



2021-2022

Proposed Budget

Presented by: Todd Darden, City Manager

City of Big Spring

2021-22

Proposed Budget

for the Fiscal Year
October 1, 2021 – September 30, 2022

City Council

Shannon D. Thomason, Mayor

Nick Ornelas, Mayor Pro Tem Diane Yanez, Council Member

Cody Hughes, Council Member Gloria McDonald, Council Member

Troy Tompkins, Council Member Maury Smith, Council Member

Todd Darden, City Manager

John Medina, Assistant City Manager

Sandra G. Smith, CPA, Director of Finance



MISSION STATEMENT

To effectively serve the citizens of Big Spring and to safeguard the public trust through efficient management and through the equitable allocation of community resources.

Vision Statement

To provide quality service levels that addresses the growing needs of the community over time. To achieve this, it is necessary to acquire needed tools through planning as well as to preserve current resources through careful budget and program monitoring.

City of Big Spring, Texas
The Proposed Annual Budget for
October 1, 2021 to September 30, 2022

Tax Rate	Proposed FY 2021-22	Adopted FY 2020-21
Adopted Property Tax Rate	.691440	.717300
No New Revenue Rate (Effective Rate 2019-20)	.673163	.717300
M & O Tax Rate	.601130	.601130
Voter Approval Rate not adjusted for Unused Increment Rate	.692074	.754710
Voter Approval Rate adjusted for Unused Increment Rate	.729483	
De minimis Rate	.711420	1.005906
Debt Service Rate	.101919	.116170

The total amount of municipal debt obligations secured by property taxes for the City of Big Spring is \$7,510,000.

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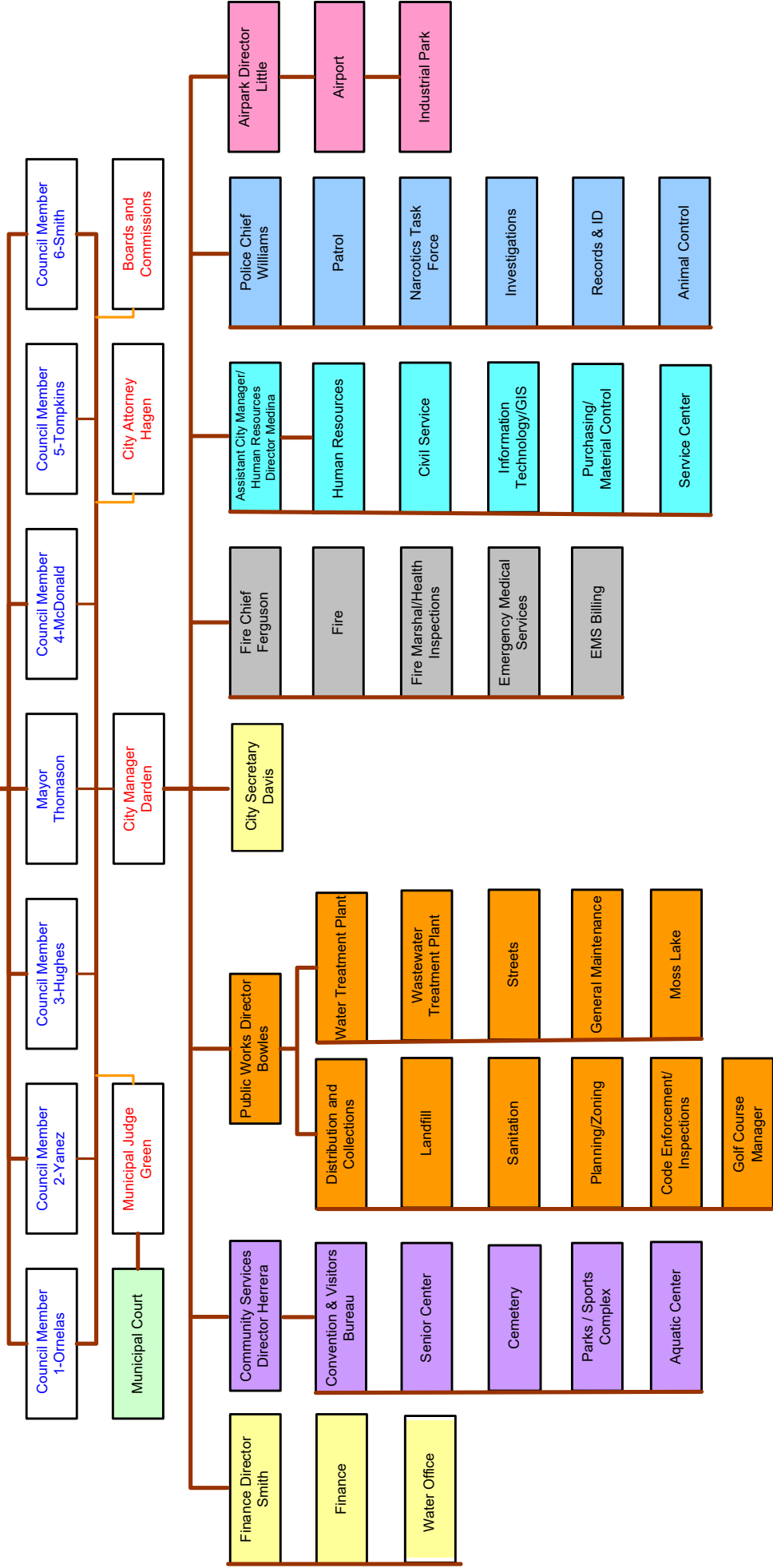
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T E X A S

Citizens of Big Spring



GENERAL FUND - FUND 002
SUMMARY OF RECEIPTS AND EXPENDITURES
2021-2022

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Fund Balance	\$12,416,712	\$10,800,544	\$11,150,132
<u>Receipts</u>			
General Property Taxes	6,472,048	6,388,500	7,025,066
General Sales Tax	7,338,611	7,400,000	7,500,000
Industrial Agreements & Taxes	108,611	108,000	108,000
Franchise Taxes	1,240,536	1,334,800	1,334,800
Permits and Licenses	515,244	498,630	418,630
Fines and Fees	188,869	198,860	193,085
Revenue From Property	604,184	374,040	353,750
Mineral Revenues	825,376	806,325	500,000
Revenue From Other Agencies	46,731	8,950	7,650
Recreation	808,343	907,950	913,850
Miscellaneous	339,307	662,025	617,950
Insurance Recovery	390,814	841,094	
Administrative Fees	1,991,157	1,987,098	2,249,125
Correctional Center Revenue	1,066,082	848,000	400,000
Other Financing Sources	262,876		
Total Receipts	22,198,790	22,364,272	21,621,906
<u>Other Incoming</u>			
Transfers from Other Funds	0	0	0
Spending of Committed Funds		0	0
Uncommitted Fund Balance Transfer	0	0	0
Total Current Receipts	22,198,790	22,364,272	21,621,906
<u>Expenditures</u>			
Personnel Services	13,059,360	13,055,787	14,398,548
Supplies and Materials	813,211	838,165	837,901
Maintenance of Land	3,336	2,500	2,500
Maintenance of Buildings	1,502,582	295,905	306,500
Maintenance of Equipment	926,006	779,031	767,963
Contractual Services	1,799,868	1,937,721	1,909,724
Miscellaneous Charges	651,596	1,030,753	946,273
Committed Fund Balance	0		
Debt Service	831,296	701,147	430,866
Capital Outlay	2,335,984	1,998,675	1,991,245
Total Expenditures	21,923,239	20,639,684	21,591,520
<u>Transfers-Out</u>			
Transfers to Other Funds	1,891,720	1,375,000	1,445,000
Total Budgeted Expenditures	23,814,959	22,014,684	23,036,520
Increase (Decrease) in Fund Balance	(1,616,168)	349,588	(1,414,614)
Ending Fund Balance	\$10,800,544	\$11,150,132	\$9,735,518

GENERAL FUND - FUND 002
EXPENDITURES BY DEPARTMENT
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
110 City Council	90,181	195,535	163,619
120 Finance	635,563	618,765	665,637
130 City Manager	338,424	578,110	311,086
140 Information Technology	245,911	334,174	286,026
150 Legal	429,762	369,507	383,046
160 Human Resources	460,399	454,829	471,933
170 Special Projects - Demolition	23,250	50,000	50,000
190 Planning	62,808	16,639	164,664
200 Police	5,128,859	5,195,433	5,712,908
201 Narcotics Task Force	332,108	385,101	564,606
210 Fire	4,603,094	4,533,889	4,662,786
211 Safe & Sober	0	511,089	735,257
220 Municipal Court	307,692	330,020	341,015
230 Fire Marshal	210,250	149,880	149,737
240 Animal Control	304,498	282,975	385,031
300 Code Enforcement/Inspections	375,441	459,258	449,767
310 General Maintenance	131,872	66,109	125,853
320 Streets	2,922,601	2,425,898	2,506,405
370 Parks	462,030	431,085	465,397
375 Sports Complex	463,796	344,132	320,543
380 Aquatic Center	1,677,257	254,170	280,335
390 Golf Course	961,999	774,190	788,089
410 Moss Lake	28,389	25,745	26,075
420 City Hall	111,067	83,734	78,800
000 Non-Departmental	784,549	1,068,270	1,072,039
180 Economic Development	143		
000 Debt Service	831,296	701,147	430,866
000 Transfers Out	1,891,720	1,375,000	1,445,000
TOTAL	\$23,814,959	\$22,014,684	\$23,036,520

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>40-FEES</u>							
4010	CURRENT TAX COLLECTIONS	6,179,008	6,120,000	6,191,767	6,120,000	6,756,566	(636,566)
4011	PENALTY & INTEREST CURR TAXES	64,872	65,000	43,576	65,000	65,000	0
4012	DELINQUENT TAXES	118,134	110,000	117,047	110,000	110,000	0
4013	PENALTY & INTEREST DEL. TAXES	43,058	45,000	43,082	45,000	45,000	0
4015	PENALTY & INTEREST SUPP. COLL.	3,520	3,500	2,458	3,500	3,500	0
4016	LEGAL FEES - TAXES	63,455	45,000	38,782	45,000	45,000	0
4020	CITY SALES TAXES	7,338,611	6,000,000	6,584,567	7,400,000	7,500,000	(100,000)
4042	OCCUPATION TAXES	1,308	1,800	1,680	1,800	1,800	0
4043	MIXED DRINK TAX	46,073	45,000	43,601	45,000	45,000	0
4046	BINGO TAX	26,034	30,000	32,008	30,000	30,000	0
4048	INDUSTRIAL AGREEMENT FEES	108,611	108,000	106,300	108,000	108,000	0
4050	GAS FRANCHISE	112,654	133,000	168,500	133,000	133,000	0
4051	ELECTRIC FRANCHISE	795,207	800,000	600,483	800,000	800,000	0
4052	TELEPHONE FRANCHISE	80,215	100,000	77,963	100,000	100,000	0
4054	CABLE TV FRANCHISE	<u>179,047</u>	<u>240,000</u>	<u>227,387</u>	<u>225,000</u>	<u>225,000</u>	0
TOTAL 40-FEES		15,159,806	13,846,300	14,279,201	15,231,300	15,967,866	(736,566)
<u>41-LICENSES & PERMITS</u>							
4100	BUILDING PERMITS	151,462	75,000	119,350	130,000	75,000	55,000
4102	SIGN PERMITS	2,215	2,000	2,515	2,700	2,200	500
4103	ELECTRICAL PERMITS	7,570	7,000	17,476	20,000	7,000	13,000
4104	GAS PERMITS	5,960	4,500	5,710	7,250	6,000	1,250
4105	PLUMBING PERMITS	5,516	5,000	9,931	13,000	5,000	8,000

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
4106	PAVING CUT PERMITS	270,000	270,000	0	270,000	270,000	0
4107	CURB & SIDEWALK PERMITS	75	100	0	100	100	0
4109	POOL HALL PERMITS	150	100	0	100	100	0
4110	RESTAURANT PERMITS	42,775	30,000	19,550	20,000	30,000	(10,000)
4112	OIL & GAS DRILLING PERMITS	2,125	800	0	0	0	0
4133	DOG LICENSE	17,220	16,000	9,780	12,000	16,000	(4,000)
4134	ANIMAL PERMITS	150	280	150	280	280	0
4136	DEMOLITION PERMITS	3,650	500	0	500	500	0
4137	AMUSEMENT PERMITS	500	250	250	250	250	0
4141	ALCOHOL PERMIT - PARK	150	200	600	450	200	250
4143	MECHANICAL PERMITS	4,136	5,000	710	14,500	5,000	9,500
4144	OTHER PERMITS	<u>1,590</u>	<u>1,000</u>	<u>7,484</u>	<u>7,500</u>	<u>1,000</u>	6,500
TOTAL 41-LICENSES & PERMITS		515,244	417,730	193,506	498,630	418,630	80,000
4106 PAVING CUT PERMITS	PERMANENT NOTES: Charges to other companies and the Utility Fund for paving cuts.						
<u>42-GRANTS & OTHER AGENCIES</u>							
4205-03	HOWARD COUNTY-EMERGENCY MNGT	1,500	1,500	1,500	1,500	1,500	0
4205-07	HNFO NOTIFICATION ALERT	3,600	3,600	3,600	3,600	3,600	0
4242	STATE REIMBURSEMENT-WILD FIRES	37,650	0	0	0	0	0
4246	TCOLE (LEOSE) TRAINING PD	3,296	3,200	2,958	3,200	3,200	0
4246-01	TCOLE (LEOSE) TRAIN FIRE&EMS	<u>685</u>	<u>0</u>	<u>643</u>	<u>650</u>	<u>(650)</u>	1,300
TOTAL 42-GRANTS & OTHER AGENCIES		46,731	8,300	8,700	8,950	7,650	1,300

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4302	ZONE CHANGE FEES	2,000	0	400	0	0	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		2,000	0	400	0	0	0
<u>44-FINES & FEES</u>							
4401	FINES	128,819	140,000	116,106	140,000	140,000	0
4402	WARRANT FEES	3,813	4,000	1,800	2,200	2,200	0
4403	SERVICE FEES	4,310	3,500	4,524	5,300	4,000	1,300
4404	ANIMAL SHELTER FEES	10,605	9,500	6,741	8,000	8,000	0
4405	COURT COSTS	7,364	8,500	7,951	7,300	7,300	0
4406	DEFENSIVE DRIVING REQUESTS	550	900	720	775	500	275
4407	DEFENSIVE DRIVING/DISMISSALS	1,450	3,000	1,350	1,500	1,500	0
4410	MISCELLANEOUS COURT FEES	16,757	25,000	12,961	12,500	12,000	500
4412	ARREST FEES MUNICIPAL COURT	5,354	7,000	5,091	6,000	6,000	0
4413	ARREST FEES COUNTY	72	100	27	50	50	0
4416	MUNICIPAL CT-PAYMENT PLAN FEES	3,318	4,500	2,691	3,000	3,000	0
4418	IMPOUND FEES	235	4,000	4,370	4,900	4,000	900
4419	TFC-LOCAL TRAFFIC FEE	1,812	2,500	1,697	2,000	2,000	0
4420	LTPDF-LOCAL TRUANCY PREVENTION	2,362	1,200	4,511	5,300	2,500	2,800
4421	LMJF-LOCAL MUNICIPAL JURY FUND	47	35	90	35	35	0
TOTAL 44-FINES & FEES		186,869	213,735	170,629	198,860	193,085	5,775

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>45-RECREATION</u>							
4500	GOLF GREEN FEES - MEMBERS	117,669	160,000	166,101	166,000	160,000	6,000
4500-01	GOLF GREEN FEES - DAILY	233,913	200,000	211,962	200,000	200,000	0
4501	GOLF COURSE TRAIL FEES	45,474	50,000	55,093	60,000	60,000	0
4502	POOL ADMITTANCE FEES	47,904	131,000	90,402	115,000	115,000	0
4502-01	AQUATIC CENTER RENTALS	0	1,750	15,283	10,500	10,500	0
4502-02	POOL CONCESSION SALES	22,501	56,000	47,145	35,000	35,000	0
4502-03	POOL PUNCH PASS REVENUE	850	2,600	4,362	3,700	2,600	1,100
4502-04	LOCKER RENTAL/DEPOSITS	0	1,750	2,400	1,750	1,750	0
4503	MOSS LAKE	31,836	28,000	14,753	15,000	28,000	(13,000)
4504	GOLF CART SHED RENTALS	35,528	35,000	36,360	36,300	36,300	0
4507	GOLF CSE MERCHANDISE SALES	59,674	50,000	55,390	50,000	50,000	0
4507-01	GOLF COURSE-CONCESSIONS	33,001	24,000	32,878	30,000	30,000	0
4509	BALLFIELD RENTAL	15,105	15,000	20,660	20,700	20,700	0
4510	GOLF CART RENTAL FEES	142,186	100,000	134,408	140,000	140,000	0
4512	DRIVING RANGE FEES	<u>22,704</u>	<u>17,000</u>	<u>22,424</u>	<u>24,000</u>	<u>24,000</u>	0
TOTAL 45-RECREATION		808,343	872,100	909,621	907,950	913,850	(5,900)
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>97,740</u>	<u>50,000</u>	<u>13,973</u>	<u>15,000</u>	<u>15,000</u>	0
TOTAL 46-INTEREST INCOME		97,740	50,000	13,973	15,000	15,000	0

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>47-PROPERTY</u>							
4701	PARKS RENTALS-PAVILION	19,437	21,000	17,907	21,000	21,000	0
4702	AMPHITHEATER RENTAL	0	500	300	500	500	0
4703	KBYG RENTAL	10,612	10,800	8,843	10,800	10,800	0
4704	TOWER LEASE REVENUE	44,286	39,000	30,444	39,000	39,000	0
4707	MINERAL LEASE - ROYALTIES	694,810	500,000	567,406	500,000	500,000	0
4707-01	MINERAL LEASE - BONUS	130,566	0	0	0	0	0
4707-02	MINERAL LEASE - ROW LICENSE	0	0	306,325	306,325	0	306,325
4708	SALE OF SURPLUS PROPERTY	22,482	0	45,988	20,290	0	20,290
4708-01	SALE OF LAND	223,108	0	0	0	0	0
4709	LEASE OF LAND	1,200	450	390	450	450	0
4731	BUILDING RENTAL	29,553	30,000	24,628	30,000	30,000	0
4734	LEASE REVENUE-CORRECTIONAL CEN	<u>253,507</u>	<u>252,000</u>	<u>217,357</u>	<u>252,000</u>	<u>252,000</u>	0
TOTAL 47-PROPERTY		1,429,561	853,750	1,219,588	1,180,365	853,750	326,615
4734	LEASE REVENUE-CORRECTIONAL CEN	PERMANENT NOTES:					
		Revenue from Cornell Corrections.					
		Airpark Flightline \$9,119.92 month = \$109,439.04 year					
		Cedar Hills (Land) \$9,601.26 month = \$115,215.12					
		year\$2,282.35 month = \$27,388.20					
		year					
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4819	TRANSFER FROM OTHER FUND	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		0	0	0	0	0	0

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	0	0	688	100	0	100
4901	SAFETY LIGHTING	9,378	9,350	7,856	9,350	9,350	0
4903	INSURANCE RECOVERY	390,814	0	842,705	841,094	0	841,094
4905	OTHER INCOME	56,825	50,000	64,958	50,000	50,000	0
4905-02	SPENDING OF COMMITTED FUNDS	0	0	0	0	0	0
4906	RETURNED CHECK FEES	25	100	50	100	100	0
4908	ONLINE PAYMENT FEES	1,023	1,500	836	1,500	1,500	0
4921	OTHER FINANCING SOURCES	262,876	0	0	0	0	0
4925	CONTRIBUTIONS	280	0	1,050	0	0	0
4932	GRANTS - POLICE	55,281	7,000	50,975	50,975	7,000	43,975
4933	GRANTS OR CONTRI - FIRE DEPT	27,698	470,530	183,238	470,000	470,000	0
4934	GRANTS - OTHER	91,058	65,000	57,305	65,000	65,000	0
4951	ADMN FEES FROM WATER & SEWER	645,000	771,988	643,332	771,988	771,988	0
4952	ADMN FEES FROM AIRPARK FUND	377,828	313,074	260,895	313,074	375,101	(62,027)
4953	ADMN FEES FROM HEALTH INS	59,647	61,647	51,373	61,647	61,647	0
4954	ADMN FEES FROM WORKERS COMP	9,680	12,680	10,567	12,680	12,680	0
4955	ADMN FEES FROM HOTEL TAX FUND	86,680	76,830	64,025	76,830	76,830	0
4956	ADMIN FEE FROM LANDFILL	340,736	269,486	224,572	269,486	269,486	0
4957	REVENUES FM CORRECTIONAL CENT	1,066,082	1,000,000	719,078	848,000	400,000	448,000
4958	ADMN FEES FROM SANITATION	332,831	328,740	273,950	328,740	528,740	(200,000)
4959	ADMN FEES FROM EMS FUND	137,748	143,044	119,203	143,044	143,044	0
4959-01	ADMN FEES FROM COLLEGE FUND	664	4,158	3,465	4,158	4,158	0

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
4959-02	ADMN FEES FROM P.E.G. FUND	343	5,451	4,543	5,451	5,451	0
TOTAL 49-MISCELLANEOUS		3,952,497	3,590,578	3,584,664	4,323,217	3,252,075	1,071,142
4901	SAFETY LIGHTING	PERMANENT NOTES: Amount paid by State Highway Department for lighting on Owens Street overpass and other state highway facilities at major intersections and along Interstate 20.					
4925	CONTRIBUTIONS	PERMANENT NOTES: Contributions for Living Tree Memorial and various other contributions.					
4933	GRANTS OR CONTRI - FIRE DEPT	CURRENT YEAR NOTES: \$400,000 SAFER Firemen Grant Reimbursement					
4951	ADMN FEES FROM WATER & SEWER	PERMANENT NOTES: Amount taken from the Maximus full cost study allocation plan.					
4952	ADMN FEES FROM AIRPARK FUND	PERMANENT NOTES: Amount taken from the Maximus cost study plan.					
4955	ADMN FEES FROM HOTEL TAX FUND	PERMANENT NOTES: Administrative fees paid to General Fund by Hotel/Motel Tax Fund, per annual cost allocation study by independent consultant.					
***	TOTAL BUDGETED REVENUES ***	22,198,790	19,852,493	20,380,282	22,364,272	21,621,906	742,366
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept 110 – City Council

General Fund

The City Council provides legislative leadership in establishing ordinances, resolutions, and other policies designed to provide effective administration of City departments, to ensure orderly development of the City, and to promote the safety and welfare of the Citizens of Big Spring.

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$19,716	\$16,766	\$19,403
51 – Supplies and Materials	2,889	89,157	51,600
54 – Maintenance of Equipment	0	752	716
55 – Contractual Services	67,576	88,860	91,900
Totals	\$90,181	\$195,535	\$163,619

Budget Highlights:

5521 – Special Services – Employee appreciation picnic, Employee and Council service awards, Relay for Life, Employee bereavement to Tree Memorial, Retirement gifts, Employee Christmas gift cards, Christmas Parade

5555 – Education and Training – Local and community events, including Chamber Banquet

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
 001-ADMINISTRATION
 110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
001-110-5010	SALARY	18,225	18,000	11,615	15,348	18,000	2,652
001-110-5065	WORKERS' COMPENSATION	0	0	0	0	0	0
001-110-5070	RETIREMENT-DEFERRED COM	992	992	705	928	992	64
001-110-5080	MEDICARE	278	261	168	224	261	37
001-110-5085	UNEMPLOYMENT TAXES	<u>221</u>	<u>18</u>	<u>273</u>	<u>266</u>	<u>150</u>	<u>(116)</u>
001-110-5010	PERMANENT NOTES: Council Salary Mayor \$300.00/Month x 12 Months = 3,600.00 6 Council members/each \$200.00/Month x 12 Months = 14,400.00 Total = 18,000.00						
TOTAL PERSONNEL SERVICES		19,715	19,271	12,762	16,766	19,403	2,637
<u>SUPPLIES & MATERIALS</u>							
001-110-5110	OFFICE SUPPLIES	1,755	2,100	1,296	1,500	1,500	0
001-110-5112	FOOD SUPPLIES	135	100	0	0	0	0
001-110-5124	POSTAGE	817	800	76	100	100	0
001-110-5129	ELECTION EXPENSE	<u>182</u>	<u>42,000</u>	<u>87,557</u>	<u>87,557</u>	<u>50,000</u>	<u>(37,557)</u>
TOTAL SUPPLIES & MATERIALS		2,889	45,000	88,929	89,157	51,600	(37,557)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
001-ADMINISTRATION
110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
001-110-5411	I.T. MAINT & EQUIP	0	0	752	752	716	(36)
TOTAL MAINTENANCE OF EQUIPMENT		0	0	752	752	716	(36)

CONTRACTUAL SERVICES

001-110-5511	COMMUNICATIONS	861	500	930	930	500	(430)
001-110-5520	INSURANCE	26,301	27,500	24,030	24,030	24,500	470
001-110-5521	SPECIAL SERVICES	24,573	57,000	37,486	45,000	45,000	0
001-110-5521-99	WEATHER EVENT EXPENSES	0	0	39,296	0	0	0
001-110-5525	ADVERTISING	3,409	10,000	3,174	5,000	5,000	0
001-110-5530	TRAVEL EXPENSE	3,316	6,500	2,030	3,500	6,500	3,000
001-110-5540	DUES & SUBSCRIPTIONS	8,968	10,755	7,640	10,000	10,000	0
001-110-5555	EDUCATION & TRAINING	147	400	0	400	400	0

001-110-5521 PERMANENT NOTES:
Employee appreciation picnic, Employee & Council service awards, Relay for Life, Employee Bereavement to Tree Memorial, Retirement gifts, Employee Christmas gift cards, Christmas Parade

001-110-5525 PERMANENT NOTES:
Legal notices of ordinances, etc., required to be published in the newspaper & community ads

001-110-5530 PERMANENT NOTES:
Legislative updates, Annual TML meeting, new Council orientation

001-110-5540 PERMANENT NOTES:
Ports to Plains \$14,805 (reimbursed by BSEDC)

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
 001-ADMINISTRATION
 110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	TML		1,251				
	TCCFUI		1,154				
	PBRPC		5,500				
	Chamber of Commerce		250				
	Steering Committe - Oncor		500				
	ERCOT		100				
	Steering Committee - Atmos		1,400				
	Keep Big Spring Beautiful		100				
	Big Spring Area		500				
001-110-5555	PERMANENT NOTES: Expenses for all in-town events. (ie: Chamber Banquet, etc.) and food expenses for meetings.						
TOTAL CONTRACTUAL SERVICES		67,576	112,655	114,585	88,860	91,900	3,040
<u>MISCELLANEOUS</u>							
001-110-5645	LATE PAY FEES & PENALTI	0	0	0	0	0	0
TOTAL MISCELLANEOUS		0	0	0	0	0	0
TOTAL 110-CITY COUNCIL		90,181	176,926	217,028	195,535	163,619	(31,916)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept 120 - Finance

General Fund

The Finance Department is responsible for safeguarding the financial resources of the City by maintaining central accounting records and City bank accounts, disbursing all City obligations, general financial forecasting and annual budget and audit preparation. The City Secretary is responsible for maintaining the official City records and overseeing City elections.

ACHIEVEMENTS

- Restructured Finance Department, splitting the Finance Director and City Secretary duties.
- Re-allocated job duties between three positions.
- Training of three new staff members.

GOALS

- Work to better organize computer filing structure to maximize productivity.
- Cross training of staff within department.

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$579,915	\$525,378	\$615,521
51 – Supplies and Materials	12,146	9,000	9,400
54 – Maintenance of Equipment	2,577	1,121	1,466
55 – Contractual Services	40,615	83,266	39,250
56 – Miscellaneous	309	0	0
Totals	\$635,562	\$618,765	\$665,637

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
002-FINANCE
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
002-120-5010	SALARIES	389,458	393,908	265,820	320,357	424,844	104,487
002-120-5014	EXCEPTIONAL CONDITIONS	0	0	1,093	0	0	0
002-120-5015	AUTO ALLOWANCE	7,898	7,800	4,037	5,568	7,800	2,232
002-120-5021	TERMINATION PAY	3,186	0	30,866	35,228	0	(35,228)
002-120-5022	VACATION BUY BACK	4,066	4,000	10,317	10,317	4,000	(6,317)
002-120-5035	OVERTIME	0	500	0	0	500	500
002-120-5045	LONGEVITY	10,317	11,925	11,462	13,076	11,827	(1,249)
002-120-5050	RETIREMENT	74,156	74,177	49,711	67,322	79,917	12,595
002-120-5060	GROUP INSURANCE	55,734	55,481	34,864	42,902	53,878	10,976
002-120-5065	WORKERS' COMPENSATION	1,821	1,881	1,881	1,881	2,020	139
002-120-5070	RETIREMENT-DEFERRED COM	23,122	23,039	18,804	19,034	20,335	1,301
002-120-5075	LIFE & DISABILITY INSUR	2,881	2,940	1,723	1,999	3,026	1,027
002-120-5080	MEDICARE	6,269	6,063	4,764	5,596	6,510	914
002-120-5085	UNEMPLOYMENT TAXES	<u>1,008</u>	<u>864</u>	<u>1,474</u>	<u>2,098</u>	<u>864</u>	<u>(1,234)</u>
TOTAL PERSONNEL SERVICES		579,915	582,578	436,815	525,378	615,521	90,143

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
002-FINANCE
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
002-120-5110	OFFICE SUPPLIES	7,050	6,000	3,683	5,000	5,000	0
002-120-5124	POSTAGE	<u>5,097</u>	<u>4,400</u>	<u>3,257</u>	<u>4,000</u>	<u>4,400</u>	<u>400</u>
TOTAL SUPPLIES & MATERIALS		12,146	10,400	6,940	9,000	9,400	400
<u>MAINTENANCE OF EQUIPMENT</u>							
002-120-5411	I.T. MAINT & AGREEMENTS	<u>2,577</u>	<u>1,109</u>	<u>1,121</u>	<u>1,121</u>	<u>1,466</u>	<u>345</u>
TOTAL MAINTENANCE OF EQUIPMENT		2,577	1,109	1,121	1,121	1,466	345
<u>CONTRACTUAL SERVICES</u>							
002-120-5511	COMMUNICATIONS	8,707	2,000	2,123	2,000	2,000	0
002-120-5520	INSURANCE	282	300	241	241	250	9
002-120-5521	SPECIAL SERVICES	4,058	3,900	57,437	50,000	3,900	(46,100)
002-120-5521-07	SPECIAL SERVICES-ACCOUN	23,265	26,000	14,666	26,000	26,000	0
002-120-5525	ADVERTISING	409	300	244	300	300	0
002-120-5530	TRAVEL EXPENSE	670	3,000	252	1,500	3,000	1,500
002-120-5540	DUES & SUBSCRIPTIONS	2,015	2,800	1,714	2,500	2,800	300
002-120-5541	PERMITS, LICENSES, TESTIN	180	200	0	350	500	150
002-120-5555	EDUCATION AND TRAINING	<u>1,029</u>	<u>1,200</u>	<u>375</u>	<u>375</u>	<u>500</u>	<u>125</u>

002-120-5520 PERMANENT NOTES:
Liability, property and employee honesty bonds

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
002-FINANCE
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
TOTAL CONTRACTUAL SERVICES		40,615	39,700	77,051	83,266	39,250	(44,016)
 <u>MISCELLANEOUS</u>							
002-120-5616	JUDGEMENTS AND DAMAGES	0	0	0	0	0	0
002-120-5645	LATE PAY FEES & PENALTI	<u>309</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		<u>309</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
 TOTAL 120-FINANCE DEPARTMENT		 <u>635,563</u>	 <u>633,787</u>	 <u>521,926</u>	 <u>618,765</u>	 <u>665,637</u>	 <u>46,872</u>

DEPARTMENTAL NOTES

Dept 130 – City Manager

General Fund

The City Manager informs and advises the City Council on all issues pertaining to the City. He also directs all City departments to ensure that City policies are being followed in accordance with the City Charter, the Code of Ordinances, and State Law.

ACHIEVEMENTS

- Continued partnership with BSEDC in building new reliever route connector roads into the airpark stimulating economic growth.
- Continued support of the Ports-to-Plains and I-27 initiative and future interstate designation of Highway 87.
- Monitored the funding and permitting process for the new landfill.
- Monitored phase I & II of the landfill project construction.
- Monitored the Fire/EMS fund to ensure sufficient funding in the continued partnership with Howard County that reduces the fund's deficit.
- Monitored the rehabilitation of the aquatic center followed by a successful opening of the facility with the new splash pad.
- Monitored infrastructure with over seven million dollars in capital improvements.
- Implemented a substandard structure clean-up program.
- Implemented a Large/Bulk Item Pickup program.
- Implemented a property tax enforcement program.
- Implemented an infill incentive program,

GOALS

- Monitor the growing interest in development at the McMahon Wrinkle Airpark and the southern area around the Highway 87 Reliever Route.
- Evaluate the feasibility of rebuilding certain Airpark interior roads to improve the marketability of the Airpark and the Industrial Park.
- Continue to market excess City property for development.
- Evaluate the feasibility of quality of life improvement projects.
- Identify and monitor infrastructure capital improvement projects.
- Monitor departmental budgets to ensure fiscal compliance and responsibility.

(Continued on next page)

Dept 130 – City Manager

General Fund

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$315,163	\$542,018	\$291,266
51 – Supplies and Materials	492	1,650	1,150
54 – Maintenance of Equipment	480	532	656
55 – Contractual Services	22,289	33,910	18,014
Totals	\$338,424	\$578,110	\$311,086

Budget Highlights:

5530 – Travel – TML, TCMA, Public Funds Investment, Regional TCMA, Economic Development, Legislative Updates
5540 – Dues – TWA, TCMA, West Texas TCMA, AMEX, American Water Works

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
 001-ADMINISTRATION
 130-CITY MANAGER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
001-130-5010	SALARIES	188,174	159,856	192,288	246,000	200,364	(45,636)
001-130-5014	EXCEPTIONAL CONDITIONS	0	0	6,148	0	0	0
001-130-5015	AUTO ALLOWANCE	8,125	8,040	11,347	11,625	8,040	(3,585)
001-130-5021	TERMINATION PAY	25,237	0	185,045	185,045	0	(185,045)
001-130-5022	VACATION BUY BACK	6,319	5,100	2,970	2,970	3,100	130
001-130-5035	OVERTIME	0	0	0	0	0	0
001-130-5045	LONGEVITY	11,168	4,320	17	17	4,464	4,447
001-130-5050	RETIREMENT	44,213	31,456	49,743	63,551	38,442	(25,109)
001-130-5060	GROUP INSURANCE	12,739	8,552	14,621	14,444	17,959	3,515
001-130-5065	WORKERS' COMPENSATION	1,086	798	798	798	972	174
001-130-5070	RETIREMENT-DEFERRED COM	13,339	9,770	7,966	10,006	13,457	3,451
001-130-5075	LIFE & DISABILITY INSUR	900	710	520	659	1,048	389
001-130-5080	MEDICARE	3,575	2,571	5,781	6,471	3,132	(3,339)
001-130-5085	UNEMPLOYMENT TAXES	<u>288</u>	<u>144</u>	<u>252</u>	<u>432</u>	<u>288</u>	<u>(144)</u>
TOTAL PERSONNEL SERVICES		315,163	231,317	477,496	542,018	291,266	(250,752)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
001-ADMINISTRATION
130-CITY MANAGER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
001-130-5110	OFFICE SUPPLIES	645	800	1,514	1,300	800	(500)
001-130-5112	FOOD	21	100	22	100	100	0
001-130-5124	POSTAGE	<u>(174)</u>	<u>250</u>	<u>52</u>	<u>250</u>	<u>250</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		492	1,150	1,587	1,650	1,150	(500)

MAINTENANCE OF EQUIPMENT

001-130-5411	I.T. MAINT & AGREEMENTS	<u>480</u>	<u>520</u>	<u>532</u>	<u>532</u>	<u>656</u>	<u>124</u>
TOTAL MAINTENANCE OF EQUIPMENT		480	520	532	532	656	124

CONTRACTUAL SERVICES

001-130-5511	COMMUNICATIONS	6,584	2,000	2,154	2,250	2,250	0
001-130-5520	INSURANCE	75	90	40	40	44	4
001-130-5521	SPECIAL SERVICES	6,332	10	22,446	26,400	10,000	(16,400)
001-130-5530	TRAVEL EXPENSE	365	3,600	1,628	2,500	2,500	0
001-130-5540	DUES & SUBSCRIPTION	2,334	2,400	441	2,400	2,400	0
001-130-5541	PERMITS, LICENSES, TEST	155	220	55	220	220	0
001-130-5555	EDUCATION & TRAINING	<u>6,445</u>	<u>600</u>	<u>0</u>	<u>100</u>	<u>600</u>	<u>500</u>

001-130-5530 PERMANENT NOTES:
TML, TCMA, Public Fund Investments, Regional TCMA, Economic Development, Legislative Updates

001-130-5540 PERMANENT NOTES:
TWA, TCMA, WEST TX TCMA, TMCA, AMEX, AM. Water Works

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
001-ADMINISTRATION
130-CITY MANAGER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
	TOTAL CONTRACTUAL SERVICES	22,289	8,920	26,764	33,910	18,014	(15,896)
 <u>MISCELLANEOUS</u>							
001-130-5645	LATE PAY FEES & PENALTI	0	0	0	0	0	0
	TOTAL MISCELLANEOUS	0	0	0	0	0	0
	TOTAL 130-CITY MANAGER	338,424	241,907	506,379	578,110	311,086	(267,024)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept 140 – Information Technology

General Fund

Information Technology maintains the City’s computer network, website, GIS, phones, acquire needed computer equipment, software and provides technical support to other departments as needed.

ACHIEVEMENTS

- Implemented Office 365 for enhanced security and collaboration between departments
- Implemented VOIP technology, for better call quality and ease of use, and reduced cost
- Installed single mode fiber at Station 1 to be new network hub
- Updated sound quality for CH17 broadcast on website, live, and meeting rooms.
- Deployed refurbished computers to required users
- Implemented technology for remote logins
- Moved water office to a new location
- Modified security camera system to send notifications
- Continued security modifications and training to meet industry standards.
- Continuation of setting up Office 365 for security.

GOALS

- Continue to improve network/server security and performance
- Continue updating software to meet current needs
- Continue updating infrastructure to the City’s GIS (Geographic Information System)
- Implement end-user training for Information Systems (IS) and Geographic Information System (GIS)
- Continue updating network mapping and documentation

(Continued on next page)

Dept 140 – Information Technology**General Fund**

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$144,777	\$133,098	\$145,166
51 – Supplies and Materials	2,963	2,700	3,200
54 – Maintenance of Equipment	91,267	96,500	100,500
55 – Contractual Services	6,904	48,876	15,160
63 – Miscellaneous	0	53,000	22,00
Totals	\$245,911	\$334,174	\$286,026

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

5411 – I.T. Maintenance & Equipment – renewal software licenses, etc.

6310 – Furniture & Fixtures – Adobe Software Updates (\$3,700), LumenServe (\$17,000), Spectrum Backup Phone Systems (\$1,300)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
002-FINANCE
140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
002-140-5010	SALARIES	95,050	94,661	60,222	83,087	96,515	13,428
002-140-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
002-140-5015	AUTO ALLOWANCE	3,645	3,600	2,763	3,470	3,600	130
002-140-5021	TERMINATION PAY	0	0	3,516	3,516	0	(3,516)
002-140-5022	VACATION BUY BACK	1,030	0	1,812	1,812	0	(1,812)
002-140-5035	OVERTIME	0	0	0	0	0	0
002-140-5045	LONGEVITY	1,388	1,747	1,202	1,202	1,375	173
002-140-5050	RETIREMENT	17,826	17,741	11,753	16,484	18,065	1,581
002-140-5060	GROUP INSURANCE	17,211	17,104	10,484	15,268	17,959	2,691
002-140-5065	WORKERS' COMPENSATION	445	450	450	450	457	7
002-140-5070	RETIREMENT-DEFERRED COM	5,557	5,510	4,027	4,716	4,597	(119)
002-140-5075	LIFE & DISABILITY INSUR	830	840	479	736	838	102
002-140-5080	MEDICARE	1,508	1,450	1,014	1,355	1,472	117
002-140-5085	UNEMPLOYMENT TAXES	<u>288</u>	<u>288</u>	<u>532</u>	<u>1,002</u>	<u>288</u>	<u>(714)</u>
TOTAL PERSONNEL SERVICES		144,777	143,391	98,254	133,098	145,166	12,068

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

002-FINANCE

140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
002-140-5110	OFFICE SUPPLIES	2,820	3,500	1,682	2,500	3,000	500
002-140-5114	CLOTHING	0	0	0	0	0	0
002-140-5116	GASOLINE, OIL & GREASE	124	250	218	200	200	0
002-140-5117	MINOR APPARATUS	<u>20</u>	<u>0</u>	<u>23</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		2,963	3,750	1,922	2,700	3,200	500
<u>MAINTENANCE OF EQUIPMENT</u>							
002-140-5411	I.T. MAINT & AGREEMENTS	90,776	100,000	92,146	95,000	100,000	5,000
002-140-5412	VEHICLE MAINTENANCE	<u>491</u>	<u>500</u>	<u>1,341</u>	<u>1,500</u>	<u>500</u>	<u>(1,000)</u>
TOTAL MAINTENANCE OF EQUIPMENT		91,267	100,500	93,487	96,500	100,500	4,000
<u>CONTRACTUAL SERVICES</u>							
002-140-5511	COMMUNICATIONS	5,247	2,160	2,535	2,160	2,160	0
002-140-5520	INSURANCE	1,656	1,700	1,662	1,662	1,700	38
002-140-5521	SPECIAL SERVICES	0	10,000	38,338	45,000	10,000	(35,000)
002-140-5530	TRAVEL EXPENSE	0	1,300	0	0	1,300	1,300
002-140-5541	LICENSES, PERMITS, TESTIN	0	0	54	54	0	(54)
002-140-5555	EDUCATION & TRAINING	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		6,903	15,160	42,589	48,876	15,160	(33,716)

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

002-FINANCE

140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MISCELLANEOUS</u>							
002-140-5645	LATE PAY FEES & PENALTI	0	0	0	0	0	0
TOTAL MISCELLANEOUS		0	0	0	0	0	0
<u>EQUIPMENT</u>							
002-140-6310	FURNITURE, FIXTURE	0	65,419	52,645	53,000	22,000	(31,000)
TOTAL EQUIPMENT		0	65,419	52,645	53,000	22,000	(31,000)
TOTAL 140-INFORMATION TECHNOLOG		245,911	328,220	288,897	334,174	286,026	(48,148)
TOTAL 002-FINANCE		881,474	962,007	810,823	952,939	951,663	(1,276)

Dept 150 – Legal

General Fund

The Legal Department provides legal advice and services to the City Council and City Administration, reviews and proposes new or amended ordinances, resolutions, policies, and contracts, oversees all civil and criminal legal matters for the City including, but not limited to employment, real estate, open government, personal injury, property damage, civil rights, and Municipal Court prosecution.

ACHIEVEMENTS

- Negotiated and reviewed various contracts for goods and services
- Conducted pretrial conferences in which Municipal Court cases were disposed, deferred, or set for trial
- Completed recodification of City codes and regulations
- Continued records management of legal records and files
- Continued comprehensive review and updating of all City ordinances including zoning, substandard structures, and evaluate feasibility of quality of life improvement projects
- Continue updated of essential City policies including safety, personnel, alcohol and drug abuse policies
- Developed more standard forms for City agreements and training staff in use
- Undertake handling of claims for and against the City
- Advocated in hearings on animal cases in Municipal Court

GOALS

- Review Municipal Court cases on hold and in pretrial status.
- Enforce structural standards code
- Enforce junked vehicle ordinance
- Enforce codes concerning property in Municipal Court
- Enforce lease terms and lease payments of tenants at Air Park
- Resolve long-standing projects

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$386,267	\$300,934	\$312,365
51 – Supplies and Materials	6,498	800	800
54 – Maintenance of Equipment	720	792	896
55 – Contractual Services	24,275	66,981	68,985
56 -- Miscellaneous	5,154	0	0
60 – Capital Outlay	6,848	0	0
Totals	\$429,762	\$369,507	\$383,046

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios
5530 – Travel Expense – Legislative updates, TML, TCAA Conference
6310 – Furniture, Fixtures and Furnishings – Software & Annual Expenses (\$1,600)

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
001-ADMINISTRATION
150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
001-150-5010	SALARIES	265,816	208,732	168,986	208,069	214,994	6,925
001-150-5014	EXCEPTIONAL CONDITIONS	0	0	1,056	0	0	0
001-150-5015	AUTO ALLOWANCE	8,402	9,600	5,337	7,518	7,800	282
001-150-5021	TERMINATION PAY	7,261	0	0	0	0	0
001-150-5022	VACATION BUY BACK	0	0	0	0	0	0
001-150-5035	OVERTIME	0	250	0	0	250	250
001-150-5045	LONGEVITY	2,349	2,841	2,594	2,580	3,105	525
001-150-5050	RETIREMENT	50,365	39,281	29,177	38,058	40,255	2,197
001-150-5060	GROUP INSURANCE	28,972	28,248	22,611	27,217	29,531	2,314
001-150-5065	WORKERS' COMPENSATION	1,194	996	996	996	1,017	21
001-150-5070	RETIREMENT-DEFERRED COM	15,694	12,201	10,215	10,678	10,243	(435)
001-150-5075	LIFE & DISABILITY INSUR	1,411	1,440	1,073	1,353	1,459	106
001-150-5080	MEDICARE	4,230	3,211	2,589	3,169	3,279	110
001-150-5085	UNEMPLOYMENT TAXES	<u>576</u>	<u>432</u>	<u>756</u>	<u>1,296</u>	<u>432</u>	<u>(864)</u>
TOTAL PERSONNEL SERVICES		386,267	307,232	245,389	300,934	312,365	11,431

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
001-ADMINISTRATION
150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
001-150-5110	OFFICE SUPPLIES	6,221	2,200	461	600	600	0
001-150-5124	POSTAGE	<u>277</u>	<u>370</u>	<u>190</u>	<u>200</u>	<u>200</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		6,498	2,570	650	800	800	0
<u>MAINTENANCE OF EQUIPMENT</u>							
001-150-5411	I.T. MAINT & AGREEMENTS	<u>720</u>	<u>780</u>	<u>792</u>	<u>792</u>	<u>896</u>	<u>104</u>
001-150-5411	PERMANENT NOTES: Microsoft Office 365 annual subscription						
TOTAL MAINTENANCE OF EQUIPMENT		720	780	792	792	896	104
<u>CONTRACTUAL SERVICES</u>							
001-150-5511	COMMUNICATIONS	3,907	1,851	1,164	1,320	1,320	0
001-150-5520	INSURANCE	81	100	61	61	65	4
001-150-5521	SPECIAL SERVICES	1,769	3,500	5,826	9,000	9,000	0
001-150-5521-11	SPECIAL SERVICES-ATTORN	7,638	40,000	47,289	40,000	40,000	0
001-150-5530	TRAVEL EXPENSE	1,948	500	380	500	2,500	2,000
001-150-5540	DUES & SUBSCRIPTIONS	7,725	10,100	15,408	15,000	15,000	0
001-150-5555	EDUCATION & TRAINING	<u>1,206</u>	<u>1,100</u>	<u>447</u>	<u>1,100</u>	<u>1,100</u>	<u>0</u>
001-150-5521	CURRENT YEAR NOTES: Municode Annual Charges						
001-150-5530	PERMANENT NOTES: Legislative Updates, Economic Development, TCAA Conference, TML Conference, IMLA annual meeting, NALA						

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
 001-ADMINISTRATION
 150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	Conference, Legal Asst Training. Also travel for Contract City Attorney						
001-150-5540	PERMANENT NOTES: Am Ex annual fee, Lexis (\$197/month) State Bar (\$320/year) Local Bar (\$125/year) IMLA (\$625/year) NALA (\$308/year) West Publishing Texas and federal rules of court books (\$551.70/year) Civil Service Book, Deadlines.com (\$40/month) Action Step (\$3204/year) Texas City Attorneys Association (\$150/year) Tx Municipal Court Association (\$75/year) ICC Corporate membership (\$135/year) Texas Center for Legal Ethics (\$95/year) TATOA(\$60/year) Lexis Local Governemnt Code (\$154/year) Municode ongoing fees (post-FY2019-2020)						
TOTAL CONTRACTUAL SERVICES		24,275	57,151	70,575	66,981	68,985	2,004
<u>MISCELLANEOUS</u>							
001-150-5616	DAMAGES	5,154	0	173	0	0	0
001-150-5645	LATE PAY FEES & PENALTI	0	0	0	0	0	0
TOTAL MISCELLANEOUS		5,154	0	173	0	0	0
<u>EQUIPMENT</u>							
001-150-6315	BOOKS	6,848	0	0	0	0	0
TOTAL EQUIPMENT		6,848	0	0	0	0	0
TOTAL 150-LEGAL		429,762	367,733	317,579	369,507	383,046	13,539

Dept 160 – Human Resources

General Fund

Human Resources provides employee recruitment services and new employee orientation; maintains all job classification information; coordinates employee benefits; payroll processing; updates and oversees adherence to Personnel Policies; and maintains personnel files for City employees. The department also manages the safety program to increase awareness of potential workplace hazards and the Employee Wellness program to promote good health and well-being.

