

City of Big Spring
2017-18
Annual Budget

for the Fiscal Year
October 1, 2017 – September 30, 2018

City Council

Larry McLellan, Mayor

Raul Marquez, Mayor Pro Tem Carmen Harbour, Council Member

Terry McDaniel, Council Member Howard Stewart, Council Member

Raul Benavides, Council Member Jim DePauw, Council Member

Todd Darden, City Manager

John Medina, Assistant City Manager

Donald Moore, CPA, Director of Finance



MISSION STATEMENT

To effectively serve the citizens of Big Spring and to safeguard the public trust through efficient management and through the equitable allocation of community resources.



VISION STATEMENT

To provide quality service levels that address the growing needs of the community over time. To achieve this, it is necessary to acquire needed tools through planning as well as to preserve current resources through careful budget and program monitoring.

City of Big Spring, Texas

The Annual Budget for October 1, 2017 to September 30, 2018

This budget will raise more total property taxes than last year's budget by \$547,428 (General Fund \$415,182, and Debt Service Fund \$132,246), or 20.87%, and of that amount an estimated \$114,281 is tax revenue to be raised from new property added to the tax roll this year. A copy of the FY 2017-2018 Annual City Operating Budget is available for review in the office of the City Secretary, or on the City's website.

Tax Rate	Proposed FY 2017-18	Adopted FY 2016-17
Proposed Property Tax Rate	.842320	.790000
Effective Rate	.790472	.729228
M & O Tax Rate	.706878	.669782
Rollback Tax Rate	.883180	.797796
Debt Service Rate	.135442	.120218

The total amount of municipal debt obligations secured by property taxes for the City of Big Spring is \$26,545,463.



October 1, 2017

Honorable Mayor and City Council
City of Big Spring
Big Spring, TX 79720

Ladies and Gentlemen:

In compliance with State statutes and the Charter of the City of Big Spring, I present to you the annual budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018. This budget is based on recommendations given at the City Council meeting held on June 13, 2017 and a thorough examination of historical financial data, current economic and financial conditions, costs and revenue projections, and input from City Directors. Our primary objective during the budgetary process remains centered on improving City services to the citizens of Big Spring in a cost effective manner.

The challenges of this budget year continue to be balancing limited revenue collection and rising costs of utilities, communications, and health care while improving employee retention and making capital improvements.

We have worked closely with department directors and City officials to prepare a budget that is based on critical items and services. This administration has carefully considered feedback from citizens, vendors, and staff in compiling a budget that takes the following into account:

- ✓ Accountability and transparency;
- ✓ Improving employee retention;
- ✓ Rising cost of health insurance;
- ✓ Balancing the budget with limited resources; and
- ✓ Aging infrastructure and vehicle fleet.

Budget Overview

Ad Valorem Tax Rate

This budget was prepared using an estimated tax base of \$846,660,216 and a proposed tax rate of \$0.84232 per \$100 valuation for maintenance & operations and debt service.

Employee Compensation Plan

A fair employee compensation plan has always been a top priority. Our employees deserve a sound compensation plan in return for the hard work, dedication, and loyalty they give to the City and the citizens of Big Spring. This administration recognizes that periodic pay increases are important because they reduce turnover and increase morale and performance. An increase of 3% across the board has been budgeted for 2017-18.

Health Insurance

The City health insurance plan is self-funded and the City utilizes Texas Municipal League as the plan administrator. The City pays the full \$599.89 cost of the employee's health insurance premium and supplements the \$1,376.37 family coverage cost by an additional \$200 monthly. Also, the \$1,147.35 spouse coverage is supplemented by an additional \$121.66 and children by another \$38.45 for the \$849.86 cost.

Employee premiums will increase bi-weekly from 2016-17 for family coverage and spousal coverage by \$37.61 and \$27.77, respectively. Employee contributions to health insurance plans for employee and children will also increase by \$13.80 bi-weekly. These rate increases became effective October 1, 2017 and will remain in effect through September 30, 2018 or until other modifications are applied. Contribution rates for the fiscal year 2017-18 are intended to reduce the city's loss ratio. Subsequent adjustments will have to be made to continue reduction of loss.

Community Investment

The City allocates funds that support community programs. These programs promote cultural and educational events, assist entities providing protection to citizens, and enhance the visitors' experience to our community. The City contributes to the following organizations:

- Teen Court - \$1,200;
- Northside Community Center - \$1,200;
- Meals on Wheels - \$1,500;
- Emergency Services Chaplain Corps - \$5,000;
- Potton House - \$8,000;
- Victim Services - \$17,000;
- State Park - \$20,000; and
- Heritage Museum - \$24,000

Capital Outlay

Aging City infrastructure and equipment create a constant need for capital replacement. This budget includes funding for critical infrastructure needs in the Utility, Landfill and Airpark Funds. Lease purchase financing of \$2,082,302 will be used to acquire new equipment for various divisions, as detailed below. Capital expenditures that will be funded from operations and not financed through lease purchase total \$4,346,570. Total capital expenditures in the amount of \$6,428,872 are listed by fund and can be found in the back of the Appendix.

Funding Sources for Capital Purchases:		
	<i>Operations</i>	<i>Lease Purchase</i>
General Fund	\$586,793	\$598,028
Utility Fund	\$3,182,408	
Landfill Fund		\$1,006,775
Sanitation Fund		\$330,000
Airpark Fund	\$447,369	
Other Funds	\$130,000	\$147,499

Capital Outlay Highlights for 2017-2018

General Fund

- » Police Vehicles - \$223,028
- » Fire Truck - \$497,000
- » Crack Seal & Seal Coat - \$500,000

Utility Fund

- » Filter Upgrades - \$1,500,000
- » Distribution Lines - \$1,500,000

Landfill Fund

- » Scraper 623K - \$760,775
- » Maintainer - \$246,000

Sanitation Fund

- » One Arm Bandit Truck - \$330,000

Airpark Fund

- » Lift Truck with 50'6" Reach - \$157,065
- » Excavator with 72" Mower - \$230,304

General Fund

Property tax revenues are estimated to increase slightly to \$5,910,593 and overall, General Fund revenues are expected to remain steady.

