



CITY OF
Big Spring

2019-2020

Proposed Budget

Submitted by: Todd Darden, City Manager

Received by: Donald Moore, Finance Director

Date:

City of Big Spring

2019-20

Proposed Budget

for the Fiscal Year
October 1, 2019 – September 30, 2020

City Council

Shannon D. Thomason, Mayor

Camilla Strande, Mayor Pro Tem Raul Marquez, Council Member

Doug Hartman, Council Member Terry McDaniel, Council Member

Gloria McDonald, Council Member Jim DePauw, Council Member

Todd Darden, City Manager

John Medina, Assistant City Manager

Donald Moore, CPA, Director of Finance

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Mission Statement

To effectively serve the Citizens of Big Spring
and to safeguard the public trust
through efficient management
and
through the equitable allocation of community resources.

Vision Statement

To provide quality service levels that addresses the growing needs of the community over time. To achieve this, it is necessary to acquire needed tools through planning as well as to preserve current resources through careful budget and program monitoring.

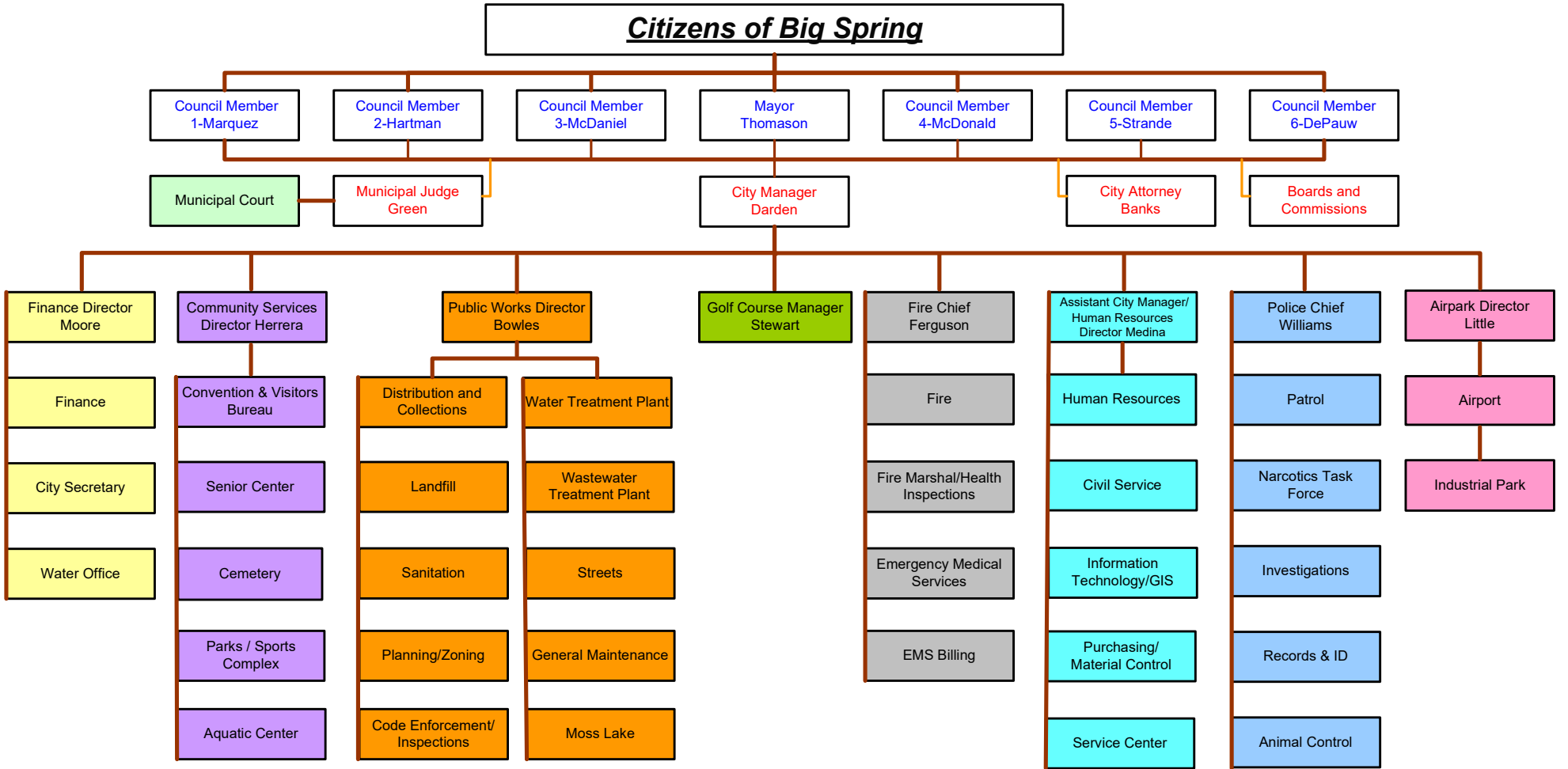
City of Big Spring, Texas

The Proposed Budget for October 1, 2019 to September 30, 2020

This budget will raise more total property taxes than last year's budget by \$359,206 (General Fund \$378,340, and Debt Service Fund \$-19,134 less), or 5.1%, and of that amount an estimated \$25,677 is tax revenue to be raised from new property added to the tax roll this year. A copy of the FY 2019-2020 Proposed City Operating Budget (when proposed) is available for review in the office of the City Secretary, or on the City's website.

Tax Rate	Proposed FY 2019-20	Adopted FY 2018-19
Proposed Property Tax Rate	.743800	.729311
Effective Rate	.702176	.729311
M & O Tax Rate	.613510	.585269
Sales Tax Adjusted Rollback Tax Rate	.743808	.802541
Debt Service Rate	.130290	.144042

The total amount of municipal debt obligations secured by property taxes for the City of Big Spring is \$10,999,586.



GENERAL FUND - FUND 002
SUMMARY OF RECEIPTS AND EXPENDITURES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Fund Balance	\$6,535,748	\$7,611,400	\$9,697,046
<u>Receipts</u>			
General Property Taxes	6,314,822	6,056,500	6,454,840
General Sales Tax	7,756,760	7,800,000	7,700,000
Industrial Agreements & Taxes	103,300	107,333	107,500
Franchise Taxes	1,257,865	1,260,000	1,260,000
Permits and Licenses	451,219	415,920	418,645
Fines and Fees	344,009	316,240	318,790
Revenue From Property	443,716	479,917	700,095
Mineral Revenues	2,571,867	1,933,000	1,400,000
Revenue From Other Agencies	13,751	9,148	9,200
Recreation	666,225	496,200	786,000
Miscellaneous	349,120	674,790	306,328
Insurance Recovery	0	350,000	850,000
Spending of Committed Funds	0	1,650,800	0
Administrative Fees	2,088,867	2,088,867	1,989,466
Correctional Center Revenue	893,147	1,020,000	1,020,000
Other Financing Sources	903,453	760,000	282,139
Total Receipts	24,158,121	25,418,715	23,603,003
<u>Other Incoming</u>			
Transfers from Other Funds	1,000	0	0
Uncommitted Fund Balance Transfer	0	1,000,000	0
Total Current Receipts	24,159,121	26,418,715	23,603,003
Total Funds Available	30,694,869	34,030,115	33,300,049
<u>Expenditures</u>			
Personnel Services	12,528,548	13,122,890	14,004,133
Supplies and Materials	959,691	1,004,069	981,574
Maintenance of Land	16,855	1,250	51,250
Maintenance of Buildings	288,341	476,101	1,615,450
Maintenance of Equipment	941,330	879,631	842,245
Contractual Services	1,510,479	2,947,840	2,254,384
Miscellaneous Charges	659,354	682,578	698,860
Committed Fund Balance	2,724,800	26,000	0
Debt Service	862,756	928,085	793,794
Capital Outlay	1,589,816	2,842,692	2,726,639
Total Expenditures	22,081,969	22,911,136	23,968,329
<u>Transfers-Out</u>			
Transfers to Other Funds	1,001,500	1,421,933	1,296,000
Total Budgeted Expenditures	23,083,469	24,333,069	25,264,329
Increase (Decrease) in Fund Balance	1,075,652	2,085,646	(1,661,326)
Ending Fund Balance	\$7,611,400	\$9,697,046	\$8,035,720

GENERAL FUND - FUND 002
EXPENDITURES BY DEPARTMENT
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
110 City Council	107,742	154,927	129,957
120 Finance	590,660	619,934	616,560
130 City Manager	336,547	329,638	337,863
140 Information Technology	214,538	367,902	273,730
150 Legal	447,198	415,960	481,850
160 Human Resources	435,780	498,141	469,578
170 Special Projects - Demolition	0	50,000	50,000
190 Planning	142,885	158,719	169,256
200 Police	5,049,579	5,739,809	5,813,217
201 Narcotics Task Force	245,641	346,660	536,705
210 Fire	4,478,351	5,081,599	4,471,884
220 Municipal Court	347,651	318,415	330,185
230 Fire Marshal	142,257	182,582	198,624
240 Animal Control	339,090	419,386	386,523
300 Code Enforcement/Inspections	357,610	435,216	392,500
310 General Maintenance	127,213	132,453	151,492
320 Streets	2,278,507	2,577,675	3,765,469
370 Parks	468,748	489,589	520,670
375 Sports Complex	295,228	584,199	532,834
380 Aquatic Center	304,731	621,730	1,617,224
390 Golf Course	785,407	1,160,066	855,436
410 Moss Lake	37,664	27,699	30,424
420 City Hall	126,592	355,712	153,131
000 Non-Departmental	834,794	889,040	889,423
000 Committing Fund Balance	2,724,800	26,000	0
000 Debt Service	862,756	928,085	793,794
000 Transfers Out	1,001,500	1,421,933	1,296,000
TOTAL	\$23,083,469	\$24,333,069	\$25,264,329

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>40-FEES</u>							
4010	CURRENT TAX COLLECTIONS	5,918,435	5,341,445	5,532,037	5,690,000	6,088,340	(398,340)
4011	PENALTY & INTEREST CURR TAXES	47,971	43,000	22,972	40,000	40,000	0
4012	DELINQUENT TAXES	173,401	200,000	164,307	195,000	195,000	0
4013	PENALTY & INTEREST DEL. TAXES	80,530	60,000	50,613	68,000	68,000	0
4015	PENALTY & INTEREST SUPP. COLL.	1,696	3,000	3,494	3,500	3,500	0
4016	LEGAL FEES - TAXES	92,789	60,000	47,781	60,000	60,000	0
4020	CITY SALES TAXES	7,756,760	7,350,000	4,861,829	7,800,000	7,700,000	100,000
4042	OCCUPATION TAXES	3,673	2,200	1,885	3,000	3,000	0
4043	MIXED DRINK TAX	41,130	35,000	40,881	41,000	41,000	0
4046	BINGO TAX	16	10,000	16,581	16,581	14,000	2,581
4048	INDUSTRIAL AGREEMENT FEES	103,300	103,000	99,250	107,333	107,500	(167)
4050	GAS FRANCHISE	155,862	160,000	86,336	160,000	160,000	0
4051	ELECTRIC FRANCHISE	724,378	715,000	441,049	725,000	725,000	0
4052	TELEPHONE FRANCHISE	129,825	120,000	59,176	130,000	130,000	0
4054	CABLE TV FRANCHISE	<u>247,800</u>	<u>280,000</u>	<u>125,800</u>	<u>245,000</u>	<u>245,000</u>	0
TOTAL 40-FEES		15,477,564	14,482,645	11,553,991	15,284,414	15,580,340	(295,926)

41-LICENSES & PERMITS

4100	BUILDING PERMITS	60,108	70,000	52,479	70,000	70,000	0
4102	SIGN PERMITS	1,740	1,700	1,995	2,300	2,300	0
4103	ELECTRICAL PERMITS	9,989	16,000	7,553	12,000	12,000	0
4104	GAS PERMITS	2,506	5,000	1,430	2,600	3,000	(400)
4105	PLUMBING PERMITS	4,855	6,000	3,623	5,000	5,000	0

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
4106	PAVING CUT PERMITS	292,927	170,000	0	270,000	270,000	0
4107	CURB & SIDEWALK PERMITS	175	250	100	150	175	(25)
4109	POOL HALL PERMITS	200	150	50	150	150	0
4110	RESTAURANT PERMITS	32,825	29,000	10,775	18,000	20,000	(2,000)
4112	OIL & GAS DRILLING PERMITS	3,940	1,000	0	1,000	1,000	0
4133	DOG LICENSE	30,978	30,000	15,675	25,000	25,000	0
4134	ANIMAL PERMITS	420	400	360	420	420	0
4136	DEMOLITION PERMITS	650	650	650	800	700	100
4137	AMUSEMENT PERMITS	500	500	250	300	400	(100)
4141	ALCOHOL PERMIT - PARK	300	300	450	700	500	200
4143	MECHANICAL PERMITS	8,004	7,000	4,225	7,000	7,000	0
4144	OTHER PERMITS	<u>1,102</u>	<u>1,000</u>	<u>204</u>	<u>500</u>	<u>1,000</u>	(500)
TOTAL 41-LICENSES & PERMITS		451,219	338,950	99,818	415,920	418,645	(2,725)

4106 PAVING CUT PERMITS

PERMANENT NOTES:
Charges to other companies and the Utility Fund
for paving cuts.

42-GRANTS & OTHER AGENCIES

4205-03	HOWARD COUNTY-EMERGENCY MNGT	1,500	1,500	1,500	1,500	1,500	0
4205-07	HNFO NOTIFICATION ALERT	3,600	0	3,599	3,599	3,600	(1)
4242	STATE REIMBURSEMENT-WILD FIRES	5,237	0	0	0	0	0
4246	TCOLE (LEOSE) TRAINING PD	<u>3,415</u>	<u>3,400</u>	<u>4,049</u>	<u>4,049</u>	<u>4,100</u>	(51)
TOTAL 42-GRANTS & OTHER AGENCIES		13,751	4,900	9,148	9,148	9,200	(52)

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4302	ZONE CHANGE FEES	800	0	0	0	0	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		800	0	0	0	0	0
<u>44-FINES & FEES</u>							
4401	FINES	239,508	245,000	138,474	225,000	225,000	0
4402	WARRANT FEES	10,012	14,000	3,518	6,000	8,000	(2,000)
4403	SERVICE FEES	3,822	4,500	2,622	4,500	4,500	0
4404	ANIMAL SHELTER FEES	13,680	15,000	7,076	12,000	12,000	0
4405	COURT COSTS	11,555	11,000	7,416	10,500	11,000	(500)
4406	DEFENSIVE DRIVING REQUESTS	1,090	1,000	650	950	1,000	(50)
4407	DEFENSIVE DRIVING/DISMISSALS	6,133	7,200	2,550	4,500	4,500	0
4410	MISCELLANEOUS COURT FEES	24,940	22,000	17,956	25,000	25,000	0
4412	ARREST FEES MUNICIPAL COURT	10,811	12,000	5,942	9,500	9,500	0
4413	ARREST FEES COUNTY	103	300	55	90	90	0
4416	MUNICIPAL CT-PAYMENT PLAN FEES	6,179	7,000	3,444	6,200	6,200	0
4418	IMPOUND FEES	12,880	5,000	4,460	9,000	9,000	0
4419	TFC-LOCAL TRAFFIC FEE	3,296	3,700	1,919	3,000	3,000	0
TOTAL 44-FINES & FEES		344,009	347,700	196,082	316,240	318,790	(2,550)

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---	REVISIED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL		
<u>45-RECREATION</u>						
4500	GOLF GREEN FEES - MEMBERS	220,071	200,000	148,661	200,000	200,000 0
4500-01	GOLF GREEN FEES - DAILY	0	0	33,170	72,000	150,000 (78,000)
4501	GOLF COURSE TRAIL FEES	32,651	32,000	34,216	32,000	32,000 0
4502	POOL ADMITTANCE FEES	103,886	90,000	0	0	100,000 (100,000)
4502-01	AQUATIC CENTER RENTALS	11,750	10,000	0	0	12,000 (12,000)
4502-02	POOL CONCESSION SALES	54,209	45,000	0	0	53,000 (53,000)
4502-03	POOL PUNCH PASS REVENUE	2,600	1,900	0	0	2,700 (2,700)
4502-04	LOCKER RENTAL/DEPOSITS	1,824	1,750	0	0	1,800 (1,800)
4503	MOSS LAKE	29,119	22,000	4,808	9,000	28,000 (19,000)
4504	GOLF CART SHED RENTALS	32,633	35,000	30,822	30,500	32,000 (1,500)
4507	GOLF CSE MERCHANDISE SALES	28,700	24,500	17,282	28,700	29,500 (800)
4507-01	GOLF COURSE-CONCESSIONS	21,672	20,000	11,801	21,000	22,000 (1,000)
4509	BALLFIELD RENTAL	25,205	30,000	790	1,500	20,000 (18,500)
4510	GOLF CART RENTAL FEES	85,481	72,000	52,479	85,000	86,000 (1,000)
4512	DRIVING RANGE FEES	<u>16,424</u>	<u>13,600</u>	<u>10,130</u>	<u>16,500</u>	<u>17,000</u> (500)
TOTAL 45-RECREATION		666,225	597,750	344,159	496,200	786,000 (289,800)
<u>46-INTEREST INCOME</u>						
4602	INTEREST INCOME	<u>84,621</u>	<u>65,000</u>	<u>119,319</u>	<u>200,000</u>	<u>170,000</u> 30,000
TOTAL 46-INTEREST INCOME		84,621	65,000	119,319	200,000	170,000 30,000

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
47-PROPERTY							
4701	PARKS RENTALS-PAVILION	21,188	22,500	14,129	21,000	21,000	0
4702	AMPHITHEATER RENTAL	550	100	175	500	500	0
4703	KBYG RENTAL	10,298	10,298	7,020	6,000	8,000	(2,000)
4704	TOWER LEASE REVENUE	36,932	40,000	24,956	39,000	39,000	0
4707	MINERAL LEASE - ROYALTIES	2,377,731	2,050,000	875,703	1,600,000	1,400,000	200,000
4707-01	MINERAL LEASE - BONUS	194,136	0	333,000	333,000	0	333,000
4708	SALE OF SURPLUS PROPERTY	0	0	3,225	3,225	0	3,225
4708-01	SALE OF LAND	7,248	300,000	130,039	130,039	350,000	(219,961)
4709	LEASE OF LAND	468	468	0	0	0	0
4731	BUILDING RENTAL	29,553	29,553	19,702	29,553	29,553	0
4734	LEASE REVENUE-CORRECTIONAL CEN	<u>337,479</u>	<u>328,332</u>	<u>166,586</u>	<u>250,600</u>	<u>252,042</u>	(1,442)
TOTAL 47-PROPERTY		3,015,583	2,781,251	1,574,534	2,412,917	2,100,095	312,822

4708-SALE OF LAND

NEXT YEAR NOTES:
 Potential Sale of:
 Church
 Acreage by State Hospital
 Interstate Prison Property

4734 LEASE REVENUE-CORRECTIONAL CEN

PERMANENT NOTES:
 Revenue from Cornell Corrections.
 Airpark Flightline \$9,119.92 month = \$109,439.04 year
 Cedar Hills (Land) \$9,601.26 month = \$115,215.12
 year\$2,282.35 month = \$27,388.20
 year

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4819	TRANSFER FROM OTHER FUND	1,000	0	0	0	0	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		1,000	0	0	0	0	0
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	(234)	0	4	0	0	0
4901	SAFETY LIGHTING	9,428	9,478	6,285	9,428	9,428	0
4903	INSURANCE RECOVERY	0	20,000	2,734	354,000	855,000	(501,000)
4905	OTHER INCOME	64,398	18,000	176,678	190,000	15,000	175,000
4905-02	SPENDING OF COMMITTED FUNDS	0	2,650,800	1,650,800	1,650,800	0	1,650,800
4906	RETURNED CHECK FEES	25	50	100	125	100	25
4908	ONLINE PAYMENT FEES	1,564	1,300	1,059	1,600	1,600	0
4921	OTHER FINANCING SOURCES	903,453	671,000	776,057	760,000	282,139	477,861
4925	CONTRIBUTIONS	37,082	70	185	26,200	200	26,000
4932	GRANTS - POLICE	65,317	10,350	5,350	7,000	7,000	0
4933	GRANTS OR CONTRI - FIRE DEPT	41,301	30,000	35,233	60,233	40,000	20,233
4951	ADMN FEES FROM WATER & SEWER	646,770	640,260	426,840	640,260	645,000	(4,740)
4952	ADMN FEES FROM AIRPARK FUND	503,966	662,351	295,377	443,066	443,066	0
4953	ADMN FEES FROM HEALTH INS	70,913	47,291	31,527	47,291	47,000	291
4954	ADMN FEES FROM WORKERS COMP	6,169	4,335	2,890	4,335	4,400	(65)
4955	ADMN FEES FROM MOTEL TAX FUND	119,788	318,542	212,361	318,542	100,000	218,542
4956	ADMIN FEE FROM LANDFILL	286,434	289,860	193,240	289,860	290,000	(140)
4957	REVENUES FM CORRECTIONAL CENT	893,147	950,000	688,880	1,020,000	1,020,000	0
4958	ADMN FEES FROM SANITATION	329,066	332,540	221,693	332,540	331,000	1,540

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	---CURRENT YEAR--- ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
4959	ADMN FEES FROM EMS FUND	125,761	128,596	85,731	128,596	129,000	(404)
TOTAL 49-MISCELLANEOUS		4,104,348	6,784,823	4,813,025	6,283,876	4,219,933	2,063,943

4901 SAFETY LIGHTING
 PERMANENT NOTES:
 Amount paid by State Highway Department for lighting on Owens Street overpass and other state highway facilities at major intersections and along Interstate 20.

4903 INSURANCE RECOVERY
 CURRENT YEAR NOTES:
 Mostly aquatic center insurance recovery.

4903 INSURANCE RECOVERY
 NEXT YEAR NOTES:
 Remaining amount of \$1.2m of aquatic center insurance recover expected to be received in 2019-20.

4905-SPENDING OF COMMITTED FUNDS
 CURRENT YEAR NOTES:
 \$750,800 Radios for Howard Cnty Digital Radio System
 \$500,000 Seal Coat
 \$200,000 Splash Park
 \$200,000 Replaster Pool in Aquatic Center
 \$1,000,000 Committed for Street Repave was uncommitted back to the GF Fund Balance so it could be budgeted in the 2019-20 year.

4921 OTHER FINANCING SOURCES
 CURRENT YEAR NOTES:
 \$340,000 Fire Pumper Truck
 \$42,000 Tahoe for Fire Dept.
 \$34,000 Animal Control Truck w Slide In & Light Bar Kit
 \$45,000 1 Ton Utility Truck - Street Dept.
 \$125,000 Dumptruck - Street Dept.
 \$50,000 Skid Loader - Street Dept.
 \$35,000 Trimax Mower - Golf

4921 OTHER FINANCING SOURCES
 NEXT YEAR NOTES:
 Capital Leases
 \$223,139 Four Police Vehicles
 35,000 New Vehicle for Fire Marshall
 18,000 Zero Turn Mower for Parks
 6,000 Backhoe attachment for Tractor for Golf Dept

4925 CONTRIBUTIONS
 PERMANENT NOTES:
 Contributions for Living Tree Memorial and various other contributions.

4951 ADMN FEES FROM WATER & SEWER
 PERMANENT NOTES:

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
-----		Amount taken from the Maximus full cost study allocation plan.					
4952	ADMN FEES FROM AIRPARK FUND	PERMANENT NOTES: Amount taken from the Maximus cost study plan.					
4955	ADMN FEES FROM MOTEL TAX FUND	PERMANENT NOTES: Administrative fees paid to General Fund by Hotel/Motel Tax Fund, per annual cost allocation study by independent consultant.					
***	TOTAL BUDGETED REVENUES ***	24,159,121	25,403,019	18,710,075	25,418,715	23,603,003	1,815,712
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept 110 – City Council

General Fund

The City Council provides legislative leadership in establishing ordinances, resolutions, and other policies designed to provide effective administration of City departments, to ensure orderly development of the City, and to promote the safety and welfare of the Citizens of Big Spring.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
50 – Personnel Services	\$19,538	\$19,380	\$19,271
51 – Supplies and Materials	4,803	45,734	20,800
55 – Contractual Services	83,391	89,813	89,886
5 – Miscellaneous	10	0	0
Totals	\$107,742	\$154,927	\$129,957

Budget Highlights:

5521 – Special Services – Employee appreciation picnic, Employee and Council service awards, Relay for Life, Employee bereavement to Tree Memorial, Retirement gifts, Employee Christmas gift cards, Christmas Parade

5555 – Education and Training – Local and community events, including Chamber Banquet

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
 001-ADMINISTRATION
 110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
001-110-5511	COMMUNICATIONS	1,029	1,400	351	650	386 (264)
001-110-5520	INSURANCE	32,066	32,500	30,763	30,763	31,000	237
001-110-5521	SPECIAL SERVICES	26,747	29,000	20,731	29,000	29,000	0
001-110-5525	ADVERTISING	11,106	3,500	6,185	11,500	11,500	0
001-110-5530	TRAVEL EXPENSE	5,041	15,000	4,103	10,000	10,000	0
001-110-5540	DUES & SUBSCRIPTIONS	7,108	10,000	7,707	7,500	7,500	0
001-110-5555	EDUCATION & TRAINING	<u>293</u>	<u>500</u>	<u>150</u>	<u>400</u>	<u>500</u>	<u>100</u>

001-110-5511 NEXT YEAR NOTES:
 Includes portion of new VOIP system.

001-110-5521 PERMANENT NOTES:
 Employee appreciation picnic, Employee & Council service awards, Relay for Life, Employee Bereavement to Tree Memorial, Retirement gifts, Employee Christmas gift cards, Christmas Parade

001-110-5525 PERMANENT NOTES:
 Legal notices of ordinances, etc., required to be published in the newspaper & community ads

001-110-5530 PERMANENT NOTES:
 Legislative updates, Annual TML meeting, new Council orientation

001-110-5540 PERMANENT NOTES:
 Ports to Plains \$14,805 (reimbursed by BSEDC)
 TML 1,200
 TCCFUI 1,110
 PBRPC 5,500
 Chamber of Commerce 250
 Steering Committe - Oncor 3,000
 ERCOT 100

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
 001-ADMINISTRATION
 110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	Steering Committee - Atmos		1,400				
001-110-5555	PERMANENT NOTES: Expenses for all in-town events. (ie: Chamber Banquet, etc.) and food expenses for meetings.						
TOTAL CONTRACTUAL SERVICES		83,391	91,900	69,991	89,813	89,886	73
<u>MISCELLANEOUS</u>							
001-110-5645	LATE PAY FEES & PENALTY	10	0	0	0	0	0
TOTAL MISCELLANEOUS		10	0	0	0	0	0
TOTAL 110-CITY COUNCIL		107,742	115,714	85,259	154,927	129,957	(24,970)

DEPARTMENTAL NOTES

Dept 120 - Finance

General Fund

The Finance Department is responsible for safeguarding the financial resources of the City by maintaining central accounting records and City bank accounts, disbursing all City obligations, general financial forecasting and annual budget and audit preparation. The Director of Finance also functions as the City Secretary, responsible for maintaining the official City records and overseeing City elections.

ACHIEVEMENTS

- Continue to work with the Records Retention Committee to store/scan or destroy documents

GOALS

- Reclassify the EMS Fund from an Enterprise Fund to a Special Revenue Fund

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$550,398	\$568,308	\$577,462
51 – Supplies and Materials	9,417	10,800	10,700
54 – Maintenance of Equipment	3,862	0	990
55 – Contractual Services	26,946	38,319	27,408
56 – Miscellaneous	37	2,507	0
Totals	\$590,660	\$619,934	\$616,560

Budget Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios
5520 – Insurance – Liability, property and employee honesty bonds

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
002-FINANCE
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
002-120-5010	SALARIES	356,118	369,956	240,474	376,462	381,477	5,015
002-120-5015	AUTO ALLOWANCE	7,800	7,800	4,875	7,800	7,800	0
002-120-5022	VACATION BUY BACK	7,805	7,810	3,966	3,966	4,000	34
002-120-5035	OVERTIME	192	500	0	500	500	0
002-120-5045	LONGEVITY	8,816	10,340	9,417	9,549	10,987	1,438
002-120-5050	RETIREMENT	67,683	69,966	47,626	68,415	71,805	3,390
002-120-5060	GROUP INSURANCE	69,284	54,422	34,120	69,498	67,592	(1,906)
002-120-5065	WORKERS' COMPENSATION	1,747	1,760	1,760	1,760	1,821	61
002-120-5070	RETIREMENT-DEFERRED COM	21,286	21,063	14,955	21,550	22,302	752
002-120-5075	LIFE & DISABILITY INSUR	3,086	3,249	1,965	3,089	3,255	166
002-120-5080	MEDICARE	5,601	5,748	3,936	5,665	5,869	204
002-120-5085	UNEMPLOYMENT TAXES	<u>979</u>	<u>972</u>	<u>54</u>	<u>54</u>	<u>54</u>	<u>0</u>
TOTAL PERSONNEL SERVICES		550,398	553,586	363,148	568,308	577,462	9,154

SUPPLIES & MATERIALS

002-120-5110	OFFICE SUPPLIES	5,757	5,400	3,869	6,200	6,000	(200)
002-120-5124	POSTAGE	<u>3,661</u>	<u>3,500</u>	<u>3,039</u>	<u>4,600</u>	<u>4,700</u>	<u>100</u>

002-120-5110 CURRENT YEAR NOTES:
Office Chair for Senior Accountant

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
002-FINANCE
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
	TOTAL SUPPLIES & MATERIALS	9,417	8,900	6,908	10,800	10,700	(100)
 <u>MAINTENANCE OF EQUIPMENT</u>							
002-120-5411	I.T. MAINT & AGREEMENTS	3,862	0	0	0	990	990
	TOTAL MAINTENANCE OF EQUIPMENT	3,862	0	0	0	990	990
 <u>CONTRACTUAL SERVICES</u>							
002-120-5511	COMMUNICATIONS	3,805	3,300	3,035	4,500	2,468	(2,032)
002-120-5520	INSURANCE	327	340	319	319	340	21
002-120-5521	SPECIAL SERVICES	3,164	3,100	11	3,200	3,200	0
002-120-5521-07	SPECIAL SERVICES-ACCOUN	11,251	12,500	24,225	24,300	15,000	(9,300)
002-120-5525	ADVERTISING	160	250	0	200	200	0
002-120-5530	TRAVEL EXPENSE	5,279	2,500	1,266	2,500	2,500	0
002-120-5540	DUES & SUBSCRIPTIONS	2,401	3,500	2,285	2,600	2,600	0
002-120-5541	PERMITS,LICENSES,TESTIN	80	140	137	200	200	0
002-120-5555	EDUCATION AND TRAINING	479	500	210	500	900	400
002-120-5511	NEXT YEAR NOTES: Includes portion of new VOIP system.						
002-120-5520	PERMANENT NOTES: Liability, property and employee honesty bonds						
	TOTAL CONTRACTUAL SERVICES	26,946	26,130	31,488	38,319	27,408	(10,911)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
002-FINANCE
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MISCELLANEOUS</u>							
002-120-5616	JUDGEMENTS AND DAMAGES	0	0	2,507	2,507	0	(2,507)
002-120-5645	LATE PAY FEES & PENALTI	37	0	201	0	0	0
TOTAL MISCELLANEOUS		37	0	2,708	2,507	0	(2,507)
<u>EQUIPMENT</u>							
TOTAL 120-FINANCE DEPARTMENT		590,660	588,616	404,252	619,934	616,560	(3,374)

DEPARTMENTAL NOTES

Dept 130 – City Manager

General Fund

The City Manager informs and advises the City Council on all issues pertaining to the City. He also directs all City departments to ensure that City policies are being followed in accordance with the City Charter, the Code of Ordinances, and State Law.

ACHIEVEMENTS

- Continued partnership with BSEDC in infrastructure improvements stimulating economic growth
- Monitored funding and permitting process for the new landfill
- Monitored Phase I of III of the landfill project construction
- Monitored the Fire/EMS fund ensuring sufficient funding in the continued partnership with Howard County that reduces the fund’s deficit
- Monitored the completion of the Historic Spring Restoration Project Phase II
- Monitored infrastructure over \$6M in capital improvements
-

GOALS

- Monitor the growing interest in development in the McMahon Wrinkle Airpark and southern area around the Highway 87 Reliever Route
- Seek partnerships for the construction of the Highway 87 Reliever Route access roads
- Evaluate the feasibility of rebuilding certain Airpark interior roads that will improve marketability of the Airpark and Industrial Park
- Continue to market excess City property for development
- Evaluate the feasibility of quality of life improvement projects
- Identify and monitor infrastructure capital improvement projects
- Monitor departmental budgets to ensure fiscal compliance and responsibility

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$324,222	\$316,545	\$325,199
51 – Supplies and Materials	1,170	970	1,070
54 – Maintenance of Equipment	0	0	480
55 – Contractual Services	11,155	12,123	11,114
Totals	\$336,547	\$329,638	\$337,863

Budget Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

5530 – Travel – TML, TCMA, Public Funds Investment, Regional TCMA, Economic Development, Legislative Updates

5540 – Dues – TWA, TCMA, West Texas TCMA, AMEX, American Water Works

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
001-ADMINISTRATION
130-CITY MANAGER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
001-130-5010	SALARIES	218,812	211,403	138,372	217,037	220,671	3,634
001-130-5015	AUTO ALLOWANCE	8,040	8,040	5,025	8,040	8,040	0
001-130-5022	VACATION BUY BACK	6,700	6,700	5,100	5,100	5,100	0
001-130-5035	OVERTIME	0	250	0	250	250	0
001-130-5045	LONGEVITY	6,174	7,104	6,812	6,812	7,392	580
001-130-5050	RETIREMENT	42,346	41,212	28,288	40,160	42,834	2,674
001-130-5060	GROUP INSURANCE	22,674	17,450	10,228	20,834	21,673	839
001-130-5065	WORKERS' COMPENSATION	1,016	1,044	1,044	1,044	1,086	42
001-130-5070	RETIREMENT-DEFERRED COM	13,325	12,509	8,882	12,630	13,304	674
001-130-5075	LIFE & DISABILITY INSUR	1,304	1,311	823	1,295	1,330	35
001-130-5080	MEDICARE	3,507	3,386	2,337	3,325	3,501	176
001-130-5085	UNEMPLOYMENT TAXES	<u>324</u>	<u>324</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>0</u>
TOTAL PERSONNEL SERVICES		324,222	310,733	206,930	316,545	325,199	8,654
<u>SUPPLIES & MATERIALS</u>							
001-130-5110	OFFICE SUPPLIES	730	1,000	424	700	800	100
001-130-5112	FOOD	142	50	81	120	120	0
001-130-5124	POSTAGE	<u>297</u>	<u>150</u>	<u>107</u>	<u>150</u>	<u>150</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		1,170	1,200	612	970	1,070	100

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
001-ADMINISTRATION
130-CITY MANAGER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
001-130-5411	I.T. MAINT & AGREEMENTS	0	0	0	0	480	480
TOTAL MAINTENANCE OF EQUIPMENT		0	0	0	0	480	480
<u>CONTRACTUAL SERVICES</u>							
001-130-5511	COMMUNICATIONS	4,983	4,400	2,938	4,400	3,394	(1,006)
001-130-5520	INSURANCE	91	97	92	92	100	8
001-130-5521	SPECIAL SERVICES	0	0	11	11	0	(11)
001-130-5530	TRAVEL EXPENSE	3,194	5,000	1,966	4,500	4,500	0
001-130-5540	DUES & SUBSCRIPTION	2,106	915	1,315	2,300	2,300	0
001-130-5541	PERMITS, LICENSES, TEST	216	235	65	220	220	0
001-130-5555	EDUCATION & TRAINING	565	800	195	600	600	0
001-130-5511	NEXT YEAR NOTES: Includes portion of new VOIP system.						
001-130-5530	PERMANENT NOTES: TML, TCMA, Public Fund Investments, Regional TCMA, Economic Development, Legislative Updates						
001-130-5540	PERMANENT NOTES: TWA, TCMA, WEST TX TCMA, TMCA, AMEX, AM. Water Works						
TOTAL CONTRACTUAL SERVICES		11,155	11,447	6,582	12,123	11,114	(1,009)
TOTAL 130-CITY MANAGER		336,547	323,380	214,124	329,638	337,863	8,225

DEPARTMENTAL NOTES

Dept 140 – Information Technology

General Fund

Information Technology maintains the City’s computer network, website, GIS, phones, acquire needed computer equipment, software and provides technical support to other departments as needed.

ACHIEVEMENTS

- Enhanced network radios with air fiber connections for improved reliability and performance
- Improved performance by installing single mode fiber from Polly Mays to City Hall
- Installed security cameras at Airpark and maintained central recording for the City
- Enhanced Network Security by implementing single sign-on with certificate verification
- Implemented a management system for multiple computer software updates
- Installed new server
- Implemented new Laserfiche with 20 new licensing
- Implemented Office 365 with single sign-on
- Deployment of new and refurbished computers

GOALS

- Continue to improve network/server security and performance
- Continue updating software to meet current needs
- Continue updating infrastructure to the City’s GIS (Geographic Information System)
- Implement end-user training for Information Systems (IS) and Geographic Information System (GIS)
- Continue updating network mapping and documentation

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$152,437	\$141,572	\$144,720
51 – Supplies and Materials	4,629	2,480	4,300
54 – Maintenance of Equipment	47,076	145,809	110,750
55 – Contractual Services	3,602	3,271	3,960
56 – Miscellaneous	1	0	0
63 – Equipment	6,793	74,770	10,000
Totals	\$214,538	\$367,902	\$273,730

Highlights:

- 5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios
- 5411 – I.T. Maintenance & Equipment – renewal software licenses, etc.
- 6310 – Furniture & Fixture – Data Server Upgrade (\$10,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND

002-FINANCE

140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
002-140-5010	SALARIES	87,968	91,417	58,431	91,833	93,704	1,871
002-140-5015	AUTO ALLOWANCE	3,600	3,600	2,250	3,600	3,600	0
002-140-5022	VACATION BUY BACK	1,683	1,683	0	0	0	0
002-140-5045	LONGEVITY	838	1,411	1,098	1,197	1,579	382
002-140-5050	RETIREMENT	24,828	17,317	11,203	16,300	17,542	1,242
002-140-5060	GROUP INSURANCE	21,367	16,125	10,228	20,834	20,028	(806)
002-140-5065	WORKERS' COMPENSATION	416	436	436	436	445	9
002-140-5070	RETIREMENT-DEFERRED COM	7,805	5,212	3,519	5,125	5,448	323
002-140-5075	LIFE & DISABILITY INSUR	1,392	922	559	879	922	43
002-140-5080	MEDICARE	2,054	1,423	926	1,350	1,434	84
002-140-5085	UNEMPLOYMENT TAXES	<u>486</u>	<u>324</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>0</u>
TOTAL PERSONNEL SERVICES		152,437	139,870	88,669	141,572	144,720	3,148
<u>SUPPLIES & MATERIALS</u>							
002-140-5110	OFFICE SUPPLIES	4,248	4,000	190	2,000	4,000	2,000
002-140-5114	CLOTHING	0	0	130	130	0	(130)
002-140-5116	GASOLINE, OIL & GREASE	309	300	195	300	300	0
002-140-5117	MINOR APPARATUS	<u>72</u>	<u>0</u>	<u>34</u>	<u>50</u>	<u>0</u>	<u>(50)</u>
TOTAL SUPPLIES & MATERIALS		4,629	4,300	549	2,480	4,300	1,820

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
002-FINANCE
140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
002-140-5411	I.T. MAINT & AGREEMENTS	46,708	145,059	128,722	145,059	110,000	(35,059)
002-140-5412	VEHICLE MAINTENANCE	<u>369</u>	<u>750</u>	<u>347</u>	<u>750</u>	<u>750</u>	<u>0</u>
002-140-5411	CURRENT YEAR NOTES: Includes: \$57,866 Five year computer refresh.\$18,806 Office 365.						
TOTAL MAINTENANCE OF EQUIPMENT		47,076	145,809	129,069	145,809	110,750	(35,059)

CONTRACTUAL SERVICES

002-140-5511	COMMUNICATIONS	2,926	2,800	1,363	2,800	2,160	(640)
002-140-5520	INSURANCE	484	500	471	471	500	29
002-140-5530	TRAVEL EXPENSE	125	1,300	0	0	1,300	1,300
002-140-5541	LICENSES, PERMITS, TESTIN	51	0	0	0	0	0
002-140-5555	EDUCATION & TRAINING	<u>15</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
002-140-5511	NEXT YEAR NOTES: Includes portion of new VOIP system.						
TOTAL CONTRACTUAL SERVICES		3,602	4,600	1,834	3,271	3,960	689

MISCELLANEOUS

002-140-5645	LATE PAY FEES & PENALTI	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		1	0	0	0	0	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
 002-FINANCE
 140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>EQUIPMENT</u>							
002-140-6310	FURNITURE, FIXTURE	6,793	76,347	74,770	74,770	10,000	(64,770)
002-140-6310	CURRENT YEAR NOTES: \$69,347 Laserfiche RIO \$7,000 Server Replacement						
002-140-6310	NEXT YEAR NOTES: \$10,000 Data Server Upgrade						
TOTAL EQUIPMENT		6,793	76,347	74,770	74,770	10,000	(64,770)
TOTAL 140-INFORMATION TECHNOLOG		214,538	370,926	294,891	367,902	273,730	(94,172)
DEPARTMENTAL NOTES							
TOTAL 002-FINANCE		805,197	959,542	699,142	987,836	890,290	(97,546)

Dept 150 – Legal

General Fund

The Legal Department provides legal advice and services to the City Council and City Administration, reviews and proposes new or amended ordinances, resolutions, policies, and contracts, oversees all civil and criminal legal matters for the City including, but not limited to employment, real estate, open government, personal injury, property damage, civil rights, and Municipal Court prosecution.

ACHIEVEMENTS

- Negotiated and reviewed various contracts for goods and services
- Negotiated and reviewed various lease agreements including Oil and Gas Leases and Building and/or Land Leases
- Reviewed various amendments to the Zoning Ordinance and Code of Ordinances
- Conducted pretrial conferences in which Municipal Court cases were disposed, deferred, or set for trial
- Initiated a Code Enforcement Docket with Municipal Court and Code Enforcement for disposition of pending municipal code violations
- Launched Recodification Project for codification of the City Code, Zoning Ordinance, Structural Buildings Code, and Subdivision Regulations

GOALS

- Continue records management of legal records and files
- Complete recodification of City codes and regulations
- Continue comprehensive review and updating of all City ordinances including zoning, substandard structures, and evaluate feasibility of quality of life improvement projects
- Develop more standard forms for City agreements and training staff in use
- Continue update of essential City policies including safety, personnel, alcohol and drug abuse policies

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$306,471	\$357,181	\$367,574
51 – Supplies and Materials	2,495	1,370	1,470
54 – Maintenance of Equipment	0	6,000	7,800
55 – Contractual Services	138,231	39,509	99,906
63 – Equipment	0	11,900	5,100
Totals	\$447,198	\$415,960	\$481,850

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios
 5530 – Travel Expense – Legislative updates, TML, TCAA Conference
 6315 – Books - Recodification of City Ordinance & Services from Municode (\$5,100)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
 001-ADMINISTRATION
 150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
001-150-5010	SALARIES	209,062	242,068	156,575	246,716	252,865	6,149
001-150-5015	AUTO ALLOWANCE	8,400	9,600	6,000	9,600	9,600	0
001-150-5035	OVERTIME	0	250	0	250	250	0
001-150-5045	LONGEVITY	1,577	2,424	1,838	1,862	2,688	826
001-150-5050	RETIREMENT	38,087	44,892	29,865	43,595	47,083	3,488
001-150-5060	GROUP INSURANCE	31,849	27,392	17,190	35,013	34,021	(992)
001-150-5065	WORKERS' COMPENSATION	405	1,138	1,138	1,138	1,194	56
001-150-5070	RETIREMENT-DEFERRED COM	11,943	13,620	9,381	13,710	14,284	574
001-150-5075	LIFE & DISABILITY INSUR	1,509	1,685	1,056	1,660	1,714	54
001-150-5080	MEDICARE	3,143	3,688	2,469	3,610	3,848	238
001-150-5085	UNEMPLOYMENT TAXES	<u>495</u>	<u>486</u>	<u>27</u>	<u>27</u>	<u>27</u>	<u>0</u>
TOTAL PERSONNEL SERVICES		306,471	347,243	225,539	357,181	367,574	10,393
<u>SUPPLIES & MATERIALS</u>							
001-150-5110	OFFICE SUPPLIES	2,127	500	928	1,000	1,100	100
001-150-5124	POSTAGE	<u>368</u>	<u>275</u>	<u>296</u>	<u>370</u>	<u>370</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		2,495	775	1,224	1,370	1,470	100

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
001-ADMINISTRATION
150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

MAINTENANCE OF EQUIPMENT

001-150-5411	I.T. MAINT & AGREEMENTS	0	0	5,936	6,000	7,800	1,800
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001-150-5411 NEXT YEAR NOTES:
Legal software annual agreement for \$7,500

TOTAL MAINTENANCE OF EQUIPMENT		0	0	5,936	6,000	7,800	1,800
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CONTRACTUAL SERVICES

001-150-5511	COMMUNICATIONS	1,604	1,650	1,051	1,650	1,851	201
001-150-5520	INSURANCE	98	104	99	99	105	6
001-150-5521	SPECIAL SERVICES	15,158	100	39	60	100	40
001-150-5521-11	SPECIAL SERVICES-ATTORN	105,916	100,000	1,243	20,000	80,000	60,000
001-150-5530	TRAVEL EXPENSE	10,994	13,000	8,685	14,000	14,000	0
001-150-5540	DUES & SUBSCRIPTIONS	3,192	3,800	2,206	3,500	3,500	0
001-150-5555	EDUCATION & TRAINING	1,270	250	0	200	350	150

001-150-5511 NEXT YEAR NOTES:
Includes portion of new VOIP system.

001-150-5530 PERMANENT NOTES:
Legislative Updates, Economic Development, TCAA Conference, TML Conference, IMLA annual meeting, NALA Conference, Legal Asst Training.
Also travel for Contract City Attorney

001-150-5540 PERMANENT NOTES:
Lexis-Nexis, State Bar, Local Bar, TCAA, AmEx, IMLA, NALA, West Books, Civil Service Book

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
001-ADMINISTRATION
150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
	TOTAL CONTRACTUAL SERVICES	138,231	118,904	13,323	39,509	99,906	60,397
 <u>MISCELLANEOUS</u>							
001-150-5645	LATE PAY FEES & PENALTY	0	0	0	0	0	0
	TOTAL MISCELLANEOUS	0	0	0	0	0	0
 <u>EQUIPMENT</u>							
001-150-6310	FURNITURE & FIXTURES	0	5,400	0	0	0	0
001-150-6315	BOOKS	0	15,000	4,766	11,900	5,100	(6,800)
001-150-6315	CURRENT YEAR NOTES: Recodification of City Ordinances & Services from Municode -\$10,000						
001-150-6315	NEXT YEAR NOTES: \$5,100 remaining balance of recodification to be paid in 2019-20.						
	TOTAL EQUIPMENT	0	20,400	4,766	11,900	5,100	(6,800)
	TOTAL 150-LEGAL	447,198	487,322	250,788	415,960	481,850	65,890
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept 160 – Human Resources

General Fund

Human Resources provides recruitment, employee orientation, all job classification, benefits management, payroll processing and personnel policies and maintains files for City Employees. The department also sponsors safety and wellness programs to increase awareness of potential workplace hazards.

ACHIEVEMENTS

- Implemented TimeClock Plus in the Fire and Police Departments
- Updated process with compass Bank Net Cash
- Automated Medicare tax posting through A/P interface
- Provided education seminars for Nationwide plan changes
- Continued to review and update the City of Big Spring Personnel Policies and Procedures
- Developed a Standard Operating Procedure to assist supervisors with processes to include Incident/Injury Reporting, Corrective Action, etc.
- Created a Facebook account for the City of Big Spring

GOALS

- Implement TimeClock Plus to other departments
- Continue to reduce paper checks and costs by promoting employee direct deposit participation
- Continue to review and update the City of Big Spring Personnel Policies and Procedures
- To offer a Financial Wellness Program to City employees
- Establish an employee portal on the website to allow employees to access policy books, member benefits booklets, etc., reducing the use of paper
- Implement NEOGOV to create and process personnel requisitions further reducing paper forms
- Create a housing program that will assist Police Cadets while attending the academy

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$338,373	\$360,242	\$366,795
51 – Supplies and Materials	3,411	4,850	6,600
54 – Maintenance of Equipment	22,424	16,400	18,500
55 – Contractual Services	71,446	116,399	77,683
56 – Miscellaneous	125	250	0
Totals	\$435,780	\$498,141	\$469,578

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios
 5530 – Travel – Texas Municipal Human Resources Association Training, HR Staff training
 5570 – Civil Service – Costs related to Civil Service System administration

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
003-PERSONNEL
160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
003-160-5010	SALARIES	215,260	227,399	149,251	233,603	236,620	3,017
003-160-5015	AUTO ALLOWANCE	7,800	7,800	4,875	7,800	7,800	0
003-160-5022	VACATION BUY BACK	6,107	6,107	6,413	6,413	6,107	(306)
003-160-5045	LONGEVITY	5,935	7,030	6,319	6,319	7,439	1,120
003-160-5050	RETIREMENT	41,461	43,831	30,378	43,160	45,763	2,603
003-160-5060	GROUP INSURANCE	41,824	33,799	21,350	42,799	41,979	(820)
003-160-5065	WORKERS' COMPENSATION	1,078	1,108	1,108	1,108	1,161	53
003-160-5070	RETIREMENT-DEFERRED COM	13,049	13,264	9,538	13,575	14,214	639
003-160-5075	LIFE & DISABILITY INSUR	1,776	1,914	1,179	1,855	1,935	80
003-160-5080	MEDICARE	3,434	3,601	2,510	3,574	3,741	167
003-160-5085	UNEMPLOYMENT TAXES	<u>648</u>	<u>648</u>	<u>36</u>	<u>36</u>	<u>36</u>	<u>0</u>
TOTAL PERSONNEL SERVICES		338,373	346,501	232,959	360,242	366,795	6,553

SUPPLIES & MATERIALS

003-160-5110	OFFICE SUPPLIES	2,480	4,000	3,224	4,000	5,800	1,800
003-160-5112	FOOD SUPPLIES	32	25	118	150	150	0
003-160-5124	POSTAGE	<u>899</u>	<u>650</u>	<u>484</u>	<u>700</u>	<u>650</u>	<u>(50)</u>

003-160-5110

NEXT YEAR NOTES:

\$1,200 for two high back chairs for lobby.