ACHIEVEMENTS

- Updated the payroll system and Time Clock Plus for COVID-19 tracking to assist in grant reimbursements for the City.
- Automated the Medicare tax posting through the accounts payable interface.
- Reduced paper check distribution by including monthly clothing and vehicle allowances in direct deposit.
- Provided employee education seminars for Nationwide plan changes.
- Continued to review and update the City of Big Spring Personnel Policies and Procedures to include COVID-19 related issues.
- Implemented online skills testing for applicants.
- Continue to promote and expand supervisors use of NEOGOV to process applications.
- Updated the Americans with Disabilities Act disclaimer in all City job descriptions.
- Established a training program for public works employees to obtain a commercial driver's license.

GOALS

- Transition to an employee self-serve portal to process benefit changes during open enrollment.
- Build on successful implementation of TimeClock Plus in police and fire departments by expanding implementation to other City departments.
- Promote employee participation in payroll direct deposit to reduce the printing of paper checks.
- Continue to review and update the City of Big Spring Personnel Policies and Procedures.
- Offer a financial wellness program to City employees.
- Fully implement NEOGOV to create and process personnel requisitions, reducing paper use.
- Establish a housing program or incentive that will assist police cadets while attending the academy.
- Assist in updating the fire and police departments' oral board interview policy and procedure.

(Continued on next page)

Dept 160 – Human Resources

General Fund

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
50 – Personnel Services	\$367,273	\$368,548	\$375,117
51 – Supplies and Materials	7,811	4,800	5,300
54 – Maintenance of Equipment	20,348	19,402	19,913
55 – Contractual Services	64,670	62,079	71,603
56 – Miscellaneous	297	0	0
Totals	\$460,399	\$454,829	\$471,933

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
 003-PERSONNEL
 160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
003-160-5010	SALARIES	242,095	236,621	198,474	241,984	245,922	3,938
003-160-5014	EXCEPTIONAL CONDITIONS	0	0	258	0	0	0
003-160-5015	AUTO ALLOWANCE	7,898	7,800	5,987	7,518	7,800	282
003-160-5021	TERMINATION PAY	0	0	0	0	0	0
003-160-5022	VACATION BUY BACK	5,049	6,107	6,644	6,644	6,315	(329)
003-160-5035	OVERTIME	0	0	0	0	0	0
003-160-5045	LONGEVITY	6,906	7,846	7,633	7,633	8,614	981
003-160-5050	RETIREMENT	46,410	45,836	36,312	46,196	47,820	1,624
003-160-5060	GROUP INSURANCE	37,028	36,782	29,839	37,157	38,990	1,833
003-160-5065	WORKERS' COMPENSATION	1,161	1,163	1,163	1,163	1,209	46
003-160-5070	RETIREMENT-DEFERRED COM	14,473	14,236	12,597	13,047	12,168	(879)
003-160-5075	LIFE & DISABILITY INSUR	1,754	1,752	1,324	1,670	1,808	138
003-160-5080	MEDICARE	3,923	3,746	3,201	3,844	3,895	51
003-160-5085	UNEMPLOYMENT TAXES	<u>576</u>	<u>576</u>	<u>1,008</u>	<u>1,692</u>	<u>576</u>	<u>(1,116)</u>
TOTAL PERSONNEL SERVICES		367,273	362,465	304,440	368,548	375,117	6,569

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
003-PERSONNEL
160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
003-160-5110	OFFICE SUPPLIES	6,907	4,500	3,320	4,000	4,500	500
003-160-5112	FOOD SUPPLIES	76	150	0	150	150	0
003-160-5124	POSTAGE	<u>828</u>	<u>650</u>	<u>561</u>	<u>650</u>	<u>650</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		7,811	5,300	3,881	4,800	5,300	500
<u>MAINTENANCE OF EQUIPMENT</u>							
003-160-5411	I.T. MAINT & AGREEMENTS	<u>20,348</u>	<u>18,657</u>	<u>19,516</u>	<u>19,402</u>	<u>19,913</u>	<u>511</u>
TOTAL MAINTENANCE OF EQUIPMENT		20,348	18,657	19,516	19,402	19,913	511
<u>CONTRACTUAL SERVICES</u>							
003-160-5511	COMMUNICATIONS	8,169	3,703	2,265	3,703	3,703	0
003-160-5515	HIRE OF EQUIPMENT	5,882	6,200	4,412	6,200	6,200	0
003-160-5520	INSURANCE	137	150	76	76	100	24
003-160-5521	SPECIAL SERVICES	10	1,000	0	0	1,000	1,000
003-160-5521-13	SPCL SVCS-EMPLOYEE TEST	27,439	25,000	17,863	22,000	25,000	3,000
003-160-5525	ADVERTISING	6,276	3,500	6,523	5,000	4,000	(1,000)
003-160-5530	TRAVEL EXPENSE	2,469	2,500	508	2,500	2,500	0
003-160-5540	DUES & SUBSCRIPTIONS	1,252	1,600	1,031	1,600	1,600	0
003-160-5541	PERMITS, LICENSES, & TESTI	0	0	0	0	0	0
003-160-5555	EDUCATION & TRAINING	94	2,500	212	1,000	2,500	1,500
003-160-5570	CIVIL SERVICE	<u>12,942</u>	<u>25,000</u>	<u>10,703</u>	<u>20,000</u>	<u>25,000</u>	<u>5,000</u>

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
003-PERSONNEL
160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
003-160-5530	PERMANENT NOTES: Travel for Texas Municipal Human Resources Association training as well as HR training for staff.						
003-160-5570	PERMANENT NOTES: Fire Testing and other costs related to administration of Civil Service System. This includes costs associated with meet and confer - training, travel and consulting.						
TOTAL CONTRACTUAL SERVICES		64,670	71,153	43,592	62,079	71,603	9,524
<u>MISCELLANEOUS</u>							
003-160-5645	LATE PAY FEES & PENALTI	297	0	0	0	0	0
TOTAL MISCELLANEOUS		297	0	0	0	0	0
TOTAL 160-HUMAN RESOURCES		460,399	457,575	371,429	454,829	471,933	17,104
DEPARTMENTAL NOTES							
TOTAL 003-PERSONNEL		460,399	457,575	371,429	454,829	471,933	17,104

Dept 170 – Special Projects

General Fund

This activity provides for the removal of dilapidated, unsafe or unsightly buildings and houses within the City. A lien may be placed on the property for repayment of the expense the City has incurred in the demolition and removal of dilapidated structures.

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
53 – Bldg./House Demolition	\$23,250	\$50,000	\$50,000
Totals	\$23,250	\$50,000	\$50,000

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
001-ADMINISTRATION
170-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF BUILDINGS/</u>							
001-170-5311-15	BLDG / HOUSE DEMOLITION	23,250	50,000	0	50,000	50,000	0
TOTAL MAINTENANCE OF BUILDINGS/		<u>23,250</u>	<u>50,000</u>	<u>0</u>	<u>50,000</u>	<u>50,000</u>	<u>0</u>
TOTAL 170-SPECIAL PROJECTS		<u>23,250</u>	<u>50,000</u>	<u>0</u>	<u>50,000</u>	<u>50,000</u>	<u>0</u>

Dept 190 – Planning Department

General Fund

The Planning Department provides oversight and structure to the development of the City as per the approved planning and subdivision ordinances. The Planner reviews all plans and ascertains that all required development standards are met prior to the submission of construction plans of a project to the Building Official. Planning as a stand-alone department has been dissolved beginning in the 2020-21 fiscal year because a majority of these functions are now performed by the Public Works Director and/or the Building Official.

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$44,649	\$0	\$148,024
51 – Supplies and Materials	70	0	0
54 – Maintenance of Equipment	1,947	770	770
55 – Contractual Services	16,142	15,869	15,870
Totals	\$62,808	\$16,639	\$164,664

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
001-ADMINISTRATION
190-PLANNING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
001-190-5010	SALARIES	28,980	0	0	0	103,656	103,656
001-190-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
001-190-5021	TERMINATION PAY	2,688	0	0	0	0	0
001-190-5035	OVERTIME	0	0	0	0	0	0
001-190-5045	LONGEVITY	374	0	0	0	0	0
001-190-5050	RETIREMENT	6,074	0	0	0	18,451	18,451
001-190-5060	GROUP INSURANCE	3,335	0	0	0	18,458	18,458
001-190-5065	WORKERS' COMPENSATION	479	0	0	0	466	466
001-190-5070	RETIREMENT-DEFERRED COM	1,901	0	0	0	4,695	4,695
001-190-5075	LIFE & DISABILITY ISURA	173	0	0	0	507	507
001-190-5080	MEDICARE	500	0	0	0	1,503	1,503
001-190-5085	UNEMPLOYMENT	<u>144</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>288</u>	<u>288</u>
TOTAL PERSONNEL SERVICES		44,649	0	0	0	148,024	148,024

SUPPLIES & MATERIALS

001-190-5110	OFFICE SUPPLIES	0	0	0	0	0	0
001-190-5116	GASOLINE, OIL & GREASE	0	0	0	0	0	0
001-190-5117	MINOR APPARATUS	0	0	0	0	0	0
001-190-5124	POSTAGE	<u>70</u>	<u>0</u>	<u>11</u>	<u>0</u>	<u>0</u>	<u>0</u>

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
001-ADMINISTRATION
190-PLANNING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
TOTAL SUPPLIES & MATERIALS		70	0	11	0	0	0
<u>MAINTENANCE OF EQUIPMENT</u>							
001-190-5411	I.T. MAINT & AGREEMENTS	300	0	660	660	660	0
001-190-5412	VEHICLE MAINTENANCE	<u>1,647</u>	<u>0</u>	<u>109</u>	<u>110</u>	<u>110</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		1,947	0	769	770	770	0
<u>CONTRACTUAL SERVICES</u>							
001-190-5511	COMMUNICATIONS	3,342	0	487	550	550	0
001-190-5520	INSURANCE	1,732	0	1,519	1,519	1,520	1
001-190-5521	SPECIAL SERVICES	7,652	0	9,370	12,500	12,500	0
001-190-5525	ADVERTISING	1,627	0	2,263	1,300	1,300	0
001-190-5530	TRAVEL EXPENSE	1,233	0	0	0	0	0
001-190-5540	DUES & SUBSCRIPTIONS	469	0	0	0	0	0
001-190-5555	EDUCATION & TRAINING	<u>87</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		<u>16,142</u>	<u>0</u>	<u>13,640</u>	<u>15,869</u>	<u>15,870</u>	<u>1</u>
TOTAL 190-PLANNING		62,808	0	14,419	16,639	164,664	148,025
TOTAL 001-ADMINISTRATION		<u>1,728,974</u>	<u>1,904,636</u>	<u>1,845,715</u>	<u>2,278,061</u>	<u>2,144,454</u>	<u>(133,607)</u>

Dept 200 – Police

General Fund

The Police Department protects the lives and property of the citizens through enforcement and crime prevention techniques in accordance with State Law and City Ordinances. It is staffed with certified peace officers and civilian employees who provide 24-hour service, 7 days a week in the areas of patrol, criminal investigations, and emergency dispatch services.

ACHIEVEMENTS

- Police Department was awarded over \$27,000.00 through grants for Personal Protective Equipment for officers and staff during COVID-19 pandemic and any future needs. Officers have been issued needed protective equipment
- Several needed training classes were attended by newly assigned personnel in the Patrol Division, Criminal Investigations, and ID divisions.

GOALS

- To budget for the purchasing and utilization of body cams for patrol to include needed infrastructure and storage capabilities
- Purchase of two Network Attached Storage Servers (NAS) and twenty-four hard drives to fill the two servers, to replace and expand storage capacity for our centralized file management server, media server and other miscellaneous storage needs; as well as server backup storage. The current file server was purchased in 2010 and has exceeded “end of life” support for its hardware and operating system in 2015.
- To provide additional instructors for the Permian Basin Law Enforcement Academy. Midland Police Department has pulled out of the BLEA leaving a void for instructors which will need to be filled by the remaining participating law enforcement agencies.

(Continue on next page)

Dept 200 – Police

General Fund

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
50 – Personnel Services	\$4,159,645	\$4,153,241	\$4,716,809
51 – Supplies and Materials	189,717	150,125	150,675
53 – Maintenance of Bldg./Structures	989	100	750
54 – Maintenance of Equipment	265,634	308,325	286,625
55 – Contractual Services	403,315	454,208	455,700
56 - Miscellaneous	3,862	0	0
60 – Capital Outlay	105,698	129,434	102,349
Totals	\$5,128,860	\$5,195,433	\$5,712,908

Highlights:

6311 – Machinery & Equipment – CJIS Compliant Office 365 Licenses (\$26,880)
6401 – Vehicles – Police Vehicles (\$260,000)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
011-200-5010	SALARIES	2,631,638	2,703,300	2,148,425	2,666,022	2,931,404	265,382
011-200-5014	EXCEPTIONAL CONDITIONS	0	0	7,563	0	0	0
011-200-5015	AUTO ALLOWANCE	7,898	7,800	5,987	7,518	7,800	282
011-200-5021	TERMINATION PAY	39,411	75,000	27,623	22,841	75,000	52,159
011-200-5022	VACATION BUY BACK	52,908	45,000	50,852	50,852	51,000	148
011-200-5035	OVERTIME	124,131	150,000	100,565	103,416	150,000	46,584
011-200-5045	LONGEVITY	36,757	37,649	35,475	35,054	37,529	2,475
011-200-5050	RETIREMENT	511,930	540,369	394,487	509,037	585,234	76,197
011-200-5055	STANDBY PAY	22,560	27,300	14,889	17,940	35,100	17,160
011-200-5060	GROUP INSURANCE	376,153	439,567	311,495	394,868	485,943	91,075
011-200-5065	WORKERS' COMPENSATION	125,680	120,988	120,988	120,988	129,502	8,514
011-200-5070	RETIREMENT-DEFERRED COM	160,197	167,837	138,009	143,518	148,913	5,395
011-200-5075	LIFE & DISABILITY INSUR	19,810	23,000	15,021	19,298	24,222	4,924
011-200-5080	MEDICARE	43,534	44,168	34,979	42,266	47,674	5,408
011-200-5085	UNEMPLOYMENT TAXES	<u>7,038</u>	<u>7,056</u>	<u>11,763</u>	<u>19,623</u>	<u>7,488</u>	<u>(12,135)</u>
011-200-5055	PERMANENT NOTES: 9 ON CALL POSITIONS (for Dept 200 § 201) TO INCLUDE 6 SWAT, ID, IT, & CID. \$75.00 X 52weeks = \$3,900 X 9 on call = \$35,100						
TOTAL PERSONNEL SERVICES		4,159,645	4,389,034	3,418,121	4,153,241	4,716,809	563,568

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
011-200-5110	OFFICE SUPPLIES	34,632	15,000	11,290	15,000	15,000	0
011-200-5112	FOOD SUPPLIES	0	0	0	0	0	0
011-200-5113	ANIMAL EXPENSES-POLICE	0	0	0	0	0	0
011-200-5114	WEARING APPAREL	27,791	18,750	32,922	35,000	35,000	0
011-200-5116	GASOLINE, OIL, & GREASE	62,489	75,000	71,804	80,000	80,000	0
011-200-5117	MINOR APPARATUS	51,665	7,650	20,090	7,650	7,650	0
011-200-5118	JANITORIAL SUPPLIES	142	100	66	300	100	(200)
011-200-5119	CHEMICALS	0	500	498	500	500	0
011-200-5121	EDUCATIONAL SUPPLIES	880	1,125	0	1,125	1,125	0
011-200-5123	OTHER SUPPLIES	5,187	6,500	4,983	6,500	6,500	0
011-200-5124	POSTAGE	6,151	4,000	2,149	3,250	4,000	750
011-200-5128	UTILITIES	780	1,100	582	800	800	0
011-200-5128-01	LANDFILL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

011-200-5110 NEXT YEAR NOTES:
Need an additional \$1,500 for Unifi Access Point for IT,
Need an additional \$1,000 for Computer Monitors.

011-200-5114 CURRENT YEAR NOTES:
Awaiting vest grant reimbursement

011-200-5116 CURRENT YEAR NOTES:
Revised to 90,000 to get through the year with higher gas
prices.

011-200-5116 NEXT YEAR NOTES:
Request increase of \$15,000 due to gas prices.

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
011-200-5119	PERMANENT NOTES: Drug testing supplies						
011-200-5123	PERMANENT NOTES: ID Supplies						
011-200-5124	CURRENT YEAR NOTES: Revised to \$3,250 Of the \$750.00 giving back, moving \$300.00 to Radio Maintenance 200-5415						
011-200-5128	CURRENT YEAR NOTES: Revised to \$800.00 giving back \$300.00						
011-200-5128	NEXT YEAR NOTES: Water bill is approximately \$60 per month X 12 months =\$720.00						
TOTAL SUPPLIES & MATERIALS		189,717	129,725	144,384	150,125	150,675	550

MAINTENANCE OF BUILDINGS/

011-200-5311	MAINTENANCE OF BUILDING	989	750	106	100	750	650
TOTAL MAINTENANCE OF BUILDINGS/		989	750	106	100	750	650

MAINTENANCE OF EQUIPMENT

011-200-5411	I.T. MAINT & AGREEMENTS	70,270	82,650	73,329	82,650	86,250	3,600
011-200-5412	VEHICLE MAINTENANCE	194,974	200,000	151,531	225,000	200,000	(25,000)
011-200-5415	MAINTENANCE OF RADIOS	390	375	415	675	375	(300)

011-200-5411 NEXT YEAR NOTES:
Need an additional \$3,600 for Warrant Now software.

011-200-5412 CURRENT YEAR NOTES:
Need an additional \$25,000 to get through the year due to
hail damage

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<p>011-200-5415 CURRENT YEAR NOTES: Revised to \$675.00. Moved \$300 from 200-5124.</p>							
	TOTAL MAINTENANCE OF EQUIPMENT	265,634	283,025	225,275	308,325	286,625	(21,700)

CONTRACTUAL SERVICES

011-200-5511	COMMUNICATIONS	293,987	550,325	186,824	325,000	325,000	0
011-200-5515	HIRE OF EQUIPMENT	9,186	9,500	12,104	9,500	6,600	(2,900)
011-200-5520	INSURANCE	39,453	45,500	34,420	34,420	35,000	580
011-200-5521	SPECIAL SERVICES	10,692	12,000	10,023	12,000	12,000	0
011-200-5521-08	SPL SERVICES-MEDICAL (4,025)	0	0	0	0	0
011-200-5521-99	WEATHER EVENT EXPENSES	0	0	188	188	0	(188)
011-200-5530	TRAVEL EXPENSE	12,941	18,750	18,151	15,250	18,750	3,500
011-200-5530-01	TRAINING - STATE TCOLE-	0	3,500	0	3,500	3,500	0
011-200-5540	DUES & SUBSCRIPTIONS	2,131	3,500	1,789	2,500	2,500	0
011-200-5541	PERMITS,LICENSES,TESTIN	306	500	70	350	350	0
011-200-5550	ELECTRICITY	0	0	0	0	0	0
011-200-5555	EDUCATION & TRAINING	14,783	17,000	11,881	16,500	17,000	500
011-200-5582	EMERGENCY MANAGEMENT	<u>23,861</u>	<u>20,300</u>	<u>31,443</u>	<u>35,000</u>	<u>35,000</u>	<u>0</u>

011-200-5515 CURRENT YEAR NOTES:
Will have Zeno and Toshiba expenses in this account until Zeno lease expires.

011-200-5515 NEXT YEAR NOTES:
Only budgeting for Toshiba monthly expense, which equals\$550 per month x 12 months = \$6,600. This will cover maintenance and overages.

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
011-200-5521	PERMANENT NOTES: Includes \$3,000 per year contract with Tom Green County forensic phone downloads \$2,500 per year Racial Profiling Report Justice Research Consultants. Wrecker Services						
011-200-5582	CURRENT YEAR NOTES: Wasson Road - new siren 18th & Main new pole and refurbished New breaker boxes for existing sirens Covid PPE						
011-200-5582	NEXT YEAR NOTES: Includes two storm sirens at \$17,250 each						
TOTAL CONTRACTUAL SERVICES		403,315	680,875	306,894	454,208	455,700	1,492

MISCELLANEOUS

011-200-5616	JUDGEMENTS AND DAMAGES	3,862	0	0	0	0	0
011-200-5645	LATE PAY FEES & PENALTY	0	0	0	0	0	0
TOTAL MISCELLANEOUS		3,862	0	0	0	0	0

EQUIPMENT

011-200-6310	FURNITURE, FIXTURE	0	0	0	0	0	0
011-200-6311	MACHINERY & EQUIPMENT	0	0	27,484	27,484	26,880	(604)
011-200-6311	CURRENT YEAR NOTES: Negotiators phone paid by Grant of \$25,000; remainder from the State Forfeiture Fund						
TOTAL EQUIPMENT		0	0	27,484	27,484	26,880	(604)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>VEHICLES</u>							
011-200-6401	MOTOR VEHICLES	<u>105,698</u>	<u>0</u>	<u>113,250</u>	<u>101,950</u>	<u>75,469</u>	<u>(26,481)</u>
011-200-6401	CURRENT YEAR NOTES: Unspent 2019-20 LP Finance Package - delivered 2020-2021						
TOTAL VEHICLES		<u>105,698</u>	<u>0</u>	<u>113,250</u>	<u>101,950</u>	<u>75,469</u>	<u>(26,481)</u>
TOTAL 200-POLICE		<u>5,128,859</u>	<u>5,483,409</u>	<u>4,235,514</u>	<u>5,195,433</u>	<u>5,712,908</u>	<u>517,475</u>

DEPARTMENTAL NOTES

Dept 201 – Narcotics Division

General Fund

The Narcotics Division was established by the City Council in Fiscal Year 2006-7. The Narcotics Division protects the lives and property of the citizens through penetration of major drug organizations and elimination of their operations.

ACHIEVEMENTS

- Developed new contacts and techniques with other State and Federal agencies to assist in working the narcotics trafficking based in Big Spring and those travel here to facilitate those sales. Narcotics Division has ongoing investigations with Federal agencies, and are currently utilizing resources not utilized before to work major narcotic cases.
- Worked to produce programs designed to educate community partners and residents on safety as well as the tools necessary to become knowledgeable and thoughtful law enforcement partners. Most had to be cancelled due to the COVID-19 pandemic.
- Training of the Narcotics Division Sergeant and a new Narcotics Investigator in Basic Narcotics, Supervisors, and Investigations by providing 240 hours of instruction.

GOALS

- Continue to involve State and Federal agencies with investigations while working the narcotics trafficking based in Big Spring to maximize allocation of resources.
- Fentanyl is becoming a major concern nationwide. Implement a department policy for the use of Narcan to ensure the safety of police officers in the event one may encounter the substance.
- Continue to provide education for the public regarding illegal narcotics by providing information through social media.

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$236,781	\$303,684	\$483,631
51 – Supplies and Materials	10,732	10,100	12,100
54 – Maintenance of Equipment	5,685	2,700	250
55 – Contractual Services	78,910	68,617	68,625
Totals	\$332,108	\$385,101	\$564,606

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

011-POLICE

201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
011-201-5010	SALARIES	144,431	288,519	163,279	198,776	324,167	125,391
011-201-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
011-201-5021	TERMINATION PAY	5,789	0	0	0	0	0
011-201-5022	VACATION BUY BACK	1,786	0	6,306	6,306	6,305	(1)
011-201-5035	OVERTIME	0	1,000	1,263	1,144	1,000	(144)
011-201-5045	LONGEVITY	1,173	1,016	1,853	1,853	2,158	305
011-201-5050	RETIREMENT	29,310	52,233	28,647	36,534	60,080	23,546
011-201-5055	STANDBY PAY	6,125	3,900	5,207	6,995	3,900	(3,095)
011-201-5060	GROUP INSURANCE	21,903	45,352	23,813	29,457	47,988	18,531
011-201-5065	WORKERS' COMPENSATION	13,747	12,793	6,397	6,397	14,668	8,271
011-201-5070	RETIREMENT-DEFERRED COM	8,749	16,223	10,215	10,406	15,287	4,881
011-201-5075	LIFE & DISABILITY INSUR	1,071	2,400	1,112	1,404	2,464	1,060
011-201-5080	MEDICARE	2,410	4,269	2,630	3,116	4,894	1,778
011-201-5085	UNEMPLOYMENT TAXES	<u>288</u>	<u>720</u>	<u>756</u>	<u>1,296</u>	<u>720</u>	<u>(576)</u>
011-201-5055	PERMANENT NOTES: ON CALL POSITIONS TAKEN FROM DEPT 200						
TOTAL PERSONNEL SERVICES		236,781	428,425	251,475	303,684	483,631	179,947

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
011-POLICE
201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
011-201-5110	OFFICE SUPPLIES	1,152	2,550	78	1,000	1,500	500
011-201-5114	WEARING APPAREL	2,709	3,600	2,763	3,600	3,600	0
011-201-5116	GASOLINE, OIL & GREASE	5,109	5,000	2,841	3,500	5,000	1,500
011-201-5117	MINOR APPARATUS	<u>1,762</u>	<u>3,000</u>	<u>64</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		10,732	14,150	5,747	10,100	12,100	2,000

MAINTENANCE OF EQUIPMENT

011-201-5412	VEHICLE MAINTENANCE	<u>5,685</u>	<u>250</u>	<u>2,669</u>	<u>2,700</u>	<u>250</u>	<u>(2,450)</u>
011-201-5412	CURRENT YEAR NOTES: Revised to \$2650.00. \$2,400 from 201-5515 to cover a wrecked Narc truck that needed to be fixed.						
TOTAL MAINTENANCE OF EQUIPMENT		5,685	250	2,669	2,700	250	(2,450)

CONTRACTUAL SERVICES

011-201-5511	COMMUNICATIONS	25,121	21,305	15,958	23,500	23,500	0
011-201-5515	HIRE OF EQUIPMENT	32,530	27,000	10,727	18,000	18,000	0
011-201-5520	INSURANCE	3,838	4,000	4,992	4,992	5,000	8
011-201-5521-06	SPECIAL SERVICES-NARCOT	15,000	15,000	7,600	15,000	15,000	0
011-201-5530	TRAVEL EXPENSE	994	7,000	1,680	6,000	6,000	0
011-201-5555	EDUCATION & TRAINING	<u>1,427</u>	<u>1,125</u>	<u>0</u>	<u>1,125</u>	<u>1,125</u>	<u>0</u>

011-201-5515 CURRENT YEAR NOTES:
Revised to \$18,000. Giving back \$9,000. Of the \$9,000,
moving \$2,400.00 to 201-5412 to cover the wrecked truck

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

011-POLICE

201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	maintenance.						
011-201-5515	NEXT YEAR NOTES: \$18,000 Covers lease of Narc Trucks						
TOTAL CONTRACTUAL SERVICES		<u>78,910</u>	<u>75,430</u>	<u>40,958</u>	<u>68,617</u>	<u>68,625</u>	<u>8</u>
TOTAL 201-NARCOTICS TASK FORCE		<u>332,108</u>	<u>518,255</u>	<u>300,848</u>	<u>385,101</u>	<u>564,606</u>	<u>179,505</u>

DEPARTMENTAL NOTES

Dept 210 – Fire

General Fund

The Fire Department provides prevention and suppression services necessary for the protection of lives and property within the City.

ACHIEVEMENTS

- Purchased new SCBAs and more composite bottles
- Automatic CPR compression devices on every Medic Unit
- AEDs on all front line Fire Trucks
- Radio Slings for all new portable radios
- Improved usage of electronic communications for less paper usage

GOALS

- Purchase of SCBA communication devices to communicate clearly without removal of SCBA masks
- Securing emergency power generators for each fire station for times of power outages
- Purchase of battery powered PPV fans to cut down on harmful exhaust, as well as save money on fuel

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$4,188,790	\$4,125,905	\$4,173,147
51 – Supplies and Materials	108,246	129,900	147,950
53 – Maintenance of Bldg./Structures	19,213	25,000	25,000
54 – Maintenance of Equipment	167,173	94,200	125,761
55 – Contractual Services	119,673	158,867	145,928
56 – Miscellaneous	0	17	0
60 – Capital Outlay	0	0	45,000
Totals	\$4,603,095	\$4,533,889	\$4,662,786

Highlights:

- 5415 – Radios – SCBA Microphone for Radios (\$36,000)
- 6317 – Heating and Cooling Systems – Roof Replacement 18th & Main Fire Station (\$20,000)
- 6402 – Fire Vehicles – Battery Powered PPV Vans (\$25,000)

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
012-210-5010	SALARIES	2,442,510	2,396,108	1,813,252	2,242,359	2,458,744	216,385
012-210-5014	EXCEPTIONAL CONDITIONS	0	0	2,590	0	0	0
012-210-5015	AUTO ALLOWANCE	7,898	7,800	5,987	7,518	7,800	282
012-210-5021	TERMINATION PAY	109,836	55,000	53,592	53,592	55,000	1,408
012-210-5022	VACATION BUY BACK	65,574	30,000	38,453	38,453	40,000	1,547
012-210-5035	OVERTIME	362,195	225,000	451,314	603,904	350,000	(253,904)
012-210-5045	LONGEVITY	32,178	36,109	32,481	32,559	35,462	2,903
012-210-5050	RETIREMENT	439,876	412,503	363,901	420,619	442,051	21,432
012-210-5060	GROUP INSURANCE	400,163	402,370	297,596	379,347	443,865	64,518
012-210-5065	WORKERS' COMPENSATION	94,362	125,451	125,451	125,451	132,732	7,281
012-210-5070	RETIREMENT-DEFERRED COM	161,581	151,526	133,668	145,271	138,023	(7,248)
012-210-5075	LIFE & DISABILITY INSUR	20,057	20,200	13,421	16,843	20,402	3,559
012-210-5080	MEDICARE	45,089	39,875	35,274	43,489	42,732	(757)
012-210-5085	UNEMPLOYMENT TAXES	<u>7,471</u>	<u>6,336</u>	<u>10,259</u>	<u>16,500</u>	<u>6,336</u>	<u>(10,164)</u>
TOTAL PERSONNEL SERVICES		4,188,790	3,908,278	3,377,239	4,125,905	4,173,147	47,242

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>SUPPLIES & MATERIALS</u>							
012-210-5110	OFFICE SUPPLIES	23,346	3,700	1,920	2,050	3,500	1,450
012-210-5112	FOOD SUPPLIES	460	600	450	500	600	100
012-210-5114	WEARING APPAREL	32,133	40,000	40,236	50,000	50,000	0
012-210-5116	GASOLINE, OIL & GREASE	17,224	25,000	18,854	25,000	25,000	0
012-210-5117	MINOR APPARATUS	13,206	51,500	17,778	35,000	51,500	16,500
012-210-5118	JANITORIAL SUPPLIES	9,944	7,500	5,898	7,500	7,500	0
012-210-5119	CHEMICALS	630	1,200	183	1,200	1,200	0
012-210-5123	OTHER SUPPLIES	1,236	2,500	2,134	2,500	2,500	0
012-210-5124	POSTAGE	429	150	75	150	150	0
012-210-5128	UTILITIES	<u>9,638</u>	<u>6,000</u>	<u>3,800</u>	<u>6,000</u>	<u>6,000</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		108,246	138,150	91,328	129,900	147,950	18,050

MAINTENANCE OF BUILDINGS/

012-210-5311	MAINTENANCE OF BUILDING	<u>19,213</u>	<u>15,000</u>	<u>16,318</u>	<u>25,000</u>	<u>25,000</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		19,213	15,000	16,318	25,000	25,000	0

MAINTENANCE OF EQUIPMENT

012-210-5411	I.T. MAINT & AGREEMENTS	9,917	5,219	7,953	7,200	3,761	(3,439)
012-210-5412	VEHICLE MAINTENANCE	76,188	100,000	49,580	75,000	75,000	0
012-210-5413	FIRE APPARATUS	73,134	7,000	7,228	7,000	7,000	0
012-210-5415	MAINTENANCE OF RADIOS	44	100	0	0	36,000	36,000

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
012-210-5417	MAINTENANCE OF MOWERS	0	0	0	0	0	0
012-210-5422	MAINT HEATING & COOLING	7,459	2,000	19,731	5,000	3,500	(1,500)
012-210-5425	MAINT. MACHINERY, TOOLS	429	500	0	0	500	500
TOTAL MAINTENANCE OF EQUIPMENT		167,173	114,819	84,492	94,200	125,761	31,561
CONTRACTUAL SERVICES							
012-210-5511	COMMUNICATIONS	68,897	91,161	49,779	72,000	72,000	0
012-210-5515	HIRE OF EQUIPMENT	2,342	2,650	2,049	2,650	2,650	0
012-210-5520	INSURANCE	11,409	12,000	10,905	12,000	12,000	0
012-210-5521	SPECIAL SERVICES	10	0	0	3,000	3,000	0
012-210-5521-99	WEATHER EVENT EXPENSES	0	0	217	217	0	(217)
012-210-5530	TRAVEL EXPENSE	3,249	4,500	172	1,500	4,500	3,000
012-210-5535	RENTS	18,087	18,500	15,417	18,500	19,628	1,128
012-210-5540	DUES & SUBSCRIPTIONS	525	550	950	900	550	(350)
012-210-5541	PERMITS, LICENSES, TESTIN	7,248	5,100	11,742	11,600	5,100	(6,500)
012-210-5550	ELECTRICITY	10,791	8,500	6,888	11,000	11,000	0
012-210-5555	EDUCATION & TRAINING	(8,137)	10,000	26,095	20,000	10,000	(10,000)
012-210-5560	GAS FOR HEATING	5,251	5,500	5,871	5,500	5,500	0
012-210-5521	CURRENT YEAR NOTES: ENGINEERING/ARCHITECTURAL SERVICES - FIRE STATIONS						
TOTAL CONTRACTUAL SERVICES		119,673	158,461	130,084	158,867	145,928	(12,939)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MISCELLANEOUS</u>							
012-210-5645	LATE PAY FEES & PENALTI	0	0	17	17	0	(17)
TOTAL MISCELLANEOUS		0	0	17	17	0	(17)
<u>EQUIPMENT</u>							
012-210-6317	HEATING & COOLING	0	0	0	0	20,000	20,000
TOTAL EQUIPMENT		0	0	0	0	20,000	20,000
<u>VEHICLES</u>							
012-210-6401	MOTOR VEHICLES	0	0	0	0	0	0
012-210-6402	FIRE APPARATUS	0	0	0	0	25,000	25,000
TOTAL VEHICLES		0	0	0	0	25,000	25,000
TOTAL 210-FIRE		4,603,094	4,334,708	3,699,478	4,533,889	4,662,786	128,897

DEPARTMENTAL NOTES

Dept 211 – SAFER Grant**General Fund**

The Staffing for Adequate Fire and Emergency (SAFER) grant, provided by FEMA, helps fire departments with obtaining new firefighters, retaining existing staff and to maintain compliance with National Fire Protection Association regulations.

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$0	\$501,089	\$725,257
51 – Supplies and Materials	0	7,500	7,500
55 – Contractual Services	0	2,500	2,500
Totals	\$0	\$511,089	\$735,257

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
012-FIRE
211-98-99 SAFE & SOBER WA

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
012-211-5010	SALARIES	0	393,120	228,288	310,623	442,502	131,879
012-211-5011	SALARIES	0	0	0	0	0	0
012-211-5014	EXCEPTIONAL CONDITIONS	0	0	761	761	0	(761)
012-211-5015	AUTO ALLOWANCE	0	0	0	0	0	0
012-211-5021	TERMINATION PAY	0	0	1,123	1,048	0	(1,048)
012-211-5022	VACATION BUY BACK	0	0	0	0	0	0
012-211-5035	OVERTIME	0	30,889	50,774	41,908	45,000	3,092
012-211-5045	LONGEVITY	0	0	78	68	1,382	1,314
012-211-5050	RETIREMENT	0	63,601	43,032	51,215	87,021	35,806
012-211-5060	GROUP INSURANCE	0	74,118	46,271	64,989	92,388	27,399
012-211-5065	WORKERS' COMPENSATION	0	13,695	0	0	22,234	22,234
012-211-5070	RETIREMENT-DEFERRED COM	0	24,147	15,711	19,484	22,143	2,659
012-211-5075	LIFE & DISABILITY INSUR	0	3,538	1,963	2,689	4,058	1,369
012-211-5080	MEDICARE	0	6,148	4,135	5,181	7,089	1,908
012-211-5085	UNEMPLOYMENT TAXES	<u>0</u>	<u>6,784</u>	<u>2,520</u>	<u>3,123</u>	<u>1,440</u>	<u>(1,683)</u>
TOTAL PERSONNEL SERVICES		0	616,040	394,655	501,089	725,257	224,168

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

012-FIRE

211-98-99 SAFE & SOBER WA

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
012-211-5110	OFFICE SUPPLIES	0	0	0	0	0	0
012-211-5112	FOOD SUPPLIES	0	0	0	0	0	0
012-211-5114	WEARING APPAREL	<u>0</u>	<u>7,500</u>	<u>0</u>	<u>7,500</u>	<u>7,500</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		0	7,500	0	7,500	7,500	0
<u>CONTRACTUAL SERVICES</u>							
012-211-5541	PERMITS, LICENSES, TESTIN	0	2,500	0	2,500	2,500	0
012-211-5555	EDUCATION & TRAINING	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		<u>0</u>	<u>2,500</u>	<u>0</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>
TOTAL 211-98-99 SAFE & SOBER WA		0	626,040	394,655	511,089	735,257	224,168
		=====	=====	=====	=====	=====	=====

Dept 220 – Municipal Court

General Fund

The Municipal Court has jurisdiction in Class C misdemeanors arising under the Texas criminal statutes and city ordinances. The Court staff prepares and maintains all court records and collects fines assessed by the court.

ACHIEVEMENTS

- Continued expansion of Court usage of INCODE’s capabilities to become more efficient
- Continued working towards the transition to electronic recordkeeping
- Initiated training for the Municipal Court Clerk and all Deputy Court Clerks to obtain Level I certification with TMCEC
- Initiated contact with INCODE to ensure clerks are trained in and utilize INCODE

GOALS

- Continue work to transition away from paper archives to electronic records
- Completion of TMCEC New Clerk Training for Deputy Clerks
- TMCEC Level I Municipal Court Clerk Certificates for current Municipal County Clerk/Deputy Court Clerk
- Expand INCODE training for all clerks at Big Spring Municipal Court

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$269,400	\$293,753	\$301,126
51 – Supplies and Materials	5,430	7,300	7,700
54 – Maintenance of Equipment	17,651	19,380	16,969
55 – Contractual Services	15,226	9,320	14,970
56 – Miscellaneous	(15)	267	250
Totals	\$307,692	\$330,020	\$341,015

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
 013-CITY JUDGE
 220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
013-220-5010	SALARIES	175,250	188,209	153,470	192,596	197,947	5,351
013-220-5014	EXCEPTIONAL CONDITIONS	0	0	567	0	0	0
013-220-5015	AUTO ALLOWANCE	7,290	7,200	5,526	6,939	7,200	261
013-220-5021	TERMINATION PAY	417	0	261	358	0	(358)
013-220-5022	VACATION BUY BACK	2,779	2,800	2,848	2,848	2,850	2
013-220-5035	OVERTIME	0	0	0	0	0	0
013-220-5045	LONGEVITY	2,496	3,425	2,921	2,949	2,785	(164)
013-220-5050	RETIREMENT	33,240	35,770	27,802	35,965	37,697	1,732
013-220-5060	GROUP INSURANCE	31,875	35,205	27,466	35,089	36,915	1,826
013-220-5065	WORKERS' COMPENSATION	906	907	907	907	953	46
013-220-5070	RETIREMENT-DEFERRED COM	10,364	11,110	9,528	10,113	9,592	(521)
013-220-5075	LIFE & DISABILITY INSUR	1,304	1,476	1,108	1,429	1,540	111
013-220-5080	MEDICARE	2,819	2,924	2,415	2,994	3,071	77
013-220-5085	UNEMPLOYMENT TAXES	<u>661</u>	<u>576</u>	<u>1,008</u>	<u>1,566</u>	<u>576</u>	<u>(990)</u>
TOTAL PERSONNEL SERVICES		269,400	289,602	235,826	293,753	301,126	7,373

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
013-CITY JUDGE
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
013-220-5110	OFFICE SUPPLIES	2,641	3,600	1,907	2,600	3,600	1,000
013-220-5110-01	MUNICIPAL COURT TECHNOL	0	0	1,400	1,400	0	(1,400)
013-220-5123	OTHER SUPPLIES	0	0	0	0	0	0
013-220-5124	POSTAGE	2,789	4,100	2,948	3,300	4,100	800
013-220-5128	UTILITIES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		5,430	7,700	6,255	7,300	7,700	400
<u>MAINTENANCE OF BUILDINGS/</u>							
013-220-5311	MAINTENANCE OF BUILDING	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		0	0	0	0	0	0
<u>MAINTENANCE OF EQUIPMENT</u>							
013-220-5411	I. T. MAINT & AGREEMENTS	<u>17,651</u>	<u>16,115</u>	<u>22,801</u>	<u>19,380</u>	<u>16,969</u>	<u>(2,411)</u>
TOTAL MAINTENANCE OF EQUIPMENT		17,651	16,115	22,801	19,380	16,969	(2,411)
<u>CONTRACTUAL SERVICES</u>							
013-220-5511	COMMUNICATIONS	9,386	3,703	3,678	5,600	6,000	400
013-220-5515	HIRE OF EQUIPMENT	2,576	1,920	2,196	1,920	1,920	0
013-220-5520	INSURANCE	208	250	190	190	200	10
013-220-5521	SPECIAL SERVICES	479	500	1,563	200	200	0
013-220-5530	TRAVEL EXPENSE	1,463	5,400	0	0	5,400	5,400
013-220-5540	DUES & SUBSCRIPTIONS	972	1,100	597	1,200	1,200	0

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
 013-CITY JUDGE
 220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
013-220-5541	PERMITS, LICENSES, TESTIN	142	0	0	0	0	0
013-220-5550	ELECTRICITY	0	0	0	0	0	0
013-220-5555	EDUCATION & TRAINING	0	50	460	210	50	(160)
013-220-5521	PERMANENT NOTES: Translators/Interpreters						
TOTAL CONTRACTUAL SERVICES		15,226	12,923	8,684	9,320	14,970	5,650
<u>MISCELLANEOUS</u>							
013-220-5611	CONTRIBUTIONS	0	0	0	0	0	0
013-220-5637	COURT COST	(15)	250	0	250	250	0
013-220-5645	LATE PAY FEES & PENALTI	0	0	17	17	0	(17)
013-220-5637	PERMANENT NOTES: Jury duty pay						
TOTAL MISCELLANEOUS		(15)	250	17	267	250	(17)
TOTAL 220-MUNICIPAL COURT		307,692	326,590	273,583	330,020	341,015	10,995
DEPARTMENTAL NOTES							
TOTAL 013-CITY JUDGE		307,692	326,590	273,583	330,020	341,015	10,995

Dept 230 – Fire Marshal

General Fund

The Fire Marshal is responsible for fire prevention and the investigation of all fires and other hazardous incidents within the City of Big Spring. He also conducts inspections of commercial businesses, schools and other public buildings.

ACHIEVEMENTS

- Obtained “Ignitable liquid detection” K-9 Captain.
- Fire Marshall’s Office worked in conjunction with BSISD to install rapid access maps into Knox Box of every building and campus owned by BSISD
- Fire Marshall’s Office in conjunction with Big Spring Police Department and Howard County Sherriff’s Office trained together in the use of Tactical Combat Casualty Care.
- Continued work with Code Enforcement and the City Attorney’s office to help remedy and clean up dilapidated properties inside the city limits.
- Certified three Fire Inspectors.
- Continued fire extinguisher education and demonstrations to the community.

GOALS

- Install body worn camera integrated into a dash camera in Fire Marshall’s vehicle to ensure audio and vehicle can be properly stored in Big Spring Police Department’s Records Management System.
- Build a simulated confined space, roof collapse, entanglement and floor collapse in the fire department for firefighter training.
- Obtain an improved computer program for health and fire inspections.
- Send all fire investigators to additional needed thermodynamic/investigator training.

