



CITY OF
Big Spring



**Annual Budget
2018-19**

Bruce Schuster
PHOTOGRAPHY

City of Big Spring
2018-19
Annual Budget

for the Fiscal Year
October 1, 2018 – September 30, 2019

City Council

Larry McLellan, Mayor

Terry McDaniel, Mayor Pro Tem Doug Hartman, Council Member

Raul Marquez, Council Member Howard Stewart, Council Member

Raul Benavides, Council Member Jim DePauw, Council Member

Todd Darden, City Manager

John Medina, Assistant City Manager

Donald Moore, CPA, Director of Finance

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MISSION STATEMENT

To effectively serve the citizens of Big Spring and to safeguard the public trust through efficient management and through the equitable allocation of community resources.



VISION STATEMENT

To provide quality service levels that address the growing needs of the community over time. To achieve this, it is necessary to acquire needed tools through planning as well as to preserve current resources through careful budget and program monitoring.

City of Big Spring, Texas

The Annual Budget for October 1, 2018 to September 30, 2019

Tax Rate	Proposed FY 2018-19	Adopted FY 2017-18
Proposed Property Tax Rate	.729311	.842320
Effective Rate	.729311	.790472
M & O Tax Rate	.585269	.706778
Rollback Tax Rate	.802541	.883180
Debt Service Rate	.144042	.135542

The total amount of municipal debt obligations secured by property taxes for the City of Big Spring is \$19,895,000.



October 1, 2018

Honorable Mayor and City Council
City of Big Spring
Big Spring, TX 79720

Ladies and Gentlemen:

In compliance with State statutes and the Charter of the City of Big Spring, I present to you the annual budget for the fiscal year beginning October 1, 2018 and ending September 30, 2019. This budget is based on recommendations given at the City Council meeting held on June 12, 2018 and a thorough examination of historical financial data, current economic and financial conditions, costs and revenue projections, and input from City Directors. Our primary objective during the budgetary process remains centered on improving City services to the citizens of Big Spring in a cost effective manner.

The challenges of this budget year continue to be balancing limited revenue collection and rising costs of utilities, communications, and health care while improving employee retention and making capital improvements.

We have worked closely with department directors and City officials to prepare a budget that is based on critical items and services. This administration has carefully considered feedback from citizens, vendors, and staff in compiling a budget that takes the following into account:

- ✓ Accountability and transparency;
- ✓ Improving employee retention;
- ✓ Rising cost of health insurance;
- ✓ Balancing the budget with limited resources; and
- ✓ Aging infrastructure and vehicle fleet.

Budget Overview

Ad Valorem Tax Rate

This budget was prepared using a taxable value base of \$918,077,016 and a proposed tax rate of \$0.729311 per \$100 valuation, consisting of .585269 for maintenance and operations and .144042 for principal and interest on debt service. This is 11.3¢ less than last year's combined tax rate.

Employee Compensation Plan

A fair employee compensation plan has always been a top priority. Our employees deserve a sound compensation plan in return for the hard work, dedication, and loyalty they give to the City and the citizens of Big Spring. This administration recognizes that periodic pay increases are important because they reduce turnover and increase morale and performance. An increase of 2.5% across the board along with an additional 2.5% based on seniority has been budgeted for 2018-19.

Health Insurance

The City health insurance plan is self-funded and the City utilizes Texas Municipal League as the plan administrator. The City pays the full \$659.88 monthly cost of the employee's health insurance premium and supplements the \$1,494.00 family coverage cost by an additional \$200 monthly. Also, the \$1,249.92 spouse coverage is supplemented by an additional \$121.66 and children by another \$38.45 for the \$931.01 cost.

Employee premiums will increase bi-weekly from 2017-18 for family coverage and spousal coverage by \$28.82 and \$21.29, respectively. Employee contributions to health insurance plans for employee and children will also increase by \$10.58 bi-weekly. These rate increases became effective October 1, 2018 and will remain in effect through September 30, 2019 or until other modifications are applied. Contribution rates for the fiscal year 2018-19 are intended to reduce the city's loss ratio. Subsequent adjustments will have to be made to continue reduction of loss.

Community Investment

The City allocates funds that support community programs. These programs promote cultural and educational events, assist entities providing protection to citizens, and enhance the visitors' experience to our community. The City contributes to the following organizations:

- Teen Court - \$1,200;
- Howard County Resources - \$1,500;
- Meals on Wheels - \$1,500;
- Emergency Services Chaplain Corps - \$5,000;
- Potton House - \$8,000;
- Victim Services - \$17,500;
- State Park - \$20,000;
- Hangar 25 Museum - \$20,000; and
- Heritage Museum - \$24,000

Capital Outlay

Aging City infrastructure and equipment create a constant need for capital replacement. This budget includes funding for critical infrastructure needs in the General, Utility, Landfill and Airpark Funds. Lease purchase financing of \$1,907,000 will be used to acquire new equipment for various divisions, as detailed below. Capital expenditures that will be funded from operations and not financed through lease purchase total \$16,014,230. Total capital expenditures in the amount of \$17,832,230 are listed by fund and can be found in the back of the Appendix.

Funding Sources for Capital Purchases:		
	<i>Operations</i>	<i>Lease Purchase</i>
General Fund	\$3,271,562	\$671,000
Utility Fund	\$2,849,000	\$400,000
Landfill Fund	\$3,000,000	\$500,000
Sanitation Fund	\$50,000	
Airpark Fund	\$6,100,000	\$212,000
Hotel Tax Fund	\$480,000	
Other Funds	\$263,668	\$35,000

Capital Outlay Highlights for 2018-2019

General Fund

- » Police Vehicles - \$409,815
- » Fire Pumper - \$340,000
- » Seal Coat - \$500,000
- » Street Repavement - \$1,000,000
- » Splash Park, Pool work, Slides - \$500,000
- » Airpark entrance Engineering - \$350,000

Utility Fund

- » Distribution Lines - \$1,000,000
- » Sewer Line Replacements - \$500,000
- » Sewer Truck - \$400,000
- » North Clarifier Rehab - \$750,000
- » Birdwell Station Rehab - \$500,000

Landfill Fund

- » New Landfill Construction - \$3,000,000
- » Bomag Compactor - \$500,000

Sanitation Fund

- » 30 Yard Recycle Containers- \$50,000

Airpark Fund

- » New Roads - \$4,375,000
- » Purchase of Mineral rights - \$1,200,000
- » Security Cameras/System - \$190,000

Hotel Tax Fund

- » Amphitheatre Phase I - \$350,000
- » Bathroom Trailer - \$75,000

General Fund

Property tax revenues are estimated to decrease somewhat to \$5,707,445 and are expected to be about half a million dollars less than the 2017-18 revised estimate. Overall, the General Fund is expected to be up about \$1.36 million from last year, however, this includes the \$2.65 million that was set aside during 2017-18 for restricted capital spending in 2018-19.

This budget reflects the adopted tax rate of \$0.729311 per \$100 valuation. This tax rate is a decrease of approximately 11.3¢ from the previously adopted 2017-18 tax rate. The tax rate breakdown is as follows:

Tax Rate	FY 2018-19
Property Tax Rate	.729311
Effective Rate	.729311
M & O Tax Rate	.585269
Rollback Tax Rate	.802541
Debt Service Rate	.144042

Sales Tax Revenue Trend

The healthy rebound in sales tax collections is a positive sign that the local economy is thriving. The estimated sales tax for 2018-19 is \$7,350,000, which is also projected for 2017-18 and approximately \$700,000 more than 2016-17.

Utility Fund

The City is estimated to purchase over 2 billion gallons of water from CRMWD in fiscal year 2018-19. Continued investment in upgrading infrastructure is having a positive effect in stemming water losses. This will continue to be a priority focus due to the age of the system and geographic characteristics of the area.

Sanitation and Landfill Funds

Prior implementation of new sanitation routes and rates has enabled the fund to avoid deficits and still complete crucial equipment replacement. The Landfill Fund will see a significant decrease in fund equity, which was built up for the process required to open the new landfill.

Airpark Fund

Airpark rental receipts are moderately yet steadily improving since the drop off from the all time high of 2012-13. The effect of losing some major tenants is still being felt but efforts are ongoing to attract new long-term tenants, and the expansion of the rail track with the financial support from Big Spring Economic Development should continue to encourage activity. Mineral royalties have been up significantly for the past three years and the budget for 2017-18 has been revised from \$950,000 to \$2,850,000 and has been a welcome boost for the Airpark. Proceeds are anticipated to be around \$2,400,000 for 2018-19, and as with any depletable resource, may have reached their peak.

EMS Fund

EMS operations are funded from three primary sources: ambulance transport fees, City subsidy, and Howard County's contribution. The City's ambulance transport revenue is not expected to increase in 2018-19. The City's estimated funding subsidy to EMS operations has been adjusted to \$900,000 for the coming fiscal year. The estimated expenses are somewhat lower than the previous year and cost saving measures will continue to be implemented.

The EMS fund continues to have a deficit even with yearly general fund transfers. The estimated deficit for 2018-19 is expected to remain moderate.

Special Revenue Funds

The Hotel/Motel tax revenue was estimated at \$1,050,000 for 2017-18, but was revised to end at \$1,830,000, which is also the projection for 2018-19. These revenue projections surpass the previous peak in 2013-14 by over \$300,000.

The City's Historic Spring Restoration Project, Phase I, was a major project for the City in 2016-17. Phase II of the project is expected to be completed in 2017-18 and will continue to attract

tourism and enhance the landscape of the region. Work will also begin on improvements to the historic Amphitheater, which will pave the way for expanding the use of the facility.

Service Center Fund

Vector Services was retained to provide maintenance for all City equipment and vehicles in 2013. This is a fixed cost contract that is based on target costs (normal maintenance) and non-target costs (other non-maintenance repairs). This partnership has proven successful and has resulted in up-to-date equipment maintenance and repair schedules, improved safety, service availability and reliability, and extension of equipment life. The program cost is projected at \$1.11 million for 2018-19 with little change from the previous years.

Conclusion

While the major revenue sources appear to be making a steady increase, rising costs and aging infrastructure needs will continue to present challenges. I believe that this budget accurately represents the objectives expressed by the City Council. I will continue to monitor the budget and keep you advised on the status of our financial position.

On behalf of myself and the City staff, I offer sincere appreciation to each of you, the City Council, for your meticulous efforts to provide our citizens with the highest quality of services available.

Respectfully submitted,



Todd Darden
City Manager

GENERAL FUND - FUND 002
SUMMARY OF RECEIPTS AND EXPENDITURES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Fund Balance	\$6,091,289	\$6,549,205	\$6,984,646
<u>Receipts</u>			
General Property Taxes	5,859,852	6,222,000	5,707,445
General Sales Tax	6,683,841	7,350,000	7,350,000
Industrial Agreements & Taxes	101,637	103,000	103,000
Franchise Taxes	1,350,939	1,275,000	1,275,000
Permits and Licenses	554,169	332,365	338,950
Fines and Fees	347,882	353,000	357,700
Revenue From Property	439,804	946,040	731,251
Mineral Revenues	529,598	2,654,066	2,050,000
Revenue From Other Agencies	12,937	13,752	4,900
Recreation	629,462	591,350	597,750
Miscellaneous	246,605	260,898	171,098
Spending of Committed Funds	0	0	2,650,800
Administrative Fees	2,079,966	2,088,867	2,423,775
Correction Center Revenue	927,020	940,000	950,000
Other Financing Sources	217,938	891,392	671,000
Total Receipts	19,981,650	24,021,730	25,382,669
<u>Transfers-In</u>			
Transfers from Other Funds	0	0	0
Total Current Receipts	19,981,650	24,021,730	25,382,669
Total Funds Available	26,072,939	30,570,935	32,367,315
<u>Expenditures</u>			
Personnel Services	11,902,924	12,711,332	13,143,431
Supplies and Materials	933,040	985,487	1,046,760
Maintenance of Land	214	2,250	52,250
Maintenance of Structures	403,578	316,900	331,650
Maintenance of Equipment	886,559	812,951	859,395
Contractual Services	1,435,952	1,639,535	2,788,440
Sundry Charges	573,416	699,764	931,117
Debt Service	844,191	824,999	874,188
Capital Outlay	1,318,439	4,593,071	3,940,705
Total Expenditures	18,298,313	22,586,289	23,967,936
<u>Transfers-Out</u>			
Transfers to Other Funds	1,225,421	1,000,000	1,391,933
Total Budgeted Expenditures	19,523,734	23,586,289	25,359,869
Increase (Decrease) in Fund Balance	457,916	435,441	22,800
Ending Fund Balance	\$6,549,205	\$6,984,646	\$7,007,446

GENERAL FUND - FUND 002
EXPENDITURES BY DEPARTMENT
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
110 City Council	119,075	109,215	115,714
120 Finance	610,968	591,570	588,616
130 City Manager	312,519	325,602	323,380
140 Information Technology	214,135	226,785	370,926
150 Legal	360,289	468,288	487,322
160 Human Resources	417,046	444,439	444,143
170 Special Projects - Demolition	17,346	25,000	50,000
190 Planning	149,027	152,665	166,738
200 Police	4,449,916	5,182,609	5,872,704
201 Narcotics Task Force	327,005	281,914	569,832
210 Fire	3,897,738	4,339,333	4,624,373
220 Municipal Court	312,239	351,600	302,182
230 Fire Marshal	142,791	167,466	140,262
240 Animal Control	292,497	370,685	423,759
300 Code Enforcement/Inspections	316,871	381,021	351,096
310 General Maintenance	121,632	147,912	145,283
320 Streets	2,178,032	2,570,461	3,792,110
370 Parks	489,150	445,791	458,317
375 Sports Complex	368,502	326,345	575,794
380 Aquatic Center	285,304	312,068	775,741
390 Golf Course	741,963	787,706	1,151,114
410 Moss Lake	25,136	40,039	26,375
420 City Hall	133,401	141,852	251,210
000 Non-Departmental	1,201,995	3,570,924	1,086,757
000 Debt Service	813,736	824,999	874,188
000 Transfers Out	1,225,421	1,000,000	1,391,933
TOTAL	\$19,523,734	\$23,586,289	\$25,359,869

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
40-FEES							
4010	CURRENT TAX COLLECTIONS	5,577,707	5,654,593	5,743,580	5,826,000	5,341,445	484,555
4011	PENALTY & INTEREST CURR TAXES	43,062	41,000	27,207	43,000	43,000	0
4012	DELINQUENT TAXES	124,071	110,000	195,688	210,000	200,000	10,000
4013	PENALTY & INTEREST DEL. TAXES	49,441	40,000	56,868	70,000	60,000	10,000
4015	PENALTY & INTEREST SUPP. COLL.	11,811	10,000	1,696	3,000	3,000	0
4016	LEGAL FEES - TAXES	53,760	55,000	61,286	70,000	60,000	10,000
4020	CITY SALES TAXES	6,638,741	6,700,000	4,387,123	7,350,000	7,350,000	0
4042	OCCUPATION TAXES	4,028	4,200	1,028	2,000	2,200	(200)
4043	MIXED DRINK TAX	34,906	32,500	28,769	35,000	35,000	0
4046	BINGO TAX	18,292	17,000	16	10,000	10,000	0
4048	INDUSTRIAL AGREEMENT FEES	101,637	100,000	99,258	103,000	103,000	0
4050	GAS FRANCHISE	179,024	155,000	103,424	160,000	160,000	0
4051	ELECTRIC FRANCHISE	713,500	790,000	386,588	715,000	715,000	0
4052	TELEPHONE FRANCHISE	139,426	120,000	72,039	120,000	120,000	0
4054	CABLE TV FRANCHISE	318,989	240,000	123,561	280,000	280,000	0
TOTAL 40-FEES		14,008,395	14,069,293	11,288,130	14,997,000	14,482,645	514,355

4010 CURRENT TAX COLLECTIONS

NEXT YEAR NOTES:

State Formula for Effective Tax

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
41-LICENSES & PERMITS							
4100	BUILDING PERMITS	73,165	90,000	40,672	70,000	70,000	0
4102	SIGN PERMITS	1,485	1,400	1,245	1,700	1,700	0
4103	ELECTRICAL PERMITS	20,976	21,500	6,822	11,000	16,000	(5,000)
4104	GAS PERMITS	6,056	6,500	1,819	5,000	5,000	0
4105	PLUMBING PERMITS	4,546	8,000	3,268	5,000	6,000	(1,000)
4106	PAVING CUT PERMITS	374,744	140,000	0	170,000	170,000	0
4107	CURB & SIDEWALK PERMITS	375	250	100	75	250	(175)
4109	POOL HALL PERMITS	150	200	50	100	150	(50)
4110	RESTAURANT PERMITS	27,000	30,000	17,475	28,000	29,000	(1,000)
4112	OIL & GAS DRILLING PERMITS	1,000	1,000	1,940	1,940	1,000	940
4133	DOG LICENSE	29,585	26,000	20,492	30,000	30,000	0
4134	ANIMAL PERMITS	345	400	360	400	400	0
4136	DEMOLITION PERMITS	625	600	450	650	650	0
4137	AMUSEMENT PERMITS	500	1,000	0	500	500	0
4141	ALCOHOL PERMIT - PARK	450	600	150	300	300	0
4143	MECHANICAL PERMITS	7,725	7,500	4,405	7,000	7,000	0
4144	OTHER PERMITS	5,443	5,000	325	700	1,000	(300)
TOTAL 41-LICENSES & PERMITS		554,169	339,950	99,573	332,365	338,950	(6,585)

4106 PAVING CUT PERMITS

PERMANENT NOTES:

Charges to other companies and the Utility Fund for paving cuts.

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
42-GRANTS & OTHER AGENCIES							
4205-03	HOWARD COUNTY-EMERGENCY MNGT	1,500	1,500	1,500	1,500	1,500	0
4205-07	HNFO NOTIFICATION ALERT	0	0	3,600	3,600	0	3,600
4218	USE 4932	2,652	2,000	0	0	0	0
4242	STATE REIMBURSEMENT-WILD FIRES	0	0	5,237	5,237	0	5,237
4246	TCOLE (LEOSE) TRAINING PD	3,444	3,500	3,415	3,415	3,400	15
4246-01	TCOLE (LEOSE) TRAIN FIRE&EMS	741	200	0	0	0	0
4260	PERMIAN BASIN, ETC FIRE GRANTS	4,600	0	0	0	0	0
TOTAL 42-GRANTS & OTHER AGENCIES		12,937	7,200	13,751	13,752	4,900	8,852
43-GENERAL SALES/OTHER SERVICE							
44-FINES & FEES							
4401	FINES	238,582	240,000	168,499	240,000	245,000	(5,000)
4402	WARRANT FEES	14,845	20,000	8,262	14,000	14,000	0
4403	SERVICE FEES	4,055	5,000	1,891	4,000	4,500	(500)
4404	ANIMAL SHELTER FEES	16,750	15,000	9,955	15,000	15,000	0
4405	COURT COSTS	12,201	14,000	8,694	11,000	11,000	0
4406	DEFENSIVE DRIVING REQUESTS	1,293	1,500	710	1,000	1,000	0
4407	DEFENSIVE DRIVING/DISMISSALS	5,420	5,100	4,613	7,200	7,200	0
4410	MISCELLANEOUS COURT FEES	20,190	21,000	15,814	22,000	22,000	0
4412	ARREST FEES MUNICIPAL COURT	11,587	12,000	7,593	12,000	12,000	0
4413	ARREST FEES COUNTY	1,170	1,300	71	100	300	(200)
4416	MUNICIPAL CT-PAYMENT PLAN FEES	7,035	7,300	4,420	7,000	7,000	0

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
4417	use 142-4417	9,200	10,000	0	9,500	10,000	(500)
4418	IMPOUND FEES	1,950	2,500	6,860	6,500	5,000	1,500
4419	TFC-LOCAL TRAFFIC FEE	3,604	3,800	2,246	3,700	3,700	0
	TOTAL 44-FINES & FEES	347,882	358,500	239,627	353,000	357,700	(4,700)
45-RECREATION							
4500	GOLF COURSE GREEN FEES	210,021	220,000	168,140	190,000	200,000	(10,000)
4501	GOLF COURSE TRAIL FEES	34,022	35,000	32,778	32,000	32,000	0
4502	POOL ADMITTANCE FEES	99,674	116,000	1,450	95,000	90,000	5,000
4502-01	AQUATIC CENTER RENTALS	10,688	14,000	3,600	10,000	10,000	0
4502-02	POOL CONCESSION SALES	47,807	58,000	0	46,000	45,000	1,000
4502-03	POOL PUNCH PASS REVENUE	1,950	3,400	0	1,900	1,900	0
4502-04	LOCKER RENTAL/DEPOSITS	1,759	1,600	0	1,750	1,750	0
4503	MOSS LAKE	22,795	22,000	7,999	22,000	22,000	0
4504	GOLF CART SHED RENTALS	33,098	35,000	34,700	34,600	35,000	(400)
4507	GOLF CSE MERCHANDISE SALES	25,173	29,000	16,008	24,500	24,500	0
4507-01	GOLF COURSE-CONCESSIONS	21,396	24,000	12,675	20,000	20,000	0
4509	BALLFIELD RENTAL	31,488	30,000	13,960	28,000	30,000	(2,000)
4510	GOLF CART RENTAL FEES	75,931	75,000	47,260	72,000	72,000	0
4512	DRIVING RANGE FEES	13,661	13,500	9,726	13,600	13,600	0
	TOTAL 45-RECREATION	629,462	676,500	348,296	591,350	597,750	(6,400)

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
46-INTEREST INCOME							
4602	INTEREST INCOME	18,763	14,000	43,946	62,000	65,000	(3,000)
TOTAL 46-INTEREST INCOME		18,763	14,000	43,946	62,000	65,000	(3,000)
47-PROPERTY							
4701	PARKS RENTALS-PAVILION	22,788	22,500	14,188	22,500	22,500	0
4702	AMPH/AUD RENTAL	100	500	0	100	100	0
4703	KBYG RENTAL	9,996	9,996	6,815	10,298	10,298	0
4704	TOWER LEASE REVENUE	39,543	35,000	51,237	40,000	40,000	0
4707	MINERAL LEASE - ROYALTIES	222,642	15,000	1,113,063	2,500,000	2,050,000	450,000
4707-01	MINERAL LEASE - BONUS	306,956	100,000	154,066	154,066	0	154,066
4708-01	SALE OF LAND	0	0	7,248	494,248	300,000	194,248
4709	LEASE OF LAND	1,668	2,000	312	468	468	0
4731	BUILDING RENTAL	10,764	0	19,702	29,553	29,553	0
4734	LEASE REVENUE-CORRECTIONAL CEN	354,945	355,720	237,147	348,873	328,332	20,541
TOTAL 47-PROPERTY		969,402	540,716	1,603,776	3,600,106	2,781,251	818,855

4708-SALE OF LAND

CURRENT YEAR NOTES:

Estimated \$240,000 from selling to Silver Leaf Sub-division. \$6,748 Land sale to Benny Picket. Estimated \$247,500 Land exchange with Haas.

4708-SALE OF LAND

NEXT YEAR NOTES:

Potential Sale of:
 Church
 Old PD
 Acreage by State Hospital
 Interstate Prison Property

4709 LEASE OF LAND

PERMANENT NOTES:

Billboard Lease

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE	
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET		
4734	LEASE REVENUE-CORRECTIONAL CEN	PERMANENT NOTES: Revenue from Cornell Corrections. Airpark \$9,119.92 month = \$109,439.04 year Flightline \$9,120.53 month = \$109,446.36 year Cedar Hills (Land) \$2,282.35 month = \$27,388.20 year Interstate \$9,120.53 month = \$109,446.36 year						
4734	LEASE REVENUE-CORRECTIONAL CEN	NEXT YEAR NOTES: Interstate is to close and is not included in 2018-19.						
48-TRANSFER FROM OTHER FUNDS								
4819	TRANSFER FROM OTHER FUND	0	0	1,000	1,000	0	1,000	
	TOTAL 48-TRANSFER FROM OTHER FUNDS	0	0	1,000	1,000	0	1,000	
49-MISCELLANEOUS								
4900	CASH OVER/ (SHORT)	(575)	0	49	0	0	0	
4901	SAFETY LIGHTING	9,478	9,428	6,285	9,478	9,478	0	
4903	INSURANCE RECOVERY	69,317	20,000	0	0	20,000	(20,000)	
4905	OTHER INCOME	11,239	18,000	48,823	50,000	18,000	32,000	
4905-02	SPENDING OF COMMITTED FUNDS	0	0	0	0	2,650,800	(2,650,800)	
4906	RETURNED CHECK FEES	100	50	25	50	50	0	
4908	ONLINE PAYMENT FEES	1,277	100	931	1,300	1,300	0	
4921	OTHER FINANCING SOURCES	217,938	780,028	598,028	891,392	671,000	220,392	
4925	CONTRIBUTIONS	121,130	10,000	50	70	70	0	
4932	POLICE GRANTS	3,662	61,985	40,977	60,000	5,000	55,000	
4933	GRANTS - FIRE DEPT	0	0	29,835	30,000	5,000	25,000	
4951	ADMN FEES FROM WATER & SEWER	646,674	646,770	431,180	646,770	640,260	6,510	
4952	ADMN FEES FROM AIRPARK FUND	297,263	503,966	335,977	503,966	662,351	(158,385)	
4953	ADMN FEES FROM HEALTH INS	65,685	70,913	47,275	70,913	47,291	23,622	

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
4954	ADMN FEES FROM WORKERS COMP	4,278	6,169	4,113	6,169	4,335	1,834
4955	ADMN FEES FROM MOTEL TAX FUND	314,881	119,788	79,859	119,788	318,542	(198,754)
4956	ADMIN FEE FROM LANDFILL	282,769	286,434	190,956	286,434	289,860	(3,426)
4957	REVENUES FM CORRECTIONAL CENT	927,020	875,000	531,952	940,000	950,000	(10,000)
4958	ADMN FEES FROM SANITATION	328,502	329,066	219,377	329,066	332,540	(3,474)
4959	ADMN FEES FROM EMS FUND	139,914	125,761	83,841	125,761	128,596	(2,835)
TOTAL 49-MISCELLANEOUS		3,440,551	3,863,458	2,649,532	4,071,157	6,754,473	(2,683,316)

4901 SAFETY LIGHTING

PERMANENT NOTES:

Amount paid by State Highway Department for lighting on Owens Street overpass and other state highway facilities at major intersections and along Interstate 20.

4905-SPENDING OF COMMITTED FUNDS

NEXT YEAR NOTES:

\$750,800 Radios for Howard Cnty Digital Radio System
 \$1,000,000 Street Repave
 \$500,000 Seal Coat
 \$200,000 Splash Park
 \$200,000 Replaster

4921 OTHER FINANCING SOURCES

CURRENT YEAR NOTES:

New Total from revised department purchases on 2017-18 Lease Package

4921 OTHER FINANCING SOURCES

NEXT YEAR NOTES:

2018-19 Equipment Lease:
 \$340,000 Fire Pumper Truck
 \$42,000 Tahoe for Fire Dept.
 \$34,000 Animal Control Truck w Slide In & Light Bar Kit
 \$45,000 1 Ton Utility Truck - Street Dept.
 \$125,000 Dumptruck - Street Dept.
 \$50,000 Skid Loader - Street Dept.
 \$35,000 Trimax Mower - Golf

4925 CONTRIBUTIONS

PERMANENT NOTES:

Contributions for Living Tree Memorial and various other contributions.

4951 ADMN FEES FROM WATER & SEWER

PERMANENT NOTES:

Amount taken from the Maximus full cost study allocation

Dept. 110 – City Council

General Fund

The City Council provides legislative leadership in establishing ordinances, resolutions, and other policies designed to provide effective administration of City departments, to ensure orderly development of the City, and to promote the safety and welfare of the Citizens of Big Spring.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$19,083	\$19,389	\$17,264
51 – Supplies and Materials	6,523	8,350	6,550
55 – Contractual Services	93,469	81,466	91,900
Total	\$119,075	\$109,215	\$115,714

Budget Highlights:

5521 – Special Services – Employee appreciation picnic, Employee and Council service awards, Relay for Life, Employee bereavement to Tree Memorial, Retirement gifts, Employee Christmas gift cards, Christmas Parade
5555 – Education and Training – Local and community events, including Chamber Banquet

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
001-ADMINISTRATION
110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
PERSONNEL SERVICES							
001-110-5010	SALARY	17,707	15,600	11,250	18,000	15,600	(2,400)
001-110-5065	WORKERS' COMPENSATION	38	38	38	38	38	0
001-110-5070	RETIREMENT-DEFERRED COM	981	860	661	990	860	(130)
001-110-5080	MEDICARE	258	226	174	261	226	(35)
001-110-5085	UNEMPLOYMENT TAXES	99	540	86	100	540	440
001-110-5010	PERMANENT NOTES: Council Salary Mayor \$300.00/Month x 12 Months = 3,600.00 6 Council members/each \$200.00/Month x 12 Months = 14,400.00 Total = 18,000.00						
TOTAL PERSONNEL SERVICES		19,083	17,264	12,209	19,389	17,264	(2,125)
SUPPLIES & MATERIALS							
001-110-5110	OFFICE SUPPLIES	959	1,000	1,272	3,300	1,500	(1,800)
001-110-5112	FOOD SUPPLIES	89	100	0	100	100	0
001-110-5124	POSTAGE	728	450	137	450	450	0
001-110-5129	ELECTION EXPENSE	4,747	4,500	3,047	4,500	4,500	0
TOTAL SUPPLIES & MATERIALS		6,523	6,050	4,456	8,350	6,550	(1,800)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
001-ADMINISTRATION
110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
MAINTENANCE OF EQUIPMENT							
CONTRACTUAL SERVICES							
001-110-5511	COMMUNICATIONS	1,655	1,800	679	1,400	1,400	0
001-110-5520	INSURANCE	30,036	31,000	32,066	32,066	32,500	434
001-110-5521	SPECIAL SERVICES	21,078	29,000	24,759	29,000	29,000	0
001-110-5521-03	COMPREHENSIVE MASTER PLAN	10,821	0	0	0	0	0
001-110-5525	ADVERTISING	6,414	3,500	3,293	3,500	3,500	0
001-110-5530	TRAVEL EXPENSE	14,353	15,000	1,777	5,000	15,000	10,000
001-110-5540	DUES & SUBSCRIPTIONS	8,926	15,000	7,108	10,000	10,000	0
001-110-5555	EDUCATION & TRAINING	186	500	261	500	500	0
001-110-5521	PERMANENT NOTES: Employee appreciation picnic, Employee & Council service awards, Relay for Life, Employee Bereavement to Tree Memorial, Retirement gifts, Employee Christmas gift cards, Christmas Parade						
001-110-5525	PERMANENT NOTES: Legal notices of ordinances, etc., required to be published in the newspaper & community ads						
001-110-5530	PERMANENT NOTES: Legislative updates, Annual TML meeting, new Council orientation						
001-110-5540	PERMANENT NOTES: Ports to Plains \$14,805 (reimbursed by BSEDC) TML 1,200 TCCFUI 1,110 PBRPC 5,500 Chamber of Commerce 250						

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
001-ADMINISTRATION
110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	Steering Committe - Oncor		3,000				
	ERCOT		100				
	Steering Committee - Atmos		1,400				
001-110-5555	PERMANENT NOTES: Expenses for all in-town events. (ie: Chamber Banquet, etc.) and food expenses for meetings.						
TOTAL CONTRACTUAL SERVICES		93,469	95,800	69,943	81,466	91,900	10,434
MISCELLANEOUS							
001-110-5645	LATE PAY FEES & PENALTI	0	0	10	10	0	(10)
TOTAL MISCELLANEOUS		0	0	10	10	0	(10)
EQUIPMENT							
TOTAL 110-CITY COUNCIL		119,075	119,114	86,617	109,215	115,714	6,499
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 120 – Finance

General Fund

The Finance Department is responsible for safeguarding the financial resources of the City by maintaining central accounting records and City bank accounts, disbursing all City obligations, general financial forecasting and annual budget and audit preparation. The Director of Finance also functions as the City Secretary, responsible for maintaining the official City records and conducting City elections.

ACHIEVEMENTS

- Resumed cash audit process
- Reorganized positions to better achieve goals
- Continued destroying and archiving documents per the adopted retention schedules

GOALS

- Continue to work with the Records Retention Committee to store/scan or destroy documents
- Empty storage building holding the City's records from 20 plus years ago
- Reclassify EMS Fund from an Enterprise Fund to a Special Revenue Fund

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$570,830	\$551,181	\$553,586
51 – Supplies and Materials	10,009	9,000	8,900
54 – Maintenance of Equipment	0	3,862	0
55 – Contractual Services	28,014	27,527	26,130
56 – Miscellaneous	2,115	0	0
Total	\$610,968	\$591,570	\$588,616

Budget Highlights:

5520 – Insurance - Liability, property and employee honesty bonds

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
002-FINANCE
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
002-120-5010	SALARIES	390,961	361,935	225,791	355,803	369,956	14,153
002-120-5015	AUTO ALLOWANCE	7,846	7,800	4,875	7,800	7,800	0
002-120-5021	TERMINATION PAY	2,421	0	0	0	0	0
002-120-5022	VACATION BUY BACK	8,602	7,218	7,805	7,805	7,810	5
002-120-5035	OVERTIME	0	2,000	192	2,000	500 (1,500)
002-120-5045	LONGEVITY	9,174	9,961	8,680	8,814	10,340	1,526
002-120-5050	RETIREMENT	64,718	68,643	39,896	65,350	69,966	4,616
002-120-5060	GROUP INSURANCE	55,479	45,591	52,013	71,217	54,422 (16,795)
002-120-5065	WORKERS' COMPENSATION	1,899	1,747	1,747	1,747	1,760	13
002-120-5070	RETIREMENT-DEFERRED COM	21,070	21,429	14,192	20,935	21,063	128
002-120-5075	LIFE & DISABILITY INSUR	3,060	3,192	1,761	3,020	3,249	229
002-120-5080	MEDICARE	5,545	5,639	3,735	5,711	5,748	37
002-120-5085	UNEMPLOYMENT TAXES	54	54	979	979	972 (7)
	TOTAL PERSONNEL SERVICES	570,830	535,209	361,667	551,181	553,586	2,405
SUPPLIES & MATERIALS							
002-120-5110	OFFICE SUPPLIES	6,530	5,000	3,853	5,400	5,400	0
002-120-5124	POSTAGE	3,479	3,300	2,612	3,600	3,500 (100)
	TOTAL SUPPLIES & MATERIALS	10,009	8,300	6,465	9,000	8,900 (100)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
002-FINANCE
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
MAINTENANCE OF EQUIPMENT							
002-120-5411	I.T. MAINT & EQUIP	0	1,000	3,862	3,862	0	(3,862)
TOTAL MAINTENANCE OF EQUIPMENT		0	1,000	3,862	3,862	0	(3,862)
CONTRACTUAL SERVICES							
002-120-5511	COMMUNICATIONS	3,923	3,400	2,317	3,300	3,300	0
002-120-5520	INSURANCE	305	305	327	327	340	13
002-120-5521	SPECIAL SERVICES	3,581	1,000	0	3,100	3,100	0
002-120-5521-07	SPECIAL SERVICES-ACCOUN	14,598	12,000	11,251	12,000	12,500	500
002-120-5525	ADVERTISING	0	200	114	250	250	0
002-120-5530	TRAVEL EXPENSE	2,479	2,000	4,235	4,500	2,500	(2,000)
002-120-5540	DUES & SUBSCRIPTIONS	2,353	2,300	1,755	3,500	3,500	0
002-120-5541	PERMITS,LICENSES,TESTIN	134	75	0	0	140	140
002-120-5555	EDUCATION AND TRAINING	640	200	479	550	500	(50)
002-120-5520	PERMANENT NOTES: Liability, property and employee honesty bonds						
TOTAL CONTRACTUAL SERVICES		28,014	21,480	20,477	27,527	26,130	(1,397)
MISCELLANEOUS							
002-120-5616	JUDGEMENTS AND DAMAGES	2,027	0	0	0	0	0
002-120-5645	LATE PAY FEES & PENALTI	88	0	34	0	0	0
TOTAL 120-FINANCE DEPARTMENT		610,968	565,989	392,504	591,570	588,616	2,954

Dept. 130 – City Manager

General Fund

The City Manager informs and advises the City Council on all issues pertaining to the City. He also directs all City departments to ensure that city policies are being followed in accordance with the City Charter, the Code of Ordinances, and State Law.

ACHIEVEMENTS

- Continued partnership with BSEDC in infrastructure improvements stimulating economic growth
- Negotiated right-of-way purchase for the access road from the Airport to the new Highway 87 reliever route south entrance
- Sold 40 acres of City property for development of residential housing adding property tax valuation
- Monitored funding and permitting process for new landfill
- Continued to address Fire/EMS Fund deficit by implementing cost saving measures
- Monitored the completion of the Historic Spring Restoration Project Phase I & II
- Monitored infrastructure capital improvements

Goals

- Monitor growing interest in development in the Airpark and southern area around the 87 Reliever Route
- Seek grant funding for the construction of the Highway 87 Reliever Route access roads
- Continue to market excess City property for development
- Evaluate feasibility of quality of life improvement projects
- Identify and monitor infrastructure capital improvement projects
- Monitor departmental budgets to ensure fiscal compliance and responsibility

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$297,365	\$313,260	\$310,733
51 – Supplies and Materials	3,964	1,300	1,200
55 – Contractual Services	11,188	11,042	11,447
56 – Miscellaneous	2	0	0
Total	\$312,519	\$325,602	\$323,380

Budget Highlights:

5530 – Travel – TML, TCMA, Public Funds Investment, Regional TCMA, Economic Development, Legislative Updates

5540 – Dues – TWA, TCMA, West TX TCMA, AMEX, American Water Works

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
001-ADMINISTRATION
130-CITY MANAGER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
001-130-5010	SALARIES	204,526	204,171	143,883	209,984	211,403	1,419
001-130-5015	AUTO ALLOWANCE	8,088	8,040	5,025	8,040	8,040	0
001-130-5022	VACATION BUY BACK	6,033	6,500	6,700	6,700	6,700	0
001-130-5035	OVERTIME	0	500	0	500	250 (250)
001-130-5045	LONGEVITY	5,799	6,816	6,174	6,174	7,104	930
001-130-5050	RETIREMENT	38,163	39,894	24,730	38,975	41,212	2,237
001-130-5060	GROUP INSURANCE	16,752	14,397	17,545	23,941	17,450 (6,491)
001-130-5065	WORKERS' COMPENSATION	992	1,016	1,016	1,016	1,044	28
001-130-5070	RETIREMENT-DEFERRED COM	12,431	12,454	9,225	12,859	12,509 (350)
001-130-5075	LIFE & DISABILITY INSUR	1,291	1,302	761	1,302	1,311	9
001-130-5080	MEDICARE	3,272	3,277	2,428	3,445	3,386 (59)
001-130-5085	UNEMPLOYMENT TAXES	18	18	324	324	324	0
	TOTAL PERSONNEL SERVICES	297,364	298,385	217,810	313,260	310,733 (2,527)
SUPPLIES & MATERIALS							
001-130-5110	OFFICE SUPPLIES	3,112	1,000	641	1,000	1,000	0
001-130-5112	FOOD	147	250	0	50	50	0
001-130-5124	POSTAGE	704	150	242	250	150 (100)
	TOTAL SUPPLIES & MATERIALS	3,964	1,400	884	1,300	1,200 (100)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
001-ADMINISTRATION
130-CITY MANAGER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
CONTRACTUAL SERVICES							
001-130-5511	COMMUNICATIONS	3,019	2,500	2,568	4,400	4,400	0
001-130-5520	INSURANCE	81	85	91	92	97	5
001-130-5521	SPECIAL SERVICES	10	0	0	0	0	0
001-130-5530	TRAVEL EXPENSE	5,528	5,000	2,403	5,000	5,000	0
001-130-5540	DUES & SUBSCRIPTION	912	915	834	915	915	0
001-130-5541	PERMITS, LICENSES, TEST	55	235	145	235	235	0
001-130-5555	EDUCATION & TRAINING	1,584	1,400	204	400	800	400
001-130-5530	PERMANENT NOTES: TML, TCMA, Public Fund Investments, Regional TCMA, Economic Development, Legislative Updates						
001-130-5540	PERMANENT NOTES: TWA, TCMA, WEST TX TCMA, TMCA, AMEX, AM. Water Works						
TOTAL CONTRACTUAL SERVICES		11,188	10,135	6,244	11,042	11,447	405
MISCELLANEOUS							
001-130-5645	LATE PAY FEES & PENALT	2	0	0	0	0	0
TOTAL MISCELLANEOUS		2	0	0	0	0	0
TOTAL 130-CITY MANAGER		312,519	309,920	224,938	325,602	323,380	(2,222)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 140 – Information Technology

General Fund

Information Technology maintains the City’s computer network, website, GIS, phones, acquires needed computer equipment, software and provides technical support to other departments as needed.

ACHIEVEMENTS

- Extended Fiber Network to incorporate network changes.
- Relocated Information Technology office.
- Installed Spring security system and maintained central recording for the City.
- Enhanced network security by implementing single sign-on with certificate verification.
- Relocated and wired new City offices in new Public Works building.
- Created Fire Hydrant location / inventory mobile map.
- Developed updating system for East / West water map.
- Created City owned Real Estate layer.
- Relocated GIS / Drafting office to new Public Works building.

GOALS

- Continue to improve network/server security and performance.
- Continue updating software to meet current needs.
- Continue updating infrastructure to the City’s GIS documentation and continue to improve the GIS asset management system.
- Implement end-user training for Information Systems (IS) and Geographic Information System (GIS).
- Improve IS/GIS technical assistance to all departments.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$144,902	\$140,728	\$139,870
51 – Supplies and Materials	2,680	4,830	4,300
54 – Maintenance of Equipment	60,853	71,083	145,809
55 – Contractual Services	5,700	3,350	4,600
56 – Miscellaneous	0	1	0
63 – Equipment	0	6,793	76,347
Total	\$214,135	\$226,785	\$370,926

Budget Highlights:

5411 – I.T. Maintenance & Equipment - Five year computer refresh (\$57,866), Office 365 (\$18,806)

6310 – Furniture & Fixtures – LaserFiche RIO (\$69,347), Server replacement (\$7,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

002-FINANCE

140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
002-140-5010	SALARIES	87,033	87,686	55,783	87,903	91,417	3,514
002-140-5015	AUTO ALLOWANCE	3,621	3,600	2,250	3,600	3,600	0
002-140-5022	VACATION BUY BACK	1,642	0	1,683	1,683	1,683	0
002-140-5045	LONGEVITY	694	1,243	759	836	1,411	575
002-140-5050	RETIREMENT	23,506	16,331	14,454	16,331	17,317	986
002-140-5060	GROUP INSURANCE	16,950	22,057	16,238	21,638	16,125	(5,513)
002-140-5065	WORKERS' COMPENSATION	407	416	416	416	436	20
002-140-5070	RETIREMENT-DEFERRED COM	7,643	5,098	5,157	5,098	5,212	114
002-140-5075	LIFE & DISABILITY INSUR	1,368	905	812	1,395	922	(473)
002-140-5080	MEDICARE	2,011	1,342	1,357	1,342	1,423	81
002-140-5085	UNEMPLOYMENT TAXES	27	18	486	486	324	(162)
	TOTAL PERSONNEL SERVICES	144,902	138,696	99,395	140,728	139,870	(858)
SUPPLIES & MATERIALS							
002-140-5110	OFFICE SUPPLIES	2,207	4,000	3,859	4,500	4,000	(500)
002-140-5114	CLOTHING	130	0	0	0	0	0
002-140-5116	GASOLINE, OIL & GREASE	244	300	77	300	300	0
002-140-5117	MINOR APPARATUS	20	0	30	30	0	(30)
002-140-5124	POSTAGE	79	0	0	0	0	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

002-FINANCE

140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL SUPPLIES & MATERIALS	2,680	4,300	3,966	4,830	4,300	(530)
	MAINTENANCE OF EQUIPMENT						
002-140-5411	I.T. MAINT & EQUIP	58,291	71,783	46,256	70,333	145,059	74,726
002-140-5412	VEHICLE MAINTENANCE	2,563	750	332	750	750	0
002-140-5411	NEXT YEAR NOTES: Includes: \$57,866 Five year computer refresh. \$18,806 Office 365.						
	TOTAL MAINTENANCE OF EQUIPMENT	60,853	72,533	46,588	71,083	145,809	74,726
	CONTRACTUAL SERVICES						
002-140-5511	COMMUNICATIONS	5,298	3,600	1,571	2,800	2,800	0
002-140-5520	INSURANCE	402	405	484	484	500	16
002-140-5530	TRAVEL EXPENSE	0	1,300	0	0	1,300	1,300
002-140-5541	LICENSES, PERMITS, TESTIN	0	0	51	51	0	(51)
002-140-5555	EDUCATION & TRAINING	0	0	15	15	0	(15)
	TOTAL CONTRACTUAL SERVICES	5,700	5,305	2,121	3,350	4,600	1,250
	MISCELLANEOUS						
002-140-5645	LATE PAY FEES & PENALTI	0	0	1	1	0	(1)
	TOTAL MISCELLANEOUS	0	0	1	1	0	(1)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
002-FINANCE
140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
EQUIPMENT							
002-140-6310	FURNITURE, FIXTURE	0	6,793	6,793	6,793	76,347	69,554
002-140-6310	NEXT YEAR NOTES: \$69,347 Laserfiche RIO \$7,000 Server Replacement						
TOTAL EQUIPMENT		0	6,793	6,793	6,793	76,347	69,554
TOTAL 140-INFORMATION TECHNOLOG		214,135	227,627	158,863	226,785	370,926	144,141
DEPARTMENTAL NOTES							
TOTAL 002-FINANCE		825,103	793,616	551,367	818,355	959,542	141,187

Dept. 150 – Legal

General Fund

The Legal Department provides legal advice and services to the City Council and City Administration, reviews and proposes new or amended ordinances, resolutions, policies, and contracts, oversees all civil and criminal legal matters for the City including, but not limited to employment, real estate, open government, personal injury, property damage, civil rights, and Municipal Court prosecution.

ACHIEVEMENTS

- Negotiated and reviewed various contracts for goods and services
- Negotiated and reviewed various lease agreements including Oil and Gas Leases and Building and/or Land Leases
- Reviewed various amendments to the Zoning Ordinance and Code of Ordinances
- Conducted monthly pretrial conferences in which Municipal Court cases were disposed, deferred, or set for trial
- Assumed responsibility for all Open Records Requests submitted to the City

GOALS

- Continue records management of legal records and files
- Continue comprehensive review and updating of all city ordinances including zoning, substandard structures, and evaluate feasibility of quality of life improvement projects
- Continue update of essential city policies including safety, personnel, and alcohol and drug abuse policies

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$264,200	\$306,124	\$347,243
51 – Supplies and Materials	425	3,075	775
55 – Contractual Services	92,038	159,089	118,904
56 – Miscellaneous	3,626	0	0
63 – Equipment	0	0	20,400
Total	\$360,289	\$468,288	\$487,322

Budget Highlights:

5530 – Travel Expense – Legislative updates, TML, TCAA Conference
6310 – Furniture & Fixtures – Legal Office Management Software (\$5,400)
6315 – Books – Recodification of City Ordinances & Services from Municode (\$15,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
001-ADMINISTRATION
150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
001-150-5010	SALARIES	188,492	86,443	123,529	209,443	242,068	32,625
001-150-5015	AUTO ALLOWANCE	3,943	0	4,800	8,000	9,600	1,600
001-150-5022	VACATION BUY BACK	0	1,110	0	0	0	0
001-150-5035	OVERTIME	0	500	0	500	250	(250)
001-150-5045	LONGEVITY	1,503	2,160	1,472	1,580	2,424	844
001-150-5050	RETIREMENT	33,404	15,921	19,801	36,824	44,892	8,068
001-150-5060	GROUP INSURANCE	21,044	16,820	23,142	32,834	27,392	(5,442)
001-150-5065	WORKERS' COMPENSATION	1,026	405	405	405	1,138	733
001-150-5070	RETIREMENT-DEFERRED COM	10,609	4,970	7,277	11,612	13,620	2,008
001-150-5075	LIFE & DISABILITY INSUR	1,291	901	814	1,445	1,685	240
001-150-5080	MEDICARE	2,862	1,308	1,915	3,065	3,688	623
001-150-5085	UNEMPLOYMENT TAXES	27	18	416	416	486	70
	TOTAL PERSONNEL SERVICES	264,200	130,556	183,572	306,124	347,243	41,119
SUPPLIES & MATERIALS							
001-150-5110	OFFICE SUPPLIES	230	500	1,574	2,800	500	(2,300)
001-150-5124	POSTAGE	195	200	258	275	275	0
	TOTAL SUPPLIES & MATERIALS	425	700	1,832	3,075	775	(2,300)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
001-ADMINISTRATION
150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
CONTRACTUAL SERVICES							
001-150-5511	COMMUNICATIONS	1,659	1,650	802	1,650	1,650	0
001-150-5520	INSURANCE	87	92	98	98	104	6
001-150-5521	SPECIAL SERVICES	11	100	14,994	15,000	100	(14,900)
001-150-5521-11	SPECIAL SERVICES-ATTORN	85,845	100,000	80,468	125,000	100,000	(25,000)
001-150-5530	TRAVEL EXPENSE	2,135	2,500	6,376	13,200	13,000	(200)
001-150-5540	DUES & SUBSCRIPTIONS	2,271	3,800	1,975	3,800	3,800	0
001-150-5555	EDUCATION & TRAINING	30	250	341	341	250	(91)
001-150-5530	PERMANENT NOTES: Legislative Updates, Economic Development, TCAA Conference, TML Conference, IMLA annual meeting, NALA Conference, Legal Asst Training. Also travel for Contract City Attorney						
001-150-5540	PERMANENT NOTES: Lexis-Nexis, State Bar, Local Bar, TCAA, AmEx, IMLA, NALA, West Books, Civil Service Book						
TOTAL CONTRACTUAL SERVICES		92,038	108,392	105,054	159,089	118,904	(40,185)
MISCELLANEOUS							
001-150-5616	DAMAGES	3,626	0	0	0	0	0
001-150-5645	LATE PAY FEES & PENALTI	0	0	0	0	0	0
TOTAL MISCELLANEOUS		3,626	0	0	0	0	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
001-ADMINISTRATION
150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
EQUIPMENT							
001-150-6310	FURNITURE & FIXTURES	0	0	0	0	5,400	5,400
001-150-6315	BOOKS	0	0	0	0	15,000	15,000
001-150-6310	NEXT YEAR NOTES: Legal Office Management Software						
001-150-6315	NEXT YEAR NOTES: Recodification of City Ordinances & Services from Municode						
TOTAL EQUIPMENT		0	0	0	0	20,400	20,400
TOTAL 150-LEGAL		360,289	239,648	290,458	468,288	487,322	19,034
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 160 – Human Resources

General Fund

Human Resources provides recruitment, employee orientation, all job classification, benefits management, payroll processing and personnel policies and maintains files for City employees. The department also sponsors safety and wellness programs to increase awareness of potential workplace hazards.