600 for Benefit Coordinator Desk

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
003-PERSONNEL
160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL SUPPLIES & MATERIALS		3,411	4,675	3,827	4,850	6,600	1,750
<u>MAINTENANCE OF EQUIPMENT</u>							
003-160-5411	I.T. MAINT & AGREEMENTS	<u>22,424</u>	<u>15,987</u>	<u>15,987</u>	<u>16,400</u>	<u>18,500</u>	<u>2,100</u>
TOTAL MAINTENANCE OF EQUIPMENT		22,424	15,987	15,987	16,400	18,500	2,100
<u>CONTRACTUAL SERVICES</u>							
003-160-5511	COMMUNICATIONS	4,354	4,000	3,144	4,000	3,703	(297)
003-160-5515	HIRE OF EQUIPMENT	5,882	6,200	2,941	6,200	6,200	0
003-160-5520	INSURANCE	166	180	169	169	180	11
003-160-5521	SPECIAL SERVICES	8,796	5,000	589	2,500	5,000	2,500
003-160-5521-13	SPCL SVCS-EMPLOYEE TEST	25,781	25,000	16,477	25,000	25,000	0
003-160-5525	ADVERTISING	1,556	2,500	4,172	6,000	3,500	(2,500)
003-160-5530	TRAVEL EXPENSE	2,317	2,500	750	750	2,500	1,750
003-160-5540	DUES & SUBSCRIPTIONS	914	1,600	1,125	1,600	1,600	0
003-160-5541	PERMITS,LICENSES,&TESTI	40	0	180	180	0	(180)
003-160-5555	EDUCATION & TRAINING	45	5,000	0	5,000	5,000	0
003-160-5570	CIVIL SERVICE	<u>21,595</u>	<u>25,000</u>	<u>37,313</u>	<u>65,000</u>	<u>25,000</u>	<u>(40,000)</u>

003-160-5511 NEXT YEAR NOTES:
Includes portion of new VOIP system.

003-160-5530 PERMANENT NOTES:
Travel for Texas Municipal Human Resources Association
training as well as HR training for staff.

003-160-5570 PERMANENT NOTES:

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
003-PERSONNEL
160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<p>Fire Testing and other costs related to administration of Civil Service System. This includes costs associated with meet and confer - training, travel and consulting.</p>							
TOTAL CONTRACTUAL SERVICES		71,446	76,980	66,859	116,399	77,683	(38,716)
 <u>MISCELLANEOUS</u>							
003-160-5645	LATE PAY FEES & PENALTY	125	0	248	250	0	(250)
TOTAL MISCELLANEOUS		125	0	248	250	0	(250)
TOTAL 160-HUMAN RESOURCES		435,780	444,143	319,879	498,141	469,578	(28,563)
 DEPARTMENTAL NOTES							
TOTAL 003-PERSONNEL		435,780	444,143	319,879	498,141	469,578	(28,563)

Dept 170 – Special Projects

General Fund

This activity provides for the removal of dilapidated, unsafe or unsightly buildings and houses within the City. A lien may be placed on the property for repayment of the expense the City has incurred in the demolition and removal of dilapidated structures.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
53 – Bldg./House Demolition	\$0	\$50,000	\$50,000
Totals	\$0	\$50,000	\$50,000

Highlights:

5311 – 15 – Building/House Demolition – Removal of substandard structures

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
001-ADMINISTRATION
170-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF BUILDINGS/</u>							
001-170-5311-15	BLDG / HOUSE DEMOLITION	0	50,000	0	50,000	50,000	0
001-170-5311-15	CURRENT YEAR NOTES: \$50,000 for removal of substandard buildings or houses.						
001-170-5311-15	NEXT YEAR NOTES: \$50,000 for removal of substandard buildings or houses.						
TOTAL MAINTENANCE OF BUILDINGS/		0	50,000	0	50,000	50,000	0
TOTAL 170-SPECIAL PROJECTS		0	50,000	0	50,000	50,000	0

DEPARTMENTAL NOTES

Dept 190 – Planning Department

General Fund

The Planning Department provides oversight and structure to the development of the City as per the approved planning and subdivision ordinances. The Planner reviews all plats and ascertains that all required development standards are met prior to the submission of construction plans of a project to the Building Official. The Planner is also responsible for providing that the appropriate vision of development into the future is followed according to the adopted Comprehensive Plan.

ACHIEVEMENTS

- Processed numerous subdivisions including re-subdivisions to ensure compliance with Zoning Ordinance
- Completed required annual training for the Planning & Zoning Commission
- Continued amendments on zoning map
- Assisted City Visitor's Bureau with grant opportunity for the Amphitheater
- Assisted Legal Department as needed
- Worked closely with developer in order to obtain grant to provide affordable housing for age 55+ quadruplex grant
-

GOALS

- Continue amendments and adoption of Zoning & Subdivisions Ordinances sections and assist with amendments to Code of Ordinance as needed
- Maintain recorded subdivisions and scanned into Laserfiche
- Complete annual update on the 2030 Comprehensive Plan
- Distribute updated zoning maps to staff, Planning & Zoning Commissioner, Mayor and City Council
- Amend Landscape Ordinance
- Adopt Drainage Design Criteria Manual as requirement for specific subdivision processes
- Centralize, scan and archive past and current planning documents for document retention and preservation
- Install Historic Commission, provide training and identify buildings and sites for historic designations
- Continue researching and submitting grant packets to help fund City projects
- Research and identify planning projects that will provide equitable accessibility and aesthetics within the community
- Annex section of Oil Mill Road and Reliever Route including supporting streets

(Continue on next Page)

Dept 190 – Planning Department**General Fund**

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$129,130	\$144,967	\$154,202
51 – Supplies and Materials	1,220	1,700	1,650
54 – Maintenance of Equipment	1,364	1,700	1,300
55 – Contractual Services	11,171	10,352	12,104
Totals	\$142,885	\$158,719	\$169,256

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
001-ADMINISTRATION
190-PLANNING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
001-190-5010	SALARIES	88,249	103,374	60,942	98,873	105,958	7,085
001-190-5021	TERMINATION PAY	22	0	0	0	0	0
001-190-5035	OVERTIME	32	0	0	0	0	0
001-190-5045	LONGEVITY	175	416	247	247	521	274
001-190-5050	RETIREMENT	15,607	18,319	11,208	17,365	18,889	1,524
001-190-5060	GROUP INSURANCE	17,245	16,125	9,684	20,210	20,028	(182)
001-190-5065	WORKERS' COMPENSATION	455	467	467	467	479	12
001-190-5070	RETIREMENT-DEFERRED COM	4,894	5,580	3,506	5,465	5,867	402
001-190-5075	LIFE & DISABILITY ISURA	756	898	465	777	898	121
001-190-5080	MEDICARE	1,290	1,505	926	1,440	1,544	104
001-190-5085	UNEMPLOYMENT	<u>406</u>	<u>324</u>	<u>123</u>	<u>123</u>	<u>18</u>	<u>(105)</u>
TOTAL PERSONNEL SERVICES		129,130	147,008	87,567	144,967	154,202	9,235
<u>SUPPLIES & MATERIALS</u>							
001-190-5110	OFFICE SUPPLIES	402	700	234	700	700	0
001-190-5116	GASOLINE, OIL & GREASE	529	700	312	700	700	0
001-190-5117	MINOR APPARATUS	0	100	18	100	100	0
001-190-5124	POSTAGE	<u>289</u>	<u>140</u>	<u>146</u>	<u>200</u>	<u>150</u>	<u>(50)</u>
TOTAL SUPPLIES & MATERIALS		1,220	1,640	710	1,700	1,650	(50)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
001-ADMINISTRATION
190-PLANNING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
001-190-5411	I.T. MAINT & AGREEMENTS	0	0	0	0	300	300
001-190-5412	VEHICLE MAINTENANCE	<u>1,364</u>	<u>700</u>	<u>1,611</u>	<u>1,700</u>	<u>1,000</u>	<u>(700)</u>
TOTAL MAINTENANCE OF EQUIPMENT		1,364	700	1,611	1,700	1,300	(400)
<u>CONTRACTUAL SERVICES</u>							
001-190-5511	COMMUNICATIONS	3,722	1,700	1,202	1,700	1,234	(466)
001-190-5520	INSURANCE	575	590	552	552	590	38
001-190-5521	SPECIAL SERVICES	4,001	10,000	2,172	3,000	5,000	2,000
001-190-5525	ADVERTISING	973	1,500	696	1,500	1,500	0
001-190-5530	TRAVEL EXPENSE	1,381	2,200	1,422	2,200	2,500	300
001-190-5535	RENTS	0	1,000	0	1,000	880	(120)
001-190-5540	DUES & SUBSCRIPTIONS	459	200	100	200	200	0
001-190-5555	EDUCATION & TRAINING	<u>60</u>	<u>200</u>	<u>0</u>	<u>200</u>	<u>200</u>	<u>0</u>
001-190-5511	NEXT YEAR NOTES: Includes portion of new VOIP system.						
001-190-5535	PERMANENT NOTES: Rent paid to Utility Fund 405 for office space in City Hall Annex.						
TOTAL CONTRACTUAL SERVICES		<u>11,171</u>	<u>17,390</u>	<u>6,144</u>	<u>10,352</u>	<u>12,104</u>	<u>1,752</u>
TOTAL 190-PLANNING		<u>142,885</u>	<u>166,738</u>	<u>96,032</u>	<u>158,719</u>	<u>169,256</u>	<u>10,537</u>
TOTAL 001-ADMINISTRATION		<u>4,593,965</u>	<u>2,229,811</u>	<u>1,399,784</u>	<u>2,024,284</u>	<u>2,058,349</u>	<u>34,065</u>

Dept 200 – Police

General Fund

The Police Department protects the lives and property of the citizens through enforcement and crime prevention techniques in accordance with State Law and City Ordinances. It is staffed with certified peace officers and civilian employees who provide 24-hour service, 7 days a week in the areas of patrol, criminal investigations, and emergency dispatch services.

ACHIEVEMENTS

- Completed a Memorandum of Understanding (MOU) with Howard County for new dual band radio system to include infrastructure, mobile radios and portable radios for employees and working toward implementation of the equipment
- Continued working toward completing our policies and standards in order to submit an application to initiate the process with Texas Police Chiefs Association to become a best practice recognized agency
- Purchased a new biological drying building for our ID Division that is detached from the Law Enforcement Center in order to protect employees from airborne biological particulates and will be utilized by the end of the Fiscal Year 2018-19

GOALS

- Complete the installation of infrastructure and mobile radios to begin using the new digital radio system
- To budget, purchase and begin utilizing new bar code scanners in the ID Division to enable inventory and audits to be completed in a much more efficient manner
- Install and implement new video recording equipment for interview rooms to replace the outdated equipment currently used

(Continue on next page)

Dept 200 – Police**General Fund**

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$3,931,250	\$3,994,881	\$4,426,853
51 – Supplies and Materials	223,406	177,050	186,600
53 – Maintenance of Bldg./Structures	1,582	1,000	1,000
54 – Maintenance of Equipment	364,467	282,800	282,500
55 – Contractual Services	146,246	843,563	693,125
56 - Miscellaneous	1,830	0	0
63 – Equipment	83,752	30,700	0
64 –Vehicles	297,047	409,815	223,139
Totals	\$5,049,579	\$5,739,809	\$5,813,217

Highlights:

5110 – Office Supplies – (17 Desktop Computers (\$10,500)

5117 – Minor Apparatus – (2) Bar Code Scanners (\$2,000), (2) Cameras (\$2,000) (3) Mega Max 3 Watt alternate light source (4,500)

5530 – Travel Expense – State of Texas usual travel reimbursement for Officer Training

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

5555 – Education & Training – Includes Clausen Buck, TEEX, and other on-line education

6401 – Vehicles – (4) Police vehicles (\$223,139)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
011-200-5010	SALARIES	2,371,264	2,613,413	1,498,547	2,416,541	2,707,206	290,665
011-200-5015	AUTO ALLOWANCE	8,000	7,800	4,875	7,800	7,800	0
011-200-5021	TERMINATION PAY	91,923	75,000	3,825	50,000	35,000	(15,000)
011-200-5022	VACATION BUY BACK	43,508	43,508	44,686	44,686	45,000	314
011-200-5035	OVERTIME	84,645	100,000	118,870	181,739	150,000	(31,739)
011-200-5045	LONGEVITY	42,421	37,013	31,024	31,453	35,449	3,996
011-200-5050	RETIREMENT	469,381	512,562	310,994	484,720	540,672	55,952
011-200-5055	STANDBY PAY	27,825	27,300	15,488	24,246	27,300	3,054
011-200-5060	GROUP INSURANCE	475,444	414,725	204,476	433,082	515,089	82,007
011-200-5065	WORKERS' COMPENSATION	101,279	107,605	107,605	107,605	125,680	18,075
011-200-5070	RETIREMENT-DEFERRED COM	147,812	154,333	97,669	152,445	167,931	15,486
011-200-5075	LIFE & DISABILITY INSUR	20,913	24,206	12,531	19,683	25,093	5,410
011-200-5080	MEDICARE	39,004	42,109	25,772	40,120	44,192	4,072
011-200-5085	UNEMPLOYMENT TAXES	<u>7,831</u>	<u>7,938</u>	<u>761</u>	<u>761</u>	<u>441</u>	<u>(320)</u>

011-200-5010 CURRENT YEAR NOTES:
Moved \$7,000 to 5582 Emergency Siren

011-200-5035 CURRENT YEAR NOTES:
From salary savings due to manpower shortage.

011-200-5055 PERMANENT NOTES:
9 ON CALL POSITIONS (for Dept 200 \$ 201) TO INCLUDE 6 SWAT,
ID, IT, & CID.

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
011-POLICE
200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
011-200-5055	CURRENT YEAR NOTES: Only budgeted for 7 total in Dept 200 and 1 in Dept 201 this fiscal making us short in Dept 201 \$3,900.						
011-200-5055	NEXT YEAR NOTES: Budgeting for a total of 7 on call in dept 200 and 2 on call in dept 201.						
TOTAL PERSONNEL SERVICES		3,931,250	4,167,512	2,477,122	3,994,881	4,426,853	431,972

SUPPLIES & MATERIALS

011-200-5110	OFFICE SUPPLIES	43,503	20,500	21,472	33,500	29,400	(4,100)
011-200-5114	WEARING APPAREL	48,189	30,350	17,560	27,050	25,000	(2,050)
011-200-5116	GASOLINE, OIL, & GREASE	108,493	100,000	43,834	90,000	100,000	10,000
011-200-5117	MINOR APPARATUS	8,313	9,000	8,074	11,000	17,500	6,500
011-200-5118	JANITORIAL SUPPLIES	94	100	65	100	100	0
011-200-5119	CHEMICALS	476	500	0	500	500	0
011-200-5121	EDUCATIONAL SUPPLIES	1,329	1,500	405	1,500	1,500	0
011-200-5123	OTHER SUPPLIES	5,361	5,400	3,840	5,400	6,500	1,100
011-200-5124	POSTAGE	6,566	5,000	4,946	7,000	5,000	(2,000)
011-200-5128	UTILITIES	<u>1,080</u>	<u>1,500</u>	<u>420</u>	<u>1,000</u>	<u>1,100</u>	<u>100</u>

011-200-5110 NEXT YEAR NOTES:
\$10,500 for 17 desktop computers

011-200-5114 CURRENT YEAR NOTES:
Move \$3,300 to 5582 Emergency Siren

011-200-5116 CURRENT YEAR NOTES:
Moving \$2,000 to 5117 and \$1,000 to 5124.

011-200-5117 CURRENT YEAR NOTES:

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
011-POLICE
200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	Over on Time Clock Plus.						Increase \$2,000 from 5116.
011-200-5117	NEXT YEAR NOTES: \$2,000 two property room bar code scanners 2,000 two new cameras for I.D. Techs 4,500 three mega max 3 watt alternative light source						
011-200-5123	NEXT YEAR NOTES: Through schools ID has been educated to better serve community through investigations and maintaining integrity of evidence. Requesting an additional \$1,100 increase for supplies. Reoccurring expence						
011-200-5124	CURRENT YEAR NOTES: Increase \$1,000 from 5116.						
TOTAL SUPPLIES & MATERIALS		223,406	173,850	100,616	177,050	186,600	9,550

MAINTENANCE OF BUILDINGS/

011-200-5311	MAINTENANCE OF BUILDING	<u>1,582</u>	<u>1,000</u>	<u>458</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		1,582	1,000	458	1,000	1,000	0

MAINTENANCE OF EQUIPMENT

011-200-5411	I.T. MAINT & AGREEMENTS	66,323	82,000	58,046	82,000	82,000	0
011-200-5412	VEHICLE MAINTENANCE	297,525	200,000	158,399	200,000	200,000	0
011-200-5413	MAINTENANCE OF FIRE APP	60	180	0	0	0	0
011-200-5415	MAINTENANCE OF RADIOS	<u>559</u>	<u>200</u>	<u>619</u>	<u>800</u>	<u>500</u>	<u>(300)</u>

011-200-5411 CURRENT YEAR NOTES:
HAVE SEEN AN APPROXIMATE 8.5% INCREASE IN MAINTENANCE
FEES FOR THE PAST 4 YEARS.

011-200-5413 CURRENT YEAR NOTES:
No longer maintain fire extinguishers at old PD.

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
011-200-5415	CURRENT YEAR NOTES: Radio Maintenance needed on Channel 2 due to going down on weekend. Increase \$600 from 5521.						
011-200-5415	NEXT YEAR NOTES: Unforeseen costs in Radio Maintenance due to new radios pushed back into 2020.						

TOTAL MAINTENANCE OF EQUIPMENT	364,467	282,380	217,063	282,800	282,500	(300)
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CONTRACTUAL SERVICES

011-200-5511	COMMUNICATIONS	40,272	701,722	664,080	701,722	550,325	(151,397)
011-200-5515	HIRE OF EQUIPMENT	7,073	8,000	7,666	8,500	8,500	0
011-200-5520	INSURANCE	39,953	40,700	44,466	44,466	45,500	1,034
011-200-5521	SPECIAL SERVICES	9,509	16,000	4,116	10,000	16,000	6,000
011-200-5521-08	SPL SERVICES-MEDICAL	1,469	0	1,160	1,500	0	(1,500)
011-200-5530	TRAVEL EXPENSE	18,420	25,000	8,739	25,000	25,000	0
011-200-5530-01	TRAV/TRAIN - STATE TCOL	2,529	3,500	0	3,500	3,500	0
011-200-5540	DUES & SUBSCRIPTIONS	2,631	3,500	1,495	3,500	3,500	0
011-200-5541	PERMITS,LICENSES,TESTIN	101	75	135	435	500	65
011-200-5555	EDUCATION & TRAINING	23,581	25,000	2,336	24,640	20,000	(4,640)
011-200-5582	EMERGENCY MANAGEMENT	<u>709</u>	<u>10,000</u>	<u>3,074</u>	<u>20,300</u>	<u>20,300</u>	<u>0</u>

011-200-5582 CURRENT YEAR NOTES:
REQUE

TOTAL CONTRACTUAL SERVICES	146,246	833,497	737,269	843,563	693,125	(150,438)
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BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
011-POLICE
200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MISCELLANEOUS</u>							
011-200-5616	JUDGEMENTS AND DAMAGES	1,830	0	0	0	0	0
TOTAL MISCELLANEOUS		1,830	0	0	0	0	0
<u>EQUIPMENT</u>							
011-200-6310	FURNITURE, FIXTURE	17,024	10,000	7,583	10,000	0	(10,000)
011-200-6311	MACHINERY & EQUIPMENT	66,728	0	20,700	20,700	0	(20,700)
011-200-6310	CURRENT YEAR NOTES: \$10,000 Two new Servers (Primary & Secondary Domain)						
TOTAL EQUIPMENT		83,752	10,000	28,283	30,700	0	(30,700)
<u>VEHICLES</u>							
011-200-6401	MOTOR VEHICLES	297,047	409,815	224,084	409,815	223,139	(186,676)
011-200-6401	CURRENT YEAR NOTES: 7 Police Cars (Tahoes).						
011-200-6401	NEXT YEAR NOTES: \$223,139 Capital Lease of 4 new Police Vehicles						
TOTAL VEHICLES		297,047	409,815	224,084	409,815	223,139	(186,676)
TOTAL 200-POLICE		5,049,579	5,878,054	3,784,895	5,739,809	5,813,217	73,408

Dept 201 – Narcotics Task Force

General Fund

The Narcotics Task Force was established by the City Council in Fiscal Year 2006-07 and is funded through the levy of an ad valorem tax rate to the extent that expenses exceed property seizures. The Task Force protects the lives and property of the citizens through penetration of major drug organizations and elimination of their operations.

ACHIEVEMENTS

- Continued to promote positive relationships in the community with the Drug Take Back Initiative in April and October which proved to be highly successful
- Completed a combined effort multi-agency Narcotics Round-Up
- Continued to build relationships with DEA, ATF, FBI, and DPS, resulting in successful prosecution of State and Federal cases, and had continued success with the forfeiture of assets
- Continued to work with other Federal and State agencies in drug trafficking in the Big Spring/Howard County area with multiple Federal investigations pending on those who facilitate the sales and distribution of narcotics
- Obtained and utilized the newest technology available within the Narcotics Division with a very high success rate

GOALS

- Continue to develop new contacts and techniques with other State and Federal agencies to assist in working the narcotics trafficking based in Big Spring and those who travel here to facilitate those sales
- Provide programs designed to educate our community partners and residents on safety as well as the tools necessary to become knowledgeable and thoughtful law enforcement partners
- Continue education of the Narcotics Division Sergeant and Narcotics Investigators in the newest trends and techniques utilized by those in the drug trade
- Increase the ranks of the Narcotics Division with diligent use of narcotics investigators to effect arrests of offenders in targeted areas

(Continue next page)

Dept 201 – Narcotics Task Force**General Fund**

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$198,169	\$207,406	\$441,250
51 – Supplies and Materials	9,773	13,800	15,000
54 – Maintenance of Equipment	803	500	500
55 – Contractual Services	36,896	124,954	79,955
Totals	\$245,641	\$346,660	\$536,705

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
011-POLICE
201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
011-201-5010	SALARIES	117,699	291,348	77,725	127,036	294,716	167,680
011-201-5021	TERMINATION PAY	2,030	0	0	0	0	0
011-201-5022	VACATION BUY BACK	1,701	1,701	0	0	0	0
011-201-5035	OVERTIME	154	1,000	0	1,000	1,000	0
011-201-5045	LONGEVITY	2,069	0	768	856	872	16
011-201-5050	RETIREMENT	22,896	52,588	15,056	23,830	53,307	29,477
011-201-5055	STANDBY PAY	3,150	3,900	4,425	7,800	3,900	(3,900)
011-201-5060	GROUP INSURANCE	25,752	40,312	11,778	23,990	50,068	26,078
011-201-5065	WORKERS' COMPENSATION	12,208	12,351	12,351	12,351	13,747	1,396
011-201-5070	RETIREMENT-DEFERRED COM	7,076	16,025	4,730	7,500	16,557	9,057
011-201-5075	LIFE & DISABILITY INSUR	1,053	2,705	666	1,050	2,681	1,631
011-201-5080	MEDICARE	1,897	4,320	1,268	1,975	4,357	2,382
011-201-5085	UNEMPLOYMENT TAXES	<u>486</u>	<u>810</u>	<u>18</u>	<u>18</u>	<u>45</u>	<u>27</u>

011-201-5055 CURRENT YEAR NOTES:
Supposed to have been budgeted for 2 SWAT on call positions
in 201. 9 Total on call to include 6 SWAT, ID, IT and CID.

011-201-5055 NEXT YEAR NOTES:
Supposed to have been budgeted for 2 SWAT on call positions
in 201. 9 Total on call to include 6 SWAT, ID, IT and CID.

TOTAL PERSONNEL SERVICES 198,169 427,060 128,785 207,406 441,250 233,844

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
011-POLICE
201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
011-201-5110	OFFICE SUPPLIES	2,162	3,400	1,749	3,400	3,400	0
011-201-5114	WEARING APPAREL	2,366	3,600	1,500	2,400	3,600	1,200
011-201-5116	GASOLINE, OIL & GREASE	3,453	6,000	1,652	4,000	4,000	0
011-201-5117	MINOR APPARATUS	<u>1,792</u>	<u>4,000</u>	<u>1,064</u>	<u>4,000</u>	<u>4,000</u>	<u>0</u>

011-201-5114 CURRENT YEAR NOTES:
Did not have the manpower to transfer a 3rd position in 201.
Giving back \$1200

011-201-5114 NEXT YEAR NOTES:
Expect to transfer at least 1 officer into 3rd position 201.

011-201-5116 CURRENT YEAR NOTES:
without the 3rd position in 201 did not use as much fuel as
expected.

TOTAL SUPPLIES & MATERIALS		9,773	17,000	5,965	13,800	15,000	1,200
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MAINTENANCE OF EQUIPMENT

011-201-5412	VEHICLE MAINTENANCE	<u>803</u>	<u>1,000</u>	<u>7</u>	<u>500</u>	<u>500</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		803	1,000	7	500	500	0

CONTRACTUAL SERVICES

011-201-5511	COMMUNICATIONS	4,789	66,122	63,216	66,122	21,305	(44,817)
011-201-5515	HIRE OF EQUIPMENT	23,543	32,800	17,960	32,800	32,500	(300)
011-201-5520	INSURANCE	2,257	2,350	2,532	2,532	2,650	118
011-201-5521-06	SPECIAL SERVICES-NARCOT	5,000	15,000	11,000	15,000	15,000	0
011-201-5530	TRAVEL EXPENSE	1,306	7,000	3,197	7,000	7,000	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
011-POLICE
201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
011-201-5555	EDUCATION & TRAINING	0	1,500	0	1,500	1,500	0
011-201-5511	NEXT YEAR NOTES: Includes portion of new VOIP system and 2nd of of 3 years for new digital radios payments for City's portion of infrastructure cost with County.						
TOTAL CONTRACTUAL SERVICES		36,896	124,772	97,905	124,954	79,955	(44,999)
TOTAL 201-NARCOTICS TASK FORCE		245,641	569,832	232,662	346,660	536,705	190,045

DEPARTMENTAL NOTES

Dept 210 – Fire

General Fund

The Fire Department provides prevention and suppression services necessary for the protection of lives and property within the City.

ACHIEVEMENTS

- Improved retention of employees
- Updated equipment on Fire trucks
- Reduced overtime

GOALS

- Improve fleet maintenance
- Install new digital radio system
- Update Standard operating procedure and department policies
- Continue to reduce overtime
- Update training methods
- Continue to modernize equipment

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
50 – Personnel Services	\$3,756,145	\$4,081,008	\$4,017,133
51 – Supplies and Materials	132,249	167,700	143,400
53 – Maintenance of Bldg./Structures	25,869	15,000	32,000
54 – Maintenance of Equipment	135,474	138,250	122,910
55 – Contractual Services	101,537	243,971	156,441
56 – Miscellaneous	2	129	0
64 – Vehicles	327,076	435,541	0
Totals	\$4,478,351	\$5,081,599	\$4,471,884

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

5535 – Rents – Station #1 rent to be split with EMS

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
012-210-5010	SALARIES	2,194,055	2,317,254	1,489,373	2,355,674	2,381,630	25,956
012-210-5015	AUTO ALLOWANCE	7,800	7,800	4,875	8,450	7,800	(650)
012-210-5021	TERMINATION PAY	14,236	55,000	10,290	20,000	30,000	10,000
012-210-5022	VACATION BUY BACK	28,443	28,443	29,799	29,799	30,000	201
012-210-5035	OVERTIME	348,078	225,000	353,761	427,040	325,000	(102,040)
012-210-5045	LONGEVITY	20,786	30,315	25,814	26,034	33,810	7,776
012-210-5050	RETIREMENT	380,229	399,572	296,350	428,785	409,986	(18,799)
012-210-5060	GROUP INSURANCE	475,128	395,268	235,598	481,240	490,923	9,683
012-210-5065	WORKERS' COMPENSATION	76,679	80,313	80,313	80,313	94,362	14,049
012-210-5070	RETIREMENT-DEFERRED COM	144,111	138,027	108,859	160,000	150,602	(9,398)
012-210-5075	LIFE & DISABILITY INSUR	21,281	22,366	13,697	21,689	22,992	1,303
012-210-5080	MEDICARE	37,951	38,625	28,647	41,450	39,632	(1,818)
012-210-5085	UNEMPLOYMENT TAXES	<u>7,367</u>	<u>7,290</u>	<u>485</u>	<u>534</u>	<u>396</u>	<u>(138)</u>
TOTAL PERSONNEL SERVICES		3,756,145	3,745,273	2,677,862	4,081,008	4,017,133	(63,875)

SUPPLIES & MATERIALS

012-210-5110	OFFICE SUPPLIES	3,545	3,500	3,488	3,800	3,500	(300)
012-210-5112	FOOD SUPPLIES	318	600	602	650	600	(50)
012-210-5114	WEARING APPAREL	41,830	38,000	52,638	38,000	38,000	0
012-210-5116	GASOLINE, OIL & GREASE	34,082	36,050	14,262	35,000	36,050	1,050

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-210-5117	MINOR APPARATUS	34,616	50,500	42,663	75,500	50,500	(25,000)
012-210-5118	JANITORIAL SUPPLIES	6,767	5,500	4,737	5,500	5,500	0
012-210-5119	CHEMICALS	975	1,200	0	1,200	1,200	0
012-210-5123	OTHER SUPPLIES	2,331	2,000	1,426	2,000	2,000	0
012-210-5124	POSTAGE	31	50	18	50	50	0
012-210-5128	UTILITIES	<u>7,755</u>	<u>6,000</u>	<u>3,207</u>	<u>6,000</u>	<u>6,000</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		132,249	143,400	123,040	167,700	143,400	(24,300)
<u>MAINTENANCE OF BUILDINGS/</u>							
012-210-5311	MAINTENANCE OF BUILDING	<u>25,869</u>	<u>15,000</u>	<u>11,675</u>	<u>15,000</u>	<u>32,000</u>	<u>17,000</u>
TOTAL MAINTENANCE OF BUILDINGS/		25,869	15,000	11,675	15,000	32,000	17,000
<u>MAINTENANCE OF EQUIPMENT</u>							
012-210-5411	I.T. MAINT & AGREEMENTS	1,134	0	3,499	0	3,660	3,660
012-210-5412	VEHICLE MAINTENANCE	121,910	110,000	105,179	125,000	110,000	(15,000)
012-210-5413	FIRE APPARATUS	4,669	4,500	7,745	9,500	5,500	(4,000)
012-210-5415	MAINTENANCE OF RADIOS	1,035	200	60	200	200	0
012-210-5417	MAINTENANCE OF MOWERS	27	50	0	50	50	0
012-210-5422	MAINT HEATING & COOLING	4,772	2,000	638	2,000	2,000	0
012-210-5425	MAINT. MACHINERY, TOOLS	<u>1,927</u>	<u>1,500</u>	<u>0</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		135,474	118,250	117,121	138,250	122,910	(15,340)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
012-210-5511	COMMUNICATIONS	12,974	178,000	171,749	178,000	91,161	(86,839)
012-210-5515	HIRE OF EQUIPMENT	2,526	1,800	1,608	2,000	1,800	(200)
012-210-5520	INSURANCE	11,833	12,800	11,291	11,291	12,800	1,509
012-210-5521	SPECIAL SERVICES	71	0	11	0	0	0
012-210-5530	TRAVEL EXPENSE	9,774	4,200	4,530	4,530	4,530	0
012-210-5535	RENTS	35,744	18,500	12,058	18,500	18,500	0
012-210-5540	DUES & SUBSCRIPTIONS	252	550	147	550	550	0
012-210-5541	PERMITS, LICENSES, TESTIN	4,924	5,100	6,881	7,100	5,100	(2,000)
012-210-5550	ELECTRICITY	10,784	8,500	5,533	8,500	8,500	0
012-210-5555	EDUCATION & TRAINING	7,308	8,000	7,060	8,000	8,000	0
012-210-5560	GAS FOR HEATING	<u>5,346</u>	<u>5,500</u>	<u>3,711</u>	<u>5,500</u>	<u>5,500</u>	<u>0</u>

012-210-5511 NEXT YEAR NOTES:
Includes portion of new VOIP system and 2nd of of 3 years
for new digital radios payments for City's portion of
infrastructure cost with County.

012-210-5535 CURRENT YEAR NOTES:
Station #1 rent to be split with EMS.

TOTAL CONTRACTUAL SERVICES		101,537	242,950	224,579	243,971	156,441	(87,530)
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BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MISCELLANEOUS</u>							
012-210-5645	LATE PAY FEES & PENALTI	2	0	175	129	0	(129)
TOTAL MISCELLANEOUS		2	0	175	129	0	(129)
<u>VEHICLES</u>							
012-210-6401	MOTOR VEHICLES	0	42,000	45,340	42,000	0	(42,000)
012-210-6402	FIRE APPARATUS	327,076	392,000	393,541	393,541	0	(393,541)
012-210-6401	CURRENT YEAR NOTES: Tahoe (trading two vehicles in)						
012-210-6402	CURRENT YEAR NOTES: Pumper Fire Truck						
TOTAL VEHICLES		327,076	434,000	438,881	435,541	0	(435,541)
TOTAL 210-FIRE		4,478,351	4,698,873	3,593,333	5,081,599	4,471,884	(609,715)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept 220 – Municipal Court

General Fund

The Municipal Court has jurisdiction in Class C misdemeanors arising under the Texas Criminal Statutes and City Ordinances. The Court staff prepares and maintains all court records and collects fines assessed by the court.

ACHIEVEMENTS

- Continued expansion of Court usage of INCODE’s capabilities
- Replaced two laptops and two desktop computers
- Updated Warrant Officer’s computer software
- Purchased INCODE Content Management software necessary to implement electronic recording and storage requirements

GOALS

- Change the position of Municipal Court Clerk to Court Administrator and Associate Judge
- Install INCODE Court Software package along with individual scanners for the Deputy and Court Clerks
- All Deputy Clerks to obtain Level I certification with TMCEC
- Use Skype for Video Magistrate hearing

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$310,358	\$287,465	\$294,202
51 – Supplies and Materials	9,775	6,500	7,700
54 – Maintenance of Equipment	12,920	12,270	14,500
55 – Contractual Services	14,506	11,820	13,423
56 – Miscellaneous	91	360	360
Totals	\$347,651	\$318,415	\$330,185

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
013-CITY JUDGE
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
013-220-5010	SALARIES	173,894	176,636	115,402	184,870	188,209	3,339
013-220-5015	AUTO ALLOWANCE	7,200	7,200	4,500	7,200	7,200	0
013-220-5021	TERMINATION PAY	19,822	0	0	0	0	0
013-220-5022	VACATION BUY BACK	2,488	2,488	2,779	2,779	2,800	21
013-220-5045	LONGEVITY	6,280	2,735	2,281	2,368	3,013	645
013-220-5050	RETIREMENT	37,099	33,369	22,754	33,290	35,697	2,407
013-220-5060	GROUP INSURANCE	45,566	32,767	19,707	41,443	40,697	(746)
013-220-5065	WORKERS' COMPENSATION	901	851	851	851	906	55
013-220-5070	RETIREMENT-DEFERRED COM	11,668	10,180	7,144	10,470	11,087	617
013-220-5075	LIFE & DISABILITY INSUR	1,560	1,617	944	1,404	1,639	235
013-220-5080	MEDICARE	3,070	2,741	1,880	2,755	2,918	163
013-220-5085	UNEMPLOYMENT TAXES	<u>810</u>	<u>648</u>	<u>35</u>	<u>35</u>	<u>36</u>	<u>1</u>
TOTAL PERSONNEL SERVICES		310,358	271,232	178,276	287,465	294,202	6,737

SUPPLIES & MATERIALS

013-220-5110	OFFICE SUPPLIES	3,855	3,000	2,125	3,000	3,600	600
013-220-5124	POSTAGE	<u>5,920</u>	<u>3,500</u>	<u>2,956</u>	<u>3,500</u>	<u>4,100</u>	<u>600</u>

013-220-5110

NEXT YEAR NOTES:

Replacing old furniture in front office.

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
013-CITY JUDGE
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
	TOTAL SUPPLIES & MATERIALS	9,775	6,500	5,081	6,500	7,700	1,200
<hr/>							
<u>MAINTENANCE OF BUILDINGS/</u>							
<hr/>							
<u>MAINTENANCE OF EQUIPMENT</u>							
013-220-5411	I.T. MAINT & AGREEMENTS	<u>12,920</u>	<u>12,270</u>	<u>11,355</u>	<u>12,270</u>	<u>14,500</u>	<u>2,230</u>
	TOTAL MAINTENANCE OF EQUIPMENT	12,920	12,270	11,355	12,270	14,500	2,230
<hr/>							
<u>CONTRACTUAL SERVICES</u>							
013-220-5511	COMMUNICATIONS	5,137	5,100	2,545	5,100	3,703	(1,397)
013-220-5515	HIRE OF EQUIPMENT	1,984	1,920	1,896	1,920	1,920	0
013-220-5520	INSURANCE	237	250	227	250	250	0
013-220-5521	SPECIAL SERVICES	240	700	0	700	700	0
013-220-5530	TRAVEL EXPENSE	5,803	1,300	3,059	1,300	5,400	4,100
013-220-5540	DUES & SUBSCRIPTIONS	971	2,500	762	2,500	1,400	(1,100)
013-220-5555	EDUCATION & TRAINING	<u>135</u>	<u>50</u>	<u>0</u>	<u>50</u>	<u>50</u>	<u>0</u>
013-220-5511	NEXT YEAR NOTES: Includes portion of new VOIP system.						
013-220-5521	PERMANENT NOTES: Interpreter services for hearing impaired defendants during hearings, trials, magistrations and in court office.						
	TOTAL CONTRACTUAL SERVICES	14,506	11,820	8,489	11,820	13,423	1,603

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
013-CITY JUDGE
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MISCELLANEOUS</u>							
013-220-5637	COURT COST	90	360	0	360	360	0
013-220-5645	LATE PAY FEES & PENALTY	1	0	0	0	0	0
TOTAL MISCELLANEOUS		<u>91</u>	<u>360</u>	<u>0</u>	<u>360</u>	<u>360</u>	<u>0</u>
TOTAL 220-MUNICIPAL COURT		<u>347,651</u>	<u>302,182</u>	<u>203,201</u>	<u>318,415</u>	<u>330,185</u>	<u>11,770</u>
DEPARTMENTAL NOTES							
TOTAL 013-CITY JUDGE		<u>347,651</u>	<u>302,182</u>	<u>203,201</u>	<u>318,415</u>	<u>330,185</u>	<u>11,770</u>

Dept 230 – Fire Marshal

General Fund

The Fire Marshal is responsible for fire prevention and the investigation of all fires and other hazardous incidents within the City of Big Spring. He also conducts inspections of commercial businesses, schools and other public buildings.

ACHIEVEMENTS

- Continued our community awareness program concerning fire and life safety through outreach program
- Held several speaking engagements educating the public on fire department activities such as EMS, fire science and law enforcement
- Continued to maintain a good working relationship with other law enforcement entities
- Worked with other Fire Marshals from the surrounding communities utilizing Big Spring Fire Marshal K-9
- Continued the public school training using the Fire Safety Trailer and demonstrations of the use of fire extinguishers with the assistance of local fire extinguisher contractors

GOALS

- Continue community awareness utilizing the Department K-9, safety trailer, fire extinguisher simulation program, smoke detector and lectures
- Work with Code Enforcement Office to simplify and expedite plan review time through completion of a building project
- Continue to increase the number of Health Inspectors to help improve the health safety for our local restaurants
- Continue to work on and develop an Arson Task Force with some of the Municipalities surrounding Big Spring

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$128,785	\$133,442	\$131,612
51 – Supplies and Materials	7,321	12,900	23,012
54 – Maintenance of Equipment	328	1,000	1,000
55 – Contractual Services	5,824	8,550	8,000
64 – Vehicles	0	26,690	35,000
Totals	\$142,257	\$182,582	\$198,624

Highlights:

5117 – Minor Apparatus – Knox Box Update (\$15,300)

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
012-FIRE
230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
012-230-5010	SALARIES	87,713	86,120	59,043	90,930	89,448	(1,482)
012-230-5022	VACATION BUY BACK	2,747	2,747	2,853	2,853	2,900	47
012-230-5045	LONGEVITY	3,129	3,384	3,273	3,273	3,528	255
012-230-5050	RETIREMENT	13,493	14,138	10,062	14,865	14,381	(484)
012-230-5060	GROUP INSURANCE	11,367	8,579	5,412	11,021	10,655	(366)
012-230-5065	WORKERS' COMPENSATION	3,038	3,023	3,023	3,023	3,404	381
012-230-5070	RETIREMENT-DEFERRED COM	5,169	5,078	3,696	5,459	5,283	(176)
012-230-5075	LIFE & DISABILITY INSUR	606	614	379	595	614	19
012-230-5080	MEDICARE	1,360	1,367	973	1,414	1,390	(24)
012-230-5085	UNEMPLOYMENT TAXES	<u>162</u>	<u>162</u>	<u>9</u>	<u>9</u>	<u>9</u>	<u>0</u>
TOTAL PERSONNEL SERVICES		128,785	125,212	88,723	133,442	131,612	(1,830)

SUPPLIES & MATERIALS

012-230-5110	OFFICE SUPPLIES	671	700	19	6,200	200	(6,000)
012-230-5113	EXPENSES FOR K-9 ARSON	981	1,000	246	1,000	1,000	0
012-230-5114	WEARING APPAREL	90	400	36	400	400	0
012-230-5116	GASOLINE, OIL & GREASE	5,105	4,000	1,660	4,000	4,000	0
012-230-5117	MINOR APPARATUS	0	0	0	0	15,300	15,300
012-230-5123	OTHER SUPPLIES	42	300	1,112	300	1,112	812
012-230-5124	POSTAGE	1	0	1	0	0	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND

012-FIRE

230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
012-230-5125	FIRE PREVENTION SUPPLIE	432	1,000	579	1,000	1,000	0
TOTAL SUPPLIES & MATERIALS		7,321	7,400	3,653	12,900	23,012	10,112

MAINTENANCE OF EQUIPMENT

012-230-5412	VEHICLE MAINTENANCE	328	1,000	639	1,000	1,000	0
012-230-5415	MAINTENANCE OF RADIOS	0	100	0	0	0	0
TOTAL MAINTENANCE OF EQUIPMENT		328	1,100	639	1,000	1,000	0

CONTRACTUAL SERVICES

012-230-5511	COMMUNICATIONS	1,686	1,500	1,371	1,500	1,700	200
012-230-5520	INSURANCE	1,258	1,350	978	1,350	1,100	(250)
012-230-5530	TRAVEL EXPENSE	932	1,500	2,866	3,500	3,000	(500)
012-230-5540	DUES & SUBSCRIPTIONS	1,521	1,600	1,575	1,600	1,600	0
012-230-5541	PERMITS, LICENSES, TESTI	238	100	0	100	100	0
012-230-5555	EDUCATION & TRAINING	190	500	19	500	500	0

012-230-5511

NEXT YEAR NOTES:

Includes portion of new VOIP system and 2nd of of 3 years for new digital radios payments for City's portion of infrastructure cost with County.

TOTAL CONTRACTUAL SERVICES		5,824	6,550	6,809	8,550	8,000	(550)
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BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND

012-FIRE

230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MISCELLANEOUS</u>							
012-230-5645	LATE PAY FEES & PENALTI	0	0	0	0	0	0
TOTAL MISCELLANEOUS		0	0	0	0	0	0
<u>EQUIPMENT</u>							
<u>VEHICLES</u>							
012-230-6401	MOTOR VEHICLES	0	0	26,690	26,690	35,000	8,310
012-230-6401	CURRENT YEAR						
	NOTES:\$26,690 Crew						
	Truck						
012-230-6401	NEXT YEAR NOTES:						
	New vehicle for Fire Marshall						
TOTAL VEHICLES		0	0	26,690	26,690	35,000	8,310
TOTAL 230-FIRE MARSHAL		142,257	140,262	126,513	182,582	198,624	16,042
<u>DEPARTMENTAL NOTES</u>							
TOTAL 012-FIRE		4,620,608	4,839,135	3,719,846	5,264,181	4,670,508	(593,673)

Dept 240 – Animal Control

General Fund

Animal Control is staffed by certified animal wardens under the supervision of the Police Department. The division provides services to the City and the County by enforcing City Ordinances and State law, impounding/quarantining at-large animals and necessary disposal of dead animals on a daily basis either on schedule or call out.

ACHIEVEMENTS

- Continued to grow a network of over 300 rescues across the nation to help maintain the goal of a “No Kill” shelter
- Achieved live release rate of 93.77% for dogs and 38.16% for cats in 2018 (includes animals that were euthanized due to sickness/injury)
- Reduced overtime by implementation of revised scheduling of animal control officers while adding weekend coverage
- Purchased and up-fitted a new Animal Control Unit

GOALS

- Continue partnerships with rescue organizations to maintain the City Council’s resolution of a “No Kill” shelter

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$228,033	\$263,698	\$288,585
51 – Supplies and Materials	29,303	32,450	38,065
53 – Maintenance of Bldg./Structures	966	6,100	5,100
54 – Maintenance of Equipment	33,256	15,520	15,320
55 – Contractual Services	22,213	62,011	39,453
64 – Vehicles	25,320	39,607	0
Totals	\$339,090	\$419,386	\$386,523

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
 011-POLICE
 240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
011-240-5010	SALARIES	129,109	160,955	89,097	156,299	169,098	12,799
011-240-5021	TERMINATION PAY	3,146	0	0	0	0	0
011-240-5035	OVERTIME	1,674	4,000	1,690	3,000	4,000	1,000
011-240-5045	LONGEVITY	773	1,064	216	323	855	532
011-240-5050	RETIREMENT	24,368	29,991	16,784	28,775	31,551	2,776
011-240-5055	STANDBY PAY	3,825	3,900	2,175	3,600	3,900	300
011-240-5060	GROUP INSURANCE	45,001	43,516	21,909	49,972	54,046	4,074
011-240-5065	WORKERS' COMPENSATION	8,472	8,699	8,699	8,699	11,032	2,333
011-240-5070	RETIREMENT-DEFERRED COM	7,655	9,146	5,274	9,050	9,800	750
011-240-5075	LIFE & DISABILITY INSUR	1,285	1,679	814	1,278	1,679	401
011-240-5080	MEDICARE	2,015	2,464	1,388	2,385	2,579	194
011-240-5085	UNEMPLOYMENT TAXES	711	810	302	317	45	(272)
TOTAL PERSONNEL SERVICES		228,033	266,224	148,347	263,698	288,585	24,887
<u>SUPPLIES & MATERIALS</u>							
011-240-5110	OFFICE SUPPLIES	52	450	115	450	450	0
011-240-5114	WEARING APPAREL	938	900	259	900	1,915	1,015
011-240-5115	ANIMAL FOOD	4,310	3,500	3,094	6,000	6,000	0
011-240-5116	GASOLINE, OIL & GREASE	12,423	13,000	4,818	9,000	12,000	3,000
011-240-5117	MINOR APPARATUS	1,648	2,500	1,583	2,500	3,500	1,000

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
011-240-5118	JANITORIAL SUPPLIES	2,085	4,100	1,503	3,500	4,100	600
011-240-5120	MEDICAL & SURGICAL	5,682	8,015	4,967	8,000	8,000	0
011-240-5124	POSTAGE	208	0	0	0	0	0
011-240-5128	UTILITIES	1,279	1,450	674	1,300	1,300	0
011-240-5128-01	LANDFILL	<u>679</u>	<u>800</u>	<u>349</u>	<u>800</u>	<u>800</u>	<u>0</u>
011-240-5114	<p>NEXT YEAR NOTES: Current uniforms for ACO are limited in longevity before showing severe signs of wear. Propose to change to a different type of shirts and pants for a more professional appearance. Increase this fiscal \$1,915.00 followed by \$1,000 each year after.</p>						
011-240-5115	<p>CURRENT YEAR NOTES: Have had to increase \$2500 due to amount of time we are keeping the animals and having to feed for a longer period. Increase \$2500 from 5116</p>						
011-240-5115	<p>NEXT YEAR NOTES: Have had to increase \$2500 due to amount of time we are keeping the animals and having to feed for a longer period.</p>						
011-240-5116	<p>CURRENT YEAR NOTES: Moved \$2500 to 5115 & \$1,000 to 5311 & \$400 to 5530</p>						
011-240-5117	<p>NEXT YEAR NOTES: Request an additional \$1,000 for a tranquilizer gun to be used by ACO Supervisor when appropriate.</p>						
TOTAL SUPPLIES & MATERIALS		29,303	34,715	17,362	32,450	38,065	5,615

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF BUILDINGS/</u>							
011-240-5311	MAINTENANCE OF BUILDING	966	5,000	5,480	6,000	5,000	(1,000)
011-240-5314	MAINTENANCE OF SANITARY	0	100	0	100	100	0

011-240-5311 CURRENT YEAR NOTES:
Are replacing the corroded panel doors and food trays costing approximately \$5,000. Need an additional \$1,000 to cover other miscellaneous maintenance needs. Increase \$1,000 from 5116

011-240-5311 NEXT YEAR NOTES:
Replace additional corroded panel doors and food trays.