(Continued on next page)

Dept 230 – Fire Marshal**General Fund**

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$134,651	\$134,146	\$133,827
51 – Supplies and Materials	24,887	5,684	6,200
54 – Maintenance of Equipment	6,903	2,300	1,000
55 – Contractual Services	10,374	7,750	8,710
60 – Capital Outlay	33,435	0	0
Totals	\$210,250	\$149,880	\$149,737

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

012-FIRE

230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
012-230-5010	SALARIES	93,253	88,887	76,478	92,422	91,553	(869)
012-230-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
012-230-5021	TERMINATION PAY	0	0	0	0	0	0
012-230-5022	VACATION BUY BACK	2,906	2,900	2,906	2,906	2,905	(1)
012-230-5035	OVERTIME	0	0	0	0	0	0
012-230-5045	LONGEVITY	3,417	3,672	3,700	3,700	3,816	116
012-230-5050	RETIREMENT	14,914	14,319	12,914	14,265	14,741	476
012-230-5060	GROUP INSURANCE	9,107	9,050	7,244	9,020	9,478	458
012-230-5065	WORKERS' COMPENSATION	3,404	4,477	4,477	4,477	4,609	132
012-230-5070	RETIREMENT-DEFERRED COM	5,478	5,260	4,743	4,966	4,603	(363)
012-230-5075	LIFE & DISABILITY INSUR	547	552	410	519	553	34
012-230-5080	MEDICARE	1,481	1,384	1,209	1,439	1,425	(14)
012-230-5085	UNEMPLOYMENT TAXES	<u>144</u>	<u>144</u>	<u>252</u>	<u>432</u>	<u>144</u>	(<u>288</u>)
TOTAL PERSONNEL SERVICES		134,651	130,645	114,333	134,146	133,827	(319)
<u>SUPPLIES & MATERIALS</u>							
012-230-5110	OFFICE SUPPLIES	44	100	0	50	100	50
012-230-5113	EXPENSES FOR K-9 ARSON	4,297	1,000	1,541	1,500	1,000	(500)
012-230-5114	WEARING APPAREL	336	400	90	50	400	350
012-230-5116	GASOLINE, OIL & GREASE	2,009	2,500	3,027	2,500	2,500	0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND

012-FIRE

230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
012-230-5117	MINOR APPARATUS	15,730	500	0	300	500	200
012-230-5123	OTHER SUPPLIES	353	1,112	831	500	500	0
012-230-5124	POSTAGE	1	0	84	84	0	(84)
012-230-5125	FIRE PREVENTION SUPPLIE	2,118	700	606	700	700	0
012-230-5126	HEALTH INSPECTION SUPPL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>
TOTAL SUPPLIES & MATERIALS		24,887	6,312	6,179	5,684	6,200	516
<u>MAINTENANCE OF EQUIPMENT</u>							
012-230-5411	I. T. MAINT & AGREEMENTS	0	0	0	0	0	0
012-230-5412	VEHICLE MAINTENANCE	<u>6,903</u>	<u>1,000</u>	<u>2,209</u>	<u>2,300</u>	<u>1,000</u>	<u>(1,300)</u>
TOTAL MAINTENANCE OF EQUIPMENT		6,903	1,000	2,209	2,300	1,000	(1,300)
<u>CONTRACTUAL SERVICES</u>							
012-230-5511	COMMUNICATIONS	3,766	1,700	1,513	1,700	1,700	0
012-230-5520	INSURANCE	1,154	1,200	1,400	1,400	1,410	10
012-230-5530	TRAVEL EXPENSE	649	3,000	714	2,000	3,000	1,000
012-230-5540	DUES & SUBSCRIPTIONS	1,575	1,600	1,575	1,600	2,000	400
012-230-5541	PERMITS, LICENSES, TESTI	0	100	39	250	100	(150)
012-230-5555	EDUCATION & TRAINING	<u>3,230</u>	<u>500</u>	<u>951</u>	<u>800</u>	<u>500</u>	<u>(300)</u>
TOTAL CONTRACTUAL SERVICES		10,374	8,100	6,192	7,750	8,710	960

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

012-FIRE

230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MISCELLANEOUS</u>							
012-230-5645	LATE PAY FEES & PENALTI	0	0	0	0	0	0
TOTAL MISCELLANEOUS		0	0	0	0	0	0
<u>VEHICLES</u>							
012-230-6401	MOTOR VEHICLES	33,435	0	0	0	0	0
TOTAL VEHICLES		33,435	0	0	0	0	0
TOTAL 230-FIRE MARSHAL		210,250	146,057	128,913	149,880	149,737	(143)
TOTAL 012-FIRE		4,813,344	5,106,805	4,223,046	5,194,858	5,547,780	352,922

Dept 240 – Animal Control

General Fund

Animal Control is staffed by certified animal wardens under the supervision of the Police Department. The division provides services to the City and the County by enforcing City Ordinances and State law, impounding/quarantining at-large animals and necessary disposal of dead animals on a daily basis either on schedule or call out.

ACHIEVEMENTS

- Continued to grow a network rescues from across the nation to help maintain the goal of a “No Kill” shelter.
- Achieved live release rate of 102.69% for dogs and 28.73% for cats for 2020. The high percentage of live release for dogs is due to a large number of dogs giving birth to litters while in custody making the total of animals going out of the shelter greater than the amount taken in. (These percentages include animals that were euthanized due to sickness/injury/aggressiveness.)
- Maintained services provided through COVID-19.
- Scheduled Animal Control to work on weekends and help reduce overtime time and provide animal control services seven days a week.

GOALS

- Continue to build partnerships with rescue organizations to maintain the City Council’s resolution of a “No Kill” shelter.
- Obtain state mandated certifications for newer employees as classes resume after COVID-19.
- Obtain shelter recertification from Texas Department of State Health Services—Zoonosis Division.
- Purchase and equip new animal control unit.

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$182,159	\$200,252	\$290,221
51 – Supplies and Materials	28,498	37,010	37,510
53 – Maintenance of Bldg./Structures	16,939	1,100	1,000
54 – Maintenance of Equipment	14,308	11,630	11,570
55 – Contractual Services	31,403	32,983	35,600
60 – Capital Outlay	31,191	0	9,130
Totals	\$304,498	\$282,975	\$385,031

Highlights:

6401 – Vehicles – Animal Control Truck (\$40,800)

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
011-240-5010	SALARIES	103,088	138,686	99,113	120,142	178,558	58,416
011-240-5014	EXCEPTIONAL CONDITIONS	0	0	2,500	0	0	0
011-240-5021	TERMINATION PAY	3,850	0	0	0	0	0
011-240-5022	VACATION BUY BACK	0	0	133	133	0	(133)
011-240-5035	OVERTIME	4,845	4,000	3,473	3,158	4,000	842
011-240-5045	LONGEVITY	115	300	33	48	458	410
011-240-5050	RETIREMENT	20,119	26,058	18,337	22,625	33,271	10,646
011-240-5055	STANDBY PAY	3,473	3,900	3,182	3,889	3,900	11
011-240-5060	GROUP INSURANCE	26,154	35,785	24,887	29,922	44,898	14,976
011-240-5065	WORKERS' COMPENSATION	11,032	9,097	9,097	9,097	11,599	2,502
011-240-5070	RETIREMENT-DEFERRED COM	6,272	8,094	6,278	6,352	8,466	2,114
011-240-5075	LIFE & DISABILITY INSUR	797	1,284	877	1,066	1,641	575
011-240-5080	MEDICARE	1,718	2,130	1,584	1,834	2,710	876
011-240-5085	UNEMPLOYMENT TAXES	<u>697</u>	<u>576</u>	<u>1,081</u>	<u>1,986</u>	<u>720</u>	<u>(1,266)</u>

011-240-5035

CURRENT YEAR NOTES:

Revised to \$6,000 due to frozen position, shelter worker out several months on medical leave and being short handed.

TOTAL PERSONNEL SERVICES		182,159	229,910	170,574	200,252	290,221	89,969
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BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
011-240-5110	OFFICE SUPPLIES	290	335	0	335	335	0
011-240-5114	WEARING APPAREL	1,401	1,000	417	500	1,000	500
011-240-5115	ANIMAL FOOD	4,373	5,000	3,793	5,000	5,000	0
011-240-5116	GASOLINE, OIL & GREASE	5,194	8,000	7,158	8,000	8,000	0
011-240-5117	MINOR APPARATUS	2,731	1,875	779	1,875	1,875	0
011-240-5118	JANITORIAL SUPPLIES	2,028	3,500	1,695	2,500	2,500	0
011-240-5120	MEDICAL & SURGICAL	10,201	8,000	11,872	16,500	16,500	0
011-240-5124	POSTAGE	25	0	0	0	0	0
011-240-5128	UTILITIES	1,646	1,300	1,499	1,500	1,500	0
011-240-5128-01	LANDFILL	<u>610</u>	<u>800</u>	<u>519</u>	<u>800</u>	<u>800</u>	<u>0</u>

011-240-5115 CURRENT YEAR NOTES:
Revised to \$6,000 due to shelter remaining full throughout the year.

011-240-5115 NEXT YEAR NOTES:
Request increase to \$6,000 due to shelter remaining full throughout the year.

011-240-5120 CURRENT YEAR NOTES:
Revised increase to \$16,000 due to vaccinating every animal upon entry into the shelter.

011-240-5120 NEXT YEAR NOTES:
Request increase to \$16,000 due to vaccinating every animal upon entry into the shelter required by city ordinance.

011-240-5128 CURRENT YEAR NOTES:
Revised to \$1,700 to cover the pipe that busted during winter freeze and higher than expected water bill.

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
	TOTAL SUPPLIES & MATERIALS	28,498	29,810	27,732	37,010	37,510	500

MAINTENANCE OF BUILDINGS/

011-240-5311	MAINTENANCE OF BUILDING	16,939	1,000	637	1,100	1,000	(100)
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011-240-5311 CURRENT YEAR NOTES:
Adding \$100 from 240-5314 to cover sewer issues.

	TOTAL MAINTENANCE OF BUILDINGS/	16,939	1,000	637	1,100	1,000	(100)
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MAINTENANCE OF EQUIPMENT

011-240-5412	VEHICLE MAINTENANCE	13,136	11,250	7,573	11,250	11,250	0
011-240-5413	MAINTENANCE OF FIRE APP	15	70	70	70	70	0
011-240-5415	MAINTENANCE OF RADIOS	0	0	375	60	0	(60)
011-240-5422	MAINT. HEATING & COOLIN	1,157	250	0	250	250	0

011-240-5415 PERMANENT NOTES:
Take any radio maintenance expenses from Department 200.

	TOTAL MAINTENANCE OF EQUIPMENT	14,308	11,570	8,018	11,630	11,570	(60)
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CONTRACTUAL SERVICES

011-240-5511	COMMUNICATIONS	13,863	18,403	10,766	15,900	15,900	0
011-240-5520	INSURANCE	3,607	3,500	3,383	3,383	3,400	17
011-240-5521	SPECIAL SERVICES	8,850	11,000	6,390	8,200	9,000	800
011-240-5530	TRAVEL EXPENSE	0	2,000	888	800	2,000	1,200
011-240-5541	PERMITS, LICENSES, TESTIN	0	0	0	0	0	0
011-240-5550	ELECTRICITY	2,344	2,400	1,932	2,500	2,500	0

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
011-240-5560	GAS FOR HEATING	2,738	2,800	2,445	2,200	2,800	600
011-240-5530	CURRENT YEAR NOTES: HAVE HIRED NEW EMPLOYEES THAT WILL REQUIRE MANDATORY TRAINING						
011-240-5550	CURRENT YEAR NOTES: Revised to \$4,000 to cover the central heat and air expense.						
011-240-5550	NEXT YEAR NOTES: Request \$3,000 to cover the central heat and air expense.						
TOTAL CONTRACTUAL SERVICES		31,403	40,103	25,804	32,983	35,600	2,617
<u>MISCELLANEOUS</u>							
011-240-5616	JUDGEMENTS & DAMAGES	0	0	0	0	0	0
011-240-5645	LATE PAY FEES & PENALTI	0	0	0	0	0	0
TOTAL MISCELLANEOUS		0	0	0	0	0	0
<u>VEHICLES</u>							
011-240-6401	MOTOR VEHICLES	31,191	0	0	0	9,130	9,130
TOTAL VEHICLES		31,191	0	0	0	9,130	9,130
TOTAL 240-ANIMAL CONTROL		304,498	312,393	232,765	282,975	385,031	102,056

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
DEPARTMENTAL NOTES							
TOTAL 011-POLICE		5,765,465	6,314,057	4,769,126	5,863,509	6,662,545	799,036

Dept 300 – Code Enforcement

General Fund

The Department of Code Enforcement/Inspections includes both building inspection and code enforcement activities. The Building Inspector reviews construction permits and conducts inspections to ensure compliance with the adopted building codes. He also reviews to assure compliance within the construction plans. Code enforcement conducts inspections to ensure compliance with the sub-standard structure, junk vehicles, weedy lots and other City Ordinances.

ACHIEVEMENTS

- Continued sanitary sewer overflow program
- Continued backflow prevention program
- Continued productivity with the Code Officer positions
- Successfully implemented the Substandard Structure Removal Program

GOALS

- Continue sanitary sewer overflow program
- Continue to improve the proactive code enforcement process to reduce the amounts of complaints to allow the Code office to better schedule the workflow

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$251,727	\$283,770	\$345,227
51 – Supplies and Materials	51,458	19,482	15,900
54 – Maintenance of Equipment	24,107	28,710	20,194
55 – Contractual Services	48,149	64,649	68,446
63 -- Equipment	0	62,647	0
Totals	\$375,441	\$459,258	\$449,767

Highlights:

5010 – Salaries – Code Enforcement Officer Salary/Benefits (\$44,500)

6401 – Vehicles – ½ Ton Pickup (\$30,000)

6310 – Furniture, Fixtures & Furnishings – Computer & Base Radio (\$1,400), Office Furnitures-New Position (\$600)

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

021-PUBLIC WORKS

300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
021-300-5010	SALARIES	161,031	205,265	146,849	179,363	231,319	51,956
021-300-5014	EXCEPTIONAL CONDITIONS	678	0	362	0	0	0
021-300-5021	TERMINATION PAY	2,336	0	5,632	5,632	0	(5,632)
021-300-5022	VACATION BUY BACK	1,487	1,150	1,487	1,487	800	(687)
021-300-5035	OVERTIME	3,923	2,500	531	531	2,500	1,969
021-300-5045	LONGEVITY	727	3,737	2,820	2,836	2,899	63
021-300-5050	RETIREMENT	31,003	37,725	26,849	33,960	42,278	8,318
021-300-5060	GROUP INSURANCE	34,549	42,760	32,488	41,190	46,475	5,285
021-300-5065	WORKERS' COMPENSATION	1,885	1,972	1,972	1,972	1,874	(98)
021-300-5070	RETIREMENT-DEFERRED COM	9,393	11,717	9,237	9,438	10,758	1,320
021-300-5075	LIFE & DISABILITY INSUR	1,453	1,872	1,164	1,495	2,016	521
021-300-5080	MEDICARE	2,546	3,083	2,357	2,803	3,444	641
021-300-5085	UNEMPLOYMENT TAXES	<u>715</u>	<u>720</u>	<u>1,778</u>	<u>3,063</u>	<u>864</u>	<u>(2,199)</u>
TOTAL PERSONNEL SERVICES		251,727	312,501	233,527	283,770	345,227	61,457
<u>SUPPLIES & MATERIALS</u>							
021-300-5110	OFFICE SUPPLIES	1,993	3,000	3,099	3,300	3,000	(300)
021-300-5114	WEARING APPAREL	532	500	831	782	750	(32)
021-300-5116	GASOLINE, OIL, & GREASE	1,841	2,500	3,721	3,500	2,500	(1,000)
021-300-5117	MINOR APPARATUS	122	500	1,975	2,000	1,500	(500)

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

021-PUBLIC WORKS

300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-300-5118	JANITORIAL SUPPLIES	551	500	754	700	500	(200)
021-300-5124	POSTAGE	2,261	2,650	646	2,200	2,650	450
021-300-5128-01	LANDFILL	<u>44,157</u>	<u>0</u>	<u>5,812</u>	<u>7,000</u>	<u>5,000</u>	(<u>2,000</u>)
TOTAL SUPPLIES & MATERIALS		51,458	9,650	16,838	19,482	15,900	(3,582)
<u>MAINTENANCE OF EQUIPMENT</u>							
021-300-5411	I.T. MAINT & AGREEMENTS	10,800	9,710	9,692	9,710	13,194	3,484
021-300-5412	VEHICLE MAINTENANCE	<u>13,307</u>	<u>7,000</u>	<u>17,743</u>	<u>19,000</u>	<u>7,000</u>	(<u>12,000</u>)
TOTAL MAINTENANCE OF EQUIPMENT		24,107	16,710	27,435	28,710	20,194	(8,516)
<u>CONTRACTUAL SERVICES</u>							
021-300-5511	COMMUNICATIONS	10,396	6,196	3,911	6,196	6,196	0
021-300-5515	HIRE OF EQUIPMENT	2,940	2,600	2,813	2,700	2,700	0
021-300-5520	INSURANCE	2,696	2,700	2,614	2,614	2,650	36
021-300-5521	SPECIAL SERVICES	1,841	18,500	19,100	18,500	18,500	0
021-300-5521-01	WEEDY LOTS MAINTENANCE	23,700	20,538	19,975	30,000	30,000	0
021-300-5525	ADVERTISING	0	4,000	1,050	2,500	4,000	1,500
021-300-5530	TRAVEL EXPENSE	4,681	1,600	884	2,100	3,500	1,400
021-300-5540	DUES & SUBSCRIPTIONS	0	400	39	39	0	(39)
021-300-5541	PERMITS,LICENSES, TESTI	896	1,600	0	0	900	900
021-300-5555	EDUCATION & TRAINING	1,000	500	0	0	0	0
021-300-5565	SANITATION - ROLLOFF, D	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
 021-PUBLIC WORKS
 300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
TOTAL CONTRACTUAL SERVICES		48,149	58,634	50,386	64,649	68,446	3,797
<u>MISCELLANEOUS</u>							
021-300-5645	LATE PAY FEES & PENALTI	0	0	17	0	0	0
TOTAL MISCELLANEOUS		0	0	17	0	0	0
<u>EQUIPMENT</u>							
021-300-6310	FURNITURE, FIXTURE	0	65,000	62,646	62,647	0	(62,647)
TOTAL EQUIPMENT		0	65,000	62,646	62,647	0	(62,647)
<u>VEHICLES</u>							
021-300-6401	MOTOR VEHICLES	0	0	0	0	0	0
TOTAL VEHICLES		0	0	0	0	0	0
TOTAL 300-CODE ENFORCEMENT/INSP		375,441	462,495	390,849	459,258	449,767	(9,491)
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Dept 310 – General Maintenance

General Fund

This department provides construction, renovation and maintenance services to all departments and to provide clean and well-maintained city-owned properties and facilities for our citizens

ACHIEVEMENTS

- Continued preventive maintenance on all City Facilities

GOALS

- Continue to improve facilities so additional savings can be achieved

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$86,290	\$52,983	\$113,206
51 – Supplies and Materials	5,547	6,100	6,100
53 – Maintenance of Buildings	817	1,000	500
54 – Maintenance of Equipment	37,081	4,000	4,000
55 – Contractual Services	2,136	2,009	2,047
56 – Miscellaneous	0	17	0
Totals	\$131,872	\$66,109	\$125,853

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
021-PUBLIC WORKS
310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
021-310-5010	SALARIES	49,515	29,896	23,885	29,835	68,313	38,478
021-310-5014	EXCEPTIONAL CONDITIONS	0	0	575	0	0	0
021-310-5021	TERMINATION PAY	0	0	0	0	0	0
021-310-5022	VACATION BUY BACK	0	0	460	460	0	(460)
021-310-5035	OVERTIME	191	500	61	24	500	476
021-310-5045	LONGEVITY	1,862	176	17	17	248	231
021-310-5050	RETIREMENT	9,388	6,115	4,538	5,928	12,987	7,059
021-310-5055	STANDBY PAY	3,923	3,900	2,882	3,589	3,900	311
021-310-5060	GROUP INSURANCE	12,654	8,552	6,845	8,525	17,959	9,434
021-310-5065	WORKERS' COMPENSATION	4,218	1,894	1,894	1,894	4,018	2,124
021-310-5070	RETIREMENT-DEFERRED COM	3,128	1,899	1,595	1,583	3,305	1,722
021-310-5075	LIFE & DISABILITY	429	276	206	261	630	369
021-310-5080	MEDICARE	838	500	405	492	1,058	566
021-310-5085	UNEMPLOYMENT TAXES	<u>144</u>	<u>144</u>	<u>252</u>	<u>375</u>	<u>288</u>	<u>(87)</u>
TOTAL PERSONNEL SERVICES		86,290	53,852	43,615	52,983	113,206	60,223

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
021-PUBLIC WORKS
310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
021-310-5110	OFFICE SUPPLIES	119	100	0	0	0	0
021-310-5114	WEARING APPAREL	379	600	137	150	150	0
021-310-5116	GASOLINE, OIL & GREASE	1,782	2,700	2,044	2,200	2,200	0
021-310-5117	MINOR APARATUS	1,257	2,000	645	1,000	1,000	0
021-310-5118	JANITORIAL SUPPLIES	37	0	161	50	50	0
021-310-5123	OTHER SUPPLIES	453	400	389	500	500	0
021-310-5128	UTILITIES	<u>1,520</u>	<u>0</u>	<u>2,009</u>	<u>2,200</u>	<u>2,200</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		5,547	5,800	5,385	6,100	6,100	0
<u>MAINTENANCE OF BUILDINGS/</u>							
021-310-5311	MAINTENANCE OF BUILDING	<u>817</u>	<u>0</u>	<u>901</u>	<u>1,000</u>	<u>500</u>	<u>(500)</u>
TOTAL MAINTENANCE OF BUILDINGS/		817	0	901	1,000	500	(500)
<u>MAINTENANCE OF EQUIPMENT</u>							
021-310-5411	I.T. MAINT & AGREEMENTS	150	0	0	0	0	0
021-310-5412	VEHICLE MAINTENANCE	36,931	15,000	4,906	4,000	4,000	0
021-310-5425	MAINT. MACHINERY, TOOLS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		37,081	15,000	4,906	4,000	4,000	0

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
 021-PUBLIC WORKS
 310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
021-310-5511	COMMUNICATIONS	302	247	208	247	247	0
021-310-5515	HIRE OF EQUIPMENT	1,075	1,100	691	1,100	1,100	0
021-310-5520	INSURANCE	493	500	462	462	500	38
021-310-5530	TRAVEL EXPENSE	114	300	0	0	0	0
021-310-5550	ELECTRICITY	152	2,500	0	0	0	0
021-310-5560	GAS FOR HEATING	<u>0</u>	<u>0</u>	<u>178</u>	<u>200</u>	<u>200</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		2,136	4,647	1,539	2,009	2,047	38
<u>MISCELLANEOUS</u>							
021-310-5645	LATE PAY FEES & PENALTY	<u>0</u>	<u>0</u>	<u>17</u>	<u>17</u>	<u>0</u>	<u>(17)</u>
TOTAL MISCELLANEOUS		<u>0</u>	<u>0</u>	<u>17</u>	<u>17</u>	<u>0</u>	<u>(17)</u>
TOTAL 310-GENERAL MAINTENANCE		<u>131,872</u>	<u>79,299</u>	<u>56,363</u>	<u>66,109</u>	<u>125,853</u>	<u>59,744</u>
TOTAL 021-PUBLIC WORKS		<u>507,313</u>	<u>541,794</u>	<u>447,212</u>	<u>525,367</u>	<u>575,620</u>	<u>50,253</u>

Dept 320 – Streets

General Fund

The Street Department maintains and repairs 189 miles of paved streets as well as curbs, gutters and storm sewers. The department also maintains a seal coat schedule for all paved streets.

ACHIEVEMENTS

- Extended street life through 2021 seal coat and crack coat projects
- Re-striped main thoroughfares
- Continued weed control
- Continued mosquito spraying

GOALS

- Continue to extend street life through seal coat and crack seal
- Continue weed control on roadways and easements
- Begin to invest in intersection repairs

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$695,251	\$596,758	\$924,922
51 – Supplies and Materials	81,004	81,000	94,600
53 – Maintenance of Bldg./Structures	56,778	60,700	75,000
54 – Maintenance of Equipment	130,234	95,712	96,836
55 – Contractual Services	267,102	266,250	266,250
56 - Miscellaneous	12,034	0	0
60 – Capital Outlay	1,680,198	1,325,478	1,048,797
Totals	\$2,922,601	\$2,425,898	\$2,506,405

Highlights:

6219 – Street Markers – Sealcoat/Street Repairs (\$1,000,000)
6401 – Vehicles – Utility Bed Truck (\$35,000)
6404 – Heavy Equipment – Batwing Mower (\$40,000)

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
022-HIGHWAYS & STREETS
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
022-320-5010	SALARIES	365,352	380,278	253,070	328,739	553,106	224,367
022-320-5014	EXCEPTIONAL CONDITIONS	0	0	4,140	0	0	0
022-320-5021	TERMINATION PAY	11,055	7,400	25,363	25,183	7,400	(17,783)
022-320-5022	VACATION BUY BACK	4,885	5,100	2,302	2,302	2,300	(2)
022-320-5035	OVERTIME	42,401	20,000	11,512	25,000	20,000	(5,000)
022-320-5045	LONGEVITY	11,574	13,207	12,091	12,117	9,821	(2,296)
022-320-5050	RETIREMENT	78,150	76,262	51,629	67,928	106,182	38,254
022-320-5055	STANDBY PAY	3,773	3,900	3,182	3,889	3,900	11
022-320-5060	GROUP INSURANCE	84,846	88,094	59,147	66,441	129,864	63,423
022-320-5065	WORKERS' COMPENSATION	57,380	35,034	35,034	35,034	49,648	14,614
022-320-5070	RETIREMENT-DEFERRED COM	24,365	23,687	17,987	19,223	27,018	7,795
022-320-5075	LIFE & DISABILITY INSUR	3,230	3,480	2,080	2,413	5,017	2,604
022-320-5080	MEDICARE	6,589	6,233	4,557	5,567	8,650	3,083
022-320-5085	UNEMPLOYMENT TAXES	<u>1,653</u>	<u>1,440</u>	<u>1,899</u>	<u>2,922</u>	<u>2,016</u>	<u>(906)</u>
TOTAL PERSONNEL SERVICES		695,251	664,115	483,991	596,758	924,922	328,164

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
022-HIGHWAYS & STREETS
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
022-320-5110	OFFICE SUPPLIES	751	500	36	50	50	0
022-320-5112	FOOD SUPPLIES	0	200	0	50	50	0
022-320-5114	WEARING APPAREL	2,845	3,000	1,039	1,500	3,000	1,500
022-320-5116	GASOLINE, OIL, & GREASE	26,850	40,000	25,890	29,400	35,000	5,600
022-320-5117	MINOR APPARATUS	7,186	15,000	4,460	10,000	12,000	2,000
022-320-5118	JANITORIAL SUPPLIES	744	500	877	1,000	500	(500)
022-320-5119	CHEMICALS	8,606	10,000	360	10,000	10,000	0
022-320-5123	OTHER SUPPLIES	3,526	2,500	1,070	2,500	2,500	0
022-320-5124	POSTAGE	1	40	0	0	0	0
022-320-5128	UTILITIES	297	1,500	0	1,500	1,500	0
022-320-5128-01	LANDFILL	<u>30,201</u>	<u>20,000</u>	<u>6,390</u>	<u>25,000</u>	<u>30,000</u>	<u>5,000</u>
022-320-5119	PERMANENT NOTES: Mosquito spray and herbicides						
022-320-5123	PERMANENT NOTES: Cylinder rental for welding trucks						
022-320-5128	PERMANENT NOTES: Water bills						
022-320-5128-01	PERMANENT NOTES: Disposal of substandard structures						
TOTAL SUPPLIES & MATERIALS		81,004	93,240	40,122	81,000	94,600	13,600

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
022-HIGHWAYS & STREETS
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF BUILDINGS/</u>							
022-320-5311	MAINTENANCE OF BUILDING	12,889	5,000	256	500	5,000	4,500
022-320-5318	MAINT. PAVED & UNPAVED	8,172	25,000	39,852	15,200	25,000	9,800
022-320-5318-01	ADA IMPROVEMENTS	14,066	25,000	0	25,000	25,000	0
022-320-5320	STREET MARKERS	<u>21,651</u>	<u>30,600</u>	<u>12,843</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>
022-320-5318-01	PERMANENT NOTES: ADA Transition Plan - Curb Cuts for wheelchair ramps -\$25,000 annually						
TOTAL MAINTENANCE OF BUILDINGS/		56,778	85,600	52,952	60,700	75,000	14,300
<u>MAINTENANCE OF EQUIPMENT</u>							
022-320-5411	I.T. MAINT & AGREEMENTS	0	40	52	52	176	124
022-320-5412	VEHICLE MAINTENANCE	127,142	102,000	71,215	85,000	90,000	5,000
022-320-5413	MAINT. FIRE APPARATUS	85	60	0	60	60	0
022-320-5421	SIGNAL SYSTEMS	2,649	6,000	0	10,000	6,000	(4,000)
022-320-5422	HEATING AND COOLING SYS	0	100	0	100	100	0
022-320-5425	MAINT. MACHINERY, TOOLS	<u>357</u>	<u>500</u>	<u>216</u>	<u>500</u>	<u>500</u>	<u>0</u>
022-320-5413	PERMANENT NOTES: Annual inspection of fire apparatus						
TOTAL MAINTENANCE OF EQUIPMENT		130,234	108,700	71,483	95,712	96,836	1,124

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
022-HIGHWAYS & STREETS
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
022-320-5511	COMMUNICATIONS	9,540	9,050	6,004	9,050	9,050	0
022-320-5515	HIRE OF EQUIPMENT	1,739	2,000	0	2,000	2,000	0
022-320-5520	INSURANCE	12,754	13,000	12,132	13,000	13,000	0
022-320-5521	SPECIAL SERVICES	20,652	30,000	36,873	40,000	40,000	0
022-320-5521-99	WEATHER EVENT EXPENSES	0	0	0	0	0	0
022-320-5530	TRAVEL EXPENSE	357	500	0	0	0	0
022-320-5541	PERMITS, LICENSES, TESTIN	476	1,300	125	500	500	0
022-320-5550	ELECTRICITY	219,402	245,000	118,917	200,000	200,000	0
022-320-5560	GAS FOR HEATING	<u>2,182</u>	<u>1,700</u>	<u>1,691</u>	<u>1,700</u>	<u>1,700</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		267,102	302,550	175,741	266,250	266,250	0
<u>MISCELLANEOUS</u>							
022-320-5616	JUDGEMENTS & DAMAGES	12,029	0	5,500	0	0	0
022-320-5645	LATE PAY FEES & PENALTI	<u>5</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		12,034	0	5,500	0	0	0
<u>LAND</u>							
022-320-6100	LAND PURCHASES	<u>0</u>	<u>0</u>	<u>25,478</u>	<u>25,478</u>	<u>0</u>	<u>(25,478)</u>
TOTAL LAND		0	0	25,478	25,478	0	(25,478)

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
 022-HIGHWAYS & STREETS
 320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>BUILDING & STRUCTURES</u>							
022-320-6215	SIDEWALKS AND STEPS	0	0	0	0	0	0
022-320-6218	STREETS	0	0	0	0	0	0
022-320-6219	CRACK S., SEAL ., FOG S	<u>1,485,653</u>	<u>2,456,746</u>	<u>128,210</u>	<u>1,300,000</u>	<u>1,000,000</u>	<u>(300,000)</u>
TOTAL BUILDING & STRUCTURES		1,485,653	2,456,746	128,210	1,300,000	1,000,000	(300,000)
<u>EQUIPMENT</u>							
022-320-6311	MACHINERY & EQUIPMENT	8,910	0	0	0	0	0
022-320-6321	SIGNAL & LIGHTS SYSTEMS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EQUIPMENT		8,910	0	0	0	0	0
<u>VEHICLES</u>							
022-320-6401	MOTOR VEHICLES	41,716	0	0	0	8,797	8,797
022-320-6404	HEAVY EQUIPMENT	<u>143,919</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>40,000</u>	<u>40,000</u>
TOTAL VEHICLES		<u>185,635</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>48,797</u>	<u>48,797</u>
TOTAL 320-STREETS		<u>2,922,601</u>	<u>3,710,951</u>	<u>983,476</u>	<u>2,425,898</u>	<u>2,506,405</u>	<u>80,507</u>
DEPARTMENTAL NOTES							
TOTAL 022-HIGHWAYS & STREETS		<u>2,922,601</u>	<u>3,710,951</u>	<u>983,476</u>	<u>2,425,898</u>	<u>2,506,405</u>	<u>80,507</u>

Dept 370 – Parks

General Fund

The Parks Department provides improvements and upkeep for parks and ballfield facilities available for public enjoyment. The Department strives to present aesthetically pleasing areas through the maintenance of playground and other recreational equipment, grounds maintenance, weed and litter control and other landscaping activities.

ACHIEVEMENTS

- Built a 14'x16' pavilion with a metal roof at Kid Zone
- Built a 14'x16' pavilion at ABC Park
- Repaired the irrigation in the island across from the Aquatic Center
- Planted 10 trees at Comanche Trail Park
- Planted 6 trees at Bert Andries Park
- Built and placed 8 more picnic tables throughout parks
- Repaired old irrigation at Bert Andries Park
- Turned the old rock fountain into a planter. We planted seasonal flowers and rose bushes, 4 trees and fabricated benches for the area
- Welded and repaired all the BBQ pits in the parks
- Restriped Basketball courts in the Dr. Morgan and Bert Andries Parks
- Painted backstops and put up new basketball goals

GOALS

- Replace the rest of the existing fencing at Comanche Trail Park
- Put down new base material at Kid Zone
- Build another pavilion at ABC Park
- Possible irrigation repair at ABC Park
- Install new BBQ pits at all the new pavilions
- Take out more dead trees in all the Parks
- Paint interior of both restrooms in Comanche Trail Park

(Continued on next page)

Dept 370 – Parks**General Fund**

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
50 – Personnel Services	\$321,357	\$296,423	\$316,293
51 – Supplies and Materials	35,686	40,705	41,700
53 – Maintenance of Bldg./Structures	16,532	23,500	21,500
54 – Maintenance of Equipment	51,726	39,578	37,576
55 – Contractual Services	27,468	30,879	30,616
56 – Miscellaneous	6	0	0
63 – Capital Outlay	9,255	0	17,712
Totals	\$462,030	\$431,085	\$465,397

Highlights:

6314 – Mowers and Equipment – Zero Turn Mower (\$10,867)

6401 – Vehicles – ¾ Ton Crew Cab Truck (\$27,006)

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

027-PARKS & RECREATION

370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
027-370-5010	SALARIES	197,028	187,799	157,915	192,384	193,433	1,049
027-370-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
027-370-5021	TERMINATION PAY	1,506	0	0	0	0	0
027-370-5022	VACATION BUY BACK	1,566	2,900	1,566	1,566	1,500	(66)
027-370-5035	OVERTIME	5,174	10,000	2,715	2,797	10,000	7,203
027-370-5045	LONGEVITY	934	1,710	1,098	1,124	1,795	671
027-370-5050	RETIREMENT	37,839	36,599	26,426	35,241	37,492	2,251
027-370-5055	STANDBY PAY	3,923	3,900	3,182	3,889	3,900	11
027-370-5060	GROUP INSURANCE	46,082	43,259	27,442	34,305	44,898	10,593
027-370-5065	WORKERS' COMPENSATION	9,654	8,119	8,119	8,119	8,292	173
027-370-5070	RETIREMENT-DEFERRED COM	11,879	11,368	9,543	9,856	9,540	(316)
027-370-5075	LIFE & DISABILITY INSUR	1,698	1,632	1,222	1,542	1,669	127
027-370-5080	MEDICARE	3,205	2,992	2,436	2,942	3,054	112
027-370-5085	UNEMPLOYMENT TAXES	<u>869</u>	<u>720</u>	<u>1,540</u>	<u>2,658</u>	<u>720</u>	<u>(1,938)</u>
TOTAL PERSONNEL SERVICES		321,357	310,998	243,204	296,423	316,293	19,870

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
027-PARKS & RECREATION
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
027-370-5110	OFFICE SUPPLIES	421	100	330	100	100	0
027-370-5112	FOOD SUPPLIES	217	600	76	100	300	200
027-370-5114	WEARING APPAREL	2,389	3,500	1,033	1,500	3,000	1,500
027-370-5116	GASOLINE, OIL, & GREASE	4,512	8,000	4,500	8,000	8,000	0
027-370-5117	MINOR APPARATUS	6,031	5,353	6,215	6,000	5,300	(700)
027-370-5118	JANITORIAL SUPPLIES	4,627	4,000	4,518	4,000	4,000	0
027-370-5122	PLANTS & GRASS	667	1,200	294	1,200	1,200	0
027-370-5123	OTHER SUPPLIES	3,031	4,300	2,103	4,300	4,300	0
027-370-5124	POSTAGE	0	0	2	5	0	(5)
027-370-5128	UTILITIES	13,085	14,500	7,987	14,500	14,500	0
027-370-5128-01	LANDFILL	<u>706</u>	<u>2,000</u>	<u>1,592</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>

027-370-5123 PERMANENT NOTES:
Projects that do not fall under building maintenance or
minor apparatus. Irrigation, paint, wood, chains, etc.

TOTAL SUPPLIES & MATERIALS		35,686	43,553	28,649	40,705	41,700	995
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MAINTENANCE OF LAND

027-370-5210	LAND MAINTENANCE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MAINTENANCE OF LAND		0	0	0	0	0	0

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
027-PARKS & RECREATION
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF BUILDINGS/</u>							
027-370-5311	MAINTENANCE OF BUILDING	3,179	2,500	1,158	2,500	2,500	0
027-370-5318-01	ADA IMPROVEMENTS	0	0	0	0	0	0
027-370-5322	MAINT. FENCES AND GATES	2,724	2,000	142	2,000	2,000	0
027-370-5323	MAINTENANCE OF BALLFIEL	370	2,000	604	2,000	2,000	0
027-370-5326	MISCELLANEOUS IMPROVEME	<u>10,259</u>	<u>15,000</u>	<u>9,792</u>	<u>17,000</u>	<u>15,000</u>	<u>(2,000)</u>

027-370-5326

PERMANENT NOTES:

Misc. improvements to parks including: 2 new pavilions at ABC park for 2021-2022, repairing irrigation at Bert Andries Park, ABC Park, and Comanche Trail Park, building picnic tables and bbq pits for parks, renovating restrooms, remove dead trees and replant trees

TOTAL MAINTENANCE OF BUILDINGS/		16,532	21,500	11,695	23,500	21,500	(2,000)
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MAINTENANCE OF EQUIPMENT

027-370-5411	I. T. MAINT & AGREEMENTS	150	2,317	2,328	2,328	326	(2,002)
027-370-5412	VEHICLE MAINTENANCE	49,269	35,000	27,658	35,000	35,000	0
027-370-5415	RADIO MAINTENANCE	0	0	0	0	0	0
027-370-5417	MAINTENANCE OF MOWERS	2,036	1,500	1,530	1,500	1,500	0
027-370-5419	MAINTENANCE OF PIPE LIN	0	0	0	0	0	0
027-370-5425	MAINT. MACHINERY, TOOLS	<u>271</u>	<u>750</u>	<u>367</u>	<u>750</u>	<u>750</u>	<u>0</u>

TOTAL MAINTENANCE OF EQUIPMENT		51,726	39,567	31,883	39,578	37,576	(2,002)
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BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
027-PARKS & RECREATION
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
027-370-5511	COMMUNICATIONS	3,153	5,476	2,989	5,476	5,476	0
027-370-5515	HIRE OF EQUIPMENT	720	150	0	150	150	0
027-370-5520	INSURANCE	4,941	5,200	4,803	4,803	4,810	7
027-370-5521	SPECIAL SERVICES	1,089	0	666	670	0	(670)
027-370-5530	TRAVEL EXPENSE	0	0	0	0	0	0
027-370-5541	PERMITS, LICENSES, AND	0	400	0	0	400	400
027-370-5550	ELECTRICITY	16,190	18,260	7,866	18,260	18,260	0
027-370-5555	EDUCATION & TRAINING	0	250	0	0	0	0
027-370-5560	GAS FOR HEATING	<u>1,374</u>	<u>1,450</u>	<u>1,667</u>	<u>1,520</u>	<u>1,520</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		27,468	31,186	17,990	30,879	30,616	(263)
<u>MISCELLANEOUS</u>							
027-370-5645	LATE PAY FEES & PENALTI	<u>6</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		6	0	0	0	0	0
<u>EQUIPMENT</u>							
027-370-6311	MACHINERY & EQUIPMENT	0	0	0	0	0	0
027-370-6314	MOWERS & EQUIPMENT	<u>9,255</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,867</u>	<u>10,867</u>
TOTAL EQUIPMENT		9,255	0	0	0	10,867	10,867

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
 027-PARKS & RECREATION
 370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>VEHICLES</u>							
027-370-6401	MOTOR VEHICLES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,845</u>	<u>6,845</u>
TOTAL VEHICLES		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,845</u>	<u>6,845</u>
TOTAL 370-PARKS		<u>462,030</u>	<u>446,804</u>	<u>333,422</u>	<u>431,085</u>	<u>465,397</u>	<u>34,312</u>

DEPARTMENTAL NOTES

Dept 375 – Sports Complex

General Fund

The Parks Department provides improvements and upkeep for parks and ballfield facilities available for public enjoyment. The Department strives to present aesthetically pleasing areas through the maintenance of playground and other recreational equipment, grounds maintenance, weed and litter control and other landscaping activities.

ACHIEVEMENTS

- Completely re-build all of Pony field, including rebuilding the infield and new pitching mound
- Painted restrooms at soccer, also painted soccer goals and installed new nets
- Fixed irrigation leaks and installed 18 new valves. Irrigation is an ongoing project, year round
- Planted 12 new trees
- Painted restrooms at softball
- Overseeded all fields and common area at Softball with rye grass
- Removed 3 dead trees
- Replaced 2'10' boards on baseball stands that were in need of replacement
- Built new benches for all 8 dugouts at Baseball

GOALS

- Need new water taps, as we are running out of water
- Paint the complete outside of Baseball Concession stands
- Paint the stands at Baseball fields
- Over seed all Baseball fields, depending on water situation
- Continue to improve maintenance program
- New lighting system for Garrett Field
- Continue to work on irrigation
- Start a pre-emergent and post-emergent program

(Continued on next page)

Dept 375 – Sports Complex**General Fund**

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$158,926	\$199,289	\$177,833
51 – Supplies and Materials	21,961	16,100	20,600
53 – Maintenance of Bldg./Structures	39,085	56,755	56,000
54 – Maintenance of Equipment	16,839	16,532	9,176
55 – Contractual Services	53,335	55,456	56,934
60 – Capital Outlay	173,650	0	0
Totals	\$463,796	\$344,132	\$320,543

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
027-PARKS & RECREATION
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
027-375-5010	SALARIES	86,465	103,093	87,477	108,211	105,098	(3,113)
027-375-5014	EXCEPTIONAL CONDITIONS	0	0	345	0	0	0
027-375-5021	TERMINATION PAY	9,331	0	0	0	0	0
027-375-5022	VACATION BUY BACK	1,991	1,350	1,381	1,381	1,350	(31)
027-375-5035	OVERTIME	6,995	10,000	16,509	25,520	10,000	(15,520)
027-375-5045	LONGEVITY	332	719	156	171	650	479
027-375-5050	RETIREMENT	19,048	20,430	16,528	23,502	20,843	(2,659)
027-375-5055	STANDBY PAY	0	0	0	0	0	0
027-375-5060	GROUP INSURANCE	21,541	25,656	20,536	25,571	26,939	1,368
027-375-5065	WORKERS' COMPENSATION	4,661	4,473	4,473	4,473	4,550	77
027-375-5070	RETIREMENT-DEFERRED COM	5,796	6,345	6,061	6,500	5,304	(1,196)
027-375-5075	LIFE & DISABILITY INSUR	755	1,632	704	887	969	82
027-375-5080	MEDICARE	1,577	1,670	1,543	1,969	1,698	(271)
027-375-5085	UNEMPLOYMENT TAXES	<u>434</u>	<u>432</u>	<u>769</u>	<u>1,104</u>	<u>432</u>	<u>(672)</u>
TOTAL PERSONNEL SERVICES		158,926	175,800	156,482	199,289	177,833	(21,456)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
027-PARKS & RECREATION
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
027-375-5110	OFFICE SUPPLIES	15	50	24	0	0	0
027-375-5112	FOOD SUPPLIES	0	50	0	0	0	0
027-375-5114	WEARING APPAREL	1,154	800	551	800	800	0
027-375-5116	GASOLINE, OIL, & GREASE	3,601	6,000	2,311	4,000	4,000	0
027-375-5117	MINOR APPARATUS	4,932	4,000	3,665	4,000	4,000	0
027-375-5118	JANITORIAL SUPPLIES	2,399	2,500	931	1,500	1,500	0
027-375-5122	PLANTS & GRASS	2,731	500	181	500	5,000	4,500
027-375-5123	OTHER SUPPLIES	3,651	2,000	1,681	2,000	2,000	0
027-375-5124	POSTAGE	2	0	0	0	0	0
027-375-5128	UTILITIES	2,500	2,800	2,024	2,800	2,800	0
027-375-5128-01	LANDFILL	<u>976</u>	<u>500</u>	<u>931</u>	<u>500</u>	<u>500</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		21,961	19,200	12,298	16,100	20,600	4,500
<u>MAINTENANCE OF LAND</u>							
027-375-5210	LAND MAINTENANCE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MAINTENANCE OF LAND		0	0	0	0	0	0

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

027-PARKS & RECREATION

375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF BUILDINGS/</u>							
027-375-5311	MAINTENANCE OF BUILDING	1,930	2,500	1,651	2,500	2,500	0
027-375-5321	MAINTENANCE OF WELLS	0	0	0	0	0	0
027-375-5322	MAINT. FENCES AND GATES	1,507	1,510	2,105	2,105	1,500	(605)
027-375-5323	MAINTENANCE OF BALLFIEL	35,310	52,000	33,391	52,000	52,000	0
027-375-5326	MISCELLANEOUS IMPROVEME	338	0	154	150	0	(150)
TOTAL MAINTENANCE OF BUILDINGS/		39,085	56,010	37,301	56,755	56,000	(755)
<u>MAINTENANCE OF EQUIPMENT</u>							
027-375-5411	I.T. MAINT & AGREEMENTS	150	150	32	32	176	144
027-375-5412	VEHICLE MAINTENANCE	16,294	7,500	14,903	15,000	7,500	(7,500)
027-375-5417	MAINTENANCE OF MOWERS	206	1,000	1,156	1,000	1,000	0
027-375-5425	MAINT. MACHINERY, TOOLS	189	1,000	162	500	500	0
TOTAL MAINTENANCE OF EQUIPMENT		16,839	9,650	16,254	16,532	9,176	(7,356)
<u>CONTRACTUAL SERVICES</u>							
027-375-5511	COMMUNICATIONS	4,356	4,884	2,937	4,884	4,884	0
027-375-5515	HIRE OF EQUIPMENT	540	1,000	0	750	750	0
027-375-5520	INSURANCE	19,031	20,000	19,772	19,772	20,000	228
027-375-5521	PROFESSIONAL SERVICES	1,214	0	0	0	1,300	1,300
027-375-5521-99	WEATHER EVENT EXPENSES	0	0	7,550	0	0	0
027-375-5530	TRAVEL EXPENSE	0	250	0	0	0	0

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
027-PARKS & RECREATION
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
027-375-5541	PERMITS, LICENSES, AND	0	50	0	50	0	(50)
027-375-5550	ELECTRICITY	28,193	37,000	19,309	30,000	30,000	0
027-375-5555	EDUCATION & TRAINING	0	250	0	0	0	0
027-375-5565	SANITATION - ROLLOFF, D	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		53,335	63,434	49,569	55,456	56,934	1,478
<u>MISCELLANEOUS</u>							
027-375-5645	LATE PAY FEES & PENALTI	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		0	0	0	0	0	0
<u>BUILDING & STRUCTURES</u>							
027-375-6226	PARK STRUCTURES	0	0	0	0	0	0
027-375-6229	LIGHTING	<u>173,650</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL BUILDING & STRUCTURES		<u>173,650</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 375-SPORTS COMPLEX		463,796	324,094	271,904	344,132	320,543	(23,589)
		=====	=====	=====	=====	=====	=====

Dept 380 – Aquatic Center

General Fund

The Russ McEwen Family Aquatic Center opened on June 18, 2011 and is located in Comanche Trail Park. It provides a wonderful recreational opportunity to local citizens and surrounding communities, having two slides, a lazy river, water play features and sand play for younger children, concessions and rentable pavilions. Certified lifeguards trained in lifesaving techniques, first aid, and CPR are on duty during all hours of operation.