ACHIEVEMENTS

- Added a Social Media Policy to the City’s Personnel Policies and Procedures.
- Updated the Harassment Policy in the City’s Personnel Policies and Procedures.
- Established a procedure for EEOC required ADA training for employees.
- Established a procedure for Harassment training for employees.
- Transitioned to online only applications for the Big Spring Police Department. Revised the application and testing process for entry level Police Officers.
- Had two more dates of Clean Up on the Clock.
- Implemented TimeClock Plus in the Fire Department.
- Implemented payroll deductions for loan repayments with Valic.

GOALS

- Continue to review and update the City of Big Spring Personnel Policies and Procedures.
- Develop a Standard Operating Procedure to assist supervisors with processes to include Incident/Injury Reporting, Disciplinary Action, etc.
- Offer a Financial Wellness Program to City Staff.
- Establish an employee portal on the website to allow employees to access policy books, member benefits booklets, etc.
- Implement TimeClock Plus in other departments.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$329,169	\$335,923	\$346,501
51 – Supplies and Materials	4,068	4,625	4,675
54 – Maintenance of Equipment	14,500	22,425	15,987
55 – Contractual Services	69,019	81,466	76,980
56 – Miscellaneous	290	0	0
Total	\$417,046	\$444,439	\$444,143

Budget Highlights:

5530 – Travel – Texas Municipal Human Resources Association training, HR Staff training
 5570 – Civil Service – Costs related to Civil Service System administration

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
003-PERSONNEL
160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
003-160-5010	SALARIES	218,966	219,252	134,756	215,065	227,399	12,334
003-160-5015	AUTO ALLOWANCE	7,846	7,800	4,875	7,800	7,800	0
003-160-5022	VACATION BUY BACK	5,551	6,000	6,107	6,107	6,107	0
003-160-5045	LONGEVITY	5,352	6,406	5,935	5,935	7,030	1,095
003-160-5050	RETIREMENT	40,419	42,264	24,331	39,629	43,831	4,202
003-160-5060	GROUP INSURANCE	31,490	29,717	31,076	42,393	33,799	(8,594)
003-160-5065	WORKERS' COMPENSATION	1,056	1,078	1,078	1,078	1,108	30
003-160-5070	RETIREMENT-DEFERRED COM	13,161	13,194	8,677	12,490	13,264	774
003-160-5075	LIFE & DISABILITY INSUR	1,827	1,839	1,000	1,620	1,914	294
003-160-5080	MEDICARE	3,463	3,472	2,283	3,290	3,601	311
003-160-5085	UNEMPLOYMENT TAXES	36	36	516	516	648	132
TOTAL PERSONNEL SERVICES		329,169	331,058	220,634	335,923	346,501	10,578
SUPPLIES & MATERIALS							
003-160-5110	OFFICE SUPPLIES	3,320	4,000	1,951	4,000	4,000	0
003-160-5112	FOOD SUPPLIES	4	25	12	25	25	0
003-160-5124	POSTAGE	743	700	621	600	650	50
TOTAL SUPPLIES & MATERIALS		4,068	4,725	2,584	4,625	4,675	50

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

002-GENERAL FUND
 003-PERSONNEL
 160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
MAINTENANCE OF EQUIPMENT							
003-160-5411	I.T. MAINT & EQUIP	14,500	15,454	22,424	22,425	15,987	(6,438)
	TOTAL MAINTENANCE OF EQUIPMENT	14,500	15,454	22,424	22,425	15,987	(6,438)
CONTRACTUAL SERVICES							
003-160-5511	COMMUNICATIONS	3,683	5,000	2,559	4,000	4,000	0
003-160-5515	HIRE OF EQUIPMENT	5,960	6,200	2,941	6,200	6,200	0
003-160-5520	INSURANCE	148	148	166	166	180	14
003-160-5521	SPECIAL SERVICES	2,623	3,000	8,796	10,000	5,000	(5,000)
003-160-5521-13	SPCL SVCS-EMPLOYEE TEST	20,364	25,000	12,726	25,000	25,000	0
003-160-5525	ADVERTISING	3,533	5,000	1,256	2,500	2,500	0
003-160-5530	TRAVEL EXPENSE	2,139	2,000	1,407	2,000	2,500	500
003-160-5540	DUES & SUBSCRIPTIONS	1,032	1,600	530	1,600	1,600	0
003-160-5541	PERMITS,LICENSES,&TESTI	0	0	40	0	0	0
003-160-5555	EDUCATION & TRAINING	40	5,000	45	5,000	5,000	0
003-160-5570	CIVIL SERVICE	29,499	25,000	16,925	25,000	25,000	0
003-160-5530	PERMANENT NOTES: Travel for Texas Municipal Human Resources Association training as well as HR training for staff.						
003-160-5570	PERMANENT NOTES: Fire Testing and other costs related to administration of Civil Service System. This includes costs associated with meet and confer - training, travel and consulting.						

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
003-PERSONNEL
160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
	TOTAL CONTRACTUAL SERVICES	69,019	77,948	47,391	81,466	76,980	(4,486)
 MISCELLANEOUS							
003-160-5645	LATE PAY FEES & PENALTI	290	0	125	0	0	0
	TOTAL MISCELLANEOUS	290	0	125	0	0	0
 EQUIPMENT							
<hr/>							
	TOTAL 160-HUMAN RESOURCES	417,046	429,185	293,159	444,439	444,143	(296)
<hr/>							
DEPARTMENTAL NOTES							
	TOTAL 003-PERSONNEL	417,046	429,185	293,159	444,439	444,143	(296)
<hr/>							

Dept. 170 – Special Projects-Demolitions

General Fund

This activity provides for the removal of dilapidated, unsafe or unsightly buildings and houses within the City. A lien may be placed on the property for repayment of the expense the City has incurred in the demolition and removal of dilapidated structures.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
53 – Maintenance of Buildings	\$17,346	\$25,000	\$50,000
Total	\$17,346	\$25,000	\$50,000

Budget Highlights:

5311-15 – Building / House Demolition – Removal of substandard structures (\$50,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
001-ADMINISTRATION
170-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
MAINTENANCE OF BUILDINGS/							
001-170-5311-01	DEMOL - ASBESTOS ABATEM	300	0	0	0	0	0
001-170-5311-15	BLDG / HOUSE DEMOLITION	17,046	25,000	0	25,000	50,000	25,000
TOTAL MAINTENANCE OF BUILDINGS/		17,346	25,000	0	25,000	50,000	25,000
TOTAL 170-SPECIAL PROJECTS		17,346	25,000	0	25,000	50,000	25,000
		=====	=====	=====	=====	=====	=====

Dept. 190 – Planning Department

General Fund

The Planning Department provides oversight and structure to the development of the City as per the approved planning and subdivision ordinances. The Planner reviews all plats and ascertains that all required development standards are met prior to the submission of construction plans of a project to the Building Official. The Planner is also responsible for providing that the appropriate vision of development into the future is followed according to the adopted Comprehensive Plan.

ACHIEVEMENTS

- Processed numerous subdivisions including resubdivisions to ensure compliance with Zoning Ordinances
- Completed required annual training for the Planning & Zoning Commission
- Rezoned City property consistent with the 2030 Comprehensive Plan
- Maintained recorded subdivisions and scanned into Laserfiche
- Researched & created new zoning use for microbreweries, micro-distilleries and wineries
- Distributed updated zoning maps to staff, Planning & Zoning Commissioner and Mayor and City Council
- Continued amendments on zoning maps
- Assisted Legal Department as needed

GOALS

- Continue amendments and adoption of Zoning & Subdivision Ordinances sections and assist with amendments to Code of Ordinances as needed
- Complete annual update on the 2030 Comprehensive Plan
- Adopt Drainage Design Criteria Manual as requirement for specific subdivision processes
- Centralize, scan and archive past and current planning documents for document retention and preservation
- Reinstall Historic Preservation Commission, provide training and identify buildings and sites for historic designations
- Continue researching and submitting grant packets to help fund City projects.
- Research and identify planning projects that will provide equitable accessibility and aesthetics within the community
- Annexation of reliever route and supporting streets

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$132,287	\$134,660	\$147,008
51 – Supplies and Materials	1,238	1,380	1,640
54 – Maintenance of Equipment	695	500	700
55 – Contractual Services	14,807	16,125	17,390
Total	\$149,027	\$152,665	\$166,738

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
001-ADMINISTRATION
190-PLANNING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
001-190-5010	SALARIES	93,648	100,606	55,374	91,806	103,374	11,568
001-190-5045	LONGEVITY	235	589	175	175	416	241
001-190-5050	RETIREMENT	15,971	17,861	8,797	16,053	18,319	2,266
001-190-5060	GROUP INSURANCE	14,510	14,397	13,015	17,816	16,125	(1,691)
001-190-5065	WORKERS' COMPENSATION	445	455	455	455	467	12
001-190-5070	RETIREMENT-DEFERRED COM	5,254	5,576	3,169	5,347	5,580	233
001-190-5075	LIFE & DISABILITY ISURA	823	879	439	822	898	76
001-190-5080	MEDICARE	1,383	1,467	837	1,363	1,505	142
001-190-5085	UNEMPLOYMENT	18	18	260	823	324	(499)
TOTAL PERSONNEL SERVICES		132,287	141,848	82,520	134,660	147,008	12,348
SUPPLIES & MATERIALS							
001-190-5110	OFFICE SUPPLIES	518	800	254	550	700	150
001-190-5116	GASOLINE, OIL & GREASE	590	700	452	700	700	0
001-190-5117	MINOR APPARATUS	0	100	0	0	100	100
001-190-5124	POSTAGE	130	150	169	130	140	10
TOTAL SUPPLIES & MATERIALS		1,238	1,750	874	1,380	1,640	260

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
001-ADMINISTRATION
190-PLANNING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
MAINTENANCE OF EQUIPMENT							
001-190-5412	VEHICLE MAINTENANCE	695	1,000	195	500	700	200
	TOTAL MAINTENANCE OF EQUIPMENT	695	1,000	195	500	700	200
CONTRACTUAL SERVICES							
001-190-5511	COMMUNICATIONS	1,212	1,000	925	3,450	1,700	(1,750)
001-190-5520	INSURANCE	492	440	575	575	590	15
001-190-5521	SPECIAL SERVICES	9,228	25,000	3,573	8,000	10,000	2,000
001-190-5525	ADVERTISING	1,373	1,500	0	1,500	1,500	0
001-190-5530	TRAVEL EXPENSE	2,161	2,200	208	2,200	2,200	0
001-190-5535	RENTS	0	0	0	0	1,000	1,000
001-190-5540	DUES & SUBSCRIPTIONS	190	400	90	200	200	0
001-190-5555	EDUCATION & TRAINING	152	500	60	200	200	0
	TOTAL CONTRACTUAL SERVICES	14,807	31,040	5,431	16,125	17,390	1,265
	TOTAL 190-PLANNING	149,027	175,638	89,022	152,665	166,738	14,073
		=====	=====	=====	=====	=====	=====
	TOTAL 001-ADMINISTRATION	2,160,250	1,630,202	1,478,319	4,651,694	2,229,911	(2,421,783)
		=====	=====	=====	=====	=====	=====

Dept. 200 – Police

General Fund

The Police Department protects the lives and property of the citizens through enforcement and crime prevention techniques in accordance with State law and City ordinances. It is staffed with certified peace officers and civilian employees who provide 24-hour service, 7 days a week in the areas of patrol, criminal investigations, and emergency dispatch services.

ACHIEVEMENTS

- Processed and completed the transfer of all ID property from the old PD to new Law Enforcement Center (LEC) property room that needed to be retained
- The Department worked closer to its goal of submitting an application and initiating the process with Texas Police Chiefs Association to become a best practices recognized agency
- Budgeted a joint project with Howard County for new dual band radio system to include infrastructure, mobile radios and portable radios for employees

GOALS

- Complete MOU with Howard County for new dual band radio system to include infrastructure, mobile and portable radios for employees and begin implementation of equipment
- Complete our policies and standards in order to be able to submit an application and initiate the process with Texas Police Chiefs Association to be recognized as a best practices agency
- Purchase and begin utilizing a new biological drying building for ID Division that is detached from the LEC in order to protect employees from airborne biologic particulates

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$3,737,872	\$4,105,567	\$4,167,512
51 – Supplies and Materials	165,137	205,761	168,500
53 – Maintenance of Bldg./Structures	963	500	1,000
54 – Maintenance of Equipment	334,594	277,030	282,380
55 – Contractual Services	140,651	169,628	833,497
56 – Miscellaneous	4,900	0	0
63 – Equipment	0	97,024	10,000
64 – Vehicles	65,800	327,100	409,815
Total	\$4,449,917	\$5,182,610	\$5,872,704

Budget Highlights:

5511 – Communications – Digital Radios (\$666,722), City’s portion of infrastructure costs (year 1 of 3)
 5530 – Travel Expense – State of Texas usual travel reimbursement for Officer training
 5555 – Education & Training – Includes Clausen Buck, TEEX, and other online education
 6310 – Furniture & Fixtures – Two servers, primary & secondary domain (\$10,000)
 6401 – Vehicles – (7) Police vehicles - Tahoes (\$409,815)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
011-200-5010	SALARIES	2,418,882	2,468,443	1,561,182	2,473,938	2,613,413	139,475
011-200-5015	AUTO ALLOWANCE	7,846	7,800	5,075	7,800	7,800	0
011-200-5021	TERMINATION PAY	8,572	75,000	46,442	75,000	75,000	0
011-200-5022	VACATION BUY BACK	41,512	38,000	43,508	43,508	43,508	0
011-200-5035	OVERTIME	79,518	100,000	60,769	100,000	100,000	0
011-200-5045	LONGEVITY	40,550	39,470	39,492	39,967	37,013	(2,954)
011-200-5050	RETIREMENT	444,407	486,613	285,640	486,613	512,562	25,949
011-200-5055	STANDBY PAY	29,737	27,300	18,263	29,175	27,300	(1,875)
011-200-5060	GROUP INSURANCE	361,877	372,229	369,324	524,668	414,725	(109,943)
011-200-5065	WORKERS' COMPENSATION	99,334	101,280	101,279	101,280	107,605	6,325
011-200-5070	RETIREMENT-DEFERRED COM	144,882	151,911	100,882	151,911	154,333	2,422
011-200-5075	LIFE & DISABILITY INSUR	21,999	24,919	12,673	23,587	24,206	619
011-200-5080	MEDICARE	38,251	39,977	26,617	40,984	42,109	1,125
011-200-5085	UNEMPLOYMENT TAXES	504	441	7,086	7,136	7,938	802
011-200-5055	NEXT YEAR NOTES: 8 ON CALL POSITIONS TO INCLUDE ID, IT, CID, AND 5 SWAT.						
TOTAL PERSONNEL SERVICES		3,737,872	3,933,383	2,678,231	4,105,567	4,167,512	61,945

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
SUPPLIES & MATERIALS							
011-200-5110	OFFICE SUPPLIES	18,857	44,153	37,433	44,153	20,500	(23,653)
011-200-5114	WEARING APPAREL	30,258	52,108	14,668	38,108	25,000	(13,108)
011-200-5116	GASOLINE, OIL, & GREASE	96,052	100,000	50,321	100,000	100,000	0
011-200-5117	MINOR APPARATUS	6,205	9,000	2,807	9,000	9,000	0
011-200-5118	JANITORIAL SUPPLIES	57	100	94	100	100	0
011-200-5119	CHEMICALS	0	500	29	500	500	0
011-200-5121	EDUCATIONAL SUPPLIES	1,560	1,500	863	1,500	1,500	0
011-200-5123	OTHER SUPPLIES	5,344	5,400	5,361	5,400	5,400	0
011-200-5124	POSTAGE	5,332	5,000	3,973	5,500	5,000	(500)
011-200-5128	UTILITIES	1,474	1,500	780	1,500	1,500	0
011-200-5110	NEXT YEAR NOTES: LAST YEAR BUDGETED \$22,700 TO INCLUDE NEW LAW BOOKS AND 3 OUTDATED END OF LIFE CPUS. REQUEST \$20,500 NEXT FISCAL \$1,600 WILL REPLACE ANOTHER 3 OUTDATED END OF LIFE CPUS.						
TOTAL SUPPLIES & MATERIALS		165,137	219,261	116,327	205,761	168,500	(37,261)

MAINTENANCE OF LAND

MAINTENANCE OF BUILDINGS/

011-200-5311	MAINTENANCE OF BUILDING	963	1,000	232	500	1,000	500
TOTAL MAINTENANCE OF BUILDINGS/		963	1,000	232	500	1,000	500

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
MAINTENANCE OF EQUIPMENT							
011-200-5411	I.T. MAINT & EQUIP	61,663	76,650	62,374	76,650	82,000	5,350
011-200-5412	VEHICLE MAINTENANCE	272,793	200,000	145,187	200,000	200,000	0
011-200-5413	MAINTENANCE OF FIRE APP	73	180	60	180	180	0
011-200-5415	MAINTENANCE OF RADIOS	65	700	84	200	200	0
011-200-5411	NEXT YEAR NOTES: HAVE SEEN AN APPROXIMATE 8.5% INCREASE IN MAINTENANCE FEES FOR THE PAST 4 YEARS.						
TOTAL MAINTENANCE OF EQUIPMENT		334,594	277,530	207,705	277,030	282,380	5,350
CONTRACTUAL SERVICES							
011-200-5511	COMMUNICATIONS	38,362	35,000	24,527	35,000	701,722	666,722
011-200-5515	HIRE OF EQUIPMENT	5,698	6,000	4,813	8,000	8,000	0
011-200-5520	INSURANCE	37,198	37,198	39,953	39,953	40,700	747
011-200-5521	SPECIAL SERVICES	8,114	16,000	6,359	10,000	16,000	6,000
011-200-5521-08	SPL SERVICES-MEDICAL (1,794)	0	644	500	0 (500)
011-200-5525	ADVERTISING	110	0	0	0	0	0
011-200-5530	TRAVEL EXPENSE	22,329	23,100	16,473	32,100	25,000 (7,100)
011-200-5530-01	TRAV/TRAIN - STATE TCOL	0	1,500	734	3,500	3,500	0
011-200-5540	DUES & SUBSCRIPTIONS	3,321	3,500	1,741	3,500	3,500	0
011-200-5541	PERMITS, LICENSES, TESTIN	71	75	0	75	75	0
011-200-5550	ELECTRICITY	3,202	4,290	1,971	2,000	0 (2,000)
011-200-5555	EDUCATION & TRAINING	19,826	25,000	8,311	25,000	25,000	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
011-200-5582	EMERGENCY MANAGEMENT	4,212	10,000	244	10,000	10,000	0
011-200-5511	NEXT YEAR NOTES: Includes \$666,722 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
011-200-5515	NEXT YEAR NOTES: HAVE SEEN AN INCREASE IN MAINTENANCE FEES AS WELL AS COPY OVERAGES OVER THE PAST COUPLE OF YEARS.						
011-200-5555	PERMANENT NOTES: Includes Clausen Buck, TEEX, and other online education. Purchase of training and duty ammunition for officers. Targets, Distraction Devices, Chemical Munitions, Tasers etc.						
011-200-5555	NEXT YEAR NOTES: AGAIN REQUEST AN ADDITIONAL \$5,000 FOR NEW TASERS. OLDER TASERS ARE NO LONGER SUPPORTED OR MAINTAINED BY TASER INTERNATIONAL. WE STILL DO NOT HAVE ENOUGH TASERS FOR CERTIFIED OFFICERS.						
011-200-5582	NEXT YEAR NOTES: REQUEST \$10,000 FOR THE PURCHASE AND REPLACEMENT OF AN EMERGENCY SIREN.						
TOTAL CONTRACTUAL SERVICES		140,651	161,663	105,770	169,628	833,497	663,869
MISCELLANEOUS							
011-200-5616	JUDGEMENTS AND DAMAGES	4,900	0	0	0	0	0
TOTAL MISCELLANEOUS		4,900	0	0	0	0	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
EQUIPMENT							
011-200-6310	FURNITURE, FIXTURE	0	17,024	17,024	17,024	10,000	(7,024)
011-200-6311	MACHINERY & EQUIPMENT	0	80,000	0	80,000	0	(80,000)
011-200-6313	COMMUNICATION SYSTEM	0	69,136	0	0	0	0
011-200-6310	NEXT YEAR NOTES: \$10,000 Two new Servers (Primary & Secondary Domain)						
TOTAL EQUIPMENT		0	166,160	17,024	97,024	10,000	(87,024)
VEHICLES							
011-200-6401	MOTOR VEHICLES	65,800	223,028	325,142	327,100	409,815	82,715
011-200-6401	NEXT YEAR NOTES: 7 Police Cars (Tahoes).						
TOTAL VEHICLES		65,800	223,028	325,142	327,100	409,815	82,715
TOTAL 200-POLICE		4,449,917	4,982,024	3,450,432	5,182,610	5,872,704	690,095
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 201 – Narcotics Task Force

General Fund

The Narcotics Task Force was established by the City Council in fiscal year 2006-07, and is funded through the levy of an ad valorem tax rate to the extent that expenses exceed property seizures. The Task Force protects the lives and property of the citizens through penetration of major drug organizations and elimination of their operations.

ACHIEVEMENTS

- Continued to promote positive relations within the community by participating in the DEA Drug Take Back program and continued to investigate tips left by the public on the Crime Stoppers Website
- Participated in the annual National Night Out educating the public and children of the dangers of drugs
- Continued to work with DHS (Department of Homeland Security) as well as ATF (Alcohol Tobacco and Firearms), and DEA (Drug Enforcement Administration). With the combined efforts, successfully prosecuted cases and continued success with the forfeiture of assets and worked with neighboring jurisdictions on narcotics traffickers who target Big Spring to facilitate sales
- Researched new technology within this fiscal year and prepared to migrate to newer surveillance equipment

GOALS

- Continue to promote positive relations within the community by participating in the DEA Drug Take Back program, investigating tips left by the public on the Howard County Crime Stoppers Website, and educating the public/children the dangers of narcotics
- Continue to work with Federal Agencies such as DEA, DHS, and ATF, along with local area departments with intentions of successfully prosecuting local narcotic traffickers
- Educate and train a new Narcotics Sergeant as well as any new Narcotics Investigators in the field of Narcotics supervision and investigative techniques

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$270,221	\$222,057	\$427,060
51 – Supplies and Materials	11,759	12,400	17,000
54 – Maintenance of Equipment	3,300	1,000	1,000
55 – Contractual Services	41,725	46,457	124,772
Total	\$327,005	\$281,914	\$569,832

Budget Highlights:

5511 – Communications – Digital Radios (\$62,122), City’s portion of infrastructure costs (year 1 of 3)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

011-POLICE

201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
011-201-5010	SALARIES	176,409	282,558	86,025	141,250	291,348	150,098
011-201-5021	TERMINATION PAY	1,588	0	2,030	1,000	0	(1,000)
011-201-5022	VACATION BUY BACK	2,254	4,910	1,701	1,701	1,701	0
011-201-5035	OVERTIME	918	1,000	154	500	1,000	500
011-201-5045	LONGEVITY	2,545	2,125	2,015	2,014	0	(2,014)
011-201-5050	RETIREMENT	32,503	51,978	15,971	25,950	52,588	26,638
011-201-5055	STANDBY PAY	1,125	3,900	1,050	1,950	3,900	1,950
011-201-5060	GROUP INSURANCE	26,006	36,454	21,573	23,500	40,312	16,812
011-201-5065	WORKERS' COMPENSATION	12,329	12,208	12,208	12,208	12,351	143
011-201-5070	RETIREMENT-DEFERRED COM	10,187	16,227	5,337	8,114	16,025	7,911
011-201-5075	LIFE & DISABILITY INSUR	1,601	1,674	735	735	2,705	1,970
011-201-5080	MEDICARE	2,728	4,270	1,431	2,135	4,320	2,185
011-201-5085	UNEMPLOYMENT TAXES	27	45	486	1,000	810	(190)
	TOTAL PERSONNEL SERVICES	270,220	417,349	150,715	222,057	427,060	205,003
SUPPLIES & MATERIALS							
011-201-5110	OFFICE SUPPLIES	3,091	3,400	1,364	3,400	3,400	0
011-201-5114	WEARING APPAREL	3,321	4,000	1,650	2,500	3,600	1,100
011-201-5116	GASOLINE, OIL & GREASE	4,541	6,000	1,888	4,000	6,000	2,000
011-201-5117	MINOR APPARATUS	805	4,000	50	2,500	4,000	1,500

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

011-POLICE

201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	TOTAL SUPPLIES & MATERIALS	11,759	17,400	4,952	12,400	17,000	4,600
	MAINTENANCE OF EQUIPMENT						
011-201-5412	VEHICLE MAINTENANCE	3,300	1,000	803	1,000	1,000	0
	TOTAL MAINTENANCE OF EQUIPMENT	3,300	1,000	803	1,000	1,000	0
	CONTRACTUAL SERVICES						
011-201-5511	COMMUNICATIONS	3,359	2,250	3,105	4,000	66,122	62,122
011-201-5515	HIRE OF EQUIPMENT	29,492	32,574	17,866	30,700	32,800	2,100
011-201-5520	INSURANCE	2,209	2,187	2,257	2,257	2,350	93
011-201-5521-06	SPECIAL SERVICES-NARCOT	3,000	15,000	0	5,000	15,000	10,000
011-201-5530	TRAVEL EXPENSE	3,116	7,000	11	3,000	7,000	4,000
011-201-5555	EDUCATION & TRAINING	549	1,500	0	1,500	1,500	0
011-201-5511	NEXT YEAR NOTES: Includes \$62,122 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
	TOTAL CONTRACTUAL SERVICES	41,725	60,511	23,238	46,457	124,772	78,315
	EQUIPMENT						
011-201-6313	COMMUNICATION SYSTEM	0	6,173	0	0	0	0
	TOTAL EQUIPMENT	0	6,173	0	0	0	0
	TOTAL 201-NARCOTICS TASK FORCE	327,005	502,433	179,708	281,914	569,832	287,918

DEPARTMENTAL NOTES

Dept. 210 – Fire

General Fund

The Fire Department provides prevention and suppression services necessary for the protection of lives and property within the City.

ACHIEVEMENTS

- Improved retention of employees
- Improved wellness program
- Reduced overtime
- Increased safety by having three Firefighters on each fire truck

GOALS

- Continue to identify additional methods to further improve training
- Specialize and improve training and readiness operations for Station Officers
- Specialize and improve training and readiness operations for Apparatus Engineer
- Continue to reduce overtime

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$3,502,564	\$3,681,183	\$3,745,273
51 – Supplies and Materials	110,325	125,100	120,900
53 – Maintenance of Bldg./Structures	28,937	18,000	15,000
54 – Maintenance of Equipment	154,317	102,050	118,250
55 – Contractual Services	76,352	97,998	242,950
56 – Miscellaneous	23	2	0
63 – Equipment	25,221	0	0
64 – Vehicles	0	315,000	382,000
Total	\$3,897,739	\$4,339,333	\$4,624,373

Budget Highlights:

5511 – Communications – Digital Radios (\$167,003), City’s portion of infrastructure costs (year 1 of 3)
5535 – Rents – Station #1 rent to be split with EMS
6401 – Vehicles – Tahoe {trading in 2 vehicles} (\$42,000) LP
6402 – Fire Vehicles – Pumper Fire Truck (\$340,000) LP

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
PERSONNEL SERVICES							
012-210-5010	SALARIES	2,143,919	2,145,428	1,382,609	2,180,339	2,317,254	136,915
012-210-5015	AUTO ALLOWANCE	7,846	7,800	4,875	7,800	7,800	0
012-210-5021	TERMINATION PAY	17,254	55,000	14,236	20,000	55,000	35,000
012-210-5022	VACATION BUY BACK	33,476	25,500	28,443	28,443	28,443	0
012-210-5035	OVERTIME	304,816	225,000	176,187	293,196	225,000	(68,196)
012-210-5045	LONGEVITY	22,174	36,880	20,584	20,770	30,315	9,545
012-210-5050	RETIREMENT	330,815	324,429	239,516	348,046	399,572	51,526
012-210-5060	GROUP INSURANCE	371,272	353,033	361,365	500,847	395,268	(105,579)
012-210-5065	WORKERS' COMPENSATION	72,587	76,680	76,679	76,680	80,313	3,633
012-210-5070	RETIREMENT-DEFERRED COM	140,007	137,508	92,423	141,297	138,027	(3,270)
012-210-5075	LIFE & DISABILITY INSUR	20,765	21,941	12,276	19,279	22,366	3,087
012-210-5080	MEDICARE	36,838	35,445	24,349	37,313	38,625	1,312
012-210-5085	UNEMPLOYMENT TAXES	794	405	7,073	7,173	7,290	117
	TOTAL PERSONNEL SERVICES	3,502,565	3,445,049	2,440,617	3,681,183	3,745,273	64,090
SUPPLIES & MATERIALS							
012-210-5110	OFFICE SUPPLIES	2,011	4,000	2,571	3,500	3,500	0
012-210-5112	FOOD SUPPLIES	518	600	184	600	600	0
012-210-5114	WEARING APPAREL	38,183	38,000	40,000	42,000	38,000	(4,000)
012-210-5116	GASOLINE, OIL & GREASE	29,741	36,050	16,964	36,050	36,050	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-210-5117	MINOR APPARATUS	23,014	28,000	10,964	28,000	28,000	0
012-210-5118	JANITORIAL SUPPLIES	5,648	5,500	4,410	5,500	5,500	0
012-210-5119	CHEMICALS	780	1,000	0	1,200	1,200	0
012-210-5123	OTHER SUPPLIES	1,375	2,000	2,186	2,200	2,000	(200)
012-210-5124	POSTAGE	192	100	16	50	50	0
012-210-5128	UTILITIES	8,863	6,000	3,246	6,000	6,000	0
	TOTAL SUPPLIES & MATERIALS	110,325	121,250	80,540	125,100	120,900	(4,200)
MAINTENANCE OF BUILDINGS/							
012-210-5311	MAINTENANCE OF BUILDING	28,937	15,000	9,517	18,000	15,000	(3,000)
	TOTAL MAINTENANCE OF BUILDINGS/	28,937	15,000	9,517	18,000	15,000	(3,000)
MAINTENANCE OF EQUIPMENT							
012-210-5411	I.T. MAINT & EQUIP	600	1,300	952	1,300	0	(1,300)
012-210-5412	VEHICLE MAINTENANCE	140,105	110,000	48,774	88,000	110,000	22,000
012-210-5413	FIRE APPARATUS	6,663	6,000	1,810	5,000	4,500	(500)
012-210-5415	MAINTENANCE OF RADIOS	6,756	200	44	200	200	0
012-210-5417	MAINTENANCE OF MOWERS	0	50	27	50	50	0
012-210-5422	MAINT HEATING & COOLING	193	1,200	4,496	5,500	2,000	(3,500)
012-210-5425	MAINT. MACHINERY, TOOLS	0	0	1,927	2,000	1,500	(500)
	TOTAL MAINTENANCE OF EQUIPMENT	154,317	118,750	58,030	102,050	118,250	16,200

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
CONTRACTUAL SERVICES							
012-210-5511	COMMUNICATIONS	12,182	12,000	7,318	11,000	178,000	167,000
012-210-5515	HIRE OF EQUIPMENT	1,430	1,500	1,638	1,800	1,800	0
012-210-5520	INSURANCE	10,858	10,577	11,833	11,833	12,800	967
012-210-5521	SPECIAL SERVICES	10	0	71	71	0	(71)
012-210-5530	TRAVEL EXPENSE	5,179	3,600	7,028	9,200	4,200	(5,000)
012-210-5535	RENTS	20,099	34,121	23,686	35,744	18,500	(17,244)
012-210-5540	DUES & SUBSCRIPTIONS	1,836	550	197	550	550	0
012-210-5541	PERMITS, LICENSES, TESTIN	4,942	6,300	4,750	6,300	5,100	(1,200)
012-210-5550	ELECTRICITY	10,420	8,500	4,891	8,500	8,500	0
012-210-5555	EDUCATION & TRAINING	4,339	8,000	6,308	8,000	8,000	0
012-210-5560	GAS FOR HEATING	5,056	4,500	4,042	5,000	5,500	500
012-210-5511	NEXT YEAR NOTES: Includes \$167,003 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
012-210-5535	NEXT YEAR NOTES: Station #1 rent to be split with EMS.						
TOTAL CONTRACTUAL SERVICES		76,352	89,648	71,761	97,998	242,950	144,952

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

012-FIRE
210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
MISCELLANEOUS							
012-210-5645	LATE PAY FEES & PENALTI	23	0	2	2	0	(2)
TOTAL MISCELLANEOUS		23	0	2	2	0	(2)
EQUIPMENT							
012-210-6311	MACHINERY & EQUIPMENT	25,221	0	0	0	0	0
012-210-6313	COMMUNICATION SYSTEM	0	26,543	0	0	0	0
TOTAL EQUIPMENT		25,221	26,543	0	0	0	0
VEHICLES							
012-210-6401	MOTOR VEHICLES	0	0	315,000	315,000	42,000	(273,000)
012-210-6402	FIRE APPARATUS	0	497,000	0	0	340,000	340,000
012-210-6401	NEXT YEAR NOTES: Tahoe (trading two vehicles in)						
012-210-6402	NEXT YEAR NOTES: Pumper Fire Truck						
TOTAL VEHICLES		0	497,000	315,000	315,000	382,000	67,000
TOTAL 210-FIRE		3,897,739	4,313,240	2,975,466	4,339,333	4,624,373	285,040
		=====	=====	=====	=====	=====	=====

Dept. 220 – Municipal Court

General Fund

The Municipal Court has jurisdiction in Class C misdemeanors arising under the Texas criminal statutes and City ordinances. The Court staff prepares and maintains all court records and collects fines assessed by the court.

ACHIEVEMENTS

- Hired a new Clerk of Municipal Court
- Completed INCODE Content Management software training for storage of electronic files
- Continued working on records retention management and destruction
- Updated office furniture and office chairs

GOALS

- Resume the use of Howard County Teen Court to handle juvenile cases
- Change the position of Clerk of Municipal Court to Court Administrator and Associate Judge
- Continue INCODE training in Lubbock and in-house training on Windows Office Software
- Install INCODE Content Management software in order to stay current with electronic recording and storage requirements
- Replace an outdated desktop computer
- Explore the implementation of Video Magistrate Hearings using current resources
- Complete requirements for staff needing Level I Municipal Court Clerk certification

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$282,358	\$314,587	\$271,232
51 – Supplies and Materials	4,822	9,075	6,500
54 – Maintenance of Equipment	10,411	12,871	12,270
55 – Contractual Services	14,648	14,707	11,820
56 – Miscellaneous	0	360	360
Total	\$312,239	\$351,600	\$302,182

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
013-CITY JUDGE
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
013-220-5010	SALARIES	184,352	184,438	110,882	178,126	176,636	(1,490)
013-220-5015	AUTO ALLOWANCE	7,243	7,200	4,500	7,200	7,200	0
013-220-5021	TERMINATION PAY	0	0	19,822	19,822	0	(19,822)
013-220-5022	VACATION BUY BACK	3,347	2,357	2,488	2,488	2,488	0
013-220-5045	LONGEVITY	5,573	6,301	6,184	6,265	2,735	(3,530)
013-220-5050	RETIREMENT	34,119	35,352	23,540	36,076	33,369	(2,707)
013-220-5060	GROUP INSURANCE	31,007	29,256	35,144	46,736	32,767	(13,969)
013-220-5065	WORKERS' COMPENSATION	853	901	901	901	851	(50)
013-220-5070	RETIREMENT-DEFERRED COM	11,111	11,036	8,208	11,460	10,180	(1,280)
013-220-5075	LIFE & DISABILITY INSUR	1,690	1,720	897	1,530	1,617	87
013-220-5080	MEDICARE	2,924	2,904	2,160	3,107	2,741	(366)
013-220-5085	UNEMPLOYMENT TAXES	139	36	701	876	648	(228)
	TOTAL PERSONNEL SERVICES	282,357	281,501	215,428	314,587	271,232	(43,355)
SUPPLIES & MATERIALS							
013-220-5110	OFFICE SUPPLIES	2,787	3,000	3,275	3,875	3,000	(875)
013-220-5124	POSTAGE	2,036	3,500	4,184	5,200	3,500	(1,700)
	TOTAL SUPPLIES & MATERIALS	4,822	6,500	7,459	9,075	6,500	(2,575)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

002-GENERAL FUND
 013-CITY JUDGE
 220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
MAINTENANCE OF EQUIPMENT							
013-220-5411	I.T. MAINT & EQUIP	10,411	12,871	12,920	12,871	12,270	(601)
	TOTAL MAINTENANCE OF EQUIPMENT	10,411	12,871	12,920	12,871	12,270	(601)
CONTRACTUAL SERVICES							
013-220-5511	COMMUNICATIONS	4,796	5,100	2,825	5,100	5,100	0
013-220-5515	HIRE OF EQUIPMENT	3,616	1,920	799	1,920	1,920	0
013-220-5520	INSURANCE	224	224	237	237	250	13
013-220-5521	SPECIAL SERVICES	565	700	240	700	700	0
013-220-5530	TRAVEL EXPENSE	4,435	5,400	2,741	5,400	1,300	(4,100)
013-220-5540	DUES & SUBSCRIPTIONS	1,013	1,300	804	1,300	2,500	1,200
013-220-5555	EDUCATION & TRAINING	0	50	75	50	50	0
013-220-5521	PERMANENT NOTES: Interpreter services for hearing impaired defendants during hearings, trials, magistrations and in court office.						
	TOTAL CONTRACTUAL SERVICES	14,648	14,694	7,720	14,707	11,820	(2,887)
MISCELLANEOUS							
013-220-5637	COURT COST	0	360	90	360	360	0
013-220-5645	LATE PAY FEES & PENALTI	0	0	1	0	0	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
013-CITY JUDGE
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<hr/>							
	TOTAL MISCELLANEOUS	0	360	91	360	360	0
	TOTAL 220-MUNICIPAL COURT	312,239	315,926	243,618	351,600	302,182	(49,418)
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
	TOTAL 013-CITY JUDGE	312,239	315,926	243,618	351,600	302,182	(49,418)
		=====	=====	=====	=====	=====	=====

Dept. 230 – Fire Marshal

General Fund

The Fire Marshal is responsible for fire prevention and the investigation of all fires and other hazardous incidents within the City of Big Spring. He also conducts inspections of commercial businesses, schools, and other public buildings.

ACHIEVEMENTS

- Improved community awareness concerning fire and life safety through outreach program. Worked as a guest speaker with Howard College for criminology class, BS High School for fire science class and fire department related activities, and for senior citizen organizations concerning smoke detectors, fire extinguishers and life safety.
- Continued to enforce laws and regulations. Worked with State Fire Marshal’s office to hold contractors accountable with their substandard work. Issued 102 citations and multiple arrests for illegal activities.
- Utilized Big Spring Fire Marshal K-9 for possible arson cases in the community and assisted Stanton and Snyder with their cause and origin cases.
- Continued public school training through the use of the Fire Safety Trailer. Explained important aspects of recognizing the dangers of house fires and the recommended actions to take with around 4,600 students.

GOALS

- Continue community awareness concerning fire and life safety through speaking engagements.
- Improve fire extinguisher program with assistance of local extinguisher contractors.
- Improve the Fire Marshal’s office training needs through additional information and education to the staff.
- Continue to enforce regulations to hold contractors and citizens accountable for illegal or unethical actions in conjunction with other State, Local and City departments.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$126,416	\$128,747	\$125,212
51 – Supplies and Materials	8,277	6,901	7,400
54 – Maintenance of Equipment	839	1,100	1,100
55 – Contractual Services	7,259	6,758	6,550
64 - Vehicles	0	23,960	0
Total	\$142,791	\$167,466	\$140,262

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
012-FIRE
230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
012-230-5010	SALARIES	86,276	84,334	56,951	87,651	86,120	(1,531)
012-230-5022	VACATION BUY BACK	2,696	5,152	2,747	2,747	2,747	0
012-230-5035	OVERTIME	0	2,000	0	0	0	0
012-230-5045	LONGEVITY	2,991	3,240	3,129	3,130	3,384	254
012-230-5050	RETIREMENT	11,951	13,314	9,116	13,606	14,138	532
012-230-5060	GROUP INSURANCE	12,559	7,660	8,639	11,193	8,579	(2,614)
012-230-5065	WORKERS' COMPENSATION	2,934	3,038	3,038	3,038	3,023	(15)
012-230-5070	RETIREMENT-DEFERRED COM	5,065	5,219	3,561	5,273	5,078	(195)
012-230-5075	LIFE & DISABILITY INSUR	602	607	354	558	614	56
012-230-5080	MEDICARE	1,333	1,374	937	1,389	1,367	(22)
012-230-5085	UNEMPLOYMENT TAXES	9	9	162	162	162	0
	TOTAL PERSONNEL SERVICES	126,416	125,947	88,633	128,747	125,212	(3,535)
SUPPLIES & MATERIALS							
012-230-5110	OFFICE SUPPLIES	938	1,000	661	700	700	0
012-230-5113	EXPENSES FOR K-9 ARSON	748	1,200	354	700	1,000	300
012-230-5114	WEARING APPAREL	565	400	90	200	400	200
012-230-5116	GASOLINE, OIL & GREASE	4,145	2,500	2,104	4,000	4,000	0
012-230-5117	MINOR APPARATUS	(40)	0	0	0	0	0
012-230-5123	OTHER SUPPLIES	449	1,100	0	300	300	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

012-FIRE

230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-230-5124	POSTAGE	0	0	1	1	0	(1)
012-230-5125	FIRE PREVENTION SUPPLIE	1,472	1,000	432	1,000	1,000	0
	TOTAL SUPPLIES & MATERIALS	8,277	7,200	3,642	6,901	7,400	499
MAINTENANCE OF EQUIPMENT							
012-230-5412	VEHICLE MAINTENANCE	839	1,500	320	1,000	1,000	0
012-230-5415	MAINTENANCE OF RADIOS	0	100	0	100	100	0
	TOTAL MAINTENANCE OF EQUIPMENT	839	1,600	320	1,100	1,100	0
CONTRACTUAL SERVICES							
012-230-5511	COMMUNICATIONS	1,686	1,600	974	1,500	1,500	0
012-230-5520	INSURANCE	1,261	1,300	1,258	1,258	1,350	92
012-230-5530	TRAVEL EXPENSE	2,765	1,500	932	1,800	1,500	(300)
012-230-5540	DUES & SUBSCRIPTIONS	356	1,100	1,521	1,600	1,600	0
012-230-5541	PERMITS, LICENSES, TESTI	0	100	0	100	100	0
012-230-5555	EDUCATION & TRAINING	1,190	500	39	500	500	0
	TOTAL CONTRACTUAL SERVICES	7,259	6,100	4,723	6,758	6,550	(208)
MISCELLANEOUS							
012-230-5645	LATE PAY FEES & PENALTI	0	0	0	0	0	0
	TOTAL MISCELLANEOUS	0	0	0	0	0	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
012-FIRE
230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
VEHICLES							
012-230-6401	MOTOR VEHICLES	0	0	0	23,960	0	(23,960)
012-230-6401	CURRENT YEAR NOTES: Extended Pickup (revised 2017-18 Lease Package)						
TOTAL VEHICLES		0	0	0	23,960	0	(23,960)
TOTAL 230-FIRE MARSHAL		142,791	140,847	97,318	167,466	140,262	(27,204)
DEPARTMENTAL NOTES							
TOTAL 012-FIRE		4,040,530	4,454,087	3,072,784	4,506,799	4,764,635	257,836

Dept. 240 – Animal Control

General Fund

Animal Control is staffed by certified animal wardens under the supervision of the Police Department. The division provides services to the City and the County by enforcing city ordinances and state law, impounding/quarantining at-large animals, and necessary disposal of dead animals on a daily basis either on schedule or call out.

ACHIEVEMENTS

- Purchase and up-fit of new Animal Control Unit
- Continued to grow a network of well over 100 rescues across the nation to help maintain the goal of a “No Kill” shelter
- Achieved a live release rate of 88.76% for dogs and 46.62% for cats. These rates include animals that were euthanized due to sickness or injury
- Reduced overtime by implementation of revised scheduling of animal control officers while adding weekend coverage

GOALS

- Purchase and up-fit of new Animal Control truck
- Continue partnerships with rescue organizations to achieve the City Council’s resolution of a “No Kill” shelter
- Maintain state mandated training levels for all personnel and shelter facilities

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$222,515	\$260,620	\$266,224
51 – Supplies and Materials	28,483	30,961	34,715
53 – Maintenance of Bldg./Structures	491	5,100	5,100
54 – Maintenance of Equipment	17,023	20,820	20,820
55 – Contractual Services	23,985	23,184	62,900
64 – Vehicles	0	30,000	34,000
Total	\$292,497	\$370,685	\$423,759

Budget Highlights:

5511 – Communications – Digital Radios (\$37,951), City’s portion of infrastructure costs (year 1 of 3)
 6401 – Vehicles – Animal Control Truck with slide-in and light bar (\$34,000) LP

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
011-240-5010	SALARIES	136,146	156,649	84,432	155,268	160,955	5,687
011-240-5035	OVERTIME	2,972	4,000	289	2,000	4,000	2,000
011-240-5045	LONGEVITY	420	970	352	415	1,064	649
011-240-5050	RETIREMENT	23,868	29,214	14,001	29,214	29,991	777
011-240-5055	STANDBY PAY	3,836	3,900	2,475	3,900	3,900	0
011-240-5060	GROUP INSURANCE	35,616	38,393	34,590	47,363	43,516	(3,847)
011-240-5065	WORKERS' COMPENSATION	8,254	8,472	8,472	8,472	8,699	227
011-240-5070	RETIREMENT-DEFERRED COM	7,896	9,120	4,972	9,120	9,146	26
011-240-5075	LIFE & DISABILITY INSUR	1,361	1,639	765	1,392	1,679	287
011-240-5080	MEDICARE	2,078	2,400	1,308	2,400	2,464	64
011-240-5085	UNEMPLOYMENT TAXES	67	45	701	1,076	810	(266)
	TOTAL PERSONNEL SERVICES	222,514	254,802	152,357	260,620	266,224	5,604
SUPPLIES & MATERIALS							
011-240-5110	OFFICE SUPPLIES	1,198	450	52	450	450	0
011-240-5114	WEARING APPAREL	823	900	938	938	900	(38)
011-240-5115	ANIMAL FOOD	4,086	3,500	2,621	3,500	3,500	0
011-240-5116	GASOLINE, OIL & GREASE	10,892	13,000	5,705	10,000	13,000	3,000
011-240-5117	MINOR APPARATUS	2,182	2,500	397	2,500	2,500	0
011-240-5118	JANITORIAL SUPPLIES	1,808	4,100	1,428	3,100	4,100	1,000

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
011-240-5120	MEDICAL & SURGICAL	5,322	8,015	4,786	8,015	8,015	0
011-240-5124	POSTAGE	19	0	208	208	0	(208)
011-240-5128	UTILITIES	1,414	1,450	764	1,450	1,450	0
011-240-5128-01	LANDFILL	739	800	416	800	800	0
	TOTAL SUPPLIES & MATERIALS	28,483	34,715	17,315	30,961	34,715	3,754
MAINTENANCE OF BUILDINGS/							
011-240-5311	MAINTENANCE OF BUILDING	491	5,000	264	5,000	5,000	0
011-240-5314	MAINTENANCE OF SANITARY	0	100	0	100	100	0
	TOTAL MAINTENANCE OF BUILDINGS/	491	5,100	264	5,100	5,100	0
MAINTENANCE OF EQUIPMENT							
011-240-5412	VEHICLE MAINTENANCE	16,933	20,000	17,752	20,000	20,000	0
011-240-5413	MAINTENANCE OF FIRE APP	15	70	0	70	70	0
011-240-5415	MAINTENANCE OF RADIOS	75	500	359	500	500	0
011-240-5422	MAINT. HEATING & COOLIN	0	250	0	250	250	0
	TOTAL MAINTENANCE OF EQUIPMENT	17,023	20,820	18,111	20,820	20,820	0
CONTRACTUAL SERVICES							
011-240-5511	COMMUNICATIONS	1,787	1,655	1,041	1,655	41,000	39,345
011-240-5520	INSURANCE	2,489	2,500	2,929	2,929	3,100	171
011-240-5521	SPECIAL SERVICES	13,016	11,815	6,010	11,000	11,000	0
011-240-5530	TRAVEL EXPENSE	200	2,000	351	1,000	1,000	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
011-240-5550	ELECTRICITY	3,715	4,400	1,087	3,800	4,000	200
011-240-5560	GAS FOR HEATING	2,779	2,700	2,182	2,800	2,800	0
011-240-5511	NEXT YEAR NOTES: Includes \$37,951 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
TOTAL CONTRACTUAL SERVICES		23,985	25,070	13,600	23,184	62,900	39,716
EQUIPMENT							
011-240-6313	COMMUNICATION SYSTEM	0	5,556	0	0	0	0
TOTAL EQUIPMENT		0	5,556	0	0	0	0
VEHICLES							
011-240-6401	MOTOR VEHICLES	0	30,000	30,000	30,000	34,000	4,000
011-240-6401	NEXT YEAR NOTES: Animal Control Truck with Slide In & Light Bar kit						
TOTAL VEHICLES		0	30,000	30,000	30,000	34,000	4,000
TOTAL 240-ANIMAL CONTROL		292,497	376,063	231,648	370,685	423,759	53,074
DEPARTMENTAL NOTES							
TOTAL 011-POLICE		5,069,419	5,860,520	3,861,788	5,835,209	6,866,295	1,031,087

Dept. 300 – Code Enforcement

General Fund

The Department of Code Enforcement/Inspections includes both building inspection and code enforcement activities. The Building Inspector reviews construction permits and conducts inspections to ensure compliance with the adopted building codes. He also reviews to assure compliance within the construction plans. Code Enforcement conducts inspections to ensure compliance with the sub-standard structure, junk vehicles, weedy lots and other City Ordinances.