TOTAL MAINTENANCE OF BUILDINGS/		966	5,100	5,480	6,100	5,100	(1,000)
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MAINTENANCE OF EQUIPMENT

011-240-5412	VEHICLE MAINTENANCE	31,182	20,000	10,216	15,000	15,000	0
011-240-5413	MAINTENANCE OF FIRE APP	15	70	0	70	70	0
011-240-5415	MAINTENANCE OF RADIOS	1,448	500	120	200	0	(200)
011-240-5422	MAINT. HEATING & COOLIN	611	250	0	250	250	0
TOTAL MAINTENANCE OF EQUIPMENT		33,256	20,820	10,336	15,520	15,320	(200)

CONTRACTUAL SERVICES

011-240-5511	COMMUNICATIONS	1,841	41,000	36,116	41,000	18,403	(22,597)
011-240-5520	INSURANCE	3,727	3,100	3,611	3,611	3,850	239
011-240-5521	SPECIAL SERVICES	11,247	11,000	6,281	11,000	11,000	0
011-240-5530	TRAVEL EXPENSE	351	1,000	1,077	1,400	1,000	(400)
011-240-5550	ELECTRICITY	2,294	4,000	711	2,200	2,400	200

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
011-240-5560	GAS FOR HEATING	2,753	2,800	2,494	2,800	2,800	0
011-240-5511	NEXT YEAR NOTES: Includes portion of new VOIP system and 2nd of of 3 years for new digital radios payments for City's portion of infrastructure cost with County.						
011-240-5530	CURRENT YEAR NOTES: Due to mandatory schools increase \$400.00 from 5116						
TOTAL CONTRACTUAL SERVICES		22,213	62,900	50,289	62,011	39,453	(22,558)
<u>MISCELLANEOUS</u>		_____	_____	_____	_____	_____	_____
<u>EQUIPMENT</u>		_____	_____	_____	_____	_____	_____
<u>VEHICLES</u>		_____	_____	_____	_____	_____	_____
011-240-6401	MOTOR VEHICLES	25,320	34,000	36,798	39,607	0	(39,607)
011-240-6401	CURRENT YEAR NOTES: Animal Control Truck with Slide In & Light Bar kit						
TOTAL VEHICLES		25,320	34,000	36,798	39,607	0	(39,607)
TOTAL 240-ANIMAL CONTROL		339,090	423,759	268,613	419,386	386,523	(32,863)
DEPARTMENTAL NOTES		=====	=====	=====	=====	=====	=====
TOTAL 011-POLICE		5,634,310	6,871,645	4,286,170	6,505,855	6,736,445	230,590
		=====	=====	=====	=====	=====	=====

Dept 300 – Code Enforcement

General Fund

The Department of Code Enforcement/Inspections includes both building inspection and code enforcement activities. The Building Inspector reviews construction permits and conducts inspections to ensure compliance with the adopted building codes. He also reviews to assure compliance within the construction plans. Code enforcement conducts inspections to ensure compliance with the sub-standard structure, junk vehicles, weedy lots and other City Ordinances.

ACHIEVEMENTS

- Continued sanitary sewer overflow program
- Continued productivity with the Code Officer position
- Code Technicians completed the required Code Enforcement Training necessary to become registered with the State of Texas
- Implemented new software to improve the workflow
- Code Enforcement Superintendent became a licensed plumbing inspector
- Implemented Substandard Structure Removal Program

GOALS

- Continue sanitary sewer overflow program
- Continue to improve the proactive code enforcement process to reduce the amounts of complaints to allow the Code office to better schedule the workflow

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$283,018	\$294,859	\$310,156
51 – Supplies and Materials	14,926	16,546	15,500
54 – Maintenance of Equipment	9,567	15,029	16,200
55 – Contractual Services	50,099	82,092	50,644
56 - Miscellaneous	1	0	0
64 – Vehicles	0	26,690	0
Totals	\$357,610	\$435,216	\$392,500

Highlights:

5117 – Minor Apparatus – Cradell all trucks (\$6,000)

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

6401 – Vehicles – (RB 17-18) Pickup (\$26,690)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
021-PUBLIC WORKS
300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-300-5010	SALARIES	170,875	178,507	117,266	186,656	198,093	11,437
021-300-5021	TERMINATION PAY	378	0	1,118	1,118	0	(1,118)
021-300-5022	VACATION BUY BACK	1,079	1,079	1,106	1,106	1,150	44
021-300-5035	OVERTIME	6,163	2,500	0	2,500	3,500	1,000
021-300-5045	LONGEVITY	1,707	1,561	1,030	1,118	2,428	1,310
021-300-5050	RETIREMENT	32,793	32,414	22,298	33,725	36,220	2,495
021-300-5060	GROUP INSURANCE	52,890	40,828	25,209	51,727	50,708	(1,019)
021-300-5065	WORKERS' COMPENSATION	1,687	1,673	1,673	1,673	1,885	212
021-300-5070	RETIREMENT-DEFERRED COM	10,138	9,810	6,874	10,610	11,250	640
021-300-5075	LIFE & DISABILITY INSUR	1,752	1,842	1,113	1,777	1,917	140
021-300-5080	MEDICARE	2,668	2,663	1,809	2,800	2,960	160
021-300-5085	UNEMPLOYMENT TAXES	<u>887</u>	<u>810</u>	<u>49</u>	<u>49</u>	<u>45</u>	<u>(4)</u>
TOTAL PERSONNEL SERVICES		283,018	273,687	179,544	294,859	310,156	15,297

SUPPLIES & MATERIALS

021-300-5110	OFFICE SUPPLIES	1,773	3,500	2,679	3,500	3,500	0
021-300-5114	WEARING APPAREL	261	500	213	500	500	0
021-300-5116	GASOLINE, OIL, & GREASE	3,032	2,500	951	2,500	2,500	0
021-300-5117	MINOR APPARATUS	962	250	67	250	6,000	5,750
021-300-5118	JANITORIAL SUPPLIES	148	500	82	500	500	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
021-PUBLIC WORKS
300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-300-5124	POSTAGE	2,504	2,500	2,559	2,560	2,500	(60)
021-300-5128-01	LANDFILL	<u>6,246</u>	<u>0</u>	<u>6,736</u>	<u>6,736</u>	<u>0</u>	<u>(6,736)</u>
021-300-5117	NEXT YEAR NOTES: \$6,000 Cradells in Code Officer's trucks						
TOTAL SUPPLIES & MATERIALS		14,926	9,750	13,287	16,546	15,500	(1,046)
<u>MAINTENANCE OF EQUIPMENT</u>							
021-300-5411	I.T. MAINT & AGREEMENTS	6,073	8,029	7,966	8,029	9,200	1,171
021-300-5412	VEHICLE MAINTENANCE	<u>3,493</u>	<u>7,000</u>	<u>5,980</u>	<u>7,000</u>	<u>7,000</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		9,567	15,029	13,946	15,029	16,200	1,171
<u>CONTRACTUAL SERVICES</u>							
021-300-5511	COMMUNICATIONS	5,558	14,342	11,186	14,342	6,196	(8,146)
021-300-5515	HIRE OF EQUIPMENT	3,630	4,000	2,404	4,000	4,000	0
021-300-5520	INSURANCE	1,280	1,350	1,284	1,350	1,350	0
021-300-5521	SPECIAL SERVICES	19,090	5,000	12,532	18,000	10,000	(8,000)
021-300-5521-01	WEEDY LOTS MAINTENANCE	15,160	20,538	30,347	38,000	20,538	(17,462)
021-300-5525	ADVERTISING	783	2,500	1,162	2,500	2,500	0
021-300-5530	TRAVEL EXPENSE	2,043	1,600	20	1,600	1,600	0
021-300-5535	RENTS	0	1,000	0	0	2,160	2,160
021-300-5540	DUES & SUBSCRIPTIONS	296	400	100	400	400	0
021-300-5541	PERMITS, LICENSES, TESTI	1,569	1,600	412	1,600	1,600	0
021-300-5555	EDUCATION & TRAINING	<u>690</u>	<u>300</u>	<u>168</u>	<u>300</u>	<u>300</u>	<u>0</u>

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
021-PUBLIC WORKS
300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
021-300-5511	CURRENT YEAR NOTES: Includes \$8,842 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
021-300-5535	PERMANENT NOTES: Rent paid to Utility Fund 405 for office space in City Hall Annex.						
TOTAL CONTRACTUAL SERVICES		50,099	52,630	59,616	82,092	50,644	(31,448)
 <u>MISCELLANEOUS</u>							
021-300-5645	LATE PAY FEES & PENALTY	1	0	0	0	0	0
TOTAL MISCELLANEOUS		1	0	0	0	0	0
 <u>EQUIPMENT</u>							
 <u>VEHICLES</u>							
021-300-6401	MOTOR VEHICLES	0	0	26,690	26,690	0	(26,690)
TOTAL VEHICLES		0	0	26,690	26,690	0	(26,690)
TOTAL 300-CODE ENFORCEMENT/INSP		357,610	351,096	293,084	435,216	392,500	(42,716)
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DEPARTMENTAL NOTES

Dept 310 – General Maintenance

General Fund

This department provides construction, renovation and maintenance services to all departments and to provide clean and well-maintained city-owned properties and facilities for our citizens

ACHIEVEMENTS

- Continued preventive maintenance on all City Facilities

GOALS

- Continue to improve facilities so additional savings can be made

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$ 96,359	\$101,423	\$120,465
51 – Supplies and Materials	6,035	5,900	5,900
54 – Maintenance of Equipment	21,199	20,000	20,150
55 – Contractual Services	3,620	5,130	4,977
Totals	\$127,213	\$132,453	\$151,492

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND

021-PUBLIC WORKS

310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-310-5010	SALARIES	51,333	68,394	31,563	59,077	70,104	11,027
021-310-5021	TERMINATION PAY	1,055	0	0	0	0	0
021-310-5035	OVERTIME	122	500	53	500	500	0
021-310-5045	LONGEVITY	1,268	1,989	1,414	1,414	2,070	656
021-310-5050	RETIREMENT	10,999	13,199	6,469	11,350	13,584	2,234
021-310-5055	STANDBY PAY	3,525	3,900	2,475	3,750	3,900	150
021-310-5060	GROUP INSURANCE	18,802	16,125	7,094	16,261	20,028	3,767
021-310-5065	WORKERS' COMPENSATION	4,019	4,066	4,066	4,066	4,218	152
021-310-5070	RETIREMENT-DEFERRED COM	3,461	3,977	2,033	3,569	4,219	650
021-310-5075	LIFE & DISABILITY	539	695	300	548	714	166
021-310-5080	MEDICARE	911	1,084	535	877	1,110	233
021-310-5085	UNEMPLOYMENT TAXES	<u>324</u>	<u>324</u>	<u>11</u>	<u>11</u>	<u>18</u>	<u>7</u>
TOTAL PERSONNEL SERVICES		96,359	114,253	56,012	101,423	120,465	19,042
<u>SUPPLIES & MATERIALS</u>							
021-310-5110	OFFICE SUPPLIES	32	200	0	200	200	0
021-310-5114	WEARING APPAREL	523	600	335	600	600	0
021-310-5116	GASOLINE, OIL & GREASE	2,751	2,700	1,208	2,700	2,700	0
021-310-5117	MINOR APARATUS	2,221	2,000	223	2,000	2,000	0
021-310-5118	JANITORIAL SUPPLIES	153	0	47	0	0	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
021-PUBLIC WORKS
310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-310-5123	OTHER SUPPLIES	356	400	1,036	400	400	0
TOTAL SUPPLIES & MATERIALS		6,035	5,900	2,849	5,900	5,900	0
<u>MAINTENANCE OF BUILDINGS/</u>							
<u>MAINTENANCE OF EQUIPMENT</u>							
021-310-5411	I.T. MAINT & AGREEMENTS	0	0	0	0	150	150
021-310-5412	VEHICLE MAINTENANCE	21,199	20,000	19,933	20,000	20,000	0
TOTAL MAINTENANCE OF EQUIPMENT		21,199	20,000	19,933	20,000	20,150	150
<u>CONTRACTUAL SERVICES</u>							
021-310-5511	COMMUNICATIONS	188	400	132	400	247	(153)
021-310-5520	INSURANCE	669	730	528	730	730	0
021-310-5530	TRAVEL EXPENSE	0	1,500	0	1,500	1,500	0
021-310-5550	ELECTRICITY	2,762	2,500	1,702	2,500	2,500	0
021-310-5511	NEXT YEAR NOTES: Includes portion of new VOIP system.						
TOTAL CONTRACTUAL SERVICES		3,620	5,130	2,362	5,130	4,977	(153)
TOTAL 310-GENERAL MAINTENANCE		127,213	145,283	81,158	132,453	151,492	19,039
<u>DEPARTMENTAL NOTES</u>							
TOTAL 021-PUBLIC WORKS		484,824	496,379	374,241	567,669	543,992	(23,677)

Dept 320 – Streets

General Fund

The Street Department maintains and repairs 189 miles of paved streets as well as curbs, gutters and storm sewers. The department also maintains a seal coat schedule for all paved streets.

ACHIEVEMENTS

- Extended street life through 2019 seal coat project
- Re-striped streets
- Continued weed control
- Continued mosquito spraying
- Maintained cleaner street by adding additional sweeper and operator
-

GOALS

- Continue to extend street life through seal coat and crack seal
- Continue weed control on roadways and easements

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$ 789,504	\$874,250	\$936,700
51 – Supplies and Materials	177,258	165,952	150,102
53 – Maintenance of Bldg./Structures	53,645	60,000	97,600
54 – Maintenance of Equipment	140,635	120,360	108,660
55 – Contractual Services	299,429	587,110	363,407
56 - Miscellaneous	4	3	0
62 – Buildings & Structures	571,949	550,000	1,825,000
63 – Equipment	7,199	0	250,000
64 – Vehicles	238,885	220,000	34,000
Totals	\$2,278,507	\$2,577,675	\$3,765,469

Highlights:

- 5311 – Maintenance of Buildings – Roof & Building Repair (\$12,000)
- 5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios
- 6215 – Sidewalks and Steps – Main Street Sidewalks Upgrade (\$300,000)
- 6219 – Crack Seal, Seal, Fog Seal Lines – Sealcoat/Street Repair (\$1,500,000)
- 6321 – Signal & Light Systems –Street Lights – 3rd, 4th 11th Streets, Washington Boulevard and MLK (\$250,000)
- 6404 – Heavy Equipment – Purchase 416 FST Caterpillar Backhoe (Operating Lease \$34,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND

022-HIGHWAYS & STREETS

320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
022-320-5010	SALARIES	450,494	539,415	278,187	448,979	532,832	83,853
022-320-5021	TERMINATION PAY	3,401	7,400	37,101	37,101	0	(37,101)
022-320-5022	VACATION BUY BACK	4,474	4,474	5,058	5,058	5,100	42
022-320-5035	OVERTIME	6,843	10,000	24,119	40,000	25,000	(15,000)
022-320-5045	LONGEVITY	13,098	15,395	13,942	14,015	13,626	(389)
022-320-5050	RETIREMENT	85,154	102,473	65,159	94,960	103,399	8,439
022-320-5055	STANDBY PAY	3,750	3,900	2,475	3,900	3,900	0
022-320-5060	GROUP INSURANCE	132,618	120,472	62,263	131,163	149,626	18,463
022-320-5065	WORKERS' COMPENSATION	49,362	56,953	56,953	56,953	57,380	427
022-320-5070	RETIREMENT-DEFERRED COM	26,787	30,943	20,679	29,865	32,115	2,250
022-320-5075	LIFE & DISABILITY INSUR	4,407	5,429	2,562	4,006	5,145	1,139
022-320-5080	MEDICARE	7,049	8,418	5,442	7,860	8,451	591
022-320-5085	UNEMPLOYMENT TAXES	<u>2,067</u>	<u>2,268</u>	<u>220</u>	<u>390</u>	<u>126</u>	<u>(264)</u>
TOTAL PERSONNEL SERVICES		789,504	907,540	574,160	874,250	936,700	62,450
<u>SUPPLIES & MATERIALS</u>							
022-320-5110	OFFICE SUPPLIES	324	500	112	500	500	0
022-320-5112	FOOD SUPPLIES	104	200	129	200	200	0
022-320-5114	WEARING APPAREL	4,122	3,862	2,641	3,862	3,862	0
022-320-5116	GASOLINE, OIL, & GREASE	45,530	40,000	19,079	40,000	40,000	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND

022-HIGHWAYS & STREETS

320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
022-320-5117	MINOR APPARATUS	8,043	30,850	18,800	30,850	15,000	(15,850)
022-320-5118	JANITORIAL SUPPLIES	249	500	152	500	500	0
022-320-5119	CHEMICALS	4,767	11,000	0	11,000	11,000	0
022-320-5123	OTHER SUPPLIES	1,228	2,500	1,035	2,500	2,500	0
022-320-5124	POSTAGE	243	40	0	40	40	0
022-320-5128	UTILITIES	1,656	1,500	814	1,500	1,500	0
022-320-5128-01	LANDFILL	<u>110,991</u>	<u>150,000</u>	<u>47,337</u>	<u>75,000</u>	<u>75,000</u>	<u>0</u>

022-320-5117

CURRENT YEAR NOTES:

Portable Arrow Board - \$3500; GPS for line locates;
 Pavement Saw - \$3000; Portable Electric Compressor - \$800;
 Presure washer - \$4000; ConesX75 - \$1900; Jack hammer -
 \$700; Sprayer for Aquatic Herbicide - \$3000; Handtools -
 \$700; ChainsawsX3 - \$1100; Pole saw - \$200; WeedeaterX3 -
 \$1100; Sign StandsX8 - \$1800; Cut off saw - \$950; Welder -
 \$4000.

022-320-5119

CURRENT YEAR NOTES:

TO PURCHASE AQUATIC HERBICIDE AS WELL AS MOSQUITO
 CONTROL AND WEED CONTROL.

TOTAL SUPPLIES & MATERIALS		177,258	240,952	90,099	165,952	150,102	(15,850)
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MAINTENANCE OF BUILDINGS/

022-320-5311	MAINTENANCE OF BUILDING	4,847	5,000	954	5,000	17,000	12,000
022-320-5318	MAINT. PAVED & UNPAVED	10,295	45,000	57	5,000	25,000	20,000
022-320-5318-01	ADA IMPROVEMENTS	3,996	25,000	4,500	25,000	25,000	0
022-320-5320	STREET MARKERS	<u>34,507</u>	<u>30,600</u>	<u>19,927</u>	<u>25,000</u>	<u>30,600</u>	<u>5,600</u>

022-320-5311

NEXT YEAR NOTES:

\$12,000 Roof & Building Repair

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND

022-HIGHWAYS & STREETS

320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
022-320-5318-01	PERMANENT NOTES: ADA Transition Plan - Curb Cuts - \$25,000 annually						
022-320-5320	CURRENT YEAR NOTES: Additional monies needed to replace School signs so that they reflect properly. Also need portable Stop signs and add to the number needed in Emergency situations.						
	TOTAL MAINTENANCE OF BUILDINGS/	53,645	105,600	25,438	60,000	97,600	37,600
 <u>MAINTENANCE OF EQUIPMENT</u>							
022-320-5411	I.T. MAINT & AGREEMENTS	0	2,353	0	0	0	0
022-320-5412	VEHICLE MAINTENANCE	139,842	102,000	76,214	102,000	102,000	0
022-320-5413	MAINT. FIRE APPARATUS	168	60	0	60	60	0
022-320-5421	SIGNAL SYSTEMS	543	6,000	175	16,000	6,000	(10,000)
022-320-5422	HEATING AND COOLING SYS	0	100	1,800	1,800	100	(1,700)
022-320-5425	MAINT. MACHINERY, TOOLS	82	500	0	500	500	0
	TOTAL MAINTENANCE OF EQUIPMENT	140,635	111,013	78,189	120,360	108,660	(11,700)
 <u>CONTRACTUAL SERVICES</u>							
022-320-5511	COMMUNICATIONS	3,578	17,248	15,031	17,248	9,050	(8,198)
022-320-5515	HIRE OF EQUIPMENT	12,316	17,057	8,904	17,057	17,057	0
022-320-5520	INSURANCE	11,381	12,000	12,505	12,505	13,000	495
022-320-5521	SPECIAL SERVICES	0	26,000	50,921	246,000	30,000	(216,000)
022-320-5530	TRAVEL EXPENSE	160	500	253	500	500	0
022-320-5541	PERMITS, LICENSES, TESTIN	786	1,300	250	1,300	1,300	0
022-320-5550	ELECTRICITY	269,681	291,000	143,725	291,000	291,000	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
022-HIGHWAYS & STREETS
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
022-320-5560	GAS FOR HEATING	1,527	1,500	1,026	1,500	1,500	0
022-320-5511	NEXT YEAR NOTES: Includes portion of new VOIP system and 2nd of of 3 years for new digital radios payments for City's portion of infrastructure cost with County.						
022-320-5521	CURRENT YEAR NOTES: Beals Creek cleanout						
022-320-5541	NEXT YEAR NOTES:\$12,000						
TOTAL CONTRACTUAL SERVICES		299,429	366,605	232,615	587,110	363,407	(223,703)

MISCELLANEOUS

022-320-5645	LATE PAY FEES & PENALTI	4	0	3	3	0	(3)
TOTAL MISCELLANEOUS		4	0	3	3	0	(3)

BUILDING & STRUCTURES

022-320-6215	SIDEWALKS AND STEPS	0	0	0	0	325,000	325,000
022-320-6218	STREETS	0	1,350,000	0	0	0	0
022-320-6219	CRACK S., SEAL ., FOG S	571,949	500,000	0	550,000	1,500,000	950,000
022-320-6215	NEXT YEAR NOTES: \$325,000 upgrade sidewalks in Main Street						
TOTAL BUILDING & STRUCTURES		571,949	1,850,000	0	550,000	1,825,000	1,275,000

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND

022-HIGHWAYS & STREETS

320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>EQUIPMENT</u>							
022-320-6311	MACHINERY & EQUIPMENT	7,199	0	0	0	0	0
022-320-6321	SIGNAL & LIGHTS SYSTEMS	0	0	0	0	250,000	250,000
022-320-6321	NEXT YEAR NOTES: Street lights and signals						
TOTAL EQUIPMENT		7,199	0	0	0	250,000	250,000
<u>VEHICLES</u>							
022-320-6401	MOTOR VEHICLES	8,085	45,000	41,716	45,000	0	(45,000)
022-320-6404	HEAVY EQUIPMENT	230,800	175,000	148,233	175,000	34,000	(141,000)
022-320-6401	CURRENT YEAR NOTES: 1 Ton Utility Truck						
022-320-6404	CURRENT YEAR NOTES: \$125,000 Dumptruck\$50,000 Skid Loader						
022-320-6404	NEXT YEAR NOTES: \$34,0000 Pay off of operating lease to purchase Caterpillar 416FST Serial # KSF00292.						
TOTAL VEHICLES		238,885	220,000	189,949	220,000	34,000	(186,000)
TOTAL 320-STREETS		2,278,507	3,801,710	1,190,454	2,577,675	3,765,469	1,187,794
TOTAL 022-HIGHWAYS & STREETS		2,278,507	3,801,710	1,190,454	2,577,675	3,765,469	1,187,794

Dept 370 – Parks

General Fund

The Parks Department provides improvements and upkeep for parks and ballfield facilities available for public enjoyment. The Department strives to present aesthetically pleasing areas through the maintenance of playground and other recreational equipment, grounds maintenance, weed and litter control and other landscaping activities.

ACHIEVEMENTS

- Trimmed trees and cut down most dead trees at Comanche Trail Park
- Cut and hauled away over 150 tons of dead trees, stumps and brush at the Disc Golf Course in Comanche Trail Park
- Removed and replaced 6,000 ft. of fencing
- Repaired scoreboards at the softball and baseball complexes
- Repaired and painted all seesaws and swings in Comanche Trail Park
- Built and installed new seesaws
- Tied-in irrigation at the big island across from the Russ McEwen Aquatic Park to the water well, laid 680 linear ft. of 2” irrigation line and installed 6 new valves and replaced 23 heads

GOALS

- Continue removing dead trees and planting new ones
- Begin a Pre & Post-emergent program for Comanche Trail Park
- Complete fencing at Comanche Trail Park (7,000 ft)
- Fabricate more seesaws and swing sets for all the parks
- Sand, prime and paint big blue play structures along with slide re-new finish
- Continue irrigation repairs around Old Settlers Pavilion all the way to the Kid Zone

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$305,262	\$337,043	\$361,994
51 – Supplies and Materials	47,708	48,210	48,510
52 – Maintenance of Land	2,321	500	500
53 – Maintenance of Bldg./Structures	20,523	24,000	27,000
54 – Maintenance of Equipment	43,780	37,250	37,400
55 – Contractual Services	28,720	27,486	27,266
56 – Miscellaneous	3	0	0
63 – Equipment	20,431	15,100	18,000
Totals	\$468,748	\$489,589	\$520,670

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios
 6314 – Mowers & Equipment – 72” Zero Turn Mower (\$18,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
027-PARKS & RECREATION
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
027-370-5010	SALARIES	175,944	195,550	120,289	193,011	214,507	21,496
027-370-5021	TERMINATION PAY	937	0	1,302	1,302	0	(1,302)
027-370-5022	VACATION BUY BACK	930	930	2,884	2,884	2,900	16
027-370-5035	OVERTIME	7,574	10,000	5,153	10,000	10,000	0
027-370-5045	LONGEVITY	684	1,386	850	850	1,350	500
027-370-5050	RETIREMENT	32,350	37,377	23,862	37,050	41,273	4,223
027-370-5055	STANDBY PAY	3,300	3,900	1,800	3,375	3,900	525
027-370-5060	GROUP INSURANCE	59,030	48,374	29,973	61,834	60,080	(1,754)
027-370-5065	WORKERS' COMPENSATION	8,437	8,694	9,820	9,820	9,654	(166)
027-370-5070	RETIREMENT-DEFERRED COM	10,496	11,302	7,559	11,650	12,819	1,169
027-370-5075	LIFE & DISABILITY INSUR	1,724	2,041	1,157	1,865	2,083	218
027-370-5080	MEDICARE	2,762	3,071	1,989	3,071	3,374	303
027-370-5085	UNEMPLOYMENT TAXES	<u>1,095</u>	<u>972</u>	<u>231</u>	<u>331</u>	<u>54</u>	<u>(277)</u>
TOTAL PERSONNEL SERVICES		305,262	323,597	206,870	337,043	361,994	24,951

SUPPLIES & MATERIALS

027-370-5110	OFFICE SUPPLIES	71	100	0	100	100	0
027-370-5112	FOOD SUPPLIES	297	100	467	400	1,200	800
027-370-5114	WEARING APPAREL	1,946	1,600	4,605	5,000	3,500	(1,500)
027-370-5116	GASOLINE, OIL, & GREASE	8,167	8,000	4,361	8,000	8,000	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND

027-PARKS & RECREATION

370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-370-5117	MINOR APPARATUS	9,052	7,500	5,771	7,500	7,500	0
027-370-5118	JANITORIAL SUPPLIES	4,735	2,300	2,564	4,000	5,000	1,000
027-370-5122	BOTANICAL & AGRICULTURA	19	1,200	0	1,200	1,200	0
027-370-5123	OTHER SUPPLIES	3,174	3,000	1,171	3,000	3,000	0
027-370-5124	POSTAGE	10	10	0	10	10	0
027-370-5128	UTILITIES	18,189	15,000	8,662	17,000	17,000	0
027-370-5128-01	LANDFILL	<u>2,048</u>	<u>500</u>	<u>805</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		47,708	39,310	28,407	48,210	48,510	300
<u>MAINTENANCE OF LAND</u>							
027-370-5210	LAND MAINTENANCE	<u>2,321</u>	<u>500</u>	<u>633</u>	<u>500</u>	<u>500</u>	<u>0</u>
TOTAL MAINTENANCE OF LAND		2,321	500	633	500	500	0
<u>MAINTENANCE OF BUILDINGS/</u>							
027-370-5311	MAINTENANCE OF BUILDING	7,082	2,000	2,635	2,000	2,500	500
027-370-5322	MAINT. FENCES AND GATES	2,005	2,200	7,398	7,500	7,500	0
027-370-5323	MAINTENANCE OF BALLFIEL	4,473	2,000	40	2,000	2,000	0
027-370-5326	MISCELLANEOUS IMPROVEME	<u>6,964</u>	<u>12,500</u>	<u>4,492</u>	<u>12,500</u>	<u>15,000</u>	<u>2,500</u>
TOTAL MAINTENANCE OF BUILDINGS/		20,523	18,700	14,565	24,000	27,000	3,000

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
027-PARKS & RECREATION
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
027-370-5411	I.T. MAINT & AGREEMENTS	0	2,065	0	0	150	150
027-370-5412	VEHICLE MAINTENANCE	41,364	35,000	24,232	35,000	35,000	0
027-370-5417	MAINTENANCE OF MOWERS	1,369	750	1,093	1,500	1,500	0
027-370-5425	MAINT. MACHINERY, TOOLS	<u>1,047</u>	<u>500</u>	<u>394</u>	<u>750</u>	<u>750</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		43,780	38,315	25,719	37,250	37,400	150

CONTRACTUAL SERVICES

027-370-5511	COMMUNICATIONS	1,578	6,505	5,819	6,505	5,476	(1,029)
027-370-5515	HIRE OF EQUIPMENT	593	0	175	175	0	(175)
027-370-5520	INSURANCE	4,577	4,800	5,106	5,106	5,200	94
027-370-5521	SPECIAL SERVICES	0	0	10	10	0	(10)
027-370-5530	TRAVEL EXPENSE	0	500	0	0	500	500
027-370-5541	PERMITS, LICENSES, AND	0	400	0	0	400	400
027-370-5550	ELECTRICITY	20,420	14,000	9,217	14,000	14,000	0
027-370-5560	GAS FOR HEATING	<u>1,552</u>	<u>1,690</u>	<u>1,153</u>	<u>1,690</u>	<u>1,690</u>	<u>0</u>

027-370-5511

CURRENT YEAR NOTES:

Includes \$5,305 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.

TOTAL CONTRACTUAL SERVICES		28,720	27,895	21,480	27,486	27,266	(220)
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BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
027-PARKS & RECREATION
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MISCELLANEOUS</u>							
027-370-5645	LATE PAY FEES & PENALTY	3	0	0	0	0	0
TOTAL MISCELLANEOUS		3	0	0	0	0	0
<u>BUILDING & STRUCTURES</u>							
<u>EQUIPMENT</u>							
027-370-6311	MACHINERY & EQUIPMENT	0	10,000	7,550	7,550	0	(7,550)
027-370-6314	MOWERS & EQUIPMENT	20,431	0	0	7,550	18,000	10,450
027-370-6311	CURRENT YEAR NOTES: zero turn mower 72"						
027-370-6314	NEXT YEAR NOTES: \$18,000 zero turn mower						
TOTAL EQUIPMENT		20,431	10,000	7,550	15,100	18,000	2,900
<u>VEHICLES</u>							
TOTAL 370-PARKS		468,748	458,317	305,224	489,589	520,670	31,081

DEPARTMENTAL NOTES

Dept 375 – Sports Complex

General Fund

The Parks Department provides improvements and upkeep for parks and ballfield facilities available for public enjoyment. The Department strives to present aesthetically pleasing areas through the maintenance of playground and other recreational equipment, grounds maintenance, weed and litter control and other landscaping activities.

ACHIEVEMENTS

- Installed fence slats on 3 baseball fields
- Installed new lighting at 50/70 baseball field
- Repaired lights at the softball complex
- Repaired scoreboards at the softball and baseball complexes
- Painted the floors and wall of the restrooms
- Replaced lights and ballast on all fields
- Installed new artificial mound on T-Ball Field
- Repaired and painted ceiling in the concession and restrooms
- Extended handicap sidewalk around concession and restrooms
- Re-leveled infield area and removed lip buildup on all 4 softball fields and baseball fields
- Installed permanent bench seating in baseball common areas
- Upgraded and repaired the irrigation on baseball and softball fields
- Continued repairing and painting baseball stands

GOALS

- Upgrade lighting at all baseball fields
- Replace wood seating stand at Pony Baseball field
- Begin a pre-emergent, post-emergent program and fertilizer with the installation of a new water tap
- Continue build-up of all baseball and softball fields

(Continued on next page)

Dept 375 – Sports Complex**General Fund**

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
50 – Personnel Services	\$164,737	\$172,441	\$179,260
51 – Supplies and Materials	19,488	23,090	36,490
53 – Maintenance of Bldg./Structures	48,354	44,657	48,000
54 – Maintenance of Equipment	12,353	10,100	10,500
55 – Contractual Services	50,294	63,906	63,184
56 – Miscellaneous	2	5	0
62 – Building & Structures	0	270,000	195,400
Totals	\$295,228	\$584,199	\$532,834

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios
6229 – Lighting – Lighting at Roberts, Garrett & Pony Fields (170,777)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND

027-PARKS & RECREATION

375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
027-375-5010	SALARIES	86,673	99,547	61,035	98,055	102,035	3,980
027-375-5021	TERMINATION PAY	4,069	0	0	0	0	0
027-375-5022	VACATION BUY BACK	2,141	2,141	1,347	1,347	1,350	3
027-375-5035	OVERTIME	10,175	10,000	5,285	10,000	10,000	0
027-375-5045	LONGEVITY	339	737	183	276	656	380
027-375-5050	RETIREMENT	18,252	19,843	12,249	19,250	20,231	981
027-375-5060	GROUP INSURANCE	30,083	25,220	14,847	30,034	31,323	1,289
027-375-5065	WORKERS' COMPENSATION	4,378	4,593	4,593	4,593	4,661	68
027-375-5070	RETIREMENT-DEFERRED COM	5,739	6,061	3,849	6,050	6,284	234
027-375-5075	LIFE & DISABILITY INSUR	879	1,039	603	963	1,039	76
027-375-5080	MEDICARE	1,510	1,630	1,013	1,600	1,654	54
027-375-5085	UNEMPLOYMENT TAXES	498	486	223	273	27	(246)
TOTAL PERSONNEL SERVICES		164,737	171,297	105,228	172,441	179,260	6,819
<u>SUPPLIES & MATERIALS</u>							
027-375-5110	OFFICE SUPPLIES	51	100	0	0	100	100
027-375-5112	FOOD SUPPLIES	10	90	26	90	90	0
027-375-5114	WEARING APPAREL	1,514	800	644	800	800	0
027-375-5116	GASOLINE, OIL, & GREASE	5,218	4,000	2,987	6,000	6,000	0
027-375-5117	MINOR APPARATUS	6,407	5,000	2,472	5,000	5,000	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
027-PARKS & RECREATION
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-375-5118	JANITORIAL SUPPLIES	2,373	5,000	1,067	3,500	3,500	0
027-375-5122	BOTANICAL & AGRICULTURA	0	8,000	6,507	2,000	15,000	13,000
027-375-5123	OTHER SUPPLIES	561	1,000	1,015	1,200	2,000	800
027-375-5128	UTILITIES	3,209	3,500	1,620	3,500	3,500	0
027-375-5128-01	LANDFILL	<u>144</u>	<u>2,000</u>	<u>328</u>	<u>1,000</u>	<u>500</u>	<u>(500)</u>
TOTAL SUPPLIES & MATERIALS		19,488	29,490	16,667	23,090	36,490	13,400

MAINTENANCE OF LAND

027-375-5210	LAND MAINTENANCE	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MAINTENANCE OF LAND		0	1,000	0	0	0	0

MAINTENANCE OF BUILDINGS/

027-375-5311	MAINTENANCE OF BUILDING	2,386	1,500	1,618	2,500	2,500	0
027-375-5321	MAINTENANCE OF WELLS	910	0	0	0	0	0
027-375-5322	MAINT. FENCES AND GATES	4	1,000	0	0	500	500
027-375-5323	MAINTENANCE OF BALLFIEL	35,942	25,000	36,257	40,000	45,000	5,000
027-375-5326	MISCELLANEOUS IMPROVEME	<u>9,113</u>	<u>5,000</u>	<u>2,157</u>	<u>2,157</u>	<u>0</u>	<u>(2,157)</u>
TOTAL MAINTENANCE OF BUILDINGS/		48,354	32,500	40,031	44,657	48,000	3,343

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
027-PARKS & RECREATION
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
027-375-5411	I.T. MAINT & AGREEMENTS	0	1,957	0	0	0	0
027-375-5412	VEHICLE MAINTENANCE	11,283	5,000	6,430	8,500	8,500	0
027-375-5417	MAINTENANCE OF MOWERS	198	500	757	1,000	1,000	0
027-375-5425	MAINT. MACHINERY, TOOLS	<u>872</u>	<u>500</u>	<u>524</u>	<u>600</u>	<u>1,000</u>	<u>400</u>
TOTAL MAINTENANCE OF EQUIPMENT		12,353	7,957	7,711	10,100	10,500	400

CONTRACTUAL SERVICES

027-375-5511	COMMUNICATIONS	1,564	6,500	4,266	6,500	4,884	(1,616)
027-375-5515	HIRE OF EQUIPMENT	823	2,000	630	1,000	1,000	0
027-375-5520	INSURANCE	16,844	17,500	19,356	19,356	20,000	644
027-375-5530	TRAVEL EXPENSE	0	500	0	0	250	250
027-375-5541	PERMITS, LICENSES, AND	0	50	0	50	50	0
027-375-5550	ELECTRICITY	<u>31,063</u>	<u>37,000</u>	<u>18,257</u>	<u>37,000</u>	<u>37,000</u>	<u>0</u>

027-375-5511

NEXT YEAR NOTES:

Includes portion of new VOIP system and 2nd of of 3 years for new digital radios payments for City's portion of infrastructure cost with County.

TOTAL CONTRACTUAL SERVICES		50,294	63,550	42,509	63,906	63,184	(722)
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BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
027-PARKS & RECREATION
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MISCELLANEOUS</u>							
027-375-5645	LATE PAY FEES & PENALTI	2	0	5	5	0	(5)
TOTAL MISCELLANEOUS		2	0	5	5	0	(5)
<u>BUILDING & STRUCTURES</u>							
027-375-6226	PARK STRUCTURES	0	120,000	5,210	74,600	0	(74,600)
027-375-6229	LIGHTING	0	150,000	195,400	195,400	195,400	0
027-375-6226	CURRENT YEAR NOTES: Irrigation System upgrades						
027-375-6229	CURRENT YEAR NOTES: Night play lighting upgrades						
027-375-6229	NEXT YEAR NOTES: Night lighting for one field						
TOTAL BUILDING & STRUCTURES		0	270,000	200,610	270,000	195,400	(74,600)
TOTAL 375-SPORTS COMPLEX		295,228	575,794	412,761	584,199	532,834	(51,365)

Dept 380 – Aquatic Center

General Fund

The Russ McEwen Family Aquatic Center opened on June 18, 2011 and is located in Comanche Trail Park. It provides a wonderful recreational opportunity to local citizens and surrounding communities, having two slides, a lazy river, water play features and sand play for younger children, concessions and rentable pavilions. Certified lifeguards trained in lifesaving techniques, first aid, and CPR are on duty during all hours of operation.

ACHIEVEMENTS

- Re-Plastered Pool
- Re-Surfaced Slides and play structures
- Maintained landscaping and pool
- Installed Splash Pad

GOALS

- Re-Open the Pool for the 2020 Summer Season

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$ 48,757	\$0	\$50,441
51 – Supplies and Materials	90,421	12,700	99,200
53 – Maintenance of Bldg./Structures	2,909	55,100	1,205,500
54 – Maintenance of Equipment	59,596	4,244	34,035
55 – Contractual Services	102,957	49,686	113,048
56 - Miscellaneous	91	0	0
62 – Buildings & Structures	0	500,000	115,000
Totals	\$304,731	\$621,730	\$1,617,224

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

6226 – Miscellaneous Structures – Concrete around Splash Pad (\$40,000) Resurfacing of Aquatic Center Structures (\$75,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
027-PARKS & RECREATION
380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
027-380-5010	SALARIES	37,866	44,000	0	0	44,000	44,000
027-380-5035	OVERTIME	5,960	2,000	0	0	2,000	2,000
027-380-5060	GROUP INSURANCE	137	0	0	0	0	0
027-380-5065	WORKERS' COMPENSATION	1,126	1,126	0	0	1,126	1,126
027-380-5070	RETIREMENT-DEFERRED COM	2,307	2,425	0	0	2,425	2,425
027-380-5080	MEDICARE	607	640	0	0	640	640
027-380-5085	UNEMPLOYMENT TAXES	<u>754</u>	<u>250</u>	<u>0</u>	<u>0</u>	<u>250</u>	<u>250</u>
TOTAL PERSONNEL SERVICES		48,757	50,441	0	0	50,441	50,441
<u>SUPPLIES & MATERIALS</u>							
027-380-5110	OFFICE SUPPLIES	126	500	0	0	500	500
027-380-5112	FOOD SUPPLIES	44,659	45,000	0	0	45,000	45,000
027-380-5114	WEARING APPAREL	467	500	0	0	500	500
027-380-5117	MINOR APPARATUS	7,973	8,000	0	0	8,000	8,000
027-380-5118	JANITORIAL SUPPLIES	1,498	4,000	0	0	4,000	4,000
027-380-5119	CHEMICALS	24,165	12,000	5,149	6,000	30,000	24,000
027-380-5123	OTHER SUPPLIES	2,187	1,200	1,270	1,500	1,200	(300)
027-380-5124	POSTAGE	48	0	0	0	0	0
027-380-5128	UTILITIES	<u>9,299</u>	<u>5,200</u>	<u>1,495</u>	<u>5,200</u>	<u>10,000</u>	<u>4,800</u>

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
027-PARKS & RECREATION
380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
	TOTAL SUPPLIES & MATERIALS	90,421	76,400	7,913	12,700	99,200	86,500
 <u>MAINTENANCE OF BUILDINGS/</u>							
027-380-5311	MAINTENANCE OF BUILDING	1,856	1,500	0	55,000	1,500	(53,500)
027-380-5311-01	AQUATIC BUILDING REPAIR	0	0	0	0	1,200,000	1,200,000
027-380-5326	MISCELLANEOUS IMPROVEME	<u>1,053</u>	<u>4,000</u>	<u>75</u>	<u>100</u>	<u>4,000</u>	<u>3,900</u>
027-380-5311-01	CURRENT YEAR NOTES: For demolation and engineering of damaged portion of Aquatic Center main building. This should be paid by City's insurance in account 002-4903 through subrogation with party's insurance who was responsible for the damage.						
027-380-5311-01	NEXT YEAR NOTES: For rebuilding of damaged portion of Aquatic Center main building and water treatment equipment. This should be paid by City's insurance in account 002-4903 through subrogation with party's insurance who was responsible for the damage.						
	TOTAL MAINTENANCE OF BUILDINGS/	2,909	5,500	75	55,100	1,205,500	1,150,400
 <u>MAINTENANCE OF EQUIPMENT</u>							
027-380-5411	I.T. MAINT & AGREEMENTS	698	0	1,244	1,244	1,535	291
027-380-5425	MAINT. MACHINERY, TOOLS	<u>58,898</u>	<u>32,500</u>	<u>2,240</u>	<u>3,000</u>	<u>32,500</u>	<u>29,500</u>
	TOTAL MAINTENANCE OF EQUIPMENT	59,596	32,500	3,484	4,244	34,035	29,791

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
027-PARKS & RECREATION
380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
027-380-5511	COMMUNICATIONS	3,716	3,300	1,911	3,300	3,548	248
027-380-5515	HIRE OF EQUIPMENT	0	0	1,770	5,100	0	(5,100)
027-380-5520	INSURANCE	11,543	12,000	13,586	13,586	13,900	314
027-380-5521	PROFESSIONAL SERVICES	59,393	65,000	5,680	5,700	65,000	59,300
027-380-5550	ELECTRICITY	28,306	30,000	9,984	22,000	30,000	8,000
027-380-5555	EDUCATION AND TRAINING	0	600	0	0	600	600
027-380-5511	NEXT YEAR NOTES: Includes portion of new VOIP system,						
027-380-5521	PERMANENT NOTES: Contract with YMCA for lifeguards						
TOTAL CONTRACTUAL SERVICES		102,957	110,900	32,931	49,686	113,048	63,362
<u>MISCELLANEOUS</u>							
027-380-5645	LATE PAY FEES & PENALTY	91	0	0	0	0	0
TOTAL MISCELLANEOUS		91	0	0	0	0	0
<u>BUILDING & STRUCTURES</u>							
027-380-6226	MISCELLANEOUS STRUCTURE	0	500,000	279,562	500,000	115,000	(385,000)
027-380-6226	NEXT YEAR NOTES: \$40,000 Concrete around Splash Pad 75,000 Resurfacing of Aquatic Center Structures						
TOTAL BUILDING & STRUCTURES		0	500,000	279,562	500,000	115,000	(385,000)
TOTAL 380-AQUATIC CENTER		304,731	775,741	323,965	621,730	1,617,224	995,494

DEPARTMENTAL NOTES

Dept 390 – Golf Course

General Fund

The Comanche Trail Municipal Golf Course is an 18-hole course open seven days a week. The course management is responsible for maintenance, development and operation of the course.

ACHIEVEMENTS

- Improved fairway mowing efficiency using the new Tri-Max mower by reducing the task from two employees to a one employee operation
- Implemented a new pre-emergent program on all greens
- Completed rehab of the electrical and VFD control panels at the pump station
- Completed irrigation control system project
- Completed irrigation improvement with the installation of twenty-two isolation valves and the relocation of several sprinkler heads for better irrigation coverage of the greens

GOALS

- Continue fertilizer program for all fairways
- Continue pre-emergent program for all greens and fairways
- Continue repair of all valves, head, etc.
- Remove dead trees and start a tree replacement program where irrigation is available

	<u>Actual</u> 2017-18	<u>Revised</u> 2018-19	<u>Proposed</u> 2019-20
50 – Personnel Services	\$467,605	\$466,779	\$490,259
51 – Supplies and Materials	142,370	223,125	136,505
52 – Maintenance of Land	14,225	0	50,000
53 – Maintenance of Bldg./Structures	87,982	85,000	77,000
54 – Maintenance of Equipment	22,819	23,325	23,625
55 – Contractual Services	50,328	289,548	72,047
56 - Miscellaneous	78	10	0
63 – Machinery & Equipment	0	72,279	6,000
Totals	\$785,407	\$1,160,066	\$855,436

Highlights:

- 5210 – Maintenance of Land – Trimming, removing, planting trees (\$50,000)
- 5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios
- 6311 – Machinery & Equipment – Tractor Backhoe Attachment (\$6,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND

027-PARKS & RECREATION

390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
027-390-5010	SALARIES	276,019	278,567	163,455	266,473	295,817	29,344
027-390-5021	TERMINATION PAY	0	0	7,080	7,080	0	(7,080)
027-390-5022	VACATION BUY BACK	5,406	5,406	8,324	8,324	6,500	(1,824)
027-390-5035	OVERTIME	20,799	16,000	14,578	25,000	20,000	(5,000)
027-390-5045	LONGEVITY	2,316	3,762	3,279	3,834	3,828	(6)
027-390-5050	RETIREMENT	52,269	53,609	36,090	54,000	57,148	3,148
027-390-5060	GROUP INSURANCE	75,468	56,953	33,419	68,445	70,736	2,291
027-390-5065	WORKERS' COMPENSATION	9,969	9,676	9,676	9,676	11,118	1,442
027-390-5070	RETIREMENT-DEFERRED COM	16,932	16,190	11,269	17,000	17,750	750
027-390-5075	LIFE & DISABILITY INSUR	2,447	2,531	1,351	2,286	2,610	324
027-390-5080	MEDICARE	4,456	4,404	2,965	4,500	4,671	171
027-390-5085	UNEMPLOYMENT TAXES	<u>1,526</u>	<u>1,458</u>	<u>121</u>	<u>161</u>	<u>81</u>	<u>(80)</u>
TOTAL PERSONNEL SERVICES		467,605	448,556	291,608	466,779	490,259	23,480
<u>SUPPLIES & MATERIALS</u>							
027-390-5110	OFFICE SUPPLIES	1,205	1,000	866	1,000	1,000	0
027-390-5112	FOOD SUPPLIES	61	100	0	100	100	0
027-390-5114	WEARING APPAREL	2,055	1,500	520	1,500	1,500	0
027-390-5116	GASOLINE, OIL & GREASE	14,839	8,000	5,478	11,000	11,000	0
027-390-5117	MINOR APPARATUS	7,572	96,408	102,294	105,000	6,500	(98,500)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
027-PARKS & RECREATION
390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
027-390-5118	JANITORIAL SUPPLIES	198	900	242	500	900	400
027-390-5122	BOTANICAL & AGRICULTURA	27,604	35,000	21,648	35,000	35,000	0
027-390-5123	OTHER SUPPLIES	32,307	30,005	5,794	30,005	30,005	0
027-390-5124	POSTAGE	0	75	0	20	0	(20)
027-390-5126	COST OF GOODS-MERCHANDI	27,143	22,500	4,581	15,000	22,500	7,500
027-390-5126-01	COST OF GOODS-CONCESSIO	22,681	22,500	9,613	16,000	22,500	6,500
027-390-5128	UTILITIES	3,487	5,500	1,147	5,500	5,500	0
027-390-5128-01	LANDFILL	<u>3,217</u>	<u>0</u>	<u>1,223</u>	<u>2,500</u>	<u>0</u>	<u>(2,500)</u>

027-390-5117 CURRENT YEAR NOTES:
\$88,408 for 40 new Golf Carts after trade-in.

