,170,500	642,355	99,300	
Grants / Other	8,850	-	-	-	-	85,105	-	-	2,000	-	4,202	-	-	-	-	-	-	-	
Transfers In	2,445,532	-	-	-	-	288,000	-	-	-	-	-	1,060,000	250,000	-	-	500,000	-	135,000	
Ordinary Expenses																			
General Expenses	(21,428,188)	(957,160)	(14,158)	(5,032)	(2,160)	(418,735)	(19,769)	-	-	(11,975,982)	(1,899,822)	(3,407,784)	(1,714,439)	(3,593,589)	(47,730)	(2,971,647)	(159,680)	(183,327)	
Transfers Out	(1,468,000)	-	-	-	-	-	-	-	-	(124,000)	-	-	-	(250,000)	-	-	(500,000)	-	
Change in Fund Bal - Ordinary	(560,840)	453,630	5,942	4,998	2,840	(27,930)	21,631	-	2,050	1,076,319	(392,248)	815,366	656,530	(110,854)	(47,730)	698,853	(17,325)	50,973	
Non-Ordinary Revenues																			
Oil Lease Bonus/Royalty	2,401,500	-	-	-	-	-	-	-	-	-	5,500,000	-	-	-	-	-	-	-	
New Debt - Leases	243,344	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Grants/Other	486,989	-	-	-	-	-	-	-	-	3,492,172	-	-	-	-	-	-	-	-	
Non Ordinary Expense																			
Other Projects/Capital	(2,801,653)	(300,000)	-	-	-	(36,500)	(30,000)	-	-	(1,471,816)	(3,760,383)	(475,000)	(250,000)	(682,230)	-	-	-	(15,000)	
Grants																			
Capital Purchases Lease		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Change in Fund Bal - Non-Ordinary	330,180	(300,000)	-	-	-	(36,500)	(30,000)	-	-	2,020,356	1,739,617	(475,000)	(250,000)	(682,230)	-	-	-	(15,000)	
Total Revenues	25,467,181	1,410,790	20,100	10,030	5,000	390,805	41,400	-	2,050	16,668,473	7,007,574	4,223,150	2,370,969	3,732,735	-	3,670,500	642,355	234,300	
Total Expenses	(25,697,841)	(1,257,160)	(14,158)	(5,032)	(2,160)	(455,235)	(49,769)	-	-	(13,571,798)	(5,660,206)	(3,882,784)	(1,964,439)	(4,525,818)	(47,730)	(2,971,647)	(659,680)	(198,327)	
Total Net Change	(230,660)	153,630	5,942	4,998	2,840	(64,430)	(8,369)	-	2,050	3,096,675	1,347,368	340,366	406,530	(793,083)	(47,730)	698,853	(17,325)	35,973	
2022-23 Ending Fund Bal	15,004,567	1,139,040	69,725	16,746	7,880	47,610	215,479	255	18,264	10,870,769	16,455,412	522,253	(4,973,645)	562,885	(11,699)	1,310,499	918,987	36,621	

2023-24 Annual Budget

Fund	002	110	130	140	142	160	170	180	182	405	410	430	440	445	505	510	515	625	
	Gen. Fund	Hotel/Mot.	College F.	Court Secur.	Court Tech.	Senior Cent	PEG	Fed. Forfeit	State Forfeit	Water & Sewer	Airpark	EMS	Landfill	Sanitation	Serv Center	Health Ins	WorkComp	Cemetery	
Beg. Unrestricted Fund Bal	15,004,567	1,139,040	69,725	16,746	7,880	47,610	215,479	255	18,264	10,870,769	16,455,412	522,253	(4,973,645)	562,885	(11,699)	1,310,499	918,987	36,621	
Ordinary Revenues:																			
General Revenues	20,399,705	1,408,800	20,100	10,030	5,000	17,700	41,400	-	50	13,107,200	1,471,900	3,150,150	2,045,630	3,720,000	-	2,765,150	617,500	96,600	
Grants / Other	8,850	-	-	-	-	85,105	-	-	2,000	-	-	-	-	-	-	-	-	-	
Transfers In	2,445,532	-	-	-	-	288,000	-	-	-	-	-	1,060,000	1,000,000	-	-	500,000	-	130,000	
Ordinary Expenses																			
General Expenses	(21,933,939)	(1,079,239)	(14,158)	(5,032)	(2,160)	(430,179)	(19,769)	-	-	(12,916,462)	(1,736,421)	(3,770,198)	(1,536,676)	(3,470,177)	(45,326)	(3,885,000)	(160,315)	(163,687)	
Transfers Out	(1,468,000)	-	-	-	-	-	-	-	-	(124,000)	-	-	-	(1,000,000)	-	-	(500,000)	-	
Change in Fund Bal - Ordinary	(547,852)	329,561	5,942	4,998	2,840	(39,374)	21,631	-	2,050	66,738	(264,521)	439,952	1,508,954	(750,177)	(45,326)	(619,850)	(42,815)	62,913	
Non-Ordinary Revenues																			
Oil Lease Bonus/Royalty	2,200,000	-	-	-	-	-	-	-	-	-	3,000,000	-	-	-	-	-	-	-	
New Debt - Leases	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Grants/Other	87,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Non Ordinary Expense																			
Other Projects/Capital	(2,920,325)	(700,000)	-	-	-	-	(50,000)	-	-	(6,735,000)	(4,567,600)	(525,000)	(300,000)	(420,000)	-	-	-	(18,000)	
Grants																			
Capital Purchases Lease		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Change in Fund Bal - Non-Ordinary	(633,325)	(700,000)	-	-	-	-	(50,000)	-	-	(6,735,000)	(1,567,600)	(525,000)	(300,000)	(420,000)	-	-	-	(18,000)	
Total Revenues	25,141,087	1,408,800	20,100	10,030	5,000	390,805	41,400	-	2,050	13,107,200	4,471,900	4,210,150	3,045,630	3,720,000	-	3,265,150	617,500	226,600	
Total Expenses	(26,322,264)	(1,779,239)	(14,158)	(5,032)	(2,160)	(430,179)	(69,769)	-	-	(19,775,462)	(6,304,021)	(4,295,198)	(1,836,676)	(4,890,177)	(45,326)	(3,885,000)	(660,315)	(181,687)	
Total Net Change	(1,181,177)	(370,439)	5,942	4,998	2,840	(39,374)	(28,369)	-	2,050	(6,668,262)	(1,832,121)	(85,048)	1,208,954	(1,170,177)	(45,326)	(619,850)	(42,815)	44,913	
2023-24 Ending Fund Bal	13,823,390	768,601	75,667	21,744	10,720	8,236	187,110	255	20,314	4,202,506	14,623,291	437,205	(3,764,691)	(607,293)	(57,025)	690,649	876,172	81,534	

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GENERAL FUND - FUND 002
SUMMARY OF RECEIPTS AND EXPENDITURES
2023-2024

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Fund Balance	\$11,836,805	\$15,235,227	\$15,004,568
<u>Receipts</u>			
Administrative Fees	2,249,125	2,445,532	2,445,532
Correctional Center Revenue	52,799	0	0
Fines and Fees	280,508	231,880	281,680
Franchise Taxes	1,429,290	1,324,800	1,353,800
General Property Taxes	6,674,338	7,140,500	7,678,500
General Sales Tax	8,243,593	9,000,000	9,000,000
Industrial Agreements & Taxes	117,852	123,000	123,000
Insurance Recovery	107,907	28,895	0
Mineral Revenues	3,865,371	2,401,500	2,200,000
Miscellaneous	625,512	673,029	212,975
Other Financing Sources	96,959	243,344	0
Permits and Licenses	568,693	495,650	495,650
Recreation	1,089,011	950,520	992,350
Revenue From Other Agencies	8,220	8,855	8,850
Revenue From Property	335,406	399,676	348,750
Total Receipts	25,744,583	25,467,181	25,141,087
<u>Expenditures</u>			
Personnel Services	14,109,952	15,329,129	16,215,949
Supplies and Materials	1,020,754	1,102,115	1,134,649
Maintenance of Land	1,071	3,500	3,500
Maintenance of Buildings	339,999	505,800	455,500
Maintenance of Equipment	1,159,690	1,111,493	1,241,682
Contractual Services	1,537,002	1,853,344	1,797,056
Miscellaneous Charges	951,115	988,970	858,290
Debt Service	430,864	533,836	227,314
Capital Outlay	1,437,161	2,801,653	2,920,325
Total Expenditures	20,987,608	24,229,840	24,854,265
<u>Transfers-Out</u>	0		
Transfers to Other Funds	1,358,553	1,468,000	1,468,000
Total Budgeted Expenditures	22,346,161	25,697,840	26,322,265
Increase (Decrease) in Fund Balance	3,398,422	(230,659)	(1,181,178)
Ending Fund Balance	\$15,235,227	\$15,004,568	\$13,823,390

GENERAL FUND - FUND 002
EXPENDITURES BY DEPARTMENT
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
110 City Council	152,535	119,169	178,531
120 Finance	678,611	726,599	760,856
130 City Manager	288,406	299,794	293,702
140 Information Technology	270,138	320,619	360,155
150 Legal	337,108	355,870	487,364
160 Human Resources	527,580	563,523	529,468
170 Special Projects - Demolition	15,000	175,000	175,000
190 Planning	55,211	22,394	20,435
200 Police	5,066,406	5,552,618	6,302,864
201 Narcotics Task Force	379,889	428,093	456,907
210 Fire	4,779,785	5,992,051	5,291,579
211 Safer Grant	743,581	879,380	0
220 Municipal Court	362,012	329,391	352,876
230 Fire Marshal	159,645	169,170	166,943
240 Animal Control	282,176	483,233	453,452
300 Code Enforcement/Inspections	415,722	694,974	741,525
310 General Maintenance	81,243	74,935	125,593
320 Streets	2,804,371	2,457,281	3,743,177
370 Parks	447,529	685,192	736,084
375 Sports Complex	425,198	557,167	475,450
380 Aquatic Center	305,119	397,431	597,858
390 Golf Course	769,338	984,045	807,712
410 Moss Lake	23,322	174,172	40,765
420 City Hall	101,915	127,252	290,200
000 Non-Departmental	1,084,901	1,125,886	974,636
000 Debt Service	430,866	533,836	227,314
000 Transfers Out	1,358,553	1,468,000	1,468,000
TOTAL	\$22,346,160	\$25,697,840	\$26,322,265

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>40-FEES</u>							
4010	CURRENT TAX COLLECTIONS	6,288,345	7,410,000	6,881,303	6,900,000	7,410,000	(510,000)
4011	PENALTY & INTEREST CURR TAXES	59,788	65,000	40,567	37,000	65,000	(28,000)
4012	DELINQUENT TAXES	174,142	110,000	110,559	110,000	110,000	0
4013	PENALTY & INTEREST DEL. TAXES	66,134	45,000	43,780	45,000	45,000	0
4015	PENALTY & INTEREST SUPP. COLL.	5,543	3,500	1,001	3,500	3,500	0
4016	LEGAL FEES - TAXES	80,386	45,000	49,155	45,000	45,000	0
4020	CITY SALES TAXES	8,243,593	7,500,000	7,636,908	9,000,000	9,000,000	0
4042	OCCUPATION TAXES	8,380	1,800	1,828	1,800	1,800	0
4043	MIXED DRINK TAX	48,162	35,000	42,359	38,000	37,000	1,000
4046	BINGO TAX	34,754	30,000	22,617	30,000	30,000	0
4048	INDUSTRIAL AGREEMENT FEES	117,852	115,000	118,125	123,000	123,000	0
4050	GAS FRANCHISE	204,753	190,000	131,239	175,000	190,000	(15,000)
4051	ELECTRIC FRANCHISE	834,005	790,000	636,382	790,000	790,000	0
4052	TELEPHONE FRANCHISE	96,843	95,000	114,421	95,000	95,000	0
4054	CABLE TV FRANCHISE	<u>202,393</u>	<u>210,000</u>	<u>149,455</u>	<u>195,000</u>	<u>210,000</u>	(15,000)
TOTAL 40-FEES		16,465,072	16,645,300	15,979,700	17,588,300	18,155,300	(567,000)

41-LICENSES & PERMITS

4100	BUILDING PERMITS	153,703	75,000	149,001	75,000	75,000	0
4102	SIGN PERMITS	6,875	2,200	0	2,200	2,200	0
4103	ELECTRICAL PERMITS	25,191	7,000	1,239	7,000	7,000	0
4104	GAS PERMITS	7,934	6,000	4,332	6,000	6,000	0
4105	PLUMBING PERMITS	19,563	5,000	1,664	5,000	5,000	0

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
4106	PAVING CUT PERMITS	270,000	350,000	350,000	350,000	350,000	0
4107	CURB & SIDEWALK PERMITS	0	100	50	100	100	0
4109	POOL HALL PERMITS	150	100	0	100	100	0
4110	RESTAURANT PERMITS	48,600	40,000	17,975	40,000	40,000	0
4112	OIL & GAS DRILLING PERMITS	11,000	0	0	0	0	0
4133	DOG LICENSE	3,541	3,000	5,846	3,000	3,000	0
4134	ANIMAL PERMITS	495	600	180	600	600	0
4136	DEMOLITION PERMITS	100	200	100	200	200	0
4137	AMUSEMENT PERMITS	250	250	0	250	250	0
4141	ALCOHOL PERMIT - PARK	150	200	300	200	200	0
4143	MECHANICAL PERMITS	18,825	5,000	750	5,000	5,000	0
4144	OTHER PERMITS	<u>2,317</u>	<u>1,000</u>	<u>3,442</u>	<u>1,000</u>	<u>1,000</u>	0
TOTAL 41-LICENSES & PERMITS		568,693	495,650	534,879	495,650	495,650	0

4106 PAVING CUT PERMITS

PERMANENT NOTES:
 Charges to other companies and the Utility Fund
 for paving cuts.

42-GRANTS & OTHER AGENCIES

4205-03	HOWARD COUNTY-EMERGENCY MNGT	1,500	1,500	1,500	1,500	1,500	0
4205-07	HNFO NOTIFICATION ALERT	3,600	3,600	3,600	3,600	3,600	0
4242	STATE REIMBURSEMENT-WILD FIRES	0	0	0	0	0	0
4246	TCOLE (LEOSE) TRAINING PD	2,566	3,200	2,546	3,200	3,200	0
4246-01	TCOLE (LEOSE) TRAIN FIRE&EMS	<u>555</u>	<u>550</u>	<u>565</u>	<u>550</u>	<u>550</u>	0
TOTAL 42-GRANTS & OTHER AGENCIES		8,220	8,850	8,210	8,850	8,850	0

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4302	ZONE CHANGE FEES	1,300	0	0	0	0	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		1,300	0	0	0	0	0
<u>44-FINES & FEES</u>							
4401	FINES	200,291	200,000	142,317	169,000	200,000	(31,000)
4402	WARRANT FEES	1,500	2,200	1,906	2,200	2,200	0
4403	SERVICE FEES	3,728	4,000	2,916	4,000	4,000	0
4404	ANIMAL SHELTER FEES	3,300	3,000	2,934	3,000	3,000	0
4405	COURT COSTS	11,829	15,000	10,159	10,000	15,000	(5,000)
4406	DEFENSIVE DRIVING REQUESTS	890	800	670	800	800	0
4407	DEFENSIVE DRIVING/DISMISSALS	2,910	2,600	1,260	1,500	2,600	(1,100)
4410	MISCELLANEOUS COURT FEES	27,410	30,000	12,725	16,000	30,000	(14,000)
4412	ARREST FEES MUNICIPAL COURT	8,420	7,000	5,817	7,000	7,000	0
4413	ARREST FEES COUNTY	22	50	50	50	50	0
4416	MUNICIPAL CT-PAYMENT PLAN FEES	5,250	5,000	3,801	4,500	5,000	(500)
4418	IMPOUND FEES	2,990	3,000	4,150	5,000	3,000	2,000
4419	TFC-LOCAL TRAFFIC FEE	2,673	2,500	1,946	2,300	2,500	(200)
4420	LTPDF-LOCAL TRUANCY PREVENTION	7,838	6,400	5,745	6,400	6,400	0
4421	LMJF-LOCAL MUNICIPAL JURY FUND	157	130	115	130	130	0
TOTAL 44-FINES & FEES		279,208	281,680	196,511	231,880	281,680	(49,800)

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>45-RECREATION</u>							
4500	GOLF GREEN FEES - MEMBERS	187,970	186,000	176,075	180,000	186,000	(6,000)
4500-01	GOLF GREEN FEES - DAILY	277,967	250,000	201,259	240,000	250,000	(10,000)
4501	GOLF COURSE TRAIL FEES	55,400	70,000	51,683	54,000	70,000	(16,000)
4502	POOL ADMITTANCE FEES	90,489	65,000	92,511	65,000	65,000	0
4502-01	AQUATIC CENTER RENTALS	15,195	12,000	16,975	12,000	12,000	0
4502-02	POOL CONCESSION SALES	50,593	35,000	56,816	35,000	35,000	0
4502-03	POOL PUNCH PASS REVENUE	5,300	2,600	4,700	2,600	2,600	0
4502-04	LOCKER RENTAL/DEPOSITS	2,385	1,750	2,015	1,750	1,750	0
4503	MOSS LAKE	23,585	24,000	21,048	18,000	24,000	(6,000)
4504	GOLF CART SHED RENTALS	37,793	38,000	37,028	37,000	38,000	(1,000)
4507	GOLF CSE MERCHANDISE SALES	70,787	65,000	51,217	65,000	65,000	0
4507-01	GOLF COURSE-CONCESSIONS	50,325	40,000	46,146	50,000	50,000	0
4509	BALLFIELD RENTAL	19,290	19,000	13,170	12,170	15,000	(2,830)
4510	GOLF CART RENTAL FEES	173,268	140,000	131,765	150,000	150,000	0
4512	DRIVING RANGE FEES	<u>28,662</u>	<u>26,000</u>	<u>26,718</u>	<u>28,000</u>	<u>28,000</u>	0
TOTAL 45-RECREATION		1,089,011	974,350	929,126	950,520	992,350	(41,830)
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>23,669</u>	<u>15,000</u>	<u>100,508</u>	<u>115,000</u>	<u>100,000</u>	15,000
TOTAL 46-INTEREST INCOME		23,669	15,000	100,508	115,000	100,000	15,000

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>47-PROPERTY</u>							
4701	PARKS RENTALS-PAVILION	21,467	20,000	17,424	20,000	20,000	0
4702	AMPHITHEATER RENTAL	200	300	325	300	300	0
4703	KBYG RENTAL	(13,007)	0	5,500	0	0	0
4704	TOWER LEASE REVENUE	28,761	33,000	25,647	33,000	33,000	0
4707	MINERAL LEASE - ROYALTIES	3,665,371	2,000,000	2,321,278	2,400,000	2,200,000	200,000
4707-01	MINERAL LEASE - BONUS	0	0	0	0	0	0
4707-02	MINERAL LEASE - ROW LICENSE	200,000	0	1,500	1,500	0	1,500
4708	SALE OF SURPLUS PROPERTY	4,880	0	43,745	43,745	0	43,745
4708-01	SALE OF LAND	0	0	6,848	6,848	0	6,848
4709	LEASE OF LAND	844	450	390	450	450	0
4720	ABATEMENTS AND LIENS	0	0	0	0	0	0
4731	BUILDING RENTAL	29,553	30,000	24,628	30,000	30,000	0
4734	LEASE REVENUE-CORRECTIONAL CEN	<u>262,708</u>	<u>0</u>	<u>221,115</u>	<u>265,338</u>	<u>265,000</u>	338
TOTAL 47-PROPERTY		4,200,778	2,083,750	2,668,400	2,801,181	2,548,750	252,431
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4819	TRANSFER FROM OTHER FUND	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		0	0	0	0	0	0

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	0	0	1,354	153	0	153
4901	SAFETY LIGHTING	9,428	9,425	7,856	9,425	9,425	0
4903	INSURANCE RECOVERY	107,907	0	28,895	28,895	0	28,895
4905	OTHER INCOME	74,787	15,000	140,289	140,000	15,000	125,000
4905-02	SPENDING OF COMMITTED FUNDS	0	0	0	0	0	0
4906	RETURNED CHECK FEES	25	50	25	50	50	0
4908	ONLINE PAYMENT FEES	1,538	1,500	898	900	1,500	(600)
4921	OTHER FINANCING SOURCES	96,959	0	336,469	243,344	0	243,344
4925	CONTRIBUTIONS	10,305	(10,000)	172,690	172,690	(10,000)	182,690
4932	GRANTS OR CONTRI - POLICE	129,259	7,000	89,210	89,210	7,000	82,210
4933	GRANTS OR CONTRI - FIRE DEPT	319,216	90,000	145,601	145,601	90,000	55,601
4934	GRANTS - OTHER	57,286	0	10,114	0	0	0
4951	ADMN FEES FROM WATER & SEWER	771,988	849,187	707,656	849,187	849,187	0
4952	ADMN FEES FROM AIRPARK FUND	375,101	375,101	311,667	375,101	375,101	0
4953	ADMN FEES FROM HEALTH INS	61,647	67,812	56,510	67,812	67,812	0
4954	ADMN FEES FROM WORKERS COMP	12,680	13,948	11,623	13,948	13,948	0
4955	ADMN FEES FROM HOTEL TAX FUND	76,830	84,513	70,428	84,513	84,513	0
4956	ADMIN FEE FROM LANDFILL	269,486	296,435	247,029	296,435	296,435	0
4957	REVENUES FM CORRECTIONAL CENT	52,799	400,000	0	0	0	0
4958	ADMN FEES FROM SANITATION	528,740	581,614	484,678	581,614	581,614	0
4959	ADMN FEES FROM EMS FUND	143,044	157,348	131,124	157,348	157,348	0
4959-01	ADMN FEES FROM COLLEGE FUND	4,158	4,574	3,812	4,574	4,574	0

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	---CURRENT YEAR--- ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
4959-02	ADMN FEES FROM P.E.G. FUND	5,451	15,000	4,997	15,000	15,000	0
	TOTAL 49-MISCELLANEOUS	3,108,633	2,958,507	2,962,924	3,275,800	2,558,507	717,293
4901	SAFETY LIGHTING	PERMANENT NOTES: Amount paid by State Highway Department for lighting on Owens Street overpass and other state highway facilities at major intersections and along Interstate 20.					
4925	CONTRIBUTIONS	PERMANENT NOTES: Contributions for Living Tree Memorial and various other contributions.					
4951	ADMN FEES FROM WATER & SEWER	PERMANENT NOTES: Amount taken from the Maximus full cost study allocation plan.					
4952	ADMN FEES FROM AIRPARK FUND	PERMANENT NOTES: Amount taken from the Maximus cost study plan.					
4955	ADMN FEES FROM HOTEL TAX FUND	PERMANENT NOTES: Administrative fees paid to General Fund by Hotel/Motel Tax Fund, per annual cost allocation study by independent consultant.					
***	TOTAL BUDGETED REVENUES ***	25,744,584	23,463,087	23,380,259	25,467,181	25,141,087	326,094

*** END OF REPORT ***

Dept 110 – City Council

General Fund

The City Council provides legislative leadership in establishing ordinances, resolutions, and other policies designed to provide effective administration of City departments, to ensure orderly development of the City, and to promote the safety and welfare of the Citizens of Big Spring.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$16,899	\$18,844	\$19,307
51 – Supplies and Materials	58,900	3,050	62,150
54 – Maintenance of Equipment	0	758	774
55 – Contractual Services	76,736	96,517	96,300
Totals	\$152,535	\$119,169	\$178,531

Highlights:

5521 – Special Services – Employee appreciation picnic, Employee and Council service awards, Relay for Life, Employee bereavement to Tree Memorial, Retirement gifts, Employee Christmas gift cards, Christmas Parade

5525 – Advertising – Legal notices of ordinances, etc., required to published in newspaper & community ads

5530 – Travel Expense – Legislative updates, Annual TML meeting and new Council orientation

5555 – Education and Training – Local and community events, including Chamber Banquet

002-GENERAL FUND
 001-ADMINISTRATION
 110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
001-110-5010	SALARY	15,691	18,000	13,791	17,541	18,000	459
001-110-5065	WORKERS' COMPENSATION	0	0	0	0	0	0
001-110-5070	RETIREMENT-DEFERRED COM	860	992	827	1,035	992	(43)
001-110-5080	MEDICARE	228	261	200	254	261	7
001-110-5085	UNEMPLOYMENT TAXES	<u>121</u>	<u>54</u>	<u>14</u>	<u>14</u>	<u>54</u>	<u>40</u>
*** CATEGORY TOTAL ***		16,899	19,307	14,831	18,844	19,307	463
001-110-5010	SALARY	PERMANENT NOTES: Council Salary Mayor \$300.00/Month x 12 Months = 3,600.00 6 Council members/each \$200.00/Month x 12 Months = 14,400.00 Total = 18,000.00					
<u>SUPPLIES & MATERIALS</u>							
001-110-5110	OFFICE SUPPLIES	2,282	1,500	2,296	2,300	4,500	2,200
001-110-5112	FOOD SUPPLIES	252	0	277	500	500	0
001-110-5124	POSTAGE	315	150	20	150	150	0
001-110-5129	ELECTION EXPENSE	<u>56,051</u>	<u>57,000</u>	<u>27</u>	<u>100</u>	<u>57,000</u>	<u>56,900</u>
*** CATEGORY TOTAL ***		58,900	58,650	2,619	3,050	62,150	59,100

002-GENERAL FUND
 001-ADMINISTRATION
 110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
001-110-5411	I.T. MAINT & EQUIP	0	758	758	758	774	16
*** CATEGORY TOTAL ***		0	758	758	758	774	16
<u>CONTRACTUAL SERVICES</u>							
001-110-5511	COMMUNICATIONS	1,794	1,400	1,454	1,500	1,400	(100)
001-110-5520	INSURANCE	28,089	32,300	28,117	28,117	29,000	883
001-110-5521	SPECIAL SERVICES	26,959	36,000	18,836	36,000	36,000	0
001-110-5525	ADVERTISING	8,405	5,000	7,306	8,500	7,500	(1,000)
001-110-5530	TRAVEL EXPENSE	3,590	6,500	11,038	11,000	11,000	0
001-110-5540	DUES & SUBSCRIPTIONS	7,779	10,000	10,120	11,000	11,000	0
001-110-5555	EDUCATION & TRAINING	120	400	180	400	400	0
*** CATEGORY TOTAL ***		76,736	91,600	77,051	96,517	96,300	(217)
001-110-5521	SPECIAL SERVICES	PERMANENT NOTES: Employee appreciation picnic, Employee & Council service awards, Relay for Life, Employee Bereavement to Tree Memorial, Retirement gifts, Employee Christmas gift cards, Christmas Parade					
001-110-5525	ADVERTISING	PERMANENT NOTES: Legal notices of ordinances, etc., required to be published in the newspaper & community ads					
001-110-5530	TRAVEL EXPENSE	PERMANENT NOTES: Legislative updates, Annual TML meeting, new Council orientation					
001-110-5540	DUES & SUBSCRIPTIONS	PERMANENT NOTES: Ports to Plains \$14,805 (reimbursed by BSEDC)					

002-GENERAL FUND
 001-ADMINISTRATION
 110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	TML			1,251			
	TCCFUI			1,154			
	PBRPC			5,500			
	Chamber of Commerce			250			
	Steering Committe - Oncor			500			
	ERCOT			100			
	Steering Committee - Atmos			1,400			
	Keep Big Spring Beautiful			100			
	Big Spring Area			500			
001-110-5555	EDUCATION & TRAINING	PERMANENT NOTES: Expenses for all in-town events. (ie: Chamber Banquet, etc.) and food expenses for meetings.					
*** DEPARTMENT TOTAL ***		152,535	170,315	95,259	119,169	178,531	59,362

DEPARTMENTAL NOTES

- 001-110-5010 PERMANENT NOTES:
 Council Salary
 Mayor \$300.00/Month x 12 Months = 3,600.00
 6 Council members/each \$200.00/Month x 12 Months = 14,400.00
 Total = 18,000.00

- 001-110-5521 PERMANENT NOTES:
 Employee appreciation picnic, Employee & Council service awards, Relay for Life, Employee Bereavement to Tree Memorial, Retirement gifts, Employee Christmas gift cards, Christmas Parade

- 001-110-5525 PERMANENT NOTES:
 Legal notices of ordinances, etc., required to be published in the newspaper & community ads

- 001-110-5530 PERMANENT NOTES:
 Legislative updates, Annual TML meeting, new Council orientation

- 001-110-5540 PERMANENT NOTES:
 Ports to Plains \$14,805 (reimbursed by BSEDC)
 TML 1,251

CITY OF BIG SPRING
 BUDGET PRESENTATION
 AS OF: AUGUST 31ST, 2023

002-GENERAL FUND
 001-ADMINISTRATION
 110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	TCCFUI		1,154				
	PBRPC		5,500				
	Chamber of Commerce		250				
	Steering Committe - Oncor		500				
	ERCOT		100				
	Steering Committee - Atmos		1,400				
	Keep Big Spring Beautiful		100				
	Big Spring Area		500				
001-110-5555	PERMANENT NOTES:						
	Expenses for all in-town events. (ie: Chamber Banquet, etc.) and food expenses for meetings.						

Dept 120 - Finance

General Fund

The Finance Department is responsible for safeguarding the financial resources of the City by maintaining central accounting records and City bank accounts, disbursing all City obligations, general financial forecasting and annual budget and audit preparation. The City Secretary is responsible for maintaining the official City records and overseeing City elections.

ACHIEVEMENTS

- Cross-training of employees in different areas of the department
- Selection of new merchant services for the City.
- Migration into upgraded Tyler ERP Pro 10 system.
- Implementation and selection of new debt collector.

GOALS

- Continue training of employees with current GASB standards

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$607,396	\$652,079	\$666,013
51 – Supplies and Materials	12,313	10,000	15,900
54 – Maintenance of Equipment	990	2,144	1,834
55 – Contractual Services	57,562	61,946	76,609
56 – Miscellaneous	351	430	500
Totals	\$678,611	\$726,599	\$760,856

002-GENERAL FUND
 002-FINANCE
 120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
002-120-5010	SALARIES	413,227	434,703	357,186	441,375	446,795	5,420
002-120-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
002-120-5015	AUTO ALLOWANCE	7,846	7,800	5,896	7,846	7,800	(46)
002-120-5021	TERMINATION PAY	0	0	0	0	0	0
002-120-5022	VACATION BUY BACK	6,548	7,907	7,001	7,001	7,907	906
002-120-5035	OVERTIME	0	500	0	500	500	0
002-120-5045	LONGEVITY	10,010	11,216	10,479	10,487	11,865	1,378
002-120-5050	RETIREMENT	79,678	84,846	66,503	88,959	90,130	1,171
002-120-5060	GROUP INSURANCE	54,035	59,265	47,396	59,859	62,753	2,894
002-120-5065	WORKERS' COMPENSATION	2,020	2,079	2,079	2,079	2,136	57
002-120-5070	RETIREMENT-DEFERRED COM	24,402	20,788	22,114	24,098	26,166	2,068
002-120-5075	LIFE & DISABILITY INSUR	2,894	2,977	2,242	2,989	3,021	32
002-120-5080	MEDICARE	6,441	6,701	5,594	6,832	6,886	54
002-120-5085	UNEMPLOYMENT TAXES	<u>295</u>	<u>54</u>	<u>54</u>	<u>54</u>	<u>54</u>	<u>0</u>
***	CATEGORY TOTAL ***	607,396	638,836	526,543	652,079	666,013	13,934

002-GENERAL FUND
 002-FINANCE
 120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
002-120-5110	OFFICE SUPPLIES	8,287	5,000	6,022	5,600	11,500	5,900
002-120-5124	POSTAGE	<u>4,026</u>	<u>4,400</u>	<u>3,294</u>	<u>4,400</u>	<u>4,400</u>	<u>0</u>
***	CATEGORY TOTAL ***	12,313	9,400	9,317	10,000	15,900	5,900
<u>MAINTENANCE OF EQUIPMENT</u>							
002-120-5411	I.T. MAINT & AGREEMENTS	<u>990</u>	<u>1,586</u>	<u>2,144</u>	<u>2,144</u>	<u>1,834</u>	<u>(310)</u>
***	CATEGORY TOTAL ***	990	1,586	2,144	2,144	1,834	(310)
<u>CONTRACTUAL SERVICES</u>							
002-120-5511	COMMUNICATIONS	1,414	2,000	1,677	1,800	1,800	0
002-120-5520	INSURANCE	1,834	2,109	816	816	2,109	1,293
002-120-5521	SPECIAL SERVICES	129	3,900	3,833	3,900	3,900	0
002-120-5521-07	SPECIAL SERVICES-ACCOUN	43,159	45,000	47,780	47,780	60,000	12,220
002-120-5525	ADVERTISING	49	300	0	0	0	0
002-120-5530	TRAVEL EXPENSE	5,057	6,000	3,276	3,300	5,000	1,700
002-120-5540	DUES & SUBSCRIPTIONS	4,559	2,800	3,842	3,700	2,800	(900)
002-120-5541	PERMITS,LICENSES,TESTIN	70	500	236	500	500	0
002-120-5555	EDUCATION AND TRAINING	<u>1,290</u>	<u>500</u>	<u>98</u>	<u>150</u>	<u>500</u>	<u>350</u>
***	CATEGORY TOTAL ***	57,562	63,109	61,557	61,946	76,609	14,663

002-120-5520 INSURANCE PERMANENT NOTES:
 Liability, property and employee honesty bonds

002-GENERAL FUND
 002-FINANCE
 120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
002-120-5521-07	SPECIAL SERVICES-ACCOU						
	PERMANENT NOTES:						
	Annual Audit						
	Actuarial Services - (GASB 75)						
<u>MISCELLANEOUS</u>							
002-120-5616	JUDGEMENTS AND DAMAGES	0	0	0	0	0	0
002-120-5645	LATE PAY FEES & PENALTI	351	0	430	430	500	70
*** CATEGORY TOTAL ***		351	0	430	430	500	70
*** DEPARTMENT TOTAL ***		678,611	712,931	599,991	726,599	760,856	34,257
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

002-120-5520 PERMANENT NOTES:
 Liability, property and employee honesty bonds

002-120-5521-07 PERMANENT NOTES:
 Annual Audit
 Actuarial Services - (GASB 75)

Dept 130 – City Manager

General Fund

The City Manager informs and advises the City Council on all issues pertaining to the City. He also directs all City departments to ensure that City policies are being followed in accordance with the City Charter, the Code of Ordinances, and State Law.

ACHIEVEMENTS

- Continued partnership with BSEDC in building and opening new reliever route connector roads into the airpark stimulating economic growth.
- Demolition of City owned Cornell Prison property for economic development to create jobs, new property tax and sales tax revenues.
- Continued support of the Ports-to-Plains and I-27 initiative and interstate designation of Highway 87
- Continue to participate in the TXDOT I20 Corridor Study for future improvements.
- Monitored the Fire/EMS fund to ensure sufficient funding in the continued partnership with Howard County that reduces the fund’s deficit.
- Monitored City and Grant (ARPA, TDA, DRP) funded infrastructure in capital improvements.
- Received the Reliever Route EDA Grant and matching funds of \$4.7M
- Established a Substandard Abatement Program demolishing approximately 100 structures removing uninhabitable unsafe structures.

GOALS

- Implemented an efficient illegal dumping program.
- Monitor the growing interest in development at the McMahon Wrinkle Airpark and the southern area around the Highway 87 Reliever Route
- Improve the marketability of the McMahon Wrinkle Airpark Monitor Airpark by monitoring the water and sewer infrastructure upgrades in the Airpark to improve current tenant services with Infrastructure upgrade project of \$4M
- Monitor the American Rescue Plan Act infrastructure upgrades.
- Continue to market excess City property for development.
- Evaluate the feasibility of quality-of-life improvement projects.
- Identify and monitor infrastructure capital improvement projects.
- Implemented a twice a year E-waste program and cardboard recycling program.
- Monitor departmental budgets to ensure fiscal compliance and responsibility.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$250,199	\$272,264	\$283,322
51 – Supplies and Materials	307	2,200	1,150
54 – Maintenance of Equipment	480	729	675
55 – Contractual Services	37,420	24,601	8,555
Totals	\$288,406	\$299,794	\$293,702

002-GENERAL FUND
 001-ADMINISTRATION
 130-CITY MANAGER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
001-130-5010	SALARIES	166,338	230,719	151,602	191,860	196,967	5,107
001-130-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
001-130-5015	AUTO ALLOWANCE	7,528	8,040	6,077	8,087	8,040	(47)
001-130-5021	TERMINATION PAY	0	0	0	0	0	0
001-130-5022	VACATION BUY BACK	5,383	5,383	5,598	5,598	5,600	2
001-130-5035	OVERTIME	0	0	0	0	0	0
001-130-5045	LONGEVITY	4,337	4,608	4,481	4,481	4,752	271
001-130-5050	RETIREMENT	33,888	45,671	28,956	36,531	40,875	4,344
001-130-5060	GROUP INSURANCE	16,788	19,755	7,846	9,904	10,372	468
001-130-5065	WORKERS' COMPENSATION	972	1,119	1,119	1,119	970	(149)
001-130-5070	RETIREMENT-DEFERRED COM	10,369	11,190	9,694	10,877	11,867	990
001-130-5075	LIFE & DISABILITY INSUR	719	1,193	551	734	738	4
001-130-5080	MEDICARE	3,869	3,607	2,456	3,064	3,123	59
001-130-5085	UNEMPLOYMENT TAXES	9	18	16	9	18	9
***	CATEGORY TOTAL ***	250,199	331,303	218,394	272,264	283,322	11,058

002-GENERAL FUND
 001-ADMINISTRATION
 130-CITY MANAGER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
001-130-5110	OFFICE SUPPLIES	222	800	795	900	800	(100)
001-130-5112	FOOD	85	100	41	100	100	0
001-130-5124	POSTAGE	<u>1</u>	<u>250</u>	<u>937</u>	<u>1,200</u>	<u>250</u>	(<u>950</u>)
*** CATEGORY TOTAL ***		307	1,150	1,774	2,200	1,150	(1,050)
<u>MAINTENANCE OF EQUIPMENT</u>							
001-130-5411	I.T. MAINT & AGREEMENTS	<u>480</u>	<u>716</u>	<u>729</u>	<u>729</u>	<u>675</u>	(<u>54</u>)
*** CATEGORY TOTAL ***		480	716	729	729	675	(54)
<u>CONTRACTUAL SERVICES</u>							
001-130-5511	COMMUNICATIONS	2,484	2,250	2,130	2,250	2,250	0
001-130-5520	INSURANCE	1	44	1	1	5	4
001-130-5521	SPECIAL SERVICES	31,066	10,000	19,314	19,500	1,000	(18,500)
001-130-5530	TRAVEL EXPENSE	1,005	2,500	220	220	2,500	2,280
001-130-5540	DUES & SUBSCRIPTION	2,538	2,600	2,156	2,600	2,600	0
001-130-5541	PERMITS, LICENSES, TEST	130	220	0	0	0	0
001-130-5555	EDUCATION & TRAINING	<u>195</u>	<u>600</u>	<u>30</u>	<u>30</u>	<u>200</u>	<u>170</u>
*** CATEGORY TOTAL ***		37,420	18,214	23,851	24,601	8,555	(16,046)
001-130-5530	TRAVEL EXPENSE	PERMANENT NOTES: TML, TCMA, Public Fund Investments, Regional TCMA, Economic Development, Legislative Updates					
001-130-5540	DUES & SUBSCRIPTION	PERMANENT NOTES:					

CITY OF BIG SPRING
BUDGET PRESENTATION
AS OF: AUGUST 31ST, 2023

002-GENERAL FUND
001-ADMINISTRATION
130-CITY MANAGER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE	
<hr/>								
		<u>TWA, TCMA, WEST TX TCMA, TMCA, AMEX, AM. Water Works</u>						
*** DEPARTMENT TOTAL ***		288,406	351,383	244,748	299,794	293,702	(6,092)	
		=====	=====	=====	=====	=====	=====	

DEPARTMENTAL NOTES

- 001-130-5530 PERMANENT NOTES:
TML, TCMA, Public Fund Investments, Regional TCMA, Economic
Development, Legislative Updates
- 001-130-5540 PERMANENT NOTES:
TWA, TCMA, WEST TX TCMA, TMCA, AMEX, AM. Water Works

Dept 140 – Information Technology

General Fund

Information Technology maintains the City’s computer network, website, GIS, phones, acquire needed computer equipment, software and provides technical support to other departments as needed.

ACHIEVEMENTS

- Implemented website refresh to contain modern theme and content
- Installed lighting on South Mountain Tower to include 24 hour monitoring should the lights fail
- Implemented Agenda Management software
- Implemented redundant phone system should main line get disconnected
- Extended fiberoptic connections to animal control building
- Extended network connectivity to service center
- Extending fiberoptic connections form old landfill to Water treatment facilities to replace network radio connections
- Implemented remote devices for Code Enforcement to be able to work in the field.

GOALS

- Continue to improve network/server security and performance
- Continue to improve fiberoptic connectivity to replace locations on network radio
- Continue updating software to meet current needs
- Continue updating infrastructure to the City’s GIS (Geographic Information System)
- Implement end-user training for Information Systems (IS) and Geographic Information System (GIS)
- Continue ArcGIS deployment roadmap to include:
 - Increasing user subscription count in ArcGIS Online Environment.
 - Continuing ArcGIS Online development to include:
- develop overarching citywide GIS data model and geodatabase models to support business processes.

(Continued on next page)

Dept 140 – Information Technology**General Fund**

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$160,618	\$178,650	\$181,925
51 – Supplies and Materials	2,573	4,700	5,400
54 – Maintenance of Equipment	102,675	106,650	146,320
55 – Contractual Services	4,273	20,619	9,510
63 – Equipment	0	10,000	17,000
Totals	\$270,138	\$320,619	\$360,155

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

5411 – I.T. Maintenance & Equipment – renewal software licenses, etc.

6310.-.Furniture & Fixtures – (2) Servers \$10,000

002-GENERAL FUND
 002-FINANCE
 140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
002-140-5010	SALARIES	115,368	114,010	94,113	116,453	119,162	2,709
002-140-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
002-140-5015	AUTO ALLOWANCE	3,621	3,600	2,721	3,621	3,600	(21)
002-140-5021	TERMINATION PAY	1,194	0	0	0	0	0
002-140-5022	VACATION BUY BACK	0	1,867	0	0	1,867	1,867
002-140-5035	OVERTIME	0	0	0	0	0	0
002-140-5045	LONGEVITY	1,241	1,929	1,361	1,377	2,122	745
002-140-5050	RETIREMENT	15,543	22,290	24,723	27,778	24,058	(3,720)
002-140-5060	GROUP INSURANCE	13,844	19,755	15,692	19,807	20,743	936
002-140-5065	WORKERS' COMPENSATION	457	546	546	546	571	25
002-140-5070	RETIREMENT-DEFERRED COM	6,717	5,461	5,668	6,318	6,984	666
002-140-5075	LIFE & DISABILITY INSUR	705	950	716	957	962	5
002-140-5080	MEDICARE	1,769	1,760	1,431	1,766	1,838	72
002-140-5085	UNEMPLOYMENT TAXES	<u>159</u>	<u>18</u>	<u>27</u>	<u>27</u>	<u>18</u>	<u>(9)</u>
***	CATEGORY TOTAL ***	160,618	172,186	146,999	178,650	181,925	3,275

002-GENERAL FUND
 002-FINANCE
 140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
002-140-5110	OFFICE SUPPLIES	2,200	3,000	926	2,200	4,400	2,200
002-140-5116	GASOLINE, OIL & GREASE	359	200	93	500	500	0
002-140-5117	MINOR APPARATUS	14	0	1,902	2,000	500	(1,500)
*** CATEGORY TOTAL ***		2,573	3,200	2,921	4,700	5,400	700
<u>MAINTENANCE OF EQUIPMENT</u>							
002-140-5411	I.T. MAINT & AGREEMENTS	101,536	104,150	99,684	104,150	146,020	41,870
002-140-5412	VEHICLE MAINTENANCE	1,139	500	2,466	2,500	300	(2,200)
*** CATEGORY TOTAL ***		102,675	104,650	102,151	106,650	146,320	39,670
<u>CONTRACTUAL SERVICES</u>							
002-140-5511	COMMUNICATIONS	1,996	2,160	8,888	2,160	2,160	0
002-140-5515	HIRE OF EQUIPMENT	0	0	15,512	16,102	3,600	(12,502)
002-140-5520	INSURANCE	1,818	2,090	1,907	1,907	2,000	93
002-140-5521	SPECIAL SERVICES	0	10,000	0	0	0	0
002-140-5530	TRAVEL EXPENSE	0	1,300	0	0	1,300	1,300
002-140-5540	DUES & SUBSCRIPTIONS	438	0	444	450	450	0
002-140-5541	LICENSES, PERMITS, TESTIN	21	0	0	0	0	0
002-140-5555	EDUCATION & TRAINING	0	0	0	0	0	0
*** CATEGORY TOTAL ***		4,273	15,550	26,751	20,619	9,510	(11,109)
002-140-5515	HIRE OF EQUIPMENT		PERMANENT NOTES:				

002-GENERAL FUND
 002-FINANCE
 140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
ENTERPRISE LEASE OF PICKUP							
<u>EQUIPMENT</u>							
002-140-6310	FURNITURE, FIXTURE	0	24,000	19,000	10,000	17,000	7,000
*** CATEGORY TOTAL ***		0	24,000	19,000	10,000	17,000	7,000
002-140-6310	FURNITURE, FIXTURE	CURRENT YEAR NOTES: 1 SERVER					
002-140-6310	FURNITURE, FIXTURE	NEXT YEAR NOTES: 2 SERVERS					
<u>VEHICLES</u>							
002-140-6401	MOTOR VEHICLES	0	15,000	8,889	0	0	0
*** CATEGORY TOTAL ***		0	15,000	8,889	0	0	0
002-140-6401	MOTOR VEHICLES	CURRENT YEAR NOTES: 1/2 truck for production					
*** DEPARTMENT TOTAL ***		270,138	334,586	306,711	320,619	360,155	39,536
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

- 002-140-5515 PERMANENT NOTES:
ENTERPRISE LEASE OF PICKUP
- 002-140-6310 CURRENT YEAR NOTES:
1 SERVER
- 002-140-6310 NEXT YEAR NOTES:
2 SERVERS
- 002-140-6401 CURRENT YEAR NOTES:
1/2 truck for production

Dept 150 – Legal

General Fund

The Legal Department provides legal advice and services to the City Council and City Administration, reviews and proposes new or amended ordinances, resolutions, policies, and contracts, oversees all civil and criminal legal matters for the City including, but not limited to employment, real estate, open government, personal injury, property damage, civil rights, and Municipal Court prosecution.

ACHIEVEMENTS

- Conducted pretrial conferences in which Municipal Court cases were disposed, deferred, or set for trial
- Advocated in hearings on animal cases in Municipal Court
- Facilitated the adoption of the 2021 Property Maintenance Code
- Secured abatement orders for nuisance violations such as accumulation and substandard structures
- Developed procedures for enforcement of the junked vehicles ordinance
- Continued comprehensive review and updating of City ordinances including zoning, substandard structures, and evaluate feasibility of quality-of-life improvement projects
- Processing of claims for and against the City
- Assisted in negotiations for community development projects and prepared the required agreements
- Developed standard forms for City lease agreements
- Continued efforts to collect on delinquent accounts
- Continued records management of legal records and files

GOALS

- Review Municipal Court cases on hold and in pretrial status.
- Continue to enforce structural standards code and seek abatements for demolition of nuisance structures
- Enforce junked vehicle ordinance
- Enforce codes concerning property in Municipal Court
- Enforce lease terms and lease payments of tenants at Air Park
- Resolve long-standing projects

	<u>Actual</u> <u>2021-22</u>	<u>Revised</u> <u>2022-23</u>	<u>Proposed</u> <u>2023-24</u>
50 – Personnel Services	\$290,799	\$293,468	\$334,652
51 – Supplies and Materials	2,724	5,100	8,800
54 – Maintenance of Equipment	720	13,600	15,210
55 – Contractual Services	42,598	43,702	113,702
56 -- Miscellaneous	267	0	0
63 – Furniture & Fixtures	0	0	15,000
Totals	\$337,108	\$355,870	\$487,364

Highlights:

6310 –Furniture & Fixtures – PIR Tracking software (\$15,000)

002-GENERAL FUND
 001-ADMINISTRATION
 150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
001-150-5010	SALARIES	206,743	226,850	169,847	200,585	224,648	24,063
001-150-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
001-150-5015	AUTO ALLOWANCE	7,846	7,800	5,896	7,846	7,800	(46)
001-150-5021	TERMINATION PAY	0	0	2,746	2,746	0	(2,746)
001-150-5022	VACATION BUY BACK	0	5,708	6,380	6,380	5,708	(672)
001-150-5035	OVERTIME	0	250	0	250	250	0
001-150-5045	LONGEVITY	2,261	3,270	2,439	2,482	569	(1,913)
001-150-5050	RETIREMENT	38,531	44,776	30,520	37,082	45,358	8,276
001-150-5060	GROUP INSURANCE	18,012	30,156	14,892	19,006	31,115	12,109
001-150-5065	WORKERS' COMPENSATION	1,017	1,097	1,097	1,097	1,075	(22)
001-150-5070	RETIREMENT-DEFERRED COM	11,825	10,971	10,817	11,580	13,168	1,588
001-150-5075	LIFE & DISABILITY INSUR	1,357	1,496	931	1,192	1,468	276
001-150-5080	MEDICARE	3,142	3,536	2,726	3,195	3,466	271
001-150-5085	UNEMPLOYMENT TAXES	65	27	29	27	27	0
***	CATEGORY TOTAL ***	290,799	335,937	248,321	293,468	334,652	41,184

002-GENERAL FUND
 001-ADMINISTRATION
 150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
001-150-5110	OFFICE SUPPLIES	1,658	1,200	2,037	2,100	5,800	3,700
001-150-5124	POSTAGE	<u>1,066</u>	<u>1,000</u>	<u>2,987</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>
***	CATEGORY TOTAL ***	2,724	2,200	5,023	5,100	8,800	3,700
<u>MAINTENANCE OF EQUIPMENT</u>							
001-150-5411	I.T. MAINT & AGREEMENTS	<u>720</u>	<u>7,076</u>	<u>13,460</u>	<u>13,600</u>	<u>15,210</u>	<u>1,610</u>
***	CATEGORY TOTAL ***	720	7,076	13,460	13,600	15,210	1,610
001-150-5411	I.T. MAINT & AGREEMENT	PERMANENT NOTES: Microsoft Office 365 annual subscription					
<u>CONTRACTUAL SERVICES</u>							
001-150-5511	COMMUNICATIONS	720	600	805	700	700	0
001-150-5520	INSURANCE	1	2	1	2	2	0
001-150-5521	SPECIAL SERVICES	7,365	9,000	639	2,500	55,000	52,500
001-150-5521-11	SPECIAL SERVICES-ATTORN	8,131	40,000	28,943	25,000	40,000	15,000
001-150-5530	TRAVEL EXPENSE	3,072	2,500	2,013	2,500	4,000	1,500
001-150-5540	DUES & SUBSCRIPTIONS	21,873	16,860	11,500	11,000	11,000	0
001-150-5555	EDUCATION & TRAINING	<u>1,436</u>	<u>2,000</u>	<u>1,801</u>	<u>2,000</u>	<u>3,000</u>	<u>1,000</u>
***	CATEGORY TOTAL ***	42,598	70,962	45,702	43,702	113,702	70,000
001-150-5521	SPECIAL SERVICES	PERMANENT NOTES: Title work Legal council - Meet & Confer Legal services - contracts (\$50,000)					

002-GENERAL FUND
 001-ADMINISTRATION
 150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
001-150-5530	TRAVEL EXPENSE	PERMANENT NOTES: Legislative Updates, Economic Development, TCAA Conference, TML Conference, IMLA annual meeting, NALA Conference, Legal Asst Training. Also travel for Contract City Attorney					
001-150-5540	DUES & SUBSCRIPTIONS	PERMANENT NOTES: Am Ex annual fee, Lexis (\$197/month) State Bar (\$320/year) Local Bar (\$125/year) IMLA (\$625/year) NALA (\$308/year) Texas Public Reds (\$155/month) West Publishing Texas and federal rules of court books (\$551.70/year) Civil Service Book, Deadlines.com (\$40/month) Action Step (\$3204/year) Texas City Attorneys Association (\$150/year) Tx Municipal Court Association (\$75/year) ICC Corporate membership (\$135/year) Texas Center for Legal Ethics (\$95/year) TATO(\$60/year) Lexis Local Governemnt Code (\$154/year) Municode ongoing fees (post-FY2019-2020)					
<u>MISCELLANEOUS</u>							
001-150-5616	DAMAGES	267	0	0	0	0	0
*** CATEGORY TOTAL ***		267	0	0	0	0	0
<u>EQUIPMENT</u>							
001-150-6310	FURNITURE & FIXTURES	0	8,000	0	0	15,000	15,000
001-150-6315	BOOKS	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	8,000	0	0	15,000	15,000
001-150-6310	FURNITURE & FIXTURES	NEXT YEAR NOTES: PIR Tracking software					

002-GENERAL FUND
 001-ADMINISTRATION
 150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** DEPARTMENT TOTAL ***		337,108	424,175	312,506	355,870	487,364	131,494

DEPARTMENTAL NOTES

- 001-150-5411 PERMANENT NOTES:
Microsoft Office 365 annual subscription
- 001-150-5521 PERMANENT NOTES:
Title work
Legal council - Meet & Confer
Legal services - contracts (\$50,000)
- 001-150-5530 PERMANENT NOTES:
Legislative Updates, Economic Development, TCAA Conference,
TML Conference, IMLA annual meeting, NALA
Conference, Legal Asst Training.
Also travel for Contract City Attorney
- 001-150-5540 PERMANENT NOTES:
Am Ex annual fee, Lexis (\$197/month)
State Bar (\$320/year)
Local Bar (\$125/year)
IMLA (\$625/year)
NALA (\$308/year)
Texas Public Reds (\$155/month)
West Publishing Texas and federal rules of court books
(\$551.70/year)
Civil Service Book, Deadlines.com (\$40/month)
Action Step (\$3204/year)
Texas City Attorneys Association (\$150/year)
Tx Municipal Court Association (\$75/year)
ICC Corporate membership (\$135/year)
Texas Center for Legal Ethics (\$95/year)
TATO(\$60/year)
Lexis Local Governemnt Code (\$154/year)
Municode ongoing fees (post-FY2019-2020)
- 001-150-6310 NEXT YEAR NOTES:
PIR Tracking software

Dept 160 – Human Resources

General Fund

Human Resources provides employee recruitment services and new employee orientation; maintains all job classification information; coordinates employee benefits; payroll processing; updates and oversees adherence to Personnel Policies; and maintains personnel files for City employees. The department also manages the safety program to increase awareness of potential workplace hazards and the Employee Wellness program to promote good health and well-being.