ACHIEVEMENTS

- Pepsi installed all new concession stand equipment
- Took out trees inside fence and landscaped the area with sod
- Rewired several irrigation zones, as copper wire had been stolen
- Added additional new metal art work

GOALS

- Work on irrigation (continuing to have issues after wiring cut)
- New landscaping in the front of the building
- Artificial turf installed on the island in the lazy river
- Repair and re-tile all expansion joins in the pool

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$29,898	\$34,210	\$50,441
51 – Supplies and Materials	61,719	94,400	96,300
53 – Maintenance of Bldg./Structures	1,264,362	5,500	5,500
54 – Maintenance of Equipment	7,427	5,560	4,594
55 – Contractual Services	62,559	114,500	123,500
62 – Buildings & Structures	251,292	0	0
Totals	\$1,677,257	\$254,170	\$280,335

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

027-PARKS & RECREATION

380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
027-380-5010	SALARIES	23,682	44,000	29,733	30,170	44,000	13,830
027-380-5021	TERMINATION PAY	0	0	0	0	0	0
027-380-5035	OVERTIME	2,822	2,000	3,203	1,814	2,000	186
027-380-5045	LONGEVITY	0	0	0	0	0	0
027-380-5060	GROUP INSURANCE	0	0	0	0	0	0
027-380-5065	WORKERS' COMPENSATION	1,126	1,126	1,126	0	1,126	1,126
027-380-5070	RETIREMENT-DEFERRED COM	1,460	2,425	1,815	1,762	2,425	663
027-380-5080	MEDICARE	384	640	478	464	640	176
027-380-5085	UNEMPLOYMENT TAXES	<u>424</u>	<u>250</u>	<u>223</u>	<u>0</u>	<u>250</u>	<u>250</u>
TOTAL PERSONNEL SERVICES		29,898	50,441	36,577	34,210	50,441	16,231
<u>SUPPLIES & MATERIALS</u>							
027-380-5110	OFFICE SUPPLIES	1,393	500	310	500	0	(500)
027-380-5112	FOOD SUPPLIES	12,255	44,800	22,268	44,800	44,800	0
027-380-5114	WEARING APPAREL	418	500	420	600	500	(100)
027-380-5117	MINOR APPARATUS	8,697	8,000	5,442	8,000	8,000	0
027-380-5118	JANITORIAL SUPPLIES	1,627	2,500	843	2,500	2,500	0
027-380-5119	CHEMICALS	27,480	25,000	29,239	27,500	30,000	2,500
027-380-5123	OTHER SUPPLIES	2,768	2,000	1,729	2,000	2,000	0
027-380-5124	POSTAGE	0	0	0	0	0	0

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

027-PARKS & RECREATION

380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
027-380-5128	UTILITIES	7,081	8,500	5,171	8,500	8,500	0
027-380-5119	NEXT YEAR NOTES: Adding chemicals for splash pad.						
TOTAL SUPPLIES & MATERIALS		61,719	91,800	65,422	94,400	96,300	1,900
<u>MAINTENANCE OF BUILDINGS/</u>							
027-380-5311	MAINTENANCE OF BUILDING	5,288	1,500	2,316	1,500	1,500	0
027-380-5311-01	AQUATIC BUILDING REPAIR	1,257,590	0	0	0	0	0
027-380-5326	MISCELLANEOUS IMPROVEME	1,484	4,000	3,966	4,000	4,000	0
TOTAL MAINTENANCE OF BUILDINGS/		1,264,362	5,500	6,282	5,500	5,500	0
<u>MAINTENANCE OF EQUIPMENT</u>							
027-380-5411	I.T. MAINT & AGREEMENTS	2,082	1,717	2,064	2,060	1,094	(966)
027-380-5425	MAINT. MACHINERY, TOOLS	5,344	3,500	827	3,500	3,500	0
TOTAL MAINTENANCE OF EQUIPMENT		7,427	5,217	2,891	5,560	4,594	(966)
<u>CONTRACTUAL SERVICES</u>							
027-380-5511	COMMUNICATIONS	5,982	4,000	303	4,000	4,000	0
027-380-5515	HIRE OF EQUIPMENT	0	0	0	0	0	0
027-380-5520	INSURANCE	13,406	13,900	13,776	13,900	13,900	0
027-380-5521	PROFESSIONAL SERVICES	27,716	63,000	21,003	71,000	80,000	9,000
027-380-5521-99	WEATHER EVENT EXPENSES	0	0	28,049	0	0	0
027-380-5550	ELECTRICITY	15,455	25,000	16,190	25,000	25,000	0
027-380-5555	EDUCATION AND TRAINING	0	600	0	600	600	0

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
027-PARKS & RECREATION
380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
027-380-5565	SANITATION - ROLLOFF, D	0	0	0	0	0	0
027-380-5521	PERMANENT NOTES: Contract with YMCA for lifeguards. Adding in service contract with Splash Pads USA and Sunbelt.						
TOTAL CONTRACTUAL SERVICES		62,559	106,500	79,320	114,500	123,500	9,000
<u>MISCELLANEOUS</u>							
027-380-5645	LATE PAY FEES & PENALTI	0	0	0	0	0	0
TOTAL MISCELLANEOUS		0	0	0	0	0	0
<u>BUILDING & STRUCTURES</u>							
027-380-6226	MISCELLANEOUS STRUCTURE	251,292	0	0	0	0	0
TOTAL BUILDING & STRUCTURES		251,292	0	0	0	0	0
<u>EQUIPMENT</u>							
027-380-6311	MACHINERY & EQUIPMENT	0	0	0	0	0	0
TOTAL EQUIPMENT		0	0	0	0	0	0
TOTAL 380-AQUATIC CENTER		1,677,257	259,458	190,492	254,170	280,335	26,165

DEPARTMENTAL NOTES

Dept 390 – Golf Course

General Fund

The Comanche Trail Municipal Golf Course is an 18-hole course open seven days a week. The course management is responsible for maintenance, development and operation of the course.

ACHIEVEMENTS

- Fertilized all fairways which improved them tremendously.
- Continued pre-emergent program on all greens and they are getting better every year
- Completed rehab of the electrical and VFD control panels at the pump station
- Completed irrigation control system project
- Completed irrigation improvement with the installation of twenty-two isolation valves and the relocation of several sprinkler heads for better irrigation coverage of the greens
- Cleaned and dredged the large water irrigation tank along with installed a strainer to catch large debris.
- Continued to replace leaking sprinkler heads with new heads.
- Started continue education for Assistant Superintendent.
- Started filling the large pond to the South of #7 green. This will take a while to complete this project.
- Replaced and reseeded several tee boxes on the front 9.
- Repaired holes in the cart paths and re placed sections where the concrete had buckled.
- Removed 3 big old elm trees behind #11 green.
- Redid parts of 5 greens including the practice green that had died.
- Redid both of the men and women restrooms on the golf course.

GOALS

- Continue fertilizer program for all fairways
- Continue pre-emergent program for all greens and fairways
- Continue repair of all valves and sprinkler head, etc.
- Remove dead trees and start a tree replacement program where irrigation is available
- Continue cart path and tee box repair around the course.
- Continue filling in the large trap south of #7 green.
- Would like to change the large grass bunker left side of the fairway on #9 to a large sand trap.
- Coordinate with finance to centralized billing and payments entirely within Golf System software

(Continued on next page)

Dept 390 – Golf Course**General Fund**

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$486,583	\$494,631	\$465,003
51 – Supplies and Materials	126,567	111,300	108,000
52 – Maintenance of Land	2,913	1,500	1,500
53 – Maintenance of Bldg./Structures	60,048	62,000	62,000
54 – Maintenance of Equipment	35,355	26,512	25,836
55 – Contractual Services	231,306	73,050	94,750
56 – Miscellaneous	19,227	45	0
60 – Capital Outlay	0	5,152	31,000
Totals	\$961,999	\$774,190	\$788,089

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

027-PARKS & RECREATION

390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
027-390-5010	SALARIES	309,449	300,154	256,901	315,373	287,078	(28,295)
027-390-5014	EXCEPTIONAL CONDITIONS	0	0	1,635	0	0	0
027-390-5021	TERMINATION PAY	0	0	3,091	3,146	0	(3,146)
027-390-5022	VACATION BUY BACK	6,136	6,500	5,572	5,572	5,000	(572)
027-390-5035	OVERTIME	16,825	16,000	11,975	10,970	16,000	5,030
027-390-5045	LONGEVITY	3,433	4,659	4,257	4,257	5,364	1,107
027-390-5050	RETIREMENT	60,040	58,065	45,317	58,956	55,793	(3,163)
027-390-5060	GROUP INSURANCE	52,135	51,312	41,471	51,640	63,356	11,716
027-390-5065	WORKERS' COMPENSATION	11,118	10,802	18,035	18,035	10,047	(7,988)
027-390-5070	RETIREMENT-DEFERRED COM	18,719	18,035	16,349	16,529	14,196	(2,333)
027-390-5075	LIFE & DISABILITY INSUR	2,363	2,375	1,790	2,245	2,328	83
027-390-5080	MEDICARE	5,066	4,746	4,163	4,914	4,545	(369)
027-390-5085	UNEMPLOYMENT TAXES	<u>1,298</u>	<u>1,296</u>	<u>2,143</u>	<u>2,994</u>	<u>1,296</u>	<u>(1,698)</u>
TOTAL PERSONNEL SERVICES		486,583	473,944	412,697	494,631	465,003	(29,628)
<u>SUPPLIES & MATERIALS</u>							
027-390-5110	OFFICE SUPPLIES	2,131	1,500	629	500	1,500	1,000
027-390-5114	WEARING APPAREL	1,611	1,600	1,047	1,300	1,600	300
027-390-5116	GASOLINE, OIL & GREASE	2,400	6,500	675	3,000	3,000	0
027-390-5117	MINOR APPARATUS	12,161	6,500	3,883	5,000	6,500	1,500

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

027-PARKS & RECREATION

390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
027-390-5118	JANITORIAL SUPPLIES	2,061	900	1,673	1,500	900	(600)
027-390-5122	PLANTS & GRASS	20,922	26,000	28,607	27,500	26,000	(1,500)
027-390-5123	OTHER SUPPLIES	11,241	15,000	4,652	6,000	10,000	4,000
027-390-5126	COST OF GOODS-MERCHANDI	42,990	22,500	35,047	38,000	30,000	(8,000)
027-390-5126-01	COST OF GOODS-CONCESSIO	25,407	22,500	23,045	22,500	22,500	0
027-390-5128	UTILITIES	2,364	5,500	2,543	3,000	3,000	0
027-390-5128-01	LANDFILL	<u>3,280</u>	<u>3,000</u>	<u>2,411</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>
027-390-5116	PERMANENT NOTES: Fuel for carts/mowers						
027-390-5118	PERMANENT NOTES: Small tools						
TOTAL SUPPLIES & MATERIALS		126,567	111,500	104,211	111,300	108,000	(3,300)

MAINTENANCE OF LAND

027-390-5210	LAND MAINTENANCE	<u>2,913</u>	<u>1,500</u>	<u>130</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>
027-390-5210	PERMANENT NOTES: Tree trimming						
TOTAL MAINTENANCE OF LAND		2,913	1,500	130	1,500	1,500	0

MAINTENANCE OF BUILDINGS/

027-390-5311	MAINTENANCE OF BUILDING	15,559	12,000	1,849	12,000	12,000	0
027-390-5321	MAINTENANCE OF WELLS	9,762	25,000	17,417	25,000	20,000	(5,000)
027-390-5326	MISCELLANEOUS IMPROVEME	<u>34,727</u>	<u>40,000</u>	<u>21,149</u>	<u>25,000</u>	<u>30,000</u>	<u>5,000</u>
027-390-5326	PERMANENT NOTES:						

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

027-PARKS & RECREATION

390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
Irrigation supplies, carts, fencing, sand traps, cart trails							
TOTAL MAINTENANCE OF BUILDINGS/		60,048	77,000	40,414	62,000	62,000	0
<u>MAINTENANCE OF EQUIPMENT</u>							
027-390-5411	I.T. MAINT & AGREEMENTS	2,670	4,942	1,972	1,672	4,796	3,124
027-390-5412	VEHICLE MAINTENANCE	22,166	10,000	10,529	14,000	12,000	(2,000)
027-390-5413	FIRE APPARATUS	335	240	181	240	240	0
027-390-5417	MOWERS	5,290	2,500	7,826	8,300	5,000	(3,300)
027-390-5422	MAINT HEATING & COOLING	705	500	596	800	800	0
027-390-5425	MAINT. MACHINERY, TOOLS	<u>4,188</u>	<u>3,000</u>	<u>1,163</u>	<u>1,500</u>	<u>3,000</u>	<u>1,500</u>
TOTAL MAINTENANCE OF EQUIPMENT		35,355	21,182	22,266	26,512	25,836	(676)
<u>CONTRACTUAL SERVICES</u>							
027-390-5511	COMMUNICATIONS	8,527	4,422	6,776	8,000	8,000	0
027-390-5520	INSURANCE	5,291	5,300	5,089	5,300	5,300	0
027-390-5521	SPECIAL SERVICES	182,036	45,000	5,016	25,000	45,000	20,000
027-390-5530	TRAVEL EXPENSE	0	850	0	0	850	850
027-390-5540	DUES & SUBSCRIPTIONS	750	800	684	150	800	650
027-390-5541	PERMITS, LICENSES, TESTIN	0	200	0	0	200	200
027-390-5550	ELECTRICITY	33,327	35,000	16,959	33,000	33,000	0
027-390-5560	GAS FOR HEATING	<u>1,375</u>	<u>1,600</u>	<u>1,667</u>	<u>1,600</u>	<u>1,600</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		231,306	93,172	36,191	73,050	94,750	21,700

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
027-PARKS & RECREATION
390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MISCELLANEOUS</u>							
027-390-5645	LATE PAY FEES & PENALTI	60	0	45	45	0	(45)
TOTAL MISCELLANEOUS		60	0	45	45	0	(45)
<u>BUILDING & STRUCTURES</u>							
027-390-6222	FENCES AND GATES	19,168	0	0	0	0	0
TOTAL BUILDING & STRUCTURES		19,168	0	0	0	0	0
<u>EQUIPMENT</u>							
027-390-6310	FURNITURE & FIXTURE	0	0	0	0	0	0
027-390-6311	MACHINERY & EQUIPMENT	0	6,000	5,152	5,152	0	(5,152)
027-390-6314	MOWERS & EQUIPMENT	0	0	0	0	31,000	31,000
027-390-6311	CURRENT YEAR NOTES: \$6,000 Security Camera System						
TOTAL EQUIPMENT		0	6,000	5,152	5,152	31,000	25,848
TOTAL 390-GOLF COURSE		961,999	784,298	621,107	774,190	788,089	13,899

DEPARTMENTAL NOTES

Dept 410 – Moss Lake

General Fund

Moss Lake provides fishing, swimming, camping and other recreational opportunities for the general public. The City contracts the caretaker duties to an outside vendor.

ACHIEVEMENTS

- Installed new electrical lines for R.V. hook ups
- Installed new Buoys for swimming area
- Cleaned trail, trimmed trees, picked-up trash daily
- Revised fees across the board to be current with other lake's fee structures

GOALS

- Improve camping shelters
- Improve lighting in major traffic areas for safety reasons
- Continue to utilize individuals involved with community service to improve cleanliness and overall facility appearance
- Revise City ordinances for the Lake

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
51 – Supplies and Materials	\$14,707	\$12,400	\$12,700
53 – Maintenance of Bldg./Structures	885	3,250	3,250
54 – Maintenance of Equipment	876	1,275	1,275
55 – Contractual Services	11,303	8,820	8,850
56 - Miscellaneous	618	0	0
Totals	\$28,389	\$25,745	\$26,075

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

027-PARKS & RECREATION

410-LAKE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
027-410-5110	OFFICE SUPPLIES	1,107	400	186	300	400	100
027-410-5116	GASOLINE, OIL, & GREASE	1,595	500	1,426	1,750	750	(1,000)
027-410-5117	MINOR APPARATUS	1,230	1,200	616	800	1,200	400
027-410-5118	JANITORIAL SUPPLIES	751	350	68	350	350	0
027-410-5128	UTILITIES	<u>10,025</u>	<u>12,000</u>	<u>8,511</u>	<u>9,200</u>	<u>10,000</u>	<u>800</u>
TOTAL SUPPLIES & MATERIALS		14,707	14,450	10,808	12,400	12,700	300
<u>MAINTENANCE OF BUILDINGS/</u>							
027-410-5311	MAINTENANCE OF BUILDING	170	750	497	750	750	0
027-410-5320	STREET MARKERS	0	500	0	500	500	0
027-410-5326	MISCELLANEOUS IMPROVEME	<u>715</u>	<u>2,000</u>	<u>1,818</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		885	3,250	2,314	3,250	3,250	0
<u>MAINTENANCE OF EQUIPMENT</u>							
027-410-5412	VEHICLE MAINTENANCE	876	1,000	185	1,000	1,000	0
027-410-5413	MAINT OF FIRE APPARATUS	0	75	0	75	75	0
027-410-5417	MOWERS	0	100	71	100	100	0
027-410-5422	MAINT. HEATING & COOLIN	<u>0</u>	<u>100</u>	<u>0</u>	<u>100</u>	<u>100</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		876	1,275	256	1,275	1,275	0

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
027-PARKS & RECREATION
410-LAKE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
027-410-5511	COMMUNICATIONS	1,721	849	1,097	1,200	1,200	0
027-410-5520	INSURANCE	609	620	627	620	650	30
027-410-5521	SPECIAL SERVICES	364	500	0	500	500	0
027-410-5550	ELECTRICITY	<u>8,609</u>	<u>8,800</u>	<u>4,899</u>	<u>6,500</u>	<u>6,500</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		11,303	10,769	6,622	8,820	8,850	30
<u>MISCELLANEOUS</u>							
027-410-5616	JUDGEMENTS AND DAMAGES	612	0	0	0	0	0
027-410-5645	LATE PAY FEES & PENALTI	<u>5</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		<u>617</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 410-LAKE		28,389	29,744	20,001	25,745	26,075	330
		=====	=====	=====	=====	=====	=====

Dept 420 – City Hall

General Fund

This activity provides for the operation of the City Hall building, including electricity, natural gas, insurance, building maintenance, and janitorial service.

GOALS

- Continue renovations and upgrades

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
51 – Supplies and Materials	\$14,181	\$7,700	\$7,700
52 – Maintenance of Land	423	1,000	1,000
53 – Maintenance of Bldg./Structures	3,684	7,000	6,000
54 – Maintenance of Equipment	6,732	3,500	2,100
55 – Contractual Services	60,797	64,500	62,000
56 -- Miscellaneous	0	34	0
60 – Capital Outlay	25,250	0	0
Totals	\$111,067	\$83,734	\$78,800

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
027-PARKS & RECREATION
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
027-420-5010	SALARIES	0	0	0	0	0	0
027-420-5021	TERMINATION PAY	0	0	0	0	0	0
027-420-5022	VACATION BUY BACK	0	0	0	0	0	0
027-420-5035	OVERTIME	0	0	0	0	0	0
027-420-5045	LONGEVITY	0	0	0	0	0	0
027-420-5050	RETIREMENT	0	0	0	0	0	0
027-420-5060	GROUP INSURANCE	0	0	0	0	0	0
027-420-5065	WORKERS' COMPENSATION	0	0	0	0	0	0
027-420-5070	DEFERRED COMP	0	0	0	0	0	0
027-420-5075	LIFE & DISABILITY INSUR	0	0	0	0	0	0
027-420-5080	MEDICARE	0	0	0	0	0	0
027-420-5085	UNEMPLOYMENT COMPENSATI	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES		0	0	0	0	0	0

SUPPLIES & MATERIALS

027-420-5110	OFFICE SUPPLIES	6,208	5,000	2,040	2,200	2,200	0
027-420-5112	FOOD SUPPLIES	1,012	1,400	642	1,000	1,000	0
027-420-5117	MINOR APPARATUS	701	1,000	472	1,000	1,000	0
027-420-5118	JANITORIAL SUPPLIES	3,301	1,100	757	1,100	1,100	0
027-420-5123	OTHER SUPPLIES	1,301	1,300	1,084	1,300	1,300	0

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

027-PARKS & RECREATION

420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT BUDGET	YEAR--- ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
027-420-5128	UTILITIES	1,059	1,100	993	1,100	1,100	0
027-420-5128-02	UTILITIES - Planning/Co	599	1,050	0	0	0	0
TOTAL SUPPLIES & MATERIALS		14,181	11,950	5,988	7,700	7,700	0

MAINTENANCE OF LAND

027-420-5210	LAND MAINTENANCE	423	750	891	1,000	1,000	0
TOTAL MAINTENANCE OF LAND		423	750	891	1,000	1,000	0

MAINTENANCE OF BUILDINGS/

027-420-5311	MAINTENANCE OF BUILDING	3,684	5,000	5,274	6,000	5,000	(1,000)
027-420-5311-02	MAINT OF BLDGS-CITY HAL	0	1,000	920	1,000	1,000	0
TOTAL MAINTENANCE OF BUILDINGS/		3,684	6,000	6,194	7,000	6,000	(1,000)

MAINTENANCE OF EQUIPMENT

027-420-5412	MAINTENANCE OF VEHICLES	0	0	0	0	0	0
027-420-5413	MAINT. OF FIRE APPARATU	175	100	0	100	100	0
027-420-5422	MAINT. HEATING & COOLIN	6,558	2,000	2,243	3,400	2,000	(1,400)
TOTAL MAINTENANCE OF EQUIPMENT		6,732	2,100	2,243	3,500	2,100	(1,400)

CONTRACTUAL SERVICES

027-420-5511	COMMUNICATIONS	516	0	12	100	100	0
027-420-5515	HIRE OF EQUIPMENT	10,946	12,000	11,738	12,000	12,000	0
027-420-5520	INSURANCE	8,421	8,500	8,635	9,000	9,000	0
027-420-5521	SPECIAL SERVICES	27,024	27,000	18,000	27,500	27,500	0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
027-PARKS & RECREATION
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
027-420-5521-99	WEATHER EVENT EXPENSES	0	0	2,430	2,500	0	(2,500)
027-420-5550	ELECTRICITY	7,496	9,800	3,377	7,500	7,500	0
027-420-5550-02	ELECTRICITY - PLANNING	2,081	0	1,068	1,500	1,500	0
027-420-5560	GAS FOR HEATING	<u>4,314</u>	<u>4,400</u>	<u>4,228</u>	<u>4,400</u>	<u>4,400</u>	<u>0</u>
027-420-5521	PERMANENT NOTES: Janitorial services						
TOTAL CONTRACTUAL SERVICES		60,797	61,700	49,488	64,500	62,000	(2,500)
<u>MISCELLANEOUS</u>							
027-420-5645	LATE PAY FEES & PENALTI	<u>0</u>	<u>0</u>	<u>125</u>	<u>34</u>	<u>0</u>	<u>(34)</u>
TOTAL MISCELLANEOUS		0	0	125	34	0	(34)
<u>BUILDING & STRUCTURES</u>							
027-420-6227	PARKING LOTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL BUILDING & STRUCTURES		0	0	0	0	0	0
<u>EQUIPMENT</u>							
027-420-6317	HEATING & COOLING SYSTE	<u>25,250</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EQUIPMENT		<u>25,250</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 420-CITY HALL		<u>111,067</u>	<u>82,500</u>	<u>64,929</u>	<u>83,734</u>	<u>78,800</u>	<u>(4,934)</u>

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
027-PARKS & RECREATION
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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DEPARTMENTAL NOTES

TOTAL 027-PARKS & RECREATION		3,704,537	1,926,898	1,501,854	1,913,056	1,959,239	46,183
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Dept 000 – Non-Departmental

General Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies that provide services benefitting the citizens of Big Spring.

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
54 – Maintenance of Equipment	20,936	0	0
55 – Contractual Services	128,576	125,971	126,016
56 - Miscellaneous	635,037	942,299	946,023
Totals	\$784,549	\$1,068,270	\$1,072,039

Highlights:

5521-11 – Special Service – Attorney – Fees for delinquent tax attorney

5611 – Contributions – Contributions to outside agencies

Howard County Law Enforcement Center	\$490,000
Howard County Appraisal District	78,098
State Park	20,000
Victim Services	17,500
Chaplain Program	5,000
Meals-on-Wheels	1,500
Howard County Resource Center	1,500

5617 – Economic Development – Central Plaza Development 230,000

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

002-GENERAL FUND
001-ADMINISTRATION
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF BUILDINGS/</u>							
001-000-5311	MAINT OF BLDGS	0	0	59	0	0	0
TOTAL MAINTENANCE OF BUILDINGS/		0	0	59	0	0	0

MAINTENANCE OF EQUIPMENT

001-000-5412	SERVICE CENT PRORATED E	20,936	21,000	0	0	0	0
TOTAL MAINTENANCE OF EQUIPMENT		20,936	21,000	0	0	0	0

CONTRACTUAL SERVICES

001-000-5511	COMMUNICATIONS	9,829	6,500	678	6,500	6,500	0
001-000-5520	INSURANCE	1,636	1,700	3,155	3,155	3,200	45
001-000-5521	SPECIAL SERVICES	47,917	50,000	47,948	50,000	50,000	0
001-000-5521-11	SPEC SERVICES-ATTORNEY	63,455	90,000	38,782	60,000	60,000	0
001-000-5521-18	CONTRIBUTION - YMCA WAT	0	0	0	0	0	0
001-000-5535	RENTS	2,316	2,316	1,930	2,316	2,316	0
001-000-5550	ELECTRICITY	1,708	2,200	968	2,200	2,200	0
001-000-5560	GAS FOR HEATING	1,714	1,800	1,464	1,800	1,800	0

001-000-5511 PERMANENT NOTES:
Non-Department phone line charges:
City Hall fax
Council Chambers
Conference Room

001-000-5520 PERMANENT NOTES:
Transmitter Building

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
 001-ADMINISTRATION
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
001-000-5521	PERMANENT NOTES: Charges by various credit card companies to process credit card payments received from our customers.						
001-000-5521-11	PERMANENT NOTES: Delinquent Tax Attorney - 20% of delinquent taxes collected						
001-000-5535	PERMANENT NOTES: Rent of storage facilities at Airpark						
001-000-5550	PERMANENT NOTES: Electricity costs for Westside Community Center and Radio Tower.						
TOTAL CONTRACTUAL SERVICES		128,576	154,516	94,925	125,971	126,016	45

MISCELLANEOUS

001-000-5611	HOWARD CO. APPRAISAL	82,072	78,098	95,617	78,098	78,098	0
001-000-5611-05	CONTRIBUTIONS-VICTIM SE	17,500	17,500	17,500	17,500	17,500	0
001-000-5611-07	CONTRIBUTIONS-MEALS ON	3,000	1,500	0	0	1,500	1,500
001-000-5611-11	CONTRIB - HOWARD CNTY R	1,500	1,500	1,500	1,500	1,500	0
001-000-5611-15	CONTRIBUTIONS-CHAPLAIN	5,000	5,000	5,000	5,000	5,000	0
001-000-5611-16	CONTRIBUTIONS-STATE PAR	20,000	20,000	20,000	20,000	20,000	0
001-000-5611-17	HOWARD CO LAW ENF CTR	477,699	490,000	541,245	541,245	540,000	(1,245)
001-000-5617	ECONOMIC DEVELOPMENT	0	230,000	0	230,000	230,000	0
001-000-5635	PROPERTY TAX COLLECTION	15,001	13,956	13,956	13,956	17,425	3,469
001-000-5643	BAD DEBT WRITE-OFF	13,266	35,000	0	35,000	35,000	0
001-000-5645	LATE PAY FEES & PENALTI	0	0	506	0	0	0

001-000-5611 PERMANENT NOTES:
 Howard County Appraisal District

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
 001-ADMINISTRATION
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	Contributions-Victim Services						
	Contributions-Meals On Wheels						
	Contributions-Howard County Resources						
	Contributions-Chaplain Corp						
	Contributions-State Park						
	Howard County Law Enforcement						
001-000-5617	PERMANENT NOTES: Settles Plaza						
001-000-5635	PERMANENT NOTES: Howard County Tax Assessor/Collector fees.						
TOTAL MISCELLANEOUS		635,037	892,554	695,325	942,299	946,023	3,724

COMMITTING FUND

001-000-5905	COMMITTING FUND BALANCE	0	0	0	0	0	0
TOTAL COMMITTING FUND		0	0	0	0	0	0

LAND

001-000-6100	LAND	0	0	0	0	0	0
TOTAL LAND		0	0	0	0	0	0

TOTAL 000-NON-DEPARTMENTAL		784,549	1,068,070	790,309	1,068,270	1,072,039	3,769
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DEPARTMENTAL NOTES

Debt Service

General Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
Total Debt Service	\$831,296	\$701,147	\$430,866

Transfer to Other Funds

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
Transfer to Other Funds	\$40,000	\$70,000	\$97,000
Transfer to Utility Fund	625,720	0	0
Transfer to EMS Fund	900,000	1,060,000	1,060,000
Transfer to Senior Center	326,000	245,000	288,000
Totals	\$1,891,720	\$1,375,000	\$1,445,000

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-42	DEBT SVC-05-06 SIEMENS	182,773	182,773	182,773	182,773	0	(182,773)
070-000-5701-55	DEBT SVC-2013-14 EQUIPM	0	0	0	0	0	0
070-000-5701-56	DEBT SVC-2014-15 EQUIPM	37,572	0	0	0	0	0
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	171,002	57,001	57,001	57,001	0	(57,001)
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	45,757	45,761	38,131	45,761	15,254	(30,507)
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	192,789	192,790	160,658	192,790	192,790	0
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	164,765	167,358	139,480	167,358	167,358	0
070-000-5701-61	DEBT SVC-2019-20 EQUIPM	<u>36,637</u>	<u>59,529</u>	<u>51,181</u>	<u>55,464</u>	<u>55,464</u>	<u>0</u>
070-000-5701-42	PERMANENT NOTES: Debt on Energy Conservation Project. The last payment will be on 3/31/2021.						
TOTAL DEBT SERVICE		<u>831,296</u>	<u>705,212</u>	<u>629,223</u>	<u>701,147</u>	<u>430,866</u>	<u>(270,281)</u>
TOTAL 000-NON-DEPARTMENTAL		<u>831,296</u>	<u>705,212</u>	<u>629,223</u>	<u>701,147</u>	<u>430,866</u>	<u>(270,281)</u>
<u>DEPARTMENTAL NOTES</u>							
TOTAL 070-DEBT SERVICE		<u>831,296</u>	<u>705,212</u>	<u>629,223</u>	<u>701,147</u>	<u>430,866</u>	<u>(270,281)</u>

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5802	TRANSFER TO CEMETERY	40,000	70,000	0	70,000	97,000	27,000
080-000-5808	TRANSFER TO OTHER FUNDS	625,720	0	0	0	0	0
080-000-5811	TRANSFER TO INSURANCE	0	0	0	0	0	0
080-000-5818	TRANSFER TO EMS FUND	900,000	1,060,000	883,333	1,060,000	1,060,000	0
080-000-5819	TRANSFER TO SR CENTER F	<u>326,000</u>	<u>245,000</u>	<u>204,167</u>	<u>245,000</u>	<u>288,000</u>	<u>43,000</u>
080-000-5802	PERMANENT NOTES: General Fund's Subsidy to Cemetery Fund						
080-000-5818	PERMANENT NOTES: General Fund's Subsidy to EMS. EMS also receives subsidy from Howard County.						
080-000-5819	PERMANENT NOTES: General Fund's Subsidy to Cemetery Fund Senior Center Fund.						
080-000-5819	CURRENT YEAR NOTES: Reduce Subsidy to Senior Center \$50K						
TOTAL TRANSFERS TO OTHER FUNDS		<u>1,891,720</u>	<u>1,375,000</u>	<u>1,087,500</u>	<u>1,375,000</u>	<u>1,445,000</u>	<u>70,000</u>
TOTAL 000-NON-DEPARTMENTAL		<u>1,891,720</u>	<u>1,375,000</u>	<u>1,087,500</u>	<u>1,375,000</u>	<u>1,445,000</u>	<u>70,000</u>
DEPARTMENTAL NOTES							
TOTAL 080-INTERGOVERNMENTAL EX		<u>1,891,720</u>	<u>1,375,000</u>	<u>1,087,500</u>	<u>1,375,000</u>	<u>1,445,000</u>	<u>70,000</u>

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

002-GENERAL FUND

080-INTERGOVERNMENTAL EX

000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
***	TOTAL BUDGETED EXPENSES ***	23,814,959	23,331,525	16,958,369	22,014,684	23,036,520	1,021,836
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

WATER AND SEWER FUND - FUND 405
SUMMARY OF RECEIPTS AND EXPENSES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Unrestricted Fund Equity	\$6,367,446	\$8,452,399	\$10,460,349
<u>Receipts</u>			
Water	11,520,165	9,600,000	10,652,451
Sewer Revenue	2,944,364	2,570,000	2,710,000
Service Restoration & Penalty Charges	331,713	268,200	292,000
Utility Taps	4,524	27,000	11,000
New Service Fees	13,439	12,000	12,000
Other Financing Sources (Leases)	0	16,944	0
ARP Grant	0	3,492,172	3,492,172
Miscellaneous	75,348	42,849	38,390
Total Receipts	14,889,553	16,029,165	17,208,013
<u>Transfers-In</u>			
Transfers from Other Funds	625,720	0	0
Total Current Receipts	15,515,273		17,208,013
<u>Expenses</u>			
Personnel Services	2,691,508	2,757,049	2,847,766
Supplies and Materials	4,871,389	4,614,406	5,190,626
Maintenance of Land	997	900	900
Maintenance of Buildings	622,306	681,600	814,600
Maintenance of Equipment	767,595	663,376	654,005
Contractual Services	1,393,077	1,284,776	1,498,619
Miscellaneous	694,168	940,124	933,988
Debt Service	451,300	425,383	95,912
Capital Outlay	2,385,773	2,581,601	6,719,025
Total Expenses	13,878,113	13,949,215	18,755,441
<u>Transfers-Out</u>			
Transfers to Bond Debt Service Funds	(447,793)	72,000	72,000
Total Transfers-Out	(447,793)	72,000	72,000
Total Budgeted Expenses	13,430,320	14,021,215	18,827,441
Increase (Decrease) in Unrestricted Fund Equity	2,084,953	2,007,950	(1,619,428)
Ending Unrestricted Fund Equity	\$8,452,399	\$10,460,349	\$8,840,921

WATER AND SEWER FUND - FUND 405
EXPENSES BY DEPARTMENT
2021-22

<u>Department</u>	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
705 Water Treatment	2,349,740	2,133,751	3,981,996
710 Water Distribution	4,284,088	3,532,912	4,128,632
735 Customer Service	662,228	725,702	723,548
740 Wastewater Treatment	1,280,161	2,351,863	4,544,671
745 Purchasing	166,717	153,525	161,558
780 City Hall Annex	32,155	43,305	36,800
000 Water Purchases	3,885,516	3,600,000	4,100,000
000 Non-Departmental	766,207	930,774	930,324
000 Debt Service - Leases	451,300	425,383	95,912
000 Debt Service - Bonds	(447,793)	124,000	124,000
TOTAL	\$13,430,319	\$14,021,215	\$18,827,441

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

405-WATER AND SEWER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>42-GRANTS & OTHER AGENCIES</u>							
4200-06	2021-22 ARP FUNDS	0	0	0	3,492,172	3,492,172	0
TOTAL 42-GRANTS & OTHER AGENCIES		0	0	0	3,492,172	3,492,172	0
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4350	WATER SALES	11,520,165	10,600,000	8,046,101	9,600,000	10,652,451	(1,052,451)
4355	SEWAGE DISPOSAL	2,944,364	2,710,000	2,172,558	2,570,000	2,710,000	(140,000)
4359	WATER TAMPERING FEES	11,120	7,000	1,300	1,200	7,000	(5,800)
4361	LATE CHARGES	211,784	200,000	150,022	182,000	200,000	(18,000)
4363	SERVICE RESTORATION FEES	108,809	85,000	72,580	85,000	85,000	0
4364	NEW SERVICE FEES	13,439	12,000	9,884	12,000	12,000	0
4370	NEW WATER TAPS	2,669	5,000	12,256	15,000	5,000	10,000
4371	NEW SEWER TAPS	1,855	6,000	9,821	12,000	6,000	6,000
TOTAL 43-GENERAL SALES/OTHER SERVICE		14,814,205	13,625,000	10,474,521	12,477,200	13,677,451	(1,200,251)
<u>46-INTEREST INCOME</u>							
	INTEREST INCOME	46,753	18,000	9,810	11,250	11,250	0
TOTAL 46-INTEREST INCOME		46,753	18,000	9,810	11,250	11,250	0
<u>47-PROPERTY</u>							
4708	SALE OF SURPLUS PROPERTY	0	0	10,711	3,959	0	3,959
4731	BUILDING RENTAL	0	0	0	3,040	3,040	0
TOTAL 47-PROPERTY		0	0	10,711	6,999	3,040	3,959

4731 BUILDING RENTAL

PERMANENT NOTES:

Rent paid by the general fund for the Planning and Code

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

405-WATER AND SEWER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/> <p style="text-align: center;">Enforcement department offices being in City Hall Annex, which is owned by the Utility Fund 405.</p> <hr/>							
4810	TRANSFER FROM GENERAL FUND	625,720	0	0	0	0	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		625,720	0	0	0	0	0
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	0	0	(50)	0	0	0
4903	INSURANCE RECOVERY	6,598	0	0	0	0	0
4905	OTHER INCOME	1,386	1,500	63	500	0	500
4906	RETURNED CHECK FEES	2,650	2,000	943	2,000	2,000	0
4907	SALE OF GARBAGE BAGS	361	300	141	300	300	0
4916	SEWER DUMPING AT WWTP	17,600	9,000	18,605	21,800	21,800	0
4921	OTHER FINANCING SOURCES	0	0	16,944	16,944	0	16,944
TOTAL 49-MISCELLANEOUS		28,595	12,800	36,647	41,544	24,100	17,444
4921	OTHER FINANCING SOURCES	CURRENT YEAR NOTES: TDEM Grant receipts					
*** TOTAL BUDGETED REVENUES ***		15,515,273	13,655,800	10,531,690	16,029,165	17,208,013	(1,178,848)
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept 705 – Water Treatment

Utility Fund

The Roy C. Hester Water Treatment Plant consists of conventional surface water treatment facility with the ability to treat approximately 16 million gallons per day and to filter 21 million gallons per day. The plant utilizes highly trained operators for accurate measurement and injection of required chemicals. This ensures maintenance of water quality within TCEQ, EPA, and Health Department limits.

ACHIEVEMENTS

- Continued to work within the established Drought Contingency Plan
- Continued to provide employee certifications
- Maintained TCEQ drinking water standards
- Replaced Alum day tank and pumps
- Removal of 3,378 yards, 3,705 tons of sludge from water plant over 3 months in early 2020
- Completed testing for lead and copper
- Maintained healthy staff through COVID-19 pandemic
- Removed some of the dangerous electrical at City Park Booster Station
- Completion of Consumer Confidence Report for 2020

GOALS

- Continue to keep full staff
- Continue to improve training and have staff obtain various levels of certification
- Continue to maintain TCEQ drinking water standards
- Continue to monitor compliance in the Drought Contingency plan
- Continue to upgrade and maintain pumping and holding stations
- Continue to comply with RTCR rules and sampling regulations
- Testing for lead and copper testing starting in June 2021
- Sludge removal from Phillip's Pond

(Continued on next page)

Dept 705 – Water Treatment**Utility Fund**

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
50 – Personnel Services	\$678,873	\$625,226	\$644,098
51 – Supplies and Materials	632,955	632,250	658,250
52 – Maintenance of Land	997	400	400
53 – Maintenance of Bldg./Structures	14,776	137,000	302,000
54 – Maintenance of Equipment	59,467	50,248	65,248
55 – Contractual Services	792,875	688,610	787,000
56 – Miscellaneous	29	17	0
62 – Buildings & Structures	134,648	0	1,525,000
64 – Vehicles	35,120	0	0
Totals	\$2,349,740	\$2,133,751	\$3,981,996

Highlights:

5521 – Professional Services – Sludge Removal (\$300,000)

6213 – Treatment Plants – Flow Meters & Altitude Valves (\$175,000), Turbine Pump Repairs (\$200,000), Chemical Buildings & Piping Upgrades (\$150,000), Belt Press (Grant \$1,000,000)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-705-5010	SALARIES	339,969	348,150	270,987	334,085	359,683	25,598
021-705-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
021-705-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
021-705-5021	TERMINATION PAY	1,300	0	1,767	651	0	(651)
021-705-5022	VACATION BUY BACK	5,714	5,500	7,082	7,082	7,000	(82)
021-705-5035	OVERTIME	58,057	45,000	56,993	68,173	55,000	(13,173)
021-705-5045	LONGEVITY	1,596	2,892	2,046	2,075	3,385	1,310
021-705-5050	RETIREMENT	74,198	71,926	57,772	73,239	76,356	3,117
021-705-5055	STANDBY PAY	10,524	3,900	6,138	7,476	3,900	(3,576)
021-705-5060	GROUP INSURANCE	133,652	81,635	62,255	78,923	87,577	8,654
021-705-5065	WORKERS' COMPENSATION	20,204	19,989	19,989	19,989	21,023	1,034
021-705-5070	RETIREMENT-DEFERRED COM	23,126	22,340	19,950	20,825	19,429	(1,396)
021-705-5075	LIFE & DISABILITY INSUR	2,948	3,145	2,199	2,778	3,229	451
021-705-5080	MEDICARE	6,271		5,065	6,132	6,220	88
021-705-5085	UNEMPLOYMENT TAXES	1,313	1,296	2,239	3,798	1,296	(2,502)
TOTAL PERSONNEL SERVICES		678,873	611,652	514,483	625,226	644,098	18,872

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
021-705-5110	OFFICE SUPPLIES	1,853	1,400	354	500	1,000	500
021-705-5112	FOOD SUPPLIES	503	550	280	550	550	0
021-705-5114	WEARING APPAREL	2,836	2,500	1,494	2,000	2,500	500
021-705-5116	GASOLINE, OIL, & GREASE	4,302	5,000	3,457	5,000	5,000	0
021-705-5117	MINOR APPARATUS	4,949	10,000	7,114	10,000	10,000	0
021-705-5118	JANITORIAL SUPPLIES	2,453	2,000	2,072	2,400	2,400	0
021-705-5119	CHEMICALS	397,074	385,000	257,631	385,000	385,000	0
021-705-5123	OTHER SUPPLIES	799	700	989	1,200	1,200	0
021-705-5124	POSTAGE	397	500	361	500	500	0
021-705-5128	UTILITIES	217,589	250,000	172,961	225,000	250,000	25,000
021-705-5128-01	LANDFILL	199	100	0	100	100	0
TOTAL SUPPLIES & MATERIALS		632,955	657,750	446,713	632,250	658,250	26,000
<u>MAINTENANCE OF LAND</u>							
021-705-5210	LAND MAINTENANCE	997	400	0	400		0
TOTAL MAINTENANCE OF LAND		997	400	0	400	400	0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF BUILDINGS/</u>							
021-705-5311	MAINTENANCE OF BUILDING	2,824	150,000	1,831	5,000	150,000	145,000
021-705-5313	MAINT. OF TREATMENT PLA	11,952	280,000	12,415	130,000	150,000	20,000
021-705-5322	MAINTENANCE OF FENCES &	0	2,000	283	2,000	2,000	0
021-705-5311	NEXT YEAR NOTES: Chemical building upgrade						
021-705-5313	CURRENT YEAR NOTES: 20,000 General maintenance 60,000 Tank inspections						
021-705-5313	NEXT YEAR NOTES: 100,000 Turbine and pump replacement						
TOTAL MAINTENANCE OF BUILDINGS/		14,776	432,000	14,529	137,000	302,000	165,000
<u>MAINTENANCE OF EQUIPMENT</u>							
021-705-5411	I.T. MAINT & AGREEMENTS	1,500	2,148	2,160	2,148	2,148	0
021-705-5412	VEHICLE MAINTENANCE	18,313	15,000	7,989	12,000	12,000	0
021-705-5413	MAINTENANCE OF FIRE APP	194	100	210	100	100	0
021-705-5415	MAINTENANCE OF RADIOS	0	0	1,360	0	0	0
021-705-5417	MAINTENANCE OF MOWERS	922	500	303	500	500	0
021-705-5422	MAINT HEATING & COOLING	0	500	430	500	500	0
021-705-5425	MAINT. MACHINERY, TOOLS	38,537	50,000	32,607	35,000	50,000	15,000
TOTAL MAINTENANCE OF EQUIPMENT		59,467	68,248	45,060	50,248	65,248	15,000

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
021-705-5511	COMMUNICATIONS	9,510	5,000	4,039	5,000	5,000	0
021-705-5515	HIRE OF EQUIPMENT	1,777	2,000	1,256	2,000	2,000	0
021-705-5520	INSURANCE	6,113	6,900	5,927	5,927	6,000	73
021-705-5521	SPECIAL SERVICES	392,976	75,000	191,212	200,000	300,000	100,000
021-705-5521-05	SPECIAL SERVICES-ENGINE	73,460	95,000	58,000	70,000	70,000	0
021-705-5521-14	SPECIAL SERVICES-TCEQ	25,745	126,000	79,187	126,000	126,000	0
021-705-5521-99	WEATHER EVENT EXPENSES	0	0	4,683	4,683	0	(4,683)
021-705-5530	TRAVEL EXPENSE	186	3,000	681	3,000	3,000	0
021-705-5540	DUES & SUBSCRIPTIONS	0	200	129	200	200	0
021-705-5541	PERMITS,LICENSES,TESTIN	111	2,500	0	0	2,500	2,500
021-705-5550	ELECTRICITY	280,909	270,000	143,311	270,000	270,000	0
021-705-5555	EDUCATION & TRAINING	350	2,000	228	0	500	500
021-705-5560	GAS FOR HEATING	1,738	1,800	1,766	1,800	1,800	0
021-705-5521	PERMANENT NOTES: Sludge Removal						
021-705-5521	CURRENT YEAR NOTES: \$75,000 Engineering, Water Testing						
021-705-5521-14	CURRENT YEAR NOTES: \$100,000 Utility Risk and Resilience Study						
TOTAL CONTRACTUAL SERVICES		792,875	589,400	490,416	688,610	787,000	98,390

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MISCELLANEOUS</u>							
021-705-5645	LATE PAY FEES & PENALTI	29	0	17	17	0	(17)
TOTAL MISCELLANEOUS		29	0	17	17	0	(17)
<u>BUILDING & STRUCTURES</u>							
021-705-6213	WATER TREATMENT	0	0	0	0	1,525,000	1,525,000
021-705-6213-01	FILTER REHABILITATION	134,648	0	0	0	0	0
TOTAL BUILDING & STRUCTURES		134,648	0	0	0	1,525,000	1,525,000
<u>VEHICLES</u>							
021-705-6404	HEAVY EQUIPMENT	35,120	0	0	0	0	0
TOTAL VEHICLES		35,120	0	0	0	0	0
TOTAL 705-WATER TREATMENT		2,349,740	2,359,450	1,511,218	2,133,751	3,981,996	1,848,245
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept 710 – Distribution & Collection

Utility Fund

The Distribution and Collection (D & C) Department provides for operation, maintenance and construction of the City's water distribution and wastewater collection system as well as meter testing and administration of the utilities division.