TOTAL SUPPLIES & MATERIALS 142,370 223,488 153,405 223,125 136,505 (86,620)

MAINTENANCE OF LAND

027-390-5210	LAND MAINTENANCE	<u>14,225</u>	<u>50,000</u>	<u>0</u>	<u>0</u>	<u>50,000</u>	<u>50,000</u>
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027-390-5210 NEXT YEAR NOTES:
Tree removal and trimming.

TOTAL MAINTENANCE OF LAND 14,225 50,000 0 0 50,000 50,000

MAINTENANCE OF BUILDINGS/

027-390-5311	MAINTENANCE OF BUILDING	1,296	2,000	713	2,000	2,000	0
027-390-5321	MAINTENANCE OF WELLS	22,105	18,000	1,025	18,000	25,000	7,000
027-390-5326	MISCELLANEOUS IMPROVEME	<u>64,581</u>	<u>30,000</u>	<u>60,264</u>	<u>65,000</u>	<u>50,000</u>	<u>(15,000)</u>

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND

027-PARKS & RECREATION

390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
TOTAL MAINTENANCE OF BUILDINGS/		87,982	50,000	62,002	85,000	77,000	(8,000)
<u>MAINTENANCE OF EQUIPMENT</u>							
027-390-5411	I.T. MAINT & AGREEMENTS	3,600	5,455	0	4,500	4,500	0
027-390-5412	VEHICLE MAINTENANCE	8,937	10,000	6,374	10,000	10,000	0
027-390-5413	FIRE APPARATUS	208	125	0	125	125	0
027-390-5417	MOWERS	7,667	5,000	1,228	5,000	5,000	0
027-390-5422	MAINT HEATING & COOLING	344	500	100	1,200	500	(700)
027-390-5425	MAINT. MACHINERY, TOOLS	<u>2,064</u>	<u>3,500</u>	<u>1,250</u>	<u>2,500</u>	<u>3,500</u>	<u>1,000</u>

027-390-5411 PERMANENT NOTES:
CONTRACT FOR ACTIVE NETWORK SYSTEM FOR PRO SHOP.

027-390-5411 CURRENT YEAR NOTES:
\$324 Electronic Time Keeping System

TOTAL MAINTENANCE OF EQUIPMENT		22,819	24,580	8,952	23,325	23,625	300
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CONTRACTUAL SERVICES

027-390-5511	COMMUNICATIONS	4,475	7,440	6,902	7,440	4,422	(3,018)
027-390-5520	INSURANCE	4,158	4,350	4,582	4,583	4,600	17
027-390-5521	SPECIAL SERVICES	1,476	265,000	23,393	235,000	25,000	(210,000)
027-390-5525	ADVERTISING	0	100	0	0	0	0
027-390-5530	TRAVEL EXPENSE	682	1,000	818	850	850	0
027-390-5540	DUES & SUBSCRIPTIONS	380	0	75	75	575	500
027-390-5550	ELECTRICITY	37,604	40,000	15,368	40,000	35,000	(5,000)
027-390-5560	GAS FOR HEATING	<u>1,552</u>	<u>1,600</u>	<u>1,153</u>	<u>1,600</u>	<u>1,600</u>	<u>0</u>

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
027-PARKS & RECREATION
390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
027-390-5511	NEXT YEAR NOTES: Includes portion of new VOIP system and 2nd of of 3 years for new digital radios payments for City's portion of infrastructure cost with County.						
027-390-5521	CURRENT YEAR NOTES: \$250,000 Contract Golf Course Services. Will probably capitalize things like irrigation system, etc..						
TOTAL CONTRACTUAL SERVICES		50,328	319,490	52,290	289,548	72,047	(217,501)
<u>MISCELLANEOUS</u>							
027-390-5645	LATE PAY FEES & PENALTI	78	0	10	10	0	(10)
TOTAL MISCELLANEOUS		78	0	10	10	0	(10)
<u>EQUIPMENT</u>							
027-390-6311	MACHINERY & EQUIPMENT	0	0	37,029	37,029	6,000	(31,029)
027-390-6314	MOWERS & EQUIPMENT	0	35,000	34,615	35,250	0	(35,250)
027-390-6311	NEXT YEAR NOTES: \$6,000 Backhoe attachment for Tractor						
027-390-6314	CURRENT YEAR NOTES: Trimax Mower w/o tractor \$35,000						
TOTAL EQUIPMENT		0	35,000	71,644	72,279	6,000	(66,279)
TOTAL 390-GOLF COURSE		785,407	1,151,114	639,911	1,160,066	855,436	(304,630)
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Dept 410 – Moss Lake

General Fund

Moss Lake provides fishing, swimming, camping and other recreational opportunities for the general public. The City contracts the caretaker duties to an outside vendor.

ACHIEVEMENTS

- Installed new electrical lines for rented pavilions
- Installed new Buoys for swimming area
- Cleaned trail, trimmed trees, picked-up trash daily

GOALS

- Improve camping shelters
- Improve lighting in major traffic areas for safety reasons
- Continue to utilize individuals involved with community service to improve cleanliness and overall facility appearance
- Revise City ordinances for the Lake

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
51 – Supplies and Materials	\$10,111	\$14,750	\$13,450
53 – Maintenance of Bldg./Structures	3,847	1,250	4,250
54 – Maintenance of Equipment	667	875	1,275
55 – Contractual Services	10,961	10,819	11,449
56 - Miscellaneous	713	5	0
63 – Equipment	11,365	0	0
Totals	\$37,664	\$27,699	\$30,424

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
027-PARKS & RECREATION
410-LAKE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
027-410-5110	OFFICE SUPPLIES	650	400	0	400	400	0
027-410-5116	GASOLINE, OIL, & GREASE	255	500	46	500	500	0
027-410-5117	MINOR APPARATUS	409	500	13	2,500	1,200	(1,300)
027-410-5118	JANITORIAL SUPPLIES	356	350	42	350	350	0
027-410-5128	UTILITIES	<u>8,441</u>	<u>11,000</u>	<u>8,098</u>	<u>11,000</u>	<u>11,000</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		10,111	12,750	8,198	14,750	13,450	(1,300)
<u>MAINTENANCE OF BUILDINGS/</u>							
027-410-5311	MAINTENANCE OF BUILDING	2,343	750	170	750	750	0
027-410-5320	STREET MARKERS	0	0	0	0	500	500
027-410-5326	MISCELLANEOUS IMPROVEME	<u>1,505</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>3,000</u>	<u>2,500</u>
TOTAL MAINTENANCE OF BUILDINGS/		3,847	1,250	170	1,250	4,250	3,000
<u>MAINTENANCE OF EQUIPMENT</u>							
027-410-5412	VEHICLE MAINTENANCE	176	1,000	223	600	1,000	400
027-410-5413	MAINT OF FIRE APPARATUS	0	75	0	75	75	0
027-410-5417	MOWERS	0	100	0	100	100	0
027-410-5422	MAINT. HEATING & COOLIN	<u>491</u>	<u>100</u>	<u>0</u>	<u>100</u>	<u>100</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		667	1,275	223	875	1,275	400

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
027-PARKS & RECREATION
410-LAKE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
027-410-5511	COMMUNICATIONS	637	500	463	700	849	149
027-410-5520	INSURANCE	556	600	619	619	600	(19)
027-410-5521	SPECIAL SERVICES	0	500	0	0	500	500
027-410-5550	ELECTRICITY	<u>9,768</u>	<u>9,500</u>	<u>5,786</u>	<u>9,500</u>	<u>9,500</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		10,961	11,100	6,867	10,819	11,449	630
<u>MISCELLANEOUS</u>							
027-410-5616	JUDGEMENTS AND DAMAGES	708	0	0	0	0	0
027-410-5645	LATE PAY FEES & PENALTI	<u>5</u>	<u>0</u>	<u>5</u>	<u>5</u>	<u>0</u>	<u>(5)</u>
TOTAL MISCELLANEOUS		713	0	5	5	0	(5)
<u>EQUIPMENT</u>							
027-410-6311	MACHINERY & EQUIPMENT	<u>11,365</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EQUIPMENT		<u>11,365</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 410-LAKE		<u>37,664</u>	<u>26,375</u>	<u>15,463</u>	<u>27,699</u>	<u>30,424</u>	<u>2,725</u>

Dept 420 – City Hall

General Fund

This activity provides for the operation of the City Hall building and the Polly Mays Municipal Annex, including electricity, natural gas, insurance, building maintenance, and janitorial service.

GOALS

- Continue renovations and upgrades

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
51 – Supplies and Materials	\$ 12,279	\$15,492	\$15,550
52 – Maintenance of Land	309	750	750
53 – Maintenance of Bldg./Structures	42,663	116,494	68,000
54 – Maintenance of Equipment	8,738	7,596	7,600
55 – Contractual Services	62,603	61,880	61,231
62 – Buildings & Structures	0	153,500	0
Totals	\$126,592	\$355,712	\$153,131

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
027-PARKS & RECREATION
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
<u>SUPPLIES & MATERIALS</u>							
027-420-5110	OFFICE SUPPLIES	5,185	4,500	3,685	5,200	5,200	0
027-420-5112	FOOD SUPPLIES	699	1,400	909	1,400	1,400	0
027-420-5117	MINOR APPARATUS	1,338	2,500	701	2,500	2,500	0
027-420-5118	JANITORIAL SUPPLIES	656	3,000	564	3,000	3,000	0
027-420-5123	OTHER SUPPLIES	1,210	2,350	1,242	1,242	1,300	58
027-420-5128	UTILITIES	2,035	1,100	503	1,100	1,100	0
027-420-5128-02	UTILITIES - Planning/Co	<u>1,156</u>	<u>1,050</u>	<u>561</u>	<u>1,050</u>	<u>1,050</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		12,279	15,900	8,164	15,492	15,550	58
<u>MAINTENANCE OF LAND</u>							
027-420-5210	LAND MAINTENANCE	<u>309</u>	<u>750</u>	<u>360</u>	<u>750</u>	<u>750</u>	<u>0</u>
TOTAL MAINTENANCE OF LAND		309	750	360	750	750	0
<u>MAINTENANCE OF BUILDINGS/</u>							
027-420-5311	MAINTENANCE OF BUILDING	42,014	115,494	25,125	115,494	67,000	(48,494)
027-420-5311-02	MAINT OF BLDGS-CITY HAL	<u>649</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>

027-420-5311 CURRENT YEAR NOTES:
\$20,000 Replace some carpet in City Hall

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
027-PARKS & RECREATION
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<hr/>							
	TOTAL MAINTENANCE OF BUILDINGS/	42,663	116,494	25,125	116,494	68,000	(48,494)
<u>MAINTENANCE OF EQUIPMENT</u>							
027-420-5412	MAINTENANCE OF VEHICLES	14	500	0	0	0	0
027-420-5413	MAINT. OF FIRE APPARATU	0	200	96	96	100	4
027-420-5422	MAINT. HEATING & COOLIN	<u>8,724</u>	<u>2,600</u>	<u>1,841</u>	<u>7,500</u>	<u>7,500</u>	<u>0</u>
	TOTAL MAINTENANCE OF EQUIPMENT	8,738	3,300	1,937	7,596	7,600	4
<u>CONTRACTUAL SERVICES</u>							
027-420-5511	COMMUNICATIONS	922	450	168	450	31	(419)
027-420-5515	HIRE OF EQUIPMENT	10,881	12,000	6,391	12,000	12,000	0
027-420-5520	INSURANCE	7,232	7,350	8,530	8,530	8,800	270
027-420-5521	SPECIAL SERVICES	27,649	28,000	16,001	28,000	28,000	0
027-420-5550	ELECTRICITY	8,630	8,000	5,367	8,000	8,000	0
027-420-5550-02	ELECTRICITY - PLANNING	2,752	0	307	500	0	(500)
027-420-5560	GAS FOR HEATING	<u>4,536</u>	<u>4,400</u>	<u>3,164</u>	<u>4,400</u>	<u>4,400</u>	<u>0</u>
	TOTAL CONTRACTUAL SERVICES	62,603	60,200	39,929	61,880	61,231	(649)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
027-PARKS & RECREATION
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>BUILDING & STRUCTURES</u>							
027-420-6227	PARKING LOTS	0	125,000	112,994	153,500	0	(153,500)
027-420-6227	CURRENT YEAR NOTES: New Parking Lot beside old Baptist Church on 4th & Nolan for Auditorium and City Hall parking.						
TOTAL BUILDING & STRUCTURES		0	125,000	112,994	153,500	0	(153,500)

EQUIPMENT

TOTAL 420-CITY HALL		126,592	321,644	188,509	355,712	153,131	(202,581)
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DEPARTMENTAL NOTES

TOTAL 027-PARKS & RECREATION		2,018,371	3,308,985	1,885,832	3,238,995	3,709,719	470,724
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Dept 000 – Non-Departmental

General Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies that provide services benefitting the citizens of Big Spring.

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
53 – Maintenance of Bldg./Structures	0	17,500	0
54 – Maintenance of Equipment	0	20,603	16,250
55 – Contractual Services	174,490	165,528	174,673
56 - Miscellaneous	660,303	679,309	698,500
59 – Committing Fund Balance	2,724,800	26,000	0
61 – Land	0	6,100	0
Totals	\$3,559,594	\$915,040	\$889,423

Highlights:

5521-11 – Special Service – Attorney – Fees for delinquent tax attorney

5611 – Contributions – Contributions to outside agencies

Howard County Law Enforcement Center	\$518,000
Howard County Appraisal District	101,057
State Park	20,000
Victim Services	17,500
Chaplain Program	5,000
Meals-on-Wheels	1,500
Howard County Resource Center	1,500

5617 – Economic Development – Central Plaza Development 230,000

5905 – Committing Fund Balance

Big Spring Area – Plaza 2016-17	37,000
Digital Radio System – Howard County	750,800
Street Repaving	1,000,000
Seal Coating	500,000
Big Spring Area – Plaza 2017-18	37,000

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
001-ADMINISTRATION
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
001-000-5128	UTILITIES	0	5,000	0	0	0	0
TOTAL SUPPLIES & MATERIALS		0	5,000	0	0	0	0
<u>MAINTENANCE OF BUILDINGS/</u>							
001-000-5311	MAINT OF BLDGS	0	0	0	17,500	0	(17,500)
001-000-5311	CURRENT YEAR NOTES: Reroof Victims Services Building, which the City owns.						
TOTAL MAINTENANCE OF BUILDINGS/		0	0	0	17,500	0	(17,500)
<u>MAINTENANCE OF EQUIPMENT</u>							
001-000-5412	SERVICE CENT PRORATED E	0	0	20,603	20,603	16,250	(4,353)
TOTAL MAINTENANCE OF EQUIPMENT		0	0	20,603	20,603	16,250	(4,353)
<u>CONTRACTUAL SERVICES</u>							
001-000-5511	COMMUNICATIONS	4,680	3,800	3,347	5,020	4,007	(1,013)
001-000-5520	INSURANCE	1,475	1,500	1,692	1,692	1,850	158
001-000-5521	SPECIAL SERVICES	68,294	62,000	47,702	72,000	75,000	3,000
001-000-5521-11	SPEC SERVICES-ATTORNEY	92,789	78,000	47,781	78,000	85,000	7,000
001-000-5535	RENTS	2,316	2,400	1,544	2,316	2,316	0
001-000-5550	ELECTRICITY	4,642	3,200	2,316	5,000	5,000	0
001-000-5560	GAS FOR HEATING	295	0	1,080	1,500	1,500	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
 001-ADMINISTRATION
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
001-000-5511	PERMANENT NOTES: Non-Department phone line charges: City Hall fax Council Chambers Conference Room						
001-000-5511	NEXT YEAR NOTES: Includes portion of new VOIP system.						
001-000-5520	PERMANENT NOTES: Transmitter Building						
001-000-5521	PERMANENT NOTES: Charges by various credit card companies to process credit card payments received from our customers.						
001-000-5521-11	PERMANENT NOTES: Delinquent Tax Attorney - 20% of delinquent taxes collected						
001-000-5535	PERMANENT NOTES: Rent of storage facilities at Airpark						
001-000-5550	PERMANENT NOTES: Electricity costs for Westside Community Center and Radio Tower.						
TOTAL CONTRACTUAL SERVICES		174,490	150,900	105,462	165,528	174,673	9,145

MISCELLANEOUS

001-000-5611	HOWARD CO. APPRAISAL	82,987	101,057	75,454	118,000	120,000	2,000
001-000-5611-05	CONTRIBUTIONS-VICTIM SE	17,500	17,500	17,500	17,500	17,500	0
001-000-5611-07	CONTRIBUTIONS-MEALS ON	0	1,500	0	1,500	1,500	0
001-000-5611-10	CONTRIBUTIONS - TEEN CO	0	1,200	0	0	0	0
001-000-5611-11	CONTRIB - HOWARD CNTY R	1,500	1,500	1,500	1,500	1,500	0
001-000-5611-15	CONTRIBUTIONS-CHAPLAIN	5,000	5,000	5,000	5,000	5,000	0
001-000-5611-16	CONTRIBUTIONS-STATE PAR	20,000	20,000	20,000	20,000	20,000	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

002-GENERAL FUND
 001-ADMINISTRATION
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
001-000-5611-17	HOWARD CO LAW ENF CTR	517,098	518,000	489,809	489,809	500,000	10,191
001-000-5617	ECONOMIC DEVELOPMENT	0	230,000	0	0	0	0
001-000-5635	PROPERTY TAX COLLECTION	17,885	18,000	17,616	18,000	18,000	0
001-000-5643	BAD DEBT WRITE-OFF	(1,667)	17,000	638	8,000	15,000	7,000
001-000-5611	PERMANENT NOTES: Howard County Appraisal District Contributions-Victim Services Contributions-Meals On Wheels Contributions-Howard County Resources Contributions-Chaplain Corp Contributions-State Park Howard County Law Enforcement						
001-000-5617	CURRENT YEAR NOTES: Central Plaza Development						
001-000-5635	PERMANENT NOTES: Howard County Tax Assessor/Collector fees.						
TOTAL MISCELLANEOUS		660,303	930,757	627,516	679,309	698,500	19,191
<u>COMMITTING FUND</u>							
001-000-5905	COMMITTING FUND BALANCE	2,724,800	0	0	26,000	0	(26,000)
TOTAL COMMITTING FUND		2,724,800	0	0	26,000	0	(26,000)
<u>LAND</u>							
001-000-6100	LAND	0	0	0	6,100	0	(6,100)
TOTAL LAND		0	0	0	6,100	0	(6,100)
TOTAL 000-NON-DEPARTMENTAL		3,559,594	1,086,657	753,582	915,040	889,423	(25,617)

Debt Service

General Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Total Debt Service	\$862,756	\$928,085	\$793,794

Transfer to Other Funds

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Transfer to Other Funds	\$0	\$191,933	\$70,000
Transfer to EMS Fund	700,000	900,000	900,000
Transfer to Senior Center	301,500	330,000	326,000
Totals	\$1,001,500	\$1,421,933	\$1,296,000

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-42	DEBT SVC-05-06 SIEMENS	182,773	182,773	182,773	182,773	182,773	0
070-000-5701-54	DEBT SVC-2012-13 EQUIPM	75,373	0	0	0	0	0
070-000-5701-55	DEBT SVC-2013-14 EQUIPM	125,098	62,549	62,549	62,549	0	(62,549)
070-000-5701-56	DEBT SVC-2014-15 EQUIPM	150,289	150,289	112,717	150,289	37,573	(112,716)
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	171,002	171,002	114,001	171,002	171,002	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	45,761	45,761	30,865	45,761	45,761	0
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	112,461	127,614	128,555	192,790	192,790	0
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	0	134,200	68,289	122,921	163,895	40,974
070-000-5701-42	PERMANENT NOTES: Debt on Energy Conservation Project. The last payment will be on 3/31/2021.						
070-000-5701-60	CURRENT YEAR NOTES: Lease Payments: \$68,000 Fire Pumper Truck \$8,400 Fire Dept Tahoe \$6,800 Animal Control Truck \$9,000 1 Ton Utility Truck - Streets Dept \$25,000 Dumptruck - Street Dept \$10,000 Skid Loader - Street Dept \$7,000 Trimax Mower - Golf Dept						
TOTAL DEBT SERVICE		862,756	874,188	699,749	928,085	793,794	(134,291)
TOTAL 000-NON-DEPARTMENTAL		862,756	874,188	699,749	928,085	793,794	(134,291)
TOTAL 070-DEBT SERVICE		862,756	874,188	699,749	928,085	793,794	(134,291)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

002-GENERAL FUND
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5802	TRANSFER TO CEMETERY	0	0	0	16,000	70,000	54,000
080-000-5808	TRANSFER TO OTHER FUNDS	0	175,933	175,933	175,933	0	(175,933)
080-000-5818	TRANSFER TO EMS FUND	700,000	900,000	600,000	900,000	900,000	0
080-000-5819	TRANSFER TO SR CENTER F	301,500	316,000	210,667	330,000	326,000	(4,000)
080-000-5802	PERMANENT NOTES: General Fund's Subsidy to Cemetery Fund						
080-000-5808	CURRENT YEAR NOTES: Transfer \$175,933 to Fund 256 (2007CO, Governmental Portion) to pay off the bonds on 2/15/2019. A Utilities (Enterprise Fund) portion of the 2007CO will still exist through 2025, but the governmental portion (paid from property taxes) will paid off.						
080-000-5818	PERMANENT NOTES: General Fund's Subsidy to EMS. EMS also receives subsidy from Howard County.						
080-000-5819	PERMANENT NOTES: General Fund's Subsidy to Cemetery Fund Senior Center Fund.						
TOTAL TRANSFERS TO OTHER FUNDS		<u>1,001,500</u>	<u>1,391,933</u>	<u>986,600</u>	<u>1,421,933</u>	<u>1,296,000</u>	<u>(125,933)</u>
TOTAL 000-NON-DEPARTMENTAL		<u>1,001,500</u>	<u>1,391,933</u>	<u>986,600</u>	<u>1,421,933</u>	<u>1,296,000</u>	<u>(125,933)</u>
TOTAL 080-INTERGOVERNMENTAL EX		<u>1,001,500</u>	<u>1,391,933</u>	<u>986,600</u>	<u>1,421,933</u>	<u>1,296,000</u>	<u>(125,933)</u>
*** TOTAL BUDGETED EXPENSES ***		<u>23,083,469</u>	<u>25,519,653</u>	<u>15,799,207</u>	<u>24,333,069</u>	<u>25,264,329</u>	<u>931,260</u>

*** END OF REPORT ***

WATER AND SEWER FUND - FUND 405
SUMMARY OF RECEIPTS AND EXPENSES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Unrestricted Fund Equity	\$2,310,671	\$3,963,998	\$2,881,878
<u>Receipts</u>			
Water	11,193,573	11,000,000	11,050,000
Sewer Revenue	2,783,801	2,750,000	2,800,000
Service Restoration & Penalty Charges	258,054	260,000	260,000
Utility Taps	20,398	26,000	26,000
New Service Fees	15,838	14,500	14,500
Other Financing Sources (Leases)	0	400,000	0
Miscellaneous	56,743	82,189	66,940
Total Receipts	14,328,407	14,532,689	14,217,440
<u>Transfers-In</u>			
Transfers from Other Funds	0	0	0
Total Current Receipts	14,328,407	14,532,689	14,217,440
Total Funds Available	16,639,078	18,496,687	17,099,318
<u>Expenses</u>			
Personnel Services	2,437,088	2,343,143	2,560,143
Supplies and Materials	5,000,466	5,224,480	5,191,165
Maintenance of Land	0	600	1,600
Maintenance of Buildings	702,745	693,000	807,200
Maintenance of Equipment	787,714	718,165	678,800
Contractual Services	1,144,744	1,415,845	1,724,008
Miscellaneous	763,813	799,218	735,000
Debt Service	466,033	529,909	472,174
Capital Outlay	1,249,021	3,766,449	3,984,000
Total Expenses	12,551,624	15,490,809	16,154,090
<u>Transfers-Out</u>			
Transfers to Bond Debt Service Funds	123,456	124,000	124,000
Total Transfers-Out	123,456	124,000	124,000
Total Budgeted Expenses	12,675,080	15,614,809	16,278,090
Increase (Decrease) in Unrestricted Fund Equity	1,653,327	(1,082,120)	(2,060,650)
Ending Unrestricted Fund Equity	\$3,963,998	\$2,881,878	\$821,228

WATER AND SEWER FUND - FUND 405
EXPENSES BY DEPARTMENT
2019-20

<u>Department</u>	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
705 Water Treatment	1,872,783	3,084,190	2,296,703
710 Water Distribution	2,956,576	4,614,551	4,035,040
735 Customer Service	589,665	560,887	611,681
740 Wastewater Treatment	1,312,580	1,340,865	3,646,804
745 Purchasing	203,079	150,908	155,642
780 City Hall Annex	19,889	223,124	41,900
000 Water Purchases	\$4,057,201	\$4,200,000	\$4,100,000
000 Non-Departmental	1,073,816	786,375	794,146
000 Debt Service - Leases	466,033	529,909	472,174
000 Debt Service - Bonds	123,456	124,000	124,000
TOTAL	\$12,675,078	\$15,614,809	\$16,278,090

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

405-WATER AND SEWER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4350	WATER SALES	11,193,573	10,946,000	6,034,940	11,000,000	11,050,000	(50,000)
4355	SEWAGE DISPOSAL	2,783,801	2,700,000	1,588,403	2,750,000	2,800,000	(50,000)
4359	WATER TAMPERING FEES	7,700	5,500	4,248	6,000	6,000	0
4361	LATE CHARGES	175,702	200,000	122,556	176,000	176,000	0
4363	SERVICE RESTORATION FEES	74,652	78,000	56,165	78,000	78,000	0
4364	NEW SERVICE FEES	15,838	14,000	8,573	14,500	14,500	0
4370	NEW WATER TAPS	11,778	10,000	14,426	17,000	17,000	0
4371	NEW SEWER TAPS	<u>8,620</u>	<u>8,500</u>	<u>7,189</u>	<u>9,000</u>	<u>9,000</u>	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		14,271,664	13,962,000	7,836,499	14,050,500	14,150,500	(100,000)
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>43,352</u>	<u>30,000</u>	<u>61,000</u>	<u>60,000</u>	<u>50,000</u>	10,000
TOTAL 46-INTEREST INCOME		43,352	30,000	61,000	60,000	50,000	10,000
<u>47-PROPERTY</u>							
4708	SALE OF SURPLUS PROPERTY	0	0	6,289	6,289	0	6,289
4731	BUILDING RENTAL	<u>0</u>	<u>2,000</u>	<u>0</u>	<u>2,000</u>	<u>3,040</u>	(1,040)
TOTAL 47-PROPERTY		0	2,000	6,289	8,289	3,040	5,249

4731 BUILDING RENTAL

PERMANENT NOTES:

Rent paid by the general fund for the Planning and Code Enforcement department offices being in City Hall Annex, which is owned by the Utility Fund 405.

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

405-WATER AND SEWER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/ (SHORT)	100	0	23	0	0	0
4905	OTHER INCOME	821	500	(4,513)	3,000	3,000	0
4906	RETURNED CHECK FEES	2,375	2,000	1,490	1,600	1,600	0
4907	SALE OF GARBAGE BAGS	298	240	251	300	300	0
4916	SEWER DUMPING AT WWTP	9,797	8,000	8,500	9,000	9,000	0
4921	OTHER FINANCING SOURCES	<u>0</u>	<u>400,000</u>	<u>0</u>	<u>400,000</u>	<u>0</u>	400,000
TOTAL 49-MISCELLANEOUS		13,392	410,740	5,751	413,900	13,900	400,000
4921	OTHER FINANCING SOURCES	CURRENT YEAR NOTES:					
		\$400,000 Sewer Truck - Lease Revenue					
*** TOTAL BUDGETED REVENUES ***		14,328,407	14,404,740	7,909,539	14,532,689	14,217,440	315,249
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept 705 – Water Treatment

Utility Fund

The Water Treatment Plant consists of conventional surface water treatment facility with the ability to treat approximately 16 million gallons per day and to filter 21 million gallons per day. The plant utilizes remote control feed systems for accurate measurement and injection of required chemicals. This ensures maintenance of water quality within EPA and Health Department limits.

ACHIEVEMENTS

- Continued to work within the established Drought Contingency Plan
- Continued to improve training to provide employee certification (three Class C license operators)
- Maintained TCEQ drinking water standards
- Replaced building and pumps at Lancaster
- Continue rehabilitation of filters 3, 4 and valve projects
- Replaced fill lines on Alum tanks
-

GOALS

- Continue to keep full staff
- Continue to improve training and have staff obtain various levels of certification
- Continue to maintain TCEQ drinking water standards
- Continue to monitor compliance in the Drought Contingency plan
- Continue to upgrade and maintain pumping and holding stations
- Continue to comply with TRCR rules and sampling started in October 2016
- Testing for UCMR4 starting June 2019 through 2020
- Testing for lead and copper per TCEQ rules and sampling regulations
- Sludge removal from four (4) sed basins and Phillip's pond

(Continued on next page)

Dept 705 – Water Treatment**Utility Fund**

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$511,897	\$506,282	\$569,043
51 – Supplies and Materials	563,141	578,700	616,150
52 – Maintenance of Land	0	400	400
53 – Maintenance of Bldg./Structures	73,877	19,500	334,000
54 – Maintenance of Equipment	63,869	67,980	63,000
55 – Contractual Services	397,129	411,328	680,110
56 – Miscellaneous	1	0	0
62 – Building & Structures	0	1,500,000	0
63 – Equipment	262,869	0	34,000
64 – Vehicles	0	0	0
Totals	\$1,872,783	\$3,084,190	\$2,296,703

Highlights:

5311 – Maintenance of Buildings – Chemical Building Upgrade (\$150,000), Turbine Pump Repairs (\$100,000), Storage Tank Inspection and Cleaning (\$60,000)

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

5521 – Special Services – Sludge Removal (\$250,000)

6401 – Heavy Equipment – Purchase 416FST Caterpillar Backhoe from Operating Lease (34,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER

021-PUBLIC WORKS

705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
021-705-5010	SALARIES	246,445	302,399	146,440	256,166	313,476	57,310
021-705-5021	TERMINATION PAY	5,225	0	1,984	1,280	0	(1,280)
021-705-5022	VACATION BUY BACK	4,478	4,478	5,417	5,417	5,500	83
021-705-5035	OVERTIME	53,521	45,000	50,438	65,000	45,000	(20,000)
021-705-5045	LONGEVITY	908	2,349	1,059	1,059	2,224	1,165
021-705-5050	RETIREMENT	72,862	63,209	38,283	58,950	65,656	6,706
021-705-5055	STANDBY PAY	7,538	3,900	4,613	7,463	3,900	(3,563)
021-705-5060	GROUP INSURANCE	82,138	67,730	30,786	66,654	84,121	17,467
021-705-5065	WORKERS' COMPENSATION	13,508	18,519	18,519	18,519	20,204	1,685
021-705-5070	RETIREMENT-DEFERRED COM	17,236	19,250	12,024	18,550	20,393	1,843
021-705-5075	LIFE & DISABILITY INSUR	2,369	3,094	1,279	2,079	3,131	1,052
021-705-5080	MEDICARE	4,536	5,193	3,164	4,900	5,366	466
021-705-5085	UNEMPLOYMENT TAXES	<u>1,134</u>	<u>1,296</u>	<u>215</u>	<u>245</u>	<u>72</u>	<u>(173)</u>
TOTAL PERSONNEL SERVICES		511,897	536,417	314,219	506,282	569,043	62,761
<u>SUPPLIES & MATERIALS</u>							
021-705-5110	OFFICE SUPPLIES	1,624	1,300	1,164	1,450	1,400	(50)
021-705-5112	FOOD SUPPLIES	350	250	177	550	550	0
021-705-5114	WEARING APPAREL	2,604	2,500	1,839	2,500	2,500	0
021-705-5116	GASOLINE, OIL, & GREASE	5,003	6,000	2,084	5,000	5,500	500

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER

021-PUBLIC WORKS

705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-705-5117	MINOR APPARATUS	16,707	13,000	7,521	13,000	13,000	0
021-705-5118	JANITORIAL SUPPLIES	1,463	1,500	4,601	5,000	2,000	(3,000)
021-705-5119	CHEMICALS	331,815	300,000	219,500	335,000	335,000	0
021-705-5123	OTHER SUPPLIES	482	700	556	700	700	0
021-705-5124	POSTAGE	307	500	102	500	500	0
021-705-5128	UTILITIES	202,640	200,000	125,036	205,000	250,000	45,000
021-705-5128-01	LANDFILL	147	100	1,231	10,000	5,000	(5,000)

021-705-5112 CURRENT YEAR NOTES:
RB TWA MEETING HOSTED BY CITY

021-705-5112 NEXT YEAR NOTES:
PB - TWA MEETING HOSTED BY CITY

TOTAL SUPPLIES & MATERIALS 563,141 525,850 363,811 578,700 616,150 37,450

MAINTENANCE OF LAND

021-705-5210	LAND MAINTENANCE	0	400	0	400	400	0
TOTAL MAINTENANCE OF LAND		0	400	0	400	400	0

MAINTENANCE OF BUILDINGS/

021-705-5311	MAINTENANCE OF BUILDING	2,422	1,500	6,977	7,500	152,000	144,500
021-705-5313	MAINT. OF TREATMENT PLA	70,489	20,000	5,708	10,000	180,000	170,000
021-705-5322	MAINTENANCE OF FENCES &	966	2,000	0	2,000	2,000	0

021-705-5311 NEXT YEAR NOTES:
\$2,000 General Maintenance
150,000 Chemical Building Upgrade

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
021-705-5313	NEXT YEAR NOTES:						
	\$20,000 General Maintenance of Plant						
	100,000 Turbine Pump Repairs						
	60,000 Storage Tank Inspection & Cleaning						
	TOTAL MAINTENANCE OF BUILDINGS/	73,877	23,500	12,684	19,500	334,000	314,500
<u>MAINTENANCE OF EQUIPMENT</u>							
021-705-5411	I.T. MAINT & AGREEMENTS	0	4,337	640	1,500	4,400	2,900
021-705-5412	VEHICLE MAINTENANCE	13,463	8,000	14,485	20,000	15,000	(5,000)
021-705-5413	MAINTENANCE OF FIRE APP	96	100	0	480	100	(380)
021-705-5415	MAINTENANCE OF RADIOS	0	175	0	0	0	0
021-705-5417	MAINTENANCE OF MOWERS	682	500	81	200	500	300
021-705-5422	MAINT HEATING & COOLING	2,165	500	3,300	3,300	500	(2,800)
021-705-5425	MAINT. MACHINERY, TOOLS	<u>47,462</u>	<u>42,500</u>	<u>17,507</u>	<u>42,500</u>	<u>42,500</u>	<u>0</u>
021-705-5411	CURRENT YEAR NOTES:						
	Electronic Time Keeping System \$2,137						
	TOTAL MAINTENANCE OF EQUIPMENT	63,869	56,112	36,012	67,980	63,000	(4,980)
<u>CONTRACTUAL SERVICES</u>							
021-705-5511	COMMUNICATIONS	4,252	9,805	7,933	9,805	6,710	(3,095)
021-705-5515	HIRE OF EQUIPMENT	11,116	7,000	4,949	7,000	7,000	0
021-705-5520	INSURANCE	6,038	6,150	6,523	6,523	6,900	377
021-705-5521	SPECIAL SERVICES	64,379	60,000	64,236	75,000	325,000	250,000
021-705-5521-05	SPECIAL SERVICES-ENGINE	11,400	25,000	2,000	5,000	25,000	20,000
021-705-5521-14	SPECIAL SERVICES-TCEQ	25,962	26,000	25,112	26,000	30,000	4,000

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER

021-PUBLIC WORKS

705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-705-5525	ADVERTISING	178	0	0	0	0	0
021-705-5530	TRAVEL EXPENSE	1,924	3,000	4,376	5,500	3,000	(2,500)
021-705-5540	DUES & SUBSCRIPTIONS	181	200	140	200	200	0
021-705-5541	PERMITS,LICENSES,TESTIN	0	25,700	555	2,500	2,500	0
021-705-5550	ELECTRICITY	269,699	210,000	161,071	270,000	270,000	0
021-705-5555	EDUCATION & TRAINING	0	2,000	0	2,000	2,000	0
021-705-5560	GAS FOR HEATING	<u>2,000</u>	<u>1,800</u>	<u>1,314</u>	<u>1,800</u>	<u>1,800</u>	<u>0</u>

021-705-5511 NEXT YEAR NOTES:
 Includes portion of new VOIP system and 2nd of of 3 years
 for new digital radios payments for City's portion of
 infrastructure cost with
 County.

021-705-5521 NEXT YEAR NOTES:
 \$75,000 Engineering, Water Testing
 250,000 Sluge Removal

021-705-5541 CURRENT YEAR NOTES:
 \$25,000 New TCEQ permit

TOTAL CONTRACTUAL SERVICES 397,129 376,655 278,208 411,328 680,110 268,782

MISCELLANEOUS

021-705-5645 LATE PAY FEES & PENALTI 1 0 0 0 0 0

TOTAL MISCELLANEOUS 1 0 0 0 0 0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>BUILDING & STRUCTURES</u>							
021-705-6213	WATER TREATMENT	0	182,500	0	0	0	0
021-705-6213-01	FILTER REHABILITATION	<u>0</u>	<u>750,000</u>	<u>1,169,651</u>	<u>1,500,000</u>	<u>0</u>	<u>(1,500,000)</u>
TOTAL BUILDING & STRUCTURES		0	932,500	1,169,651	1,500,000	0	(1,500,000)
<u>EQUIPMENT</u>							
021-705-6311	Machinery and Equipment	262,869					
<u>VEHICLES</u>							
021-705-6404	HEAVY EQUIPMENT	<u>262,869</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>34,000</u>	<u>34,000</u>
021-705-6404	NEXT YEAR NOTES: Payoff to purchase Caterpillar 416FST Serial # KSF00164						
TOTAL VEHICLES		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>34,000</u>	<u>34,000</u>
TOTAL 705-WATER TREATMENT		<u>1,872,783</u>	<u>2,451,434</u>	<u>2,174,586</u>	<u>3,084,190</u>	<u>2,296,703</u>	<u>(787,487)</u>

DEPARTMENTAL NOTES

Dept 710 – Distribution & Collection

Utility Fund

The Distribution and Collection (D & C) Department provides for operation, maintenance and construction of the City’s water distribution and wastewater collection system as well as meter testing and administration of the utilities division.

ACHIEVEMENTS

- Maintained TCEQ requirement standards
- Improved infrastructure by replacing water and sewer lines
- Replaced broken valves in areas throughout the City
- Completed the repairs on Edwards tanks and 20” outlet concrete steel cylinder pipeline coming off the tanks

GOALS

- Continue to improve infrastructure through replacement
- Continue to improve employee prospects and retention
- Continue to maintain TCEQ requirements standards
- Continue to monitor Sanitary Sewer Overflow requirements to eliminate FOG (Fats Oils and Grease)
- Create a crew for fire hydrant repair and replacement only
- Create a sewer crew for maintenance of sewer lines that will also be responsible for the maintenance and welfare of the Jetter Truck

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$ 892,405	\$842,209	\$883,679
51 – Supplies and Materials	126,777	116,300	135,300
53 – Maintenance of Bldg./Structures	584,241	442,000	437,500
54 – Maintenance of Equipment	497,257	453,600	464,100
55 – Contractual Services	266,202	538,493	534,461
56 - Miscellaneous	(706)	15,500	10,000
63 – Equipment	590,402	1,700,000	1,500,000
64 – Vehicles	0	506,449	55,000
Totals	\$2,956,576	\$4,614,551	\$4,035,040

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

6311 – Machinery & Equipment – Trailer w/ Compressor (\$15,000)

6316 – Distribution Lines – Water line Replacement (\$1,000,000) Sewer Line Replacement (\$500,000)

6401 – Vehicles – Utility Truck (\$35,000)

6404 – Heavy Equipment – Purchase Caterpillar Excavator 303.5DCR from Operating Lease (\$20,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER
021-PUBLIC WORKS
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
021-710-5010	SALARIES	372,942	438,050	255,181	396,683	471,500	74,817
021-710-5021	TERMINATION PAY	10,363	3,000	1,044	1,044	0	(1,044)
021-710-5022	VACATION BUY BACK	3,659	3,659	5,827	5,827	5,850	23
021-710-5035	OVERTIME	114,113	60,000	94,150	136,648	75,000	(61,648)
021-710-5045	LONGEVITY	2,050	3,114	2,154	2,178	3,394	1,216
021-710-5050	RETIREMENT	170,513	93,072	66,069	97,100	102,581	5,481
021-710-5055	STANDBY PAY	11,513	19,500	7,238	11,512	19,500	7,988
021-710-5060	GROUP INSURANCE	123,208	106,543	58,019	120,484	132,326	11,842
021-710-5065	WORKERS' COMPENSATION	24,778	24,602	24,602	24,602	28,378	3,776
021-710-5070	RETIREMENT-DEFERRED COM	40,976	28,335	20,752	33,331	31,861	(1,470)
021-710-5075	LIFE & DISABILITY INSUR	5,162	4,558	2,363	3,703	4,787	1,084
021-710-5080	MEDICARE	10,783	7,646	5,461	8,386	8,385	(1)
021-710-5085	UNEMPLOYMENT TAXES	<u>2,344</u>	<u>1,944</u>	<u>611</u>	<u>711</u>	<u>117</u>	<u>(594)</u>
TOTAL PERSONNEL SERVICES		892,405	794,023	543,473	842,209	883,679	41,470

SUPPLIES & MATERIALS

021-710-5110	OFFICE SUPPLIES	5,270	4,000	1,256	4,000	4,000	0
021-710-5112	FOOD SUPPLIES	330	700	356	700	700	0
021-710-5114	WEARING APPAREL	6,146	7,000	4,680	7,000	7,000	0
021-710-5116	GASOLINE, OIL, & GREASE	62,869	50,000	19,704	50,000	50,000	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER
021-PUBLIC WORKS
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-710-5117	MINOR APPARATUS	37,505	50,000	23,395	40,000	50,000	10,000
021-710-5118	JANITORIAL SUPPLIES	1,114	1,000	568	1,000	1,000	0
021-710-5119	CHEMICALS	0	100	0	100	100	0
021-710-5123	OTHER SUPPLIES	2,068	2,400	558	1,400	2,400	1,000
021-710-5124	POSTAGE	130	50	91	100	100	0
021-710-5128-01	LANDFILL	<u>11,345</u>	<u>70,000</u>	<u>2,506</u>	<u>12,000</u>	<u>20,000</u>	<u>8,000</u>
021-710-5110	CURRENT YEAR NOTES: Additional expense of moving offices to new City Annex.						
021-710-5110	NEXT YEAR NOTES: Camera's for offices and warehouse/bay area						
TOTAL SUPPLIES & MATERIALS		126,777	185,250	53,113	116,300	135,300	19,000
<u>MAINTENANCE OF BUILDINGS/</u>							
021-710-5311	MAINTENANCE OF BUILDING	1,351	700	4,393	5,000	2,500	(2,500)
021-710-5314	MAINTENANCE OF SANITARY	14,578	8,000	8,571	12,000	10,000	(2,000)
021-710-5318	MAINT. PAVED & UNPAVED	<u>568,312</u>	<u>425,000</u>	<u>263,723</u>	<u>425,000</u>	<u>425,000</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		584,241	433,700	276,688	442,000	437,500	(4,500)
<u>MAINTENANCE OF EQUIPMENT</u>							
021-710-5411	I.T. MAINT & AGREEMENTS	6,361	9,389	11,692	12,000	13,000	1,000
021-710-5412	VEHICLE MAINTENANCE	88,972	100,000	58,668	90,000	100,000	10,000
021-710-5413	FIRE APPARATUS	0	100	0	100	100	0
021-710-5419	MAINTENANCE OF PIPE LIN	176,455	50,000	39,065	170,000	170,000	0
021-710-5420	METERS AND SETTINGS	223,585	180,000	128,658	180,000	180,000	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

405-WATER AND SEWER
021-PUBLIC WORKS
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-710-5425	MAINT. MACHINERY, TOOLS	1,883	500	1,182	1,500	1,000	(500)
TOTAL MAINTENANCE OF EQUIPMENT		497,257	339,989	239,265	453,600	464,100	10,500

CONTRACTUAL SERVICES

021-710-5511	COMMUNICATIONS	7,752	21,916	20,611	21,916	13,761	(8,155)
021-710-5515	HIRE OF EQUIPMENT	42,724	50,000	18,522	50,000	50,000	0
021-710-5520	INSURANCE	14,757	15,050	14,105	14,105	15,050	945
021-710-5521	SPECIAL SERVICES	196,742	450,000	350,902	450,000	450,000	0
021-710-5525	ADVERTISING	0	0	639	750	150	(600)
021-710-5530	TRAVEL EXPENSE	1,675	2,500	193	1,000	2,500	1,500
021-710-5540	DUES & SUBSCRIPTIONS	66	0	55	0	0	0
021-710-5541	PERMITS,LICENSES,TESTIN	111	3,000	111	222	1,000	778
021-710-5550	ELECTRICITY	719	0	182	0	0	0
021-710-5555	EDUCATION & TRAINING	1,657	2,000	25	500	2,000	1,500

021-710-5511 NEXT YEAR NOTES:
Includes portion of new VOIP system and 2nd of of 3 years for new digital radios payments for City's portion of infrastructure cost with County.

021-710-5521 CURRENT YEAR NOTES:
The trial of contracting with a third party line maintenance was successful and another \$400,000 is included for 2018-19.

TOTAL CONTRACTUAL SERVICES		266,202	544,466	405,344	538,493	534,461	(4,032)
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BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

405-WATER AND SEWER
021-PUBLIC WORKS
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MISCELLANEOUS</u>							
021-710-5616	JUDGEMENTS & DAMAGES (717)	10,000	13,706	15,500	10,000	(5,500)
021-710-5645	LATE PAY FEES & PENALTI	10	0	0	0	0	0
TOTAL MISCELLANEOUS		(706)	10,000	13,706	15,500	10,000	(5,500)

EQUIPMENT

021-710-6311	MACHINERY AND EQUIPMENT	0	0	0	0	15,000	15,000
021-710-6316	DISTRIBUTION LINES	590,402	1,500,000	90,072	1,700,000	1,500,000	(200,000)
021-710-6311	NEXT YEAR NOTES: Compressor with Trailer						
021-710-6316	CURRENT YEAR NOTES: \$1,000,000 Replacement of Water Lines \$500,000 Replacement of Sewer Lines						
021-710-6316	NEXT YEAR NOTES: \$1,000,000 Replacement of Water Lines \$500,000 Replacement of Sewer Lines						
TOTAL EQUIPMENT		0	1,500,000	90,072	1,700,000	1,515,000	(185,000)

VEHICLES

021-710-6401	MOTOR VEHICLES	0	0	0	0	35,000	35,000
021-710-6404	HEAVY EQUIPMENT	0	499,000	451,514	506,449	20,000	(486,449)
021-710-6401	NEXT YEAR NOTES: Utility Truck						
021-710-6404	CURRENT YEAR NOTES: \$400,000 Sewer Truck \$106,449 Backhoes (buying at end of operating lease)						

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER
021-PUBLIC WORKS
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
-----021-710-6404							
NEXT YEAR NOTES:							
Payoff to purchase Caterpillar 303.5DCR from operating lease.							
TOTAL VEHICLES		0	499,000	451,514	506,449	55,000	(451,449)
TOTAL 710-DISTRIBUTION & COLLEC		<u>2,956,576</u>	<u>4,306,428</u>	<u>2,073,175</u>	<u>4,614,551</u>	<u>4,035,040</u>	<u>(579,511)</u>

DEPARTMENTAL NOTES

Dept 735 – Water Office/ Customer Svc.

Utility Fund

The Water Office is responsible for the billing and collection of fees for water and wastewater service, sanitation collection, and environmental fee. Department personnel are responsible for reading service meters, computing and sending bills and collection and posting of payments.