ACHIEVEMENTS

- Continued to review and update the City of Big Spring Personnel Policies and Procedures.
- Partnered with ACT Driving School at Howard College to develop a Commercial Driver's License (CDL) training program for City employees.
- Continued to implement TimeClock Plus for time and attendance management (Airpark and Distribution and Collection).
- Began using the Texas Workforce Commission (TWC) online Employee Work Refusal Documentation form to report applicants' negative responses to interview requests and job refusals.
- Completed the process of direct deposit only payroll for all permanent employees. The city no longer has the option of paper payroll checks.

GOALS

- Transition to an employee self-serve portal to process benefit changes during open enrollment.
- Create a virtual onboarding process for new hires using NEOGOV.
- Continue to review and update the City of Big Spring Personnel Policies and Procedures.
- Update the fire and police departments' oral board interview policy and procedure.
- Transition to ERP Pro10 (INCODE).
- Update the process of Personnel Requisitions to a paperless method.
- Improve the process of hiring of seasonal Aquatic Center staff. Increase the salary for aquatic center staff.

(Continued on next page)

Dept 160 – Human Resources**General Fund**

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$390,175	\$406,535	\$416,201
51 – Supplies and Materials	5,814	6,200	9,600
54 – Maintenance of Equipment	19,827	32,371	22,849
55 – Contractual Services	111,763	118,417	80,818
Totals	\$527,580	\$563,523	\$529,468

002-GENERAL FUND
 003-PERSONNEL
 160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
003-160-5010	SALARIES	256,656	260,678	216,442	266,740	267,550	810
003-160-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
003-160-5015	AUTO ALLOWANCE	7,846	7,800	5,896	7,846	7,800	(46)
003-160-5021	TERMINATION PAY	0	0	0	0	0	0
003-160-5022	VACATION BUY BACK	6,843	7,265	7,258	7,258	7,350	92
003-160-5035	OVERTIME	0	0	0	0	0	0
003-160-5045	LONGEVITY	7,812	9,046	8,536	8,536	10,079	1,543
003-160-5050	RETIREMENT	49,396	52,287	41,554	51,021	55,570	4,549
003-160-5060	GROUP INSURANCE	38,877	42,212	33,632	42,452	44,189	1,737
003-160-5065	WORKERS' COMPENSATION	1,209	1,282	1,282	1,282	1,318	36
003-160-5070	RETIREMENT-DEFERRED COM	15,496	12,811	13,785	15,227	16,133	906
003-160-5075	LIFE & DISABILITY INSUR	1,808	1,888	1,426	1,900	1,930	30
003-160-5080	MEDICARE	4,089	4,129	3,490	4,237	4,246	9
003-160-5085	UNEMPLOYMENT TAXES	145	36	36	36	36	0
***	CATEGORY TOTAL ***	390,175	399,434	333,337	406,535	416,201	9,666

002-GENERAL FUND
 003-PERSONNEL
 160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
003-160-5110	OFFICE SUPPLIES	4,754	4,500	4,188	5,500	8,800	3,300
003-160-5112	FOOD SUPPLIES	154	150	0	50	150	100
003-160-5124	POSTAGE	906	650	483	650	650	0
*** CATEGORY TOTAL ***		5,814	5,300	4,670	6,200	9,600	3,400
<u>MAINTENANCE OF EQUIPMENT</u>							
003-160-5411	I.T. MAINT & AGREEMENTS	19,827	21,331	32,415	32,371	22,849	(9,522)
*** CATEGORY TOTAL ***		19,827	21,331	32,415	32,371	22,849	(9,522)
<u>CONTRACTUAL SERVICES</u>							
003-160-5511	COMMUNICATIONS	1,822	1,600	1,893	1,600	1,600	0
003-160-5515	HIRE OF EQUIPMENT	4,696	6,200	4,839	6,200	6,200	0
003-160-5520	INSURANCE	2	3	2	3	3	0
003-160-5521	SPECIAL SERVICES	3,788	1,000	0	1,000	1,000	0
003-160-5521-13	SPCL SVCS-EMPLOYEE TEST	32,659	30,000	20,813	30,000	30,000	0
003-160-5525	ADVERTISING	12,024	10,000	19,843	15,000	12,000	(3,000)
003-160-5530	TRAVEL EXPENSE	462	2,500	2,014	2,100	2,500	400
003-160-5540	DUES & SUBSCRIPTIONS	2,226	2,200	1,480	2,200	2,200	0
003-160-5541	PERMITS, LICENSES, & TESTI	118	0	214	214	215	1
003-160-5555	EDUCATION & TRAINING	200	2,500	30	100	100	0
003-160-5570	CIVIL SERVICE	53,766	25,000	52,171	60,000	25,000	(35,000)

002-GENERAL FUND
 003-PERSONNEL
 160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** CATEGORY TOTAL ***		111,763	81,003	103,299	118,417	80,818	(37,599)
003-160-5521-13	SPCL SVCS-EMPLOYEE	PERMANENT NOTES: Employee physical, drug screens, psychological testing, polygraph, etc.					
003-160-5530	TRAVEL EXPENSE	PERMANENT NOTES: Travel for Texas Municipal Human Resources Association training as well as HR training for staff.					
003-160-5570	CIVIL SERVICE	PERMANENT NOTES: Fire Testing and other costs related to administration of Civil Service System. This includes costs associated with meet and confer - training, travel and consulting.					
*** DEPARTMENT TOTAL ***		527,580	507,068	473,720	563,523	529,468	(34,055)

DEPARTMENTAL NOTES

- 003-160-5521-13 PERMANENT NOTES:
Employee physical, drug screens, psychological testing, polygraph, etc.
- 003-160-5530 PERMANENT NOTES:
Travel for Texas Municipal Human Resources Association training as well as HR training for staff.
- 003-160-5570 PERMANENT NOTES:
Fire Testing and other costs related to administration of Civil Service System. This includes costs associated with meet and confer - training, travel and consulting.

*** DIVISION TOTAL ***		527,580	507,068	473,720	563,523	529,468	(34,055)
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Dept 170 – Special Projects

General Fund

This activity provides for the removal of dilapidated, unsafe or unsightly buildings and houses within the City. A lien may be placed on the property for repayment of the expense the City has incurred in the demolition and removal of dilapidated structures.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
53 – Bldg./House Demolition	\$15,000	\$175,000	\$175,000
Totals	\$15,000	\$175,000	\$175,000

Highlights

5311-15 – Building/House Demolition – Substandard Structure Program (\$175,000)

002-GENERAL FUND
 001-ADMINISTRATION
 170-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF BUILDINGS/</u>							
001-170-5311-15	BLDG / HOUSE DEMOLITION	15,000	75,000	135,656	175,000	175,000	0
*** CATEGORY TOTAL ***		15,000	75,000	135,656	175,000	175,000	0
001-170-5311-15	BLDG / HOUSE DEMOLITION	PERMANENT NOTES:					
		<u>Demolition of substandard structures</u>					
*** DEPARTMENT TOTAL ***		15,000	75,000	135,656	175,000	175,000	0
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

001-170-5311-15 PERMANENT NOTES:
 Demolition of substandard structures

Dept 190 – Planning Department

General Fund

The Planning Department provides oversight and structure to the development of the City as per the approved planning and subdivision ordinances. The Planner reviews all plans and ascertains that all required development standards are met prior to the submission of construction plans of a project to the Building Official.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$20,783	\$0	\$0
51 – Supplies and Materials	557	125	125
54 – Maintenance of Equipment	967	261	310
55 – Contractual Services	32,904	22,008	20,000
Totals	\$55,211	\$22,394	\$20,435

002-GENERAL FUND
 001-ADMINISTRATION
 190-PLANNING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
001-190-5010	SALARIES	14,108	0	0	0	0	0
001-190-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
001-190-5021	TERMINATION PAY	0	0	0	0	0	0
001-190-5035	OVERTIME	0	0	0	0	0	0
001-190-5045	LONGEVITY	0	0	0	0	0	0
001-190-5050	RETIREMENT	2,113	0	0	0	0	0
001-190-5060	GROUP INSURANCE	2,993	0	0	0	0	0
001-190-5065	WORKERS' COMPENSATION	466	0	0	0	0	0
001-190-5070	RETIREMENT-DEFERRED COM	779	0	0	0	0	0
001-190-5075	LIFE & DISABILITY ISURA	109	0	0	0	0	0
001-190-5080	MEDICARE	205	0	0	0	0	0
001-190-5085	UNEMPLOYMENT	9	0	0	0	0	0
*** CATEGORY TOTAL ***		20,783	0	0	0	0	0
<u>SUPPLIES & MATERIALS</u>							
001-190-5110	OFFICE SUPPLIES	524	0	0	0	0	0
001-190-5116	GASOLINE, OIL & GREASE	0	0	0	0	0	0
001-190-5117	MINOR APPARATUS	0	0	0	0	0	0
001-190-5124	POSTAGE	33	0	104	125	125	0

002-GENERAL FUND
 001-ADMINISTRATION
 190-PLANNING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** CATEGORY TOTAL ***		557	0	104	125	125	0
<u>MAINTENANCE OF EQUIPMENT</u>							
001-190-5411	I.T. MAINT & AGREEMENTS	0	0	261	261	310	49
001-190-5412	VEHICLE MAINTENANCE	967	0	0	0	0	0
*** CATEGORY TOTAL ***		967	0	261	261	310	49
<u>CONTRACTUAL SERVICES</u>							
001-190-5511	COMMUNICATIONS	171	0	239	200	0	(200)
001-190-5520	INSURANCE	1,713	0	1,808	1,808	0	(1,808)
001-190-5521	SPECIAL SERVICES	30,901	25,000	10,946	20,000	20,000	0
001-190-5525	ADVERTISING	119	0	0	0	0	0
001-190-5530	TRAVEL EXPENSE	0	0	0	0	0	0
001-190-5540	DUES & SUBSCRIPTIONS	0	0	0	0	0	0
001-190-5555	EDUCATION & TRAINING	0	0	0	0	0	0
*** CATEGORY TOTAL ***		32,904	25,000	12,994	22,008	20,000	(2,008)
001-190-5521	SPECIAL SERVICES	PERMANENT NOTES: City Planner (consultant) TIRZ Consulting					
*** DEPARTMENT TOTAL ***		55,211	25,000	13,358	22,394	20,435	(1,959)
001-190-5521	PERMANENT NOTES: City Planner (consultant) TIRZ Consulting						
*** DIVISION TOTAL ***		1,933,161	2,128,892	1,884,347	2,098,113	2,129,668	31,555

Dept 200 – Police

General Fund

The Police Department protects the lives and property of the citizens through enforcement and crime prevention techniques in accordance with State Law and City Ordinances. It is staffed with certified peace officers and civilian employees who provide 24-hour service, 7 days a week in the areas of patrol, criminal investigations, and emergency dispatch services.

ACHIEVEMENTS

- Body Cam redaction software has been budgeted to be purchased. Plans are to purchase the software at the end of this fiscal year and to get the software implemented at the beginning of next fiscal year.
- The county-wide digital radio system from Harris Communications has been fully implemented and is now being used by all agencies.
- A software solution created for the filing of cases with county and district prosecutors electronically to include all paperwork, digital audio and video has been found and will be purchased by the county attorney’s office. This will eliminate the costly expense of delivering paper copies and DVD’s containing the audio and video of cases.

GOALS

- Budget, purchase and utilize new power over ethernet (PoE) Security Camera System for back up of interview rooms and records area. The current hardware for this is end of life and beginning to have issues.
- Purchase and utilize Body Cam redaction software.
- Once a software solution has been purchased by the county prosecutor’s office for the secured electronic filing of cases it will be implemented throughout the department.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$4,151,911	\$4,318,152	\$5,030,010
51 – Supplies and Materials	192,720	236,375	232,875
53 – Maintenance of Bldg./Structures	739	3,000	3,000
54 – Maintenance of Equipment	439,736	377,875	384,226
55 – Contractual Services	214,723	298,358	509,428
56 - Miscellaneous	33,513	0	0
63 - Equipment	0	45,858	0
64 – Vehicles	33,064	273,000	143,325
Totals	\$5,066,406	\$5,552,618	\$6,302,864

Highlights:

6401 – Vehicles – (4) Police Vehicles (\$143,325)

002-GENERAL FUND
 011-POLICE
 200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
011-200-5010	SALARIES	2,663,345	2,851,828	2,181,968	2,788,989	3,112,514	323,525
011-200-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
011-200-5015	AUTO ALLOWANCE	7,846	7,800	5,896	7,846	7,800	(46)
011-200-5021	TERMINATION PAY	22,709	10,000	33,599	16,082	10,000	(6,082)
011-200-5022	VACATION BUY BACK	52,785	70,000	57,602	57,602	76,854	19,252
011-200-5035	OVERTIME	86,221	90,000	62,969	90,000	125,000	35,000
011-200-5045	LONGEVITY	37,586	40,000	39,582	40,384	58,174	17,790
011-200-5050	RETIREMENT	520,274	510,000	412,865	528,103	650,149	122,046
011-200-5055	STANDBY PAY	18,557	20,000	15,663	19,413	35,100	15,687
011-200-5060	GROUP INSURANCE	390,443	440,000	334,287	421,938	563,563	141,625
011-200-5065	WORKERS' COMPENSATION	129,502	127,695	127,695	127,695	132,002	4,307
011-200-5070	RETIREMENT-DEFERRED COM	159,822	127,500	138,708	156,623	188,742	32,119
011-200-5075	LIFE & DISABILITY INSUR	19,786	20,000	14,406	19,270	20,970	1,700
011-200-5080	MEDICARE	42,182	42,000	35,078	43,837	48,665	4,828
011-200-5085	UNEMPLOYMENT TAXES	856	468	372	370	477	107
*** CATEGORY TOTAL ***		4,151,911	4,357,291	3,460,691	4,318,152	5,030,010	711,858
011-200-5055	STANDBY PAY	PERMANENT NOTES: 9 ON CALL POSITIONS (for Dept 200 \$ 201) TO INCLUDE 6 SWAT, ID, IT, & CID. \$75.00 X 52weeks = \$3,900 X 9 on call = \$35,100					
011-200-5055	STANDBY PAY	CURRENT YEAR NOTES:					

002-GENERAL FUND
 011-POLICE
 200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
3 SWAT members, 1 ID, 1 IT and 1 CID in Dept 200 @ \$75.00 per week each = \$23,400.00							

SUPPLIES & MATERIALS

011-200-5110	OFFICE SUPPLIES	14,596	24,000	26,372	24,000	25,500	1,500
011-200-5112	FOOD SUPPLIES	1,970	1,700	1,517	1,700	1,700	0
011-200-5113	ANIMAL EXPENSES-POLICE	0	0	0	0	0	0
011-200-5114	WEARING APPAREL	26,848	40,000	16,958	40,000	35,000	(5,000)
011-200-5116	GASOLINE, OIL, & GREASE	131,840	150,000	92,212	150,000	150,000	0
011-200-5117	MINOR APPARATUS	5,337	7,650	3,037	7,650	7,650	0
011-200-5118	JANITORIAL SUPPLIES	102	100	140	100	100	0
011-200-5119	CHEMICALS	500	500	0	500	500	0
011-200-5121	EDUCATIONAL SUPPLIES	1,032	1,125	1,062	1,125	1,125	0
011-200-5123	OTHER SUPPLIES	6,202	6,500	5,927	6,500	6,500	0
011-200-5124	POSTAGE	3,513	4,000	3,778	4,000	4,000	0
011-200-5128	UTILITIES	780	800	540	800	800	0
011-200-5128-01	LANDFILL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
*** CATEGORY TOTAL ***		192,720	236,375	151,541	236,375	232,875	(3,500)

011-200-5110 OFFICE SUPPLIES CURRENT YEAR NOTES:
 Increase \$1,500 due to cost of discs, Hard Drives for case storage. 5 year plan calls for 5 desktop computer and monitors replacement for an additional \$5,000.00. Also need an additional \$4,000.00 for new law books this fiscal.

011-200-5112 FOOD SUPPLIES PERMANENT NOTES:
 Misc. food expenses for CPA & In-Service

002-GENERAL FUND
 011-POLICE
 200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			

011-200-5119	CHEMICALS	PERMANENT NOTES: Drug testing supplies					
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011-200-5123	OTHER SUPPLIES	PERMANENT NOTES: ID Supplies					
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MAINTENANCE OF BUILDINGS/

011-200-5311	MAINTENANCE OF BUILDING	739	3,000	2,141	3,000	3,000	0
*** CATEGORY TOTAL ***		739	3,000	2,141	3,000	3,000	0

011-200-5311	MAINTENANCE OF BUILDING	CURRENT YEAR NOTES: We foresee additional expenses with the maintenance of ACO office and Administration lobby floors.					
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MAINTENANCE OF EQUIPMENT

011-200-5411	I.T. MAINT & AGREEMENTS	107,280	99,951	110,637	127,500	134,226	6,726
011-200-5412	VEHICLE MAINTENANCE	331,298	250,000	167,676	250,000	250,000	0
011-200-5415	MAINTENANCE OF RADIOS	1,158	375	0	375	0	(375)
*** CATEGORY TOTAL ***		439,736	350,326	278,314	377,875	384,226	6,351

011-200-5411	I.T. MAINT & AGREEMENT	CURRENT YEAR NOTES: Need an increase of \$27,549.00 due to Pro Mass Office 365 and Teams Room Conferencing Annual Subscriptions.					
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011-200-5411	I.T. MAINT & AGREEMENT	NEXT YEAR NOTES: This is due to the Pro Mass Office 365 and Teams Room Conferencing Annual Subscriptions and an increase of approximately 4.5% in all maintenance costs. Request also an increase of \$576.00 for 2 Adobe Acrobat Annual Subscription Licenses.					
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002-GENERAL FUND
 011-POLICE
 200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>CONTRACTUAL SERVICES</u>							
011-200-5510	GRANT EXPENDITURES	19,836	0	188,426	0	188,426	188,426
011-200-5511	COMMUNICATIONS	75,481	50,000	75,452	50,000	50,000	0
011-200-5515	HIRE OF EQUIPMENT	7,022	7,000	61,499	75,068	81,412	6,344
011-200-5520	INSURANCE	36,345	44,240	34,890	44,240	44,240	0
011-200-5521	SPECIAL SERVICES	16,447	15,000	14,126	17,500	20,000	2,500
011-200-5521-08	SPL SERVICES-MEDICAL	0	0	0	0	0	0
011-200-5521-18	EMPLOYEE RETENTION	0	0	0	31,200	50,000	18,800
011-200-5525	ADVERTISING	0	0	705	0	0	0
011-200-5530	TRAVEL EXPENSE	17,291	22,000	13,828	22,000	22,000	0
011-200-5530-01	TRAINING - STATE TCOLE-	2,913	3,500	(156)	3,500	3,500	0
011-200-5540	DUES & SUBSCRIPTIONS	1,669	2,500	1,224	2,500	2,500	0
011-200-5541	PERMITS,LICENSES,TESTIN	150	350	0	350	350	0
011-200-5550	ELECTRICITY	0	0	0	0	0	0
011-200-5555	EDUCATION & TRAINING	12,287	17,000	11,095	17,000	17,000	0
011-200-5582	EMERGENCY MANAGEMENT	25,282	35,000	24,656	35,000	30,000	(5,000)
*** CATEGORY TOTAL ***		214,723	196,590	425,744	298,358	509,428	211,070
011-200-5515	HIRE OF EQUIPMENT	CURRENT YEAR NOTES: Lease of new Tahoes					
011-200-5521	SPECIAL SERVICES	PERMANENT NOTES: Includes \$3,000 per year contract with Tom Green County forensic phone downloads \$2,500 per year Racial Profiling Report Justice Research					

002-GENERAL FUND
 011-POLICE
 200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
		Consultants. Wrecker Services					
011-200-5521	SPECIAL SERVICES	CURRENT YEAR NOTES: Tow fee for BSPD has increased from \$125.00 to \$200.00 per vehicle. Shred Documents has increased since last fiscal.					
011-200-5521	SPECIAL SERVICES	NEXT YEAR NOTES: Increase \$5,000 due to increase in tow bills.					
011-200-5521-18	EMPLOYEE RETENTION	PERMANENT NOTES: Implemented in 2023. Retention incentives to recruit/retain police officers.					
011-200-5521-18	EMPLOYEE RETENTION	CURRENT YEAR NOTES: Gun allowance \$650/officer Housing allowance TBD					
011-200-5530	TRAVEL EXPENSE	CURRENT YEAR NOTES: Adjust for inflation on gas, food and lodging. Had to stop all approvals for education and training from June 22 to October 22.					
011-200-5541	PERMITS,LICENSES,TESTI	PERMANENT NOTES: Academy Testing					
011-200-5582	EMERGENCY MANAGEMENT	CURRENT YEAR NOTES: New Storm Siren increase in price.					
011-200-5582	EMERGENCY MANAGEMENT	NEXT YEAR NOTES: New Siren @ Birdwell Lift Station					
<u>MISCELLANEOUS</u>							
011-200-5616	JUDGEMENTS AND DAMAGES	33,513	0	3,291	0	0	0
*** CATEGORY TOTAL ***		33,513	0	3,291	0	0	0

002-GENERAL FUND
 011-POLICE
 200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>EQUIPMENT</u>							
011-200-6310	FURNITURE, FIXTURE	0	17,060	0	45,858	0	(45,858)
011-200-6311	MACHINERY & EQUIPMENT	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	17,060	0	45,858	0	(45,858)
011-200-6310	FURNITURE, FIXTURE	CURRENT YEAR NOTES: 5 year service agreement for redaction software					
011-200-6311	MACHINERY & EQUIPMENT	CURRENT YEAR NOTES: 4 new police vehicles to replace older units					
<u>VEHICLES</u>							
011-200-6401	MOTOR VEHICLES	33,063	273,000	512,457	273,000	143,325	(129,675)
*** CATEGORY TOTAL ***		33,063	273,000	512,457	273,000	143,325	(129,675)
011-200-6401	MOTOR VEHICLES	CURRENT YEAR NOTES: 2 Police Vehicles					
*** DEPARTMENT TOTAL ***		5,066,406	5,433,642	4,834,179	5,552,618	6,302,864	750,246

DEPARTMENTAL NOTES

- 011-200-5055 PERMANENT NOTES:
9 ON CALL POSITIONS (for Dept 200 \$ 201) TO INCLUDE 6 SWAT, ID, IT, & CID. \$75.00 X 52weeks = \$3,900 X 9 on call = \$35,100
- 011-200-5055 CURRENT YEAR NOTES:
3 SWAT members, 1 ID, 1 IT and 1 CID in Dept 200 @ \$75.00 per week each = \$23,400.00
- 011-200-5110 CURRENT YEAR NOTES:
Increase \$1,500 due to cost of discs, Hard Drives for case

002-GENERAL FUND
 011-POLICE
 200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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Increase \$5,000 due to increase in tow bills.

011-200-5521-18	PERMANENT NOTES: Implemented in 2023. Retention incentives to recruit/retain police officers.						
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011-200-5521-18	CURRENT YEAR NOTES: Gun allowance \$650/officer Housing allowance TBD						
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011-200-5530	CURRENT YEAR NOTES: Adjust for inflation on gas, food and lodging. Had to stop all approvals for education and training from June 22 to October 22.						
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011-200-5541	PERMANENT NOTES: Academy Testing						
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011-200-5582	CURRENT YEAR NOTES: New Storm Siren increase in price.						
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011-200-5582	NEXT YEAR NOTES: New Siren @ Birdwell Lift Station						
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011-200-6310	CURRENT YEAR NOTES: 5 year service agreement for redaction software						
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011-200-6311	CURRENT YEAR NOTES: 4 new police vehicles to replace older units						
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011-200-6401	CURRENT YEAR NOTES: 2 Police Vehicles						
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Dept 201 – Narcotics Division

General Fund

The Narcotics Division was established by the City Council in Fiscal Year 2006-7. The Narcotics Division protects the lives and property of the citizens through penetration of major drug organizations and elimination of their operations.

ACHIEVEMENTS

- Collaborated with federal agencies to continue assisting with drug investigations and adopt cases that meet federal level prosecution thresholds, while achieving four federal indictments and three convictions.
- Collaborated with the new Street Crimes Division of the Sheriff’s Office in the sharing of information, as well as worked together on cases to continue the disruption of the trafficking of narcotics and other major crimes city and county wide.
- Continued to provide education for the public regarding illegal narcotics by providing information through social media.

GOALS

- Attain an MOU (Memorandum Of Understanding) between the narcotics division and HSI (Homeland Security Investigations) in order to have greater resources for drug investigations, and to make filing cases an easier task in the federal court system.
- Continue to participate in the DEA National Drug Take Back Initiative in order to provide the public with a safe way to dispose of medications.
- Further educate the public regarding illegal narcotics by providing information through social media.

	<u>Actual 2021-22</u>	<u>Revised 2022-23</u>	<u>Proposed 2023-24</u>
50 – Personnel Services	\$330,746	\$345,090	\$369,882
51 – Supplies and Materials	10,026	15,100	13,100
54 – Maintenance of Equipment	0	19,000	23,800
55 – Contractual Services	39,117	42,403	50,125
63 – Equipment	0	6,500	0
Totals	\$379,889	\$428,093	\$456,907

CITY OF BIG SPRING
 BUDGET PRESENTATION
 AS OF: AUGUST 31ST, 2023

002-GENERAL FUND
 011-POLICE
 201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
011-201-5010	SALARIES	210,755	330,861	179,134	221,835	226,534	4,699
011-201-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
011-201-5021	TERMINATION PAY	0	0	0	0	0	0
011-201-5022	VACATION BUY BACK	6,686	6,325	7,151	7,151	6,325	(826)
011-201-5035	OVERTIME	1,700	1,000	618	1,000	1,000	0
011-201-5045	LONGEVITY	2,026	2,398	2,266	2,266	2,639	373
011-201-5050	RETIREMENT	40,838	63,247	33,489	41,478	45,628	4,150
011-201-5055	STANDBY PAY	6,354	3,900	4,896	5,721	3,900	(1,821)
011-201-5060	GROUP INSURANCE	30,117	52,632	26,238	33,122	55,103	21,981
011-201-5065	WORKERS' COMPENSATION	14,668	14,971	14,971	14,971	10,443	(4,528)
011-201-5070	RETIREMENT-DEFERRED COM	12,706	14,746	11,318	12,493	13,246	753
011-201-5075	LIFE & DISABILITY INSUR	1,508	2,479	1,154	1,538	1,551	13
011-201-5080	MEDICARE	3,362	4,995	2,862	3,488	3,486	(2)
011-201-5085	UNEMPLOYMENT TAXES	<u>27</u>	<u>45</u>	<u>27</u>	<u>27</u>	<u>27</u>	<u>0</u>
***	CATEGORY TOTAL ***	330,746	497,599	284,126	345,090	369,882	24,792
011-201-5055	STANDBY PAY	NEXT YEAR NOTES: 3 SWAT members on call in Dept 201 @ 75.00 per week = \$11,700					

002-GENERAL FUND
 011-POLICE
 201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
011-201-5110	OFFICE SUPPLIES	315	1,500	84	1,500	1,500	0
011-201-5114	WEARING APPAREL	3,621	3,600	2,721	3,600	3,600	0
011-201-5116	GASOLINE, OIL & GREASE	5,354	5,000	4,646	6,000	6,000	0
011-201-5117	MINOR APPARATUS	736	10,500	0	4,000	2,000	(2,000)
*** CATEGORY TOTAL ***		10,026	20,600	7,451	15,100	13,100	(2,000)
011-201-5116	GASOLINE, OIL & GREASE	CURRENT YEAR NOTES: need an additional \$1,000 to cover price of gas.					
011-201-5116	GASOLINE, OIL & GREASE	NEXT YEAR NOTES: increase \$1,000 due to gas cost.					
011-201-5117	MINOR APPARATUS	NEXT YEAR NOTES: minus \$8500 for covert surveillance equipment					
<u>MAINTENANCE OF EQUIPMENT</u>							
011-201-5412	VEHICLE MAINTENANCE	0	250	18,820	19,000	23,800	4,800
*** CATEGORY TOTAL ***		0	250	18,820	19,000	23,800	4,800
011-201-5412	VEHICLE MAINTENANCE	CURRENT YEAR NOTES: Vector Fleet Charges.					
<u>CONTRACTUAL SERVICES</u>							
011-201-5511	COMMUNICATIONS	3,023	1,000	3,114	1,000	1,000	0
011-201-5515	HIRE OF EQUIPMENT	14,454	18,000	11,847	18,000	18,000	0
011-201-5520	INSURANCE	3,435	5,000	3,278	3,278	5,000	1,722
011-201-5521-06	SPECIAL SERVICES-NARCOT	13,000	15,000	6,191	9,000	15,000	6,000

002-GENERAL FUND
 011-POLICE
 201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
011-201-5530	TRAVEL EXPENSE	5,205	10,000	4,598	10,000	10,000	0
011-201-5555	EDUCATION & TRAINING	0	1,125	468	1,125	1,125	0
***	CATEGORY TOTAL ***	39,117	50,125	29,496	42,403	50,125	7,722
<u>EQUIPMENT</u>							
011-201-6310	FURNITURE & EQUIPMENT	0	0	7,200	6,500	0	(6,500)
***	CATEGORY TOTAL ***	0	0	7,200	6,500	0	(6,500)
011-201-6310	FURNITURE & EQUIPMENT	CURRENT YEAR NOTES: Surveillance Camera					
***	DEPARTMENT TOTAL ***	379,889	568,574	347,093	428,093	456,907	28,814

DEPARTMENTAL NOTES

- 011-201-5055 NEXT YEAR NOTES:
3 SWAT members on call in Dept 201 @ 75.00 per week = \$11,700
- 011-201-5116 CURRENT YEAR NOTES:
need an additional \$1,000 to cover price of gas.
- 011-201-5116 NEXT YEAR NOTES:
increase \$1,000 due to gas cost.
- 011-201-5117 NEXT YEAR NOTES:
minus \$8500 for covert surveillance equipment
- 011-201-5412 CURRENT YEAR NOTES:
Vector Fleet Charges.
- 011-201-6310 CURRENT YEAR NOTES:
Surveillance Camera

Dept 210 – Fire

General Fund

The Fire Department provides prevention and suppression services necessary for the protection of lives and property within the City.

ACHIEVEMENTS

- New SCBAs and more composite bottles
- Battery Powered PPV Fans on every Fire Truck
- Portable Radio for each personnel
- Improved electronic communications and less paper usage

GOALS

- Diesel exhaust system in each engine bay
- Emergency Power Generator in each station
- Replace rescue airbag system with updated vehicle rescue strut system

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$4,267,792	\$4,796,354	\$4,866,906
51 – Supplies and Materials	171,071	176,450	196,450
53 – Maintenance of Bldg./Structures	130,347	45,000	20,000
54 – Maintenance of Equipment	112,504	208,352	125,723
55 – Contractual Services	98,071	91,500	82,500
62 – Buildings & Structures	0	78,500	0
64 – Vehicles	0	595,895	0
Totals	\$4,779,785	\$5,992,051	\$5,291,579

002-GENERAL FUND
 012-FIRE
 210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
012-210-5010	SALARIES	2,433,960	2,656,910	2,220,118	2,717,245	2,626,123	(91,122)
012-210-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
012-210-5015	AUTO ALLOWANCE	7,846	7,800	3,296	3,296	7,800	4,504
012-210-5021	TERMINATION PAY	53,115	40,000	68,871	68,871	55,000	(13,871)
012-210-5022	VACATION BUY BACK	39,014	45,000	34,286	34,286	68,658	34,372
012-210-5035	OVERTIME	502,272	350,000	436,633	547,588	550,000	2,412
012-210-5045	LONGEVITY	34,722	38,000	38,240	38,231	39,033	802
012-210-5050	RETIREMENT	447,516	550,000	528,262	563,314	602,391	39,077
012-210-5060	GROUP INSURANCE	387,411	440,000	349,922	439,740	519,156	79,416
012-210-5065	WORKERS' COMPENSATION	132,732	140,000	140,000	140,000	143,112	3,112
012-210-5070	RETIREMENT-DEFERRED COM	164,387	147,000	161,250	172,868	184,399	11,531
012-210-5075	LIFE & DISABILITY INSUR	19,486	21,000	15,695	20,948	22,285	1,337
012-210-5080	MEDICARE	44,727	45,000	40,731	49,525	48,526	(999)
012-210-5085	UNEMPLOYMENT TAXES	<u>606</u>	<u>423</u>	<u>451</u>	<u>442</u>	<u>423</u>	<u>(19)</u>
***	CATEGORY TOTAL ***	4,267,793	4,481,133	4,037,754	4,796,354	4,866,906	70,552

002-GENERAL FUND
 012-FIRE
 210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
012-210-5110	OFFICE SUPPLIES	1,604	3,500	1,722	2,500	11,500	9,000
012-210-5112	FOOD SUPPLIES	278	600	234	600	600	0
012-210-5114	WEARING APPAREL	45,027	50,000	76,012	70,000	80,000	10,000
012-210-5116	GASOLINE, OIL & GREASE	40,530	40,000	32,450	40,000	40,000	0
012-210-5117	MINOR APPARATUS	40,229	61,500	6,911	40,000	40,000	0
012-210-5118	JANITORIAL SUPPLIES	9,158	7,500	8,984	10,000	10,000	0
012-210-5119	CHEMICALS	0	1,200	0	1,200	1,200	0
012-210-5123	OTHER SUPPLIES	23,136	2,500	1,424	2,500	3,500	1,000
012-210-5124	POSTAGE	182	150	65	150	150	0
012-210-5128	UTILITIES	10,075	7,500	8,830	9,500	9,500	0
012-210-5128-01	LANDFILL	852	0	0	0	0	0
*** CATEGORY TOTAL ***		171,071	174,450	136,632	176,450	196,450	20,000

012-210-5114	WEARING APPAREL	NEXT YEAR NOTES: Increased budget due to the increased cost of Personal Protective Gear (Bunker Gear)
012-210-5119	CHEMICALS	PERMANENT NOTES: Fire Fighting Foam
012-210-5123	OTHER SUPPLIES	PERMANENT NOTES: Pump & ladder testing - annual test NAFCO
012-210-5123	OTHER SUPPLIES	NEXT YEAR NOTES: increased cost of pump testing

002-GENERAL FUND
 012-FIRE
 210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>MAINTENANCE OF BUILDINGS/</u>							
012-210-5311	MAINTENANCE OF BUILDING	130,347	45,000	11,286	45,000	20,000	(25,000)
*** CATEGORY TOTAL ***		130,347	45,000	11,286	45,000	20,000	(25,000)
<u>MAINTENANCE OF EQUIPMENT</u>							
012-210-5411	I.T. MAINT & AGREEMENTS	8,837	8,352	9,906	8,352	11,223	2,871
012-210-5412	VEHICLE MAINTENANCE	92,023	75,000	140,675	185,000	100,000	(85,000)
012-210-5413	FIRE APPARATUS	10,754	10,000	6,153	10,000	10,000	0
012-210-5415	MAINTENANCE OF RADIOS	0	36,000	2,070	2,500	2,500	0
012-210-5417	MAINTENANCE OF MOWERS	0	0	133	0	0	0
012-210-5422	MAINT HEATING & COOLING	889	3,500	936	1,500	1,500	0
012-210-5425	MAINT. MACHINERY, TOOLS	0	500	655	1,000	500	(500)
*** CATEGORY TOTAL ***		112,504	133,352	160,527	208,352	125,723	(82,629)
012-210-5412	VEHICLE MAINTENANCE	NEXT YEAR NOTES: Emission Repairs/Issues					
012-210-5415	MAINTENANCE OF RADIOS	NEXT YEAR NOTES: Purchase of tether mic's for radios					
<u>CONTRACTUAL SERVICES</u>							
012-210-5511	COMMUNICATIONS	36,064	7,000	16,758	15,000	7,000	(8,000)
012-210-5515	HIRE OF EQUIPMENT	2,119	2,650	1,940	2,650	2,650	0
012-210-5520	INSURANCE	10,652	12,250	10,971	12,250	12,250	0
012-210-5521	SPECIAL SERVICES	960	3,000	0	3,000	3,000	0

002-GENERAL FUND
 012-FIRE
 210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
012-210-5530	TRAVEL EXPENSE	198	4,500	2,565	3,000	3,000	0
012-210-5535	RENTS	16,138	17,000	13,246	17,000	17,000	0
012-210-5540	DUES & SUBSCRIPTIONS	75	550	0	0	0	0
012-210-5541	PERMITS,LICENSES,TESTIN	12,361	9,100	6,762	9,100	9,100	0
012-210-5550	ELECTRICITY	13,069	11,000	8,126	11,000	11,000	0
012-210-5555	EDUCATION & TRAINING (1,303)	10,000	11,242	11,000	10,000	(1,000)
012-210-5560	GAS FOR HEATING	<u>7,739</u>	<u>7,500</u>	<u>7,123</u>	<u>7,500</u>	<u>7,500</u>	<u>0</u>
*** CATEGORY TOTAL ***		98,071	84,550	78,734	91,500	82,500	(9,000)
012-210-5521	SPECIAL SERVICES	CURRENT YEAR NOTES: Grant Application Fees					
012-210-5541	PERMITS,LICENSES,TESTI	PERMANENT NOTES: TCFP Annual Certification Renewals					

BUILDING & STRUCTURES

012-210-6201	BUILDINGS	<u>0</u>	<u>120,000</u>	<u>109,627</u>	<u>78,500</u>	<u>0</u>	<u>(78,500)</u>
*** CATEGORY TOTAL ***		0	120,000	109,627	78,500	0	(78,500)

EQUIPMENT

012-210-6317	HEATING & COOLING	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
*** CATEGORY TOTAL ***		0	0	0	0	0	0

002-GENERAL FUND
 012-FIRE
 210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>VEHICLES</u>							
012-210-6401	MOTOR VEHICLES	0	0	0	0	0	0
012-210-6402	FIRE APPARATUS	0	610,000	595,895	595,895	0	(595,895)
*** CATEGORY TOTAL ***		0	610,000	595,895	595,895	0	(595,895)
*** DEPARTMENT TOTAL ***		4,779,785	5,648,485	5,130,455	5,992,051	5,291,579	(700,472)

DEPARTMENTAL NOTES

- 012-210-5114 NEXT YEAR NOTES:
Increased budget due to the increased cost of Personal Protective Gear (Bunker Gear)
- 012-210-5119 PERMANENT NOTES:
Fire Fighting Foam
- 012-210-5123 PERMANENT NOTES:
Pump & ladder testing - annual test NAFCO
- 012-210-5123 NEXT YEAR NOTES:
increased cost of pump testing
- 012-210-5412 NEXT YEAR NOTES:
Emission Repairs/Issues
- 012-210-5415 NEXT YEAR NOTES:
Purchase of tether mic's for radios
- 012-210-5521 CURRENT YEAR NOTES:
Grant Application Fees
- 012-210-5541 PERMANENT NOTES:
TCFP Annual Certification Renewals

Dept 211 – SAFER Grant

General Fund

The Staffing for Adequate Fire and Emergency (SAFER) grant, provided by FEMA, helps fire departments with obtaining new firefighters, retaining existing staff and to maintain compliance with National Fire Protection Association regulations.

	Actual 2020-21	Revised 2021-22	Proposed 2022-23
50 – Personnel Services	\$736,082	\$871,880	\$0
51 – Supplies and Materials	6,406	7,500	0
54 – Maintenance of Equipment	1,091	0	0
Totals	\$743,581	\$879,380	\$0

002-GENERAL FUND
 012-FIRE
 211-98-99 SAFER GRANT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
012-211-5010	SALARIES	410,663	247,430	368,900	494,860	0	(494,860)
012-211-5011	SALARIES	0	0	0	0	0	0
012-211-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
012-211-5015	AUTO ALLOWANCE	0	0	0	0	0	0
012-211-5021	TERMINATION PAY	0	0	11,490	0	0	0
012-211-5022	VACATION BUY BACK	3,765	6,848	11,689	13,696	0	(13,696)
012-211-5035	OVERTIME	99,411	32,500	92,923	100,000	0	(100,000)
012-211-5045	LONGEVITY	386	964	981	1,928	0	(1,928)
012-211-5050	RETIREMENT	76,352	50,994	91,632	100,346	0	(100,346)
012-211-5060	GROUP INSURANCE	83,816	50,173	76,489	100,346	0	(100,346)
012-211-5065	WORKERS' COMPENSATION	22,234	12,674	12,674	25,348	0	(25,348)
012-211-5070	RETIREMENT-DEFERRED COM	28,046	12,494	28,017	24,988	0	(24,988)
012-211-5075	LIFE & DISABILITY INSUR	3,857	2,267	3,116	2,267	0	(2,267)
012-211-5080	MEDICARE	7,470	4,028	7,060	8,056	0	(8,056)
012-211-5085	UNEMPLOYMENT TAXES	81	45	99	45	0	(45)
***	CATEGORY TOTAL ***	736,082	420,417	705,071	871,880	0	(871,880)

002-GENERAL FUND
 012-FIRE
 211-98-99 SAFER GRANT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>SUPPLIES & MATERIALS</u>							
012-211-5110	OFFICE SUPPLIES	0	0	0	0	0	0
012-211-5112	FOOD SUPPLIES	0	0	0	0	0	0
012-211-5114	WEARING APPAREL	6,407	7,500	0	7,500	0	(7,500)
*** CATEGORY TOTAL ***		6,407	7,500	0	7,500	0	(7,500)
<u>MAINTENANCE OF EQUIPMENT</u>							
012-211-5411	I.T. MAINT & AGREEMENTS	1,091	0	397	0	0	0
*** CATEGORY TOTAL ***		1,091	0	397	0	0	0
<u>CONTRACTUAL SERVICES</u>							
012-211-5541	PERMITS, LICENSES, TESTIN	0	0	0	0	0	0
012-211-5555	EDUCATION & TRAINING	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	0	0	0	0	0
*** DEPARTMENT TOTAL ***		743,581	427,917	705,468	879,380	0	(879,380)
		=====	=====	=====	=====	=====	=====

Dept 220 – Municipal Court

General Fund

The Municipal Court has jurisdiction in Class C misdemeanors arising under the Texas criminal statutes and city ordinances. The Court staff prepares and maintains all court records and collects fines assessed by the court.

ACHIEVEMENTS

- Accomplished operational use of online payment and case processing software. This system provides defendants additional access to the remedies available to resolve their cases, including paying online or requesting payment plans, deferrals, or community service without a court appearance.
- Developed Community Service Menu and applicable forms to aid the Court and defendants in selecting appropriate community service as an alternative to payment of fines and/or costs or as required by statute for remediation purposes.
- The Court began accepting truancy cases in March 2023 which has resulted in a marked increase in case filings and hearings.
- Established referral program with Howard County Juvenile Probation and West Texas Community Mediation Center. These referrals are beneficial to juvenile defendants and adult defendants in need of remedial counseling and education.
- Secured three additional Courtroom days per month.
- All active case documents appropriate for scanning are being scanned and destroyed pursuant to policy.

GOALS

- Redesign Municipal Court website to provide additional information that will assist the public in understanding the purpose and procedures of the Big Spring Municipal Court. This project is in progress.
- Conversion to Tyler Municipal Justice 10 (MJ10) software. This project is in progress. A great deal of time and focus is required from the Court Clerk and Judge as every component and process must be reviewed and confirmed/updated. This project is expected to be completed by the end of December 2023.
- Complete fines and fees study. This project is in progress. The conversion to the MJ10 software coincides nicely with this project as the review of fines and fees is an important step for the system conversion and it was already underway.
- Complete update of Court forms and Standard Operating Procedure Manual to improve efficiency and training of Court staff. This project is in progress.
- Identify records eligible for destruction and complete destruction of said records. This project is in progress and is applicable to unscanned records greater than 5 years old.
- Establish walk-in and indigency dockets in an effort to improve consistency and efficiency of deferral and indigency requests. Scheduling of these new dockets using our additional Courtroom days is planned to begin in January 2024.
- Implement 90 day case resolution plan by putting in place new processes whereby scheduling of court hearings and trials are scheduled more fluidly. The implementation of MJ10 will assist the Court in accomplishing this goal as will the additional Courtroom availability.

(Continued on next page)

Dept 220 – Municipal Court**General Fund**

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$331,496	\$282,943	\$303,559
51 – Supplies and Materials	7,666	7,500	14,300
54 – Maintenance of Equipment	17,706	17,548	20,017
55 – Contractual Services	5,144	21,150	14,750
56 – Miscellaneous	0	250	250
Totals	\$362,012	329,391	352,876

002-GENERAL FUND
 013-CITY JUDGE
 220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
013-220-5010	SALARIES	194,555	210,979	149,289	184,713	201,841	17,128
013-220-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
013-220-5015	AUTO ALLOWANCE	6,684	7,200	4,800	6,600	7,200	600
013-220-5021	TERMINATION PAY	34,942	0	2,615	2,615	0	(2,615)
013-220-5022	VACATION BUY BACK	2,934	810	0	0	810	810
013-220-5035	OVERTIME	0	0	0	0	0	0
013-220-5045	LONGEVITY	5,510	3,855	586	578	3,955	3,377
013-220-5050	RETIREMENT	37,503	40,914	35,592	41,896	40,581	(1,315)
013-220-5060	GROUP INSURANCE	31,818	40,033	22,713	29,000	31,638	2,638
013-220-5065	WORKERS' COMPENSATION	953	1,003	1,003	1,003	963	(40)
013-220-5070	RETIREMENT-DEFERRED COM	11,486	10,024	11,113	12,119	11,781	(338)
013-220-5075	LIFE & DISABILITY INSUR	1,506	1,649	1,162	1,564	1,653	89
013-220-5080	MEDICARE	3,561	3,231	2,286	2,821	3,101	280
013-220-5085	UNEMPLOYMENT TAXES	44	36	36	34	36	2
***	CATEGORY TOTAL ***	331,496	319,734	231,194	282,943	303,559	20,616

002-GENERAL FUND
 013-CITY JUDGE
 220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
013-220-5110	OFFICE SUPPLIES	3,521	4,100	2,408	5,000	10,200	5,200
013-220-5110-01	MUNICIPAL COURT TECHNOL	0	0	0	0	0	0
013-220-5123	OTHER SUPPLIES	0	0	0	0	0	0
013-220-5124	POSTAGE	4,145	4,100	1,950	2,500	4,100	1,600
013-220-5128	UTILITIES	0	0	0	0	0	0
*** CATEGORY TOTAL ***		7,666	8,200	4,358	7,500	14,300	6,800

PERMANENT NOTES:
 KEEPING POSTAGE THE SAME. HOPING TO DECREASE IT THE
 FOLLOWING FISCAL YEAR AFTER A YEAR OF HAVING ADCOMP AND
 UTILIZING COLLECTION AGENCY TO SEND NOTICES. HOPING
 TO SEE BIG RESULTS.

MAINTENANCE OF BUILDINGS/

013-220-5311	MAINTENANCE OF BUILDING	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	0	0	0	0	0

MAINTENANCE OF EQUIPMENT

013-220-5411	I.T. MAINT & AGREEMENTS	17,706	17,548	20,426	17,548	20,017	2,469
*** CATEGORY TOTAL ***		17,706	17,548	20,426	17,548	20,017	2,469

002-GENERAL FUND
 013-CITY JUDGE
 220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
013-220-5511	COMMUNICATIONS	1,441	1,200	3,722	4,000	1,200	(2,800)
013-220-5515	HIRE OF EQUIPMENT	2,097	1,920	1,853	2,100	2,100	0
013-220-5520	INSURANCE	140	200	140	200	200	0
013-220-5521	SPECIAL SERVICES	770	200	7,829	9,000	5,000	(4,000)
013-220-5530	TRAVEL EXPENSE	200	5,400	2,097	5,400	5,400	0
013-220-5540	DUES & SUBSCRIPTIONS	346	1,200	151	400	800	400
013-220-5541	PERMITS, LICENSES, TESTIN	0	0	0	0	0	0
013-220-5550	ELECTRICITY	0	0	0	0	0	0
013-220-5555	EDUCATION & TRAINING	150	50	0	50	50	0
*** CATEGORY TOTAL ***		5,143	10,170	15,793	21,150	14,750	(6,400)
013-220-5521	SPECIAL SERVICES	PERMANENT NOTES: Translators/Interpreters Language Line					
013-220-5540	DUES & SUBSCRIPTIONS	PERMANENT NOTES: TMCEC, TCMA, TCCA					
<u>MISCELLANEOUS</u>							
013-220-5611	CONTRIBUTIONS	0	0	0	0	0	0
013-220-5637	COURT COST	0	250	0	250	250	0
*** CATEGORY TOTAL ***		0	250	0	250	250	0
013-220-5637	COURT COST	PERMANENT NOTES: <u>Jury duty pay</u>					

002-GENERAL FUND
 013-CITY JUDGE
 220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** DEPARTMENT TOTAL ***		362,012	355,902	271,771	329,391	352,876	23,485

DEPARTMENTAL NOTES

- 013-220-5124 PERMANENT NOTES:
KEEPING POSTAGE THE SAME. HOPING TO DECREASE IT THE FOLLOWING FISCAL YEAR AFTER A YEAR OF HAVING ADCOMP AND UTILIZING COLLECTION AGENCY TO SEND NOTICES. HOPING TO SEE BIG RESULTS.
- 013-220-5521 PERMANENT NOTES:
Translators/Interpreters
Language Line
- 013-220-5540 PERMANENT NOTES:
TMCEC, TCMA, TCCA
- 013-220-5637 PERMANENT NOTES:
Jury duty pay

*** DIVISION TOTAL ***		362,012	355,902	271,771	329,391	352,876	23,485
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Dept 230 – Fire Marshal

General Fund

The Fire Marshal is responsible for fire prevention and the investigation of all fires and other hazardous incidents within the City of Big Spring. He also conducts inspections of commercial businesses, schools and other public buildings.

ACHIEVEMENTS

- Obtained Recertification for “Ignitable Liquid Detection” K-9 Captain.
- Obtained body worn camera for Fire Marshal.
- Obtained the updated/adopted IFC 2021 Codes by the city.
- Sent Lt. Childers through police academy.
- Obtained a way to integrate pre-fire plans and have them available for the first responders to use them in emergency situations via Active 911 system.

GOALS

- Obtain body worn cameras for Health Inspectors during inspections to maintain professionalism and integrity in the work place.
- Create new policies for electronic data and access.
- Work with I.T. Department to develop secure data storage in the city’s server to maintain electronic recordings from inspectors.
- Enlarge the Knox access to the firefighters to aid in the rapid access for personnel in emergency’s and pre-fire plans.
- Send one more Fire Department personnel through Police Academy.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$139,338	\$147,250	\$145,143
51 – Supplies and Materials	9,934	9,601	10,600
54 – Maintenance of Equipment	2,934	3,000	3,000
55 – Contractual Services	7,439	9,320	8,200
Totals	\$159,645	\$169,171	\$166,943

002-GENERAL FUND
 012-FIRE
 230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
012-230-5010	SALARIES	95,411	96,330	82,293	99,133	95,899	(3,234)
012-230-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
012-230-5021	TERMINATION PAY	0	0	0	0	0	0
012-230-5022	VACATION BUY BACK	2,971	2,971	3,086	3,086	3,100	14
012-230-5035	OVERTIME	0	0	0	0	0	0
012-230-5045	LONGEVITY	3,711	3,960	3,855	3,855	4,105	250
012-230-5050	RETIREMENT	15,331	18,587	16,702	18,176	18,559	383
012-230-5060	GROUP INSURANCE	9,506	10,400	8,281	10,455	10,895	440
012-230-5065	WORKERS' COMPENSATION	4,609	4,843	4,843	4,843	4,836	(7)
012-230-5070	RETIREMENT-DEFERRED COM	5,632	4,666	5,113	5,590	5,681	91
012-230-5075	LIFE & DISABILITY INSUR	552	585	420	561	564	3
012-230-5080	MEDICARE	1,486	1,497	1,298	1,542	1,495	(47)
012-230-5085	UNEMPLOYMENT TAXES	130	9	9	9	9	0
*** CATEGORY TOTAL ***		139,338	143,848	125,900	147,250	145,143	(2,107)

SUPPLIES & MATERIALS

012-230-5110	OFFICE SUPPLIES	21	100	22	100	1,200	1,100
012-230-5113	EXPENSES FOR K-9 ARSON	1,461	1,200	847	1,200	1,200	0
012-230-5114	WEARING APPAREL	0	0	56	100	0	(100)
012-230-5116	GASOLINE, OIL & GREASE	6,414	6,000	3,644	6,000	6,000	0

002-GENERAL FUND
 012-FIRE
 230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
012-230-5117	MINOR APPARATUS	229	500	515	500	500	0
012-230-5123	OTHER SUPPLIES	31	500	0	200	200	0
012-230-5124	POSTAGE	0	0	1	1	0	(1)
012-230-5125	FIRE PREVENTION SUPPLIE	1,778	1,037	1,375	1,500	1,500	0
012-230-5126	HEALTH INSPECTION SUPPL	0	500	0	0	0	0
*** CATEGORY TOTAL ***		9,934	9,837	6,460	9,601	10,600	999
<u>MAINTENANCE OF EQUIPMENT</u>							
012-230-5411	I.T. MAINT & AGREEMENTS	382	0	44	0	0	0
012-230-5412	VEHICLE MAINTENANCE	2,551	1,650	2,623	3,000	3,000	0
*** CATEGORY TOTAL ***		2,934	1,650	2,667	3,000	3,000	0
<u>CONTRACTUAL SERVICES</u>							
012-230-5511	COMMUNICATIONS	1,174	1,700	1,164	1,700	1,700	0
012-230-5520	INSURANCE	1,345	1,400	1,316	1,400	1,400	0
012-230-5530	TRAVEL EXPENSE	3,094	2,500	2,481	2,500	2,500	0
012-230-5540	DUES & SUBSCRIPTIONS	1,372	2,000	576	2,000	2,000	0
012-230-5541	PERMITS, LICENSES,TESTI	87	100	64	100	100	0
012-230-5555	EDUCATION & TRAINING	367	500	1,690	1,620	500	(1,120)
*** CATEGORY TOTAL ***		7,439	8,200	7,292	9,320	8,200	(1,120)

002-GENERAL FUND
 012-FIRE
 230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>VEHICLES</u>							
012-230-6401	MOTOR VEHICLES	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	0	0	0	0	0
*** DEPARTMENT TOTAL ***		159,645	163,535	142,319	169,171	166,943	(2,228)
*** DIVISION TOTAL ***		5,683,011	6,239,937	5,978,242	7,040,602	5,458,522	(1,582,080)

Dept 240 – Animal Control

General Fund

Animal Control is staffed by certified animal wardens under the supervision of the Police Department. The division provides services to the City and the County by enforcing City Ordinances and State law, impounding/quarantining at-large animals and necessary disposal of dead animals on a daily basis either on schedule or call out.

ACHIEVEMENTS

- Obtained state mandated certifications for newer employees.
- Obtained shelter recertification from Texas Department of State Health Services— Zoonosis Division.
- Purchased and equipped new animal control unit.