ACHIEVEMENTS

- Maintained TCEQ requirement standards
- Improved infrastructure by replacing water and sewer lines
- Replaced broken valves in areas throughout the City
- Completed the 20" main transition line replacement from the water treatment plant
- Completed 30" wastewater transition line From Columbia to the wastewater plant

GOALS

- Continue to improve infrastructure through replacement
- Continue to improve employee prospects and retention
- Continue to maintain TCEQ requirements standards
- Continue to monitor Sanitary Sewer Overflow requirements to eliminate FOG (Fats Oils and Grease)
- Create a crew for fire hydrant repair and valve replacement only
- Create a sewer crew for maintenance of sewer lines that will also be responsible for the maintenance and welfare of the Jetter Truck

(Continued on next page)

Dept 710 – Distribution & Collection**Utility Fund**

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
50 – Personnel Services	\$934,804	\$1,125,546	\$1,091,272
51 – Supplies and Materials	79,412	101,600	113,700
53 – Maintenance of Bldg./Structures	559,302	482,500	482,500
54 – Maintenance of Equipment	522,731	457,367	450,398
55 – Contractual Services	80,408	121,919	281,965
56 – Miscellaneous	4,039	5,607	0
63 – Equipment	2,053,505	1,238,373	1,700,000
64 – Vehicles	49,887	0	8,797
Totals	\$4,284,088	\$3,532,912	\$4,128,632

Highlights:

6316 – Distribution Lines and Transmission Lines – Distribution Lines – Grants (\$1,700,000)
6404 – Heavy Equipment – (LP) Utility Truck (Cost \$40,000)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-710-5010	SALARIES	426,993	452,552	407,372	533,257	576,301	43,044
021-710-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
021-710-5014	EXCEPTIONAL CONDITIONS	0	0	4,699	0	0	0
021-710-5015	AUTO ALLOWANCE	0	0	0	0	0	0
021-710-5021	TERMINATION PAY	7,203	3,000	6,936	6,163	3,000	(3,163)
021-710-5022	VACATION BUY BACK	5,669	5,850	4,096	4,096	5,000	904
021-710-5035	OVERTIME	157,274	75,000	168,473	223,053	125,000	(98,053)
021-710-5045	LONGEVITY	1,983	4,030	2,501	2,533	4,339	1,806
021-710-5050	RETIREMENT	109,234	99,332	98,091	134,210	130,498	(3,712)
021-710-5055	STANDBY PAY	11,018	19,500	9,470	11,515	19,500	7,985
021-710-5060	GROUP INSURANCE	138,028	114,052	97,948	125,461	142,968	17,507
021-710-5065	WORKERS' COMPENSATION	28,378	25,483	25,483	25,483	33,404	7,921
021-710-5070	RETIREMENT-DEFERRED COM	34,046	30,852	34,459	37,349	33,206	(4,143)
021-710-5075	LIFE & DISABILITY INSUR	3,670	4,150	3,172	3,976	5,265	1,289
021-710-5080		9,197	8,119	8,831	11,379	10,631	(748)
021-710-5085	UNEMPLOYMENT TAXES	2,111	1,728	4,612	7,071	2,160	(4,911)
TOTAL PERSONNEL SERVICES		934,804	843,648	876,143	1,125,546	1,091,272	(34,274)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
021-710-5110	OFFICE SUPPLIES	2,890	2,500	970	1,400	2,000	600
021-710-5112	FOOD SUPPLIES	1,580	700	930	1,350	1,350	0
021-710-5114	WEARING APPAREL	6,014	6,000	3,821	5,000	5,000	0
021-710-5116	GASOLINE, OIL, & GREASE	25,039	35,000	36,046	48,500	50,000	1,500
021-710-5117	MINOR APPARATUS	39,460	40,000	41,476	40,000	40,000	0
021-710-5118	JANITORIAL SUPPLIES	3,288	1,300	3,008	3,000	3,000	0
021-710-5119	CHEMICALS	0	100	6	100	100	0
021-710-5123	OTHER SUPPLIES	794	21,500	1,585	2,000	12,000	10,000
021-710-5124	POSTAGE	58	100	14	50	50	0
021-710-5128-01	LANDFILL	289	200	0	200	200	0
021-710-5123	CURRENT YEAR NOTES:\$20,000 Baracades						
TOTAL SUPPLIES & MATERIALS		79,412	107,400	87,857	101,600	113,700	12,100

MAINTENANCE OF BUILDINGS/

021-710-5311	MAINTENANCE OF BUILDING	4,810	2,500	1,364	2,500	2,500	0
021-710-5314	MAINTENANCE OF SANITARY	17,778	10,000	7,727	10,000	10,000	0
021-710-5318	MAINT. PAVED & UNPAVED	536,715	425,000	172,808	470,000	470,000	0
021-710-5318	PERMANENT NOTES: 270,000 payable to General Fund for curb cuts						

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	TOTAL MAINTENANCE OF BUILDINGS/	559,303	437,500	181,899	482,500	482,500	0
<u>MAINTENANCE OF EQUIPMENT</u>							
021-710-5411	I.T. MAINT & AGREEMENTS	9,214	9,398	10,387	20,717	9,398	(11,319)
021-710-5412	VEHICLE MAINTENANCE	143,568	85,000	71,149	106,000	110,000	4,000
021-710-5419	MAINTENANCE OF PIPE LIN	135,109	150,000	137,953	150,000	150,000	0
021-710-5420	METERS AND SETTINGS	233,880	180,000	85,764	180,000	180,000	0
021-710-5425	MAINT. MACHINERY, TOOLS	962	1,000	706	650	1,000	350
021-710-5411	PERMANENT NOTES: Jacob and Martin GIS Holsting, ESRI GIS Software Maintenance, GPS Software and Hardware, Bentley Systems, Micro Station, Microsoft Office 365, DLT Solutions, AutoCad, KnowBe4 Security Awareness						
	TOTAL MAINTENANCE OF EQUIPMENT	522,732	425,398	305,959	457,367	450,398	(6,969)
<u>CONTRACTUAL SERVICES</u>							
021-710-5511	COMMUNICATIONS	16,988	11,000	7,993	11,000	11,000	0
021-710-5515	HIRE OF EQUIPMENT	2,719	2,200	2,106	2,500	2,500	0
021-710-5520	INSURANCE	14,314	14,600	14,074	14,074	14,600	526
021-710-5521	SPECIAL SERVICES	43,983	450,000	12,187	75,000	250,000	175,000
021-710-5521-99	WEATHER EVENT EXPENSES	0	0	17,980	17,980	0	(17,980)
021-710-5530	TRAVEL EXPENSE	1,866	3,500	193	1,000	3,500	2,500
021-710-5540	DUES & SUBSCRIPTIONS	253	275	75	75	75	0
021-710-5541	PERMITS,LICENSES,TESTI(198)	500	20	50	50	0
021-710-5550	ELECTRICITY	160	140	0	140	140	0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER

021-PUBLIC WORKS

710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-710-5530	TRAVEL EXPENSE	1,866	3,500	193	1,000	3,500	2,500
021-710-5540	DUES & SUBSCRIPTIONS	253	275	75	75	75	0
021-710-5541	PERMITS,LICENSES,TESTI (198)	500	20	50	50	0
021-710-5550	ELECTRICITY	160	140	0	140	140	0
021-710-5555	EDUCATION & TRAINING	323		95	100	100	0
TOTAL CONTRACTUAL SERVICES		80,408	482,315	54,722	121,919	281,965	160,046
<u>MISCELLANEOUS</u>							
021-710-5616	JUDGEMENTS & DAMAGES	4,039	0	6,056	5,590	0	(5,590)
021-710-5645	LATE PAY FEES & PENALTI	0	0	17	17	0	(17)
TOTAL MISCELLANEOUS		4,039	0	6,073	5,607	0	(5,607)
<u>EQUIPMENT</u>							
021-710-6311	MACHINERY AND EQUIPMENT	8,789	36,567	38,373	38,373	0	(38,373)
021-710-6316	DISTRIBUTION LINES	2,044,715	1,700,000	1,128,515	1,200,000	1,700,000	500,000
021-710-6316	CURRENT YEAR NOTES:						
	\$700,000 Carryover from 2019-20						
	\$1,000,000 Sewer and Distribution Lines 2020-21						
TOTAL EQUIPMENT		2,053,505	1,736,567	1,166,888	1,238,373	1,700,000	461,627

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
<u>VEHICLES</u>							
021-710-6401	MOTOR VEHICLES	28,258	0	0	0	0	0
021-710-6404	HEAVY EQUIPMENT	<u>21,629</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,797</u>	<u>8,797</u>
TOTAL VEHICLES		<u>49,887</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,797</u>	<u>8,797</u>
TOTAL 710-DISTRIBUTION & COLLEC		<u>4,284,088</u>	<u>4,032,828</u>	<u>2,679,541</u>	<u>3,532,912</u>	<u>4,128,632</u>	<u>595,720</u>

Dept 735 – Water Office/ Customer Svc.

Utility Fund

The Water Office is responsible for the billing and collection of fees for water and wastewater service, sanitation collection, and environmental fee. Department personnel are responsible for reading service meters, computing and sending bills and collection and posting of payments.

ACHIEVEMENTS

- Continued to promote customer service excellence by putting our citizens and their needs first
- Prepare for move to new and improved location
- Introduce clerks to the billing process so they have a better understanding of the department
- Cross-train a second meter reader to fill-in when primary reader is out
- Run monthly idles for all five zones to identify dead zones

GOALS

- Continue to promote customer service excellency by putting our citizens and their needs first
- Complete move to new location
- Complete implementation of payment kiosk into existing billing system to provide customers additional options for bill payments.
- Cross-train employees on multiple functions to avoid disruptions to operations in event of absences due to COVID-19

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$418,706	\$367,345	\$391,534
51 – Supplies and Materials	24,481	21,100	20,100
53 – Maintenance of Bldg./Structures	2,987	1,600	1,600
54 – Maintenance of Equipment	43,582	31,270	31,936
55 – Contractual Services	147,923	161,159	135,150
62 – Buildings & Structures	7,605	143,228	143,228
63 – Equipment	16,944	0	0
Totals	\$662,228	\$725,702	\$723,548

Highlights:

6201 – Buildings-Special Projects – 3rd Street Water Office Building (\$143,228)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER

002-FINANCE

735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
002-735-5010	SALARIES	241,571	240,847	189,195	235,233	248,073	12,840
002-735-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
002-735-5014	EXCEPTIONAL CONDITIONS	0	0	2,406	0	0	0
002-735-5021	TERMINATION PAY	0	0	0	0	0	0
002-735-5022	VACATION BUY BACK	2,649	2,365	2,649	2,649	2,650	1
002-735-5035	OVERTIME	0	2,500	0	0	2,500	2,500
002-735-5045	LONGEVITY	2,261	3,392	2,657	2,752	3,671	919
002-735-5050	RETIREMENT	43,441	44,191	31,894	41,654	45,727	4,073
002-735-5060	GROUP INSURANCE	102,060	61,359	47,456	59,884	64,352	4,468
002-735-5065	WORKERS' COMPENSATION	6,283	5,733	5,733	5,733	5,907	174
002-735-5070	RETIREMENT-DEFERRED COM	13,541	13,726	11,281	11,742	11,635	(107)
002-735-5075	LIFE & DISABILITY INSUR	2,216	2,220	1,593	1,930	2,286	356
002-735-5080	MEDICARE	3,670	3,612	2,862	3,494	3,725	231
002-735-5085	UNEMPLOYMENT TAXES	1,015	1,008	1,641	2,274	1,008	(1,266)
TOTAL PERSONNEL SERVICES		418,706	380,953	299,367	367,345	391,534	24,189

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER

002-FINANCE

735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
002-735-5110	OFFICE SUPPLIES	7,932	4,000	3,256	3,800	3,800	0
002-735-5112	FOOD SUPPLIES	0	0	0	0	0	0
002-735-5114	WEARING APPAREL	533	750	434	600	600	0
002-735-5116	GASOLINE, OIL, & GREASE	5,948	6,000	4,590	5,500	6,000	500
002-735-5117	MINOR APPARATUS	4,268	5,000	5,617	6,500	5,000	(1,500)
002-735-5118	JANITORIAL SUPPLIES	0	100	0	0	0	0
002-735-5123	OTHER SUPPLIES	475	500	16	0	0	0
002-735-5124	POSTAGE	1,159	1,300	611	700	700	0
002-735-5126	MERCHANDISE FOR SALES	574	300	0	300	300	0
002-735-5128	UTILITIES	<u>3,593</u>	<u>2,400</u>	<u>3,252</u>	<u>3,700</u>	<u>3,700</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		24,481	20,350	17,777	21,100	20,100	(1,000)
<u>MAINTENANCE OF BUILDINGS/</u>							
002-735-5311	MAINT OF BLDGS-POLLY MA	<u>2,987</u>	<u>500</u>	<u>1,474</u>	<u>1,600</u>	<u>1,600</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		2,987	500	1,474	1,600	1,600	0
<u>MAINTENANCE OF EQUIPMENT</u>							
002-735-5411	I.T. MAINT & AGREEMENTS	17,820	31,799	25,590	22,170	22,836	666
002-735-5412	VEHICLE MAINTENANCE	24,740	15,000	6,027	8,100	8,100	0
002-735-5420	MAINT. OF METERS AND SE	729	600	601	800	800	0
002-735-5422	MAINT HEATING & COOLING	<u>294</u>	<u>600</u>	<u>150</u>	<u>200</u>	<u>200</u>	<u>0</u>

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
002-FINANCE
735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
002-735-5411	PERMANENT NOTES: Includes annual maintenance fees for Incode Utility Billing, Neptune meter reading, and Microsoft Office.						
	TOTAL MAINTENANCE OF EQUIPMENT	43,582	47,999	32,368	31,270	31,936	666
<u>CONTRACTUAL SERVICES</u>							
002-735-5511	COMMUNICATIONS	8,810	5,000	5,187	6,500	6,500	0
002-735-5515	HIRE OF EQUIPMENT	3,412	3,700	2,691	3,300	3,300	0
002-735-5520	INSURANCE	3,068	3,150	4,059	4,059	4,100	41
002-735-5521	SPECIAL SERVICES	49,132	48,000	9,324	48,000	48,000	0
002-735-5521-07	SPECIAL SERVICES-ACCOUN	9,875	8,250	11,050	11,050	0	(11,050)
002-735-5521-10	SPCS SERVS - OUTSOURCE	65,585	65,000	95,030	80,000		(15,000)
002-735-5521-15	SPL SERVICES - CREDIT C	3,352	3,600	3,030	3,600	3,600	0
002-735-5530	TRAVEL EXPENSE	0	100	0	0	0	0
002-735-5541	PERMITS, LICENSES, & TESTI	0	0	0	0	0	0
002-735-5550	ELECTRICITY	2,412	3,000	927	3,000	3,000	0
002-735-5555	EDUCATION AND TRAINING	0	0	0	0	0	0
002-735-5560	GAS FOR HEATING	2,278	2,300	1,216	1,650	1,650	0
	TOTAL CONTRACTUAL SERVICES	147,923	142,100	132,514	161,159	135,150	(26,009)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
002-FINANCE
735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>BUILDING & STRUCTURES</u>							
002-735-6201	BUILDINGS - SPECIAL PRO	7,605	143,228	0		143,228	0
002-735-6201	CURRENT YEAR NOTES: \$143,228 Improvements to New Water Office						
TOTAL BUILDING & STRUCTURES		7,605	143,228	0	143,228	143,228	0
<u>EQUIPMENT</u>							
002-735-6311	MACHINERY AND EQUIPMENT	16,944	0	0	0	0	0
TOTAL EQUIPMENT		16,944	0	0	0	0	0
TOTAL 735-WATER OFFICE-CUSTOMER		662,228	735,130	483,500	725,702	723,548	(2,154)
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
TOTAL 002-FINANCE		662,228	735,130	483,500	725,702	723,548	(2,154)
		=====	=====	=====	=====	=====	=====

Dept 740 – Wastewater Treatment

Utility Fund

The Wastewater Treatment Plant incorporates an advanced secondary treatment process for effective and environmentally safe treatment and disposal of wastewater. The plant conducts laboratory testing of wastewater samples and monitors the treatment process on a 24-hour basis.

ACHIEVEMENTS

- Maintained require certifications for employees
- Maintained TCEQ treatment standards
- Complied with Sludge TCLP, Paint filter and PCB's lab testing
- Maintained clean and disease free WWTP during COVID-19 pandemic
- Began Rehabilitation project on trickling filters and final clarifiers

GOALS

- Continue to maintain TCEQ treatment standards
- Continue to maintain required training and certification for all employees
- Continue to upgrade and maintain WWTP and lift stations
- Continue to maintain and service all vital plant equipment
- Begin construction on new Birdwell lift station
- Finish rehabilitation project on tricking filters and final clarifiers

(Continued on next page)

Dept 740 – Wastewater Treatment**Utility Fund**

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$519,307	\$502,160	\$579,219
51 – Supplies and Materials	240,790	252,801	288,826
53 – Maintenance of Bldg./Structures	37,996	45,500	22,000
54 – Maintenance of Equipment	129,816	115,852	97,576
55 – Contractual Services	264,187	235,550	215,050
62 – Buildings & Structures	88,065	1,200,000	3,180,000
63 – Equipment	0	0	12,000
64 – Vehicles	0	0	150,000
Totals	\$1,280,161	\$2,351,863	\$4,544,671

Highlights:

Multi Accts – Professional Services – FOG Inspector (\$44,500)

6213 – Treatment Plants – (PB) SCADA System Rehab (\$350,000), Replace Diffusers in Aeration Basin (\$750,000), Plant Water System (\$80,000), New Birdwell Lift Station (Grant \$1,100,000), Rehab Clarifiers & Trickling Filter (\$400,000), Rehab Grit Removal System (\$500,000)

6311 – Machinery & Equipment – Utility Gator (\$12,000)

6404 – Heavy Equipment – Trailered 6 Inch Diesel Pump (\$150,000)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-740-5010	SALARIES	270,551	265,599	231,754	278,327	341,627	63,300
021-740-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
021-740-5014	EXCEPTIONAL CONDITIONS	0	0	0	0	0	0
021-740-5021	TERMINATION PAY	2,236	0	1,953	1,953	0	(1,953)
021-740-5022	VACATION BUY BACK	2,832	1,420	4,267	4,267	4,250	(17)
021-740-5035	OVERTIME	43,812	40,000	40,504	44,157	40,000	(4,157)
021-740-5045	LONGEVITY	4,548	5,875	5,156	5,156	6,165	1,009
021-740-5050	RETIREMENT	58,854	56,199	47,541	59,400	70,478	11,078
021-740-5055	STANDBY PAY	5,959	3,900	6,272	7,460	3,900	(3,560)
021-740-5060	GROUP INSURANCE	90,569	59,864	50,578	62,424	72,335	9,911
021-740-5065	WORKERS' COMPENSATION	13,215	10,802	10,802	10,802	12,353	1,551
021-740-5070	RETIREMENT-DEFERRED COM	18,350	17,455	16,663	16,944	17,933	989
021-740-5075	LIFE & DISABILITY INSUR	2,412	2,450	1,886	2,366	3,141	775
021-740-5080	MEDICARE	4,961	4,594	4,253	4,986	5,741	755
021-740-5085	UNEMPLOYMENT TAXES	1,008	1,008	2,160	3,918	1,296	(2,622)
TOTAL PERSONNEL SERVICES		519,307	469,166	423,789	502,160	579,219	77,059

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER

021-PUBLIC WORKS

740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
021-740-5110	OFFICE SUPPLIES	769	1,500	202	500	1,000	500
021-740-5112	FOOD SUPPLIES	0	225	0	0	225	225
021-740-5114	WEARING APPAREL	1,205	1,500	760	1,100	1,300	200
021-740-5116	GASOLINE, OIL, & GREASE	10,381	13,000	14,394	19,000	19,000	0
021-740-5117	MINOR APPARATUS	13,456	10,000	4,879	5,000	10,000	5,000
021-740-5118	JANITORIAL SUPPLIES	993	1,000	1,174	1,500	1,500	0
021-740-5119	CHEMICALS	104,268	120,000	89,924	115,000	115,000	0
021-740-5123	OTHER SUPPLIES	151	151	151	151	151	0
021-740-5124	POSTAGE	428	150	44	50	150	100
021-740-5128	UTILITIES	108,794	140,000	64,472	110,000	140,000	30,000
021-740-5128-01	LANDFILL	345	5,000	707	500	500	0
TOTAL SUPPLIES & MATERIALS		240,790	292,526	176,706	252,801	288,826	36,025
<u>MAINTENANCE OF BUILDINGS/</u>							
021-740-5311	MAINTENANCE OF BUILDING	1,624	1,000	10,222	10,500	2,000	(8,500)
021-740-5313	MAINT. OF TREATMENT PLA	36,371	20,000	31,794	35,000	20,000	(15,000)
021-740-5322	FENCES AND GATES	0	2,000	0	0	0	0
TOTAL MAINTENANCE OF BUILDINGS/		37,996	23,000	42,016	45,500	22,000	(23,500)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER

021-PUBLIC WORKS

740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
021-740-5411	I.T. MAINT & AGREEMENTS	1,200	1,390	1,402	1,402	1,526	124
021-740-5412	VEHICLE MAINTENANCE	27,779	25,000	9,038	13,400	15,000	1,600
021-740-5413	MAINT OF FIRE APPARATUS	405	300	0	300	300	0
021-740-5417	MAINTENANCE OF MOWERS	40	500	0	500	500	0
021-740-5422	MAINT HEATING & COOLING	394	50	110	250	250	0
021-740-5425	MAINT. MACHINERY, TOOLS	99,998	80,000	97,202	100,000	80,000	(20,000)
TOTAL MAINTENANCE OF EQUIPMENT		129,816	107,240	107,752	115,852	97,576	(18,276)
<u>CONTRACTUAL SERVICES</u>							
	COMMUNICATIONS	10,709	5,000	5,090	7,200	7,200	0
021-740-5515	HIRE OF EQUIPMENT	12,541	8,000	31,747	41,900	8,000	(33,900)
021-740-5520	INSURANCE	5,242	5,500	5,639	5,639	5,700	61
021-740-5521	SPECIAL SERVICES	14,850	20,000	15,086	21,500	21,500	0
021-740-5521-05	SPECIAL SERVICES-ENGINE	5,319	10,000	0	0	0	0
021-740-5521-14	SPECIAL SERVICES-TCEQ	24,661	28,000	24,661	24,661	28,000	3,339
021-740-5521-99	WEATHER EVENT EXPENSES	0	0	0	0	0	0
021-740-5530	TRAVEL EXPENSE	801	2,500	670	2,500	2,500	0
021-740-5540	DUES & SUBSCRIPTIONS	0	150	0	0	0	0
021-740-5541	PERMITS,LICENSES,TESTIN	111	500	452	0	0	0
021-740-5550	ELECTRICITY	188,180	190,000	99,499	130,000	140,000	10,000
021-740-5555	EDUCATION & TRAINING	235	0	350	350	350	0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-740-5560	GAS FOR HEATING	1,539	1,800	0	1,800	1,800	0
021-740-5515	PERMANENT NOTES: Pump rental for lift station						
TOTAL CONTRACTUAL SERVICES		264,187	271,450	183,194	235,550	215,050	(20,500)

MISCELLANEOUS

021-740-5645	LATE PAY FEES & PENALTY	0	0	0	0	0	0
TOTAL MISCELLANEOUS		0	0	0	0	0	0

BUILDING & STRUCTURES

021-740-6213	TREATMENT PLANTS	88,065	2,000,000	999,284	1,200,000	3,180,000	1,980,000
021-740-6213	CURRENT YEAR NOTES: \$1,170,000 Rehab North Clarifier, South Clarifier & Trickling Filter \$830,000 New Birdwell lift station \$500,000 Rehab on Grit Removal System						
021-740-6213	NEXT YEAR NOTES: SCADA System Rehab 350,000 Replace Diffusers in Aeration Basin 750,000 Chemical Injection System 80,000 New Bidwell Lift Station 1,100,000 Rehab Clarifiers and Trickling Filter 400,000 Rehab Grit Removal System 500,000						
TOTAL BUILDING & STRUCTURES		88,065	2,000,000	999,284	1,200,000	3,180,000	1,980,000

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>EQUIPMENT</u>							
021-740-6311	MACHINERY & EQUIPMENT	0	0	0	0	12,000	12,000
TOTAL EQUIPMENT		0	0	0	0	12,000	12,000
<u>VEHICLES</u>							
021-740-6401	MOTOR VEHICLES	0	500,000	0	0	0	0
021-740-6404	HEAVY EQUIPMENT	0	0	0	0	150,000	150,000
TOTAL VEHICLES		0	500,000	0	0		150,000
TOTAL 740-WASTEWATER TREATMENT		1,280,161	3,663,382	1,932,741	2,351,863	4,544,671	2,192,808
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept 745 – Material Control

Utility Fund

Material Control coordinates purchase of like items between various City departments in an effort to take advantage of volume pricing. The department prepares and tabulates bids in accordance with municipal and state law as well as solicits and receives quotes, processes requisitions, purchase orders and invoices.

ACHIEVEMENTS

- Training of the Inventory Specialist to take on more of the warehouse responsibility
- Evaluation of purchasing and inventory workflows to ensure effective responsiveness
- Continued to expand our vendor lists for services and commodities
- Worked closely with Vector Fleet and other city departments to standardize equipment and dispose of retired equipment

GOALS

- Continue evaluating purchasing and inventory workflows
- Evaluation of current warehouse layouts to improve efficiency
- Cross-training of Inventory Specialist
- Increase communication with vendors and City Department heads
- Work closely with vendors for Requests for Quotations and Requests for Proposals

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$139,817	\$136,772	\$141,643
51 – Supplies and Materials	3,469	2,650	2,250
53 – Maintenance of Bldg./Structures	1,947	0	1,500
54 – Maintenance of Equipment	4,697	4,539	4,747
55 – Contractual Services	16,787	9,564	11,418
Totals	\$166,717	\$153,525	\$161,558

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-745-5010	SALARIES	78,434	74,707	66,641	82,842	85,364	2,522
021-745-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
021-745-5014	EXCEPTIONAL CONDITIONS	0	0	1,188	0	0	0
021-745-5021	TERMINATION PAY	0	0	0	0	0	0
021-745-5022	VACATION BUY BACK	1,416	900	1,825	1,825	1,900	75
021-745-5035	OVERTIME	1,634	1,000	1,370	1,419	1,500	81
021-745-5045	LONGEVITY	447	683	469	559	828	269
021-745-5050	RETIREMENT	15,114	14,403	12,316	15,872	16,641	769
021-745-5055	STANDBY PAY	3,848	3,900	3,182	3,889	3,900	11
021-745-5060	GROUP INSURANCE	25,932	17,104	13,691	17,046	17,959	913
021-745-5065	WORKERS' COMPENSATION	5,997	6,008	6,008	6,008	6,909	901
021-745-5070	DEFERRED COMP	4,711	4,474	4,303	4,464	4,234	(230)
021-745-5075	LIFE & DISABILITY INSUR	714	696	564	712	764	52
021-745-5080	MEDICARE	1,283	1,177	1,089	1,317	1,356	39
021-745-5085	UNEMPLOYMENT COMPENSATI	288	288	504	819	288	(531)
TOTAL PERSONNEL SERVICES		139,817	125,340	113,150	136,772	141,643	4,871

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
021-745-5110	OFFICE SUPPLIES	887	900	808	900	900	0
021-745-5112	FOOD SUPPLIES	27	0	0	0	0	0
021-745-5114	WEARING APPAREL	432	200	138	200	200	0
021-745-5116	GASOLINE, OIL AND GREAS	1,109	450	223	350	450	100
021-745-5117	MINOR APPARATUS	863	600	363	1,200	600	(600)
021-745-5124	POSTAGE	151	100	0	0	100	100
021-745-5128	UTILITIES	0	0	0	0	0	0
021-745-5128-01	LANDFILL	0	0	0	0	0	0
TOTAL SUPPLIES & MATERIALS		3,469	2,250	1,532	2,650	2,250	(400)

MAINTENANCE OF LAND

021-745-5210	LAND MAINTENANCE	0	0	0	0	0	0
TOTAL MAINTENANCE OF LAND		0	0	0	0	0	0

MAINTENANCE OF BUILDINGS/

021-745-5311	MAINTENANCE OF BUILDING	1,947	1,500	0	0	1,500	1,500
TOTAL MAINTENANCE OF BUILDINGS/		1,947	1,500	0	0	1,500	1,500

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
021-745-5411	I.T. MAINT & AGREEMENTS	3,212	3,477	3,489	3,489	3,697	208
021-745-5412	MAINTENANCE OF VEHICLES	1,485	1,700	159	800	800	0
021-745-5413	FIRE APPARATUS	0	150	0	150	150	0
021-745-5422	MAINT HEATING & COOLING	0	0	0	0	0	0
021-745-5425	MAINTENANCE OF MACHINER	0	250	0	100	100	0
TOTAL MAINTENANCE OF EQUIPMENT		4,698	5,577	3,649	4,539	4,747	208
<u>CONTRACTUAL SERVICES</u>							
021-745-5511	COMMUNICATIONS	6,412	5,268	3,724	5,268	5,268	0
021-745-5520	INSURANCE	2,529	2,700	1,846	1,846	1,900	54
021-745-5525	ADVERTISING	5,311	3,000	503	2,200	2,200	0
021-745-5530	TRAVEL EXPENSE	693	1,800	0	0	1,800	1,800
021-745-5535	RENT	0	0	0	0	0	0
021-745-5540	DUES & SUBSCRIPTIONS	250	250	175	250	250	0
021-745-5550	ELECTRICITY	1,452	3,100	0	0	0	0
021-745-5555	EDUCATION AND TRAINING	0	0	0	0	0	0
021-745-5560	GAS FOR HEATING	140	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		16,787	16,118	6,249	9,564	11,418	1,854

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
<u>MISCELLANEOUS</u>							
021-745-5645	LATE PAY FEES & PENALTI	0	0	0	0	0	0
TOTAL MISCELLANEOUS		0	0	0	0	0	0
TOTAL 745-MATERIAL CONTROL		166,717	150,785	124,579	153,525	161,558	8,033
		=====	=====	=====	=====	=====	=====

Dept 780 – City Hall Annex

Utility Fund

This activity provides for the operation of the City Hall Annex building, including electricity, natural gas, insurance, building maintenance, and janitorial service. Non-Utility departments housed in the building will be charged rental fees.

GOALS

- Continue renovations and upgrades

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
51 – Supplies and Materials	\$4,767	\$4,005	\$7,500
52 – Maintenance of Land	0	500	500
53 – Maintenance of Bldg./Structures	5,298	15,000	5,000
54 – Maintenance of Equipment	1,152	4,100	4,100
55 – Contractual Services	20,938	19,700	19,700
Totals	\$32,155	\$43,305	\$36,800

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
780-CITY HALL ANNEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
021-780-5117	MINOR APPARATUS	6	1,000	5	5	0	(5)
021-780-5118	JANITORIAL SUPPLIES	633	800	0	800	800	0
021-780-5123	OTHER SUPPLIES	0	0	0	0	0	0
021-780-5128	UTILITIES	2,819	2,200	2,053	2,200	2,200	0
021-780-5128-01	CITY HALL ANNEX - LANDF	1,308	4,500	433	1,000	4,500	3,500
TOTAL SUPPLIES & MATERIALS		4,767	8,500	2,491	4,005	7,500	3,495
<u>MAINTENANCE OF LAND</u>							
021-780-5210	LAND MAINTENANCE	0	500	0	500	500	0
TOTAL MAINTENANCE OF LAND		0	500	0	500	500	0
<u>MAINTENANCE OF BUILDINGS/</u>							
021-780-5311	MAINTENANCE OF BUILDING	5,298	15,000	5,239	15,000	5,000	(10,000)
TOTAL MAINTENANCE OF BUILDINGS/		5,298	15,000	5,239	15,000	5,000	(10,000)
<u>MAINTENANCE OF EQUIPMENT</u>							
021-780-5413	MAINT. OF FIRE APPARATU	120	600	184	600	600	0
021-780-5422	MAINT. HEATING & COOLIN	1,032	3,000	2,958	3,500	3,500	0
TOTAL MAINTENANCE OF EQUIPMENT		1,152	3,600	3,142	4,100	4,100	0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
780-CITY HALL ANNEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
021-780-5511	COMMUNICATIONS	84	120	0	0	0	0
021-780-5520	INSURANCE	0	0	0	0	0	0
021-780-5521	SPECIAL SERVICES	9,025	9,000	5,985	8,000	8,000	0
021-780-5550	ELECTRICITY	9,062	8,000	4,909	8,000	8,000	0
021-780-5560	GAS FOR HEATING	2,767	3,000	3,632	3,700	3,700	0
TOTAL CONTRACTUAL SERVICES		20,938	20,120	14,526	19,700	19,700	0
<u>BUILDING & STRUCTURES</u>							
021-780-6202	BUILDING IMPROVEMENTS	0	0	0	0	0	0
TOTAL BUILDING & STRUCTURES		0	0	0	0	0	0
TOTAL 780-CITY HALL ANNEX		32,155	47,720	25,398	43,305	36,800	(6,505)
TOTAL 021-PUBLIC WORKS		12,764,584	15,301,189	9,783,280	12,746,130	17,883,981	5,137,851

Dept 000 – Non-Departmental**Utility Fund**

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies that provide services benefitting the citizens of Big Spring.

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
51 – Supplies and Materials	\$3,885,516	\$3,600,000	\$4,100,000
54 – Maintenance of Equipment	6,147	0	0
55 – Contractual Services	69,960	48,274	48,336
56 - Miscellaneous	690,100	882,500	881,988
Totals	\$4,651,723	\$4,530,774	\$5,030,324

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
021-000-5128	RAW WATER PURCHASES	3,885,516	4,100,000	2,695,972	3,600,000	4,100,000	500,000
TOTAL SUPPLIES & MATERIALS		3,885,516	4,100,000	2,695,972	3,600,000	4,100,000	500,000
<u>MAINTENANCE OF EQUIPMENT</u>							
021-000-5412	SERVICE CENT PRORATED E	6,147	6,200	0	0	0	0
TOTAL MAINTENANCE OF EQUIPMENT		6,147	6,200	0	0	0	0
<u>CONTRACTUAL SERVICES</u>							
021-000-5520	INSURANCE	1,185	1,400	838	838		62
021-000-5521	SPECIAL SERVICES	66,374	55,000	62,904	45,000	45,000	0
021-000-5535	RENT	1,896	1,896	1,580	1,896	1,896	0
021-000-5540	DUES & SUBSCRIPTIONS	505	540	433	540	540	0
021-000-5521	PERMANENT NOTES: Credit Card Fees						
021-000-5535	PERMANENT NOTES: Rent to Airpark for Building #15 - \$158/month (records storage - cost split between Utility & Gen. Fund)						
021-000-5540	PERMANENT NOTES: Oncor steering committee dues						
TOTAL CONTRACTUAL SERVICES		69,960	58,836	65,754	48,274	48,336	62

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
021-PUBLIC WORKS
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MISCELLANEOUS</u>							
021-000-5641	ADMINISTRATIVE FEES	645,000	771,988	643,332	771,988	771,988	0
021-000-5643	BAD DEBT WRITE-OFF	44,198	110,000	104,235	110,000	110,000	0
021-000-5645	LATE PAY FEES & PENALTI	901	0	512	512	0	(512)
TOTAL MISCELLANEOUS		<u>690,100</u>	<u>881,988</u>	<u>748,078</u>	<u>882,500</u>	<u>881,988</u>	<u>(512)</u>
TOTAL 000-NON-DEPARTMENTAL		<u>4,651,723</u>	<u>5,047,024</u>	<u>3,509,804</u>	<u>4,530,774</u>	<u>5,030,324</u>	<u>499,550</u>

DEPARTMENTAL NOTES

Debt Service

Utility Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
Total Debt Service	\$451,300	\$425,383	\$95,912

Transfers to Other Funds

Utility Fund

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
Transfer to Bond Funds	(\$477,793)	\$124,000	\$124,000

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701	DEBT SERVICE - PREM/DI (17,625)	0	0	0	0	0
		308,580	314,653	314,653	314,653	0	(314,653)
070-000-5701-28	DEBT SVC-2013-14 EQUIPM	0	0	0	0	0	0
070-000-5701-56	DEBT SVC-2014-15 EQUIPM	24,650	0	0	0	0	0
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	27,013	9,004	9,004	9,004	0	(9,004)
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	8,721	8,721	7,267	8,721	2,907	(5,814)
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	10,876	10,876	9,063	10,876	10,876	0
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	83,299	74,414	62,011	74,414	74,414	0
070-000-5701-61	DEBT SVC-2019-20 EQUIPM	5,786	0	6,429	7,715	7,715	0
070-000-5701-62	DEBT SVC-2020-21 EQUIPM	0	0	0	0	0	0
070-000-5701-19	PERMANENT NOTES: Debt on Energy Conservation Project. The last payment will be on 3/31/2021.						
TOTAL DEBT SERVICE		<u>451,300</u>	<u>417,668</u>	<u>408,428</u>	<u>425,383</u>	<u>95,912</u>	<u>(329,471)</u>
TOTAL 000-NON-DEPARTMENTAL		<u>451,300</u>	<u>417,668</u>	<u>408,428</u>	<u>425,383</u>	<u>95,912</u>	<u>(329,471)</u>

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

DEPARTMENTAL NOTES

TOTAL 070-DEBT SERVICE		451,300	417,668	408,428	425,383	95,912	(329,471)
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

405-WATER AND SEWER
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5807	TNSF TO 2020 GO REFUND-	10,207	52,000	22,682	52,000	52,000	0
080-000-5807-02	TNSF TO 2012 I&S CO'S (458,000)	72,000	60,000	72,000	72,000	0
080-000-5809	TRANSFER TO GENERAL FUN	0	0	0	0	0	0
080-000-5811	TRANSFER TO INSURANCE	0	0	0	0	0	0
TOTAL TRANSFERS TO OTHER FUNDS		(447,793)	124,000	82,682	124,000	124,000	0
TOTAL 000-NON-DEPARTMENTAL		(447,793)	124,000	82,682	124,000	124,000	0
TOTAL 080-INTERGOVERNMENTAL EX		(447,793)	124,000	82,682	124,000	124,000	0
*** TOTAL BUDGETED EXPENSES ***		13,430,319	16,577,987	10,757,890	14,021,215	18,827,441	4,806,226

*** END OF REPORT ***

AIRPARK FUND - FUND 410
SUMMARY OF RECEIPTS AND EXPENSES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Unrestricted Fund Balance	\$7,704,803	\$7,711,750	\$5,382,681
<u>Receipts</u>			
Rentals	1,462,599	1,240,900	1,110,900
Mineral Royalties	835,902	800,000	700,000
Grants	137,372	35,000	25,000
Other Financing Sources (Leases)	0	40,000	20,000
Miscellaneous Revenue	73,998	17,500	16,700
Total Current Receipts	2,509,871	2,133,400	1,872,600
<u>Expenses</u>			
Personnel Services	535,459	490,519	619,984
Supplies and Materials	55,413	49,250	52,250
Maintenance of Buildings	201,923	548,080	602,750
Maintenance of Equipment	60,605	51,833	51,038
Contractual Services	269,676	271,860	264,975
Miscellaneous Expenses	422,676	315,074	377,101
Debt Service	189,271	171,618	138,062
Capital Outlay	767,901	2,564,235	120,000
Total Expenses	2,502,924	4,462,469	2,226,160
Increase (Decrease) in Unrestricted Fund Balance	6,947	(2,329,069)	(353,560)
Ending Unrestricted Fund Equity	\$7,711,750	\$5,382,681	\$5,029,121

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

410-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>45-RECREATION</u>							
4507	MERCHANDISE SALES	51	100	9	100	100	0
TOTAL 45-RECREATION		51	100	9	100	100	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	68,679	15,000	9,035	15,000	15,000	0
TOTAL 46-INTEREST INCOME		68,679	15,000	9,035	15,000	15,000	0
<u>47-PROPERTY</u>							
4707	MINERAL LEASE - ROYALTIES	835,902	400,000	752,940	800,000	700,000	100,000
4707-01	MINERAL LEASE - BONUS	0	0	0	0	0	0
4708	SALE OF SURPLUS PROPERTY	740	0	5,991	0	0	0
4709	LEASE OF LAND	318,242	240,000	256,519	240,000	110,000	130,000
4731	BUILDING RENTAL	1,143,454	1,000,000	987,590	1,000,000	1,000,000	0
4732	EQUIPMENT RENTAL	903	900	753	900	900	0
4736	FUEL FLOWAGE FEES/COMMISSIONS	4,520	2,500	720	1,000	1,000	0
TOTAL 47-PROPERTY		2,303,761	1,643,400	2,004,512	2,041,900	1,811,900	230,000
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	0	0	0	0	0	0
4903	INSURANCE RECOVERY	105,367	0	0	0	0	0
4905	OTHER INCOME	213	2,000	1,200	1,050	250	800
4905-10	OTHER INCOME - PRAIRIE DOG,ETC	485	700	0	350	350	0
4906	RETURNED CHECK FEES	50	0	0	0	0	0
4921	OTHER FINANCING SOURCES	0	20,000	0	40,000	20,000	20,000

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

410-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
4931	CONTRIBUTIONS	31,265	25,000	29,705	35,000	25,000	10,000
TOTAL 49-MISCELLANEOUS		137,380	47,700	30,905	76,400	45,600	30,800
4905	OTHER INCOME	PERMANENT NOTES: Reimbursement to Airpark Fund for services provided by Airpark personnel to other funds.					
4921	OTHER FINANCING SOURCES	CURRENT YEAR NOTES: 20K Lease Expenditure Financing JD Mower					
4931	CONTRIBUTIONS	CURRENT YEAR NOTES: \$25,000 Annual Ramp Grant					
*** TOTAL BUDGETED REVENUES ***		2,509,872	1,706,200	2,044,461	2,133,400	1,872,600	260,800
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept 610 – Airpark

Airpark Fund

The Airpark Department provides for the maintenance and rental of Airpark property including industrial sites, buildings, and airport infrastructure. The City is required to comply with Federal Aviation Administration (FAA) rules and regulations regarding management of the Airpark and to work closely with the Texas Department of Transportation (TXDOT) Aviation Division.

ACHIEVEMENTS

- Kept airport runways operational during pandemic
- Completed construction of Martha May and Frazier roads to Highway 87
- Completed construction of perimeter road on southeast side of the airport
- Coordinated painting and dressing up of the T-33 city owned aircraft kept at the Hangar 25 Museum
- Obtained FAA approval for construction of a small hangar as part of the Hangar 25 Museum
- Installed fire suppression and monitoring systems in building 19 on the airpark
- Assisted customers incoming and outgoing as the pandemic took its toll on the airport
- Coordinated CAF Flyover for the Big Spring “Pops in the Park” celebration.

GOALS

- Begin construction on new buildings and hangars.
- Removal of old buildings not suitable for restoration
- Coordinate with EDC on bringing in new business
- Completion of construction on new small H-25 hangar
- Assist with making the Big Spring Airport a major draw for tourists and visitors
- Make 2021-2022 a year of development and progress

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$535,459	\$490,519	\$619,984
51 – Supplies and Materials	55,413	49,250	52,250
53 – Maintenance of Bldg./Structures	201,923	548,080	602,750
54 – Maintenance of Equipment	59,252	51,833	51,038
55 – Contractual Services	269,676	271,860	264,975
56 – Miscellaneous	422,676	315,074	377,101
60 – Capital Outlay	767,902	2,564,235	120,000
Totals	\$2,312,301	\$4,290,851	\$2,088,098

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

410-AIRPARK 021-
PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-610-5010	SALARIES	335,870	334,757	263,947	325,857	376,486	50,629
021-610-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
021-610-5014	EXCEPTIONAL CONDITIONS	0	0	3,733	0	0	0
021-610-5021	TERMINATION PAY	0	35,000	1	0	35,000	35,000
021-610-5022	VACATION BUY BACK	3,280	3,300	5,658	5,658	5,660	2
021-610-5035	OVERTIME	1,399	1,500	28	28	1,500	1,472
021-610-5045	LONGEVITY	4,204	5,659	5,136	5,176	5,975	799
021-610-5050	RETIREMENT	61,520	67,362	46,751	59,384	75,583	16,199
021-610-5055	STANDBY PAY	0	0	0	0	0	0
021-610-5060	GROUP INSURANCE	86,446	54,901	42,059	54,450	74,927	20,477
021-610-5065	WORKERS' COMPENSATION	14,763	13,169	13,169	13,169	15,389	2,220
021-610-5070	RETIREMENT-DEFERRED COM	19,179	20,922	16,167	16,772	19,232	2,460
021-610-5075	LIFE & DISABILITY INSUR	2,504	2,580	1,867	2,419	2,923	504
021-610-5080	MEDICARE	5,197	5,506	4,104	4,933	6,157	1,224
021-610-5085	UNEMPLOYMENT TAXES	1,098	1,008	1,764	2,673	1,152	(1,521)
TOTAL PERSONNEL SERVICES		535,459	545,664	404,384	490,519	619,984	129,465

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

410-AIRPARK 021-
PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
021-610-5110	OFFICE SUPPLIES	648	2,000	578	1,250	1,250	0
021-610-5112	FOOD SUPPLIES	191	500	99	200	200	0
021-610-5112-01	VENDING MACHINE SUPPLI (289)	0	(10)	0	0	0
021-610-5114	WEARING APPAREL	1,533	2,300	1,347	1,800	1,800	0
021-610-5116	GASOLINE, OIL, & GREASE	9,514	15,000	8,274	10,000	13,000	3,000
021-610-5117	MINOR APPARATUS	12,641	9,000	9,309	12,000	12,000	0
021-610-5118	JANITORIAL SUPPLIES	1,940	2,200	1,068	2,200	2,200	0
021-610-5119	CHEMICALS	8,021	8,000	0	8,000	8,000	0
021-610-5122	PLANTS & GRASS	0	500	0	500	500	0
021-610-5123	OTHER SUPPLIES	5,292	3,500	2,984	3,500	3,500	0
021-610-5124	POSTAGE	199	500	297	500	500	0
021-610-5126	MERCHANDISE FOR RESALE	148	300	210	300	300	0
021-610-5128	UTILITIES	11,816	8,000	8,912	8,000	8,000	0
021-610-5128-01	LANDFILL	<u>3,760</u>	<u>1,000</u>	<u>656</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>

021-610-5112

PERMANENT NOTES:

Food Budget to accommodate meetings with Economic Development Board, visiting dignitaries, project management representatives, planning meetings for hang-gliding, Annual fly-ins, pilot lounge support and other marketing and public relations activities.

TOTAL SUPPLIES & MATERIALS		55,413	52,800	33,724	49,250	52,250	3,000
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BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

410-AIRPARK 021-

PUBLIC WORKS

610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF BUILDINGS/</u>							
021-610-5311	MAINTENANCE OF BUILDING	138,552	500,000	284,244	500,000	500,000	0
021-610-5318	MAINT. PAVED & UNPAVED	0	0	830	830	1,000	170
021-610-5318-01	ROUTINE AIR MNT PGM(RAM	45,853	100,000	13,763	35,000	100,000	65,000
021-610-5320	STREET MARKERS & SIGNS	246	250	0	250	250	0
021-610-5322	MAINTENANCE OF FENCES &	17,237	1,500	371	12,000	1,500	(10,500)
021-610-5326	MISCELLANEOUS IMPROVEME	0	0	0	0	0	0
021-610-5328	MAINT. RUNWAYS, TAXIWAY	0	100,000	0	0	0	0
021-610-5329	MAINT. AIRFIELD LIGHTIN	35	500	0	0	0	0
021-610-5328	CURRENT YEAR NOTES: Taxi Way E						
TOTAL MAINTENANCE OF BUILDINGS/		201,923	702,250	299,209	548,080	602,750	54,670
<u>MAINTENANCE OF EQUIPMENT</u>							
021-610-5411	I. T. MAINT & AGREEMENTS	450	450	1,233	1,233	1,338	105
021-610-5412	VEHICLE MAINTENANCE	45,722	40,000	36,744	43,000	43,000	0
021-610-5413	MAINTENANCE OF FIRE APP	422	500	1,038	500	500	0
021-610-5417	MOWERS	699	1,500	1,274	1,500	1,500	0
021-610-5422	MAINT HEATING & COOLING	11,817	200	3,655	4,500	4,500	0
021-610-5425	MAINT. MACHINERY, TOOLS	142	100	1,075	1,100	200	(900)
TOTAL MAINTENANCE OF EQUIPMENT		59,252	42,750	45,019	51,833	51,038	(795)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

410-AIRPARK 021-
PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
021-610-5511	COMMUNICATIONS	23,531	13,000	20,434	23,700	24,000	300
021-610-5515	HIRE OF EQUIPMENT	3,940	2,400	2,274	2,400	2,400	0
021-610-5520	INSURANCE	149,557	145,000	150,980	145,000	145,000	0
021-610-5521	SPECIAL SERVICES	15,770	15,000	20,880	23,000	15,000	(8,000)
021-610-5521-03	MASTER PLAN - AIRPARK	0	0	0	0	0	0
021-610-5521-05	SPECIAL SERVICES-ENGINE	5,812	10,000	5,745	10,000	10,000	0
021-610-5521-99	WEATHER EVENT EXPENSES	0	0	225	225	0	(225)
021-610-5525	ADVERTISING	2,531	1,500	816	1,100	1,500	400
021-610-5525-10	ADVERTISE-PRAIR DOG, ET	1,657	2,000	0	1,000	2,000	1,000
021-610-5530	TRAVEL EXPENSE	675	3,000	0	3,000	3,000	0
021-610-5540	DUES & SUBSCRIPTIONS	3,249	3,000	3,123	3,000	3,000	0
021-610-5541	PERMITS, LICENSES,TESTI	275	300	500	800	300	(500)
021-610-5550	ELECTRICITY	45,951	42,000	29,303	42,000	42,000	0
021-610-5555	EDUCATION & TRAINING	165	275	0	135	275	140
021-610-5560	GAS FOR HEATING	<u>16,563</u>	<u>16,000</u>	<u>17,523</u>	<u>16,500</u>	<u>16,500</u>	<u>0</u>

021-610-5521 PERMANENT NOTES:
Quarterly Telvent/DTN Meteorologic funding for the airport weather observation system \$2,900 and annual cost allocation study \$4,000.