ACHIEVEMENTS

- Continued to promote customer service excellence by putting our citizens and their needs first
- Purchased a new truck to avoid downtime
- Continued to cross-train employees to better serve our customers
- Implemented an automated system that allows customers to process their payment by phone
- Implemented a notification and reminder service customer sign-up for online payments

GOALS

- Continue to promote customer service excellency by putting our citizens and their needs first
- Prepare for move to new and improved location
- Introduce clerks to the billing process so they have a better understanding of the department
- Cross-train a second meter reader to fill-in when primary reader is out
- Run monthly idles for all five zones to identify dead zones

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$376,756	\$368,455	\$389,152
51 – Supplies and Materials	18,683	17,765	18,465
53 – Maintenance of Bldg./Structures	1,216	1,000	1,200
54 – Maintenance of Equipment	34,327	30,800	34,850
55 – Contractual Services	136,434	142,867	128,014
62 – Buildings & Structures	0	0	40,000
64 – Vehicles	22,248	0	0
Totals	\$589,665	\$560,887	\$611,681

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

6201 – Buildings – Special Projects – Water Office Relocation to 3rd St. (\$40,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

405-WATER AND SEWER
002-FINANCE
735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
002-735-5010	SALARIES	221,581	233,359	138,074	223,337	239,980	16,643
002-735-5021	TERMINATION PAY	983	0	2,475	2,475	0	(2,475)
002-735-5022	VACATION BUY BACK	1,381	1,381	2,362	2,362	2,365	3
002-735-5035	OVERTIME	0	2,500	0	2,500	2,500	0
002-735-5045	LONGEVITY	1,109	2,600	1,847	2,013	2,933	920
002-735-5050	RETIREMENT	48,810	42,332	26,264	40,800	43,956	3,156
002-735-5060	GROUP INSURANCE	78,891	57,471	34,401	70,631	71,379	748
002-735-5065	WORKERS' COMPENSATION	5,678	5,792	5,792	5,792	6,283	491
002-735-5070	RETIREMENT-DEFERRED COM	11,870	12,797	8,249	12,825	13,653	828
002-735-5075	LIFE & DISABILITY INSUR	2,102	2,439	1,369	2,209	2,447	238
002-735-5080	MEDICARE	3,124	3,478	2,171	3,341	3,593	252
002-735-5085	UNEMPLOYMENT TAXES	<u>1,227</u>	<u>1,134</u>	<u>140</u>	<u>170</u>	<u>63</u>	<u>(107)</u>
TOTAL PERSONNEL SERVICES		376,756	365,283	223,143	368,455	389,152	20,697

SUPPLIES & MATERIALS

002-735-5110	OFFICE SUPPLIES	2,999	3,500	2,262	3,400	3,500	100
002-735-5112	FOOD SUPPLIES	42	0	0	40	40	0
002-735-5114	WEARING APPAREL	1,051	1,150	607	1,000	1,000	0
002-735-5116	GASOLINE, OIL, & GREASE	6,176	7,300	2,829	6,200	6,500	300
002-735-5117	MINOR APPARATUS	3,927	3,000	3,071	4,000	4,000	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER
 002-FINANCE
 735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
002-735-5118	JANITORIAL SUPPLIES	0	500	24	200	200	0
002-735-5123	OTHER SUPPLIES	443	460	475	475	475	0
002-735-5124	POSTAGE	678	800	678	1,000	1,000	0
002-735-5126	MERCHANDISE FOR SALES	0	0	0	0	300	300
002-735-5128	UTILITIES	<u>3,367</u>	<u>3,400</u>	<u>915</u>	<u>1,450</u>	<u>1,450</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		18,683	20,110	10,860	17,765	18,465	700
<u>MAINTENANCE OF BUILDINGS/</u>							
002-735-5311	MAINT OF BLDGS-POLLY MA	<u>1,216</u>	<u>200</u>	<u>669</u>	<u>1,000</u>	<u>1,200</u>	<u>200</u>
TOTAL MAINTENANCE OF BUILDINGS/		1,216	200	669	1,000	1,200	200
<u>MAINTENANCE OF EQUIPMENT</u>							
002-735-5411	I.T. MAINT & AGREEMENTS	22,228	23,000	19,741	20,000	22,000	2,000
002-735-5412	VEHICLE MAINTENANCE	11,323	12,000	6,128	10,000	12,000	2,000
002-735-5415	MAINTENANCE OF RADIOS	0	500	0	0	0	0
002-735-5420	MAINT. OF METERS AND SE	497	350	66	300	350	50
002-735-5422	MAINT HEATING & COOLING	<u>280</u>	<u>1,000</u>	<u>128</u>	<u>500</u>	<u>500</u>	<u>0</u>
002-735-5411	PERMANENT NOTES: Includes annual maintenance fees for Incode Utility Billing, Neptune meter reading, and Microsoft Office. These came to \$19,280 in 2019-20.						
TOTAL MAINTENANCE OF EQUIPMENT		34,327	36,850	26,064	30,800	34,850	4,050

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER
 002-FINANCE
 735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
002-735-5511	COMMUNICATIONS	3,271	13,640	8,339	13,640	5,014	(8,626)
002-735-5515	HIRE OF EQUIPMENT	3,141	2,800	1,973	2,960	3,000	40
002-735-5520	INSURANCE	2,819	3,000	3,146	3,146	3,300	154
002-735-5521	SPECIAL SERVICES	43,675	43,000	23,062	40,000	30,000	(10,000)
002-735-5521-07	SPECIAL SERVICES-ACCOUN	11,251	11,600	8,250	8,250	11,600	3,350
002-735-5521-10	SPCS SERVS - OUTSOURCE	64,371	66,000	37,824	66,000	66,000	0
002-735-5521-15	SPL SERVICES - CREDIT C	1,767	500	212	3,000	3,000	0
002-735-5530	TRAVEL EXPENSE	0	100	0	0	100	100
002-735-5541	PERMITS,LICENSES,&TESTI	0	0	71	71	0	(71)
002-735-5550	ELECTRICITY	3,329	3,500	1,212	3,500	3,500	0
002-735-5555	EDUCATION AND TRAINING	500	550	0	0	200	200
002-735-5560	GAS FOR HEATING	<u>2,311</u>	<u>2,350</u>	<u>1,598</u>	<u>2,300</u>	<u>2,300</u>	<u>0</u>
002-735-5511	NEXT YEAR NOTES: Includes portion of new VOIP system and 2nd of of 3 years for new digital radios payments for City's portion of infrastructure cost with County.						
TOTAL CONTRACTUAL SERVICES		136,434	147,040	85,688	142,867	128,014	(14,853)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

405-WATER AND SEWER
002-FINANCE
735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>BUILDING & STRUCTURES</u>							
002-735-6201	BUILDINGS - SPECIAL PRO	0	0	0	0	40,000	40,000
002-735-6201	NEXT YEAR NOTES: Improvements of building and parking for relocating Water Office to 3rd street.						
TOTAL BUILDING & STRUCTURES		0	0	0	0	40,000	40,000

VEHICLES

002-735-6401	MOTOR VEHICLES	22,248	0	0	0	0	0
TOTAL VEHICLES		0	0	0	0	0	0
TOTAL 735-WATER OFFICE-CUSTOMER		589,665	569,483	346,424	560,887	611,681	50,794

DEPARTMENTAL NOTES

TOTAL 002-FINANCE		589,665	569,483	346,424	560,887	611,681	50,794
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Dept 740 – Wastewater Treatment

Utility Fund

The Wastewater Treatment Plant incorporates an advanced secondary treatment process for effective and environmentally safe treatment and disposal of wastewater. The plant conducts laboratory testing of wastewater samples and monitors the treatment process on a 24-hour basis.

ACHIEVEMENTS

- Maintained required training and certification for all employees
- Maintained TCEQ treatment standards
- Complied with Sludge TCLP, Paint Filter and PCB's testing
- Replumbed office into new collection system
- Two Grinder Stations installed

GOALS

- Continue to maintain TCEQ treatment standards
- Continue to maintain required training and certification for all employees
- Continue to upgrade and maintain WWTP and lift stations
- Continue to maintain and service al vital plant equipment
- Strive to maintain a complete employee roster

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$ 563,107	\$505,280	\$589,760
51 – Supplies and Materials	227,675	300,450	310,950
53 – Maintenance of Bldg./Structures	33,979	39,000	18,000
54 – Maintenance of Equipment	187,032	145,150	104,350
55 – Contractual Services	271,552	290,985	283,744
56 - Miscellaneous	15	0	0
62 – Building & Structures	0	60,000	2,340,000
64 – Vehicles	29,220	0	0
Totals	\$1,312,580	\$1,340,865	\$3,646,804

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

6213 – Treatment Plants – North Clarifier Rehab (\$500,000), Grit Removal System & South Clarifier and Tricking Filters Rehab (\$840,000) and New Birdwell Lane Lift Station (\$1,000,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER
021-PUBLIC WORKS
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
021-740-5010	SALARIES	253,537	338,246	166,754	280,000	333,882	53,882
021-740-5021	TERMINATION PAY	27,315	0	488	488	0	(488)
021-740-5022	VACATION BUY BACK	2,363	2,363	1,416	1,416	1,420	4
021-740-5035	OVERTIME	49,901	40,000	24,811	40,000	40,000	0
021-740-5045	LONGEVITY	6,414	8,083	3,904	3,904	5,375	1,471
021-740-5050	RETIREMENT	84,052	69,293	36,555	58,200	68,224	10,024
021-740-5055	STANDBY PAY	6,525	3,900	3,713	5,850	3,900	(1,950)
021-740-5060	GROUP INSURANCE	89,647	75,275	35,963	76,116	93,491	17,375
021-740-5065	WORKERS' COMPENSATION	13,061	13,430	13,430	13,430	13,215	(215)
021-740-5070	RETIREMENT-DEFERRED COM	20,354	21,070	11,483	18,275	21,190	2,915
021-740-5075	LIFE & DISABILITY INSUR	2,791	3,403	1,519	2,559	3,406	847
021-740-5080	MEDICARE	5,356	5,693	3,022	4,810	5,576	766
021-740-5085	UNEMPLOYMENT TAXES	<u>1,790</u>	<u>1,458</u>	<u>172</u>	<u>232</u>	<u>81</u>	<u>(151)</u>
TOTAL PERSONNEL SERVICES		563,107	582,214	303,229	505,280	589,760	84,480
<u>SUPPLIES & MATERIALS</u>							
021-740-5110	OFFICE SUPPLIES	1,627	1,000	939	1,000	1,500	500
021-740-5112	FOOD SUPPLIES	395	250	151	550	550	0
021-740-5114	WEARING APPAREL	1,614	2,000	1,283	2,000	2,000	0
021-740-5116	GASOLINE, OIL, & GREASE	22,144	15,000	7,234	15,000	15,000	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER
021-PUBLIC WORKS
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-740-5117	MINOR APPARATUS	11,226	10,000	2,913	10,000	10,000	0
021-740-5118	JANITORIAL SUPPLIES	662	1,000	478	1,000	1,000	0
021-740-5119	CHEMICALS	81,056	75,000	69,782	95,000	100,000	5,000
021-740-5123	OTHER SUPPLIES	151	750	151	750	750	0
021-740-5124	POSTAGE	60	150	92	150	150	0
021-740-5128	UTILITIES	108,740	170,000	91,011	170,000	170,000	0
021-740-5128-01	LANDFILL	<u>0</u>	<u>10,000</u>	<u>0</u>	<u>5,000</u>	<u>10,000</u>	<u>5,000</u>
021-740-5112	CURRENT YEAR NOTES: CITY HOSTING WTA						
021-740-5112	NEXT YEAR NOTES: CITY HOSTING WTA						
TOTAL SUPPLIES & MATERIALS		227,675	285,150	174,034	300,450	310,950	10,500
<u>MAINTENANCE OF BUILDINGS/</u>							
021-740-5311	MAINTENANCE OF BUILDING	4,651	500	13,945	17,000	1,000	(16,000)
021-740-5313	MAINT. OF TREATMENT PLA	23,538	10,000	14,129	20,000	15,000	(5,000)
021-740-5322	FENCES AND GATES	<u>5,790</u>	<u>2,000</u>	<u>0</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		33,979	12,500	28,074	39,000	18,000	(21,000)
<u>MAINTENANCE OF EQUIPMENT</u>							
021-740-5411	I.T. MAINT & AGREEMENTS	0	2,173	1,280	1,300	3,500	2,200
021-740-5412	VEHICLE MAINTENANCE	35,497	25,000	15,156	25,000	25,000	0
021-740-5413	MAINT OF FIRE APPARATUS	120	300	0	300	300	0
021-740-5417	MAINTENANCE OF MOWERS	398	500	60	500	500	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

405-WATER AND SEWER
021-PUBLIC WORKS
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-740-5422	MAINT HEATING & COOLING	0	50	14	50	50	0
021-740-5425	MAINT. MACHINERY, TOOLS	151,017	70,000	83,112	118,000	75,000	(43,000)
021-740-5411	CURRENT YEAR NOTES: Electronic Time Tracking System \$2,137						
021-740-5425	CURRENT YEAR NOTES: Unforeseen storm damages cost an additional \$17,763 this fiscal year.						
TOTAL MAINTENANCE OF EQUIPMENT		187,032	98,023	99,621	145,150	104,350	(40,800)

CONTRACTUAL SERVICES

021-740-5511	COMMUNICATIONS	4,899	9,605	4,746	9,605	6,094	(3,511)
021-740-5515	HIRE OF EQUIPMENT	15,291	10,000	11,305	16,000	12,000	(4,000)
021-740-5520	INSURANCE	4,421	4,550	5,450	5,450	6,000	550
021-740-5521	SPECIAL SERVICES	22,038	17,500	22,904	29,000	29,000	0
021-740-5521-05	SPECIAL SERVICES-ENGINE	0	10,000	2,250	10,000	10,000	0
021-740-5521-14	SPECIAL SERVICES-TCEQ	24,661	25,000	27,926	25,000	25,000	0
021-740-5530	TRAVEL EXPENSE	771	2,500	911	2,500	2,500	0
021-740-5540	DUES & SUBSCRIPTIONS	0	100	140	140	150	10
021-740-5541	PERMITS, LICENSES, TESTIN	0	25,555	222	1,000	1,000	0
021-740-5550	ELECTRICITY	197,948	190,000	112,766	190,000	190,000	0
021-740-5555	EDUCATION & TRAINING	0	0	0	290	0	(290)
021-740-5560	GAS FOR HEATING	1,524	2,000	1,231	2,000	2,000	0

021-740-5511 NEXT YEAR NOTES:
Includes portion of new VOIP system and 2nd of of 3 years

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER
 021-PUBLIC WORKS
 740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
for new digital radios payments for City's portion of infrastructure cost with County.							
021-740-5521-14	CURRENT YEAR NOTES: \$25,000 New TCEQ permit						
TOTAL CONTRACTUAL SERVICES		271,552	296,810	189,850	290,985	283,744	(7,241)
<u>MISCELLANEOUS</u>							
021-740-5645	LATE PAY FEES & PENALTY	15	0	0	0	0	0
TOTAL MISCELLANEOUS		15	0	0	0	0	0
<u>BUILDING & STRUCTURES</u>							
021-740-6213	TREATMENT PLANTS	0	1,250,000	13,667	60,000	2,340,000	2,280,000
021-740-6213	NEXT YEAR NOTES: \$500,000 Rehad North Clarifier 840,000 Rehab Grit Removal System, South Clarifier & Trickling Filters 1,000,000 New Birdwell lift station						
TOTAL BUILDING & STRUCTURES		0	1,250,000	13,667	60,000	2,340,000	2,280,000
<u>VEHICLES</u>							
021-740-6401	MOTOR VEHICLES	29,220	0	0	0	0	0
TOTAL VEHICLES		0	0	0	0	0	0
TOTAL 740-WASTEWATER TREATMENT		1,312,580	2,524,697	808,475	1,340,865	3,646,804	2,305,939

Dept 745 – Material Control

Utility Fund

Material Control coordinates purchase of like items between various City departments in an effort to take advantage of volume pricing. The department prepares and tabulates bids in accordance with municipal and state law as well as solicits and receives quotes, processes requisitions, purchase orders and invoices.

ACHIEVEMENTS

- Continued evaluating purchasing and inventory workflows to ensure effective responsiveness
- Continued to improve the working relationships with departments and vendors
- Continued to expand our vendor lists for services and commodities

GOALS

- Continue evaluating purchasing and inventory workflows
- Continue attending purchasing training
- Continue improving communication with departments and vendors
- Continue cross-training inventory/purchasing technician
- Continue evaluating the layout of the warehouse and making changes as necessary

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$ 92,923	\$120,917	\$128,509
51 – Supplies and Materials	5,871	7,500	6,300
52 – Maintenance of Land	0	200	1,200
53 – Maintenance of Bldg./Structures	3,740	1,500	1,500
54 – Maintenance of Equipment	4,713	7,350	5,900
55 – Contractual Services	67,113	13,413	12,233
56 - Miscellaneous	0	28	0
63 – Equipment	28,718	0	0
Totals	\$203,079	\$150,908	\$155,642

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER
 021-PUBLIC WORKS
 745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
021-745-5010	SALARIES	52,833	72,887	43,354	69,996	74,707	4,711
021-745-5022	VACATION BUY BACK	951	951	812	812	900	88
021-745-5035	OVERTIME	1,135	1,000	1,422	1,852	1,000	(852)
021-745-5045	LONGEVITY	173	395	170	261	539	278
021-745-5050	RETIREMENT	16,412	13,967	9,360	13,460	14,378	918
021-745-5055	STANDBY PAY	3,975	3,900	2,475	3,900	3,900	0
021-745-5060	GROUP INSURANCE	8,639	16,642	8,743	18,668	20,669	2,001
021-745-5065	WORKERS' COMPENSATION	2,882	5,855	5,855	5,855	5,997	142
021-745-5070	DEFERRED COMP	3,908	4,262	2,940	4,250	4,466	216
021-745-5075	LIFE & DISABILITY INSUR	664	760	461	725	760	35
021-745-5080	MEDICARE	1,028	1,147	774	1,120	1,175	55
021-745-5085	UNEMPLOYMENT COMPENSATI	324	324	18	18	18	0
TOTAL PERSONNEL SERVICES		92,923	122,090	76,383	120,917	128,509	7,592

SUPPLIES & MATERIALS

021-745-5110	OFFICE SUPPLIES	1,163	900	688	900	900	0
021-745-5112	FOOD SUPPLIES	0	0	20	50	0	(50)
021-745-5114	WEARING APPAREL	421	200	442	450	200	(250)
021-745-5116	GASOLINE, OIL AND GREAS	574	200	686	1,000	800	(200)
021-745-5117	MINOR APPARATUS	317	100	31	1,000	100	(900)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER
021-PUBLIC WORKS
745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-745-5124	POSTAGE	279	100	20	100	100	0
021-745-5128	UTILITIES	2,489	3,000	861	3,000	3,000	0
021-745-5128-01	LANDFILL	<u>628</u>	<u>2,500</u>	<u>171</u>	<u>1,000</u>	<u>1,200</u>	<u>200</u>
TOTAL SUPPLIES & MATERIALS		5,871	7,000	2,919	7,500	6,300	(1,200)

MAINTENANCE OF LAND

021-745-5210	LAND MAINTENANCE	<u>0</u>	<u>200</u>	<u>0</u>	<u>200</u>	<u>1,200</u>	<u>1,000</u>
TOTAL MAINTENANCE OF LAND		0	200	0	200	1,200	1,000

MAINTENANCE OF BUILDINGS/

021-745-5311	MAINTENANCE OF BUILDING	<u>3,740</u>	<u>600</u>	<u>0</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		3,740	600	0	1,500	1,500	0

MAINTENANCE OF EQUIPMENT

021-745-5411	I.T. MAINT & AGREEMENTS	2,642	2,774	3,158	3,200	3,250	50
021-745-5412	MAINTENANCE OF VEHICLES	1,872	1,700	3,093	3,200	1,700	(1,500)
021-745-5413	FIRE APPARATUS	156	150	0	150	150	0
021-745-5422	MAINT HEATING & COOLING	43	300	0	300	300	0
021-745-5425	MAINTENANCE OF MACHINER	<u>0</u>	<u>1,500</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		4,713	6,424	6,250	7,350	5,900	(1,450)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER
 021-PUBLIC WORKS
 745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
021-745-5511	COMMUNICATIONS	2,976	5,268	2,482	5,268	5,268	0
021-745-5520	INSURANCE	830	850	1,315	1,315	1,315	0
021-745-5525	ADVERTISING	2,483	500	1,126	1,500	500	(1,000)
021-745-5530	TRAVEL EXPENSE	0	0	0	180	0	(180)
021-745-5535	RENT	49,926	0	0	0	0	0
021-745-5540	DUES & SUBSCRIPTIONS	0	150	100	150	150	0
021-745-5550	ELECTRICITY	4,479	7,000	1,858	4,000	4,000	0
021-745-5560	GAS FOR HEATING	<u>6,420</u>	<u>6,000</u>	<u>527</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>

021-745-5511 CURRENT YEAR NOTES:
 Includes \$1,768 for new digital radios and 1st of 3 years
 payments for City's portion of infrastructure cost with
 County.

021-745-5535 CURRENT YEAR NOTES:
 The Utility Fund departments have moved into City Annex (old
 Cain Electric Bldg, 1211 E 3rd St) and no longer pays rent
 to the Airpark. The Utility Fund owns this building and
 will receive rent from non-Utility departments located in
 the building.

TOTAL CONTRACTUAL SERVICES		67,113	19,768	7,408	13,413	12,233	(1,180)
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MISCELLANEOUS

021-745-5645	LATE PAY FEES & PENALTY	0	0	28	28	0	(28)
TOTAL MISCELLANEOUS		0	0	28	28	0	(28)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER
021-PUBLIC WORKS
745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>EQUIPMENT</u>							
021-745-6311	MACHINERY & EQUIPMENT	28,718	0	0	0	0	0
TOTAL EQUIPMENT		0	0	0	0	0	0
TOTAL 745-MATERIAL CONTROL		203,079	156,082	92,988	150,908	155,642	4,734

DEPARTMENTAL NOTES

Dept 780 – City Hall Annex

Utility Fund

This activity provides for the operation of the City Hall Annex building, including electricity, natural gas, insurance, building maintenance, and janitorial service. Non-Utility departments housed in the building will be charged rental fees.

GOALS

- Continue renovations and upgrades

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
51 – Supplies and Materials	\$1,118	\$3,765	\$4,000
53 – Maintenance of Bldg./Structures	5,692	190,000	15,000
54 – Maintenance of Equipment	516	10,600	3,600
55 – Contractual Services	6,314	18,759	19,300
62 – Building & Structures	6,250	0	0
Totals	\$19,889	\$223,124	\$41,900

Highlights:

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER
021-PUBLIC WORKS
780-CITY HALL ANNEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
021-780-5117	MINOR APPARATUS	250	1,000	437	1,000	1,000	0
021-780-5118	JANITORIAL SUPPLIES	0	0	414	500	1,000	500
021-780-5123	OTHER SUPPLIES	0	0	14	14	0	(14)
021-780-5128	UTILITIES	868	2,000	1,427	2,000	2,000	0
021-780-5128-01	CITY HALL ANNEX - LAND	0	0	251	251	0	(251)
TOTAL SUPPLIES & MATERIALS		1,118	3,000	2,542	3,765	4,000	235
<u>MAINTENANCE OF LAND</u>							
<u>MAINTENANCE OF BUILDINGS/</u>							
021-780-5311	MAINTENANCE OF BUILDING	5,692	186,668	188,429	190,000	15,000	(175,000)
021-780-5311	NEXT YEAR NOTES: Flooring						
TOTAL MAINTENANCE OF BUILDINGS/		5,692	186,668	188,429	190,000	15,000	(175,000)
<u>MAINTENANCE OF EQUIPMENT</u>							
021-780-5413	MAINT. OF FIRE APPARATU	36	600	0	600	600	0
021-780-5422	MAINT. HEATING & COOLIN	480	3,000	3,488	10,000	3,000	(7,000)
TOTAL MAINTENANCE OF EQUIPMENT		516	3,600	3,488	10,600	3,600	(7,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER
021-PUBLIC WORKS
780-CITY HALL ANNEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
021-780-5511	COMMUNICATIONS	1,168	0	258	259	800	541
021-780-5515	HIRE OF EQUIPMENT	0	1,000	0	0	0	0
021-780-5520	INSURANCE	0	4,000	0	0	0	0
021-780-5521	SPECIAL SERVICES	1,075	1,000	5,250	7,500	7,500	0
021-780-5550	ELECTRICITY	4,071	6,000	4,816	8,000	8,000	0
021-780-5560	GAS FOR HEATING	0	3,000	2,311	3,000	3,000	0
021-780-5511	NEXT YEAR NOTES: Includes portion of new VOIP system and 2nd of of 3 years for new digital radios payments for City's portion of infrastructure cost with County.						
021-780-5521	CURRENT YEAR NOTES: Janitorial service						
021-780-5521	NEXT YEAR NOTES: Janitorial service						
TOTAL CONTRACTUAL SERVICES		6,314	15,000	12,635	18,759	19,300	541
<u>BUILDING & STRUCTURES</u>							
021-780-6202	BUILDING IMPROVEMENTS	6,250	60,000	0	0	0	0
TOTAL BUILDING & STRUCTURES		0	60,000	0	0	0	0
TOTAL 780-CITY HALL ANNEX		19,889	268,268	207,093	223,124	41,900	(181,224)
DEPARTMENTAL NOTES							
TOTAL 021-PUBLIC WORKS		10,269,1531	5,061,065	8,306,870	14,400,013	15,070,235	670,222

Dept 000 – Non-Departmental

Utility Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies that provide services benefitting the citizens of Big Spring.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
51 – Supplies and Materials	\$4,057,201	\$4,200,000	\$4,100,000
54 – Maintenance of Equipment	0	2,685	3,000
55 – Contractual Services	51,484	63,146	66,146
56 - Miscellaneous	713,018	720,544	725,000
62 – Buildings and Structures	309,314	0	0
Totals	\$5,131,018	\$4,986,375	\$4,894,146

Highlights:

5641 – Administrative Fees – Fees paid to General Fund for services provided by General Fund departments.

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER
 021-PUBLIC WORKS
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
021-000-5128	RAW WATER PURCHASES	4,057,201	4,594,000	2,423,463	4,200,000	4,100,000	(100,000)
TOTAL SUPPLIES & MATERIALS		4,057,201	4,594,000	2,423,463	4,200,000	4,100,000	(100,000)

MAINTENANCE OF EQUIPMENT

021-000-5412	SERVICE CENT PRORATED E	0	0	5,075	2,685	3,000	315
TOTAL MAINTENANCE OF EQUIPMENT		0	0	5,075	2,685	3,000	315

CONTRACTUAL SERVICES

021-000-5520	INSURANCE	2,155	2,200	1,455	2,250	2,450	200
021-000-5521	SPECIAL SERVICES	47,433	45,000	39,242	59,000	61,000	2,000
021-000-5535	RENT	1,896	1,896	1,264	1,896	1,896	0
021-000-5540	DUES & SUBSCRIPTIONS	0	800	0	0	800	800
021-000-5535	PERMANENT NOTES: Rent to Airpark for Building #15 - \$158/month (records storage - cost split between Utility & Gen. Fund)						
TOTAL CONTRACTUAL SERVICES		51,484	49,896	41,961	63,146	66,146	3,000

MISCELLANEOUS

021-000-5641	ADMINISTRATIVE FEES	646,770	640,260	426,840	640,260	645,000	4,740
021-000-5643	BAD DEBT WRITE-OFF	66,156	70,000	52,929	80,000	80,000	0
021-000-5645	LATE PAY FEES & PENALTI	92	0	284	284	0	(284)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER
 021-PUBLIC WORKS
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
	TOTAL MISCELLANEOUS	713,018	710,260	480,053	720,544	725,000	4,456
<u>BUILDING & STRUCTURES</u>							
021-000-6200	BUILDINGS	<u>309,314</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL BUILDING & STRUCTURES	<u>309,314</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL 000-NON-DEPARTMENTAL	<u>5,131,018</u>	<u>5,354,156</u>	<u>2,950,553</u>	<u>4,986,375</u>	<u>4,894,146</u>	<u>(92,229)</u>

DEPARTMENTAL NOTES

Debt Service

Utility Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Total Debt Service	\$466,033	\$529,909	\$472,174

Transfers to Other Funds

Utility Fund

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Transfer to Bond Funds	\$123,456	\$124,000	\$124,000

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

405-WATER AND SEWER
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-19	DEBT SVC-05-06 SIEMENS	314,653	314,653	314,653	314,653	314,653	0
070-000-5701-28	DEBT SVC-2013-14 EQUIPM	10,704	5,352	5,352	5,352	0	(5,352)
070-000-5701-56	DEBT SVC-2014-15 EQUIPM	98,598	98,598	73,949	98,598	24,650	(73,948)
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	27,013	27,013	18,009	27,013	27,013	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	8,721	8,721	6,592	8,721	8,721	0
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	6,344	0	7,250	10,876	10,876	0
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	0	80,000	35,942	64,696	86,261	21,565

070-000-5701-19 PERMANENT NOTES:
Debt on Energy Conservation Project. The last payment will
be on 3/31/2021.

070-000-5701-60 CURRENT YEAR NOTES:
\$80,000 Sewer Truck Lease Payment

TOTAL DEBT SERVICE 47,646 534,337 461,746 529,909 472,174 (57,735)

TOTAL 000-NON-DEPARTMENTAL 466,033 534,337 461,746 529,909 472,174 (57,735)

DEPARTMENTAL NOTES

TOTAL 070-DEBT SERVICE 466,033 534,337 461,746 529,909 472,174 (57,735)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

405-WATER AND SEWER
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5807	TNSF TO 2007 I&S CERT O	51,456	51,000	34,667	52,000	52,000	0
080-000-5807-02	TNSF TO 2012 I&S CO'S	<u>(72,000)</u>	<u>66,000</u>	<u>48,000</u>	<u>72,000</u>	<u>72,000</u>	<u>0</u>
TOTAL TRANSFERS TO OTHER FUNDS		<u>(123,456)</u>	<u>117,000</u>	<u>82,667</u>	<u>124,000</u>	<u>124,000</u>	<u>0</u>
TOTAL 000-NON-DEPARTMENTAL		<u>(123,456)</u>	<u>117,000</u>	<u>82,667</u>	<u>124,000</u>	<u>124,000</u>	<u>0</u>
TOTAL 080-INTERGOVERNMENTAL EX		<u>(123,456)</u>	<u>117,000</u>	<u>82,667</u>	<u>124,000</u>	<u>124,000</u>	<u>0</u>
*** TOTAL BUDGETED EXPENSES ***		<u>15,680,346</u>	<u>16,281,885</u>	<u>9,197,707</u>	<u>15,614,809</u>	<u>16,278,090</u>	<u>663,281</u>

*** END OF REPORT ***

AIRPARK FUND - FUND 410
SUMMARY OF RECEIPTS AND EXPENSES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Unrestricted Fund Balance	\$3,227,634	\$6,730,047	\$6,077,546
<u>Receipts</u>			
Rentals	1,283,135	1,232,900	1,232,900
Mineral Royalties	2,759,596	1,580,000	1,000,000
Grants	2,098,073	65,000	50,000
Other Financing Sources (Leases)	0	212,000	0
Miscellaneous Revenue	75,811	83,590	88,400
Total Current Receipts	6,216,615	3,173,490	2,371,300
Total Funds Available	9,444,249	9,903,537	8,448,846
<u>Expenses</u>			
Personnel Services	483,309	468,652	618,651
Supplies and Materials	44,209	57,300	64,750
Maintenance of Buildings	772,096	755,288	692,750
Maintenance of Equipment	44,155	68,406	68,100
Contractual Services	290,607	269,885	357,158
Miscellaneous Expenses	533,017	445,066	379,828
Debt Service	110,779	178,097	189,526
Capital Outlay	436,030	1,583,297	4,435,000
Total Expenses	2,714,202	3,825,991	6,805,763
Increase (Decrease) in Unrestricted Fund Balance	3,502,413	(652,501)	(4,434,463)
Ending Unrestricted Fund Equity	\$6,730,047	\$6,077,546	\$1,643,083

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

410-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>45-RECREATION</u>							
4507	MERCHANDISE SALES	102	80	78	90	100	(10)
TOTAL 45-RECREATION		102	80	78	90	100	(10)
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	67,625	45,000	72,464	80,000	85,000	(5,000)
TOTAL 46-INTEREST INCOME		67,625	45,000	72,464	80,000	85,000	(5,000)
<u>47-PROPERTY</u>							
4707	MINERAL LEASE - ROYALTIES	2,759,596	2,400,000	1,053,883	1,580,000	1,000,000	580,000
4709	LEASE OF LAND	262,287	280,000	213,932	280,000	280,000	0
4731	BUILDING RENTAL	913,092	900,000	705,384	950,000	950,000	0
4732	EQUIPMENT RENTAL	903	900	602	900	900	0
4734	LEASE REVENUE-CORRECTIONAL CEN	103,497	130,000	0	0	0	0
4736	FUEL FLOWAGE FEES/COMMISSIONS	3,356	3,700	1,170	2,000	2,000	0
TOTAL 47-PROPERTY		4,042,732	3,714,600	1,974,971	2,812,900	2,232,900	580,000
<u>49-MISCELLANEOUS</u>							
4903	INSURANCE RECOVERY	3,219	0	0	0	0	0
4905	OTHER INCOME	3,838	2,000	2,050	2,200	2,000	200
4905-10	OTHER INCOME - PRAIRIE DOG,ETC	1,000	800	1,050	1,300	1,300	0
4906	RETURNED CHECK FEES	25	0	0	0	0	0
4921	OTHER FINANCING SOURCES	0	212,000	0	212,000	0	212,000
4931	CONTRIBUTIONS	2,098,073	65,000	21,282	65,000	50,000	15,000

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

410-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
TOTAL 49-MISCELLANEOUS		2,106,156	279,800	24,382	280,500	53,300	227,200
4905 OTHER INCOME	PERMANENT NOTES: Reimbursement to Airpark Fund for services provided by Airpark personnel to other funds.						
4921 OTHER FINANCING SOURCES	CURRENT YEAR NOTES: Lease Revenue: \$22,000 Two Riding Mowers with side discharge \$190,000 Security Camera System						
4931 CONTRIBUTIONS	CURRENT YEAR NOTES: Ramp Grant with increase to resolve crack seal issue.						
4931 CONTRIBUTIONS	NEXT YEAR NOTES: Annual Ramp Grant						
*** TOTAL BUDGETED REVENUES ***		6,216,615	4,039,480	2,071,895	3,173,490	2,371,300	802,190

*** END OF REPORT ***

Dept 610 – Airpark

Airpark Fund

The Airpark Department provides for the maintenance and rental of Airpark property including industrial sites, buildings, and airport infrastructure. The City is required to comply with Federal Aviation Administration (FAA) rules and regulations regarding management of the Airpark and to work closely with the Texas Department of Transportation (TXDOT) Aviation Division.

ACHIEVEMENTS

- Installed electric gates in three different locations on the Airpark
- Leased property south of Runway 06/24 for pipe yard storage
- Resurfaced Perimeter Road East for truck access and storage development
- Replaced unreliable Automated Weather Observing System (AWOS)
- Completed roof repair and replacement on buildings with hail damage in 2016
- Abated Asbestos in two warehouses and four other rental facilities
- Removed Asbestos pads and added parking lot for GEO staff
- Hosted 2019 National Hang-Gliding Competition
- Coordinated Fly-Over for 2019 Pops in the Park
- Hosted 2019 Prairie Dog Fly-In and Hangar Movie Night
- Installed new mechanical joint seal on Runway 17/35
- Replaced hangar doors and sheet metal on “Hangar 9”
- Installed security lighting and cameras around hangars and bunker storage units

GOALS

- Obtain funding and complete two access roads to the “Reliever Route”
- Begin construction of new T-Hangar
- Add spec building to Airpark
- Bring in three new businesses to Airpark
- Host 2020 World Class “Pan-American Hang-Gliding Competition”
- Upgrade roads in the Industrial Park area
- Abate, demolish and remove multiple unusable buildings around the Airpark
- Replace Hangar doors and metal sheeting on Building 75
- Add Air Racing to Big Spring entertainment agenda
- Strengthen Runways and Taxiways

(Continued next page)

Dept 610 – Airpark**Airpark Fund**

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
50 – Personnel Services	\$483,309	\$468,652	\$618,651
51 – Supplies and Materials	44,209	57,300	64,750
53 – Maintenance of Bldg./Structures	772,096	755,288	692,750
54 – Maintenance of Equipment	44,155	68,406	68,100
55 – Contractual Services	290,607	269,885	357,158
56 – Miscellaneous	533,016	445,066	379,828
61 – Land	0	81,177	0
62 – Buildings & Structures	10,030	735,000	4,435,000
63 – Equipment	0	389,158	0
64 – Vehicles	0	377,962	0
65 – Displays	426,000	0	0
Totals	\$2,603,423	\$3,647,894	\$6,616,237

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios
6200 – Buildings – Hangar 25 additional new hanger (\$175,000 Donation) and one metal building (300,000)
6201 – Buildings – Special Projects – Put up a wall in Building #1 (\$130,000)
6218 – Paved Streets, Alleys, Curbs – Engineering and Rehab of Perimeter Rd (\$1,560,000) and Build Interior Roads-beside Perimeter Rd (\$2,200,000)
6222 – Fences and Gates – Install Barb Wire Fencing (\$125,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

410-AIRPARK 021-
PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
021-610-5010	SALARIES	281,430	448,402	186,053	310,718	362,955	52,237
021-610-5021	TERMINATION PAY	11,665	35,000	0	0	35,000	35,000
021-610-5022	VACATION BUY BACK	6,308	6,308	3,200	3,200	3,300	100
021-610-5035	OVERTIME	1,503	1,000	310	1,000	1,000	0
021-610-5045	LONGEVITY	3,873	4,736	3,725	3,795	5,133	1,338
021-610-5050	RETIREMENT	77,297	87,446	35,475	61,970	72,271	10,301
021-610-5060	GROUP INSURANCE	63,267	74,590	26,562	44,564	92,641	48,077
021-610-5065	WORKERS' COMPENSATION	12,643	16,251	16,251	16,251	14,763	(1,488)
021-610-5070	RETIREMENT-DEFERRED COM	17,115	27,250	11,143	19,500	22,447	2,947
021-610-5075	LIFE & DISABILITY INSUR	2,485	4,020	1,479	2,475	3,162	687
021-610-5080	MEDICARE	4,504	7,184	2,932	5,130	5,907	777
021-610-5085	UNEMPLOYMENT TAXES	<u>1,219</u>	<u>1,620</u>	<u>49</u>	<u>49</u>	<u>72</u>	<u>23</u>
TOTAL PERSONNEL SERVICES		483,309	713,807	287,180	468,652	618,651	149,999
<u>SUPPLIES & MATERIALS</u>							
021-610-5110	OFFICE SUPPLIES	968	3,000	1,255	3,000	2,000	(1,000)
021-610-5112	FOOD SUPPLIES	507	1,000	170	1,000	1,000	0
021-610-5112-01	VENDING MACHINE SUPPLIE	0	0	(702)	0	0	0
021-610-5114	WEARING APPAREL	2,239	2,000	1,850	2,250	2,250	0
021-610-5116	GASOLINE, OIL, & GREASE	16,165	18,000	8,105	18,000	18,000	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

410-AIRPARK 021-
PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-610-5117	MINOR APPARATUS	5,831	9,000	2,093	5,000	9,000	4,000
021-610-5118	JANITORIAL SUPPLIES	739	2,000	524	1,100	2,000	900
021-610-5119	CHEMICALS	0	500	0	8,000	10,000	2,000
021-610-5122	BOTANICAL AND AGRICULTU	955	1,500	0	2,000	2,000	0
021-610-5123	OTHER SUPPLIES	1,913	2,500	2,514	2,950	2,500	(450)
021-610-5124	POSTAGE	139	500	101	500	500	0
021-610-5126	MERCHANDISE FOR RESALE	129	130	194	500	500	0
021-610-5128	UTILITIES	11,806	12,000	3,906	10,000	10,000	0
021-610-5128-01	LANDFILL	<u>2,819</u>	<u>5,000</u>	<u>192</u>	<u>3,000</u>	<u>5,000</u>	<u>2,000</u>

021-610-5112

PERMANENT NOTES:

Food Budget to accommodate meetings with Economic Development Board, visiting dignitaries, project management representatives, planning meetings for hang-gliding, Annual fly-ins, pilot lounge support and other marketing and public relations activities.

TOTAL SUPPLIES & MATERIALS	44,209	57,130	20,201	57,300	64,750	7,450
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MAINTENANCE OF BUILDINGS/

021-610-5311	MAINTENANCE OF BUILDING	667,400	500,000	367,509	555,000	500,000	(55,000)
021-610-5318-01	ROUTINE AIR MNT PGM(RAM	65,034	100,000	27,756	100,000	100,000	0
021-610-5320	STREET MARKERS & SIGNS	39,314	250	0	250	250	0
021-610-5322	MAINTENANCE OF FENCES &	349	1,500	85	1,500	1,500	0
021-610-5326	MISCELLANEOUS IMPROVEME	0	0	7,538	7,538	0	(7,538)
021-610-5328	MAINT. RUNWAYS, TAXIWAY	0	90,500	49,999	90,500	90,500	0
021-610-5329	MAINT. AIRFIELD LIGHTIN	<u>0</u>	<u>500</u>	<u>182</u>	<u>500</u>	<u>500</u>	<u>0</u>

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

410-AIRPARK 021-

PUBLIC WORKS

610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-610-5311 NEXT YEAR NOTES:							
	Replace Hanger Doors at Bldg 75, Abatement, etc.						
TOTAL MAINTENANCE OF BUILDINGS/		772,096	692,750	453,069	755,288	692,750	(62,538)
<u>MAINTENANCE OF EQUIPMENT</u>							
021-610-5411	I.T. MAINT & AGREEMENTS	0	0	474	1,000	1,000	0
021-610-5412	VEHICLE MAINTENANCE	32,461	50,000	26,920	50,000	50,000	0
021-610-5413	MAINTENANCE OF FIRE APP	8,369	10,000	9,623	11,000	10,500	(500)
021-610-5417	MOWERS	1,347	1,500	1,684	2,500	2,500	0
021-610-5422	MAINT HEATING & COOLING	1,673	2,000	1,041	2,000	2,000	0
021-610-5425	MAINT. MACHINERY, TOOLS	304	2,000	40	500	500	0
TOTAL MAINTENANCE OF EQUIPMENT		44,155	65,500	39,782	67,000	66,500	(500)
<u>CONTRACTUAL SERVICES</u>							
021-610-5511	COMMUNICATIONS	7,507	23,914	20,966	24,000	15,233	(8,767)
021-610-5515	HIRE OF EQUIPMENT	16,497	12,500	1,700	5,000	5,000	0
021-610-5520	INSURANCE	82,166	85,000	91,136	91,060	92,000	940
021-610-5521	SPECIAL SERVICES	37,098	35,000	28,355	35,000	35,000	0
021-610-5521-03	MASTER PLAN - AIRPARK	0	35,000	0	0	70,000	70,000
021-610-5521-05	SPECIAL SERVICES-ENGINE	65,000	65,000	1,613	40,000	65,000	25,000
021-610-5525	ADVERTISING	1,531	2,000	1,030	2,000	2,000	0
021-610-5525-10	ADVERTISE-PRAIR DOG, ET	2,782	2,000	1,299	2,000	2,000	0
021-610-5530	TRAVEL EXPENSE	3,113	4,500	2,572	4,500	4,500	0
021-610-5540	DUES & SUBSCRIPTIONS	2,817	2,600	2,350	3,250	3,250	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

410-AIRPARK 021-

PUBLIC WORKS

610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
021-610-5541	PERMITS, LICENSES, TESTI	395	800	350	800	900	100
021-610-5550	ELECTRICITY	56,767	48,000	22,809	48,000	48,000	0
021-610-5555	EDUCATION & TRAINING	75	275	120	275	275	0
021-610-5560	GAS FOR HEATING	<u>14,858</u>	<u>14,000</u>	<u>13,066</u>	<u>14,000</u>	<u>14,000</u>	<u>0</u>
021-610-5511	<p>021-610-5511 NEXT YEAR NOTES: Includes portion of new VOIP system and 2nd of of 3 years for new digital radios payments for City's portion of infrastructure cost with County.</p>						
021-610-5521	<p>021-610-5521 PERMANENT NOTES: Quarterly Telvent/DTN Meteorologic funding for the airport weather observation system \$2,900 and annual cost allocation study \$4,000.</p>						
021-610-5521	<p>021-610-5521 CURRENT YEAR NOTES: Many designs and other projects</p>						
021-610-5530	<p>021-610-5530 PERMANENT NOTES: Annual TxDOT Aviation and FAA Partnership Conference.</p>						
TOTAL CONTRACTUAL SERVICES		290,607	330,589	187,368	269,885	357,158	87,273
MISCELLANEOUS							
021-610-5641	ADMINISTRATIVE FEES	503,966	662,351	295,377	443,066	337,828	0
021-610-5643	BAD DEBT EXPENSE	29,036	2,000	871	2,000	2,000	0
021-610-5645	LATE PAY FEES & PENALTI	<u>13</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		533,016	664,351	296,249	445,066	379,828	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

410-AIRPARK 021-
PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>LAND</u>							
021-610-6100	LAND	0	72,539	81,177	81,177	0	(81,177)
021-610-6100	CURRENT YEAR NOTES: Purchase of property from Haas.						
TOTAL LAND		0	72,539	81,177	81,177	0	(81,177)

BUILDING & STRUCTURES

021-610-6200	BUILDINGS	0	0	0	0	420,000	420,000
021-610-6201	BUILDINGS-SPECIAL PROJE	0	130,000	0	0	130,000	130,000
021-610-6218	PAVED STREETS, ALLEYS,	0	4,175,000	0	240,000	3,760,000	3,520,000
021-610-6219	CRACK SEAL, SEAL COAT,	0	0	0	100,000	0	(100,000)
021-610-6222	FENCES AND GATES	10,030	0	0	0	125,000	125,000
021-610-6225	MINERAL RIGHTS	0	1,200,000	0	0	0	0
021-610-6229	RUNWAYS & AIRFIELD LIGH	0	395,000	2,826	395,000	0	(395,000)

021-610-6200 NEXT YEAR NOTES:
One Metal Building \$300,000
New additional Hangar for Hangar 25 Museum \$120,000

021-610-6201 NEXT YEAR NOTES:
Wall in former Western Container Building.

021-610-6218 NEXT YEAR NOTES:
\$1,560,000 Perimeter Rd & Engineering
2,200,000 Other Interior Rds

021-610-6222 NEXT YEAR NOTES:
Barbed Wire Fencing

021-610-6229 CURRENT YEAR NOTES:

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

410-AIRPARK 021-
PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	\$140,000 Repair of Runway 17/35 joint seal problem						
	\$180,000 Replace Approach lighting, Plasi w/Pappi-4,Rwy6/24						
	\$75,000 Taxiway E Lighting						
TOTAL BUILDING & STRUCTURES		10,030	5,900,000	2,826	735,000	4,435,000	3,700,000

EQUIPMENT

021-610-6311	MACHINERY & EQUIPMENT	0	190,000	290,158	100,158	0	(100,158)
021-610-6313	COMMUNICATION SYSTEMS	0	0	0	200,000	0	(200,000)
021-610-6314	MOWERS & EQUIPMENT	0	89,000	19,676	89,000	0	(89,000)

021-610-6311 CURRENT YEAR NOTES:
Security Camera System and Generator

021-610-6313 CURRENT YEAR NOTES:
AWOS

021-610-6314 CURRENT YEAR NOTES:
Two 72" riding Mower zero turn w/side discharge

TOTAL EQUIPMENT		0	279,000	309,834	389,158	0	(389,158)
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VEHICLES

021-610-6401	MOTOR VEHICLES	0	0	149,456	149,456	0	(149,456)
021-610-6404	HEAVY EQUIPMENT	0	0	228,506	228,506	0	(228,506)
TOTAL VEHICLES		0	0	377,962	377,962	0	(377,962)

<u>021-610-6500</u>	DISPLAYS - AIRPLANES	<u>426,000</u>					
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TOTAL 610-AIRPARK		2,603,423	8,775,666	2,055,647	3,646,488	6,614,637	2,968,149
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DEPARTMENTAL NOTES

TOTAL 021-PUBLIC WORKS		<u>2,603,423</u>	<u>8,775,666</u>	<u>2,057,053</u>	<u>3,647,894</u>	<u>6,618,237</u>	<u>2,968,149</u>
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Dept 000 – Non-Departmental

Airpark Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Service Center Prorated	0	\$1,406	\$1,600

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

410-AIRPARK
 021-PUBLIC WORKS
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
021-000-5412	SERVICE CENT PRORATED E	0	0	1,406	1,406	1,600	194
TOTAL MAINTENANCE OF EQUIPMENT		0	0	1,406	1,406	1,600	194
TOTAL 000-NON-DEPARTMENTAL		0	0	1,406	1,406	1,600	194

Debt Service

Airpark Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase payments for equipment purchased with this funding.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Total Debt Service	\$110,779	\$178,097	\$189,526

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

410-AIRPARK
 070-DEBT SERVICE
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-04	DEBT SVC-05-06 SIEMENS	6,490	6,490	6,490	6,490	6,490	0
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	29,730	29,730	19,820	29,730	29,730	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	28,319	28,319	18,383	28,319	28,319	0
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	46,240	0	52,817	79,269	79,269	0
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	0	42,400	19,049	34,289	45,718	11,429
070-000-5701-04	PERMANENT NOTES: Debt on Energy Conservation Project. The last payment will be on 3/31/2021.						
070-000-5701-60	CURRENT YEAR NOTES: Lease Payments: \$4,400 Two Side discharge 72" riding mowers \$38,000 Security Camera System						
TOTAL DEBT SERVICE		110,779	106,939	116,560	178,097	189,526	11,429
TOTAL 000-NON-DEPARTMENTAL		110,779	106,939	116,560	178,097	189,526	11,429
<u>DEPARTMENTAL NOTES</u>							
TOTAL 070-DEBT SERVICE		110,779	106,939	116,560	178,097	189,526	11,429
*** TOTAL BUDGETED EXPENSES ***		2,278,172	8,882,605	2,173,612	3,825,991	6,805,763	2,979,772

*** END OF REPORT ***

EMERGENCY MEDICAL SERVICES FUND - FUND 430
SUMMARY OF RECEIPTS AND EXPENSES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Unrestricted Fund Balance	\$755,766	(\$318,219)	(\$230,846)
<u>Receipts</u>			
Emergency Fees	1,980,309	1,903,503	1,850,150
Revenue From Other Agencies	361,500	450,000	450,000
Other Financing Sources		35,000	
Other	308,722	211,339	191,000
Total Receipts	2,650,531	2,599,842	2,491,150
<u>Transfers-In</u>			
General Fund	700,000	900,000	900,000
Other Funds	0	40,000	0
Total Current Receipts	3,350,531	3,539,842	3,391,150
Total Funds Available	4,106,297	3,221,623	3,160,304
<u>Expenses</u>			
Personnel Services	2,503,220	2,010,186	1,944,776
Supplies and Materials	149,062	137,582	139,550
Maintenance of Buildings	12	1,500	1,500
Maintenance of Equipment	51,710	34,344	38,100
Contractual Services	101,705	156,800	129,244
Miscellaneous	289,940	268,596	277,748
Bad Debt	759,550	600,000	600,000
Debt Service	132,016	137,621	111,528
Capital Outlay	437,301	105,840	33,000
Total Budgeted Expenses	4,424,516	3,452,469	3,275,446
Increase (Decrease) in Fund Equity	(1,073,985)	87,373	115,704
Ending Unrestricted Fund Balance	(\$318,219)	(\$230,846)	(\$115,142)

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

430-EMERGENCY MEDICAL SVCS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>42-GRANTS & OTHER AGENCIES</u>							
4209	REIMB. FROM COUNTY-AMBULANCE S	361,500	450,000	337,500	450,000	450,000	0
TOTAL 42-GRANTS & OTHER AGENCIES		361,500	450,000	337,500	450,000	450,000	0
4209	REIMB. FROM COUNTY-AMBULANCE S	PERMANENT NOTES: Contract with Howard County for ambulance service - annual subsidy of \$130,000					
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	(1,342)	(1,500)	(5,782)	(10,000)	(9,000)	(1,000)
TOTAL 46-INTEREST INCOME		(1,342)	(1,500)	(5,782)	(10,000)	(9,000)	(1,000)
<u>47-PROPERTY</u>							
4708	SALE OF SURPLUS PROPERTY	0	0	3,353	3,353	0	3,353
4709	AMBULANCE EMERGENCY SERVICE	3,015,275	2,900,000	2,137,747	3,000,000	3,050,000	(50,000)
4710	ADJUSTMENTS OF REVENUE	(1,035,115)	(1,100,000)	(758,381)	(1,100,000)	(1,200,000)	100,000
4711	AMBULANCE SUBSCRIPTIONS	150	150	150	150	150	0
TOTAL 47-PROPERTY		1,980,309	1,800,150	1,382,869	1,903,503	1,850,150	53,353
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANSFERS FROM GENERAL FUND	700,000	900,000	600,000	900,000	900,000	0
4819	TRANSFER FROM OTHER FUNDS	0	40,000	40,000	40,000	0	40,000
TOTAL 48-TRANSFER FROM OTHER FUNDS		700,000	940,000	640,000	940,000	900,000	40,000
4810	TRANSFERS FROM GENERAL FUND	PERMANENT NOTES: Annual subsidy from General Fund.					