GOALS

- Hire and train new Animal Control Officers to achieve full approved staffing levels.
- Work on creating space in the animal shelter to be able to provide services to our citizens.
- Obtain state mandated certifications for new employees.
- Once staffing and training levels allow, reinstate the schedule for animal control officers that will help reduce overtime and add weekend coverage for calls.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$215,754	\$292,257	\$338,902
51 – Supplies and Materials	31,901	43,310	41,675
53 – Maintenance of Bldg./Structures	485	1,000	1,000
54 – Maintenance of Equipment	11,864	14,120	11,570
55 – Contractual Services	20,420	64,305	60,305
60 – Capital Outlay	1,752	68,241	0
Totals	\$282,176	\$483,233	\$453,452

002-GENERAL FUND
 011-POLICE
 240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
011-240-5010	SALARIES	123,381	189,271	139,900	168,867	204,352	35,485
011-240-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
011-240-5021	TERMINATION PAY	0	0	975	975	0	(975)
011-240-5022	VACATION BUY BACK	1,099	1,580	2,003	2,003	1,580	(423)
011-240-5035	OVERTIME	10,426	4,000	6,054	8,065	4,000	(4,065)
011-240-5045	LONGEVITY	108	693	443	459	664	205
011-240-5050	RETIREMENT	24,501	36,618	27,475	32,679	40,712	8,033
011-240-5055	STANDBY PAY	4,040	3,900	3,161	3,911	3,900	(11)
011-240-5060	GROUP INSURANCE	29,932	49,387	35,789	48,549	53,513	4,964
011-240-5065	WORKERS' COMPENSATION	11,599	12,382	12,382	12,382	13,323	941
011-240-5070	RETIREMENT-DEFERRED COM	7,535	8,972	8,786	9,804	11,819	2,015
011-240-5075	LIFE & DISABILITY INSUR	1,067	1,739	1,217	1,824	1,883	59
011-240-5080	MEDICARE	2,030	2,892	2,226	2,686	3,111	425
011-240-5085	UNEMPLOYMENT TAXES	<u>36</u>	<u>45</u>	<u>62</u>	<u>53</u>	<u>45</u>	<u>(8)</u>
*** CATEGORY TOTAL ***		215,754	311,479	240,472	292,257	338,902	46,645

002-GENERAL FUND
 011-POLICE
 240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
011-240-5110	OFFICE SUPPLIES	3,402	335	22	335	1,000	665
011-240-5114	WEARING APPAREL	672	1,000	588	1,000	1,000	0
011-240-5115	ANIMAL FOOD	7,420	5,000	6,313	8,200	8,000	(200)
011-240-5116	GASOLINE, OIL & GREASE	10,119	10,000	9,798	12,000	10,000	(2,000)
011-240-5117	MINOR APPARATUS	1,383	1,875	1,693	1,875	1,875	0
011-240-5118	JANITORIAL SUPPLIES	1,812	2,500	1,517	2,500	2,500	0
011-240-5120	MEDICAL & SURGICAL	5,591	8,500	10,883	14,500	14,500	0
011-240-5124	POSTAGE	0	0	85	100	0	(100)
011-240-5128	UTILITIES	1,497	2,000	1,068	2,000	2,000	0
011-240-5128-01	LANDFILL	<u>5</u>	<u>800</u>	<u>0</u>	<u>800</u>	<u>800</u>	<u>0</u>
*** CATEGORY TOTAL ***		31,901	32,010	31,968	43,310	41,675	(1,635)

011-240-5110 OFFICE SUPPLIES NEXT YEAR NOTES:
 Increase due to new Adoption Coordinator Position and supplies needed.

011-240-5115 ANIMAL FOOD CURRENT YEAR NOTES:
 Due to increase in food price and staying full in the shelter.

011-240-5115 ANIMAL FOOD NEXT YEAR NOTES:
 Increase \$3,000 due to increase in food price and staying full in the shelter.

011-240-5116 GASOLINE, OIL & GREASE CURRENT YEAR NOTES:
 Increase in gas prices.

011-240-5120 MEDICAL & SURGICAL CURRENT YEAR NOTES:
 Due to increase in vaccinations and medical bills.

002-GENERAL FUND
 011-POLICE
 240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
011-240-5120	MEDICAL & SURGICAL	NEXT YEAR NOTES: Increase \$6,000 due to increase in vaccinations and medical bills.					

MAINTENANCE OF BUILDINGS/

011-240-5311	MAINTENANCE OF BUILDING	485	1,000	667	1,000	1,000	0
*** CATEGORY TOTAL ***		485	1,000	667	1,000	1,000	0

MAINTENANCE OF EQUIPMENT

011-240-5412	VEHICLE MAINTENANCE	11,849	11,250	10,432	11,500	11,250	(250)
011-240-5413	MAINTENANCE OF FIRE APP	15	70	12	70	70	0
011-240-5415	MAINTENANCE OF RADIOS	0	0	0	0	0	0
011-240-5422	MAINT. HEATING & COOLIN	0	250	2,588	2,550	250	(2,300)
*** CATEGORY TOTAL ***		11,864	11,570	13,032	14,120	11,570	(2,550)

011-240-5415 MAINTENANCE OF RADIOS PERMANENT NOTES:
 Take any radio maintenance expenses from Department 200.

011-240-5422 MAINT. HEATING & COOLICURRENT YEAR NOTES:
 Unforseen AC problems which required repair.

CONTRACTUAL SERVICES

011-240-5511	COMMUNICATIONS	1,154	10,500	15,218	18,000	10,500	(7,500)
011-240-5515	HIRE OF EQUIPMENT	0	0	22,851	24,605	24,605	0
011-240-5520	INSURANCE	3,809	3,400	3,915	3,400	3,400	0
011-240-5521	SPECIAL SERVICES	7,226	9,000	4,090	9,000	9,000	0
011-240-5530	TRAVEL EXPENSE	518	2,000	481	500	4,000	3,500
011-240-5550	ELECTRICITY	4,567	4,500	2,716	4,500	4,500	0

002-GENERAL FUND
 011-POLICE
 240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
011-240-5560	GAS FOR HEATING	3,146	4,300	2,726	4,300	4,300	0
***	CATEGORY TOTAL ***	20,420	33,700	51,997	64,305	60,305	(4,000)
011-240-5511	COMMUNICATIONS	CURRENT YEAR NOTES: Internet services installation (\$10,000)					
011-240-5521	SPECIAL SERVICES	PERMANENT NOTES: Veterinarian Services					
011-240-5530	TRAVEL EXPENSE	NEXT YEAR NOTES: Increase \$2,000 due to the need to hire 3 positions within ACO and sending 4 to training this next fiscal year.					
011-240-5560	GAS FOR HEATING	CURRENT YEAR NOTES: Increase gas usage.					
<u>BUILDING & STRUCTURES</u>							
011-240-6201	BUILDINGS	0	60,000	56,742	60,000	0	(60,000)
***	CATEGORY TOTAL ***	0	60,000	56,742	60,000	0	(60,000)
011-240-6201	BUILDINGS	CURRENT YEAR NOTES: Remodeling (\$60,000)					
<u>VEHICLES</u>							
011-240-6401	MOTOR VEHICLES	1,752	44,880	22,181	8,241	0	(8,241)
***	CATEGORY TOTAL ***	1,752	44,880	22,181	8,241	0	(8,241)
011-240-6401	MOTOR VEHICLES	CURRENT YEAR NOTES: Trailer					
***	DEPARTMENT TOTAL ***	282,176	494,639	417,059	483,233	453,452	(29,781)

002-GENERAL FUND
 011-POLICE
 240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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DEPARTMENTAL NOTES

- 011-240-5110 NEXT YEAR NOTES:
Increase due to new Adoption Coordinator Position and supplies needed.
- 011-240-5115 CURRENT YEAR NOTES:
Due to increase in food price and staying full in the shelter.
- 011-240-5115 NEXT YEAR NOTES:
Increase \$3,000 due to increase in food price and staying full in the shelter.
- 011-240-5116 CURRENT YEAR NOTES:
Increase in gas prices.
- 011-240-5120 CURRENT YEAR NOTES:
Due to increase in vaccinations and medical bills.
- 011-240-5120 NEXT YEAR NOTES:
Increase \$6,000 due to increase in vaccinations and medical bills.
- 011-240-5415 PERMANENT NOTES:
Take any radio maintenance expenses from Department 200.
- 011-240-5422 CURRENT YEAR NOTES:
Unforeseen AC problems which required repair.
- 011-240-5511 CURRENT YEAR NOTES:
Internet services installation (\$10,000)
- 011-240-5521 PERMANENT NOTES:
Veterinarian Services
- 011-240-5530 NEXT YEAR NOTES:
Increase \$2,000 due to the need to hire 3 positions within ACO and sending 4 to training this next fiscal year.
- 011-240-5560 CURRENT YEAR NOTES:
Increase gas usage.

Dept 300 – Code Enforcement

General Fund

The Department of Code Enforcement/Inspections includes both building inspection and code enforcement activities. The Building Inspector reviews construction permits and conducts inspections to ensure compliance with the adopted building codes. He also reviews to assure compliance within the construction plans. Code enforcement conducts inspections to ensure compliance with the sub-standard structure, junk vehicles, weedy lots and other City Ordinances.

ACHIEVEMENTS

- Promoted a code position into a F.O.G. inspector.
- Continued productivity with the Code Officer position.
- Code Technicians completed the required Code Enforcement Training necessary to become registered with the State of Texas.
- New Software is live and being utilized to improve the workflow of the Code Enforcement Department.
- Abatementing properties by taking cases to the council for immediate actions.
- Implemented Substandard Structure Removal Program.
- Adoption of the Property Maintenance Code.

GOALS

- Continue sanitary sewer overflow program.
- Improve the proactive code enforcement process within the department.
- Utilizing the new software is to reduce the number of complaints that are received by performing proactive enforcement. This allows the Code Office to better schedule the workflow.
- Public outreach to better educate the public on Code Enforcement.
- Hire 2 more officers to become fully staffed.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$307,932	\$462,816	\$565,935
51 – Supplies and Materials	18,402	40,950	29,400
54 – Maintenance of Equipment	48,329	44,932	51,215
55 – Contractual Services	41,059	144,301	94,975
56 – Miscellaneous	0	1,975	0
Totals	\$415,722	\$694,974	\$741,525

002-GENERAL FUND
 021-PUBLIC WORKS
 300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
021-300-5010	SALARIES	203,243	306,220	240,716	306,831	367,668	60,837
021-300-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
021-300-5021	TERMINATION PAY	280	0	3,450	154	0	(154)
021-300-5022	VACATION BUY BACK	2,165	5,271	2,338	2,338	3,000	662
021-300-5035	OVERTIME	187	2,500	961	2,500	2,500	0
021-300-5045	LONGEVITY	2,304	3,126	2,856	2,732	4,416	1,684
021-300-5050	RETIREMENT	38,046	58,223	43,080	54,453	71,666	17,213
021-300-5060	GROUP INSURANCE	43,328	69,666	52,013	67,356	83,496	16,140
021-300-5065	WORKERS' COMPENSATION	1,874	3,004	3,004	3,004	3,612	608
021-300-5070	RETIREMENT-DEFERRED COM	11,548	14,265	14,420	16,169	20,805	4,636
021-300-5075	LIFE & DISABILITY INSUR	1,695	2,695	1,901	2,627	3,225	598
021-300-5080	MEDICARE	3,070	4,598	3,682	4,584	5,475	891
021-300-5085	UNEMPLOYMENT TAXES	192	63	68	68	72	4
*** CATEGORY TOTAL ***		307,932	469,631	368,491	462,816	565,935	103,119

SUPPLIES & MATERIALS

021-300-5110	OFFICE SUPPLIES	5,559	3,000	14,789	15,000	10,500	(4,500)
021-300-5114	WEARING APPAREL	1,878	1,600	2,250	2,300	1,600	(700)
021-300-5116	GASOLINE, OIL, & GREASE	6,255	7,500	5,522	7,500	7,500	0
021-300-5117	MINOR APPARATUS	646	1,500	7,688	7,500	1,500	(6,000)

002-GENERAL FUND
 021-PUBLIC WORKS
 300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-300-5118	JANITORIAL SUPPLIES	602	500	869	1,000	650	(350)
021-300-5124	POSTAGE	2,683	2,650	1,956	2,650	2,650	0
021-300-5128-01	LANDFILL	779	5,000	3,440	5,000	5,000	0
*** CATEGORY TOTAL ***		18,402	21,750	36,515	40,950	29,400	(11,550)
<u>MAINTENANCE OF EQUIPMENT</u>							
021-300-5411	I.T. MAINT & AGREEMENTS	35,651	12,231	12,932	12,932	37,215	24,283
021-300-5412	VEHICLE MAINTENANCE	12,678	14,000	19,954	32,000	14,000	(18,000)
*** CATEGORY TOTAL ***		48,329	26,231	32,885	44,932	51,215	6,283
<u>CONTRACTUAL SERVICES</u>							
021-300-5511	COMMUNICATIONS	1,231	1,100	3,460	2,800	1,100	(1,700)
021-300-5515	HIRE OF EQUIPMENT	1,466	2,700	61,494	80,000	18,000	(62,000)
021-300-5520	INSURANCE	2,759	3,175	3,014	3,014	3,175	161
021-300-5521	SPECIAL SERVICES	9,260	18,500	1,050	1,500	10,000	8,500
021-300-5521-01	WEEDY LOTS MAINTENANCE	16,380	30,000	24,455	30,000	30,000	0
021-300-5521-02	SPECIAL SERVICES DISC/R	7,881	10,000	20,421	15,216	20,000	4,784
021-300-5525	ADVERTISING	1,207	4,000	7,166	7,200	7,200	0
021-300-5530	TRAVEL EXPENSE	500	3,500	3,071	3,071	4,500	1,429
021-300-5540	DUES & SUBSCRIPTIONS	495	0	495	0	0	0
021-300-5541	PERMITS,LICENSES, TESTI	175	900	39	40	1,000	960
021-300-5555	EDUCATION & TRAINING (295)	0	1,736	1,460	0	(1,460)
021-300-5565	SANITATION - ROLLOFF, D	0	0	0	0	0	0

002-GENERAL FUND
 021-PUBLIC WORKS
 300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** CATEGORY TOTAL ***		41,059	73,875	126,401	144,301	94,975	(49,326)
021-300-5521	SPECIAL SERVICES						
	PERMANENT NOTES: Tree trimming - City right of ways						
021-300-5521-01	WEEDY LOTS MAINTENANCE						
	PERMANENT NOTES: Weedy lot mowing						
<u>MISCELLANEOUS</u>							
021-300-5616	JUDGEMENTS & DAMAGES	0	0	1,975	1,975	0	(1,975)
*** CATEGORY TOTAL ***		0	0	1,975	1,975	0	(1,975)
<u>EQUIPMENT</u>							
021-300-6310	FURNITURE, FIXTURE	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	0	0	0	0	0
<u>VEHICLES</u>							
021-300-6401	MOTOR VEHICLES	0	95,000	35,428	0	0	0
*** CATEGORY TOTAL ***		0	95,000	35,428	0	0	0
021-300-6401	MOTOR VEHICLES						
	CURRENT YEAR NOTES: \$90,000 for 3 new pickup trucks \$5,000 for 16ft utility trailer						
*** DEPARTMENT TOTAL ***		415,722	686,487	601,695	694,974	741,525	46,551

021-300-5521
 Tree trimming - City right of ways

021-300-5521
 Weedy lot mowing

021-300-6401
 \$90,000 for 3 new pickup trucks
 \$5,000 for 16ft utility trailer

Dept 310 – General Maintenance

General Fund

This department provides construction, renovation and maintenance services to all departments and to provide clean and well-maintained city-owned properties and facilities for our citizens

ACHIEVEMENTS

- Continued preventive maintenance on all City Facilities

GOALS

- Continue to improve facilities so additional savings can be achieved

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$64,634	\$43,295	\$108,325
51 – Supplies and Materials	9,233	4,990	6,700
53 – Maintenance of Buildings	1,950	100	1,000
54 – Maintenance of Equipment	4,091	3,450	1,868
55 – Contractual Services	1,335	23,100	7,700
Totals	\$81,243	\$74,935	\$125,593

002-GENERAL FUND
 021-PUBLIC WORKS
 310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
021-310-5010	SALARIES	36,879	72,410	20,560	26,955	69,511	42,556
021-310-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
021-310-5021	TERMINATION PAY	0	0	0	0	0	0
021-310-5022	VACATION BUY BACK	0	289	0	0	0	0
021-310-5035	OVERTIME	0	500	0	500	500	0
021-310-5045	LONGEVITY	3	122	3	3	104	101
021-310-5050	RETIREMENT	7,187	14,178	3,324	4,631	14,048	9,417
021-310-5055	STANDBY PAY	3,890	3,900	2,261	3,011	3,900	889
021-310-5060	GROUP INSURANCE	9,506	20,278	1,697	1,697	10,372	8,675
021-310-5065	WORKERS' COMPENSATION	4,018	4,253	4,253	4,253	4,077	(176)
021-310-5070	RETIREMENT-DEFERRED COM	2,204	3,474	1,346	1,543	4,079	2,536
021-310-5075	LIFE & DISABILITY	346	668	179	258	642	384
021-310-5080	MEDICARE	593	1,120	333	436	1,074	638
021-310-5085	UNEMPLOYMENT TAXES	9	18	14	8	18	10
***	CATEGORY TOTAL ***	64,634	121,210	33,970	43,295	108,325	65,030

002-GENERAL FUND
 021-PUBLIC WORKS
 310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
021-310-5110	OFFICE SUPPLIES	0	0	0	0	0	0
021-310-5114	WEARING APPAREL	530	300	0	300	300	0
021-310-5116	GASOLINE, OIL & GREASE	2,903	2,200	1,956	2,200	2,200	0
021-310-5117	MINOR APARATUS	3,241	1,500	755	500	1,500	1,000
021-310-5118	JANITORIAL SUPPLIES	94	50	0	0	0	0
021-310-5123	OTHER SUPPLIES	630	500	389	390	500	110
021-310-5124	POSTAGE	0	0	1	0	0	0
021-310-5128	UTILITIES	<u>1,836</u>	<u>2,200</u>	<u>1,394</u>	<u>1,600</u>	<u>2,200</u>	<u>600</u>
*** CATEGORY TOTAL ***		9,233	6,750	4,494	4,990	6,700	1,710
<u>MAINTENANCE OF BUILDINGS/</u>							
021-310-5311	MAINTENANCE OF BUILDING	<u>1,950</u>	<u>1,000</u>	<u>89</u>	<u>100</u>	<u>1,000</u>	<u>900</u>
*** CATEGORY TOTAL ***		1,950	1,000	89	100	1,000	900
<u>MAINTENANCE OF EQUIPMENT</u>							
021-310-5411	I.T. MAINT & AGREEMENTS	150	150	150	150	168	18
021-310-5412	VEHICLE MAINTENANCE	<u>3,941</u>	<u>3,000</u>	<u>2,874</u>	<u>3,300</u>	<u>1,700</u>	<u>(1,600)</u>
*** CATEGORY TOTAL ***		4,091	3,150	3,024	3,450	1,868	(1,582)

002-GENERAL FUND
 021-PUBLIC WORKS
 310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
021-310-5511	COMMUNICATIONS	118	247	21	100	100	0
021-310-5515	HIRE OF EQUIPMENT	(115)	1,000	18,594	20,000	4,500	(15,500)
021-310-5520	INSURANCE	487	500	499	500	500	0
021-310-5530	TRAVEL EXPENSE	0	0	0	0	0	0
021-310-5550	ELECTRICITY	0	0	0	0	0	0
021-310-5555	EDUCATION & TRAINING	79	750	0	0	100	100
021-310-5560	GAS FOR HEATING	<u>767</u>	<u>200</u>	<u>2,642</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>
*** CATEGORY TOTAL ***		1,335	2,697	21,756	23,100	7,700	(15,400)

VEHICLES

021-310-6401	MOTOR VEHICLES	<u>0</u>	<u>40,000</u>	<u>11,249</u>	<u>0</u>	<u>0</u>	<u>0</u>
*** CATEGORY TOTAL ***		0	40,000	11,249	0	0	0
021-310-6401	MOTOR VEHICLES	CURRENT YEAR NOTES: Long bed truck					
*** DEPARTMENT TOTAL ***		<u>81,243</u>	<u>174,807</u>	<u>74,581</u>	<u>74,935</u>	<u>125,593</u>	<u>50,658</u>

DEPARTMENTAL NOTES

021-310-6401 CURRENT YEAR NOTES:
 Long bed truck

*** DIVISION TOTAL ***		<u>496,964</u>	<u>861,294</u>	<u>676,277</u>	<u>769,909</u>	<u>867,118</u>	<u>97,209</u>
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Dept 320 – Streets

General Fund

The Street Department maintains and repairs 189 miles of paved streets as well as curbs, gutters, and storm sewers. The department also maintains a seal coat schedule for all paved streets.

ACHIEVEMENTS

- Continuing crack seal project
- Extended street life through 2023 seal coat project
- Striping major thoroughfares
- Continued weed control
- Continued mosquito spraying

GOALS

- Continue to extend street life through seal coat and crack seal
- Continue weed control on roadways and easements
- Begin to invest in intersection repairs
- Rebuild main thoroughfares

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$821,534	\$861,595	\$1,039,767
51 – Supplies and Materials	98,539	120,051	121,150
53 – Maintenance of Bldg./Structures	65,356	76,200	80,000
54 – Maintenance of Equipment	284,797	177,926	179,310
55 – Contractual Services	268,504	266,875	252,950
56 - Miscellaneous	5,237	0	0
62 – Buildings & Structures	1,209,892	745,000	1,850,000
63 - Equipment	0	64,892	0
64 – Vehicles	50,514	144,742	220,000
Totals	\$2,804,371	\$2,457,281	\$3,743,177

Highlights:

- 6218 – Streets – Street Rebuild (\$1,100,000)
- 6219 – Crack Seal, Coat Seal, Fog Seal – Sealcoat/Street Repair (\$750,000)
- 6401 – Vehicles – Ford F-150 XL (\$40,000)
- 6404 – Heavy Equipment – 14-Yard Dump Truck (\$180,000)

002-GENERAL FUND
 022-HIGHWAYS & STREETS
 320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
022-320-5010	SALARIES	460,652	611,265	423,802	499,766	624,225	124,459
022-320-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
022-320-5021	TERMINATION PAY	37,561	0	21,882	21,882	0	(21,882)
022-320-5022	VACATION BUY BACK	3,005	6,576	4,435	4,435	5,000	565
022-320-5035	OVERTIME	21,052	20,000	17,083	20,000	20,000	0
022-320-5045	LONGEVITY	8,991	7,746	5,697	5,720	4,089	(1,631)
022-320-5050	RETIREMENT	93,229	119,246	76,417	95,218	124,740	29,522
022-320-5055	STANDBY PAY	3,680	3,900	3,241	3,841	3,900	59
022-320-5060	GROUP INSURANCE	102,169	139,855	90,409	115,649	151,672	36,023
022-320-5065	WORKERS' COMPENSATION	49,648	54,226	54,226	54,226	54,740	514
022-320-5070	RETIREMENT-DEFERRED COM	29,397	29,216	26,199	28,737	36,213	7,476
022-320-5075	LIFE & DISABILITY INSUR	3,832	5,437	2,882	3,940	5,532	1,592
022-320-5080	MEDICARE	7,835	9,418	6,623	8,075	9,530	1,455
022-320-5085	UNEMPLOYMENT TAXES	<u>483</u>	<u>126</u>	<u>118</u>	<u>106</u>	<u>126</u>	<u>20</u>
***	CATEGORY TOTAL ***	821,534	1,007,011	733,016	861,595	1,039,767	178,172

002-GENERAL FUND
 022-HIGHWAYS & STREETS
 320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
022-320-5110	OFFICE SUPPLIES	420	500	624	500	1,600	1,100
022-320-5112	FOOD SUPPLIES	43	50	0	50	50	0
022-320-5114	WEARING APPAREL	3,028	3,000	2,350	3,000	3,000	0
022-320-5116	GASOLINE, OIL, & GREASE	65,306	60,000	51,647	60,000	60,000	0
022-320-5117	MINOR APPARATUS	10,388	12,000	11,862	12,000	12,000	0
022-320-5118	JANITORIAL SUPPLIES	980	500	159	500	500	0
022-320-5119	CHEMICALS	6,296	10,000	4,104	10,000	10,000	0
022-320-5123	OTHER SUPPLIES	1,565	2,500	2,181	2,500	2,500	0
022-320-5124	POSTAGE	1	0	1	1	0	(1)
022-320-5128	UTILITIES	0	1,500	0	1,500	1,500	0
022-320-5128-01	LANDFILL	<u>10,511</u>	<u>30,000</u>	<u>4,172</u>	<u>30,000</u>	<u>30,000</u>	<u>0</u>
***	CATEGORY TOTAL ***	98,539	120,050	77,100	120,051	121,150	1,099
022-320-5119	CHEMICALS	PERMANENT NOTES: Mosquito spray and herbicides					
022-320-5123	OTHER SUPPLIES	PERMANENT NOTES: Cylinder rental for welding trucks					
022-320-5128	UTILITIES	PERMANENT NOTES: Water bills					
022-320-5128-01	LANDFILL	PERMANENT NOTES: Large item pickup disposal fees					

002-GENERAL FUND
 022-HIGHWAYS & STREETS
 320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>MAINTENANCE OF BUILDINGS/</u>							
022-320-5311	MAINTENANCE OF BUILDING	1,167	5,000	1,610	1,200	5,000	3,800
022-320-5318	MAINT. PAVED & UNPAVED	23,329	25,000	251	25,000	25,000	0
022-320-5318-01	ADA IMPROVEMENTS	10,000	25,000	20,649	25,000	25,000	0
022-320-5320	STREET MARKERS	24,611	20,000	20,442	25,000	25,000	0
022-320-5326	MISCELLANEOUS IMPROVEME	6,249	0	0	0	0	0
*** CATEGORY TOTAL ***		65,356	75,000	42,953	76,200	80,000	3,800

022-320-5318-01 ADA IMPROVEMENTS PERMANENT NOTES:
 ADA Transition Plan - Curb Cuts for wheelchair ramps -
 \$25,000 annually

MAINTENANCE OF EQUIPMENT

022-320-5411	I.T. MAINT & AGREEMENTS	914	176	476	176	560	384
022-320-5412	VEHICLE MAINTENANCE	241,261	90,000	112,742	169,000	170,000	1,000
022-320-5413	MAINT. FIRE APPARATUS	147	60	60	150	150	0
022-320-5421	SIGNAL SYSTEMS	42,420	8,000	4,383	8,000	8,000	0
022-320-5422	HEATING AND COOLING SYS	54	100	0	100	100	0
022-320-5425	MAINT. MACHINERY, TOOLS	0	500	0	500	500	0
*** CATEGORY TOTAL ***		284,797	98,836	117,661	177,926	179,310	1,384

022-320-5413 MAINT. FIRE APPARATUS PERMANENT NOTES:
 Annual inspection of fire apparatus

002-GENERAL FUND
 022-HIGHWAYS & STREETS
 320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>CONTRACTUAL SERVICES</u>							
022-320-5511	COMMUNICATIONS	1,079	9,050	1,349	2,000	2,000	0
022-320-5515	HIRE OF EQUIPMENT	10,391	16,000	33,287	34,000	17,000	(17,000)
022-320-5520	INSURANCE	9,927	13,000	10,795	10,795	13,000	2,205
022-320-5521	SPECIAL SERVICES	19,511	18,000	18,733	18,000	18,000	0
022-320-5530	TRAVEL EXPENSE	0	250	0	0	250	250
022-320-5541	PERMITS, LICENSES, TESTIN	392	500	317	0	500	500
022-320-5550	ELECTRICITY	224,837	200,000	172,692	200,000	200,000	0
022-320-5555	EDUCATION & TRAINING	373	500	376	380	500	120
022-320-5560	GAS FOR HEATING	<u>1,994</u>	<u>1,700</u>	<u>0</u>	<u>1,700</u>	<u>1,700</u>	<u>0</u>
*** CATEGORY TOTAL ***		268,504	259,000	237,548	266,875	252,950	(13,925)
<u>MISCELLANEOUS</u>							
022-320-5616	JUDGEMENTS & DAMAGES	<u>5,237</u>	<u>0</u>	<u>1,310</u>	<u>0</u>	<u>0</u>	<u>0</u>
*** CATEGORY TOTAL ***		5,237	0	1,310	0	0	0
<u>LAND</u>							
022-320-6100	LAND PURCHASES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
*** CATEGORY TOTAL ***		0	0	0	0	0	0

002-GENERAL FUND
 022-HIGHWAYS & STREETS
 320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>BUILDING & STRUCTURES</u>							
022-320-6212	BRIDGES AND CULVERTS	0	0	80,000	80,000	0	(80,000)
022-320-6217	STANDPIPES AND RESERVOI	11,135	0	0	0	0	0
022-320-6218	STREETS	0	1,000,000	0	80,000	1,100,000	1,020,000
022-320-6219	CRACK S., SEAL ., FOG S	1,198,757	535,000	559,313	585,000	750,000	165,000
022-320-6224	DAMS	0	0	0	0	0	0
*** CATEGORY TOTAL ***		1,209,892	1,535,000	639,313	745,000	1,850,000	1,105,000
022-320-6212	BRIDGES AND CULVERTS	CURRENT YEAR NOTES: 2nd Street and Oak Glen					
022-320-6218	STREETS	NEXT YEAR NOTES: Street rebuild - locations TBD Complete Oak Glen Started 22-23 FY (100,000)					
<u>EQUIPMENT</u>							
022-320-6314	MOWERS & EQUIPMENT	0	64,892	0	64,892	0	(64,892)
*** CATEGORY TOTAL ***		0	64,892	0	64,892	0	(64,892)
022-320-6314	MOWERS & EQUIPMENT	CURRENT YEAR NOTES: Batwing Mower					
<u>VEHICLES</u>							
022-320-6401	MOTOR VEHICLES	50,514	0	11,809	0	40,000	40,000
022-320-6404	HEAVY EQUIPMENT	0	120,000	144,742	144,742	180,000	35,258
*** CATEGORY TOTAL ***		50,514	120,000	156,552	144,742	220,000	75,258
022-320-6401	MOTOR VEHICLES	NEXT YEAR NOTES:					

002-GENERAL FUND
 022-HIGHWAYS & STREETS
 320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE	
1/2 Ton Pickup								
022-320-6404	HEAVY EQUIPMENT	CURRENT YEAR NOTES: \$120,000 for CAT 416 Backhoe						
*** DEPARTMENT TOTAL ***		2,804,371	3,279,789	2,005,452	2,457,281	3,743,177	1,285,896	

DEPARTMENTAL NOTES

- 022-320-5119 PERMANENT NOTES:
Mosquito spray and herbicides
- 022-320-5123 PERMANENT NOTES:
Cylinder rental for welding trucks
- 022-320-5128 PERMANENT NOTES:
Water bills
- 022-320-5128-01 PERMANENT NOTES:
Large item pickup disposal fees
- 022-320-5318-01 PERMANENT NOTES:
ADA Transition Plan - Curb Cuts for wheelchair ramps -
\$25,000 annually
- 022-320-5413 PERMANENT NOTES:
Annual inspection of fire apparatus
- 022-320-6212 CURRENT YEAR NOTES:
2nd Street and Oak Glen
- 022-320-6218 NEXT YEAR NOTES:
Street rebuild - locations TBD
Complete Oak Glen Started 22-23 FY (100,000)
- 022-320-6314 CURRENT YEAR NOTES:
Batwing Mower
- 022-320-6401 NEXT YEAR NOTES:
1/2 Ton Pickup

Dept 370 – Parks

General Fund

The Parks Department provides improvements and upkeep for parks and ballfield facilities available for public enjoyment. The Department strives to present aesthetically pleasing areas through the maintenance of playground and other recreational equipment, grounds maintenance, weed and litter control and other landscaping activities.

ACHIEVEMENTS

- Fixed and repair irrigation throughout Comanche trail park and outside parks
- Start to build and install new basketball court inside Comanche trail park
- Paint and repair pavilions throughout parks
- Fix fencing around golf course
- Installed new privacy wall inside public bathrooms
- Paint and repair billboards throughout the town
- Move equipment at Bert Andres park for new splash pad install

GOALS

- Continue to finish with build of new basketball court inside Comanche trail park
- Paint new lines on basketball court throughout town
- Fix fencing inside Comanche trail park
- Cut out dead trees inside and outside Comanche trail park
- Install new light at amphitheater and cotton Mize ball field
- Paint inside and outside of restrooms buildings
- New playground at duck pound and Birdwell park
- Paint repair picnic tables

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$290,734	\$368,257	\$490,261
51 – Supplies and Materials	39,942	42,390	41,900
52 – Maintenance of Land	288	0	0
53 – Maintenance of Bldg./Structures	15,715	22,500	21,500
54 – Maintenance of Equipment	42,662	37,348	24,478
55 – Contractual Services	31,279	55,088	54,945
62 – Buildings & Structures	0	135,000	85,000
63 - Equipment	0	12,067	18,000
64 - Vehicles	26,909	12,542	0
Totals	\$447,529	\$685,192	\$736,084

Highlights:

- 6314 – Mowers & Equipment – Zero Turn Mower (\$18,000)
- 6226 – Park Structures – Restrooms Splash Pad (\$30,000)
- 6229 – Lighting – Cotton Mize (\$20,000), Amphitheater (\$35,000)

002-GENERAL FUND
 027-PARKS & RECREATION
 370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
027-370-5010	SALARIES	176,533	243,117	182,800	229,950	292,954	63,004
027-370-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
027-370-5021	TERMINATION PAY	2,453	0	1,531	1,531	0	(1,531)
027-370-5022	VACATION BUY BACK	592	1,577	0	0	1,577	1,577
027-370-5035	OVERTIME	4,343	10,000	4,325	10,000	10,000	0
027-370-5045	LONGEVITY	1,374	1,415	1,003	1,113	1,705	592
027-370-5050	RETIREMENT	33,730	47,738	31,248	41,216	58,864	17,648
027-370-5055	STANDBY PAY	3,911	3,900	3,086	3,911	3,900	(11)
027-370-5060	GROUP INSURANCE	44,504	69,142	47,187	52,287	84,628	32,341
027-370-5065	WORKERS' COMPENSATION	8,292	10,267	10,267	10,267	12,272	2,005
027-370-5070	RETIREMENT-DEFERRED COM	10,568	11,696	10,971	12,386	17,089	4,703
027-370-5075	LIFE & DISABILITY INSUR	1,578	2,444	1,407	2,002	2,703	701
027-370-5080	MEDICARE	2,754	3,770	2,803	3,531	4,497	966
027-370-5085	UNEMPLOYMENT TAXES	103	63	82	63	72	9
***	CATEGORY TOTAL ***	290,734	405,129	296,711	368,257	490,261	122,004

002-GENERAL FUND
 027-PARKS & RECREATION
 370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>SUPPLIES & MATERIALS</u>							
027-370-5110	OFFICE SUPPLIES	544	100	70	140	100	(40)
027-370-5112	FOOD SUPPLIES	598	300	278	350	300	(50)
027-370-5114	WEARING APPAREL	1,907	1,800	2,698	2,600	2,000	(600)
027-370-5116	GASOLINE, OIL, & GREASE	9,102	7,500	4,750	7,500	7,500	0
027-370-5117	MINOR APPARATUS	2,986	5,000	13,567	6,000	6,000	0
027-370-5118	JANITORIAL SUPPLIES	4,226	4,000	2,671	4,000	4,000	0
027-370-5122	PLANTS & GRASS	24	1,000	0	500	1,000	500
027-370-5123	OTHER SUPPLIES	3,526	4,000	3,005	4,100	4,000	(100)
027-370-5128	UTILITIES	15,824	14,500	19,704	16,000	16,000	0
027-370-5128-01	LANDFILL	<u>1,205</u>	<u>500</u>	<u>916</u>	<u>1,200</u>	<u>1,000</u>	<u>(200)</u>
*** CATEGORY TOTAL ***		39,942	38,700	47,660	42,390	41,900	(490)

PERMANENT NOTES:
 Projects that do not fall under building maintenance or
 minor apparatus. Irrigation, paint, wood, chains, etc.

MAINTENANCE OF LAND

027-370-5210	LAND MAINTENANCE	<u>288</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
*** CATEGORY TOTAL ***		288	0	0	0	0	0

002-GENERAL FUND
 027-PARKS & RECREATION
 370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF BUILDINGS/</u>							
027-370-5311	MAINTENANCE OF BUILDING	8,893	2,500	2,655	4,000	4,000	0
027-370-5318-01	ADA IMPROVEMENTS	0	0	0	0	0	0
027-370-5322	MAINT. FENCES AND GATES	51	3,000	120	3,000	2,000	(1,000)
027-370-5323	MAINTENANCE OF BALLFIEL	1,034	2,000	185	500	500	0
027-370-5326	MISCELLANEOUS IMPROVEME	5,738	15,000	3,400	15,000	15,000	0
*** CATEGORY TOTAL ***		15,715	22,500	6,360	22,500	21,500	(1,000)
027-370-5326	MISCELLANEOUS IMPROVEMPERMANENT NOTES:						
	Misc. improvements to parks including: repairing irrigation at Bert Andries Park, ABC Park, and Comanche Trail Park, building picnic tables and bbq pits for parks, renovating restrooms, remove dead trees and replant trees						
<u>MAINTENANCE OF EQUIPMENT</u>							
027-370-5411	I.T. MAINT & AGREEMENTS	885	848	1,217	848	2,978	2,130
027-370-5412	VEHICLE MAINTENANCE	39,548	20,000	30,080	35,000	20,000	(15,000)
027-370-5417	MAINTENANCE OF MOWERS	1,508	1,500	1,495	1,500	1,500	0
027-370-5425	MAINT. MACHINERY, TOOLS	721	750	0	0	0	0
*** CATEGORY TOTAL ***		42,662	23,098	32,793	37,348	24,478	(12,870)

002-GENERAL FUND
 027-PARKS & RECREATION
 370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
027-370-5511	COMMUNICATIONS	790	700	678	700	700	0
027-370-5515	HIRE OF EQUIPMENT	5,566	8,000	26,520	27,464	27,454	(10)
027-370-5520	INSURANCE	5,205	5,405	5,791	5,791	5,791	0
027-370-5530	TRAVEL EXPENSE	0	0	373	373	0	(373)
027-370-5550	ELECTRICITY	17,175	18,260	11,361	18,260	18,500	240
027-370-5555	EDUCATION & TRAINING	100	100	0	0	0	0
027-370-5560	GAS FOR HEATING	<u>2,443</u>	<u>2,500</u>	<u>2,337</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>
*** CATEGORY TOTAL ***		31,279	34,965	47,060	55,088	54,945	(143)
<u>MISCELLANEOUS</u>							
027-370-5616	JUDGMENTS & DAMAGES	<u>0</u>	<u>0</u>	<u>623</u>	<u>0</u>	<u>0</u>	<u>0</u>
*** CATEGORY TOTAL ***		0	0	623	0	0	0
<u>BUILDING & STRUCTURES</u>							
027-370-6226	PARK STRUCTURES	0	40,000	80,706	135,000	30,000	(105,000)
027-370-6229	LIGHTING	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>55,000</u>	<u>55,000</u>
*** CATEGORY TOTAL ***		0	40,000	80,706	135,000	85,000	(50,000)
027-370-6226	PARK STRUCTURES	CURRENT YEAR NOTES: \$15,000 basketball court in Comananche Trail \$25,000 Play structure at duck pond Splash Pad in Bert Andries Park					
027-370-6226	PARK STRUCTURES	NEXT YEAR NOTES: Restrooms at Star/Broughton Splash Pad					

002-GENERAL FUND
 027-PARKS & RECREATION
 370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
027-370-6229	LIGHTING	NEXT YEAR NOTES: Lights for Cotton Mize field (\$20,000) Lights for Amphitheater (\$35,000)					
<u>EQUIPMENT</u>							
027-370-6314	MOWERS & EQUIPMENT	0	10,867	12,241	12,067	18,000	5,933
*** CATEGORY TOTAL ***		0	10,867	12,241	12,067	18,000	5,933
027-370-6314	MOWERS & EQUIPMENT	NEXT YEAR NOTES: Zero turn mower					
<u>VEHICLES</u>							
027-370-6401	MOTOR VEHICLES	26,909	32,006	22,608	12,542	0	(12,542)
*** CATEGORY TOTAL ***		26,909	32,006	22,608	12,542	0	(12,542)
027-370-6401	MOTOR VEHICLES	CURRENT YEAR NOTES: \$27,000 for 3/4 ton truck \$5,000 for dump trailer					
*** DEPARTMENT TOTAL ***		447,529	607,265	546,762	685,192	736,084	50,892

DEPARTMENTAL NOTES

- 027-370-5123 PERMANENT NOTES:
Projects that do not fall under building maintenance or minor apparatus. Irrigation, paint, wood, chains, etc.
- 027-370-5326 PERMANENT NOTES:
Misc. improvements to parks including:
repairing irrigation at Bert Andries Park, ABC Park, and Comanche Trail Park,
building picnic tables and bbq pits for parks,
renovating restrooms, remove
dead trees and replant trees

002-GENERAL FUND
 027-PARKS & RECREATION
 370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
027-370-6226	CURRENT YEAR NOTES: \$15,000 basketball court in Comananche Trail \$25,000 Play structure at duck pond Splash Pad in Bert Andries Park						
027-370-6226	NEXT YEAR NOTES: Restrooms at Star/Broughton Splash Pad						
027-370-6229	NEXT YEAR NOTES: Lights for Cotton Mize field (\$20,000) Lights for Amphitheater (\$35,000)						
027-370-6314	NEXT YEAR NOTES: Zero turn mower						
027-370-6401	CURRENT YEAR NOTES: \$27,000 for 3/4 ton truck \$5,000 for dump trailer						

Dept 375 – Sports Complex

General Fund

The Parks Department provides improvements and upkeep for parks and ballfield facilities available for public enjoyment. The Department strives to present aesthetically pleasing areas through the maintenance of playground and other recreational equipment, grounds maintenance, weed and litter control and other landscaping activities.

ACHIEVEMENTS

- Continued to work on irrigation.
- Replace old light with new LED light Garret Field
- Painted stands on baseball .
- Painted all restroom floors at the Complex
- Leveled out fields on baseball and softball
- Started to leveling and building Field 5 on softball
- Placed new water tap line from CRMWD.
- Placed crushed grant on two island
- Over seed baseball fields.
- Started a new fertilizing program
- Turned an old concession stand into storage room

GOALS

- Paint the complete outside of Baseball Concession
- Over seed all fields.
- Will continue to improve our maintenance program
- Continue to work on irrigation
- Continue to work on a fertilizing program
- Continue to rebuild field 5 on softball.
- Rebuild pump house
- Replace pitching mounds on baseball
- Replace lights on Pony Field

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$173,555	\$161,026	\$201,207
51 – Supplies and Materials	24,493	38,215	39,950
52 – Maintenance of Land	90	0	0
53 – Maintenance of Bldg./Structures	37,116	69,000	66,500
54 – Maintenance of Equipment	21,981	15,926	10,793
55 – Contractual Services	52,933	55,000	57,000
62- Buildings & Structures	115,030	190,000	100,000
63 – Equipment	0	28,000	0
Totals	\$425,198	\$557,167	\$475,450

Highlights:

- 6226 – Park Structures – Home Plate Padding (\$10,000), Playground Chips (\$15,000)
- 6200 – Buildings – Pump House (\$30,000)

002-GENERAL FUND
 027-PARKS & RECREATION
 375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
027-375-5010	SALARIES	94,890	111,402	82,033	94,578	118,004	23,426
027-375-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
027-375-5021	TERMINATION PAY	1,001	0	299	299	0	(299)
027-375-5022	VACATION BUY BACK	1,422	1,423	1,536	1,536	1,550	14
027-375-5035	OVERTIME	18,050	10,000	2,690	10,000	10,000	0
027-375-5045	LONGEVITY	322	514	271	287	590	303
027-375-5050	RETIREMENT	20,696	22,645	14,832	17,704	24,702	6,998
027-375-5060	GROUP INSURANCE	23,711	29,632	20,864	24,156	31,115	6,959
027-375-5065	WORKERS' COMPENSATION	4,550	4,800	4,800	4,800	5,073	273
027-375-5070	RETIREMENT-DEFERRED COM	6,395	5,548	5,035	5,292	7,171	1,879
027-375-5075	LIFE & DISABILITY INSUR	804	1,028	707	868	1,087	219
027-375-5080	MEDICARE	1,684	1,788	1,268	1,479	1,888	409
027-375-5085	UNEMPLOYMENT TAXES	29	27	33	27	27	0
*** CATEGORY TOTAL ***		173,555	188,807	134,369	161,026	201,207	40,181

SUPPLIES & MATERIALS

027-375-5110	OFFICE SUPPLIES	0	0	0	0	0	0
027-375-5112	FOOD SUPPLIES	149	250	261	500	250	(250)
027-375-5114	WEARING APPAREL	1,241	800	1,289	1,500	1,200	(300)
027-375-5116	GASOLINE, OIL, & GREASE	4,141	4,000	7,396	7,000	4,000	(3,000)

002-GENERAL FUND
 027-PARKS & RECREATION
 375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
027-375-5117	MINOR APPARATUS	7,704	5,000	7,311	8,000	7,500	(500)
027-375-5118	JANITORIAL SUPPLIES	1,708	1,500	637	700	1,500	800
027-375-5122	PLANTS & GRASS	4,501	7,500	14,230	15,000	20,000	5,000
027-375-5123	OTHER SUPPLIES	1,135	2,000	389	2,000	2,000	0
027-375-5124	POSTAGE	0	0	15	15	0	(15)
027-375-5128	UTILITIES	2,954	2,800	2,057	2,800	2,800	0
027-375-5128-01	LANDFILL	960	500	588	700	700	0
*** CATEGORY TOTAL ***		24,493	24,350	34,171	38,215	39,950	1,735

027-375-5122 PLANTS & GRASS CURRENT YEAR NOTES:
 Once irrigation is updated, we will need to overseed to fix the fields.

MAINTENANCE OF LAND

027-375-5210	LAND MAINTENANCE	90	0	0	0	0	0
*** CATEGORY TOTAL ***		90	0	0	0	0	0

MAINTENANCE OF BUILDINGS/

027-375-5311	MAINTENANCE OF BUILDING	3,354	2,000	17,282	9,000	8,000	(1,000)
027-375-5321	MAINTENANCE OF WELLS	0	0	4,918	4,000	0	(4,000)
027-375-5322	MAINT. FENCES AND GATES	119	1,000	4,310	1,000	1,000	0
027-375-5323	MAINTENANCE OF BALLFIEL	32,000	25,000	35,068	50,000	50,000	0
027-375-5326	MISCELLANEOUS IMPROVEME	1,644	0	2,273	5,000	7,500	2,500

002-GENERAL FUND
 027-PARKS & RECREATION
 375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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*** CATEGORY TOTAL *** 37,116 28,000 63,851 69,000 66,500 (2,500)

027-375-5311 MAINTENANCE OF BUILDINNEXT YEAR NOTES:
 Garage Door for Storage

027-375-5323 MAINTENANCE OF BALLFIEPERMANENT NOTES:
 All projects are taken out of this account

027-375-5323 MAINTENANCE OF BALLFIECURRENT YEAR NOTES:
 Refurbish the field that is not usable (\$25,000)

027-375-5326 MISCELLANEOUS IMPROVEMNEXT YEAR NOTES:
 Paint Concession Stands and Ballfield Dugouts

MAINTENANCE OF EQUIPMENT

027-375-5411	I. T. MAINT & AGREEMENTS	0	326	326	326	193	(133)
027-375-5412	VEHICLE MAINTENANCE	21,276	10,000	11,631	15,000	10,000	(5,000)
027-375-5417	MAINTENANCE OF MOWERS	66	1,000	168	100	100	0
027-375-5425	MAINT. MACHINERY, TOOLS	638	500	72	500	500	0
*** CATEGORY TOTAL ***		21,981	11,826	12,198	15,926	10,793	(5,133)

CONTRACTUAL SERVICES

027-375-5511	COMMUNICATIONS	669	1,000	632	1,000	1,000	0
027-375-5515	HIRE OF EQUIPMENT	78	750	1,568	2,500	2,500	0
027-375-5520	INSURANCE	22,470	23,000	23,558	23,000	23,000	0
027-375-5521	PROFESSIONAL SERVICES	353	1,000	0	500	500	0
027-375-5550	ELECTRICITY	29,263	35,000	22,621	28,000	30,000	2,000
027-375-5555	EDUCATION & TRAINING	100	100	0	0	0	0

002-GENERAL FUND
 027-PARKS & RECREATION
 375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
***	CATEGORY TOTAL ***	52,933	60,850	48,380	55,000	57,000	2,000
<u>BUILDING & STRUCTURES</u>							
027-375-6200	BUILDINGS	0	0	0	0	75,000	75,000
027-375-6226	PARK STRUCTURES	98,530	0	0	0	25,000	25,000
027-375-6229	LIGHTING	<u>16,500</u>	<u>175,000</u>	<u>187,516</u>	<u>190,000</u>	<u>0</u>	<u>(190,000)</u>
***	CATEGORY TOTAL ***	115,030	175,000	187,516	190,000	100,000	(90,000)
027-375-6200	BUILDINGS	NEXT YEAR NOTES: Pump house					
027-375-6226	PARK STRUCTURES	NEXT YEAR NOTES: Playground chips (15,000) Padding behind home plate (10,000)					
027-375-6229	LIGHTING	CURRENT YEAR NOTES: Lighting at Garrett Field					
<u>EQUIPMENT</u>							
027-375-6314	MOWERS & EQUIPMENT	<u>0</u>	<u>28,000</u>	<u>0</u>	<u>28,000</u>	<u>0</u>	<u>(28,000)</u>
***	CATEGORY TOTAL ***	0	28,000	0	28,000	0	(28,000)
027-375-6314	MOWERS & EQUIPMENT	CURRENT YEAR NOTES: Zero Turn Mower (\$11,000) John Deere Backhoe & Attachment (\$17,000)					
***	DEPARTMENT TOTAL ***	<u>425,198</u>	<u>516,833</u>	<u>480,485</u>	<u>557,167</u>	<u>475,450</u>	<u>(81,717)</u>

002-GENERAL FUND
 027-PARKS & RECREATION
 375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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DEPARTMENTAL NOTES

027-375-5122	CURRENT YEAR NOTES: Once irrigation is updated, we will need to oversee to fix the fields.
027-375-5311	NEXT YEAR NOTES: Garage Door for Storage
027-375-5323	PERMANENT NOTES: All projects are taken out of this account
027-375-5323	CURRENT YEAR NOTES: Refurbish the field that is not usable (\$25,000)
027-375-5326	NEXT YEAR NOTES: Paint Concession Stands and Ballfield Dugouts
027-375-6200	NEXT YEAR NOTES: Pump house
027-375-6226	NEXT YEAR NOTES: Playground chips (15,000) Padding behind home plate (10,000)
027-375-6229	CURRENT YEAR NOTES: Lighting at Garrett Field
027-375-6314	CURRENT YEAR NOTES: Zero Turn Mower (\$11,000) John Deere Backhoe & Attachment (\$17,000)

Dept 380 – Aquatic Center

General Fund

The Russ McEwen Family Aquatic Center opened on June 18, 2011 and is located in Comanche Trail Park. It provides a wonderful recreational opportunity to local citizens and surrounding communities, having two slides, a lazy river, water play features and sand play for younger children, concessions and rentable pavilions. Certified lifeguards trained in lifesaving techniques, first aid, and CPR are on duty during all hours of operation.

ACHIEVEMENTS

- Artificial turf installed on the island in the Lazy River.
- Repair and re-tile expansion joints in the pool.
- Replaced and order new lawn chairs
- Continue to update the irrigation system

GOALS

- Work on irrigation in front island, remove drip lines replace with sprinkler heads
- Repair coping on the sides of the pool
- Repaint parking lot and fire lines.
- Place artificial turf in the islands inside the Aquatic Center.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$43,839	\$40,829	\$50,441
51 – Supplies and Materials	139,752	161,800	139,350
53 – Maintenance of Bldg./Structures	12,867	15,500	11,000
54 – Maintenance of Equipment	3,048	3,100	3,268
55 – Contractual Services	105,613	121,799	121,799
62 – Buildings & Structures	0	54,403	272,000
Totals	\$305,119	\$397,431	\$597,858

Highlights:

6226 – Misc. Structures – Coping Replacement (\$254,617), Lilypad Rope Netting (\$17,077)

002-GENERAL FUND
 027-PARKS & RECREATION
 380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
027-380-5010	SALARIES	35,190	44,000	25,855	35,445	44,000	8,555
027-380-5021	TERMINATION PAY	0	0	0	0	0	0
027-380-5035	OVERTIME	4,706	2,000	1,871	2,000	2,000	0
027-380-5065	WORKERS' COMPENSATION	1,126	1,126	1,126	1,126	1,126	0
027-380-5070	RETIREMENT-DEFERRED COM	2,198	2,425	1,528	1,695	2,425	730
027-380-5080	MEDICARE	579	640	402	532	640	108
027-380-5085	UNEMPLOYMENT TAXES	40	250	13	31	250	219
*** CATEGORY TOTAL ***		43,839	50,441	30,795	40,829	50,441	9,612
<u>SUPPLIES & MATERIALS</u>							
027-380-5110	OFFICE SUPPLIES	148	0	297	200	200	0
027-380-5112	FOOD SUPPLIES	1,527	0	42	0	0	0
027-380-5114	WEARING APPAREL	490	500	600	600	650	50
027-380-5117	MINOR APPARATUS	6,262	32,500	31,342	32,500	10,000	(22,500)
027-380-5118	JANITORIAL SUPPLIES	2,263	2,000	863	2,000	2,000	0
027-380-5119	CHEMICALS	65,576	45,000	20,184	65,000	65,000	0
027-380-5123	OTHER SUPPLIES	1,358	2,000	1,215	2,000	2,000	0
027-380-5124	POSTAGE	0	0	0	0	0	0
027-380-5126-01	COST OF GOODS-CONCESSIO	42,652	35,000	29,331	40,000	40,000	0
027-380-5128	UTILITIES	19,475	12,000	14,125	19,500	19,500	0

002-GENERAL FUND
 027-PARKS & RECREATION
 380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** CATEGORY TOTAL ***		139,752	129,000	97,998	161,800	139,350	(22,450)

027-380-5117 MINOR APPARATUS CURRENT YEAR NOTES:
 Includes \$24,000 for lounge chairs

MAINTENANCE OF BUILDINGS/

027-380-5311	MAINTENANCE OF BUILDING	7,510	10,000	13,792	15,000	10,000	(5,000)
027-380-5326	MISCELLANEOUS IMPROVEME	5,357	4,000	280	500	1,000	500
*** CATEGORY TOTAL ***		12,867	14,000	14,072	15,500	11,000	(4,500)

MAINTENANCE OF EQUIPMENT

027-380-5411	I.T. MAINT & AGREEMENTS	2,498	2,100	1,855	2,100	2,268	168
027-380-5425	MAINT. MACHINERY, TOOLS	550	2,000	1,274	1,000	1,000	0
*** CATEGORY TOTAL ***		3,048	4,100	3,130	3,100	3,268	168

CONTRACTUAL SERVICES

027-380-5511	COMMUNICATIONS	200	3,000	417	500	500	0
027-380-5520	INSURANCE	15,467	16,000	16,299	16,299	16,299	0
027-380-5521	PROFESSIONAL SERVICES	53,195	78,000	30,745	70,000	70,000	0
027-380-5550	ELECTRICITY	36,404	35,000	25,001	35,000	35,000	0
027-380-5555	EDUCATION AND TRAINING	347	0	0	0	0	0
027-380-5565	SANITATION - ROLLOFF, D	0	0	0	0	0	0
*** CATEGORY TOTAL ***		105,613	132,000	72,462	121,799	121,799	0

027-380-5521 PROFESSIONAL SERVICES PERMANENT NOTES:
 Contract with YMCA for lifeguards. Adding in service

002-GENERAL FUND
 027-PARKS & RECREATION
 380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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contract with Splash Pads USA and Sunbelt.