ACHIEVEMENTS

- Continued sanitary sewer overflow program
- Continued productivity with the Code Officer position
- Code Technicians completed the required Code Enforcement training necessary to become registered with the State of Texas
- Implemented new software to improve the workflow of the Code Enforcement Department
- Continued Substandard Structure Removal Program

GOALS

- Code Enforcement Superintendant will become a licensed plumbing inspector
- Continue sanitary sewer overflow program
- Continue to improve the proactive code enforcement process within the department to reduce the amount of complaints that are received by performing active enforcement. This allows the Code Office to better schedule the workflow
- Continue sanitary sewer overflow program
- Register new Code Technicians as Code Officers

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$252,831	\$286,881	\$273,687
51 – Supplies and Materials	15,026	11,350	9,750
54 – Maintenance of Equipment	15,485	14,650	15,029
55 – Contractual Services	33,529	44,180	52,630
64 – Vehicles	0	23,960	0
Total	\$316,871	\$381,021	\$351,096

Budget Highlights:

5511 – Communications – Digital Radios (\$8,842), City’s portion of infrastructure costs (year 1 of 3)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

021-PUBLIC WORKS

300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
021-300-5010	SALARIES	165,011	179,900	106,731	177,806	178,507	701
021-300-5021	TERMINATION PAY	51	0	378	378	0	(378)
021-300-5022	VACATION BUY BACK	3,164	3,051	1,079	1,079	1,079	0
021-300-5035	OVERTIME	403	2,500	1,404	2,500	2,500	0
021-300-5045	LONGEVITY	3,536	3,503	1,655	1,699	1,561	(138)
021-300-5050	RETIREMENT	29,067	33,350	18,467	33,332	32,414	(918)
021-300-5060	GROUP INSURANCE	36,187	36,454	40,041	52,963	40,828	(12,135)
021-300-5065	WORKERS' COMPENSATION	1,635	1,687	1,687	1,687	1,673	(14)
021-300-5070	RETIREMENT-DEFERRED COM	9,445	10,411	6,415	10,129	9,810	(319)
021-300-5075	LIFE & DISABILITY INSUR	1,709	1,877	999	1,712	1,842	130
021-300-5080	MEDICARE	2,486	2,740	1,688	2,641	2,663	22
021-300-5085	UNEMPLOYMENT TAXES	139	45	855	955	810	(145)
	TOTAL PERSONNEL SERVICES	252,831	275,518	181,398	286,881	273,687	(13,194)
SUPPLIES & MATERIALS							
021-300-5110	OFFICE SUPPLIES	2,346	3,500	780	3,500	3,500	0
021-300-5114	WEARING APPAREL	671	500	242	500	500	0
021-300-5116	GASOLINE, OIL, & GREASE	2,163	2,500	1,462	2,600	2,500	(100)
021-300-5117	MINOR APPARATUS	166	250	319	500	250	(250)
021-300-5118	JANITORIAL SUPPLIES	0	0	148	250	500	250

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

021-PUBLIC WORKS

300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-300-5124	POSTAGE	2,838	2,500	1,589	2,500	2,500	0
021-300-5128-01	LANDFILL	6,841	0	1,458	1,500	0	(1,500)
	TOTAL SUPPLIES & MATERIALS	15,026	9,250	5,997	11,350	9,750	(1,600)
MAINTENANCE OF EQUIPMENT							
021-300-5411	I.T. MAINT & EQUIP	9,789	7,650	5,023	7,650	8,029	379
021-300-5412	VEHICLE MAINTENANCE	5,697	7,000	1,952	7,000	7,000	0
	TOTAL MAINTENANCE OF EQUIPMENT	15,485	14,650	6,975	14,650	15,029	379
CONTRACTUAL SERVICES							
021-300-5511	COMMUNICATIONS	5,446	5,500	2,794	5,500	14,342	8,842
021-300-5515	HIRE OF EQUIPMENT	3,973	4,000	2,068	4,000	4,000	0
021-300-5520	INSURANCE	1,169	1,150	1,280	1,280	1,350	70
021-300-5521	SPECIAL SERVICES	3,305	5,000	3,960	15,000	5,000	(10,000)
021-300-5521-01	WEEDY LOTS MAINTENANCE	13,988	20,538	6,330	12,000	20,538	8,538
021-300-5525	ADVERTISING	2,025	2,500	178	2,500	2,500	0
021-300-5530	TRAVEL EXPENSE	1,453	1,600	1,397	1,600	1,600	0
021-300-5535	RENTS	0	0	0	0	1,000	1,000
021-300-5540	DUES & SUBSCRIPTIONS	1,860	400	296	400	400	0
021-300-5541	PERMITS,LICENSES, TESTI	310	250	1,481	1,600	1,600	0
021-300-5555	EDUCATION & TRAINING	0	300	195	300	300	0

021-300-5511

NEXT YEAR NOTES:

Includes \$8,842 for new digital radios and 1st of 3 years

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
021-PUBLIC WORKS
300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	payments for City's portion of infrastructure cost with County.						
	TOTAL CONTRACTUAL SERVICES	33,529	41,238	19,979	44,180	52,630	8,450
	MISCELLANEOUS						
021-300-5645	LATE PAY FEES & PENALTI	0	0	1	0	0	0
	TOTAL MISCELLANEOUS	0	0	1	0	0	0
	EQUIPMENT						
021-300-6313	COMMUNICATION SYSTEM	0	4,938	0	0	0	0
	TOTAL EQUIPMENT	0	4,938	0	0	0	0
	VEHICLES						
021-300-6401	MOTOR VEHICLES	0	0	0	23,960	0	(23,960)
021-300-6401	CURRENT YEAR NOTES: Extended Pickup (Revised 2017-18 Lease Package)						
	TOTAL VEHICLES	0	0	0	23,960	0	(23,960)
	TOTAL 300-CODE ENFORCEMENT/INSP	316,871	345,594	214,350	381,021	351,096	(29,925)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 310 – General Maintenance

General Fund

This department provides construction, renovation and maintenance services to all departments and to provide clean and well-maintained city-owned properties and facilities for our citizens.

ACHIEVEMENTS

- Continued preventive maintenance on all City Facilities

GOALS

- Continue to improve facilities so additional savings can be made

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$94,327	\$116,987	\$114,253
51 – Supplies & Materials	6,533	5,855	5,900
54 – Maintenance of Equipment	17,389	20,000	20,000
55 – Contractual Services	3,383	5,070	5,130
Total	\$121,632	\$147,912	\$145,283

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

021-PUBLIC WORKS

310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
021-310-5010	SALARIES	55,433	65,631	40,220	65,827	68,394	2,567
021-310-5021	TERMINATION PAY	50	0	1,055	0	0	0
021-310-5022	VACATION BUY BACK	841	1,156	0	0	0	0
021-310-5035	OVERTIME	94	1,000	122	1,000	500 (500)
021-310-5045	LONGEVITY	1,167	1,460	1,268	1,263	1,989	726
021-310-5050	RETIREMENT	10,473	12,911	7,355	12,721	13,199	478
021-310-5055	STANDBY PAY	3,911	3,900	2,475	3,900	3,900	0
021-310-5060	GROUP INSURANCE	13,544	14,397	16,238	21,038	16,125 (4,913)
021-310-5065	WORKERS' COMPENSATION	3,936	4,019	4,019	4,019	4,066	47
021-310-5070	RETIREMENT-DEFERRED COM	3,412	4,030	2,680	3,999	3,977 (22)
021-310-5075	LIFE & DISABILITY	550	685	376	629	695	66
021-310-5080	MEDICARE	898	1,061	705	1,071	1,084	13
021-310-5085	UNEMPLOYMENT TAXES	19	18	320	1,520	324 (1,196)
	TOTAL PERSONNEL SERVICES	94,327	110,268	76,835	116,987	114,253 (2,734)
SUPPLIES & MATERIALS							
021-310-5110	OFFICE SUPPLIES	0	0	0	0	200	200
021-310-5114	WEARING APPAREL	738	600	523	600	600	0
021-310-5116	GASOLINE, OIL & GREASE	3,426	2,700	1,599	2,700	2,700	0
021-310-5117	MINOR APARATUS	1,733	2,000	1,971	2,000	2,000	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

021-PUBLIC WORKS

310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-310-5118	JANITORIAL SUPPLIES	248	0	153	155	0	(155)
021-310-5123	OTHER SUPPLIES	388	400	356	400	400	0
	TOTAL SUPPLIES & MATERIALS	6,533	5,700	4,602	5,855	5,900	45
MAINTENANCE OF EQUIPMENT							
021-310-5412	VEHICLE MAINTENANCE	17,389	20,000	15,247	20,000	20,000	0
	TOTAL MAINTENANCE OF EQUIPMENT	17,389	20,000	15,247	20,000	20,000	0
CONTRACTUAL SERVICES							
021-310-5511	COMMUNICATIONS	187	400	110	400	400	0
021-310-5520	INSURANCE	570	650	669	670	730	60
021-310-5530	TRAVEL EXPENSE	56	1,500	0	1,500	1,500	0
021-310-5550	ELECTRICITY	2,570	2,500	1,693	2,500	2,500	0
	TOTAL CONTRACTUAL SERVICES	3,383	5,050	2,472	5,070	5,130	60
	TOTAL 310-GENERAL MAINTENANCE	121,632	141,018	99,155	147,912	145,283	(2,629)
	TOTAL 021-PUBLIC WORKS	438,503	486,612	313,505	528,933	496,379	(32,554)

Dept. 320 – Streets

General Fund

The Street Department maintains and repairs 189 miles of paved streets as well as curbs, gutters, and storm sewers. The department also maintains a seal coat schedule for all paved streets.

ACHIEVEMENTS

- Extended street life through crack seal and seal coat
- Re-striped streets
- Continued weed control

GOALS

- Continue to extend street life through seal coat and crack seal
- Maintain cleaner streets by adding additional sweeper and operator
- Continue weed control on roadways

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$751,051	\$798,923	\$907,540
51 – Supplies and Materials	232,167	218,340	240,952
53 – Maintenance of Bldg./Structures	65,645	79,000	105,600
54 – Maintenance of Equipment	145,061	123,860	117,413
55 – Contractual Services	353,501	364,838	350,605
61 - Land	0	247,500	0
62 – Buildings & Structures	592,763	500,000	1,850,000
64 – Vehicles	37,844	238,000	220,000
Total	\$2,178,032	\$2,570,461	\$3,792,110

Budget Highlights:

- 5117 – Minor Apparatus – Portable arrow board, sign stands, GPS for line locates, pavement saw, portable compressor, pressure washer, cones, jackhammer, sprayer, chainsaws
- 5320 – Street Markers - Replacement of School signs
- 5511 – Communications – Digital Radios (\$14,148), City’s portion of infrastructure costs (year 1 of 3)
- 6218 – Streets – Repave City street (\$1,000,000) {to be determined}, Engineering or other portion of Airpark entrance outside of Airpark (\$350,000)
- 6219 – Building & Structures – Seal Coating, Crack Seal, Fog Seal (\$500,000)
- 6401 – Vehicles – 1 Ton Utility Truck (\$45,000) LP
- 6404 – Heavy Equipment – Dump Truck (\$125,000) LP, Skid Loader (\$50,000) LP

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

022-HIGHWAYS & STREETS

320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
022-320-5010	SALARIES	456,508	463,191	280,362	457,458	539,415	81,957
022-320-5021	TERMINATION PAY	190	7,400	3,401	3,401	7,400	3,999
022-320-5022	VACATION BUY BACK	6,036	2,197	4,474	4,474	4,474	0
022-320-5035	OVERTIME	4,452	10,000	2,794	10,000	10,000	0
022-320-5045	LONGEVITY	12,063	14,989	13,040	13,075	15,395	2,320
022-320-5050	RETIREMENT	82,532	88,546	49,312	86,116	102,473	16,357
022-320-5055	STANDBY PAY	3,836	3,900	2,475	3,900	3,900	0
022-320-5060	GROUP INSURANCE	98,593	91,667	99,304	130,396	120,472	(9,924)
022-320-5065	WORKERS' COMPENSATION	48,340	49,362	49,362	49,362	56,953	7,591
022-320-5070	RETIREMENT-DEFERRED COM	26,793	27,642	17,606	27,785	30,943	3,158
022-320-5075	LIFE & DISABILITY INSUR	4,550	4,671	2,491	3,931	5,429	1,498
022-320-5080	MEDICARE	7,051	7,274	4,633	7,267	8,418	1,151
022-320-5085	UNEMPLOYMENT TAXES	108	108	1,708	1,758	2,268	510
	TOTAL PERSONNEL SERVICES	751,051	770,947	530,963	798,923	907,540	108,617
SUPPLIES & MATERIALS							
022-320-5110	OFFICE SUPPLIES	226	500	324	500	500	0
022-320-5112	FOOD SUPPLIES	129	200	104	200	200	0
022-320-5114	WEARING APPAREL	2,328	3,100	3,862	3,100	3,862	762
022-320-5116	GASOLINE, OIL, & GREASE	30,877	40,000	19,077	40,000	40,000	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
022-HIGHWAYS & STREETS
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
022-320-5117	MINOR APPARATUS	4,614	10,000	3,127	10,000	30,850	20,850
022-320-5118	JANITORIAL SUPPLIES	268	200	246	500	500	0
022-320-5119	CHEMICALS	5,700	10,000	58	10,000	11,000	1,000
022-320-5123	OTHER SUPPLIES	1,595	2,500	1,016	2,500	2,500	0
022-320-5124	POSTAGE	1,334	40	31	40	40	0
022-320-5128	UTILITIES	1,711	1,500	949	1,500	1,500	0
022-320-5128-01	LANDFILL	183,386	150,000	65,679	150,000	150,000	0
022-320-5117	NEXT YEAR NOTES: Portable Arrow Board - \$3500; GPS for line locates; Pavement Saw - \$3000; Portable Electric Compressor - \$800; Pressure washer - \$4000; ConesX75 - \$1900; Jack hammer - \$700; Sprayer for Aquatic Herbicide - \$3000; Handtools - \$700; ChainsawsX3 - \$1100; Pole saw - \$200; WeedeaterX3 - \$1100; Sign StandsX8 - \$1800; Cut off saw - \$950; Welder - \$4000.						
022-320-5119	NEXT YEAR NOTES: TO PURCHASE AQUATIC HERBICIDE AS WELL AS MOSQUITO CONTROL AND WEED CONTROL						
TOTAL SUPPLIES & MATERIALS		232,167	218,040	94,474	218,340	240,952	22,612

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

002-GENERAL FUND

022-HIGHWAYS & STREETS

320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
MAINTENANCE OF BUILDINGS/							
022-320-5311	MAINTENANCE OF BUILDING	4,768	5,000	4,203	5,000	5,000	0
022-320-5318	MAINT. PAVED & UNPAVED	14,969	45,000	5,453	25,000	45,000	20,000
022-320-5318-01	ADA IMPROVEMENTS	21,959	25,000	0	25,000	25,000	0
022-320-5320	STREET MARKERS	23,950	23,000	12,184	24,000	30,600	6,600
022-320-5318-01	PERMANENT NOTES: ADA Transition Plan - Curb Cuts - \$25,000 annually						
022-320-5320	NEXT YEAR NOTES: Additional monies needed to replace School signs so that they reflect properly. Also need portable Stop signs and add to the number needed in Emergency situations.						
TOTAL MAINTENANCE OF BUILDINGS/		65,645	98,000	21,840	79,000	105,600	26,600
MAINTENANCE OF EQUIPMENT							
022-320-5411	I.T. MAINT & EQUIP	0	0	0	0	2,353	2,353
022-320-5412	VEHICLE MAINTENANCE	137,583	102,000	80,322	120,000	102,000	(18,000)
022-320-5413	MAINT. FIRE APPARATUS	48	60	0	60	60	0
022-320-5415	MAINTENANCE OF RADIOS	0	6,400	0	500	6,400	5,900
022-320-5421	SIGNAL SYSTEMS	7,168	6,000	0	3,000	6,000	3,000
022-320-5422	HEATING AND COOLING SYS	0	100	0	100	100	0
022-320-5425	MAINT. MACHINERY, TOOLS	263	500	0	200	500	300
TOTAL MAINTENANCE OF EQUIPMENT		145,061	115,060	80,322	123,860	117,413	(6,447)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

022-HIGHWAYS & STREETS

320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
CONTRACTUAL SERVICES							
022-320-5511	COMMUNICATIONS	3,475	3,100	2,059	3,100	17,248	14,148
022-320-5515	HIRE OF EQUIPMENT	16,291	17,057	8,503	17,057	17,057	0
022-320-5520	INSURANCE	10,914	11,000	11,381	11,381	12,000	619
022-320-5521	SPECIAL SERVICES	0	100,000	0	10,000	10,000	0
022-320-5530	TRAVEL EXPENSE	514	500	160	500	500	0
022-320-5541	PERMITS, LICENSES, TESTIN	752	1,300	560	1,300	1,300	0
022-320-5550	ELECTRICITY	319,662	329,282	145,237	320,000	291,000	(29,000)
022-320-5560	GAS FOR HEATING	1,894	1,500	1,032	1,500	1,500	0
022-320-5511	NEXT YEAR NOTES: Includes \$14,148 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
TOTAL CONTRACTUAL SERVICES		353,501	463,739	168,933	364,838	350,605	(14,233)
MISCELLANEOUS							
022-320-5645	LATE PAY FEES & PENALTI	0	0	4	0	0	0
TOTAL MISCELLANEOUS		0	0	4	0	0	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
022-HIGHWAYS & STREETS
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
LAND							
022-320-6100	LAND PURCHASES	0	0	0	247,500	0	(247,500)
022-320-6100	CURRENT YEAR NOTES: Land exchange with Haas for south airpark entrance.						
TOTAL LAND		0	0	0	247,500	0	(247,500)
BUILDING & STRUCTURES							
022-320-6218	STREETS	0	0	0	0	1,350,000	1,350,000
022-320-6219	CRACK S., SEAL ., FOG S	592,763	500,000	6,484	500,000	500,000	0
022-320-6218	NEXT YEAR NOTES: \$1,000,000 Repave City Street (specific street is undecided) \$350,000 Engineering or other portion of Airpark entrance not in Airpark.						
022-320-6219	CURRENT YEAR NOTES: Seal Coating, Crack Seal, Fog Seal						
TOTAL BUILDING & STRUCTURES		592,763	500,000	6,484	500,000	1,850,000	1,350,000
EQUIPMENT							
022-320-6313	COMMUNICATION SYSTEMS	0	4,938	0	0	0	0
TOTAL EQUIPMENT		0	4,938	0	0	0	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
022-HIGHWAYS & STREETS
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
VEHICLES							
022-320-6401	MOTOR VEHICLES	37,844	0	8,085	0	45,000	45,000
022-320-6404	HEAVY EQUIPMENT	0	0	0	238,000	175,000	(63,000)
022-320-6401	NEXT YEAR NOTES: 1 Ton Utility Truck						
022-320-6404	CURRENT YEAR NOTES: \$7,200 Paint Stripper. Took budget from 002-022-320-5318 per 7/25/18 Department Budget Amendment. \$230,800 Street Sweeper (in revised Lease Purchase)						
022-320-6404	NEXT YEAR NOTES: \$125,000 Dumptruck \$50,000 Skid Loader						
TOTAL VEHICLES		37,844	0	8,085	238,000	220,000	(18,000)
TOTAL 320-STREETS		2,178,032	2,170,724	911,104	2,570,461	3,792,110	1,221,649
DEPARTMENTAL NOTES							
TOTAL 022-HIGHWAYS & STREETS		2,178,032	2,170,724	911,104	2,570,461	3,792,110	1,221,649

Dept. 370 – Parks

General Fund

The Parks Department provides improvements and upkeep for parks and ball field facilities available for public enjoyment. The Department strives to present aesthetically pleasing areas through the maintenance of playground and other recreational equipment, grounds maintenance, weed and litter control and other landscaping activities.

ACHIEVEMENTS

- Repaired 7 zones of irrigation in Comanche Trail Park
- Repaired 3 irrigation zones in Bert Andres Park
- Continued tree trimming and removal of dead trees
- Help with the removal and re-framing of dugouts at Sports Complex
- Made handicap parking areas at Old Settlers, Belaski, and Haynes Pavilions
- Replaced fencing at Comanche Trail Park at entrance by Golf Course
- Replaced 2 slides and 2 climbing nets at Kid Zone
- Repainted restrooms in Comanche Trail Park, replaced 2 urinals and 1 sink
- Repaired plumbing at Morgan Park restrooms
- Re-stained and sealed all outside wood work at Amphitheater
- Continued maintenance of all neighborhood parks
- Completed painting of Kids Zone

GOALS

- Build new fence around Parks Department shop with gates
- Continue repair of irrigation in Comanche Trail Park
- Continue painting and repairing of swings and structures in Comanche Trail Park
- Continue painting structures in Morgan Park
- Continue maintenance and improving appearance in all Parks
- Continue repair of fencing in Comanche Trail Park

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$281,091	\$311,904	\$323,597
51 – Supplies and Materials	35,107	41,210	39,310
52 – Maintenance of Land	214	500	500
53 – Maintenance of Bldg./Structures	46,756	23,400	18,700
54 – Maintenance of Equipment	52,009	36,250	38,315
55 – Contractual Services	26,753	22,527	27,895
56 – Miscellaneous	307	0	0
63 – Equipment	17,693	10,000	10,000
64 – Vehicles	29,220	0	0
Total	\$489,150	\$445,791	\$458,317

Budget Highlights:

5511 – Communications – Digital Radios (\$5,305), City’s portion of infrastructure costs (year 1 of 3)
 6311 – Machinery & Equipment – Mobile Power Washer (\$10,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

027-PARKS & RECREATION

370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
027-370-5010	SALARIES	169,670	188,439	112,494	174,902	195,550	20,648
027-370-5021	TERMINATION PAY	762	0	937	0	0	0
027-370-5022	VACATION BUY BACK	1,228	0	930	930	930	0
027-370-5035	OVERTIME	8,571	10,000	5,026	10,000	10,000	0
027-370-5045	LONGEVITY	600	1,410	632	656	1,386	730
027-370-5050	RETIREMENT	31,019	35,962	19,148	34,656	37,377	2,721
027-370-5055	STANDBY PAY	3,836	3,900	2,175	3,900	3,900	0
027-370-5060	GROUP INSURANCE	42,600	43,191	46,478	61,641	48,374	(13,267)
027-370-5065	WORKERS' COMPENSATION	8,249	8,437	8,437	8,437	8,694	257
027-370-5070	RETIREMENT-DEFERRED COM	10,207	11,227	6,994	10,972	11,302	330
027-370-5075	LIFE & DISABILITY INSUR	1,590	1,970	1,076	1,756	2,041	285
027-370-5080	MEDICARE	2,686	2,954	1,840	2,919	3,071	152
027-370-5085	UNEMPLOYMENT TAXES	72	54	759	1,135	972	(163)
	TOTAL PERSONNEL SERVICES	281,091	307,544	206,926	311,904	323,597	11,693
SUPPLIES & MATERIALS							
027-370-5110	OFFICE SUPPLIES	0	100	0	100	100	0
027-370-5112	FOOD SUPPLIES	0	50	80	100	100	0
027-370-5114	WEARING APPAREL	1,812	1,500	1,556	1,600	1,600	0
027-370-5116	GASOLINE, OIL, & GREASE	5,084	8,000	2,990	8,000	8,000	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

027-PARKS & RECREATION

370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-370-5117	MINOR APPARATUS	3,979	5,000	5,286	7,500	7,500	0
027-370-5118	JANITORIAL SUPPLIES	3,310	1,500	2,695	2,300	2,300	0
027-370-5122	BOTANICAL & AGRICULTURA	128	1,200	0	1,200	1,200	0
027-370-5123	OTHER SUPPLIES	3,115	1,500	2,689	3,000	3,000	0
027-370-5124	POSTAGE	8	10	0	10	10	0
027-370-5128	UTILITIES	17,178	15,000	10,657	15,000	15,000	0
027-370-5128-01	LANDFILL	492	500	1,459	2,400	500	(1,900)
027-370-5112	CURRENT YEAR NOTES: MONIES NEEDED FOR GATORADE, ETC.						
	TOTAL SUPPLIES & MATERIALS	35,107	34,360	27,413	41,210	39,310	(1,900)
MAINTENANCE OF LAND							
027-370-5210	LAND MAINTENANCE	214	500	0	500	500	0
	TOTAL MAINTENANCE OF LAND	214	500	0	500	500	0
MAINTENANCE OF BUILDINGS/							
027-370-5311	MAINTENANCE OF BUILDING	3,236	2,000	6,572	6,700	2,000	(4,700)
027-370-5318-01	ADA IMPROVEMENTS	6,594	0	0	0	0	0
027-370-5322	MAINT. FENCES AND GATES	1,721	1,000	1,942	2,200	2,200	0
027-370-5323	MAINTENANCE OF BALLFIEL	13,029	2,000	832	2,000	2,000	0
027-370-5326	MISCELLANEOUS IMPROVEME	22,176	12,500	4,473	12,500	12,500	0
027-370-5311	CURRENT YEAR NOTES: ROOF REPAIRS AT MORGAN PARK AND COMMANCHE TRAIL PARK - INSURANCE.						

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

002-GENERAL FUND
 027-PARKS & RECREATION
 370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-370-5322	CURRENT YEAR NOTES: ROPE FOR FENCING ON GOLF COURSE AND PARKS.						
	TOTAL MAINTENANCE OF BUILDINGS/	46,756	17,500	13,819	23,400	18,700	(4,700)
	MAINTENANCE OF EQUIPMENT						
027-370-5411	I.T. MAINT & EQUIP	0	0	0	0	2,065	2,065
027-370-5412	VEHICLE MAINTENANCE	51,130	35,000	23,673	35,000	35,000	0
027-370-5417	MAINTENANCE OF MOWERS	764	500	531	750	750	0
027-370-5425	MAINT. MACHINERY, TOOLS	115	500	187	500	500	0
	TOTAL MAINTENANCE OF EQUIPMENT	52,009	36,000	24,391	36,250	38,315	2,065
	CONTRACTUAL SERVICES						
027-370-5511	COMMUNICATIONS	1,721	1,200	751	1,200	6,505	5,305
027-370-5515	HIRE OF EQUIPMENT	0	0	243	250	0	(250)
027-370-5520	INSURANCE	3,797	3,800	4,577	4,577	4,800	223
027-370-5530	TRAVEL EXPENSE	46	500	0	500	500	0
027-370-5541	PERMITS, LICENSES, AND	0	400	0	400	400	0
027-370-5550	ELECTRICITY	19,535	14,000	10,475	14,000	14,000	0
027-370-5560	GAS FOR HEATING	1,654	1,500	1,305	1,600	1,690	90
027-370-5511	NEXT YEAR NOTES: Includes \$5,305 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
	TOTAL CONTRACTUAL SERVICES	26,753	21,400	17,351	22,527	27,895	5,368

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
027-PARKS & RECREATION
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
MISCELLANEOUS							
027-370-5616	JUDGMENTS & DAMAGES	307	0	0	0	0	0
027-370-5645	LATE PAY FEES & PENALTI	0	0	1	0	0	0
TOTAL MISCELLANEOUS		307	0	1	0	0	0
BUILDING & STRUCTURES							
EQUIPMENT							
027-370-6311	MACHINERY & EQUIPMENT	0	0	0	0	10,000	10,000
027-370-6313	COMMUNICATION SYSTEM	0	1,852	0	0	0	0
027-370-6314	MOWERS & EQUIPMENT	17,693	10,000	20,000	10,000	0	(10,000)
027-370-6311	NEXT YEAR NOTES: Mobile Power Washer						
027-370-6314	CURRENT YEAR NOTES: Zero Turn Mower \$10,000						
TOTAL EQUIPMENT		17,693	11,852	20,000	10,000	10,000	0
VEHICLES							
027-370-6401	MOTOR VEHICLES	29,220	0	0	0	0	0
TOTAL VEHICLES		29,220	0	0	0	0	0
TOTAL 370-PARKS		489,150	429,156	309,902	445,791	458,317	12,526

Dept. 375 – Sports Complex

General Fund

The Roy Anderson Sports Complex provides a recreational sports facility to the citizens and includes baseball, softball, soccer and football fields. This complex was fully renovated and expanded through 2007 General Obligation Bonds.

ACHIEVEMENTS

- Installed permanent bench seating in baseball common areas
- Replaced lights and ballast on all fields
- Installed new artificial mound on T-Ball field
- Extended handicap sidewalk around concession and restrooms
- Installed fence slats on 3 fields of Baseball
- Re-leveled infield area and removed lip buildup on all 4 softball fields
- Repaired and painted stands at baseball fields
- Made a permanent lane for EMS on north parking lot (football/soccer fields)

GOALS

- Repair plumbing, paint and install new toilets and sinks for handicap accessible restrooms on T-Ball field
- Cut 5th field on softball facility
- Upgrade lighting at baseball facility
- Continue maintenance improvements to all of Complex to attract more tournaments

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$166,892	\$175,061	\$171,297
51 – Supplies and Materials	18,963	31,790	29,490
52 – Maintenance of Land	0	1,000	1,000
53 – Maintenance of Bldg./Structures	112,595	41,900	32,500
54 – Maintenance of Equipment	17,212	8,700	7,957
55 – Contractual Services	52,840	57,894	63,550
62 – Building & Structures	0	0	270,000
63 – Equipment	0	10,000	0
Total	\$368,502	\$326,345	\$575,794

Budget Highlights:

5511 – Communications – Digital Radios (\$5,037), City’s portion of infrastructure costs (year 1 of 3)
6226 – Park Structures – Irrigation System upgrades (\$120,000)
6229 – Lighting – Night play lighting upgrades (\$150,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

027-PARKS & RECREATION

375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
027-375-5010	SALARIES	97,787	96,880	61,859	97,346	99,547	2,201
027-375-5021	TERMINATION PAY	1,605	0	0	0	0	0
027-375-5022	VACATION BUY BACK	0	0	2,141	2,141	2,141	0
027-375-5035	OVERTIME	12,255	10,000	5,607	10,000	10,000	0
027-375-5045	LONGEVITY	161	440	168	244	737	493
027-375-5050	RETIREMENT	18,992	18,942	10,945	19,540	19,843	303
027-375-5060	GROUP INSURANCE	22,908	22,057	24,877	32,229	25,220	(7,009)
027-375-5065	WORKERS' COMPENSATION	4,283	4,378	4,378	4,378	4,593	215
027-375-5070	RETIREMENT-DEFERRED COM	6,213	5,913	3,977	6,151	6,061	(90)
027-375-5075	LIFE & DISABILITY INSUR	967	1,012	591	927	1,039	112
027-375-5080	MEDICARE	1,635	1,556	1,046	1,600	1,630	30
027-375-5085	UNEMPLOYMENT TAXES	85	27	455	505	486	(19)
	TOTAL PERSONNEL SERVICES	166,892	161,205	116,044	175,061	171,297	(3,764)
SUPPLIES & MATERIALS							
027-375-5110	OFFICE SUPPLIES	0	100	0	100	100	0
027-375-5112	FOOD SUPPLIES	0	90	0	90	90	0
027-375-5114	WEARING APPAREL	685	800	1,327	1,500	800	(700)
027-375-5116	GASOLINE, OIL, & GREASE	2,926	2,300	2,162	4,400	4,000	(400)
027-375-5117	MINOR APPARATUS	2,669	3,250	5,892	6,200	5,000	(1,200)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

002-GENERAL FUND

027-PARKS & RECREATION

375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-375-5118	JANITORIAL SUPPLIES	4,407	5,000	1,724	5,000	5,000	0
027-375-5122	BOTANICAL & AGRICULTURA	2,273	8,000	0	8,000	8,000	0
027-375-5123	OTHER SUPPLIES	1,628	1,000	548	1,000	1,000	0
027-375-5128	UTILITIES	3,139	3,500	2,048	3,500	3,500	0
027-375-5128-01	LANDFILL	1,236	2,000	0	2,000	2,000	0
	TOTAL SUPPLIES & MATERIALS	18,963	26,040	13,701	31,790	29,490	(2,300)
MAINTENANCE OF LAND							
027-375-5210	LAND MAINTENANCE	0	1,000	0	1,000	1,000	0
	TOTAL MAINTENANCE OF LAND	0	1,000	0	1,000	1,000	0
MAINTENANCE OF BUILDINGS/							
027-375-5311	MAINTENANCE OF BUILDING	4,020	750	1,801	2,900	1,500	(1,400)
027-375-5321	MAINTENANCE OF WELLS	6,734	0	0	0	0	0
027-375-5322	MAINT. FENCES AND GATES	0	1,000	4	1,000	1,000	0
027-375-5323	MAINTENANCE OF BALLFIEL	95,488	20,000	27,010	31,000	25,000	(6,000)
027-375-5326	MISCELLANEOUS IMPROVEME	6,354	5,000	6,476	7,000	5,000	(2,000)
	TOTAL MAINTENANCE OF BUILDINGS/	112,595	26,750	35,291	41,900	32,500	(9,400)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

002-GENERAL FUND

027-PARKS & RECREATION

375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
MAINTENANCE OF EQUIPMENT							
027-375-5411	I.T. MAINT & EQUIP	0	0	0	0	1,957	1,957
027-375-5412	VEHICLE MAINTENANCE	12,007	5,000	7,173	7,700	5,000	(2,700)
027-375-5417	MAINTENANCE OF MOWERS	170	500	57	500	500	0
027-375-5425	MAINT. MACHINERY, TOOLS	5,035	500	0	500	500	0
	TOTAL MAINTENANCE OF EQUIPMENT	17,212	6,000	7,230	8,700	7,957	(743)
CONTRACTUAL SERVICES							
027-375-5511	COMMUNICATIONS	1,347	1,500	928	1,500	6,500	5,000
027-375-5515	HIRE OF EQUIPMENT	620	2,000	648	2,000	2,000	0
027-375-5520	INSURANCE	13,024	13,024	16,844	16,844	17,500	656
027-375-5530	TRAVEL EXPENSE	0	500	0	500	500	0
027-375-5541	PERMITS, LICENSES, AND	0	50	0	50	50	0
027-375-5550	ELECTRICITY	37,849	39,000	14,412	37,000	37,000	0
027-375-5511	NEXT YEAR NOTES:						
	Includes \$5,037 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
	TOTAL CONTRACTUAL SERVICES	52,840	56,074	32,832	57,894	63,550	5,656

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
027-PARKS & RECREATION
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
MISCELLANEOUS							
027-375-5645	LATE PAY FEES & PENALTI	0	0	2	0	0	0
TOTAL MISCELLANEOUS		0	0	2	0	0	0
BUILDING & STRUCTURES							
027-375-6226	PARK STRUCTURES	0	0	0	0	120,000	120,000
027-375-6229	LIGHTING	0	0	0	0	150,000	150,000
027-375-6226	NEXT YEAR NOTES: Irrigation System upgrades						
027-375-6229	NEXT YEAR NOTES: Night play lighting upgrades						
TOTAL BUILDING & STRUCTURES		0	0	0	0	270,000	270,000
EQUIPMENT							
027-375-6313	COMMUNICATION SYSTEM	0	1,235	0	0	0	0
027-375-6314	MOWERS & EQUIPMENT	0	10,000	0	10,000	0	(10,000)
027-375-6314	CURRENT YEAR NOTES: Mower \$10,000						
TOTAL EQUIPMENT		0	11,235	0	10,000	0	(10,000)
TOTAL 375-SPORTS COMPLEX		368,502	288,304	205,100	326,345	575,794	249,449

DEPARTMENTAL NOTES

Dept. 380 – Aquatic Center

General Fund

The Russ McEwen Family Aquatic Center opened on June 18, 2011, and is located in Comanche Trail Park. It provides a wonderful recreational opportunity to local citizens and surrounding communities, having two slides, a lazy river, water play features and sand play for younger children, concessions and rentable pavilions. Certified lifeguards trained in lifesaving techniques, first aid, and CPR are on duty during all hours of operation.

ACHIEVEMENTS

- Changed landscaping to make maintenance more efficient
- Repaired Ultraviolet Chamber with new bulbs
- Changed sand in all 4 filters
- Replaced all broken chairs and added 30 fan back chairs
- Replaced old equipment in concession area
- Serviced chlorinator and replaced pump
- Installed new acid pump
- Cleaned and painted poles on play structure and installed new netting
- Drained and cleaned pool to repair plaster and lily pads
- Repaired shower plumbing and handicap seats

GOALS

- Re-plaster entire pool
- Re-surface slides and play structures
- Maintain landscaping and pool year round
- Repair/replace lockers, keys and/or locks

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$55,235	\$56,965	\$50,441
51 – Supplies and Materials	93,407	79,160	76,400
53 – Maintenance of Bldg./Structures	10,654	5,500	5,500
54 – Maintenance of Equipment	18,351	60,000	32,500
55 – Contractual Services	107,656	110,443	110,900
56 – Miscellaneous	1	0	0
62 – Buildings & Structures	0	0	500,000
Total	\$285,304	\$312,068	\$775,741

Budget Highlights:

5521 – Professional Services – YMCA contract for lifeguards

6226 – Buildings & Structures – Splash Park (\$200,000), Replaster Pool (\$200,000), Resurface slides (\$100,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
027-PARKS & RECREATION
380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
027-380-5010	SALARIES	47,621	44,000	0	50,000	44,000	(6,000)
027-380-5035	OVERTIME	2,772	2,000	0	2,000	2,000	0
027-380-5065	WORKERS' COMPENSATION	1,126	1,126	1,126	1,126	1,126	0
027-380-5070	RETIREMENT-DEFERRED COM	2,777	2,425	0	2,850	2,425	(425)
027-380-5080	MEDICARE	888	640	0	739	640	(99)
027-380-5085	UNEMPLOYMENT TAXES	50	250	0	250	250	0
TOTAL PERSONNEL SERVICES		55,234	50,441	1,126	56,965	50,441	(6,524)
SUPPLIES & MATERIALS							
027-380-5110	OFFICE SUPPLIES	1,882	500	0	500	500	0
027-380-5112	FOOD SUPPLIES	34,816	45,000	0	45,000	45,000	0
027-380-5114	WEARING APPAREL	420	500	0	500	500	0
027-380-5117	MINOR APPARATUS	11,465	5,000	319	9,000	8,000	(1,000)
027-380-5118	JANITORIAL SUPPLIES	4,076	4,000	0	4,000	4,000	0
027-380-5119	CHEMICALS	26,437	12,000	9,699	14,000	12,000	(2,000)
027-380-5123	OTHER SUPPLIES	2,129	1,200	105	900	1,200	300
027-380-5124	POSTAGE	0	0	0	60	0	(60)
027-380-5128	UTILITIES	12,183	5,200	4,520	5,200	5,200	0
TOTAL SUPPLIES & MATERIALS		93,407	73,400	14,643	79,160	76,400	(2,760)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
027-PARKS & RECREATION
380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
MAINTENANCE OF BUILDINGS/							
027-380-5311	MAINTENANCE OF BUILDING	5,345	1,500	0	1,500	1,500	0
027-380-5326	MISCELLANEOUS IMPROVEME	5,309	4,000	0	4,000	4,000	0
TOTAL MAINTENANCE OF BUILDINGS/		10,654	5,500	0	5,500	5,500	0
MAINTENANCE OF EQUIPMENT							
027-380-5425	MAINT. MACHINERY, TOOLS	18,351	32,500	4,332	60,000	32,500	(27,500)
027-380-5425	CURRENT YEAR NOTES: FY 2017-18 \$30,000 Resurfacing slides.						
TOTAL MAINTENANCE OF EQUIPMENT		18,351	32,500	4,332	60,000	32,500	(27,500)
CONTRACTUAL SERVICES							
027-380-5511	COMMUNICATIONS	4,041	3,200	2,567	3,300	3,300	0
027-380-5515	HIRE OF EQUIPMENT	115	0	0	0	0	0
027-380-5520	INSURANCE	8,759	8,780	11,543	11,543	12,000	457
027-380-5521	PROFESSIONAL SERVICES	57,864	65,000	0	65,000	65,000	0
027-380-5550	ELECTRICITY	36,877	30,000	15,163	30,000	30,000	0
027-380-5555	EDUCATION AND TRAINING	0	600	0	600	600	0
027-380-5521	PERMANENT NOTES: Contract with YMCA for lifeguards						
TOTAL CONTRACTUAL SERVICES		107,656	107,580	29,272	110,443	110,900	457

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
027-PARKS & RECREATION
380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
MISCELLANEOUS							
027-380-5645	LATE PAY FEES & PENALTI	1	0	5	0	0	0
TOTAL MISCELLANEOUS		1	0	5	0	0	0
BUILDING & STRUCTURES							
027-380-6226	MISCELLANEOUS STRUCTURE	0	0	0	0	500,000	500,000
027-380-6226	NEXT YEAR NOTES: \$200,000 Splash Park \$200,000 Replaster pool \$100,000 Resurface Slides						
TOTAL BUILDING & STRUCTURES		0	0	0	0	500,000	500,000
EQUIPMENT							
TOTAL 380-AQUATIC CENTER		285,304	269,421	49,378	312,068	775,741	463,673

DEPARTMENTAL NOTES

Dept. 390 – Golf Course

General Fund

The Comanche Trail Municipal Golf Course is an 18-hole course open seven days a week. The course management is responsible for maintenance, development and operation of the course.

ACHIEVEMENTS

- Repaired cart paths #4, #5 and #7
- Cleared brush between holes #5 and #6
- Put out pre-emergent on all greens
- Repaired 65 Hunter irrigation heads
- Added two new heads to #18 and #5 tee boxes

GOALS

- Fertilize all fairways
- Put out pre-emergent on greens and fairways
- Repair Cart paths #14 and #16
- Move irrigation heads closer to the greens
- Continue repair of all valves, heads, etc.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$426,720	\$458,243	\$448,556
51 – Supplies and Materials	145,711	143,580	223,488
52 – Maintenance of Land	0	0	50,000
53 – Maintenance of Bldg./Structures	67,898	63,000	50,000
54 – Maintenance of Equipment	19,624	26,125	24,580
55 – Contractual Services	53,052	65,758	319,490
56 – Miscellaneous	145	0	0
63 – Equipment	28,813	31,000	35,000
Total	\$741,963	\$787,706	\$1,151,114

Budget Highlights:

5117 – Minor Apparatus – 40 New Golf Carts (\$88,408 after trade-in)
5210 – Maintenance of Land – Trimming, removing, planting trees (\$50,000)
5511 – Communications – Digital Radios (\$3,537), City’s portion of infrastructure costs (year 1 of 3)
5521 – Special Services – Contract Golf Course Improvements (\$250,000)
6314 – Mowers & Equipment – Trimax mower (\$35,000) LP

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

027-PARKS & RECREATION

390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
027-390-5010	SALARIES	268,472	268,011	169,058	271,685	278,567	6,882
027-390-5021	TERMINATION PAY	1,107	0	0	0	0	0
027-390-5022	VACATION BUY BACK	2,983	4,574	5,406	5,406	5,406	0
027-390-5035	OVERTIME	15,654	16,000	10,438	17,000	16,000	(1,000)
027-390-5045	LONGEVITY	2,279	3,234	2,316	2,316	3,762	1,446
027-390-5050	RETIREMENT	48,368	51,506	29,953	52,161	53,609	1,448
027-390-5060	GROUP INSURANCE	55,407	50,851	57,353	74,302	56,953	(17,349)
027-390-5065	WORKERS' COMPENSATION	9,615	9,969	9,969	9,969	9,676	(293)
027-390-5070	RETIREMENT-DEFERRED COM	16,162	16,079	10,726	16,561	16,190	(371)
027-390-5075	LIFE & DISABILITY INSUR	2,376	2,400	1,427	2,243	2,531	288
027-390-5080	MEDICARE	4,213	4,231	2,823	5,366	4,404	(962)
027-390-5085	UNEMPLOYMENT TAXES	84	81	1,134	1,234	1,458	224
	TOTAL PERSONNEL SERVICES	426,720	426,936	300,603	458,243	448,556	(9,687)
SUPPLIES & MATERIALS							
027-390-5110	OFFICE SUPPLIES	600	1,000	1,003	1,200	1,000	(200)
027-390-5112	FOOD SUPPLIES	0	0	61	100	100	0
027-390-5114	WEARING APPAREL	2,082	1,500	2,055	2,200	1,500	(700)
027-390-5116	GASOLINE, OIL & GREASE	8,444	8,000	7,920	12,500	8,000	(4,500)
027-390-5117	MINOR APPARATUS	12,092	8,000	6,182	8,600	96,408	87,808

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

027-PARKS & RECREATION

390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-390-5118	JANITORIAL SUPPLIES	1,034	900	46	400	900	500
027-390-5122	BOTANICAL & AGRICULTURA	29,933	35,000	14,469	35,000	35,000	0
027-390-5123	OTHER SUPPLIES	20,932	30,005	12,442	30,005	30,005	0
027-390-5124	POSTAGE	0	75	0	75	75	0
027-390-5126	MERCHANDISE FOR RESALE	25,023	22,500	11,062	22,500	22,500	0
027-390-5126-01	CONCESSIONS FOR RESALE	20,619	22,500	12,375	22,500	22,500	0
027-390-5128	UTILITIES	5,741	9,000	2,273	5,500	5,500	0
027-390-5128-01	LANDFILL	19,211	0	2,157	3,000	0	(3,000)
027-390-5112	CURRENT YEAR NOTES: GATORADE FOR WORKERS						
027-390-5117	NEXT YEAR NOTES: \$88,408 for 40 new Golf Carts after trade-in.						
TOTAL SUPPLIES & MATERIALS		145,711	138,480	72,047	143,580	223,488	79,908
MAINTENANCE OF LAND							
027-390-5210	LAND MAINTENANCE	0	0	0	0	50,000	50,000
027-390-5210	NEXT YEAR NOTES: Trimming, removing, planting Trees, etc.						
TOTAL MAINTENANCE OF LAND		0	0	0	0	50,000	50,000

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

002-GENERAL FUND

027-PARKS & RECREATION

390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
MAINTENANCE OF BUILDINGS/							
027-390-5311	MAINTENANCE OF BUILDING	4,443	2,000	1,296	2,000	2,000	0
027-390-5321	MAINTENANCE OF WELLS	33,358	15,000	0	26,000	18,000	(8,000)
027-390-5326	MISCELLANEOUS IMPROVEME	30,097	30,000	35,372	35,000	30,000	(5,000)
TOTAL MAINTENANCE OF BUILDINGS/		67,898	47,000	36,668	63,000	50,000	(13,000)
MAINTENANCE OF EQUIPMENT							
027-390-5411	I.T. MAINT & EQUIP	0	4,000	0	4,000	5,455	1,455
027-390-5412	VEHICLE MAINTENANCE	10,406	10,000	7,643	10,000	10,000	0
027-390-5413	FIRE APPARATUS	122	125	0	125	125	0
027-390-5417	MOWERS	8,337	5,000	7,667	8,000	5,000	(3,000)
027-390-5422	MAINT HEATING & COOLING	508	500	57	500	500	0
027-390-5425	MAINT. MACHINERY, TOOLS	250	1,200	1,939	3,500	3,500	0
027-390-5411	PERMANENT NOTES: CONTRACT FOR ACTIVE NETWORK SYSTEM FOR PRO SHOP.						
027-390-5411	NEXT YEAR NOTES: \$324 Electronic Time Keeping System						
TOTAL MAINTENANCE OF EQUIPMENT		19,624	20,825	17,306	26,125	24,580	(1,545)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

002-GENERAL FUND

027-PARKS & RECREATION

390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
CONTRACTUAL SERVICES							
027-390-5511	COMMUNICATIONS	4,121	4,000	2,509	3,900	7,440	3,540
027-390-5520	INSURANCE	3,538	3,560	4,158	4,158	4,350	192
027-390-5521	SPECIAL SERVICES	472	500	272	15,000	265,000	250,000
027-390-5525	ADVERTISING	0	100	0	100	100	0
027-390-5530	TRAVEL EXPENSE	0	1,000	682	1,000	1,000	0
027-390-5541	PERMITS, LICENSES, TESTIN	3,600	0	0	0	0	0
027-390-5550	ELECTRICITY	39,667	40,000	16,253	40,000	40,000	0
027-390-5560	GAS FOR HEATING	1,654	1,600	1,305	1,600	1,600	0
027-390-5511	NEXT YEAR NOTES: Includes \$3,537 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
027-390-5521	NEXT YEAR NOTES: \$250,000 Contract Golf Course Services. Will probably capitalize things like irrigation system, etc..						
TOTAL CONTRACTUAL SERVICES		53,052	50,760	25,178	65,758	319,490	253,732
MISCELLANEOUS							
027-390-5645	LATE PAY FEES & PENALTI	145	0	60	0	0	0
TOTAL MISCELLANEOUS		145	0	60	0	0	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
027-PARKS & RECREATION
390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
EQUIPMENT							
027-390-6311	MACHINERY & EQUIPMENT	9,997	0	0	31,000	0	(31,000)
027-390-6313	COMMUNICATION SYSTEM	0	1,235	0	0	0	0
027-390-6314	MOWERS & EQUIPMENT	18,816	0	0	0	35,000	35,000
027-390-6311	CURRENT YEAR NOTES: \$31,000 Greens Mower (in revised 2018-19 Lease)						
027-390-6314	NEXT YEAR NOTES: Trimax Mower w/o tractor \$35,000						
TOTAL EQUIPMENT		28,813	1,235	0	31,000	35,000	4,000
TOTAL 390-GOLF COURSE		741,963	685,236	451,863	787,706	1,151,114	363,408
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 410 – Lake

General Fund

Moss Lake provides fishing, swimming, camping, and other recreational opportunities for the general public. The City contracts the caretaker duties to an outside vendor.