021-610-5530 PERMANENT NOTES:
Annual TxDOT Aviation and FAA Partnership Conference.

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

410-AIRPARK 021-

PUBLIC WORKS

610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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TOTAL CONTRACTUAL SERVICES		269,676	253,475	251,803	271,860	264,975	(6,885)
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MISCELLANEOUS

021-610-5641	ADMINISTRATIVE FEES	377,828	313,074	260,895	313,074	375,101	62,027
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021-610-5643	BAD DEBT EXPENSE	44,846	2,000	0	2,000	2,000	0
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021-610-5645	LATE PAY FEES & PENALTI	2	0	17	0	0	0
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021-610-5641

PERMANENT NOTES:

Computed by 3rd Pary Cost Allocation Company per Federal
Overhead and Adminstrative rules.

TOTAL MISCELLANEOUS		422,676	315,074	260,912	315,074	377,101	62,027
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LAND

021-610-6100	LAND	0	0	0	0	0	0
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TOTAL LAND		0	0	0	0	0	0
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BUILDING & STRUCTURES

021-610-6200	BUILDINGS	0	120,000	0	0	120,000	120,000
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021-610-6201	BUILDINGS-SPECIAL PROJE	0	0	0	0	0	0
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021-610-6218	PAVED STREETS, ALLEYS,	703,154	1,560,000	2,116,832	2,200,000	0	(2,200,000)
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021-610-6219	CRACK SEAL, SEAL COAT,	0	0	63,251	95,000	0	(95,000)
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021-610-6222	FENCES AND GATES	0	0	0	0	0	0
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021-610-6229	RUNWAYS & AIRFIELD LIGH	64,747	204,000	142,638	204,000	0	(204,000)
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021-610-6200

CURRENT YEAR NOTES:

\$120,000 New Additional Hanger for Hanger 25 Museum

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

410-AIRPARK 021-

PUBLIC WORKS

610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-610-6218	CURRENT YEAR NOTES: \$240,000 Frazier Rd. 20% after 10/01/2020 beginning new fiscal. \$1,320,000 Perimeter Rd 60% after 10/01/2020 beginning new fiscal.						
021-610-6229	CURRENT YEAR NOTES: \$144,000 80% of \$180,000 Replace Aproach lighting, Plasi w?Pappi-4 Rwy6/24 \$60,000 80% of \$75,000 Taxiway E Lighting						
TOTAL BUILDING & STRUCTURES		767,901	1,884,000		2,499,000	120,000	(2,379,000)
<u>EQUIPMENT</u>							
021-610-6310	FURNITURE, FIXTURE	0	50,000	0	50,000	0	(50,000)
021-610-6311	MACHINERY & EQUIPMENT	0	0	0	0	0	0
021-610-6313	COMMUNICATION SYSTEMS	0	0	0	0	0	0
021-610-6314	MOWERS & EQUIPMENT	0	0	0	0	0	0
021-610-6310	CURRENT YEAR NOTES: \$50,000 Property Management Software						
TOTAL EQUIPMENT		0	50,000	0	50,000	0	(50,000)
<u>VEHICLES</u>							
021-610-6401	MOTOR VEHICLES	0	0	0	0	0	0
021-610-6404	HEAVY EQUIPMENT	0	20,000	20,000	15,235	0	(15,235)
021-610-6404	CURRENT YEAR NOTES: Lease Expenditure \$20K JD Mower						
TOTAL VEHICLES		0	20,000	20,000	15,235	0	(15,235)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

410-AIRPARK 021-
PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
<u>AIRPLANE</u>							
021-610-6500	DISPLAYS - AIRPLANES, E	0	0	0	0	0	0
TOTAL AIRPLANE		0	0	0	0	0	0
TOTAL 610-AIRPARK		2,312,3013,866,013		3,637,772	4,290,851	2,088,098	(2,202,753)
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
TOTAL 021-PUBLIC WORKS		2,313,6543,867,463		3,637,772	4,290,851	2,088,098	(2,202,753)
		=====	=====	=====	=====	=====	=====

Dept 000 – Non-Departmental

Airpark Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies.

	<u>Actual</u> <u>2019-20</u>	<u>Revised</u> <u>2020-21</u>	<u>Proposed</u> <u>2021-22</u>
54 – Maintenance of Equipment	\$1,353	\$0	\$0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

410-AIRPARK
021-PUBLIC WORKS
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
021-000-5412	SERVICE CENT PRORATED E	1,353	1,450	0	0	0	0
TOTAL MAINTENANCE OF EQUIPMENT		1,353	1,450	0	0	0	0
<u>TRANSFERS TO OTHER FUNDS</u>							
021-000-5811	TRANSFER TO INSURANCE	0	0	0	0	0	0
TOTAL TRANSFERS TO OTHER FUNDS		0	0	0	0	0	0
TOTAL 000-NON-DEPARTMENTAL		1,353	1,450	0	0	0	0

Debt Service

Airpark Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase payments for equipment purchased with this funding.

	<u>Actual</u> <u>2019-20</u>	<u>Revised</u> <u>2020-21</u>	<u>Proposed</u> <u>2021-22</u>
Total Debt Service	\$189,271	\$171,618	\$138,062

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

410-AIRPARK
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
070-000-5701-04	DEBT SVC-05-06 SIEMENS	6,365	6,490	6,490	6,490	0	(6,490)
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	29,730	9,910	9,910	9,910	0	(9,910)
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	28,319	28,319	23,599	28,319	9,440	(18,879)
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	79,269	79,269	66,057	79,269	79,269	0
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	45,588	45,217	37,666	45,217	45,217	0
070-000-5701-62	DEBT SVC-2020-21 EQUIPM	0	4,000	2,068	2,413	4,136	1,723

070-000-5701-04 PERMANENT NOTES:
Debt on Energy Conservation Project. The last payment will
be on 3/31/2021.

TOTAL DEBT SERVICE		189,271	173,205	145,790	171,618	138,062	(33,556)
TOTAL 000-NON-DEPARTMENTAL		189,271	173,205	145,790	171,618	138,062	(33,556)

DEPARTMENTAL NOTES

TOTAL 070-DEBT SERVICE		189,271	173,205	145,790	171,618	138,062	(33,556)
*** TOTAL BUDGETED EXPENSES ***		2,502,925,040,668	3,783,563	4,462,469	2,226,160	(2,236,309)	

*** END OF REPORT ***

EMERGENCY MEDICAL SERVICES FUND - FUND 430
SUMMARY OF RECEIPTS AND EXPENSES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Unrestricted Fund Balance	(\$219,510)	(\$149,669)	\$208,648
<u>Receipts</u>			
Emergency Fees	1,847,112	1,700,680	1,810,150
Revenue From Other Agencies	450,000	530,000	530,000
Grants	394,588	156,404	46,380
Other Financing Sources	0	0	
Other	177,248	200,000	200,000
Total Receipts	2,868,948	2,587,084	2,586,530
<u>Transfers-In</u>			
General Fund	900,000	1,304,394	1,060,000
Other Funds		0	0
Total Current Receipts	3,768,948	3,891,478	3,646,530
<u>Expenses</u>			
Personnel Services	1,935,917	2,034,536	2,182,003
Supplies and Materials	138,171	135,800	133,950
Maintenance of Buildings	535	1,000	1,000
Maintenance of Equipment	27,648	23,937	26,272
Contractual Services	117,658	130,128	137,021
Miscellaneous	219,389	293,044	293,044
Bad Debt	841,244	725,000	725,000
Debt Service	111,347	88,431	57,057
Capital Outlay	307,198	101,285	51,000
Total Budgeted Expenses	3,699,107	3,533,161	3,606,347
Increase (Decrease) in Fund Equity	69,841	358,317	40,183
Ending Unrestricted Fund Balance	(\$149,669)	\$208,648	\$248,831

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

430-EMERGENCY MEDICAL SVCS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>42-GRANTS & OTHER AGENCIES</u>							
4209	REIMB. FROM COUNTY-AMBULANCE S	450,000	530,000	375,000	530,000	530,000	0
TOTAL 42-GRANTS & OTHER AGENCIES		450,000	530,000	375,000	530,000	530,000	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	(2,261)	(4,000)	0	0	0	0
TOTAL 46-INTEREST INCOME		(2,261)	(4,000)	0	0	0	0
<u>47-PROPERTY</u>							
4708	SALE OF SURPLUS PROPERTY	0	0	787	0	0	0
4709	AMBULANCE EMERGENCY SERVICE	2,911,821	2,910,000	2,377,781	2,800,000	2,910,000	(110,000)
4710	ADJUSTMENTS OF REVENUE	(1,064,859)	(1,100,000)	(792,561)	(1,100,000)	(1,100,000)	0
4711	AMBULANCE SUBSCRIPTIONS	150	150	677	680	150	530
TOTAL 47-PROPERTY		1,847,112	1,810,150	1,586,685	1,700,680	1,810,150	(109,470)
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANSFERS FROM GENERAL FUND	900,000	1,060,000	883,333	1,060,000	1,060,000	0
4819	TRANSFER FROM OTHER FUNDS	0	0	0	0	0	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		900,000	1,060,000	883,333	1,060,000	1,060,000	0
4810	TRANSFERS FROM GENERAL FUND	PERMANENT NOTES: Annual subsidy from General Fund.					

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

430-EMERGENCY MEDICAL SVCS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
<u>49-MISCELLANEOUS</u>							
4903	INSURANCE RECOVERY	0	0	244,394	244,394	0	244,394
4905	OTHER REVENUE	179,509	200,000	0	200,000	200,000	0
4921	OTHER FINANCING SOURCES	0	51,000	0	0	0	0
4935	EMS GRANTS	<u>394,588</u>	<u>46,380</u>	<u>156,404</u>	<u>156,404</u>	<u>46,380</u>	110,024
TOTAL 49-MISCELLANEOUS		574,097	297,380	400,799	600,798	246,380	354,418
4905	OTHER REVENUE	CURRENT YEAR NOTES: \$200,000 Estimated Uncompensated Care Cost Settlement from Texas Health and Human Services					
4921	OTHER FINANCING SOURCES	CURRENT YEAR NOTES: \$51K Lease Expenditure Financing JD Mower					
*** TOTAL BUDGETED REVENUES ***		3,768,948	3,693,530	3,245,818	3,891,478	3,646,530	244,948
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept 260 – Emergency Medical Services

E.M.S. Fund

The EMS service, a division of the Fire Department, provides emergency medical and transport service for Big Spring and Howard County.

ACHIEVEMENTS

- Improved training of on duty personnel
- Created quality improvement program on EMS reports
- Improved retention of employees
- Improved wellness program
- Reduced overtime
- Improved training on new standards and new equipment
- Sent employees to 6 Fire/EMT school
- Sent employee to Paramedic school and have 3 new paramedics working
- Provided quality, cost-effective training to increase productivity
- New vending machine acquired to control supplies

GOALS

- Continue COVID/Communicable disease training and safety measure training for all employees
- Continue to update training and skills for online learning system
- Continue to reduce overtime
- Get new digital radio system
- Train more employees at the paramedic level
- Develop partnerships between EMS and other health services/organization in our communities and EMS regions.
- Provide increasingly effective and comprehensive prevention, treatment, and promotion of health in our communities
- Influence employee attitudes and perceptions towards learning/training and further organizational change

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$1,935,917	\$2,034,536	\$2,182,003
51 – Supplies and Materials	138,171	135,800	133,950
53 – Maintenance of Bldg./Structures	536	1,000	1,000
54 – Maintenance of Equipment	26,705	23,937	26,272
55 – Contractual Services	117,658	130,128	137,021
56 – Miscellaneous	1,060,632	1,018,044	1,018,044
60 – Capital Outlay	307,198	106,050	51,000
Totals	\$3,586,815	\$3,449,495	\$3,549,290

Highlights:

6311 – Machinery & Equipment – CPR Aid Devices – (\$51,000)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

430-EMERGENCY MEDICAL SVCS

012-FIRE

260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
012-260-5010	SALARIES	1,149,196	1,257,355	920,688	1,122,649	1,301,345	178,696
012-260-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
012-260-5014	EXCEPTIONAL CONDITIONS	0	0	6,937	0	0	0
012-260-5021	TERMINATION PAY	8,129	45,000	0	0	45,000	45,000
012-260-5022	VACATION BUY BACK	21,323	20,000	26,881	26,881	27,000	119
012-260-5035	OVERTIME	156,366	125,000	215,144	297,120	175,000	(122,120)
012-260-5045	LONGEVITY	26,923	32,655	30,791	30,791	35,631	4,840
012-260-5050	RETIREMENT	217,145	222,002	201,122	221,237	237,596	16,359
012-260-5060	GROUP INSURANCE	198,160	166,860	125,436	156,189	181,940	25,751
012-260-5065	WORKERS' COMPENSATION	46,611	65,192	65,192	65,192	69,160	3,968
012-260-5070	RETIREMENT-DEFERRED COM	79,765	81,549	73,879	76,783	74,185	(2,598)
012-260-5075	LIFE & DISABILITY INSUR	9,280	9,325	6,689	8,439	9,442	1,003
012-260-5080	MEDICARE	20,283	21,460	17,483	21,479	22,968	1,489
012-260-5085	UNEMPLOYMENT TAXES	2,736	2,736	4,536	7,776	2,736	(5,040)
TOTAL PERSONNEL SERVICES		1,935,917	2,049,134	1,694,779	2,034,536	2,182,003	147,467

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

430-EMERGENCY MEDICAL SVCS

012-FIRE

260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
012-260-5110	OFFICE SUPPLIES	155	1,500	345	500	1,000	500
012-260-5112	FOOD SUPPLIES	202	500	0	250	500	250
012-260-5114	WEARING APPAREL	25,725	27,000	30,573	30,600	27,000	(3,600)
012-260-5116	GASOLINE, OIL AND GREAS	14,103	18,000	13,867	15,000	18,000	3,000
012-260-5117	MINOR APPARATUS	2,320	11,500	3,770	7,500	10,500	3,000
012-260-5118	JANITORIAL SUPPLIES	0	0	0	0	0	0
012-260-5120	MEDICAL AND SURGICAL	79,854	60,000	71,769	70,000	65,000	(5,000)
012-260-5123	OTHER SUPPLIES	7,986	7,500	4,586	7,500	7,500	0
012-260-5124	POSTAGE	46	50	4	50	50	0
012-260-5128	UTILITIES	<u>7,779</u>	<u>4,400</u>	<u>5,664</u>	<u>4,400</u>	<u>4,400</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		138,171	130,450	130,577	135,800	133,950	(1,850)
<u>MAINTENANCE OF BUILDINGS/</u>							
012-260-5311	MAINT. OF BUILDINGS	535	<u>1,000</u>	<u>3,255</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		535	1,000	3,255	1,000	1,000	0
<u>MAINTENANCE OF EQUIPMENT</u>							
012-260-5411	I. T. MAINT & AGREEMENTS	1,154	4,772	2,437	2,437	4,772	2,335
012-260-5412	MAINTENANCE OF VEHICLES	24,442	25,000	12,908	20,000	20,000	0
012-260-5425	MACHINERY, TOOLS, AND P	<u>1,110</u>	<u>1,500</u>	<u>3,291</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

430-EMERGENCY MEDICAL SVCS
012-FIRE
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL MAINTENANCE OF EQUIPMENT		26,705	31,272	18,636	23,937	26,272	2,335
<u>CONTRACTUAL SERVICES</u>							
	COMMUNICATIONS	15,451	22,344	12,900	22,344	22,344	0
012-260-5520	INSURANCE	9,987	10,000	8,934	8,934	8,950	16
012-260-5521-08	SPECIAL SERVICES-MEDICA	37,169	45,000	23,766	38,000	45,000	7,000
012-260-5521-99	WEATHER EVENT EXPENSES	0	0	0	0	0	0
012-260-5530	TRAVEL EXPENSE	0	1,500	0	0	1,500	1,500
012-260-5535	RENTS	26,529	26,600	22,167	26,600	27,727	1,127
012-260-5540	DUES & SUBSCRIPTIONS	330	500	25	250	500	250
012-260-5541	PERMITS,LICENSES,TESTIN	1,883	3,500	5,358	4,000	3,500	(500)
012-260-5550	ELECTRICITY	10,791	10,000	6,888	10,000	10,000	0
012-260-5555	EDUCATION AND TRAINING	10,266	12,000	11,302	14,500	12,000	(2,500)
012-260-5560	GAS FOR HEATING	5,251	5,500	5,871	5,500	5,500	0
012-260-5521-08	PERMANENT NOTES: MEDICAL DIRECTOR OXYGEN CYLINDAR RENTAL AND REFILL						
012-260-5535	PERMANENT NOTES: Station #1 & Bldg 24						
TOTAL CONTRACTUAL SERVICES		117,658	136,944	97,211	130,128	137,021	6,893

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

430-EMERGENCY MEDICAL SVCS
012-FIRE
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MISCELLANEOUS</u>							
012-260-5641	ADMINISTRATIVE FEES	137,748	143,044	119,203	143,044	143,044	0
012-260-5642	COLLECTION FEE EXPENSE	145,448	165,000	132,236	150,000	150,000	0
012-260-5643	BAD DEBT EXPENSE	841,244	725,000	736,504	725,000	725,000	0
012-260-5645	LATE PAY FEES & PENALTI	0	0	0	0	0	0
012-260-5651	LOSS ON ASSET DISPOSAL(63,807)	0	0	0	0	0
TOTAL MISCELLANEOUS		1,060,632	1,033,044	987,943	1,018,044	1,018,044	0
<u>EQUIPMENT</u>							
012-260-6311	MACHINERY & EQUIPMENT	28,440	51,000	106,050	101,285	51,000	(50,285)
012-260-6311	CURRENT YEAR NOTES: \$51K Lease Expenditure 3 CPR AID devices Over budget because of EKG monitor and CPR aid device paid for by CARES ACT Money						
TOTAL EQUIPMENT		28,440	51,000	106,050	101,285	51,000	(50,285)
<u>VEHICLES</u>							
012-260-6401	MOTOR VEHICLES	278,758	0	0	0	0	0
TOTAL VEHICLES		278,758	0	0	0	0	0
TOTAL 260-E.M.S.		3,586,815	3,432,844	3,038,451	3,444,730	3,549,290	104,560
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

430-EMERGENCY MEDICAL SVCS
012-FIRE
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

DEPARTMENTAL NOTES

TOTAL 012-FIRE		3,587,7583,433,794		3,038,451	3,444,730	3,549,290	104,560
		=====	=====	=====	=====	=====	=====

Dept 000 – Non-Departmental

E.M.S. Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies.

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
54 - Maintenance of Equipment	\$943	\$0	\$0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

430-EMERGENCY MEDICAL SVCS
012-FIRE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
012-000-5412	SERVICE CENT PRORATED E	943	950	0	0	0	0
TOTAL MAINTENANCE OF EQUIPMENT		943	950	0	0	0	0
<u>TRANSFERS TO OTHER FUNDS</u>							
012-000-5811	TRANSFER TO INSURANCE	0	0	0	0	0	0
TOTAL TRANSFERS TO OTHER FUNDS		0	0	0	0	0	0
TOTAL 000-NON-DEPARTMENTAL		943	950	0	0	0	0
		=====	=====	=====	=====	=====	=====

Debt Service

E.M.S. Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual</u> <u>2019-20</u>	<u>Revised</u> <u>2020-21</u>	<u>Proposed</u> <u>2021-22</u>
Total Debt Service	\$111,347	\$88,431	\$57,057

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

430-EMERGENCY MEDICAL SVCS
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-16	DEBT SVC-2013-14 EQUIPM	0	0	0	0	0	0
070-000-5701-17	DEBT SVS 2014-15 EQUIPM	5,480	0	0	0	0	0
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	34,574	11,525	11,525	11,525	0	(11,525)
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	36,364	36,365	30,304	36,365	12,122	(24,243)
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	27,561	27,561	22,968	27,561	27,561	0
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	7,368	6,828	5,690	6,828	6,828	0
070-000-5701-62	DEBT SVC-2020-21 EQUIPM	0	10,200	5,273	6,152	10,546	4,394
070-000-5701-62	CURRENT YEAR NOTES: 20% of \$51K lease expenditure JD Mower						
TOTAL DEBT SERVICE		<u>111,347</u>	<u>92,479</u>	<u>75,758</u>	<u>88,431</u>	<u>57,057</u>	<u>(31,374)</u>
TOTAL 000-NON-DEPARTMENTAL		<u>111,347</u>	<u>92,479</u>	<u>75,758</u>	<u>88,431</u>	<u>57,057</u>	<u>(31,374)</u>
<u>DEPARTMENTAL NOTES</u>							
TOTAL 070-DEBT SERVICE		<u>111,347</u>	<u>92,479</u>	<u>75,758</u>	<u>88,431</u>	<u>57,057</u>	<u>(31,374)</u>
*** TOTAL BUDGETED EXPENSES ***		<u>3,699,1043,526,273</u>	<u>3,114,209</u>	<u>3,533,161</u>	<u>3,606,347</u>	<u>73,186</u>	

*** END OF REPORT ***

LANDFILL FUND - FUND 440
SUMMARY OF RECEIPTS AND EXPENSES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Unrestricted Fund Balance	\$1,576,149	(\$4,901,093)	(\$5,147,449)
<u>Receipts</u>			
Revenue from Sanitation Service	1,000,809	876,475	960,000
Commercial Tipping Fees	1,080,753	960,000	953,000
Other Financing Sources	0	0	0
Miscellaneous Revenue	43,543	5,630	5,630
Total Receipts	2,125,105	1,842,105	1,918,630
<u>Transfers In</u>			
Transfer in from Sanitation	1,200,000	400,000	1,000,000
Total Current Receipts	3,325,105	2,242,105	2,918,630
<u>Expenses</u>			
Personnel Services	633,432	436,895	693,681
Supplies and Materials	40,501	39,700	57,200
Maintenance of Buildings	320	150	76,000
Maintenance of Equipment	176,004	160,288	162,902
Contractual Services	171,265	319,750	203,000
Administrative & Miscellaneous	340,965	275,503	269,736
Debt Service	237,685	248,175	208,243
Capital Outlay			
New Landfill	8,202,175	1,008,000	461,511
Total Expenses	9,802,347	2,488,461	2,132,273
Increase (Decrease) in Unrestricted Fund Equity	(6,477,242)	(246,356)	786,357
Ending Unrestricted Fund Balance	(\$4,901,093)	(\$5,147,449)	(\$4,361,092)

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

440-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>41-LICENSES & PERMITS</u>							
4116	ANNUAL PERMITS	17,964	18,000	25,750	25,750	18,000	7,750
4117	ANNUAL GATE FEE	8,000	8,000	8,725	8,725	8,000	725
4118	GATE FEES	0	0	0	0	35,000	(35,000)
4119	UNTARPED LOADS	0	0	0	0	5,000	(5,000)
TOTAL	41-LICENSES & PERMITS	25,964	26,000	34,475	34,475	66,000	(31,525)
<u>42-GRANTS & OTHER AGENCIES</u>							
4250	PERMIAN BASIN RPC - GRANT W.C.	0	12,000	12,000	12,000	12,000	0
TOTAL	42-GRANTS & OTHER AGENCIES	0	12,000	12,000	12,000	12,000	0
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4303	LANDFILL REV FROM SANITATION	1,000,809	960,000	572,473	960,000	960,000	0
4304	TIPPING FEES	919,177	750,000	613,401	715,000	750,000	(35,000)
4356	LANDFILL ENVIRONMENT FEES	135,611	125,000	97,300	115,000	125,000	(10,000)
4361	LATE FEE CHARGES	2,856	2,600	2,004	2,600	2,600	0
TOTAL	43-GENERAL SALES/OTHER SERVICE	2,058,454	1,837,600	1,285,178	1,792,600	1,837,600	(45,000)
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	708	(10,000)	989	1,000	1,000	0
4614	INTEREST INC-LANDFILL CLOSURE	39,821	20,000	1,934	2,000	2,000	0
TOTAL	46-INTEREST INCOME	40,529	10,000	2,923	3,000	3,000	0

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

440-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4821	TRANSFERS FROM SANITATION	1,200,000	400,000	0	400,000	1,000,000	(600,000)
TOTAL 48-TRANSFER FROM OTHER FUNDS		1,200,000	400,000	0	400,000	1,000,000	(600,000)
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	0	0	67	0	0	0
4905	OTHER INCOME	133	30	22	30	30	0
4906	RETURNED CHECK FEES	25	0	25	0	0	0
4921	OTHER FINANCING SOURCES	0	0	0	0	0	0
TOTAL 49-MISCELLANEOUS		158	30	115	30	30	0
*** TOTAL BUDGETED REVENUES ***		3,325,1052,285,630		1,334,690	2,242,105	2,918,630	(676,525)
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept 350 – Landfill

Landfill Fund

The City’s sanitary landfill disposes an average of 150 tons of waste per day and must comply with all reporting requirements of the Texas Commission on Environmental Quality (TCEQ).

ACHIEVEMENTS

- Completed Phase I of the new landfill
- Began the construction of Phase II and III of the new landfill
- Brought back large item pick-up for all residents in the city

GOALS

- Prepare for the opening of the new landfill
- Finish the audit on dumpster for the City
- Begin removing all small dumpsters and exchanging them with rollout containers

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$633,432	\$436,895	\$693,681
51 – Supplies and Materials	40,541	39,700	57,200
53 – Maintenance of Bldg./Structures	320	150	76,000
54 – Maintenance of Equipment	173,014	160,288	162,902
55 – Contractual Services	171,265	319,750	203,000
56 – Miscellaneous	340,965	275,503	269,736
62-01 - Building & Structures	8,087,959	1,000,000	0
63 – Equipment	0	8,000	0
64 – Vehicles	114,216	0	461,511
Totals	\$9,561,712	\$2,240,286	\$1,924,030

Highlights:

5322 – Fences & Gates – Netting Around Landfill (\$75,000)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

440-LANDFILL
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
025-350-5010	SALARIES	359,251	371,544	189,633	231,210	425,273	194,063
025-350-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
025-350-5014	EXCEPTIONAL CONDITIONS	1,082	0	4,895	0	0	0
025-350-5015	AUTO ALLOWANCE	7,384	7,800	0	0	7,800	7,800
025-350-5021	TERMINATION PAY	2,048	0	0	0	0	0
025-350-5022	VACATION BUY BACK	6,033	4,750	5,875	5,875	5,875	0
025-350-5035	OVERTIME	44,202	20,000	29,294	38,881	35,000	(3,881)
025-350-5045	LONGEVITY	3,472	4,306	3,533	3,651	5,626	1,975
025-350-5050	RETIREMENT	74,726	72,450	49,764	57,488	85,364	27,876
025-350-5060	GROUP INSURANCE	79,236	76,691	42,465	53,239	78,018	24,779
025-350-5065	WORKERS' COMPENSATION	21,850	21,231	21,231	21,231	17,242	(3,989)
025-350-5070	RETIREMENT-DEFERRED COM	23,736	22,503	17,723	16,385	21,721	5,336
025-350-5075	LIFE & DISABILITY INSUR	2,854	3,084	1,872	2,279	3,512	1,233
025-350-5080	MEDICARE	6,371	5,922	3,426	4,088	6,954	2,866
025-350-5085	UNEMPLOYMENT TAXES	1,187	1,152	1,680	2,568	1,296	(1,272)
TOTAL PERSONNEL SERVICES		633,432	611,433	371,390	436,895	693,681	256,786

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

440-LANDFILL
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
025-350-5110	OFFICE SUPPLIES	1,395	2,000	5,370	6,000	2,000	(4,000)
025-350-5114	WEARING APPAREL	1,523	2,000	851	1,200	2,000	800
025-350-5116	GASOLINE, OIL & GREASE	12,713	30,000	10,639	14,000	30,000	16,000
025-350-5117	MINOR APPARATUS	3,536	3,000	1,557	2,500	3,000	500
025-350-5118	JANITORIAL SUPPLIES	2,081	750	1,371	1,500	750	(750)
025-350-5119	CHEMICALS	16,840	16,000	9,216	13,000	16,000	3,000
025-350-5123	OTHER SUPPLIES	0	400	0	0	400	400
025-350-5124	POSTAGE	35	50	0	0	50	50
025-350-5128	UTILITIES	<u>2,417</u>	<u>3,000</u>	<u>2,078</u>	<u>1,500</u>	<u>3,000</u>	<u>1,500</u>

025-350-5119 PERMANENT NOTES:
Bio-cover

TOTAL SUPPLIES & MATERIALS 40,541 57,200 31,081 39,700 57,200 17,500

MAINTENANCE OF BUILDINGS/

025-350-5311	MAINTENANCE OF BUILDING	320	1,000	75	150	1,000	850
025-350-5322	MAINTENANCE OF FENCES &	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>75,000</u>	<u>75,000</u>
TOTAL MAINTENANCE OF BUILDINGS/		320	1,000	75	150	76,000	75,850

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

440-LANDFILL
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
025-350-5411	I. T. MAINT & AGREEMENTS	2,200	4,432	2,252	2,252	2,252	0
025-350-5412	VEHICLE MAINTENANCE	170,453	100,000	118,387	158,000	160,000	2,000
025-350-5413	FIRE APPARATUS	36	100	36	36	50	14
025-350-5425	MAINT. MACHINERY, TOOLS	325	600	525	0	600	600
TOTAL MAINTENANCE OF EQUIPMENT		173,014	105,132	121,201	160,288	162,902	2,614
<u>CONTRACTUAL SERVICES</u>							
025-350-5511	COMMUNICATIONS		4,000	4,918	6,100	6,000	(100)
025-350-5515	HIRE OF EQUIPMENT	11,942	0	0	0	0	0
025-350-5520	INSURANCE	11,164	11,200	13,479	13,600	14,000	400
025-350-5521	SPECIAL SERVICE	93,986	115,000	179,007	230,000	115,000	(115,000)
025-350-5521-07	SPECIAL SERVICES-ACCOUN	1,625	10,000	11,050	11,050	10,000	(1,050)
025-350-5521-99	WEATHER EVENT EXPENSES	0	0	0	0	0	0
025-350-5530	TRAVEL EXPENSE	541	1,000	156	0	1,000	1,000
025-350-5540	DUES & SUSCRIPTIONS	1,902	2,000	1,915	2,000	2,000	0
025-350-5541	PERMITS, LICENSES, TEST	43,345	45,000	30,419	45,000	45,000	0
025-350-5550	ELECTRICITY	947	1,000	9,235	12,000	9,000	(3,000)
025-350-5555	EDUCATION AND TRAINING	0	1,000	0	0	1,000	1,000

025-350-5521 PERMANENT NOTES:
 Engineering Services

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

440-LANDFILL
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL CONTRACTUAL SERVICES		171,265	190,200	250,180	319,750	203,000	116,750)

MISCELLANEOUS

025-350-5616	JUDGEMENTS AND DAMAGES	0	0	5,362	5,362	0	(5,362)
025-350-5641	ADMINISTRATIVE FEES	340,736	269,486	224,572	269,486	269,486	0
025-350-5643	BAD DEBT WRITE-OFF	229	250	639	655	250	(405)
025-350-5645	LATE PAY FEES & PENALTI	0	0	0	0	0	0
025-350-5659	CURRENT YEAR CLOSURE CO	0	0	0	0	0	0
TOTAL MISCELLANEOUS		340,965	269,736	230,572	275,503	269,736	(5,767)

BUILDING & STRUCTURES

025-350-6226-01	NEW LANDFILL	8,087,959	2,200,115	962,231	1,000,000	0	(1,000,000)
025-350-6226-01	CURRENT YEAR NOTES: The year's new landfill construction cost						
TOTAL BUILDING & STRUCTURES		8,087,959	2,200,115	962,231	1,000,000	0	(1,000,000)

EQUIPMENT

025-350-6310	FURNITURE, FIXTURE	0	36,000	6,294	8,000	0	(8,000)
025-350-6311	MACHINERY AND EQUIPMENT	0	0	0	0	0	0
025-350-6310	CURRENT YEAR NOTES: \$30,000 Landfill Office FF&E \$6,000 Security Camera System Landfill						
TOTAL EQUIPMENT		0	36,000	6,294	8,000	0	(8,000)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

440-LANDFILL
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
<u>VEHICLES</u>							
025-350-6401	MOTOR VEHICLES	114,216	0	0	0	461,511	461,511
025-350-6404	HEAVY EQUIPMENT	0	0	0	0	0	0
TOTAL VEHICLES		<u>114,216</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>461,511</u>	<u>461,511</u>
TOTAL 350-LANDFILL		<u>9,561,712</u>	<u>3,470,816</u>	<u>1,973,023</u>	<u>2,240,286</u>	<u>1,924,030</u>	<u>(316,256)</u>
DEPARTMENTAL NOTES							
TOTAL 025-SANITATION		<u>9,564,702</u>	<u>3,473,816</u>	<u>1,973,023</u>	<u>2,240,286</u>	<u>1,924,030</u>	<u>(316,256)</u>

Dept 000 – Non-Departmental

Landfill Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies.

	<u>Actual</u> <u>2019-20</u>	<u>Revised</u> <u>2020-21</u>	<u>Proposed</u> <u>2021-22</u>
54 – Maintenance of Equipment	\$2,990	\$0	\$0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

440-LANDFILL
025-SANITATION
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
025-000-5412	SERVICE CENT PRORATED E	2,990	3,000	0	0	0	0
TOTAL MAINTENANCE OF EQUIPMENT		2,990	3,000	0	0	0	0
<u>TRANSFERS TO OTHER FUNDS</u>							
025-000-5811	TRANSFER TO INSURANCE	0	0	0	0	0	0
TOTAL TRANSFERS TO OTHER FUNDS		0	0	0	0	0	0
TOTAL 000-NON-DEPARTMENTAL		2,990	3,000	0	0	0	0

Debt Service

Landfill Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual</u> <u>2019-20</u>	<u>Revised</u> <u>2020-21</u>	<u>Proposed</u> <u>2021-22</u>
Total Debt Service	\$237,685	\$248,175	\$208,243

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

440-LANDFILL
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-02	DEBT SERVICE - 2013-14	0	0	0	0	0	0
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	7,274	2,425	2,425	2,425	0	(2,425)
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	56,261	56,261	46,884	56,261	18,754	(37,507)
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	47,960	47,960	39,967	47,960	47,960	0
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	110,227	117,431	97,859	117,431	117,431	0
070-000-5701-61	DEBT SVC-2019-20 EQUIPM	15,964	25,319	22,192	24,098	24,098	0
TOTAL DEBT SERVICE		<u>237,685</u>	<u>249,396</u>	<u>209,326</u>	<u>248,175</u>	<u>208,243</u>	<u>(39,932)</u>
TOTAL 000-NON-DEPARTMENTAL		<u>237,685</u>	<u>249,396</u>	<u>209,326</u>	<u>248,175</u>	<u>208,243</u>	<u>(39,932)</u>
TOTAL 070-DEBT SERVICE		<u>237,685</u>	<u>249,396</u>	<u>209,326</u>	<u>248,175</u>	<u>208,243</u>	<u>(39,932)</u>
*** TOTAL BUDGETED EXPENSES ***		<u>9,802,387</u>	<u>3,723,212</u>	<u>2,182,349</u>	<u>2,488,461</u>	<u>2,132,273</u>	<u>(356,188)</u>

*** END OF REPORT ***

SANITATION FUND - FUND 445
SUMMARY OF RECEIPTS AND EXPENSES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Unrestricted Fund Balance	\$1,677,669	\$1,187,618	\$942,690
<u>Receipts</u>			
Refuse Collection Service	3,672,824	3,300,000	3,500,000
Late Charges	70,437	54,000	54,000
Compactor Rental	62,295	60,000	60,000
Other Financing Sources	12,500	603,000	603,000
Repayment of Loan to Hotel/Motel Fund		0	0
Miscellaneous Revenue	11,053	2,100	2,100
Total Current Receipts	3,829,109	4,019,100	4,219,100
<u>Expenses</u>			
Personnel Services	797,297	733,740	637,176
Supplies and Materials	1,211,296	949,930	1,313,680
Maintenance of Equipment	467,850	540,200	376,100
Contractual Services	69,834	64,676	66,250
Miscellaneous	376,190	440,740	569,740
Debt Service	196,693	230,321	209,188
Capital Outlay		904,421	356,844
Total Expenses	3,119,160	3,864,028	
<u>Transfers Out</u>			
Transfer to Landfill Fund	1,200,000	400,000	1,000,000
Increase (Decrease) in Unrestricted Fund Equity	(490,051)	(244,928)	(309,878)
Ending Unrestricted Fund Balance	\$1,187,618	\$942,690	\$632,812

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

445-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4301	REFUSE COLLECTION SERVICE	3,672,824	3,500,000	2,720,692	3,300,000	3,500,000	(200,000)
4361	LATE CHARGES	70,437	54,000	52,101	54,000	54,000	0
TOTAL	43-GENERAL SALES/OTHER SERVICE	3,743,262	3,554,000	2,772,793	3,354,000	3,554,000	(200,000)
<u>46-INTEREST INCOME</u>							
4602	INTEREST REVENUE	10,084	4,000	1,134	1,400	1,400	0
TOTAL	46-INTEREST INCOME	10,084	4,000	1,134	1,400	1,400	0
<u>47-PROPERTY</u>							
4708	SALE OF SURPLUS PROPERTY	12,500	0	0	0	0	0
4729	COMPACTOR RENTAL	62,295	60,000	53,790	60,000	60,000	0
4730	ROLL OFF - 30 YD RENTAL	0	0	0	0	0	0
4731	ROLL OFF 30 YD PICKUP/DELIVERY	0	0	0	0	0	0
TOTAL	47-PROPERTY	74,795	60,000	53,790	60,000	60,000	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4824	TRANSFER FROM HOTEL/MOTEL	0	0	0	0	0	0
TOTAL	48-TRANSFER FROM OTHER FUNDS	0	0	0	0	0	0
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	0	0	0	0	0	0
4905	OTHER INCOME	969	600	769	700	700	0
4921	OTHER FINANCING SOURCES	0	603,000	0	603,000	603,000	0

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

445-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
TOTAL 49-MISCELLANEOUS		969	603,600	769	603,700	603,700	0
4921 OTHER FINANCING SOURCES							
*** TOTAL BUDGETED REVENUES ***		3,829,110	4,221,600	2,828,487	4,019,100	4,219,100	(200,000)
		=====	=====	=====	=====	=====	

CURRENT YEAR NOTES:
 \$253K Lease Expenditure Financing Side Loader Trash
 Truck\$350K Lease Expenditure Financing Multi Pack Trash
 Truck

*** END OF REPORT ***

Dept 330 – Sanitation

Sanitation Fund

The Sanitation Department provides mechanized refuse collection for all residential customers and commercial customers. The department also repairs and replaces all collection containers.

ACHIEVEMENTS

- Replaced all the damaged dumpsters
- Completed the replacement on old dumpsters
- Completely changed out all alley containers with roll-out containers in the Lockhart Division, eliminating all alley containers for this subdivision

GOALS

- Continue to work on making rollout only route

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
50 – Personnel Services	\$797,297	\$733,740	\$637,176
51 – Supplies and Materials	1,211,296	949,930	1,313,680
54 – Maintenance of Equipment	453,615	540,200	376,100
55 – Contractual Services	69,834	64,676	66,250
56 - Miscellaneous	376,191	440,740	569,740
64 – Vehicles	0	904,421	356,844
Totals	\$2,908,233	\$3,633,707	\$3,319,790

Highlights:

6401 – Vehicles – (PB) Sanitation Truck Multi Pack (\$350,000)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

445-SANITATION
025-SANITATION
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
025-330-5010	SALARIES	435,333	381,225	288,785	363,196	351,750	(11,446)
025-330-5013	SALARY ADJ FOR GASB'S	0	0	0	0	0	0
025-330-5014	EXCEPTIONAL CONDITIONS	0	0	8,872	0	0	0
025-330-5021	TERMINATION PAY	0	0	42,544	42,544	0	(42,544)
025-330-5022	VACATION BUY BACK	5,035	5,900	6,849	6,849	6,850	1
025-330-5035	OVERTIME	89,441	45,000	77,857	93,088	65,000	(28,088)
025-330-5045	LONGEVITY	5,251	6,802	6,081	6,148	3,806	(2,342)
025-330-5050	RETIREMENT	95,104	77,866	71,946	90,610	76,078	(14,532)
025-330-5060	GROUP INSURANCE	98,380	72,566	50,695	65,661	77,501	11,840
025-330-5065	WORKERS' COMPENSATION	26,061	26,095	26,095	26,095	26,249	154
025-330-5070	RETIREMENT-DEFERRED COM	29,732	24,185	24,315	25,190	19,358	(5,832)
025-330-5075	LIFE & DISABILITY INSUR	3,614	3,264	2,280	2,961	3,235	274
025-330-5080	MEDICARE	8,043	6,364	6,309	7,471	6,197	(1,274)
025-330-5085	UNEMPLOYMENT TEXAS	1,303	1,152	2,412	3,927	1,152	(2,775)
TOTAL PERSONNEL SERVICES		797,297	650,419	615,038		637,176	(96,564)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

445-SANITATION
025-SANITATION
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
025-330-5114	WEARING APPAREL	2,517	2,000	290	400	2,000	1,600
025-330-5116	GASOLINE, OIL & GREASE	70,278	100,000	75,397	89,000	100,000	11,000
025-330-5117	MINOR APPARATUS	1,877	1,500	430	500	1,500	1,000
025-330-5118	JANITORIAL SUPPLIES	72	150	0	0	150	150
025-330-5123	OTHER SUPPLIES	135,743	200,000	25,545	35,000	200,000	165,000
025-330-5124	POSTAGE	0	30	2	30	30	0
025-330-5128-05	LANDFILL - LARGE ITEMS	0	50,000	0	50,000	50,000	0
025-330-5129	LANDFILL EXPENSE	1,000,809	960,000	573,030	775,000	960,000	185,000
025-330-5128-05	PERMANENT NOTES: Districts Large Item Pickups						
TOTAL SUPPLIES & MATERIALS		1,211,296	1,313,680	674,695	949,930	1,313,680	363,750
<u>MAINTENANCE OF EQUIPMENT</u>							
025-330-5411	I. T. MAINT & AGREEMENTS	0	0	0	0	0	0
025-330-5412	VEHICLE MAINTENANCE	452,668	375,000	403,517	540,000	375,000	(165,000)
025-330-5413	FIRE APPARATUS	0	100	0	100	100	0
025-330-5416	MAINT. SANITATION CONTA	947	1,000	137	100	1,000	900
025-330-5425	MAINT. MACHINERY, TOOLS	0	0	0	0	0	0
TOTAL MAINTENANCE OF EQUIPMENT		453,615	376,100	403,654	540,200	376,100	(164,100)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

445-SANITATION
025-SANITATION
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
025-330-5511	COMMUNICATIONS	7,054	5,000	2,923	3,800	4,500	700
025-330-5520	INSURANCE	21,050	22,000	18,976	18,976	20,000	1,024
025-330-5521	SPECIAL SERVICE	24,223	23,000	27,542	23,300	23,000	(300)
025-330-5521-07	SPECIAL SERVICES-ACCOUN	9,875	11,800	11,050	11,800	11,800	0
025-330-5530	TRAVEL EXPENSE	0	150	0	0	150	150
025-330-5540	DUES AND SUBSCRIPTIONS	1,756	1,800	1,684	1,800	1,800	0
025-330-5550	ELECTRICITY	5,876	5,000	4,051	5,000	5,000	0
TOTAL CONTRACTUAL SERVICES		69,834	68,750	66,227	64,676	66,250	1,574
<u>MISCELLANEOUS</u>							
025-330-5616	JUDGEMENTS & DAMAGES	22,419	15,000	55,995	56,000	15,000	(41,000)
025-330-5641	ADMINISTRATIVE FEES	332,831	328,740	273,950	328,740	528,740	200,000
025-330-5643	BAD DEBT EXPENSE	20,940	26,000	40,813	56,000	26,000	(30,000)
025-330-5645	LATE PAY FEES & PENALTI	0	0	0	0	0	0
TOTAL MISCELLANEOUS		376,190	369,740	370,758	440,740	569,740	129,000
<u>EQUIPMENT</u>							
025-330-6312	SAFETY & SANITATION	0	0	0	0	0	0
TOTAL EQUIPMENT		0	0	0	0	0	0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

445-SANITATION
025-SANITATION
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
<u>VEHICLES</u>							
025-330-6401	MOTOR VEHICLES	0	603,000	905,910	904,421	356,844	(547,577)
025-330-6401	CURRENT YEAR NOTES:						
	\$253K Lease Expenditure Side Loader Trash						
	Truck\$350K Lease Expenditure Multi Pack Trash						
	Truck						
TOTAL VEHICLES		0	603,000	905,910	904,421	356,844	(547,577)
TOTAL 330-SANITATION		2,908,2333,381,689		3,036,282	3,633,707	3,319,790	(313,917)
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
TOTAL 025-SANITATION		2,922,4673,395,689		3,036,282	3,633,707	3,319,790	(313,917)
		=====	=====	=====	=====	=====	=====

Dept 000 – Non-Departmental

Sanitation Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies.