BUILDING & STRUCTURES

027-380-6226	MISCELLANEOUS STRUCTURE	0	54,403	27,917	54,403	272,000	217,597
*** CATEGORY TOTAL ***		0	54,403	27,917	54,403	272,000	217,597

027-380-6226 MISCELLANEOUS STRUCTURE CURRENT YEAR NOTES:
 \$35,603 put astroturf on the island in the middle of the Lazy River
 \$8,800 caulk the expansion joints
 \$10,000 coping around the pool

027-380-6226 MISCELLANEOUS STRUCTURE NEXT YEAR NOTES:
 Coping Replacement (255,000)
 Lilypad rope netting (17,000)

EQUIPMENT

027-380-6311	MACHINERY & EQUIPMENT	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	0	0	0	0	0

*** DEPARTMENT TOTAL ***		305,119	383,944	246,374	397,431	597,858	200,427
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DEPARTMENTAL NOTES

027-380-5117 CURRENT YEAR NOTES:
 Includes \$24,000 for lounge chairs

027-380-5521 PERMANENT NOTES:
 Contract with YMCA for lifeguards. Adding in service contract with Splash Pads USA and Sunbelt.

027-380-6226 CURRENT YEAR NOTES:
 \$35,603 put astroturf on the island in the middle of the Lazy River
 \$8,800 caulk the expansion joints

002-GENERAL FUND
027-PARKS & RECREATION
380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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\$10,000 coping around the pool

027-380-6226

NEXT YEAR NOTES:
Coping Replacement (255,000)
Lilypad rope netting (17,000)

Dept 390 – Golf Course

General Fund

The Comanche Trail Municipal Golf Course is an 18-hole course open seven days a week. The course management is responsible for maintenance, development, and operation of the course.

ACHIEVEMENTS

- Continue to maintain fairways and greens.
- Purchase new golf carts, trading in the old ones
- Operate the Golf Course with a net positive operating budget.

GOALS

- Implemented new Software to better serve the department as well as customers
- Continue to become self-efficient regarding an operations budget.
- Fix some play hazards to keep up the integrity of the course.
- Hold more tournaments and get the course attracted around the area.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$497,734	\$514,780	\$540,372
51 – Supplies and Materials	150,579	142,900	117,950
52 – Maintenance of Land	0	1,500	1,500
53 – Maintenance of Bldg./Structures	48,157	43,500	52,000
54 – Maintenance of Equipment	15,888	27,786	23,215
55 – Contractual Services	56,980	56,566	72,675
63 - Equipment	0	42,013	0
64 - Vehicles	0	155,000	0
Totals	\$769,338	\$984,045	\$807,712

002-GENERAL FUND
 027-PARKS & RECREATION
 390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
027-390-5010	SALARIES	295,829	303,491	250,668	306,979	320,046	13,067
027-390-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
027-390-5021	TERMINATION PAY	2,483	0	9,612	9,612	0	(9,612)
027-390-5022	VACATION BUY BACK	6,983	6,880	6,804	6,804	6,880	76
027-390-5035	OVERTIME	29,040	16,000	23,815	25,259	25,000	(259)
027-390-5045	LONGEVITY	4,983	6,610	5,712	5,728	5,698	(30)
027-390-5050	RETIREMENT	60,636	61,135	49,748	61,692	67,877	6,185
027-390-5060	GROUP INSURANCE	61,552	69,142	49,325	62,264	75,322	13,058
027-390-5065	WORKERS' COMPENSATION	10,047	10,673	10,673	10,673	12,019	1,346
027-390-5070	RETIREMENT-DEFERRED COM	18,873	14,979	17,076	18,345	19,706	1,361
027-390-5075	LIFE & DISABILITY INSUR	2,249	2,461	1,645	2,186	2,557	371
027-390-5080	MEDICARE	4,973	4,828	4,338	5,170	5,186	16
027-390-5085	UNEMPLOYMENT TAXES	<u>86</u>	<u>81</u>	<u>81</u>	<u>68</u>	<u>81</u>	<u>13</u>
*** CATEGORY TOTAL ***		497,734	496,280	429,496	514,780	540,372	25,592

SUPPLIES & MATERIALS

027-390-5110	OFFICE SUPPLIES	2,330	1,500	1,272	1,500	1,500	0
027-390-5114	WEARING APPAREL	1,147	1,600	718	1,150	1,200	50
027-390-5116	GASOLINE, OIL & GREASE	273	3,000	28,229	26,000	3,000	(23,000)
027-390-5117	MINOR APPARATUS	10,957	6,500	4,140	6,500	6,500	0

002-GENERAL FUND
 027-PARKS & RECREATION
 390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
027-390-5118	JANITORIAL SUPPLIES	1,100	900	281	250	250	0
027-390-5122	PLANTS & GRASS	32,011	26,000	28,763	33,000	33,000	0
027-390-5123	OTHER SUPPLIES	6,016	10,000	5,043	6,500	6,500	0
027-390-5126	COST OF GOODS-MERCHANDI	52,254	30,000	30,977	32,000	30,000	(2,000)
027-390-5126-01	COST OF GOODS-CONCESSIO	35,928	22,500	29,856	30,000	30,000	0
027-390-5128	UTILITIES	3,340	3,000	2,596	3,000	3,000	0
027-390-5128-01	LANDFILL	5,224	3,000	2,485	3,000	3,000	0
*** CATEGORY TOTAL ***		150,579	108,000	134,360	142,900	117,950	(24,950)

027-390-5116 GASOLINE, OIL & GREASE PERMANENT NOTES:
 Fuel for carts/mowers

027-390-5118 JANITORIAL SUPPLIES PERMANENT NOTES:
 Small tools

MAINTENANCE OF LAND

027-390-5210	LAND MAINTENANCE	0	1,500	0	1,500	1,500	0
*** CATEGORY TOTAL ***		0	1,500	0	1,500	1,500	0

027-390-5210 LAND MAINTENANCE PERMANENT NOTES:
 Tree trimming

MAINTENANCE OF BUILDINGS/

027-390-5311	MAINTENANCE OF BUILDING	2,163	12,000	2,324	1,500	12,000	10,500
027-390-5321	MAINTENANCE OF WELLS	10,065	20,000	0	10,000	10,000	0
027-390-5326	MISCELLANEOUS IMPROVEME	35,929	30,000	32,801	32,000	30,000	(2,000)

002-GENERAL FUND
 027-PARKS & RECREATION
 390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** CATEGORY TOTAL ***		48,157	62,000	35,125	43,500	52,000	8,500

027-390-5326 MISCELLANEOUS IMPROVEMPERMANENT NOTES:
 Irrigation supplies, carts, fencing, sand traps, cart trails

MAINTENANCE OF EQUIPMENT

027-390-5411	I.T. MAINT & AGREEMENTS	1,770	5,026	2,246	2,246	2,175	(71)
027-390-5412	VEHICLE MAINTENANCE	11,210	12,000	13,215	15,000	12,000	(3,000)
027-390-5413	FIRE APPARATUS	72	240	65	240	240	0
027-390-5417	MOWERS	2,744	5,000	4,677	5,000	5,000	0
027-390-5422	MAINT HEATING & COOLING	93	800	2,490	2,300	800	(1,500)
027-390-5425	MAINT. MACHINERY, TOOLS	0	3,000	4,177	3,000	3,000	0
*** CATEGORY TOTAL ***		15,888	26,066	26,869	27,786	23,215	(4,571)

CONTRACTUAL SERVICES

027-390-5511	COMMUNICATIONS	3,861	3,500	3,741	3,900	3,900	0
027-390-5520	INSURANCE	5,369	6,175	5,466	5,466	6,175	709
027-390-5521	SPECIAL SERVICES	5,983	20,000	5,039	5,000	20,000	15,000
027-390-5530	TRAVEL EXPENSE	0	850	0	0	0	0
027-390-5540	DUES & SUBSCRIPTIONS	0	800	0	0	800	800
027-390-5541	PERMITS, LICENSES, TESTIN	0	200	0	0	200	200
027-390-5550	ELECTRICITY	39,324	33,000	26,125	40,000	40,000	0
027-390-5560	GAS FOR HEATING	2,443	1,600	2,337	2,200	1,600	(600)

002-GENERAL FUND
 027-PARKS & RECREATION
 390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** CATEGORY TOTAL ***		56,980	66,125	42,709	56,566	72,675	16,109
027-390-5521	SPECIAL SERVICES	PERMANENT NOTES: Water well service Security Alarm Janitorial services					
<u>EQUIPMENT</u>							
027-390-6310	FURNITURE & FIXTURE	0	7,200	0	0	0	0
027-390-6314	MOWERS & EQUIPMENT	0	0	42,013	42,013	0	(42,013)
*** CATEGORY TOTAL ***		0	7,200	42,013	42,013	0	(42,013)
027-390-6310	FURNITURE & FIXTURE	CURRENT YEAR NOTES: New Golf Course Software					
027-390-6314	MOWERS & EQUIPMENT	CURRENT YEAR NOTES: Mini excavator					
<u>VEHICLES</u>							
027-390-6401	MOTOR VEHICLES	0	240,000	154,688	155,000	0	(155,000)
027-390-6404	HEAVY EQUIPMENT	0	90,000	0	0	0	0
*** CATEGORY TOTAL ***		0	330,000	154,688	155,000	0	(155,000)
027-390-6401	MOTOR VEHICLES	CURRENT YEAR NOTES: Leasing of Golf Carts					
027-390-6404	HEAVY EQUIPMENT	CURRENT YEAR NOTES: Mini Excavator					
*** DEPARTMENT TOTAL ***		769,338	1,097,171	865,261	984,045	807,712	(176,333)

002-GENERAL FUND
 027-PARKS & RECREATION
 390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			

DEPARTMENTAL NOTES

027-390-5116	PERMANENT NOTES: Fuel for carts/mowers						
027-390-5118	PERMANENT NOTES: Small tools						
027-390-5210	PERMANENT NOTES: Tree trimming						
027-390-5326	PERMANENT NOTES: Irrigation supplies, carts, fencing, sand traps, cart trails						
027-390-5521	PERMANENT NOTES: Water well service Security Alarm Janitorial services						
027-390-6310	CURRENT YEAR NOTES: New Golf Course Software						
027-390-6314	CURRENT YEAR NOTES: Mini excavator						
027-390-6401	CURRENT YEAR NOTES: Leasing of Golf Carts						
027-390-6404	CURRENT YEAR NOTES: Mini Excavator						

Dept 410 – Moss Lake

General Fund

Moss Lake provides fishing, swimming, camping and other recreational opportunities for the general public. The City contracts the caretaker duties to an outside vendor.

ACHIEVEMENTS

- Installed new electrical hook ups for three RV spaces
- Begin Repairs on Bathrooms
- Cleaned trails, trimmed trees, picked up trash daily
- Improved lighting around the lake

GOALS

- Improve camping shelters
- Improve all RV spaces
- Continue to utilize individuals involved with community service to improve cleanliness and overall facility appearance

	<u>Actual 2021-22</u>	<u>Revised 2022-23</u>	<u>Proposed 2023-24</u>
51 – Supplies and Materials	\$14,476	\$13,450	\$16,750
53 – Maintenance of Bldg./Structures	169	9,000	13,500
54 – Maintenance of Equipment	0	3,275	1,475
55 – Contractual Services	8,677	8,447	9,040
62 – Buildings & Structures	0	140,000	0
Totals	\$23,322	\$174,172	\$40,765

002-GENERAL FUND
 027-PARKS & RECREATION
 410-LAKE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
027-410-5110	OFFICE SUPPLIES	197	400	409	400	400	0
027-410-5116	GASOLINE, OIL, & GREASE	2,986	3,000	685	1,200	3,000	1,800
027-410-5117	MINOR APPARATUS	709	1,500	2,441	3,000	1,500	(1,500)
027-410-5118	JANITORIAL SUPPLIES	435	350	0	350	350	0
027-410-5128	UTILITIES	10,147	10,000	7,140	7,000	10,000	3,000
027-410-5128-01	LANDFILL	<u>0</u>	<u>0</u>	<u>852</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>
*** CATEGORY TOTAL ***		14,476	15,250	11,528	13,450	16,750	3,300

MAINTENANCE OF BUILDINGS/

027-410-5311	MAINTENANCE OF BUILDING	170	1,500	1,496	0	1,500	1,500
027-410-5320	STREET MARKERS	0	3,000	424	3,000	3,000	0
027-410-5326	MISCELLANEOUS IMPROVEME	<u>0</u>	<u>9,000</u>	<u>3,045</u>	<u>6,000</u>	<u>9,000</u>	<u>3,000</u>
*** CATEGORY TOTAL ***		170	13,500	4,965	9,000	13,500	4,500

027-410-5320 STREET MARKERS CURRENT YEAR NOTES:
 Includes \$2,500 for new signs

MAINTENANCE OF EQUIPMENT

027-410-5412	VEHICLE MAINTENANCE	0	1,000	2,938	3,000	1,200	(1,800)
027-410-5413	MAINT OF FIRE APPARATUS	0	75	0	75	75	0
027-410-5417	MOWERS	0	100	131	100	100	0
027-410-5422	MAINT. HEATING & COOLIN	<u>0</u>	<u>100</u>	<u>0</u>	<u>100</u>	<u>100</u>	<u>0</u>

002-GENERAL FUND
 027-PARKS & RECREATION
 410-LAKE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** CATEGORY TOTAL ***		0	1,275	3,069	3,275	1,475	(1,800)
<u>CONTRACTUAL SERVICES</u>							
027-410-5511	COMMUNICATIONS	1,195	1,200	1,094	1,200	1,200	0
027-410-5520	INSURANCE	727	840	747	747	840	93
027-410-5521	SPECIAL SERVICES	0	500	2,780	0	500	500
027-410-5550	ELECTRICITY	<u>6,754</u>	<u>6,500</u>	<u>4,892</u>	<u>6,500</u>	<u>6,500</u>	<u>0</u>
*** CATEGORY TOTAL ***		8,677	9,040	9,513	8,447	9,040	593
<u>BUILDING & STRUCTURES</u>							
027-410-6200	BUILDINGS	0	75,000	130,000	130,000	0	(130,000)
027-410-6201	BUILDINGS - SPECIAL PRO	0	5,000	0	5,000	0	(5,000)
027-410-6229	LIGHTING	<u>0</u>	<u>5,000</u>	<u>2,578</u>	<u>5,000</u>	<u>0</u>	<u>(5,000)</u>
*** CATEGORY TOTAL ***		0	85,000	132,578	140,000	0	(140,000)
027-410-6200	BUILDINGS	CURRENT YEAR NOTES: Double wide mobile home					
027-410-6201	BUILDINGS - SPECIAL PRO	CURRENT YEAR NOTES: Camp shelters & restrooms					
027-410-6229	LIGHTING	CURRENT YEAR NOTES: <u>Lighting</u>					
*** DEPARTMENT TOTAL ***		<u>23,322</u>	<u>124,065</u>	<u>161,653</u>	<u>174,172</u>	<u>40,765</u>	<u>(133,407)</u>

002-GENERAL FUND
027-PARKS & RECREATION
410-LAKE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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DEPARTMENTAL NOTES

027-410-5320	CURRENT YEAR NOTES: Includes \$2,500 for new signs
027-410-6200	CURRENT YEAR NOTES: Double wide mobile home
027-410-6201	CURRENT YEAR NOTES: Camp shelters & restrooms
027-410-6229	CURRENT YEAR NOTES: Lighting

Dept 420 – City Hall

General Fund

This activity provides for the operation of the City Hall building and the Polly Mays Municipal Annex, including electricity, natural gas, insurance, building maintenance, and janitorial service.

GOALS

- Continue renovations and upgrades to windows and flooring.

ACHIEVEMENTS

- Repaired brick mortar at City Hall and Council Chambers
- Repairs of plumbing
- Painted the Council Chambers and added new Logo.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
51 – Supplies and Materials	\$12,425	\$9,400	\$8,600
52 – Maintenance of Land	693	2,000	2,000
53 – Maintenance of Bldg./Structures	12,097	46,000	11,000
54 – Maintenance of Equipment	7,565	2,100	2,100
55 – Contractual Services	69,135	67,752	66,500
60 – Capital Outlay	0	0	200,000
Totals	\$101,915	\$127,252	\$290,200

Highlights:

6200 – Buildings – Windows (\$200,000)

002-GENERAL FUND
 027-PARKS & RECREATION
 420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>SUPPLIES & MATERIALS</u>							
027-420-5110	OFFICE SUPPLIES	4,706	2,200	3,846	3,000	2,200	(800)
027-420-5112	FOOD SUPPLIES	1,025	1,000	1,168	1,000	1,000	0
027-420-5117	MINOR APPARATUS	2,111	1,000	127	200	200	0
027-420-5118	JANITORIAL SUPPLIES	2,580	1,100	1,720	1,800	1,800	0
027-420-5123	OTHER SUPPLIES	1,264	1,300	1,867	2,300	2,300	0
027-420-5128	UTILITIES	740	1,100	753	1,100	1,100	0
027-420-5128-02	UTILITIES - Planning/Co	0	0	0	0	0	0
*** CATEGORY TOTAL ***		12,425	7,700	9,482	9,400	8,600	(800)
<u>MAINTENANCE OF LAND</u>							
027-420-5210	LAND MAINTENANCE	693	1,000	1,329	2,000	2,000	0
*** CATEGORY TOTAL ***		693	1,000	1,329	2,000	2,000	0
<u>MAINTENANCE OF BUILDINGS/</u>							
027-420-5311	MAINTENANCE OF BUILDING	12,097	5,000	42,469	45,000	10,000	(35,000)
027-420-5311-02	MAINT OF BLDGS-CITY HAL	0	1,000	0	1,000	1,000	0
*** CATEGORY TOTAL ***		12,097	6,000	42,469	46,000	11,000	(35,000)

002-GENERAL FUND
 027-PARKS & RECREATION
 420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE	
<u>MAINTENANCE OF EQUIPMENT</u>								
027-420-5413	MAINT. OF FIRE APPARATU	144	100	0	100	100	0	
027-420-5422	MAINT. HEATING & COOLIN	7,421	2,000	885	2,000	2,000	0	
*** CATEGORY TOTAL ***		7,565	2,100	885	2,100	2,100	0	
<u>CONTRACTUAL SERVICES</u>								
027-420-5511	COMMUNICATIONS	284	100	84	100	100	0	
027-420-5515	HIRE OF EQUIPMENT	20,740	12,000	16,545	18,000	18,000	0	
027-420-5520	INSURANCE	9,722	9,000	10,252	10,252	9,000	(1,252)	
027-420-5521	SPECIAL SERVICES	22,740	27,500	19,365	27,500	27,500	0	
027-420-5550	ELECTRICITY	8,629	7,500	4,629	7,500	7,500	0	
027-420-5550-02	ELECTRICITY - PLANNING	1,249	1,500	0	0	0	0	
027-420-5560	GAS FOR HEATING	5,771	4,400	4,770	4,400	4,400	0	
*** CATEGORY TOTAL ***		69,135	62,000	55,644	67,752	66,500	(1,252)	
027-420-5521	SPECIAL SERVICES		PERMANENT NOTES: Janitorial services Document shredding					
<u>BUILDING & STRUCTURES</u>								
027-420-6200	BUILDINGS	0	0	0	0	200,000	200,000	
*** CATEGORY TOTAL ***		0	0	0	0	200,000	200,000	
027-420-6200	BUILDINGS		NEXT YEAR NOTES: Windows - City Hall and Council Chambers					

C I T Y O F B I G S P R I N G
 BUDGET PRESENTATION
 AS OF: AUGUST 31ST, 2023

002-GENERAL FUND
 027-PARKS & RECREATION
 420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** DEPARTMENT TOTAL ***		101,915	78,800	109,809	127,252	290,200	162,948
DEPARTMENTAL NOTES							
027-420-5521	PERMANENT NOTES: Janitorial services Document shredding						
027-420-6200	NEXT YEAR NOTES: Windows - City Hall and Council Chambers						
*** DIVISION TOTAL ***		2,072,421	2,808,078	2,410,344	2,925,259	2,948,069	22,810

Dept 000 – Non-Departmental

General Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies that provide services benefitting the citizens of Big Spring.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
55 – Contractual Services	172,888	137,596	117,096
56 - Miscellaneous	912,013	988,290	857,540
Totals	\$1,084,901	\$1,125,886	\$974,636

Highlights:

5521-11 – Special Service – Attorney – Fees for delinquent tax attorney

5611 – Contributions – Contributions to outside agencies

Howard County Law Enforcement Center	\$490,000
Howard County Appraisal District	78,098
State Park	20,000
Victim Services	17,500
Chaplain Program	5,000
Meals-on-Wheels	1,500
Howard County Resource Center	1,500

002-GENERAL FUND
 001-ADMINISTRATION
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF BUILDINGS/</u>							
001-000-5311	MAINT OF BLDGS	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	0	0	0	0	0
<u>MAINTENANCE OF EQUIPMENT</u>							
001-000-5412	SERVICE CENT PRORATED E	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	0	0	0	0	0
<u>CONTRACTUAL SERVICES</u>							
001-000-5511	COMMUNICATIONS	1,448	1,500	2,198	1,500	1,500	0
001-000-5520	INSURANCE	1,715	1,980	1,807	1,980	1,980	0
001-000-5521	SPECIAL SERVICES	83,194	66,000	82,759	85,000	66,000	(19,000)
001-000-5521-11	SPEC SERVICES-ATTORNEY	80,386	60,000	43,937	42,000	42,000	0
001-000-5521-17	BANK CHARGES	0	100	1,571	1,500	0	(1,500)
001-000-5521-18	CONTRIBUTION - YMCA WAT	0	0	0	0	0	0
001-000-5535	RENTS	2,316	2,316	2,123	2,316	2,316	0
001-000-5550	ELECTRICITY	3,828	3,300	1,863	3,300	3,300	0
001-000-5560	GAS FOR HEATING	0	1,800	0	0	0	0
*** CATEGORY TOTAL ***		172,888	136,996	136,259	137,596	117,096	(20,500)
001-000-5511	COMMUNICATIONS	PERMANENT NOTES: Non-Department phone line charges: City Hall fax Council Chambers					

002-GENERAL FUND
 001-ADMINISTRATION
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
Conference Room							
001-000-5520	INSURANCE	PERMANENT NOTES: Transmitter Building					
001-000-5521	SPECIAL SERVICES	PERMANENT NOTES: Charges by various credit card companies to process credit card payments received from our customers.					
001-000-5521-11	SPEC SERVICES-ATTORNEY	PERMANENT NOTES: Delinquent Tax Attorney - 20% of delinquent taxes collected					
001-000-5535	RENTS	PERMANENT NOTES: Rent of storage facilities at Airpark					
001-000-5550	ELECTRICITY	PERMANENT NOTES: Electricity costs for Westside Community Center and Radio Tower.					
<u>MISCELLANEOUS</u>							
001-000-5611	HOWARD CO. APPRAISAL	83,962	78,098	56,469	78,098	78,098	0
001-000-5611-05	CONTRIBUTIONS-VICTIM SE	17,500	17,500	17,500	17,500	17,500	0
001-000-5611-07	CONTRIBUTIONS-MEALS ON	1,500	1,500	1,500	1,500	1,500	0
001-000-5611-11	CONTRIB - HOWARD CNTY R	1,500	1,500	1,500	1,500	1,500	0
001-000-5611-15	CONTRIBUTIONS-CHAPLAIN	5,000	5,000	5,000	5,000	5,000	0
001-000-5611-16	CONTRIBUTIONS-STATE PAR	20,000	20,000	20,000	20,000	20,000	0
001-000-5611-17	HOWARD CO LAW ENF CTR	511,820	540,000	581,865	540,000	540,000	0
001-000-5617	ECONOMIC DEVELOPMENT	203,033	230,000	203,033	230,000	101,517	(128,483)
001-000-5617-01	ECONOMIC DEV ST PLAZA 3	0	0	22,392	22,392	40,000	17,608
001-000-5635	PROPERTY TAX COLLECTION	17,428	17,425	37,300	37,300	17,425	(19,875)
001-000-5643	BAD DEBT WRITE-OFF	50,270	35,000	0	35,000	35,000	0

002-GENERAL FUND
 001-ADMINISTRATION
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** CATEGORY TOTAL ***		912,014	946,023	946,559	988,290	857,540	(130,750)
001-000-5611	HOWARD CO. APPRAISAL	PERMANENT NOTES: Howard County Appraisal District Contributions-Victim Services Contributions-Meals On Wheels Contributions-Howard County Resources Contributions-Chaplain Corp Contributions-State Park Howard County Law Enforcement					
001-000-5617	ECONOMIC DEVELOPMENT	PERMANENT NOTES: Settles Plaza - Final Payment due on Feb 1, 2024 \$101,516.65					
001-000-5617	ECONOMIC DEVELOPMENT	CURRENT YEAR NOTES: Payment February 1, 2023 - \$101,516.67 August 1, 2023 - \$101,516.67					
001-000-5635	PROPERTY TAX COLLECTIO	PERMANENT NOTES: Howard County Tax Assessor/Collector fees.					
<u>COMMITTING FUND</u>							
001-000-5905	COMMITTING FUND BALANCE	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	0	0	0	0	0
<u>LAND</u>							
001-000-6100	LAND	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	0	0	0	0	0
*** DEPARTMENT TOTAL ***		1,084,901	1,083,019	1,082,819	1,125,886	974,636	(151,250)

002-GENERAL FUND
 001-ADMINISTRATION
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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DEPARTMENTAL NOTES

001-000-5511	PERMANENT NOTES: Non-Department phone line charges: City Hall fax Council Chambers Conference Room						
001-000-5520	PERMANENT NOTES: Transmitter Building						
001-000-5521	PERMANENT NOTES: Charges by various credit card companies to process credit card payments received from our customers.						
001-000-5521-11	PERMANENT NOTES: Delinquent Tax Attorney - 20% of delinquent taxes collected						
001-000-5535	PERMANENT NOTES: Rent of storage facilities at Airpark						
001-000-5550	PERMANENT NOTES: Electricity costs for Westside Community Center and Radio Tower.						
001-000-5611	PERMANENT NOTES: Howard County Appraisal District Contributions-Victim Services Contributions-Meals On Wheels Contributions-Howard County Resources Contributions-Chaplain Corp Contributions-State Park Howard County Law Enforcement						
001-000-5617	PERMANENT NOTES: Settles Plaza - Final Payment due on Feb 1, 2024 \$101,516.65						
001-000-5617	CURRENT YEAR NOTES: Payment February 1, 2023 - \$101,516.67 August 1, 2023 - \$101,516.67						
001-000-5635	PERMANENT NOTES: Howard County Tax Assessor/Collector fees.						

Debt Service

General Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual 2021-22</u>	<u>Revised 2022-23</u>	<u>Proposed 2023-24</u>
Total Debt Service	\$430,864	\$533,836	\$227,314

Transfer to Other Funds

	<u>Actual 2021-22</u>	<u>Revised 2022-23</u>	<u>Proposed 2023-24</u>
Transfer to Cemetery	\$0	\$120,000	\$120,000
Transfer to Other Funds	10,551	0	0
Transfer to EMS Fund	1,060,000	1,060,000	1,060,000
Transfer to Senior Center	288,000	288,000	288,000
Totals	\$1,358,553	\$1,468,000	\$1,468,000

002-GENERAL FUND
 070-DEBT SERVICE
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-42	DEBT SVC-05-06 SIEMENS	0	0	0	0	0	0
070-000-5701-55	DEBT SVC-2013-14 EQUIPM	0	0	0	0	0	0
070-000-5701-56	DEBT SVC-2014-15 EQUIPM	0	0	0	0	0	0
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	0	0	0	0	0	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	15,252	15,254	0	15,254	0	(15,254)
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	192,789	192,790	80,329	192,790	0	(192,790)
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	167,357	167,358	153,411	167,358	41,840	(125,518)
070-000-5701-61	DEBT SVC-2019-20 EQUIPM	55,464	55,464	50,842	55,464	55,464	0
070-000-5701-62	DEBT SVS 2021-22 ENTER	0	0	0	102,970	130,010	27,039
*** CATEGORY TOTAL ***		<u>430,864</u>	<u>430,866</u>	<u>284,582</u>	<u>533,836</u>	<u>227,314</u>	<u>(306,523)</u>
*** DEPARTMENT TOTAL ***		430,864	430,866	284,582	533,836	227,314	(306,523)
*** DIVISION TOTAL ***		430,864	430,866	284,582	533,836	227,314	(306,523)

002-GENERAL FUND
 080-INTERGOVERNMENTAL EX
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5802	TRANSFER TO CEMETERY	0	120,000	0	120,000	120,000	0
080-000-5808	TRANSFER TO OTHER FUNDS	10,552	0	0	0	0	0
080-000-5811	TRANSFER TO INSURANCE	0	0	0	0	0	0
080-000-5818	TRANSFER TO EMS FUND	1,060,000	1,060,000	971,667	1,060,000	1,060,000	0
080-000-5819	TRANSFER TO SR CENTER	<u>288,000</u>	<u>288,000</u>	<u>264,000</u>	<u>288,000</u>	<u>288,000</u>	<u>0</u>
*** CATEGORY TOTAL ***		1,358,553	1,468,000	1,235,667	1,468,000	1,468,000	0
080-000-5802	TRANSFER TO CEMETERY	PERMANENT NOTES: General Fund's Subsidy to Cemetery Fund					
080-000-5818	TRANSFER TO EMS FUND	PERMANENT NOTES: General Fund's Subsidy to EMS. EMS also receives subsidy from Howard County.					
080-000-5819	TRANSFER TO SR CENTER	PERMANENT NOTES: <u>General Fund's Subsidy to Cemetery Fund Senior Center Fund.</u>					
*** DEPARTMENT TOTAL ***		<u>1,358,553</u>	<u>1,468,000</u>	<u>1,235,667</u>	<u>1,468,000</u>	<u>1,468,000</u>	<u>0</u>

DEPARTMENTAL NOTES

080-000-5802 PERMANENT NOTES:
 General Fund's Subsidy to Cemetery Fund

080-000-5818 PERMANENT NOTES:
 General Fund's Subsidy to EMS. EMS also receives subsidy from Howard County.

080-000-5819 PERMANENT NOTES:
 General Fund's Subsidy to Cemetery Fund Senior Center Fund.

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WATER AND SEWER FUND - FUNDS 405 & 409
SUMMARY OF RECEIPTS AND EXPENSES
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Unrestricted Fund Equity	\$3,146,864	\$7,774,094	\$10,870,769
<u>Receipts</u>			
Water	10,561,535	10,100,000	10,100,000
Sewer Revenue	2,639,519	2,550,000	2,550,000
Service Restoration & Penalty Charges	263,829	258,500	264,500
Utility Taps	(2,172)	4,000	11,000
New Service Fees	14,856	12,000	12,000
Other Financing Sources (Leases)	0	0	0
Grants/Other	3,712,873	3,492,172	0
Miscellaneous	32,537	251,801	169,700
Total Receipts	17,222,977	16,668,473	13,107,200
<u>Transfers-In</u>			
Transfers from Other Funds	149,772	0	0
Total Current Receipts	17,372,749	16,668,473	13,107,200
<u>Expenses</u>			
Personnel Services	2,780,340	2,960,872	3,150,498
Supplies and Materials	4,948,474	4,862,850	5,421,625
Maintenance of Land	661	900	900
Maintenance of Buildings	627,357	702,474	729,500
Maintenance of Equipment	755,839	1,135,457	1,136,178
Contractual Services	1,348,892	1,299,514	1,534,824
Miscellaneous	837,000	889,607	881,988
Debt Service	85,646	124,308	60,950
Capital Outlay	1,823,260	1,471,816	6,735,000
Total Expenses	13,207,469	13,447,798	19,651,463
<u>Transfers-Out</u>			
Transfers to Bond Debt Service Funds	(461,950)	124,000	124,000
Total Transfers-Out	(461,950)	124,000	124,000
Total Budgeted Expenses	12,745,519	13,571,798	19,775,463
Increase (Decrease) in Unrestricted Fund Equity	4,627,230	3,096,675	(6,668,263)
Ending Unrestricted Fund Equity	\$7,774,094	\$10,870,769	\$4,202,506

WATER AND SEWER FUND - FUND 405
EXPENSES BY DEPARTMENT
2023-24

<u>Department</u>	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
705 Water Treatment	2,243,740	2,706,108	3,613,729
710 Water Distribution	2,601,010	3,521,253	3,976,405
735 Customer Service	727,485	795,556	840,900
740 Wastewater Treatment	1,503,497	1,626,809	2,375,847
745 Purchasing	158,632	163,430	223,298
780 City Hall Annex	36,515	30,800	30,800
000 Water Purchases	3,648,642	3,500,000	4,100,000
000 Non-Departmental	916,250	979,534	979,534
000 Debt Service - Leases	85,646	124,308	60,950
000 Debt Service - Bonds	(461,950)	124,000	124,000
409 ARPA	1,286,050	0	3,450,000
TOTAL	\$12,745,517	\$13,571,798	\$19,775,463

405-WATER AND SEWER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>42-GRANTS & OTHER AGENCIES</u>							
4200-06	2021-22 ARP FUNDS	3,499,073	3,492,172	3,507,930	3,492,172	0	3,492,172
TOTAL 42-GRANTS & OTHER AGENCIES		3,499,073	3,492,172	3,507,930	3,492,172	0	3,492,172
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4350	WATER SALES	10,561,535	10,100,000	8,198,885	10,100,000	10,100,000	0
4355	SEWAGE DISPOSAL	2,639,519	2,550,000	2,216,333	2,550,000	2,550,000	0
4359	WATER TAMPERING FEES	2,150	2,000	4,950	4,500	4,500	0
4361	LATE CHARGES	179,248	175,000	152,428	180,000	180,000	0
4363	SERVICE RESTORATION FEES	82,431	80,000	59,707	74,000	80,000	(6,000)
4364	NEW SERVICE FEES	14,856	12,000	11,678	12,000	12,000	0
4370	NEW WATER TAPS	(869)	5,000	(52)	1,000	5,000	(4,000)
4371	NEW SEWER TAPS	(1,303)	6,000	2,687	3,000	6,000	(3,000)
TOTAL 43-GENERAL SALES/OTHER SERVICE		13,477,567	12,930,000	10,646,616	12,924,500	12,937,500	(13,000)
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	26,299	14,000	146,351	165,000	150,000	15,000
TOTAL 46-INTEREST INCOME		26,299	14,000	146,351	165,000	150,000	15,000
<u>47-PROPERTY</u>							
4708	SALE OF SURPLUS PROPERTY	0	0	0	0	0	0
4731	BUILDING RENTAL	0	3,040	0	0	0	0
TOTAL 47-PROPERTY		0	3,040	0	0	0	0

4731 BUILDING RENTAL

PERMANENT NOTES:
 Rent paid by the general fund for the Planning and Code

405-WATER AND SEWER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
Enforcement department offices being in City Hall Annex, which is owned by the Utility Fund 405.							
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANSFER FROM GENERAL FUND	149,772	0	0	0	0	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		149,772	0	0	0	0	0
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	0	0	(200)	0	0	0
4903	INSURANCE RECOVERY	0	0	0	0	0	0
4905	OTHER INCOME	(12,936)	0	71,792	71,701	0	71,701
4906	RETURNED CHECK FEES	1,775	1,500	1,075	1,000	1,500	(500)
4907	SALE OF GARBAGE BAGS	157	200	63	100	200	(100)
4916	SEWER DUMPING AT WWTP	17,242	18,000	10,729	14,000	18,000	(4,000)
4921	OTHER FINANCING SOURCES	0	0	0	0	0	0
TOTAL 49-MISCELLANEOUS		6,238	19,700	83,459	86,801	19,700	67,101
*** TOTAL BUDGETED REVENUES ***		17,158,949	16,458,912	14,384,356	16,668,473	13,107,200	3,561,273
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept 705 – Water Treatment

Utility Fund

The Roy C. Hester Water Treatment Plant consists of conventional surface water treatment facility with the ability to treat approximately 16 million gallons per day and to filter 21 million gallons per day. The plant utilizes highly trained operators for accurate measurement and injection of required chemicals. This ensures maintenance of water quality within TCEQ, EPA, and Health Department limits.

ACHIEVEMENTS

- Continued to improve training to provide employee certification.
- Class B Surface Water Treatment License for Superintendent Johnny Fisher.
- Class B Surface Water Treatment License for Manager Chad Tidwell.
- Maintained TCEQ drinking water standards.
- Maintained compliance with TCEQs Lead and Copper sampling and rules.
- Complied with Sludge TCLP, Paint filter and PCB's testing.
- Adopted 2022 Water Conservation Plan

GOALS

- Meet new Lead and Coper Rules
- Continue to improve training and have staff obtain various levels of certification.
- Continue to maintain TCEQ drinking water standards.
- Continue to monitor compliance in the Drought Contingency Plan.
- Continue to upgrade and maintain pumping and holding stations.
- Continue to comply with RTCR rules and sampling regulations.
- Sludge removal from 4 sed basins.
- Begin construction of dewatering system using existing centrifuge.
- Begin construction of SCADA Radio improvements.

(Continued on next page)

Dept 705 – Water Treatment**Utility Fund**

	<u>Actual 2021-22</u>	<u>Revised 2022-23</u>	<u>Proposed 2023-24</u>
50 – Personnel Services	\$621,593	\$677,113	\$757,379
51 – Supplies and Materials	879,539	832,150	832,950
52 – Maintenance of Land	661	400	400
53 – Maintenance of Bldg./Structures	17,889	105,100	117,000
54 – Maintenance of Equipment	45,991	85,950	85,750
55 – Contractual Services	670,566	658,058	670,250
61 – Land	0	12,337	0
62 – Building & Structures	7,501	250,000	1,040,000
63 – Equipment	0	35,000	0
64 – Vehicles	0	50,000	110,000
Totals	\$2,243,740	\$2,706,108	\$3,613,729

Highlights:

6213 – Water Treatment – Low side/high side service pumps (\$300,000), 100 HO Pump for City Park (\$100,000), Pump house for Distribution Pumps inside the Plant (\$100,000), (10) Cleaning Modules for TU5300 & SC4500 (\$20,000), (5) Sample Stations (\$20,000)

6401 – Vehicles – ½ Ton Pickup (\$50,000), ¾ Ton Truck with Service Body (\$60,000)

405-WATER AND SEWER
 021-PUBLIC WORKS
 705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
021-705-5010	SALARIES	336,334	380,341	300,576	376,084	431,616	55,532
021-705-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
021-705-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
021-705-5021	TERMINATION PAY	3,385	0	4,901	1,194	0	(1,194)
021-705-5022	VACATION BUY BACK	7,806	8,159	9,554	9,554	8,159	(1,395)
021-705-5035	OVERTIME	56,308	55,000	50,880	64,214	55,000	(9,214)
021-705-5045	LONGEVITY	2,496	3,461	2,752	2,649	4,205	1,556
021-705-5050	RETIREMENT	75,248	82,778	62,465	80,832	95,447	14,615
021-705-5055	STANDBY PAY	7,682	3,900	6,311	7,736	3,900	(3,836)
021-705-5060	GROUP INSURANCE	79,094	94,864	61,714	79,063	95,523	16,460
021-705-5065	WORKERS' COMPENSATION	21,023	22,144	22,144	22,144	24,807	2,663
021-705-5070	RETIREMENT-DEFERRED COM	23,054	20,281	20,819	23,897	27,709	3,812
021-705-5075	LIFE & DISABILITY INSUR	2,927	3,411	2,254	2,941	3,640	699
021-705-5080	MEDICARE	6,074	6,537	5,287	6,740	7,292	552
021-705-5085	UNEMPLOYMENT TAXES	165	81	72	65	81	16
***	CATEGORY TOTAL ***	621,593	680,957	549,729	677,113	757,379	80,266

405-WATER AND SEWER
 021-PUBLIC WORKS
 705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
021-705-5110	OFFICE SUPPLIES	918	1,000	9,504	3,500	1,200	(2,300)
021-705-5112	FOOD SUPPLIES	400	550	156	550	550	0
021-705-5114	WEARING APPAREL	2,212	2,500	1,612	2,000	2,500	500
021-705-5116	GASOLINE, OIL, & GREASE	7,136	7,000	4,329	6,000	7,000	1,000
021-705-5117	MINOR APPARATUS	11,837	10,000	8,644	10,000	12,000	2,000
021-705-5118	JANITORIAL SUPPLIES	1,796	2,400	979	2,000	2,400	400
021-705-5119	CHEMICALS	717,284	605,000	571,588	605,000	605,000	0
021-705-5123	OTHER SUPPLIES	953	1,200	1,786	2,000	1,200	(800)
021-705-5124	POSTAGE	601	600	398	600	600	0
021-705-5128	UTILITIES	136,152	200,000	124,744	200,000	200,000	0
021-705-5128-01	LANDFILL	<u>251</u>	<u>100</u>	<u>230</u>	<u>500</u>	<u>500</u>	<u>0</u>
*** CATEGORY TOTAL ***		879,539	830,350	723,970	832,150	832,950	800

MAINTENANCE OF LAND

021-705-5210	LAND MAINTENANCE	<u>661</u>	<u>400</u>	<u>237</u>	<u>400</u>	<u>400</u>	<u>0</u>
*** CATEGORY TOTAL ***		661	400	237	400	400	0

405-WATER AND SEWER
 021-PUBLIC WORKS
 705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF BUILDINGS/</u>							
021-705-5311	MAINTENANCE OF BUILDING	1,880	30,000	6,226	5,100	15,000	9,900
021-705-5313	MAINT. OF TREATMENT PLA	16,009	100,000	26,162	100,000	100,000	0
021-705-5322	MAINTENANCE OF FENCES &	0	2,000	0	0	2,000	2,000
*** CATEGORY TOTAL ***		17,889	132,000	32,388	105,100	117,000	11,900
021-705-5311	MAINTENANCE OF BUILDING CURRENT YEAR NOTES: Installed one chemical spill emergency shower						
021-705-5311	MAINTENANCE OF BUILDING NEXT YEAR NOTES: 2 chemical spill emergency showers						
021-705-5313	MAINT. OF TREATMENT PL CURRENT YEAR NOTES: Tank Inspections & repairs						
<u>MAINTENANCE OF EQUIPMENT</u>							
021-705-5411	I.T. MAINT & AGREEMENTS	1,950	2,126	16,553	16,600	16,600	0
021-705-5412	VEHICLE MAINTENANCE	15,712	16,000	12,386	18,000	18,000	0
021-705-5413	MAINTENANCE OF FIRE APP	144	150	130	150	150	0
021-705-5415	MAINTENANCE OF RADIOS	695	0	0	0	0	0
021-705-5417	MAINTENANCE OF MOWERS	213	500	344	500	500	0
021-705-5422	MAINT HEATING & COOLING	349	500	1,345	700	500	(200)
021-705-5425	MAINT. MACHINERY, TOOLS	26,929	50,000	12,073	50,000	50,000	0
*** CATEGORY TOTAL ***		45,991	69,276	42,831	85,950	85,750	(200)

405-WATER AND SEWER
 021-PUBLIC WORKS
 705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
021-705-5511	COMMUNICATIONS	1,884	2,000	1,570	2,000	2,000	0
021-705-5515	HIRE OF EQUIPMENT	1,114	1,100	1,019	1,200	1,200	0
021-705-5520	INSURANCE	5,591	7,050	5,858	5,858	7,050	1,192
021-705-5521	SPECIAL SERVICES	260,103	150,000	15,359	200,000	250,000	50,000
021-705-5521-05	SPECIAL SERVICES-ENGINE	41,683	70,000	34,842	35,000	0	(35,000)
021-705-5521-14	SPECIAL SERVICES-TCEQ	60,398	100,000	27,994	100,000	100,000	0
021-705-5530	TRAVEL EXPENSE	5,098	3,000	9,565	9,000	5,000	(4,000)
021-705-5540	DUES & SUBSCRIPTIONS	120	500	0	200	200	0
021-705-5541	PERMITS,LICENSES,TESTIN	785	3,000	318	1,000	1,000	0
021-705-5550	ELECTRICITY	288,150	300,000	174,256	300,000	300,000	0
021-705-5555	EDUCATION & TRAINING	3,319	1,500	1,800	1,800	1,800	0
021-705-5560	GAS FOR HEATING	<u>2,321</u>	<u>1,800</u>	<u>2,101</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>
*** CATEGORY TOTAL ***		670,566	639,950	274,681	658,058	670,250	12,192
021-705-5521	SPECIAL SERVICES	PERMANENT NOTES: Sludge Removal					
021-705-5521	SPECIAL SERVICES	NEXT YEAR NOTES: CT merge study and drought contingency plan Multi-Year Project Budgeted in 22-23 Sludge Removal (1,800,000)					

405-WATER AND SEWER
 021-PUBLIC WORKS
 705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			

LAND

021-705-6100	LAND	0	0	12,337	12,337	0	(12,337)
*** CATEGORY TOTAL ***		0	0	12,337	12,337	0	(12,337)

BUILDING & STRUCTURES

021-705-6213	WATER TREATMENT	0	670,000	0	250,000	1,040,000	790,000
021-705-6213-01	FILTER REHABILITATION	0	0	0	0	0	0
021-705-6222	FENCES & GATES	7,500	0	0	0	0	0
*** CATEGORY TOTAL ***		7,500	670,000	0	250,000	1,040,000	790,000

021-705-6213 WATER TREATMENT PERMANENT NOTES:
 ARPA

021-705-6213 WATER TREATMENT CURRENT YEAR NOTES:
 Clearwell and storage tank cleaning and rehab (\$250,000)

021-705-6213 WATER TREATMENT NEXT YEAR NOTES:
 Low side/high side service pumps (300,000)
 100 HP pump for city park (100,000)
 Pump house (100,000)
 Cleaning module for TU5300 - (10 total) (20,000)
 5 sample stations (20,000)
 Multi-Year Projects Originally Budgeted in 2022-23
 Clearwell and Storage Tank cleaning and rehab (250,000)
 Filter level radar and loss of head meters (100,000)
 Scada upgrades (150,000)

405-WATER AND SEWER
 021-PUBLIC WORKS
 705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>EQUIPMENT</u>							
021-705-6314	MOWERS & EQUIPMENT	0	35,000	12,511	35,000	0	(35,000)
*** CATEGORY TOTAL ***		0	35,000	12,511	35,000	0	(35,000)
021-705-6314	MOWERS & EQUIPMENT	CURRENT YEAR NOTES: Toro 72-inch zero turn lawnmower					
<u>VEHICLES</u>							
021-705-6401	MOTOR VEHICLES	0	150,000	0	0	110,000	110,000
021-705-6404	HEAVY EQUIPMENT	0	50,000	43,500	50,000	0	(50,000)
*** CATEGORY TOTAL ***		0	200,000	43,500	50,000	110,000	60,000
021-705-6401	MOTOR VEHICLES	NEXT YEAR NOTES: 1/2 ton 4 door pickup 3/4 ton truck with service body					
021-705-6404	HEAVY EQUIPMENT	CURRENT YEAR NOTES: Forklift					
*** DEPARTMENT TOTAL ***		2,243,740	3,257,933	1,756,326	2,706,108	3,613,729	907,621
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

- 021-705-5311 CURRENT YEAR NOTES:
Installed one chemical spill emergency shower
- 021-705-5311 NEXT YEAR NOTES:
2 chemical spill emergency showers
- 021-705-5313 CURRENT YEAR NOTES:
Tank Inspections & repairs
- 021-705-5521 PERMANENT NOTES:

405-WATER AND SEWER
 021-PUBLIC WORKS
 705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	Sludge Removal						
021-705-5521	NEXT YEAR NOTES: CT merge study and drought contingency plan Multi-Year Project Budgeted in 22-23 Sludge Removal (1,800,000)						
021-705-6213	PERMANENT NOTES: ARPA						
021-705-6213	CURRENT YEAR NOTES: Clearwell and storage tank cleaning and rehab (\$250,000)						
021-705-6213	NEXT YEAR NOTES: Low side/high side service pumps 100 HP pump for city park Pump house Cleaning module for TU5300 - (10 total) 5 sample stations Multi-Year Projects Originally Budgeted in 2022-23 Clearwell and Storage Tank cleaning and rehab (250,000) Filter level radar and loss of head meters (100,000) Scada upgrades (150,000) Grit/Cloth Filters (Total Project 1,750,000; expected spend for 2023-24 1,100,000)						
021-705-6314	CURRENT YEAR NOTES: Toro 72-inch zero turn lawnmower						
021-705-6401	NEXT YEAR NOTES: 1/2 ton 4 door pickup 3/4 ton truck with service body						
021-705-6404	CURRENT YEAR NOTES: Forklift						

Dept 710 – Distribution & Collection

Utility Fund

The Distribution and Collection (D & C) Department provides for operation, maintenance and construction of the City’s water distribution and wastewater collection system as well as meter testing and administration of the utilities division.

ACHIEVEMENTS

- Maintained TCEQ requirement standards for potable water.
- Improved infrastructure by replacing water and sewer lines.
- Exercising sanitary sewer mains to prevent overflows
- Begin a Fire Hydrant Replacement Plan, to repair and replace hydrants throughout the city.