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

430-EMERGENCY MEDICAL SVCS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>49-MISCELLANEOUS</u>							
4903	INSURANCE RECOVERY	3,566	2,000	0	0	0	0
4905	OTHER REVENUE	306,498	200,000	221,339	221,339	200,000	21,339
4921	OTHER FINANCING SOURCES	<u>0</u>	<u>35,000</u>	<u>0</u>	<u>35,000</u>	<u>0</u>	35,000
TOTAL 49-MISCELLANEOUS		310,064	237,000	221,339	256,339	200,000	56,339
4905 OTHER REVENUE	CURRENT YEAR NOTES: \$200,000 Estimated Uncompensated Care Cost Settlement from Texas Health and Human Services						
4921 OTHER FINANCING SOURCES	CURRENT YEAR NOTES: Lease Zoll EKG Monitor for \$35,000						
*** TOTAL BUDGETED REVENUES ***		<u>3,350,531</u>	<u>3,425,650</u>	<u>2,575,926</u>	<u>3,539,842</u>	<u>3,391,150</u>	148,692

*** END OF REPORT ***

Dept 260 – Emergency Medical Services

E.M.S. Fund

The EMS service, a division of the Fire Department, provides emergency medical and transport service for Big Spring and Howard County.

ACHIEVEMENTS

- Won the State of Texas EMS Provider of the Year Award
- Improved training of on-duty personnel
- Improved retention of employees
- Improved wellness program
- Reduced overtime
- Improved training on new standards and new equipment

GOALS

- Continue to improve training
- Continue to improve skills competencies
- Continue to reduce overtime
- Send employees to paramedic school
- Continue to update equipment
- Use technology to improve work performance

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$2,503,220	\$2,010,186	\$1,944,776
51 – Supplies and Materials	149,062	137,582	139,550
53 – Maintenance of Bldg./Structures	12	1,500	1,500
54 – Maintenance of Equipment	51,710	34,344	38,100
55 – Contractual Services	101,705	156,800	129,244
56 – Miscellaneous	1,049,490	868,596	877,748
63 – Equipment	257,755	37,000	33,000
64 – Vehicles	179,546	68,840	0
Totals	\$4,292,500	\$3,314,848	\$3,163,918

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios
6311 – Machinery & Equipment – (2) CPR Devices (\$33,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

430-EMERGENCY MEDICAL SVCS
012-FIRE
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
012-260-5010	SALARIES	1,129,155	1,174,292	721,828	1,141,756	1,183,264	41,508
012-260-5021	TERMINATION PAY	0	45,000	0	5,000	5	(4,995)
012-260-5022	VACATION BUY BACK	17,488	17,488	19,826	19,826	20,000	174
012-260-5035	OVERTIME	148,175	125,000	171,259	242,500	150,000	(92,500)
012-260-5045	LONGEVITY	22,106	24,816	24,298	24,298	28,248	3,950
012-260-5050	RETIREMENT	813,152	207,989	146,770	217,257	210,227	(7,030)
012-260-5060	GROUP INSURANCE	234,333	160,113	102,415	208,503	198,860	(9,643)
012-260-5065	WORKERS' COMPENSATION	37,850	40,459	40,459	40,459	46,611	6,152
012-260-5070	RETIREMENT-DEFERRED COM	70,043	72,244	53,913	79,810	77,223	(2,587)
012-260-5075	LIFE & DISABILITY INSUR	9,562	9,810	5,999	9,435	9,854	419
012-260-5080	MEDICARE	18,433	20,106	14,188	21,005	20,322	(683)
012-260-5085	UNEMPLOYMENT TAXES	<u>2,923</u>	<u>2,916</u>	<u>162</u>	<u>337</u>	<u>162</u>	<u>(175)</u>
TOTAL PERSONNEL SERVICES		2,503,220	1,900,233	1,301,116	2,010,186	1,944,776	(65,410)
<u>SUPPLIES & MATERIALS</u>							
012-260-5110	OFFICE SUPPLIES	1,480	2,500	382	382	2,000	1,618
012-260-5112	FOOD SUPPLIES	264	300	450	650	500	(150)
012-260-5114	WEARING APPAREL	21,919	25,000	6,421	25,000	25,000	0
012-260-5116	GASOLINE, OIL AND GREAS	23,435	20,000	10,151	22,000	22,000	0
012-260-5117	MINOR APPARATUS	13,265	11,500	1,739	11,500	11,500	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

430-EMERGENCY MEDICAL SVCS

012-FIRE

260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-260-5118	JANITORIAL SUPPLIES	599	1,500	0	1,000	1,500	500
012-260-5120	MEDICAL AND SURGICAL	75,699	65,000	33,611	65,000	65,000	0
012-260-5123	OTHER SUPPLIES	6,753	7,500	5,674	7,500	7,500	0
012-260-5124	POSTAGE	23	150	73	150	150	0
012-260-5128	UTILITIES	<u>5,625</u>	<u>4,400</u>	<u>3,751</u>	<u>4,400</u>	<u>4,400</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		149,062	137,850	62,253	137,582	139,550	1,968
<u>MAINTENANCE OF BUILDINGS/</u>							
012-260-5311	MAINT. OF BUILDINGS	<u>12</u>	<u>1,500</u>	<u>8</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		12	1,500	8	1,500	1,500	0
<u>MAINTENANCE OF EQUIPMENT</u>							
012-260-5411	I.T. MAINT & AGREEMENTS	7	2,400	1,921	2,400	5,000	2,600
012-260-5412	MAINTENANCE OF VEHICLES	43,688	30,000	18,478	30,000	30,000	0
012-260-5415	MAINTENANCE OF RADIOS	0	500	0	0	0	0
012-260-5425	MACHINERY, TOOLS, AND P	<u>8,015</u>	<u>2,500</u>	<u>779</u>	<u>1,500</u>	<u>2,500</u>	<u>1,000</u>
TOTAL MAINTENANCE OF EQUIPMENT		51,710	35,400	21,178	33,900	37,500	3,600
<u>CONTRACTUAL SERVICES</u>							
012-260-5511	COMMUNICATIONS	2,160	45,300	42,292	45,300	22,344	(22,956)
012-260-5520	INSURANCE	6,010	6,400	13,999	6,400	6,400	0
012-260-5521-08	SPECIAL SERVICES-MEDICA	51,627	48,000	35,700	48,000	48,000	0
012-260-5530	TRAVEL EXPENSE	59	1,500	987	1,500	1,500	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

430-EMERGENCY MEDICAL SVCS

012-FIRE

260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-260-5535	RENTS	0	18,500	17,217	18,500	18,500	0
012-260-5540	DUES & SUBSCRIPTIONS	284	500	0	500	500	0
012-260-5541	PERMITS,LICENSES,TESTIN	1,622	4,000	5,593	9,100	4,500	(4,600)
012-260-5550	ELECTRICITY	10,784	10,000	5,533	10,000	10,000	0
012-260-5555	EDUCATION AND TRAINING	23,813	12,000	7,776	12,000	12,000	0
012-260-5560	GAS FOR HEATING	<u>5,346</u>	<u>5,500</u>	<u>3,711</u>	<u>5,500</u>	<u>5,500</u>	<u>0</u>

012-260-5511 CURRENT YEAR NOTES:
Includes \$42,856 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.

012-260-5535 CURRENT YEAR NOTES:
Station #1 rent to be split with Fire Dept.

TOTAL CONTRACTUAL SERVICES 101,705 151,700 132,807 156,800 129,244 (27,556)

MISCELLANEOUS

012-260-5616	JUDGMENTS & DAMAGES	887	0	0	0	0	0
012-260-5641	ADMINISTRATIVE FEES	125,761	128,596	85,731	128,596	137,748	0
012-260-5642	COLLECTION FEE EXPENSE	163,222	140,000	119,688	140,000	140,000	0
012-260-5643	BAD DEBT EXPENSE	759,550	550,000	434,767	600,000	600,000	0
012-260-5645	LATE PAY FEES & PENALTI	<u>70</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		1,049,490	818,596	640,185	868,596	877,748	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

430-EMERGENCY MEDICAL SVCS

012-FIRE

260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>EQUIPMENT</u>							
012-260-6311	MACHINERY & EQUIPMENT	257,755	35,000	32,885	37,000	33,000	(4,000)
012-260-6311	CURRENT YEAR NOTES: \$35,000 2 CPR aid device						
012-260-6311	NEXT YEAR NOTES: \$33,000 2 CPRA AID devices						
TOTAL EQUIPMENT		0	35,000	32,885	37,000	33,000	(4,000)

VEHICLES

012-260-6401	MOTOR VEHICLES	179,546	0	68,840	68,840	0	(68,840)
TOTAL VEHICLES		0	0	68,840	68,840	0	(68,840)

TOTAL 260-E.M.S.		4,292,500	3,080,279	2,259,273	3,314,404	3,163,318	(151,086)
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DEPARTMENTAL NOTES

TOTAL 012-FIRE		4,292,500	3,080,279	2,259,717	3,314,848	3,163,918	(150,930)
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Dept 000 – Non-Departmental

E.M.S. Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Service Center Prorated	0	\$444	\$600

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

430-EMERGENCY MEDICAL SVCS

012-FIRE

000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
012-000-5412	SERVICE CENT PRORATED E	0	0	444	444	600	156
TOTAL MAINTENANCE OF EQUIPMENT		0	0	444	444	600	156
TOTAL 000-NON-DEPARTMENTAL		0	0	444	444	600	156

Debt Service

E.M.S. Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Total Debt Service	\$ 132,016	\$137,621	\$111,528

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

430-EMERGENCY MEDICAL SVCS
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-16	DEBT SVC-2013-14 EQUIPM	23,082	11,541	11,541	11,541	0	(11,541)
070-000-5701-17	DEBT SVS 2014-15 EQUIPM	21,919	21,919	16,439	21,919	5,480	(16,439)
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	34,574	34,574	23,049	34,574	34,574	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	36,364	36,590	24,224	36,365	36,365	0
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	16,077	26,674	18,374	27,561	27,561	0
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	0	7,000	3,145	5,661	7,548	1,887
TOTAL DEBT SERVICE		<u>132,016</u>	<u>138,298</u>	<u>96,772</u>	<u>137,621</u>	<u>111,528</u>	<u>(26,093)</u>
TOTAL 000-NON-DEPARTMENTAL		<u>132,016</u>	<u>138,298</u>	<u>96,772</u>	<u>137,621</u>	<u>111,528</u>	<u>(26,093)</u>
TOTAL 070-DEBT SERVICE		<u>132,016</u>	<u>138,298</u>	<u>96,772</u>	<u>137,621</u>	<u>111,528</u>	<u>(26,093)</u>
*** TOTAL BUDGETED EXPENSES ***		<u>3,987,215</u>	<u>3,218,577</u>	<u>2,356,489</u>	<u>3,452,469</u>	<u>3,275,446</u>	<u>(177,023)</u>

*** END OF REPORT ***

*** TOTAL BUDGETED EXPENSES ***

LANDFILL FUND - FUND 440
SUMMARY OF RECEIPTS AND EXPENSES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Unrestricted Fund Balance	\$2,552,443	\$2,995,701	\$1,833,609
<u>Receipts</u>			
Howard County Contribution toward New Landfill	250,000	0	0
Revenue from Sanitation Service	920,470	950,000	950,000
Commercial Tipping Fees	697,778	682,000	682,000
Grants	0	24,539	0
Other Financing Sources	0	500,000	120,000
Miscellaneous Revenue	210,066	235,398	205,630
Total Current Receipts	2,078,314	2,391,937	1,957,630
Total Funds Available	4,630,757	5,387,638	3,791,239
<u>Expenses</u>			
Personnel Services	687,418	685,415	663,629
Supplies and Materials	66,491	68,382	69,200
Maintenance of Buildings	1,521	950	1,000
Maintenance of Equipment	83,251	185,651	110,801
Contractual Services	151,172	150,052	150,296
Administrative & Miscellaneous	286,627	318,545	358,736
Debt Service	96,851	195,034	299,390
Capital Outlay	224,750	545,000	120,000
New Landfill	36,975	1,405,000	7,122,500
Total Expenses	1,635,056	3,554,029	8,895,552
Increase (Decrease) in Unrestricted Fund Equity	443,258	(1,162,092)	(6,937,922)
Ending Unrestricted Fund Balance	\$2,995,701	\$1,833,609	(\$5,104,313)

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

440-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>41-LICENSES & PERMITS</u>							
4116	ANNUAL PERMITS	800	2,000	2,800	3,000	3,000	0
TOTAL 41-LICENSES & PERMITS		800	2,000	2,800	3,000	3,000	0
<u>42-GRANTS & OTHER AGENCIES</u>							
4205-06	HOWARD COUNT-NEW LANDFILL	250,000	0	0	0	0	0
4250	PERMAIN BASIN RPC - GRANT W.C.	0	0	24,539	24,539	0	24,539
TOTAL 42-GRANTS & OTHER AGENCIES		250,000	0	24,539	24,539	0	24,539
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4303	LANDFILL REV FROM SANITATION	920,470	880,600	669,042	950,000	950,000	0
4304	TIPPING FEES	697,778	682,000	458,658	682,000	682,000	0
4356	LANDFILL ENVIRONMENT FEES	135,011	130,000	79,078	135,000	135,000	0
4361	LATE FEE CHARGES	2,329	2,100	1,827	2,500	2,500	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		1,755,588	1,694,700	1,208,604	1,769,500	1,769,500	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	36,641	15,000	44,373	40,000	20,000	20,000
4614	INTEREST INC-LANDFILL CLOSURE	35,217	28,000	36,171	53,000	45,000	8,000
TOTAL 46-INTEREST INCOME		71,857	43,000	80,544	93,000	65,000	28,000

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

440-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>47-PROPERTY</u>							
4708	SALE OF SURPLUS PROPERTY	0	0	1,748	1,748	0	1,748
TOTAL 47-PROPERTY		0	0	1,748	1,748	0	1,748
<u>48-TRANSFER FROM OTHER FUNDS</u>							
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/ (SHORT)	120	0	77	0	0	0
4905	OTHER INCOME	(51)	50	135	150	130	20
4921	OTHER FINANCING SOURCES	0	500,000	0	500,000	120,000	380,000
TOTAL 49-MISCELLANEOUS		69	500,050	212	500,150	120,130	380,020
*** TOTAL BUDGETED REVENUES ***		2,078,314	2,239,750	1,318,447	2,391,937	1,957,630	434,307

*** END OF REPORT ***

Dept 350 – Landfill

Landfill Fund

The City’s sanitary landfill disposes an average of 150 tons of waste per day and must comply with all reporting requirements of the Texas Commission on Environmental Quality (TCEQ).

ACHIEVEMENTS

- Admin Tech received Class A Municipal Solid Waste License
- Began Phase I of the new landfill

GOALS

- Prepare for the opening of the new landfill
- Finish the audit on dumpster for the City

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$687,418	\$685,415	\$663,629
51 – Supplies and Materials	66,491	68,382	69,200
53 – Maintenance of Bldg./Structures	1,521	950	1,000
54 – Maintenance of Equipment	83,251	179,200	104,801
55 – Contractual Services	151,172	150,052	150,296
56 - Miscellaneous	286,627	318,545	358,736
62 – Buildings & Structures	36,975	1,405,000	7,122,500
64 - Vehicles	224,750	545,000	120,000
Totals	\$1,538,205	\$3,352,544	\$8,590,162

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios
6226 – 01 – New Landfill – New Landfill (\$7,122,500)
6404 – Heavy Equipment – Dump Truck (\$120,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

440-LANDFILL
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
025-350-5010	SALARIES	383,149	394,341	219,741	352,795	400,477	47,682
025-350-5015	AUTO ALLOWANCE	7,800	7,800	2,925	5,850	7,800	1,950
025-350-5021	TERMINATION PAY	1,957	0	17,379	32,279	0	(32,279)
025-350-5022	VACATION BUY BACK	8,836	8,836	4,650	4,650	4,750	100
025-350-5035	OVERTIME	40,795	20,000	31,969	49,000	20,000	(29,000)
025-350-5045	LONGEVITY	3,877	5,395	4,265	4,574	5,589	1,015
025-350-5050	RETIREMENT	84,862	77,020	51,473	83,813	77,810	(6,003)
025-350-5060	GROUP INSURANCE	106,957	79,152	45,754	92,193	91,025	(1,168)
025-350-5065	WORKERS' COMPENSATION	25,106	26,257	26,257	26,257	21,850	(4,407)
025-350-5070	RETIREMENT-DEFERRED COM	16,178	23,301	16,163	24,425	24,168	(257)
025-350-5075	LIFE & DISABILITY INSUR	2,424	3,716	1,950	3,009	3,719	710
025-350-5080	MEDICARE	4,257	6,327	4,254	6,430	6,360	(70)
025-350-5085	UNEMPLOYMENT TAXES	<u>1,220</u>	<u>1,458</u>	<u>80</u>	<u>140</u>	<u>81</u>	<u>(59)</u>
TOTAL PERSONNEL SERVICES		687,418	653,603	426,860	685,415	663,629	(21,786)
<u>SUPPLIES & MATERIALS</u>							
025-350-5110	OFFICE SUPPLIES	1,506	2,000	624	1,500	1,500	0
025-350-5114	WEARING APPAREL	2,208	2,500	2,005	2,500	2,500	0
025-350-5116	GASOLINE, OIL & GREASE	50,367	35,000	28,014	40,000	45,000	5,000
025-350-5117	MINOR APPARATUS	1,678	2,000	6,234	7,000	3,000	(4,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

440-LANDFILL
 025-SANITATION
 350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
025-350-5118	JANITORIAL SUPPLIES	656	750	450	750	750	0
025-350-5119	CHEMICALS	0	200	6,996	12,000	12,000	0
025-350-5123	OTHER SUPPLIES	7,556	200	403	582	400	(182)
025-350-5124	POSTAGE	32	50	8	50	50	0
025-350-5128	UTILITIES	<u>2,488</u>	<u>4,000</u>	<u>1,216</u>	<u>4,000</u>	<u>4,000</u>	<u>0</u>
025-350-5119	PERMANENT NOTES: Bio-cover						
025-350-5119	CURRENT YEAR NOTES: 2018-19 Bio-cover						
025-350-5119	NEXT YEAR NOTES: 2019-20 Bio-cover						
TOTAL SUPPLIES & MATERIALS		66,491	46,700	45,950	68,382	69,200	818
<u>MAINTENANCE OF BUILDINGS/</u>							
025-350-5311	MAINTENANCE OF BUILDING	<u>1,521</u>	<u>500</u>	<u>576</u>	<u>950</u>	<u>1,000</u>	<u>50</u>
TOTAL MAINTENANCE OF BUILDINGS/		1,521	500	576	950	1,000	50
<u>MAINTENANCE OF EQUIPMENT</u>							
025-350-5411	I.T. MAINT & AGREEMENTS	1,900	4,001	2,668	3,000	4,001	1,001
025-350-5412	VEHICLE MAINTENANCE	76,234	45,900	134,486	175,000	100,000	(75,000)
025-350-5413	FIRE APPARATUS	90	200	94	200	200	0
025-350-5422	MAINT. HEATING & COOLIN	4,400	0	0	0	0	0
025-350-5425	MAINT. MACHINERY, TOOLS	<u>627</u>	<u>300</u>	<u>560</u>	<u>1,000</u>	<u>600</u>	<u>(400)</u>
025-350-5411	CURRENT YEAR NOTES:						

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

440-LANDFILL
 025-SANITATION
 350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
Electronic Time Tracking System \$2,101							
	TOTAL MAINTENANCE OF EQUIPMENT	83,251	50,401	137,808	179,200	104,801	(74,399)
<u>CONTRACTUAL SERVICES</u>							
025-350-5511	COMMUNICATIONS	1,949	7,260	6,256	7,260	4,396	(2,864)
025-350-5515	HIRE OF EQUIPMENT	(1,930)	0	72	75	0	(75)
025-350-5520	INSURANCE	8,579	9,200	9,417	9,417	9,600	183
025-350-5521	SPECIAL SERVICE	75,794	60,000	62,739	75,000	75,000	0
025-350-5521-07	SPECIAL SERVICES-ACCOUN	11,251	11,800	11,592	11,800	11,800	0
025-350-5530	TRAVEL EXPENSE	810	1,000	0	0	1,000	1,000
025-350-5540	DUES & SUSCRIPTIONS	212	1,000	0	0	1,000	1,000
025-350-5541	PERMITS, LICENSES, TEST	45,512	60,000	29,488	45,000	45,000	0
025-350-5550	ELECTRICITY	8,366	1,500	474	1,500	1,500	0
025-350-5555	EDUCATION AND TRAINING	630	1,000	0	0	1,000	1,000
025-350-5511	NEXT YEAR NOTES: Includes portion of new VOIP system and 2nd of of 3 years for new digital radios payments for City's portion of infrastructure cost with County.						
	TOTAL CONTRACTUAL SERVICES	151,172	152,760	120,038	150,052	150,296	244

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

440-LANDFILL
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MISCELLANEOUS</u>							
025-350-5616	JUDGEMENTS AND DAMAGES	0	0	10,685	10,685	0	(10,685)
025-350-5641	ADMINISTRATIVE FEES	286,434	289,860	193,240	289,860	340,736	50,876
025-350-5643	BAD DEBT WRITE-OFF	193	50,000	217	18,000	18,000	0
025-350-5645	LATE PAY FEES & PENALTY	<u>0</u>	<u>5</u>	<u>456</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		286,627	339,865	204,597	318,545	358,736	10,191

BUILDING & STRUCTURES

025-350-6226-01	NEW LANDFILL	<u>36,975</u>	<u>3,000,000</u>	<u>687,077</u>	<u>1,405,000</u>	<u>7,122,500</u>	<u>5,717,500</u>
025-350-6226-01	CURRENT YEAR NOTES: The year's new landfill construction cost						
025-350-6226-01	NEXT YEAR NOTES: The year's new landfill construction cost						
TOTAL BUILDING & STRUCTURES		0	3,000,000	687,077	1,405,000	7,122,500	5,717,500

VEHICLES

025-350-6401	MOTOR VEHICLES	0	0	0	0	120,000	120,000
025-350-6404	HEAVY EQUIPMENT	<u>224,750</u>	<u>545,000</u>	<u>544,542</u>	<u>545,000</u>	<u>0</u>	<u>(545,000)</u>
025-350-6401	NEXT YEAR NOTES: Dump Truck to replace #3060 1993						
025-350-6404	CURRENT YEAR NOTES: \$500,000 Bomag BC772RB4 Compactor						
TOTAL VEHICLES		<u>224,750</u>	<u>545,000</u>	<u>544,542</u>	<u>545,000</u>	<u>120,000</u>	<u>(425,000)</u>

TOTAL 350-LANDFILL		<u>1,538,205</u>	<u>4,788,829</u>	<u>2,167,447</u>	<u>3,352,544</u>	<u>8,590,162</u>	<u>5,237,618</u>
TOTAL 025-SANITATION		<u>1,538,205</u>	<u>4,788,829</u>	<u>2,173,898</u>	<u>3,358,995</u>	<u>8,596,162</u>	<u>5,237,167</u>

Dept 000 – Non-Departmental

Landfill Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Service Center Prorated	\$0	\$6,451	\$6,000

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

440-LANDFILL
 025-SANITATION
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
025-000-5412	SERVICE CENT PRORATED E	0	0	6,451	6,451	6,000	(451)
TOTAL MAINTENANCE OF EQUIPMENT		0	0	6,451	6,451	6,000	(451)
TOTAL 000-NON-DEPARTMENTAL		0	0	6,451	6,451	6,000	(451)
		=====	=====	=====	=====	=====	=====

Debt Service

Landfill Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Total Debt Service	\$96,851	\$195,034	\$299,390

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

440-LANDFILL
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-02	DEBT SERVICE - 2013-14	5,339	2,669	2,669	2,670	0	(2,670)
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	7,274	7,274	4,849	7,274	7,274	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	56,261	56,261	37,246	56,261	56,261	0
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	27,977	214,838	31,973	47,960	47,960	0
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	0	100,000	44,927	80,869	163,895	83,026
070-000-5701-61	DEBT SVC-2019-20 EQUIPM	0	0	0	0	24,000	24,000
TOTAL DEBT SERVICE		<u>96,851</u>	<u>381,042</u>	<u>121,665</u>	<u>195,034</u>	<u>299,390</u>	<u>104,356</u>
TOTAL 000-NON-DEPARTMENTAL		<u>96,851</u>	<u>381,042</u>	<u>121,665</u>	<u>195,034</u>	<u>299,390</u>	<u>104,356</u>
TOTAL 070-DEBT SERVICE		<u>96,851</u>	<u>381,042</u>	<u>121,665</u>	<u>195,034</u>	<u>299,390</u>	<u>104,356</u>
*** TOTAL BUDGETED EXPENSES ***		<u>1,373,331</u>	<u>5,169,871</u>	<u>2,295,562</u>	<u>3,554,029</u>	<u>8,895,552</u>	<u>5,341,523</u>

*** END OF REPORT ***

SANITATION FUND - FUND 445
SUMMARY OF RECEIPTS AND EXPENSES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Unrestricted Fund Balance	\$872,066	\$856,979	\$1,231,482
<u>Receipts</u>			
Refuse Collection Service	3,114,654	3,130,000	3,150,000
Late Charges	53,935	54,000	54,000
Compactor Rental	60,033	60,000	60,000
Other Financing Sources	0	0	0
Repayment of Loan to Hotel/Motel Fund	150,000	325,000	0
Miscellaneous Revenue	8,379	23,174	11,000
Total Current Receipts	3,387,001	3,592,174	3,275,000
Total Funds Available	4,259,067	4,449,153	4,506,482
<u>Expenses</u>			
Personnel Services	648,692	672,912	713,025
Supplies and Materials	1,126,198	1,220,180	1,220,180
Maintenance of Equipment	345,115	498,627	374,801
Contractual Services	58,705	75,944	66,752
Miscellaneous	353,714	392,540	387,831
Debt Service	317,020	307,468	196,694
Capital Outlay	552,644	50,000	460,000
Total Expenses	3,402,088	3,217,671	3,419,283
Increase (Decrease) in Unrestricted Fund Equity	(15,087)	374,503	(144,283)
Ending Unrestricted Fund Balance	\$856,979	\$1,231,482	\$1,087,199

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

445-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4301	REFUSE COLLECTION SERVICE	3,114,654	3,000,000	1,882,542	3,130,000	3,150,000	(20,000)
4361	LATE CHARGES	<u>53,935</u>	<u>51,000</u>	<u>38,931</u>	<u>54,000</u>	<u>54,000</u>	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		3,168,589	3,051,000	1,921,473	3,184,000	3,204,000	(20,000)
<u>46-INTEREST INCOME</u>							
4602	INTEREST REVENUE	<u>7,212</u>	<u>4,000</u>	<u>14,174</u>	<u>20,000</u>	<u>10,000</u>	10,000
TOTAL 46-INTEREST INCOME		7,212	4,000	14,174	20,000	10,000	10,000
<u>47-PROPERTY</u>							
4708	SALE OF SURPLUS PROPERTY	0	0	2,174	2,174	0	2,174
4729	COMPACTOR RENTAL	<u>60,033</u>	<u>60,000</u>	<u>40,590</u>	<u>60,000</u>	<u>60,000</u>	0
TOTAL 47-PROPERTY		60,033	60,000	42,764	62,174	60,000	2,174
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4824	TRANSFER FROM HOTEL/MOTEL	<u>150,000</u>	<u>325,000</u>	<u>325,000</u>	<u>325,000</u>	<u>0</u>	325,000
TOTAL 48-TRANSFER FROM OTHER FUNDS		150,000	325,000	325,000	325,000	0	325,000
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME	<u>1,167</u>	<u>1,000</u>	<u>709</u>	<u>1,000</u>	<u>1,000</u>	0
TOTAL 49-MISCELLANEOUS		1,167	1,000	709	1,000	1,000	0
*** TOTAL BUDGETED REVENUES ***		<u>3,387,001</u>	<u>3,441,000</u>	<u>2,304,120</u>	<u>3,592,174</u>	<u>3,275,000</u>	317,174

*** END OF REPORT ***

Dept 330 – Sanitation

Sanitation Fund

The Sanitation Department provides mechanized refuse collection for all residential customers and commercial customers. The department also repairs and replaces all collection containers.

ACHIEVEMENTS

- Replaced all the damaged dumpsters
- Completed the replacement on old dumpsters
- Completely changed out all alley containers with roll-out containers in the College Park Division, eliminating all alley containers for this subdivision

GOALS

- Continue to work on making rollout only route

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$648,692	\$672,912	\$713,025
51 – Supplies and Materials	1,126,198	1,220,180	1,220,180
54 – Maintenance of Equipment	345,115	480,350	362,451
55 – Contractual Services	58,705	75,944	66,752
56 - Miscellaneous	353,714	392,540	387,831
63 – Equipment	28,718	50,000	0
64 – Vehicles	523,926	0	460,000
Totals	\$3,085,068	\$2,891,926	\$3,210,239

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios
6401 – Vehicles – (2) Sanitation Trucks (\$460,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

445-SANITATION

025-SANITATION

330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGETACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
025-330-5010	SALARIES	367,117	385,556	255,941	400,446	412,233	11,787
025-330-5021	TERMINATION PAY	4,380	0	2,190	2,190	0	(2,190)
025-330-5022	VACATION BUY BACK	7,964	7,964	5,829	5,829	5,900	71
025-330-5035	OVERTIME	47,694	45,000	36,052	52,000	45,000	(7,000)
025-330-5045	LONGEVITY	5,403	6,817	5,812	5,931	7,441	1,510
025-330-5050	RETIREMENT	72,139	78,602	55,995	81,720	83,480	1,760
025-330-5060	GROUP INSURANCE	96,641	77,472	42,704	66,297	96,220	29,923
025-330-5065	WORKERS' COMPENSATION	21,415	22,257	22,257	22,257	26,061	3,804
025-330-5070	RETIREMENT-DEFERRED COM	17,598	23,715	17,479	25,700	25,929	229
025-330-5075	LIFE & DISABILITY INSUR	2,525	3,825	2,301	3,641	3,857	216
025-330-5080	MEDICARE	4,631	6,457	4,600	6,770	6,823	53
025-330-5085	UNEMPLOYMENT	<u>1,184</u>	<u>1,458</u>	<u>81</u>	<u>131</u>	<u>81</u>	<u>(50)</u>
TEXAS	TOTAL PERSONNEL SERVICES	648,692	659,123	451,239	672,912	713,025	40,113
<u>SUPPLIES & MATERIALS</u>							
025-330-5114	WEARING APPAREL	2,275	2,500	1,421	2,500	2,500	0
025-330-5116	GASOLINE, OIL & GREASE	116,871	90,000	54,276	106,000	106,000	0
025-330-5117	MINOR APPARATUS	1,378	7,000	398	1,200	1,500	300
025-330-5118	JANITORIAL SUPPLIES	79	50	167	400	150	(250)
025-330-5123	OTHER SUPPLIES	85,122	200,000	148,343	200,000	200,000	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

445-SANITATION
025-SANITATION
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
025-330-5124	POSTAGE	2	30	0	80	30	(50)
025-330-5129	LANDFILL EXPENSE	<u>920,470</u>	<u>910,000</u>	<u>669,042</u>	<u>910,000</u>	<u>910,000</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		1,126,198	1,209,580	873,647	1,220,180	1,220,180	0

MAINTENANCE OF EQUIPMENT

025-330-5411	I.T. MAINT & AGREEMENTS	0	2,101	0	0	2,101	2,101
025-330-5412	VEHICLE MAINTENANCE	343,706	300,000	390,490	475,000	350,000	(125,000)
025-330-5413	FIRE APPARATUS	0	100	0	100	100	0
025-330-5416	MAINT. SANITATION CONTA	1,410	10,000	1,271	5,000	10,000	5,000
025-330-5425	MAINT. MACHINERY, TOOLS	<u>0</u>	<u>250</u>	<u>0</u>	<u>250</u>	<u>250</u>	<u>0</u>

025-330-5411 CURRENT YEAR NOTES:
Electronic Time Keeping System \$2,101

TOTAL MAINTENANCE OF EQUIPMENT		345,115	312,451	391,761	480,350	362,451	(117,899)
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CONTRACTUAL SERVICES

025-330-5511	COMMUNICATIONS	1,838	14,050	12,536	14,050	5,708	(8,342)
025-330-5520	INSURANCE	16,608	18,000	21,850	21,850	22,000	150
025-330-5521	SPECIAL SERVICE	24,299	23,000	11,556	23,000	23,000	0
025-330-5521-07	SPECIAL SERVICES-ACCOUN	11,251	11,800	8,250	11,800	11,800	0
025-330-5530	TRAVEL EXPENSE	2,447	0	147	150	150	0
025-330-5540	DUES AND SUBSCRIPTIONS	0	894	0	894	894	0
025-330-5550	ELECTRICITY	<u>2,261</u>	<u>2,000</u>	<u>3,454</u>	<u>4,200</u>	<u>3,200</u>	<u>(1,000)</u>

025-330-5511 NEXT YEAR NOTES:

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

445-SANITATION
 025-SANITATION
 330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	Includes portion of new VOIP system and 2nd of of 3 years for new digital radios payments for City's portion of infrastructure cost with County.						
TOTAL CONTRACTUAL SERVICES		58,705	69,744	57,793	75,944	66,752	(9,192)

MISCELLANEOUS

025-330-5616	JUDGEMENTS & DAMAGES	851	7,500	19,746	20,000	15,000	(5,000)
025-330-5641	ADMINISTRATIVE FEES	329,066	332,540	221,693	332,540	332,831	0
025-330-5643	BAD DEBT EXPENSE	23,797	40,000	17,275	40,000	40,000	0
TOTAL MISCELLANEOUS		353,714	380,040	258,714	392,540	387,831	(5,000)

EQUIPMENT

025-330-6311	MACHINERY & EQUIPMENT	0	0	0	0	0	0
025-330-6312	SAFETY & SANITATION	0	50,000	0	50,000	0	(50,000)

CURRENT YEAR NOTES:

30 yard containers

TOTAL EQUIPMENT		523,926	50,000	0	50,000	0	(50,000)
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VEHICLES

025-330-6401	MOTOR VEHICLES	523,926	0	0	0	460,000	460,000
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025-330-6401 NEXT YEAR NOTES:

\$460,000 two trash trucks

TOTAL VEHICLES		0	0	0	0	460,000	460,000
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TOTAL 330-SANITATION		3,085,067	2,680,938	2,051,430	2,910,203	3,210,239	318,313
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TOTAL 025-SANITATION		3,085,067	2,680,938	2,051,430	2,910,203	3,222,589	312,386
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Dept 000 – Non-Departmental

Sanitation Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Service Center Prorated	0	\$18,277	\$12,350



BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

445-SANITATION

025-SANITATION

000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
025-000-5412	SERVICE CENT PRORATED E	0	0	18,277	18,277	12,350	(5,927)
TOTAL MAINTENANCE OF EQUIPMENT		0	0	18,277	18,277	12,350	(5,927)
TOTAL 000-NON-DEPARTMENTAL		0	0	18,277	18,277	12,350	(5,927)
		=====	=====	=====	=====	=====	=====

Debt Service

Sanitation Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Total Debt Service	\$317,020	\$307,468	\$196,694

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

445-SANITATION
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-05	DEBT SERVICE 2013-14 EQ	88,219	44,110	44,110	44,110	0	(44,110)
070-000-5701-06	DEBT SERVICE 2014-15 EQ	88,886	88,886	66,664	88,886	22,222	(66,664)
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	91,536	91,955	60,658	91,536	91,536	0
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	48,379	70,419	55,290	82,936	82,936	0
TOTAL DEBT SERVICE		<u>317,020</u>	<u>295,370</u>	<u>226,722</u>	<u>307,468</u>	<u>196,694</u>	<u>(110,774)</u>
TOTAL 000-NON-DEPARTMENTAL		<u>317,020</u>	<u>295,370</u>	<u>226,722</u>	<u>307,468</u>	<u>196,694</u>	<u>(110,774)</u>
TOTAL 070-DEBT SERVICE		<u>317,020</u>	<u>295,370</u>	<u>226,722</u>	<u>307,468</u>	<u>196,694</u>	<u>(110,774)</u>
*** TOTAL BUDGETED EXPENSES ***		<u>2,849,443</u>	<u>2,976,308</u>	<u>2,278,152</u>	<u>3,217,671</u>	<u>3,419,283</u>	<u>201,612</u>

*** END OF REPORT ***

SERVICE CENTER FUND - FUND 505
SUMMARY OF RECEIPTS AND EXPENSES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Fund Equity	(\$18,944)	(\$24,293)	(\$3,070)
<u>Receipts</u>			
Repair Charges to City Departments	13,176	5,000	12,000
Overhead Charges to Other Funds	30,000	52,717	47,400
Other Financing Sources - Leases	6,499	0	0
Miscellaneous	0	0	0
Total Current Receipts	49,675	57,717	59,400
Total Funds Available	30,731	33,424	56,330
<u>Expenses</u>			
Supplies and Materials	22,958	5,650	5,700
Maintenance of Buildings	3,513	3,200	3,200
Maintenance of Equipment	13,061	9,575	8,100
Contractual Services	12,238	13,922	14,000
Debt Service	3,254	4,147	4,147
Capital Outlay	0	0	0
Miscellaneous	0	0	0
Total Budgeted Expenses	55,024	36,494	35,147
Increase (Decrease) in Fund Equity	(5,349)	21,223	24,253
Ending Fund Equity	(\$24,293)	(\$3,070)	\$21,183

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

505-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	1	0	0	0	0	0
TOTAL 46-INTEREST INCOME		1	0	0	0	0	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME	13,175	12,000	0	5,000	12,000	(7,000)
4950	OVERHEAD CHARGED TO DEPTS	30,000	30,000	56,000	52,717	47,400	5,317
TOTAL 49-MISCELLANEOUS		43,175	42,000	56,000	57,717	59,400	(1,683)
*** TOTAL BUDGETED REVENUES ***		43,176	42,000	56,000	57,717	59,400	(1,683)

*** END OF REPORT ***

Dept 810 – Service Center

Service Center Fund

The City of Big Spring fleet management is under and outsourced contract.

ACHIEVEMENTS

- Improved compliance with departmental PM scheduling as reported weekly
- Repurposed older City equipment to fill current needs without major additional cost to the City to purchase or replace equipment
- Provided specifications and/or updated specifications for new City equipment procurement
- Provided 24/7 on-call service during bad weather emergencies

GOALS

- Continue to reduce non-target costs to the City by making upgraded repairs where possible and complete repairs to units and by assisting in the training of new and tenured operators on City equipment
- Reduce unit down time by making complete repairs to units that require the them moving the focus from repair to service and maintenance
- Provide rapid and thorough response to the varying and changing needs of each individual department through continued regular communication with the department supervisors
- Assist in the training of new and tenured operators on City equipment
- Reduce long-term cost to the City by consulting on the most recent technological improvements and assist the City in the correct equipment usage
- Improve departmental compliance with the City of Big Spring safety manual related to daily vehicle and equipment inspections
- To improve compliance with departmental PM scheduling as reported weekly

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
51 – Supplies and Materials	\$22,958	\$5,650	\$5,650
53 – Maintenance of Bldg./Structures	3,513	3,200	3,200
54 – Maintenance of Equipment	13,061	9,575	9575
55 – Contractual Services	12,238	13,922	13,922
Totals	\$51,769	\$32,347	\$32,347

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

505-SERVICE CENTER

021-PUBLIC WORKS

810-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
021-810-5116	GASOLINE, OIL, & GREASE	2,422	1,600	1,718	3,500	3,500	0
021-810-5117	MINOR APPARATUS	18,165	200	0	100	100	0
021-810-5123	OTHER SUPPLIES	545	450	162	250	300	50
021-810-5128	UTILITIES	<u>1,826</u>	<u>1,800</u>	<u>885</u>	<u>1,800</u>	<u>1,800</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		22,958	4,050	2,765	5,650	5,700	50
<u>MAINTENANCE OF BUILDINGS/</u>							
021-810-5311	MAINTENANCE OF BUILDING	<u>3,513</u>	<u>3,200</u>	<u>2,466</u>	<u>3,200</u>	<u>3,200</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		3,513	3,200	2,466	3,200	3,200	0
<u>MAINTENANCE OF EQUIPMENT</u>							
021-810-5411	I.T. MAINT & AGREEMENTS	0	800	0	3,475	0	(3,475)
021-810-5412	VEHICLE MAINTENANCE	12,963	11,000	3,810	6,000	8,000	2,000
021-810-5413	MAINT. OF FIRE APPARATU	<u>98</u>	<u>100</u>	<u>0</u>	<u>100</u>	<u>100</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		13,061	11,900	3,810	9,575	8,100	(1,475)
<u>CONTRACTUAL SERVICES</u>							
021-810-5511	COMMUNICATIONS	1,231	1,200	963	1,200	1,200	0
021-810-5520	INSURANCE	3,307	3,600	4,122	4,122	4,200	78
021-810-5550	ELECTRICITY	3,682	3,600	1,873	3,600	3,600	0
021-810-5560	GAS FOR HEATING	<u>4,018</u>	<u>5,000</u>	<u>3,279</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

505-SERVICE CENTER

021-PUBLIC WORKS

810-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
TOTAL CONTRACTUAL SERVICES		12,238	13,400	10,237	13,922	14,000	78
<u>EQUIPMENT</u>							
TOTAL 810-SERVICE CENTER		51,769	32,550	19,279	32,347	31,000	(1,347)
TOTAL 021-PUBLIC WORKS		51,769	32,550	19,279	32,347	31,000	(1,347)

Debt Service

Service Center Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Total Debt Service	\$3,254	\$4,147	\$4,147

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

505-SERVICE CENTER
 070-DEBT SERVICE
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-02	DEBT SVC-05-06 SIEMENS	1,723	1,723	1,723	1,723	1,723	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	935	1,402	940	1,402	1,402	0
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	<u>596</u>	<u>1,387</u>	<u>681</u>	<u>1,022</u>	<u>1,022</u>	<u>0</u>
070-000-5701-02	PERMANENT NOTES: Debt on Energy Conservation Project. The last payment will be on 3/31/2021.						
TOTAL DEBT SERVICE		<u>3,254</u>	<u>4,512</u>	<u>3,344</u>	<u>4,147</u>	<u>4,147</u>	<u>0</u>
TOTAL 000-NON-DEPARTMENTAL		<u>3,254</u>	<u>4,512</u>	<u>3,344</u>	<u>4,147</u>	<u>4,147</u>	<u>0</u>
<u>DEPARTMENTAL NOTES</u>							
TOTAL 070-DEBT SERVICE		<u>3,254</u>	<u>4,512</u>	<u>3,344</u>	<u>4,147</u>	<u>4,147</u>	<u>0</u>
*** TOTAL BUDGETED EXPENSES ***		<u>55,023</u>	<u>37,062</u>	<u>22,623</u>	<u>36,494</u>	<u>35,147</u>	<u>(1,347)</u>

*** END OF REPORT ***

HEALTH INSURANCE FUND - FUND 510
SUMMARY OF RECEIPTS AND EXPENSES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Fund Equity	(\$935,014)	\$111,555	\$1,219,564
<u>Receipts</u>			
Premiums - from City	2,819,632	3,400,000	2,412,233
Premiums - from Employees	421,516	390,500	421,776
Premiums - from Retires & COBRA	195,032	180,500	194,818
Premiums - for Dental	88,466	83,000	83,000
Premiums - for Vision	31,215	32,600	32,600
Stoploss Reimbursement	493,168	600,000	0
Interest Income	1,134	1,200	1,200
Total Receipts	4,050,163	4,687,800	3,145,627
Transfers from Other Funds	400,000	400,000	200,000
Total Current Receipts	4,450,163	5,087,800	3,345,627
Total Funds Available	3,515,149	5,199,355	4,565,191
<u>Expenses</u>			
Medical & Dental Payments	2,323,127	2,795,000	2,745,000
RX Payments	490,678	545,000	500,000
Stop Loss Premium	396,687	465,000	550,000
Administrative Fees	180,763	158,791	171,147
Wellness Program	12,339	16,000	16,000
Total Budgeted Expenses	3,403,594	3,979,791	3,982,147
Increase (Decrease) in Fund Equity	1,046,569	1,108,009	(636,520)
Ending Fund Equity	\$111,555	\$1,219,564	\$583,044

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

510-HEALTH INSURANCE FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	1,134	700	1,000	1,200	1,200	0
TOTAL 46-INTEREST INCOME		1,134	700	1,000	1,200	1,200	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4819	TRANSFER FROM OTHER FUNDS	400,000	400,000	400,000	400,000	200,000	200,000
TOTAL 48-TRANSFER FROM OTHER FUNDS		400,000	400,000	400,000	400,000	200,000	200,000
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME (STOPLOSS REIMB)	493,168	0	61,154	600,000	0	600,000
4931	CONTRIBUTIONS-CITY	2,819,632	2,233,549	1,304,021	3,400,000	2,412,233	987,767
4932	CONTRIBUTIONS-EMPLOYEES	421,516	459,200	260,726	390,500	421,776	(31,276)
4933	CONTRIBUTIONS-COBRA/RETIREEES	195,032	211,680	124,644	180,500	194,818	(14,318)
4942	CONTRIB - DENTAL EMPL	80,944	80,800	50,513	76,000	76,000	0
4943	CONTRIB - DENTAL RETIREE	7,522	7,590	4,721	7,000	7,000	0
4944	CONTRIBUTIONS - VISION EMPL	31,215	31,175	20,268	32,500	32,500	0
4945	CONTRIBUTIONS - VISION RETIREE	0	0	66	100	100	0
TOTAL 49-MISCELLANEOUS		4,049,029	3,023,994	1,826,112	4,686,600	3,144,427	1,542,173
4931	CONTRIBUTIONS-CITY	NEXT YEAR NOTES: 8% increase in revenues from premiums increase.					
*** TOTAL BUDGETED REVENUES ***		4,450,162	3,424,694	2,227,112	5,087,800	3,345,627	1,742,173

*** END OF REPORT ***

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

510-HEALTH INSURANCE FUND
 003-PERSONNEL
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
003-000-5521	SPEC SVCS - MEDICAL PAY	2,323,127	2,580,060	2,040,948	2,700,000	2,650,000	(50,000)
003-000-5521-02	WELLNESS PROGRAM	<u>12,339</u>	<u>16,000</u>	<u>9,742</u>	<u>16,000</u>	<u>16,000</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		2,335,466	2,596,060	2,050,690	2,716,000	2,666,000	(50,000)

MISCELLANEOUS

003-000-5612	STOP LOSS PREMIUMS	396,687	465,000	260,890	465,000	500,000	35,000
003-000-5623	UMR CRS NETWORK FEE	2,665	3,500	0	3,500	3,500	0
003-000-5625	SPEC SVCS - RX CLAIMS	490,678	600,641	330,486	545,000	550,000	5,000
003-000-5641	ADMIN FEES - TML	107,185	108,000	71,054	108,000	108,000	0
003-000-5641-01	ADMIN FEES-GENERAL FUND	<u>70,913</u>	<u>47,291</u>	<u>31,527</u>	<u>47,291</u>	<u>59,647</u>	<u>12,356</u>

003-000-5641-01 PERMANENT NOTES:
 Administrative fees to General Fund as established by an independent cost allocation study.