	<u>Actual</u> <u>2019-20</u>	<u>Revised</u> <u>2020-21</u>	<u>Proposed</u> <u>2021-22</u>
54 – Maintenance of Equipment	\$14,235	\$0	\$0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

445-SANITATION
025-SANITATION
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
025-000-5412	SERVICE CENT PRORATED E	14,235	14,000	0	0	0	0
TOTAL MAINTENANCE OF EQUIPMENT		14,235	14,000	0	0	0	0
<u>TRANSFERS TO OTHER FUNDS</u>							
025-000-5811	TRANSFER TO INSURANCE	0	0	0	0	0	0
TOTAL TRANSFERS TO OTHER FUNDS		0	0	0	0	0	0
TOTAL 000-NON-DEPARTMENTAL		14,235	14,000	0	0	0	0
		=====	=====	=====	=====	=====	=====

Debt Service

Sanitation Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
Total Debt Service	\$196,693	\$230,321	\$209,188

Transfer to Other Funds

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
Transfer to Landfill Fund	\$1,200,000	\$400,000	\$1,000,000

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

445-SANITATION
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-05	DEBT SERVICE 2013-14 EQ	0	0	0	0	0	0
070-000-5701-06	DEBT SERVICE 2014-15 EQ	22,221	0	0	0	0	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	91,536	91,536	76,280		30,512	(61,024)
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	82,936	82,936	69,113	82,936	82,936	0
070-000-5701-62	DEBT SVC-2020-21 EQUIPM	0	120,600	47,868	55,849	95,740	39,891
TOTAL DEBT SERVICE		<u>196,693</u>	<u>295,072</u>	<u>193,262</u>	<u>230,321</u>	<u>209,188</u>	<u>(21,133)</u>
TOTAL 000-NON-DEPARTMENTAL		<u>196,693</u>	<u>295,072</u>	<u>193,262</u>	<u>230,321</u>	<u>209,188</u>	<u>(21,133)</u>
TOTAL 070-DEBT SERVICE		<u>196,693</u>	<u>295,072</u>	<u>193,262</u>	<u>230,321</u>	<u>209,188</u>	<u>(21,133)</u>

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

445-SANITATION
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5821	TRANSFERS TO LANDFILL	1,200,000	400,000	0	400,000	1,000,000	600,000
TOTAL TRANSFERS TO OTHER FUNDS		1,200,000	400,000	0	400,000	1,000,000	600,000
TOTAL 000-NON-DEPARTMENTAL		1,200,000	400,000	0	400,000	1,000,000	600,000
		=====	=====	=====	=====	=====	=====
TOTAL 080-INTERGOVERNMENTAL EX		1,200,000	400,000	0	400,000	1,000,000	600,000
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		4,319,1614,090,761		3,229,543	4,264,028	4,528,978	264,950
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

SERVICE CENTER FUND - FUND 505
SUMMARY OF RECEIPTS AND EXPENSES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Fund Equity	(\$3,699)	\$6,243	\$28,742
<u>Receipts</u>			
Repair Charges to City Departments	0	0	0
Overhead Charges to Other Funds	47,400	0	0
Miscellaneous	(50)	60,000	60,000
Total Current Receipts	47,350	60,000	60,000
Total Funds Available	43,651		88,742
<u>Expenses</u>			
Supplies and Materials	6,231	4,950	16,600
Maintenance of Buildings	1,139	2,000	3,000
Maintenance of Equipment	13,165	11,700	11,700
Contractual Services	12,726	14,704	13,920
Debt Service	4,147	4,147	1,490
Capital Outlay			
Miscellaneous			
Total Budgeted Expenses	37,408	37,501	46,710
Increase (Decrease) in Fund Equity	9,942	22,499	13,290
Ending Fund Equity	\$6,243	\$28,742	\$42,032

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

505-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
<u>46-INTEREST INCOME</u>							
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME	(50)	0	64,441	60,000	60,000	0
4950	OVERHEAD CHARGED TO DEPTS	<u>47,400</u>	<u>49,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	0
TOTAL 49-MISCELLANEOUS		47,350		64,441	60,000	60,000	0
*** TOTAL BUDGETED REVENUES ***		47,350	49,000	64,441	60,000	60,000	0
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept 810 – Service Center

Service Center Fund

The City of Big Spring fleet management is under an outsourced contract.

ACHIEVEMENTS

- Maintained compliance with departmental PM scheduling as reported weekly
- Repurposed older City equipment to fill current needs without major additional cost to the City to purchase or replace equipment
- Provided specifications and/or updated specifications for new City equipment procurement, specifically on new trash truck procurements
- Provided 24/7 on-call service during bad weather emergencies
- Enacted measures to protect the safety and well-being of City Staff and Vector team during the Coronavirus pandemic
- Replaced Site Manager and realigned management strategy to better serve the City
- Implemented a new auction unit pickup process to eliminate units being taken in error.

GOALS

- Under new management and in consult with the City, conduct an depth review of operation workflows and communications to serve the City even more efficiently
- Continue to reduce non-target costs to the City by making upgraded repairs where possible and complete repairs to units and by assisting in the training of new and tenured operators on City equipment
- Reduce unit down time by making complete repairs to units that require the them moving the focus from repair to service and maintenance
- Provide rapid and thorough response to the varying and changing needs of each individual department through continued regular communication with the department supervisors
- Assist in the training of new and tenured operators on City equipment
- Reduce long-term cost to the City by consulting on the most recent technological improvements and assist the City in the correct equipment usage
- Improve departmental compliance with the City of Big Spring safety manual related to daily vehicle and equipment inspections
- Continue to further improve compliance with departmental PM scheduling as reported weekly

(Continued on next page)

Dept 810 – Service Center**Service Center Fund**

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
51 – Supplies and Materials	\$6,231	\$4,950	\$16,600
53 – Maintenance of Bldg./Structures	1,139	2,000	3,000
54 – Maintenance of Equipment	13,165	11,700	11,700
55 – Contractual Services	12,726	14,704	13,920
Totals	\$33,261	\$33,354	\$45,220

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

505-SERVICE CENTER
021-PUBLIC WORKS
810-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
021-810-5116	GASOLINE, OIL, & GREASE	1,200	2,500	1,238	2,500	2,500	
021-810-5117	MINOR APPARATUS	2,600	100	468	500	12,000	11,500
021-810-5123	OTHER SUPPLIES	532	300	92	150	300	150
021-810-5128	UTILITIES	<u>1,900</u>	<u>1,800</u>	<u>1,421</u>	<u>1,800</u>	<u>1,800</u>	<u>0</u>
021-810-5117	NEXT YEAR NOTES: Diagnostic laptop and software						
TOTAL SUPPLIES & MATERIALS		6,231	4,700	3,219	4,950	16,600	11,650
<u>MAINTENANCE OF BUILDINGS/</u>							
021-810-5311	MAINTENANCE OF BUILDING	<u>1,139</u>	<u>3,000</u>	<u>2,815</u>	<u>2,000</u>	<u>3,000</u>	<u>1,000</u>
TOTAL MAINTENANCE OF BUILDINGS/		1,139	3,000	2,815	2,000	3,000	1,000
<u>MAINTENANCE OF EQUIPMENT</u>							
021-810-5411	I.T. MAINT & AGREEMENTS	3,573	3,600	0	3,600	3,600	0
021-810-5412	VEHICLE MAINTENANCE	9,450	8,000	6,214	8,000	8,000	0
021-810-5413	MAINT. OF FIRE APPARATU	<u>141</u>	<u>100</u>	<u>84</u>	<u>100</u>	<u>100</u>	<u>0</u>
021-810-5411	PERMANENT NOTES: Annual maintenance for diagnostic vehicle programs						
TOTAL MAINTENANCE OF EQUIPMENT		13,165	11,700	6,298	11,700	11,700	0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

505-SERVICE CENTER
021-PUBLIC WORKS
810-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
021-810-5511	COMMUNICATIONS	2,690	1,200	1,890	2,000	1,200	(800)
021-810-5520	INSURANCE	3,620	3,700	4,104	4,104	4,120	16
021-810-5550	ELECTRICITY	3,611	3,600	1,905	3,600	3,600	0
021-810-5560	GAS FOR HEATING	<u>2,806</u>	<u>5,000</u>	<u>3,724</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		<u>12,726</u>	<u>13,500</u>	<u>11,622</u>	<u>14,704</u>	<u>13,920</u>	<u>(784)</u>
TOTAL 810-SERVICE CENTER		<u>33,261</u>	<u>32,900</u>	<u>23,954</u>	<u>33,354</u>	<u>45,220</u>	<u>11,866</u>
<u>DEPARTMENTAL NOTES</u>							
TOTAL 021-PUBLIC WORKS		<u>33,261</u>	<u>32,900</u>	<u>23,954</u>	<u>33,354</u>	<u>45,220</u>	<u>11,866</u>

Debt Service

Service Center Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
Total Debt Service	\$4,146	\$4,147	\$1,490

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

505-SERVICE CENTER
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-02	DEBT SVC-05-06 SIEMENS	1,723	1,723	1,723	1,723	0	(1,723)
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	1,402	1,402	1,168	1,402	468	(934)
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	<u>1,021</u>	<u>1,022</u>	<u>851</u>	<u>1,022</u>	<u>1,022</u>	<u>0</u>
070-000-5701-02	PERMANENT NOTES: Debt on Energy Conservation Project. The last payment will be on 3/31/2021.						
TOTAL DEBT SERVICE		<u>4,146</u>	<u>4,147</u>	<u>3,743</u>	<u>4,147</u>	<u>1,490</u>	<u>(2,657)</u>
TOTAL 000-NON-DEPARTMENTAL		<u>4,146</u>	<u>4,147</u>	<u>3,743</u>	<u>4,147</u>	<u>1,490</u>	<u>(2,657)</u>
<u>DEPARTMENTAL NOTES</u>							
TOTAL 070-DEBT SERVICE		<u>4,146</u>	<u>4,147</u>	<u>3,743</u>	<u>4,147</u>	<u>1,490</u>	<u>(2,657)</u>
*** TOTAL BUDGETED EXPENSES ***		<u>37,408</u>	<u>37,047</u>	<u>27,697</u>	<u>37,501</u>	<u>46,710</u>	<u>9,209</u>

*** END OF REPORT ***

HEALTH INSURANCE FUND - FUND 510
SUMMARY OF RECEIPTS AND EXPENSES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Fund Equity	\$329,378	\$388,820	\$109,733
<u>Receipts</u>			
Premiums - from City	2,069,200	2,000,000	2,616,564
Premiums - from Employees	455,856	425,000	425,000
Premiums - from Retires & COBRA	176,600	135,000	135,000
Premiums - for Dental	86,667	91,000	91,000
Premiums - for Vision	36,873	33,470	33,470
Stoploss Reimbursement	134,999	375,000	0
Interest Income	3,480	1,200	1,200
Total Receipts	2,963,675	3,060,670	3,302,234
Transfers from Other Funds	200,000	500,000	500,000
Total Current Receipts	3,163,675	3,560,670	3,802,234
<u>Expenses</u>			
Medical & Dental Payments	1,950,760	2,593,000	2,393,000
RX Payments	562,372	550,000	550,000
Stop Loss Premium	406,382	500,000	500,000
Administrative Fees	168,106	171,647	171,647
Wellness Program	16,613	25,110	25,000
Total Budgeted Expenses	3,104,233	3,839,757	3,639,647
Increase (Decrease) in Fund Equity	59,442	(279,087)	162,587
Ending Fund Equity	\$388,820	\$109,733	\$272,320

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

510-HEALTH INSURANCE FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	3,480	1,800	905	1,200	1,200	0
TOTAL 46-INTEREST INCOME		3,480	1,800	905	1,200	1,200	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4819	TRANSFER FROM OTHER FUNDS	200,000	200,000	0	500,000	500,000	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		200,000	200,000	0	500,000	500,000	0
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME (STOPLOSS REIMB)	134,999	0	352,776	375,000	0	375,000
4931	CONTRIBUTIONS-CITY	2,069,200	2,000,000	1,818,331	2,000,000	2,616,564	(616,564)
4932	CONTRIBUTIONS-EMPLOYEES	455,856	425,000	382,027	425,000	425,000	0
4933	CONTRIBUTIONS-COBRA/RETIREES	176,600	135,000	151,478	135,000	135,000	0
4942	CONTRIB - DENTAL EMPL	79,384	76,000	66,503	84,000	84,000	0
4943	CONTRIB - DENTAL RETIREE	7,284	7,000	6,691	7,000	7,000	0
4944	CONTRIBUTIONS - VISION EMPL	36,121	33,000	32,509	33,000	33,000	0
4945	CONTRIBUTIONS - VISION RETIREE	752	470	535	470	470	0
TOTAL 49-MISCELLANEOUS		2,960,195	2,676,470	2,810,850	3,059,470	3,301,034	(241,564)
*** TOTAL BUDGETED REVENUES ***		3,163,675	2,878,270	2,811,755	3,560,670	3,802,234	(241,564)

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

510-HEALTH INSURANCE FUND
003-PERSONNEL
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
003-000-5521	SPEC SVCS - MEDICAL PAY	1,873,669	2,000,000	1,780,625	2,500,000	2,300,000	(200,000)
003-000-5521-02	WELLNESS PROGRAM	<u>16,613</u>	<u>14,000</u>	<u>18,511</u>	<u>25,110</u>	<u>25,000</u>	(<u>110</u>)
TOTAL CONTRACTUAL SERVICES		1,890,282	2,014,000	1,799,135	2,525,110	2,325,000	(200,110)
<u>MISCELLANEOUS</u>							
003-000-5612	STOP LOSS PREMIUMS	406,382	500,000	359,380	500,000	500,000	0
003-000-5625	SPEC SVCS - RX CLAIMS	562,372	550,000	317,240	550,000	550,000	0
003-000-5641	ADMIN FEES - TML	108,459	110,000	96,954	110,000	110,000	0
003-000-5641-01	ADMIN FEES-GENERAL FUND	<u>59,647</u>	<u>61,647</u>	<u>51,373</u>	<u>61,647</u>	<u>61,647</u>	<u>0</u>
003-000-5641-01	PERMANENT NOTES: Administrative fees to General Fund, as established by an independent cost allocation study.						
TOTAL MISCELLANEOUS		<u>1,136,860</u>	<u>1,221,647</u>	<u>824,947</u>	<u>1,221,647</u>	<u>1,221,647</u>	<u>0</u>
TOTAL 000-NON-DEPARTMENTAL		<u>3,027,142</u>	<u>3,235,647</u>	<u>2,624,082</u>	<u>3,746,757</u>	<u>3,546,647</u>	(<u>200,110</u>)

DEPARTMENTAL NOTES

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

510-HEALTH INSURANCE FUND
003-PERSONNEL
840-DENTAL INSURANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
003-840-5521	SPEC SVCS - DENTAL PAYM	77,091	93,000	78,304	93,000	93,000	0
TOTAL CONTRACTUAL SERVICES		77,091	93,000	78,304	93,000	93,000	0
TOTAL 840-DENTAL INSURANCE		77,091	93,000	78,304	93,000	93,000	0
TOTAL 003-PERSONNEL		3,104,233	3,328,647	2,702,386	3,839,757	3,639,647	(200,110)
*** TOTAL BUDGETED EXPENSES ***		3,104,233	3,328,647	2,702,386	3,839,757	3,639,647	(

*** END OF REPORT ***

WORKERS' COMPENSATION INSURANCE FUND - FUND 515
SUMMARY OF RECEIPTS AND EXPENSES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Fund Equity	\$356,796	\$671,691	\$493,183
<u>Receipts</u>			
Contributions	540,772	540,772	540,772
Miscellaneous	3,165	1,400	1,400
Total Receipts	543,937	542,172	542,172
<u>Expenses</u>			
Workers' Compensation Claims	(11,489)	175,000	175,000
Miscellaneous	40,531	45,680	45,680
	29,042	220,680	220,680
Transfers to Other Funds (Health Ins)	200,000	500,000	200,000
Total Expenses	229,042	720,680	420,680
Increase (Decrease) in Fund Equity	314,895	(178,508)	121,492
Ending Fund Equity	\$671,691	\$493,183	\$614,675

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

515-WORKERS' COMPENSATION INS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>3,165</u>	<u>3,500</u>	<u>1,084</u>	<u>1,400</u>	<u>1,400</u>	0
TOTAL 46-INTEREST INCOME		3,165	3,500	1,084	1,400	1,400	0
<u>49-MISCELLANEOUS</u>							
4931	CONTRIBUTIONS - CITY	<u>540,772</u>	<u>540,772</u>	<u>554,898</u>	<u>540,772</u>	<u>540,772</u>	0
TOTAL 49-MISCELLANEOUS		540,772	540,772	554,898	540,772	540,772	0
*** TOTAL BUDGETED REVENUES ***		<u>543,937</u>	<u>544,272</u>	<u>555,982</u>	<u>542,172</u>	<u>542,172</u>	0

*** END OF REPORT ***

BUDGET PRESENTATION

AS OF: JULY 31ST, 2021

515-WORKERS' COMPENSATION INS
 003-PERSONNEL
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
003-000-5521	WORKERS' COMP. CLAIMS (11,489)	175,000	150,125	175,000	175,000	0
TOTAL CONTRACTUAL SERVICES		(11,489)	175,000	150,125	175,000	175,000	0
<u>MISCELLANEOUS</u>							
003-000-5641	ADMINISTRATIVE FEES	30,851	32,000	32,434	33,000	33,000	0
		<u>9,680</u>	<u>12,680</u>	<u>10,567</u>	<u>12,680</u>	<u>12,680</u>	<u>0</u>
003-000-5641-01	PERMANENT NOTES: Administrative fees paid to General Fund for services as established in the annual cost allocation study.						
TOTAL MISCELLANEOUS		<u>40,531</u>	<u>44,680</u>	<u>43,000</u>	<u>45,680</u>	<u>45,680</u>	<u>0</u>
TOTAL 000-NON-DEPARTMENTAL		<u>29,041</u>	<u>219,680</u>	<u>193,125</u>	<u>220,680</u>	<u>220,680</u>	<u>0</u>
<u>DEPARTMENTAL NOTES</u>							
TOTAL 003-PERSONNEL		<u>29,041</u>	<u>219,680</u>	<u>193,125</u>	<u>220,680</u>	<u>220,680</u>	<u>0</u>

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

515-WORKERS' COMPENSATION INS
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5808	TRANSFER TO OTHER FUNDS	200,000	200,000	0	500,000	200,000	300,000
TOTAL TRANSFERS TO OTHER FUNDS		200,000	200,000	0	500,000	200,000	(300,000)
TOTAL 000-NON-DEPARTMENTAL		200,000	200,000	0	500,000	200,000	(300,000)
TOTAL 080-INTERGOVERNMENTAL EX		200,000	200,000	0	500,000	200,000	(300,000)
*** TOTAL BUDGETED EXPENSES ***		229,041	419,680	193,125	720,680	420,680	(300,000)

*** END OF REPORT ***

HOTEL / MOTEL TAX FUND - FUND 110
SUMMARY OF RECEIPTS AND EXPENDITURES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Fund Balance	\$901,726	\$937,591	\$974,304
Revenues			
Motel Tax Revenue	1,318,699	1,033,900	1,020,400
Rental Revenue	28,700	21,700	23,000
Contributions	82,124	0	1,000
Insurance Recovery	17,791		
Miscellaneous	10,380	3,210	3,210
Total Revenues	1,457,695	1,058,810	1,047,610
Personnel Services	323,813	321,334	330,472
Supplies and Materials	45,466	38,815	112,800
Maintenance of Land	15,871	12,600	10,100
Maintenance of Buildings and Structures	20,716	22,600	29,100
Maintenance of Equipment	14,255	8,814	15,168
Contractual Services	509,523	433,189	461,799
Miscellaneous	149,000	128,857	128,830
Debt Service	5,888	5,888	5,888
Repay Loan from Sanitation	0	0	0
Capital Outlay	337,298	50,000	50,000
Total Expenditures	1,421,830	1,022,097	1,144,157
Increase (Decrease) in Fund Balance	35,865	36,713	(96,547)
Ending Fund Balance	\$937,591	\$974,304	\$877,757

HOTEL / MOTEL TAX FUND - FUND 110
EXPENDITURES BY DEPARTMENT
SUMMARY OF RECEIPTS AND EXPENDITURES

<u>Department</u>	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
510-Dora Roberts Community Center	\$53,223	\$56,652	\$68,196
520-Potton House	13,326	15,050	62,550
530-Municipal Auditorium	94,745	83,562	92,600
540-Special Projects	22,287	27,805	26,310
560-Convention & Visitors Bureau	969,458	671,943	722,633
570-Historic Spring Maintenance	121,814	40,350	45,100
000-Non-Departmental	141,089	120,847	120,880
Debt Service	5,888	5,888	5,888
Transfer to Other Funds	0	0	0
TOTAL	\$1,421,830	\$1,022,097	\$1,144,157

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>40-FEES</u>							
4031	HOTEL/MOTEL OCCUPANCY TAXES	1,318,205	1,080,000	863,347	1,031,700	1,020,000	11,700
4032	PENALTY MOTEL OCCUPANCY	494	200	1,935	2,200	400	1,800
TOTAL 40-FEES		1,318,699	1,080,200	865,282	1,033,900	1,020,400	13,500
<u>45-RECREATION</u>							
4507	MERCHANDISE SALES	4,003	4,000	2,341	2,200	2,200	0
TOTAL 45-RECREATION		4,003	4,000	2,341	2,200	2,200	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	6,375	1,500	1,073	1,000	1,000	0
TOTAL 46-INTEREST INCOME		6,375	1,500	1,073	1,000	1,000	0
<u>47-PROPERTY</u>							
4701	DRCC RENTALS	23,810	35,000	20,240	20,000	20,000	0
4701-02	RENTAL OF DIRECTIONAL SIGNS	0	0	0	0	0	0
4701-03	RENTALS - HEART OF CITY PLAZA	250	400	500	500	400	100
4701-04	RENTALS - AUDITORIUM	4,640	4,000	580	600	2,000	(1,400)
4701-05	HISTORIC SPRING PLAZA - RENT	0	600	0	600	600	0
TOTAL 47-PROPERTY		28,700	40,000	21,320	21,700	23,000	(1,300)

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	0	0	0	0	0	0
4903	INSURANCE RECOVERY	17,791	0	0	0	0	0
4905	OTHER INCOME	3	10	3	10	10	0
4906	RETURNED CHECK FEES	0	0	0	0	0	0
4925	CONTRIBUTIONS	<u>82,124</u>	<u>1,000</u>	<u>0</u>	<u>0</u>	<u>1,000</u>	(1,000)
TOTAL 49-MISCELLANEOUS		99,918	1,010	3	10	1,010	(1,000)
*** TOTAL BUDGETED REVENUES ***		<u>1,457,695</u>	<u>1,126,710</u>	<u>890,018</u>	<u>1,058,810</u>	<u>1,047,610</u>	11,200

*** END OF REPORT ***

Dept 510 – Dora Roberts Community Center

Hotel Tax Fund

This department operated the Dora Roberts Community Center. Operations include rental, marketing, and maintenance of the facility.

ACHIEVEMENTS

- Continued to maintain facility
- Continued promotion of rentals of facility

GOALS

- Continued maintenance of facility
- Continued promotion of rentals of facility

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
51 – Supplies and Materials	\$5,397	\$11,865	\$17,400
52 – Maintenance of Land	822	1,500	1,500
53 – Maintenance of Bldg./Structures	16,794	11,000	15,000
54 – Maintenance of Equipment	356	3,175	5,150
55 – Contractual Services	29,854	29,112	29,146
Totals	\$53,223	\$56,652	\$68,196

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
040-510-5117	MINOR APPARATUS	420	10,000	134	5,000	10,000	5,000
040-510-5118	JANITORIAL SUPPLIES	1,350	1,500	1,510	2,000	2,500	500
040-510-5123	OTHER SUPPLIES	864	900	864	865	900	35
040-510-5124	POSTAGE	0	0	0	0	0	
040-510-5128	UTILITIES	2,763	3,000	2,669	4,000	4,000	0
040-510-5117	CURRENT YEAR NOTES: 2020-21FYPB Continue to replace furniture in multiple areas as well as blinds.						
040-510-5123	PERMANENT NOTES: R.O. system in kitchenette Sr. Center will pay for RO system in Kitchen						
040-510-5128	PERMANENT NOTES: Water Account #21-0010-02 Split costs with Senior Center						
TOTAL SUPPLIES & MATERIALS		5,397	15,400	5,178	11,865	17,400	5,535

MAINTENANCE OF LAND

040-510-5210	LAND MAINTENANCE	822	1,500	822	1,500	1,500	0
TOTAL MAINTENANCE OF LAND		822	1,500	822	1,500	1,500	0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF BUILDINGS/</u>							
040-510-5311	MAINTENANCE OF BUILDING	16,760	150,000	3,318	11,000	15,000	
040-510-5326	MISCELLANEOUS IMPROVEME	34	100	0	0	0	0
TOTAL MAINTENANCE OF BUILDINGS/		16,794	150,100	3,318	11,000	15,000	4,000
<u>MAINTENANCE OF EQUIPMENT</u>							
040-510-5413	MAINT. FIRE APPARATUS	60	250	60	175	150	(25)
040-510-5422	MAINT OF HEATING & COOL	296	5,000	428	3,000	5,000	2,000
TOTAL MAINTENANCE OF EQUIPMENT		356	5,250	488	3,175	5,150	1,975
<u>CONTRACTUAL SERVICES</u>							
040-510-5511	COMMUNICATIONS	809	926	650	926	926	0
040-510-5515	HIRE OF EQUIPMENT	1,347	1,600	1,222	1,600	1,600	0
040-510-5520	INSURANCE	3,895	3,900	4,015	4,016	4,050	34
040-510-5521	SPECIAL SERVICES	15,975	15,000	11,325	15,000	15,000	0
040-510-5525	ADVERTISING	420	650	595	420	420	0
040-510-5550	ELECTRICITY	5,947	5,600	2,325	5,600	5,600	0
040-510-5560	GAS FOR HEATING	1,462	1,800	1,744	1,550	1,550	0
040-510-5521	PERMANENT NOTES: Building Cleaning & Groundskeeping						
TOTAL CONTRACTUAL SERVICES		29,855	29,476	21,877	29,112	29,146	34

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
TOTAL	510-DORA ROBERTS COMMUN.	53,223	201,726	31,682	56,652	68,196	11,544
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept 520 – Potton House

Hotel Tax Fund

The Potton House is a historic landmark listed on the National Registry of Historic Places. The City contracts with the Heritage Museum for operation of the facility.

ACHIEVEMENTS

- Continued to work with Heritage Museum on repairs

GOALS

- Continue to work with Heritage Museum on repairs
- Have a city maintenance employee certified with THC on historic repairs

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
51 – Supplies and Materials	\$892	\$850	\$850
53 – Maintenance of Bldg./Structures	0	2,500	50,000
55 – Contractual Services	4,434	3,700	3,700
56 – Miscellaneous	8,000	8,000	8,000
Totals	\$13,326	\$15,050	\$62,550

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
520-POTTON HOUSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
040-520-5128	UTILITIES	892	850	670	850	850	0
TOTAL SUPPLIES & MATERIALS		892	850	670	850	850	0
<u>MAINTENANCE OF BUILDINGS/</u>							
040-520-5311	MAINTENANCE OF BUILDING	0	5,000	737	2,500	50,000	47,500
040-520-5311	NEXT YEAR NOTES: Needed maintenance for upkeep						
TOTAL MAINTENANCE OF BUILDINGS/		0	5,000	737	2,500	50,000	47,500
<u>CONTRACTUAL SERVICES</u>							
040-520-5511	COMMUNICATIONS	381	400	333	400	400	0
040-520-5520	INSURANCE	670	700	688	700	700	0
040-520-5550	ELECTRICITY	3,383	2,600	999	2,600	2,600	0
TOTAL CONTRACTUAL SERVICES		4,434	3,700	2,020	3,700	3,700	0
<u>MISCELLANEOUS</u>							
040-520-5611	CONTRIBUTIONS-POTTON HO	8,000	8,000	8,000	8,000	8,000	0
TOTAL MISCELLANEOUS		8,000	8,000	8,000	8,000	8,000	0
TOTAL 520-POTTON HOUSE		13,326	17,550	11,427	15,050	62,550	47,500

Dept 530 – Auditorium

Hotel Tax Fund

The Municipal Auditorium is available to the public for rent and is operated and maintained by the Parks Department.

ACHIEVEMENTS

- Performed needed repairs after freezing storm
- Open facility as soon as possible

GOALS

- Continue to promote the facility to attract further usage

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
51 – Supplies and Materials	\$8,346	\$6,950	\$7,950
53 – Maintenance of Bldg./Structures	35	6,000	6,000
54 – Maintenance of Equipment	1,234	1,100	2,100
55 – Contractual Services	23,955	19,512	26,550
60 – Capital Outlay	61,175	50,000	50,000
Totals	\$94,745	\$83,562	\$92,600

Highlights:

6227 – Parking Lot – Demolish Sherwin Williams building and construct a parking lot (\$300,000)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX

040-ECONOMIC DEVELOPMENT

530-AUDITORIUM

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
040-530-5117	MINOR APPARATUS	484	650	457	650	650	0
040-530-5118	JANITORIAL SUPPLIES	819	300	86	300	300	0
040-530-5128	UTILITIES	<u>7,043</u>	<u>3,000</u>	<u>5,545</u>	<u>6,000</u>	<u>7,000</u>	<u>1,000</u>
TOTAL SUPPLIES & MATERIALS		8,346	3,950	6,088	6,950	7,950	1,000
<u>MAINTENANCE OF LAND</u>							
040-530-5210	LAND MAINTENANCE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MAINTENANCE OF LAND		0	0	0	0	0	0
<u>MAINTENANCE OF BUILDINGS/</u>							
040-530-5311	MAINTENANCE OF BUILDING	<u>35</u>	<u>5,000</u>	<u>5,281</u>	<u>6,000</u>	<u>6,000</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		35	5,000	5,281	6,000	6,000	0
<u>MAINTENANCE OF EQUIPMENT</u>							
040-530-5413	MAINT. OF FIRE APPARATU	96	100	0	100	100	0
040-530-5422	MAINT OF HEATING & COOL	<u>1,139</u>	<u>2,000</u>	<u>780</u>	<u>1,000</u>	<u>2,000</u>	<u>1,000</u>
TOTAL MAINTENANCE OF EQUIPMENT		1,235	2,100	780	1,100	2,100	1,000

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
530-AUDITORIUM

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
040-530-5520	INSURANCE	9,828	9,830	9,962	9,962	10,000	38
040-530-5521	SPECIAL SERVICES	4,790	6,000	1,320	3,000	6,000	3,000
040-530-5521-99	WEATHER EVENT EXPENSES	0	0	67,580	0	0	0
040-530-5541	PERMITS, LICENSES, TESTI	265	550	0	550	550	0
040-530-5550	ELECTRICITY	9,071	10,000	4,477	6,000	10,000	4,000
040-530-5521	PERMANENT NOTES: Janitorial Services & Maintenance Assistance						
040-530-5541	PERMANENT NOTES: Boiler & ADA Lift Inspection & Fees						
TOTAL CONTRACTUAL SERVICES		23,955	26,380	83,339	19,512	26,550	7,038

MISCELLANEOUS

040-530-5645	LATE PAY FEES & PENALTI	0	0	0	0	0	0
TOTAL MISCELLANEOUS		0	0	0	0	0	0

BUILDING & STRUCTURES

040-530-6227	PARKING LOT	61,175	0	0	50,000	50,000	0
TOTAL BUILDING & STRUCTURES		61,175	0	0	50,000	50,000	0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
530-AUDITORIUM

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
<u>EQUIPMENT</u>							
040-530-6317	HEATING AND COOLING SYS	0	0	0	0	0	0
TOTAL EQUIPMENT		0	0	0	0	0	0
TOTAL 530-AUDITORIUM		94,745	37,430	95,488	83,562	92,600	9,038
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept 540 – Special Projects

Hotel Tax Fund

This department accounts for costs associated with maintaining and improving the downtown square and the Heart of the City Park.

ACHIEVEMENTS

- Repaired restrooms due to freezing storm
- Hosted outdoor events at location
- Improved Main Street aesthetic

GOALS

- Continue to focus on improving aesthetic
- Continue to host outdoor events

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
51 – Supplies and Materials	\$9,916	\$9,000	\$10,000
52 – Maintenance of Land	11,449	7,500	5,000
53 – Maintenance of Bldg./Structures	372	3,000	3,000
55 – Contractual Services	550	8,305	8,310
Totals	\$22,287	\$27,805	\$26,310

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
540-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
040-540-5117	MINOR APPARATUS	0	50	0	0	0	0
040-540-5122	PLANTS & GRASS	0	1,000	0	500	500	0
040-540-5128	UTILITIES	3,404	4,500	2,208	4,500	4,500	0
040-540-5128-01	LANDFILL	6,512	50	2,659	4,000	5,000	1,000

040-540-5128 PERMANENT NOTES:
Water Account #'s
04-1785-01 - 205 Scurry - Heart of the City Plaza
04-0124-01 - 114 W. 3rd - Heart of the City Plaza
04-0125-01 - 116 W. 3rd - Heart of the City Plaza
04-0895-00 - 308 Scurry - Heart of the City Plaza
04-0182-01 - 401 1/2 Scurry - Heart of the City Plaza
03-1405-01 - 311 Main - Tubb Pocket Park
03-1410-04 - 313 Main - Tubb Pocket Park

TOTAL SUPPLIES & MATERIALS		9,916	5,600	4,867	9,000	10,000	1,000
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MAINTENANCE OF LAND

040-540-5210	LAND MAINTENANCE	11,449	5,000	8,552	7,500	5,000	(2,500)
TOTAL MAINTENANCE OF LAND		11,449	5,000	8,552	7,500	5,000	(2,500)

MAINTENANCE OF BUILDINGS/

040-540-5326	MISCELLANEOUS MAINTENAN	372	3,000	969	3,000	3,000	0
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040-540-5326 PERMANENT NOTES:
Maintenance of Restrooms at Heart of the City Park

TOTAL MAINTENANCE OF BUILDINGS/		372	3,000	969	3,000	3,000	0
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BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
540-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
040-540-5520	INSURANCE	8	10	4	5	10	5
040-540-5521	SPECIAL SERVICES	125	7,800	1,100	7,800	7,800	0
040-540-5521-99	WEATHER EVENT EXPENSES	0	0	4,105	0	0	0
040-540-5550	ELECTRICITY	417	500	247	500	500	0
040-540-5521	PERMANENT NOTES: Cleaning of Restrooms prior to events						
TOTAL CONTRACTUAL SERVICES		550	8,310	5,456	8,305	8,310	5
<u>MISCELLANEOUS</u>							
040-540-5645	LATE PAY FEES & PENALTI	0	0	0	0	0	0
TOTAL MISCELLANEOUS		0	0	0	0	0	0
<u>LAND</u>							
040-540-6100	LAND PURCHASES	0	0	0	0	0	0
TOTAL LAND		0	0	0	0	0	0
TOTAL 540-SPECIAL PROJECTS		22,287	21,910	19,844	27,805	26,310	(1,495)

Dept 560 – Convention & Visitors Bureau Hotel Tax Fund

The Convention and Visitors Bureau is funded through hotel/motel tax revenue. This department is responsible for actively marketing and promoting the Big Spring Community as well as providing financial incentives to businesses and organizations that will bring conventions and tourism to the City.

ACHIEVEMENTS

- Helped continued growth of our Facebook followers to over 4900 and Instagram to over 800
- Creation of the “Visit Big Spring Virtual Getaway” series on our Facebook page to promote National Travel and Tourism Week
- Placed interactive maps for restaurants and lodging from Threshold 360 on the Visit Big Spring website for visitors to utilize
- Expanded advertising to JSJD Media, who run a digital campaign for Visit Big Spring

GOALS

- Expand advertising to Madden Media
- Creation of an updated E-Newsletter utilizing a different platform
- Continue to plan events that will bring in tourism to Big Spring
- Increase of followers on Facebook to 5500 and Instagram to 1000
- Creation of additional video content to promote Big Spring attractions and businesses

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$323,813	\$321,334	\$330,472
51 – Supplies and Materials	19,338	6,900	25,100
53 – Maintenance of Bldg./Structures	3,419	2,500	5,000
54 – Maintenance of Equipment	2,061	3,639	3,018
55 – Contractual Services	411,760	337,543	359,043
56 – Miscellaneous	20	27	0
60 – Capital Outlay	209,048	0	0
Totals	\$969,459	\$671,943	\$722,633

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX

040-ECONOMIC DEVELOPMENT

560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
040-560-5010	SALARIES	215,207	212,647	172,402	213,053	219,026	5,973
040-560-5014	EXCEPTIONAL CONDITIONS	0	0	2,263	0	0	0
040-560-5015	AUTO ALLOWANCE	7,898	7,800	5,987	7,518	7,800	282
040-560-5021	TERMINATION PAY	0	0	0	0	0	0
040-560-5022	VACATION BUY BACK	1,642	1,570	4,442	4,442	4,445	3
040-560-5035	OVERTIME	0	0	0	0	0	0
040-560-5045	LONGEVITY	2,494	3,254	2,945	2,945	3,589	644
040-560-5050	RETIREMENT	40,079	39,963	30,923	39,788	41,805	2,017
040-560-5060	GROUP INSURANCE	37,335	35,205	27,971	34,782	36,417	1,635
040-560-5065	WORKERS' COMPENSATION	1,012	1,014	1,014	1,014	1,057	43
040-560-5070	RETIREMENT-DEFERRED COM	12,494	12,412	10,779	11,195	10,637	(558)
040-560-5075	LIFE & DISABILITY INSUR	1,687	1,692	1,265	1,598	1,715	117
040-560-5080	MEDICARE	3,389	3,266	2,735	3,313	3,405	92
040-560-5085	UNEMPLOYMENT TAXES	576	576	1,008	1,686	576	(1,110)
TOTAL PERSONNEL SERVICES		323,813	319,399	263,734	321,334	330,472	9,138

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
040-560-5110	OFFICE SUPPLIES	3,415	2,500	606	1,000	1,000	0
040-560-5112	FOOD SUPPLIES	247	500	209	300	500	200
040-560-5117	MINOR APPARATUS	322	1,500	741	1,000	1,500	500
040-560-5118	JANITORIAL SUPPLIES	561	500	312	500	500	0
040-560-5123	OTHER SUPPLIES	6,125	20,000	497	1,750	12,000	10,250
040-560-5124	POSTAGE	1,815	2,200	70	250	1,000	750
040-560-5126	MERCHANDISE FOR RESALE	4,420	10,000	0	0	6,500	6,500
040-560-5128	UTILITIES	2,433	2,100	1,862	2,100	2,100	0

040-560-5117 PERMANENT NOTES:
Supplies as needed for banner poles, etc

040-560-5123 PERMANENT NOTES: Brochure/
Magazine Printing CVB
Handouts
RO System

TOTAL SUPPLIES & MATERIALS		19,338	39,300	4,298	6,900	25,100	18,200
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MAINTENANCE OF BUILDINGS/

040-560-5311	BUILDING MAINTENANCE	3,419	7,853	1,557	2,500	5,000	2,500
TOTAL MAINTENANCE OF BUILDINGS/		3,419	7,853	1,557	2,500	5,000	2,500

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

MAINTENANCE OF EQUIPMENT

040-560-5411	I.T. MAINT & AGREEMENTS	2,061	4,887	3,639	3,639	3,018	(621)
TOTAL MAINTENANCE OF EQUIPMENT		2,061	4,887	3,639	3,639	3,018	(621)

CONTRACTUAL SERVICES

040-560-5511	COMMUNICATIONS	9,467	9,328	3,708	9,328	9,328	0
040-560-5515	HIRE OF EQUIPMENT	1,347	1,600	1,446	1,600	1,600	0
040-560-5520	INSURANCE	403		404	415	415	0
040-560-5521	SPECIAL SERVICES	4,300	4,500	2,700	4,000	4,500	500
040-560-5521-01	FUNDING REQUESTS	111,675	115,000	63,162	75,000	120,000	45,000
040-560-5521-02	CVB EVENTS	2,793	5,000	2,800	3,500	5,000	1,500
040-560-5521-03	SPECIAL PROJECTS	0	35,000	35,000	35,000	25,000	(10,000)
040-560-5525	ADVERTISING	220,510	150,000	130,852	143,000	125,000	(18,000)
040-560-5530	TRAVEL EXPENSE	1,055	6,000	2,076	3,500	6,000	2,500
040-560-5535	VISTOR CENTER - RENT	42,000	44,000	35,000	42,000	42,000	0
040-560-5540	DUES & SUBSCRIPTIONS	12,716	14,000	10,358	14,000	14,000	0
040-560-5550	ELECTRICITY	3,748	4,000	1,825	4,000	4,000	0
040-560-5555	EDUCATION AND TRAINING	72	500	345	500	500	0
040-560-5560	HEATING FOR CVB	1,674	1,700	1,904	1,700	1,700	0

040-560-5511 PERMANENT NOTES:
Civic Plus

040-560-5521 PERMANENT NOTES:

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>Janitorial</u>							
040-560-5521-01	PERMANENT NOTES: Event Funding for events that are held by organizations that directly affect Big Spring Tourism						
040-560-5521-02	PERMANENT NOTES: Events that are held by the Big Spring Convention and Visitors Bureau Staff such as Hang Gliding, TPTR Conference, Trout Stocking						
040-560-5525	PERMANENT NOTES: 14% of Hotel Tax revenue must be spent on advertising by Texas Hotel Lodging Association Laws						
040-560-5540	PERMANENT NOTES: Texas Association of CVB, Chamber of Commerce, Rotary Club, TTIA, Texas Highways and Texas Plains Trail, THLA Group Membership, Preservation Texas, Texas Downtown Association						
TOTAL CONTRACTUAL SERVICES		411,760	391,043	291,580	337,543	359,043	21,500
<u>MISCELLANEOUS</u>							
040-560-5645	LATE PAY FEES & PENALTI	20	0	27	27	0	(27)
TOTAL MISCELLANEOUS		20	0	27	27	0	(27)
<u>BUILDING & STRUCTURES</u>							
040-560-6226-01	MISC STRUCT- HISTORIC B	0	0	0	0	0	0
040-560-6226-02	MISC STRUCT- AMPHITHEAT	209,048	0	0	0	0	0
040-560-6231	SIGNS	0	0	0	0	0	0
TOTAL BUILDING & STRUCTURES		209,048	0	0	0	0	0
TOTAL 560-CVB		969,458	762,482	564,836	671,943	722,633	50,690
		=====	=====	=====	=====	=====	=====

Dept 570 – Historic Spring

Hotel Tax Fund

The Historic Spring Site was completely renovated in 2017 and the area is dedicated to the importance and history of our namesake Spring. New pumps have restored the artificial flow and created 3 waterfall areas. The Plaza area has 8 storyboards describing the history and importance of the Spring and a small performance stage will provide a venue for bands, weddings, and other costs associated with operations at the site

ACHIEVEMENTS

- Continued Maintenance
- Acquire Picnic Tables for Pavilion
- Acquired ADA Bathroom Trailer
- Repaired Spring Pump

GOALS

- Acquire picnic tables for pavilions

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
51 – Supplies and Materials	\$1,577	\$750	\$1,500
52 – Maintenance of Land		3,600	3,600
53 – Maintenance of Bldg./Structures	10,700	1,000	5,000
55 – Contractual Services	38,861	35,000	35,000
60 – Capital Outlay	67,075	0	0
Totals	\$121,813	\$40,350	\$45,100

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
570-HISTORIC SPRING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
040-570-5117	MINOR APPARATUS	1,577	1,500	441	750	1,500	750
TOTAL SUPPLIES & MATERIALS		1,577	1,500		750	1,500	750
<u>MAINTENANCE OF LAND</u>							
040-570-5210	LAND MAINTENANCE	3,600	5,000	2,700	3,600	3,600	0
TOTAL MAINTENANCE OF LAND		3,600	5,000	2,700	3,600	3,600	0
<u>MAINTENANCE OF BUILDINGS/</u>							
040-570-5326	MISCELLANEOUS IMPROVEME	10,700	5,000	135	1,000	5,000	4,000
TOTAL MAINTENANCE OF BUILDINGS/		10,700	5,000	135	1,000	5,000	4,000
<u>CONTRACTUAL SERVICES</u>							
040-570-5521-02	HISTORIC SPRINGS - EVEN	0	0	0	0	0	0
040-570-5550	ELECTRICITY	38,861	18,740	34,158	35,000	35,000	0
TOTAL CONTRACTUAL SERVICES		38,861	18,740	34,158	35,000	35,000	0
<u>EQUIPMENT</u>							
040-570-6311	MACHINERY & EQUIPMENT	67,075	0	0	0	0	0
TOTAL EQUIPMENT		67,075	0	0	0	0	0
TOTAL 570-HISTORIC SPRING		121,813	30,240	37,434	40,350	45,100	4,750
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
570-HISTORIC SPRING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
TOTAL	040-ECONOMIC DEVELOPMENT	1,415,941	1,192,306	868,752	1,016,209	1,138,269	122,060
		=====	=====	=====	=====	=====	=====

Dept 000 – Non-Departmental

Hotel Tax Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other local agencies promoting tourism.

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
55 – Contractual Services	\$108	\$17	\$50
56 – Miscellaneous	140,980	120,830	102,830
Totals	\$141,088	\$120,847	\$102,880

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
040-000-5520	INSURANCE	108	138	17	17	50	33
TOTAL CONTRACTUAL SERVICES		108	138	17	17	50	33
<u>MISCELLANEOUS</u>							
040-000-5612	CONTRIBUTION HERITAGE M	24,000	24,000	24,000	24,000	24,000	0
040-000-5617	CONTRIBUTION HANGAR 25	30,300	20,000	20,000	20,000	20,000	0
040-000-5641		86,680	76,830	64,025	76,830	76,830	0
040-000-5617	PERMANENT NOTES: Hangar 25 Contribution						
040-000-5641	PERMANENT NOTES: Administrative fees paid to General Fund, as established by independent cost allocation study.						
TOTAL MISCELLANEOUS		140,980	120,830	108,025	120,830	120,830	0
TOTAL 000-NON-DEPARTMENTAL		141,088	120,968	108,042	120,847	120,880	33

DEPARTMENTAL NOTES

Debt Service

Hotel Tax Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase payments for equipment purchased with this funding.