GOALS

- Continue to improve infrastructure through replacement
- Continue to try to improve employee prospects and retention
- Continue to maintain TCEQ requirement standards
- Continue to monitor Sanitary Sewer Overflow requirements in an attempt to eliminate F.O.G.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$1,074,613	\$1,057,424	\$1,035,626
51 – Supplies and Materials	124,675	98,300	107,850
53 – Maintenance of Bldg./Structures	557,389	572,000	573,500
54 – Maintenance of Equipment	499,763	844,318	905,089
55 – Contractual Services	160,615	79,261	254,340
56 – Miscellaneous	15,485	7,619	0
62 – Building & Structures	0	15,000	0
63 – Equipment	168,470	370,039	1,000,000
64 - Vehicles	0	477,292	0
Totals	\$2,601,010	\$3,521,253	\$3,976,405

Highlights:

6316 – Distribution Lines – Water Line Replacement (\$1,000,000)

405-WATER AND SEWER
 021-PUBLIC WORKS
 710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
021-710-5010	SALARIES	504,287	505,287	440,501	530,130	527,989	(2,141)
021-710-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
021-710-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
021-710-5015	AUTO ALLOWANCE	0	0	0	0	0	0
021-710-5021	TERMINATION PAY	3,419	3,000	2,448	2,448	3,000	552
021-710-5022	VACATION BUY BACK	3,966	12,488	7,491	7,491	10,000	2,509
021-710-5035	OVERTIME	208,265	125,000	149,806	175,000	125,000	(50,000)
021-710-5045	LONGEVITY	3,180	4,416	3,206	3,339	5,061	1,722
021-710-5050	RETIREMENT	132,739	122,955	94,468	120,239	131,067	10,828
021-710-5055	STANDBY PAY	11,282	19,500	9,932	11,732	19,500	7,768
021-710-5060	GROUP INSURANCE	118,049	134,898	97,471	124,293	130,425	6,132
021-710-5065	WORKERS' COMPENSATION	33,404	29,957	29,957	29,957	30,931	974
021-710-5070	RETIREMENT-DEFERRED COM	40,754	30,125	33,999	37,629	38,050	421
021-710-5075	LIFE & DISABILITY INSUR	4,441	4,609	3,419	4,612	4,743	131
021-710-5080	MEDICARE	10,709	9,711	8,578	10,455	9,752	(703)
021-710-5085	UNEMPLOYMENT TAXES	117	109	99	99	108	9
***	CATEGORY TOTAL ***	1,074,613	1,002,055	881,374	1,057,424	1,035,626	(21,798)

405-WATER AND SEWER
 021-PUBLIC WORKS
 710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
021-710-5110	OFFICE SUPPLIES	3,344	2,000	5,667	5,000	3,100	(1,900)
021-710-5112	FOOD SUPPLIES	604	1,000	0	1,000	1,000	0
021-710-5114	WEARING APPAREL	5,555	5,000	3,177	3,500	5,000	1,500
021-710-5116	GASOLINE, OIL, & GREASE	51,356	50,000	38,403	50,000	50,000	0
021-710-5117	MINOR APPARATUS	60,214	0	35,141	35,000	40,000	5,000
021-710-5118	JANITORIAL SUPPLIES	1,559	3,000	1,008	1,000	3,000	2,000
021-710-5119	CHEMICALS	0	100	0	100	100	0
021-710-5123	OTHER SUPPLIES	2,034	10,000	1,554	2,000	5,000	3,000
021-710-5124	POSTAGE	9	50	81	100	50	(50)
021-710-5128-01	LANDFILL	<u>0</u>	<u>200</u>	<u>402</u>	<u>600</u>	<u>600</u>	<u>0</u>
*** CATEGORY TOTAL ***		124,675	71,350	85,434	98,300	107,850	9,550
<u>MAINTENANCE OF BUILDINGS/</u>							
021-710-5311	MAINTENANCE OF BUILDING	1,212	2,500	600	1,000	2,500	1,500
021-710-5314	MAINTENANCE OF SANITARY	17,738	10,000	19,195	21,000	21,000	0
021-710-5318	MAINT. PAVED & UNPAVED	<u>538,439</u>	<u>470,000</u>	<u>609,840</u>	<u>550,000</u>	<u>550,000</u>	<u>0</u>
*** CATEGORY TOTAL ***		557,389	482,500	629,635	572,000	573,500	1,500
021-710-5318	MAINT. PAVED & UNPAVED						
	PERMANENT NOTES:						
	350,000 payable to General Fund for curb cuts						

405-WATER AND SEWER
 021-PUBLIC WORKS
 710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>MAINTENANCE OF EQUIPMENT</u>							
021-710-5411	I.T. MAINT & AGREEMENTS	27,453	27,214	19,385	18,318	29,089	10,771
021-710-5412	VEHICLE MAINTENANCE	201,989	175,000	140,385	175,000	175,000	0
021-710-5419	MAINTENANCE OF PIPE LIN	70,230	150,000	163,854	150,000	350,000	200,000
021-710-5420	METERS AND SETTINGS	196,941	200,000	458,660	500,000	350,000	(150,000)
021-710-5424	FIRE HYDRANTS	0	0	0	0	0	0
021-710-5425	MAINT. MACHINERY, TOOLS	<u>3,150</u>	<u>1,000</u>	<u>281</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
*** CATEGORY TOTAL ***		499,763	553,214	782,565	844,318	905,089	60,771

021-710-5411 I.T. MAINT & AGREEMENT PERMANENT NOTES:
 Jacob and Martin GIS Holsting, ESRI GIS Software
 Maintenance, GPS Software and Hardware, Bentley Systems,
 Micro Station, Microsoft Office 365, DLT Solutions, AutoCad,
 KnowBe4 Security Awareness

CONTRACTUAL SERVICES

021-710-5511	COMMUNICATIONS	5,194	3,500	5,625	5,000	3,500	(1,500)
021-710-5515	HIRE OF EQUIPMENT	11,825	3,000	42,283	46,000	20,000	(26,000)
021-710-5520	INSURANCE	12,868	16,000	13,221	13,221	16,000	2,779
021-710-5521	SPECIAL SERVICES	125,734	250,000	10,576	12,000	210,000	198,000
021-710-5530	TRAVEL EXPENSE	3,522	3,500	1,959	2,000	3,500	1,500
021-710-5540	DUES & SUBSCRIPTIONS	313	200	319	300	200	(100)
021-710-5541	PERMITS, LICENSES, TESTIN	0	100	0	100	500	400
021-710-5550	ELECTRICITY	0	140	0	140	140	0
021-710-5555	EDUCATION & TRAINING	<u>1,159</u>	<u>500</u>	<u>501</u>	<u>500</u>	<u>500</u>	<u>0</u>

405-WATER AND SEWER
 021-PUBLIC WORKS
 710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** CATEGORY TOTAL ***		160,615	276,940	74,484	79,261	254,340	175,079

021-710-5515 HIRE OF EQUIPMENT PERMANENT NOTES:
 Enterprise Vehicle Leases

MISCELLANEOUS

021-710-5616	JUDGEMENTS & DAMAGES	15,485	0	12,921	7,619	0	(7,619)
*** CATEGORY TOTAL ***		15,485	0	12,921	7,619	0	(7,619)

BUILDING & STRUCTURES

021-710-6201	BUILDINGS	0	15,000	0	15,000	0	(15,000)
*** CATEGORY TOTAL ***		0	15,000	0	15,000	0	(15,000)

021-710-6201 BUILDINGS CURRENT YEAR NOTES:
 Metal building

EQUIPMENT

021-710-6311	MACHINERY AND EQUIPMENT	0	10,000	0	10,000	0	(10,000)
021-710-6316	DISTRIBUTION LINES	168,471	1,000,000	324,881	350,000	1,000,000	650,000
021-710-6322	LARGE PUMPS AND MOTORS	0	21,000	10,039	10,039	0	(10,039)
021-710-6324	FIRE HYDRANTS	0	0	0	0	100,000	100,000
*** CATEGORY TOTAL ***		168,471	1,031,000	334,920	370,039	1,100,000	729,961

021-710-6311 MACHINERY AND EQUIPMENT CURRENT YEAR NOTES:
 Tracking & Locating Box \$10,000

021-710-6322 LARGE PUMPS AND MOTORS CURRENT YEAR NOTES:
 Portable Hydraulic Pump \$7,000
 Trash Pump, Chops Saws, Locators \$14,000

405-WATER AND SEWER
 021-PUBLIC WORKS
 710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-710-6324	FIRE HYDRANTS	NEXT YEAR NOTES: Multi-Year Project - Budgeted in FY 22-23 Replace fire hydrants (100,000)					
<u>VEHICLES</u>							
021-710-6401	MOTOR VEHICLES	0	95,000	17,478	17,478	0	(17,478)
021-710-6404	HEAVY EQUIPMENT	0	510,000	459,814	459,814	0	(459,814)
*** CATEGORY TOTAL ***		0	605,000	477,292	477,292	0	(477,292)
021-710-6401	MOTOR VEHICLES	CURRENT YEAR NOTES: Service Utility Truck \$50,000 Flat Bed Trailer \$45,000					
021-710-6404	HEAVY EQUIPMENT	CURRENT YEAR NOTES: \$150,000 for 2 mini excavators \$360,000 for 3 backhoes					
*** DEPARTMENT TOTAL ***		2,601,010	4,037,059	3,278,624	3,521,253	3,976,405	455,152
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

- 021-710-5318 PERMANENT NOTES:
350,000 payable to General Fund for curb cuts
- 021-710-5411 PERMANENT NOTES:
Jacob and Martin GIS Holsting, ESRI GIS Software
Maintenance, GPS Software and Hardware, Bentley Systems,
Micro Station, Microsoft Office 365, DLT Solutions, AutoCad,
KnowBe4 Security Awareness
- 021-710-5515 PERMANENT NOTES:
Enterprise Vehicle Leases
- 021-710-6201 CURRENT YEAR NOTES:
Metal building
- 021-710-6311 CURRENT YEAR NOTES:

405-WATER AND SEWER
 021-PUBLIC WORKS
 710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	Tracking & Locating Box		\$10,000				
021-710-6322	CURRENT YEAR NOTES: Portable Hydraulic Pump \$7,000 Trash Pump, Chops Saws, Locators \$14,000						
021-710-6324	NEXT YEAR NOTES: Multi-Year Project - Budgeted in FY 22-23 Replace fire hydrants (100,000)						
021-710-6401	CURRENT YEAR NOTES: Service Utility Truck \$50,000 Flat Bed Trailer \$45,000						
021-710-6404	CURRENT YEAR NOTES: \$150,000 for 2 mini excavators \$360,000 for 3 backhoes						

Dept 735 – Water Office/ Customer Svc.

Utility Fund

The Water Office is responsible for the billing and collection of fees for water and wastewater service, sanitation collection, and environmental fee. Department personnel are responsible for reading service meters, computing and sending bills and collection and posting of payments.

ACHIEVEMENTS

- Continued to promote customer service excellence by putting our citizens and their needs first
- Completed construction and move to new water office location
- Introduce clerks to the billing process so they have a better understanding of the department
- Cross-train a second meter reader to fill-in when primary reader is out
- Run monthly idles for all five zones to identify dead zones

GOALS

- Continue to promote customer service excellency by putting our citizens and their needs first
- Cross-train employees on multiple functions to avoid disruptions to operations in event of absences

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$424,220	\$497,076	\$561,502
51 – Supplies and Materials	27,985	29,200	30,500
53 – Maintenance of Bldg./Structures	629	3,600	500
54 – Maintenance of Equipment	47,590	41,366	36,260
55 – Contractual Services	144,778	209,314	212,138
62 – Buildings & Structures	82,283	0	0
63 – Equipment	0	15,000	0
Totals	\$727,485	\$795,556	\$840,900

405-WATER AND SEWER
 002-FINANCE
 735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
002-735-5010	SALARIES	263,266	331,670	247,305	314,871	347,053	32,182
002-735-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
002-735-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
002-735-5021	TERMINATION PAY	6,511	0	717	150	0	(150)
002-735-5022	VACATION BUY BACK	2,729	5,542	4,177	4,177	5,542	1,365
002-735-5035	OVERTIME	0	2,500	0	2,500	2,500	0
002-735-5045	LONGEVITY	3,351	4,415	3,332	3,524	4,623	1,099
002-735-5050	RETIREMENT	49,793	63,182	43,450	55,289	68,275	12,986
002-735-5060	GROUP INSURANCE	71,084	92,123	64,048	80,853	94,914	14,061
002-735-5065	WORKERS' COMPENSATION	5,907	11,610	11,610	11,610	10,294	(1,316)
002-735-5070	RETIREMENT-DEFERRED COM	15,132	15,480	14,701	16,641	19,821	3,180
002-735-5075	LIFE & DISABILITY INSUR	2,359	3,057	2,000	2,690	3,183	493
002-735-5080	MEDICARE	4,011	4,990	3,721	4,693	5,216	523
002-735-5085	UNEMPLOYMENT TAXES	<u>76</u>	<u>81</u>	<u>92</u>	<u>78</u>	<u>81</u>	<u>3</u>
***	CATEGORY TOTAL ***	424,220	534,650	395,152	497,076	561,502	64,426

405-WATER AND SEWER
 002-FINANCE
 735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>SUPPLIES & MATERIALS</u>							
002-735-5110	OFFICE SUPPLIES	6,675	6,100	5,661	6,100	10,400	4,300
002-735-5112	FOOD SUPPLIES	27	0	130	0	0	0
002-735-5114	WEARING APPAREL	947	600	877	1,000	1,000	0
002-735-5116	GASOLINE, OIL, & GREASE	10,700	12,000	8,397	10,000	10,000	0
002-735-5117	MINOR APPARATUS	5,479	5,000	7,646	8,000	5,000	(3,000)
002-735-5118	JANITORIAL SUPPLIES	0	0	0	0	0	0
002-735-5123	OTHER SUPPLIES	48	0	357	500	500	0
002-735-5124	POSTAGE	1,270	1,200	348	800	800	0
002-735-5126	MERCHANDISE FOR SALES	0	300	0	300	300	0
002-735-5128	UTILITIES	2,839	2,500	903	2,500	2,500	0
002-735-5128-01	LANDFILL	<u>0</u>	<u>0</u>	<u>332</u>	<u>0</u>	<u>0</u>	<u>0</u>
*** CATEGORY TOTAL ***		27,985	27,700	24,652	29,200	30,500	1,300

MAINTENANCE OF BUILDINGS/

002-735-5311	MAINT OF BLDGS	<u>629</u>	<u>500</u>	<u>3,780</u>	<u>3,600</u>	<u>500</u>	<u>(3,100)</u>
*** CATEGORY TOTAL ***		629	500	3,780	3,600	500	(3,100)

405-WATER AND SEWER
 002-FINANCE
 735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
002-735-5411	I.T. MAINT & AGREEMENTS	22,373	37,106	24,587	21,166	26,060	4,894
002-735-5412	VEHICLE MAINTENANCE	22,674	8,100	16,286	20,000	10,000	(10,000)
002-735-5420	MAINT. OF METERS AND SE	2,489	3,000	0	0	0	0
002-735-5422	MAINT HEATING & COOLING	54	200	6	200	200	0
*** CATEGORY TOTAL ***		47,590	48,406	40,878	41,366	36,260	(5,106)

002-735-5411 I.T. MAINT & AGREEMENT PERMANENT NOTES:
 Includes annual maintenance fees for Incode Utility Billing,
 Neptune meter reading, and Microsoft Office.

CONTRACTUAL SERVICES

002-735-5511	COMMUNICATIONS	906	700	2,564	2,000	2,000	0
002-735-5515	HIRE OF EQUIPMENT	2,654	3,300	80,449	85,088	85,088	0
002-735-5520	INSURANCE	2,141	2,900	76	76	2,900	2,824
002-735-5521	SPECIAL SERVICES	10,886	11,000	6,542	11,000	11,000	0
002-735-5521-10	SPCS SERVS - OUTSOURCE	123,160	105,000	86,736	105,000	105,000	0
002-735-5521-15	SPL SERVICES - CREDIT C	4,519	4,000	3,556	4,000	4,000	0
002-735-5530	TRAVEL EXPENSE	0	0	0	0	0	0
002-735-5541	PERMITS, LICENSES, & TESTI	0	0	115	200	200	0
002-735-5550	ELECTRICITY	414	3,000	879	1,200	1,200	0
002-735-5555	EDUCATION AND TRAINING	100	0	0	0	0	0
002-735-5560	GAS FOR HEATING	0	1,650	684	750	750	0

405-WATER AND SEWER
 002-FINANCE
 735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** CATEGORY TOTAL ***		144,778	131,550	181,603	209,314	212,138	2,824
002-735-5521	SPECIAL SERVICES	PERMANENT NOTES: Document Shredding Janitorial Services					
<u>BUILDING & STRUCTURES</u>							
002-735-6201	BUILDINGS - SPECIAL PRO	82,284	0	0	0	0	0
*** CATEGORY TOTAL ***		82,284	0	0	0	0	0
<u>EQUIPMENT</u>							
002-735-6310	FURNITURE & FIXTURES	0	15,000	0	15,000	0	(15,000)
002-735-6311	MACHINERY AND EQUIPMENT	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	15,000	0	15,000	0	(15,000)
002-735-6310	FURNITURE & FIXTURES	CURRENT YEAR NOTES: Software Upgrade for Meter Laptop					
<u>VEHICLES</u>							
002-735-6401	MOTOR VEHICLES	0	90,000	0	0	0	0
*** CATEGORY TOTAL ***		0	90,000	0	0	0	0
002-735-6401	MOTOR VEHICLES	CURRENT YEAR NOTES: (3) Meter Tech Trucks					
*** DEPARTMENT TOTAL ***		727,485	847,806	646,065	795,556	840,900	45,344

405-WATER AND SEWER
 002-FINANCE
 735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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DEPARTMENTAL NOTES

002-735-5411 PERMANENT NOTES:
 Includes annual maintenance fees for Incode Utility Billing,
 Neptune meter reading, and Microsoft Office.

002-735-5521 PERMANENT NOTES:
 Document Shredding
 Janitorial Services

002-735-6310 CURRENT YEAR NOTES:
 Software Upgrade for Meter Laptop

002-735-6401 CURRENT YEAR NOTES:
 (3) Meter Tech Trucks

*** DIVISION TOTAL ***		727,485	847,806	646,065	795,556	840,900	45,344
		=====	=====	=====	=====	=====	=====

Dept 740 – Wastewater Treatment

Utility Fund

The Wastewater Treatment Plant incorporates an advanced secondary treatment process for effective and environmentally safe treatment and disposal of wastewater. The plant conducts laboratory testing of wastewater samples and monitors the treatment process on a 24-hour basis.

ACHIEVEMENTS

- Maintained required training and certification for all employees.
- Class B Wastewater License for Superintendent Stetson Word.
- Maintained TCEQ treatment standards.
- Complied with Bio-Monitoring standards.
- Complied with Sludge TCLP, Paint filter and PCB's testing.
- Complete rehab on Trickling Filters and Clarifiers.

GOALS

- Continue to maintain TCEQ treatment standards.
- Continue to maintain required training and certification for all employees.
- Continue to upgrade and maintain WWTP and lift stations.
- Continue to maintain and service all vital plant equipment.
- Strive to maintain a complete employee roster.
- Strive to obtain more TCEQ licensing for employees.
- Begin construction on Birdwell lift station.
- Begin SCADA Rehab on plant and lift stations.
- Begin construction on Grit System and Cloth Filters.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$521,195	\$581,256	\$628,087
51 – Supplies and Materials	260,667	396,300	341,425
53 – Maintenance of Bldg./Structures	42,247	16,274	32,000
54 – Maintenance of Equipment	153,852	156,526	101,635
55 – Contractual Services	246,580	229,305	272,700
62 – Buildings & Structures	278,955	125,000	690,000
63 - Equipment	0	113,000	250,000
64 – Vehicles	0	9,148	60,000
Totals	\$1,503,497	\$1,626,809	\$2,375,847

Highlights:

- 6213 – Treatment Plants – Area LED Lighting (\$250,000), Airline Repair (\$40,000), A/C Heating-Blower, Chlorine SO2 & Mainte Blgs (\$250,000), New Plant water Stations (\$150,000)
- 6311 – Machinery & Equipment – Flat-Deck Crane or 10-Ton Truck Mounted Crane (\$250,000)
- 6401 – Vehicles – ¾ Ton Utility Truck (\$60,000)

405-WATER AND SEWER
 021-PUBLIC WORKS
 740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
021-740-5010	SALARIES	272,197	327,836	252,682	313,254	354,680	41,426
021-740-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
021-740-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
021-740-5021	TERMINATION PAY	2,678	0	2,437	2,437	0	(2,437)
021-740-5022	VACATION BUY BACK	5,098	6,540	7,249	7,249	7,500	251
021-740-5035	OVERTIME	64,046	40,000	41,875	61,484	45,000	(16,484)
021-740-5045	LONGEVITY	5,355	6,689	5,908	5,899	7,739	1,840
021-740-5050	RETIREMENT	64,371	70,680	56,018	70,293	79,492	9,199
021-740-5055	STANDBY PAY	6,846	3,900	6,246	7,746	3,900	(3,846)
021-740-5060	GROUP INSURANCE	60,861	79,020	55,745	70,150	82,972	12,822
021-740-5065	WORKERS' COMPENSATION	12,353	13,229	13,229	13,229	14,375	1,146
021-740-5070	RETIREMENT-DEFERRED COM	19,719	17,317	18,355	20,819	23,077	2,258
021-740-5075	LIFE & DISABILITY INSUR	2,353	3,014	2,118	2,808	3,207	399
021-740-5080	MEDICARE	5,223	5,582	4,637	5,816	6,073	257
021-740-5085	UNEMPLOYMENT TAXES	94	72	82	72	72	0
*** CATEGORY TOTAL ***		521,195	573,879	466,580	581,256	628,087	46,831

405-WATER AND SEWER
 021-PUBLIC WORKS
 740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
021-740-5110	OFFICE SUPPLIES	439	1,000	209	100	100	0
021-740-5112	FOOD SUPPLIES	17	225	0	100	225	125
021-740-5114	WEARING APPAREL	1,463	1,300	663	1,300	1,300	0
021-740-5116	GASOLINE, OIL, & GREASE	25,725	30,000	86,457	85,000	30,000	(55,000)
021-740-5117	MINOR APPARATUS	16,926	10,000	11,694	10,000	10,000	0
021-740-5118	JANITORIAL SUPPLIES	1,167	1,500	1,110	1,500	1,500	0
021-740-5119	CHEMICALS	172,915	140,000	229,067	250,000	250,000	0
021-740-5123	OTHER SUPPLIES	151	151	463	600	600	0
021-740-5124	POSTAGE	110	150	730	1,000	1,000	0
021-740-5128	UTILITIES	40,317	75,000	42,412	45,000	45,000	0
021-740-5128-01	LANDFILL	<u>1,437</u>	<u>1,700</u>	<u>611</u>	<u>1,700</u>	<u>1,700</u>	<u>0</u>
*** CATEGORY TOTAL ***		260,667	261,026	373,416	396,300	341,425	(54,875)
<u>MAINTENANCE OF BUILDINGS/</u>							
021-740-5311	MAINTENANCE OF BUILDING	866	2,000	636	1,000	2,000	1,000
021-740-5313	MAINT. OF TREATMENT PLA	41,381	30,000	12,552	15,000	30,000	15,000
021-740-5322	FENCES AND GATES	<u>0</u>	<u>0</u>	<u>1,181</u>	<u>274</u>	<u>0</u>	<u>(274)</u>
*** CATEGORY TOTAL ***		42,247	32,000	14,369	16,274	32,000	15,726

405-WATER AND SEWER
 021-PUBLIC WORKS
 740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
021-740-5411	I.T. MAINT & AGREEMENTS	1,350	1,826	476	476	585	109
021-740-5412	VEHICLE MAINTENANCE	34,540	20,000	21,179	35,000	20,000	(15,000)
021-740-5413	MAINT OF FIRE APPARATUS	304	300	228	300	300	0
021-740-5417	MAINTENANCE OF MOWERS	435	500	155	500	500	0
021-740-5422	MAINT HEATING & COOLING	96	250	22	250	250	0
021-740-5425	MAINT. MACHINERY, TOOLS	117,126	80,000	16,784	120,000	80,000	(40,000)
*** CATEGORY TOTAL ***		153,852	102,876	38,845	156,526	101,635	(54,891)
<u>CONTRACTUAL SERVICES</u>							
021-740-5511	COMMUNICATIONS	818	700	1,031	1,000	1,000	0
021-740-5515	HIRE OF EQUIPMENT	41,062	33,000	44,928	50,000	50,000	0
021-740-5520	INSURANCE	5,528	6,400	5,505	5,505	6,400	895
021-740-5521	SPECIAL SERVICES	14,718	21,500	9,800	15,000	21,500	6,500
021-740-5521-14	SPECIAL SERVICES-TCEQ	30,495	28,000	27,865	28,000	28,000	0
021-740-5530	TRAVEL EXPENSE	1,269	2,500	1,874	2,500	2,500	0
021-740-5540	DUES & SUBSCRIPTIONS	0	0	0	0	500	500
021-740-5541	PERMITS,LICENSES,TESTIN	1,424	500	225	500	1,000	500
021-740-5550	ELECTRICITY	151,267	160,000	102,257	125,000	160,000	35,000
021-740-5555	EDUCATION & TRAINING	0	350	0	0	0	0
021-740-5560	GAS FOR HEATING	0	1,800	0	1,800	1,800	0

405-WATER AND SEWER
 021-PUBLIC WORKS
 740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** CATEGORY TOTAL ***		246,580	254,750	193,485	229,305	272,700	43,395
021-740-5515	HIRE OF EQUIPMENT	PERMANENT NOTES: Pump rental for lift station					
021-740-5521	SPECIAL SERVICES	PERMANENT NOTES: Water sample testing					
<u>LAND</u>							
021-740-6100	LAND	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	0	0	0	0	0
<u>BUILDING & STRUCTURES</u>							
021-740-6213	TREATMENT PLANTS	278,955	1,750,000	103,381	100,000	690,000	590,000
021-740-6222	FENCES AND GATES	0	25,000	8,850	25,000	0	(25,000)
*** CATEGORY TOTAL ***		278,955	1,775,000	112,231	125,000	690,000	565,000
021-740-6213	TREATMENT PLANTS	CURRENT YEAR NOTES: Rehab on grit removal system (\$750,000) Install new cloth filters (\$1,000,000)					
021-740-6213	TREATMENT PLANTS	NEXT YEAR NOTES: Area LED lighting rehab throughout plant Airline Repair A/C Heating in blower, chlorine, SO2 & maint bldgs New plant water stations					
021-740-6222	FENCES AND GATES	CURRENT YEAR NOTES: Automatic Gate for front of plant (\$25,000)					

405-WATER AND SEWER
 021-PUBLIC WORKS
 740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>EQUIPMENT</u>							
021-740-6311	MACHINERY & EQUIPMENT	0	78,000	20,943	78,000	250,000	172,000
021-740-6314	MOWERS & EQUIPMENT	0	35,000	0	35,000	0	(35,000)
*** CATEGORY TOTAL ***		0	113,000	20,943	113,000	250,000	137,000
021-740-6311	MACHINERY & EQUIPMENT	CURRENT YEAR NOTES: UTV (\$28,000)					
021-740-6311	MACHINERY & EQUIPMENT	NEXT YEAR NOTES: Flat deck crane of 10 ton truck mounted crane					
021-740-6314	MOWERS & EQUIPMENT	CURRENT YEAR NOTES: 72 inch zero turn lawnmower (\$35,000)					
<u>VEHICLES</u>							
021-740-6401	MOTOR VEHICLES	0	50,000	9,148	9,148	60,000	50,852
021-740-6404	HEAVY EQUIPMENT	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	50,000	9,148	9,148	60,000	50,852
021-740-6401	MOTOR VEHICLES	CURRENT YEAR NOTES: 25 ft gooseneck trailer (\$50,000)					
021-740-6401	MOTOR VEHICLES	NEXT YEAR NOTES: 3/4 ton utility truck					
*** DEPARTMENT TOTAL ***		1,503,497	3,162,531	1,229,018	1,626,809	2,375,847	749,038

405-WATER AND SEWER
 021-PUBLIC WORKS
 740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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DEPARTMENTAL NOTES

021-740-5515	PERMANENT NOTES: Pump rental for lift station						
021-740-5521	PERMANENT NOTES: Water sample testing						
021-740-6213	CURRENT YEAR NOTES: Rehab on grit removal system (\$750,000) Install new cloth filters (\$1,000,000)						
021-740-6213	NEXT YEAR NOTES: Area LED lighting rehab throughout plant Airline Repair A/C Heating in blower, chlorine, SO2 & maint bldgs New plant water stations						
021-740-6222	CURRENT YEAR NOTES: Automatic Gate for front of plant (\$25,000)						
021-740-6311	CURRENT YEAR NOTES: UTV (\$28,000)						
021-740-6311	NEXT YEAR NOTES: Flat deck crane of 10 ton truck mounted crane						
021-740-6314	CURRENT YEAR NOTES: 72 inch zero turn lawnmower (\$35,000)						
021-740-6401	CURRENT YEAR NOTES: 25 ft gooseneck trailer (\$50,000)						
021-740-6401	NEXT YEAR NOTES: 3/4 ton utility truck						

Dept 745 – Material Control

Utility Fund

Material Control coordinates purchase of like items between various City departments in an effort to take advantage of volume pricing. The department prepares and tabulates bids in accordance with municipal and state law as well as solicits and receives quotes, processes requisitions, purchase orders and invoices.

ACHIEVEMENTS

- Hired a new Inventory Specialist. In doing so, we have made major improvements in our organization.
- Continued evaluating purchasing and inventory workflows to ensure effective responsiveness.
- Continued to improve the work relationship with several new vendors and cooperative purchasing agencies
- Have expanded our vendor lists for services and commodities
- Continued to work with department supervisors and staff to meet the needs of each department and to improve the overall quality of the City’s needs
- We have taken on more responsibilities. I.e.: Meter shop/ Code enforcement

GOALS

- Assist in the training of City staff on current purchasing procedures and policies.
- Continue evaluating the layout of the warehouse and making changes as necessary
- Continue evaluating purchasing and inventory workflows to ensure effective responsiveness
- Evaluate the current availability of products and services to be prepared for future projects
- Become an active participant in the inter-local purchasing groups
- Become more rehearsed on effectiveness of sending and evaluating RFPs as well as training the Inventory Specialist on precise RFQs for evaluation and awards.
- Increase communication with vendors, as well as City Department heads, to better serve the needs of the city
- Receive training, education, and certifications.
- Educate self and staff on upgraded systems and continue to expand on workflow solutions.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$138,718	\$148,003	\$167,904
51 – Supplies and Materials	3,236	3,400	5,400
53 – Maintenance of Bldg./Structures	1,178	500	1,500
54 – Maintenance of Equipment	8,467	5,197	5,344
55 – Contractual Services	7,033	6,330	8,150
64 – Vehicles	0	0	35,000
Totals	\$158,632	\$163,430	\$223,298

Highlight:

6401 – Vehicles – ½ Ton Pickup (\$35,000)

405-WATER AND SEWER
 021-PUBLIC WORKS
 745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
021-745-5010	SALARIES	81,641	90,485	74,063	91,916	99,791	7,875
021-745-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
021-745-5021	TERMINATION PAY	593	0	0	0	0	0
021-745-5022	VACATION BUY BACK	2,480	2,480	1,872	1,872	2,480	608
021-745-5035	OVERTIME	1,727	1,500	667	1,500	2,800	1,300
021-745-5045	LONGEVITY	703	971	422	532	763	231
021-745-5050	RETIREMENT	16,671	18,238	13,622	17,044	20,828	3,784
021-745-5055	STANDBY PAY	3,911	3,900	3,236	3,986	3,900	(86)
021-745-5060	GROUP INSURANCE	16,915	19,755	15,254	16,489	20,743	4,254
021-745-5065	WORKERS' COMPENSATION	6,909	7,343	7,343	7,343	8,084	741
021-745-5070	DEFERRED COMP	5,106	4,468	4,563	5,066	6,047	981
021-745-5075	LIFE & DISABILITY INSUR	714	810	588	790	858	68
021-745-5080	MEDICARE	1,330	1,440	1,171	1,441	1,592	151
021-745-5085	UNEMPLOYMENT COMPENSATI	18	18	25	24	18	(6)
***	CATEGORY TOTAL ***	138,718	151,408	122,825	148,003	167,904	19,901

405-WATER AND SEWER
 021-PUBLIC WORKS
 745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>SUPPLIES & MATERIALS</u>							
021-745-5110	OFFICE SUPPLIES	1,126	900	1,282	1,200	3,400	2,200
021-745-5114	WEARING APPAREL	423	200	576	600	400	(200)
021-745-5116	GASOLINE, OIL AND GREAS	756	450	562	500	500	0
021-745-5117	MINOR APPARATUS	663	600	781	1,000	1,000	0
021-745-5124	POSTAGE	268	100	3	100	100	0
*** CATEGORY TOTAL ***		3,236	2,250	3,205	3,400	5,400	2,000
<u>MAINTENANCE OF BUILDINGS/</u>							
021-745-5311	MAINTENANCE OF BUILDING	1,178	1,500	582	500	1,500	1,000
*** CATEGORY TOTAL ***		1,178	1,500	582	500	1,500	1,000
<u>MAINTENANCE OF EQUIPMENT</u>							
021-745-5411	I.T. MAINT & AGREEMENTS	3,511	3,847	3,847	3,847	3,994	147
021-745-5412	MAINTENANCE OF VEHICLES	4,956	1,200	495	1,200	1,200	0
021-745-5413	FIRE APPARATUS	0	150	0	150	150	0
*** CATEGORY TOTAL ***		8,467	5,197	4,342	5,197	5,344	147
<u>CONTRACTUAL SERVICES</u>							
021-745-5511	COMMUNICATIONS	790	1,500	953	1,500	1,500	0
021-745-5520	INSURANCE	1,993	2,400	2,080	2,080	2,100	20
021-745-5525	ADVERTISING	4,025	2,500	1,964	2,500	2,500	0
021-745-5530	TRAVEL EXPENSE	0	1,800	0	0	1,800	1,800

405-WATER AND SEWER
 021-PUBLIC WORKS
 745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-745-5540	DUES & SUBSCRIPTIONS	198	250	100	250	250	0
021-745-5555	EDUCATION AND TRAINING	27	0	0	0	0	0
*** CATEGORY TOTAL ***		7,033	8,450	5,096	6,330	8,150	1,820
<u>VEHICLES</u>							
021-745-6401	VEHICLES	0	0	0	0	35,000	35,000
*** CATEGORY TOTAL ***		0	0	0	0	35,000	35,000
021-745-6401	VEHICLES	NEXT YEAR NOTES: 1/2 TON PICKUP					
*** DEPARTMENT TOTAL ***		158,632	168,805	136,051	163,430	223,298	59,868

DEPARTMENTAL NOTES

021-745-6401 NEXT YEAR NOTES:
 1/2 TON PICKUP

Dept 780 – City Hall Annex

Utility Fund

This activity provides for the operation of the City Hall Annex building, including electricity, natural gas, insurance, building maintenance, and janitorial service. Non-Utility departments housed in the building will be charged rental fees.

GOALS

- Continue renovations and upgrades

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
51 – Supplies and Materials	\$3,729	\$3,500	\$3,500
52 – Maintenance of Land	0	500	500
53 – Maintenance of Bldg./Structures	8,025	5,000	5,000
54 – Maintenance of Equipment	176	2,100	2,100
55 – Contractual Services	24,585	19,700	19,700
Totals	\$36,515	\$30,800	\$30,800

405-WATER AND SEWER
 021-PUBLIC WORKS
 780-CITY HALL ANNEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
021-780-5117	MINOR APPARATUS	33	0	0	0	0	0
021-780-5118	JANITORIAL SUPPLIES	0	800	0	800	800	0
021-780-5128	UTILITIES	3,051	2,200	2,461	2,200	2,200	0
021-780-5128-01	CITY HALL ANNEX - LANDF	645	500	596	500	500	0
***	CATEGORY TOTAL ***	3,729	3,500	3,057	3,500	3,500	0
<u>MAINTENANCE OF LAND</u>							
021-780-5210	LAND MAINTENANCE	0	500	0	500	500	0
***	CATEGORY TOTAL ***	0	500	0	500	500	0
<u>MAINTENANCE OF BUILDINGS/</u>							
021-780-5311	MAINTENANCE OF BUILDING	8,025	5,000	926	5,000	5,000	0
***	CATEGORY TOTAL ***	8,025	5,000	926	5,000	5,000	0
<u>MAINTENANCE OF EQUIPMENT</u>							
021-780-5413	MAINT. OF FIRE APPARATU	0	600	120	600	600	0
021-780-5422	MAINT. HEATING & COOLIN	176	1,500	391	1,500	1,500	0
***	CATEGORY TOTAL ***	176	2,100	511	2,100	2,100	0

405-WATER AND SEWER
 021-PUBLIC WORKS
 780-CITY HALL ANNEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE	
<u>CONTRACTUAL SERVICES</u>								
021-780-5521	SPECIAL SERVICES	7,200	8,000	6,300	8,000	8,000	0	
021-780-5550	ELECTRICITY	10,740	8,000	7,477	8,000	8,000	0	
021-780-5560	GAS FOR HEATING	<u>6,645</u>	<u>3,700</u>	<u>5,540</u>	<u>3,700</u>	<u>3,700</u>	<u>0</u>	
*** CATEGORY TOTAL ***		24,585	19,700	19,317	19,700	19,700	0	
021-780-5521	SPECIAL SERVICES	PERMANENT NOTES: Janitorial services						
*** DEPARTMENT TOTAL ***		<u>36,515</u>	<u>30,800</u>	<u>23,811</u>	<u>30,800</u>	<u>30,800</u>	<u>0</u>	
<u>DEPARTMENTAL NOTES</u>								
021-780-5521		PERMANENT NOTES: Janitorial services						
*** DIVISION TOTAL ***		<u>11,108,287</u>	<u>15,712,662</u>	<u>9,702,739</u>	<u>12,527,934</u>	<u>16,399,613</u>	<u>3,871,679</u>	

Dept 000 – Non-Departmental

Utility Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies that provide services benefitting the citizens of Big Spring.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
51 – Supplies and Materials	\$3,648,642	\$3,500,000	\$4,100,000
55 – Contractual Services	94,735	97,546	97,546
56 - Miscellaneous	821,515	881,988	881,988
Totals	\$4,564,892	\$4,479,534	\$5,079,534

405-WATER AND SEWER
 021-PUBLIC WORKS
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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SUPPLIES & MATERIALS

021-000-5128	RAW WATER PURCHASES	3,648,642	4,100,000	2,475,960	3,500,000	4,100,000	600,000
*** CATEGORY TOTAL ***		3,648,642	4,100,000	2,475,960	3,500,000	4,100,000	600,000

MAINTENANCE OF EQUIPMENT

021-000-5412	SERVICE CENT PRORATED E	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	0	0	0	0	0

CONTRACTUAL SERVICES

021-000-5520	INSURANCE	18	900	18	900	900	0
021-000-5521	SPECIAL SERVICES	92,099	70,000	75,494	94,000	94,000	0
021-000-5535	RENT	1,896	1,896	1,738	1,896	1,896	0
021-000-5540	DUES & SUBSCRIPTIONS	722	750	722	750	750	0
*** CATEGORY TOTAL ***		94,734	73,546	77,972	97,546	97,546	0

021-000-5521 SPECIAL SERVICES PERMANENT NOTES:
 Credit Card Fees and debt collection costs

021-000-5535 RENT PERMANENT NOTES:
 Rent to Airpark for Building #15 - \$158/month
 (records storage - cost split between Utility & Gen. Fund)

021-000-5540 DUES & SUBSCRIPTIONS PERMANENT NOTES:
 Oncor steering committee dues

405-WATER AND SEWER
 021-PUBLIC WORKS
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>MISCELLANEOUS</u>							
021-000-5641	ADMINISTRATIVE FEES	771,988	771,988	707,656	771,988	771,988	0
021-000-5643	BAD DEBT WRITE-OFF	<u>49,527</u>	<u>110,000</u>	<u>65,430</u>	<u>110,000</u>	<u>110,000</u>	<u>0</u>
***	CATEGORY TOTAL ***	<u>821,515</u>	<u>881,988</u>	<u>773,086</u>	<u>881,988</u>	<u>881,988</u>	<u>0</u>
***	DEPARTMENT TOTAL ***	<u>4,564,892</u>	<u>5,055,534</u>	<u>3,327,018</u>	<u>4,479,534</u>	<u>5,079,534</u>	<u>600,000</u>

DEPARTMENTAL NOTES

- 021-000-5521 PERMANENT NOTES:
Credit Card Fees and debt collection costs
- 021-000-5535 PERMANENT NOTES:
Rent to Airpark for Building #15 - \$158/month
(records storage - cost split between Utility & Gen. Fund)
- 021-000-5540 PERMANENT NOTES:
Oncor steering committee dues

Debt Service

Utility Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual 2021-22</u>	<u>Revised 2022-23</u>	<u>Proposed 2023-24</u>
Total Debt Service	\$85,646	\$124,308	\$60,950

Transfers to Other Funds

Utility Fund

	<u>Actual 2021-22</u>	<u>Revised 2022-23</u>	<u>Proposed 2023-24</u>
Transfer to Bond Funds	(\$461,950)	\$124,000	\$124,000

405-WATER AND SEWER
 070-DEBT SERVICE
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	11	2,907	0	2,907	0	(2,907)
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	9,107	10,876	930	10,876	0	(10,876)
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	3,893	74,414	1,599	74,414	18,604	(55,810)
070-000-5701-61	DEBT SVC-2019-20 EQUIPM	444	7,715	264	7,715	7,715	0
070-000-5701-63	DEBT SVC 2021-22 ENTERP	0	0	0	28,396	34,631	6,234
070-000-5751	DEBT SERVICE AGENT FEES	72,190	0	0	0	0	0
*** CATEGORY TOTAL ***		<u>85,646</u>	<u>95,912</u>	<u>2,793</u>	<u>124,308</u>	<u>60,950</u>	<u>(63,359)</u>
*** DEPARTMENT TOTAL ***		85,646	95,912	2,793	124,308	60,950	(63,359)
DEPARTMENTAL NOTES							
*** DIVISION TOTAL ***		<u>85,646</u>	<u>95,912</u>	<u>2,793</u>	<u>124,308</u>	<u>60,950</u>	<u>(63,359)</u>

405-WATER AND SEWER
 080-INTERGOVERNMENTAL EX
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5807	TNSF TO 2020 GO REFUND-	31,050	52,000	25,976	52,000	52,000	0
080-000-5807-02	TNSF TO 2022 I&S CO'S	(493,000)	72,000	66,000	72,000	72,000	0
*** CATEGORY TOTAL ***		(461,950)	124,000	91,976	124,000	124,000	0
*** DEPARTMENT TOTAL ***		(461,950)	124,000	91,976	124,000	124,000	0
*** DIVISION TOTAL ***		(461,950)	124,000	91,976	124,000	124,000	0
*** TOTAL BUDGETED EXPENSES ***		11,459,468	16,780,380	10,388,784	13,571,798	15,675,462	2,103,664

AIRPARK FUND - FUND 410
SUMMARY OF RECEIPTS AND EXPENSES
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Unrestricted Fund Balance	\$5,866,060	\$15,108,044	\$16,455,412
<u>Receipts</u>			
Rentals	1,448,777	1,265,900	1,265,900
Mineral Royalties	9,481,029	5,500,000	3,000,000
Grants	0	0	0
Other Financing Sources (Leases)	0	0	0
Interest	26,782	215,000	200,000
Miscellaneous Revenue	63,067	26,674	6,000
Total Current Receipts	11,019,655	7,007,574	4,471,900
<u>Expenses</u>			
Personnel Services	473,729	526,566	580,888
Supplies and Materials	50,548	91,750	94,050
Maintenance of Buildings	293,450	192,500	215,500
Maintenance of Equipment	104,393	104,500	99,500
Contractual Services	334,675	538,899	336,300
Miscellaneous Expenses	375,565	342,000	346,000
Debt Service	73,211	103,608	64,183
Capital Outlay	72,100	3,760,383	4,567,600
Total Expenses	1,777,671	5,660,206	6,304,021
Increase (Decrease) in Unrestricted Fund Balance	9,241,984	1,347,368	(1,832,121)
Ending Unrestricted Fund Equity	\$15,108,044	\$16,455,412	\$14,623,291

410-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>45-RECREATION</u>							
4507	MERCHANDISE SALES	204	100	0	0	0	0
TOTAL 45-RECREATION		204	100	0	0	0	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	26,782	13,000	186,250	215,000	200,000	15,000
TOTAL 46-INTEREST INCOME		26,782	13,000	186,250	215,000	200,000	15,000
<u>47-PROPERTY</u>							
4707	MINERAL LEASE - ROYALTIES	9,480,029	3,000,000	4,880,328	5,500,000	3,000,000	2,500,000
4707-01	MINERAL LEASE - BONUS	1,000	0	0	0	0	0
4708	SALE OF SURPLUS PROPERTY	0	0	0	0	0	0
4709	LEASE OF LAND	258,632	265,000	215,445	265,000	265,000	0
4731	BUILDING RENTAL	1,191,226	1,000,000	1,055,035	1,000,000	1,000,000	0
4732	EQUIPMENT RENTAL	(1,082)	900	817	900	900	0
4736	FUEL FLOWAGE FEES/COMMISSIONS	2,945	3,000	5,380	6,000	6,000	0
TOTAL 47-PROPERTY		10,932,751	4,268,900	6,157,005	6,771,900	4,271,900	2,500,000
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	0	0	22	22	0	22
4903	INSURANCE RECOVERY	0	0	4,202	4,202	0	4,202
4905	OTHER INCOME	1,136	250	16,049	16,100	0	16,100
4905-10	OTHER INCOME - PRAIRIE DOG,ETC	1,013	350	0	350	0	350
4906	RETURNED CHECK FEES	25	0	0	0	0	0
4921	OTHER FINANCING SOURCES	0	0	0	0	0	0

C I T Y O F B I G S P R I N G
 REVENUE BUDGET PROPOSAL
 AS OF: AUGUST 31ST, 2023

410-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
4931	CONTRIBUTIONS	57,744	25,000	0	0	0	0
	TOTAL 49-MISCELLANEOUS	59,918	25,600	20,274	20,674	0	20,674
4905	OTHER INCOME	PERMANENT NOTES: Reimbursement to Airpark Fund for services provided by Airpark personnel to other funds.					
***	TOTAL BUDGETED REVENUES ***	11,019,655	4,307,600	6,363,529	7,007,574	4,471,900	2,535,674

*** END OF REPORT ***

Dept 610 – Airpark

Airpark Fund

The Airpark Department provides for the maintenance and rental of Airpark property including industrial sites, buildings, and airport infrastructure. The City is required to comply with Federal Aviation Administration (FAA) rules and regulations regarding management of the Airpark and to work closely with the Texas Department of Transportation (TXDOT) Aviation Division.

ACHIEVEMENTS

- Executed month to month lease with Isomeric Inc. for Office Space in building 1-A and the High Crush area.
- Executed lease with Dunigan Transport for the Gaskin Racing Facility
- Executed a lease with Flyboyz for the introduction of a new flight school.
- Took possession of the flight academy removed the previous tenant from airport property.
- Disestablished the Airpark Development Board, Established/Convened the first Aviation Advisory Board Meeting.
- Developed Ordinance to stop unauthorized driving on the airport surfaces.
- Dispatched staff to TxDOT Aviation Conference unable to attend due to disabled aircraft in runway safety area.
- Participated in various meetings to form a new Museum entity.
- Planned/Coordinated/Executed the City sponsored event for a drag race, Korn hole tournament, 5 K Run and car show at the airpark.
- Participated in several Hangar 25 door project planning meetings.
- Participated in the selection of an Aviation Consultant to manage the impending airpark Master Plan Update
- Coordinated with TxDOT for the planned runway striping and marking project for FY 23/24
- Oversaw the PET 4000 Self-Serve Fueling Station and Jet “A” Self-Serve for the fuel farm with BASCO Aviation Services
- Completed Lease negotiations with Partee Aviation for the development of a new corporate hangar.
- Renovated airport terminal building.
- Revitalized administrative processes – ongoing.
- Trained staff on airport movement requirements and radio procedures - ongoing
- Negotiated a new lease structure with Big Spring Rail – draft in hand.
- Completed PAPA 6/24 Commissioning Inspection/Flight Check in connection with the FAA.
- Executed new lease with ACT for truck driver training.
- Completed buyout of Permian Holdings for Airpark property developed an RV Park – Park ready advertising for new tenants.
- Worked with Gavilon for a new venture associated with cotton seed – opportunity not pursued due to Gavilon acquisition by another entity.
- Negotiating lease revisions for Endurance Lift Solutions – Ongoing.

(Continued on next page)

Dept 610 – Airpark

Airpark Fund

- Responded to fuel spill/weather events.
- Working with City staff and TML on Insurance premiums.
- Working with EDC/Jacob Martin/City Staff in the planning phase of significant sewer and water upgrades using in part airport revenues.
- Working with Dustin Gaskin on the lease or purchase of Building 75 and 25 acres – awaiting WT Appraisal.
- Met with Bulldog Steel regarding building new T-Hangar complex proposal forthcoming.
- Negotiated with GSA on FCI Mineral Acquisition.
- Working with Corp of Engineers on future activity associated with airport contaminated ground (plume).
- Responding to staffing shortfalls and personnel issues – ongoing.
- Negotiated a lease with Foundry Digital who assumed Compute Norths lease in Bankruptcy proceedings.
- Awaiting contractor estimates for Foundry requested upgrades. Including renovating the bathroom and splitting power meters.
- Working with Isomeric Inc. to add a warehouse bathroom associated with the Foundry effort.
- Purchased 3 trucks, a Gator and in process of buying a Bucket Truck.
- Negotiating with ABS for additional SF associated with 10B and a lay down area.
- Continuing to develop staff.

GOALS

- ✓ Complete revitalization of administrative processes
- ✓ Acquire a skid steer with attachments and a 1-ton truck.
- ✓ Install motorized gates at T-Hangars and North Gate.
- ✓ Establish a Schedule of Rates and Charges – when a consultant is onboard.
- ✓ Increase rates to market levels associated with the development of a Rates and Charges Study
- ✓ Ensure all airport and industrial park tenants are on leases with proper insurance.
- ✓ Complete the ALP Study and begin the TxDOT Project to improve marking on
- ✓ Runway 17/35 – subject to TxDOT Funding
- ✓ Continue to work on developing staff.
- ✓ Complete Partee development on the airports west side
- ✓ Bring in more Aeronautical Business to include hangar development.
- ✓ Continue working with Big Spring Rail in promoting rail activity.
- ✓ Work with staff on maintaining airport grounds and infrastructure.
- ✓ Plan for and obtain funding for additional Corporate Hangar currently planned for FY27/28
- ✓ Work with investors like Bulldog Steel in the development of additional Hangars on the airport's west side.
- ✓ Demolish eastside T-Hangars when replacements are developed on the airports west side.

(Continued on next page)

Dept 610 – Airpark**Airpark Fund**

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$473,729	\$526,566	\$580,888
51 – Supplies and Materials	50,548	91,750	94,050
53 – Maintenance of Bldg./Structures	293,450	192,500	215,500
54 – Maintenance of Equipment	104,393	104,500	99,500
55 – Contractual Services	309,675	506,899	336,300
56 – Miscellaneous	400,565	374,000	346,000
62 – Buildings & Structures	59,139	0	641,600
63 - Equipment	12,962	3,513,995	0
64 - Vehicles	0	246,388	426,000
Totals	\$1,704,459	\$5,556,598	\$2,739,838

Highlights:

6200 – Buildings – Repairs to (25) Hangar Doors (\$500,000)

6401 – Motor Vehicles – 1 Ton Pickup (\$65,000), Gooseneck 20 ft K Trailer (\$15,000), Scissor Lift (\$16,000), Bucket Truck (\$160,000)

410-AIRPARK
 021-PUBLIC WORKS
 610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
021-610-5010	SALARIES	295,813	425,804	260,546	336,068	375,241	39,173
021-610-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
021-610-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
021-610-5015	VEHICLE ALLOWANCE	5,805	7,800	5,896	7,846	0	(7,846)
021-610-5021	TERMINATION PAY	9,507	0	259	259	0	(259)
021-610-5022	VACATION BUY BACK	3,027	4,903	0	0	0	0
021-610-5035	OVERTIME	104	1,500	2,487	2,487	1,500	(987)
021-610-5045	LONGEVITY	3,282	4,271	2,955	2,983	4,530	1,547
021-610-5050	RETIREMENT	56,187	80,137	48,181	62,027	72,366	10,339
021-610-5055	STANDBY PAY	0	0	0	0	0	0
021-610-5060	GROUP INSURANCE	59,969	82,265	54,005	72,386	84,019	11,633
021-610-5065	WORKERS' COMPENSATION	15,389	16,712	16,712	16,712	13,538	(3,174)
021-610-5070	RETIREMENT-DEFERRED COM	17,479	20,064	15,677	18,185	21,008	2,823
021-610-5075	LIFE & DISABILITY INSUR	2,304	3,386	1,818	2,458	3,085	627
021-610-5080	MEDICARE	4,646	6,329	3,978	5,092	5,529	437
021-610-5085	UNEMPLOYMENT TAXES	<u>217</u>	<u>81</u>	<u>74</u>	<u>63</u>	<u>72</u>	<u>9</u>
*** CATEGORY TOTAL ***		473,729	653,252	412,588	526,566	580,888	54,322

021-610-5035 OVERTIME CURRENT YEAR NOTES:
 Overtime was used for the Drag Race in Novemeber and is expected to be used again in August

410-AIRPARK
 021-PUBLIC WORKS
 610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-610-5035	OVERTIME	NEXT YEAR NOTES: OT expected for FY less than previous year assuming we have only one event requiring OT					
<u>SUPPLIES & MATERIALS</u>							
021-610-5110	OFFICE SUPPLIES	3,609	2,500	1,740	2,500	5,000	2,500
021-610-5112	FOOD SUPPLIES	462	500	966	1,500	1,500	0
021-610-5112-01	VENDING MACHINE SUPPLI (299)	500	(366)	500	0	(500)
021-610-5114	WEARING APPAREL	2,249	2,000	2,171	3,000	3,000	0
021-610-5116	GASOLINE, OIL, & GREASE	11,806	17,000	27,612	30,000	30,000	0
021-610-5117	MINOR APPARATUS	9,277	12,000	19,482	25,000	20,000	(5,000)
021-610-5118	JANITORIAL SUPPLIES	1,963	2,000	1,321	2,000	2,000	0
021-610-5119	CHEMICALS	4,838	8,000	7,919	8,000	14,000	6,000
021-610-5122	PLANTS & GRASS	0	500	175	500	500	0
021-610-5123	OTHER SUPPLIES	2,606	4,000	3,936	4,000	4,000	0
021-610-5124	POSTAGE	92	250	227	250	250	0
021-610-5126	MERCHANDISE FOR RESALE	424	500	0	0	0	0
021-610-5128	UTILITIES	12,650	12,000	10,175	12,000	12,000	0
021-610-5128-01	LANDFILL	869	1,000	1,771	2,500	1,800	(700)
*** CATEGORY TOTAL ***		50,548	62,750	77,128	91,750	94,050	2,300
021-610-5110	OFFICE SUPPLIES	NEXT YEAR NOTES: Normal allocation					
021-610-5112	FOOD SUPPLIES	PERMANENT NOTES: Food Budget to accommodate meetings with Economic Development Board, visiting dignitaries, project management					

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ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
							representatives, planning meetings for hang-gliding, Annual fly-ins, pilot lounge support and other marketing and public relations activities.
021-610-5112	FOOD SUPPLIES						CURRENT YEAR NOTES: The majority of these expenses were associated with meetings for the Military Heritage Association the slight increase should cover the year.
021-610-5112-01	VENDING MACHINE SUPPLI						PERMANENT NOTES: Products are sold and revenue collected. Need to reconcile the account by verifying receipts on a regular basis.
021-610-5112-01	VENDING MACHINE SUPPLI						CURRENT YEAR NOTES: Staff no longer operates the vending machine so no additional resources are necessary.
021-610-5114	WEARING APPAREL						CURRENT YEAR NOTES: We have had some turnover in personnel and as a result we were over budget in this account. The increase should cover us until the next FY.
021-610-5114	WEARING APPAREL						NEXT YEAR NOTES: Depends on turnover of personnel so estimating 3k this coming fy
021-610-5116	GASOLINE, OIL, & GREAS						CURRENT YEAR NOTES: Based on current prices/usage. We purchased a new 300 gallon mogas tank and filled the diesel tank at 1k, which can be attributed to some of the increase as well. As of 5/25 we were at 21,839.79.
021-610-5116	GASOLINE, OIL, & GREAS						NEXT YEAR NOTES: Based on RB previous FY
021-610-5117	MINOR APPARATUS						CURRENT YEAR NOTES: In tis account we had to replace Harris Radios that wre stolen at 5314.29; an Above Ground Mogas tank 2497.80; and radios for new trucks at 2497.80.
021-610-5117	MINOR APPARATUS						NEXT YEAR NOTES: Based on portion of the previous FY RB

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ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-610-5119	CHEMICALS	CURRENT YEAR NOTES: Purchased all for this FY - Expected to increase to 14000 in next FY					
021-610-5119	CHEMICALS	NEXT YEAR NOTES: We now have two applicator vehicles so will use more herbicide annually					
021-610-5126	MERCHANDISE FOR RESALE	CURRENT YEAR NOTES: No longer selling products due to FBO taking on the sales counter.					
021-610-5126	MERCHANDISE FOR RESALE	NEXT YEAR NOTES: We no longer sell merchandise					
021-610-5128-01	LANDFILL	CURRENT YEAR NOTES: Currently at 1485.78 as a result of staff cleaning out bunkers and the winters building.					
021-610-5128-01	LANDFILL	NEXT YEAR NOTES: Increase due to cleaning out vacated leased premises					

MAINTENANCE OF BUILDINGS/

021-610-5311	MAINTENANCE OF BUILDING	148,193	500,000	36,393	50,000	100,000	50,000
021-610-5318	MAINT. PAVED & UNPAVED	7,940	2,500	0	22,500	2,500	(20,000)
021-610-5318-01	ROUTINE AIR MNT PGM(RAM	110,385	100,000	101,979	100,000	100,000	0
021-610-5320	STREET MARKERS & SIGNS	956	500	1,737	2,000	2,000	0
021-610-5322	MAINTENANCE OF FENCES &	1,880	6,000	6,958	13,000	6,000	(7,000)
021-610-5326	MISCELLANEOUS IMPROVEME	0	1,500	0	1,500	1,500	0
021-610-5328	MAINT. RUNWAYS, TAXIWAY	0	20,000	0	0	0	0
021-610-5329	MAINT. AIRFIELD LIGHTIN	24,096	3,500	0	3,500	3,500	0

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ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** CATEGORY TOTAL ***		293,450	634,000	147,067	192,500	215,500	23,000
021-610-5311	MAINTENANCE OF BUILDING	CURRENT YEAR NOTES: Spent as of 13,324.98 5/25/23 and transferred 32000 to Judgements and Damages to buy out Permian Holdings. We have a few large renovation projects remaining this fiscal year. Moved 6K to fences and gates.					
021-610-5311	MAINTENANCE OF BUILDING	NEXT YEAR NOTES: Annual recurring budgeted amount for this account less 100K moved to Gates 6222					
021-610-5318	MAINT. PAVED & UNPAVED	CURRENT YEAR NOTES: Resources moved from 5328 to help defer costs of paving access road to Partee new hangar.					
021-610-5318-01	ROUTINE AIR MNT PGM	CURRENT YEAR NOTES: As of 5/25/23 we used 10536.88 and we have 22000 earmarked for a new beacon (in process) the remainder will be used for covered parking at the terminal building.					
021-610-5320	STREET MARKERS & SIGNS	CURRENT YEAR NOTES: As of 5/25/23 we used 1737.40 which included signs for the drag race and RV Park.					
021-610-5328	MAINT. RUNWAYS, TAXIWAY	CURRENT YEAR NOTES: Resources moved to 5318 to help defer costs of paving access road to new partee hangar.					
021-610-5328	MAINT. RUNWAYS, TAXIWAY	NEXT YEAR NOTES: No crack seal projects scheduled this FY					

MAINTENANCE OF EQUIPMENT

021-610-5411	I.T. MAINT & AGREEMENTS	869	1,675	19,867	21,500	19,000	(2,500)
021-610-5412	VEHICLE MAINTENANCE	95,755	55,000	59,232	60,000	60,000	0
021-610-5413	MAINTENANCE OF FIRE APP	864	1,500	11,408	12,500	10,000	(2,500)
021-610-5415	MAINTENANCE OF RADIOS	255	500	609	1,000	1,000	0

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ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-610-5417	MOWERS	1,575	2,500	609	2,500	2,500	0
021-610-5422	MAINT HEATING & COOLING	4,832	6,000	1,317	6,000	6,000	0
021-610-5425	MAINT. MACHINERY, TOOLS	244	1,000	90	1,000	1,000	0
*** CATEGORY TOTAL ***		104,393	68,175	93,132	104,500	99,500	(5,000)
021-610-5411	I.T. MAINT & AGREEMENT	CURRENT YEAR NOTES: Time Clock Plus Package 6147					
021-610-5412	VEHICLE MAINTENANCE	CURRENT YEAR NOTES: Increased due to actual maintenance usage as of 5/25/23 totaling 46181.83					
021-610-5412	VEHICLE MAINTENANCE	NEXT YEAR NOTES: Based on last fiscal year as revised although this should have gone down with the introduction of new vehicles.					
021-610-5413	MAINTENANCE OF FIRE AP	CURRENT YEAR NOTES: As of 5/25/23 used 8979.00 mostly for Firetrol inspection and repair services building 19, and 1A.					
021-610-5413	MAINTENANCE OF FIRE AP	NEXT YEAR NOTES: Based on previous FY as revised for Firetrol services to inspect/repair fire systems.					