ACHIEVEMENTS

- Installed new lighting on the south side of lake for safety
- Installed new sand for swimming area that was donated by Hi-Crush
- Cleaned trails, trimmed trees, picked up trash daily

GOALS

- Improve camping shelters
- Improve lighting in major traffic areas for safety reasons
- Continue to utilize individuals involved with community service to improve cleanliness and overall facility appearance

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
51 – Supplies and Materials	\$12,631	\$12,750	\$12,750
53 – Maintenance of Bldg./Structures	755	4,500	1,250
54 – Maintenance of Equipment	2,131	1,325	1,275
55 – Contractual Services	9,614	10,756	11,100
56 – Miscellaneous	5	708	0
63 – Equipment	0	10,000	0
Total	\$25,136	\$40,039	\$26,375

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND

027-PARKS & RECREATION

410-LAKE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
SUPPLIES & MATERIALS							
027-410-5110	OFFICE SUPPLIES	772	400	0	400	400	0
027-410-5116	GASOLINE, OIL, & GREASE	191	500	0	500	500	0
027-410-5117	MINOR APPARATUS	261	500	310	500	500	0
027-410-5118	JANITORIAL SUPPLIES	299	350	159	350	350	0
027-410-5128	UTILITIES	11,108	11,000	4,614	11,000	11,000	0
	TOTAL SUPPLIES & MATERIALS	12,631	12,750	5,083	12,750	12,750	0
MAINTENANCE OF BUILDINGS/							
027-410-5311	MAINTENANCE OF BUILDING	755	750	2,060	3,000	750 (2,250)
027-410-5326	MISCELLANEOUS IMPROVEME	0	500	1,251	1,500	500 (1,000)
	TOTAL MAINTENANCE OF BUILDINGS/	755	1,250	3,311	4,500	1,250 (3,250)
MAINTENANCE OF EQUIPMENT							
027-410-5412	VEHICLE MAINTENANCE	1,296	1,000	176	600	1,000	400
027-410-5413	MAINT OF FIRE APPARATUS	0	75	0	75	75	0
027-410-5417	MOWERS	36	100	0	100	100	0
027-410-5422	MAINT. HEATING & COOLIN	800	100	0	550	100 (450)
	TOTAL MAINTENANCE OF EQUIPMENT	2,131	1,275	176	1,325	1,275 (50)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
027-PARKS & RECREATION
410-LAKE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
CONTRACTUAL SERVICES							
027-410-5511	COMMUNICATIONS	530	500	359	500	500	0
027-410-5520	INSURANCE	432	440	556	556	600	44
027-410-5521	SPECIAL SERVICES	0	500	0	200	500	300
027-410-5550	ELECTRICITY	8,651	9,500	4,726	9,500	9,500	0
TOTAL CONTRACTUAL SERVICES		9,614	10,940	5,640	10,756	11,100	344
MISCELLANEOUS							
027-410-5616	JUDGEMENTS AND DAMAGES	0	0	708	708	0	(708)
027-410-5645	LATE PAY FEES & PENALTI	5	0	0	0	0	0
TOTAL MISCELLANEOUS		5	0	708	708	0	(708)
EQUIPMENT							
027-410-6311	MACHINERY & EQUIPMENT	0	10,000	10,000	10,000	0	(10,000)
027-410-6311	CURRENT YEAR NOTES: Polaris Ranger with utility trailer \$10,000						
TOTAL EQUIPMENT		0	10,000	10,000	10,000	0	(10,000)
TOTAL 410-LAKE		25,136	36,215	24,918	40,039	26,375	(13,664)
		=====	=====	=====	=====	=====	=====

Dept. 420 – City Hall

General Fund

This activity provides for the operation of the City Hall building and the Polly Mays Municipal Annex, including electricity, natural gas, insurance, building maintenance, and janitorial service.

GOALS

- Continue renovations and upgrades to City Hall

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
51 – Supplies and Materials	\$ 14,780	\$12,270	\$15,960
52 – Maintenance of Land	0	750	750
53 – Maintenance of Bldg./Structures	51,536	50,000	46,000
54 – Maintenance of Equipment	2,763	9,300	3,300
55 – Contractual Service	64,322	69,532	60,200
62 – Buildings & Structures	0	0	125,000
Total	\$133,401	\$141,852	\$251,210

Budget Highlights:

5311 – Maintenance of Building – Replace some carpet in City Hall (\$20,000)

6227 – Parking Lots – New Parking Lot beside old Baptist Church on Nolan for Auditorium and City Hall parking (\$125,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
027-PARKS & RECREATION
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
SUPPLIES & MATERIALS							
027-420-5110	OFFICE SUPPLIES	3,975	4,500	1,869	4,000	4,500	500
027-420-5112	FOOD SUPPLIES	1,744	1,400	437	900	1,400	500
027-420-5112-02	FOOD SUPPLIES	274	60	69	70	60	(10)
027-420-5117	MINOR APPARATUS	2,280	2,500	849	2,000	2,500	500
027-420-5118	JANITORIAL SUPPLIES	3,199	3,000	377	900	3,000	2,100
027-420-5123	OTHER SUPPLIES	1,210	1,250	1,210	1,250	2,350	1,100
027-420-5128	UTILITIES	1,031	900	1,442	2,100	1,100	(1,000)
027-420-5128-02	UTILITIES - Planning/Co	1,067	1,050	683	1,050	1,050	0
TOTAL SUPPLIES & MATERIALS		14,780	14,660	6,936	12,270	15,960	3,690
MAINTENANCE OF LAND							
027-420-5210	LAND MAINTENANCE	0	750	0	750	750	0
TOTAL MAINTENANCE OF LAND		0	750	0	750	750	0
MAINTENANCE OF BUILDINGS/							
027-420-5311	MAINTENANCE OF BUILDING	50,907	45,000	6,500	50,000	45,000	(5,000)
027-420-5311-02	MAINT OF BLDGS-CITY HAL	629	1,000	564	0	1,000	1,000

027-420-5311 CURRENT YEAR NOTES:
FY 2017-18 \$30,000 City Council Building Roof

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
027-PARKS & RECREATION
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
027-420-5311	NEXT YEAR NOTES: \$20,000 Replace some carpet in City Hall						
	TOTAL MAINTENANCE OF BUILDINGS/	51,536	46,000	7,064	50,000	46,000	(4,000)
MAINTENANCE OF EQUIPMENT							
027-420-5412	MAINTENANCE OF VEHICLES	0	500	14	200	500	300
027-420-5413	MAINT. OF FIRE APPARATU	374	200	0	200	200	0
027-420-5422	MAINT. HEATING & COOLIN	2,388	2,000	6,497	8,900	2,600	(6,300)
	TOTAL MAINTENANCE OF EQUIPMENT	2,763	2,700	6,511	9,300	3,300	(6,000)
CONTRACTUAL SERVICES							
027-420-5511	COMMUNICATIONS	0	150	300	450	450	0
027-420-5511-02	use 002-001-190-5511	565	100	346	550	0	(550)
027-420-5515	HIRE OF EQUIPMENT	11,251	12,000	6,569	12,000	12,000	0
027-420-5520	INSURANCE	5,468	5,500	7,232	7,232	7,350	118
027-420-5521	SPECIAL SERVICES	24,615	34,000	14,276	28,000	28,000	0
027-420-5521-01	use 405-002-735-5521	0	9,000	0	0	0	0
027-420-5521-02	SPECIAL SERVICES - PLAN	4,411	6,500	2,509	6,000	0	(6,000)
027-420-5550	ELECTRICITY	9,459	8,000	3,990	8,000	8,000	0
027-420-5550-02	ELECTRICITY - PLANNING	3,760	3,000	1,732	2,900	0	(2,900)
027-420-5560	GAS FOR HEATING	4,794	4,000	3,788	4,400	4,400	0
027-420-5521-02	NEXT YEAR NOTES: Permits Dept will be charged rent in 18-19 from the Utility Fund 405 for space in City Hall Annex.						

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
027-PARKS & RECREATION
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
027-420-5550-02	NEXT YEAR NOTES: Permits Dept will be charged rent in 18-19 from the Utility Fund 405 for space in City Hall Annex.						
TOTAL CONTRACTUAL SERVICES		64,322	82,250	40,742	69,532	60,200	(9,332)
MISCELLANEOUS		-----	-----	-----	-----	-----	-----
BUILDING & STRUCTURES							
027-420-6227	PARKING LOTS	0	0	0	0	125,000	125,000
027-420-6227	NEXT YEAR NOTES: New Parking Lot beside old Baptist Church on 4th & Nolan for Auditorium and City Hall parking.						
TOTAL BUILDING & STRUCTURES		0	0	0	0	125,000	125,000
EQUIPMENT		-----	-----	-----	-----	-----	-----
TOTAL 420-CITY HALL		133,401	146,360	61,254	141,852	251,210	109,358
DEPARTMENTAL NOTES		=====	=====	=====	=====	=====	=====
TOTAL 027-PARKS & RECREATION		2,043,455	1,854,691	1,102,414	2,053,801	3,238,551	1,184,750
		=====	=====	=====	=====	=====	=====

Dept. 000 – Non-Departmental

General Fund

Non-Departmental accounts for expenses that are not exclusively within the functional responsibilities of any one department as well as contributions to other programs or agencies that provide services benefitting the citizens of Big Spring.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
51 – Supplies and Materials	\$0	\$5,000	\$5,000
55 – Contractual Services	118,908	142,441	151,000
56 – Miscellaneous	562,002	698,683	930,757
59 – Committing Fund Balance	0	2,724,800	0
61 – Land	148,205	0	0
62 – Buildings & Structures	372,880	0	0
Total	\$1,201,995	\$3,570,924	\$1,086,757

Budget Highlights:

5521-11 – Special Service – Attorney – Fees for delinquent tax attorney

5611 – Contributions – Contributions to outside agencies

Howard County Law Enforcement Center	\$518,000
Howard County Appraisal District	101,057
State Park	20,000
Victim Services	17,500
Chaplain Program	5,000
Meals on Wheels	1,500
North Side Community Center	1,500
Teen Court	1,200

5617 – Economic Development – Central Plaza Development (\$230,000)

5905 – Committing Fund Balance

Big Spring Area – Plaza 2016-17	\$37,000
Radios-Ho. Co. Digital Radio System	750,800
Street Repaving	1,000,000
Seal Coating	500,000
Big Spring Area – Plaza 2017-18	37,000
Aquatic Center – Replaster	200,000
Splash Park	200,000

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
001-ADMINISTRATION
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
SUPPLIES & MATERIALS							
001-000-5128	UTILITIES	0	5,000	0	5,000	5,000	0
TOTAL SUPPLIES & MATERIALS		0	5,000	0	5,000	5,000	0
MAINTENANCE OF BUILDINGS/							
CONTRACTUAL SERVICES							
001-000-5511	COMMUNICATIONS	3,957	3,000	2,814	3,800	3,800	0
001-000-5520	INSURANCE	3,223	800	1,475	1,475	1,500	25
001-000-5521	SPECIAL SERVICES	53,665	25,000	40,896	57,000	62,000	5,000
001-000-5521-11	SPEC SERVICES-ATTORNEY	53,760	45,000	55,453	75,000	78,000	3,000
001-000-5521-17	BANK CHARGES	677	100	0	50	100	50
001-000-5535	RENTS	2,316	2,400	1,544	2,316	2,400	84
001-000-5550	ELECTRICITY	1,310	1,800	590	2,800	3,200	400
001-000-5511	PERMANENT NOTES: Non-Department phone line charges: City Hall fax Council Chambers Conference Room						
001-000-5520	PERMANENT NOTES: Transmitter Building						
001-000-5521	PERMANENT NOTES: Charges by various credit card companies to process credit card payments received from our customers.						
001-000-5521-11	PERMANENT NOTES:						

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
001-ADMINISTRATION
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	Delinquent Tax Attorney - 20% of delinquent taxes collected						
001-000-5535	PERMANENT NOTES: Rent of storage facilities at Airpark						
001-000-5550	PERMANENT NOTES: Electricity costs for Westside Community Center, Radio Tower, and old Police Department Building.						
TOTAL CONTRACTUAL SERVICES		118,908	78,100	102,771	142,441	151,000	8,559
MISCELLANEOUS							
001-000-5611	HOWARD CO. APPRAISAL	85,610	103,382	67,960	100,000	101,057	1,057
001-000-5611-05	CONTRIBUTIONS-VICTIM SE	17,500	17,500	17,500	17,500	17,500	0
001-000-5611-07	CONTRIBUTIONS-MEALS ON	0	1,500	0	1,500	1,500	0
001-000-5611-10	CONTRIBUTIONS - TEEN CO	0	1,200	0	1,200	1,200	0
001-000-5611-11	CONTRIB - NORTH SIDE CO	1,200	1,200	1,500	1,500	1,500	0
001-000-5611-15	CONTRIBUTIONS-CHAPLAIN	5,000	5,000	5,000	5,000	5,000	0
001-000-5611-16	CONTRIBUTIONS-STATE PAR	20,000	20,000	20,000	20,000	20,000	0
001-000-5611-17	CONT-HOWARD CO LAW ENF	403,715	496,000	517,098	517,098	518,000	902
001-000-5617	ECONOMIC DEVELOPMENT	0	0	0	0	230,000	230,000
001-000-5635	TAXES - PROPERTY, ETC.	13,241	14,000	17,885	17,885	18,000	115
001-000-5643	BAD DEBT WRITE-OFF	15,736	18,000	571	17,000	17,000	0
001-000-5611	PERMANENT NOTES: Howard County Appraisal District Contributions-Victim Services Contributions-Meals On Wheels Contributions-North Side Community Center Contributions-Chaplain Services Contributions-State Park						

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
001-ADMINISTRATION
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	Contributions-Howard Co. Law Enforcement						
	Contributions-Vietnam Memorial						
001-000-5617	NEXT YEAR NOTES: Central Plaza Development						
001-000-5635	PERMANENT NOTES: Taxes - Howard County Tax Assessor/Collector for Assessment.						
TOTAL MISCELLANEOUS		562,002	677,782	647,513	698,683	930,757	232,074
COMMITTING FUND							
001-000-5905	COMMITTING FUND BALANCE	0	0	37,000	2,724,800	0	(2,724,800)
001-000-5905	CURRENT YEAR NOTES: \$37,000 2016-17 Big Spring Area - Plaza \$750,800 Radios for Howard Cnty Digital Radio System \$1,000,000 Street Repave \$500,000 Seal Coat \$37,000 2017-18 Big Spring Area - Plaza \$200,000 Replaster - Aquatic Center \$200,000 Splash Park						
TOTAL COMMITTING FUND		0	0	37,000	2,724,800	0	(2,724,800)
LAND							
001-000-6100	LAND	148,205	0	0	0	0	0
TOTAL LAND		148,205	0	0	0	0	0
BUILDING & STRUCTURES							
001-000-6200	BUILDINGS	372,880	0	0	0	0	0
TOTAL BUILDING & STRUCTURES		372,880	0	0	0	0	0
TOTAL 000-NON-DEPARTMENTAL		1,201,995	760,882	787,284	3,570,924	1,086,757	(2,484,167)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Debt Service

General Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
Total Debt Service	\$813,736	\$824,999	\$874,188

Transfers to Other Funds

General Fund

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
Transfer to Other Funds	\$1,000	\$0	\$175,933
Transfer to EMS Fund	950,000	700,000	900,000
Transfer to Senior Center	274,421	300,000	316,000
Total	\$1,225,421	\$1,000,000	\$1,391,933

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
DEBT SERVICE							
070-000-5701-42	DEBT SVC-05-06 SIEMENS	182,773	182,773	182,773	182,773	182,773	0
070-000-5701-54	DEBT SVC-2012-13 EQUIPM	151,267	75,634	75,373	75,634	0	(75,634)
070-000-5701-55	DEBT SVC-2013-14 EQUIPM	127,898	133,498	83,399	125,098	62,549	(62,549)
070-000-5701-56	DEBT SVC-2014-15 EQUIPM	150,289	150,289	100,193	150,289	150,289	0
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	171,002	171,002	114,001	171,002	171,002	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	30,507	48,921	33,380	45,761	45,761	0
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	0	156,006	31,904	74,442	127,614	53,172
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	0	0	0	0	134,200	134,200
070-000-5701-60	NEXT YEAR NOTES:						
	Lease Payments:						
	\$68,000 Fire Pumper Truck						
	\$8,400 Fire Dept Tahoe						
	\$6,800 Animal Control Truck						
	\$9,000 1 Ton Utility Truck - Streets Dept						
	\$25,000 Dumptruck - Street Dept						
	\$10,000 Skid Loader - Street Dept						
	\$7,000 Trimax Mower - Golf Dept						
TOTAL DEBT SERVICE		813,736	918,123	621,022	824,999	874,188	49,189
TOTAL 000-NON-DEPARTMENTAL		813,736	918,123	621,022	824,999	874,188	49,189
		=====	=====	=====	=====	=====	=====
TOTAL 070-DEBT SERVICE		813,736	918,123	621,022	824,999	874,188	49,189
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

002-GENERAL FUND
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
TRANSFERS TO OTHER FUNDS							
080-000-5808	TRANSFER TO OTHER FUNDS	1,000	0	0	0	175,933	175,933
080-000-5818	TRANSFER TO EMS FUND	950,000	700,000	466,667	700,000	900,000	200,000
080-000-5819	TRANSFER TO SR CENTER F	274,421	275,000	183,333	300,000	316,000	16,000
080-000-5808	NEXT YEAR NOTES: Transfer \$175,933 to Fund 256 (2007CO, Governmental Portion) to pay off the bonds on 2/15/2019. A Utilities (Enterprise Fund) portion of the 2007CO will still exist through 2025, but the governmental portion (paid from property taxes) will paid off.						
080-000-5818	PERMANENT NOTES: Annual subsidy to EMS Fund						
080-000-5819	PERMANENT NOTES: Annual subsidy to Senior Center Fund to cover operating deficit						
TOTAL TRANSFERS TO OTHER FUNDS		1,225,421	975,000	650,000	1,000,000	1,391,933	391,933
TOTAL 000-NON-DEPARTMENTAL		1,225,421	975,000	650,000	1,000,000	1,391,933	391,933
=====							
DEPARTMENTAL NOTES							
TOTAL 080-INTERGOVERNMENTAL EX		1,225,421	975,000	650,000	1,000,000	1,391,933	391,933
=====							
*** TOTAL BUDGETED EXPENSES ***		19,523,734	19,888,686	13,099,081	23,586,289	25,359,869	1,773,580
=====							

*** END OF REPORT ***

WATER AND SEWER FUND - FUND 405
SUMMARY OF RECEIPTS AND EXPENSES
2017-18

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Unrestricted Fund Equity	\$2,603,991	\$2,920,721	\$3,353,300
<u>Receipts</u>			
Water	10,390,977	10,650,000	10,946,000
Sewer Revenue	2,733,519	2,700,000	2,700,000
Service Restoration & Penalty Charges	302,772	284,000	283,500
Utility Taps	16,734	18,500	18,500
New Service Fees	15,459	14,000	14,000
Other Financing Sources (Leases)	46,000	0	400,000
Grants	11,900	0	0
Miscellaneous	170,249	40,740	42,740
Total Receipts	13,687,610	13,707,240	14,404,740
<u>Transfers-In</u>			
Transfers from Other Funds	0	0	0
Total Current Receipts	13,687,610	13,707,240	14,404,740
Total Funds Available	16,291,601	16,627,961	17,758,040
<u>Expenses</u>			
Personnel Services	2,301,477	2,315,152	2,400,027
Supplies and Materials	5,086,966	5,136,913	5,620,360
Maintenance of Land	0	600	600
Maintenance of Structures	436,038	537,100	480,000
Maintenance of Equipment	528,510	561,842	541,173
Contractual Services	1,076,753	1,439,263	1,519,635
Miscellaneous	623,597	646,782	650,260
Debt Service	456,973	462,975	534,337
Capital Outlay	2,737,566	2,051,034	4,241,500
Total Expenses	13,247,880	13,151,661	15,987,892
<u>Transfers-Out</u>			
Transfers to Bond Debt Service Funds	123,000	123,000	117,000
Total Transfers-Out	123,000	123,000	117,000
Total Budgeted Expenses	13,370,880	13,274,661	16,104,892
Increase (Decrease) in Unrestricted Fund Equity	316,730	432,579	(1,700,152)
Ending Unrestricted Fund Equity	\$2,920,721	\$3,353,300	\$1,653,148

**WATER AND SEWER FUND - FUND 405
EXPENSES BY DEPARTMENT
2017-18**

<u>Department</u>	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
705 Water Treatment	2,648,694	2,398,954	2,451,434
710 Water Distribution	3,549,750	3,080,927	4,306,428
735 Customer Service	527,483	563,373	569,483
740 Wastewater Treatment	1,360,320	1,263,599	2,525,372
745 Purchasing	160,922	182,298	156,082
780 City Hall Annex	0	7,600	90,600
000 Water Purchases	\$3,780,492	\$4,120,000	\$4,594,000
000 Non-Departmental	763,246	1,071,935	760,156
000 Debt Service - Leases	456,973	462,975	534,337
000 Debt Service - Bonds	123,000	123,000	117,000
TOTAL	\$13,370,880	\$13,274,661	\$16,104,892

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

405-WATER AND SEWER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
42-GRANTS & OTHER AGENCIES							
4201-05	2013 TCDP REVENUE	11,900	0	0	0	0	0
TOTAL 42-GRANTS & OTHER AGENCIES		11,900	0	0	0	0	0
43-GENERAL SALES/OTHER SERVICE							
4350	WATER SALES	10,390,977	9,860,000	6,017,567	10,650,000	10,946,000	(296,000)
4355	SEWAGE DISPOSAL	2,733,519	2,700,000	1,581,102	2,700,000	2,700,000	0
4359	WATER TAMPERING FEES	5,550	4,800	3,300	6,000	5,500	500
4361	LATE CHARGES	213,230	205,000	101,269	200,000	200,000	0
4363	SERVICE RESTORATION FEES	83,992	89,000	49,360	78,000	78,000	0
4364	NEW SERVICE FEES	15,459	14,000	8,723	14,000	14,000	0
4370	NEW WATER TAPS	6,966	6,500	9,803	10,000	10,000	0
4371	NEW SEWER TAPS	9,768	8,000	5,484	8,500	8,500	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		13,459,461	12,887,300	7,776,609	13,666,500	13,962,000	(295,500)
46-INTEREST INCOME							
4602	INTEREST INCOME	11,556	7,000	21,971	30,000	30,000	0
TOTAL 46-INTEREST INCOME		11,556	7,000	21,971	30,000	30,000	0
47-PROPERTY							
4731	BUILDING RENTAL	0	0	0	0	2,000	(2,000)
TOTAL 47-PROPERTY		0	0	0	0	2,000	(2,000)

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

405-WATER AND SEWER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
49-MISCELLANEOUS							
4900	CASH OVER/ (SHORT)	133	0	100	0	0	0
4903	INSURANCE RECOVERY	30,085	0	0	0	0	0
4905	OTHER INCOME	161,624	9,000	685	500	500	0
4906	RETURNED CHECK FEES	3,050	3,000	1,500	2,000	2,000	0
4907	SALE OF GARBAGE BAGS	251	120	188	240	240	0
4916	SEWER DUMPING AT WWTP	9,550	8,000	6,400	8,000	8,000	0
4921	OTHER FINANCING SOURCES	0	0	0	0	400,000	(400,000)
TOTAL 49-MISCELLANEOUS		204,693	20,120	8,874	10,740	410,740	(400,000)
4921	OTHER FINANCING SOURCES	NEXT YEAR NOTES:					
		\$400,000 Sewer Truck - Lease Revenue					
*** TOTAL BUDGETED REVENUES ***		13,687,610	12,914,420	7,807,454	13,707,240	14,404,740	(697,500)
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept. 705 – Water Treatment

Utility Fund

The Water Treatment Plant consists of conventional surface water treatment facility with the ability to treat approximately 16 million gallons per day and to filter 21 million gallons per day. The plant utilizes remote control feed systems for accurate measurement and injection of required chemicals. This ensures maintenance of water quality within EPA and Health Department limits.

ACHIEVEMENTS

- Continued to work within the established Drought Contingency Plan
- Continued to improve training to provide employee certification
- Maintained TCEQ drinking water standards
- Completed Phase I of filters and valves rehabilitation on filters 1, 2, 5 and 6
- Started rehabilitation of filters 3 and 4 and valves project

GOALS

- Continue to keep full staff
- Continue to improve training and have staff obtain various levels of certification
- Continue to maintain TCEQ drinking water standards
- Continue to monitor compliance in the Drought Contingency Plan
- Continue to upgrade and maintain pumping and holding stations
- Continue to comply with RTCR rules and sampling regulations
- Maintain compliance with EPA LT2 sampling started in October 2016
- Testing for UCMR4 will start in June 18 and continue through 2020

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$456,206	\$474,813	\$536,417
51 – Supplies and Materials	535,549	515,550	525,850
52 – Maintenance of Land	0	400	400
53 – Maintenance of Bldg./Structures	23,505	65,000	23,500
54 – Maintenance of Equipment	51,821	56,275	56,112
55 – Contractual Services	347,955	354,416	376,655
62 – Building & Structures	0	932,500	932,500
63 - Equipment	1,233,658	0	0
Total	\$2,648,694	\$2,398,954	\$2,451,434

Budget Highlights:

5511 – Communications - Digital Radios (\$5,305), City’s portion of infrastructure costs (year 1 of 3)
 5541 – Permits, Licenses, Testing – New TCEQ permit (\$25,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
021-705-5010	SALARIES	245,923	292,920	154,274	246,631	302,399	55,768
021-705-5021	TERMINATION PAY	1,976	0	1,626	1,626	0	(1,626)
021-705-5022	VACATION BUY BACK	3,873	3,250	4,478	4,478	4,478	0
021-705-5035	OVERTIME	45,623	45,000	30,137	46,000	45,000	(1,000)
021-705-5045	LONGEVITY	732	1,409	702	746	2,349	1,603
021-705-5050	RETIREMENT	50,849	61,154	31,662	55,672	63,209	7,537
021-705-5055	STANDBY PAY	7,446	3,900	4,800	7,200	3,900	(3,300)
021-705-5060	GROUP INSURANCE	58,506	59,434	54,451	72,215	67,730	(4,485)
021-705-5065	WORKERS' COMPENSATION	17,252	13,508	13,508	13,508	18,519	5,011
021-705-5070	RETIREMENT-DEFERRED COM	16,530	19,091	11,237	17,659	19,250	1,591
021-705-5075	LIFE & DISABILITY INSUR	2,379	3,015	1,401	2,264	3,094	830
021-705-5080	MEDICARE	4,659	5,024	2,957	4,611	5,193	582
021-705-5085	UNEMPLOYMENT TAXES	458	72	1,134	2,203	1,296	(907)
	TOTAL PERSONNEL SERVICES	456,206	507,777	312,367	474,813	536,417	61,604
SUPPLIES & MATERIALS							
021-705-5110	OFFICE SUPPLIES	1,301	2,500	466	1,000	1,300	300
021-705-5112	FOOD SUPPLIES	501	250	81	250	250	0
021-705-5114	WEARING APPAREL	2,719	2,500	1,612	2,500	2,500	0
021-705-5116	GASOLINE, OIL, & GREASE	4,746	6,000	2,364	6,000	6,000	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-705-5117	MINOR APPARATUS	14,019	13,000	4,820	13,000	13,000	0
021-705-5118	JANITORIAL SUPPLIES	2,022	1,500	992	1,500	1,500	0
021-705-5119	CHEMICALS	329,397	300,000	161,079	300,000	300,000	0
021-705-5123	OTHER SUPPLIES	719	700	482	700	700	0
021-705-5124	POSTAGE	247	500	65	500	500	0
021-705-5128	UTILITIES	178,224	150,000	121,545	190,000	200,000	10,000
021-705-5128-01	LANDFILL	1,652	1,000	3	100	100	0
	TOTAL SUPPLIES & MATERIALS	535,548	477,950	293,508	515,550	525,850	10,300
MAINTENANCE OF LAND							
021-705-5210	LAND MAINTENANCE	0	400	0	400	400	0
	TOTAL MAINTENANCE OF LAND	0	400	0	400	400	0
MAINTENANCE OF BUILDINGS/							
021-705-5311	MAINTENANCE OF BUILDING	341	1,500	2,278	3,000	1,500	(1,500)
021-705-5313	MAINT. OF TREATMENT PLA	21,939	15,000	56,081	60,000	20,000	(40,000)
021-705-5322	MAINTENANCE OF FENCES &	1,225	2,000	925	2,000	2,000	0
	TOTAL MAINTENANCE OF BUILDINGS/	23,505	18,500	59,284	65,000	23,500	(41,500)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
MAINTENANCE OF EQUIPMENT							
021-705-5411	I.T. MAINT & EQUIP	0	0	0	0	4,337	4,337
021-705-5412	VEHICLE MAINTENANCE	8,266	8,000	9,140	11,500	8,000	(3,500)
021-705-5413	MAINTENANCE OF FIRE APP	96	100	0	100	100	0
021-705-5415	MAINTENANCE OF RADIOS	0	175	0	175	175	0
021-705-5417	MAINTENANCE OF MOWERS	292	500	470	500	500	0
021-705-5422	MAINT HEATING & COOLING	90	500	1,370	1,500	500	(1,000)
021-705-5425	MAINT. MACHINERY, TOOLS	43,077	42,500	34,569	42,500	42,500	0
021-705-5411	NEXT YEAR NOTES: Electronic Time Keeping System \$2,137						
TOTAL MAINTENANCE OF EQUIPMENT		51,821	51,775	45,550	56,275	56,112	(163)
CONTRACTUAL SERVICES							
021-705-5511	COMMUNICATIONS	3,969	4,500	2,313	4,500	9,805	5,305
021-705-5515	HIRE OF EQUIPMENT	12,795	7,000	8,796	10,000	7,000	(3,000)
021-705-5520	INSURANCE	4,597	4,600	6,038	6,038	6,150	112
021-705-5521	SPECIAL SERVICES	52,846	25,000	42,726	60,000	60,000	0
021-705-5521-05	SPECIAL SERVICES-ENGINE	0	25,000	11,400	25,000	25,000	0
021-705-5521-14	SPECIAL SERVICES-TCEQ	25,547	26,000	25,962	26,000	26,000	0
021-705-5525	ADVERTISING	0	0	178	178	0	(178)
021-705-5530	TRAVEL EXPENSE	2,769	4,000	1,054	3,000	3,000	0
021-705-5540	DUES & SUBSCRIPTIONS	0	200	0	200	200	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

405-WATER AND SEWER

021-PUBLIC WORKS

705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-705-5541	PERMITS, LICENSES, TESTIN	675	700	0	700	25,700	25,000
021-705-5550	ELECTRICITY	240,223	210,000	122,623	215,000	210,000	(5,000)
021-705-5555	EDUCATION & TRAINING	2,442	2,000	0	2,000	2,000	0
021-705-5560	GAS FOR HEATING	2,092	1,800	1,503	1,800	1,800	0
021-705-5511	NEXT YEAR NOTES: Includes \$5,305 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
021-705-5541	NEXT YEAR NOTES: \$25,000 New TCEQ permit						
TOTAL CONTRACTUAL SERVICES		347,955	310,800	222,593	354,416	376,655	22,239
MISCELLANEOUS							
021-705-5645	LATE PAY FEES & PENALTI	0	0	1	0	0	0
TOTAL MISCELLANEOUS		0	0	1	0	0	0
BUILDING & STRUCTURES							
021-705-6213	WATER TREATMENT	0	365,000	0	182,500	182,500	0
021-705-6213-01	FILTER REHABILITATION	0	1,500,000	145,343	750,000	750,000	0
TOTAL BUILDING & STRUCTURES		0	1,865,000	145,343	932,500	932,500	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
EQUIPMENT							
021-705-6311	MACHINERY & EQUIPMENT	1,233,658	0	0	0	0	0
021-705-6313	COMMUNICATION SYSTEM	0	1,852	0	0	0	0
TOTAL EQUIPMENT		1,233,658	1,852	0	0	0	0
TOTAL 705-WATER TREATMENT		<u>2,648,694</u>	<u>3,234,054</u>	<u>1,078,645</u>	<u>2,398,954</u>	<u>2,451,434</u>	<u>52,480</u>

DEPARTMENTAL NOTES

Dept. 710 – Distribution and Collection

Utility Fund

The Distribution and Collection (D & C) Department provides for operation, maintenance and construction of the City’s water distribution and wastewater collection system as well as meter testing and administration of the utilities division.

ACHIEVEMENTS

- Maintained TCEQ requirement standards
- Improved infrastructure by replacing water and sewer lines
- Replaced broken valves in areas throughout the City

GOALS

- Continue to improve infrastructure through replacement
- Continue to improve employee prospects and retention
- Continue to maintain TCEQ requirement standards
- Continue to monitor Sanitary Sewer Overflow requirements to eliminate FOG (Fats, Oils & Grease)
- Have crew for fire hydrant repair and replacement
- Have a sewer crew for maintenance of sewer lines and also be responsible for the welfare of the Jetter Truck
- Have a crew to exercise valves to maintain good working order

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$895,192	\$822,647	\$794,023
51 – Supplies and Materials	214,930	187,300	185,250
53 – Maintenance of Bldg./Structures	849,665	433,900	433,700
54 – Maintenance of Equipment	352,552	358,600	339,989
55 – Contractual Services	102,794	528,469	544,466
56 – Miscellaneous	42,309	11	10,000
63 – Equipment	1,092,308	750,000	1,500,000
64 – Vehicles	0	0	499,000
Total	\$3,549,750	\$3,080,927	\$4,306,428

Budget Highlights:

5511 – Communications – Digital Radios (\$15,916), City’s portion of infrastructure costs (year 1 of 3)
 5521 – Special Services – Contracted line maintenance repairs (\$400,000)
 6316 – Distribution Lines – Water line replacement (\$1,000,000) and Sewer line replacement (\$500,000)
 6404 – Heavy Equipment – Sewer Truck (\$400,000) LP, Backhoes (\$99,000) {buying at end of operating lease}

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER

021-PUBLIC WORKS

710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
021-710-5010	SALARIES	463,672	433,948	242,900	389,730	438,050	48,320
021-710-5015	AUTO ALLOWANCE	371	0	0	0	0	0
021-710-5021	TERMINATION PAY	6,873	3,000	3,480	3,480	3,000	(480)
021-710-5022	VACATION BUY BACK	5,588	7,200	3,659	3,659	3,659	0
021-710-5035	OVERTIME	62,402	60,000	72,036	90,000	60,000	(30,000)
021-710-5045	LONGEVITY	2,212	3,441	1,891	1,921	3,114	1,193
021-710-5050	RETIREMENT	127,702	93,031	76,810	120,980	93,072	(27,908)
021-710-5055	STANDBY PAY	12,900	19,500	7,425	13,200	19,500	6,300
021-710-5060	GROUP INSURANCE	120,063	90,767	89,435	115,777	106,543	(9,234)
021-710-5065	WORKERS' COMPENSATION	34,528	24,778	24,778	24,778	24,602	(176)
021-710-5070	RETIREMENT-DEFERRED COM	41,812	29,043	27,300	39,770	28,335	(11,435)
021-710-5075	LIFE & DISABILITY INSUR	5,982	4,534	3,092	4,925	4,558	(367)
021-710-5080	MEDICARE	10,733	7,643	7,184	10,856	7,646	(3,210)
021-710-5085	UNEMPLOYMENT TAXES	354	108	2,071	3,571	1,944	(1,627)
TOTAL PERSONNEL SERVICES		895,192	776,993	562,062	822,647	794,023	(28,624)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

405-WATER AND SEWER

021-PUBLIC WORKS

710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
SUPPLIES & MATERIALS							
021-710-5110	OFFICE SUPPLIES	3,251	4,000	3,978	6,000	4,000	(2,000)
021-710-5112	FOOD SUPPLIES	679	700	249	700	700	0
021-710-5114	WEARING APPAREL	5,215	7,000	5,393	7,000	7,000	0
021-710-5116	GASOLINE, OIL, & GREASE	51,385	50,000	25,669	50,000	50,000	0
021-710-5117	MINOR APPARATUS	64,289	50,000	23,753	50,000	50,000	0
021-710-5118	JANITORIAL SUPPLIES	804	1,000	462	1,000	1,000	0
021-710-5119	CHEMICALS	0	100	0	100	100	0
021-710-5123	OTHER SUPPLIES	2,099	2,400	1,860	2,400	2,400	0
021-710-5124	POSTAGE	243	50	95	100	50	(50)
021-710-5128	UTILITIES	128	0	0	0	0	0
021-710-5128-01	LANDFILL	86,836	70,000	10,173	70,000	70,000	0
021-710-5110	NEXT YEAR NOTES: Additional expense of moving offices to new City Annex.						
TOTAL SUPPLIES & MATERIALS		214,930	185,250	71,631	187,300	185,250	(2,050)
MAINTENANCE OF BUILDINGS/							
021-710-5311	MAINTENANCE OF BUILDING	877	700	868	900	700	(200)
021-710-5314	MAINTENANCE OF SANITARY	7,835	15,000	4,182	8,000	8,000	0
021-710-5318	MAINT. PAVED & UNPAVED	840,953	425,000	161,861	425,000	425,000	0
TOTAL MAINTENANCE OF BUILDINGS/		849,665	440,700	166,910	433,900	433,700	(200)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

405-WATER AND SEWER

021-PUBLIC WORKS

710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
MAINTENANCE OF EQUIPMENT							
021-710-5411	I.T. MAINT & EQUIP	10,067	13,000	6,361	13,000	9,389	(3,611)
021-710-5412	VEHICLE MAINTENANCE	106,512	100,000	59,635	100,000	100,000	0
021-710-5413	FIRE APPARATUS	0	100	0	100	100	0
021-710-5419	MAINTENANCE OF PIPE LIN	48,902	50,000	42,051	65,000	50,000	(15,000)
021-710-5420	METERS AND SETTINGS	186,827	150,000	159,220	180,000	180,000	0
021-710-5425	MAINT. MACHINERY, TOOLS	244	500	50	500	500	0
	TOTAL MAINTENANCE OF EQUIPMENT	352,552	313,600	267,317	358,600	339,989	(18,611)

CONTRACTUAL SERVICES

021-710-5511	COMMUNICATIONS	7,051	6,000	4,716	6,000	21,916	15,916
021-710-5515	HIRE OF EQUIPMENT	53,466	50,000	29,734	50,000	50,000	0
021-710-5520	INSURANCE	14,893	15,000	14,757	14,757	15,050	293
021-710-5521	SPECIAL SERVICES	20,810	450,000	62,886	450,000	450,000	0
021-710-5530	TRAVEL EXPENSE	1,167	2,500	1,058	2,500	2,500	0
021-710-5540	DUES & SUBSCRIPTIONS	186	0	11	12	0	(12)
021-710-5541	PERMITS, LICENSES, TESTIN	2,706	3,000	111	3,000	3,000	0
021-710-5550	ELECTRICITY	1,957	0	157	200	0	(200)
021-710-5555	EDUCATION & TRAINING	559	700	1,509	2,000	2,000	0

021-710-5511

NEXT YEAR NOTES:

Includes \$15,916 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

405-WATER AND SEWER

021-PUBLIC WORKS

710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-710-5521	CURRENT YEAR NOTES: \$400,000 is for a trial contract of some of the department's line maintenance repairs.						
021-710-5521	NEXT YEAR NOTES: The trial of contracting with a third party line maintenance was successful and another \$400,000 is included for 2018-19.						
TOTAL CONTRACTUAL SERVICES		102,794	527,200	114,938	528,469	544,466	15,997
MISCELLANEOUS							
021-710-5616	JUDGEMENTS & DAMAGES	42,303	10,000	(9,661)	0	10,000	10,000
021-710-5645	LATE PAY FEES & PENALTI	6	0	10	11	0 (11)	
TOTAL MISCELLANEOUS		42,309	10,000	(9,651)	11	10,000	9,989
EQUIPMENT							
021-710-6311	MACHINERY AND EQUIPMENT	12,314	0	(500)	0	0	0
021-710-6313	COMMUNICATION SYSTEM	1,079,994	5,556	0	0	0	0
021-710-6316	DISTRIBUTION LINES	0	1,190,000	178,549	750,000	1,500,000	750,000
021-710-6316	NEXT YEAR NOTES: \$1,000,000 Replacement of Water Lines \$500,000 Replacement of Sewer Lines						
TOTAL EQUIPMENT		1,092,308	1,195,556	178,049	750,000	1,500,000	750,000

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

405-WATER AND SEWER
 021-PUBLIC WORKS
 710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
VEHICLES							
021-710-6404	HEAVY EQUIPMENT	0	0	0	0	499,000	499,000
021-710-6404	NEXT YEAR NOTES: \$400,000 Sewer Truck \$99,000 Backhoes (buying at end of operating lease)						
TOTAL VEHICLES		0	0	0	0	499,000	499,000
TOTAL 710-DISTRIBUTION & COLLEC		3,549,750	3,449,299	1,351,256	3,080,927	4,306,428	1,225,501
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 735 - Water Office/Customer Svc.

Utility Fund

The Water Office is responsible for the billing and collection of fees for water and wastewater service, sanitation collection, and environmental fee. Department personnel are responsible for reading service meters, computing and sending bills and collection and posting of payments.

ACHIEVEMENTS

- Continued to promote customer service excellency by putting our citizens and their needs first.
- Identified idle accounts for each zone on a monthly basis to reduce water loss.
- Utilized locking devices to reduce and prevent water theft.
- Continued to generate service orders for dead meters to reduce water loss.
- Educated customers about our free online bill pay.
- Implemented a payment kiosk to better serve our customers.

GOALS

- Continue to promote customer service excellency by putting our citizens and their needs first.
- Prepare for move to a new and improved location with a closer proximity to better communicate with departments we work closely with.
- Purchase of a new truck in the field to avoid downtime for repairs.
- Continue to cross train employees to better serve our customers.
- Implement an automated system that allows customers to process their payment by phone.
- Implement a notification and reminder service customers can sign up for online. Customers will receive the messages by text, phone call or both.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$337,798	\$362,160	\$365,283
51 – Supplies and Materials	17,843	20,743	20,110
53 – Maintenance of Bldg./Structures	1,659	3,100	200
54 – Maintenance of Equipment	29,709	44,650	36,850
55 – Contractual Services	121,772	132,720	147,040
56 – Miscellaneous	11,702	0	0
63 – Equipment	7,000	0	0
Total	\$527,483	\$563,373	\$569,483

Budget Highlights:

5511 – Communications - Digital Radios (\$10,340), City's portion of infrastructure costs (year 1 of 3)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER

002-FINANCE

735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
002-735-5010	SALARIES	211,980	225,211	136,088	219,655	233,359	13,704
002-735-5021	TERMINATION PAY	2,741	0	983	983	0	(983)
002-735-5022	VACATION BUY BACK	1,347	1,300	1,381	1,381	1,381	0
002-735-5035	OVERTIME	721	5,000	0	1,000	2,500	1,500
002-735-5045	LONGEVITY	1,301	2,209	957	1,069	2,600	1,531
002-735-5050	RETIREMENT	64,570	41,252	22,404	40,025	42,332	2,307
002-735-5060	GROUP INSURANCE	37,787	51,314	55,835	72,959	57,471	(15,488)
002-735-5065	WORKERS' COMPENSATION	5,545	5,678	5,678	5,678	5,792	114
002-735-5070	RETIREMENT-DEFERRED COM	12,139	12,878	7,915	12,878	12,797	(81)
002-735-5075	LIFE & DISABILITY INSUR	2,203	2,127	1,222	2,032	2,439	407
002-735-5080	MEDICARE	3,240	3,389	2,083	3,389	3,478	89
002-735-5085	UNEMPLOYMENT TAXES	69	63	1,011	1,111	1,134	23
	TOTAL PERSONNEL SERVICES	337,798	350,421	235,557	362,160	365,283	3,123
SUPPLIES & MATERIALS							
002-735-5110	OFFICE SUPPLIES	3,752	3,000	2,027	3,200	3,500	300
002-735-5112	FOOD SUPPLIES	0	0	42	0	0	0
002-735-5114	WEARING APPAREL	561	300	951	1,150	1,150	0
002-735-5116	GASOLINE, OIL, & GREASE	6,779	7,500	2,843	7,000	7,300	300
002-735-5117	MINOR APPARATUS	2,425	2,000	3,699	4,500	3,000	(1,500)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER

002-FINANCE

735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
002-735-5118	JANITORIAL SUPPLIES	1,039	800	0	200	500	300
002-735-5123	OTHER SUPPLIES	500	0	443	443	460	17
002-735-5124	POSTAGE	1,125	950	465	800	800	0
002-735-5128	UTILITIES	1,663	1,900	2,170	3,450	3,400	(50)
	TOTAL SUPPLIES & MATERIALS	17,843	16,450	12,640	20,743	20,110	(633)
MAINTENANCE OF BUILDINGS/							
002-735-5311	MAINT OF BLDGS-POLLY MA	1,659	1,600	607	3,100	200	(2,900)
	TOTAL MAINTENANCE OF BUILDINGS/	1,659	1,600	607	3,100	200	(2,900)
MAINTENANCE OF EQUIPMENT							
002-735-5411	I.T. MAINT & EQUIP	15,770	17,000	22,228	28,000	23,000	(5,000)
002-735-5412	VEHICLE MAINTENANCE	13,024	17,000	9,323	15,500	12,000	(3,500)
002-735-5415	MAINTENANCE OF RADIOS	0	0	0	0	500	500
002-735-5420	MAINT. OF METERS AND SE	146	0	257	350	350	0
002-735-5422	MAINT HEATING & COOLING	769	1,500	166	800	1,000	200
	TOTAL MAINTENANCE OF EQUIPMENT	29,709	35,500	31,974	44,650	36,850	(7,800)
CONTRACTUAL SERVICES							
002-735-5511	COMMUNICATIONS	3,068	3,500	1,869	3,200	13,640	10,440
002-735-5515	HIRE OF EQUIPMENT	3,465	3,000	1,880	2,800	2,800	0
002-735-5520	INSURANCE	2,148	2,150	2,819	2,819	3,000	181
002-735-5521	SPECIAL SERVICES	32,244	12,000	25,523	42,000	43,000	1,000

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER

002-FINANCE

735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
002-735-5521-07	SPECIAL SERVICES-ACCOUN	10,598	10,600	11,251	11,251	11,600	349
002-735-5521-10	SPCS SERVS - OUTSOURCE	64,262	65,000	37,692	64,500	66,000	1,500
002-735-5521-15	SPL SERVICES - CREDIT C	219	500	310	250	500	250
002-735-5530	TRAVEL EXPENSE	0	0	0	0	100	100
002-735-5550	ELECTRICITY	3,667	4,000	1,139	3,600	3,500	(100)
002-735-5555	EDUCATION AND TRAINING	0	50	0	0	550	550
002-735-5560	GAS FOR HEATING	2,101	1,900	1,808	2,300	2,350	50
002-735-5511	NEXT YEAR NOTES: Includes \$10,340 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
TOTAL CONTRACTUAL SERVICES		121,772	102,700	84,291	132,720	147,040	14,320
MISCELLANEOUS							
002-735-5616	JUDGEMENTS & DAMAGES	11,702	0	0	0	0	0
TOTAL MISCELLANEOUS		11,702	0	0	0	0	0
EQUIPMENT							
002-735-6310	FURNITURE & FIXTURES	7,000	0	0	0	0	0
002-735-6313	COMMUNICATION SYSTEM	0	2,419	0	0	0	0
TOTAL EQUIPMENT		7,000	2,419	0	0	0	0
TOTAL 735-WATER OFFICE-CUSTOMER		527,483	509,090	365,068	563,373	569,483	6,110
DEPARTMENTAL NOTES							
TOTAL 002-FINANCE		527,483	509,090	365,068	563,373	569,483	6,110

Dept. 740 – Wastewater Treatment

Utility Fund

The Wastewater Treatment Plant incorporates an advanced secondary treatment process for effective and environmentally safe treatment and disposal of wastewater. The plant conducts laboratory testing of wastewater samples and monitors the treatment process on a 24-hour basis.