This budget reflects the adopted tax rate of \$0.84232 per \$100 valuation. This tax rate is an increase of approximately \$0.05 from the previously adopted 2016-17 tax rate. The tax rate breakdown is as follows:

Tax Rate	FY 2017-18
Property Tax Rate	.842320
Effective Rate	.790472
M & O Tax Rate	.706778
Rollback Tax Rate	.883180
Debt Service Rate	.135542

Sales Tax Revenue Trend

The slight upward trend in sales tax collections is a positive sign that the local economy is rebounding from the slowdown of the last few years. The estimated sales tax for 2017-18 is \$6,700,000, which is slightly higher than the \$6,600,000 projected for 2016-17.

Utility Fund

The City is estimated to purchase over 1.7 billion gallons of water from CRMWD in fiscal year 2017-2018. The utilities division has significantly reduced water loss through monitoring and implementation of new procedures. The water loss ratio peaked in 2013 and major losses continued through 2014, but have been negligible in recent years. Additional measures, including meter replacement and conditioning, have also been put in place to reduce water loss. Controlling losses is critical to ensure that major system upgrades can afford to continue to be phased in.

Sanitation and Landfill Funds

Prior implementation of new sanitation routes and rates has enabled the fund to avoid deficits and still complete equipment replacement. The Landfill Fund will see a significant decrease in fund equity with the start of setting up for the new landfill.

Airpark Fund

Airpark rental receipts have been in decline from a peak in 2012-13 and the effect of losing major tenants is still being felt. Every effort is being made to secure new long-term tenants, and the expansion of the rail track with the financial support from Big Spring Economic Development should encourage activity. Mineral royalties were up significantly in 2016-17 and will also be strong for 2017-18. Proceeds are expected to surpass the conservative estimate of \$950,000 and will help level the Airpark's total receipts.

EMS Fund

EMS operations are funded from three primary sources: ambulance transport fees, City subsidy, and Howard County's contribution. The City's ambulance transport revenue is not expected to increase in 2017-18. The City's estimated funding to EMS operations has been adjusted lower to \$700,000 for the coming fiscal year, from \$950,000 in 2016-17. The estimated expenses are not significantly higher than the previous year and cost saving measures will continue to be implemented.

The EMS fund continues to have a deficit even with yearly general fund transfers. The estimated deficit for 2017-18 is expected to be moderate.

Special Revenue Funds

The Hotel/Motel tax revenue is estimated at \$1,050,000 for 2017-18, which is down from several years ago when increased oil and gas exploration and drilling had a significant impact. It does appear, however, that revenues have stabilized and will improve, though not at the same trajectory experienced in the past.

The City's Historic Spring Restoration Project, Phase I, was a major project for the City in 2016-17. Phase II of the project is set to begin in 2017-18 and will continue to attract tourism and enhance the landscape of the region.

Service Center Fund

Vector Services was retained to provide maintenance for all City equipment and vehicles in 2013. This is a fixed cost contract that is based on target costs (normal maintenance) and non-target costs (other non-maintenance repairs). This partnership has proven successful and has resulted in up-to-date equipment maintenance and repair schedules, improved safety, service availability and reliability, and extension of equipment life. The program cost is projected at \$1.1 million for 2017-18 with little change from the previous year.

Conclusion

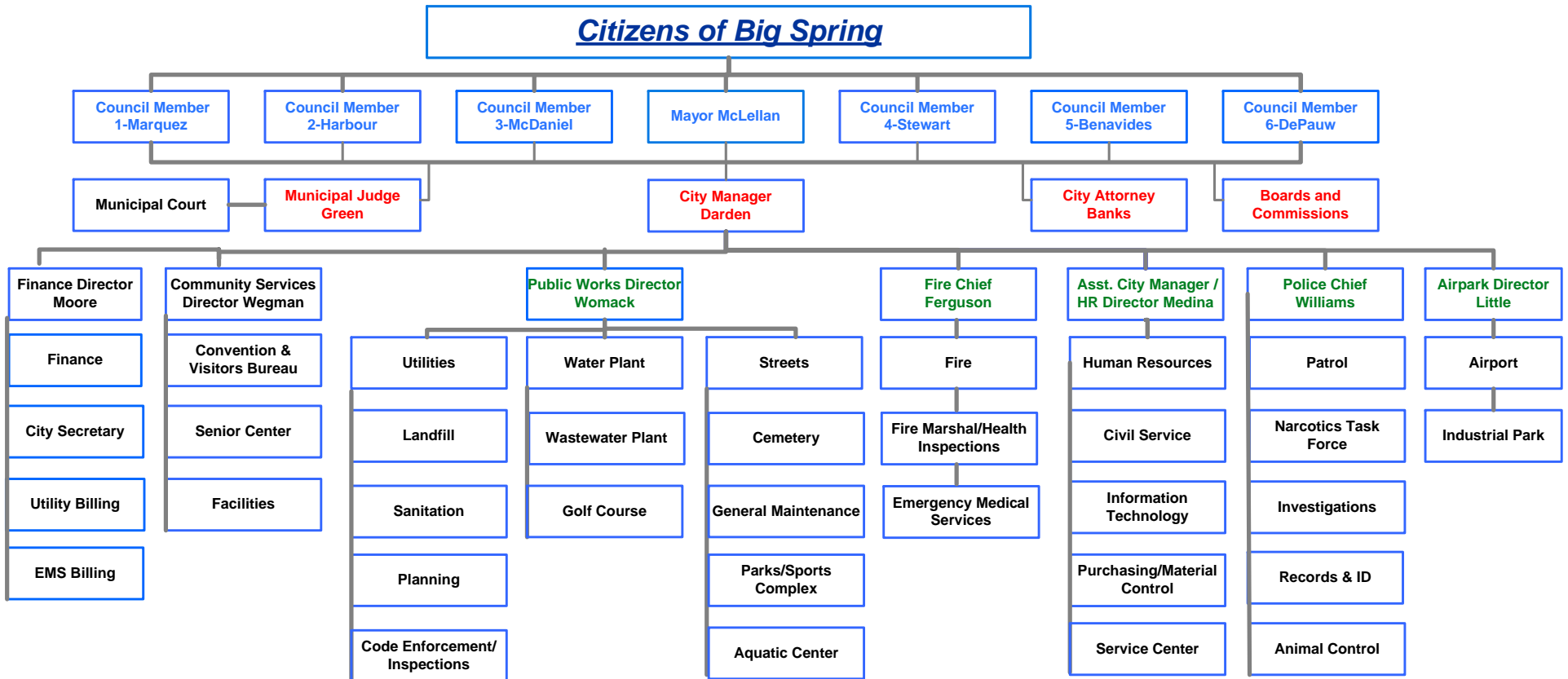
While the major revenue sources appear to be making a modest yet steady increase, rising costs and aging infrastructure needs will continue to present challenges. I believe that this budget accurately represents the objectives expressed by the City Council. I will continue to monitor the budget and keep you advised on the status of our financial position.