CONTRACTUAL SERVICES

021-610-5511	COMMUNICATIONS	2,172	2,000	4,604	6,000	6,000	0
021-610-5515	HIRE OF EQUIPMENT	1,789	4,000	69,135	72,000	20,000	(52,000)
021-610-5520	INSURANCE	170,801	150,000	180,040	171,699	172,000	301
021-610-5521	SPECIAL SERVICES	37,591	13,000	8,829	8,500	8,000	(500)
021-610-5521-03	MASTER PLAN - AIRPARK	0	36,500	146,881	153,400	0	(153,400)
021-610-5521-05	SPECIAL SERVICES-ENGINE	0	5,000	0	5,000	40,000	35,000
021-610-5525	ADVERTISING	195	2,000	530	2,000	2,000	0

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ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-610-5525-10	ADVERTISE-PRAIR DOG, ET	747	2,000	0	2,000	2,000	0
021-610-5530	TRAVEL EXPENSE	1,124	5,000	3,924	5,000	5,000	0
021-610-5540	DUES & SUBSCRIPTIONS	4,939	3,500	2,869	3,500	3,500	0
021-610-5541	PERMITS, LICENSES, TESTI	275	800	215	800	800	0
021-610-5550	ELECTRICITY	63,889	50,000	40,950	50,000	50,000	0
021-610-5555	EDUCATION & TRAINING	201	2,000	335	2,000	2,000	0
021-610-5560	GAS FOR HEATING	<u>25,952</u>	<u>20,000</u>	<u>21,641</u>	<u>25,000</u>	<u>25,000</u>	<u>0</u>
*** CATEGORY TOTAL ***		309,675	295,800	479,954	506,899	336,300	(170,599)
021-610-5511	COMMUNICATIONS	CURRENT YEAR NOTES: Used 3007.95 as of 5/25/23 ATT, Westex Telcom, Optimum, Verizon					
021-610-5515	HIRE OF EQUIPMENT	CURRENT YEAR NOTES: Addition of Enterprise Leases					
021-610-5515	HIRE OF EQUIPMENT	NEXT YEAR NOTES: Enterprise Lease payments, copy machine etc.					
021-610-5520	INSURANCE	CURRENT YEAR NOTES: Based on actual for FY to date. Working with TML to reduce premiums.					
021-610-5521	SPECIAL SERVICES	CURRENT YEAR NOTES: Window washing services, WT Appraisers (one time expense)					
021-610-5521-03	MASTER PLAN - AIRPARK	CURRENT YEAR NOTES: Planning Study ALP upgrade (TxDOT will pay \$365,000) Increase due to amendment 1 to the grant for city funded parts of the study. I also added the 39000 for the aerial work that we are waiting to be invoiced for					
021-610-5521-03	MASTER PLAN - AIRPARK	NEXT YEAR NOTES: Paid for last fiscal year					

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ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-610-5521-05	SPECIAL SERVICES-ENGINNEXT YEAR NOTES: Eng Services for Hangar 25 door project if approved						
021-610-5525	ADVERTISING						
	NEXT YEAR NOTES: Advertising to include RV park						
021-610-5530	TRAVEL EXPENSE						
	PERMANENT NOTES: Annual TxDOT Aviation and FAA Partnership Conference and staff continuing education.						
021-610-5530	TRAVEL EXPENSE						
	CURRENT YEAR NOTES: 3 to TxDOT Conference and AAAE Training						
021-610-5530	TRAVEL EXPENSE						
	NEXT YEAR NOTES: 2 to TxDOT conference/ 1 AAAE Annual						
021-610-5541	PERMITS, LICENSES, TEST						
	CURRENT YEAR NOTES: 2 herbicide applicator licenses						
021-610-5550	ELECTRICITY						
	CURRENT YEAR NOTES: Based on annual trend						
021-610-5555	EDUCATION & TRAINING						
	PERMANENT NOTES: AAAE Certified Member Training Cahill/Olivera						
021-610-5555	EDUCATION & TRAINING						
	CURRENT YEAR NOTES: ACE Training for Cloud plus 1 TBD						
021-610-5560	GAS FOR HEATING						
	CURRENT YEAR NOTES: Increase based on actual as of 5/25/23 of 19,484.44						
<u>MISCELLANEOUS</u>							
021-610-5616	JUDGEMENTS & DAMAGES	25,000	0	32,000	32,000	0	(32,000)
021-610-5641	ADMINISTRATIVE FEES	375,101	340,000	311,667	340,000	345,000	5,000
021-610-5643	BAD DEBT EXPENSE	464	2,000	0	2,000	1,000	(1,000)
***	CATEGORY TOTAL ***	400,565	342,000	343,667	374,000	346,000	(28,000)
021-610-5616	JUDGEMENTS & DAMAGES						
	CURRENT YEAR NOTES:						

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ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
Settlement for Permian Holdings Buyout							
021-610-5616	JUDGEMENTS & DAMAGES	NEXT YEAR NOTES: None anticipated					
021-610-5641	ADMINISTRATIVE FEES	PERMANENT NOTES: Computed by 3rd Pary Cost Allocation Company per Federal Overhead and Administrative rules.					
021-610-5641	ADMINISTRATIVE FEES	CURRENT YEAR NOTES: Estimated based on trend					
021-610-5641	ADMINISTRATIVE FEES	NEXT YEAR NOTES: Haven't received revised estimate for the coming FY yet					

LAND

021-610-6100	LAND	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	0	0	0	0	0

BUILDING & STRUCTURES

021-610-6200	BUILDINGS	0	120,000	0	0	500,000	500,000
021-610-6201	BUILDINGS-SPECIAL PROJE	0	38,000	0	0	0	0
021-610-6214	SANITARY SEWERS PRISON	0	0	0	0	0	0
021-610-6218	PAVED STREETS, ALLEYS,	0	0	0	0	0	0
021-610-6219	CRACK SEAL, SEAL COAT,	0	0	0	0	0	0
021-610-6222	FENCES AND GATES	0	0	0	0	100,000	100,000
021-610-6229	RUNWAYS & AIRFIELD LIGH	59,139	41,600	0	0	41,600	41,600
*** CATEGORY TOTAL ***		59,139	199,600	0	0	641,600	641,600
021-610-6200	BUILDINGS	NEXT YEAR NOTES: Repair Hangar 25 doors					

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ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE	
021-610-6201	BUILDINGS-SPECIAL PROJ		CURRENT YEAR NOTES: Resources will not be used as intended.					
021-610-6214	SANITARY SEWERS PRISON		CURRENT YEAR NOTES: Complete water/sewer loop around the west end of the Airpark to increase water pressure for better fire protection					
021-610-6222	FENCES AND GATES		CURRENT YEAR NOTES: Repairs to motorized gates at T Hangars by BM					
021-610-6222	FENCES AND GATES		NEXT YEAR NOTES: Motorized Gates new T-Hangars and North Gate					
021-610-6229	RUNWAYS & AIRFIELD LIG		CURRENT YEAR NOTES: Runway/Taxiway marking runway 17/35 (Tx DOT \$416,000) Project pushed to FY 23-24					
021-610-6229	RUNWAYS & AIRFIELD LIG		NEXT YEAR NOTES: TXDOT Striping/Marking Project 90/10					

EQUIPMENT

021-610-6310	FURNITURE, FIXTURE	12,962	0	0	0	0	0	
021-610-6311	MACHINERY & EQUIPMENT	0	0	0	0	0	0	
021-610-6313	COMMUNICATION SYSTEMS	0	0	0	0	0	0	
021-610-6314	MOWERS & EQUIPMENT	0	0	0	0	0	0	
021-610-6316	DISTRIBUTION LINES	0	3,500,000	0	3,500,000	3,500,000	0	
021-610-6317	HEATING & COOLING SYSTE	0	0	13,995	13,995	0	(13,995)	
*** CATEGORY TOTAL ***		12,962	3,500,000	13,995	3,513,995	3,500,000	(13,995)	
021-610-6316	DISTRIBUTION LINES		NEXT YEAR NOTES: Multi year project - Concurrent Project with the EDA Grant for distribution lines along the reliver route					
021-610-6317	HEATING & COOLING SYST		CURRENT YEAR NOTES:					

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ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
HVAC for terminal building							
<u>VEHICLES</u>							
021-610-6401	MOTOR VEHICLES	0	205,000	0	156,388	256,000	99,612
021-610-6404	HEAVY EQUIPMENT	<u>0</u>	<u>90,000</u>	<u>0</u>	<u>90,000</u>	<u>170,000</u>	<u>80,000</u>
*** CATEGORY TOTAL ***		0	295,000	0	246,388	426,000	179,612
021-610-6401	MOTOR VEHICLES	NEXT YEAR NOTES: 1 Ton Pickup to replace BIG9110 (65,000) 20 ft Gooseneck trailer (15,000) Scissor Lift (16,000) Bucket truck (replace unit 8715) - (160,000)					
021-610-6404	HEAVY EQUIPMENT	CURRENT YEAR NOTES: Cat skid steer with attachments will be moved to next FY					
021-610-6404	HEAVY EQUIPMENT	NEXT YEAR NOTES: CAT Skid Steer with attachments					
<u>AIRPLANE</u>							
021-610-6500	DISPLAYS - AIRPLANES, E	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
*** CATEGORY TOTAL ***		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
*** DEPARTMENT TOTAL ***		1,704,459	6,050,577	1,599,998	5,556,598	6,239,838	683,240
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

021-610-5035 CURRENT YEAR NOTES:
 Overtime was used for the Drag Race in Novemeber and is expected to be used again in August

021-610-5035 NEXT YEAR NOTES:
 OT expected for FY less than previous year assuming we have only one event requiring OT

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ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-610-5110	NEXT YEAR NOTES: Normal allocation						
021-610-5112	PERMANENT NOTES: Food Budget to accommodate meetings with Economic Development Board, visiting dignitaries, project management representatives, planning meetings for hang-gliding, Annual fly-ins, pilot lounge support and other marketing and public relations activities.						
021-610-5112	CURRENT YEAR NOTES: The majority of these expenses were associated with meetings for the Military Heritage Association the slight increase should cover the year.						
021-610-5112-01	PERMANENT NOTES: Products are sold and revenue collected. Need to reconcile the account by verifying receipts on a regular basis.						
021-610-5112-01	CURRENT YEAR NOTES: Staff no longer operates the vending machine so no additional resources are necessary.						
021-610-5114	CURRENT YEAR NOTES: We have had some turnover in personnel and as a result we were over budget in this account. The increase should cover us until the next FY.						
021-610-5114	NEXT YEAR NOTES: Depends on turnover of personnel so estimating 3k this coming fy						
021-610-5116	CURRENT YEAR NOTES: Based on current prices/usage. We purchased a new 300 gallon mogas tank and filled the diesel tank at 1k, which can be attributed to some of the increase as well. As of 5/25 we were at 21,839.79.						
021-610-5116	NEXT YEAR NOTES: Based on RB previous FY						
021-610-5117	CURRENT YEAR NOTES: In tis account we had to replace Harris Radios that wre						

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ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
							stolen at 5314.29; an Above Ground Mogas tank 2497.80; and radios for new trucks at 2497.80.
021-610-5117							NEXT YEAR NOTES: Based on portion of the previous FY RB
021-610-5119							CURRENT YEAR NOTES: Purchased all for this FY - Expected to increase to 14000 in next FY
021-610-5119							NEXT YEAR NOTES: We now have two applicator vehicles so will use more herbicide annually
021-610-5126							CURRENT YEAR NOTES: No longer selling products due to FBO taking on the sales counter.
021-610-5126							NEXT YEAR NOTES: We no longer sell merchandise
021-610-5128-01							CURRENT YEAR NOTES: Currently at 1485.78 as a result of staff cleaning out bunkers and the winters building.
021-610-5128-01							NEXT YEAR NOTES: Increase due to cleaning out vacated leased premises
021-610-5311							CURRENT YEAR NOTES: Spent as of 13,324.98 5/25/23 and transferred 32000 to Judgements and Damages to buy out Permian Holdings. We have a few large renovation projects remaining this fiscal year. Moved 6K to fences and gates.
021-610-5311							NEXT YEAR NOTES: Annual recurring budgeted amount for this account less 100K moved to Gates 6222
021-610-5318							CURRENT YEAR NOTES: Resources moved from 5328 to help defer costs of paving access road to Partee new hangar.
021-610-5318-01							CURRENT YEAR NOTES:

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ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
							As of 5/25/23 we used 10536.88 and we have 22000 earmarked for a new beacon (in process) the remainder will be used for covered parking at the terminal building.
021-610-5320							CURRENT YEAR NOTES: As of 5/25/23 we used 1737.40 which included signs for the drag race and RV Park.
021-610-5328							CURRENT YEAR NOTES: Resources moved to 5318 to help defer costs of paving access road to new partee hangar.
021-610-5328							NEXT YEAR NOTES: No crack seal projects scheduled this FY
021-610-5411							CURRENT YEAR NOTES: Time Clock Plus Package 6147
021-610-5412							CURRENT YEAR NOTES: Increased due to actual maintenance usage as of 5/25/23 totaling 46181.83
021-610-5412							NEXT YEAR NOTES: Based on last fiscal year as revised although this should have gone down with the introduction of new vehicles.
021-610-5413							CURRENT YEAR NOTES: As of 5/25/23 used 8979.00 mostly for Firetrol inspection and repair services building 19, and 1A.
021-610-5413							NEXT YEAR NOTES: Based on previous FY as revised for Firetrol services to inspect/repair fire systems.
021-610-5511							CURRENT YEAR NOTES: Used 3007.95 as of 5/25/23 ATT, Westex Telcom, Optimum, Verizon
021-610-5515							CURRENT YEAR NOTES: Addition of Enterprise Leases
021-610-5515							NEXT YEAR NOTES: Enterprise Lease payments, copy machine etc.

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ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-610-5520	CURRENT YEAR NOTES: Based on actual for FY to date. Working with TML to reduce premiums.						
021-610-5521	CURRENT YEAR NOTES: Window washing services, WT Appraisers (one time expense)						
021-610-5521-03	CURRENT YEAR NOTES: Planning Study ALP upgrade (TxDOT will pay \$365,000) Increase due to amendment 1 to the grant for city funded parts of the study. I also added the 39000 for the aerial work that we are waiting to be invoiced for						
021-610-5521-03	NEXT YEAR NOTES: Paid for last fiscal year						
021-610-5521-05	NEXT YEAR NOTES: Eng Services for Hangar 25 door project if approved						
021-610-5525	NEXT YEAR NOTES: Advertising to include RV park						
021-610-5530	PERMANENT NOTES: Annual TxDOT Aviation and FAA Partnership Conference and staff continuing education.						
021-610-5530	CURRENT YEAR NOTES: 3 to TxDOT Conference and AAAE Training						
021-610-5530	NEXT YEAR NOTES: 2 to TxDOT conference/ 1 AAAE Annual						
021-610-5541	CURRENT YEAR NOTES: 2 herbicide applicator licenses						
021-610-5550	CURRENT YEAR NOTES: Based on annual trend						
021-610-5555	PERMANENT NOTES: AAAE Certified Member Training Cahill/Olivera						
021-610-5555	CURRENT YEAR NOTES: ACE Training for Cloud plus 1 TBD						

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ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-610-5560	CURRENT YEAR NOTES: Increase based on actual as of 5/25/23 of 19,484.44						
021-610-5616	CURRENT YEAR NOTES: Settlement for Permian Holdings Buyout						
021-610-5616	NEXT YEAR NOTES: None anticipated						
021-610-5641	PERMANENT NOTES: Computed by 3rd Pary Cost Allocation Company per Federal Overhead and Administrative rules.						
021-610-5641	CURRENT YEAR NOTES: Estimated based on trend						
021-610-5641	NEXT YEAR NOTES: Haven't received revised estimate for the coming FY yet						
021-610-6200	NEXT YEAR NOTES: Repair Hangar 25 doors						
021-610-6201	CURRENT YEAR NOTES: Resources will not be used as intended.						
021-610-6214	CURRENT YEAR NOTES: Complete water/sewer loop around the west end of the Airpark to increase water pressure for better fire protection						
021-610-6222	CURRENT YEAR NOTES: Repairs to motorized gates at T Hangars by BM						
021-610-6222	NEXT YEAR NOTES: Motorized Gates new T-Hangars and North Gate						
021-610-6229	CURRENT YEAR NOTES: Runway/Taxiway marking runway 17/35 (Tx DOT \$416,000) Project pushed to FY 23-24						
021-610-6229	NEXT YEAR NOTES: TXDOT Striping/Marking Project 90/10						

410-AIRPARK
 021-PUBLIC WORKS
 610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-610-6317	CURRENT YEAR NOTES: HVAC for terminal building						
021-610-6401	NEXT YEAR NOTES: 1 Ton Pickup to replace BIG9110 (65,000) 20 ft Gooseneck trailer (15,000) Scissor Lift (16,000) Bucket truck (replace unit 8715) - (160,000)						
021-610-6404	CURRENT YEAR NOTES: Cat skid steer with attachments will be moved to next FY						
021-610-6404	NEXT YEAR NOTES: CAT Skid Steer with attachments						
*** DIVISION TOTAL ***		1,704,459	6,050,577	1,567,531	5,556,598	2,739,838	(2,816,760)
		=====	=====	=====	=====	=====	=====

Debt Service

Airpark Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase payments for equipment purchased with this funding.

	<u>Actual</u> <u>2021-22</u>	<u>Revised</u> <u>2022-23</u>	<u>Proposed</u> <u>2023-24</u>
Total Debt Service	\$68,993	\$103,608	\$64,183

410-AIRPARK
 070-DEBT SERVICE
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-04	DEBT SVC-05-06 SIEMENS	0	0	0	0	0	0
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	0	0	0	0	0	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	38	0	0	9,440	0	(9,440)
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	66,379	0	6,775	33,029	33,029	0
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	2,366	0	972	45,217	11,304	(33,913)
070-000-5701-62	DEBT SVC-2020-21 EQUIPM	210	0	145	4,136	4,136	0
070-000-5701-63	DEBT SVC 2022-23 ENTERP	0	0	0	11,786	15,714	3,929
*** CATEGORY TOTAL ***		<u>68,993</u>	<u>0</u>	<u>7,892</u>	<u>103,608</u>	<u>64,183</u>	<u>(39,424)</u>
*** DEPARTMENT TOTAL ***		<u>68,993</u>	<u>0</u>	<u>7,892</u>	<u>103,608</u>	<u>64,183</u>	<u>(39,424)</u>
*** DIVISION TOTAL ***		<u>68,993</u>	<u>0</u>	<u>7,892</u>	<u>103,608</u>	<u>64,183</u>	<u>(39,424)</u>

410-AIRPARK
 080-INTERGOVERNMENTAL EX
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5808	TRANSFER TO OTHER FUNDS	4,218	0	0	0	0	0
***	CATEGORY TOTAL ***	<u>4,218</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
***	DEPARTMENT TOTAL ***	<u>4,218</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
***	DIVISION TOTAL ***	<u>4,218</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
***	TOTAL BUDGETED EXPENSES ***	<u>1,777,670</u>	<u>6,050,577</u>	<u>1,575,423</u>	<u>5,660,206</u>	<u>2,804,021</u>	<u>(2,856,185)</u>

EMERGENCY MEDICAL SERVICES FUND - FUND 430
SUMMARY OF RECEIPTS AND EXPENSES
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Unrestricted Fund Balance	\$207,598	\$181,887	\$522,253
<u>Receipts</u>			
Emergency Fees	2,185,948	2,700,150	2,700,150
Revenue From Other Agencies	463,988	450,000	450,000
Grants			
Other Financing Sources			
Other	2,147	13,000	
Total Receipts	2,652,083	3,163,150	3,150,150
<u>Transfers-In</u>			
General Fund	1,060,000	1,060,000	1,060,000
Other Funds			
Total Current Receipts	3,712,083	4,223,150	4,210,150
<u>Expenses</u>			
Personnel Services	2,065,544	2,005,204	2,385,836
Supplies and Materials	142,942	148,550	142,850
Maintenance of Buildings	418	1,000	1,000
Maintenance of Equipment	60,913	36,029	38,431
Contractual Services	81,586	141,900	160,300
Miscellaneous	300,957	293,044	293,044
Bad Debt	1,003,044	725,000	725,000
Debt Service	30,968	57,057	23,737
Capital Outlay		475,000	525,000
Total Budgeted Expenses	3,686,372	3,882,784	4,295,198
Increase (Decrease) in Fund Equity	25,711	340,366	(85,048)
Ending Unrestricted Fund Balance	\$181,887	\$522,253	\$437,205

430-EMERGENCY MEDICAL SVCS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>42-GRANTS & OTHER AGENCIES</u>							
4209	REIMB. FROM COUNTY-AMBULANCE S	450,000	450,000	375,000	450,000	450,000	0
4250	TEXAS J / JRAC	<u>13,988</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 42-GRANTS & OTHER AGENCIES		463,988	450,000	375,000	450,000	450,000	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>126</u>	<u>0</u>	<u>65</u>	<u>0</u>	<u>0</u>	0
TOTAL 46-INTEREST INCOME		126	0	65	0	0	0
<u>47-PROPERTY</u>							
4708	SALE OF SURPLUS PROPERTY	0	0	0	0	0	0
4709	AMBULANCE EMERGENCY SERVICE	3,289,365	2,910,000	3,012,610	4,200,000	4,200,000	0
4710	ADJUSTMENTS OF REVENUE	(1,106,990)	(1,100,000)	(976,748)	(1,500,000)	(1,500,000)	0
4711	AMBULANCE SUBSCRIPTIONS	<u>3,573</u>	<u>150</u>	<u>150</u>	<u>150</u>	<u>150</u>	0
TOTAL 47-PROPERTY		2,185,948	1,810,150	2,036,013	2,700,150	2,700,150	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANSFERS FROM GENERAL FUND	1,060,000	1,060,000	971,667	1,060,000	1,060,000	0
4819	TRANSFER FROM OTHER FUNDS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		1,060,000	1,060,000	971,667	1,060,000	1,060,000	0
4810	TRANSFERS FROM GENERAL FUND	PERMANENT NOTES: Annual subsidy from General Fund.					

430-EMERGENCY MEDICAL SVCS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>49-MISCELLANEOUS</u>							
4903	INSURANCE RECOVERY	0	0	0	0	0	0
4905	OTHER REVENUE	2,020	0	13,000	13,000	0	13,000
4921	OTHER FINANCING SOURCES	0	0	0	0	0	0
4935	EMS GRANTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 49-MISCELLANEOUS		2,020	0	13,000	13,000	0	13,000
*** TOTAL BUDGETED REVENUES ***		3,712,083	3,320,150	3,395,745	4,223,150	4,210,150	13,000
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept 260 – Emergency Medical Services

E.M.S. Fund

The EMS service, a division of the Fire Department, provides emergency medical and transport service for Big Spring and Howard County.

ACHIEVEMENTS

- To gain new knowledge or information that helps employees to do a job well.
- To influence employee attitudes and perceptions toward learning/training or organizational change.
- Ensure that personnel are trained and competent in order to effectively, efficiently, and safely execute all responsibilities consistent with the department’s standard operating guidelines for emergency services delivery.

GOALS

- Continually Update EMS protocols that are cost effective but more importantly provide high quality care for our demographic.
- Performed quality improvement on EMS reports
- Cancer prevention/awareness protocol
- Provide quality, cost-effective training designed to increase individual and organizational productivity and enrichment. New online training
- Provide development opportunities that enhance knowledge, develop skills and enrich the organization.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$2,065,544	\$2,005,204	\$2,385,836
51 – Supplies and Materials	142,942	148,550	142,850
53 – Maintenance of Bldg./Structures	418	1,000	1,000
54 – Maintenance of Equipment	60,913	36,029	38,431
55 – Contractual Services	81,586	141,900	160,300
56 – Miscellaneous	1,304,001	1,018,044	1,018,044
60 – Capital Outlay	0	475,000	525,000
Totals	\$3,655,404	\$3,825,727	\$4,271,461

Highlights:

6401 – Motor Vehicles – Ambulance (\$525,000)

430-EMERGENCY MEDICAL SVCS
 012-FIRE
 260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
012-260-5010	SALARIES	1,100,502	1,346,680	894,601	1,109,170	1,316,061	206,891
012-260-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
012-260-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
012-260-5021	TERMINATION PAY	92,632	0	0	0	0	0
012-260-5022	VACATION BUY BACK	30,863	36,179	28,656	28,656	36,179	7,523
012-260-5035	OVERTIME	225,324	175,000	216,579	256,716	300,000	43,284
012-260-5045	LONGEVITY	34,229	34,526	29,514	29,514	33,922	4,408
012-260-5050	RETIREMENT	235,673	286,629	218,148	242,595	303,509	60,914
012-260-5060	GROUP INSURANCE	160,068	197,388	131,785	165,004	194,747	29,743
012-260-5065	WORKERS' COMPENSATION	69,160	69,483	69,483	69,483	74,382	4,899
012-260-5070	RETIREMENT-DEFERRED COM	86,571	71,947	67,268	75,126	92,908	17,782
012-260-5075	LIFE & DISABILITY INSUR	8,675	9,932	5,993	8,086	9,516	1,430
012-260-5080	MEDICARE	21,685	23,090	17,026	20,710	24,450	3,740
012-260-5085	UNEMPLOYMENT TAXES	<u>162</u>	<u>171</u>	<u>144</u>	<u>144</u>	<u>162</u>	<u>18</u>
***	CATEGORY TOTAL ***	2,065,544	2,251,025	1,679,197	2,005,204	2,385,836	380,632

430-EMERGENCY MEDICAL SVCS
 012-FIRE
 260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
012-260-5411	I.T. MAINT & AGREEMENTS	7,382	1,429	2,816	1,429	3,931	2,502
012-260-5412	MAINTENANCE OF VEHICLES	40,058	25,000	36,259	33,000	33,000	0
012-260-5415	MAINTENANCE OF RADIOS	10,350	0	93	100	0	(100)
012-260-5425	MACHINERY, TOOLS, AND P	3,123	1,500	800	1,500	1,500	0
*** CATEGORY TOTAL ***		60,913	27,929	39,967	36,029	38,431	2,402

CONTRACTUAL SERVICES

012-260-5511	COMMUNICATIONS	1,636	600	2,095	600	600	0
012-260-5520	INSURANCE	10,249	12,000	10,091	12,000	12,000	0
012-260-5521	SPECIAL SERVICES	0	0	0	0	35,000	35,000
012-260-5521-08	SPECIAL SERVICES-MEDICA	27,939	30,000	17,075	25,000	30,000	5,000
012-260-5530	TRAVEL EXPENSE	7,208	1,500	17,125	20,000	1,500	(18,500)
012-260-5535	RENTS	(4,094)	20,000	20,671	20,000	20,000	0
012-260-5540	DUES & SUBSCRIPTIONS	360	500	2,883	2,600	500	(2,100)
012-260-5541	PERMITS,LICENSES,TESTIN	1,328	3,500	4,276	4,500	3,500	(1,000)
012-260-5550	ELECTRICITY	13,069	10,000	8,126	10,000	10,000	0
012-260-5555	EDUCATION AND TRAINING	16,152	12,000	35,442	40,000	40,000	0
012-260-5560	GAS FOR HEATING	7,740	7,200	7,123	7,200	7,200	0
*** CATEGORY TOTAL ***		81,586	97,300	124,909	141,900	160,300	18,400

012-260-5521 SPECIAL SERVICES NEXT YEAR NOTES:
 PCG - Medicare Fee Study

430-EMERGENCY MEDICAL SVCS
 012-FIRE
 260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
012-260-5521-08	SPECIAL SERVICES-MEDIC						
	PERMANENT NOTES: MEDICAL DIRECTOR OXYGEN CYLINDAR RENTAL AND REFILL						
012-260-5535	RENTS						
	PERMANENT NOTES: Station #1 & Bldg 24						
<u>MISCELLANEOUS</u>							
012-260-5641	ADMINISTRATIVE FEES	143,044	143,044	131,124	143,044	143,044	0
012-260-5642	COLLECTION FEE EXPENSE	157,913	150,000	98,514	150,000	150,000	0
012-260-5643	BAD DEBT EXPENSE	1,003,044	725,000	142,739	725,000	725,000	0
012-260-5651	LOSS ON ASSET DISPOSAL	0	0	0	0	0	0
*** CATEGORY TOTAL ***		1,304,001	1,018,044	372,377	1,018,044	1,018,044	0

EQUIPMENT

012-260-6310	FURNITURE & FIXTURES	0	65,000	77,867	65,000	0	(65,000)
012-260-6311	MACHINERY & EQUIPMENT	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	65,000	77,867	65,000	0	(65,000)
012-260-6310	FURNITURE & FIXTURES						
	CURRENT YEAR NOTES: 2 Zoll EKG monitors						

VEHICLES

012-260-6401	MOTOR VEHICLES	0	410,000	0	410,000	525,000	115,000
*** CATEGORY TOTAL ***		0	410,000	0	410,000	525,000	115,000
012-260-6401	MOTOR VEHICLES						
	NEXT YEAR NOTES: Ambulance to replace unit #9655						

430-EMERGENCY MEDICAL SVCS
 012-FIRE
 260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** DEPARTMENT TOTAL ***		3,655,404	4,009,448	2,410,344	3,825,727	4,271,461	445,734

DEPARTMENTAL NOTES

- 012-260-5114 NEXT YEAR NOTES:
Increased cost in uniforms.
- 012-260-5521 NEXT YEAR NOTES:
PCG - Medicare Fee Study
- 012-260-5521-08 PERMANENT NOTES:
MEDICAL DIRECTOR
OXYGEN CYLINDAR RENTAL AND REFILL
- 012-260-5535 PERMANENT NOTES:
Station #1 & Bldg 24
- 012-260-6310 CURRENT YEAR NOTES:
2 Zoll EKG monitors
- 012-260-6401 NEXT YEAR NOTES:
Ambulance to replace unit #9655

*** DIVISION TOTAL ***		3,655,404	4,009,448	2,410,344	3,825,727	4,271,461	445,734
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Debt Service

E.M.S. Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual</u> <u>2021-22</u>	<u>Revised</u> <u>2022-23</u>	<u>Proposed</u> <u>2023-24</u>
Total Debt Service	\$24,022	\$57,057	\$23,737

430-EMERGENCY MEDICAL SVCS
 070-DEBT SERVICE
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-16	DEBT SVC-2013-14 EQUIPM	0	0	0	0	0	0
070-000-5701-17	DEBT SVS 2014-15 EQUIPM	0	0	0	0	0	0
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	0	0	0	0	0	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	49	12,122	0	12,122	0	(12,122)
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	23,079	27,561	2,356	27,561	11,484	(16,077)
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	357	6,828	147	6,828	1,707	(5,121)
070-000-5701-62	DEBT SVC-2020-21 EQUIPM	537	10,546	370	10,546	10,546	0
*** CATEGORY TOTAL ***		<u>24,022</u>	<u>57,057</u>	<u>2,872</u>	<u>57,057</u>	<u>23,737</u>	<u>(33,320)</u>
*** DEPARTMENT TOTAL ***		24,022	57,057	2,872	57,057	23,737	(33,320)
*** DIVISION TOTAL ***		24,022	57,057	2,872	57,057	23,737	(33,320)

430-EMERGENCY MEDICAL SVCS
 080-INTERGOVERNMENTAL EX
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5808	TRANSFER TO OTHER FUNDS	6,946	0	0	0	0	0
***	CATEGORY TOTAL ***	6,946	0	0	0	0	0
***	DEPARTMENT TOTAL ***	6,946	0	0	0	0	0
***	DIVISION TOTAL ***	6,946	0	0	0	0	0
***	TOTAL BUDGETED EXPENSES ***	3,686,372	4,066,505	2,413,217	3,882,784	4,295,198	412,414

LANDFILL FUND - FUND 440
SUMMARY OF RECEIPTS AND EXPENSES
2022-23

	ACTUAL 2020-21	ESTIMATED 2021-22	PROPOSED 2022-23
Beginning Unrestricted Fund Balance	(\$5,048,589)	(\$5,380,175)	(\$4,973,645)
<u>Receipts</u>			
Revenue from Sanitation Service	1,030,948	975,000	960,000
Commercial Tipping Fees	746,911	937,500	923,000
Other Financing Sources			
Miscellaneous Revenue	35,803	208,469	162,630
Total Receipts	1,813,662	2,120,969	2,045,630
<u>Transfers In</u>			
Transfer in from Sanitation	0	250,000	1,000,000
Total Current Receipts	1,813,662	2,370,969	3,045,630
<u>Expenses</u>			
Personnel Services	722,651	709,324	710,634
Supplies and Materials	34,998	106,250	59,950
Maintenance of Buildings	14,042	3,100	2,000
Maintenance of Equipment	185,957	187,707	187,417
Contractual Services	190,778	229,255	233,500
Administrative & Miscellaneous	285,883	270,560	269,736
Debt Service	47,767	208,243	73,439
Capital Outlay			
New Landfill		250,000	300,000
Total Expenses	1,482,076	1,964,439	1,836,676
Increase (Decrease) in Unrestricted Fund Equity	331,586	406,530	1,208,954
Ending Unrestricted Fund Balance	(\$5,380,175)	(\$4,973,645)	(\$3,764,691)

440-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>41-LICENSES & PERMITS</u>							
4116	ANNUAL PERMITS	15,000	0	3,324	0	0	0
4117	ANNUAL GATE FEE	5,200	8,000	10,500	10,500	8,000	2,500
4118	GATE FEES	91,415	35,000	84,167	95,000	35,000	60,000
4119	UNTARPED LOADS	<u>3,108</u>	<u>5,000</u>	<u>1,836</u>	<u>2,000</u>	<u>5,000</u>	(3,000)
TOTAL 41-LICENSES & PERMITS		114,722	48,000	99,828	107,500	48,000	59,500
<u>42-GRANTS & OTHER AGENCIES</u>							
4250	PERMIAN BASIN RPC - GRANT W.C.	<u>3,458</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 42-GRANTS & OTHER AGENCIES		3,458	0	0	0	0	0
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4303	LANDFILL REV FROM SANITATION	1,030,948	960,000	759,303	975,000	960,000	15,000
4304	TIPPING FEES	498,938	750,000	617,072	710,000	750,000	(40,000)
4356	LANDFILL ENVIRONMENT FEES	129,793	125,000	100,713	120,000	125,000	(5,000)
4361	LATE FEE CHARGES	2,419	2,600	2,055	2,200	2,600	(400)
4381-01	SPECIAL WASTE - TIRES ETC.	<u>0</u>	<u>0</u>	<u>164</u>	<u>116</u>	<u>0</u>	116
TOTAL 43-GENERAL SALES/OTHER SERVICE		1,662,098	1,837,600	1,479,307	1,807,316	1,837,600	(30,284)
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	2,302	1,500	11,323	14,000	10,000	4,000
4614	INTEREST INC-LANDFILL CLOSURE	<u>31,046</u>	<u>10,000</u>	<u>144,932</u>	<u>185,000</u>	<u>150,000</u>	35,000
TOTAL 46-INTEREST INCOME		33,348	11,500	156,254	199,000	160,000	39,000

440-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4821	TRANSFERS FROM SANITATION	0	250,000	0	250,000	1,000,000	(750,000)
TOTAL 48-TRANSFER FROM OTHER FUNDS		0	250,000	0	250,000	1,000,000	(750,000)
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	0	0	738	746	0	746
4905	OTHER INCOME	36	30	6,410	6,407	30	6,377
4906	RETURNED CHECK FEES	0	0	0	0	0	0
4921	OTHER FINANCING SOURCES	0	0	0	0	0	0
TOTAL 49-MISCELLANEOUS		36	30	7,147	7,153	30	7,123
*** TOTAL BUDGETED REVENUES ***		1,813,663	2,147,130	1,742,536	2,370,969	3,045,630	(674,661)

*** END OF REPORT ***

Dept 350 – Landfill

Landfill Fund

The City’s sanitary landfill disposes an average of 150 tons of waste per day and must comply with all reporting requirements of the Texas Commission on Environmental Quality (TCEQ).

ACHIEVEMENTS

- Continuing large item pick-up for all residents in the city
- Purchase the cardboard bailer to begin the recycling program.

GOALS

- Finish the audit on dumpsters for the City
- Begin a cardboard recycling Program for the City of Big Spring

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$722,651	\$709,324	\$710,634
51 – Supplies and Materials	34,998	106,250	59,950
53 – Maintenance of Bldg./Structures	14,042	3,100	2,000
54 – Maintenance of Equipment	185,957	187,707	187,417
55 – Contractual Services	190,778	229,255	233,500
56 – Miscellaneous	285,883	270,560	269,736
64 – Vehicles	0	250,000	300,000
Totals	\$1,434,309	\$1,756,196	\$1,763,237

Highlights:

6401 – Vehicles – Roll-Off Truck (\$300,000)

440-LANDFILL
 025-SANITATION
 350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
025-350-5010	SALARIES	429,315	453,119	329,658	403,468	414,957	11,489
025-350-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
025-350-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
025-350-5015	AUTO ALLOWANCE	8,405	7,800	5,896	7,846	7,800	(46)
025-350-5021	TERMINATION PAY	499	0	16,319	16,319	0	(16,319)
025-350-5022	VACATION BUY BACK	8,535	10,208	9,852	9,852	10,208	356
025-350-5035	OVERTIME	48,629	35,000	33,393	41,249	35,000	(6,249)
025-350-5045	LONGEVITY	3,685	5,518	4,680	4,884	5,210	326
025-350-5050	RETIREMENT	90,424	93,938	71,100	86,013	89,809	3,796
025-350-5060	GROUP INSURANCE	78,330	97,586	65,968	81,696	88,416	6,720
025-350-5065	WORKERS' COMPENSATION	17,242	22,256	22,256	22,256	22,846	590
025-350-5070	RETIREMENT-DEFERRED COM	27,711	23,016	23,169	25,462	26,072	610
025-350-5075	LIFE & DISABILITY INSUR	3,433	3,745	2,444	3,188	3,382	194
025-350-5080	MEDICARE	6,123	7,419	5,848	7,020	6,862	(158)
025-350-5085	UNEMPLOYMENT TAXES	322	81	81	71	72	1
*** CATEGORY TOTAL ***		722,651	759,686	590,664	709,324	710,634	1,310

440-LANDFILL
 025-SANITATION
 350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
025-350-5110	OFFICE SUPPLIES	2,794	2,000	2,136	2,000	4,200	2,200
025-350-5114	WEARING APPAREL	1,697	2,000	880	1,000	2,000	1,000
025-350-5116	GASOLINE, OIL & GREASE	11,133	30,000	89,584	90,000	30,000	(60,000)
025-350-5117	MINOR APPARATUS	3,217	3,000	7,512	8,500	3,000	(5,500)
025-350-5118	JANITORIAL SUPPLIES	1,367	1,300	1,201	1,300	1,300	0
025-350-5119	CHEMICALS	12,100	16,000	0	0	16,000	16,000
025-350-5123	OTHER SUPPLIES	33	400	138	400	400	0
025-350-5124	POSTAGE	1	50	13	50	50	0
025-350-5128	UTILITIES	<u>2,655</u>	<u>3,000</u>	<u>1,823</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>
*** CATEGORY TOTAL ***		34,998	57,750	103,288	106,250	59,950	(46,300)
025-350-5119	CHEMICALS						
			PERMANENT NOTES:				
			Bio-cover				
<u>MAINTENANCE OF BUILDINGS/</u>							
025-350-5311	MAINTENANCE OF BUILDING	905	1,000	3,118	3,100	2,000	(1,100)
025-350-5322	MAINTENANCE OF FENCES &	<u>13,137</u>	<u>0</u>	<u>590</u>	<u>0</u>	<u>0</u>	<u>0</u>
*** CATEGORY TOTAL ***		14,042	1,000	3,708	3,100	2,000	(1,100)

440-LANDFILL
 025-SANITATION
 350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
025-350-5411	I.T. MAINT & AGREEMENTS	3,058	9,076	11,018	10,127	11,767	1,640
025-350-5412	VEHICLE MAINTENANCE	179,972	175,000	127,299	175,000	175,000	0
025-350-5413	FIRE APPARATUS	72	50	0	50	50	0
025-350-5422	MAINT. HEATING & COOLIN	0	0	1,930	1,930	0	(1,930)
025-350-5425	MAINT. MACHINERY, TOOLS	2,855	600	0	600	600	0
*** CATEGORY TOTAL ***		185,957	184,726	140,247	187,707	187,417	(290)
<u>CONTRACTUAL SERVICES</u>							
025-350-5511	COMMUNICATIONS	1,956	2,500	1,729	2,500	2,500	0
025-350-5520	INSURANCE	22,569	26,300	21,046	21,046	26,300	5,254
025-350-5521	SPECIAL SERVICE	118,470	135,000	155,499	150,000	150,000	0
025-350-5523	RECYCLING & COLLECTION	0	65,000	0	0	0	0
025-350-5530	TRAVEL EXPENSE	1,698	1,500	1,842	2,000	2,000	0
025-350-5540	DUES & SUSCRIPTIONS	2,074	2,000	2,059	2,059	2,000	(59)
025-350-5541	PERMITS, LICENSES, TEST	31,674	45,000	36,324	36,000	36,000	0
025-350-5550	ELECTRICITY	12,237	13,500	11,651	14,500	14,500	0
025-350-5555	EDUCATION AND TRAINING	100	200	1,150	1,150	200	(950)
*** CATEGORY TOTAL ***		190,778	291,000	231,299	229,255	233,500	4,245
025-350-5521	SPECIAL SERVICE	PERMANENT NOTES: Engineering Services and wood chipping services					
025-350-5523	RECYCLING & COLLECTION	CURRENT YEAR NOTES:					

440-LANDFILL
 025-SANITATION
 350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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Implementation of a Citizens Collection Station

MISCELLANEOUS

025-350-5616	JUDGEMENTS AND DAMAGES	13,468	0	0	0	0	0
025-350-5641	ADMINISTRATIVE FEES	269,486	269,486	247,029	269,486	269,486	0
025-350-5643	BAD DEBT WRITE-OFF	2,929	250	1,077	1,074	250	(824)
025-350-5659	CURRENT YEAR CLOSURE CO	0	0	0	0	0	0
*** CATEGORY TOTAL ***		285,883	269,736	248,106	270,560	269,736	(824)

BUILDING & STRUCTURES

025-350-6226-01	NEW LANDFILL	0	0	0	0	0	0
*** CATEGORY TOTAL ***		0	0	0	0	0	0

EQUIPMENT

025-350-6310	FURNITURE, FIXTURE	0	0	0	0	0	0
025-350-6311	MACHINERY AND EQUIPMENT	0	5,000	0	0	0	0
*** CATEGORY TOTAL ***		0	5,000	0	0	0	0

025-350-6311 MACHINERY AND EQUIPMENT CURRENT YEAR NOTES:
 Welder

VEHICLES

025-350-6401	MOTOR VEHICLES	0	250,000	0	250,000	300,000	50,000
*** CATEGORY TOTAL ***		0	250,000	0	250,000	300,000	50,000

025-350-6401 MOTOR VEHICLES NEXT YEAR NOTES:
 Roll-off truck (carry forward from last year, could not

440-LANDFILL
 025-SANITATION
 350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	locate a truck to purchase)						
*** DEPARTMENT TOTAL ***		1,434,309	1,818,898	1,317,312	1,756,196	1,763,237	7,041

CURRENT YEAR NOTES:
 Move welder from account and into 6311

DEPARTMENTAL NOTES

- 025-350-5119 PERMANENT NOTES:
Bio-cover
- 025-350-5521 PERMANENT NOTES:
Engineering Services and wood chipping services
- 025-350-5523 CURRENT YEAR NOTES:
Implementation of a Citizens Collection Station
- 025-350-6311 CURRENT YEAR NOTES:
Welder
- 025-350-6401 NEXT YEAR NOTES:
Roll-off truck (carry forward from last year, could not locate a truck to purchase)

*** DIVISION TOTAL ***		1,434,309	1,818,898	1,317,312	1,756,196	1,763,237	7,041
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Debt Service

Landfill Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual</u> <u>2021-22</u>	<u>Revised</u> <u>2022-23</u>	<u>Proposed</u> <u>2023-24</u>
Total Debt Service	\$47,767	\$208,243	\$73,439

440-LANDFILL
 070-DEBT SERVICE
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-02	DEBT SERVICE - 2013-14	0	0	0	0	0	0
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	0	0	0	0	0	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	75	18,754	0	18,754	0	(18,754)
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	40,161	47,960	4,099	47,960	19,983	(27,977)
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	6,144	117,431	2,524	117,431	29,358	(88,073)
070-000-5701-61	DEBT SVC-2019-20 EQUIPM	1,386	24,098	824	24,098	24,098	0
*** CATEGORY TOTAL ***		<u>47,767</u>	<u>208,243</u>	<u>7,447</u>	<u>208,243</u>	<u>73,439</u>	<u>(134,804)</u>
*** DEPARTMENT TOTAL ***		<u>47,767</u>	<u>208,243</u>	<u>7,447</u>	<u>208,243</u>	<u>73,439</u>	<u>(134,804)</u>
*** DIVISION TOTAL ***		<u>47,767</u>	<u>208,243</u>	<u>7,447</u>	<u>208,243</u>	<u>73,439</u>	<u>(134,804)</u>
*** TOTAL BUDGETED EXPENSES ***		<u>1,482,075</u>	<u>2,027,141</u>	<u>1,324,759</u>	<u>1,964,439</u>	<u>1,836,676</u>	<u>(127,763)</u>

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SANITATION FUND - FUND 445
SUMMARY OF RECEIPTS AND EXPENSES
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Unrestricted Fund Balance	\$995,388	\$1,355,968	\$562,885
<u>Receipts</u>			
Refuse Collection Service	3,631,033	3,555,000	3,550,000
Late Charges	60,954	62,000	60,000
Compactor Rental	110,355	95,000	95,000
Other Financing Sources			
Miscellaneous Revenue	3,409	20,735	15,000
Total Current Receipts	3,805,751	3,732,735	3,720,000
<u>Expenses</u>			
Personnel Services	702,767	747,491	735,773
Supplies and Materials	1,279,412	1,372,135	1,324,266
Maintenance of Equipment	632,141	575,100	575,100
Contractual Services	107,009	126,446	130,679
Miscellaneous	589,310	559,986	569,740
Debt Service	63,276	212,430	134,620
Capital Outlay	71,256	682,230	420,000
Total Expenses	3,445,171	4,275,818	3,890,178
<u>Transfers Out</u>			
Transfer to Landfill Fund		250,000	1,000,000
Increase (Decrease) in Unrestricted Fund Equity	360,580	(793,083)	(1,170,178)
Ending Unrestricted Fund Balance	\$1,355,968	\$562,885	(\$607,293)

445-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4301	REFUSE COLLECTION SERVICE	3,473,383	3,400,000	2,935,130	3,400,000	3,400,000	0
4302	ROLL OFF PICKUP FEES	157,650	200,000	117,150	155,000	150,000	5,000
4361	LATE CHARGES	<u>60,954</u>	<u>54,000</u>	<u>57,325</u>	<u>62,000</u>	<u>60,000</u>	2,000
TOTAL 43-GENERAL SALES/OTHER SERVICE		3,691,987	3,654,000	3,109,605	3,617,000	3,610,000	7,000
<u>46-INTEREST INCOME</u>							
4602	INTEREST REVENUE	<u>2,482</u>	<u>1,400</u>	<u>13,758</u>	<u>17,000</u>	<u>15,000</u>	2,000
TOTAL 46-INTEREST INCOME		2,482	1,400	13,758	17,000	15,000	2,000
<u>47-PROPERTY</u>							
4708	SALE OF SURPLUS PROPERTY	0	0	0	0	0	0
4729	COMPACTOR RENTAL	110,355	85,000	85,185	95,000	95,000	0
4731	ROLL OFF 30 YD PICKUP/DELIVERY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 47-PROPERTY		110,355	85,000	85,185	95,000	95,000	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4824	TRANSFER FROM HOTEL/MOTEL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		0	0	0	0	0	0
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	0	0	0	0	0	0
4905	OTHER INCOME	926	0	3,827	3,735	0	3,735
4921	OTHER FINANCING SOURCES	<u>0</u>	<u>906,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	0

445-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
TOTAL 49-MISCELLANEOUS		926	906,000	3,827	3,735	0	3,735
*** TOTAL BUDGETED REVENUES ***		3,805,751	4,646,400	3,212,375	3,732,735	3,720,000	12,735

*** END OF REPORT ***

Dept 330 – Sanitation

Sanitation Fund

The Sanitation Department provides mechanized refuse collection for all residential customers and commercial customers. The department also repairs and replaces all collection containers.