ACHIEVEMENTS

- Maintained required training and certification for all employees
- Maintained TCEQ treatment standards

GOALS

- Continue to maintain TCEQ treatment standards
- Continue to maintain required training and certification for all employees
- Continue to upgrade WWTP and lift stations
- Continue to maintain and service vital plant equipment
- Strive to maintain a complete employee roster

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$513,528	\$555,328	\$582,214
51 – Supplies and Materials	328,225	285,150	285,150
53 – Maintenance of Bldg./Structures	10,391	31,500	13,000
54 – Maintenance of Equipment	126,799	96,025	98,198
55 – Contractual Services	305,643	266,376	296,810
62 – Building & Structures	75,733	0	1,250,000
64 – Vehicles	0	29,220	0
Total	\$1,360,320	\$1,263,599	\$2,525,372

Budget Highlights:

5511 – Communications - Digital Radios (\$5,305), City’s portion of infrastructure costs (year 1 of 3)

5541 – Permits, Licenses, Testing – New TCEQ permit (\$25,000)

6213 – Treatment Plants – Rehab of North Clarifier (\$750,000), Rehab of Birdwell Lift Station (\$500,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER

021-PUBLIC WORKS

740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
021-740-5010	SALARIES	281,054	327,257	186,146	300,951	338,246	37,295
021-740-5021	TERMINATION PAY	5,152	0	5,038	3,460	0	(3,460)
021-740-5022	VACATION BUY BACK	2,476	1,300	2,363	2,363	2,363	0
021-740-5035	OVERTIME	41,078	40,000	30,100	45,000	40,000	(5,000)
021-740-5045	LONGEVITY	6,080	7,791	6,144	6,144	8,083	1,939
021-740-5050	RETIREMENT	58,728	67,114	37,706	63,742	69,293	5,551
021-740-5055	STANDBY PAY	6,091	3,900	4,463	6,600	3,900	(2,700)
021-740-5060	GROUP INSURANCE	73,162	69,610	65,573	82,335	75,275	(7,060)
021-740-5065	WORKERS' COMPENSATION	12,778	13,061	13,061	13,061	13,430	369
021-740-5070	RETIREMENT-DEFERRED COM	19,099	20,952	13,451	21,110	21,070	(40)
021-740-5075	LIFE & DISABILITY INSUR	2,867	3,418	1,794	2,847	3,403	556
021-740-5080	MEDICARE	4,877	5,514	3,540	5,436	5,693	257
021-740-5085	UNEMPLOYMENT TAXES	87	81	1,304	2,279	1,458	(821)
	TOTAL PERSONNEL SERVICES	513,528	559,998	370,682	555,328	582,214	26,886
SUPPLIES & MATERIALS							
021-740-5110	OFFICE SUPPLIES	582	1,000	612	1,000	1,000	0
021-740-5112	FOOD SUPPLIES	345	250	125	250	250	0
021-740-5114	WEARING APPAREL	1,462	2,000	1,157	2,000	2,000	0
021-740-5116	GASOLINE, OIL, & GREASE	11,763	15,000	8,097	15,000	15,000	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER

021-PUBLIC WORKS

740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-740-5117	MINOR APPARATUS	18,869	10,000	3,137	10,000	10,000	0
021-740-5118	JANITORIAL SUPPLIES	798	1,000	297	1,000	1,000	0
021-740-5119	CHEMICALS	69,277	75,000	46,473	75,000	75,000	0
021-740-5123	OTHER SUPPLIES	151	750	151	750	750	0
021-740-5124	POSTAGE	209	150	45	150	150	0
021-740-5128	UTILITIES	217,310	170,000	45,648	170,000	170,000	0
021-740-5128-01	LANDFILL	7,460	10,000	0	10,000	10,000	0
	TOTAL SUPPLIES & MATERIALS	328,225	285,150	105,741	285,150	285,150	0
MAINTENANCE OF BUILDINGS/							
021-740-5311	MAINTENANCE OF BUILDING	210	500	3,992	5,000	500 (4,500)
021-740-5313	MAINT. OF TREATMENT PLA	10,182	10,000	14,646	20,000	10,000 (10,000)
021-740-5322	FENCES AND GATES	0	2,000	5,790	6,000	2,000 (4,000)
021-740-5325	MAINTENANCE OF MANHOLES	0	500	0	500	500	0
	TOTAL MAINTENANCE OF BUILDINGS/	10,391	13,000	24,428	31,500	13,000 (18,500)
MAINTENANCE OF EQUIPMENT							
021-740-5411	I.T. MAINT & EQUIP	0	0	0	0	2,173	2,173
021-740-5412	VEHICLE MAINTENANCE	41,765	25,000	14,550	25,000	25,000	0
021-740-5413	MAINT OF FIRE APPARATUS	110	300	0	300	300	0
021-740-5415	MAINTENANCE OF RADIOS	0	175	0	175	175	0
021-740-5417	MAINTENANCE OF MOWERS	913	500	337	500	500	0
021-740-5422	MAINT HEATING & COOLING	18	50	0	50	50	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

405-WATER AND SEWER

021-PUBLIC WORKS

740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-740-5425	MAINT. MACHINERY, TOOLS	83,992	70,000	27,327	70,000	70,000	0
021-740-5411	NEXT YEAR NOTES: Electronic Time Tracking System \$2,137						
	TOTAL MAINTENANCE OF EQUIPMENT	126,799	96,025	42,214	96,025	98,198	2,173
CONTRACTUAL SERVICES							
021-740-5511	COMMUNICATIONS	4,478	4,300	2,836	4,300	9,605	5,305
021-740-5515	HIRE OF EQUIPMENT	14,043	10,000	8,371	10,000	10,000	0
021-740-5520	INSURANCE	5,438	5,500	4,421	4,421	4,550	129
021-740-5521	SPECIAL SERVICES	18,714	17,500	12,510	17,500	17,500	0
021-740-5521-05	SPECIAL SERVICES-ENGINE	0	10,000	0	10,000	10,000	0
021-740-5521-14	SPECIAL SERVICES-TCEQ	25,161	25,000	24,661	25,000	25,000	0
021-740-5530	TRAVEL EXPENSE	1,468	2,500	636	2,500	2,500	0
021-740-5540	DUES & SUBSCRIPTIONS	190	100	0	100	100	0
021-740-5541	PERMITS, LICENSES, TESTIN	222	555	0	555	25,555	25,000
021-740-5550	ELECTRICITY	234,019	190,000	102,592	190,000	190,000	0
021-740-5555	EDUCATION & TRAINING	500	0	0	0	0	0
021-740-5560	GAS FOR HEATING	1,411	2,000	1,029	2,000	2,000	0
021-740-5511	NEXT YEAR NOTES: Includes \$5,305 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
021-740-5541	NEXT YEAR NOTES: \$25,000 New TCEQ permit						

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER

021-PUBLIC WORKS

740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL CONTRACTUAL SERVICES		305,643	267,455	157,056	266,376	296,810	30,434
MISCELLANEOUS							
021-740-5645	LATE PAY FEES & PENALTI	0	0	0	0	0	0
TOTAL MISCELLANEOUS		0	0	0	0	0	0
BUILDING & STRUCTURES							
021-740-6213	TREATMENT PLANTS	0	1,852	0	0	1,250,000	1,250,000
021-740-6213	NEXT YEAR NOTES: \$750,000 Rehab of North Clarifier \$500,000 Rehab of Birdwell Lift Station						
TOTAL BUILDING & STRUCTURES		0	1,852	0	0	1,250,000	1,250,000
EQUIPMENT							
021-740-6313	COMMUNICATION SYSTEM	75,733	1,851	0	0	0	0
TOTAL EQUIPMENT		0	1,851	0	0	0	0
VEHICLES							
021-740-6401	MOTOR VEHICLES	0	0	29,220	29,220	0	(29,220)
TOTAL VEHICLES		0	0	29,220	29,220	0	(29,220)
TOTAL 740-WASTEWATER TREATMENT		1,360,320	1,225,331	729,342	1,263,599	2,525,372	1,261,773
		=====	=====	=====	=====	=====	=====

Dept. 745 – Material Control

Utility Fund

Material Control coordinates purchase of like items between various City departments in an effort to take advantage of volume pricing. The department prepares and tabulates bids in accordance with municipal and state law as well as solicits and receives quotes, processes requisitions, purchase orders and invoices.

ACHIEVEMENTS

- Continued evaluating purchasing and inventory workflows to ensure effective responsiveness
- Continued to improve the working relationships with departments and vendors
- Expanded our vendor lists for services and commodities
- Assisted in implementation of purchase card system for more departments

Goals

- Continue evaluating purchasing and inventory workflows
- Attend purchasing training
- Improve communication with departments and vendors
- Cross train inventory/purchasing technician
- Continue evaluating the layout of the warehouse and making changes as necessary

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$98,753	\$100,204	\$122,090
51 – Supplies and Materials	9,928	7,170	7,000
52 – Maintenance of Land	0	200	200
53 – Maintenance of Bldg./Structures	817	600	600
54 – Maintenance of Equipment	4,630	6,292	6,424
55 – Contractual Services	46,794	67,831	19,768
Total	\$160,922	\$182,298	\$156,082

Budget Highlights:

5511 – Communications - Digital Radios (\$1,768), City’s portion of infrastructure costs (year 1 of 3)

5535 – Rent – The Utility Fund departments have moved into City Hall Annex (old Cain Electric Bldg) and no longer pay rent to the Airpark. The Utility Fund owns the building and will receive rent from non-utility departments located in the building.

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

405-WATER AND SEWER
 021-PUBLIC WORKS
 745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
021-745-5010	SALARIES	42,220	75,061	38,875	64,858	72,887	8,029
021-745-5015	AUTO ALLOWANCE	1,971	0	0	0	0	0
021-745-5021	TERMINATION PAY	4,025	0	0	0	0	0
021-745-5022	VACATION BUY BACK	2,131	2,000	951	951	951	0
021-745-5035	OVERTIME	2,202	1,000	791	1,000	1,000	0
021-745-5045	LONGEVITY	1,589	212	94	135	395	260
021-745-5050	RETIREMENT	13,253	14,504	6,771	12,642	13,967	1,325
021-745-5055	STANDBY PAY	3,911	3,900	2,475	3,900	3,900	0
021-745-5060	GROUP INSURANCE	14,364	14,859	5,210	7,762	16,642	8,880
021-745-5065	WORKERS' COMPENSATION	6,871	2,882	2,882	2,882	5,855	2,973
021-745-5070	DEFERRED COMP	4,325	4,528	2,454	4,053	4,262	209
021-745-5075	LIFE & DISABILITY INSUR	594	784	355	603	760	157
021-745-5080	MEDICARE	1,278	1,192	646	1,050	1,147	97
021-745-5085	UNEMPLOYMENT COMPENSATI	18	18	318	368	324	(44)
TOTAL PERSONNEL SERVICES		98,753	120,940	61,823	100,204	122,090	21,886

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER
021-PUBLIC WORKS
745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
SUPPLIES & MATERIALS							
021-745-5110	OFFICE SUPPLIES	1,211	900	751	900	900	0
021-745-5114	WEARING APPAREL	181	200	195	200	200	0
021-745-5116	GASOLINE, OIL AND GREAS	97	0	182	200	200	0
021-745-5117	MINOR APPARATUS	680	100	317	320	100	(220)
021-745-5124	POSTAGE	207	250	15	50	100	50
021-745-5128	UTILITIES	2,303	3,000	1,301	3,000	3,000	0
021-745-5128-01	LANDFILL	5,249	2,500	305	2,500	2,500	0
	TOTAL SUPPLIES & MATERIALS	9,927	6,950	3,066	7,170	7,000	(170)
MAINTENANCE OF LAND							
021-745-5210	LAND MAINTENANCE	0	200	0	200	200	0
	TOTAL MAINTENANCE OF LAND	0	200	0	200	200	0
MAINTENANCE OF BUILDINGS/							
021-745-5311	MAINTENANCE OF BUILDING	817	600	300	600	600	0
	TOTAL MAINTENANCE OF BUILDINGS/	817	600	300	600	600	0
MAINTENANCE OF EQUIPMENT							
021-745-5411	I.T. MAINT & EQUIP	2,516	2,642	2,642	2,642	2,774	132
021-745-5412	MAINTENANCE OF VEHICLES	1,844	1,700	1,452	1,700	1,700	0
021-745-5413	FIRE APPARATUS	156	150	0	150	150	0
021-745-5422	MAINT HEATING & COOLING	114	300	0	300	300	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

405-WATER AND SEWER
 021-PUBLIC WORKS
 745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-745-5425	MAINTENANCE OF MACHINER	0	1,500	0	1,500	1,500	0
	TOTAL MAINTENANCE OF EQUIPMENT	4,630	6,292	4,094	6,292	6,424	132
CONTRACTUAL SERVICES							
021-745-5511	COMMUNICATIONS	2,777	3,500	1,783	3,500	5,268	1,768
021-745-5520	INSURANCE	645	645	830	830	850	20
021-745-5525	ADVERTISING	1,852	2,000	268	500	500	0
021-745-5535	RENT	29,124	50,000	33,284	49,926	0	(49,926)
021-745-5540	DUES & SUBSCRIPTIONS	75	150	0	75	150	75
021-745-5550	ELECTRICITY	6,368	7,000	1,880	7,000	7,000	0
021-745-5560	GAS FOR HEATING	5,954	6,000	5,785	6,000	6,000	0
021-745-5511	NEXT YEAR NOTES: Includes \$1,768 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
021-745-5535	CURRENT YEAR NOTES: Rent for Building 19 at Airpark						
021-745-5535	NEXT YEAR NOTES: The Utility Fund departments have moved into City Annex (old Cain Electric Bldg, 1211 E 3rd St) and no longer pays rent to the Airpark. The Utility Fund owns this building and will receive rent from non-Utility departments located in the building.						
	TOTAL CONTRACTUAL SERVICES	46,794	69,295	43,830	67,831	19,768	(48,063)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER
021-PUBLIC WORKS
745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
MISCELLANEOUS							
021-745-5645	LATE PAY FEES & PENALTI	0	0	0	1	0	(1)
TOTAL MISCELLANEOUS		0	0	0	1	0	(1)
EQUIPMENT							
021-745-6313	COMMUNICATION SYSTEM	0	617	0	0	0	0
TOTAL EQUIPMENT		0	617	0	0	0	0
TOTAL 745-MATERIAL CONTROL		160,922	204,894	113,113	182,298	156,082	(26,216)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 780 – City Hall Annex

Utilities Fund

This activity provides for the operation of the City Hall Annex building, including electricity, natural gas, insurance, building maintenance, and janitorial service. Non-Utility departments housed in the building will be charged rental fees.

ACHIEVEMENTS

- Relocated Code Enforcement/Permits department, Planning, Drafting, Distribution and Collection and the Purchasing departments from various locations. The new centralized location will be beneficial in serving the public.

GOALS

- Relocate Customer Service from old Polly Mays Annex building.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
51 – Supplies and Materials	\$0	\$1,000	\$3,000
52 – Maintenance of Land	0	0	0
53 – Maintenance of Bldg./Structures	0	3,000	9,000
54 – Maintenance of Equipment	0	0	3,600
55 – Contractual Services	0	3,600	15,000
62 – Building & Structures	0	0	60,000
Total	\$0	\$7,600	\$90,600

Budget Highlights:

6202 – Building Improvements – Modifying building for water billing dept., etc.

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

405-WATER AND SEWER

021-PUBLIC WORKS

780-CITY HALL ANNEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
SUPPLIES & MATERIALS							
021-780-5117	MINOR APPARATUS	0	0	0	0	1,000	1,000
021-780-5128	UTILITIES	0	0	0	1,000	2,000	1,000
	TOTAL SUPPLIES & MATERIALS	0	0	0	1,000	3,000	2,000
MAINTENANCE OF BUILDINGS/							
021-780-5311	MAINTENANCE OF BUILDING	0	0	0	3,000	9,000	6,000
	TOTAL MAINTENANCE OF BUILDINGS/	0	0	0	3,000	9,000	6,000
MAINTENANCE OF EQUIPMENT							
021-780-5413	MAINT. OF FIRE APPARATU	0	0	0	0	600	600
021-780-5422	MAINT. HEATING & COOLIN	0	0	0	0	3,000	3,000
	TOTAL MAINTENANCE OF EQUIPMENT	0	0	0	0	3,600	3,600
CONTRACTUAL SERVICES							
021-780-5515	HIRE OF EQUIPMENT	0	0	0	0	1,000	1,000
021-780-5520	INSURANCE	0	0	0	0	4,000	4,000
021-780-5521	SPECIAL SERVICES	0	0	0	0	1,000	1,000
021-780-5550	ELECTRICITY	0	0	0	3,000	6,000	3,000
021-780-5560	GAS FOR HEATING	0	0	0	600	3,000	2,400

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER
021-PUBLIC WORKS
780-CITY HALL ANNEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL CONTRACTUAL SERVICES	0	0	0	3,600	15,000	11,400
	BUILDING & STRUCTURES						
021-780-6202	BUILDING IMPROVEMENTS	0	0	0	0	60,000	60,000_
021-780-6202	NEXT YEAR NOTES: Modifying building for water billing dept, and etc.						
	TOTAL BUILDING & STRUCTURES	0	0	0	0	60,000	60,000
	TOTAL 780-CITY HALL ANNEX	0	0	0	7,600	90,600	83,000
	DEPARTMENTAL NOTES						
	TOTAL 021-PUBLIC WORKS	10,054,005	13,341,794	6,449,127	12,125,313	14,884,072	2,758,759

Dept. 000 – Non-Departmental**Utility Fund**

Non-Departmental accounts for expenses that are not exclusively within the functional responsibilities of any one department including water purchases. These expenditures also account for administrative fees paid to the General Fund.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
51 – Supplies and Materials	\$3,780,492	\$4,120,000	\$4,594,000
55 – Contractual Services	63,185	45,851	49,896
56 – Miscellaneous	700,061	716,770	710,260
62 – Buildings and Structures	0	309,314	0
Total	\$4,543,738	\$5,191,935	\$5,354,156

Budget Highlights:

5128 – Utilities –Water purchases

5641 – Administrative Fees – Fees paid to General Fund for services provided by General Fund departments

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER
021-PUBLIC WORKS
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
SUPPLIES & MATERIALS							
021-000-5128	RAW WATER PURCHASES	3,780,492	4,120,000	2,347,224	4,120,000	4,594,000	474,000
	TOTAL SUPPLIES & MATERIALS	3,780,492	4,120,000	2,347,224	4,120,000	4,594,000	474,000
CONTRACTUAL SERVICES							
021-000-5520	INSURANCE	2,319	2,350	2,155	2,155	2,200	45
021-000-5521	SPECIAL SERVICES	57,606	37,000	25,856	41,000	45,000	4,000
021-000-5521-17	BANK CHARGES	570	200	0	0	0	0
021-000-5535	RENT	1,896	1,896	1,264	1,896	1,896	0
021-000-5540	DUES & SUBSCRIPTIONS	794	0	0	800	800	0
021-000-5550	ELECTRICITY	0	0	2,365	0	0	0
021-000-5535	PERMANENT NOTES: Rent to Airpark for Building #15 - \$158/month (records storage - cost split between Utility & Gen. Fund)						
	TOTAL CONTRACTUAL SERVICES	63,185	41,446	31,640	45,851	49,896	4,045
MISCELLANEOUS							
021-000-5641	ADMINISTRATIVE FEES	646,674	646,770	431,180	646,770	640,260	(6,510)
021-000-5643	BAD DEBT WRITE-OFF	53,212	110,000	57,320	70,000	70,000	0
021-000-5645	LATE PAY FEES & PENALTI	175	0	92	0	0	0
	TOTAL MISCELLANEOUS	700,061	756,770	488,593	716,770	710,260	(6,510)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER
021-PUBLIC WORKS
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
BUILDING & STRUCTURES							
021-000-6200	BUILDINGS	0	310,000	309,314	309,314	0	(309,314)
TOTAL BUILDING & STRUCTURES		0	310,000	309,314	309,314	0	(309,314)
TOTAL 000-NON-DEPARTMENTAL		4,543,738	5,228,216	3,176,771	5,191,935	5,354,156	162,221
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Debt Service

Utility Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments for equipment purchased with this funding.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
Total Debt Service	\$456,973	\$462,975	\$534,337

Transfers to Other Funds

Utility Fund

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
Transfer to Bond Funds	\$123,000	\$123,000	\$117,000

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
DEBT SERVICE							
070-000-5701-19	DEBT SVC-05-06 SIEMENS	314,653	314,653	5,971	314,653	314,653	0
070-000-5701-27	DEBT SVC-2012-13 EQUIPM	7,145	7,146	3,617	3,617	0	(3,617)
070-000-5701-28	DEBT SVC-2013-14 EQUIPM	10,373	10,373	7,136	10,373	5,352	(5,021)
070-000-5701-56	DEBT SVC-2014-15 EQUIPM	94,004	94,004	65,732	98,598	98,598	0
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	25,489	24,912	18,009	27,013	27,013	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	5,309	13,200	12,038	8,721	8,721	0
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	0	0	0	0	80,000	80,000
070-000-5701-60	NEXT YEAR NOTES: \$80,000 Sewer Truck Lease Payment						
TOTAL DEBT SERVICE		456,973	464,288	112,502	462,975	534,337	71,362
TOTAL 000-NON-DEPARTMENTAL		456,973	464,288	112,502	462,975	534,337	71,362
=====							
DEPARTMENTAL NOTES							
TOTAL 070-DEBT SERVICE		456,973	464,288	112,502	462,975	534,337	71,362
=====							

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

405-WATER AND SEWER
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
TRANSFERS TO OTHER FUNDS							
080-000-5807	TNSF TO 2007 I&S CERT O	51,000	51,000	34,090	51,000	51,000	0
080-000-5807-02	TNSF TO 2012 I&S CO'S	72,000	72,000	48,000	72,000	66,000	(6,000)
TOTAL TRANSFERS TO OTHER FUNDS		123,000	123,000	82,090	123,000	117,000	(6,000)
TOTAL 000-NON-DEPARTMENTAL		123,000	123,000	82,090	123,000	117,000	(6,000)
TOTAL 080-INTERGOVERNMENTAL EX		123,000	123,000	82,090	123,000	117,000	(6,000)
*** TOTAL BUDGETED EXPENSES ***		13,370,880	14,438,172	7,008,787	13,274,661	16,104,892	2,636,231

*** END OF REPORT ***

AIRPARK FUND - FUND 410
SUMMARY OF RECEIPTS AND EXPENSES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Unrestricted Fund Balance	\$3,726,816	\$4,868,800	\$5,921,261
<u>Receipts</u>			
Rentals	1,076,409	1,314,600	1,314,600
Mineral Royalties	1,393,425	2,850,000	2,400,000
Mineral Bonus	0	0	0
Grants	24,064	13,000	65,000
New Debt - Leases	0	379,456	212,000
Miscellaneous Revenue	119,855	58,480	47,880
Total Current Receipts	2,613,753	4,615,536	4,039,480
Total Funds Available	6,340,569	9,484,336	9,960,741
<u>Expenses</u>			
Personnel Services	432,049	480,707	713,807
Supplies and Materials	50,365	58,450	57,130
Maintenance of Structures	94,051	999,500	692,750
Maintenance of Equipment	85,977	65,500	65,500
Contractual Services	191,014	322,245	330,589
Miscellaneous Expenses	270,838	506,364	664,351
Debt Service	55,071	64,539	106,939
Capital Outlay	292,404	1,065,770	6,312,000
Total Expenses	1,471,769	3,563,075	8,943,066
Increase (Decrease) in Unrestricted Fund Balance	1,141,984	1,052,461	(4,903,586)
Ending Unrestricted Fund Equity	\$4,868,800	\$5,921,261	\$1,017,675

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

410-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
45-RECREATION							
4507	MERCHANDISE SALES	32	50	51	80	80	0
TOTAL 45-RECREATION		32	50	51	80	80	0
46-INTEREST INCOME							
4602	INTEREST INCOME	16,003	7,000	32,316	50,000	45,000	5,000
TOTAL 46-INTEREST INCOME		16,003	7,000	32,316	50,000	45,000	5,000
47-PROPERTY							
4707	MINERAL LEASE - ROYALTIES	1,393,425	950,000	1,968,624	2,850,000	2,400,000	450,000
4709	LEASE OF LAND	258,997	250,000	163,840	280,000	280,000	0
4731	BUILDING RENTAL	814,042	920,000	549,334	900,000	900,000	0
4732	EQUIPMENT RENTAL	903	800	602	900	900	0
4734	LEASE REVENUE-CORRECTIONAL CEN	0	0	103,497	130,000	130,000	0
4736	FUEL FLOWAGE FEES/COMMISSIONS	2,467	2,600	3,356	3,700	3,700	0
TOTAL 47-PROPERTY		2,469,834	2,123,400	2,789,254	4,164,600	3,714,600	450,000
49-MISCELLANEOUS							
4903	INSURANCE RECOVERY	98,599	30,000	3,219	5,000	0	5,000
4905	OTHER INCOME	1,206	60	2,500	2,600	2,000	600
4905-10	OTHER INCOME - PRAIRIE DOG,ETC	4,015	2,165	500	800	800	0
4921	OTHER FINANCING SOURCES	0	0	0	379,456	212,000	167,456
4931	CONTRIBUTIONS	24,064	25,000	12,481	13,000	65,000	(52,000)

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

410-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL 49-MISCELLANEOUS		127,884	57,225	18,701	400,856	279,800	121,056
4905 OTHER INCOME		PERMANENT NOTES: Reimbursement to Airpark Fund for services provided by Airpark personnel to other funds.					
4921 OTHER FINANCING SOURCES		CURRENT YEAR NOTES: Revised Lease Revenue: \$149,456 Lift Truck \$230,000 Excavator w/72" Mower					
4921 OTHER FINANCING SOURCES		NEXT YEAR NOTES: Lease Revenue: \$22,000 Two Riding Mowers with side discharge \$190,000 Security Camera System					
4931 CONTRIBUTIONS		NEXT YEAR NOTES: Ramp Grant with increase to resolve crack seal issue.					
*** TOTAL BUDGETED REVENUES ***		2,613,753	2,187,675	2,840,322	4,615,536	4,039,480	576,056
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

Dept. 610 – Airpark

Airpark Fund

The Airpark Department provides for the maintenance and rental of Airpark property including industrial sites, buildings, and airport infrastructure. The City is required to comply with Federal Aviation Administration (FAA) rules and regulations regarding management of the Airpark and to work closely with the Texas Department of Transportation (TX DOT) Aviation Division.

ACHIEVEMENTS

- Saw dramatic increase in Airpark oil revenues.
- Maintained 100% T-Hangar occupancy throughout the year.
- Coordinated extensive rail expansion on Airpark.
- Saw major increase in rail car numbers and rail usage.
- Acquired Right of Way through Frazier and Haas property to Reliever Route.
- Completed 2016 hail damage roof repairs on nine buildings in Airpark
- Upgraded Hangar 18 (Bldg. #9) inside and outside.
- Completed asbestos abatement in buildings 9, 19 and 75.
- Acquired three vintage aircraft for public display at Hangar 25 Air Museum.
- Worked with EDC to position new tenants in several large facilities – Alert Hangar, Bldgs 1 & 75.
- Added several new businesses at Airpark.
- Hosted most successful ever regional Fly-In event.
- Hosted 2018 National Hang Gliding competition.
- Upgraded “Clear Zone” approaches to Runway 06/24.

GOALS

- Expand rail activity
- Completion of Runway 17/35 Joint Seal Project.
- Abate and demolish three buildings and start preparations for new ones.
- Obtain funding to build access roads to Reliever Route (Hwy 87).
- Host Fly-In, Hang Gliding and EAA Young Eagles events.
- Add airplanes and new businesses.
- Begin new hangars and Spec buildings.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$432,049	\$480,707	\$713,807
51 – Supplies and Materials	50,365	58,450	57,130
53 – Maintenance of Bldg./Structures	94,051	999,500	692,750
54 – Maintenance of Equipment	85,977	65,500	65,500
55 - Contractual Services	191,014	322,245	330,589
56 – Miscellaneous	270,838	506,364	664,351
62 – Building and Structures	157,532	260,000	6,100,000
63 – Equipment	11,446	0	212,000
64 – Vehicles	123,426	379,770	0
65 – Display – Airplanes, Etc.	0	426,000	0
Total	\$1,416,698	\$3,498,536	\$8,836,127

Budget Highlights:

- 5511 – Communications - Digital Radios (\$17,414), City’s portion of infrastructure costs (year 1 of 3)
- 6201 – Buildings-Special Projects – Wall in former Western Container building (\$130,000)
- 6218 – Paved Streets, Alleys – Rehab or new roads inside Airpark (\$4,375,000)
- 6225 – Mineral Rights – Mineral Rights from Federal Government under Prison (\$1,200,000)
- 6229 – Runways & Airfield Lighting – Repair of Runway 17/35 joint seal problem, Replace approach lighting 6/24 (\$180,000), Taxiway E Lighting (\$75,000)
- 6311 – Machinery & Equipment – Security Camera System (\$190,000) LP
- 6314 – Mowers & Equipment – Two 72” riding Mowers, zero turn with side discharge (\$22,000) LP

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

410-AIRPARK
021-PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
021-610-5010	SALARIES	288,521	316,757	182,790	300,482	448,402	147,920
021-610-5021	TERMINATION PAY	0	35,000	11,665	11,665	35,000	23,335
021-610-5022	VACATION BUY BACK	5,267	3,950	6,308	6,308	6,308	0
021-610-5035	OVERTIME	251	1,000	252	1,000	1,000	0
021-610-5045	LONGEVITY	3,213	4,636	3,819	3,863	4,736	873
021-610-5050	RETIREMENT	50,369	63,777	33,644	58,775	87,446	28,671
021-610-5060	GROUP INSURANCE	49,927	46,514	45,353	59,077	74,590	15,513
021-610-5065	WORKERS' COMPENSATION	10,770	12,643	12,643	12,643	16,251	3,608
021-610-5070	RETIREMENT-DEFERRED COM	16,386	19,910	11,767	18,398	27,250	8,852
021-610-5075	LIFE & DISABILITY INSUR	2,493	2,827	1,495	2,468	4,020	1,552
021-610-5080	MEDICARE	4,808	5,239	3,097	4,953	7,184	2,231
021-610-5085	UNEMPLOYMENT TAXES	54	63	1,025	1,075	1,620	545
	TOTAL PERSONNEL SERVICES	432,049	512,316	313,858	480,707	713,807	233,100
SUPPLIES & MATERIALS							
021-610-5110	OFFICE SUPPLIES	1,353	3,000	518	4,000	3,000	(1,000)
021-610-5112	FOOD SUPPLIES	484	1,000	172	800	1,000	200
021-610-5114	WEARING APPAREL	2,219	1,500	2,069	2,500	2,000	(500)
021-610-5116	GASOLINE, OIL, & GREASE	13,558	18,000	10,244	18,000	18,000	0
021-610-5117	MINOR APPARATUS	8,135	9,000	3,578	9,000	9,000	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

410-AIRPARK
 021-PUBLIC WORKS
 610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-610-5118	JANITORIAL SUPPLIES	3,487	2,000	429	2,000	2,000	0
021-610-5119	CHEMICALS	0	500	0	500	500	0
021-610-5122	BOTANICAL AND AGRICULTU	241	1,500	255	1,500	1,500	0
021-610-5123	OTHER SUPPLIES	2,603	2,500	1,039	2,500	2,500	0
021-610-5124	POSTAGE	699	500	38	500	500	0
021-610-5126	MERCHANDISE FOR RESALE	130	0	96	150	130	(20)
021-610-5128	UTILITIES	12,474	10,000	7,709	12,000	12,000	0
021-610-5128-01	LANDFILL	4,983	5,000	2,130	5,000	5,000	0
021-610-5112	PERMANENT NOTES: Food Budget to accommodate meetings with Economic Development Board, visiting dignitaries, project management representatives, planning meetings for hang-gliding, Annual fly-ins, pilot lounge support and other marketing and public relations activities.						
	TOTAL SUPPLIES & MATERIALS	50,365	54,500	28,277	58,450	57,130	(1,320)
MAINTENANCE OF BUILDINGS/							
021-610-5311	MAINTENANCE OF BUILDING	57,112	775,000	520,324	775,000	500,000	(275,000)
021-610-5318-01	ROUTINE AIR MNT PGM(RAM	36,253	60,000	29,937	100,000	100,000	0
021-610-5320	STREET MARKERS & SIGNS	101	250	1,613	32,000	250	(31,750)
021-610-5322	MAINTENANCE OF FENCES &	85	1,000	0	1,500	1,500	0
021-610-5328	MAINT. RUNWAYS, TAXIWAY	500	90,500	0	90,500	90,500	0
021-610-5329	MAINT. AIRFIELD LIGHTIN	0	500	0	500	500	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

410-AIRPARK
021-PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	TOTAL MAINTENANCE OF BUILDINGS/	94,051	927,250	551,874	999,500	692,750	(306,750)
	MAINTENANCE OF EQUIPMENT						
021-610-5412	VEHICLE MAINTENANCE	68,896	62,000	16,830	50,000	50,000	0
021-610-5413	MAINTENANCE OF FIRE APP	7,691	10,000	355	10,000	10,000	0
021-610-5417	MOWERS	1,189	1,500	477	1,500	1,500	0
021-610-5422	MAINT HEATING & COOLING	7,822	2,000	198	2,000	2,000	0
021-610-5425	MAINT. MACHINERY, TOOLS	378	2,000	150	2,000	2,000	0
	TOTAL MAINTENANCE OF EQUIPMENT	85,977	77,500	18,009	65,500	65,500	0
	CONTRACTUAL SERVICES						
021-610-5511	COMMUNICATIONS	6,578	6,500	4,247	6,500	23,914	17,414
021-610-5515	HIRE OF EQUIPMENT	11,153	12,500	15,592	22,800	12,500	(10,300)
021-610-5520	INSURANCE	59,057	59,800	82,470	82,470	85,000	2,530
021-610-5521	SPECIAL SERVICES	16,520	16,000	15,227	35,000	35,000	0
021-610-5521-03	MASTER PLAN - AIRPARK	0	35,000	0	35,000	35,000	0
021-610-5521-05	SPECIAL SERVICES-ENGINE	0	65,000	65,000	65,000	65,000	0
021-610-5525	ADVERTISING	1,018	2,000	1,396	2,000	2,000	0
021-610-5525-10	ADVERTISE-PRAIR DOG, ET	2,470	1,342	1,445	2,000	2,000	0
021-610-5530	TRAVEL EXPENSE	4,538	4,000	2,268	4,000	4,500	500
021-610-5540	DUES & SUBSCRIPTIONS	2,734	2,000	2,079	2,600	2,600	0
021-610-5541	PERMITS, LICENSES, TESTI	475	600	275	600	800	200
021-610-5550	ELECTRICITY	71,957	48,000	33,682	50,000	48,000	(2,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

410-AIRPARK

021-PUBLIC WORKS

610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-610-5555	EDUCATION & TRAINING	125	275	75	275	275	0
021-610-5560	GAS FOR HEATING	14,390	14,000	12,613	14,000	14,000	0
021-610-5511	NEXT YEAR NOTES: Includes \$17,414 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
021-610-5521	PERMANENT NOTES: Quarterly Telvent/DTN Meteorologic funding for the airport weather observation system \$2,900 and annual cost allocation study \$4,000.						
021-610-5521	CURRENT YEAR NOTES: Many designs and other projects						
021-610-5521	NEXT YEAR NOTES: Many designs and other projects						
021-610-5530	PERMANENT NOTES: Annual TxDOT Aviation and FAA Partnership Conference.						
TOTAL CONTRACTUAL SERVICES		191,014	267,017	236,368	322,245	330,589	8,344
MISCELLANEOUS							
021-610-5641	ADMINISTRATIVE FEES	297,263	503,966	335,977	503,966	662,351	158,385
021-610-5643	BAD DEBT EXPENSE	(26,432)	2,000	2,398	2,398	2,000	(398)
021-610-5645	LATE PAY FEES & PENALTI	7	0	0	0	0	0
TOTAL MISCELLANEOUS		270,838	505,966	338,376	506,364	664,351	157,987

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

410-AIRPARK
 021-PUBLIC WORKS
 610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
LAND							
BUILDING & STRUCTURES							
021-610-6201	BUILDINGS-SPECIAL PROJE	0	0	0	0	130,000	130,000
021-610-6218	PAVED STREETS, ALLEYS,	39,684	0	0	165,000	4,375,000	4,210,000
021-610-6219	CRACK SEAL, SEAL COAT,	117,848	0	0	35,000	0	(35,000)
021-610-6222	FENCES AND GATES	0	60,000	10,030	60,000	0	(60,000)
021-610-6225	MINERAL RIGHTS	0	0	0	0	1,200,000	1,200,000
021-610-6229	RUNWAYS & AIRFIELD LIGH	0	0	0	0	395,000	395,000
021-610-6201	NEXT YEAR NOTES: Wall in former Wester Container Building.						
021-610-6218	NEXT YEAR NOTES: Rehab or new roads inside Airpark						
021-610-6225	NEXT YEAR NOTES: Mineral Rights from Federal Government under Prison.						
021-610-6229	NEXT YEAR NOTES: \$140,000 Repair of Runway 17/35 joint seal problem \$180,000 Replace Approach lighting, Plasi w/Pappi-4,Rwy6/24 \$75,000 Taxiway E Lighting						
TOTAL BUILDING & STRUCTURES		157,532	60,000	10,030	260,000	6,100,000	5,840,000

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

410-AIRPARK
021-PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
EQUIPMENT							
021-610-6311	MACHINERY & EQUIPMENT	0	0	0	0	190,000	190,000
021-610-6313	COMMUNICATION SYSTEMS	0	4,321	0	0	0	0
021-610-6314	MOWERS & EQUIPMENT	11,446	0	0	0	22,000	22,000
021-610-6311	NEXT YEAR NOTES: Security Camera System						
021-610-6314	NEXT YEAR NOTES: Two 72" riding Mower zero turn w/side discharge						
TOTAL EQUIPMENT		11,446	4,321	0	0	212,000	212,000
VEHICLES							
021-610-6401	MOTOR VEHICLES	29,220	157,065	0	149,456	0	(149,456)
021-610-6404	HEAVY EQUIPMENT	94,206	230,314	0	230,314	0	(230,314)
021-610-6401	CURRENT YEAR NOTES: \$149,596 Lift truck w/50'6" reach (revised 2017-18 Lease)						
021-610-6404	CURRENT YEAR NOTES: \$230,000 Exavator w/72" mower(revised 2017-18 Lease Package)						
TOTAL VEHICLES		123,426	387,379	0	379,770	0	(379,770)
AIRPLANE							
021-610-6500	DISPLAYS - AIRPLANES, E	0	0	426,000	426,000	0	(426,000)
021-610-6500	CURRENT YEAR NOTES: Purchase of Display Airplanes: 1944 Beech AT-11 1949 NorthAmerican T-28A 1956 Lockheed/Coleman Warbird T-33A						

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

410-AIRPARK
021-PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
TOTAL AIRPLANE		0	0	426,000	426,000	0	(426,000)
TOTAL 610-AIRPARK		1,416,698	2,796,249	1,922,793	3,498,536	8,836,127	5,337,591
=====							
DEPARTMENTAL NOTES							
TOTAL 021-PUBLIC WORKS		1,1416,698	2,796,249	1,922,793	3,498,536	8,836,127	5,337,591
=====							

Debt Service

Airpark Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase payments for equipment purchased with this funding.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
Total Debt Service	\$55,071	\$64,539	\$106,939

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

410-AIRPARK
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
DEBT SERVICE							
070-000-5701-04	DEBT SVC-05-06 SIEMENS	6,490	6,490	(491)	6,490	6,490	0
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	29,701	29,730	19,820	29,730	29,730	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	18,880	28,483	14,908	28,319	28,319	0
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	0	0	0	0	42,400	42,400
070-000-5701-60	NEXT YEAR NOTES: Lease Payments: \$4,400 Two Side discharge 72" riding mowers \$38,000 Security Camera System						
TOTAL DEBT SERVICE		55,071	64,703	34,237	64,539	106,939	42,400
TOTAL 000-NON-DEPARTMENTAL		55,071	64,703	34,237	64,539	106,939	42,400
DEPARTMENTAL NOTES							
TOTAL 070-DEBT SERVICE		55,071	64,703	34,237	64,539	106,939	42,400
*** TOTAL BUDGETED EXPENSES ***		1,471,769	2,860,952	1,957,030	3,563,075	8,943,066	5,379,991

*** END OF REPORT ***

EMERGENCY MEDICAL SERVICES FUND - FUND 430
SUMMARY OF RECEIPTS AND EXPENSES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Unrestricted Fund Balance	(\$567,205)	(\$149,690)	(\$316,526)
<u>Receipts</u>			
Emergency Fees	1,784,060	1,800,150	1,800,150
Revenue From Other Agencies	460,000	361,500	450,000
Other Financing Sources			
Other	2,243	424,138	235,500
Total Receipts	2,246,303	2,585,788	2,485,650
<u>Transfers-In</u>			
General Fund	950,000	700,000	900,000
Other Funds	0	0	40,000
Total Current Receipts	3,196,303	3,285,788	3,425,650
Total Funds Available	2,629,098	3,136,098	3,109,124
<u>Expenses</u>			
Personnel Services	1,550,718	1,790,107	1,900,233
Supplies and Materials	98,060	132,950	137,850
Maintenance of Buildings	3,481	1,500	1,500
Maintenance of Equipment	41,373	68,300	35,400
Contractual Services	96,832	89,160	151,700
Miscellaneous	277,780	265,761	268,596
Bad Debt	516,533	550,000	550,000
Debt Service	132,779	142,574	138,298
Capital Outlay	61,232	412,272	35,000
Total Budgeted Expenses	2,778,788	3,452,624	3,218,577
Increase (Decrease) in Fund Equity	417,515	(166,836)	207,073
Ending Unrestricted Fund Balance	(\$149,690)	(\$316,526)	(\$109,453)

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

430-EMERGENCY MEDICAL SVCS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
42-GRANTS & OTHER AGENCIES							
4209	REIMB. FROM COUNTY-AMBULANCE S	460,000	350,000	244,234	361,500	450,000	(88,500)
TOTAL 42-GRANTS & OTHER AGENCIES		460,000	350,000	244,234	361,500	450,000	(88,500)
4209	REIMB. FROM COUNTY-AMBULANCE S	PERMANENT NOTES: Contract with Howard County for ambulance service - annual subsidy of \$130,000					
46-INTEREST INCOME							
4602	INTEREST INCOME	(1,027)	(1,200)	(1,203)	(1,700)	(1,500)	(200)
TOTAL 46-INTEREST INCOME		(1,027)	(1,200)	(1,203)	(1,700)	(1,500)	(200)
47-PROPERTY							
4709	AMBULANCE EMERGENCY SERVICE	2,820,985	2,890,000	1,959,427	2,900,000	2,900,000	0
4710	ADJUSTMENTS OF REVENUE	(1,038,835)	(1,190,000)	(720,207)	(1,100,000)	(1,100,000)	0
4711	AMBULANCE SUBSCRIPTIONS	150	200	150	150	150	0
4714	AMBULANCE AUTO RESCUE	1,760	2,000	0	0	0	0
TOTAL 47-PROPERTY		1,784,060	1,702,200	1,239,370	1,800,150	1,800,150	0
48-TRANSFER FROM OTHER FUNDS							
4810	TRANSFERS FROM GENERAL FUND	950,000	700,000	466,667	700,000	900,000	(200,000)
4819	TRANSFER FROM OTHER FUNDS	0	0	0	0	40,000	(40,000)
TOTAL 48-TRANSFER FROM OTHER FUNDS		950,000	700,000	466,667	700,000	940,000	(240,000)
4810	TRANSFERS FROM GENERAL FUND	PERMANENT NOTES: Annual subsidy from General Fund.					

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

430-EMERGENCY MEDICAL SVCS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
49-MISCELLANEOUS							
4903	INSURANCE RECOVERY	3,270	0	3,566	3,566	2,000	1,566
4905	OTHER REVENUE	0	297,272	297,272	297,272	200,000	97,272
4921	OTHER FINANCING SOURCES	0	125,000	0	125,000	35,000	90,000
TOTAL 49-MISCELLANEOUS		3,270	422,272	300,838	425,838	237,000	188,838
4905 OTHER REVENUE	CURRENT YEAR NOTES: \$287,272 Uncompensated Care Cost Settlement from Texas Health and Human Services						
4905 OTHER REVENUE	NEXT YEAR NOTES: \$200,000 Estimated Uncompensated Care Cost Settlement from Texas Health and Human Services						
4921 OTHER FINANCING SOURCES	NEXT YEAR NOTES: Lease Zoll EKG Monitor for \$35,000						
*** TOTAL BUDGETED REVENUES ***		3,196,303	3,173,272	2,249,905	3,285,788	3,425,650	(139,862)
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

Dept. 260 – Emergency Medical Services

E.M.S. Fund

The EMS service, a division of the Fire Department, provides emergency medical and transport service for Big Spring and Howard County.

ACHIEVEMENTS

- Updated protocols to reflect new standards.
- Improved training of on-duty personnel.
- Improved retention of employees.
- Improved wellness program.
- Reduced overtime.
- Improved training on new standards and new equipment.