On behalf of myself and the City staff, I offer sincere appreciation to each of you, the City Council, for your meticulous efforts to provide our citizens with the highest quality of services available.

Respectfully submitted,



Todd Darden
City Manager



2017-18 Budget Summary

Unrestricted Fund Balances on Modified Accrual Basis

Fund	4/2/18 2:26 PM																Totals
	002	110	130	140	160	170	182	405	410	430	440	445	505	510	515	625	
	Gen. Fund	Hotel/Mot.	College F.	Court Secur.	Senior Cent	PEG	State Forfeit	Water & Sewer	Airpark	EMS	Landfill	Sanitation	Serv Center	Health Ins	WorkComp	Cemetery	
2016-17 Proposed					2016-17									2016-17			
Beg. Unrestricted Fund Bal	6,122,839	1,026,244	37,283	1,291	8,060	81,151	19,672	2,771,138	3,772,947	(675,637)	2,071,068	838,398	(7,569)	(159,746)	975,336	134,255	17,016,729
Ordinary Revenues:																	
General Revenues	19,202,957	1,087,729	18,070	7,212	22,424	52,220	8,026	12,743,019	2,526,739	1,704,000	1,865,940	3,125,478	46,994	3,057,094	463,276	106,585	
Transfers In	-				262,000					950,000				400,000		-	
Grants / Other	12,934				104,000			-	30,000	460,000	250,000						
Ordinary Expenses																	
General Expenses	17,904,902	1,128,951	1,500	7,418	389,543	-		11,086,805	1,472,129	2,625,097	1,263,926	2,900,294	33,320	3,060,682	260,057	154,710	
Transfers Out	1,212,000							-							400,000		
Grant Expense																	
Change in Fund Bal - Ordinary	98,989	(41,222)	16,570	(206)	(1,119)	52,220		1,656,214	1,084,610	488,903	852,014	225,184	13,674	396,412	(196,781)	(48,125)	4,597,337
Non-Ordinary Revenues																	
Oil Lease Bonus	9,000																
Grants/Other	-	650,000															
New Debt - Leases	232,990							46,000	106,500	172,131	267,947	437,940				-	
Non Ordinary Expense																	
Other Projects/Capital	236,046	1,569,663				4,420		1,916,000	486,000		10,000	475,000					
Capital Purchases Lease	232,990							46,000	106,500	172,131	267,947	437,940	6,995			-	
Change in Fund Bal - Non-Ordinary	(227,046)	(919,663)	-	-	-	(4,420)		(1,916,000)	(486,000)	-	(10,000)	(475,000)	(6,995)	-	-	-	(4,045,124)
Total Revenues	19,457,881	1,737,729	18,070	7,212	388,424	52,220	8,026	12,789,019	2,663,239	3,286,131	2,383,887	3,563,418	46,994	3,457,094	463,276	106,585	50,429,205
Total Expenses	19,585,938	2,698,614	1,500	7,418	389,543	4,420	-	13,048,805	2,064,629	2,797,229	1,541,873	3,813,234	40,315	3,060,682	660,057	154,710	49,868,967
Total Net Change	(128,057)	(960,885)	16,570	(206)	(1,119)	47,800	8,026	(259,786)	598,610	488,902	842,014	(249,816)	6,679	396,412	(196,781)	(48,125)	560,238
2016-17 Ending Fund Bal	5,994,782	65,359	53,853	1,085	6,941	128,951	27,698	2,511,352	4,371,557	(186,735)	2,913,082	588,582	(890)	236,666	778,555	86,130	17,576,967
2017-18 Proposed					2017-18									2017-18			
Beg. Unrestricted Fund Bal	5,994,782	65,359	53,853	1,085	6,941	128,951	27,698	2,511,352	4,371,557	(186,735)	2,913,082	588,582	(890)	236,666	778,555	86,130	17,576,967
Ordinary Revenues:																	
General Revenues	19,007,404	1,096,770	11,070	7,212	22,575	52,240	10,025	12,654,420	2,157,675	1,826,000	2,546,715	3,436,350	40,000	2,941,954	463,276	107,590	
Transfers In	-				275,000					700,000						-	
Grants / Other	7,200				104,000			-	30,000	350,000							
Ordinary Expenses																	
General Expenses	16,287,945	888,792	4,000	7,418	409,891	10,000	-	11,349,877	2,344,252	2,873,389	1,489,309	2,916,313	38,762	2,850,913	262,169	155,554	
Transfers Out	975,000							-									
Grant Expense																	
Change in Fund Bal - Ordinary	1,751,659	207,978	7,070	(206)	(8,316)	42,240		1,304,543	(156,577)	2,611	1,057,406	520,037	1,238	91,041	201,107	(47,964)	4,973,867
Non-Ordinary Revenues																	
Oil Lease Bonus	15,000																
Grants/Other	-	20,000															
New Debt - Leases	780,028										330,000		6,499			16,000	
Non Ordinary Expense																	
Other Projects/Capital	1,657,309	125,000				3,630	5,000	2,828,295	451,700	9,259	2,501,852	4,321				617	
Capital Purchases Lease	780,028				-			-	-	125,000	1,006,775	330,000	6,499			16,000	
Change in Fund Bal - Non-Ordinary	(1,642,309)	(105,000)	-	-	-	(3,630)		(2,828,295)	(451,700)	(134,259)	(3,178,627)	(334,321)	-	-	-	(617)	(8,678,758)
Total Revenues	19,809,632	1,116,770	11,070	7,212	401,575	52,240	10,025	12,654,420	2,187,675	2,876,000	2,876,715	3,436,350	46,499	2,941,954	463,276	123,590	49,015,003
Total Expenses	19,700,282	1,013,792	4,000	7,418	409,891	13,630	5,000	14,178,172	2,795,952	3,007,648	4,997,936	3,250,634	45,261	2,850,913	262,169	172,171	52,714,869
Total Net Change	109,350	102,978	7,070	(206)	(8,316)	38,610	5,025	(1,523,752)	(608,277)	(131,648)	(2,121,221)	185,716	1,238	91,041	201,107	(48,581)	(3,699,866)
2017-18 Ending Fund Bal	6,104,132	168,337	60,923	879	(1,375)	167,561	32,723	987,600	3,763,280	(318,383)	791,861	774,298	348	327,707	979,662	37,549	13,877,101
Restricted	37,000	245,000															
Unrestricted	6,067,132	(76,663)															