ACHIEVEMENTS

- Replaced all the damaged dumpsters
- Completed the replacement on old dumpsters
- Completely changed out all alley containers with roll-out containers in the Muir Heights, Cedar Crest, and College Park Subdivision, Eliminating all Alley containers for these subdivisions.
- Purchased three 30 yard containers for recycling cardboard boxes

GOALS

- Continue to work on making rollout only routes
- Change out another subdivision to rollout containers
- Establish Drop off centers for recycling cardboard.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$702,767	\$747,491	\$735,773
51 – Supplies and Materials	1,275,941	1,371,500	1,321,480
54 – Maintenance of Equipment	635,671	575,735	577,886
55 – Contractual Services	107,009	126,446	130,678
56 - Miscellaneous	589,310	559,986	569,740
63 – Miscellaneous	71,256	102,108	0
64 – Vehicles	0	580,122	420,000
Totals	\$3,381,954	\$4,063,388	\$3,755,557

Highlights:

6401 – Motor Vehicles – Sanitation Truck (\$420,000)

445-SANITATION
 025-SANITATION
 330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
025-330-5010	SALARIES	355,615	371,727	306,624	384,649	389,566	4,917
025-330-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
025-330-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
025-330-5021	TERMINATION PAY	11,708	0	12,677	12,677	0	(12,677)
025-330-5022	VACATION BUY BACK	5,342	7,709	7,268	7,268	7,400	132
025-330-5035	OVERTIME	104,946	65,000	86,890	105,000	90,000	(15,000)
025-330-5045	LONGEVITY	2,397	4,251	3,397	3,413	3,594	181
025-330-5050	RETIREMENT	86,665	82,379	72,744	89,799	93,109	3,310
025-330-5060	GROUP INSURANCE	73,073	82,245	62,005	79,669	84,542	4,873
025-330-5065	WORKERS' COMPENSATION	26,249	27,625	27,625	27,625	29,795	2,170
025-330-5070	RETIREMENT-DEFERRED COM	26,568	20,184	24,053	26,672	27,030	358
025-330-5075	LIFE & DISABILITY INSUR	3,098	3,417	2,490	3,245	3,551	306
025-330-5080	MEDICARE	7,019	6,506	6,086	7,399	7,114	(285)
025-330-5085	UNEMPLOYMENT TEXAS	87	72	75	75	72	(3)
***	CATEGORY TOTAL ***	702,767	671,115	611,934	747,491	735,773	(11,718)

445-SANITATION
 025-SANITATION
 330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
025-330-5114	WEARING APPAREL	3,191	2,000	1,662	2,000	2,000	0
025-330-5116	GASOLINE, OIL & GREASE	172,274	163,000	134,905	169,000	169,000	0
025-330-5117	MINOR APPARATUS	444	1,500	1,836	300	300	0
025-330-5118	JANITORIAL SUPPLIES	0	150	0	150	150	0
025-330-5123	OTHER SUPPLIES	68,959	200,000	125,921	200,000	150,000	(50,000)
025-330-5124	POSTAGE	125	30	38	50	30	(20)
025-330-5129	LANDFILL EXPENSE	<u>1,030,948</u>	<u>960,000</u>	<u>756,056</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>0</u>
*** CATEGORY TOTAL ***		1,275,941	1,326,680	1,020,418	1,371,500	1,321,480	(50,020)

MAINTENANCE OF EQUIPMENT

025-330-5411	I.T. MAINT & AGREEMENTS	3,530	635	891	635	2,786	2,151
025-330-5412	VEHICLE MAINTENANCE	632,141	611,000	431,197	575,000	575,000	0
025-330-5413	FIRE APPARATUS	<u>0</u>	<u>100</u>	<u>0</u>	<u>100</u>	<u>100</u>	<u>0</u>
*** CATEGORY TOTAL ***		635,671	611,735	432,088	575,735	577,886	2,151

CONTRACTUAL SERVICES

025-330-5511	COMMUNICATIONS	946	700	6,212	7,300	7,300	0
025-330-5515	HIRE OF EQUIPMENT	0	0	17,114	19,878	19,878	0
025-330-5520	INSURANCE	31,028	36,000	31,709	31,709	36,000	4,291
025-330-5521	SPECIAL SERVICE	67,441	60,000	55,371	60,000	60,000	0
025-330-5523	RECYCLING & COLLECTION	0	50,000	0	0	0	0

445-SANITATION
 025-SANITATION
 330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
025-330-5530	TRAVEL EXPENSE	286	150	0	0	0	0
025-330-5540	DUES AND SUBSCRIPTIONS	1,973	1,800	2,059	2,059	2,000	(59)
025-330-5550	ELECTRICITY	<u>5,335</u>	<u>5,500</u>	<u>4,076</u>	<u>5,500</u>	<u>5,500</u>	<u>0</u>
*** CATEGORY TOTAL ***		107,009	154,150	116,540	126,446	130,678	4,232

025-330-5521 SPECIAL SERVICE PERMANENT NOTES:
 Bad debt collection fees
 Credit card fees

025-330-5523 RECYCLING & COLLECTION CURRENT YEAR NOTES:
 Cardboard recycling program - purchase cardboard compactor
 and forklift along with 3 yard and 30 yard dumpsters with
 recycling logo

MISCELLANEOUS

025-330-5616	JUDGEMENTS & DAMAGES	16,177	15,000	5,246	5,246	15,000	9,754
025-330-5641	ADMINISTRATIVE FEES	528,740	528,740	484,678	528,740	528,740	0
025-330-5643	BAD DEBT EXPENSE	<u>44,393</u>	<u>26,000</u>	<u>29,755</u>	<u>26,000</u>	<u>26,000</u>	<u>0</u>
*** CATEGORY TOTAL ***		589,310	569,740	519,679	559,986	569,740	9,754

EQUIPMENT

025-330-6310	FURNITURE, FIXTURE	0	0	18,095	18,095	0	(18,095)
025-330-6311	MACHINERY & EQUIPMENT	0	40,000	54,013	54,013	0	(54,013)
025-330-6312	SAFETY & SANITATION	<u>71,256</u>	<u>0</u>	<u>59,620</u>	<u>30,000</u>	<u>0</u>	<u>(30,000)</u>
*** CATEGORY TOTAL ***		71,256	40,000	131,728	102,108	0	(102,108)

025-330-6310 FURNITURE, FIXTURE CURRENT YEAR NOTES:
 Need to move to 5523

445-SANITATION
 025-SANITATION
 330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
025-330-6311	MACHINERY & EQUIPMENT	CURRENT YEAR NOTES: Cardboard Compactor (\$15,000) Forklift (\$30,000)					
025-330-6312	SAFETY & SANITATION	CURRENT YEAR NOTES: Move to 5523					
<u>VEHICLES</u>							
025-330-6401	MOTOR VEHICLES	0	600,000	369,719	580,122	420,000	(160,122)
*** CATEGORY TOTAL ***		0	600,000	369,719	580,122	420,000	(160,122)
025-330-6401	MOTOR VEHICLES	CURRENT YEAR NOTES: Multi-Pack Trash Truck (\$350,000) One Arm Bandit Trash Truck (\$250,000)					
*** DEPARTMENT TOTAL ***		3,381,954	3,973,420	3,202,106	4,063,388	3,755,557	(307,831)

DEPARTMENTAL NOTES

- 025-330-5521 PERMANENT NOTES:
Bad debt collection fees
Credit card fees
- 025-330-5523 CURRENT YEAR NOTES:
Cardboard recycling program - purchase cardboard compactor
and forklift along with 3 yard and 30 yard dumpsters with
recycling logo
- 025-330-6310 CURRENT YEAR NOTES:
Need to move to 5523
- 025-330-6311 CURRENT YEAR NOTES:
Cardboard Compactor (\$15,000)
Forklift (\$30,000)
- 025-330-6312 CURRENT YEAR NOTES:
Move to 5523

CITY OF BIG SPRING
BUDGET PRESENTATION
AS OF: AUGUST 31ST, 2023

445-SANITATION
025-SANITATION
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
025-330-6401	CURRENT YEAR NOTES: Multi-Pack Trash Truck (\$350,000) One Arm Bandit Trash Truck (\$250,000)						
*** DIVISION TOTAL ***		3,381,954 =====	3,973,420 =====	3,202,106 =====	4,063,388 =====	3,755,557 =====	(307,831) =====

Debt Service

Sanitation Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual 2021-22</u>	<u>Revised 2022-23</u>	<u>Proposed 2023-24</u>
Total Debt Service	\$74,440	\$212,430	\$134,620

Transfer to Other Funds

	<u>Actual 2021-22</u>	<u>Revised 2022-23</u>	<u>Proposed 2023-24</u>
Transfer To/From Other Funds	(11,164)	0	0
Transfer to Landfill Fund	\$0	\$250,000	\$1,000,000

445-SANITATION
 070-DEBT SERVICE
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-05	DEBT SERVICE 2013-14 EQ	0	0	0	0	0	0
070-000-5701-06	DEBT SERVICE 2014-15 EQ	0	0	0	0	0	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	123	30,512	0	30,512	0	(30,512)
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	69,450	82,936	7,088	82,936	34,557	(48,379)
070-000-5701-62	DEBT SVC-2020-21 EQUIPM	4,867	95,740	3,358	95,740	95,740	0
070-000-5701-63	DEBT SVC 2022-23 ENTERP	0	0	0	3,242	4,323	1,081
*** CATEGORY TOTAL ***		<u>74,440</u>	<u>209,188</u>	<u>10,447</u>	<u>212,430</u>	<u>134,620</u>	<u>(77,810)</u>
*** DEPARTMENT TOTAL ***		<u>74,440</u>	<u>209,188</u>	<u>10,447</u>	<u>212,430</u>	<u>134,620</u>	<u>(77,810)</u>
*** DIVISION TOTAL ***		<u>74,440</u>	<u>209,188</u>	<u>10,447</u>	<u>212,430</u>	<u>134,620</u>	<u>(77,810)</u>

445-SANITATION
 080-INTERGOVERNMENTAL EX
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5808	TRANSFER TO/FROM OTHER(11,164)	0	0	0	0	0
080-000-5821	TRANSFERS TO LANDFILL	<u>0</u>	<u>250,000</u>	<u>0</u>	<u>250,000</u>	<u>1,000,000</u>	<u>750,000</u>
*** CATEGORY TOTAL ***		<u>(11,164)</u>	<u>250,000</u>	<u>0</u>	<u>250,000</u>	<u>1,000,000</u>	<u>750,000</u>
*** DEPARTMENT TOTAL ***		<u>(11,164)</u>	<u>250,000</u>	<u>0</u>	<u>250,000</u>	<u>1,000,000</u>	<u>750,000</u>
*** DIVISION TOTAL ***		<u>(11,164)</u>	<u>250,000</u>	<u>0</u>	<u>250,000</u>	<u>1,000,000</u>	<u>750,000</u>
*** TOTAL BUDGETED EXPENSES ***		<u>3,445,229</u>	<u>4,432,608</u>	<u>3,212,552</u>	<u>4,525,818</u>	<u>4,890,177</u>	<u>364,359</u>

SERVICE CENTER FUND - FUND 505
SUMMARY OF RECEIPTS AND EXPENSES
2022-23

	ACTUAL 2020-21	ESTIMATED 2021-22	PROPOSED 2022-23
Beginning Fund Equity	\$3,880	\$36,031	(\$11,699)
<u>Receipts</u>			
Repair Charges to City Departments			
Overhead Charges to Other Funds	(202)		
Other Income	72,625		
Total Current Receipts	72,423	0	0
Total Funds Available	76,303	36,031	(11,699)
<u>Expenses</u>			
Supplies and Materials	15,149	16,700	16,800
Maintenance of Buildings	2,020	3,000	3,000
Maintenance of Equipment	10,141	11,700	11,700
Contractual Services	12,105	14,840	13,400
Debt Service	857	1,490	426
Capital Outlay			
Miscellaneous			
Total Budgeted Expenses	40,272	47,730	45,326
Increase (Decrease) in Fund Equity	32,151	(47,730)	(45,326)
Ending Fund Equity	\$36,031	(\$11,699)	(\$57,025)

505-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	0	0	0	0	0	0
TOTAL 46-INTEREST INCOME		0	0	0	0	0	0
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME	72,625	55,000	0	0	0	0
4921	OTHER FINANCING SOURCES	0	0	0	0	0	0
4950	OVERHEAD CHARGED TO DEPTS	0	0	0	0	0	0
TOTAL 49-MISCELLANEOUS		72,625	55,000	0	0	0	0
*** TOTAL BUDGETED REVENUES ***		72,625	55,000	0	0	0	0

*** END OF REPORT ***

Dept 810 – Service Center

Service Center Fund

The City of Big Spring fleet management is under an outsourced contract.

ACHIEVEMENTS

- Maintained compliance with departmental PM scheduling as reported weekly.
- Repurposed older City equipment to fill current needs without major additional cost to the City to purchase or replace equipment
- Provided specifications and/or updated specifications for new City equipment procurement, specifically on new trash truck procurements.
- Provided 24/7 on-call service during bad weather emergencies.
- Enacted measures to protect the safety and well-being of City Staff and Vector team during the Coronavirus pandemic.
- Replace Site Manager realigned management strategy to better serve the City.
- Implemented a new auction unit pickup process to eliminate units being taken in error.
- PM schedule realignment.
- Purchase of Steam Cleaner.
- Order new Pit Guard System for oil change pit.

GOALS

- Under new management and in consult with the City, conduct an depth review of operation workflows and communications to serve the City even more efficiently
- Continue to reduce non-target costs to the City by making upgraded repairs where possible and complete repairs to units and by assisting in the training of new and tenured operators on City equipment
- Reduce unit down time by making complete repairs to units that require them moving the focus from repair to service and maintenance
- Provide rapid and thorough response to the varying and changing needs of each individual department through continued regular communication with the department supervisors.
- Assist in the training of new and tenured operators on City equipment.
- Reduce long-term cost to the City by consulting on the most recent technological improvements and assist the City in the correct equipment usage
- Improve departmental compliance with the City of Big Spring safety manual related to daily vehicle and equipment inspections.
- Continue to further improve compliance with departmental PM scheduling as reported weekly.
- To fix, repair, floor, and build staircase with hand rails for storage area above office area to bring in compliance with OSHA rules and regulation.
- To fix and repair all electrical boxes, wiring and plugs that do not meet NEC and OSHA codes, to be repaired or replace.

(Continued on next page)

Dept 810 – Service Center

Service Center Fund

- Fire extinguish that are outdated to be brought up to date and empty bottles to be re-filled.
- Replace or repair tooling that is worn out or does not meet OSHA regulation any longer.
- Lightning on outside of building to be repair or replace has only two lights are working one in front and one in rear of building.
- Replace shop sink and faucet.
- Replace forklift.
- Replace parts truck.
- Replace service truck.
- Ducting in office area clean
- Replacement of tire machine for light duty vehicles.
- Replace four of the Port a Coolers

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
51 – Supplies and Materials	\$15,149	\$16,700	\$16,800
53 – Maintenance of Bldg./Structures	2,020	3,000	3,000
54 – Maintenance of Equipment	10,141	11,700	11,700
55 – Contractual Services	12,105	14,840	13,400
Totals	\$39,415	\$46,240	\$44,900

505-SERVICE CENTER
 021-PUBLIC WORKS
 810-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
021-810-5116	GASOLINE, OIL, & GREASE	1,506	2,500	2,062	2,500	2,500	0
021-810-5117	MINOR APPARATUS	11,181	12,000	8,414	12,000	12,000	0
021-810-5123	OTHER SUPPLIES	913	300	381	400	500	100
021-810-5128	UTILITIES	1,326	1,800	1,489	1,800	1,800	0
021-810-5128-01	LANDFILL	222	0	0	0	0	0
*** CATEGORY TOTAL ***		15,149	16,600	12,346	16,700	16,800	100
<u>MAINTENANCE OF BUILDINGS/</u>							
021-810-5311	MAINTENANCE OF BUILDING	2,020	3,000	1,883	3,000	3,000	0
*** CATEGORY TOTAL ***		2,020	3,000	1,883	3,000	3,000	0
<u>MAINTENANCE OF EQUIPMENT</u>							
021-810-5411	I.T. MAINT & AGREEMENTS	0	3,600	0	3,600	3,600	0
021-810-5412	VEHICLE MAINTENANCE	10,008	8,000	6,623	8,000	8,000	0
021-810-5413	MAINT. OF FIRE APPARATU	133	100	170	100	100	0
*** CATEGORY TOTAL ***		10,141	11,700	6,793	11,700	11,700	0
021-810-5411	I.T. MAINT & AGREEMENT	PERMANENT NOTES: Annual maintenance for diagnostic vehicle programs					

505-SERVICE CENTER
 021-PUBLIC WORKS
 810-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
021-810-5511	COMMUNICATIONS	540	1,200	4,761	3,000	1,500	(1,500)
021-810-5520	INSURANCE	3,131	4,120	3,240	3,240	3,300	60
021-810-5550	ELECTRICITY	3,911	3,600	2,363	3,600	3,600	0
021-810-5560	GAS FOR HEATING	<u>4,523</u>	<u>5,000</u>	<u>4,281</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>
*** CATEGORY TOTAL ***		<u>12,105</u>	<u>13,920</u>	<u>14,645</u>	<u>14,840</u>	<u>13,400</u>	<u>(1,440)</u>
*** DEPARTMENT TOTAL ***		<u>39,415</u>	<u>45,220</u>	<u>35,667</u>	<u>46,240</u>	<u>44,900</u>	<u>(1,340)</u>
<u>DEPARTMENTAL NOTES</u>							
021-810-5411	PERMANENT NOTES: Annual maintenance for diagnostic vehicle programs						
*** DIVISION TOTAL ***		<u>39,415</u>	<u>45,220</u>	<u>35,667</u>	<u>46,240</u>	<u>44,900</u>	<u>(1,340)</u>

Debt Service

Service Center Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual 2021-22</u>	<u>Revised 2022-23</u>	<u>Proposed 2023-24</u>
Total Debt Service	\$857	\$1,490	\$426

505-SERVICE CENTER
 070-DEBT SERVICE
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-02	DEBT SVC-05-06 SIEMENS	0	0	0	0	0	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	2	468	0	468	0	(468)
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	855	1,022	87	1,022	426	(596)
*** CATEGORY TOTAL ***		857	1,490	87	1,490	426	(1,064)
070-000-5701-02	DEBT SVC-05-06 SIEMENS	PERMANENT NOTES: Debt on Energy Conservation Project. The last payment will be on 3/31/2021.					
*** DEPARTMENT TOTAL ***		857	1,490	87	1,490	426	(1,064)
DEPARTMENTAL NOTES							
070-000-5701-02		PERMANENT NOTES: Debt on Energy Conservation Project. The last payment will be on 3/31/2021.					
*** DIVISION TOTAL ***		857	1,490	87	1,490	426	(1,064)
*** TOTAL BUDGETED EXPENSES ***		40,272	46,710	35,754	47,730	45,326	(2,404)

HEALTH INSURANCE FUND - FUND 510
SUMMARY OF RECEIPTS AND EXPENSES
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Fund Equity	\$478,965	\$611,646	\$1,310,499
<u>Receipts</u>			
Premiums - from City	2,126,396	2,300,000	2,100,000
Premiums - from Employees	551,864	435,000	430,000
Premiums - from Retires & COBRA	130,993	130,000	130,000
Premiums - for Dental	84,913	83,700	84,000
Premiums - for Vision	23,917	19,200	18,650
Stoploss Reimbursement	300,478	200,000	
Interest Income	1,758	2,600	2,500
Total Receipts	3,220,319	3,170,500	2,765,150
Transfers from Other Funds		500,000	500,000
Total Current Receipts	3,220,319	3,670,500	3,265,150
<u>Expenses</u>			
Medical & Dental Payments	1,834,809	1,570,000	2,275,000
RX Payments	574,188	550,000	650,000
Stop Loss Premium	470,742	575,000	650,000
Administrative Fees	190,545	261,647	290,000
Wellness Program	17,354	15,000	20,000
Total Budgeted Expenses	3,087,638	2,971,647	3,885,000
Increase (Decrease) in Fund Equity	132,681	698,853	(619,850)
Ending Fund Equity	\$611,646	\$1,310,499	\$690,649

REVENUE BUDGET PROPOSAL

AS OF: AUGUST 31ST, 2023

510-HEALTH INSURANCE FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>1,758</u>	<u>1,200</u>	<u>2,060</u>	<u>2,600</u>	<u>2,500</u>	100
TOTAL 46-INTEREST INCOME		1,758	1,200	2,060	2,600	2,500	100
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4819	TRANSFER FROM OTHER FUNDS	<u>0</u>	<u>500,000</u>	<u>0</u>	<u>500,000</u>	<u>500,000</u>	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		0	500,000	0	500,000	500,000	0
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME (STOPLOSS REIMB)	300,478	0	202,984	200,000	0	200,000
4931	CONTRIBUTIONS-CITY	2,126,396	2,430,000	1,918,265	2,300,000	2,100,000	200,000
4932	CONTRIBUTIONS-EMPLOYEES	551,864	485,000	348,572	435,000	430,000	5,000
4933	CONTRIBUTIONS-COBRA/RETIREEES	130,993	135,000	107,422	130,000	130,000	0
4942	CONTRIB - DENTAL EMPL	80,144	80,000	63,550	80,000	80,000	0
4943	CONTRIB - DENTAL RETIREE	4,770	4,500	3,074	3,700	4,000	(300)
4944	CONTRIBUTIONS - VISION EMPL	23,409	25,000	14,580	18,500	18,000	500
4945	CONTRIBUTIONS - VISION RETIREE	<u>507</u>	<u>470</u>	<u>677</u>	<u>700</u>	<u>650</u>	50
TOTAL 49-MISCELLANEOUS		3,218,561	3,159,970	2,659,125	3,167,900	2,762,650	405,250
*** TOTAL BUDGETED REVENUES ***		<u>3,220,319</u>	<u>3,661,170</u>	<u>2,661,185</u>	<u>3,670,500</u>	<u>3,265,150</u>	405,350

*** END OF REPORT ***

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

510-HEALTH INSURANCE FUND
 003-PERSONNEL
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
003-000-5110	OFFICE SUPPLIES	202	0	0	0	0	0
*** CATEGORY TOTAL ***		202	0	0	0	0	0
<u>CONTRACTUAL SERVICES</u>							
003-000-5521	SPEC SVCS - MEDICAL PAY	1,771,073	2,300,000	941,508	1,500,000	2,200,000	700,000
003-000-5521-02	WELLNESS PROGRAM	17,354	25,000	5,212	15,000	20,000	5,000
*** CATEGORY TOTAL ***		1,788,426	2,325,000	946,720	1,515,000	2,220,000	705,000
<u>MISCELLANEOUS</u>							
003-000-5612	STOP LOSS PREMIUMS	470,742	550,000	441,894	575,000	650,000	75,000
003-000-5625	SPEC SVCS - RX CLAIMS	574,188	550,000	405,895	550,000	650,000	100,000
003-000-5641	ADMIN FEES - TML	128,898	110,000	199,795	200,000	225,000	25,000
003-000-5641-01	ADMIN FEES-GENERAL FUND	61,647	61,647	56,510	61,647	65,000	3,353
*** CATEGORY TOTAL ***		1,235,475	1,271,647	1,104,094	1,386,647	1,590,000	203,353
003-000-5641-01	ADMIN FEES-GENERAL FUN	PERMANENT NOTES: Administrative fees to General Fund, as established by an <u>independent cost allocation study.</u>					
*** DEPARTMENT TOTAL ***		3,024,103	3,596,647	2,050,815	2,901,647	3,810,000	908,353

DEPARTMENTAL NOTES

003-000-5641-01 PERMANENT NOTES:
 Administrative fees to General Fund, as established by an
 independent cost allocation study.

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

510-HEALTH INSURANCE FUND
 003-PERSONNEL
 840-DENTAL INSURANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
003-840-5521	SPEC SVCS - DENTAL PAYM	63,736	93,000	51,957	70,000	75,000	5,000
*** CATEGORY TOTAL ***		<u>63,736</u>	<u>93,000</u>	<u>51,957</u>	<u>70,000</u>	<u>75,000</u>	<u>5,000</u>
*** DEPARTMENT TOTAL ***		63,736	93,000	51,957	70,000	75,000	5,000
*** DIVISION TOTAL ***		<u>3,087,839</u>	<u>3,689,647</u>	<u>2,102,772</u>	<u>2,971,647</u>	<u>3,885,000</u>	<u>913,353</u>
*** TOTAL BUDGETED EXPENSES ***		<u>3,087,839</u>	<u>3,689,647</u>	<u>2,102,772</u>	<u>2,971,647</u>	<u>3,885,000</u>	<u>913,353</u>

510-HEALTH INSURANCE FUND
 003-PERSONNEL
 840-DENTAL INSURANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
003-840-5521	SPEC SVCS - DENTAL PAYM	63,736	93,000	51,957	70,000	75,000	5,000
***	CATEGORY TOTAL ***	<u>63,736</u>	<u>93,000</u>	<u>51,957</u>	<u>70,000</u>	<u>75,000</u>	<u>5,000</u>
***	DEPARTMENT TOTAL ***	63,736	93,000	51,957	70,000	75,000	5,000
***	DIVISION TOTAL ***	<u>3,087,839</u>	<u>3,689,647</u>	<u>2,102,772</u>	<u>2,971,647</u>	<u>3,610,000</u>	<u>638,353</u>
***	TOTAL BUDGETED EXPENSES ***	<u>3,087,839</u>	<u>3,689,647</u>	<u>2,102,772</u>	<u>2,971,647</u>	<u>3,610,000</u>	<u>638,353</u>

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WORKERS' COMPENSATION INSURANCE FUND - FUND 515
SUMMARY OF RECEIPTS AND EXPENSES
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Fund Equity	\$360,829	\$936,312	\$918,987
<u>Receipts</u>			
Contributions	621,532	639,755	615,000
Miscellaneous	2,326	2,600	2,500
Total Receipts	623,858	642,355	617,500
<u>Expenses</u>			
Workers' Compensation Claims	3,122	110,000	110,000
Miscellaneous	45,253	49,680	50,315
	48,375	159,680	160,315
Transfers to Other Funds (Health Ins)	0	500,000	500,000
Total Expenses	48,375	659,680	660,315
Increase (Decrease) in Fund Equity	575,483	(17,325)	(42,815)
Ending Fund Equity	\$936,312	\$918,987	\$876,172

515-WORKERS' COMPENSATION INS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	2,335	1,400	2,340	2,600	2,500	100
TOTAL 46-INTEREST INCOME		2,335	1,400	2,340	2,600	2,500	100
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME	(10)	0	0	0	0	0
4931	CONTRIBUTIONS - CITY	621,532	600,000	639,755	639,755	615,000	24,755
TOTAL 49-MISCELLANEOUS		621,522	600,000	639,755	639,755	615,000	24,755
*** TOTAL BUDGETED REVENUES ***		623,858	601,400	642,095	642,355	617,500	24,855

*** END OF REPORT ***

515-WORKERS' COMPENSATION INS
 003-PERSONNEL
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
003-000-5521	WORKERS' COMP. CLAIMS	3,122	175,000	83,030	110,000	110,000	0
*** CATEGORY TOTAL ***		3,122	175,000	83,030	110,000	110,000	0
<u>MISCELLANEOUS</u>							
003-000-5641	ADMINISTRATIVE FEES	32,573	33,000	36,900	37,000	37,000	0
003-000-5641-01	ADMIN FEES-GENERAL FUND	12,680	12,680	11,623	12,680	13,315	635
*** CATEGORY TOTAL ***		45,253	45,680	48,523	49,680	50,315	635
003-000-5641-01	ADMIN FEES-GENERAL FUN	PERMANENT NOTES: Administrative fees paid to General Fund for services as established in the annual cost allocation study.					
*** DEPARTMENT TOTAL ***		48,375	220,680	131,553	159,680	160,315	635
<u>DEPARTMENTAL NOTES</u>							
003-000-5641-01	PERMANENT NOTES: Administrative fees paid to General Fund for services as established in the annual cost allocation study.						
*** DIVISION TOTAL ***		48,375	220,680	131,553	159,680	160,315	635

515-WORKERS' COMPENSATION INS
 080-INTERGOVERNMENTAL EX
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5808	TRANSFER TO OTHER FUNDS	0	500,000	0	500,000	500,000	0
*** CATEGORY TOTAL ***		0	500,000	0	500,000	500,000	0
*** DEPARTMENT TOTAL ***		0	500,000	0	500,000	500,000	0
*** DIVISION TOTAL ***		0	500,000	0	500,000	500,000	0
*** TOTAL BUDGETED EXPENSES ***		48,375	720,680	131,553	659,680	660,315	635

HOTEL / MOTEL TAX FUND - FUND 110
SUMMARY OF RECEIPTS AND EXPENDITURES
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Fund Balance	\$985,411	\$1,063,422	\$1,217,052
Revenues			
Motel Tax Revenue	1,290,466	1,351,100	1,350,400
Rental Revenue	40,740	43,290	41,200
Contributions	0	0	0
Insurance Recovery	0	0	0
Miscellaneous	4,194	16,400	17,200
Total Revenues	1,335,400	1,410,790	1,408,800
Personnel Services	307,194	327,583	369,506
Supplies and Materials	39,999	56,785	101,285
Maintenance of Land	12,610	10,300	7,500
Maintenance of Buildings and Structures	19,948	14,600	28,100
Maintenance of Equipment	1,492	23,107	23,122
Contractual Services	351,423	403,955	428,896
Miscellaneous	124,830	120,830	120,830
Debt Service			
Repay Loan from Sanitation			
Capital Outlay	399,893	300,000	700,000
Total Expenditures	1,257,389	1,257,160	1,779,239
Increase (Decrease) in Fund Balance	78,011	153,630	(370,439)
Ending Fund Balance	\$1,063,422	\$1,217,052	\$846,613

HOTEL / MOTEL TAX FUND - FUND 110
EXPENDITURES BY DEPARTMENT
SUMMARY OF RECEIPTS AND EXPENDITURES

<u>Department</u>	ACTUAL 2020-21	ESTIMATED 2021-22	PROPOSED 2022-23
510-Dora Roberts Community Center	\$63,020	\$65,141	\$66,211
520-Potton House	6,623	3,409	48,410
530-Municipal Auditorium	459,975	320,432	729,600
540-Special Projects	13,348	15,300	26,100
560-Convention & Visitors Bureau	522,527	644,698	735,538
570-Historic Spring Maintenance	71,064	87,300	52,500
000-Non-Departmental	120,832	120,880	120,880
Debt Service			
Transfer to Other Funds			
TOTAL	\$1,257,389	\$1,257,160	\$1,779,239

110-HOTEL/ MOTEL TAX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>40-FEES</u>							
4031	HOTEL/MOTEL OCCUPANCY TAXES	1,289,606	1,020,000	1,254,319	1,350,000	1,350,000	0
4032	PENALTY MOTEL OCCUPANCY	<u>860</u>	<u>400</u>	<u>847</u>	<u>1,100</u>	<u>400</u>	700
TOTAL 40-FEES		1,290,466	1,020,400	1,255,165	1,351,100	1,350,400	700
<u>45-RECREATION</u>							
4507	MERCHANDISE SALES	<u>2,440</u>	<u>2,200</u>	<u>1,162</u>	<u>1,400</u>	<u>2,200</u>	(800)
TOTAL 45-RECREATION		2,440	2,200	1,162	1,400	2,200	(800)
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>1,863</u>	<u>1,000</u>	<u>12,506</u>	<u>15,000</u>	<u>15,000</u>	0
TOTAL 46-INTEREST INCOME		1,863	1,000	12,506	15,000	15,000	0
<u>47-PROPERTY</u>							
4701	DRCC RENTALS	40,210	25,000	32,675	42,000	40,000	2,000
4701-02	RENTAL OF DIRECTIONAL SIGNS	30	0	90	90	0	90
4701-03	RENTALS - HEART OF CITY PLAZA	400	400	350	400	400	0
4701-04	RENTALS - AUDITORIUM	0	2,000	0	0	0	0
4701-05	HISTORIC SPRING PLAZA - RENT	<u>100</u>	<u>100</u>	<u>700</u>	<u>800</u>	<u>800</u>	0
TOTAL 47-PROPERTY		40,740	27,500	33,815	43,290	41,200	2,090

110-HOTEL/ MOTEL TAX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	0	0	0	0	0	0
4903	INSURANCE RECOVERY	0	0	0	0	0	0
4905	OTHER INCOME	(109)	10	0	0	0	0
4906	RETURNED CHECK FEES	0	0	0	0	0	0
4925	CONTRIBUTIONS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 49-MISCELLANEOUS		(109)	10	0	0	0	0
*** TOTAL BUDGETED REVENUES ***		<u>1,335,400</u>	<u>1,051,110</u>	<u>1,302,649</u>	<u>1,410,790</u>	<u>1,408,800</u>	1,990

*** END OF REPORT ***

Dept 510 – Dora Roberts Community Center

Hotel Tax Fund

This department operated the Dora Roberts Community Center. Operations include rental, marketing, and maintenance of the facility.

ACHIEVEMENTS

- Complete content loss spreadsheet & coordinate with legal on claim
- Work toward the demolition of the remaining portion of the structure

GOALS

- Complete demolition of the remaining portion of the structure
- Obtain Architect/Engineer for the plans to rebuild the facility
- Progress toward the construction of a replacement facility

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
51 – Supplies and Materials	\$12,567	\$18,435	\$18,435
52 – Maintenance of Land	1,060	3,500	1,500
53 – Maintenance of Bldg./Structures	17,079	9,000	10,000
54 – Maintenance of Equipment	118	8,150	5,150
55 – Contractual Services	32,196	26,056	31,126
Totals	\$63,020	\$65,141	\$66,211

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

110-HOTEL/ MOTEL TAX
 040-ECONOMIC DEVELOPMENT
 510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
040-510-5117	MINOR APPARATUS	4,718	10,000	251	10,000	10,000	0
040-510-5118	JANITORIAL SUPPLIES	2,257	2,500	1,737	2,500	2,500	0
040-510-5123	OTHER SUPPLIES	886	900	934	935	935	0
040-510-5128	UTILITIES	<u>4,706</u>	<u>7,000</u>	<u>1,987</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>
***	CATEGORY TOTAL ***	12,567	20,400	4,909	18,435	18,435	0
040-510-5123	OTHER SUPPLIES	PERMANENT NOTES: R.O. system in kitchenette Sr. Center will pay for RO system in Kitchen					
040-510-5128	UTILITIES	PERMANENT NOTES: Water Account #21-0010-02 Split costs with Senior Center					
<u>MAINTENANCE OF LAND</u>							
040-510-5210	LAND MAINTENANCE	<u>1,060</u>	<u>1,500</u>	<u>2,907</u>	<u>3,500</u>	<u>1,500</u>	<u>(2,000)</u>
***	CATEGORY TOTAL ***	1,060	1,500	2,907	3,500	1,500	(2,000)
<u>MAINTENANCE OF BUILDINGS/</u>							
040-510-5311	MAINTENANCE OF BUILDING	<u>17,079</u>	<u>15,000</u>	<u>7,196</u>	<u>9,000</u>	<u>10,000</u>	<u>1,000</u>
***	CATEGORY TOTAL ***	17,079	15,000	7,196	9,000	10,000	1,000

BUDGET PRESENTATION
AS OF: AUGUST 31ST, 2023

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			

MAINTENANCE OF EQUIPMENT

040-510-5413	MAINT. FIRE APPARATUS	60	150	60	150	150	0
040-510-5422	MAINT OF HEATING & COOL	58	5,000	5,835	8,000	5,000	(3,000)
*** CATEGORY TOTAL ***		118	5,150	5,895	8,150	5,150	(3,000)

CONTRACTUAL SERVICES

040-510-5511	COMMUNICATIONS	759	926	585	926	926	0
040-510-5515	HIRE OF EQUIPMENT	1,742	1,600	1,461	1,600	1,600	0
040-510-5520	INSURANCE	4,480	4,500	4,727	4,730	4,800	70
040-510-5521	SPECIAL SERVICES	14,885	20,000	7,905	10,000	15,000	5,000
040-510-5525	ADVERTISING	1,130	420	0	500	500	0
040-510-5550	ELECTRICITY	6,554	5,600	4,022	5,600	5,600	0
040-510-5560	GAS FOR HEATING	2,645	2,500	2,313	2,700	2,700	0
*** CATEGORY TOTAL ***		32,196	35,546	21,012	26,056	31,126	5,070

040-510-5521 SPECIAL SERVICES PERMANENT NOTES:
Building Cleaning

BUILDING & STRUCTURES

040-510-6201	BUILDINGS - SPECIAL PRO	0	250,000	0	0	0	0
*** CATEGORY TOTAL ***		0	250,000	0	0	0	0

040-510-6201 BUILDINGS - SPECIAL PRCURRENT YEAR NOTES:
Ballroom & kitchenette floor & misc repair
Lakeroom - replace windows & shades
Due to change in architect, project is delayed & will

BUDGET PRESENTATION
AS OF: AUGUST 31ST, 2023

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
		<u>require additional completion 2023-24FY</u>					
*** DEPARTMENT TOTAL ***		63,020	327,596	41,920	65,141	66,211	1,070
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

- 040-510-5123 PERMANENT NOTES:
R.O. system in kitchenette
Sr. Center will pay for RO system in Kitchen
- 040-510-5128 PERMANENT NOTES:
Water Account #21-0010-02 Split costs with Senior Center
- 040-510-5521 PERMANENT NOTES:
Building Cleaning
- 040-510-6201 CURRENT YEAR NOTES:
Ballroom & kitchenette floor & misc repair
Lakeroom - replace windows & shades
Due to change in architect, project is delayed & will
require additional completion 2023-24FY

Dept 520 – Potton House

Hotel Tax Fund

The Potton House is a historic landmark listed on the National Registry of Historic Places. The City contracts with the Heritage Museum for operation of the facility.

ACHIEVEMENTS

- Was given management of Potton House back from the Heritage Museum

GOALS

- Continue to work on repairs
- Have a city maintenance employee certified with THC on historic repairs

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
51 – Supplies and Materials	\$893	\$1,000	\$1,000
53 – Maintenance of Bldg./Structures	0	0	45,000
55 – Contractual Services	1,730	2,409	2,410
56 – Miscellaneous	4,000	0	0
Totals	\$6,623	\$3,409	\$48,410

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

110-HOTEL/ MOTEL TAX
 040-ECONOMIC DEVELOPMENT
 520-POTTON HOUSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
040-520-5128	UTILITIES	893	1,000	687	1,000	1,000	0
*** CATEGORY TOTAL ***		893	1,000	687	1,000	1,000	0
<u>MAINTENANCE OF BUILDINGS/</u>							
040-520-5311	MAINTENANCE OF BUILDING	0	45,000	0	0	45,000	45,000
*** CATEGORY TOTAL ***		0	45,000	0	0	45,000	45,000
<u>CONTRACTUAL SERVICES</u>							
040-520-5511	COMMUNICATIONS	0	400	(34)	100	100	0
040-520-5520	INSURANCE	768	768	809	809	810	1
040-520-5550	ELECTRICITY	962	1,500	802	1,500	1,500	0
*** CATEGORY TOTAL ***		1,730	2,668	1,577	2,409	2,410	1
<u>MISCELLANEOUS</u>							
040-520-5611	CONTRIBUTIONS-POTTON HO	4,000	0	0	0	0	0
*** CATEGORY TOTAL ***		4,000	0	0	0	0	0
*** DEPARTMENT TOTAL ***		6,623	48,668	2,264	3,409	48,410	45,001
		=====	=====	=====	=====	=====	=====

Dept 530 – Auditorium

Hotel Tax Fund

The Municipal Auditorium is available to the public for rent and is operated and maintained by the Parks Department.

ACHIEVEMENTS

- Ordered & began installation of the new hot water heating system.

GOALS

- Complete HVAC system repairs.
- Continue to promote the facility to attract further usage.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
51 – Supplies and Materials	\$5,051	\$1,500	\$5,500
53 – Maintenance of Bldg./Structures	600	1,000	6,000
54 – Maintenance of Equipment	0	100	100
55 – Contractual Services	22,355	17,832	18,000
62 – Building & Structures	431,439	50,000	0
63 -- Equipment	530	250,000	700,000
Totals	\$459,975	\$320,432	\$729,600

Highlights:

6317 – Heating & Cooling Sys – Renovation of HVAC System (\$700,000)

BUDGET PRESENTATION
AS OF: AUGUST 31ST, 2023

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
530-AUDITORIUM

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
040-530-5117	MINOR APPARATUS	368	650	22	600	600	0
040-530-5118	JANITORIAL SUPPLIES	0	500	65	400	400	0
040-530-5128	UTILITIES	<u>4,683</u>	<u>4,500</u>	<u>324</u>	<u>500</u>	<u>4,500</u>	<u>4,000</u>
*** CATEGORY TOTAL ***		5,051	5,650	411	1,500	5,500	4,000
<u>MAINTENANCE OF LAND</u>							
<u>MAINTENANCE OF BUILDINGS/</u>							
040-530-5311	MAINTENANCE OF BUILDING	<u>600</u>	<u>6,000</u>	<u>475</u>	<u>1,000</u>	<u>6,000</u>	<u>5,000</u>
*** CATEGORY TOTAL ***		600	6,000	475	1,000	6,000	5,000
<u>MAINTENANCE OF EQUIPMENT</u>							
040-530-5413	MAINT. OF FIRE APPARATU	0	100	0	100	100	0
040-530-5422	MAINT OF HEATING & COOL	<u>0</u>	<u>2,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
*** CATEGORY TOTAL ***		0	2,100	0	100	100	0
<u>CONTRACTUAL SERVICES</u>							
040-530-5520	INSURANCE	11,223	11,350	11,832	11,832	12,000	168
040-530-5521	SPECIAL SERVICES	0	6,000	0	0	0	0
040-530-5541	PERMITS, LICENSES, TESTI	0	550	0	0	0	0
040-530-5550	ELECTRICITY	<u>11,132</u>	<u>12,000</u>	<u>5,977</u>	<u>6,000</u>	<u>6,000</u>	<u>0</u>

BUDGET PRESENTATION
AS OF: AUGUST 31ST, 2023

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
530-AUDITORIUM

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
*** CATEGORY TOTAL ***		22,355	29,900	17,809	17,832	18,000	168

040-530-5521 SPECIAL SERVICES PERMANENT NOTES:
Janitorial Services & Maintenance Assistance

040-530-5541 PERMITS, LICENSES, TEST PERMANENT NOTES:
Boiler & ADA Lift Inspection & Fees

BUILDING & STRUCTURES

040-530-6227	PARKING LOT	431,439	50,000	291	50,000	0	(50,000)
*** CATEGORY TOTAL ***		431,439	50,000	291	50,000	0	(50,000)

040-530-6227 PARKING LOT PERMANENT NOTES:
\$422,920 cost of parking lot - utility fund reimbursement

EQUIPMENT

040-530-6317	HEATING AND COOLING SYS	530	700,000	72,305	250,000	700,000	450,000
*** CATEGORY TOTAL ***		530	700,000	72,305	250,000	700,000	450,000

040-530-6317 HEATING AND COOLING SY PERMANENT NOTES:
Renovation of HVAC system
\$675000.00

040-530-6317 HEATING AND COOLING SY CURRENT YEAR NOTES:
Heating & Cooling System for Auditorium

040-530-6317 HEATING AND COOLING SY NEXT YEAR NOTES:
Air handlers will not come in until November 2023 at last
progress notice. This will delay completion of project
until 2023-24FY.

*** DEPARTMENT TOTAL ***		459,975	793,650	91,291	320,432	729,600	409,168
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BUDGET PRESENTATION
AS OF: AUGUST 31ST, 2023

110--HOTEL/ MOTEL TAX
040--ECONOMIC DEVELOPMENT
530--AUDITORIUM

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

DEPARTMENTAL NOTES

- 040-530-5521 PERMANENT NOTES:
Janitorial Services & Maintenance Assistance
- 040-530-5541 PERMANENT NOTES:
Boiler & ADA Lift Inspection & Fees
- 040-530-6227 PERMANENT NOTES:
\$422,920 cost of parking lot - utility fund reimbursement
- 040-530-6317 PERMANENT NOTES:
Renovation of HVAC system
\$675000.00
- 040-530-6317 CURRENT YEAR NOTES:
Heating & Cooling System for Auditorium
- 040-530-6317 NEXT YEAR NOTES:
Air handlers will not come in until November 2023 at last
progress notice. This will delay completion of project
until 2023-24FY.

Dept 540 – Special Projects

Hotel Tax Fund

This department accounts for costs associated with maintaining and improving the downtown square and the Heart of the City Park.

ACHIEVEMENTS

- Hosted outdoor events at location.
- Landscape rock upgraded in Main Street median.

GOALS

- Continue to focus on improving aesthetic.
- Continue to host outdoor events.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
51 – Supplies and Materials	\$2,996	\$4,300	\$8,100
52 – Maintenance of Land	7,950	5,000	5,000
53 – Maintenance of Bldg./Structures	393	3,500	10,500
55 – Contractual Services	2,009	2,500	2,500
Totals	\$13,348	\$15,300	\$26,100

BUDGET PRESENTATION
AS OF: AUGUST 31ST, 2023

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
540-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
040-540-5117	MINOR APPARATUS	0	0	64	100	100	0
040-540-5122	PLANTS & GRASS	0	500	0	200	4,000	3,800
040-540-5128	UTILITIES	2,843	4,500	2,157	3,000	3,000	0
040-540-5128-01	LANDFILL	<u>153</u>	<u>2,000</u>	<u>348</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
***	CATEGORY TOTAL ***	2,996	7,000	2,569	4,300	8,100	3,800

040-540-5128 UTILITIES

PERMANENT NOTES:
Water Account #'s
04-1785-01 - 205 Scurry - Heart of the City Plaza
04-0124-01 - 114 W. 3rd - Heart of the City Plaza
04-0125-01 - 116 W. 3rd - Heart of the City Plaza
04-0895-00 - 308 Scurry - Heart of the City Plaza
04-0182-01 - 401 1/2 Scurry - Heart of the City Plaza
03-1405-01 - 311 Main - Tubb Pocket Park
03-1410-04 - 313 Main - Tubb Pocket Park

MAINTENANCE OF LAND

040-540-5210	LAND MAINTENANCE	<u>7,950</u>	<u>8,000</u>	<u>3,600</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>
***	CATEGORY TOTAL ***	7,950	8,000	3,600	5,000	5,000	0

040-540-5210 LAND MAINTENANCE

NEXT YEAR NOTES:
2023-24FY Remove grates from trees & fill with limestone chips to provide aesthetic continuity of downtown.

BUDGET PRESENTATION
AS OF: AUGUST 31ST, 2023

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
540-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

MAINTENANCE OF BUILDINGS/

040-540-5326	MISCELLANEOUS MAINTENAN	393	500	2,623	3,500	10,500	7,000
*** CATEGORY TOTAL ***		393	500	2,623	3,500	10,500	7,000

040-540-5326 MISCELLANEOUS MAINTENAPERMANENT NOTES:
Maintenance of Restrooms at Heart of the City Park

040-540-5326 MISCELLANEOUS MAINTENANEXT YEAR NOTES:
Granite for medians - Downtown

CONTRACTUAL SERVICES

040-540-5520	INSURANCE	0	0	0	0	0	0
040-540-5521	SPECIAL SERVICES	1,600	2,000	125	2,000	2,000	0
040-540-5550	ELECTRICITY	409	500	354	500	500	0
*** CATEGORY TOTAL ***		2,009	2,500	479	2,500	2,500	0

040-540-5521 SPECIAL SERVICES PERMANENT NOTES:
Cleaning of Restrooms prior to events & Grounds Maintenance

LAND

*** DEPARTMENT TOTAL ***		13,348	18,000	9,271	15,300	26,100	10,800
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BUDGET PRESENTATION
AS OF: AUGUST 31ST, 2023

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
540-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

DEPARTMENTAL NOTES

- 040-540-5128 PERMANENT NOTES:
Water Account #'s
04-1785-01 - 205 Scurry - Heart of the City Plaza
04-0124-01 - 114 W. 3rd - Heart of the City Plaza
04-0125-01 - 116 W. 3rd - Heart of the City Plaza
04-0895-00 - 308 Scurry - Heart of the City Plaza
04-0182-01 - 401 1/2 Scurry - Heart of the City Plaza
03-1405-01 - 311 Main - Tubb Pocket Park
03-1410-04 - 313 Main - Tubb Pocket Park

- 040-540-5210 NEXT YEAR NOTES:
2023-24FY Remove grates from trees & fill with limestone
chips to provide aesthetic continuity of downtown.

- 040-540-5326 PERMANENT NOTES:
Maintenance of Restrooms at Heart of the City Park

- 040-540-5326 NEXT YEAR NOTES:
Granite for medians - Downtown

- 040-540-5521 PERMANENT NOTES:
Cleaning of Restrooms prior to events & Grounds Maintenance

Dept 560 – Convention & Visitors Bureau Hotel Tax Fund

The Convention and Visitors Bureau is funded through hotel/motel tax revenue. This department is responsible for actively marketing and promoting the Big Spring Community as well as providing financial incentives to businesses and organizations that will bring conventions and tourism to the City.

ACHIEVEMENTS

- Created a new rack card with key points of Big Spring and the QR Code for the website
- Found new ways to promote Big Spring attractions and businesses
- Continued to grow social media accounts
- Looked into new avenues of advertising
- Added interactive maps for new restaurants and businesses from Threshold 360 to the Visit Big Spring website
- Updated all Visitor Guide information for the website

GOALS

- To establish and modernize the CVB’s advertising and tourism attraction by Research and Data Analytics focusing on identifying demographics, travel trends and destination performance metrics.
- Use said data to yield informed decision making for advertising, facility development, events, and attractions.
- Develop a Marketing Campaign to draw attention to the city and its Social Media Platforms as well as the CVB website.
- Use said Marketing Campaign to synergize city branding from a tourist perspective.
- Reduce inventory and decrease retail, streamline to be cohesive with current “campaign” and/or trend. While increasing giveaways.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$307,194	\$327,583	\$369,506
51 – Supplies and Materials	18,486	21,550	22,250
53 – Maintenance of Bldg./Structures	1,876	1,000	1,500
54 – Maintenance of Equipment	1,004	14,457	17,472
55 – Contractual Services	226,042	280,108	324,810
60 – Capital Outlay	(32,076)	0	0
Totals	\$522,527	\$644,698	\$735,538

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

110-HOTEL/ MOTEL TAX
 040-ECONOMIC DEVELOPMENT
 560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
040-560-5010	SALARIES	201,934	233,054	171,614	214,788	240,450	25,662
040-560-5015	AUTO ALLOWANCE	7,846	7,800	5,896	7,846	7,800	(46)
040-560-5021	TERMINATION PAY	1,030	0	2,208	2,208	0	(2,208)
040-560-5022	VACATION BUY BACK	4,675	6,130	5,038	5,038	5,500	462
040-560-5035	OVERTIME	0	0	4,385	0	0	0
040-560-5045	LONGEVITY	3,219	4,071	3,473	3,473	4,328	855
040-560-5050	RETIREMENT	39,590	46,094	32,183	40,388	48,984	8,596
040-560-5060	GROUP INSURANCE	31,022	39,510	27,654	35,887	41,486	5,599
040-560-5065	WORKERS' COMPENSATION	1,057	1,130	1,130	1,130	1,162	32
040-560-5070	RETIREMENT-DEFERRED COM	12,115	11,293	11,053	12,020	14,221	2,201
040-560-5075	LIFE & DISABILITY INSUR	1,491	1,797	1,082	1,390	1,796	406
040-560-5080	MEDICARE	3,181	3,640	2,802	3,387	3,743	356
040-560-5085	UNEMPLOYMENT TAXES	35	36	41	28	36	8
*** CATEGORY TOTAL ***		307,194	354,555	268,557	327,583	369,506	41,923
<u>SUPPLIES & MATERIALS</u>							
040-560-5110	OFFICE SUPPLIES	1,105	1,000	1,341	1,200	5,500	4,300
040-560-5112	FOOD SUPPLIES	246	400	168	250	400	150
040-560-5117	MINOR APPARATUS	249	1,000	837	1,000	1,000	0
040-560-5118	JANITORIAL SUPPLIES	269	250	485	250	250	0

BUDGET PRESENTATION
AS OF: AUGUST 31ST, 2023

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
040-560-5123	OTHER SUPPLIES	2,940	12,000	7,930	10,000	7,500	(2,500)
040-560-5124	POSTAGE	768	1,000	131	250	500	250
040-560-5126	MERCHANDISE FOR RESALE	10,476	6,500	0	6,500	5,000	(1,500)
040-560-5128	UTILITIES	<u>2,432</u>	<u>2,100</u>	<u>1,877</u>	<u>2,100</u>	<u>2,100</u>	<u>0</u>
***	CATEGORY TOTAL ***	18,486	24,250	12,769	21,550	22,250	700
040-560-5117	MINOR APPARATUS	PERMANENT NOTES: Supplies as needed for banner poles, etc					
040-560-5123	OTHER SUPPLIES	PERMANENT NOTES: Brochure/Magazine Printing CVB Handouts RO System					
<u>MAINTENANCE OF BUILDINGS/</u>							
040-560-5311	BUILDING MAINTENANCE	<u>1,876</u>	<u>2,000</u>	<u>256</u>	<u>1,000</u>	<u>1,500</u>	<u>500</u>
***	CATEGORY TOTAL ***	1,876	2,000	256	1,000	1,500	500
<u>MAINTENANCE OF EQUIPMENT</u>							
040-560-5411	I.T. MAINT & AGREEMENTS	<u>1,004</u>	<u>14,457</u>	<u>3,351</u>	<u>14,457</u>	<u>17,472</u>	<u>3,015</u>
***	CATEGORY TOTAL ***	1,004	14,457	3,351	14,457	17,472	3,015
<u>CONTRACTUAL SERVICES</u>							
040-560-5511	COMMUNICATIONS	3,373	9,328	3,517	4,000	4,000	0
040-560-5515	HIRE OF EQUIPMENT	1,742	1,600	1,461	1,600	1,600	0
040-560-5520	INSURANCE	8	415	8	8	10	2
040-560-5521	SPECIAL SERVICES	7,200	4,500	5,915	8,000	8,000	0

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

110-HOTEL/ MOTEL TAX
 040-ECONOMIC DEVELOPMENT
 560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
040-560-5521-01	FUNDING REQUESTS	37,500	75,000	33,050	45,000	75,000	30,000
040-560-5521-02	CVB EVENTS	3,300	5,000	3,300	3,300	5,000	1,700
040-560-5521-03	SPECIAL PROJECTS	0	8,250	0	0	0	0
040-560-5525	ADVERTISING	111,735	125,000	112,652	150,000	160,000	10,000
040-560-5530	TRAVEL EXPENSE	0	4,000	918	1,000	4,000	3,000
040-560-5535	VISTOR CENTER - RENT	42,000	42,000	38,500	42,000	42,000	0
040-560-5540	DUES & SUBSCRIPTIONS	10,347	1,400	9,554	12,000	12,000	0
040-560-5550	ELECTRICITY	6,451	6,000	11,052	11,000	11,000	0
040-560-5555	EDUCATION AND TRAINING	100	250	0	0	0	0
040-560-5560	HEATING FOR CVB	<u>2,286</u>	<u>2,200</u>	<u>2,169</u>	<u>2,200</u>	<u>2,200</u>	<u>0</u>
*** CATEGORY TOTAL ***		226,042	284,943	222,095	280,108	324,810	44,702
040-560-5511	COMMUNICATIONS	PERMANENT NOTES: Civic Plus					
040-560-5521	SPECIAL SERVICES	PERMANENT NOTES: Janitorial					
040-560-5521-01	FUNDING REQUESTS	PERMANENT NOTES: Event Funding for events that are held by organizations that directly affect Big Spring Tourism					
040-560-5521-02	CVB EVENTS	PERMANENT NOTES: Events that are held by the Big Spring Convention and Visitors Bureau Staff such as Trout Stocking					
040-560-5525	ADVERTISING	PERMANENT NOTES: 14% of Hotel Tax revenue must be spent on advertising by Texas Hotel Lodging Association Laws					
040-560-5540	DUES & SUBSCRIPTIONS	PERMANENT NOTES: Texas Association of CVB, Chamber of Commerce,					

BUDGET PRESENTATION
AS OF: AUGUST 31ST, 2023

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TTIA, Texas Highways and Texas Plains Trail, THLA Group Membership, Preservation Texas, Texas Downtown Association							
<u>MISCELLANEOUS</u>							
040-560-5611	CONTRIBUTIONS-VIETNAM M	0	3,250	0	0	0	0
*** CATEGORY TOTAL ***		0	3,250	0	0	0	0
<u>BUILDING & STRUCTURES</u>							
040-560-6226-02	MISC STRUCT- AMPHITHEA	(32,076)	0	0	0	0	0
*** CATEGORY TOTAL ***		(32,076)	0	0	0	0	0
*** DEPARTMENT TOTAL ***		522,527	683,455	507,028	644,698	735,538	90,840
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

- 040-560-5117 PERMANENT NOTES:
Supplies as needed for banner poles, etc
- 040-560-5123 PERMANENT NOTES:
Brochure/Magazine Printing
CVB Handouts
RO System
- 040-560-5511 PERMANENT NOTES:
Civic Plus
- 040-560-5521 PERMANENT NOTES:
Janitorial
- 040-560-5521-01 PERMANENT NOTES:
Event Funding for events that are held by organizations that
directly affect Big Spring Tourism
- 040-560-5521-02 PERMANENT NOTES:
Events that are held by the Big Spring Convention and

BUDGET PRESENTATION
AS OF: AUGUST 31ST, 2023

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	Visitors Bureau Staff such as Trout Stocking						
040-560-5525	PERMANENT NOTES: 14% of Hotel Tax revenue must be spent on advertising by Texas Hotel Lodging Association Laws						
040-560-5540	PERMANENT NOTES: Texas Association of CVB, Chamber of Commerce, TTIA, Texas Highways and Texas Plains Trail, THLA Group Membership, Preservation Texas, Texas Downtown Association						

Dept 570 – Historic Spring

Hotel Tax Fund

The Historic Spring Site was completely renovated in 2017 and the area is dedicated to the importance and history of our namesake Spring. New pumps have restored the artificial flow and created 3 waterfall areas. The Plaza area has 8 storyboards describing the history and importance of the Spring and a small performance stage will provide a venue for bands, weddings, and other costs associated with operations at the site

ACHIEVEMENTS

- Continue to maintain the Spring and give tours to local groups
- Reinstalled new spring pump

GOALS

- Host more events at SM Energy Pavilion/Historic Spring

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
51 – Supplies and Materials	\$6	\$10,000	\$1,000
52 – Maintenance of Land	3,600	1,800	1,000
53 – Maintenance of Bldg./Structures	368	500	500
55 – Contractual Services	67,090	75,000	50,000
Totals	\$71,064	\$87,300	\$52,500

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

110-HOTEL/ MOTEL TAX
 040-ECONOMIC DEVELOPMENT
 570-HISTORIC SPRING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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SUPPLIES & MATERIALS

040-570-5117	MINOR APPARATUS	6	15,000	8,946	10,000	1,000	(9,000)
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*** CATEGORY TOTAL ***		6	15,000	8,946	10,000	1,000	(9,000)
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040-570-5117	MINOR APPARATUS	CURRENT YEAR NOTES: Replace spring pump damaged by freeze and drought					
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MAINTENANCE OF LAND

040-570-5210	LAND MAINTENANCE	3,600	0	1,800	1,800	1,000	(800)
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*** CATEGORY TOTAL ***		3,600	0	1,800	1,800	1,000	(800)
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MAINTENANCE OF BUILDINGS/

040-570-5326	MISCELLANEOUS IMPROVEME	369	1,000	0	500	500	0
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*** CATEGORY TOTAL ***		369	1,000	0	500	500	0
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CONTRACTUAL SERVICES

040-570-5550	ELECTRICITY	67,090	90,000	32,115	75,000	50,000	(25,000)
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*** CATEGORY TOTAL ***		67,090	90,000	32,115	75,000	50,000	(25,000)
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EQUIPMENT

*** DEPARTMENT TOTAL ***		71,064	106,000	42,860	87,300	52,500	(34,800)
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BUDGET PRESENTATION
AS OF: AUGUST 31ST, 2023

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
570-HISTORIC SPRING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

DEPARTMENTAL NOTES

040-570-5117 CURRENT YEAR NOTES:
 Replace spring pump damaged by freeze and drought

*** DIVISION TOTAL ***	1,257,389	2,098,249	809,064	1,257,160	1,779,239	522,079
	=====	=====	=====	=====	=====	=====

Dept 000 – Non-Departmental

Hotel Tax Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other local agencies promoting tourism.