GOALS

- Continue to improve training.
- Improve skills competencies.
- Continue to reduce overtime.
- Send employee to Paramedic school.
- Continue to update equipment.
- Use technology to improve work performance.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$1,550,718	\$1,790,107	\$1,900,233
51 – Supplies and Materials	98,060	132,950	137,850
53 – Maintenance of Building	3,481	1,500	1,500
54 – Maintenance of Equipment	41,373	68,300	35,400
55 – Contractual Services	96,832	89,160	151,700
56 – Miscellaneous	794,313	815,761	818,596
63 – Equipment	61,232	287,272	35,000
64 – Vehicles	0	125,000	0
Total	\$2,646,009	\$3,310,050	\$3,080,279

Budget Highlights:

5511 – Communications – Digital Radios (\$42,856), City’s portion of infrastructure costs (year 1 of 3)
6311 – Machinery & Equipment – Zoll EKG Monitor (\$35,000) LP

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

430-EMERGENCY MEDICAL SVCS

012-FIRE

260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
012-260-5010	SALARIES	933,168	1,009,271	682,947	1,074,687	1,174,292	99,605
012-260-5021	TERMINATION PAY	44,417	45,000	0	5,000	45,000	40,000
012-260-5022	VACATION BUY BACK	14,952	13,000	17,488	17,488	17,488	0
012-260-5035	OVERTIME	125,869	125,000	72,881	125,000	125,000	0
012-260-5045	LONGEVITY	16,524	21,294	22,106	22,106	24,816	2,710
012-260-5050	RETIREMENT	139,232	207,514	117,229	188,064	207,989	19,925
012-260-5060	GROUP INSURANCE	152,453	128,561	163,140	221,138	160,113	(61,025)
012-260-5065	WORKERS' COMPENSATION	35,262	37,850	37,850	37,850	40,459	2,609
012-260-5070	RETIREMENT-DEFERRED COM	63,841	66,867	45,364	68,428	72,244	3,816
012-260-5075	LIFE & DISABILITY INSUR	8,567	8,662	5,561	9,361	9,810	449
012-260-5080	MEDICARE	16,281	17,597	11,938	18,062	20,106	2,044
012-260-5085	UNEMPLOYMENT TAXES	153	144	2,923	2,923	2,916	(7)
	TOTAL PERSONNEL SERVICES	1,550,718	1,680,760	1,179,428	1,790,107	1,900,233	110,126
SUPPLIES & MATERIALS							
012-260-5110	OFFICE SUPPLIES	1,584	2,500	1,433	2,500	2,500	0
012-260-5112	FOOD SUPPLIES	100	250	67	250	300	50
012-260-5114	WEARING APPAREL	4,265	23,000	14,492	20,000	25,000	5,000
012-260-5116	GASOLINE, OIL AND GREAS	17,637	20,000	9,703	20,000	20,000	0
012-260-5117	MINOR APPARATUS	314	11,500	5,525	11,500	11,500	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

430-EMERGENCY MEDICAL SVCS

012-FIRE

260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-260-5118	JANITORIAL SUPPLIES	393	1,500	599	1,500	1,500	0
012-260-5120	MEDICAL AND SURGICAL	63,257	65,000	36,344	65,000	65,000	0
012-260-5123	OTHER SUPPLIES	8,529	7,500	4,679	7,500	7,500	0
012-260-5124	POSTAGE	202	300	17	300	150	(150)
012-260-5128	UTILITIES	1,780	2,000	2,279	4,400	4,400	0
	TOTAL SUPPLIES & MATERIALS	98,060	133,550	75,137	132,950	137,850	4,900
MAINTENANCE OF BUILDINGS/							
012-260-5311	MAINT. OF BUILDINGS	3,481	1,500	12	1,500	1,500	0
	TOTAL MAINTENANCE OF BUILDINGS/	3,481	1,500	12	1,500	1,500	0
MAINTENANCE OF EQUIPMENT							
012-260-5411	I.T. MAINT & EQUIP	8,768	8,104	0	26,000	2,400	(23,600)
012-260-5412	MAINTENANCE OF VEHICLES	31,213	30,000	33,668	39,000	30,000	(9,000)
012-260-5415	MAINTENANCE OF RADIOS	440	500	0	500	500	0
012-260-5425	MACHINERY, TOOLS, AND P	951	2,000	2,633	2,800	2,500	(300)
	TOTAL MAINTENANCE OF EQUIPMENT	41,373	40,604	36,301	68,300	35,400	(32,900)
CONTRACTUAL SERVICES							
012-260-5511	COMMUNICATIONS	1,990	2,000	1,253	2,400	45,300	42,900
012-260-5515	HIRE OF EQUIPMENT	1,520	0	0	0	0	0
012-260-5520	INSURANCE	5,618	6,000	6,010	6,010	6,400	390
012-260-5521-08	SPECIAL SERVICES-MEDICA	59,072	48,000	34,262	48,000	48,000	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

430-EMERGENCY MEDICAL SVCS

012-FIRE

260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-260-5530	TRAVEL EXPENSE	267	1,500	27	500	1,500	1,000
012-260-5535	RENTS	0	7,700	0	0	18,500	18,500
012-260-5540	DUES & SUBSCRIPTIONS	218	500	0	250	500	250
012-260-5541	PERMITS, LICENSES, TESTIN	2,946	4,000	778	1,500	4,000	2,500
012-260-5550	ELECTRICITY	10,420	10,000	4,891	10,000	10,000	0
012-260-5555	EDUCATION AND TRAINING	9,724	12,000	14,420	15,000	12,000	(3,000)
012-260-5560	GAS FOR HEATING	5,056	5,500	4,042	5,500	5,500	0
012-260-5511	NEXT YEAR NOTES: Includes \$42,856 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
012-260-5535	NEXT YEAR NOTES: Station #1 rent to be split with Fire Dept.						
TOTAL CONTRACTUAL SERVICES		96,832	97,200	65,683	89,160	151,700	62,540
MISCELLANEOUS							
012-260-5641	ADMINISTRATIVE FEES	139,914	125,761	83,841	125,761	128,596	2,835
012-260-5642	COLLECTION FEE EXPENSE	137,866	102,000	122,005	140,000	140,000	0
012-260-5643	BAD DEBT EXPENSE	516,533	550,000	404,240	550,000	550,000	0
012-260-5645	LATE PAY FEES & PENALTI	0	0	70	0	0	0
TOTAL MISCELLANEOUS		794,313	777,761	610,155	815,761	818,596	2,835

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

430-EMERGENCY MEDICAL SVCS
012-FIRE
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
EQUIPMENT							
012-260-6311	MACHINERY & EQUIPMENT	61,232	287,272	239,774	287,272	35,000	(252,272)
012-260-6313	COMMUNICATION SYSTEM	0	9,259	0	0	0	0
012-260-6311	NEXT YEAR NOTES: \$35,000 Zoll EKG Monitor						
TOTAL EQUIPMENT		61,232	296,531	239,774	287,272	35,000	(252,272)
VEHICLES							
012-260-6401	MOTOR VEHICLES	0	125,000	244,956	125,000	0	(125,000)
TOTAL VEHICLES		0	125,000	244,956	125,000	0	(125,000)
TOTAL 260-E.M.S.		2,646,009	3,152,905	2,451,445	3,310,050	3,080,279	(229,771)
DEPARTMENTAL NOTES							
TOTAL 012-FIRE		2,646,009	3,152,905	2,451,445	3,310,050	3,080,279	(229,771)

Debt Service

E.M.S Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase payments for equipment purchased with this funding.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
Total Debt Service	\$132,779	\$142,574	\$138,298

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

430-EMERGENCY MEDICAL SVCS
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
DEBT SERVICE							
070-000-5701-14	DEBT SVC-2011-12 EQUIPM	7,224	0	0	0	0	0
070-000-5701-15	DEBT SVC-2012-13 EQUIPM	21,698	10,849	10,849	10,849	0	(10,849)
070-000-5701-16	DEBT SVC-2013-14 EQUIPM	23,082	23,082	15,388	23,082	11,541	(11,541)
070-000-5701-17	DEBT SVS 2014-15 EQUIPM	21,969	21,919	14,612	21,919	21,919	0
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	34,613	34,574	23,049	34,574	34,574	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	24,243	36,590	24,095	36,590	36,590	0
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	0	25,000	6,668	15,560	26,674	11,114
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	0	0	0	0	7,000	7,000
TOTAL DEBT SERVICE		132,779	152,014	94,662	142,574	138,298	(4,276)
TOTAL 000-NON-DEPARTMENTAL		132,779	152,014	94,662	142,574	138,298	(4,276)
TOTAL 070-DEBT SERVICE		132,779	152,014	94,662	142,574	138,298	(4,276)
*** TOTAL BUDGETED EXPENSES ***		2,778,788	3,304,919	2,546,108	3,452,624	3,218,577	(234,047)

*** END OF REPORT ***

LANDFILL FUND - FUND 440
SUMMARY OF RECEIPTS AND EXPENSES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Unrestricted Fund Balance	\$1,096,602	\$1,710,923	\$1,387,126
<u>Receipts</u>			
Howard County contribution toward New Landfill	250,000	250,000	0
Revenue from Sanitation Service	902,278	880,600	880,600
Commerical Tipping Fees	805,886	682,000	682,000
Other Financing Sources		224,750	500,000
Miscellaneous Revenue	194,694	178,150	177,150
Total Current Receipts	2,152,858	2,215,500	2,239,750
Total Funds Available	3,249,460	3,926,423	3,626,876
<u>Expenses</u>			
Personnel Services	569,299	670,268	653,603
Supplies and Materials	41,489	54,000	46,700
Maintenance of Structures	2,421	5,100	500
Maintenance of Equipment	52,594	53,100	50,401
Contractual Services	187,660	146,280	152,760
Administrative & Miscellaneous	284,796	411,439	414,865
Debt Service	110,447	224,360	381,042
Capital Outlay	289,831	974,750	3,500,000
Total Expenses	1,538,537	2,539,297	5,199,871
Increase (Decrease) in Unrestricted Fund Equity	614,321	(323,797)	(2,960,121)
Ending Unrestricted Fund Balance	\$1,710,923	\$1,387,126	(\$1,572,995)

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

440-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
41-LICENSES & PERMITS							
4116	ANNUAL PERMITS	2,400	2,000	800	2,000	2,000	0
TOTAL 41-LICENSES & PERMITS		2,400	2,000	800	2,000	2,000	0
42-GRANTS & OTHER AGENCIES							
4205-06	HOWARD COUNT-NEW LANDFILL	250,000	250,000	250,000	250,000	0	250,000
4250	PERMAIN BASIN RPC - GRANT W.C.	29,325	0	0	0	0	0
TOTAL 42-GRANTS & OTHER AGENCIES		279,325	250,000	250,000	250,000	0	250,000
43-GENERAL SALES/OTHER SERVICE							
4303	LANDFILL REV FROM SANITATION	902,278	910,000	601,119	880,600	880,600	0
4304	COMMERCIAL TIPPING FEES	805,886	814,000	463,222	682,000	682,000	0
4356	LANDFILL ENVIRONMENT FEES	134,134	120,000	78,420	120,000	130,000	(10,000)
4361	LATE FEE CHARGES	2,609	2,400	1,454	2,100	2,100	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		1,844,907	1,846,400	1,144,215	1,684,700	1,694,700	(10,000)
46-INTEREST INCOME							
4602	INTEREST INCOME	9,692	5,600	20,291	26,000	15,000	11,000
4614	INTEREST INC-LANDFILL CLOSURE	15,715	11,800	20,556	28,000	28,000	0
TOTAL 46-INTEREST INCOME		25,407	17,400	40,847	54,000	43,000	11,000

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

440-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
49-MISCELLANEOUS							
4900	CASH OVER/ (SHORT)	674	0	73	0	0	0
4905	OTHER INCOME	95	115	31	50	50	0
4906	RETURNED CHECK FEES	50	25	0	0	0	0
4921	OTHER FINANCING SOURCES	0	760,775	0	224,750	500,000	(275,250)
TOTAL 49-MISCELLANEOUS		819	760,915	104	224,800	500,050	(275,250)
*** TOTAL BUDGETED REVENUES ***		2,152,858	2,876,715	1,435,966	2,215,500	2,239,750	(24,250)
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

Dept. 350 – Landfill

Landfill Fund

The City's sanitary landfill disposes an average of 150 tons of waste per day and must comply with all reporting requirements of the Texas Commission on Environmental Quality (TCEQ). This department also oversees a recycling program for paper, cardboard, steel and used oil, which reduces the tonnage entering the landfill and extends its estimated life of operations.

ACHIEVEMENTS

- Admin Tech received Class A Municipal Solid Waste License
- Completed 50% of the audit on dumpsters for the City

GOALS

- Prepare for the opening of the new landfill
- Finish the audit on dumpsters for the City

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$569,299	\$670,268	\$653,603
51 – Supplies and Materials	41,489	54,000	46,700
53 – Maintenance of Bldg./Structures	2,421	5,100	500
54 – Maintenance of Equipment	52,594	53,100	50,401
55 – Contractual Services	187,660	146,280	152,760
56 – Miscellaneous	284,796	411,439	414,865
62 – Building & Structures	21,883	750,000	3,000,000
64 – Vehicles	267,948	224,750	500,000
Total	\$1,428,091	\$2,314,937	\$4,818,829

Budget Highlights:

5511 – Communications - Digital Radios (\$5,305), City's portion of infrastructure costs (year 1 of 3)

6404 – Heavy Equipment – Bomag BC772RB4 Compactor (\$500,000) LP

6226-01 - New Landfill - New Landfill Construction (\$3,000,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

440-LANDFILL
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
025-350-5010	SALARIES	365,149	379,927	238,037	377,215	394,341	17,126
025-350-5015	AUTO ALLOWANCE	7,475	7,800	4,875	7,800	7,800	0
025-350-5021	TERMINATION PAY	0	0	1,957	1,957	0	(1,957)
025-350-5022	VACATION BUY BACK	4,547	950	8,836	8,836	8,836	0
025-350-5035	OVERTIME	25,620	20,000	24,953	38,000	20,000	(18,000)
025-350-5045	LONGEVITY	3,386	4,916	3,613	3,847	5,395	1,548
025-350-5050	RETIREMENT	43,656	72,999	29,672	77,366	77,020	(346)
025-350-5060	GROUP INSURANCE	75,325	69,171	73,830	96,873	79,152	(17,721)
025-350-5065	WORKERS' COMPENSATION	24,064	25,106	25,106	25,106	26,257	1,151
025-350-5070	RETIREMENT-DEFERRED COM	14,027	22,789	10,605	23,675	23,301	(374)
025-350-5075	LIFE & DISABILITY INSUR	2,278	3,591	1,366	2,243	3,716	1,473
025-350-5080	MEDICARE	3,717	5,997	2,791	6,215	6,327	112
025-350-5085	UNEMPLOYMENT TAXES	54	81	1,041	1,135	1,458	323
	TOTAL PERSONNEL SERVICES	569,299	613,327	426,683	670,268	653,603	(16,665)
SUPPLIES & MATERIALS							
025-350-5110	OFFICE SUPPLIES	1,895	2,000	1,005	2,000	2,000	0
025-350-5114	WEARING APPAREL	1,331	2,500	2,208	2,500	2,500	0
025-350-5116	GASOLINE, OIL & GREASE	32,847	35,000	28,894	35,000	35,000	0
025-350-5117	MINOR APPARATUS	2,220	2,000	960	2,000	2,000	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

440-LANDFILL
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
025-350-5118	JANITORIAL SUPPLIES	460	750	300	750	750	0
025-350-5119	CHEMICALS	0	1,000	0	200	200	0
025-350-5123	OTHER SUPPLIES	115	1,000	76	7,500	200	(7,300)
025-350-5124	POSTAGE	14	0	32	50	50	0
025-350-5128	UTILITIES	2,607	4,000	1,442	4,000	4,000	0
	TOTAL SUPPLIES & MATERIALS	41,489	48,250	34,917	54,000	46,700	(7,300)
MAINTENANCE OF BUILDINGS/							
025-350-5311	MAINTENANCE OF BUILDING	2,421	500	901	5,100	500	(4,600)
	TOTAL MAINTENANCE OF BUILDINGS/	2,421	500	901	5,100	500	(4,600)
MAINTENANCE OF EQUIPMENT							
025-350-5411	I.T. MAINT & EQUIP	1,900	1,900	1,900	1,900	4,001	2,101
025-350-5412	VEHICLE MAINTENANCE	50,568	45,900	10,365	45,900	45,900	0
025-350-5413	FIRE APPARATUS	36	200	90	200	200	0
025-350-5422	MAINT. HEATING & COOLIN	90	0	0	4,400	0	(4,400)
025-350-5425	MAINT. MACHINERY, TOOLS	0	300	627	700	300	(400)
025-350-5411	NEXT YEAR NOTES: Electronic Time Tracking System \$2,101						
	TOTAL MAINTENANCE OF EQUIPMENT	52,594	48,300	12,982	53,100	50,401	(2,699)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

440-LANDFILL
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
CONTRACTUAL SERVICES							
025-350-5511	COMMUNICATIONS	1,891	2,000	1,113	1,950	7,260	5,310
025-350-5515	HIRE OF EQUIPMENT	2,053	0	0	0	0	0
025-350-5520	INSURANCE	7,960	8,000	8,579	8,579	9,200	621
025-350-5521	SPECIAL SERVICE	85,495	60,000	48,022	60,000	60,000	0
025-350-5521-07	SPECIAL SERVICES-ACCOUN	10,598	10,000	11,251	11,251	11,800	549
025-350-5521-17	BANK CHARGES	570	0	0	0	0	0
025-350-5530	TRAVEL EXPENSE	119	500	722	1,000	1,000	0
025-350-5540	DUES & SUSCRIPTIONS	794	0	212	1,000	1,000	0
025-350-5541	PERMITS, LICENSES, TEST	76,951	60,000	27,786	60,000	60,000	0
025-350-5550	ELECTRICITY	1,229	1,500	1,359	1,500	1,500	0
025-350-5555	EDUCATION AND TRAINING	0	100	630	1,000	1,000	0
025-350-5511	NEXT YEAR NOTES: Includes \$5,305 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
TOTAL CONTRACTUAL SERVICES		187,660	142,100	99,673	146,280	152,760	6,480
MISCELLANEOUS							
025-350-5616	JUDGEMENTS AND DAMAGES	2,027	0	0	0	0	0
025-350-5641	ADMINISTRATIVE FEES	282,769	286,434	190,956	286,434	289,860	3,426
025-350-5643	BAD DEBT WRITE-OFF	0	50,000	103	50,000	50,000	0
025-350-5645	LATE PAY FEES & PENALTI	0	5	0	5	5	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

440-LANDFILL
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
025-350-5659	CURRENT YEAR CLOSER COS	0	0	0	75,000	75,000	0
	TOTAL MISCELLANEOUS	284,796	336,439	191,060	411,439	414,865	3,426
BUILDING & STRUCTURES							
025-350-6226-01	NEW LANDFILL	21,883	2,500,000	0	750,000	3,000,000	2,250,000
	TOTAL BUILDING & STRUCTURES	21,883	2,500,000	0	750,000	3,000,000	2,250,000
EQUIPMENT							
025-350-6313	COMMUNICATION SYSTEM	0	1,852	0	0	0	0
	TOTAL EQUIPMENT	0	1,852	0	0	0	0
VEHICLES							
025-350-6404	MOTOR VEHICLES	123,258	1,006,775	0	0	0	0
025-350-6404	HEAVY EQUIPMENT	144,690	1,006,775	1,006,775	224,750	500,000	275,250
025-350-6404	NEXT YEAR NOTES: \$500,000 Bomag BC772RB4 Compactor						
	TOTAL VEHICLES	267,948	1,006,775	1,006,775	224,750	500,000	275,250
	TOTAL 350-LANDFILL	1,428,091	4,697,543	1,772,990	2,314,937	4,818,829	2,503,892
DEPARTMENTAL NOTES							
	TOTAL 025-SANITATION	1,428,091	4,697,543	1,772,990	2,314,937	4,818,829	2,503,892

Debt Service

Landfill Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments for equipment purchased with this funding.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
Total Debt Service	\$110,447	\$224,360	\$381,042

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

440-LANDFILL
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
DEBT SERVICE							
070-000-5701-01	DEBT SERVICE - 2012-13	60,327	30,164	30,164	30,164	0	(30,164)
070-000-5701-02	DEBT SERVICE - 2013-14	5,339	5,339	3,559	5,339	2,669	(2,670)
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	7,274	7,274	4,849	7,274	7,274	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	37,507	56,261	35,415	56,261	56,261	0
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	0	201,355	53,709	125,322	214,838	89,516
070-000-5701-60	DEBT SVC-2018-19 EQUIPM	0	0	0	0	100,000	100,000
TOTAL DEBT SERVICE		110,447	300,393	127,696	224,360	381,042	156,682
TOTAL 000-NON-DEPARTMENTAL		110,447	300,393	127,696	224,360	381,042	156,682
TOTAL 070-DEBT SERVICE		110,447	300,393	127,696	224,360	381,042	156,682
*** TOTAL BUDGETED EXPENSES ***		1,538,537	4,997,936	1,900,686	2,539,297	5,199,871	2,660,574

*** END OF REPORT ***

SANITATION FUND - FUND 445
SUMMARY OF RECEIPTS AND EXPENSES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Unrestricted Fund Balance	\$1,072,559	\$480,761	\$820,914
<u>Receipts</u>			
Refuse Collection Service	3,038,627	3,000,000	3,000,000
Late Charges	61,461	51,500	51,000
Compactor Rental	40,462	60,000	60,000
Other Financing Sources	0	388,655	0
Repayment of loan to Hotel/Motel Fund	0	150,000	325,000
Miscellaneous Revenue	2,012	4,800	5,000
Total Current Receipts	3,142,562	3,654,955	3,441,000
Total Funds Available	4,215,121	4,135,716	4,261,914
<u>Expenses</u>			
Personnel Services	602,401	641,871	659,123
Supplies and Materials	1,235,174	1,209,580	1,209,580
Maintenance of Equipment	376,414	310,550	313,451
Contractual Services	48,103	55,613	69,904
Miscellaneous	435,367	376,566	380,040
Debt Service	289,944	331,967	295,370
Capital Outlay	271,957	388,655	50,000
Loan to Hotel / Motel	475,000	0	0
Total Expenses	3,734,360	3,314,802	2,977,468
Increase (Decrease) in Unrestricted Fund Equity	(591,798)	340,153	463,532
Ending Unrestricted Fund Balance	\$480,761	\$820,914	\$1,284,446

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

445-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
43-GENERAL SALES/OTHER SERVICE							
4301	REFUSE COLLECTION SERVICE	3,038,627	3,000,000	1,822,523	3,000,000	3,000,000	0
4361	LATE CHARGES	61,461	60,000	34,845	51,500	51,000	500
TOTAL 43-GENERAL SALES/OTHER SERVICE		3,100,088	3,060,000	1,857,368	3,051,500	3,051,000	500
46-INTEREST INCOME							
4602	INTEREST REVENUE	2,411	1,800	3,589	3,800	4,000	(200)
TOTAL 46-INTEREST INCOME		2,411	1,800	3,589	3,800	4,000	(200)
47-PROPERTY							
4729	COMPACTOR RENTAL	40,462	43,500	39,483	60,000	60,000	0
TOTAL 47-PROPERTY		40,462	43,500	39,483	60,000	60,000	0
48-TRANSFER FROM OTHER FUNDS							
4819	TRANSFERS FROM OTHER FUNDS	(21,674)	0	0	0	0	0
4824	TRANSFER FROM HOTEL/MOTEL	0	0	0	150,000	325,000	(175,000)
TOTAL 48-TRANSFER FROM OTHER FUNDS		(21,674)	0	0	150,000	325,000	(175,000)
49-MISCELLANEOUS							
4903	INSURANCE RECOVERY	20,178	0	0	0	0	0
4905	OTHER INCOME	1,097	1,000	742	1,000	1,000	0
4921	OTHER FINANCING SOURCES	0	330,000	0	388,655	0	388,655
TOTAL 49-MISCELLANEOUS		21,275	331,000	742	389,655	1,000	388,655

4921 OTHER FINANCING SOURCES

CURRENT YEAR NOTES:

Revised 2017-18 Lease Purchase Financing

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

445-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
***	TOTAL BUDGETED REVENUES ***	3,142,562	3,436,300	1,901,182	3,654,955	3,441,000	213,955
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept. 330 – Sanitation

Sanitation Fund

The Sanitation Department provides mechanized refuse collection for all residential customers and commercial customers. The department also repairs and replaces all collection containers.

ACHIEVEMENTS

- Replaced all the damaged dumpsters
- Completed the replacement on old dumpsters

GOALS

- Continue to work on making rollout only route

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$602,401	\$641,871	\$659,123
51 – Supplies and Materials	1,235,174	1,209,580	1,209,580
54 – Maintenance of Equipment	376,414	310,550	313,451
55 – Contractual Services	48,103	55,613	69,904
56 – Miscellaneous	435,367	376,566	380,040
63 – Equipment	0	0	50,000
64 – Vehicles	271,957	388,655	0
Total	\$2,969,416	\$2,982,835	\$2,682,098

Budget Highlights:

5511 – Communications - Digital Radios (\$12,379), City's portion of infrastructure costs (year 1 of 3)
6312 – Safety & Sanitation Equipment – Five 30 yard containers (\$50,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

445-SANITATION
025-SANITATION
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
025-330-5010	SALARIES	381,716	369,714	223,939	367,929	385,556	17,627
025-330-5021	TERMINATION PAY	2,095	0	4,380	4,380	0	(4,380)
025-330-5022	VACATION BUY BACK	5,796	2,400	7,964	7,964	7,964	0
025-330-5035	OVERTIME	32,549	45,000	24,990	40,000	45,000	5,000
025-330-5045	LONGEVITY	4,793	6,446	5,324	5,405	6,817	1,412
025-330-5050	RETIREMENT	52,696	74,758	31,399	74,322	78,602	4,280
025-330-5060	GROUP INSURANCE	76,873	66,171	66,849	86,898	77,472	(9,426)
025-330-5065	WORKERS' COMPENSATION	21,653	21,415	21,415	21,415	22,257	842
025-330-5070	RETIREMENT-DEFERRED COM	17,132	23,338	11,224	23,908	23,715	(193)
025-330-5075	LIFE & DISABILITY INSUR	2,650	3,690	1,378	2,299	3,825	1,526
025-330-5080	MEDICARE	4,380	6,142	2,954	6,175	6,457	282
025-330-5085	UNEMPLOYMENT TEXAS	69	81	1,126	1,176	1,458	282
	TOTAL PERSONNEL SERVICES	602,401	619,155	402,943	641,871	659,123	17,252
SUPPLIES & MATERIALS							
025-330-5114	WEARING APPAREL	1,867	2,500	2,275	2,500	2,500	0
025-330-5116	GASOLINE, OIL & GREASE	86,304	90,000	51,092	90,000	90,000	0
025-330-5117	MINOR APPARATUS	645	7,000	471	7,000	7,000	0
025-330-5118	JANITORIAL SUPPLIES	147	50	19	50	50	0
025-330-5123	OTHER SUPPLIES	243,906	200,000	619	200,000	200,000	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

445-SANITATION

025-SANITATION

330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
025-330-5124	POSTAGE	29	30	0	30	30	0
025-330-5129	LANDFILL EXPENSE	902,278	910,000	601,119	910,000	910,000	0
	TOTAL SUPPLIES & MATERIALS	1,235,174	1,209,580	655,596	1,209,580	1,209,580	0
MAINTENANCE OF EQUIPMENT							
025-330-5411	I.T. MAINT & EQUIP	0	0	0	0	2,101	2,101
025-330-5412	VEHICLE MAINTENANCE	376,414	300,000	206,650	300,000	300,000	0
025-330-5413	FIRE APPARATUS	0	100	0	100	100	0
025-330-5415	MAINTENANCE OF RADIOS	0	200	0	200	1,000	800
025-330-5416	MAINT. SANITATION CONTA	0	10,000	0	10,000	10,000	0
025-330-5425	MAINT. MACHINERY, TOOLS	0	250	0	250	250	0
025-330-5411	NEXT YEAR NOTES:						
	Electronic Time Keeping System \$2,101						
	TOTAL MAINTENANCE OF EQUIPMENT	376,414	310,550	206,650	310,550	313,451	2,901
CONTRACTUAL SERVICES							
025-330-5511	COMMUNICATIONS	1,697	1,500	1,040	1,700	14,050	12,350
025-330-5520	INSURANCE	20,786	20,800	16,608	16,608	18,000	1,392
025-330-5521	SPECIAL SERVICE	11,565	6,800	18,316	23,000	23,000	0
025-330-5521-07	SPECIAL SERVICES-ACCOUN	10,598	11,000	11,251	11,251	11,800	549
025-330-5521-17	BANK CHARGES	570	160	0	160	160	0
025-330-5530	TRAVEL EXPENSE	0	0	627	0	0	0
025-330-5540	DUES AND SUBSCRIPTIONS	894	894	0	894	894	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

445-SANITATION
025-SANITATION
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
025-330-5550	ELECTRICITY	1,995	2,000	1,938	2,000	2,000	0
025-330-5511	NEXT YEAR NOTES: Includes \$12,379 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
TOTAL CONTRACTUAL SERVICES		48,103	43,154	49,779	55,613	69,904	14,291
MISCELLANEOUS							
025-330-5616	JUDGEMENTS & DAMAGES	12,140	7,500	91	7,500	7,500	0
025-330-5641	ADMINISTRATIVE FEES	328,502	329,066	219,377	329,066	332,540	3,474
025-330-5643	BAD DEBT EXPENSE	94,725	40,000	18,271	40,000	40,000	0
TOTAL MISCELLANEOUS		435,367	376,566	237,739	376,566	380,040	3,474
EQUIPMENT							
025-330-6312	SAFETY & SANITATION	0	0	0	0	50,000	50,000
025-330-6313	COMMUNICATION SYSTEM	0	4,321	0	0	0	0
025-330-6312	NEXT YEAR NOTES: Five 30 yard containers						
TOTAL EQUIPMENT		0	4,321	0	0	50,000	50,000
VEHICLES							
025-330-6401	MOTOR VEHICLES	271,957	330,000	493,989	388,655	0	(388,655)
025-330-6401	CURRENT YEAR NOTES: \$337,689 Garbage(one arm bandit)Truck \$22,248 1/2 Ton Single Cap Pickup (revised 2017-18 Lease) \$28,718 Forklift (revised 2017-18 Lease Purchase)						

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

445-SANITATION
025-SANITATION
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	TOTAL VEHICLES	271,957	330,000	493,989	388,655	0	(388,655)
	TOTAL 330-SANITATION	2,969,417	2,893,326	2,046,696	2,982,835	2,682,098	(300,737)
=====							
DEPARTMENTAL NOTES							
	TOTAL 025-SANITATION	2,969,417	2,893,326	2,046,696	2,982,835	2,682,098	(300,737)
=====							

Debt Service

Sanitation Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments for equipment purchased with this funding.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
Total Debt Service	\$289,944	\$331,967	\$295,370

Transfers to Other Funds

Sanitation Fund

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
Transfer to Hotel/Motel Fund	\$475,000	\$0	\$0
Total	\$475,000	\$0	\$0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

445-SANITATION
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
DEBT SERVICE							
070-000-5701-03	DEBT SERVICE 2011-12 EQ	29,396	0	0	0	0	0
070-000-5701-04	DEBT SERVICE 2012-13 EQ	44,495	22,248	22,248	22,248	0	(22,248)
070-000-5701-05	DEBT SERVICE 2013-14 EQ	88,219	88,219	58,813	88,219	44,110	(44,109)
070-000-5701-06	DEBT SERVICE 2014-15 EQ	74,071	88,886	59,257	88,886	88,886	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	53,763	91,955	58,092	91,536	91,955	419
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	0	66,000	17,605	41,078	70,419	29,341
TOTAL DEBT SERVICE		289,944	357,308	216,015	331,967	295,370	(36,597)
TOTAL 000-NON-DEPARTMENTAL		289,944	357,308	216,015	331,967	295,370	(36,597)
		=====	=====	=====	=====	=====	=====
TOTAL 070-DEBT SERVICE		289,944	357,308	216,015	331,967	295,370	(36,597)
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

445-SANITATION
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
TRANSFERS TO OTHER FUNDS							
080-000-5823	TRANSFER TO HOTEL/MOTEL	475,000	0	0	0	0	0
TOTAL TRANSFERS TO OTHER FUNDS		475,000	0	0	0	0	0
TOTAL 000-NON-DEPARTMENTAL		475,000	0	0	0	0	0
		=====	=====	=====	=====	=====	=====
TOTAL 080-INTERGOVERNMENTAL EX		475,000	0	0	0	0	0
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		3,734,360	3,250,634	2,262,711	3,314,802	2,977,468	(337,334)
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

SERVICE CENTER FUND - FUND 505
SUMMARY OF RECEIPTS AND EXPENSES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Fund Equity	(\$14,963)	\$1,361	\$1,595
<u>Receipts</u>			
Repair Charges to City Departments	9,998	13,715	12,000
Overhead Charged to Other Funds	20,000	30,000	30,000
Other Financing Sources - Leases	0	6,499	0
Miscellaneous	21,674	0	0
Total Current Receipts	51,672	50,214	42,000
Total Funds Available	36,709	51,575	43,595
<u>Expenses</u>			
Supplies and Materials	4,061	10,340	4,050
Maintenance of Buildings	5,833	3,000	3,200
Maintenance of Equipment	11,807	12,500	11,900
Contractual Services	10,989	13,707	13,400
Debt Service	2,658	3,934	4,512
Capital Outlay	0	6,499	0
Miscellaneous	0	0	0
Total Budgeted Expenses	35,348	49,980	37,062
Increase (Decrease) in Fund Equity	16,324	234	4,938
Ending Fund Equity	\$1,361	\$1,595	\$6,533

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

505-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
46-INTEREST INCOME							
4602	INTEREST INCOME	5	0	1	1	0	1
TOTAL 46-INTEREST INCOME		5	0	1	1	0	1
48-TRANSFER FROM OTHER FUNDS							
4819	TRANSFER FROM OTHER FUNDS	21,674	0	0	0	0	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		21,674	0	0	0	0	0
49-MISCELLANEOUS							
4905	OTHER INCOME	9,998	10,000	13,175	13,715	12,000	1,715
4921	OTHER FINANCING SOURCES	0	6,499	0	6,499	0	6,499
4950	OVERHEAD CHARGED TO DEPTS	20,000	30,000	30,000	30,000	30,000	0
TOTAL 49-MISCELLANEOUS		29,998	46,499	43,175	50,214	42,000	8,214
*** TOTAL BUDGETED REVENUES ***		51,672	46,499	43,176	50,215	42,000	8,215
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

Dept. 810 – Service Center

Service Center Fund

The City of Big Spring fleet management is under an outsourced contract.

ACHIEVEMENTS

- Improved compliance with departmental PM scheduling as reported weekly.
- Repurposed older City equipment to fill current needs without major additional cost to the City to purchase or replace equipment.
- Provided specifications and/or updated specifications for new City equipment procurement.
- Provided 24/7 on-call service during bad weather emergencies.

GOALS

- Continue to reduce non-target costs to the City by making upgraded repairs where possible and complete repairs to units and by assisting in the training of new and tenured operators on City equipment.
- Reduce unit down time by making complete repairs to units that require them moving the focus from repair to service and maintenance.
- Provide rapid and thorough response to the varying and changing needs of each individual department through continued regular communication with the department supervisors.
- Assist in the training of new and tenured operators on City equipment.
- Reduce long-term cost to the City by consulting on the most recent technological improvements and assist the City in the correct equipment usage.
- Improve departmental compliance with the City of Big Spring safety manual related to daily vehicle and equipment inspections.
- To improve compliance with departmental PM scheduling as reported weekly.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
51 – Supplies and Materials	\$4,061	\$10,340	\$4,050
53 – Maintenance of Bldg./Structures	5,833	3,000	3,200
54 – Maintenance of Equipment	11,807	12,500	11,900
55 – Contractual Services	10,989	13,707	13,400
63 – Equipment	0	6,499	0
Totals	\$32,690	\$46,046	\$32,550

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

505-SERVICE CENTER

021-PUBLIC WORKS

810-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
SUPPLIES & MATERIALS							
021-810-5116	GASOLINE, OIL, & GREASE	1,444	1,700	775	1,500	1,600	100
021-810-5117	MINOR APPARATUS	66	6,720	6,599	6,720	200 (6,520)
021-810-5123	OTHER SUPPLIES	797	500	208	360	450	90
021-810-5128	UTILITIES	1,754	1,750	1,025	1,760	1,800	40
021-810-5117	CURRENT YEAR NOTES: Ateq VT56 Complete Diagnostic TPMS Tool \$1,250 Autel Maxisys OE Level Aftermarket Diagnostic Tool \$2,550 J-2534 Vehicle Interface Adapter \$1,800 Midtronics MDX-700P Battery and Electrical System Tester \$1,120						
TOTAL SUPPLIES & MATERIALS		4,061	10,670	8,607	10,340	4,050 (6,290)
MAINTENANCE OF BUILDINGS/							
021-810-5311	MAINTENANCE OF BUILDING	5,833	3,000	3,075	3,000	3,200	200
TOTAL MAINTENANCE OF BUILDINGS/		5,833	3,000	3,075	3,000	3,200	200
MAINTENANCE OF EQUIPMENT							
021-810-5411	I.T. MAINT & EQUIP	1,395	1,400	0	1,400	800 (600)
021-810-5412	VEHICLE MAINTENANCE	10,285	8,500	9,406	11,000	11,000	0
021-810-5413	MAINT. OF FIRE APPARATU	127	100	0	100	100	0
TOTAL MAINTENANCE OF EQUIPMENT		11,807	10,000	9,406	12,500	11,900 (600)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

505-SERVICE CENTER
021-PUBLIC WORKS
810-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
CONTRACTUAL SERVICES							
021-810-5511	COMMUNICATIONS	1,140	1,000	693	1,900	1,200	(700)
021-810-5520	INSURANCE	2,830	2,900	3,307	3,307	3,600	293
021-810-5550	ELECTRICITY	3,906	3,500	1,751	3,500	3,600	100
021-810-5560	GAS FOR HEATING	3,114	3,200	3,645	5,000	5,000	0
TOTAL CONTRACTUAL SERVICES		10,989	10,600	9,397	13,707	13,400	(307)
EQUIPMENT							
021-810-6311	MACHINERY & EQUIPMENT	0	6,499	6,499	6,499	0	(6,499)
021-810-6311	CURRENT YEAR NOTES: Robinair 1234YF AC Machine \$6,499						
TOTAL EQUIPMENT		0	6,499	6,499	6,499	0	(6,499)
TOTAL 810-SERVICE CENTER		32,690	40,769	36,983	46,046	32,550	(13,496)
DEPARTMENTAL NOTES							
TOTAL 021-PUBLIC WORKS		32,690	40,769	36,983	46,046	32,550	(13,496)

Debt Service

Service Center Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase payments for equipment purchased with this funding.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
Total Debt Service	\$2,658	\$3,934	\$4,512

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

505-SERVICE CENTER
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
DEBT SERVICE							
070-000-5701-02	DEBT SVC-05-06 SIEMENS	1,723	1,723	0	1,723	1,723	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	935	1,469	979	1,402	1,402	0
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	0	1,300	347	809	1,387	578
TOTAL DEBT SERVICE		401	4,492	1,326	3,934	4,512	578
TOTAL 000-NON-DEPARTMENTAL		2,658	4,492	1,326	3,934	4,512	578
TOTAL 070-DEBT SERVICE		2,658	4,492	1,326	3,934	4,512	578
*** TOTAL BUDGETED EXPENSES ***		35,348	45,261	38,309	49,980	37,062	(12,918)

*** END OF REPORT ***

HEALTH INSURANCE FUND - FUND 510
SUMMARY OF RECEIPTS AND EXPENSES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Fund Equity	(\$295,207)	(\$830,972)	\$797,798
<u>Receipts</u>			
Premiums - from City	2,109,291	2,798,240	2,233,549
Premiums - from Employees	372,475	445,612	490,375
Premiums - from Retires & COBRA	176,494	196,590	219,270
Premiums - for Dental	75,833	80,800	80,800
Umbrella Reimbursement	343,621	460,741	0
Interest Income	734	630	700
Total Receipts	3,078,448	3,982,613	3,024,694
Transfers from Other Funds	400,000	1,204,417	400,000
Total Current Receipts	3,478,448	5,187,030	3,424,694
Total Funds Available	3,183,241	4,356,058	4,222,492
<u>Expenses</u>			
Medical & Dental Payments	3,480,017	2,961,400	3,275,701
Stop Loss Premium	0	400,560	465,000
Administrative Fees	525,444	181,095	158,791
Wellness Program	8,752	15,205	16,000
Total Budgeted Expenses	4,014,213	3,558,260	3,915,492
Increase (Decrease) in Fund Equity	(535,765)	1,628,770	(490,798)
Ending Fund Equity	(\$830,972)	\$797,798	\$307,000

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

510-HEALTH INSURANCE FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
46-INTEREST INCOME							
4602	INTEREST INCOME	734	400	467	630	700	(70)
TOTAL 46-INTEREST INCOME		734	400	467	630	700	(70)
48-TRANSFER FROM OTHER FUNDS							
4819	TRANSFER FROM OTHER FUNDS	400,000	0	0	1,204,417	400,000	804,417
TOTAL 48-TRANSFER FROM OTHER FUNDS		400,000	0	0	1,204,417	400,000	804,417
4819	TRANSFER FROM OTHER FUNDS	CURRENT YEAR NOTES: 2017-18 Transfer of \$400,000 from Workers Comp fund 515, and \$804,417 from the funds who used health insurance (prorated) so Health Insurance could pay back the the \$804,417 it owes GF.					
49-MISCELLANEOUS							
4905	OTHER INCOME (STOPLOSS REIMB)	343,621	0	461,852	460,741	0	460,741
4931	CONTRIBUTIONS-CITY	2,109,291	2,192,489	2,183,020	2,798,240	2,233,549	564,691
4932	CONTRIBUTIONS-EMPLOYEES	346,217	400,565	291,488	414,437	459,200	(44,763)
4933	CONTRIBUTIONS-COBRA/RETIREEES	169,419	230,000	120,858	189,000	211,680	(22,680)
4942	CONTRIB - DENTAL EMPL	75,833	85,000	56,473	80,800	80,800	0
4943	CONTRIB - DENTAL RETIREEE	7,075	7,000	5,079	7,590	7,590	0
4944	CONTRIBUTIONS - VISION EMPL	26,258	26,500	21,830	31,175	31,175	0
TOTAL 49-MISCELLANEOUS		3,077,714	2,941,554	3,140,599	3,981,983	3,023,994	957,989
*** TOTAL BUDGETED REVENUES ***		3,478,448	2,941,954	3,141,066	5,187,030	3,424,694	1,762,336

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

510-HEALTH INSURANCE FUND
003-PERSONNEL
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
CONTRACTUAL SERVICES							
003-000-5521	SPEC SVCS - MEDICAL PAY	3,134,948	2,300,000	1,567,424	2,381,000	2,580,060	199,060
003-000-5521-02	WELLNESS PROGRAM	8,752	25,000	8,583	15,205	16,000	795
TOTAL CONTRACTUAL SERVICES		3,143,700	2,325,000	1,576,007	2,396,205	2,596,060	199,855
MISCELLANEOUS							
003-000-5612	STOP LOSS PREMIUMS	0	0	265,972	400,560	465,000	64,440
003-000-5623	UMR CRS NETWORK FEE	1,213	0	2,665	3,200	3,500	300
003-000-5625	RX CLAIMS	258,285	0	345,667	489,500	600,641	111,141
003-000-5641	ADMIN FEES - TML	458,546	400,000	71,059	106,982	108,000	1,018
003-000-5641-01	ADMIN FEES-GENERAL FUND	65,685	70,913	47,275	70,913	47,291	(23,622)
003-000-5641-01	PERMANENT NOTES: Administrative fees to General Fund as established by an independent cost allocation study.						
TOTAL MISCELLANEOUS		783,728	470,913	732,638	1,071,155	1,224,432	153,277
TOTAL 000-NON-DEPARTMENTAL		3,927,428	2,795,913	2,308,645	3,467,360	3,820,492	353,132
=====							

DEPARTMENTAL NOTES

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

510-HEALTH INSURANCE FUND
003-PERSONNEL
840-DENTAL INSURANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
CONTRACTUAL SERVICES							
003-840-5521	SPEC SVCS - DENTAL PAYM	86,785	55,000	63,978	90,900	95,000	4,100
TOTAL CONTRACTUAL SERVICES		86,785	55,000	63,978	90,900	95,000	4,100
TOTAL 840-DENTAL INSURANCE		86,785	55,000	63,978	90,900	95,000	4,100
TOTAL 003-PERSONNEL		4,014,213	2,850,913	2,372,623	3,558,260	3,915,492	357,232
*** TOTAL BUDGETED EXPENSES ***		4,014,213	2,850,913	2,372,623	3,558,260	3,915,492	357,232

*** END OF REPORT ***

WORKERS' COMPENSATION INSURANCE FUND - FUND 515
SUMMARY OF RECEIPTS AND EXPENSES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Fund Equity	\$964,668	\$864,878	\$819,263
<u>Receipts</u>			
Contributions	460,976	454,554	454,554
Miscellaneous	2,859	3,000	3,500
Total Receipts	463,835	457,554	458,054
Total Funds Available	1,428,503	1,322,432	1,277,317
<u>Expenses</u>			
Workers' Compensation Claims	129,155	65,000	200,000
Miscellaneous	34,470	38,169	36,335
	163,625	103,169	236,335
Transfers to Other Funds (Health Ins)	400,000	400,000	400,000
Total Expenses	563,625	503,169	636,335
Increase (Decrease) in Fund Equity	(99,790)	(45,615)	(178,281)
Ending Fund Equity	\$864,878	\$819,263	\$640,982

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

515-WORKERS' COMPENSATION INS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
46-INTEREST INCOME							
4602	INTEREST INCOME	2,859	2,300	2,332	3,000	3,500	(500)
TOTAL 46-INTEREST INCOME		2,859	2,300	2,332	3,000	3,500	(500)
49-MISCELLANEOUS							
4931	CONTRIBUTIONS - CITY	460,976	460,976	454,555	454,554	454,554	0
TOTAL 49-MISCELLANEOUS		460,976	460,976	454,555	454,554	454,554	0
*** TOTAL BUDGETED REVENUES ***		463,835	463,276	456,887	457,554	458,054	(500)
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

515-WORKERS' COMPENSATION INS

003-PERSONNEL

000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
CONTRACTUAL SERVICES							
003-000-5521	WORKERS' COMP. CLAIMS	129,155	225,000	52,141	65,000	200,000	135,000
003-000-5521-17	BANK CHARGES	70	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		129,225	225,000	52,141	65,000	200,000	135,000
MISCELLANEOUS							
003-000-5641	ADMINISTRATIVE FEES	30,122	31,000	29,258	32,000	32,000	0
003-000-5641-01	ADMIN FEES-GENERAL FUND	4,278	6,169	4,113	6,169	4,335	(1,834)
003-000-5641-01	PERMANENT NOTES: Administrative fees paid to General Fund for services as established in the annual cost allocation study.						
TOTAL MISCELLANEOUS		34,400	37,169	33,370	38,169	36,335	(1,834)
TOTAL 000-NON-DEPARTMENTAL		163,625	262,169	85,511	103,169	236,335	133,166
DEPARTMENTAL NOTES							
TOTAL 003-PERSONNEL		163,625	262,169	85,511	103,169	236,335	133,166

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

515-WORKERS' COMPENSATION INS
 080-INTERGOVERNMENTAL EX
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
TRANSFERS TO OTHER FUNDS							
080-000-5808	TRANSFER TO OTHER FUNDS	400,000	0	0	400,000	400,000	0
080-000-5808	CURRENT YEAR NOTES: \$400,000 Transfer to Health Insurance						
080-000-5808	NEXT YEAR NOTES: \$400,000 Transfer to Health Insurance						
TOTAL TRANSFERS TO OTHER FUNDS		400,000	0	0	400,000	400,000	0
TOTAL 000-NON-DEPARTMENTAL		400,000	0	0	400,000	400,000	0
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
TOTAL 080-INTERGOVERNMENTAL EX		400,000	0	0	400,000	400,000	0
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		563,625	262,169	85,511	503,169	636,335	133,166
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

HOTEL / MOTEL TAX FUND - FUND 110
SUMMARY OF RECEIPTS AND EXPENDITURES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Fund Balance	\$1,026,243	\$332,600	\$424,359
Revenues			
Motel Tax Revenue	1,163,640	1,830,200	1,830,500
Rental Revenue	34,075	42,450	43,050
Loan from Sanitation Fund	475,000	0	0
Contributions	175,000	352,000	20,000
Miscellaneous	45,014	5,108	4,708
Total Revenues	1,892,729	2,229,758	1,898,258
Total Funds Available	2,918,972	2,562,358	2,322,617
Personnel Services	279,505	319,296	294,849
Supplies and Materials	67,367	95,450	69,550
Maintenance of Land	17,036	16,000	20,600
Maintenance of Buildings and Structures	22,869	97,200	61,000
Maintenance of Equipment	5,452	11,302	11,472
Contractual Services	309,978	559,075	520,174
Miscellaneous	346,881	151,788	370,542
Debt Service	5,888	5,888	5,888
Repay Loan from Sanitation	0	150,000	325,000
Capital Outlay	1,531,396	732,000	480,000
Total Expenditures	2,586,372	2,137,999	2,159,075
Increase (Decrease) in Fund Balance	(693,643)	91,759	(260,817)
Ending Fund Balance	\$332,600	\$424,359	\$163,542

HOTEL / MOTEL TAX FUND - FUND 110
EXPENDITURES BY DEPARTMENT
SUMMARY OF RECEIPTS AND EXPENDITURES

<u>DEPARTMENT</u>	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
510-Dora Roberts Community Center	\$67,987	\$78,149	\$78,400
520-Potton House	11,700	85,178	20,000
530-Municipal Auditorium	94,266	38,126	67,760
540-Special Projects	22,076	37,560	45,161
560-Convention & Visitors Bureau	2,043,049	1,529,844	1,143,586
570-Historic Spring Maintenance	0	69,335	110,600
000-Non-Departmental	341,406	293,919	687,680
Debt Service	5,888	5,888	5,888
TOTAL	\$2,586,372	\$2,137,999	\$2,159,075

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
40-FEES							
4031	HOTEL/MOTEL OCCUPANCY TAXES	1,162,607	1,050,000	1,127,809	1,830,000	1,830,000	0
4032	PENALTY MOTEL OCCUPANCY	1,033	1,000	92	200	500	(300)
TOTAL 40-FEES		1,163,639	1,051,000	1,127,901	1,830,200	1,830,500	(300)
45-RECREATION							
4507	MERCHANDISE SALES	3,236	3,800	4,024	2,100	2,200	(100)
TOTAL 45-RECREATION		3,236	3,800	4,024	2,100	2,200	(100)
46-INTEREST INCOME							
4602	INTEREST INCOME	1,956	2,300	2,211	3,000	2,500	500
TOTAL 46-INTEREST INCOME		1,956	2,300	2,211	3,000	2,500	500
47-PROPERTY							
4701	DRCC RENTALS	33,325	39,000	27,800	39,000	39,000	0
4701-02	RENTAL OF DIRECTIONAL SIGNS	150	0	0	50	50	0
4701-03	RENTALS - HEART OF CITY PLAZA	600	200	100	200	200	0
4701-04	RENTALS - AUDITORIUM	0	450	2,310	2,600	2,600	0
4701-05	HISTORIC SPRING PLAZA - RENT	0	0	200	600	1,200	(600)
TOTAL 47-PROPERTY		34,075	39,650	30,410	42,450	43,050	(600)

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
48-TRANSFER FROM OTHER FUNDS							
4821	TRANSFERS FROM SANITATION	475,000	0	0	0	0	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		475,000	0	0	0	0	0
49-MISCELLANEOUS							
4903	INSURANCE RECOVERY	39,294	0	0	0	0	0
4905	OTHER INCOME	528	20	3	8	8	0
4925	CONTRIBUTIONS	175,000	20,000	332,786	352,000	20,000	332,000
TOTAL 49-MISCELLANEOUS		214,822	20,020	332,789	352,008	20,008	332,000
*** TOTAL BUDGETED REVENUES ***		1,892,728	1,116,770	1,497,334	2,229,758	1,898,258	331,500
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept. 510 – Dora Roberts Community Center

Hotel Tax Fund

This department operates the Dora Roberts Community Center. Operations include rental, marketing, and maintenance of the facility.