GENERAL FUND - FUND 002
SUMMARY OF RECEIPTS AND EXPENDITURES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Fund Balance	\$6,811,928	\$6,122,839	\$5,994,782
<u>Receipts</u>			
General Property Taxes	5,034,290	5,883,500	5,910,593
General Sales Tax	6,354,361	6,600,000	6,700,000
Industrial Agreements & Taxes	99,840	100,000	100,000
Franchise Taxes	1,218,955	1,125,710	1,032,222
Permits and Licenses	378,798	337,600	339,950
Fines and Fees	413,966	358,200	358,200
Revenue From Property	675,486	783,641	540,716
Revenue From Other Agencies	44,759	12,934	7,200
Recreation	686,907	676,500	676,500
Miscellaneous	330,915	391,843	400,356
Administrative Fees	1,934,414	2,079,963	2,088,867
Correction Center Revenue	875,607	875,000	875,000
Other Financing Sources	831,230	232,990	780,028
Total Receipts	18,879,528	19,457,881	19,809,632
<u>Transfers-In</u>			
Transfers from Other Funds	0	0	0
Total Current Receipts	18,879,528	19,457,881	19,809,632
Total Funds Available	25,691,456	25,580,720	25,804,414
<u>Expenditures</u>			
Personnel Services	12,045,253	11,920,205	12,154,247
Supplies and Materials	917,845	910,499	932,975
Maintenance of Land	57	1,500	2,250
Maintenance of Structures	340,795	332,039	264,100
Maintenance of Equipment	830,443	832,154	772,278
Contractual Services	1,526,020	1,502,510	1,618,451
Sundry Charges	569,029	584,402	583,142
Debt Service	827,395	851,899	918,123
Capital Outlay	1,214,819	1,438,730	1,479,716
Total Expenditures	18,271,656	18,373,938	18,725,282
<u>Transfers-Out</u>			
Transfers to Other Funds	1,296,961	1,212,000	975,000
Total Budgeted Expenditures	19,568,617	19,585,938	19,700,282
Increase (Decrease) in Fund Balance	(689,089)	(128,057)	109,350
Ending Fund Balance	6,122,839	5,994,782	6,104,132

GENERAL FUND - FUND 002
EXPENDITURES BY DEPARTMENT
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
000 Non-Departmental	\$674,373	\$1,246,128	\$665,882
110 City Council	114,108	121,369	119,114
120 Finance	610,393	615,186	565,989
130 City Manager	304,417	309,589	309,920
140 Information Technology	272,436	219,356	227,627
150 Legal	333,442	366,772	239,648
160 Human Resources	478,690	437,040	429,185
170 Special Projects - Demolition	25,899	17,046	0
190 Planning	174,109	171,718	175,638
200 Police	4,337,389	4,535,490	4,922,040
201 Narcotics Task Force	365,101	303,279	502,433
210 Fire	4,058,127	3,890,983	4,313,240
220 Municipal Court	297,004	303,487	315,926
230 Fire Marshal	326,564	138,274	140,847
240 Animal Control	354,361	281,774	376,063
300 Code Enforcement/Inspections	336,303	321,403	345,594
310 General Maintenance	138,486	137,255	141,018
320 Streets	2,313,373	2,175,301	2,170,723
370 Parks	460,523	464,629	429,156
375 Sports Complex	316,967	361,724	288,304
380 Aquatic Center	259,244	252,936	269,421
390 Golf Course	764,488	702,295	685,236
410 Lake	24,509	27,017	36,215
420 City Hall	103,642	121,988	137,940
000 Debt Service	827,395	851,899	918,123
000 Transfers Out	1,296,961	1,212,000	975,000
TOTAL	\$19,568,304	\$19,585,938	\$19,700,282

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>40-FEES</u>							
4010	CURRENT TAX COLLECTIONS	4,789,664	5,166,933	5,312,225	5,627,500	5,654,593	(27,093)
4011	PENALTY & INTEREST CURR TAXES	41,238	28,500	13,758	41,000	41,000	0
4012	DELINQUENT TAXES	102,280	77,000	65,328	110,000	110,000	0
4013	PENALTY & INTEREST DEL. TAXES	38,754	27,000	25,135	40,000	40,000	0
4014	SUPPLEMENTAL COLLECTIONS	3,906	5,500	0	0	0	0
4015	PENALTY & INTEREST SUPP. COLL.	7,373	1,500	9,513	10,000	10,000	0
4016	LEGAL FEES - TAXES	51,095	35,000	23,968	55,000	55,000	0
4020	CITY SALES TAXES	6,354,361	6,400,000	2,661,761	6,600,000	6,700,000	(100,000)
4042	OCCUPATION TAXES	4,195	2,000	1,148	4,200	4,200	0
4043	MIXED DRINK TAX	35,439	32,000	17,638	32,500	32,500	0
4046	BINGO TAX	16,970	13,000	8,413	17,000	17,000	0
4048	INDUSTRIAL AGREEMENT FEES	99,840	100,000	97,601	100,000	100,000	0
4050	GAS FRANCHISE	117,989	160,000	59,055	155,000	155,000	0
4051	ELECTRIC FRANCHISE	788,730	805,000	402,085	790,000	790,000	0
4052	TELEPHONE FRANCHISE	96,743	128,000	62,810	120,000	120,000	0
4054	CABLE TV FRANCHISE	<u>193,470</u>	<u>260,000</u>	<u>128,161</u>	<u>240,000</u>	<u>240,000</u>	0
TOTAL 40-FEES		12,742,049	13,241,433	8,888,597	13,942,200	14,069,293	(127,093)