	<u>Actual 2021-22</u>	<u>Revised 2022-23</u>	<u>Proposed 2023-24</u>
55 – Contractual Services	\$1	\$50	\$50
56 – Miscellaneous	120,830	120,830	120,830
Totals	\$120,831	\$120,880	\$120,880

BUDGET PRESENTATION
AS OF: AUGUST 31ST, 2023

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
040-000-5520	INSURANCE	1	50	1	50	50	0
*** CATEGORY TOTAL ***		1	50	1	50	50	0
<u>MISCELLANEOUS</u>							
040-000-5612	CONTRIBUTION HERITAGE M	24,000	24,000	24,000	24,000	24,000	0
040-000-5617	CONTRIBUTION HANGAR 25	20,000	20,000	20,000	20,000	20,000	0
040-000-5641	ADMINISTRATIVE FEES	76,830	76,830	70,428	76,830	76,830	0
*** CATEGORY TOTAL ***		120,830	120,830	114,428	120,830	120,830	0
040-000-5617	CONTRIBUTION HANGAR 25	PERMANENT NOTES: Hangar 25 Contribution					
040-000-5641	ADMINISTRATIVE FEES	PERMANENT NOTES: Administrative fees paid to General Fund, as established by <u>independent cost allocation study.</u>					
*** DEPARTMENT TOTAL ***		120,831	120,880	114,428	120,880	120,880	0
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

040-000-5617 PERMANENT NOTES:
Hangar 25 Contribution

040-000-5641 PERMANENT NOTES:
Administrative fees paid to General Fund, as established by
independent cost allocation study.

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COLLEGE EDUCATION FUND - FUND 130
SUMMARY OF RECEIPTS AND EXPENDITURES
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Fund Balance	\$63,783	\$85,841	\$91,783
Revenues			
Sale of Scrap Metal	32,999	20,000	20,000
Interest Income	193	100	100
Total Revenues	33,192	20,100	20,100
College Tuition Fees	0	0	0
Contractual Services	6,976	10,000	10,000
Miscellaneous	4,158	4,158	4,158
Total Expenditures	11,134	14,158	14,158
Transfers-Out			
General Fund	0	0	0
Total Budgeted Expenditures	11,134	14,158	14,158
Increase (Decrease) in Fund Balance	22,058	5,942	5,942
Ending Fund Balance	\$85,841	\$91,783	\$97,725

130-COLLEGE EDUC FOR EMPLOYEE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4380	SALE OF SCRAP METAL	32,999	20,000	4,231	20,000	20,000	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		32,999	20,000	4,231	20,000	20,000	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	193	100	809	100	100	0
TOTAL 46-INTEREST INCOME		193	100	809	100	100	0
*** TOTAL BUDGETED REVENUES ***		33,192	20,100	5,041	20,100	20,100	0

*** END OF REPORT ***

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

130-COLLEGE EDUC FOR EMPLOYEE

001-ADMINISTRATION

000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
001-000-5556	COLLEGE TUITION FEES	6,976	10,000	11,166	10,000	10,000	0
*** CATEGORY TOTAL ***		6,976	10,000	11,166	10,000	10,000	0
<u>MISCELLANEOUS</u>							
001-000-5641	ADMINISTRATIVE FEES	4,158	4,158	3,812	4,158	4,158	0
*** CATEGORY TOTAL ***		4,158	4,158	3,812	4,158	4,158	0
*** DEPARTMENT TOTAL ***		11,134	14,158	14,978	14,158	14,158	0
*** DIVISION TOTAL ***		11,134	14,158	14,978	14,158	14,158	0

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MUNICIPAL COURT SECURITY FUND - FUND 140
SUMMARY OF RECEIPTS AND EXPENDITURES
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Fund Balance	\$7,443	\$11,748	\$16,746
<u>Receipts</u>			
Court Security Fees	12,547	10,000	10,000
Miscellaneous	46	30	30
Total Receipts	12,593	10,030	10,030
<u>Expenditures</u>			
Personnel Services	8,288	5,032	5,032
Communication			
Miscellaneous			
Total Expenditures	8,288	5,032	5,032
Increase (Decrease) in Fund Balance	4,305	4,998	4,998
Ending Fund Balance	\$11,748	\$16,746	\$21,744

140-MUNICIPAL COURT SECURITY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>44-FINES & FEES</u>							
4415	MUNICIPAL COURT SECURITY FEES	12,547	10,000	9,189	10,000	10,000	0
TOTAL 44-FINES & FEES		12,547	10,000	9,189	10,000	10,000	0
4415	MUNICIPAL COURT SECURITY FEES	PERMANENT NOTES: Includes \$3.00/misdemeanor conviction deposited into this fund.					
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	46	30	196	30	30	0
TOTAL 46-INTEREST INCOME		46	30	196	30	30	0
*** TOTAL BUDGETED REVENUES ***		12,593	10,030	9,384	10,030	10,030	0
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

140-MUNICIPAL COURT SECURITY
 013-CITY JUDGE
 220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
013-220-5060	GROUP INSURANCE	<u>8,980</u>	<u>4,632</u>	<u>0</u>	<u>4,632</u>	<u>4,632</u>	<u>0</u>
*** CATEGORY TOTAL ***		8,980	4,632	0	4,632	4,632	0
<u>CONTRACTUAL SERVICES</u>							
<u>MISCELLANEOUS</u>							
013-220-5643	BAD DEBT EXPENSE	<u>(692)</u>	<u>400</u>	<u>0</u>	<u>400</u>	<u>400</u>	<u>0</u>
*** CATEGORY TOTAL ***		<u>(692)</u>	<u>400</u>	<u>0</u>	<u>400</u>	<u>400</u>	<u>0</u>
*** DEPARTMENT TOTAL ***		8,288	5,032	0	5,032	5,032	0
*** DIVISION TOTAL ***		8,288	5,032	0	5,032	5,032	0
*** TOTAL BUDGETED EXPENSES ***		8,288	5,032	0	5,032	5,032	0

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MUNICIPAL COURT TECHNOLOGY - FUND 142
SUMMARY OF RECEIPTS AND EXPENDITURES
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Fund Balance	\$9,619	\$5,040	\$7,880
<u>Receipts</u>			
Court Technology Fees	6,731	5,000	5,000
Miscellaneous	8		
Total Receipts	6,739	5,000	5,000
<u>Expenditures</u>			
Supplies and Materials			
Maintenance of Equipment	2,160	2,160	2,160
Capital			
Total Expenditures	2,160	2,160	2,160
Increase (Decrease) in Fund Balance	4,579	2,840	2,840
Ending Fund Balance	\$5,040	\$7,880	\$10,720

142-MUNICIPAL COURT TECH.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>44-FINES & FEES</u>							
4417	MUN COURT TECHNOLOGY FEES	6,731	5,000	4,869	5,000	5,000	0
TOTAL 44-FINES & FEES		6,731	5,000	4,869	5,000	5,000	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	8	0	61	0	0	0
TOTAL 46-INTEREST INCOME		8	0	61	0	0	0
<u>49-MISCELLANEOUS</u>							
4934	GRANTS	0	0	0	0	0	0
TOTAL 49-MISCELLANEOUS		0	0	0	0	0	0
*** TOTAL BUDGETED REVENUES ***		6,739	5,000	4,930	5,000	5,000	0

*** END OF REPORT ***

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

142-MUNICIPAL COURT TECH.
 013-CITY JUDGE
 220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
<u>MAINTENANCE OF EQUIPMENT</u>							
013-220-5411	I.T. MAINT & AGREEMENTS	2,160	2,160	2,160	2,160	2,160	0
*** CATEGORY TOTAL ***		2,160	2,160	2,160	2,160	2,160	0
<u>CONTRACTUAL SERVICES</u>							
<u>EQUIPMENT</u>							
*** DEPARTMENT TOTAL ***		2,160	2,160	2,160	2,160	2,160	0
*** DIVISION TOTAL ***		2,160	2,160	2,160	2,160	2,160	0
*** TOTAL BUDGETED EXPENSES ***		2,160	2,160	2,160	2,160	2,160	0

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SENIOR CENTER FUND - FUND 160
SUMMARY OF RECEIPTS AND EXPENDITURES
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Fund Balance	\$98,364	\$112,040	\$47,610
<u>Receipts</u>			
Senior Grant Programs	88,262	90,000	90,000
Program Income	19,185	17,500	17,500
Miscellaneous	19,821	(4,695)	(4,695)
Total Receipts	127,268	102,805	102,805
<u>Transfers-In</u>			
General Fund	288,100	288,000	288,000
Total Current Receipts	415,368	390,805	390,805
<u>Expenditures</u>			
Personnel Services	272,023	285,275	297,023
Supplies and Materials	103,940	103,125	102,525
Maintenance of Buildings	1,815	2,000	2,000
Maintenance of Equipment	9,915	8,035	8,671
Contractual Services	18,068	20,300	19,960
Miscellaneous			
Capital Outlay	23,283	36,500	0
Total Budgeted Expenditures	429,044	455,235	430,179
Increase (Decrease) in Fund Balance	(13,676)	(64,430)	(39,374)
Ending Fund Balance	\$112,040	\$47,610	\$8,236

160-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>42-GRANTS & OTHER AGENCIES</u>							
4201	AREA AGENCY ON AGING	43,886	50,000	26,627	50,000	50,000	0
4202	DEPT OF AGING & DISABILITY SVC	<u>44,376</u>	<u>40,000</u>	<u>40,755</u>	<u>40,000</u>	<u>40,000</u>	0
TOTAL 42-GRANTS & OTHER AGENCIES		88,262	90,000	67,382	90,000	90,000	0
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4310	CONGREGATE MEALS	11,645	10,000	6,655	10,000	10,000	0
4315	HOME DELIVERED MEALS	7,540	7,500	10,191	7,500	7,500	0
4320	BINGO, MISC	<u>(629)</u>	<u>0</u>	<u>55</u>	<u>0</u>	<u>0</u>	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		18,556	17,500	16,901	17,500	17,500	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>250</u>	<u>200</u>	<u>1,096</u>	<u>200</u>	<u>200</u>	0
TOTAL 46-INTEREST INCOME		250	200	1,096	200	200	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANS FROM GENERAL FUND	<u>288,000</u>	<u>288,000</u>	<u>264,000</u>	<u>288,000</u>	<u>288,000</u>	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		288,000	288,000	264,000	288,000	288,000	0
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	0	0	0	0	0	0
4905	OTHER INCOME	100	0	0	0	0	0
4925	CONTRIBUTIONS	<u>20,200</u>	<u>0</u>	<u>20,050</u>	<u>(4,895)</u>	<u>(4,895)</u>	0
TOTAL 49-MISCELLANEOUS		20,300	0	20,050	(4,895)	(4,895)	0
*** TOTAL BUDGETED REVENUES ***		<u>415,368</u>	<u>395,700</u>	<u>369,</u>	<u>=====</u>	<u>=====</u>	

Dept 910 – Senior Center

Senior Center Fund

The City took over operations of the Senior Center from Howard County effective April 1, 2008. The Senior Center provides quality programs to seniors, including hot meals served on the premises, bi-monthly dances, bingo and home-delivered meals.

ACHIEVEMENTS

- Serving 90 people daily (55 HDM, & 30 Curbside)
- On July 1, 2023 our facility burned was a total loss, so as of July 3, 2023, we are serving frozen meals from the SMMC Hospital until further notice.

GOALS

- To get our own building up and going as soon as we can, to be able to serve our Seniors with a good hot meal and to start some activities again, like bingo, puzzles and dominoes.

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$272,023	\$285,275	\$297,023
51 – Supplies and Materials	103,940	103,125	102,525
53 – Maintenance of Bldg./Structures	1,815	2,000	2,000
54 – Maintenance of Equipment	9,915	8,035	8,671
55 – Contractual Services	18,068	20,300	19,960
63 - Equipment	0	7,500	0
64 – Vehicles	23,284	29,000	0
Totals	\$429,045	\$455,235	\$430,179

C I T Y O F B I G S P R I N G
 BUDGET PRESENTATION
 AS OF: AUGUST 31ST, 2023

160-SENIOR CENTER
 050-SOCIAL SERVICES
 910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
050-910-5010	SALARIES	177,659	207,360	149,390	185,239	190,728	5,489
050-910-5022	VACATION BUY BACK	282	0	1,292	1,292	0	(1,292)
050-910-5045	LONGEVITY	4,072	5,332	4,876	4,876	5,717	841
050-910-5050	RETIREMENT	33,005	39,050	27,045	33,569	37,285	3,716
050-910-5060	GROUP INSURANCE	36,523	40,033	31,820	40,164	42,010	1,846
050-910-5065	WORKERS' COMPENSATION	6,120	5,746	5,746	5,746	5,946	200
050-910-5070	RETIREMENT-DEFERRED COM	10,110	9,568	9,001	9,986	10,825	839
050-910-5075	LIFE & DISABILITY INSUR	1,452	1,787	1,176	1,570	1,618	48
050-910-5080	MEDICARE	2,664	3,084	2,279	2,795	2,849	54
050-910-5085	UNEMPLOYMENT TAXES	<u>137</u>	<u>54</u>	<u>43</u>	<u>38</u>	<u>45</u>	<u>7</u>
***	CATEGORY TOTAL ***	272,023	312,014	232,668	285,275	297,023	11,748

SUPPLIES & MATERIALS

050-910-5110	OFFICE SUPPLIES	548	500	89	500	2,700	2,200
050-910-5112	RAW FOODS	77,608	67,000	62,292	77,000	75,000	(2,000)
050-910-5112-01	FOOD SUPPLIES	335	650	192	500	500	0
050-910-5114	WEARING APPAREL	1,280	750	486	750	750	0
050-910-5116	GASOLINE, OIL & GREASE	1,189	1,000	1,078	1,300	1,000	(300)
050-910-5117	MINOR APPARATUS	55	2,000	12	1,000	1,000	0
050-910-5118	JANITORIAL SUPPLIES	2,720	2,500	1,843	2,500	2,500	0

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

160-SENIOR CENTER
 050-SOCIAL SERVICES
 910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
050-910-5123	OTHER SUPPLIES	3,220	3,500	4,247	4,000	3,500	(500)
050-910-5123-01	OTHER SUPPLIES-HOME DEL	13,548	11,000	10,042	12,000	12,000	0
050-910-5124	POSTAGE	159	75	69	75	75	0
050-910-5128	UTILITIES	<u>3,280</u>	<u>4,000</u>	<u>1,997</u>	<u>3,500</u>	<u>3,500</u>	<u>0</u>
*** CATEGORY TOTAL ***		103,940	92,975	82,348	103,125	102,525	(600)

050-910-5112-01 FOOD SUPPLIES PERMANENT NOTES:
 Other food supplies: coffee, tea, condiments, etc

050-910-5123 OTHER SUPPLIES PERMANENT NOTES:
 RO System and on-site supplies for Congregate Meals

050-910-5123-01 OTHER SUPPLIES-HOME DE PERMANENT NOTES:
 Paper goods, condiments for Home Delivered Meals.

050-910-5128 UTILITIES PERMANENT NOTES:
 Water account #21-0010-02 Split 1/2 with DRCC

MAINTENANCE OF BUILDINGS/

050-910-5311	BUILDINGS	<u>1,815</u>	<u>2,000</u>	<u>1,305</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>
*** CATEGORY TOTAL ***		1,815	2,000	1,305	2,000	2,000	0

MAINTENANCE OF EQUIPMENT

050-910-5411	I.T. MAINT & AGREEMENTS	2,756	1,035	1,485	1,035	3,171	2,136
050-910-5412	VEHICLE MAINTENANCE	6,541	5,000	3,585	5,000	3,500	(1,500)
050-910-5413	MAINT. OF FIRE APPARATU	496	500	282	500	500	0
050-910-5422	MAINT. OF HEATING AND C	<u>121</u>	<u>1,500</u>	<u>0</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

160-SENIOR CENTER
 050-SOCIAL SERVICES
 910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
*** CATEGORY TOTAL ***		9,915	8,035	5,352	8,035	8,671	636

CONTRACTUAL SERVICES

050-910-5511	COMMUNICATIONS	328	1,200	642	1,200	1,200	0
050-910-5515	HIRE OF EQUIPMENT	1,615	2,000	1,371	2,000	2,000	0
050-910-5520	INSURANCE	6,659	7,660	7,313	7,660	7,660	0
050-910-5521	PROFESSIONAL SERVICES	0	0	1,570	1,600	1,600	0
050-910-5541	PERMITS, LICENSES & TES	340	25	0	340	0	(340)
050-910-5550	ELECTRICITY	6,482	5,000	3,641	5,000	5,000	0
050-910-5560	GAS FOR HEATING	<u>2,645</u>	<u>2,500</u>	<u>2,076</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>
*** CATEGORY TOTAL ***		18,068	18,385	16,614	20,300	19,960	(340)

050-910-5541 PERMITS, LICENSES & TE
 PERMANENT NOTES:
 Health permit every 2 years.

050-910-5550 ELECTRICITY
 PERMANENT NOTES:
 Split 1/2 with DRCC

050-910-5560 GAS FOR HEATING
 PERMANENT NOTES:
 Split 1/2 with DRCC

EQUIPMENT

050-910-6310	FURNITURE & FIXTURES	<u>0</u>	<u>7,500</u>	<u>0</u>	<u>7,500</u>	<u>0</u>	(<u>7,500</u>)
*** CATEGORY TOTAL ***		0	7,500	0	7,500	0	(7,500)

050-910-6310 FURNITURE & FIXTURES
 CURRENT YEAR NOTES:
 For the purchase of a new oven

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

160-SENIOR CENTER
 050-SOCIAL SERVICES
 910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>VEHICLES</u>							
050-910-6401	MOTOR VEHICLES	23,283	25,000	28,904	29,000	0	(29,000)
*** CATEGORY TOTAL ***		23,283	25,000	28,904	29,000	0	(29,000)
050-910-6401	MOTOR VEHICLES	CURRENT YEAR NOTES: <u>For the purchase of a new delivery vehicle</u>					
*** DEPARTMENT TOTAL ***		429,045	465,909	367,191	455,235	430,179	(25,056)

DEPARTMENTAL NOTES

- 050-910-5112-01 PERMANENT NOTES:
Other food supplies: coffee, tea, condiments, etc
- 050-910-5123 PERMANENT NOTES:
RO System and on-site supplies for Congregate Meals
- 050-910-5123-01 PERMANENT NOTES:
Paper goods, condiments for Home Delivered Meals.
- 050-910-5128 PERMANENT NOTES:
Water account #21-0010-02 Split 1/2 with DRCC
- 050-910-5541 PERMANENT NOTES:
Health permit every 2 years.
- 050-910-5550 PERMANENT NOTES:
Split 1/2 with DRCC
- 050-910-5560 PERMANENT NOTES:
Split 1/2 with DRCC
- 050-910-6310 CURRENT YEAR NOTES:
For the purchase of a new oven
- 050-910-6401 CURRENT YEAR NOTES:
For the purchase of a new delivery vehicle

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

160-SENIOR CENTER
 050-SOCIAL SERVICES
 910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
***	DIVISION TOTAL	429,045	465,909	367,191	455,235	430,179	(25,056)
		=====	=====	=====	=====	=====	=====
***	TOTAL BUDGETED EXPENSES	429,045	465,909	367,191	455,235	430,179	(25,056)
		=====	=====	=====	=====	=====	=====

PUBLIC EDUCATION GRANT - PEG FUND 170
SUMMARY OF RECEIPTS AND EXPENDITURES
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Fund Balance	\$229,990	\$223,848	\$215,479
<u>Receipts</u>			
Cable Franchise-PEG Fees	41,894	41,000	41,000
Miscellaneous	531	400	400
Total Receipts	42,425	41,400	41,400
<u>Expenditures</u>			
Supplies & Materials	8,575	2,000	12,318
Miscellaneous	5,451	5,451	5,451
Maintenance of Equipment		12,318	2,000
Capital Outlay	22,257	30,000	50,000
Total Expenditures	36,283	49,769	69,769
Increase (Decrease) in Fund Balance	6,142	(8,369)	(28,369)
Ending Fund Balance	\$223,848	\$215,479	\$187,110

170-PEG FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>40-FEES</u>							
4054-01	CABLE FRANCHISE-PEG FEES	41,894	41,000	27,902	41,000	41,000	0
TOTAL 40-FEES		41,894	41,000	27,902	41,000	41,000	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	531	400	2,674	400	400	0
TOTAL 46-INTEREST INCOME		531	400	2,674	400	400	0
*** TOTAL BUDGETED REVENUES ***		42,425	41,400	30,576	41,400	41,400	0

*** END OF REPORT ***

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

170-PEG FUND
 002-FINANCE
 140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
002-140-5110	OFFICE SUPPLIES	8,575	2,000	613	2,000	2,000	0
*** CATEGORY TOTAL ***		8,575	2,000	613	2,000	2,000	0
<u>MAINTENANCE OF EQUIPMENT</u>							
002-140-5414	MAINTENANCE EQUIPMENT	0	2,000	0	2,000	2,000	0
*** CATEGORY TOTAL ***		0	2,000	0	2,000	2,000	0
<u>CONTRACTUAL SERVICES</u>							
002-140-5515	HIRE OF EQUIPMENT	0	0	0	10,318	10,318	0
*** CATEGORY TOTAL ***		0	0	0	10,318	10,318	0
<u>MISCELLANEOUS</u>							
002-140-5641	ADMINISTRATIVE FEES	5,451	5,451	4,997	5,451	5,451	0
*** CATEGORY TOTAL ***		5,451	5,451	4,997	5,451	5,451	0
002-140-5641	ADMINISTRATIVE FEES	PERMANENT NOTES: Administrative fees paid to general fund.					
<u>EQUIPMENT</u>							
002-140-6310-01	PEG Equipment	22,257	40,000	15,780	30,000	50,000	20,000
*** CATEGORY TOTAL ***		22,257	40,000	15,780	30,000	50,000	20,000
002-140-6310-01	PEG Equipment	CURRENT YEAR NOTES: 3 network switches					

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

170-PEG FUND
 002-FINANCE
 140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
002-140-6310-01	PEG Equipment	NEXT YEAR NOTES: 1 network switch and 2 computers for broadcasting and other equipment upgrades					
*** DEPARTMENT TOTAL ***		36,283	49,451	21,389	49,769	69,769	20,000

DEPARTMENTAL NOTES

002-140-5641 PERMANENT NOTES:
 Administrative fees paid to general fund.

002-140-6310-01 CURRENT YEAR NOTES:
 3 network switches

002-140-6310-01 NEXT YEAR NOTES:
 1 network switch and 2 computers for broadcasting and other
 equipment upgrades

*** DIVISION TOTAL ***		36,283	49,451	21,389	49,769	69,769	20,000
*** TOTAL BUDGETED EXPENSES ***		36,283	49,451	21,389	49,769	69,769	20,000

POLICE FEDERAL SEIZURE - FUND 180
SUMMARY OF RECEIPTS AND EXPENDITURES
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Fund Balance	(\$96,707)	\$255	\$255
<u>Receipts</u>			
Seizure - U. S. Dept Treasury	96,735	0	0
Miscellaneous	227	0	0
Total Receipts	96,962	0	0
<u>Expenditures</u>			
Buildings & Structures	0	0	0
Motor Vehicles	0	0	0
Total Expenditures	0	0	0
Increase (Decrease) in Fund Balance	96,962	0	0
Ending Fund Balance	\$255	\$255	\$255

180-FEDERAL FORFEITURE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---	REVISED	PROPOSED	VARIANCE
			BUDGET	BUDGET	BUDGET	
			ACTUAL			
<u>42-GRANTS & OTHER AGENCIES</u>						
4224-01	SEIZURES - U.S. DEPT JUSTICE	0	0	0	0	0
4224-02	SEIZURES - U.S. DEPT TREASURY	96,735	0	2,513	0	0
	TOTAL 42-GRANTS & OTHER AGENCIES	96,735	0	2,513	0	0
<u>46-INTEREST INCOME</u>						
4602	INTEREST INCOME	227	0	978	0	0
	TOTAL 46-INTEREST INCOME	227	0	978	0	0
*** TOTAL BUDGETED REVENUES ***		96,962	0	3,491	0	0
		=====	=====	=====	=====	=====

*** END OF REPORT ***

POLICE STATE SEIZURE - FUND 182
SUMMARY OF RECEIPTS AND EXPENDITURES
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Fund Balance	\$12,479	\$16,214	\$18,264
<u>Receipts</u>			
Seizure - State	3,688	2,000	2,000
Miscellaneous	47	50	50
Total Receipts	3,735	2,050	2,050
<u>Expenditures</u>			
Supplies & Materials	0	0	0
Capital Outlay	0	0	0
Total Expenditures	0	0	0
Increase (Decrease) in Fund Balance	3,735	2,050	2,050
Ending Fund Balance	\$16,214	\$18,264	\$20,314

182-STATE FORFEITURE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>42-GRANTS & OTHER AGENCIES</u>							
4224-03	SEIZURES - STATE AGENCIES	3,688	2,000	4,287	2,000	2,000	0
TOTAL 42-GRANTS & OTHER AGENCIES		3,688	2,000	4,287	2,000	2,000	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	47	50	234	50	50	0
TOTAL 46-INTEREST INCOME		47	50	234	50	50	0
<u>47-PROPERTY</u>							
4708	SALE OF SEIZED ASSETS	0	0	0	0	0	0
TOTAL 47-PROPERTY		0	0	0	0	0	0
*** TOTAL BUDGETED REVENUES ***		3,735	2,050	4,521	2,050	2,050	0

*** END OF REPORT ***

CEMETERY FUND - FUND 625
SUMMARY OF RECEIPTS AND EXPENDITURES
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Fund Balance	(\$18,800)	\$649	\$36,621
<u>Receipts</u>			
Lot Sales	68,477	55,000	55,000
Interments	97,771	40,000	40,000
Other Income	3,375	4,300	1,600
Other Financing Sources			
Total Receipts	169,623	99,300	96,600
<u>Transfers-In</u>			
General Fund			
Cemetery Permanent Care Fund			
Total Transfers-In	2,744	135,000	130,000
Total Current Receipts	172,367	234,300	226,600
<u>Expenditures</u>			
Personnel Services	101,516	110,942	119,180
Supplies and Materials	11,876	14,800	11,350
Maintenance of Buildings	5,380	19,000	4,000
Maintenance of Equipment	13,152	9,658	7,751
Contractual Services	8,303	11,146	10,650
Debt Service	12,691	17,782	10,756
Miscellaneous			
Capital Outlay		15,000	18,000
Total Budgeted Expenditures	152,918	198,328	181,687
Increase (Decrease) in Fund Balance	19,449	35,972	44,913
Ending Fund Balance	\$649	\$36,621	\$81,534

625-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	1,218	1,000	96	3,000	1,000	2,000
TOTAL 46-INTEREST INCOME		1,218	1,000	96	3,000	1,000	2,000
<u>47-PROPERTY</u>							
4708	SALE OF SURPLUS PROPERTY	0	0	0	0	0	0
4721	CEMETERY LOT SALES OPERATING	68,477	55,000	46,800	55,000	55,000	0
4724	INTERMENTS OPERATING	97,771	40,000	34,721	40,000	40,000	0
4726	CEMETERY ADMINISTRATION FEES	2,157	600	1,127	1,300	600	700
TOTAL 47-PROPERTY		168,405	95,600	82,648	96,300	95,600	700
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANSFERS FROM GENERAL FUND	0	120,000	0	120,000	120,000	0
4814	TRANSFER FROM CEMET PERM CARE	2,619	200	12,226	15,000	10,000	5,000
TOTAL 48-TRANSFER FROM OTHER FUNDS		2,619	120,200	12,226	135,000	130,000	5,000
4810	TRANSFERS FROM GENERAL FUND	PERMANENT NOTES: General Fund's Subsidy to Cemetery Fund.					
<u>49-MISCELLANEOUS</u>							
4903	INSURANCE RECOVERY	0	0	0	0	0	0
4905	OTHER INCOME	125	0	0	0	0	0
4906	RETURNED CHECK FEES	0	0	0	0	0	0
4921	OTHER FINANCING SOURCES	0	0	0	0	0	0
TOTAL 49-MISCELLANEOUS		125	0	0	0	0	0

Dept 920 - Cemetery

Cemetery Fund

Cemetery personnel are responsible for the care and upkeep of the cemetery grounds including lots and graves not maintained by other organizations.

ACHIEVEMENTS

- Level and repair sunken graves and headstones throughout cemetery
- Cut out dead trees
- New door on chapel
- Paint and repair canopies for graveside services
- Fix and repair cracks inside chapel
- Use new gator to help with pulling around grave side lowering device and weed eating /picking up trash

GOALS

- Continue to level and repair headstones and bases
- Continue to upgrade aesthetics within cemetery
- Improve maintenance and grounds within cemetery
- Continue to maintain trees and cut out dead trees
- New employee to help with work at cemetery
- Fix and repair irrigation throughout cemetery

	Actual 2021-22	Revised 2022-23	Proposed 2023-24
50 – Personnel Services	\$101,516	\$110,942	\$119,180
51 – Supplies and Materials	11,876	14,800	11,350
53 – Maintenance of Bldg./Structures	5,380	19,000	4,000
54 – Maintenance of Equipment	13,152	9,658	7,751
55 – Contractual Services	6,842	11,146	10,650
56 – Miscellaneous	1,461	0	0
63 - Equipment	0	15,000	18,000
Totals	\$140,227	\$180,546	\$170,931

Highlights:

6314 – Mowers & Equipment – Zero Turn Mower (\$18,000)

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

625-CEMETERY
 028-CEMETERY
 920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
028-920-5010	SALARIES	57,902	65,280	54,013	66,675	69,511	2,836
028-920-5021	TERMINATION PAY	3,792	0	0	0	0	0
028-920-5022	VACATION BUY BACK	1,111	474	640	640	650	10
028-920-5035	OVERTIME	107	3,000	186	3,000	3,000	0
028-920-5045	LONGEVITY	319	340	188	180	485	305
028-920-5050	RETIREMENT	11,697	12,686	9,463	11,805	13,978	2,173
028-920-5060	GROUP INSURANCE	16,873	21,410	15,692	19,807	20,743	936
028-920-5065	WORKERS' COMPENSATION	4,726	3,715	3,715	3,715	5,027	1,312
028-920-5070	RETIREMENT-DEFERRED COM	3,518	3,108	3,161	3,509	4,058	549
028-920-5075	LIFE & DISABILITY INSUR	509	602	460	613	642	29
028-920-5080	MEDICARE	927	1,002	800	983	1,068	85
028-920-5085	UNEMPLOYMENT TAXES	<u>35</u>	<u>18</u>	<u>18</u>	<u>15</u>	<u>18</u>	<u>3</u>
***	CATEGORY TOTAL ***	101,516	111,635	88,337	110,942	119,180	8,238

SUPPLIES & MATERIALS

028-920-5110	OFFICE SUPPLIES	113	250	27	150	200	50
028-920-5114	WEARING APPAREL	1,186	600	498	600	600	0
028-920-5116	GASOLINE, OIL, & GREASE	2,346	2,500	3,104	2,000	2,000	0
028-920-5117	MINOR APPARATUS	1,555	1,500	1,488	1,500	4,500	3,000
028-920-5118	JANITORIAL SUPPLIES	339	250	142	250	250	0

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

625-CEMETERY
 028-CEMETERY
 920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
028-920-5511	COMMUNICATIONS	92	4,500	498	4,500	4,500	0
028-920-5520	INSURANCE	1,713	1,720	1,746	1,746	1,750	4
028-920-5521	SPECIAL SERVICES	1,542	1,200	858	1,200	1,200	0
028-920-5550	ELECTRICITY	1,195	1,200	605	1,200	1,200	0
028-920-5560	GAS FOR HEATING	<u>2,299</u>	<u>2,000</u>	<u>2,242</u>	<u>2,500</u>	<u>2,000</u>	<u>(500)</u>
*** CATEGORY TOTAL ***		6,842	10,620	5,950	11,146	10,650	(496)

028-920-5521 SPECIAL SERVICES PERMANENT NOTES:
 Alarm system monitoring and recording of deed records

MISCELLANEOUS

028-920-5616	JUDGEMENTS & DAMAGES	370	0	0	0	0	0
028-920-5643	BAD DEBT WRITE-OFF	<u>1,091</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
*** CATEGORY TOTAL ***		1,461	0	0	0	0	0

EQUIPMENT

028-920-6314	MOWERS & EQUIPMENT	<u>0</u>	<u>15,000</u>	<u>12,314</u>	<u>15,000</u>	<u>18,000</u>	<u>3,000</u>
*** CATEGORY TOTAL ***		0	15,000	12,314	15,000	18,000	3,000

028-920-6314 MOWERS & EQUIPMENT NEXT YEAR NOTES:
 Zero turn mower

BUDGET PRESENTATION

AS OF: AUGUST 31ST, 2023

625--CEMETERY
 028--CEMETERY
 920--CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>VEHICLES</u>							
*** DEPARTMENT TOTAL ***		140,227	157,681	135,786	180,546	170,931	(9,615)
DEPARTMENTAL NOTES							
028-920-5117	NEXT YEAR NOTES: Lowering device						
028-920-5311	CURRENT YEAR NOTES: Repair floor at the chapel						
028-920-5521	PERMANENT NOTES: Alarm system monitoring and recording of deed records						
028-920-6314	NEXT YEAR NOTES: Zero turn mower						
*** DIVISION TOTAL ***		140,227	157,681	135,786	180,546	170,931	(9,615)

Debt Service

Cemetery Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual 2021-22</u>	<u>Revised 2022-23</u>	<u>Proposed 2023-24</u>
Total Debt Service	\$12,691	\$17,781	\$10,756

625-CEMETERY
 070-DEBT SERVICE
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-03	DEBT SVC-2013-14 EQUIPM	0	0	0	0	0	0
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	0	2,659	0	2,659	0	(2,659)
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	1,935	1,935	806	1,935	0	(1,935)
070-000-5701-61	DEBT SVC-2019-20 EQUIPM	10,756	13,187	9,860	13,187	10,756	(2,431)
*** CATEGORY TOTAL ***		<u>12,691</u>	<u>17,781</u>	<u>10,666</u>	<u>17,781</u>	<u>10,756</u>	<u>(7,025)</u>
*** DEPARTMENT TOTAL ***		12,691	17,781	10,666	17,781	10,756	(7,025)
*** DIVISION TOTAL ***		12,691	17,781	10,666	17,781	10,756	(7,025)
*** TOTAL BUDGETED EXPENSES ***		152,918	175,462	149,013	198,327	181,687	(16,640)

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CEMETERY PERMANENT CARE FUND - FUND 655
SUMMARY OF RECEIPTS AND EXPENDITURES
2023-24

	ACTUAL 2020-21	ESTIMATED 2021-22	PROPOSED 2022-23
Beginning Restricted Fund Balance	\$78,078	\$75,459	\$75,559
<u>Receipts</u>			
Interest Income	2,619	800	800
Total Current Receipts	2,619	800	800
Total Funds Available	80,697	76,259	76,359
<u>Transfers-Out</u>			
Cemetery Fund		700	700
Total Transfers-Out	0	700	700
Increase (Decrease) in Fund Balance	2,619	100	100
Ending Restricted Fund Balance	\$75,459	\$75,559	\$75,659

655-CEMETERY PERMANENT CARE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	2,619	800	12,226	800	800	0
TOTAL 46-INTEREST INCOME		2,619	800	12,226	800	800	0
*** TOTAL BUDGETED REVENUES ***		2,619	800	12,226	800	800	0
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

655-CEMETERY PERMANENT CARE
 080-INTERGOVERNMENTAL EX
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5817	TRANSFER TO CEMETERY FU	2,619	1,500	12,226	1,500	1,500	0
*** CATEGORY TOTAL ***		2,619	1,500	12,226	1,500	1,500	0
080-000-5817	TRANSFER TO CEMETERY FPERMANENT NOTES: Interest earnings from interments are transferred to Cemetery Fund for operations of Mount Olive.						
*** DEPARTMENT TOTAL ***		2,619	1,500	12,226	1,500	1,500	0
DEPARTMENTAL NOTES							
080-000-5817	PERMANENT NOTES: Interest earnings from interments are transferred to Cemetery Fund for operations of Mount Olive.						
*** DIVISION TOTAL ***		2,619	1,500	12,226	1,500	1,500	0
*** TOTAL BUDGETED EXPENSES ***		2,619	1,500	12,226	1,500	1,500	0

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GENERAL DEBT SERVICE FUND-2016 SERIES - FUND 258
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016
SUMMARY OF RECEIPTS AND EXPENDITURES
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Restricted Fund Balance	81,195	2,056	\$85,507
<u>Receipts</u>			
Current Taxes	798,864	987,401	987,401
Delinquent Taxes	27,290	22,000	22,000
Penalty and Interest	19,128	11,400	11,400
Interest Income	127	1,200	1,200
Total Receipts	845,409	1,022,001	1,022,001
<u>Transfers In</u>			
Transfer in from Debt Svc with Bonds paid off	10,552	0	0
Total Revenues	855,961	1,022,001	1,022,001
<u>Expenditures</u>			
Bond Maturities	800,000	820,000	840,000
Interest	134,200	118,000	97,200
Agents Fees	900	550	550
Total Budgeted Expenditures	935,100	938,550	937,750
Increase (Decrease) in Fund Balance	(79,139)	83,451	84,251
Ending Restricted Fund Balance	2,056	85,507	169,758

**TAX AND REVENUE DEBT SERVICE FUND-258 SERIES
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2019 TO MATURITY**

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2024	3,660,000	840,000	97,200	937,200
2025	2,820,000	860,000	71,700	931,700
2026	1,960,000	965,000	44,325	1,009,325
2027	995,000	995,000	14,925	1,009,925
		3,660,000	346,150	4,826,150

**TAX SUPPORTED DEBT SERVICE, 2016 SERIES
GENERAL OBLIGATION REFUNDING - FUND 258
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2019 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2024	840,000.00	54,900.00	42,300.00	937,200.00
2025	860,000.00	42,300.00	29,400.00	931,700.00
2026	965,000.00	29,400.00	14,925.00	1,009,325.00
2027	995,000.00	14,925.00	-	1,009,925.00
TOTAL	3,660,000.00	141,525.00	86,625.00	3,888,150.00

INTEREST RATE: 2.0% - 3.0%
ORIGINAL ISSUE AMOUNT: \$7,980,000
TERM (YEARS): 12
PAYING AGENT: U.S. Bank National Association, Dallas, Texas
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th

GENERAL DEBT SERVICE FUND-2020 SERIES - FUND 259
TAX SUPPORTED GENERAL OBLIGATION
SUMMARY OF RECEIPTS AND EXPENDITURES
GOVERNMENTAL PORTION OF 2020 GO
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Restricted Fund Balance	\$103,027	\$152,266	168,854
<u>Receipts</u>			
Current Taxes	323,077	305,563	310,100
Delinquent Taxes	9,327	6,000	6,000
Penalty and Interest	6,521	4,900	4,900
Interest Income	240	400	400
Total Current Receipts	339,165	316,863	321,400
Transfer from 2010 Debt Service		0	0
Total Funds Available	442,192	469,129	490,254
<u>Expenditures</u>			
Bond Maturities	215,000	230,000	230,000
Interest	81,300	69,600	60,400
Agents Fees	0	675	675
Total Budgeted Expenditures	296,300	300,275	291,075
Transfers Out			
Transfers to other Bond Debt Service Funds			
Increase (Decrease) in Fund Balance	42,865	16,588	30,325
Ending Restricted Fund Balance	\$152,266	\$168,854	\$199,179

**TAX SUPPORTED GENERAL OBLIGATION
GENERAL DEBT SERVICE FUND-2020 SERIES - FUND 259
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2021 TO MATURITY**

<u>Fiscal year Ending 9-30</u>	2-15		8-15	<u>Total</u>
	Principal	Interest	Interest	
2024	230,000	32,500	27,900	290,400
2025	240,000	27,900	23,100	291,000
2026	215,000	23,100	18,800	256,900
2027	220,000	18,800	14,400	253,200
2028	230,000	14,400	9,800	254,200
2029	240,000	9,800	5,000	254,800
2030	250,000	5,000	0	255,000
TOTAL	1,625,000	131,500	99,000	1,855,500

INTEREST RATE: 4.00%
ORIGINAL ISSUE AMOUNT: \$2,275,000
TERM (YEARS): 10
PAYING AGENT: U.S Bank National Association
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th
Callable Date 2/15/2028

**TAX AND REVENUE DEBT SERVICE FUND-2020 SERIES
 CERTIFICATES OF OBLIGATION
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2021 TO MATURITY
 Fund 259 & 482 Governmental & Business Activities**

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2024	1,750,000	245,000	65,100	310,100
2025	1,505,000	260,000	55,000	315,000
2026	1,245,000	230,000	45,200	275,200
2027	1,015,000	240,000	35,800	275,800
2028	775,000	245,000	26,100	271,100
2029	530,000	260,000	16,000	276,000
2030	270,000	270,000	5,400	275,400
		1,750,000	248,600	1,998,600

GENERAL DEBT SERVICE FUND-2020 SERIES - FUND 482
UTILITY REVENUE CERTIFICATES OF OBLIGATION
SUMMARY OF RECEIPTS AND EXPENDITURES
BUSINESS TYPE PORTION OF 2020 GO

	ACTUAL 2020-21	ESTIMATED 2021-22	PROPOSED 2022-23
Beginning Restricted Fund Balance	\$7,971	\$31,693	\$60,158
<u>Receipts</u>			
Interest Income	\$127	\$90	\$90
Total Receipts	\$127	\$90	\$90
<u>Transfers-In</u>			
Utility Fund	\$30,295	\$52,000	\$52,000
Fund 478 from 2020 GO Refunding	\$0	\$0	\$0
Total Transfers-In	\$30,295	\$52,000	\$52,000
Total Current Receipts	\$30,422	\$52,090	\$52,090
<u>Expenditures</u>			
Bond Maturities	\$0	\$20,000	\$15,000
Interest	\$6,700	\$3,200	\$5,300
Agents Fees		\$425	\$425
Total Budgeted Expenditures	\$6,700	\$23,625	\$20,725
Transfers Out			
Transfers to other Bond Debt Service Funds	\$0		
Increase (Decrease) in Fund Balance	\$23,722	\$28,465	\$31,365
Ending Restricted Fund Balance	\$31,693	\$60,158	\$91,523

**UTILITY REVENUE SUPPORTED DEBT SERVICE, 2020 GO Series
 CERTIFICATES OF OBLIGATION - FUND 482
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2020 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2024	15,000.00	2,500.00	2,200.00	19,700.00
2025	20,000.00	2,200.00	1,800.00	24,000.00
2026	15,000.00	1,800.00	1,500.00	18,300.00
2027	20,000.00	1,500.00	1,100.00	22,600.00
2028	15,000.00	1,100.00	800.00	16,900.00
2029	20,000.00	800.00	400.00	21,200.00
2030	20,000.00	400.00		20,400.00
TOTAL	125,000.00	10,300.00	7,800.00	143,100.00

INTEREST RATE: 4.00%
 ORIGINAL ISSUE AMOUNT: \$180,000
 TERM (YEARS): 10
 PAYING AGENT: U.S Bank National Association
 PAYING DATES: Principal - February 15th
 Interest - February 15th and August 15th
 Callable Date 2/15/2028

TAX AND REVENUE CERTIFICATES OF OBLIGATION - REFUNDING SERIES 2022
REVENUE SUPPORTED - FUND 483
SUMMARY OF RECEIPTS AND EXPENDITURES
2023-24

	ACTUAL 2021-22	ESTIMATED 2022-23	PROPOSED 2023-24
Beginning Restricted Fund Balance	\$0	\$9,179	\$75,629
<u>Receipts</u>			
Revenue from EDC	143,091	750,000	750,000
Interest Income		850	850
Total Receipts	143,091	750,850	750,850
<u>Transfers-In</u>			
Transfer from Utility Fund		72,000	72,000
Total Current Receipts	143,091	822,850	822,850
<u>Expenditures</u>			
Bond Maturities	26,022	535,000	560,000
Interest	107,890	220,900	188,300
Fees	0	500	500
Total Budgeted Expenditures	133,912	756,400	748,800
Increase (Decrease) in Fund Balance	9,179	66,450	74,050
Ending Restricted Fund Balance	\$9,179	\$75,629	\$149,679

TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2022
REVENUE SUPPORTED - FUND 483
SCHEDULE OF REQUIREMENTS
FEBRUARY 9, 2022 TO MATURITY

Fiscal Year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2024	5,855,000	560,000	188,300	748,300
2025	5,295,000	585,000	165,400	750,400
2026	4,710,000	610,000	141,500	751,500
2027	4,100,000	630,000	116,700	746,700
2028	3,470,000	650,000	94,350	744,350
2029	2,820,000	675,000	74,475	749,475
2030	2,145,000	690,000	54,000	744,000
2031	1,455,000	715,000	32,925	747,925
2032	740,000	740,000	11,100	751,100
		\$5,855,000	\$878,750	\$6,733,750

TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2022
REVENUE SUPPORTED - FUND 483
SCHEDULE OF REQUIREMENTS
FEBRUARY 9, 2022 TO MATURITY

Fiscal year Ending 9-30	2-15		8-14	Total
	Principal	Interest	Interest	
2024	560,000	99,750.00	88,550.00	748,300.00
2025	585,000	88,550.00	76,850.00	750,400.00
2026	610,000	76,850.00	64,650.00	751,500.00
2027	630,000	64,650.00	52,050.00	746,700.00
2028	650,000	52,050.00	42,300.00	744,350.00
2029	675,000	42,300.00	32,175.00	749,475.00
2030	690,000	32,175.00	21,825.00	744,000.00
2031	715,000	21,825.00	11,100.00	747,925.00
2032	740,000	11,100.00	-	751,100.00
TOTAL	5,855,000.00	489,250.00	389,500.00	6,733,750.00

INTEREST RATE: 3.0% - 4.0%
ORIGINAL ISSUE AMOUNT: \$6,390,000
TERM (YEARS): 8
PAYING AGENT: U.S. Bank National Association, Dallas, Texas
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th

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BUDGETED CAPITAL & IMPROVEMENTS
Fiscal Year 2023-2024

General Fund 002

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Account</u>	<u>Price</u>
140-IT	Servers	2	Operations	002-002-140-6310	\$ 17,000
150-Legal	PIR Tracking Software	1	Operations	002-001-150-6310	\$ 15,000
200-Police	Police Vehicles	4	Operations	002-011-200-6401	\$ 143,325
320-Streets	Street Rebuild	1	Operations	002-022-320-6218	1,100,000
	Sealcoat/Crack Seal	1	Operations	002-022-320-6219	750,000
	Ford F-150 XL	1	Operations	002-022-320-6401	40,000
	14 Yard Dump Truck	1	Operations	002-022-320-6404	180,000
					\$ 2,070,000
370-Parks	Restrooms (Splash Pad)	1	Operations	002-027-370-6226	30,000
	Cotton Mize Lights	1	Operations	002-027-370-6229	20,000
	Amphitheather Lights	1	Operations	002-027-370-6229	35,000
	Zero Turn Mower	1	Operations	002-027-370-6314	18,000
					\$ 103,000
375-Sports Complex	Pump House	1	Operations	002-027-375-6200	75,000
	Padding Behind Home Place	1	Operations	002-027-375-6226	10,000
	Playground Chips	1	Operations	002-027-375-6226	15,000
					\$ 100,000
380-Aquatic Center	Coping Replacement	1	Operations	002-027-380-6226	255,000
	Lilypad Rope Netting	1	Operations	002-027-380-6226	17,000
					\$ 272,000
420-City Hall	Windows	1	Operations	002-027-420-6200	200,000
General Fund Totals					\$ 2,920,325

Motel Tax 110

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>	
530-Auditorium	Heating & Cooling System	1	Operations	110-040-530-6317	700,000
Motel Tax Totals					\$ 700,000

Peg Fund 170

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>	
170-Peg Fund	Equipment Upgrade	1	Operations	170-002-140-6310-01	50,000
Peg Fund Totals					\$ 50,000

BUDGETED CAPITAL & IMPROVEMENTS
Fiscal Year 2023-2024

Utility Fund 405

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Account</u>	<u>Price</u>
705 - Water Treatment	Low Side/High Side Service Pumps	N/A	Operations	405-021-705-6213	300,000.00
	New 100 HP Pump for City Park	1	Operations	405-021-705-6213	100,000.00
	Pump House for Distribution Pumps inside The Plant	1	Operations	405-021-705-6213	100,000.00
	Cleaning Module for TU5300s & Tu5300 & SC4500	10	Operations	405-021-705-6213	20,000.00
	Sample Stations	5	Operations	405-021-705-6213	20,000.00
	1/2 Ton Pickup	1	Operations	405-021-705-6401	50,000.00
	3/4 Ton Pickup With Service Body	1	Operations	405-021-705-6401	60,000.00
	Water Treatment Totals				\$ 650,000.00
710 - D&C	Distribution Lines			405-021-710-6316	1,000,000
	D&C Totals				\$ 1,000,000
740-Wastewater Treatment Plant	Area LED Lighting Rehab	N/A	Operations	405-021-705-6213	250,000
	Airline Repair A/C Heating in Blower	N/A	Operations	405-021-705-6213	40,000
	A/C Heating in Blower, Chlorine, SO2 & Maint. Bldgs	N/A	Operations	405-021-705-6213	250,000
	New Plant Water Stations	N/A	Operations	405-021-705-6213	150,000
	Flat Deck Crane or 10 Ton Truck Mounted Crane	1	Operations	405-021-705-6311	250,000
	3/4 Ton Utility Truck	1	Operations	405-021-705-6401	60,000
	WWTP Totals				\$ 1,000,000
745 - Material Control	1/2 Ton Pickup	1	Operations	405-021-745-6401	35,000
	Material Control Totals				\$ 35,000
	Utility Fund Totals				\$ 2,685,000

Airpark Fund 410

410-Airpark	Repairs to Hangar 25 Doors	N/A	Operations	410-021-610-6200	500,000
	1-Ton Pickup	1	Operations	410-021-610-6401	65,000
	Gooseneck K Trailer (20 Ft 16)	1	Operations	410-021-610-6401	15,000
	Scissor Lift (25' 6" x 2.8")	1	Operations	410-021-610-6401	16,000
	Bucket Truck	1	Operations	410-021-610-6401	160,000
	Distribution Lines	1	Operations	410-021-610-6316	3,500,000
	Airpark Totals				\$ 4,256,000

BUDGETED CAPITAL & IMPROVEMENTS
Fiscal Year 2023-2024

EMS Fund 430

260-EMS	Ambulance	1	Operations	430-012-260-6401	525,000
EMS Totals					\$ 525,000

Landfill Fund 440

350-Landfill	Roll off Truck	1	Operations	440-025-350-6401	300,000
Landfill Totals					\$ 300,000

Sanitation Fund 445

330-Sanitation	Sanitation Truck	1	Operations	445-025-330-6401	420,000
Sanitation Totals					\$ 420,000

Cemetery Fund - 625

625-Cemetery	Zero Turn Mower	1	Operations	625-028-920-6314	18,000
Cemetery Totals					\$ 18,000

Multi-Year Projects - Budgeted in FY22-23

320-Streets	Oak Glen Project		Operations	002-022-320-6218	80,000
705-Water Treatment	Clearwell and Storage tank cleaning and rehab		Operations	405-021-705-6213	250,000
705-Water Treatment	Filter level radar and Loss of head meters		Operations	405-021-705-6213	100,000
705-Water Treatment	Scada Upgrades		Operations	405-021-705-6213	150,000
710-D&C	Hydrants		Operations	405-021-710-5315	100,000
705-Water Treatment	Sludge Removal (ARPA)		Operations	405-021-705-5521	1,800,000
740-Wastewater Treat.	GRIT/Cloth Filters (ARPA)		Operations	409-021-740-6213-06	1,750,000
740-Wastewater Treat.	Birdwell Liftstation (ARPA)		Operations	409-021-740-6213-06	1,700,000
410-Airpark	Distribution Lines - Concurrent w/EDA Grant		Operations	410-021-610-6316	3,500,000
					\$ 9,430,000

BUDGETED CAPITAL & IMPROVEMENTS

Fiscal Year 2023-24

(Continued)

Summary by Fund

General Fund	Operations	\$	3,000,325	
Motel Tax	Operations		700,000	
Peg Fund	Operations		50,000	
Utility Fund	Operations		2,685,000	
Airpark Fund	Operations		4,256,000	
EMS Fund	Operations		525,000	
Landfill Fund	Operations		300,000	
Sanitation Fund	Operations		420,000	
Cemetery Fund	Operations		18,000	
		\$		11,954,325

MULTI-YEAR PROJECTS

Fiscal Year 2022-23

Summary by Fund

General Fund	Operations		80,000	
Utility Fund	Operations		600,000	
Airpark Fund	Operations		3,500,000	
Special Projects - ARPA	Operations		5,250,000	
		\$		9,430,000

Summary by Funding Source

FY23-24 - Capital Projects		\$		11,954,325
Multi-Year Projects started FY22-23				9,430,000
		\$		21,384,325