ACHIEVEMENTS

- Renovated Classroom to encourage more use

GOALS

- Renovate and update Fireplace Room

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
51 – Supplies and Materials	\$21,068	\$17,900	\$17,900
52 – Maintenance of Land	0	1,000	1,000
53 – Maintenance Buildings	15,701	14,000	11,000
54 – Maintenance of Equipment	679	5,600	5,600
55 – Contractual Services	30,539	39,649	42,900
Total	\$67,987	\$78,149	\$78,400

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX
 040-ECONOMIC DEVELOPMENT
 510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
SUPPLIES & MATERIALS							
040-510-5110	OFFICE SUPPLIES	0	50	0	50	50	0
040-510-5117	MINOR APPARATUS	13,594	10,000	3,126	10,000	10,000	0
040-510-5118	JANITORIAL SUPPLIES	1,806	2,000	1,514	2,000	2,000	0
040-510-5122	BOTANICAL & AGRICULTURA	709	1,000	0	1,000	1,000	0
040-510-5123	OTHER SUPPLIES	832	850	832	850	850	0
040-510-5124	POSTAGE	0	20	0	0	0	0
040-510-5128	UTILITIES	4,128	4,000	1,954	4,000	4,000	0
040-510-5123	PERMANENT NOTES: R.O. system in kitchenette Sr. Center will pay for RO system in Kitchen						
040-510-5128	PERMANENT NOTES: Water Account #21-0010-02 Split costs with Senior Center						
TOTAL SUPPLIES & MATERIALS		21,068	17,920	7,425	17,900	17,900	0
MAINTENANCE OF LAND							
040-510-5210	LAND MAINTENANCE	0	1,000	745	1,000	1,000	0
TOTAL MAINTENANCE OF LAND		0	1,000	745	1,000	1,000	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
MAINTENANCE OF BUILDINGS/							
040-510-5311	MAINTENANCE OF BUILDING	15,399	10,000	5,673	13,000	10,000	(3,000)
040-510-5326	MISCELLANEOUS IMPROVEME	302	1,000	0	1,000	1,000	0
	TOTAL MAINTENANCE OF BUILDINGS/	15,701	11,000	5,673	14,000	11,000	(3,000)
MAINTENANCE OF EQUIPMENT							
040-510-5413	MAINT. FIRE APPARATUS	72	600	105	600	600	0
040-510-5422	MAINT OF HEATING & COOL	607	5,000	64	5,000	5,000	0
	TOTAL MAINTENANCE OF EQUIPMENT	679	5,600	170	5,600	5,600	0
CONTRACTUAL SERVICES							
040-510-5511	COMMUNICATIONS	494	600	329	500	600	100
040-510-5515	HIRE OF EQUIPMENT	1,426	2,000	600	2,000	2,000	0
040-510-5520	INSURANCE	2,534	2,600	3,348	3,349	3,500	151
040-510-5521	SPECIAL SERVICES	15,524	20,000	9,100	23,000	26,000	3,000
040-510-5525	ADVERTISING	500	500	420	500	500	0
040-510-5550	ELECTRICITY	8,344	8,000	2,675	8,000	8,000	0
040-510-5560	GAS FOR HEATING	1,718	2,300	1,392	2,300	2,300	0
040-510-5521	PERMANENT NOTES: Building Cleaning & Groundskeeping						
	TOTAL CONTRACTUAL SERVICES	30,539	36,000	17,865	39,649	42,900	3,251
	TOTAL 510-DORA ROBERTS COMMUN.	67,987	71,520	31,878	78,149	78,400	251
=====							

DEPARTMENTAL NOTES

Dept. 520 – Potton House

Hotel Tax Fund

The Potton House is a historic landmark listed on the National Registry of Historic Places. The City contracts with the Heritage Museum for operation of the facility.

ACHIEVEMENTS

- Worked with Heritage Museum to get new roof installed
- Worked on exterior repairs

GOALS

- Continue to work with Heritage Museum on repairs

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
51 – Supplies and Materials	\$829	\$700	\$700
53 – Maintenance of Bldg./Structures	0	75,200	10,000
55 – Contractual Services	2,871	1,278	1,300
56 – Miscellaneous (Contributions)	8,000	8,000	8,000
Total	\$11,700	\$85,178	\$20,000

Budget Highlights:

5611 – Annual contribution for operation of Potton House

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
520-POTTON HOUSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
SUPPLIES & MATERIALS							
040-520-5128	UTILITIES	829	700	484	700	700	0
TOTAL SUPPLIES & MATERIALS		829	700	484	700	700	0
MAINTENANCE OF BUILDINGS/							
040-520-5311	MAINTENANCE OF BUILDING	0	33,750	33,250	75,200	10,000	(65,200)
TOTAL MAINTENANCE OF BUILDINGS/		0	33,750	33,250	75,200	10,000	(65,200)
CONTRACTUAL SERVICES							
040-520-5511	COMMUNICATIONS	340	400	187	340	340	0
040-520-5520	INSURANCE	437	437	578	578	600	22
040-520-5550	ELECTRICITY	2,093	360	170	360	360	0
TOTAL CONTRACTUAL SERVICES		2,871	1,197	934	1,278	1,300	22
MISCELLANEOUS							
040-520-5611	CONTRIBUTIONS-HERITAGE	8,000	8,000	8,000	8,000	8,000	0
TOTAL MISCELLANEOUS		8,000	8,000	8,000	8,000	8,000	0
TOTAL 520-POTTON HOUSE		11,700	43,647	42,668	85,178	20,000	(65,178)
		=====	=====	=====	=====	=====	=====

Dept. 530 – Auditorium

Hotel Tax Fund

The Municipal Auditorium is available to the public for rent and is operated and maintained by the Parks Department.

ACHIEVEMENTS

- Repaired roof
- Increased use of the Facility

GOALS

- Pigeon Remediation
- Install an HVAC automation system

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
51 – Supplies & Materials	\$6,040	\$5,000	\$2,600
52 – Maintenance of Land	0	3,000	0
53 – Maintenance of Bldg./Structures	5,966	2,000	2,000
54 – Maintenance of Equipment	340	2,100	2,100
55 – Contractual Services	30,654	26,026	26,060
63 – Equipment	51,266	0	35,000
Total	\$94,266	\$38,126	\$67,670

Budget Highlights:

6317 – Heating & Cooling System – Boiler/Chiller automation (\$35,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX

040-ECONOMIC DEVELOPMENT

530-AUDITORIUM

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
SUPPLIES & MATERIALS							
040-530-5117	MINOR APPARATUS	1,858	1,000	200	1,000	1,000	0
040-530-5118	JANITORIAL SUPPLIES	464	1,000	168	500	1,000	500
040-530-5128	UTILITIES	3,719	2,000	2,169	3,500	600 (2,900)
TOTAL SUPPLIES & MATERIALS		6,040	4,000	2,536	5,000	2,600 (2,400)
MAINTENANCE OF LAND							
040-530-5210	LAND MAINTENANCE	0	0	0	3,000	0 (3,000)
TOTAL MAINTENANCE OF LAND		0	0	0	3,000	0 (3,000)
MAINTENANCE OF BUILDINGS/							
040-530-5311	MAINTENANCE OF BUILDING	5,966	2,000	955	2,000	2,000	0
TOTAL MAINTENANCE OF BUILDINGS/		5,966	2,000	955	2,000	2,000	0
MAINTENANCE OF EQUIPMENT							
040-530-5413	MAINT. OF FIRE APPARATU	0	100	0	100	100	0
040-530-5422	MAINT OF HEATING & COOL	340	2,000	0	2,000	2,000	0
TOTAL MAINTENANCE OF EQUIPMENT		340	2,100	0	2,100	2,100	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX
 040-ECONOMIC DEVELOPMENT
 530-AUDITORIUM

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
CONTRACTUAL SERVICES							
040-530-5511	COMMUNICATIONS	596	0	0	0	0	0
040-530-5520	INSURANCE	6,426	6,500	8,475	8,476	8,510	34
040-530-5521	SPECIAL SERVICES	10,628	7,000	3,600	7,000	7,000	0
040-530-5541	PERMITS, LICENSES, TESTI	440	550	0	550	550	0
040-530-5550	ELECTRICITY	12,563	10,000	5,183	10,000	10,000	0
040-530-5521	PERMANENT NOTES: Janitorial Services & Maintenance Assistance						
040-530-5541	PERMANENT NOTES: Boiler & ADA Lift Inspection & Fees						
TOTAL CONTRACTUAL SERVICES		30,654	24,050	17,258	26,026	26,060	34
EQUIPMENT							
040-530-6317	HEATING AND COOLINGSSY	51,266	0	0	0	35,000	35,000
040-530-6317	NEXT YEAR NOTES: Automation of HVAC controls to control temperature & repair of valves on system.						
TOTAL EQUIPMENT		51,266	0	0	0	35,000	35,000
TOTAL 530-AUDITORIUM		94,266	32,150	20,750	38,126	67,760	29,634
		=====	=====	=====	=====	=====	=====

Dept. 540 – Special Projects

Hotel Tax Fund

This department accounts for costs associated with maintaining and improving the downtown square and the Heart of the City Park.

ACHIEVEMENTS

- Installed crushed glass at base of median trees

GOALS

- Purchase surrounding available property
- Begin the construction of new water feature for downtown

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
51 – Supplies & Materials	\$3,236	\$5,550	\$5,550
52 – Maintenance of Land	17,036	10,000	16,000
53 – Maintenance of Bldg./Structures	0	2,500	2,500
55 – Contractual Services	1,804	19,510	1,111
61 – Land	0	0	20,000
Total	\$22,076	\$37,560	\$45,161

Budget Highlights:

5210 – Land Maintenance – Ongoing Land Maintenance
6100 – Land Purchases

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX

040-ECONOMIC DEVELOPMENT

540-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
SUPPLIES & MATERIALS							
040-540-5122	BOTANICAL & AGRICULTURA	0	500	0	500	500	0
040-540-5128	UTILITIES	3,204	7,000	1,689	5,000	5,000	0
040-540-5128-01	LANDFILL	32	50	32	50	50	0
040-540-5128	PERMANENT NOTES: Water Account #'s 04-1785-01 - 205 Scurry - Heart of the City Plaza 04-0124-01 - 114 W. 3rd - Heart of the City Plaza 04-0125-01 - 116 W. 3rd - Heart of the City Plaza 04-0895-00 - 308 Scurry - Heart of the City Plaza 04-0182-01 - 401 1/2 Scurry - Heart of the City Plaza 03-1405-01 - 311 Main - Tubb Pocket Park 03-1410-04 - 313 Main - Tubb Pocket Park						
TOTAL SUPPLIES & MATERIALS		3,236	7,550	1,721	5,550	5,550	0
MAINTENANCE OF LAND							
040-540-5210	LAND MAINTENANCE	17,036	16,000	4,562	10,000	16,000	6,000
040-540-5210	PERMANENT NOTES: Ongoing Land Maintenance						
TOTAL MAINTENANCE OF LAND		17,036	16,000	4,562	10,000	16,000	6,000
MAINTENANCE OF BUILDINGS/							
040-540-5326	MISCELLANEOUS MAINTENAN	0	2,500	342	2,500	2,500	0
040-540-5326	PERMANENT NOTES: Maintenance of Restrooms at Heart of the City Park						

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX

040-ECONOMIC DEVELOPMENT

540-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	TOTAL MAINTENANCE OF BUILDINGS/	0	2,500	342	2,500	2,500	0
	CONTRACTUAL SERVICES						
040-540-5520	INSURANCE	9	10	10	10	11	1
040-540-5521	SPECIAL SERVICES	1,350	600	0	19,000	600	(18,400)
040-540-5550	ELECTRICITY	445	1,000	157	500	500	0
040-540-5521	PERMANENT NOTES: Cleaning of Restrooms prior to events						
040-540-5521	CURRENT YEAR NOTES: Includes \$15,000 for water feature engineering and architectural fees.						
	TOTAL CONTRACTUAL SERVICES	1,804	1,610	167	19,510	1,111	(18,399)
	MISCELLANEOUS						
	LAND						
040-540-6100	LAND PURCHASES	0	0	0	0	20,000	20,000
040-540-6100	NEXT YEAR NOTES: Purchase of adjoining land around Heart of City Plaza.						
	TOTAL LAND	0	0	0	0	20,000	20,000
	BUILDING & STRUCTURES						
	TOTAL 540-SPECIAL PROJECTS	22,076	27,660	6,793	37,560	45,161	7,601

Dept. 560 – Convention & Visitors Bureau Hotel Tax Fund

The Convention and Visitors Bureau is funded through hotel/motel tax revenue. This department is responsible for actively marketing and promoting the Big Spring community as well as providing financial incentives to businesses and organizations that will bring conventions and tourism to the City.

ACHIEVEMENTS

- Produced “Visit Big Spring Magazine”
- Grew social media
- Spring Restoration Project in progress
- Worked with Heritage Museum to re-roof Potton House
- Conducted Hotel Tax audit

GOALS

- Develop and implement way-finding sign program
- Expand advertising
- Continue to plan events that will bring in tourism to Big Spring

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$279,505	\$319,296	\$294,849
51 – Supplies & Materials	36,191	58,300	37,800
53 – Maintenance of Bldg./Structures	1,202	3,000	35,000
54 – Maintenance of Equipment	4,433	3,602	3,772
55 – Contractual Services	241,586	445,646	422,165
62 – Buildings & Structures	1,480,130	700,000	350,000
Total	\$2,043,047	\$1,529,844	\$1,143,586

Budget Highlights:

5123 – Other Supplies – Handouts and brochures, increase mail outs to other cities and visitor centers
 5311 – Building Maintenance – Contract Maintenance (\$30,000)
 5521-01 – Funding Requests – Funding to other organizations sponsoring tourism events
 6226-02 – Misc Structures-Amphitheater – Phase I (\$350,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX

040-ECONOMIC DEVELOPMENT

560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
040-560-5010	SALARIES	189,071	194,053	124,395	182,268	201,488	19,220
040-560-5015	AUTO ALLOWANCE	7,846	7,800	4,875	7,800	7,800	0
040-560-5021	TERMINATION PAY	2,720	0	0	29,459	0	(29,459)
040-560-5022	VACATION BUY BACK	1,451	1,450	1,487	1,487	1,487	0
040-560-5045	LONGEVITY	2,724	3,774	2,985	2,985	3,931	946
040-560-5050	RETIREMENT	34,811	36,549	21,569	40,056	37,896	(2,160)
040-560-5060	GROUP INSURANCE	23,972	21,596	27,281	37,043	24,704	(12,339)
040-560-5065	WORKERS' COMPENSATION	907	932	932	932	957	25
040-560-5070	RETIREMENT-DEFERRED COM	11,322	11,410	7,685	12,393	11,447	(946)
040-560-5075	LIFE & DISABILITY INSUR	1,678	1,792	1,046	897	1,378	481
040-560-5080	MEDICARE	2,960	3,003	2,022	3,231	3,113	(118)
040-560-5085	UNEMPLOYMENT TAXES	43	36	645	745	648	(97)
	TOTAL PERSONNEL SERVICES	279,506	282,395	194,922	319,296	294,849	(24,447)
SUPPLIES & MATERIALS							
040-560-5110	OFFICE SUPPLIES	1,554	2,000	1,869	2,000	2,000	0
040-560-5112	FOOD SUPPLIES	511	500	213	500	500	0
040-560-5117	MINOR APPARATUS	2,594	2,000	1,265	2,000	2,000	0
040-560-5118	JANITORIAL SUPPLIES	561	500	148	500	500	0
040-560-5123	OTHER SUPPLIES	22,160	25,000	19,840	40,000	25,000	(15,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX

040-ECONOMIC DEVELOPMENT

560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
040-560-5124	POSTAGE	287	500	3,171	3,500	1,000	(2,500)
040-560-5126	MERCHANDISE FOR RESALE	6,249	5,000	2,401	8,000	5,000	(3,000)
040-560-5128	UTILITIES	2,276	1,800	1,322	1,800	1,800	0
040-560-5117	PERMANENT NOTES: Supplies as needed for banner poles, etc						
040-560-5123	PERMANENT NOTES: Brochure/Magazine Printing CVB Handouts RO System						
	TOTAL SUPPLIES & MATERIALS	36,191	37,300	30,231	58,300	37,800	(20,500)
MAINTENANCE OF BUILDINGS/							
040-560-5311	BUILDING MAINTENANCE	1,202	17,900	1,217	3,000	35,000	32,000
040-560-5311	NEXT YEAR NOTES: \$30,000 Contract Maintenance.						
	TOTAL MAINTENANCE OF BUILDINGS/	1,202	17,900	1,217	3,000	35,000	32,000
MAINTENANCE OF EQUIPMENT							
040-560-5411	I.T. MAINT & EQUIP	4,433	500	3,602	3,602	3,772	170
	TOTAL MAINTENANCE OF EQUIPMENT	4,433	500	3,602	3,602	3,772	170
CONTRACTUAL SERVICES							
040-560-5511	COMMUNICATIONS	5,989	6,000	3,656	6,000	6,000	0
040-560-5515	HIRE OF EQUIPMENT	1,680	1,800	600	1,800	1,800	0
040-560-5520	INSURANCE	264	264	346	346	365	19
040-560-5521	SPECIAL SERVICES	3,910	30,000	23,905	35,000	30,000	(5,000)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX

040-ECONOMIC DEVELOPMENT

560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
040-560-5521-01	FUNDING REQUESTS	122,436	175,000	159,731	175,000	160,000	(15,000)
040-560-5521-02	CVB EVENTS	4,253	5,000	3,529	7,500	7,500	0
040-560-5521-06	SPECIAL SERVICES-ARCHIT	0	0	0	10,500	0	(10,500)
040-560-5525	ADVERTISING	45,066	50,000	49,509	150,000	155,000	5,000
040-560-5530	TRAVEL EXPENSE	4,024	7,500	0	3,000	5,000	2,000
040-560-5535	VISTOR CENTER - RENT	36,000	36,000	24,000	36,000	36,000	0
040-560-5540	DUES & SUBSCRIPTIONS	12,047	14,000	9,125	14,000	14,000	0
040-560-5550	ELECTRICITY	4,299	5,000	1,673	4,000	4,000	0
040-560-5555	EDUCATION AND TRAINING	83	500	82	500	500	0
040-560-5560	HEATING FOR CVB	1,535	2,000	1,317	2,000	2,000	0
040-560-5511	PERMANENT NOTES: Civic Plus						
040-560-5521	PERMANENT NOTES: Audit Expenses and Janitorial						
040-560-5540	PERMANENT NOTES: Texas Association of CVB, Chamber of Commerce, Rotary Club, TTIA, Texas Highways and Texas Plains Trail, THLA Group Membership, Preservation Texas, Texas Downtown Association						
TOTAL CONTRACTUAL SERVICES		241,586	333,064	277,474	445,646	422,165	(23,481)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
BUILDING & STRUCTURES							
040-560-6226-01	MISC STRUCT- HISTORIC B	1,480,130	630,457	505,936	700,000	0	(700,000)
040-560-6226-02	MISC STRUCT- AMPHITHEAT	0	0	0	0	350,000	350,000
040-560-6226-02	NEXT YEAR NOTES: Construction of Amphitheater Stage and other improvements at Comanche Trail Park.						
TOTAL BUILDING & STRUCTURES		1,480,130	630,457	505,936	700,000	350,000	(350,000)
TOTAL 560-CVB		2,043,047	1,301,616	1,013,381	1,529,844	1,143,586	(386,258)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 570 – Historic Spring

Hotel Tax Fund

The Historic Spring Site was completely renovated in 2017 and the area is dedicated to the importance and history of our namesake Spring. New pumps have restored the artificial flow and created 3 waterfall areas. The Plaza area has 8 storyboards describing the history and importance of the spring and a small performance stage will provide a venue for bands, weddings, and other community events. This department will provide for ongoing maintenance and other costs associated with operations at the site.

ACHIEVEMENTS

- Completed restoration project
- Held Grand Opening
- Started CHIPS (Citizens Helping In Protecting our Spring) program
- Started and completed SM Energy Pavilion

GOALS

- Continue maintenance
- Acquire ADA compliant restroom trailer

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
51 – Supplies and Materials	\$0	\$8,000	\$5,000
52 – Maintenance of Land	0	2,000	3,600
53 – Maintenance of Bldg./Structures	0	500	500
55 – Contractual Services	0	26,835	26,500
63 – Machinery & Equipment	0	32,000	75,000
Total	\$0	\$69,335	\$110,600

Budget Highlights:

6311 – Machinery & Equipment – Bathroom Trailer (\$75,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX

040-ECONOMIC DEVELOPMENT

570-HISTORIC SPRING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
SUPPLIES & MATERIALS							
040-570-5117	MINOR APPARATUS	0	5,000	6,519	8,000	5,000	(3,000)
TOTAL SUPPLIES & MATERIALS		0	5,000	6,519	8,000	5,000	(3,000)
MAINTENANCE OF LAND							
040-570-5210	LAND MAINTENANCE	0	1,000	983	2,000	3,600	1,600
040-570-5210	CURRENT YEAR NOTES: Contract for land maintenance						
040-570-5210	NEXT YEAR NOTES: Contract for land maintenance						
TOTAL MAINTENANCE OF LAND		0	1,000	983	2,000	3,600	1,600
MAINTENANCE OF BUILDINGS/							
040-570-5326	MISCELLANEOUS IMPROVEME	0	500	1	500	500	0
TOTAL MAINTENANCE OF BUILDINGS/		0	500	1	500	500	0
CONTRACTUAL SERVICES							
040-570-5511	COMMUNICATIONS	0	2,500	229	335	0	(335)
040-570-5521-02	HISTORIC SPRINGS - EVEN	0	0	15,626	25,000	25,000	0
040-570-5550	ELECTRICITY	0	0	961	1,500	1,500	0
TOTAL CONTRACTUAL SERVICES		0	2,500	16,815	26,835	26,500	(335)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
570-HISTORIC SPRING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
EQUIPMENT							
040-570-6311	MACHINERY & EQUIPMENT	0	25,000	31,660	32,000	75,000	43,000
040-570-6311	CURRENT YEAR NOTES: Includes Security Camera System.						
040-570-6311	NEXT YEAR NOTES: Bathroom Trailer for events.						
TOTAL EQUIPMENT		0	25,000	31,660	32,000	75,000	43,000
TOTAL 570-HISTORIC SPRING		0	34,000	55,978	69,335	110,600	41,265
=====							
DEPARTMENTAL NOTES							
TOTAL 040-ECONOMIC DEVELOPMENT		2,580,483	1,654,511	1,275,437	1,982,111	1,828,187	(153,924)
=====							

Dept. 000 – Non-Departmental**Hotel Tax Fund**

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other local agencies promoting tourism.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
55 – Contractual Services	\$2,525	\$131	\$138
56 – Miscellaneous	338,881	143,788	362,542
Total	\$341,406	\$143,919	\$362,680

Budget Highlights:

5553 – Electricity – Electricity at the Amphitheater

5612 – Contributions – Contributions to the Heritage Museum (\$24,000) and Hangar 25 (\$20,000)

5641 – Administrative Fees – Payment to the General Fund for administrative services

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
CONTRACTUAL SERVICES							
040-000-5520	INSURANCE	1,160	130	131	131	138	7
040-000-5552	use 110-040-570-5511on	1,365	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES		2,525	130	131	131	138	7
MISCELLANEOUS							
040-000-5612	CONTRIBUTION HERITAGE M	24,000	24,000	24,000	24,000	24,000	0
040-000-5617	CONTRIBUTION HANGAR 25	0	0	0	0	20,000	20,000
040-000-5641	ADMINISTRATIVE FEES	314,881	119,788	79,859	119,788	318,542	198,754
040-000-5617	NEXT YEAR NOTES: Hangar 25 Contribution						
040-000-5641	PERMANENT NOTES: Administrative fees paid to General Fund, as established by independent cost allocation study.						
TOTAL MISCELLANEOUS		338,881	143,788	103,859	143,788	362,542	218,754
TOTAL 000-NON-DEPARTMENTAL		341,406	143,918	103,990	143,919	362,680	218,761

DEPARTMENTAL NOTES

Debt Service**Hotel Tax Fund**

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments for equipment purchased with this funding.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
Total Debt Service	\$5,888	\$5,888	\$5,888

Transfers to Other Funds**Hotel Tax Fund**

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
Transfer to Sanitation Fund	\$0	\$150,000	\$325,000
Total	\$0	\$150,000	\$325,000

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
DEBT SERVICE							
070-000-5701-01	DEBT SVC-05-06 SIEMENS	5,888	5,888	5,888	5,888	5,888	0
TOTAL DEBT SERVICE		5,888	5,888	5,888	5,888	5,888	0
TOTAL 000-NON-DEPARTMENTAL		5,888	5,888	5,888	5,888	5,888	0
		=====	=====	=====	=====	=====	=====
TOTAL 070-DEBT SERVICE		5,888	5,888	5,888	5,888	5,888	0
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

110-HOTEL/ MOTEL TAX
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
TRANSFERS TO OTHER FUNDS							
080-000-5824	TRANSFER TO SANITATION	0	0	0	150,000	325,000	175,000
TOTAL TRANSFERS TO OTHER FUNDS		0	0	0	150,000	325,000	175,000
TOTAL 000-NON-DEPARTMENTAL		0	0	0	150,000	325,000	175,000
		=====	=====	=====	=====	=====	=====
TOTAL 080-INTERGOVERNMENTAL EX		0	0	0	150,000	325,000	175,000
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		2,586,372	1,660,399	1,281,326	2,137,999	2,159,075	21,076
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

COLLEGE EDUCATION FUND - FUND 130
SUMMARY OF RECEIPTS AND EXPENDITURES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Fund Balance	\$37,283	\$53,727	\$62,027
Revenues			
Sale of Scrap Metal	18,343	12,000	11,000
Interest Income	140	300	350
Total Revenues	18,483	12,300	11,350
Total Funds Available	55,766	66,027	73,377
College Tuition Fees	2,039	4,000	4,000
Total Expenditures	2,039	4,000	4,000
Transfers-Out			
EMS Fund	0	0	40,000
Total Budgeted Expenditures	2,039	4,000	44,000
Increase (Decrease) in Fund Balance	16,444	8,300	(32,650)
Ending Fund Balance	\$53,727	\$62,027	\$29,377

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

130-COLLEGE EDUC FOR EMPLOYEE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
43-GENERAL SALES/OTHER SERVICE							
4380	SALE OF SCRAP METAL	18,343	11,000	11,126	12,000	11,000	1,000
TOTAL 43-GENERAL SALES/OTHER SERVICE		18,343	11,000	11,126	12,000	11,000	1,000
46-INTEREST INCOME							
4602	INTEREST INCOME	140	70	296	300	350	(50)
TOTAL 46-INTEREST INCOME		140	70	296	300	350	(50)
*** TOTAL BUDGETED REVENUES ***		18,484	11,070	11,423	12,300	11,350	950
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

130-COLLEGE EDUC FOR EMPLOYEE
 001-ADMINISTRATION
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
CONTRACTUAL SERVICES							
001-000-5556	COLLEGE TUITION FEES	2,039	4,000	1,904	4,000	4,000	0
TOTAL CONTRACTUAL SERVICES		2,039	4,000	1,904	4,000	4,000	0
TOTAL 000-NON-DEPARTMENTAL		2,039	4,000	1,904	4,000	4,000	0
		=====	=====	=====	=====	=====	=====
TOTAL 001-ADMINISTRATION		2,039	4,000	1,904	4,000	4,000	0
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

130-COLLEGE EDUC FOR EMPLOYEE
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
TRANSFERS TO OTHER FUNDS							
080-000-5808	TRANSFERS TO OTHER FUND	0	0	0	0	40,000	40,000
TOTAL TRANSFERS TO OTHER FUNDS		0	0	0	0	40,000	40,000
TOTAL 000-NON-DEPARTMENTAL		0	0	0	0	40,000	40,000
		=====	=====	=====	=====	=====	=====
TOTAL 080-INTERGOVERNMENTAL EX		0	0	0	0	40,000	40,000
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		2,039	4,000	1,904	4,000	44,000	40,000
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

MUNICIPAL COURT SECURITY FUND - FUND 140
SUMMARY OF RECEIPTS AND EXPENDITURES
2018-19

	ACTUAL 2017-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Fund Balance	\$1,292	\$1,676	\$862
<u>Receipts</u>			
Court Security Fees	6,902	6,600	6,500
Miscellaneous	1,006	4	5
Total Receipts	7,908	6,604	6,505
Total Funds Available	9,200	8,280	7,367
<u>Expenditures</u>			
Personnel Services	5,962	5,962	5,900
Communication	1,056	1,056	1,056
Miscellaneous	506	400	400
Total Expenditures	7,524	7,418	7,356
Increase (Decrease) in Fund Balance	384	(814)	(851)
Ending Fund Balance	\$1,676	\$862	\$11

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

140-MUNICIPAL COURT SECURITY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
44-FINES & FEES							
4415	MUNICIPAL COURT SECURITY FEES	6,902	7,200	4,409	6,600	6,500	100
TOTAL 44-FINES & FEES		6,902	7,200	4,409	6,600	6,500	100
4415	MUNICIPAL COURT SECURITY FEES	PERMANENT NOTES: Includes \$3.00/misdemeanor conviction deposited into this fund.					
46-INTEREST INCOME							
4602	INTEREST INCOME	6	12	9	4	5 (1)
TOTAL 46-INTEREST INCOME		6	12	9	4	5 (1)
48-TRANSFER FROM OTHER FUNDS							
4810	TRANSFERS FROM GENERAL FUND	1,000	0	0	0	0	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		1,000	0	0	0	0	0
*** TOTAL BUDGETED REVENUES ***		7,908	7,212	4,417	6,604	6,505	99
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

140-MUNICIPAL COURT SECURITY
013-CITY JUDGE
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
PERSONNEL SERVICES							
013-220-5060	GROUP INSURANCE	5,962	5,962	0	5,962	5,900	(62)
TOTAL PERSONNEL SERVICES		5,962	5,962	0	5,962	5,900	(62)
CONTRACTUAL SERVICES							
013-220-5511	COMMUNICATIONS	1,056	1,056	0	1,056	1,056	0
TOTAL CONTRACTUAL SERVICES		1,056	1,056	0	1,056	1,056	0
MISCELLANEOUS							
013-220-5643	BAD DEBT EXPENSE	506	400	0	400	400	0
TOTAL MISCELLANEOUS		506	400	0	400	400	0
EQUIPMENT							
TOTAL 220-MUNICIPAL COURT		7,524	7,418	0	7,418	7,356	(62)
TOTAL 013-CITY JUDGE		7,524	7,418	0	7,418	7,356	(62)

MUNICIPAL COURT TECHNOLOGY - FUND 142
SUMMARY OF RECEIPTS AND EXPENDITURES
2018-19

	ACTUAL 2017-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Fund Balance	\$0	\$9,573	\$18,493
<u>Receipts</u>			
Court Technology Fees	0	8,840	8,840
Miscellaneous	0	80	150
Total Receipts	0	8,920	8,990
Total Funds Available	0	18,493	27,483
<u>Expenditures</u>			
Supplies and Materials	0	0	0
Contractual Services	0	0	0
Capital	0	0	0
Miscellaneous	0	0	0
Total Expenditures	0	0	0
Increase (Decrease) in Fund Balance	0	8,920	8,990
Ending Fund Balance	\$0	\$18,493	\$27,483

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

142-MUNICIPAL COURT TECH.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
44-FINES & FEES							
4417	MUN COURT TECHNOLOGY FEES	0	0	5,890	8,840	8,840	0
TOTAL 44-FINES & FEES		0	0	5,890	8,840	8,840	0
46-INTEREST INCOME							
4602	INTEREST INCOME	0	0	13	80	150	(70)
TOTAL 46-INTEREST INCOME		0	0	13	80	150	(70)
*** TOTAL BUDGETED REVENUES ***		0	0	5,903	8,920	8,990	(70)
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

SENIOR CENTER FUND - FUND 160
SUMMARY OF RECEIPTS AND EXPENDITURES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Fund Balance	\$10,417	\$2,357	\$3,266
<u>Receipts</u>			
Senior Grant Programs	102,042	104,000	95,450
Program Income	24,770	22,325	16,720
Miscellaneous	245	250	1,200
Total Receipts	127,057	126,575	113,370
<u>Transfers-In</u>			
General Fund	274,421	300,000	316,000
Total Current Receipts	401,478	426,575	429,370
Total Funds Available	411,895	428,932	432,636
<u>Expenditures</u>			
Personnel Services	264,173	276,330	277,414
Supplies and Materials	107,894	114,750	114,750
Maintenance of Structures	1,738	3,000	3,000
Maintenance of Equipment	13,918	10,100	11,101
Contractual Services	16,634	21,486	21,657
Miscellaneous Charges	5,181	0	0
Total Budgeted Expenditures	409,538	425,666	427,922
Increase (Decrease) in Fund Balance	(8,060)	909	1,448
Ending Fund Balance	\$2,357	\$3,266	\$4,714

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

160-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
42-GRANTS & OTHER AGENCIES							
4201	AREA AGENCY ON AGING	53,315	54,000	34,053	54,000	50,000	4,000
4202	DEPT OF AGING & DISABILITY SVC	48,728	50,000	30,126	50,000	45,450	4,550
TOTAL 42-GRANTS & OTHER AGENCIES		102,042	104,000	64,179	104,000	95,450	8,550
43-GENERAL SALES/OTHER SERVICE							
4310	CONGREGATE MEALS	20,944	19,000	11,901	19,000	16,500	2,500
4315	HOME DELIVERED MEALS	434	325	180	325	220	105
4320	BINGO, MISC	3,392	3,000	195	3,000	1,000	2,000
TOTAL 43-GENERAL SALES/OTHER SERVICE		24,770	22,325	12,276	22,325	17,720	4,605
46-INTEREST INCOME							
4602	INTEREST INCOME	157	200 (146)	200	180	20
TOTAL 46-INTEREST INCOME		157	200 (146)	200	180	20
48-TRANSFER FROM OTHER FUNDS							
4810	TRANS FROM GENERAL FUND	274,421	275,000	183,333	300,000	316,000 (16,000)
TOTAL 48-TRANSFER FROM OTHER FUNDS		274,421	275,000	183,333	300,000	316,000 (16,000)
49-MISCELLANEOUS							
4905	OTHER INCOME	1	0	0	0	0	0
4925	CONTRIBUTIONS	87	50	20	50	20	30
TOTAL 49-MISCELLANEOUS		88	50	20	50	20	30
*** TOTAL BUDGETED REVENUES ***		401,478	401,575	259,661	426,575	429,370 (2,795)

*** END OF REPORT ***

Dept. 910 – Senior Center

Senior Center Fund

The City took over operations of the Senior Center from Howard County effective April 1, 2008. The Senior Center provides quality programs to seniors, including hot meals served on the premises, bi-monthly dances, bingo and home-delivered meals.

ACHIEVEMENTS

- Serving 110 people daily (75 home delivered meals and 35 congregate meals)
- Continued programs – Monthly Health Focus, Caregivers Support Group, Bingo, Friday Night Dances, Dominoes, Puzzles and Light Library

GOALS

- To have more activities and to increase attendance

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$264,174	\$276,330	\$277,414
51 – Supplies and Materials	107,894	114,750	114,750
53 – Maintenance of Bldg./Structures	1,738	3,000	3,000
54 – Maintenance of Equipment	13,918	10,100	11,101
55 – Contractual Services	16,634	21,486	21,657
56 – Miscellaneous	5,181	0	0
Total	\$409,539	\$425,666	\$427,922

Budget Highlights:

5112 – Raw Foods – Food products for congregate and home delivered meals
5123 – 01 – Other Supplies – Packaging material for home delivered meals

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

160-SENIOR CENTER
050-SOCIAL SERVICES
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
050-910-5010	SALARIES	173,103	177,475	111,528	175,578	184,445	8,867
050-910-5021	TERMINATION PAY	41	0	0	0	0	0
050-910-5045	LONGEVITY	2,283	3,073	2,811	2,811	3,408	597
050-910-5050	RETIREMENT	29,642	31,867	18,320	31,443	33,156	1,713
050-910-5060	GROUP INSURANCE	38,934	31,194	35,182	45,580	34,937	(10,643)
050-910-5065	WORKERS' COMPENSATION	6,388	5,857	5,857	5,857	6,068	211
050-910-5070	RETIREMENT-DEFERRED COM	9,635	9,948	6,542	10,275	9,991	(284)
050-910-5075	LIFE & DISABILITY INSUR	1,455	1,489	869	1,365	1,551	186
050-910-5080	MEDICARE	2,584	2,618	1,722	1,523	2,724	1,201
050-910-5085	UNEMPLOYMENT TAXES	108	63	773	1,898	1,134	(764)
	TOTAL PERSONNEL SERVICES	264,173	263,584	183,605	276,330	277,414	1,084
SUPPLIES & MATERIALS							
050-910-5110	OFFICE SUPPLIES	1,207	1,200	516	1,000	1,000	0
050-910-5112	RAW FOODS	86,896	90,000	45,884	90,000	90,000	0
050-910-5112-01	FOOD SUPPLIES	210	250	330	400	400	0
050-910-5114	WEARING APPAREL	66	0	0	0	0	0
050-910-5116	GASOLINE, OIL & GREASE	1,044	1,200	600	1,200	1,200	0
050-910-5117	MINOR APPARATUS	390	3,000	2,157	3,000	3,000	0
050-910-5118	JANITORIAL SUPPLIES	2,648	2,000	1,846	3,000	3,000	0

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

160-SENIOR CENTER
 050-SOCIAL SERVICES
 910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
050-910-5123	OTHER SUPPLIES	3,105	4,000	2,382	4,000	4,000	0
050-910-5123-01	OTHER SUPPLIES-HOME DEL	8,076	8,000	4,588	8,000	8,000	0
050-910-5124	POSTAGE	124	150	118	150	150	0
050-910-5128	UTILITIES	4,128	4,000	1,954	4,000	4,000	0
050-910-5123	PERMANENT NOTES: RO System and onsite supplies						
050-910-5128	PERMANENT NOTES: Water account #21-0010-02 Split 1/2 with DRCC						
TOTAL SUPPLIES & MATERIALS		107,894	113,800	60,376	114,750	114,750	0
MAINTENANCE OF BUILDINGS/							
050-910-5311	BUILDINGS	1,738	3,000	2,245	3,000	3,000	0
TOTAL MAINTENANCE OF BUILDINGS/		1,738	3,000	2,245	3,000	3,000	0
MAINTENANCE OF EQUIPMENT							
050-910-5411	I.T. MAINT & EQUIP	3,591	3,000	2,154	3,000	5,101	2,101
050-910-5412	VEHICLE MAINTENANCE	8,602	4,000	1,740	2,100	2,000	(100)
050-910-5413	MAINT. OF FIRE APPARATU	676	1,500	2,929	4,000	2,000	(2,000)
050-910-5422	MAINT. OF HEATING AND C	1,050	2,000	0	1,000	2,000	1,000_
050-910-5411	NEXT YEAR NOTES: Electronic Time System \$2,101						
050-910-5413	CURRENT YEAR NOTES: \$2,200.00 due to fire suppression system being set off accidently.						

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

160-SENIOR CENTER
050-SOCIAL SERVICES
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	TOTAL MAINTENANCE OF EQUIPMENT	13,918	10,500	6,823	10,100	11,101	1,001
	CONTRACTUAL SERVICES						
050-910-5511	COMMUNICATIONS	2,730	2,000	1,567	2,500	2,500	0
050-910-5515	HIRE OF EQUIPMENT	1,617	900	1,170	2,000	2,000	0
050-910-5520	INSURANCE	3,921	3,950	4,829	4,829	5,000	171
050-910-5521	PROFESSIONAL SERVICES	868	0	0	0	0	0
050-910-5521-17	BANK CHARGES	0	57	0	57	57	0
050-910-5530	TRAVEL EXPENSE	81	100	117	100	100	0
050-910-5550	ELECTRICITY	5,700	8,000	2,452	8,000	8,000	0
050-910-5560	GAS FOR HEATING	1,718	4,000	1,392	4,000	4,000	0
050-910-5550	PERMANENT NOTES: Split 1/2 with DRCC						
050-910-5560	PERMANENT NOTES: Split 1/2 with DRCC						
	TOTAL CONTRACTUAL SERVICES	16,634	19,007	11,527	21,486	21,657	171
	MISCELLANEOUS						
050-910-5616	JUDGEMENTS & DAMAGES	5,133	0	0	0	0	0
050-910-5645	LATE PAY FEES & PENALTI	48	0	0	0	0	0
	TOTAL MISCELLANEOUS	5,181	0	0	0	0	0
	TOTAL 910-SENIOR CENTER	409,539	409,891	264,577	425,666	427,922	2,256
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

160-SENIOR CENTER
050-SOCIAL SERVICES
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
DEPARTMENTAL NOTES							
	TOTAL 050-SOCIAL SERVICES	409,539	409,891	264,577	425,666	427,922	2,256
	*** TOTAL BUDGETED EXPENSES ***	409,539	409,891	264,577	425,666	427,922	2,256

*** END OF REPORT ***

PUBLIC EDUCATION GRANT - PEG FUND 170
SUMMARY OF RECEIPTS AND EXPENDITURES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Fund Balance	\$81,151	\$128,160	\$174,211
<u>Receipts</u>			
Cable Franchise-PEG Fees	51,091	52,000	50,000
Miscellaneous	338	1,260	1,400
Total Receipts	51,429	53,260	51,400
Total Funds Available	132,580	181,420	225,611
<u>Expenditures</u>			
Office Supplies	4,420	1,255	0
Equipment	0	5,954	23,034
Total Expenditures	4,420	7,209	23,034
Increase (Decrease) in Fund Balance	47,009	46,051	28,366
Ending Fund Balance	\$128,160	\$174,211	\$202,577

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

170-PEG FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
40-FEES							
4054-01	CABLE FRANCHISE-PEG FEES	51,090	52,000	37,419	52,000	50,000	2,000
TOTAL 40-FEES		51,090	52,000	37,419	52,000	50,000	2,000
46-INTEREST INCOME							
4602	INTEREST INCOME	338	240	739	1,260	1,400	(140)
TOTAL 46-INTEREST INCOME		338	240	739	1,260	1,400	(140)
*** TOTAL BUDGETED REVENUES ***		51,429	52,240	38,158	53,260	51,400	1,860
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

170-PEG FUND

002-FINANCE

140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
SUPPLIES & MATERIALS							
002-140-5110	OFFICE SUPPLIES	4,420	0	1,255	1,255	0	(1,255)
TOTAL SUPPLIES & MATERIALS		4,420	0	1,255	1,255	0	(1,255)
MAINTENANCE OF EQUIPMENT							
002-140-5414	MAINTENANCE EQUIPMENT	0	13,630	0	0	0	0
TOTAL MAINTENANCE OF EQUIPMENT		0	13,630	0	0	0	0
EQUIPMENT							
002-140-6310-01	PEG Equipment	0	0	5,954	5,954	23,034	17,080
002-140-6310-01	NEXT YEAR NOTES: \$16,144 Remo Remote \$6,890 Switch Upgrade						
TOTAL EQUIPMENT		0	0	5,954	5,954	23,034	17,080
TOTAL 140-INFORMATION TECHNOLOG		4,420	13,630	7,208	7,209	23,034	15,825
DEPARTMENTAL NOTES							
TOTAL 002-FINANCE		4,420	13,630	7,208	7,209	23,034	15,825
*** TOTAL BUDGETED EXPENSES ***		4,420	13,630	7,208	7,209	23,034	15,825

*** END OF REPORT ***

POLICE FEDERAL SEIZURE - FUND 180
SUMMARY OF RECEIPTS AND EXPENDITURES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Fund Balance	\$0	\$0	\$196,850
<u>Receipts</u>			
Seizure - U. S. Dept Justice	0	200,000	20,000
Seizure - U. S. Dept Treasury	0	0	0
Miscellaneous	0	850	500
Total Receipts	0	200,850	20,500
Total Funds Available	0	200,850	217,350
<u>Expenditures</u>			
Supplies & Materials	0	4,000	17,949
Equipment	0	0	0
Structures	0	0	20,000
Motor Vehicles	0	0	175,635
Total Expenditures	0	4,000	213,584
Increase (Decrease) in Fund Balance	0	196,850	(193,084)
Ending Fund Balance	\$0	\$196,850	\$3,766

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

180-FEDERAL FORFEITURE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
42-GRANTS & OTHER AGENCIES							
4224-02	SEIZURES - U.S. DEPT TREASURY	0	0	163,892	200,000	20,000	180,000
TOTAL 42-GRANTS & OTHER AGENCIES		0	0	163,892	200,000	20,000	180,000
46-INTEREST INCOME							
4602	INTEREST INCOME	0	0	708	850	500	350
TOTAL 46-INTEREST INCOME		0	0	708	850	500	350
*** TOTAL BUDGETED REVENUES ***		0	0	164,601	200,850	20,500	180,350
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept. 201 – Police**Federal Seizure Fund - 180**

The Federal Seizure Fund encompasses the seizure and forfeiture of assets that represent the proceeds of, or were used to facilitate federal crimes. It is designed to encourage local law enforcement agencies to actively pursue apprehending criminals and seizing the assets used in their criminal activities. This encouragement is accomplished by allowing the local law enforcement agencies to keep some of the seized assets, and spend them outside of their normal operating budgets on eligible expenditures.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
51 – Supplies and Materials	\$0	\$4,000	\$12,950
53 – Maintenance of Buildings	0	0	4,999
62 – Buildings and Structures	0	0	20,000
64 – Vehicles	0	0	175,635
Total	\$0	\$4,000	\$213,584

Budget Highlights:

5117 – Minor Apparatus – Covert Traffic Radar (\$3,500), New Covert Surveillance equipment (\$7,000)
 5311 – Maintenance of Building – Storage shipping container at Firing Range (\$4,999)
 6226 – Miscellaneous Structures – Foundation Improvements at Firing Range (\$10,000), Biological Drying Building (\$10,000)
 6401 – Motor Vehicles – Police Vehicles – 3 Tahoes (\$175,635)

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

180-FEDERAL FORFEITURE

011-POLICE

201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
SUPPLIES & MATERIALS							
011-201-5110	OFFICE SUPPLIES	0	2,450	3,650	4,000	2,450	(1,550)
011-201-5117	MINOR APPARATUS	0	0	0	0	10,500	10,500
011-201-5117	NEXT YEAR NOTES: \$3,500 Covert Traffic Radar \$7,000 New Covert Surveillance Equipment						
TOTAL SUPPLIES & MATERIALS		0	2,450	3,650	4,000	12,950	8,950
MAINTENANCE OF BUILDINGS/							
011-201-5311	MAINTENANCE OF BUILDING	0	0	0	0	4,999	4,999
011-201-5311	NEXT YEAR NOTES: Storage Shipping Container at Firing Range						
TOTAL MAINTENANCE OF BUILDINGS/		0	0	0	0	4,999	4,999
BUILDING & STRUCTURES							
011-201-6226	MISCELLANEOUS STRUCTURE	0	0	0	0	20,000	20,000
011-201-6226	NEXT YEAR NOTES: \$10,000 Foundation Improvements at Firing Range \$10,000 Biological Drying Building						
TOTAL BUILDING & STRUCTURES		0	0	0	0	20,000	20,000

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

180-FEDERAL FORFEITURE
011-POLICE
201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
VEHICLES							
011-201-6401	MOTOR VEHICLES	0	0	0	0	175,635	175,635
011-201-6401	NEXT YEAR NOTES: Three Tahoes Police Vehicles						
TOTAL VEHICLES		0	0	0	0	175,635	175,635
TOTAL 201-NARCOTICS TASK FORCE		0	2,450	3,650	4,000	213,584	209,584
DEPARTMENTAL NOTES							
TOTAL 011-POLICE		0	2,450	3,650	4,000	213,584	209,584
*** TOTAL BUDGETED EXPENSES ***		0	2,450	3,650	4,000	213,584	209,584

*** END OF REPORT ***

POLICE STATE SEIZURE - FUND 182
SUMMARY OF RECEIPTS AND EXPENDITURES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Fund Balance	\$19,671	\$25,184	\$37,644
<u>Receipts</u>			
Seizure - State	5,450	15,000	4,000
Sale of Seized Assets	0	500	1,000
Miscellaneous	63	160	160
Total Receipts	5,513	15,660	5,160
Total Funds Available	25,184	40,844	42,804
<u>Expenditures</u>			
Office Supplies	0	3,200	0
Equipment	0	0	40,000
Total Expenditures	0	3,200	40,000
Increase (Decrease) in Fund Balance	5,513	12,460	(34,840)
Ending Fund Balance	\$25,184	\$37,644	\$2,804

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

182-STATE FORFEITURE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
42-GRANTS & OTHER AGENCIES							
4224-03	SEIZURES - STATE AGENCIES	5,450	8,000	2,263	15,000	4,000	11,000
TOTAL 42-GRANTS & OTHER AGENCIES		5,450	8,000	2,263	15,000	4,000	11,000
46-INTEREST INCOME							
4602	INTEREST INCOME	62	25	128	160	160	0
TOTAL 46-INTEREST INCOME		62	25	128	160	160	0
47-PROPERTY							
4708	SALE OF SEIZED ASSETS	0	2,000	0	500	1,000	(500)
TOTAL 47-PROPERTY		0	2,000	0	500	1,000	(500)
*** TOTAL BUDGETED REVENUES ***		5,513	10,025	2,391	15,660	5,160	10,500
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

Dept. 201 – Police

State Seizure Fund - 182

The State Seizure Fund is established by Chapter 59 of the Texas Code of Criminal Procedure. It is designed to encourage local law enforcement agencies to actively pursue apprehending criminals and seizing the assets used in their criminal activities. This encouragement is accomplished by allowing the local law enforcement agencies to keep some of the seized assets, and spend them outside of their normal operating budgets on eligible expenditures identified in Chapter 59.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
51 – Supplies and Materials	\$0	\$3,200	\$0
63 – Equipment	0	0	40,000
Total	\$0	\$3,200	\$40,000

Budget Highlights:

6310 – Furniture & Fixtures – New Narcotics Server (\$10,000)

6311 – Machinery & Equipment – Two Pole Cams, surveillance equipment (\$30,000)

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

182-STATE FORFEITURE

011-POLICE

201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
SUPPLIES & MATERIALS							
011-201-5110	OFFICE SUPPLIES	0	0	2,625	3,200	0	(3,200)
TOTAL SUPPLIES & MATERIALS		0	0	2,625	3,200	0	(3,200)
CONTRACTUAL SERVICES							
EQUIPMENT							
011-201-6310	FURNITURE, FIXTURE	0	5,000	0	0	10,000	10,000
011-201-6311	MACHINERY & EQUIPMENT	0	0	0	0	30,000	30,000
011-201-6310	NEXT YEAR NOTES: New Narcotics Server						
011-201-6311	NEXT YEAR NOTES: Two Pole Cams (Surveillance Equipment)						
TOTAL EQUIPMENT		0	5,000	0	0	40,000	40,000
TOTAL 201-NARCOTICS TASK FORCE		0	5,000	2,625	3,200	40,000	36,800
DEPARTMENTAL NOTES							
TOTAL 011-POLICE		0	5,000	2,625	3,200	40,000	36,800
*** TOTAL BUDGETED EXPENSES ***		0	5,000	2,625	3,200	40,000	36,800

*** END OF REPORT ***

CEMETERY FUND - FUND 625
SUMMARY OF RECEIPTS AND EXPENDITURES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Fund Balance	\$163,714	\$134,255	\$70,014
<u>Receipts</u>			
Lot Sales	51,550	32,400	35,000
Interments	56,875	56,000	55,000
Other Income	2,602	2,250	2,100
Other Financing Sources	0	9,067	0
Total Receipts	111,027	99,717	92,100
<u>Transfers-In</u>			
General Fund	0	0	0
Cemetery Permanent Care Fund	2,448	4,200	4,300
Total Transfers-In	2,448	4,200	4,300
Total Current Receipts	113,475	103,917	96,400
Total Funds Available	277,189	238,172	166,414
<u>Expenditures</u>			
Personnel Services	103,048	99,206	108,036
Supplies and Materials	8,168	13,270	13,270
Maintenance of Structures	1,506	3,000	3,000
Maintenance of Equipment	11,519	17,916	17,969
Contractual Services	7,227	8,441	10,050
Bad Debt	0	0	0
Buildings and Structures	0	0	0
Debt Service	11,196	13,189	13,001
Equipment	0	9,067	0
Miscellaneous	270	4,069	0
Total Budgeted Expenditures	142,934	168,158	165,326
Increase (Decrease) in Fund Balance	(29,459)	(64,241)	(68,926)
Ending Fund Balance	\$134,255	\$70,014	\$1,088

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

625-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
46-INTEREST INCOME							
4602	INTEREST INCOME	1,458	940	1,149	1,600	1,400	200
TOTAL 46-INTEREST INCOME		1,458	940	1,149	1,600	1,400	200
47-PROPERTY							
4721	CEMETERY LOT SALES OPERATING	51,550	45,000	18,000	32,400	35,000	(2,600)
4724	INTERMENTS OPERATING	56,875	54,000	36,528	56,000	55,000	1,000
4726	CEMETERY ADMINISTRATION FEES	1,144	850	312	650	700	(50)
TOTAL 47-PROPERTY		109,569	99,850	54,840	89,050	90,700	(1,650)
48-TRANSFER FROM OTHER FUNDS							
4814	TRANSFER FROM CEMET PERM CARE	2,448	1,800	3,202	4,200	4,300	(100)
TOTAL 48-TRANSFER FROM OTHER FUNDS		2,448	1,800	3,202	4,200	4,300	(100)
49-MISCELLANEOUS							
4903	INSURANCE RECOVERY	0	5,000	0	0	0	0
4921	OTHER FINANCING SOURCES	0	16,000	16,000	9,067	0	9,067
TOTAL 49-MISCELLANEOUS		0	21,000	16,000	9,067	0	9,067
*** TOTAL BUDGETED REVENUES ***		113,475	123,590	75,190	103,917	96,400	7,517
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

Dept. 920 – Cemetery

Cemetery Fund

Cemetery personnel are responsible for the care and upkeep of the cemetery grounds including lots and graves not maintained by other organizations.