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>41-LICENSES & PERMITS</u>							
4100	BUILDING PERMITS	99,943	76,700	42,461	90,000	90,000	0
4102	SIGN PERMITS	1,845	1,500	785	1,400	1,400	0
4103	ELECTRICAL PERMITS	18,862	21,000	14,533	21,500	21,500	0
4104	GAS PERMITS	3,226	2,500	3,285	6,500	6,500	0
4105	PLUMBING PERMITS	12,183	8,500	2,643	8,000	8,000	0
4106	PAVING CUT PERMITS	148,053	100,000	0	140,000	140,000	0
4107	CURB & SIDEWALK PERMITS	230	250	100	250	250	0
4109	POOL HALL PERMITS	250	200	0	200	200	0
4110	RESTAURANT PERMITS	35,200	30,000	10,350	28,000	30,000	(2,000)
4112	OIL & GAS DRILLING PERMITS	3,000	0	0	1,000	1,000	0
4133	DOG LICENSE	37,337	30,000	12,685	26,000	26,000	0
4134	ANIMAL PERMITS	270	400	330	400	400	0
4136	DEMOLITION PERMITS	575	400	300	600	600	0
4137	AMUSEMENT PERMITS	1,000	500	500	750	1,000	(250)
4141	ALCOHOL PERMIT - PARK	900	1,100	300	500	600	(100)
4143	MECHANICAL PERMITS	12,656	9,000	2,890	7,500	7,500	0
4144	OTHER PERMITS	<u>3,268</u>	<u>12,000</u>	<u>1,856</u>	<u>5,000</u>	<u>5,000</u>	0
TOTAL 41-LICENSES & PERMITS		378,798	294,050	93,017	337,600	339,950	(2,350)

4106 PAVING CUT PERMITS

PERMANENT NOTES:
 Charges to other companies and the Utility Fund
 for paving cuts.

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>42-GRANTS & OTHER AGENCIES</u>							
4205-03	HOWARD COUNTY-EMERGENCY MNGT	1,500	1,500	1,500	1,500	1,500	0
4205-04	HOWARD COUNTY-STATE PARK	10,000	10,000	10,000	0	0	0
4205-07	FIBER INFRASTRUCTURE	7,024	0	0	0	0	0
4218	FEDERAL POLICE GRANTS	0	0	2,652	2,652	2,000	652
4242	STATE REIMBURSEMENT-WILD FIRES	20,402	0	0	0	0	0
4246	TCOLE (LEOSE) TRAINING PD	5,832	3,000	3,444	3,441	3,500	(59)
4246-01	TCOLE (LEOSE) TRAIN FIRE&EMS	0	0	741	741	200	541
4260	PERMIAN BASIN, ETC FIRE GRANTS	0	(600)	4,600	4,600	0	4,600
TOTAL 42-GRANTS & OTHER AGENCIES		44,759	13,900	22,937	12,934	7,200	5,734
<u>43-GENERAL SALES/OTHER SERVICE</u>							
<u>44-FINES & FEES</u>							
4401	FINES	277,247	250,000	132,064	240,000	240,000	0
4402	WARRANT FEES	24,903	25,000	9,015	20,000	20,000	0
4403	SERVICE FEES	6,007	6,000	1,879	5,000	5,000	0
4404	ANIMAL SHELTER FEES	22,139	19,000	8,030	15,000	15,000	0
4405	COURT COSTS	15,264	15,000	5,428	14,000	14,000	0
4406	DEFENSIVE DRIVING REQUESTS	2,347	2,300	593	1,300	1,500	(200)
4407	DEFENSIVE DRIVING/DISMISSALS	7,704	8,000	2,510	5,100	5,100	0
4410	MISCELLANEOUS COURT FEES	20,978	24,000	9,115	21,000	21,000	0
4412	ARREST FEES MUNICIPAL COURT	13,740	12,000	6,006	12,000	12,000	0
4413	ARREST FEES COUNTY	81	120	1,164	1,300	1,300	0

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
4416	MUNICIPAL CT-PAYMENT PLAN FEES	6,482	4,500	3,708	7,300	7,300	0
4417	MUNICIPAL CT-TECHNOLOGY FEES	10,907	10,000	4,762	10,000	10,000	0
4418	IMPOUND FEES	860	1,000	1,550	2,500	2,500	0
4419	TFC	<u>5,307</u>	<u>5,000</u>	<u>1,878</u>	<u>3,700</u>	<u>3,800</u>	(100)
TOTAL 44-FINES & FEES		413,966	381,920	187,701	358,200	358,500	(300)
<u>45-RECREATION</u>							
4500	GOLF COURSE GREEN FEES	231,426	270,000	154,956	220,000	220,000	0
4501	GOLF COURSE TRAIL FEES	36,271	49,000	35,305	35,000	35,000	0
4502	POOL ADMITTANCE FEES	115,209	160,000	0	116,000	116,000	0
4502-01	AQUATIC CENTER RENTALS	12,225	15,000	0	14,000	14,000	0
4502-02	POOL CONCESSION SALES	57,386	80,000	0	58,000	58,000	0
4502-03	POOL PUNCH PASS REVENUE	3,350	5,000	0	3,400	3,400	0
4502-04	LOCKER RENTAL/DEPOSITS	1,617	3,100	0	1,600	1,600	0
4503	MOSS LAKE	22,001	20,000	3,310	22,000	22,000	0
4504	GOLF CART SHED RENTALS	33,885	37,000	34,673	35,000	35,000	0
4507	GOLF CSE MERCHANDISE SALES	28,092	30,000	9,881	29,000	29,000	0
4507-01	GOLF COURSE-CONCESSIONS	23,698	27,500	7,864	24,000	24,000	0
4509	BALLFIELD RENTAL	19,245	34,000	19,988	30,000	30,000	0
4510	GOLF CART RENTAL FEES	86,717	85,000	27,782	75,000	75,000	0
4512	DRIVING RANGE FEES	<u>15,785</u>	<u>16,000</u>	<u>6,365</u>	<u>13,500</u>	<u>13,500</u>	0
TOTAL 45-RECREATION		686,907	831,600	300,124	676,500	676,500	0

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
46-INTEREST INCOME							
4602	INTEREST INCOME	21,907	13,500	6,818	11,000	14,000	(3,000)
TOTAL 46-INTEREST INCOME		21,907	13,500	6,818	11,000	14,000	(3,000)
47-PROPERTY							
4701	PARKS RENTALS-PAVILION	21,694	30,000	10,338	22,500	22,500	0
4702	AMPH/AUD RENTAL	0	600	0	200	500	(300)
4703	KBYG RENTAL	8,153	9,996	4,998	9,996	9,996	0
4704	TOWER LEASE REVENUE	43,858	41,806	17,487	35,000	35,000	0
4707	MINERAL LEASE - ROYALTIES	7,735	11,000	4,527	9,000	15,000	(6,000)
4707-01	MINERAL LEASE - BONUS	240,695	350,000	298,981	350,000	100,000	250,000
4708-01	SALE OF LAND	3,015	2,000	0	0	0	0
4709	LEASE OF LAND	3,952	4,100	1,434	2,000	2,000	0
4734	LEASE REVENUE-CORRECTIONAL CEN	346,385	238,885	177,085	354,945	355,720	(775)
TOTAL 47-PROPERTY		675,486	688,387	514,850	783,641	540,716	242,925