TOTAL MISCELLANEOUS		<u>1,068,129</u>	<u>1,224,432</u>	<u>693,957</u>	<u>1,168,791</u>	<u>1,221,147</u>	<u>52,356</u>
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TOTAL 000-NON-DEPARTMENTAL		3,403,594	3,820,492	2,744,647	3,884,791	3,887,147	2,356
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DEPARTMENTAL NOTES

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

510-HEALTH INSURANCE FUND

003-PERSONNEL

840-DENTAL INSURANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
003-840-5521	SPEC SVCS - DENTAL PAYM	104,042	95,000	62,981	95,000	95,000	0
TOTAL CONTRACTUAL SERVICES		<u>104,042</u>	<u>95,000</u>	<u>62,981</u>	<u>95,000</u>	<u>95,000</u>	<u>0</u>
TOTAL 840-DENTAL INSURANCE		104,042	95,000	62,981	95,000	95,000	0
TOTAL 003-PERSONNEL		3,507,636	3,915,492	2,807,628	3,979,791	3,982,147	2,356
*** TOTAL BUDGETED EXPENSES ***		3,507,636	3,915,492	2,807,628	3,979,791	3,982,147	2,356

*** END OF REPORT ***

WORKERS' COMPENSATION INSURANCE FUND - FUND 515
SUMMARY OF RECEIPTS AND EXPENSES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Fund Equity	\$446,557	\$380,003	\$238,779
<u>Receipts</u>			
Contributions	454,555	491,111	491,111
Miscellaneous	3,951	4,000	3,500
Total Receipts	458,506	495,111	494,611
Total Funds Available	905,063	875,114	733,390
<u>Expenses</u>			
Workers' Compensation Claims	89,634	200,000	200,000
Miscellaneous	35,426	36,335	41,680
	125,060	236,335	241,680
Transfers to Other Funds (Health Ins)	400,000	400,000	200,000
Total Expenses	525,060	636,335	441,680
Increase (Decrease) in Fund Equity	(66,554)	(141,224)	52,931
Ending Fund Equity	\$380,003	\$238,779	\$291,710

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

515-WORKERS' COMPENSATION INS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>3,951</u>	<u>3,500</u>	<u>2,521</u>	<u>4,000</u>	<u>3,500</u>	500
TOTAL 46-INTEREST INCOME		3,951	3,500	2,521	4,000	3,500	500
<u>49-MISCELLANEOUS</u>							
4931	CONTRIBUTIONS - CITY	<u>454,555</u>	<u>454,554</u>	<u>491,111</u>	<u>491,111</u>	<u>491,111</u>	0
TOTAL 49-MISCELLANEOUS		454,555	454,554	491,111	491,111	491,111	0
*** TOTAL BUDGETED REVENUES ***		<u>458,506</u>	<u>458,054</u>	<u>493,632</u>	<u>495,111</u>	<u>494,611</u>	500

*** END OF REPORT ***

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

515-WORKERS' COMPENSATION INS

003-PERSONNEL

000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
003-000-5521	WORKERS' COMP. CLAIMS	89,634	200,000	94,971	200,000	200,000	0
TOTAL CONTRACTUAL SERVICES		89,634	200,000	94,971	200,000	200,000	0
<u>MISCELLANEOUS</u>							
003-000-5641	ADMINISTRATIVE FEES	29,258	32,000	29,568	32,000	32,000	0
003-000-5641-01	ADMIN FEES-GENERAL FUND	6,169	4,335	2,890	4,335	9,680	5,345
003-000-5641-01	PERMANENT NOTES: Administrative fees paid to General Fund for services as established in the annual cost allocation study.						
TOTAL MISCELLANEOUS		35,426	36,335	32,458	36,335	41,680	5,345
TOTAL 000-NON-DEPARTMENTAL		125,060	236,335	127,429	236,335	241,680	5,345
<u>DEPARTMENTAL NOTES</u>							
TOTAL 003-PERSONNEL		125,060	236,335	127,429	236,335	241,680	5,345

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

515-WORKERS' COMPENSATION INS
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5808	TRANSFER TO OTHER FUNDS	400,000	400,000	400,000	400,000	200,000	(200,000)
080-000-5808	CURRENT YEAR NOTES: \$400,000 Transfer to Health Insurance						
TOTAL TRANSFERS TO OTHER FUNDS		400,000	400,000	400,000	400,000	200,000	(200,000)
TOTAL 000-NON-DEPARTMENTAL		400,000	400,000	400,000	400,000	200,000	(200,000)
<u>DEPARTMENTAL NOTES</u>							
TOTAL 080-INTERGOVERNMENTAL EX		400,000	400,000	400,000	400,000	200,000	(200,000)
*** TOTAL BUDGETED EXPENSES ***		525,060	636,335	527,429	636,335	441,680	(194,655)

*** END OF REPORT ***

HOTEL / MOTEL TAX FUND - FUND 110
SUMMARY OF RECEIPTS AND EXPENDITURES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Fund Balance	\$347,598	\$681,995	\$382,397
Revenues			
Motel Tax Revenue	2,157,204	2,175,800	2,040,300
Rental Revenue	47,690	56,130	56,130
Contributions	352,286	1,500	1,500
Miscellaneous	12,484	11,804	11,510
Total Revenues	2,569,664	2,245,234	2,109,440
Total Funds Available	2,917,262	2,927,229	2,491,837
Personnel Services	313,327	307,364	314,099
Supplies and Materials	83,825	77,900	91,900
Maintenance of Land	17,033	23,250	38,400
Maintenance of Buildings and Structures	71,731	181,335	84,500
Maintenance of Equipment	7,744	11,000	12,000
Contractual Services	538,907	626,921	678,147
Miscellaneous	166,788	380,542	193,980
Debt Service	5,888	5,888	5,888
Repay Loan from Sanitation	150,000	325,000	0
Capital Outlay	880,024	605,632	390,000
Total Expenditures	2,235,267	2,544,832	1,808,914
Increase (Decrease) in Fund Balance	334,397	(299,598)	300,526
Ending Fund Balance	\$681,995	\$382,397	\$682,923

HOTEL / MOTEL TAX FUND - FUND 110
EXPENDITURES BY DEPARTMENT
SUMMARY OF RECEIPTS AND EXPENDITURES

<u>Department</u>	<u>ACTUAL</u> 2017-18	<u>ESTIMATED</u> 2018-19	<u>PROPOSED</u> 2019-20
510-Dora Roberts Community Center	\$56,458	\$76,250	\$85,626
520-Potton House	57,601	11,980	20,500
530-Municipal Auditorium	43,987	70,028	337,530
540-Special Projects	33,892	45,210	32,710
560-Convention & Visitors Bureau	1,655,746	1,520,446	1,102,042
570-Historic Spring Maintenance	72,776	117,350	38,500
000-Non-Departmental	308,919	697,680	186,118
Debt Service	5,888	5,888	5,888
TOTAL	\$2,235,267	\$2,544,832	\$1,808,914

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>40-FEES</u>							
4031	HOTEL/MOTEL OCCUPANCY TAXES	2,157,112	1,830,000	1,331,254	2,175,500	2,040,000	135,500
4032	PENALTY MOTEL OCCUPANCY	<u>92</u>	<u>500</u>	<u>165</u>	<u>300</u>	<u>300</u>	0
TOTAL 40-FEES		2,157,204	1,830,500	1,331,418	2,175,800	2,040,300	135,500
<u>45-RECREATION</u>							
4507	MERCHANDISE SALES	<u>7,307</u>	<u>2,200</u>	<u>5,156</u>	<u>6,000</u>	<u>6,000</u>	0
TOTAL 45-RECREATION		7,307	2,200	5,156	6,000	6,000	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>5,135</u>	<u>2,500</u>	<u>4,635</u>	<u>5,500</u>	<u>5,500</u>	0
TOTAL 46-INTEREST INCOME		5,135	2,500	4,635	5,500	5,500	0
<u>47-PROPERTY</u>							
4701	DRCC RENTALS	44,680	39,000	38,448	52,000	52,000	0
4701-02	RENTAL OF DIRECTIONAL SIGNS	0	50	30	30	30	0
4701-03	RENTALS - HEART OF CITY PLAZA	500	200	150	300	300	0
4701-04	RENTALS - AUDITORIUM	2,310	2,600	1,775	2,600	2,600	0
4701-05	HISTORIC SPRING PLAZA - RENT	<u>200</u>	<u>1,200</u>	<u>575</u>	<u>1,200</u>	<u>1,200</u>	0
TOTAL 47-PROPERTY		47,690	43,050	40,978	56,130	56,130	0

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME	41	8	304	304	10	294
4925	CONTRIBUTIONS	<u>352,286</u>	<u>21,250</u>	<u>1,250</u>	<u>1,500</u>	<u>1,500</u>	0
TOTAL 49-MISCELLANEOUS		352,327	21,258	1,554	1,804	1,510	294
*** TOTAL BUDGETED REVENUES ***		<u>2,569,664</u>	<u>1,899,508</u>	<u>1,383,740</u>	<u>2,245,234</u>	<u>2,109,440</u>	135,794

*** END OF REPORT ***

Dept 510 – Dora Roberts Community Center

Hotel Tax Fund

This department operated the Dora Roberts Community Center. Operations include rental, marketing, and maintenance of the facility.

ACHIEVEMENTS

- Continued to improve the facility through repairs and upgrades

GOALS

- Continue to improve the aesthetic and usability of the facility for the citizens of the community

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
51 – Supplies and Materials	\$11,060	\$15,900	\$16,900
52 – Maintenance of Land	2,851	2,400	2,400
53 – Maintenance of Bldg./Structures	7,344	17,000	19,000
54 – Maintenance of Equipment	4,082	5,600	5,600
55 – Contractual Services	31,121	35,350	41,726
63 – Machinery & Equipment	0	0	0
Totals	\$56,458	\$76,250	\$85,626

Highlights:

- 5311 – Maintenance of Buildings – Paint Ballroom (8,000)
- 5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX
 040-ECONOMIC DEVELOPMENT
 510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
040-510-5117	MINOR APPARATUS	3,126	10,000	948	10,000	10,000	0
040-510-5118	JANITORIAL SUPPLIES	2,695	2,000	905	2,000	2,000	0
040-510-5122	BOTANICAL & AGRICULTURA	0	1,000	0	0	0	0
040-510-5123	OTHER SUPPLIES	832	850	864	900	900	0
040-510-5124	POSTAGE	56	0	0	0	0	0
040-510-5128	UTILITIES	<u>4,351</u>	<u>4,000</u>	<u>1,484</u>	<u>3,000</u>	<u>4,000</u>	<u>1,000</u>

040-510-5123 PERMANENT NOTES:
 R.O. system in kitchenette
 Sr. Center will pay for RO system in Kitchen

040-510-5128 PERMANENT NOTES:
 Water Account #21-0010-02 Split costs with Senior Center

TOTAL SUPPLIES & MATERIALS 11,060 17,850 4,200 15,900 16,900 1,000

MAINTENANCE OF LAND

040-510-5210	LAND MAINTENANCE	<u>2,851</u>	<u>1,000</u>	<u>2,083</u>	<u>2,400</u>	<u>2,400</u>	<u>0</u>
TOTAL MAINTENANCE OF LAND		2,851	1,000	2,083	2,400	2,400	0

MAINTENANCE OF BUILDINGS/

040-510-5311	MAINTENANCE OF BUILDING	6,154	10,000	3,730	16,000	18,000	2,000
040-510-5326	MISCELLANEOUS IMPROVEME	<u>1,189</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>

040-510-5311 NEXT YEAR NOTES:
 2019-20FYBPB: Begin repairing and improving ballroom

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX
 040-ECONOMIC DEVELOPMENT
 510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TOTAL MAINTENANCE OF BUILDINGS/</u>		7,344	11,000	3,730	17,000	19,000	2,000
<u>MAINTENANCE OF EQUIPMENT</u>							
040-510-5413	MAINT. FIRE APPARATUS	105	600	0	600	600	0
040-510-5422	MAINT OF HEATING & COOL	<u>3,977</u>	<u>5,000</u>	<u>249</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>
<u>TOTAL MAINTENANCE OF EQUIPMENT</u>		4,082	5,600	249	5,600	5,600	0
<u>CONTRACTUAL SERVICES</u>							
040-510-5511	COMMUNICATIONS	548	600	478	600	926	326
040-510-5515	HIRE OF EQUIPMENT	1,353	2,000	944	2,000	2,000	0
040-510-5520	INSURANCE	3,348	3,500	3,949	3,950	3,500	(450)
040-510-5521	SPECIAL SERVICES	16,653	26,000	8,475	20,000	20,000	0
040-510-5525	ADVERTISING	530	500	390	500	6,500	6,000
040-510-5550	ELECTRICITY	6,840	8,000	2,444	6,500	7,000	500
040-510-5560	GAS FOR HEATING	<u>1,848</u>	<u>2,300</u>	<u>1,146</u>	<u>1,800</u>	<u>1,800</u>	<u>0</u>
040-510-5521	PERMANENT NOTES: Building Cleaning & Groundskeeping						
<u>TOTAL CONTRACTUAL SERVICES</u>		<u>31,121</u>	<u>42,900</u>	<u>17,825</u>	<u>35,350</u>	<u>41,726</u>	<u>6,376</u>
<u>TOTAL 510-DORA ROBERTS COMMUN.</u>		<u>56,458</u>	<u>78,350</u>	<u>28,087</u>	<u>76,250</u>	<u>85,626</u>	<u>9,376</u>

Dept 520 – Potton House

Hotel Tax Fund

The Potton House is a historic landmark listed on the National Registry of Historic Places. The City contracts with the Heritage Museum for operation of the facility.

ACHIEVEMENTS

- Continued to improve the facility through repairs and upgrades

GOALS

- Continue to improve the aesthetic and usability of the facility for the citizens of the community

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
51 – Supplies and Materials	\$829	\$900	\$900
53 – Maintenance of Bldg./Structures	47,328	2,500	5,000
55 – Contractual Services	1,444	2,080	1,600
56 – Miscellaneous	8,000	8,000	8,000
Totals	\$57,601	\$11,980	\$20,500

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX
 040-ECONOMIC DEVELOPMENT
 520-POTTON HOUSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
040-520-5128	UTILITIES	829	700	415	900	900	0
TOTAL SUPPLIES & MATERIALS		829	700	415	900	900	0
<u>MAINTENANCE OF BUILDINGS/</u>							
040-520-5311	MAINTENANCE OF BUILDING	47,328	10,000	236	1,000	10,000	9,000
TOTAL MAINTENANCE OF BUILDINGS/		47,328	10,000	236	1,000	10,000	9,000
<u>CONTRACTUAL SERVICES</u>							
040-520-5511	COMMUNICATIONS	343	340	188	400	400	0
040-520-5520	INSURANCE	578	600	680	680	700	20
040-520-5550	ELECTRICITY	524	360	457	1,000	500	(500)
TOTAL CONTRACTUAL SERVICES		1,444	1,300	1,324	2,080	1,600	(480)
<u>MISCELLANEOUS</u>							
040-520-5611	CONTRIBUTIONS-POTTON HO	8,000	8,000	4,000	8,000	8,000	0
TOTAL MISCELLANEOUS		8,000	8,000	4,000	8,000	8,000	0
TOTAL 520-POTTON HOUSE		57,601	20,000	5,975	11,980	20,500	8,520

Dept 530 – Auditorium

Hotel Tax Fund

The Municipal Auditorium is available to the public for rent and is operated and maintained by the Parks Department.

ACHIEVEMENTS

- Continued to improve the facility through repairs and upgrades

GOALS

- Continue to promote the facility to attract further use

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
51 – Supplies and Materials	\$6,228	\$3,900	\$3,900
52 – Maintenance of Land	1,970	0	0
53 – Maintenance of Bldg./Structures	11,448	6,500	5,000
54 – Maintenance of Equipment	60	1,100	2,100
55 – Contractual Services	24,281	23,528	26,530
62 – Buildings & Structures	0	0	300,000
63 – Machinery & Equipment	0	35,000	0
Totals	\$43,987	\$70,028	\$337,530

Highlights:

6227 – Parking Lot – Demolish Sherwin Williams building and construct a parking lot (\$300,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX
 040-ECONOMIC DEVELOPMENT
 530-AUDITORIUM

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
040-530-5117	MINOR APPARATUS	487	1,000	503	650	650	0
040-530-5118	JANITORIAL SUPPLIES	168	1,000	0	250	250	0
040-530-5128	UTILITIES	<u>5,573</u>	<u>600</u>	<u>1,715</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		6,228	2,600	2,218	3,900	3,900	0
<u>MAINTENANCE OF LAND</u>							
040-530-5210	LAND MAINTENANCE	<u>1,970</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MAINTENANCE OF LAND		1,970	0	0	0	0	0
<u>MAINTENANCE OF BUILDINGS/</u>							
040-530-5311	MAINTENANCE OF BUILDING	<u>11,448</u>	<u>2,000</u>	<u>3,319</u>	<u>6,500</u>	<u>5,000</u>	<u>(1,500)</u>
TOTAL MAINTENANCE OF BUILDINGS/		11,448	2,000	3,319	6,500	5,000	(1,500)
<u>MAINTENANCE OF EQUIPMENT</u>							
040-530-5413	MAINT. OF FIRE APPARATU	60	100	0	100	100	0
040-530-5422	MAINT OF HEATING & COOL	<u>0</u>	<u>2,000</u>	<u>0</u>	<u>1,000</u>	<u>2,000</u>	<u>1,000</u>
TOTAL MAINTENANCE OF EQUIPMENT		60	2,100	0	1,100	2,100	1,000

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX
 040-ECONOMIC DEVELOPMENT
 530-AUDITORIUM

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
040-530-5520	INSURANCE	8,475	8,510	9,977	9,978	9,980	2
040-530-5521	SPECIAL SERVICES	4,560	7,000	2,930	6,000	6,000	0
040-530-5541	PERMITS, LICENSES, TESTI	0	550	20	550	550	0
040-530-5550	ELECTRICITY	<u>11,246</u>	<u>10,000</u>	<u>4,567</u>	<u>7,000</u>	<u>10,000</u>	<u>3,000</u>
040-530-5521	PERMANENT NOTES: Janitorial Services & Maintenance Assistance						
040-530-5541	PERMANENT NOTES: Boiler & ADA Lift Inspection & Fees						
TOTAL CONTRACTUAL SERVICES		24,281	26,060	17,494	23,528	26,530	3,002
<u>MISCELLANEOUS</u>							
<u>BUILDING & STRUCTURES</u>							
040-530-6227	PARKING LOT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>300,000</u>	<u>300,000</u>
040-530-6227	NEXT YEAR NOTES: Remove Serwin Williams old building and replace with parking lot for Auditorium						
TOTAL BUILDING & STRUCTURES		0	0	0	0	300,000	300,000
<u>EQUIPMENT</u>							
040-530-6317	HEATING AND COOLING SYS	<u>0</u>	<u>35,000</u>	<u>0</u>	<u>35,000</u>	<u>0</u>	<u>(35,000)</u>
040-530-6317	CURRENT YEAR NOTES: Automation of HVAC controls to control temperature & repair of valves on system.						
TOTAL EQUIPMENT		<u>0</u>	<u>35,000</u>	<u>0</u>	<u>35,000</u>	<u>0</u>	<u>(35,000)</u>
TOTAL 530-AUDITORIUM		<u>43,987</u>	<u>67,760</u>	<u>23,031</u>	<u>70,028</u>	<u>337,530</u>	<u>267,502</u>

Dept 540 – Special Projects

Hotel Tax Fund

This department accounts for costs associated with maintaining and improving the downtown square and the Heart of the City Park.

ACHIEVEMENTS

- Installed crushed glass at base of median trees

GOALS

- Purchase surrounding available property
- Begin the construction of new water feature for downtown

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
51 – Supplies and Materials	\$4,273	\$5,600	\$5,600
52 – Maintenance of Land	10,029	16,000	16,000
53 – Maintenance of Bldg./Structures	3,990	2,500	10,000
55 – Contractual Services	15,600	1,110	1,110
61 – Land Purchases	0	20,000	0
Totals	\$33,892	\$45,210	\$32,710

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
540-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
040-540-5117	MINOR APPARATUS	0	0	8	50	50	0
040-540-5122	BOTANICAL & AGRICULTURA	0	500	849	1,000	1,000	0
040-540-5128	UTILITIES	3,841	5,000	1,825	4,500	4,500	0
040-540-5128-01	LANDFILL	<u>433</u>	<u>50</u>	<u>17</u>	<u>50</u>	<u>50</u>	<u>0</u>

040-540-5128

PERMANENT NOTES:

Water Account #'s

- 04-1785-01 - 205 Scurry - Heart of the City Plaza
- 04-0124-01 - 114 W. 3rd - Heart of the City Plaza
- 04-0125-01 - 116 W. 3rd - Heart of the City Plaza
- 04-0895-00 - 308 Scurry - Heart of the City Plaza
- 04-0182-01 - 401 1/2 Scurry - Heart of the City Plaza
- 03-1405-01 - 311 Main - Tubb Pocket Park
- 03-1410-04 - 313 Main - Tubb Pocket Park

TOTAL SUPPLIES & MATERIALS		4,273	5,550	2,700	5,600	5,600	0
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MAINTENANCE OF LAND

040-540-5210	LAND MAINTENANCE	<u>10,029</u>	<u>16,000</u>	<u>5,388</u>	<u>16,000</u>	<u>16,000</u>	<u>0</u>
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040-540-5210

PERMANENT NOTES:

Ongoing Land Maintenance

TOTAL MAINTENANCE OF LAND		10,029	16,000	5,388	16,000	16,000	0
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BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
540-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF BUILDINGS/</u>							
040-540-5326	MISCELLANEOUS MAINTENAN	3,990	2,500	1,311	2,500	10,000	7,500
040-540-5326	PERMANENT NOTES: Maintenance of Restrooms at Heart of the City Park						
040-540-5326	NEXT YEAR NOTES: 2019-20PB: Fix restroom leak within walls						
TOTAL MAINTENANCE OF BUILDINGS/		3,990	2,500	1,311	2,500	10,000	7,500
<u>CONTRACTUAL SERVICES</u>							
040-540-5520	INSURANCE	10	11	10	10	10	0
040-540-5521	SPECIAL SERVICES	15,271	600	0	600	600	0
040-540-5550	ELECTRICITY	319	500	219	500	500	0
040-540-5521	PERMANENT NOTES: Cleaning of Restrooms prior to events						
TOTAL CONTRACTUAL SERVICES		15,600	1,111	229	1,110	1,110	0
<u>MISCELLANEOUS</u>							
<u>LAND</u>							
040-540-6100	LAND PURCHASES	0	20,000	0	20,000	0	(20,000)
040-540-6100	CURRENT YEAR NOTES: Purchase of adjoining land around Heart of City Plaza.						
TOTAL LAND		0	20,000	0	20,000	0	(20,000)
TOTAL 540-SPECIAL PROJECTS		33,892	45,161	9,626	45,210	32,710	(12,500)

Dept 560 – Convention & Visitors Bureau Hotel Tax Fund

The Convention and Visitors Bureau is funded through hotel/motel tax revenue. This department is responsible for actively marketing and promoting the Big Spring Community as well as providing financial incentives to businesses and organizations that will bring conventions and tourism to the City.

ACHIEVEMENTS

- Created a Constant Contact E-Newsletter with 284 Subscribers receiving it
- Created an Instagram page with 258 followers
- Designed a new billboard for the billboard near the water tower off I-20
- Expanded our advertising to Midland International Airport
- Helped the continued growth of our Facebook followers to over 3,500

GOALS

- Expand advertising
- Continue to plan events that will bring in tourism to Big Spring
- Develop a map for attractions, restaurant/bars, and shopping in downtown Big Spring

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$313,327	\$307,364	\$307,607
51 – Supplies and Materials	49,090	46,600	49,600
53 – Maintenance of Bldg./Structures	1,620	153,835	40,000
54 – Maintenance of Equipment	3,602	4,300	4,300
55 – Contractual Services	439,742	532,715	604,043
56 – Miscellaneous	1	0	0
62 – Buildings & Structures	848,364	475,632	90,000
Totals	\$1,655,746	\$1,520,446	\$1,095,550

Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios
 6231 – Signs – Wayfinding Sign Program (\$90,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX
 040-ECONOMIC DEVELOPMENT
 560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
040-560-5010	SALARIES	175,923	201,488	122,354	193,256	212,646	19,390
040-560-5015	AUTO ALLOWANCE	7,800	7,800	4,875	7,800	7,800	0
040-560-5021	TERMINATION PAY	29,459	0	0	0	0	0
040-560-5022	VACATION BUY BACK	1,487	1,487	1,563	1,563	1,570	7
040-560-5045	LONGEVITY	3,627	3,931	2,201	2,201	2,918	717
040-560-5050	RETIREMENT	38,730	37,896	23,702	34,550	39,903	5,353
040-560-5060	GROUP INSURANCE	37,703	24,704	24,944	51,511	30,683	(20,828)
040-560-5065	WORKERS' COMPENSATION	932	957	957	957	1,012	55
040-560-5070	RETIREMENT-DEFERRED COM	12,174	11,447	7,445	10,855	12,394	1,539
040-560-5075	LIFE & DISABILITY INSUR	1,638	1,378	1,046	1,682	1,875	193
040-560-5080	MEDICARE	3,204	3,113	1,959	2,875	3,262	387
040-560-5085	UNEMPLOYMENT TAXES	650	648	114	114	36	(78)
TOTAL PERSONNEL SERVICES		313,327	294,849	191,161	307,364	314,099	6,735
<u>SUPPLIES & MATERIALS</u>							
040-560-5110	OFFICE SUPPLIES	2,165	2,000	4,311	2,000	4,500	2,500
040-560-5112	FOOD SUPPLIES	279	500	234	500	500	0
040-560-5117	MINOR APPARATUS	1,881	2,000	1,131	2,000	2,000	0
040-560-5118	JANITORIAL SUPPLIES	195	500	246	500	500	0
040-560-5123	OTHER SUPPLIES	32,722	25,000	15,720	25,000	25,000	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX

040-ECONOMIC DEVELOPMENT

560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
040-560-5124	POSTAGE	3,932	1,000	1,384	2,500	2,500	0
040-560-5126	MERCHANDISE FOR RESALE	5,623	5,000	5,902	12,000	12,500	500
040-560-5128	UTILITIES	<u>2,293</u>	<u>1,800</u>	<u>1,191</u>	<u>2,100</u>	<u>2,100</u>	<u>0</u>
040-560-5117	PERMANENT NOTES: Supplies as needed for banner poles, etc						
040-560-5123	PERMANENT NOTES: Brochure/ Magazine Printing CVB Handouts RO System						
TOTAL SUPPLIES & MATERIALS		49,090	37,800	30,118	46,600	49,600	3,000
<u>MAINTENANCE OF BUILDINGS/</u>							
040-560-5311	BUILDING MAINTENANCE	<u>1,620</u>	<u>153,835</u>	<u>119,646</u>	<u>153,835</u>	<u>40,000</u>	<u>(113,835)</u>
040-560-5311	CURRENT YEAR NOTES: \$30,000 Contract Maintenance.						
TOTAL MAINTENANCE OF BUILDINGS/		1,620	153,835	119,646	153,835	40,000	(113,835)
<u>MAINTENANCE OF EQUIPMENT</u>							
040-560-5411	I.T. MAINT & AGREEMENTS	<u>3,602</u>	<u>3,772</u>	<u>4,226</u>	<u>4,300</u>	<u>4,300</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		3,602	3,772	4,226	4,300	4,300	0
<u>CONTRACTUAL SERVICES</u>							
040-560-5511	COMMUNICATIONS	5,943	6,000	4,030	6,000	9,328	3,328
040-560-5515	HIRE OF EQUIPMENT	1,353	1,800	944	1,800	1,800	0
040-560-5520	INSURANCE	346	365	411	415	415	0
040-560-5521	SPECIAL SERVICES	25,530	30,000	2,701	30,000	5,000	(25,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
040-560-5521-01	FUNDING REQUESTS	174,956	160,000	133,220	160,000	160,000	0
040-560-5521-02	CVB EVENTS	7,354	27,800	23,285	32,000	32,000	0
040-560-5521-03	SPECIAL PROJECTS	0	25,000	3,900	25,000	75,000	50,000
040-560-5521-06	SPECIAL SERVICES-ARCHIT	44,250	0	0	0	0	0
040-560-5525	ADVERTISING	126,657	155,000	157,424	215,000	250,000	35,000
040-560-5530	TRAVEL EXPENSE	360	5,000	1,103	4,000	6,000	2,000
040-560-5535	VISTOR CENTER - RENT	36,000	36,000	25,089	38,000	44,000	6,000
040-560-5540	DUES & SUBSCRIPTIONS	10,472	14,000	11,462	14,000	14,000	0
040-560-5550	ELECTRICITY	4,195	4,000	1,707	4,000	4,000	0
040-560-5555	EDUCATION AND TRAINING	582	500	0	500	500	0
040-560-5560	HEATING FOR CVB	<u>1,743</u>	<u>2,000</u>	<u>1,166</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>

040-560-5511 PERMANENT NOTES:
Civic Plus

040-560-5521 PERMANENT NOTES:
Audit Expenses and Janitorial

040-560-5521-01 PERMANENT NOTES:
Event Funding for events that are held by organizations that
directly affect Big Spring Tourism

040-560-5521-02 PERMANENT NOTES:
Events that are held by the Big Spring Convention and
Visitors Bureau Staff such as Song Swap, Hang Gliding, TPTR
Conference, Trout Stocking

040-560-5521-03 CURRENT YEAR NOTES:
Funding for Special Projects that do not fall under Event
Funding Requests but otherwise are eligible by Texas Hotel
Lodging laws.

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
040-560-5525	NEXT YEAR NOTES: 14% of Hotel Tax revenue must be spent on advertising by Texas Hotel Lodging Association Laws						
040-560-5540	PERMANENT NOTES: Texas Association of CVB, Chamber of Commerce, Rotary Club, TTIA, Texas Highways and Texas Plains Trail, THLA Group Membership, Preservation Texas, Texas Downtown Association						
TOTAL CONTRACTUAL SERVICES		439,742	467,465	366,441	532,715	604,043	71,328
 <u>MISCELLANEOUS</u>							
040-560-5645	LATE PAY FEES & PENALTI	1	0	0	0	0	0
TOTAL MISCELLANEOUS		1	0	0	0	0	0
 <u>BUILDING & STRUCTURES</u>							
040-560-6226-01	MISC STRUCT- HISTORIC B	848,364	0	125,632	125,632	0	(125,632)
040-560-6226-02	MISC STRUCT- AMPHITHEAT	0	350,000	131,449	350,000	0	(350,000)
040-560-6231	SIGNS	0	0	0	0	90,000	90,000
040-560-6226-02	CURRENT YEAR NOTES: Construction of Amphitheater Stage and other improvements at Comanche Trail Park.						
TOTAL BUILDING & STRUCTURES		<u>848,364</u>	<u>350,000</u>	<u>257,081</u>	<u>475,632</u>	<u>90,000</u>	<u>(385,632)</u>
TOTAL 560-CVB		<u>1,655,746</u>	<u>1,307,721</u>	<u>968,674</u>	<u>1,520,446</u>	<u>1,102,042</u>	<u>(418,404)</u>
=====							

Dept 570 – Historic Spring

Hotel Tax Fund

The Historic Spring Site was completely renovated in 2017 and the area is dedicated to the importance and history of our namesake Spring. New pumps have restored the artificial flow and created 3 waterfall areas. The Plaza area has 8 storyboards describing the history and importance of the Spring and a small performance stage will provide a venue for bands, weddings, and other costs associated with operations at the site

ACHIEVEMENTS

- Continued maintenance
- Held 2nd Annual FMH Foundation Song Swap at the Spring

GOALS

- Acquire pavilion cameras
- Acquire picnic tables for pavilions

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
51 – Supplies and Materials	\$12,345	\$5,000	\$15,000
52 – Maintenance of Land	2,183	4,850	20,000
53 – Maintenance of Bldg./Structures	1	500	500
55 – Contractual Services	26,588	32,000	3,000
63 – Machinery & Equipment	31,660	75,000	0
Totals	\$72,776	\$117,350	\$38,500

Highlights:

5117 – Minor Apparatus – (4) Picnic Tables (10,000) and (2) ADA Picnic Tables (5,000) for the Spring Pavillion

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
570-HISTORIC SPRING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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SUPPLIES & MATERIALS

040-570-5117	MINOR APPARATUS	12,345	5,000	0	5,000	15,000	10,000
040-570-5117	CURRENT YEAR NOTES: tables for spring pavilion						
040-570-5117	NEXT YEAR NOTES: tables for spring pavilion						
TOTAL SUPPLIES & MATERIALS		12,345	5,000	0	5,000	15,000	10,000

MAINTENANCE OF LAND

040-570-5210	LAND MAINTENANCE	2,183	4,850	2,733	4,850	20,000	15,150
040-570-5210	CURRENT YEAR NOTES: Contract for land maintenance						
TOTAL MAINTENANCE OF LAND		2,183	4,850	2,733	4,850	20,000	15,150

MAINTENANCE OF BUILDINGS/

040-570-5326	MISCELLANEOUS IMPROVEME	1	500	0	500	500	0
TOTAL MAINTENANCE OF BUILDINGS/		1	500	0	500	500	0

CONTRACTUAL SERVICES

040-570-5521-02	HISTORIC SPRINGS - EVEN	24,600	25,000	29,000	29,000	0	(29,000)
040-570-5550	ELECTRICITY	1,988	1,500	1,478	3,000	3,000	0
TOTAL CONTRACTUAL SERVICES		26,588	26,500	30,478	32,000	3,000	(29,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
570-HISTORIC SPRING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>EQUIPMENT</u>							
040-570-6311	MACHINERY & EQUIPMENT	31,660	75,000	0	75,000	0	(75,000)
040-570-6311	CURRENT YEAR NOTES: Bathroom Trailer						
TOTAL EQUIPMENT		31,660	75,000	0	75,000	0	(75,000)
TOTAL 570-HISTORIC SPRING		72,776	111,850	33,212	117,350	38,500	(78,850)
DEPARTMENTAL NOTES							
TOTAL 040-ECONOMIC DEVELOPMENT		2,079,379	2,003,522	1,323,099	2,213,944	1,816,346	(397,598)

Dept 000 – Non-Departmental

Hotel Tax Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other local agencies promoting tourism.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
55 – Contractual Services	\$131	\$138	\$138
56 – Miscellaneous	143,788	372,542	185,980
59 – Committing Fund Balance	15,000	0	0
Totals	\$158,919	\$372,680	\$186,118

Highlights:

5619 – Contribution KBSB – KBSB Sign (\$45,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX
 040-ECONOMIC DEVELOPMENT
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
040-000-5520	INSURANCE	<u>131</u>	<u>138</u>	<u>133</u>	<u>138</u>	<u>138</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		131	138	133	138	138	0
<u>MISCELLANEOUS</u>							
040-000-5612	CONTRIBUTION HERITAGE M	24,000	24,000	12,000	24,000	24,000	0
040-000-5617	CONTRIBUTION HANGAR 25	0	20,000	20,000	20,000	30,300	10,300
040-000-5618	CONTRIB NORTH SIDE MOV	0	10,000	10,000	10,000	0	(10,000)
040-000-5619	CONTRIBUTION KEEP BIG S	0	0	0	0	45,000	45,000
040-000-5641	ADMINISTRATIVE FEES	<u>119,788</u>	<u>318,542</u>	<u>212,361</u>	<u>318,542</u>	<u>100,000</u>	<u>(218,542)</u>
040-000-5617	PERMANENT NOTES: Hangar 25 Contribution						
040-000-5641	PERMANENT NOTES: Administrative fees paid to General Fund, as established by independent cost allocation study.						
TOTAL MISCELLANEOUS		143,788	372,542	254,361	372,542	199,300	(173,242)
<u>COMMITTING FUND</u>							
040-000-5905	COMMITTING FUND BALANCE	<u>15,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMMITTING FUND		<u>15,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 000-NON-DEPARTMENTAL		<u>158,919</u>	<u>372,680</u>	<u>254,495</u>	<u>372,680</u>	<u>199,438</u>	<u>(173,242)</u>

Debt Service

Hotel Tax Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase payments for equipment purchased with this funding.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Total Debt Service	\$5,888	\$5,888	\$5,888

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Transfer to Sanitation Fund	\$150,000	\$325,000	\$0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX

070-DEBT SERVICE

000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-01	DEBT SVC-05-06 SIEMENS	5,888	5,888	5,888	5,888	5,888	0
070-000-5701-01	PERMANENT NOTES: Debt on Energy Conservation Project. The last payment will be on 3/31/2021.						
TOTAL DEBT SERVICE		5,888	5,888	5,888	5,888	5,888	0
TOTAL 000-NON-DEPARTMENTAL		5,888	5,888	5,888	5,888	5,888	0
<u>DEPARTMENTAL NOTES</u>							
TOTAL 070-DEBT SERVICE		5,888	5,888	5,888	5,888	5,888	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

110-HOTEL/ MOTEL TAX 080-
INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5824	TRANSFER TO SANITATION	150,000	325,000	325,000	325,000	0	(325,000)
TOTAL TRANSFERS TO OTHER FUNDS		<u>150,000</u>	<u>325,000</u>	<u>325,000</u>	<u>325,000</u>	<u>0</u>	<u>(325,000)</u>
TOTAL 000-NON-DEPARTMENTAL		150,000	325,000	325,000	325,000	0	(325,000)
		=====	=====	=====	=====	=====	=====
TOTAL 080-INTERGOVERNMENTAL EX		150,000	325,000	325,000	325,000	0	(325,000)
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		2,235,267	2,334,410	1,653,988	2,544,832	1,808,914	(735,918)
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

COLLEGE EDUCATION FUND - FUND 130
SUMMARY OF RECEIPTS AND EXPENDITURES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Fund Balance	\$53,728	\$65,998	\$30,748
Revenues			
Sale of Scrap Metal	16,804	16,000	16,000
Interest Income	556	750	750
Total Revenues	17,360	16,750	16,750
Total Funds Available	71,088	82,748	47,498
College Tuition Fees	5,090	12,000	12,000
Miscellaneous	0	0	664
Total Expenditures	5,090	12,000	12,664
Transfers-Out			
General Fund	0	40,000	0
Total Budgeted Expenditures	5,090	52,000	12,664
Increase (Decrease) in Fund Balance	12,270	(35,250)	4,086
Ending Fund Balance	\$65,998	\$30,748	\$34,834

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

130-COLLEGE EDUC FOR EMPLOYEE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4380	SALE OF SCRAP METAL	<u>16,804</u>	<u>11,000</u>	<u>11,567</u>	<u>16,000</u>	<u>16,000</u>	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		16,804	11,000	11,567	16,000	16,000	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>556</u>	<u>350</u>	<u>639</u>	<u>750</u>	<u>750</u>	0
TOTAL 46-INTEREST INCOME		556	350	639	750	750	0
*** TOTAL BUDGETED REVENUES ***		<u>17,361</u>	<u>11,350</u>	<u>12,207</u>	<u>16,750</u>	<u>16,750</u>	0

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

130-COLLEGE EDUC FOR EMPLOYEE
001-ADMINISTRATION
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
001-000-5556	COLLEGE TUITION FEES	5,090	4,000	8,987	12,000	12,000	0
TOTAL CONTRACTUAL SERVICES		5,090	4,000	8,987	12,000	12,000	0
<u>MISCELLANEOUS</u>							
001-000-5641	ADMINISTRATIVE FEES	0	0	0	0	664	664
TOTAL MISCELLANEOUS		0	0	0	0	664	664
TOTAL 000-NON-DEPARTMENTAL		5,090	4,000	8,987	12,000	12,664	664
TOTAL 001-ADMINISTRATION		5,090	4,000	8,987	12,000	12,664	664

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

130-COLLEGE EDUC FOR EMPLOYEE

080-INTERGOVERNMENTAL EX

000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5808	TRANSFERS TO OTHER FUND	0	40,000	40,000	40,000	0	(40,000)
TOTAL TRANSFERS TO OTHER FUNDS		0	40,000	40,000	40,000	0	(40,000)
TOTAL 000-NON-DEPARTMENTAL		0	40,000	40,000	40,000	0	(40,000)
TOTAL 080-INTERGOVERNMENTAL EX		0	40,000	40,000	40,000	0	(40,000)
*** TOTAL BUDGETED EXPENSES ***		5,090	44,000	48,987	52,000	12,000	(40,000)

*** END OF REPORT ***

MUNICIPAL COURT SECURITY FUND - FUND 140
SUMMARY OF RECEIPTS AND EXPENDITURES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Fund Balance	\$1,675	\$6,947	\$2,964
<u>Receipts</u>			
Court Security Fees	6,298	6,000	5,000
Miscellaneous	27	80	100
Total Receipts	6,325	6,080	5,100
Total Funds Available	8,000	13,027	8,064
<u>Expenditures</u>			
Personnel Services	0	8,607	6,785
Communication	0	1,056	1,056
Miscellaneous	53	400	400
Total Expenditures	53	10,063	8,241
<u>Transfers-Out</u>			
General Fund	1,000	0	0
Total Budgeted Expenditures	1,053	10,063	8,241
Increase (Decrease) in Fund Balance	6,272	(3,983)	(3,141)
Ending Fund Balance	\$6,947	\$2,964	(\$177)

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

140-MUNICIPAL COURT SECURITY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>44-FINES & FEES</u>							
4415	MUNICIPAL COURT SECURITY FEES	6,298	6,500	3,554	6,000	5,000	1,000
TOTAL 44-FINES & FEES		6,298	6,500	3,554	6,000	5,000	1,000
4415	MUNICIPAL COURT SECURITY FEES	PERMANENT NOTES: Includes \$3.00/misdemeanor conviction deposited into this fund.					
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	27	5	61	80	100	(20)
TOTAL 46-INTEREST INCOME		27	5	61	80	100	(20)
<u>48-TRANSFER FROM OTHER FUNDS</u>							
*** TOTAL BUDGETED REVENUES ***		6,325	6,505	3,615	6,080	5,100	980

*** END OF REPORT ***

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

140-MUNICIPAL COURT SECURITY

013-CITY JUDGE

220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
013-220-5060	GROUP INSURANCE	0	5,900	5,900	8,607	6,785	(1,822)
TOTAL PERSONNEL SERVICES		0	5,900	5,900	8,607	6,785	(1,822)
<u>CONTRACTUAL SERVICES</u>							
013-220-5511	COMMUNICATIONS	0	1,056	1,056	1,056	1,056	0
TOTAL CONTRACTUAL SERVICES		0	1,056	1,056	1,056	1,056	0
<u>MISCELLANEOUS</u>							
013-220-5643	BAD DEBT EXPENSE	53	400	0	400	400	0
TOTAL MISCELLANEOUS		53	400	0	400	400	0
<u>EQUIPMENT</u>							
TOTAL 220-MUNICIPAL COURT		53	7,356	6,956	10,063	8,241	(1,822)
TOTAL 013-CITY JUDGE		53	7,356	6,956	10,063	8,241	(1,822)

Dept 000 – Non-Departmental

**Municipal Court
Security Fund**

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Transfer to Other Funds	\$1,000	\$0	\$0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

140-MUNICIPAL COURT SECURITY

080-INTERGOVERNMENTAL EX

000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5809	TRANSFER TO GENERAL FUN	1,000	0	0	0	0	0
TOTAL TRANSFERS TO OTHER FUNDS		1,000	0	0	0	0	0
TOTAL 000-NON-DEPARTMENTAL		1,000	0	0	0	0	0
TOTAL 080-INTERGOVERNMENTAL EX		1,000	0	0	0	0	0
*** TOTAL BUDGETED EXPENSES ***		1,053	7,356	6,956	10,063	8,241	(1,822)

*** END OF REPORT ***

MUNICIPAL COURT TECHNOLOGY - FUND 142
SUMMARY OF RECEIPTS AND EXPENDITURES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Fund Balance	\$9,573	\$18,058	\$21,594
<u>Receipts</u>			
Court Technology Fees	8,405	6,800	6,800
Miscellaneous	80	250	250
Total Receipts	8,485	7,050	7,050
Total Funds Available	18,058	25,108	28,644
<u>Expenditures</u>			
Supplies and Materials	0	848	0
Maintenance of Equipment	0	2,666	1,500
Contractual Services	0	0	0
Capital	0	0	0
Miscellaneous	0	0	0
Total Expenditures	0	3,514	1,500
Increase (Decrease) in Fund Balance	8,485	3,536	5,550
Ending Fund Balance	\$18,058	\$21,594	\$27,144

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

142-MUNICIPAL COURT TECH.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>44-FINES & FEES</u>							
4417	MUN COURT TECHNOLOGY FEES	8,405	8,840	4,712	6,800	6,800	0
TOTAL 44-FINES & FEES		8,405	8,840	4,712	6,800	6,800	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	81	150	230	250	250	0
TOTAL 46-INTEREST INCOME		81	150	230	250	250	0
*** TOTAL BUDGETED REVENUES ***		8,485	8,990	4,942	7,050	7,050	0

*** END OF REPORT ***

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

142-MUNICIPAL COURT TECH.

013-CITY JUDGE

220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
013-220-5110	OFFICE SUPPLIES	0	0	848	848	0	(848)
TOTAL SUPPLIES & MATERIALS		0	0	848	848	0	(848)
<u>MAINTENANCE OF EQUIPMENT</u>							
013-220-5411	I.T. MAINT & AGREEMENTS	0	0	0	2,666	1,500	(1,166)
013-220-5411	NEXT YEAR NOTES: 3 Fujitsu Document Scanners for paperless document storage.						
TOTAL MAINTENANCE OF EQUIPMENT		0	0	0	2,666	1,500	(1,166)
<u>CONTRACTUAL SERVICES</u>							
TOTAL 220-MUNICIPAL COURT		0	0	848	3,514	1,500	(2,014)
<u>DEPARTMENTAL NOTES</u>							
TOTAL 013-CITY JUDGE		0	0	848	3,514	1,500	(2,014)
*** TOTAL BUDGETED EXPENSES ***		0	0	848	3,514	1,500	(2,014)

*** END OF REPORT ***

SENIOR CENTER FUND - FUND 160
SUMMARY OF RECEIPTS AND EXPENDITURES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Fund Balance	\$41	\$0	\$12,740
<u>Receipts</u>			
Senior Grant Programs	96,738	89,500	89,500
Program Income	18,360	16,070	16,570
Miscellaneous	0	850	400
Total Receipts	115,098	106,420	106,470
<u>Transfers-In</u>			
General Fund	301,500	330,000	326,000
Total Current Receipts	416,598	436,420	432,470
Total Funds Available	416,639	436,420	445,210
<u>Expenditures</u>			
Personnel Services	280,540	283,279	292,294
Supplies and Materials	100,586	103,550	105,550
Maintenance of Buildings	3,257	3,000	3,000
Maintenance of Equipment	14,383	14,551	11,351
Contractual Services	17,873	19,300	19,577
Total Budgeted Expenditures	416,639	423,680	431,772
Increase (Decrease) in Fund Balance	(41)	12,740	698
Ending Fund Balance	\$0	\$12,740	\$13,438

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

160-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>42-GRANTS & OTHER AGENCIES</u>							
4201	AREA AGENCY ON AGING	50,842	50,000	33,585	50,000	50,000	0
4202	DEPT OF AGING & DISABILITY SVC	<u>45,896</u>	<u>45,450</u>	<u>26,403</u>	<u>39,500</u>	<u>39,500</u>	0
TOTAL 42-GRANTS & OTHER AGENCIES		96,738	95,450	59,989	89,500	89,500	0
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4310	CONGREGATE MEALS	17,593	16,500	10,484	16,000	16,000	0
4315	HOME DELIVERED MEALS	200	220	50	70	70	0
4320	BINGO, MISC	<u>568</u>	<u>1,000</u>	<u>(494)</u>	<u>0</u>	<u>500</u>	(500)
TOTAL 43-GENERAL SALES/OTHER SERVICE		18,361	17,720	10,040	16,070	16,570	(500)
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>(121)</u>	<u>180</u>	<u>354</u>	<u>350</u>	<u>350</u>	0
TOTAL 46-INTEREST INCOME		(121)	180	354	350	350	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANS FROM GENERAL FUND	<u>301,500</u>	<u>316,000</u>	<u>210,667</u>	<u>330,000</u>	<u>326,000</u>	4,000
TOTAL 48-TRANSFER FROM OTHER FUNDS		301,500	316,000	210,667	330,000	326,000	4,000
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/ (SHORT)	0	0	(2)	0	0	0
4905	OTHER INCOME	100	0	0	0	0	0
4925	CONTRIBUTIONS	<u>20</u>	<u>20</u>	<u>500</u>	<u>500</u>	<u>50</u>	450
TOTAL 49-MISCELLANEOUS		120	20	498	500	50	450
*** TOTAL BUDGETED REVENUES ***		<u>416,598</u>	<u>429,370</u>	<u>281,546</u>	<u>436,420</u>	<u>432,470</u>	3,950

Dept 910 – Senior Center

Senior Center Fund

The City took over operations of the Senior Center from Howard County effective April 1, 2008. The Senior Center provides quality programs to seniors, including hot meals served on the premises, bi-monthly dances, bingo and home-delivered meals.

ACHIEVEMENTS

- Serving 110 people daily (75 HDM and 35 Congregate Meals)
- Continued programs – Monthly Health Focus Caregivers Support Group, Bingo, Friday Night Dances, AARP, Driver’s Safety Course, Bingo, Dominoes, Puzzles & Light Library

GOALS

- To have more activities in order to increase attendance.