ACHIEVEMENTS

- Continued upgrade of aesthetics within Cemetery
- Trimmed trees in all areas of Cemetery

GOALS

- Continue to level/repair headstones
- Continue to upgrade aesthetics of Cemetery

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
50 – Personnel Services	\$103,047	\$99,206	\$108,036
51 – Supplies and Materials	8,168	13,270	13,270
53 – Maintenance of Bldg./Structures	1,506	3,000	3,000
54 – Maintenance of Equipment	11,519	17,916	17,969
55 – Contractual Services	7,227	8,441	10,050
56 – Miscellaneous	271	4,069	0
63 – Mowers & Equipment	0	9,067	0
Total	\$131,738	\$154,969	\$152,325

Budget Highlights:

5511 – Communications - Digital Radios (\$1,768), City's portion of infrastructure costs (year 1 of 3)

5521 – Special Services – Alarm System monitoring and recording of deeds

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

625-CEMETERY
028-CEMETERY
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
PERSONNEL SERVICES							
028-920-5010	SALARIES	58,352	61,150	34,337	56,732	62,832	6,100
028-920-5022	VACATION BUY BACK	589	1,700	1,027	1,027	1,027	0
028-920-5035	OVERTIME	922	3,000	329	1,500	3,000	1,500
028-920-5045	LONGEVITY	3,335	892	613	613	1,126	513
028-920-5050	RETIREMENT	12,256	11,780	5,611	10,518	11,999	1,481
028-920-5060	GROUP INSURANCE	16,726	15,897	15,199	20,483	17,805	(2,678)
028-920-5065	WORKERS' COMPENSATION	5,220	4,549	3,722	3,722	4,635	913
028-920-5070	RETIREMENT-DEFERRED COM	3,870	3,677	2,097	3,312	3,662	350
028-920-5075	LIFE & DISABILITY INSUR	773	640	295	507	640	133
028-920-5080	MEDICARE	985	968	552	483	986	503
028-920-5085	UNEMPLOYMENT TAXES	19	18	284	309	324	15
	TOTAL PERSONNEL SERVICES	103,048	104,271	64,067	99,206	108,036	8,830
SUPPLIES & MATERIALS							
028-920-5110	OFFICE SUPPLIES	75	300	52	300	300	0
028-920-5114	WEARING APPAREL	234	500	462	500	500	0
028-920-5116	GASOLINE, OIL, & GREASE	2,355	2,500	1,276	2,500	2,500	0
028-920-5117	MINOR APPARATUS	1,653	1,800	431	1,800	1,800	0
028-920-5118	JANITORIAL SUPPLIES	221	150	83	150	150	0
028-920-5122	BOTANICAL & AGRICULTURA	0	500	0	500	500	0

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

625-CEMETERY
028-CEMETERY
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
028-920-5123	OTHER SUPPLIES	194	500	150	500	500	0
028-920-5124	POSTAGE	16	20	2	20	20	0
028-920-5128	UTILITIES	3,420	7,000	1,996	7,000	7,000	0
	TOTAL SUPPLIES & MATERIALS	8,168	13,270	4,453	13,270	13,270	0
MAINTENANCE OF BUILDINGS/							
028-920-5311	MAINTENANCE OF BUILDING	956	1,500	1,379	1,500	1,500	0
028-920-5326	MISCELLANEOUS IMPROVEME	551	1,500	18	1,500	1,500	0
	TOTAL MAINTENANCE OF BUILDINGS/	1,506	3,000	1,397	3,000	3,000	0
MAINTENANCE OF EQUIPMENT							
028-920-5411	I.T. MAINT & EQUIP	1,006	1,056	1,056	1,056	1,109	53
028-920-5412	VEHICLE MAINTENANCE	9,904	10,000	3,339	10,000	10,000	0
028-920-5413	MAINT. OF FIRE APPARATU	0	60	0	60	60	0
028-920-5417	MAINT OF MOWERS	315	1,000	204	1,000	1,000	0
028-920-5422	MAINT HEATING & COOLING	57	400	0	400	400	0
028-920-5425	MAINT. MACHINERY, TOOLS	237	5,400	4,689	5,400	5,400	0
	TOTAL MAINTENANCE OF EQUIPMENT	11,519	17,916	9,288	17,916	17,969	53

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

625-CEMETERY
028-CEMETERY
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
CONTRACTUAL SERVICES							
028-920-5511	COMMUNICATIONS	565	400	346	650	2,450	1,800
028-920-5520	INSURANCE	1,492	1,500	1,679	1,679	1,800	121
028-920-5521	SPECIAL SERVICES	1,374	1,700	572	1,700	1,700	0
028-920-5525	ADVERTISING	0	0	312	312	0	(312)
028-920-5550	ELECTRICITY	1,911	2,500	506	2,500	2,500	0
028-920-5560	GAS FOR HEATING	1,885	1,600	1,496	1,600	1,600	0
028-920-5511	NEXT YEAR NOTES: Includes \$1,768 for new digital radios and 1st of 3 years payments for City's portion of infrastructure cost with County.						
028-920-5521	PERMANENT NOTES: Alarm system monitoring and recording of deed records						
TOTAL CONTRACTUAL SERVICES		7,227	7,700	4,912	8,441	10,050	1,609
MISCELLANEOUS							
028-920-5616	JUDGEMENTS & DAMAGES	271	0	7,923	4,069	0	(4,069)
TOTAL MISCELLANEOUS		271	0	7,923	4,069	0	(4,069)
EQUIPMENT							
028-920-6313	COMMUNICATION SYSTEM	0	617	0	0	0	0
028-920-6314	MOWERS & EQUIPMENT	0	16,000	16,000	9,067	0	(9,067)
028-920-6314	CURRENT YEAR NOTES: Mower \$9,072 (revised 2017-18 Lease Package)						

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

625-CEMETERY
028-CEMETERY
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
	TOTAL EQUIPMENT	0	16,617	16,000	9,067	0	(9,067)
	TOTAL 920-CEMETERY	131,738	162,774	108,040	154,969	152,325	(2,644)
DEPARTMENTAL NOTES							
	TOTAL 028-CEMETERY	131,738	162,774	108,040	154,969	152,325	(2,644)

Debt Service

Cemetery Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments for equipment purchased with this funding.

	Actual 2016-17	Revised 2017-18	Proposed 2018-19
Total Debt Service	\$11,196	\$13,189	\$13,001

BUDGET PRESENTATION
AS OF: MAY 31ST, 2018

625-CEMETERY
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
DEBT SERVICE							
070-000-5701-03	DEBT SVC-2013-14 EQUIPM	3,220	3,220	2,146	3,220	1,610	(1,610)
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	7,977	7,977	5,318	7,977	7,977	0
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	0	3,200	854	1,992	3,414	1,422
TOTAL DEBT SERVICE		11,196	14,397	8,318	13,189	13,001	(188)
TOTAL 000-NON-DEPARTMENTAL		11,196	14,397	8,318	13,189	13,001	(188)
TOTAL 070-DEBT SERVICE		11,196	14,397	8,318	13,189	13,001	(188)
*** TOTAL BUDGETED EXPENSES ***		142,934	177,171	116,358	168,158	165,326	(2,832)

*** END OF REPORT ***

CEMETERY PERMANENT CARE FUND - FUND 655
SUMMARY OF RECEIPTS AND EXPENDITURES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Restricted Fund Balance	\$351,519	\$351,519	\$351,519
<u>Receipts</u>			
Interest Income	2,448	4,200	4,300
Total Current Receipts	2,448	4,200	4,300
Total Funds Available	353,967	355,719	355,819
<u>Transfers-Out</u>			
Cemetery Fund	2,448	4,200	4,300
Total Transfers-Out	2,448	4,200	4,300
Increase (Decrease) in Fund Balance	0	0	0
Ending Restricted Fund Balance	\$351,519	\$351,519	\$351,519

REVENUE BUDGET PROPOSAL

AS OF: MAY 31ST, 2018

655-CEMETERY PERMANENT CARE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
46-INTEREST INCOME							
4602	INTEREST INCOME	2,448	1,900	3,202	4,200	4,300	(100)
TOTAL 46-INTEREST INCOME		2,448	1,900	3,202	4,200	4,300	(100)
*** TOTAL BUDGETED REVENUES ***		2,448	1,900	3,202	4,200	4,300	(100)
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

BUDGET PRESENTATION

AS OF: MAY 31ST, 2018

655-CEMETERY PERMANENT CARE
 080-INTERGOVERNMENTAL EX
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
TRANSFERS TO OTHER FUNDS							
080-000-5817	TRANSFER TO CEMETERY FU	2,448	650	3,202	4,200	4,300	100
080-000-5817	PERMANENT NOTES: Interest earnings from interments are transferred to Cemetery Fund for operations of Mount Olive.						
TOTAL TRANSFERS TO OTHER FUNDS		2,448	650	3,202	4,200	4,300	100
TOTAL 000-NON-DEPARTMENTAL		2,448	650	3,202	4,200	4,300	100
DEPARTMENTAL NOTES							
TOTAL 080-INTERGOVERNMENTAL EX		2,448	650	3,202	4,200	4,300	100
*** TOTAL BUDGETED EXPENSES ***		2,448	650	3,202	4,200	4,300	100

*** END OF REPORT ***

**GENERAL DEBT SERVICE FUND-2007 SERIES
GENERAL OBLIGATION BONDS - FUND 255
SUMMARY OF RECEIPTS AND EXPENDITURES
2018-19**

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Restricted Fund Balance	\$283,421	42,436	(\$156,904)
<u>Receipts</u>			
Current Taxes	441,809	490,000	148,004
Delinquent Taxes	29,752	25,000	8,000
Penalty and Interest	15,018	16,000	1,000
Interest Income	786	(290)	(100)
Total Current Receipts	487,365	530,710	156,904
Total Funds Available	770,786	573,146	0
<u>Expenditures</u>			
Bond Maturities	685,000	715,000	
Interest	42,300	14,300	
Agents Fees	1,050	750	
Total Budgeted Expenditures	728,350	730,050	0
Increase (Decrease) in Fund Balance	(240,985)	(199,340)	156,904
Ending Restricted Fund Balance	\$42,436	(\$156,904)	\$0

**TAX SUPPORTED DEBT SERVICE FUND
2007 GENERAL OBLIGATION BONDS - FUND 255
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2018 TO MATURITY**

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2019	0		0	0
2020	0		0	0
2021	(Refunded with 2016 CO)			0
2022	0		0	0
2023	0		0	0
2024	0		0	0
2025	0		0	0
2026	0		0	0
2027	0		0	0
		\$0	0	0

**TAX SUPPORTED GENERAL OBLIGATION DEBT, 2007 SERIES
SCHEDULE OF REQUIREMENTS - FUND 255
OCTOBER 1, 2018 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2019				0.00
2020				0.00
2021	(Refunded with 2016 CO)			0.00
2022				0.00
2023				0.00
2024				0.00
2025				0.00
2026				0.00
2027				0.00
TOTAL	0.00	0.00	0.00	0.00

INTEREST RATE: 4.0% - 5.0%
ORIGINAL ISSUE AMOUNT: \$14,285,000
TERM (YEARS): 20 (before refunding, now done in 2018)
PAYING AGENT: Bank of New York, N.A.
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th

GENERAL DEBT SERVICE FUND-2007 SERIES - FUND 256
TAX SUPPORTED CERTIFICATES OF OBLIGATION
SUMMARY OF RECEIPTS AND EXPENDITURES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Restricted Fund Balance	\$13,151	\$44	(7,513)
<u>Receipts</u>			
Current Taxes	15,571	25,000	25,000
Delinquent Taxes	932	1,000	1,000
Penalty and Interest	405	390	340
Interest Income	15	(22)	30
Total Current Receipts	16,923	26,368	26,370
Transfer from General Fund			175,933
Total Funds Available	30,074	26,412	194,790
<u>Expenditures</u>			
Bond Maturities	20,000	25,000	190,000
Interest	9,450	8,550	7,550
Agents Fees	580	375	375
Total Budgeted Expenditures	30,030	33,925	197,925
Increase (Decrease) in Fund Balance	(13,107)	(7,557)	(3,135)
Ending Restricted Fund Balance	\$44	(\$7,513)	(\$3,135)

**TAX SUPPORTED DEBT SERVICE, 2007 SERIES
 CERTIFICATES OF OBLIGATION - FUND 256
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2018 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2019	190,000.00	4,025.00	0.00	194,025
2020	0.00	0.00	0.00	
2021	0.00	0.00	0.00	
2022	0.00	0.00	0.00	
2023	0.00	0.00	0.00	
2024	0.00	0.00	0.00	
2025	0.00	0.00	0.00	
2026	0.00	0.00	0.00	
2027	0.00	0.00	0.00	
TOTAL	190,000.00	4,025.00	0.00	194,025

INTEREST RATE: 4.0% - 5.0%
 ORIGINAL ISSUE AMOUNT: \$460,000
 TERM (YEARS): 20
 PAYING AGENT: Bank of New York, N.A.
 PAYING DATES: Principal - February 15th
 Interest - February 15th and August 15th
 Callable Date 2/15/2017

**TAX AND REVENUE DEBT SERVICE FUND-2007 SERIES
 CERTIFICATES OF OBLIGATION
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2018 TO MATURITY**

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2019	460,000	225,000	14,769	239,769
2020	235,000	35,000	9,300	44,300
2021	200,000	35,000	7,812	42,812
2022	165,000	40,000	6,218	46,218
2023	125,000	40,000	4,518	44,518
2024	85,000	40,000	2,818	42,818
2025	45,000	45,000	984	45,984
2026	-	-	-	
2027	-	-	-	
		\$460,000	46,419	506,419

GENERAL DEBT SERVICE FUND-2007 SERIES - FUND 478
UTILITY REVENUE CERTIFICATES OF OBLIGATION
SUMMARY OF RECEIPTS AND EXPENDITURES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Restricted Fund Balance	\$41,474	\$49,302	58,143
<u>Receipts</u>			
Interest Income	125	260	290
Total Receipts	125	260	290
<u>Transfers-In</u>			
Utility Fund	51,022	51,000	51,000
Total Transfers-In	51,022	51,000	51,000
Total Current Receipts	51,147	51,260	51,290
Total Funds Available	92,621	100,562	109,433
<u>Expenditures</u>			
Bond Maturities	30,000	30,000	35,000
Interest	12,944	12,044	10,744
Agents Fees	375	375	375
Total Budgeted Expenditures	43,319	42,419	46,119
Increase (Decrease) in Fund Balance	7,828	8,841	5,171
Ending Restricted Fund Balance	\$49,302	\$58,143	63,314

**UTILITY REVENUE SUPPORTED DEBT SERVICE, 2007 SERIES
 CERTIFICATES OF OBLIGATION - FUND 478
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2018 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2019	35,000.00	5,722.00	5,022.00	45,744
2020	35,000.00	5,022.00	4,278.00	44,300
2021	35,000.00	4,278.00	3,534.00	42,812
2022	40,000.00	3,534.00	2,684.00	46,218
2023	40,000.00	2,684.00	1,834.00	44,518
2024	40,000.00	1,834.00	984.00	42,818
2025	45,000.00	984.00	0.00	45,984
2026	0.00	0.00	0.00	
2027	0.00	0.00	0.00	
TOTAL	270,000.00	24,058.00	18,336.00	312,394

INTEREST RATE: 4.0% - 5.0%
 ORIGINAL ISSUE AMOUNT: \$640,000
 TERM (YEARS): 20
 PAYING AGENT: Bank of New York, N.A.
 PAYING DATES: Principal - February 15th
 Interest - February 15th and August 15th

GENERAL DEBT SERVICE FUND-2010 SERIES - FUND 257
TAX AND REVENUE CERTIFICATES OF OBLIGATION
SUMMARY OF RECEIPTS AND EXPENDITURES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Restricted Fund Balance	\$102,128	\$400	(\$18,770)
<u>Receipts</u>			
Current Taxes	191,411	270,000	330,000
Delinquent Taxes	7,716	10,000	8,000
Penalty and Interest	4,152	5,000	4,500
Interest Income	231	130	150
Total Receipts	203,510	285,130	342,650
<u>Transfers-In</u>			
Bond Construction Fund	0	0	0
Total Current Receipts	203,510	285,130	342,650
Total Funds Available	305,638	285,530	323,880
<u>Expenditures</u>			
Bond Maturities	180,000	185,000	195,000
Interest	124,838	118,900	112,250
Agents Fees	400	400	400
Total Budgeted Expenditures	305,238	304,300	307,650
Increase (Decrease) in Fund Balance	(101,728)	(19,170)	35,000
Ending Restricted Fund Balance	\$400	(\$18,770)	\$16,230

**TAX AND REVENUE DEBT SERVICE FUND-2010 SERIES
 CERTIFICATES OF OBLIGATION - FUND 257
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2018 TO MATURITY**

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2019	2,910,000	195,000	112,250	307,250
2020	2,715,000	200,000	105,088	305,088
2021	2,515,000	210,000	97,138	307,138
2022	2,305,000	215,000	88,638	303,638
2023	2,090,000	225,000	79,838	304,838
2024	1,865,000	235,000	70,638	305,638
2025	1,630,000	245,000	61,038	306,038
2026	1,385,000	255,000	51,038	306,038
2027	1,130,000	265,000	40,638	305,638
2028	865,000	275,000	29,838	304,838
2029	590,000	290,000	18,356	308,356
2030	300,000	300,000	6,188	306,188
		\$2,910,000	760,686	3,670,686

**TAX SUPPORTED DEBT SERVICE, 2010 SERIES
 CERTIFICATES OF OBLIGATION - FUND 257
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2018 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2019	195,000.00	57,831.00	54,419.00	307,250.00
2020	200,000.00	54,419.00	50,669.00	305,088.00
2021	210,000.00	50,669.00	46,469.00	307,138.00
2022	215,000.00	46,469.00	42,169.00	303,638.00
2023	225,000.00	42,169.00	37,669.00	304,838.00
2024	235,000.00	37,669.00	32,969.00	305,638.00
2025	245,000.00	32,969.00	28,069.00	306,038.00
2026	255,000.00	28,069.00	22,969.00	306,038.00
2027	265,000.00	22,969.00	17,669.00	305,638.00
2028	275,000.00	17,669.00	12,169.00	304,838.00
2029	290,000.00	12,169.00	6,188.00	308,357.00
2030	300,000.00	6,188.00	0.00	306,188.00
TOTAL	2,910,000.00	409,259.00	351,428.00	3,670,687.00

INTEREST RATE: 2.0% - 4.125%
 ORIGINAL ISSUE AMOUNT: \$4,200,000
 TERM (YEARS): 20
 PAYING AGENT: U.S. Bank National Association, Dallas, Texas
 PAYING DATES: Principal - February 15th
 Interest - February 15th and August 15th

TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012
REVENUE SUPPORTED - FUND 480
SUMMARY OF RECEIPTS AND EXPENDITURES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Restricted Fund Balance	\$2,967	\$7,614	\$12,918
<u>Receipts</u>			
Revenue from EDC	750,000	750,000	750,000
Interest Income	291	772	780
Total Receipts	750,291	750,772	750,780
<u>Transfers-In</u>			
Utility Fund	72,000	72,000	72,000
Total Current Receipts	822,291	822,772	822,780
Total Funds Available	825,258	830,386	835,698
<u>Expenditures</u>			
Bond Maturities	485,000	500,000	515,000
Interest	331,794	317,018	301,793
Agents Fees	850	450	450
Total Budgeted Expenditures	817,644	817,468	817,243
Increase (Decrease) in Fund Balance	4,647	5,304	5,537
Ending Restricted Fund Balance	\$7,614	\$12,918	\$18,455

TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012
REVENUE SUPPORTED - FUND 480
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2018 TO MATURITY

Fiscal Year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2019	8,930,000	515,000	301,793	816,793
2020	8,415,000	530,000	286,118	816,118
2021	7,885,000	550,000	269,918	819,918
2022	7,335,000	565,000	253,193	818,193
2023	6,770,000	580,000	236,018	816,018
2024	6,190,000	600,000	218,318	818,318
2025	5,590,000	620,000	200,018	820,018
2026	4,970,000	640,000	180,718	820,718
2027	4,330,000	660,000	159,993	819,993
2028	3,670,000	680,000	138,218	818,218
2029	2,990,000	705,000	115,272	820,272
2030	2,285,000	725,000	90,688	815,688
2031	1,560,000	760,000	59,000	819,000
2032	800,000	800,000	20,000	820,000
		\$8,930,000	\$2,529,265	\$11,459,265

TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012
REVENUE SUPPORTED - FUND 480
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2018 TO MATURITY

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2019	515,000.00	154,759.00	147,034.00	816,793.00
2020	530,000.00	147,034.00	139,084.00	816,118.00
2021	550,000.00	139,084.00	130,834.00	819,918.00
2022	565,000.00	130,834.00	122,359.00	818,193.00
2023	580,000.00	122,359.00	113,659.00	816,018.00
2024	600,000.00	113,659.00	104,659.00	818,318.00
2025	620,000.00	104,659.00	95,359.00	820,018.00
2026	640,000.00	95,359.00	85,359.00	820,718.00
2027	660,000.00	85,359.00	74,634.00	819,993.00
2028	680,000.00	74,634.00	63,584.00	818,218.00
2029	705,000.00	63,584.00	51,688.00	820,272.00
2030	725,000.00	51,688.00	39,000.00	815,688.00
2031	760,000.00	39,000.00	20,000.00	819,000.00
2032	800,000.00	20,000.00	0.00	820,000.00
TOTAL	8,930,000.00	1,342,012.00	1,187,253.00	11,459,265.00

INTEREST RATE: 2.0% - 5.0%
ORIGINAL ISSUE AMOUNT: \$11,725,000
TERM (YEARS): 20
PAYING AGENT: U.S. Bank National Association, Dallas, Texas
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th

GENERAL DEBT SERVICE FUND-2016 SERIES - FUND 258
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016
SUMMARY OF RECEIPTS AND EXPENDITURES
2018-19

	ACTUAL 2016-17	ESTIMATED 2017-18	PROPOSED 2018-19
Beginning Restricted Fund Balance	0	0	\$48,450
<u>Receipts</u>			
Current Taxes	352,342	425,000	880,000
Delinquent Taxes	-	-	22,000
Penalty and Interest	2,148	9,400	2,400
Interest Income	(53)	250	260
Total Receipts	354,437	434,650	904,660
<u>Other Financing Sources</u>			
Bond Sale	8,819,434	0	0
Total Current Receipts	9,173,871	434,650	904,660
Total Funds Available	384,300	434,650	953,110
<u>Expenditures</u>			
Bond Maturities	190,000	195,000	755,000
Interest	194,300	190,450	180,950
Agents Fees	-	750	750
Total Budgeted Expenditures	384,300	386,200	936,700
<u>Other Financing Uses</u>			
To Escrow for 2007 GO & CO Bond Defeasement	8,789,571		-
Increase (Decrease) in Fund Balance	0	48,450	(32,040)
Ending Restricted Fund Balance	0	\$48,450	\$16,410

**TAX AND REVENUE DEBT SERVICE FUND-258 SERIES
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2018 TO MATURITY**

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2019	7,595,000	755,000	180,950	935,950
2020	6,840,000	770,000	165,700	935,700
2021	6,070,000	790,000	150,100	940,100
2022	5,280,000	800,000	134,200	934,200
2023	4,480,000	820,000	118,000	938,000
2024	3,660,000	840,000	97,200	937,200
2025	2,820,000	860,000	71,700	931,700
2026	1,960,000	965,000	44,325	1,009,325
2027	995,000	995,000	14,925	1,009,925
		\$7,595,000	977,100	8,572,100

**TAX SUPPORTED DEBT SERVICE, 2016 SERIES
GENERAL OBLIGATION REFUNDING - FUND 258
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2018 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2019	755,000.00	94,250.00	86,700.00	935,950.00
2020	770,000.00	86,700.00	79,000.00	935,700.00
2021	790,000.00	79,000.00	71,100.00	940,100.00
2022	800,000.00	71,100.00	63,100.00	934,200.00
2023	820,000.00	63,100.00	54,900.00	938,000.00
2024	840,000.00	54,900.00	42,300.00	937,200.00
2025	860,000.00	42,300.00	29,400.00	931,700.00
2026	965,000.00	29,400.00	14,925.00	1,009,325.00
2027	995,000.00	14,925.00	-	1,009,925.00
TOTAL	7,595,000.00	535,675.00	441,425.00	8,572,100.00

INTEREST RATE: 2.0% - 3.0%
ORIGINAL ISSUE AMOUNT: \$7,980,000
TERM (YEARS): 12
PAYING AGENT: U.S. Bank National Association, Dallas, Texas
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th

City Statistics

Date of Incorporation			1907
Adoption of the City Charter		Voted	12/07/26
		Adopted	01/01/27
Form of Government			Council-Mayor
Area in Square Miles			18.89
Miles of Paved Streets			189.5
Police Protection (January 2017 – December 2017)			
Number of Stations			1
Number of Employees (including 13 civilians)			61
Total Arrests			1,884
Total Number of Written Reports			5,259
Total Number of Building Checks			4,127
Total Number of Alarm Responses			1,132
Total Number of Citations			3,120
Total Number of Warnings			5,986
Number of Calls for Service			33,820
Animal Control (January 2017 – December 2017)			
Number of Employees			5
Number of Calls for Service			4,741
	Big Spring	4,385	
	Howard County	302	
	Coahoma	44	
	Forsan	10	
Number of Dogs Recovered			1,289
Number of Cats Recovered			858
Number of Others Recovered			330
Number of Adoptions (Includes Rescues)			1,283
Fire Protection (January 2017 – December 2017)			
Number of Stations			5
Number of Employees			46
Number of City Runs			1,797
Number of Out-of-City Runs			136
EMS Service (January 2017 – December 2017)			
Number of Employees (including clerks)			15
Number of City Runs			3,993
Number of Out-of-City Runs			319
Number of Long Distance Transfers			17
Building Permits (January 2017 – December 2017)			
Number of New Buildings			
	Residential		24
	Residential Valuation	\$4,868,414	
	Commercial		1
	Commercial Valuation	\$ 711,789	
Number of Alterations & Additions			
	Residential		43
	Residential Valuation	\$423,946	
Number of Alterations & Additions			
	Commercial		22
	Commercial Valuation	\$28,967,445	
Number of Re-Roofs			
	Residential		298
	Residential Valuation	\$2,024,254	
	Commercial		33
	Commercial Valuation	\$951,324	

Code Enforcement (January 2017– December 2017)

Number of Incidents	3,637
Total Closed Incidents	2,239
Number of Unresolved Incidents	1,398
Total Citations	126
Compliance Rate	62%

Municipal Utility Billing (January 2017 – December 2017)

Number of active city accounts (annual average)	9,103
Number of active city units (annual average)	9,547
Number of active non-city accounts (annual average)	623
Number of active non-city units (annual average)	120

Municipal Utility System

System capacity (gallons) per day	12,500,000
Daily average consumption (gallons)	5,171,000
Miles of water mains	177
Miles of sewer mains	127
Number of fire hydrants	734
Main line valves	1,642
Manholes	2,017

Parks and Recreation**Community Parks**

Comanche Trail	136.00 acres
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Neighborhood Parks

Jefferson Park	.50 acres
ABC Park	3.15 acres
Birdwell Park	15.04 acres
Dr. Morgan Park	7.50 acres
Heart of the City	.80 acres
Bert Andries Park	1.5 acres

Russ McEwen Family Aquatic Center

600 Swimmer Capacity

Lakes

Comanche Lake located in Comanche Trail Park	148.00 acres
Moss Lake	640.00 acres

Baseball/Softball Fields

Cotton Mize	
One softball field located in Comanche Trail Park	
Roy Anderson Complex	70.69 acres
Fields: 5 baseball, 4 softball, 1 practice, 1 football, 5 soccer, 1 football/soccer	
National League	4.60 acres

Mount Olive Cemetery

47.45 acres

Golf Course

Comanche Trail (18 holes)	184.75 acres
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Street Lights

Cost per light per month (annual average)	\$21.97
Total number of lights	1,188

City Employees – Budgeted (10-1-2017 – 9-30-18)

Full Time	256
Part Time	5
Seasonal	21

Current – Employee Count 12-01-17

Full Time	243
Part Time	7
Seasonal	0

Employee Benefits

October 1, 2018

RETIREMENT

Texas Municipal Retirement System (TMRS) provides retirement services to City of Big Spring employees. The plan provisions are as follows:

- Employees contribute seven percent of their gross salary in the form of a pre-tax deduction.
- The City matches employee contributions at a two to one ratio.
- Employees can retire at age sixty, with five years of service credit, or after twenty years of service, regardless of age.
- TMRS has a supplemental death benefit that is equal to the employee's annual salary.

DEFERRED COMPENSATION (in lieu of social security)

Employee contribution	6.70% of salary
City Contribution:	
Retirement Plan	5.51% of salary
Life/Disability Insurance	<u>2.19% of salary</u>
 Total Matched Funds	 7.70% of salary

LIFE INSURANCE AND DISABILITY PACKAGE

The City provides its employees with a life insurance package with benefits equal to four times the employee's annual salary, up to a maximum pay out of \$200,000.00, with additional life insurance options available. The disability package ensures that in the event of an employee's permanent disability, a maximum of sixty percent of the employee's monthly salary is paid up to a maximum of \$3,000.00 per month.

WORKERS' COMPENSATION

The City meets the standard State requirements for Workers' Compensation.

HEALTH INSURANCE

Employee's health insurance coverage is administered by the Texas Municipal League Intergovernmental Employee Benefits Pool. The City of Big Spring pays the cost of the employee's health insurance and supplements the cost of dependent insurance as follows:

	<u>City Pays:</u>	<u>Employee Pays:</u>
Employee	\$659.88/month	-----
Employee/Family	\$859.88/month	\$317.06/biweekly
Employee/Spouse	\$781.54/month	\$234.19/biweekly
Employee/Child	\$698.33/month	\$116.34/biweekly

Pharmacy cards are included in the health package. The cost of name brand prescriptions ranges from \$30 to \$45; generic prescriptions range from \$0 to \$15.

DENTAL INSURANCE

Optional Dental Insurance coverage is available to City employees as follows:

Employee	\$22.08/month
Employee & Spouse	\$44.78/month
Employee & Children	\$49.64/month
Employee & Family	\$72.40/month

VISION INSURANCE

Optional Vision Insurance coverage is available to City employees as follows:

Employee	\$13.14/month
Employee & Family	\$39.40/month

LONGEVITY PAY

Longevity payments begin after one (1) year of service and are paid biweekly. In January of the following year, employees have the option to continue to receive a biweekly payment or bank longevity payments to receive a lump sum payment.

Employees Longevity Pay is paid according to the following schedule:

<u>Years</u>	<u>Annual</u>	<u>Biweekly</u>
1 to 9	\$72.00	\$2.77
10 to 14	\$ 96.00	\$3.70
15 to 19	\$120.00	\$4.62
20 + yrs	\$144.00	\$5.54

Longevity is accrued on an annual basis, beginning January 1 of each year. Banked longevity payments are made before Thanksgiving of each year.

STANDBY PAY

Standby pay is paid to employees who are required to maintain contact with the City to provide essential emergency services after normal business hours. Employees are paid \$75.00 per full week of stand by duty. (Division Directors and Department Managers are not authorized to receive stand by pay.)

CAFETERIA PLAN

The Cafeteria Plan allows employees to tax shelter dependent care and certain medical expenses. This program provides a tax savings, thereby increasing the employee’s take home pay.

HOLIDAY PAY

City employees receive the following twelve paid holidays per year: New Year’s Day, Martin Luther King, Jr. Day, Presidents’ Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veteran’s Day, Thanksgiving Day and the day following and two days at Christmas.

UNIFORMS

For qualified employees, three to five uniforms are furnished by the City, along with other suitable foul weather and safety gear. Police and Fire department personnel may have different benefits.

RECREATION PRIVILEGES

City employees and their dependents get into Moss Lake free of charge when they present their City ID. City employees and retirees also receive a discount on annual greens fees at the municipal golf course.

VACATION LEAVE

Full-time, permanent employees earn vacation time based on the following schedule:

1 - 2 years	5 days/year
3 - 4 years	10 days/year
5 - 9 years	15 days/year
10 - 14 years	17 days/year
15 - 19 years	18 days/year
20 - 24 years	19 days/year
25 plus years	20 days/year

Firefighters/Police Officers earn vacation time based on the following schedule:

Probationary Employees	5 days/year
0 - 9 years	15 days/year
10 - 14 years	17 days/year
15 - 19 years	18 days/year
20 - 24 years	19 days/year
25 plus years	20 days/year

FUNERAL LEAVE

City employees are permitted to use up to three sick days per calendar year for funeral leave, if the death is outside the employee's household. Up to five sick days leave can be used if the deceased lived in the employee's household or qualifies as immediate family as defined in the Administrative Directives.

SICK LEAVE

A full-time, permanent employee shall earn sick leave based on the following schedule:

1 - 2 years	5 days/year
3 - 4 years	10 days/year
5 - 9 years	12 days/year
10 plus years	15 days/year

Firefighters/Police Officers shall earn sick leave based on the following schedule:

Probationary Employees	5 days/year
Non-Probationary	15 days/year

TUITION REIMBURSEMENT

To support the pursuit of higher education by its employees, the City provides financial assistance to eligible employees who enroll in undergraduate or post-graduate courses.

EMPLOYEE WELLNESS PROGRAM

The Wellness Program includes the following:

- Tobacco Cessation Program to provide resources to help employees quit smoking and chewing tobacco.
- Employee Assistance Program to provide counseling for a wide range of issues, both personal and work related.
- Co-pay reimbursement for annual wellness physicals.
- Gym memberships at the Big Spring YMCA and the Baja Retreat.

City Facility Rates

Amphitheater

<i>Non-Profit Rental Rates without Alcohol</i>			
1st 24 hours		2nd 24 hours	Deposit
\$50.00		\$50.00	\$25.00
<i>Non-Profit Rental Rates with Alcohol</i>			
1st 24 hours		2nd 24 hours	Deposit
\$150.00		\$150.00	\$500.00
<i>For Profit Rental Rates</i>			
1st 24 hours		2nd 24 hours	Deposit
\$250.00		\$250.00	\$500.00

Auditorium

Non Profit/Taxing Entity/Community Service - Not a fundraiser & no entry fee

Deposit:	\$0.00
Rent	\$0.00
Rehearsals	\$20.00/hour

Non-Profit/Taxing Entity - Fundraising or Ticketed Event

Deposit: (Refundable)	\$200.00	
Cleaning Fee:	\$100.00	
Rent:	\$300.00	6 hours
Rehearsal:	\$50.00	First 4 hours
	\$20.00	per hour thereafter

Company/Individual providing a service to the community - Not a fundraiser & no entry fee

Deposit: (Refundable)	\$200.00	
Cleaning Fee:	\$100.00	
Rent:	\$300.00	6 hours
Rehearsal:	\$50.00	First 4 hours
	\$20.00	per hour thereafter

Rental of Facility - Profit Making

Deposit: (Refundable)	\$400.00	
Cleaning Fee:	\$200.00	
Rent:	\$600.00	6 hours
Rehearsal:	\$100.00	First 4 hours
	\$20.00	per hour thereafter

Russ McEwen Aquatic Center

<i>Rental Type</i>	<i>Cleaning Deposit</i>	<i>Rent</i>
Pavilion Rental (A-D) Seats approx. 32 people	\$25.00	\$25.00/hour 2 hour minimum
Full Facility Rental	\$200.00	\$200.00/hour 2 hour minimum
Daily Entry Fee	\$5.00	Ages 2&up

Ballfields

		<i>Non-League Fees</i>			
<i>Field</i>		<i>Deposit</i>		<i>Rent</i>	<i>Lighting</i>
Roy Anderson		\$500.00		\$75.00/day	\$10.00/hour/per field
Cotton Mize		\$100.00		Per field \$75 per day	
		<i>League Fees</i>			
<i>Field</i>		<i>Per Team</i>			
Roy Anderson/Cotton Mize		\$200.00			

Camping

<i>Comanche Trail Park - South Park Entrance</i>	
\$5.00 night	No electric or water
<i>Moss Creek Lake</i>	
\$3.00/day per vehicle	Entry Fee
\$.50 per person	Up to \$5.00 max.
\$9.00/day per vehicle	Camping
\$15.00/day	RV - Full Hook Up
\$12.00/day	RV - water & electricity
\$2.00/day	Boat/Jet Ski
\$5.00/day	Motorcycle
\$100/annual permit	includes daily fee/boat/camping

DRCC Rental Rates

<i>Location</i>	<i>Rental Fee</i>	<i>Deposit</i>	<i>Deposit w/Alcohol</i>
Entire Building	\$650.00	\$550.00	\$750.00
Ballroom	\$400.00	\$300.00	\$500.00
Lake Room	\$300.00	\$200.00	\$300.00
M-F Rental 3pm-12am	\$150.00	\$100.00	\$200.00
Classroom	\$150.00	\$100.00	\$200.00
Fireplace Room	\$50.00	\$50.00	\$100.00
M-F Rental 3pm-12am	\$25.00	\$25.00	\$50.00
Kitchenette	\$100.00	\$100.00	\$200.00
Pavilion	\$50.00	\$50.00	\$100.00

Heart of the City Plaza

Deposit/Rent	\$50.00/\$50.00	Alcohol	\$150.00
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Historic Spring Plaza

Deposit (Refundable)	\$500.00
Rent (per day)	\$200.00

Park Pavilions

<i>Pavilion</i>	<i>Rental Fee</i>
Old Settlers Pavilion	\$25.00
Belaski Pavilion	\$25.00
Haynes Pavilion	\$25.00
Mi Familia Pavilion	\$25.00

Mount Olive Memorial Cemetery

Lots and Interment Fees

Cemetery Lot Fees

Adult Lot \$ 900.00

Infant Lot \$ 250.00

Deed Fee \$ 26.00

- An infant is defined as 3 years of age or younger
- Deed fee is for filing of the deed at the Howard County Courthouse

Interment Fees

Adults

Monday – Friday before 3:00 p.m. \$ 675.00

After 3:00 p.m., Weekends, or Holidays \$ 26.00

Interment Fees

Infants

Monday – Friday before 3:00 p.m. \$ 300.00

After 3:00 p.m., Weekends, or Holidays \$ 450.00

Cremains \$ 400.00

- An infant is defined as 3 years of age or younger

TAX RATE COMPARISON

2018

City	M & O Rate (per \$100 valuation)	Debt Service Rate (per \$100 valuation)	Total Tax (per \$100 valuation)
<i>Andrews</i>	0.189000	0.000000	0.189000
<i>Hereford</i>	\$ 0.330000	\$ 0.000000	\$ 0.330000
<i>Monahans</i>	0.340000	0.000000	0.340000
<i>Midland</i>	0.347456	0.044793	0.392249
<i>Kermit</i>	0.404738	0.000000	0.404738
<i>Canyon</i>	0.390830	0.056750	0.447580
<i>Fort Stockton</i>	0.228200	0.225100	0.453300
<i>Snyder</i>	0.470000	0.000000	0.470000
<i>Odessa</i>	0.391609	0.084992	0.476601
<i>Sweetwater</i>	0.497423	0.000000	0.497423
<i>Brownfield</i>	0.528845	0.000000	0.528845
<i>Lubbock *</i>	0.378250	0.136620	0.538020
<i>Colorado City</i>	0.420766	0.214836	0.635602
<i>Levelland</i>	0.635000	0.065000	0.700000
<i>Big Spring</i>	0.585269	0.144042	0.729311
<i>Abilene</i>	0.564800	0.207400	0.772200
<i>San Angelo</i>	0.670400	0.093600	0.776000
<i>Brownwood</i>	0.630800	0.163800	0.786900
<i>Big Lake</i>	0.351921	0.474051	0.825972
<i>Lamesa</i>	0.800442	0.029558	0.830000
<i>Plainview</i>	0.631200	0.200600	0.831800
<i>Borger</i>	0.656210	0.197186	0.863490
<i>Stanton</i>	1.170000	0.000000	1.170000

BUDGETED CAPITAL OUTLAY

Fiscal Year 2018-19

General Fund 002

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Account</u>	<u>Price</u>
140-IT	Laserfiche RIO	N/A	Operations	002-140-6310	\$ 69,347
	Server Replacement	N/A	Operations	002-140-6310	7,000
150 - Legal	Legal Office Management Software	N/A	Operations	001-150-6310	5,400
	Full Recodification of City Ordinances & Services	N/A	Operations	001-150-6315	15,000
200-Police	Servers	2	Operations	011-200-6310	10,000
	Patrol Vehicles	7	Operations	001-200-6401	409,815
210-Fire	Vehicle	1	Lease Purchase	012-210-6313	42,000
	Fire Pumper Truck	1	Lease Purchase	012-210-6402	340,000
240-Animal Control	Super Cab Truck, Slide In & Light Bar	1	Lease Purchase	011-240-6401	34,000
320-Streets	Utility Truck	1	Lease Purchase	022-320-6401	45,000
	Dump Truck	1	Lease Purchase	022-320-6404	125,000
	Skid Loader	1	Lease Purchase	022-320-6404	50,000
	GF Engineering-Airpark Entrance	N/A	Operations	022-320-6218	350,000
	Street Repavement	N/A	Operations	022-320-6218	1,000,000
	Sealcoat	N/A	Operations	022-320-6219	500,000
370-Parks	Mobile Power Wash	1	Operations	027-370-6311	10,000
375-Sports Complex	Irrigation System	N/A	Operations	027-375-6226	120,000
	Lighting	N/A	Operations	027-375-6229	150,000
380-Aquatic Center	Replaster Pool	n/a	Operations	027-380-6201	200,000
	Re-Surface of slides	n/a	Operations	027-380-6201	100,000
	Splash Park	n/a	Operations	027-380-6226	200,000
390-Golf Course	Mower w/o Tractor-Fairway	1	Lease Purchase	027-390-6314	35,000
420-City Hall	Parking Lot	N/A	Operations	027-420-6227	125,000
					\$ 3,942,562

BUDGETED CAPITAL OUTLAY

Fiscal Year 2018-19

(Continued)

Utility Fund 405

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
710-D & C	Sewer Truck	1	Lease Purchase	021-710-6404 \$ 400,000
	Backhoes	3	Operations	021-710-6404 99,000
	Distribution Lines	N/A	Operations	021-710-6316 1,000,000
	Sewer Lines Replacement	N/A	Operations	021-710-6316 500,000
740-Wastewater Treatment Plant	North Clarifier Rehab	N/A	Operations	021-740-6213 750,000
	Birdwell Ln Station Rehab	N/A	Operations	021-740-6213 500,000
				\$ 3,249,000

Airpark Fund 410

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
610-Airpark	New Roads	N/A	Operations	021-610-6218 4,375,000
	Runway Repair	N/A	Operations	021-610-6229 140,000
	72" Riding Mower zero Turn w/side Discharge	1	Lease Purchase	021-610-6314 22,000
	Security Cameras/System	N/A	Lease Purchase	021-610-6311 190,000
	Replace Approach Lighting, Plasi w/Pappi-4, Runway 6/24	N/A	Operations	021-610-6229 180,000
	Wall (Western Container Building)	NA	Operations	021-610-6201 130,000
	Taxiway E Lighting	NA	Operations	021-610-6229 75,000
	Purchase of Mineral Rights	NA	Operations	021-610-6100 1,200,000

EMS Fund 430

260-EMS	Zoll EKG Monitor	1	Lease Purchase	012-260-6311 35,000
				\$ 35,000

Landfill Fund 440

350-Landfill	New Landfill Construction	N/A	Operations	025-350-6229-01 3,000,000
	Bomag Compactor	1	Lease Purchase	025-350-6404 500,000
				\$ 3,500,000

Sanitation Fund 445

330-Sanitation	30 Yard Recycle Containers	5	Operations	025-350-6312 50,000
				\$ 50,000

BUDGETED CAPITAL OUTLAY

Fiscal Year 2018-19

(Continued)

Peg Fund 170

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
170-Peg Fund	Remo Remote	1	Operations 002-140-6310-01	\$ 16,144
	Switch Upgrade	NA	Operations 002-140-6310-01	6,890
				<hr/>
				\$ 23,034

State Forfeiture Fund 182

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
182-State Forfeit	Office Equipment	NA	Operations 011-201-6311	\$ 30,000
	Servers	NA	Operations 011-201-6311	10,000
				<hr/>
				\$ 40,000

Federal Forfeiture Fund 180

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
180-Federal Forfeit	Firing Range Improvements	N/A	Operations 011-201-6226	\$ 10,000
	Storage Building	N/A	Operations 011-201-6201	4,999
	Biological Drying Building	N/A	Operations 011-201-6201	10,000
	Vehicles	3	Operations 011-201-6401	175,635
				<hr/>
				\$ 200,634

Motel Tax 110

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
530-Auditorium	Boiler/Chiller Automation	N/A	Operations 040-530-6317	35,000
540-Special Projects	Land Purchases	N/A	Operations 040-540-6100	20,000
560-CVB	Amphitheatre Phase I	N/A	Operations 040-560-6226-02	350,000
570-Historic Big Spring	Bathroom Trailer	N/A	Operations 040-570-6311	75,000
				<hr/>
				\$ 480,000

BUDGETED CAPITAL OUTLAY

Fiscal Year 2018-19

(Continued)

Summary by Fund

General Fund	Lease Purchase-Equip	\$ 671,000	
	Operations	<u>3,271,562</u>	\$ 3,942,562
Utility Fund	Lease Purchase-Equip	400,000	
	Operations	<u>2,849,000</u>	3,249,000
Airpark Fund	Lease Purchase-Equip	212,000	
	Operations	<u>6,100,000</u>	6,312,000
Motel Tax Fund	Operations	<u>480,000</u>	480,000
EMS Fund	Lease Purchase-Equip	35,000	35,000
Landfill Fund	Lease Purchase-Equip	500,000	
	Operations	<u>3,000,000</u>	3,500,000
Sanitaiton Fund	Operations	<u>50,000</u>	50,000
State Forfeiture Fund	Operations	<u>40,000</u>	40,000
Federal Forfeiture Fund	Operations	<u>200,634</u>	200,634
Peg Fund	Operations	<u>23,034</u>	23,034
			\$ 17,832,230

Summary by Funding Source

Operations	\$ 16,014,230
Lease Purchase-Equip	<u>1,818,000</u>
	<u>\$ 17,832,230</u>