4707-MINERAL LEASE - BONUS CURRENT YEAR NOTES:
Approximately 171.8 Acres to Lease

4709 LEASE OF LAND PERMANENT NOTES:
Billboard Lease

4734 LEASE REVENUE-CORRECTIONAL CEN PERMANENT NOTES:
Lease revenue from Cornell Corrections for facility rent.
Airpark Unit \$9,119.92 month = \$109,439.04 year
Flightline \$9,120.53 month = \$109,446.36 year
Cedar Hills (Land) \$2,282.35 month = \$27,388.20 year
Interstate \$9,120.53 month = \$109,446.36 year

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4819	TRANSFER FROM OTHER FUND	22,023	0	0	0	0	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		22,023	0	0	0	0	0
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	(42)	0	50	0	0	0
4901	SAFETY LIGHTING	9,428	9,428	4,714	9,428	9,428	0
4903	INSURANCE RECOVERY	215,706	47,137	63,023	80,000	20,000	60,000
4905	OTHER INCOME	4,131	60,000	8,529	18,000	18,000	0
4906	RETURNED CHECK FEES	7,675	50	50	100	50	50
4908	ONLINE PAYMENT FEES	1,208	1,000	650	1,050	100	950
4921	OTHER FINANCING SOURCES	831,230	242,476	232,990	232,990	780,028	(547,038)
4925	CONTRIBUTIONS	5,465	3,000	175	37,275	10,000	27,275
4925-15	CONTRIBTUITIONS - DEMOLITION	4,000	0	0	0	0	0
4932	POLICE GRANTS	4,810	5,000	0	2,000	2,000	0
4951	ADMN FEES FROM WATER & SEWER	646,237	646,674	323,337	646,674	646,770	(96)
4952	ADMN FEES FROM AIRPARK FUND	140,665	164,310	148,632	297,263	503,966	(206,703)
4953	ADMN FEES FROM HEALTH INS	46,450	65,682	32,843	65,682	70,913	(5,231)
4954	ADMN FEES FROM WORKERS COMP	4,057	4,278	2,139	4,278	6,169	(1,891)
4955	ADMN FEES FROM MOTEL TAX FUND	415,033	314,881	157,440	314,881	119,788	195,093
4956	ADMIN FEE FROM LANDFILL	258,162	282,769	141,384	282,769	286,434	(3,665)
4957	REVENUES FM CORRECTIONAL CENT	875,607	900,000	301,817	875,000	875,000	0
4958	ADMN FEES FROM SANITATION	289,670	328,502	164,251	328,502	329,066	(564)
4959	ADMN FEES FROM EMS FUND	134,140	139,914	69,957	139,914	125,761	14,153

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

002-GENERAL FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
TOTAL 49-MISCELLANEOUS		3,893,632	3,215,101	1,651,980	3,335,806	3,803,473	(467,667)
4901 SAFETY LIGHTING	PERMANENT NOTES: Amount paid by State Highway Department for lighting on Owens Street overpass and other state highway facilities at major intersections and along Interstate 20.						
4925 CONTRIBUTIONS	PERMANENT NOTES: Annual reimbursement from Big Spring Economic Development Corp. for the \$14,805 payment for Ports-to-Plains and donations for Living Tree Memorial.						
4951 ADMN FEES FROM WATER & SEWER	PERMANENT NOTES: Amount taken from the Maximus full cost study allocation plan.						
4952 ADMN FEES FROM AIRPARK FUND	PERMANENT NOTES: Amount taken from the Maximus OMB A-87 cost plan.						
4955 ADMN FEES FROM MOTEL TAX FUND	PERMANENT NOTES: Administrative fees paid to General Fund by Hotel/Motel Tax Fund, per annual cost allocation study by independent consultant.						
*** DEPARTMENT TOTAL ***		18,879,528	18,679,891	11,666,024	19,457,881	19,809,632	(351,751)
*** TOTAL BUDGETED REVENUES ***		18,879,528	18,679,891	11,666,024	19,457,881	19,809,632	(351,751)

*** END OF REPORT ***

Dept. 110 – City Council**General Fund**

The City Council provides legislative leadership in establishing ordinances, resolutions, and other policies designed to provide effective administration of City departments, to ensure orderly development of the City, and to promote the safety and welfare of the Citizens of Big Spring.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$18,673	\$18,414	\$17,264
51 – Supplies and Materials	4,875	6,298	6,050
55 – Contractual Services	90,560	96,657	95,800
Total	\$114,108	\$121,369	\$119,114

Budget Highlights:

- 5521 – Special Services – Relay for Life, Christmas Parade, Employee bereavement to Tree Memorial, Retirement gifts, Employee Christmas gift cards, Christmas Parade, Employee and Council service awards, Employee appreciation picnic
- 5555 – Education and Training – Local and community events, including Chamber Banquet

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
001-ADMINISTRATION
110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
001-110-5010	SALARY	17,143	15,600	8,157	16,960	15,600	(1,360)
001-110-5065	WORKERS' COMPENSATION	38	38	19	38	38	0
001-110-5070	RETIREMENT-DEFERRED COM	992	860	496	1,050	860	(190)
001-110-5080	MEDICARE	239	226	131	276	226	(50)
001-110-5085	UNEMPLOYMENT TAXES	<u>261</u>	<u>540</u>	<u>86</u>	<u>90</u>	<u>540</u>	<u>450</u>
001-110-5010	PERMANENT NOTES:						
	Council Salary						
	Mayor \$300.00/Month x 12 Months			= 3,600.00			
	6 Council members/each \$200.00/Month x 12 Months			= 14,000.00			
	Total			= 18,000.00			
TOTAL PERSONNEL SERVICES		18,673	17,264	8,888	18,414	17,264	(1,150)