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$280,540	\$283,279	\$292,294
51 – Supplies and Materials	100,586	103,550	105,550
53 – Maintenance of Bldg./Structures	3,257	3,000	3,000
54 – Maintenance of Equipment	14,383	14,358	11,101
55 – Contractual Services	17,873	19,300	19,577
Totals	\$416,639	\$423,487	\$431,522

Highlights:

- 5112 – Raw Foods – Food produces for congregate and home-delivered meals
- 5123 – 01 – Other Supplies – Packaging material for home delivered meals

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

160-SENIOR CENTER
 050-SOCIAL SERVICES
 910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
050-910-5010	SALARIES	178,928	184,445	111,345	181,452	189,056	7,604
050-910-5021	TERMINATION PAY	0	0	1,386	1,386	0	(1,386)
050-910-5045	LONGEVITY	2,824	3,408	3,447	3,447	3,985	538
050-910-5050	RETIREMENT	31,535	33,156	21,170	32,700	34,245	1,545
050-910-5060	GROUP INSURANCE	46,291	34,937	21,683	43,638	43,392	(246)
050-910-5065	WORKERS' COMPENSATION	5,857	6,068	6,068	6,068	6,567	499
050-910-5070	RETIREMENT-DEFERRED COM	9,914	9,991	6,649	10,265	10,636	371
050-910-5075	LIFE & DISABILITY INSUR	1,490	1,551	940	1,476	1,551	75
050-910-5080	MEDICARE	2,609	2,724	1,750	2,700	2,799	99
050-910-5085	UNEMPLOYMENT TAXES	<u>1,093</u>	<u>1,134</u>	<u>87</u>	<u>147</u>	<u>63</u>	<u>(84)</u>
TOTAL PERSONNEL SERVICES		280,540	277,414	174,523	283,279	292,294	9,015
<u>SUPPLIES & MATERIALS</u>							
050-910-5110	OFFICE SUPPLIES	795	1,000	101	500	500	0
050-910-5112	RAW FOODS	78,241	90,000	44,540	80,000	80,000	0
050-910-5112-01	FOOD SUPPLIES	396	400	175	400	400	0
050-910-5114	WEARING APPAREL	37	0	146	300	300	0
050-910-5116	GASOLINE, OIL & GREASE	1,275	1,200	419	1,200	1,200	0
050-910-5117	MINOR APPARATUS	2,344	3,000	2,381	3,000	4,000	1,000
050-910-5118	JANITORIAL SUPPLIES	2,979	3,000	1,739	3,000	3,000	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

160-SENIOR CENTER
050-SOCIAL SERVICES
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
050-910-5123	OTHER SUPPLIES	2,803	4,000	2,160	4,000	4,000	0
050-910-5123-01	OTHER SUPPLIES-HOME DEL	7,153	8,000	6,461	8,000	8,000	0
050-910-5124	POSTAGE	210	150	83	150	150	0
050-910-5128	UTILITIES	<u>4,351</u>	<u>4,000</u>	<u>1,484</u>	<u>3,000</u>	<u>4,000</u>	<u>1,000</u>
050-910-5114	CURRENT YEAR NOTES: work gloves						
050-910-5117	CURRENT YEAR NOTES: freezer or fridge						
050-910-5123	PERMANENT NOTES: RO System and onsite supplies						
050-910-5128	PERMANENT NOTES: Water account #21-0010-02 Split 1/2 with DRCC						
TOTAL SUPPLIES & MATERIALS		100,586	114,750	59,688	103,550	105,550	2,000
<u>MAINTENANCE OF BUILDINGS/</u>							
050-910-5311	BUILDINGS	<u>3,257</u>	<u>3,000</u>	<u>1,118</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		3,257	3,000	1,118	3,000	3,000	0
<u>MAINTENANCE OF EQUIPMENT</u>							
050-910-5411	I.T. MAINT & AGREEMENTS	4,070	5,101	2,831	3,358	5,101	1,743
050-910-5412	VEHICLE MAINTENANCE	7,205	2,000	5,751	7,000	2,000	(5,000)
050-910-5413	MAINT. OF FIRE APPARATU	3,108	2,000	1,339	2,000	2,000	0
050-910-5422	MAINT. OF HEATING AND C	<u>0</u>	<u>2,000</u>	<u>619</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>
050-910-5411	CURRENT YEAR NOTES: Electronic Time System \$2,101						

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

160-SENIOR CENTER
 050-SOCIAL SERVICES
 910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
050-910-5412	CURRENT YEAR NOTES: new vehicle?						
TOTAL MAINTENANCE OF EQUIPMENT		14,383	11,101	10,540	14,358	11,101	(3,257)

CONTRACTUAL SERVICES

050-910-5511	COMMUNICATIONS	2,683	2,500	2,000	2,500	2,777	277
050-910-5515	HIRE OF EQUIPMENT	1,852	2,000	1,311	2,000	2,000	0
050-910-5520	INSURANCE	4,829	5,000	5,682	5,700	5,700	0
050-910-5521-17	BANK CHARGES	0	57	0	0	0	0
050-910-5530	TRAVEL EXPENSE	117	100	58	100	100	0
050-910-5550	ELECTRICITY	6,545	8,000	2,280	7,000	7,000	0
050-910-5560	GAS FOR HEATING	<u>1,848</u>	<u>4,000</u>	<u>1,146</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>

050-910-5511 NEXT YEAR NOTES:
Includes portion of new VOIP system.

050-910-5550 PERMANENT NOTES:
Split 1/2 with DRCC

050-910-5560 PERMANENT NOTES:
Split 1/2 with DRCC

TOTAL CONTRACTUAL SERVICES		17,873	21,657	12,477	19,300	19,577	277
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MISCELLANEOUS

050-910-5645	LATE PAY FEES & PENALTY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
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TOTAL MISCELLANEOUS		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
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TOTAL 910-SENIOR CENTER		<u>416,639</u>	<u>427,922</u>	<u>258,346</u>	<u>423,487</u>	<u>431,522</u>	<u>8,035</u>
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TOTAL 050-SOCIAL SERVICES		<u>416,639</u>	<u>427,922</u>	<u>258,539</u>	<u>423,680</u>	<u>431,772</u>	<u>8,092</u>
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*** TOTAL BUDGETED EXPENSES ***		<u>416,639</u>	<u>427,922</u>	<u>258,539</u>	<u>423,680</u>	<u>431,772</u>	<u>8,092</u>
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Dept 000 – Non-Departmental

Senior Center Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Service Center Prorated	\$0	\$193	\$250

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

160-SENIOR CENTER
 050-SOCIAL SERVICES
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
050-000-5412	SERVICE CENT PRORATED E	0	0	193	193	250	57
TOTAL MAINTENANCE OF EQUIPMENT		0	0	193	193	250	57
TOTAL 000-NON-DEPARTMENTAL		0	0	193	193	250	57

PUBLIC EDUCATION GRANT - PEG FUND 170
SUMMARY OF RECEIPTS AND EXPENDITURES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Fund Balance	\$128,160	\$172,136	\$195,202
<u>Receipts</u>			
Cable Franchise-PEG Fees	49,792	50,000	50,000
Miscellaneous	1,392	2,800	2,800
Total Receipts	51,184	52,800	52,800
Total Funds Available	179,344	224,936	248,002
<u>Expenditures</u>			
Office Supplies	1,255	4,500	0
Miscellaneous	0	0	343
Maintenance of Equipment	0	2,200	0
Equipment	5,953	23,034	16,144
Total Expenditures	7,208	29,734	16,487
Increase (Decrease) in Fund Balance	43,976	23,066	36,313
Ending Fund Balance	\$172,136	\$195,202	\$231,515

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

170-PEG FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>40-FEES</u>							
4054-01	CABLE FRANCHISE-PEG FEES	49,792	50,000	37,635	50,000	50,000	0
TOTAL 40-FEES		49,792	50,000	37,635	50,000	50,000	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	1,392	1,400	2,134	2,800	2,800	0
TOTAL 46-INTEREST INCOME		1,392	1,400	2,134	2,800	2,800	0
*** TOTAL BUDGETED REVENUES ***		51,184	51,400	39,769	52,800	52,800	0

*** END OF REPORT ***

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

170-PEG FUND
 002-FINANCE
 140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
002-140-5110	OFFICE SUPPLIES	1,255	0	115	4,500	0	(4,500)
TOTAL SUPPLIES & MATERIALS		1,255	0	115	4,500	0	(4,500)
<u>MAINTENANCE OF EQUIPMENT</u>							
002-140-5414	MAINTENANCE EQUIPMENT	0	0	1,972	2,200	0	(2,200)
TOTAL MAINTENANCE OF EQUIPMENT		0	0	1,972	2,200	0	(2,200)
<u>MISCELLANEOUS</u>							
002-140-5641	ADMINISTRATIVE FEES	0	0	0	0	343	343
002-140-5641	PERMANENT NOTES: Administrative fees paid to general fund.						
TOTAL MISCELLANEOUS		0	0	0	0	343	343
<u>EQUIPMENT</u>							
002-140-6310-01	PEG Equipment	5,954	23,034	0	23,034	16,144	(6,890)
002-140-6310-01	NEXT YEAR NOTES: \$16,144 Remo Remote						
TOTAL EQUIPMENT		5,954	23,034	0	23,034	16,144	(6,890)
TOTAL 140-INFORMATION TECHNOLOG		7,208	23,034	2,087	29,734	16,487	(13,247)
TOTAL 002-FINANCE		7,208	23,034	2,087	29,734	16,487	(13,247)
*** TOTAL BUDGETED EXPENSES ***		7,208	23,034	2,087	29,734	16,487	(13,247)

*** END OF REPORT ***

POLICE FEDERAL SEIZURE - FUND 180
SUMMARY OF RECEIPTS AND EXPENDITURES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Fund Balance	\$0	\$161,585	(\$48,821)
<u>Receipts</u>			
Seizure - U. S. Dept Justice	0	2,318	0
Seizure - U. S. Dept Treasury	163,892	0	0
Miscellaneous	1,343	1,200	200
Total Receipts	165,235	3,518	200
Total Funds Available	165,235	165,103	(48,621)
<u>Expenditures</u>			
Supplies & Materials	3,650	12,950	0
Maintenance of Buildings	0	4,999	0
Buildings & Structures	0	20,340	0
Motor Vehicles	0	175,635	0
Total Expenditures	3,650	213,924	0
Increase (Decrease) in Fund Balance	161,585	(210,406)	200
Ending Fund Balance	\$161,585	(\$48,821)	(\$48,621)

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

180-FEDERAL FORFEITURE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>42-GRANTS & OTHER AGENCIES</u>							
4224-01	SEIZURES - U.S. DEPT JUSTICE	0	0	2,318	2,318	0	2,318
4224-02	SEIZURES - U.S. DEPT TREASURY	<u>163,892</u>	<u>20,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 42-GRANTS & OTHER AGENCIES		163,892	20,000	2,318	2,318	0	2,318
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>1,343</u>	<u>500</u>	<u>1,023</u>	<u>1,200</u>	<u>200</u>	<u>1,000</u>
TOTAL 46-INTEREST INCOME		1,343	500	1,023	1,200	200	1,000
*** TOTAL BUDGETED REVENUES ***		<u>165,235</u>	<u>20,500</u>	<u>3,340</u>	<u>3,518</u>	<u>200</u>	<u>3,318</u>

*** END OF REPORT ***

Dept 201 – Police**Federal Seizure Fund - 180**

The Federal Seizure Fund encompasses the seizure and forfeiture of assets that represent the proceeds of, or were used to facilitate federal crimes. It is designed to encourage local law enforcement agencies to actively pursue apprehending criminals and seizing the assets used in their criminal activities. This encouragement is accomplished by allowing the local law enforcement agencies to keep some of the seized assets, and spend them outside of their normal operating budgets on eligible expenditures.

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
51 – Supplies and Materials	\$3,650	\$12,950	\$0
53 – Maintenance of Buildings	0	4,999	0
62 – Buildings and Structures	0	20,000	0
63 – Equipment	0	0	0
64 – Vehicles	0	175,635	0
Totals	\$3,650	\$213,924	\$0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

180-FEDERAL FORFEITURE
 011-POLICE
 201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
011-201-5110	OFFICE SUPPLIES	3,650	2,450	0	2,450	0	(2,450)
011-201-5117	MINOR APPARATUS	<u>0</u>	<u>10,500</u>	<u>8,596</u>	<u>10,500</u>	<u>0</u>	<u>(10,500)</u>
011-201-5117	CURRENT YEAR NOTES: \$3,500 Covert Traffic Radar \$7,000 New Covert Surveillance Equipment						
TOTAL SUPPLIES & MATERIALS		3,650	12,950	8,596	12,950	0	(12,950)

MAINTENANCE OF BUILDINGS/

011-201-5311	MAINTENANCE OF BUILDING	<u>0</u>	<u>4,999</u>	<u>0</u>	<u>4,999</u>	<u>0</u>	<u>(4,999)</u>
011-201-5311	CURRENT YEAR NOTES: Storage Shipping Container at Firing Range						
TOTAL MAINTENANCE OF BUILDINGS/		0	4,999	0	4,999	0	(4,999)

MAINTENANCE OF EQUIPMENT

CONTRACTUAL SERVICES

BUILDING & STRUCTURES

011-201-6201	BUILDINGS-SPECIAL PROJE	0	0	6,840	6,840	0	(6,840)
011-201-6226	MISCELLANEOUS STRUCTURE	<u>0</u>	<u>20,000</u>	<u>13,500</u>	<u>13,500</u>	<u>0</u>	<u>(13,500)</u>
011-201-6226	CURRENT YEAR NOTES: \$10,000 Foundation Improvements at Firing Range \$10,000 Biological Drying Building						

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

180-FEDERAL FORFEITURE
 011-POLICE
 201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
	TOTAL BUILDING & STRUCTURES	0	20,000	20,340	20,340	0	(20,340)
<u>VEHICLES</u>							
011-201-6401	MOTOR VEHICLES	0	175,635	93,675	175,635	0	(175,635)
011-201-6401	CURRENT YEAR NOTES: Three Tahoes Police Vehicles						
	TOTAL VEHICLES	0	175,635	93,675	175,635	0	(175,635)
	TOTAL 201-NARCOTICS TASK FORCE	3,650	213,584	122,611	213,924	0	(213,924)
DEPARTMENTAL NOTES							
	TOTAL 011-POLICE	3,650	213,584	122,611	213,924	0	(213,924)
	*** TOTAL BUDGETED EXPENSES ***	3,650	213,584	122,611	213,924	0	(213,924)

*** END OF REPORT ***

POLICE STATE SEIZURE - FUND 182
SUMMARY OF RECEIPTS AND EXPENDITURES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Fund Balance	\$25,184	\$44,985	\$31,815
<u>Receipts</u>			
Seizure - State	22,143	9,743	5,000
Miscellaneous	283	580	500
Sale of Seized Assets	0	4,904	0
Total Receipts	22,426	15,227	5,500
Total Funds Available	47,610	60,212	37,315
<u>Expenditures</u>			
Office Supplies	2,625	2,500	0
Equipment	0	25,897	0
Total Expenditures	2,625	28,397	0
Increase (Decrease) in Fund Balance	19,801	(13,170)	5,500
Ending Fund Balance	\$44,985	\$31,815	\$37,315

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

182-STATE FORFEITURE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>42-GRANTS & OTHER AGENCIES</u>							
4224-03	SEIZURES - STATE AGENCIES	22,143	4,000	5,830	9,743	5,000	4,743
TOTAL 42-GRANTS & OTHER AGENCIES		22,143	4,000	5,830	9,743	5,000	4,743
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	283	160	515	580	500	80
TOTAL 46-INTEREST INCOME		283	160	515	580	500	80
<u>47-PROPERTY</u>							
4708	SALE OF SEIZED ASSETS	0	1,000	4,904	4,904	0	4,904
TOTAL 47-PROPERTY		0	1,000	4,904	4,904	0	4,904
*** TOTAL BUDGETED REVENUES ***		22,426	5,160	11,248	15,227	5,500	9,727

*** END OF REPORT ***

Dept 201 – Police

State Seizure Fund - 182

The State Seizure Fund is established by Chapter 59 of the Texas Code of Criminal Procedure. It is designed to encourage local law enforcement agencies to actively pursue apprehending criminals and seizing the assets used in their criminal activities. This encouragement is accomplished by allowing the local law enforcement agencies to keep some of the seized assets, and spend them outside of their normal operating budgets on eligible expenditures identified in Chapter 59.

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
51 – Supplies and Materials	\$2,625	\$ 2,500	\$0
63 – Equipment	0	25,897	0
Totals	\$2,625	\$28,397	\$0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

182-STATE FORFEITURE
 011-POLICE
 201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
011-201-5110	OFFICE SUPPLIES	2,625	0	2,364	2,500	0	(2,500)
TOTAL SUPPLIES & MATERIALS		2,625	0	2,364	2,500	0	(2,500)
<u>CONTRACTUAL SERVICES</u>							
<u>EQUIPMENT</u>							
011-201-6310	FURNITURE, FIXTURE	0	10,000	0	0	0	0
011-201-6311	MACHINERY & EQUIPMENT	0	30,000	25,897	25,897	0	(25,897)
011-201-6310	CURRENT YEAR NOTES: New Narcotics Server						
011-201-6311	CURRENT YEAR NOTES: Two Pole Cams (Surveillance Equipment)						
TOTAL EQUIPMENT		0	40,000	25,897	25,897	0	(25,897)
TOTAL 201-NARCOTICS TASK FORCE		2,625	40,000	28,261	28,397	0	(28,397)
DEPARTMENTAL NOTES							
TOTAL 011-POLICE		2,625	40,000	28,261	28,397	0	(28,397)
*** TOTAL BUDGETED EXPENSES ***		2,625	40,000	28,261	28,397	0	(28,397)

*** END OF REPORT ***

CEMETERY FUND - FUND 625
SUMMARY OF RECEIPTS AND EXPENDITURES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Fund Balance	\$104,797	\$59,309	\$6,170
<u>Receipts</u>			
Lot Sales	30,600	50,000	35,000
Interments	58,528	56,000	55,000
Other Income	2,440	3,556	2,300
Other Financing Sources	9,067	0	62,500
Total Receipts	100,635	109,556	154,800
<u>Transfers-In</u>			
General Fund	0	16,000	70,000
Cemetery Permanent Care Fund	5,485	7,000	7,000
Total Transfers-In	5,485	23,000	77,000
Total Current Receipts	106,120	132,556	231,800
Total Funds Available	210,917	191,865	237,970
<u>Expenditures</u>			
Personnel Services	89,436	89,607	109,060
Supplies and Materials	7,088	12,778	13,320
Maintenance of Buildings	2,068	3,500	3,500
Maintenance of Equipment	15,873	18,238	14,610
Contractual Services	7,228	10,050	10,050
Miscellaneous	8,523	0	0
Debt Service	12,325	11,522	19,912
Equipment	9,067	40,000	62,500
Total Budgeted Expenditures	151,608	185,695	232,952
Increase (Decrease) in Fund Balance	(45,488)	(53,139)	(1,152)
Ending Fund Balance	\$59,309	\$6,170	\$5,018

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

625-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	1,843	1,400	1,509	1,700	1,700	0
TOTAL 46-INTEREST INCOME		1,843	1,400	1,509	1,700	1,700	0
<u>47-PROPERTY</u>							
4708	SALE OF SURPLUS PROPERTY	0	0	1,156	1,156	0	1,156
4721	CEMETERY LOT SALES OPERATING	30,600	35,000	41,400	50,000	35,000	15,000
4724	INTERMENTS OPERATING	58,528	55,000	45,978	56,000	55,000	1,000
4726	CEMETERY ADMINISTRATION FEES	598	700	624	700	600	100
TOTAL 47-PROPERTY		89,726	90,700	89,158	107,856	90,600	17,256
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANSFERS FROM GENERAL FUND	0	0	0	16,000	70,000	(54,000)
4814	TRANSFER FROM CEMET PERM CARE	5,485	4,300	5,634	7,000	7,000	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		5,485	4,300	5,634	23,000	77,000	(54,000)
4810 TRANSFERS FROM GENERAL FUND	PERMANENT NOTES: General Fund's Subsidy to Cemetery Fund.						
<u>49-MISCELLANEOUS</u>							
4921	OTHER FINANCING SOURCES	9,067	0	0	0	62,500	(62,500)
TOTAL 49-MISCELLANEOUS		9,067	0	0	0	62,500	(62,500)
4921 OTHER FINANCING SOURCES	NEXT YEAR NOTES: \$12,500 John Deere Zero Turn Mower 50,000 Used Backhoe						
*** TOTAL BUDGETED REVENUES ***		106,120	96,400	96,301	132,556	231,800	(99,244)

Dept 920 - Cemetery

Cemetery Fund

Cemetery personnel are responsible for the care and upkeep of the cemetery grounds including lots and graves not maintained by other organizations.

ACHIEVEMENTS

- Continued upgrade of aesthetics within Cemetery
- Trimmed trees in all areas of Cemetery
-

GOALS

- Continue to level/repair headstones
- Continue to upgrade aesthetics of Cemetery
- Improve maintenance and grounds keeping of Cemetery

	Actual 2017-18	Revised 2018-19	Proposed 2019-20
50 – Personnel Services	\$89,436	\$89,607	\$109,060
51 – Supplies and Materials	7,088	12,878	13,320
53 – Maintenance of Bldg./Structures	2,068	3,500	3,500
54 – Maintenance of Equipment	15,873	17,969	14,260
55 – Contractual Services	7,228	10,050	10,050
56 - Miscellaneous	8,523	0	0
63 – Machinery & Equipment	9,067	40,000	12,500
64 – Vehicles	0	0	50,000
Totals	\$139,283	\$173,904	\$212,690

Budget Highlights:

5511 – Communications – VOIP (Voice Over Internet Profile) Digital Radios
 6314 – Mowers & Equipment – John Deere Zero Turn Mower (\$12,500)
 6404 – Heavy Equipment – Backhoe (\$50,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2019

625-CEMETERY
028-CEMETERY
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
028-920-5010	SALARIES	47,305	62,832	29,959	52,039	61,301	9,262
028-920-5022	VACATION BUY BACK	1,027	1,027	0	0	1,027	1,027
028-920-5035	OVERTIME	770	3,000	457	1,050	3,000	1,950
028-920-5045	LONGEVITY	613	1,126	28	54	294	240
028-920-5050	RETIREMENT	10,298	11,999	5,483	9,310	11,641	2,331
028-920-5060	GROUP INSURANCE	20,650	17,805	8,413	18,187	22,114	3,927
028-920-5065	WORKERS' COMPENSATION	3,722	4,635	4,635	4,635	4,472	(163)
028-920-5070	RETIREMENT-DEFERRED COM	3,297	3,662	1,724	2,930	3,616	686
028-920-5075	LIFE & DISABILITY INSUR	562	640	385	601	625	24
028-920-5080	MEDICARE	867	986	454	775	952	177
028-920-5085	UNEMPLOYMENT TAXES	<u>324</u>	<u>324</u>	<u>16</u>	<u>26</u>	<u>18</u>	<u>(8)</u>
TOTAL PERSONNEL SERVICES		89,436	108,036	51,554	89,607	109,060	19,453
<u>SUPPLIES & MATERIALS</u>							
028-920-5110	OFFICE SUPPLIES	137	300	69	300	300	0
028-920-5114	WEARING APPAREL	462	500	558	558	500	(58)
028-920-5116	GASOLINE, OIL, & GREASE	1,975	2,500	654	2,500	2,500	0
028-920-5117	MINOR APPARATUS	740	1,800	759	1,200	1,800	600
028-920-5118	JANITORIAL SUPPLIES	83	150	153	200	200	0
028-920-5122	BOTANICAL & AGRICULTURA	0	500	0	500	500	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

625-CEMETERY

028-CEMETERY

920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
028-920-5123	OTHER SUPPLIES	245	500	133	500	500	0
028-920-5124	POSTAGE	4	20	5	20	20	0
028-920-5128	UTILITIES	<u>3,441</u>	<u>7,000</u>	<u>1,997</u>	<u>7,000</u>	<u>7,000</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		7,088	13,270	4,328	12,778	13,320	542

MAINTENANCE OF BUILDINGS/

028-920-5311	MAINTENANCE OF BUILDING	1,547	1,500	1,898	2,000	2,000	0
028-920-5326	MISCELLANEOUS IMPROVEME	<u>521</u>	<u>1,500</u>	<u>59</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		2,068	3,000	1,957	3,500	3,500	0

MAINTENANCE OF EQUIPMENT

028-920-5411	I.T. MAINT & AGREEMENTS	1,056	1,109	1,109	1,109	1,500	391
028-920-5412	VEHICLE MAINTENANCE	9,843	10,000	9,165	10,000	10,000	0
028-920-5413	MAINT. OF FIRE APPARATU	24	60	0	60	60	0
028-920-5417	MAINT OF MOWERS	204	1,000	149	1,000	1,000	0
028-920-5422	MAINT HEATING & COOLING	57	400	0	400	400	0
028-920-5425	MAINT. MACHINERY, TOOLS	<u>4,689</u>	<u>5,400</u>	<u>4,949</u>	<u>5,400</u>	<u>1,300</u>	<u>(4,100)</u>
TOTAL MAINTENANCE OF EQUIPMENT		15,873	17,969	15,372	17,969	14,260	(3,709)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

625-CEMETERY

028-CEMETERY

920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>CONTRACTUAL SERVICES</u>							
028-920-5511	COMMUNICATIONS	613	2,450	2,064	2,450	2,450	0
028-920-5520	INSURANCE	1,679	1,800	1,540	1,800	1,800	0
028-920-5521	SPECIAL SERVICES	1,149	1,700	716	1,700	1,700	0
028-920-5525	ADVERTISING	312	0	0	0	0	0
028-920-5550	ELECTRICITY	1,485	2,500	467	2,500	2,500	0
028-920-5560	GAS FOR HEATING	<u>1,991</u>	<u>1,600</u>	<u>1,304</u>	<u>1,600</u>	<u>1,600</u>	<u>0</u>

028-920-5511 NEXT YEAR NOTES:
Includes portion of new VOIP system and 2nd of of 3 years
for new digital radios payments for City's portion of
infrastructure cost with
County.

028-920-5521 PERMANENT NOTES:
Alarm system monitoring and recording of deed records

TOTAL CONTRACTUAL SERVICES		7,228	10,050	6,091	10,050	10,050	0
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MISCELLANEOUS

028-920-5616	JUDGEMENTS & DAMAGES	<u>8,523</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
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TOTAL MISCELLANEOUS		8,523	0	0	0	0	0
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EQUIPMENT

028-920-6314	MOWERS & EQUIPMENT	<u>9,067</u>	<u>0</u>	<u>0</u>	<u>40,000</u>	<u>12,500</u>	<u>(27,500)</u>
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028-920-6314 CURRENT YEAR NOTES:
new backhoe and new full time person

028-920-6314 NEXT YEAR NOTES:

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

625-CEMETERY

028-CEMETERY

920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	\$12,500 Zero Turn 72" Mower						
TOTAL EQUIPMENT		9,067	0	0	40,000	12,500	(27,500)
<u>VEHICLES</u>							
028-920-6404	HEAVY EQUIPMENT	0	0	0	0	50,000	50,000
028-920-6404	NEXT YEAR NOTES: \$50,000 used backhoe						
TOTAL VEHICLES		0	0	0	0	50,000	50,000
TOTAL 920-CEMETERY		139,283	152,325	79,302	173,904	212,690	38,786
<u>DEPARTMENTAL NOTES</u>							
TOTAL 028-CEMETERY		139,283	152,325	79,302	173,904	212,690	38,786

Dept 000 – Non-Departmental

Cemetery Fund

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other programs or agencies.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Service Center Prorated	\$0	\$269	\$350

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

625-CEMETERY
 001-ADMINISTRATION
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>MAINTENANCE OF EQUIPMENT</u>							
001-000-5412	SERVICE CENT PRORATED E	0	0	269	269	350	81
TOTAL MAINTENANCE OF EQUIPMENT		0	0	269	269	350	81
TOTAL 000-NON-DEPARTMENTAL		0	0	269	269	350	81
TOTAL 001-ADMINISTRATION		0	0	269	269	350	81

Debt Service

Cemetery Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	<u>Actual 2017-18</u>	<u>Revised 2018-19</u>	<u>Proposed 2019-20</u>
Total Debt Service	\$12,325	\$11,522	\$19,912

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

625-CEMETERY
 070-DEBT SERVICE
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>DEBT SERVICE</u>							
070-000-5701-03	DEBT SVC-2013-14 EQUIPM	3,220	1,610	1,610	1,610	0	(1,610)
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	7,977	7,977	5,318	7,977	7,977	0
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	1,129	3,414	1,290	1,935	1,935	0
070-000-5701-61	DEBT SVC-2019-20 EQUIPM	0	0	0	0	10,000	10,000
TOTAL DEBT SERVICE		<u>12,325</u>	<u>13,001</u>	<u>8,217</u>	<u>11,522</u>	<u>19,912</u>	<u>8,390</u>
TOTAL 000-NON-DEPARTMENTAL		<u>12,325</u>	<u>13,001</u>	<u>8,217</u>	<u>11,522</u>	<u>19,912</u>	<u>8,390</u>
TOTAL 070-DEBT SERVICE		<u>12,325</u>	<u>13,001</u>	<u>8,217</u>	<u>11,522</u>	<u>19,912</u>	<u>8,390</u>
*** TOTAL BUDGETED EXPENSES ***		<u>151,608</u>	<u>165,326</u>	<u>87,788</u>	<u>185,695</u>	<u>232,952</u>	<u>47,257</u>

*** END OF REPORT ***

CEMETERY PERMANENT CARE FUND - FUND 655
SUMMARY OF RECEIPTS AND EXPENDITURES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Restricted Fund Balance	\$351,519	\$351,519	\$351,519
<u>Receipts</u>			
Interest Income	5,485	7,000	7,000
Total Current Receipts	5,485	7,000	7,000
Total Funds Available	357,004	358,519	358,519
<u>Transfers-Out</u>			
Cemetery Fund	5,485	7,000	7,000
Total Transfers-Out	5,485	7,000	7,000
Increase (Decrease) in Fund Balance	0	0	0
Ending Restricted Fund Balance	\$351,519	\$351,519	\$351,519

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2019

655-CEMETERY PERMANENT CARE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	5,485	4,300	5,634	7,000	7,000	0
TOTAL 46-INTEREST INCOME		5,485	4,300	5,634	7,000	7,000	0
*** TOTAL BUDGETED REVENUES ***		5,485	4,300	5,634	7,000	7,000	0

*** END OF REPORT ***

BUDGET PRESENTATION

AS OF: MAY 31ST, 2019

655-CEMETERY PERMANENT CARE

080-INTERGOVERNMENTAL EX

000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5817	TRANSFER TO CEMETERY FU	5,485	4,300	5,634	7,000	7,000	0
080-000-5817	PERMANENT NOTES: Interest earnings from interments are transferred to Cemetery Fund for operations of Mount Olive.						
TOTAL TRANSFERS TO OTHER FUNDS		5,485	4,300	5,634	7,000	7,000	0
TOTAL 000-NON-DEPARTMENTAL		5,485	4,300	5,634	7,000	7,000	0
<u>DEPARTMENTAL NOTES</u>							
TOTAL 080-INTERGOVERNMENTAL EX		5,485	4,300	5,634	7,000	7,000	0
*** TOTAL BUDGETED EXPENSES ***		5,485	4,300	5,634	7,000	7,000	0

*** END OF REPORT ***

**GENERAL DEBT SERVICE FUND-2007 SERIES
GENERAL OBLIGATION BONDS - FUND 255
SUMMARY OF RECEIPTS AND EXPENDITURES
2019-20**

	ACTUAL 2017-18	ESTIMATED 2019-20	PROPOSED 2019-20
Beginning Restricted Fund Balance	\$42,436	(153,327)	\$0
<u>Receipts</u>			
Current Taxes	493,955	161,868	0
Delinquent Taxes	23,170	4,477	0
Penalty and Interest	17,325	2,103	0
Interest Income	(914)	(569)	0
Total Current Receipts	533,537	167,879	0
Total Funds Available	575,973	14,551	0
<u>Expenditures</u>			
Bond Maturities	715,000	0	0
Interest	14,300	0	0
Agents Fees	0	0	0
Total Budgeted Expenditures	729,300	0	0
Transfers Out			0
Transfers to other Bond Debt Service Funds		14,551	0
Increase (Decrease) in Fund Balance	(195,763)	153,328	0
Ending Restricted Fund Balance	(\$153,327)	\$0	\$0

GENERAL DEBT SERVICE FUND-2007 SERIES - FUND 256
TAX SUPPORTED CERTIFICATES OF OBLIGATION
SUMMARY OF RECEIPTS AND EXPENDITURES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Restricted Fund Balance	\$42	(\$9,891)	0
<u>Receipts</u>			
Current Taxes	22,978	38,081	0
Delinquent Taxes	522	1,054	0
Penalty and Interest	540	495	0
Interest Income	(48)	(462)	0
Total Current Receipts	23,992	39,168	0
Transfer from General Fund		175,933	0
Total Funds Available	24,034	205,210	0
<u>Expenditures</u>			
Bond Maturities	25,000	190,000	0
Interest	8,550	4,025	0
Agents Fees	375	675	0
Total Budgeted Expenditures	33,925	194,700	0
Transfers Out			0
Transfers to other Bond Debt Service Funds		10,510	0
Increase (Decrease) in Fund Balance	(9,933)	(166,042)	0
Ending Restricted Fund Balance	(\$9,891)	\$0	\$0

GENERAL DEBT SERVICE FUND-2007 SERIES - FUND 478
UTILITY REVENUE CERTIFICATES OF OBLIGATION
SUMMARY OF RECEIPTS AND EXPENDITURES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Restricted Fund Balance	\$49,302	\$58,801	65,382
<u>Receipts</u>			
Interest Income	471	700	650
Total Receipts	471	700	650
<u>Transfers-In</u>			
Utility Fund	51,446	52,000	52,000
Total Transfers-In	51,446	52,000	52,000
Total Current Receipts	51,917	52,700	52,650
Total Funds Available	101,219	111,501	118,032
<u>Expenditures</u>			
Bond Maturities	30,000	35,000	35,000
Interest	12,043	10,744	9,300
Agents Fees	375	375	375
Total Budgeted Expenditures	42,418	46,119	44,675
Increase (Decrease) in Fund Balance	9,499	6,581	7,975
Ending Restricted Fund Balance	\$58,801	\$65,382	73,357

**UTILITY REVENUE SUPPORTED DEBT SERVICE, 2007 SERIES
 CERTIFICATES OF OBLIGATION - FUND 478
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2020 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2020	35,000.00	5,022.00	4,278.00	44,300
2021	35,000.00	4,278.00	3,534.00	42,812
2022	40,000.00	3,534.00	2,684.00	46,218
2023	40,000.00	2,684.00	1,834.00	44,518
2024	40,000.00	1,834.00	984.00	42,818
2025	45,000.00	984.00	0.00	45,984
2026	0.00	0.00	0.00	
2027	0.00	0.00	0.00	
TOTAL	235,000.00	18,336.00	13,314.00	266,650

INTEREST RATE: 4.0% - 5.0%
 ORIGINAL ISSUE AMOUNT: \$640,000
 TERM (YEARS): 20
 PAYING AGENT: Bank of New York, N.A.
 PAYING DATES: Principal - February 15th
 Interest - February 15th and August 15th

GENERAL DEBT SERVICE FUND-2010 SERIES - FUND 257
TAX AND REVENUE CERTIFICATES OF OBLIGATION
SUMMARY OF RECEIPTS AND EXPENDITURES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Restricted Fund Balance	\$399	(\$67,322)	\$1,879
<u>Receipts</u>			
Current Taxes	223,983	347,000	305,563
Delinquent Taxes	7,111	10,000	10,000
Penalty and Interest	5,580	5,200	5,300
Interest Income	(95)	100	100
Total Receipts	236,579	362,300	320,963
<u>Transfers In</u>			
Transfer in from Debt Svc with Bonds paid off	0	14,551	0
Total Funds Available	236,978	309,529	322,842
<u>Expenditures</u>			
Bond Maturities	185,000	195,000	200,000
Interest	118,900	112,250	105,088
Agents Fees	400	400	475
Total Budgeted Expenditures	304,300	307,650	305,563
Increase (Decrease) in Fund Balance	(67,721)	54,650	15,400
Ending Restricted Fund Balance	(\$67,322)	\$1,879	\$17,279

**TAX AND REVENUE DEBT SERVICE FUND-2010 SERIES
 CERTIFICATES OF OBLIGATION - FUND 257
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2019 TO MATURITY**

<u>Fiscal year Ending 9-30</u>	<u>Outstanding Beginning of Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	2,715,000	200,000	105,088	305,088
2021	2,515,000	210,000	97,138	307,138
2022	2,305,000	215,000	88,638	303,638
2023	2,090,000	225,000	79,838	304,838
2024	1,865,000	235,000	70,638	305,638
2025	1,630,000	245,000	61,038	306,038
2026	1,385,000	255,000	51,038	306,038
2027	1,130,000	265,000	40,638	305,638
2028	865,000	275,000	29,838	304,838
2029	590,000	290,000	18,356	308,356
2030	300,000	300,000	6,188	306,188
		<u>\$2,715,000</u>	<u>648,436</u>	<u>3,363,436</u>

**TAX SUPPORTED DEBT SERVICE, 2010 SERIES
 CERTIFICATES OF OBLIGATION - FUND 257
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2019 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2020	200,000.00	54,419.00	50,669.00	305,088.00
2021	210,000.00	50,669.00	46,469.00	307,138.00
2022	215,000.00	46,469.00	42,169.00	303,638.00
2023	225,000.00	42,169.00	37,669.00	304,838.00
2024	235,000.00	37,669.00	32,969.00	305,638.00
2025	245,000.00	32,969.00	28,069.00	306,038.00
2026	255,000.00	28,069.00	22,969.00	306,038.00
2027	265,000.00	22,969.00	17,669.00	305,638.00
2028	275,000.00	17,669.00	12,169.00	304,838.00
2029	290,000.00	12,169.00	6,188.00	308,357.00
2030	300,000.00	6,188.00	0.00	306,188.00
TOTAL	2,715,000.00	351,428.00	297,009.00	3,363,437.00

INTEREST RATE: 2.0% - 4.125%
 ORIGINAL ISSUE AMOUNT: \$4,200,000
 TERM (YEARS): 20
 PAYING AGENT: U.S. Bank National Association, Dallas, Texas
 PAYING DATES: Principal - February 15th
 Interest - February 15th and August 15th

TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012
REVENUE SUPPORTED - FUND 480
SUMMARY OF RECEIPTS AND EXPENDITURES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Restricted Fund Balance	\$22,408	\$28,284	\$39,041
<u>Receipts</u>			
Revenue from EDC	750,000	750,000	750,000
Interest Income	1,295	6,000	10,000
Total Receipts	751,295	756,000	760,000
<u>Transfers-In</u>			
Utility Fund	72,000	72,000	72,000
Total Current Receipts	823,295	828,000	832,000
Total Funds Available	845,703	856,284	871,041
<u>Expenditures</u>			
Bond Maturities	500,000	515,000	530,000
Interest	317,019	301,793	286,118
Agents Fees	400	450	500
Total Budgeted Expenditures	817,419	817,243	816,618
Increase (Decrease) in Fund Balance	5,876	10,757	15,382
Ending Restricted Fund Balance	\$28,284	\$39,041	\$54,423

TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012
REVENUE SUPPORTED - FUND 480
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2019 TO MATURITY

Fiscal Year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2020	8,415,000	530,000	286,118	816,118
2021	7,885,000	550,000	269,918	819,918
2022	7,335,000	565,000	253,193	818,193
2023	6,770,000	580,000	236,018	816,018
2024	6,190,000	600,000	218,318	818,318
2025	5,590,000	620,000	200,018	820,018
2026	4,970,000	640,000	180,718	820,718
2027	4,330,000	660,000	159,993	819,993
2028	3,670,000	680,000	138,218	818,218
2029	2,990,000	705,000	115,272	820,272
2030	2,285,000	725,000	90,688	815,688
2031	1,560,000	760,000	59,000	819,000
2032	800,000	800,000	20,000	820,000
		\$8,415,000	\$2,227,472	\$10,642,472

TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012
REVENUE SUPPORTED - FUND 480
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2019 TO MATURITY

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2020	530,000.00	147,034.00	139,084.00	816,118.00
2021	550,000.00	139,084.00	130,834.00	819,918.00
2022	565,000.00	130,834.00	122,359.00	818,193.00
2023	580,000.00	122,359.00	113,659.00	816,018.00
2024	600,000.00	113,659.00	104,659.00	818,318.00
2025	620,000.00	104,659.00	95,359.00	820,018.00
2026	640,000.00	95,359.00	85,359.00	820,718.00
2027	660,000.00	85,359.00	74,634.00	819,993.00
2028	680,000.00	74,634.00	63,584.00	818,218.00
2029	705,000.00	63,584.00	51,688.00	820,272.00
2030	725,000.00	51,688.00	39,000.00	815,688.00
2031	760,000.00	39,000.00	20,000.00	819,000.00
2032	800,000.00	20,000.00	0.00	820,000.00
TOTAL	8,415,000.00	1,187,253.00	1,040,219.00	10,642,472.00

INTEREST RATE: 2.0% - 5.0%
ORIGINAL ISSUE AMOUNT: \$11,725,000
TERM (YEARS): 20
PAYING AGENT: U.S. Bank National Association, Dallas, Texas
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th

GENERAL DEBT SERVICE FUND-2016 SERIES - FUND 258
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016
SUMMARY OF RECEIPTS AND EXPENDITURES
2019-20

	ACTUAL 2017-18	ESTIMATED 2018-19	PROPOSED 2019-20
Beginning Restricted Fund Balance	0	21,282	(\$48,708)
<u>Receipts</u>			
Current Taxes	394,089	860,000	987,401
Delinquent Taxes	6,386	22,000	22,000
Penalty and Interest	5,950	11,400	11,400
Interest Income	757	1,500	1,200
Total Receipts	407,182	894,900	1,022,001
<u>Transfers In</u>			
Transfer in from Debt Svc with Bonds paid off	0	10,510	0
Total Funds Available	407,182	926,692	973,293
<u>Expenditures</u>			
Bond Maturities	195,000	755,000	770,000
Interest	190,450	180,950	165,700
Agents Fees	450	450	550
Total Budgeted Expenditures	385,900	936,400	936,250
Increase (Decrease) in Fund Balance	21,282	(30,990)	85,751
Ending Restricted Fund Balance	21,282	(48,708)	37,043

**TAX AND REVENUE DEBT SERVICE FUND-258 SERIES
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2019 TO MATURITY**

<u>Fiscal year Ending 9-30</u>	<u>Outstanding Beginning of Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	6,840,000	770,000	165,700	935,700
2021	6,070,000	790,000	150,100	940,100
2022	5,280,000	800,000	134,200	934,200
2023	4,480,000	820,000	118,000	938,000
2024	3,660,000	840,000	97,200	937,200
2025	2,820,000	860,000	71,700	931,700
2026	1,960,000	965,000	44,325	1,009,325
2027	995,000	995,000	14,925	1,009,925
		<u>\$6,840,000</u>	<u>796,150</u>	<u>7,636,150</u>

**TAX SUPPORTED DEBT SERVICE, 2016 SERIES
GENERAL OBLIGATION REFUNDING - FUND 258
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2019 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2020	770,000.00	86,700.00	79,000.00	935,700.00
2021	790,000.00	79,000.00	71,100.00	940,100.00
2022	800,000.00	71,100.00	63,100.00	934,200.00
2023	820,000.00	63,100.00	54,900.00	938,000.00
2024	840,000.00	54,900.00	42,300.00	937,200.00
2025	860,000.00	42,300.00	29,400.00	931,700.00
2026	965,000.00	29,400.00	14,925.00	1,009,325.00
2027	995,000.00	14,925.00	-	1,009,925.00
TOTAL	6,840,000.00	441,425.00	354,725.00	7,636,150.00

INTEREST RATE: 2.0% - 3.0%
ORIGINAL ISSUE AMOUNT: \$7,980,000
TERM (YEARS): 12
PAYING AGENT: U.S. Bank National Association, Dallas, Texas
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th

BUDGETED CAPITAL & IMPROVEMENTS
Fiscal Year 2019-2020

General Fund 002

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Account</u>	<u>Price</u>
140-IT	Data Server Upgrade	1	Operations	002-140-6310	\$ 10,000
150 - Legal	Recodification of City Ordinances & Services	N/A	Operations	001-150-6315	5,100
170 - Demolition	Demolition of old Structures	Multi	Operations	001-170-5311-15	50,000
200-Police	Patrol Vehicles	4	Lease Purchase	001-200-6401	223,139
	Various Police Equipment		Operations	011-200-5117	8,500
	Desktop Computers	17	Operations	011-200-5110	10,500
230-Fire Marshal	Vehicle	1	Lease Purchase	011-230-6401	35,000
	Knox Box update	1	Operations	012-230-5117	15,300
320-Streets	Main Street Sidewalks Upgrade	1	Operations	022-320-6215	300,000
	Sealcoat/Street Repair	1	Operations	022-320-6219	1,500,000
	New Street Lights	1	Operations	022-320-6321	250,000
	Caterpillar Backhoe	1	Operations	022-320-6404	34,000
	Roof & Building Repair	1	Operations	022-320-5311	12,000
370-Parks	Zero Turn Mower 72"	1	Lease Purchase	027-370-6314	18,000
375-Sports Complex	Lighting	N/A	Operations	027-375-6229	170,777
380-Aquatic Center	Concrete around Splash Pad	N/A	Operations	027-380-6226	40,000
	Re-Surface of Restructures	N/A	Operations	027-380-6226	75,000
390-Golf Course	Mower w/o Tractor-Fairway	1	Lease Purchase	027-390-6314	6,000
Multiple Depts	VOIP phone system	N/A	Operations	xxx-xxx-5511	75,810
					\$ 2,839,126

Airpark Fund 410

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>	
610-Airpark	New Hangar	1	Operations	021-610-6200	120,000
	Metal Building	1	Operations	021-610-6200	300,000
	Wall in Building #1	N/A	Operations	021-610-6201	130,000
	Engineering & Rehab of Perimeter R	N/A	Operations	021-610-6218	1,560,000
	Roads Beside Perimeter Rd	N/A	Operations	021-610-6218	2,200,000
	Barb Wire Fencing	N/A	Operations	021-610-6222	125,000
	VOIP Phone System	N/A	Operations	021-610-5511	5,140
					\$ 4,440,140

BUDGETED CAPITAL & IMPROVEMENTS

Fiscal Year 2019-2020

(Continued)

Utility Fund 405

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Account</u>	<u>Price</u>
705 - Water Treatment	Caterpillar Backhoe	1	Operations	021-710-6404	34,000
	Chemical Building Upgrade	1	Operations	021-705-5311	150,000
	Turbine Pump Repairs	1	Operations	021-705-5313	100,000
	Storage Tank Inspec. & Cleaning	1	Operations	021-705-5313	60,000
	Sludge Removal	2	Operations	021-705-5521	250,000
710 - D&C	Trailer /w Compressor	1	Operations	021-710-6311	15,000
	Water line Replacement	N/A	Operations	021-710-6316	1,000,000
	Sewer Line Replacement	N/A	Operations	021-710-6316	500,000
	Utility Truck	1	Operations	021-710-6401	35,000
	Caterpillar Excavator	1	Operations	021-710-6404	20,000
735 - Customer Service	Relocation of Water Office	N/A	Operations	002-735-6201	40,000
740-Wastewater Treatment Plant	North Clarifier Rehab	N/A	Operations	021-740-6213	500,000
	Birdwell Ln Station Rehab	N/A	Operations	021-740-6213	1,000,000
	Grit Removal System & South Clarifer Trickling Filter Rehab	N/A	Operations	021-740-6213	840,000
	Multiple Depts	VOIP phone system	N/A	Operations	xxx-xxx-5511
					\$ 4,563,274

Cemetery Fund 625

625-Cemetery	Zero Turn Mower	1	Lease Purchase	028-920-6314	12,500
	Backhoe	1	Lease Purchase	028-920-6404	50,000
	VOIP phone system	N/A	Operations	028-920-5511	642
					\$ 63,142

EMS Fund 430

260-EMS	CRA Aid Devices	2	Operations	012-260-6311	33,000
	VOIP phone system	N/A	Operations	012-260-5511	1,927
					\$ 34,927

Landfill Fund 440

350-Landfill	New Landfill Construction	N/A	Operations	025-350-6229-01	7,122,500
	Dump Truck	1	Lease Purchase	025-350-6404	120,000
	VOIP phone system	N/A	Operations	025-350-5511	1,927
					\$ 7,244,427

BUDGETED CAPITAL & IMPROVEMENTS

Fiscal Year 2019-2020

(Continued)

Peg Fund 170

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
170-Peg Fund	Remo Remote	1	Operations 002-140-6310-01	\$ 16,144
				<u>\$ 16,144</u>

Motel Tax 110

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
530-Auditorium	Demolish Bldg/Construct Parking	N/A	Operations 040-530-6227	300,000
560-CVB	Wayfinding Sign Program	N/A	Operations 040-560-6231	90,000
	VOIP phone system	N/A	Operations 040-560-5511	4,497
				<u>\$ 394,497</u>

Sanitation Fund 445

330-Sanitation	Sanitation Trucks	2	Operations 025-350-6401	460,000
	VOIP phone system	N/A	Operations 025-350-5511	1,927
				<u>\$ 461,927</u>

Service Center Fund 505

810-Service Center	VOIP phone system	N/A	Operations 021-810-5511	1,285
				<u>\$ 1,285</u>

BUDGETED CAPITAL & IMPROVEMENTS

Fiscal Year 2019-2020

(Continued)

Summary by Fund

General Fund	Lease Purchase-Equip	\$ 282,139	
	Operations	<u>2,556,987</u>	\$ 2,839,126
Utility Fund	Operations	<u>4,563,274</u>	4,563,274
Airpark Fund	Operations	<u>4,440,140</u>	4,440,140
Motel Tax Fund	Operations	<u>394,497</u>	394,497
EMS Fund	Operations	<u>34,927</u>	34,927
Landfill Fund	Lease Purchase-Equip	120,000	
	Operations	<u>7,124,427</u>	7,244,427
Sanitation Fund	Operations	<u>461,927</u>	461,927
Cemetery Fund	Lease Purchase-Equip	<u>63,142</u>	63,142
Peg Fund	Operations	<u>16,144</u>	16,144
Service Center Fund	Operations	<u>1,285</u>	<u>1,285</u>
			\$ 20,058,890

Summary by Funding Source

Operations	\$ 19,593,609
Lease Purchase-Equip	<u>465,281</u>
	<u>\$ 20,058,890</u>