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
Total Debt Service	\$5,888	\$5,888	\$5,888

Transfers to Other Funds

Hotel Tax Fund

	<u>Actual 2019-20</u>	<u>Revised 2020-21</u>	<u>Proposed 2021-22</u>
Transfer to Sanitation Fund	\$0	\$0	\$0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
<u>DEBT SERVICE</u>							
070-000-5701-01	DEBT SVC-05-06 SIEMENS	5,888	5,888	5,888	5,888	5,888	0
070-000-5701-01	PERMANENT NOTES: Debt on Energy Conservation Project. The last payment will be on 3/31/2021.						
TOTAL DEBT SERVICE		5,888	5,888	5,888	5,888	5,888	0
TOTAL 000-NON-DEPARTMENTAL		5,888	5,888	5,888	5,888	5,888	0
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
TOTAL 070-DEBT SERVICE		5,888	5,888	5,888	5,888	5,888	0
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

110-HOTEL/ MOTEL TAX 080-
INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5811	TRANSFER TO INSURANCE	0	0	0	0	0	0
080-000-5824	TRANSFER TO SANITATION	0	0	0	0	0	0
TOTAL TRANSFERS TO OTHER FUNDS		0	0	0	0	0	0
TOTAL 000-NON-DEPARTMENTAL		0	0	0	0	0	0
TOTAL 080-INTERGOVERNMENTAL EX		0	0	0	0	0	0
		1,421,830	1,198,194	874,640	1,022,097	1,144,157	122,060

*** END OF REPORT ***

COLLEGE EDUCATION FUND - FUND 130
SUMMARY OF RECEIPTS AND EXPENDITURES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Fund Balance	\$23,408	\$35,264	\$51,181
Revenues			
Sale of Scrap Metal	18,024	30,000	15,000
Interest Income	265	75	75
Total Revenues	18,289	30,075	15,075
College Tuition Fees	0	0	0
Contractual Services	5,768	10,000	10,000
Miscellaneous	664	4,158	4,158
Total Expenditures	6,432	14,158	14,158
Transfers-Out			
General Fund	0		0
Total Budgeted Expenditures	6,432	14,158	14,158
Increase (Decrease) in Fund Balance	11,856	15,917	917
Ending Fund Balance	\$35,264	\$51,181	\$52,098

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

130-COLLEGE EDUC FOR EMPLOYEE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4380	SALE OF SCRAP METAL	<u>18,024</u>	<u>15,000</u>	<u>30,341</u>	<u>30,000</u>	<u>15,000</u>	15,000
TOTAL 43-GENERAL SALES/OTHER SERVICE		18,024	15,000	30,341	30,000	15,000	15,000
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>265</u>	<u>200</u>	<u>66</u>	<u>75</u>	<u>75</u>	0
TOTAL 46-INTEREST INCOME		265	200	66	75	75	0
*** TOTAL BUDGETED REVENUES ***		<u>18,289</u>	<u>15,200</u>	<u>30,407</u>	<u>30,075</u>	<u>15,075</u>	15,000

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

130-COLLEGE EDUC FOR EMPLOYEE
001-ADMINISTRATION
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
001-000-5556	COLLEGE TUITION FEES	5,768	10,000	0	10,000	10,000	0
TOTAL CONTRACTUAL SERVICES		5,768	10,000	0	10,000	10,000	0
<u>MISCELLANEOUS</u>							
001-000-5641	ADMINISTRATIVE FEES	664	4,158	3,465	4,158	4,158	0
TOTAL MISCELLANEOUS		664	4,158	3,465	4,158	4,158	0
TOTAL 000-NON-DEPARTMENTAL		6,432	14,158	3,465	14,158	14,158	0
TOTAL 001-ADMINISTRATION		6,432	14,158	3,465	14,158	14,158	0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

130-COLLEGE EDUC FOR EMPLOYEE
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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TRANSFERS TO OTHER FUNDS

=====	=====	=====	=====	=====	=====	=====	=====
=====	=====	=====	=====	=====	=====	=====	=====

*** TOTAL BUDGETED EXPENSES ***	6,432	14,158	3,465	14,158	14,158	0	
	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

MUNICIPAL COURT SECURITY FUND - FUND 140
SUMMARY OF RECEIPTS AND EXPENDITURES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Fund Balance	\$1,811	\$1,891	\$3,751
<u>Receipts</u>			
Court Security Fees	5,457	6,750	4,000
Miscellaneous	12	10	10
Total Receipts	5,469	6,760	4,010
<u>Expenditures</u>			
Personnel Services	5,389	4,900	4,900
Communication		0	0
Miscellaneous		0	0
Total Expenditures	5,389	4,900	4,900
Increase (Decrease) in Fund Balance	80	1,860	(890)
Ending Fund Balance	\$1,891	\$3,751	\$2,861

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

140-MUNICIPAL COURT SECURITY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>44-FINES & FEES</u>							
4415	MUNICIPAL COURT SECURITY FEES	5,457	4,000	7,381	6,750	4,000	2,750
TOTAL 44-FINES & FEES		5,457	4,000	7,381	6,750	4,000	2,750
4415	MUNICIPAL COURT SECURITY FEES	PERMANENT NOTES: Includes \$3.00/misdemeanor conviction deposited into this fund.					
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	12	10	6	10	10	0
TOTAL 46-INTEREST INCOME		12	10	6	10	10	0
*** TOTAL BUDGETED REVENUES ***		5,469	4,010	7,387	6,760	4,010	2,750
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

140-MUNICIPAL COURT SECURITY
013-CITY JUDGE
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
013-220-5060	GROUP INSURANCE	4,500	4,500	0	4,500	4,500	0
TOTAL PERSONNEL SERVICES		4,500	4,500	0	4,500	4,500	0
<u>CONTRACTUAL SERVICES</u>							
<u>MISCELLANEOUS</u>							
013-220-5643	BAD DEBT EXPENSE	889	400	0	400	400	0
TOTAL MISCELLANEOUS		889	400	0	400	400	0
TOTAL 220-MUNICIPAL COURT		5,389	4,900	0	4,900	4,900	0
TOTAL 013-CITY JUDGE		5,389	4,900	0	4,900	4,900	0
*** TOTAL BUDGETED EXPENSES ***		5,389	4,900	0	4,900	4,900	0

*** END OF REPORT ***

MUNICIPAL COURT TECHNOLOGY - FUND 142
SUMMARY OF RECEIPTS AND EXPENDITURES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Fund Balance	\$21,423	(\$4,560)	\$16,584
<u>Receipts</u>			
Court Technology Fees	4,263	4,500	4,500
Miscellaneous	156	16,944	0
Total Receipts	4,419	21,444	4,500
<u>Expenditures</u>			
Supplies and Materials	5,115	0	0
Maintenance of Equipment	8,343	300	300
Capital	16,944	0	0
Total Expenditures	30,402	300	300
Increase (Decrease) in Fund Balance	(25,983)	21,144	4,200
Ending Fund Balance	(\$4,560)	\$16,584	\$20,784

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

142-MUNICIPAL COURT TECH.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>44-FINES & FEES</u>							
4417	MUN COURT TECHNOLOGY FEES	4,263	6,500	4,069	4,500	4,500	0
TOTAL 44-FINES & FEES		4,263	6,500	4,069	4,500	4,500	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	156	80	1	0	0	0
TOTAL 46-INTEREST INCOME		156	80	1	0	0	0
<u>49-MISCELLANEOUS</u>							
4934	GRANTS	0	0	16,944	16,944	0	16,944
TOTAL 49-MISCELLANEOUS		0	0	16,944	16,944	0	16,944
*** TOTAL BUDGETED REVENUES ***		4,419	6,580	21,013	21,444	4,500	16,944
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

142-MUNICIPAL COURT TECH.
013-CITY JUDGE
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
013-220-5110	OFFICE SUPPLIES	5,115	0	0	0	0	0
	TOTAL SUPPLIES & MATERIALS	5,115	0	0	0	0	0
<u>MAINTENANCE OF EQUIPMENT</u>							
013-220-5411	I.T. MAINT & AGREEMENTS	8,343	300	0	300	300	0
	TOTAL MAINTENANCE OF EQUIPMENT	8,343	300	0	300	300	0
<u>CONTRACTUAL SERVICES</u>							
<u>EQUIPMENT</u>							
013-220-6311	MACHINERY AND EQUIPMENT	16,944	0	0	0	0	0
	TOTAL EQUIPMENT	16,944	0	0	0	0	0
	TOTAL 220-MUNICIPAL COURT	30,402	300	0	300	300	0
		=====	=====	=====	=====	=====	=====
	TOTAL 013-CITY JUDGE	30,402	300	0	300	300	0
		=====	=====	=====	=====	=====	=====
	*** TOTAL BUDGETED EXPENSES ***	30,402	300	0	300	300	0
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

SENIOR CENTER FUND - FUND 160
SUMMARY OF RECEIPTS AND EXPENDITURES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Fund Balance	\$57,945	\$100,525	\$74,073
<u>Receipts</u>			
Senior Grant Programs	92,530	102,000	90,000
Program Income	18,270	16,400	15,070
Miscellaneous	836	200	200
Total Receipts	111,636	118,600	105,270
<u>Transfers-In</u>			
General Fund	326,000	244,743	288,000
Total Current Receipts	437,636	363,343	393,270
<u>Expenditures</u>			
Personnel Services	276,399	269,393	277,476
Supplies and Materials	86,798	94,253	92,778
Maintenance of Buildings	1,630	2,000	2,000
Maintenance of Equipment	12,117	9,174	14,283
Contractual Services	18,112	14,958	15,000
Miscellaneous	0	17	0
Total Budgeted Expenditures	395,056	389,795	401,537
Increase (Decrease) in Fund Balance	42,580	(26,452)	(8,267)
Ending Fund Balance	\$100,525	\$74,073	\$65,806

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

160-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>42-GRANTS & OTHER AGENCIES</u>							
4201	AREA AGENCY ON AGING	51,696	48,000	57,701	60,000	50,000	10,000
4202	DEPT OF AGING & DISABILITY SVC	40,834	36,000	35,009	42,000	40,000	2,000
TOTAL 42-GRANTS & OTHER AGENCIES		92,530	84,000	92,710	102,000	90,000	12,000
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4310	CONGREGATE MEALS	18,220	15,000	12,792	15,000	15,000	0
4315	HOME DELIVERED MEALS	50	70	1,690	1,400	70	1,330
4320	BINGO, MISC	(115)	0	0	0	0	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		18,155	15,070	14,482	16,400	15,070	1,330
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	751	500	180	200	200	0
TOTAL 46-INTEREST INCOME		751	500	180	200	200	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANS FROM GENERAL FUND	326,000	245,000	204,167	245,000	288,000	(43,000)
TOTAL 48-TRANSFER FROM OTHER FUNDS		326,000	245,000	204,167	245,000	288,000	(43,000)
4810	TRANS FROM GENERAL FUND	CURRENT YEAR NOTES: Reduce GF subsidy to senior center \$50K					
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME	0	0	257	(257)	0	(257)
4925	CONTRIBUTIONS	200	0	20,000	0	0	0

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

160-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
TOTAL 49-MISCELLANEOUS		200	0	20,257	(257)	0	(257)
*** TOTAL BUDGETED REVENUES ***		437,636	344,570	331,796	363,343	393,270	(29,927)
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept 910 – Senior Center

Senior Center Fund

The City took over operations of the Senior Center from Howard County effective April 1, 2008. The Senior Center provides quality programs to seniors, including hot meals served on the premises, bi-monthly dances, bingo and home-delivered meals.

ACHIEVEMENTS

- Even with the pandemic, continually was able to serve food to 97 people daily (65 HDM and 12 Congregate Meals & 20 Curbside)
- Continued programs - Monthly Health Focus, Caregivers Support Group, AARP Tax Aide, AARP Driver's Safety Course, Bingo, Dominoes, Puzzles & Light Library

GOALS

- To have more activities in order to increase attendance.

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$276,399	\$269,393	\$277,476
51 – Supplies and Materials	86,798	94,253	92,778
53 – Maintenance of Bldg./Structures	1,630	2,000	2,000
54 – Maintenance of Equipment	11,875	9,174	14,283
55 – Contractual Services	18,112	14,958	15,000
56 – Miscellaneous	0	17	0
Totals	\$394,814	\$389,795	\$401,537

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

160-SENIOR CENTER
050-SOCIAL SERVICES
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
050-910-5010	SALARIES	182,556	177,657	139,356	177,697	182,986	5,289
050-910-5014	EXCEPTIONAL CONDITIONS	0	0	1,598	0	0	0
050-910-5021	TERMINATION PAY	290	0	0	0	0	0
050-910-5045	LONGEVITY	3,611	4,345	4,180	4,220	4,948	728
050-910-5050	RETIREMENT	33,026	32,287	24,191	32,042	33,452	1,410
050-910-5060	GROUP INSURANCE	34,924	34,707	26,711	34,591	36,417	1,826
050-910-5065	WORKERS' COMPENSATION	6,567	5,947	5,947	5,947	6,120	173
050-910-5070	RETIREMENT-DEFERRED COM	10,294	10,028	8,367	9,010	8,512	(498)
050-910-5075	LIFE & DISABILITY INSUR	1,411	1,416	1,039	1,341	1,452	111
050-910-5080	MEDICARE	2,788	2,639	2,123	2,652	2,725	73
050-910-5085	UNEMPLOYMENT TAXES	<u>933</u>	<u>864</u>	<u>1,333</u>	<u>1,893</u>	<u>864</u>	<u>(1,029)</u>
TOTAL PERSONNEL SERVICES		276,399	269,890	214,843	269,393	277,476	8,083

SUPPLIES & MATERIALS

050-910-5110	OFFICE SUPPLIES	1,622	500	177	500	500	0
050-910-5112	RAW FOODS	67,003	67,853	56,127	67,853	67,853	0
050-910-5112-01	FOOD SUPPLIES	475	800	212	650	800	150
050-910-5114	WEARING APPAREL	724	500	827	750	750	0
050-910-5116	GASOLINE, OIL & GREASE	950	1,200	889	1,000	1,000	0
050-910-5117	MINOR APPARATUS	153	2,000	2,644	3,000	2,000	(1,000)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

160-SENIOR CENTER
050-SOCIAL SERVICES
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
050-910-5118	JANITORIAL SUPPLIES	2,039	2,500	1,743	2,500	2,500	0
050-910-5123	OTHER SUPPLIES	3,039	3,500	2,465	4,000	3,500	(500)
050-910-5123-01	OTHER SUPPLIES-HOME DEL	7,937	8,000	9,538	11,000	11,000	0
050-910-5124	POSTAGE	95	75	128	200	75	(125)
050-910-5128	UTILITIES	<u>2,763</u>	<u>2,800</u>	<u>1,635</u>	<u>2,800</u>	<u>2,800</u>	<u>0</u>
050-910-5112-01	PERMANENT NOTES: Other food supplies: coffee, tea, condiments, etc						
050-910-5123	PERMANENT NOTES: RO System and on-site supplies for Congregate Meals						
050-910-5123	NEXT YEAR NOTES: Higher prices due to to-go meals and using plastic utensils due to Covid protocols.						
050-910-5123-01	PERMANENT NOTES: Paper goods, condiments for Home Delivered Meals.						
050-910-5124	NEXT YEAR NOTES: Certified mail once a month to HHS.						
050-910-5128	PERMANENT NOTES: Water account #21-0010-02 Split 1/2 with DRCC						
TOTAL SUPPLIES & MATERIALS		86,798	89,728	76,385	94,253	92,778	(1,475)
<u>MAINTENANCE OF BUILDINGS/</u>							
050-910-5311	BUILDINGS	<u>1,630</u>	<u>2,000</u>	<u>3,067</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		1,630	2,000	3,067	2,000	2,000	0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

160-SENIOR CENTER
050-SOCIAL SERVICES
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
050-910-5411	I.T. MAINT & AGREEMENTS	2,919	2,187	2,750	3,424	3,033	(391)
050-910-5412	VEHICLE MAINTENANCE	4,544	5,000	3,000	2,500	5,000	2,500
050-910-5413	MAINT. OF FIRE APPARATU	562	2,000	295	750	750	0
050-910-5422	MAINT. OF HEATING AND C	3,850	5,500	1,096	2,500	5,500	3,000
TOTAL MAINTENANCE OF EQUIPMENT		11,875	14,687	7,141	9,174	14,283	5,109
<u>CONTRACTUAL SERVICES</u>							
050-910-5511	COMMUNICATIONS	5,551	1,800	976	1,200	1,200	0
050-910-5515	HIRE OF EQUIPMENT	1,831	2,000	1,219	2,000	2,000	0
050-910-5520	INSURANCE	5,569	5,700	5,983	5,983	6,000	17
050-910-5530	TRAVEL EXPENSE	60	100	0	75	100	25
050-910-5550	ELECTRICITY	3,640	5,500	2,141	4,000	4,000	0
050-910-5560	GAS FOR HEATING	1,461	1,700	1,745	1,700	1,700	0
050-910-5550	PERMANENT NOTES: Split 1/2 with DRCC						
050-910-5560	PERMANENT NOTES: Split 1/2 with DRCC						
TOTAL CONTRACTUAL SERVICES		18,112	16,800	12,063	14,958	15,000	42

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

160-SENIOR CENTER
050-SOCIAL SERVICES
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MISCELLANEOUS</u>							
050-910-5645	LATE PAY FEES & PENALTY	0	0	17	17	0	(17)
TOTAL MISCELLANEOUS		0	0	17	17	0	(17)
TOTAL 910-SENIOR CENTER		394,814	393,105	313,516	389,795	401,537	11,742
DEPARTMENTAL NOTES							
TOTAL 050-SOCIAL SERVICES		395,056	393,355	313,516	389,795	401,537	11,742
*** TOTAL BUDGETED EXPENSES ***		395,056	393,355	313,516	389,795	401,537	11,742

*** END OF REPORT ***

Dept 000 – Non-Departmental

Senior Center Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies.

	<u>Actual</u> <u>2019-20</u>	<u>Revised</u> <u>2020-21</u>	<u>Proposed</u> <u>2021-22</u>
54 – Maintenance of Equipment	\$242	\$0	\$0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

160-SENIOR CENTER
050-SOCIAL SERVICES
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
050-000-5412	SERVICE CENT PRORATED E	242	250	0	0	0	0
TOTAL MAINTENANCE OF EQUIPMENT		242	250	0	0	0	0
<u>TRANSFERS TO OTHER FUNDS</u>							
TOTAL 000-NON-DEPARTMENTAL		242	250	0	0	0	0
		=====	=====	=====	=====	=====	=====

PUBLIC EDUCATION GRANT - PEG FUND 170
SUMMARY OF RECEIPTS AND EXPENDITURES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Fund Balance	\$216,515	\$220,846	\$215,451
<u>Receipts</u>			
Cable Franchise-PEG Fees	48,293	46,000	46,000
Miscellaneous	1,908	400	400
Total Receipts	50,201	46,400	46,400
<u>Expenditures</u>			
Office Supplies	131	28,200	2,000
Miscellaneous	343	5,451	5,451
Maintenance of Equipment	0	2,000	2,000
Equipment	45,396	16,144	25,000
Total Expenditures	45,870	51,795	34,451
Increase (Decrease) in Fund Balance	4,331	(5,395)	11,949
Ending Fund Balance	\$220,846	\$215,451	\$227,400

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

170-PEG FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>40-FEES</u>							
4054-01	CABLE FRANCHISE-PEG FEES	48,293	48,000	45,478	46,000	46,000	0
TOTAL 40-FEES		48,293	48,000	45,478	46,000	46,000	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	1,908	1,000	317	400	400	0
TOTAL 46-INTEREST INCOME		1,908	1,000	317	400	400	0
*** TOTAL BUDGETED REVENUES ***		50,201	49,000	45,795	46,400	46,400	0
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

170-PEG FUND
002-FINANCE
140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
002-140-5110	OFFICE SUPPLIES	131	2,000	28,166	28,200	2,000	(26,200)
	TOTAL SUPPLIES & MATERIALS	131	2,000	28,166	28,200	2,000	(26,200)
<u>MAINTENANCE OF EQUIPMENT</u>							
002-140-5414	MAINTENANCE EQUIPMENT	0	2,000	0	2,000	2,000	0
	TOTAL MAINTENANCE OF EQUIPMENT	0	2,000	0	2,000	2,000	0
<u>MISCELLANEOUS</u>							
002-140-5641	ADMINISTRATIVE FEES	343	5,451	4,543	5,451	5,451	0
002-140-5641	PERMANENT NOTES: Administrative fees paid to general fund.						
	TOTAL MISCELLANEOUS	343	5,451	4,543	5,451	5,451	0
<u>EQUIPMENT</u>							
002-140-6310-01	PEG Equipment	45,396	16,144	9,111	16,144	25,000	8,856
002-140-6310-01	CURRENT YEAR NOTES: \$16,144 Remo Remote						
	TOTAL EQUIPMENT	45,396	16,144	9,111	16,144	25,000	8,856
	TOTAL 140-INFORMATION TECHNOLOG	45,870	25,595	41,819	51,795	34,451	(17,344)
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

170-PEG FUND
002-FINANCE
140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

DEPARTMENTAL NOTES

TOTAL 002-FINANCE	45,870	25,595	41,819	51,795	34,451	(17,344)
	=====	=====	=====	=====	=====	=====

*** TOTAL BUDGETED EXPENSES ***	45,870	25,595	41,819	51,795	34,451	(17,344)
	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

POLICE FEDERAL SEIZURE - FUND 180
SUMMARY OF RECEIPTS AND EXPENDITURES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Fund Balance	(\$161,332)	(\$161,330)	(\$161,329)
<u>Receipts</u>			
Seizure - U. S. Dept Treasury	0	0	0
Miscellaneous	2	1	
Total Receipts	2	1	1
<u>Expenditures</u>			
Buildings & Structures	0	0	0
Motor Vehicles	0	0	0
Total Expenditures	0	0	0
Increase (Decrease) in Fund Balance	2	1	1
Ending Fund Balance	(\$161,330)	(\$161,329)	(\$161,328)

Dept 201 – Police

Federal Seizure Fund - 180

The Federal Seizure Fund encompasses the seizure and forfeiture of assets that represent the proceeds of, or were used to facilitate federal crimes. It is designed to encourage local law enforcement agencies to actively pursue apprehending criminals and seizing the assets used in their criminal activities. This encouragement is accomplished by allowing the local law enforcement agencies to keep some of the seized assets, and spend them outside of their normal operating budgets on eligible expenditures.

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
60 – Capital Outlay	\$0	\$0	\$0

POLICE STATE SEIZURE - FUND 182
SUMMARY OF RECEIPTS AND EXPENDITURES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Fund Balance	\$13,491	\$16,183	\$18,233
<u>Receipts</u>			
Seizure - State	2,561	2,000	2,000
Miscellaneous	131	50	50
Total Receipts	2,692	2,050	2,050
<u>Expenditures</u>			
Supplies & Materials	0	0	0
Capital Outlay	0	0	0
Total Expenditures	0	0	0
Increase (Decrease) in Fund Balance	2,692	2,050	2,050
Ending Fund Balance	\$16,183	\$18,233	\$20,283

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

182-STATE FORFEITURE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>42-GRANTS & OTHER AGENCIES</u>							
4224-03	SEIZURES - STATE AGENCIES	2,561	2,000	0	2,000	2,000	0
TOTAL 42-GRANTS & OTHER AGENCIES		2,561	2,000	0	2,000	2,000	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	131	50	22	50	50	0
TOTAL 46-INTEREST INCOME		131	50	22	50	50	0
<u>47-PROPERTY</u>							
*** TOTAL BUDGETED REVENUES ***		2,692	2,050	22	2,050	2,050	0
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept 201 – Police

State Seizure Fund - 182

The State Seizure Fund is established by Chapter 59 of the Texas Code of Criminal Procedure. It is designed to encourage local law enforcement agencies to actively pursue apprehending criminals and seizing the assets used in their criminal activities. This encouragement is accomplished by allowing the local law enforcement agencies to keep some of the seized assets, and spend them outside of their normal operating budgets on eligible expenditures identified in Chapter 59.

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
51 – Supplies and Materials	\$0	\$0	\$0
60 – Capital Outlay	0	0	0
Totals	\$0	\$0	\$0

CEMETERY FUND - FUND 625
SUMMARY OF RECEIPTS AND EXPENDITURES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Fund Balance	\$46,655	\$46,655	\$34,162
<u>Receipts</u>			
Lot Sales	31,350	42,000	32,000
Interments	30,776	28,000	28,000
Other Income	2,111	2,189	(200)
Other Financing Sources	50,980	0	0
Total Receipts	115,217	72,189	59,800
<u>Transfers-In</u>			
General Fund	40,000	70,000	70,000
Cemetery Permanent Care Fund	3,359	200	200
Total Transfers-In	43,359	70,200	97,200
Total Current Receipts	158,576	142,389	157,000
<u>Expenditures</u>			
Personnel Services	96,929	110,644	110,927
Supplies and Materials	9,415	9,150	9,150
Maintenance of Buildings	1,619	2,400	2,200
Maintenance of Equipment	15,591	9,825	9,720
Contractual Services	24,121	10,172	10,400
Debt Service	17,979	12,691	17,781
Equipment	50,980	0	0
Total Budgeted Expenditures	216,634	154,882	160,178
Increase (Decrease) in Fund Balance	(58,058)	(12,493)	(3,178)
Ending Fund Balance	(\$11,403)	\$34,162	\$30,984

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

625-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	1,415	400	810	800	(800)	1,600
TOTAL 46-INTEREST INCOME		1,415	400	810	800	(800)	1,600
<u>47-PROPERTY</u>							
4708	SALE OF SURPLUS PROPERTY	0	0	389	389	0	389
4721	CEMETERY LOT SALES OPERATING	31,350	32,000	41,400	42,000	32,000	10,000
4724	INTERMENTS OPERATING	30,776	45,000	20,600	28,000	28,000	0
4726	CEMETERY ADMINISTRATION FEES	671	600	884	1,000	600	400
TOTAL 47-PROPERTY		62,797	77,600	63,272	71,389	60,600	10,789
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANSFERS FROM GENERAL FUND	40,000	70,000	0	70,000	97,000	(27,000)
4814	TRANSFER FROM CEMET PERM CARE	3,359	1,500	163	200	200	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		43,359	71,500	163	70,200	97,200	(27,000)
4810 TRANSFERS FROM GENERAL FUND	PERMANENT NOTES: General Fund's Subsidy to Cemetery Fund.						
<u>49-MISCELLANEOUS</u>							
4906	RETURNED CHECK FEES	25	0	0	0	0	0
4921	OTHER FINANCING SOURCES	50,980	0	0	0	0	0
TOTAL 49-MISCELLANEOUS		51,005	0	0	0	0	0
*** TOTAL BUDGETED REVENUES ***		158,576	149,500	64,245	142,389	157,000	(14,611)
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept 920 - Cemetery

Cemetery Fund

Cemetery personnel are responsible for the care and upkeep of the cemetery grounds including lots and graves not maintained by other organizations.

ACHIEVEMENTS

- Continued upgrade of aesthetics within Cemetery
- Trimmed trees in all areas of Cemetery

GOALS

- Continue to level/repair headstones
- Continue to upgrade aesthetics of Cemetery
- Improve maintenance and grounds keeping of Cemetery

	Actual 2019-20	Revised 2020-21	Proposed 2021-22
50 – Personnel Services	\$96,929	\$110,644	\$110,927
51 – Supplies and Materials	9,415	9,150	9,150
53 – Maintenance of Bldg./Structures	1,619	2,400	2,200
54 – Maintenance of Equipment	15,037	9,825	9,720
55 – Contractual Services	7,290	10,172	10,400
56 – Miscellaneous	16,831	0	0
60 – Capital Outlay	50,980	0	0
Totals	\$198,101	\$142,191	\$142,397

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

625-CEMETERY
028-CEMETERY
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
028-920-5010	SALARIES	58,406	62,891	52,325	62,976	64,778	1,802
028-920-5014	EXCEPTIONAL CONDITIONS	0	0	647	0	0	0
028-920-5022	VACATION BUY BACK	635	1,027	1,079	1,079	1,100	21
028-920-5035	OVERTIME	970	3,000	362	235	3,000	2,765
028-920-5045	LONGEVITY	15	279	172	187	423	236
028-920-5050	RETIREMENT	10,410	11,921	8,759	11,244	12,336	1,092
028-920-5060	GROUP INSURANCE	17,016	18,681	14,892	18,598	19,536	938
028-920-5065	WORKERS' COMPENSATION	4,472	4,581	10,978	10,978	4,726	(6,252)
028-920-5070	RETIREMENT-DEFERRED COM	3,304	3,703	3,135	3,160	3,139	(21)
028-920-5075	LIFE & DISABILITY INSUR	509	310	434	546	596	50
028-920-5080	MEDICARE	898	974	793	936	1,005	69
028-920-5085	UNEMPLOYMENT TAXES	<u>295</u>	<u>288</u>	<u>504</u>	<u>705</u>	<u>288</u>	<u>(417)</u>
TOTAL PERSONNEL SERVICES		96,929	107,655	94,078	110,644	110,927	283

SUPPLIES & MATERIALS

028-920-5110	OFFICE SUPPLIES	10	300	0	0	0	0
028-920-5114	WEARING APPAREL	892	600	532	600	600	0
028-920-5116	GASOLINE, OIL, & GREASE	2,576	3,000	1,562	2,600	2,600	0
028-920-5117	MINOR APPARATUS	2,030	1,800	1,381	1,800	1,800	0
028-920-5118	JANITORIAL SUPPLIES	121	200	82	150	150	0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

625-CEMETERY
028-CEMETERY
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
028-920-5122	PLANTS & GRASS	0	500	0	0	0	0
028-920-5123	OTHER SUPPLIES	513	500	190	500	500	0
028-920-5124	POSTAGE	0	20	0	0	0	0
028-920-5128	UTILITIES	3,273	3,500	2,678	3,500	3,500	0
TOTAL SUPPLIES & MATERIALS		9,415	10,420	6,426	9,150	9,150	0

MAINTENANCE OF BUILDINGS/

028-920-5311	MAINTENANCE OF BUILDING	1,381	1,500	1,814	1,700	1,500	(200)
028-920-5326	MISCELLANEOUS IMPROVEME	238	1,000	665	700	700	0
TOTAL MAINTENANCE OF BUILDINGS/		1,619	2,500	2,479	2,400	2,200	(200)

MAINTENANCE OF EQUIPMENT

028-920-5411	I.T. MAINT & AGREEMENTS	1,165	3,670	3,865	3,865	1,760	(2,105)
028-920-5412	VEHICLE MAINTENANCE	8,691	7,853	1,395	5,000	7,000	2,000
028-920-5413	MAINT. OF FIRE APPARATU	74	60	0	60	60	0
028-920-5417	MAINT OF MOWERS	0	500	288	500	500	0
028-920-5422	MAINT HEATING & COOLING	5,107	400	0	400	400	0
028-920-5425	MAINT. MACHINERY, TOOLS	0	500	0	0	0	0
TOTAL MAINTENANCE OF EQUIPMENT		15,037	12,983	5,548	9,825	9,720	(105)

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

625-CEMETERY
028-CEMETERY
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
028-920-5511	COMMUNICATIONS	1,710	2,450	4,048	4,500	4,500	0
028-920-5520	INSURANCE	1,446	1,800	1,622	1,622	1,650	28
028-920-5521	SPECIAL SERVICES	1,094	1,200	806	1,200	1,200	0
028-920-5550	ELECTRICITY	1,095	1,200	409	1,200	1,200	0
028-920-5560	GAS FOR HEATING	<u>1,945</u>	<u>1,850</u>	<u>1,906</u>	<u>1,650</u>	<u>1,850</u>	<u>200</u>
028-920-5521	PERMANENT NOTES: Alarm system monitoring and recording of deed records						
TOTAL CONTRACTUAL SERVICES		7,290	8,500	8,791	10,172	10,400	228
<u>MISCELLANEOUS</u>							
028-920-5643	BAD DEBT WRITE-OFF	<u>16,831</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		16,831	0	0	0	0	0
<u>EQUIPMENT</u>							
028-920-6314	MOWERS & EQUIPMENT	<u>9,255</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EQUIPMENT		9,255	0	0	0	0	0
<u>VEHICLES</u>							
028-920-6404	HEAVY EQUIPMENT	<u>41,725</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL VEHICLES		<u>41,725</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 920-CEMETERY		198,101	142,058	117,321	142,191	142,397	206
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

625-CEMETERY
028-CEMETERY
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

DEPARTMENTAL NOTES

TOTAL 028-CEMETERY	198,101	142,058	117,321	142,191	142,397	206
	=====	=====	=====	=====	=====	=====

Dept 000 – Non-Departmental

Cemetery Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies.

	<u>Actual</u> <u>2019-20</u>	<u>Revised</u> <u>2020-21</u>	<u>Proposed</u> <u>2021-22</u>
54 – Maintenance of Equipment	\$554	\$0	\$0

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

625-CEMETERY
001-ADMINISTRATION
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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MAINTENANCE OF EQUIPMENT

001-000-5412	SERVICE CENT PRORATED E	554	600	0	0	0	0
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TOTAL MAINTENANCE OF EQUIPMENT		554	600	0	0	0	0
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TOTAL 000-NON-DEPARTMENTAL		554	600	0	0	0	0
		=====	=====	=====	=====	=====	=====

TOTAL 001-ADMINISTRATION		554	600	0	0	0	0
		=====	=====	=====	=====	=====	=====

Debt Service

Cemetery Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

		Revised 2020-21	Proposed 2021-22
Total Debt Service	\$17,979	\$12,691	\$17,781

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

625-CEMETERY
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	7,977	2,659	2,659	0	2,659	2,659
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	1,935	1,935	1,612	1,935	1,935	0
070-000-5701-61	DEBT SVC-2019-20 EQUIPM	8,067	13,187	8,964	10,756	13,187	2,431
TOTAL DEBT SERVICE		17,979	17,781	13,235	12,691	17,781	5,090
TOTAL 000-NON-DEPARTMENTAL		17,979	17,781	13,235	12,691	17,781	5,090
TOTAL 070-DEBT SERVICE		17,979	17,781	13,235	12,691	17,781	5,090
*** TOTAL BUDGETED EXPENSES ***		216,633	160,439	130,556	154,882	160,178	5,296

*** END OF REPORT ***

CEMETERY PERMANENT CARE FUND - FUND 655
SUMMARY OF RECEIPTS AND EXPENDITURES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Restricted Fund Balance	\$356,697	\$356,697	\$355,397
<u>Receipts</u>			
Interest Income	3,359	200	200
Total Current Receipts	3,359	200	200
Total Funds Available	360,056	356,897	355,597
<u>Transfers-Out</u>			
Cemetery Fund	3,359	1,500	1,500
Total Transfers-Out	3,359	1,500	1,500
Increase (Decrease) in Fund Balance	0	(1,300)	(1,300)
Ending Restricted Fund Balance	\$356,697	\$355,397	\$354,097

REVENUE BUDGET PROPOSAL

AS OF: JULY 31ST, 2021

655-CEMETERY PERMANENT CARE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<hr/>							
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	3,359	2,000	163	200	200	0
TOTAL 46-INTEREST INCOME		3,359	2,000	163	200	200	0
*** TOTAL BUDGETED REVENUES ***		3,359	2,000	163	200	200	0
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: JULY 31ST, 2021

655-CEMETERY PERMANENT CARE
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5817	TRANSFER TO CEMETERY FU	3,359	1,500	163	1,500	1,500	0
080-000-5817	PERMANENT NOTES: Interest earnings from interments are transferred to Cemetery Fund for operations of Mount Olive.						
TOTAL TRANSFERS TO OTHER FUNDS		3,359	1,500	163	1,500	1,500	0
TOTAL 000-NON-DEPARTMENTAL		3,359	1,500	163	1,500	1,500	0
<u>DEPARTMENTAL NOTES</u>							
TOTAL 080-INTERGOVERNMENTAL EX		3,359	1,500	163	1,500	1,500	0
*** TOTAL BUDGETED EXPENSES ***		3,359	1,500	163	1,500	1,500	0

*** END OF REPORT ***

TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012
REVENUE SUPPORTED - FUND 480
SUMMARY OF RECEIPTS AND EXPENDITURES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Restricted Fund Balance	\$38,948	\$47,477	\$49,909
<u>Receipts</u>			
Revenue from EDC	750,000	750,000	750,000
Interest Income	1,117	850	850
Total Receipts	751,117	750,850	750,850
<u>Transfers-In</u>			
Utility Fund	(458,000)	72,000	72,000
Total Current Receipts	293,117	822,850	822,850
<u>Expenditures</u>			
Bond Maturities	0	550,000	565,000
Interest	284,188	269,918	253,193
Agents Fees	400	500	500
Total Budgeted Expenditures	284,588	820,418	818,693
Increase (Decrease) in Fund Balance	8,529	2,432	4,157
Ending Restricted Fund Balance	\$47,477	\$49,909	\$54,066

TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012
REVENUE SUPPORTED - FUND 480
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2020 TO MATURITY

Fiscal Year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2022	7,335,000	565,000	253,193	818,193
2023	6,770,000	580,000	236,018	816,018
2024	6,190,000	600,000	218,318	818,318
2025	5,590,000	620,000	200,018	820,018
2026	4,970,000	640,000	180,718	820,718
2027	4,330,000	660,000	159,993	819,993
2028	3,670,000	680,000	138,218	818,218
2029	2,990,000	705,000	115,272	820,272
2030	2,285,000	725,000	90,688	815,688
2031	1,560,000	760,000	59,000	819,000
2032	800,000	800,000	20,000	820,000
		\$7,335,000	\$1,671,436	\$9,006,436

TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012
REVENUE SUPPORTED - FUND 480
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2020 TO MATURITY

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2022	565,000.00	130,834.00	122,359.00	818,193.00
2023	580,000.00	122,359.00	113,659.00	816,018.00
2024	600,000.00	113,659.00	104,659.00	818,318.00
2025	620,000.00	104,659.00	95,359.00	820,018.00
2026	640,000.00	95,359.00	85,359.00	820,718.00
2027	660,000.00	85,359.00	74,634.00	819,993.00
2028	680,000.00	74,634.00	63,584.00	818,218.00
2029	705,000.00	63,584.00	51,688.00	820,272.00
2030	725,000.00	51,688.00	39,000.00	815,688.00
2031	760,000.00	39,000.00	20,000.00	819,000.00
2032	800,000.00	20,000.00	0.00	820,000.00
TOTAL	7,335,000.00	901,135.00	770,301.00	9,006,436.00

INTEREST RATE: 2.0% - 5.0%
ORIGINAL ISSUE AMOUNT: \$11,725,000
TERM (YEARS): 20
PAYING AGENT: U.S. Bank National Association, Dallas, Texas
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th

GENERAL DEBT SERVICE FUND-2016 SERIES - FUND 258
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016
SUMMARY OF RECEIPTS AND EXPENDITURES
2021-22

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Restricted Fund Balance	7,758	114,781	\$348,032
<u>Receipts</u>			
Current Taxes	1,002,099	987,401	987,401
Delinquent Taxes	21,464	22,000	22,000
Penalty and Interest	18,291	14,200	11,400
Interest Income	1,319	300	1,200
Total Receipts	1,043,173	1,023,901	1,022,001
Transfers In			
Transfer in from Debt Svc with Bonds paid off	0	150,000	0
Total Revenues	1,043,173	1,173,901	1,022,001
<u>Expenditures</u>			
Bond Maturities	770,000	790,000	790,000
Interest	165,700	150,100	150,100
Agents Fees	450	550	550
Total Budgeted Expenditures	936,150	940,650	940,650
Increase (Decrease) in Fund Balance	107,023	233,251	81,351
Ending Restricted Fund Balance	114,781		429,383

**TAX AND REVENUE DEBT SERVICE FUND-258 SERIES
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2019 TO MATURITY**

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2021	6,070,000	790,000	150,100	940,100
2022	5,280,000	800,000	134,200	934,200
2023	4,480,000	820,000	118,000	938,000
2024	3,660,000	840,000	97,200	937,200
2025	2,820,000	860,000	71,700	931,700
2026	1,960,000	965,000	44,325	1,009,325
2027	995,000	995,000	14,925	1,009,925
		\$6,070,000	630,450	6,700,450

**TAX SUPPORTED DEBT SERVICE, 2016 SERIES
GENERAL OBLIGATION REFUNDING - FUND 258
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2019 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2021	790,000.00	79,000.00	71,100.00	940,100.00
2022	800,000.00	71,100.00	63,100.00	934,200.00
2023	820,000.00	63,100.00	54,900.00	938,000.00
2024	840,000.00	54,900.00	42,300.00	937,200.00
2025	860,000.00	42,300.00	29,400.00	931,700.00
2026	965,000.00	29,400.00	14,925.00	1,009,325.00
2027	995,000.00	14,925.00	-	1,009,925.00
TOTAL	6,070,000.00	354,725.00	275,725.00	6,700,450.00

INTEREST RATE: 2.0% - 3.0%
ORIGINAL ISSUE AMOUNT: \$7,980,000
TERM (YEARS): 12
PAYING AGENT: U.S. Bank National Association, Dallas, Texas
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th

GENERAL DEBT SERVICE FUND-2020 SERIES - FUND 259
TAX SUPPORTED GENERAL OBLIGATION
SUMMARY OF RECEIPTS AND EXPENDITURES
GOVERNMENTAL PORTION OF 2020 GO

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Restricted Fund Balance	\$0	\$271,333	145,021
<u>Receipts</u>			
Current Taxes	310,113	305,563	305,563
Delinquent Taxes	5,241	7,000	6,000
Penalty and Interest	6,120	4,900	4,900
Interest Income	87	400	400
Total Current Receipts	321,561	317,863	316,863
Transfer from 2010 Debt Service	2,565,663	0	0
Total Funds Available	2,887,224	589,196	461,884
<u>Expenditures</u>			
Bond Maturities	0	215,000	215,000
Interest	35,087	78,500	78,500
Agents Fees	0	675	675
Total Budgeted Expenditures	35,087	294,175	294,175
Transfers Out			
Transfers to other Bond Debt Service Funds	2,580,804	150,000	
Increase (Decrease) in Fund Balance	271,333	(126,312)	22,688
Ending Restricted Fund Balance	\$271,333	\$145,021	\$167,709

**TAX SUPPORTED GENERAL OBLIGATION
GENERAL DEBT SERVICE FUND-2020 SERIES - FUND 259
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2021 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2021	205,000	45,500	41,400	291,900
2022	215,000	41,400	37,100	293,500
2023	230,000	37,100	32,500	299,600
2024	230,000	32,500	27,900	290,400
2025	240,000	27,900	23,100	291,000
2026	215,000	23,100	18,800	256,900
2027	220,000	18,800	14,400	253,200
2028	230,000	14,400	9,800	254,200
2029	240,000	9,800	5,000	254,800
2030	250,000	5,000	0	255,000
TOTAL	2,275,000	255,500	210,000	2,740,500

INTEREST RATE: 4.00%
ORIGINAL ISSUE AMOUNT: \$2,275,000
TERM (YEARS): 10
PAYING AGENT: U.S Bank National Association
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th
Callable Date 2/15/2028

TAX AND REVENUE DEBT SERVICE FUND-2020 SERIES
CERTIFICATES OF OBLIGATION
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2021 TO MATURITY
Fund 259 & 482 Governmental & Business Activities

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2021	2,455,000	225,000	93,700	318,700
2022	2,230,000	235,000	84,500	319,500
2023	1,995,000	245,000	74,900	319,900
2024	1,750,000	245,000	65,100	310,100
2025	1,505,000	260,000	55,000	315,000
2026	1,245,000	230,000	45,200	275,200
2027	1,015,000	240,000	35,800	275,800
2028	775,000	245,000	26,100	271,100
2029	530,000	260,000	16,000	276,000
2030	270,000	270,000	5,400	275,400
		2,455,000	501,700	2,956,700

GENERAL DEBT SERVICE FUND-2020 SERIES - FUND 482
UTILITY REVENUE CERTIFICATES OF OBLIGATION
SUMMARY OF RECEIPTS AND EXPENDITURES
BUSINESS TYPE PORTION OF 2020 GO

	ACTUAL 2019-20	ESTIMATED 2020-21	PROPOSED 2021-22
Beginning Restricted Fund Balance	\$0	\$7,971	\$32,886
<u>Receipts</u>			
Interest Income	\$112	\$90	\$90
Total Receipts	\$112	\$90	\$90
<u>Transfers-In</u>			
Utility Fund	\$10,470	\$52,000	\$52,000
Fund 478 from 2020 GO Refunding	\$0	\$0	\$0
Total Transfers-In	\$10,470	\$52,000	\$52,000
Total Current Receipts	\$10,582	\$52,090	\$52,090
<u>Expenditures</u>			
Bond Maturities		\$20,000	\$20,000
Interest	\$2,611	\$6,800	\$6,000
Agents Fees		\$375	\$375
Total Budgeted Expenditures	\$2,611	\$27,175	\$26,375
Transfers Out			
Transfers to other Bond Debt Service Funds	\$4,185		
Increase (Decrease) in Fund Balance	\$7,971	\$24,915	\$25,715
Ending Restricted Fund Balance	\$7,971	\$32,886	\$58,601

UTILITY REVENUE SUPPORTED DEBT SERVICE, 2020 GO Series
CERTIFICATES OF OBLIGATION - FUND 482
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2020 TO MATURITY

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2021	20,000.00	3,600.00	3,200.00	26,800.00
2022	20,000.00	3,200.00	2,800.00	26,000.00
2023	15,000.00	2,800.00	2,500.00	20,300.00
2024	15,000.00	2,500.00	2,200.00	19,700.00
2025	20,000.00	2,200.00	1,800.00	24,000.00
2026	15,000.00	1,800.00	1,500.00	18,300.00
2027	20,000.00	1,500.00	1,100.00	22,600.00
2028	15,000.00	1,100.00	800.00	16,900.00
2029	20,000.00	800.00	400.00	21,200.00
2030	20,000.00	400.00		20,400.00
TOTAL	180,000.00	19,900.00	16,300.00	216,200.00

INTEREST RATE: 4.00%
ORIGINAL ISSUE AMOUNT: \$180,000
TERM (YEARS): 10
PAYING AGENT: U.S Bank National Association
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th
Callable Date 2/15/2028

BUDGETED CAPITAL & IMPROVEMENTS
Fiscal Year 2021-2022

General Fund 002

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Account</u>	<u>Price</u>
000-Non Dept	Auditorium Parking Lot	1	Operations	002-001-000-5617	\$ 230,000
140-IT	Adobe Software Updates	1	Operations	002-002-140-6310	3,700
	LumenServe	1	Operations	002-002-140-6310	17,000
	Spectrum Backup Phone System	1	Operations	002-002-140-6310	1,300
150-Legal	Software and Annual Expenses	1	Operations	002-001-150-5110	1,600
170-Demolition	Substandard Structure Program		Operations	002-001-170-5311-15	50,000
190-Planning	Unfreeze Planning Department		Operations	Various Account #'s	169,000
200-Police	CJIS Compliant Office 365 Licenses	60	Operations	002-011-200-6311	26,880
	Police Vehicles	4	Lease	002-011-200-6401	75,469
210-Fire	SCBA Micorphone for Radios		Operations	002-012-210-5415	36,000
	Roof Replacement 18th & Main FS		Operations	002-012-210-6317	20,000
	Battery Powered PPV Fans		Operations	002-012-210-6402	25,000
240-Animal Control	Animal Control Truck	1	Lease	002-011-240-6401	9,130
320-Streets	Sealcoat/Street Repair	1	Operations	002-022-320-6219	1,000,000
	Utility Bed truck	1	Lease	002-022-320-6401	8,797
	Batwing Mower	1	Operations	002-022-320-6404	40,000
370-Parks	Zero Turn Mower	1	Operations	002-027-370-6314	10,867
	3/4 Ton Crew Cab Truck	1	Lease	002-027-370-6401	27,006
390-Golf	Toro 3300 Greensmaster Greens Mower	1	Operations	002-027-390-6314	31,000
					\$ 1,782,749

Motek Tax 110

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>	
530-Auditorium	Demolish Bldg/Construct Parking	N/A	Operations	110-040-530-6227	\$ 50,000
					\$ 50,000

Peg Fund 170

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>	
170-Peg Fund	Civic Clerk	N/A	Operations	170-002-140-6310-01	25,000
					\$ 25,000

BUDGETED CAPITAL & IMPROVEMENTS

Fiscal Year 2021-2022

(Continued)

Utility Fund 405

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Account</u>	<u>Price</u>
705 - Water Treatment	Flow Meters & Altitude Valves	N/A	Operations	405-021-705-6213	175,000
	Sludge Removal		Operations	405-021-705-5521	300,000
	Turbine pump Repairs		Operations	405-021-705-6213	200,000
	Chemical Buildings and Piping Upgrade		Operations	405-021-705-6213	150,000
	Belt Press		Grant Funds	405-021-705-6213	1,000,000
710 - D&C	Distribution Lines	N/A	Grant Funds	405-021-710-6316	1,700,000
	Utility Truck		Lease	405-021-710-6404	8,797
735 - Customer Service	3rd St. Water Office Building	N/A	Operations	405-002-735-6201	143,228
740-Wastewater Treatment Plant	FOG Inspector	N/A	Operations	Various Account #'s	44,500
	SCADA System Rehab	N/A	Operations	405-021-740-6213	350,000
	Replace Diffusers in Aeration Basin		Operations	405-021-740-6213	750,000
	Chemical Injection System		Operations	405-021-740-6213	80,000
	New Birdwell Lift Station		Grant Funds	405-021-740-6213	1,100,000
	Rehab Clarifiers and Trickling Filter		Operations	405-021-740-6213	400,000
	Rehab Grit Removal System		Operations	405-021-740-6213	500,000
	Utility Gator		Operations	405-021-740-6311	12,000
	Trailerred 6 Inch Diesel Pump		Operations	405-021-740-6404	150,000
					\$ 7,063,525

EMS Fund 430

260-EMS	CPRA Aid Devices	3	Operations	430-012-260-6311	51,000
					\$ 51,000

Landfill Fund 440

350-Landfill	Netting Around Landfill		Operations	440-025-350-5322	75,000
					\$ 75,000

Sanitation Fund 445

330-Sanitation	Code Enforcement Officer Salary/Benefits		Operations	445-025-330-5010	44,500
	Computer & Base Radio		Operations	445-025-330-5123	1,400
	Office furnitures for new position		Operations	445-025-330-5123	600
	1/2 Ton Pickup		Lease Purchase	405-025-330-6401	6,844
	Sanitation Truck Multi Pack	1	Lease Purchase	405-025-330-6401	350,000
					\$ 403,344

BUDGETED CAPITAL & IMPROVEMENTS

Fiscal Year 2021-2022

(Continued)

Summary by Fund

General Fund	Lease-Purchase	120,402	
	Operations	1,662,347	\$ 1,782,749
Motel Tax	Operations	50,000	50,000
Peg Fund	Operations	25,000	25,000
Utility Fund	Grant Funds	3,800,000	
	Lease-Purchase	8,797	
	Operations	3,254,728	\$ 7,063,525
EMS Fund	Operations	51,000	51,000
Landfill Fund	Operations	75,000	75,000
Sanitation Fund	Lease-Purchase	356,844	
	Operations	46,500	\$ 403,344
			\$ 9,450,618

Summary by Funding Source

Operations	\$ 5,164,575
Grants	\$ 3,800,000
Lease Purchase-Equip	486,043
	\$ 9,450,618