SUPPLIES & MATERIALS

001-110-5110	OFFICE SUPPLIES	380	1,000	693	1,000	1,000	0
001-110-5112	FOOD SUPPLIES	57	100	44	100	100	0
001-110-5124	POSTAGE	373	450	313	450	450	0
001-110-5129	ELECTION EXPENSE	<u>4,066</u>	<u>4,100</u>	<u>32</u>	<u>4,748</u>	<u>4,500</u>	<u>(248)</u>
TOTAL SUPPLIES & MATERIALS		4,875	5,650	1,081	6,298	6,050	(248)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
001-ADMINISTRATION
110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
001-110-5511	COMMUNICATIONS	1,771	1,800	816	1,800	1,800	0
001-110-5520	INSURANCE	32,010	33,000	30,036	30,036	31,000	964
001-110-5521	SPECIAL SERVICES	26,677	29,000	18,293	25,000	29,000	4,000
001-110-5521-03	COMPREHENSIVE MASTER PLAN	13,186	0	0	10,821	0	(10,821)
001-110-5525	ADVERTISING	7,724	3,500	2,375	3,500	3,500	0
001-110-5530	TRAVEL EXPENSE	7,483	15,000	8,328	12,000	15,000	3,000
001-110-5540	DUES & SUBSCRIPTIONS	1,394	20,000	5,786	13,000	15,000	2,000
001-110-5555	EDUCATION & TRAINING	<u>315</u>	<u>500</u>	<u>121</u>	<u>500</u>	<u>500</u>	<u>0</u>

001-110-5521 PERMANENT NOTES:
Employee appreciation picnic, Employee & Council service awards, Relay for Life, Employee Bereavement to Tree Memorial, Retirement gifts, Employee Christmas gift cards, Christmas Parade

001-110-5525 PERMANENT NOTES:
Legal notices of ordinances, etc., required to be published in the newspaper & community ads

001-110-5530 PERMANENT NOTES:
Legislative updates, Annual TML meeting, new Council orientation

001-110-5540 PERMANENT NOTES:
Ports to Plains \$14,805 (reimbursed by BSEDC)
TML 1,200
TCCFUI 1,110
PBRPC 5,500
Chamber of Commerce 250

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
001-ADMINISTRATION
110-CITY COUNCIL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	Steering Committe - Oncor		3,000				
	ERCOT		100				
	Steering Committee - Atmos		1,400				
001-110-5555	PERMANENT NOTES: Expenses for all in-town events. (ie: Chamber Banquet, etc.) and food expenses for meetings.						
TOTAL CONTRACTUAL SERVICES		90,560	102,800	65,754	96,657	95,800	(857)
TOTAL 110-CITY COUNCIL		114,108	125,714	75,723	121,369	119,114	(2,255)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 130 – City Manager

General Fund

The City Manager informs and advises the City Council on all issues pertaining to the City. He also directs all City departments to ensure that city policies are being followed in accordance with the City Charter, the Code of Ordinances, and State Law.

ACHIEVEMENTS

- Reduced Fire/EMS fund deficit by implementing cost saving measures
- Monitored funding and permitting process for new landfill
- Negotiated right-of-way purchase for access roads from the Airport to the new Highway 87 reliever route
- Locked in reduced electric rates for eight (8) years beginning in 2018
- Monitored the completion of the Historic Spring Restoration Project
- Monitored the transition of the Big Spring Animal Shelter to a no-kill shelter and the establishment of the Animal Rescue and Adoption Committee
- Established the City Employee Cleanup on the Clock Program to facilitate cohesive relationships, participation, and pride among City staff and the community
- Monitored infrastructure capital improvements worth \$3.1 Million

Goals

- Evaluate feasibility of quality of life improvement projects
- Seek grant funding for the construction of the Hwy 87 Reliever Route access roads
- Identify and monitor infrastructure capital improvement projects
- Monitor departmental budgets to ensure fiscal compliance and responsibility

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$293,487	\$296,085	\$298,385
51 – Supplies and Materials	1,310	3,350	1,400
55 – Contractual Services	9,620	10,154	10,135
Total	\$304,417	\$309,589	\$309,920

Budget Highlights:

5530 – Travel – TML, TCMA, Public Funds Investment, Regional TCMA, Economic Development, Legislative Updates

5540 – Dues – TWA, TCMA, West TX TCMA, AMEX, American Water Works

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
001-ADMINISTRATION
130-CITY MANAGER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
001-130-5010	SALARIES	204,953	199,678	100,822	204,578	204,171	(407)
001-130-5015	AUTO ALLOWANCE	7,657	8,040	3,733	8,090	8,040	(50)
001-130-5022	VACATION BUY BACK	5,835	6,500	6,033	6,040	6,500	460
001-130-5035	OVERTIME	0	500	0	0	500	500
001-130-5045	LONGEVITY	5,539	6,072	5,799	5,802	6,816	1,014
001-130-5050	RETIREMENT	38,120	37,865	16,096	36,145	39,894	3,749
001-130-5060	GROUP INSURANCE	12,961	12,519	6,766	17,665	14,397	(3,268)
001-130-5065	WORKERS' COMPENSATION	714	992	496	992	1,016	24
001-130-5070	RETIREMENT-DEFERRED COM	12,821	12,152	6,659	12,252	12,454	202
001-130-5075	LIFE & DISABILITY INSUR	1,291	1,291	646	1,161	1,302	141
001-130-5080	MEDICARE	3,253	3,198	1,753	3,338	3,277	(61)
001-130-5085	UNEMPLOYMENT TAXES	<u>342</u>	<u>342</u>	<u>0</u>	<u>22</u>	<u>18</u>	<u>(4)</u>
TOTAL PERSONNEL SERVICES		293,487	289,149	148,803	296,085	298,385	2,300
<u>SUPPLIES & MATERIALS</u>							
001-130-5110	OFFICE SUPPLIES	932	1,000	1,017	3,000	1,000	(2,000)
001-130-5112	FOOD	156	250	0	200	250	50
001-130-5124	POSTAGE	<u>222</u>	<u>150</u>	<u>594</u>	<u>150</u>	<u>150</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		1,310	1,400	1,611	3,350	1,400	(1,950)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
001-ADMINISTRATION
130-CITY MANAGER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
001-130-5511	COMMUNICATIONS	3,621	2,500	1,495	2,500	2,500	0
001-130-5520	INSURANCE	68	70	81	81	85	4
001-130-5521	SPECIAL SERVICES	0	0	10	10	0	(10)
001-130-5530	TRAVEL EXPENSE	4,453	5,000	3,072	5,000	5,000	0
001-130-5540	DUES & SUBSCRIPTION	849	800	846	912	915	3
001-130-5541	PERMITS, LICENSES, TEST	290	235	55	235	235	0
001-130-5555	EDUCATION & TRAINING	<u>339</u>	<u>1,000</u>	<u>101</u>	<u>1,416</u>	<u>1,400</u>	<u>(16)</u>
001-130-5530	PERMANENT NOTES: TML, TCMA, Public Fund Investments, Regional TCMA, Economic Development, Legislative Updates						
001-130-5540	PERMANENT NOTES: TWA, TCMA, WEST TX TCMA, TMCA, AMEX, AM. Water Works						
TOTAL CONTRACTUAL SERVICES		9,620	9,605	5,659	10,154	10,135	(19)
TOTAL 130-CITY MANAGER		304,417	300,154	156,074	309,589	309,920	331
		=====	=====	=====	=====	=====	=====

Dept. 150 – Legal

General Fund

The Legal Department provides legal advice and services to the City Council and City Administration, reviews and proposes new or amended ordinances, resolutions, policies, and contracts, oversees all civil and criminal legal matters for the City including, but not limited to employment, real estate, open government, personal injury, property damage, civil rights, and municipal court prosecution.

ACHIEVEMENTS

- Negotiated and reviewed various contracts for goods and services
- Negotiated and reviewed various lease agreements including Oil and Gas Leases and Building and/or Land Leases
- Reviewed various amendments to the Zoning Ordinance and Code of Ordinances
- Finalized the purchase of property for access roads from the Airport to the new Highway 87 reliever route
- Conducted monthly pretrial conferences in which Municipal Court cases were disposed, deferred, or set for trial
- Assumed responsibility for all Open Records Requests submitted to the City

GOALS

- Continue records management of legal records and files
- Continue comprehensive review and updating of all city ordinances including zoning, substandard structures, and evaluate feasibility of quality of life improvement projects
- Continue update of essential city policies including safety, personnel, and alcohol and drug abuse policies

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$301,036	\$277,685	\$130,556
51 – Supplies and Materials	775	700	700
55 – Contractual Services	31,631	88,387	108,392
56 – Miscellaneous	0	0	0
Total	\$333,442	\$366,772	\$239,648

Budget Highlights:

5110 – Office Supplies – Law Books
 5530 – Travel Expense – Legislative updates, TML, TCAA Conference

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
001-ADMINISTRATION
150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
001-150-5010	SALARIES	217,885	217,533	105,180	189,533	86,443	(103,090)
001-150-5015	AUTO ALLOWANCE	6,857	7,200	3,343	4,000	0	(4,000)
001-150-5022	VACATION BUY BACK	0	1,110	0	0	1,110	1,110
001-150-5035	OVERTIME	0	500	0	0	500	500
001-150-5045	LONGEVITY	1,323	1,808	1,374	1,523	2,160	637
001-150-5050	RETIREMENT	38,530	39,128	14,773	39,628	15,921	(23,707)
001-150-5060	GROUP INSURANCE	17,306	19,240	9,499	25,234	16,820	(8,414)
001-150-5065	WORKERS' COMPENSATION	790	1,026	513	1,026	405	(621)
001-150-5070	RETIREMENT-DEFERRED COM	12,965	12,571	6,318	11,321	4,970	(6,351)
001-150-5075	LIFE & DISABILITY INSUR	1,583	1,583	792	1,899	901	(998)
001-150-5080	MEDICARE	3,284	3,308	1,663	3,488	1,308	(2,180)
001-150-5085	UNEMPLOYMENT TAXES	<u>513</u>	<u>513</u>	<u>0</u>	<u>33</u>	<u>18</u>	(<u>15</u>)
TOTAL PERSONNEL SERVICES		301,036	305,520	143,454	277,685	130,556	(147,129)
<u>SUPPLIES & MATERIALS</u>							
001-150-5110	OFFICE SUPPLIES	577	500	221	500	500	0
001-150-5124	POSTAGE	<u>198</u>	<u>200</u>	<u>90</u>	<u>200</u>	<u>200</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		774	700	312	700	700	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
001-ADMINISTRATION
150-LEGAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
001-150-5511	COMMUNICATIONS	3,524	1,650	938	1,650	1,650	0
001-150-5520	INSURANCE	80	92	87	87	92	5
001-150-5521	SPECIAL SERVICES	0	450	10	100	100	0
001-150-5521-11	SPECIAL SERVICES-ATTORN	23,347	20,000	12,282	80,000	100,000	20,000
001-150-5530	TRAVEL EXPENSE	1,184	2,500	863	2,500	2,500	0
001-150-5540	DUES & SUBSCRIPTIONS	2,820	2,600	1,280	3,800	3,800	0
001-150-5555	EDUCATION & TRAINING	675	250	30	250	250	0
001-150-5530	PERMANENT NOTES: Legislative Updates, Economic Development, TCAA Conference, TML Conference, IMLA annual meeting, NALA Conference, Legal Asst Training						
001-150-5540	PERMANENT NOTES: Lexis-Nexis, State Bar, Local Bar, TCAA, AmEx, IMLA, NALA, West Books, Civil Service Book						
TOTAL CONTRACTUAL SERVICES		31,631	27,542	15,490	88,387	108,392	20,005
TOTAL 150-LEGAL		333,442	333,762	162,882	366,772	239,648	((127,
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 170 – Demolitions

General Fund

This activity provides for the removal of dilapidated, unsafe or unsightly buildings and houses within the City. A lien may be placed on the property for repayment of the expense the City has incurred in the demolition and removal of dilapidated structures.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
53 – Maintenance of Buildings	\$25,899	\$17,046	\$0
Total	\$25,899	\$17,046	\$0

Budget Highlights:

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

002-GENERAL FUND
 001-ADMINISTRATION
 170-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF BUILDINGS/</u>							
001-170-5311-01	DEMOL - ASBESTOS ABATE	2,493	0	0	0	0	0
001-170-5311-15	BLDG / HOUSE DEMOLITION	23,406	21,750	17,046	17,046	0	(17,046)
TOTAL MAINTENANCE OF BUILDINGS/		25,899	21,750	17,046	17,046	0	(17,046)
TOTAL 170-SPECIAL PROJECTS		25,899	21,750	17,046	17,046	0	(17,046)
		=====	=====	=====	=====	=====	=====

Dept. 190 – Planning Department

General Fund

The Planning Department provides oversight and structure to the development of the City as per the approved planning and subdivision ordinances. The Planner reviews all plats and ascertains that all required development standards are met prior to the submission of construction plans of a project to the Building Official. The Planner is also responsible for providing that the appropriate vision of development into the future is followed according to the adopted Comprehensive Plan.

ACHIEVEMENTS

- Applied for and awarded \$15,000 grant by Union Pacific Railroad Foundation to assist with funding of Historic Spring Restoration project.
- Processed numerous subdivisions including resubdivisions to ensure compliance with Zoning Ordinances.
- Adopted new fee structure planning services.
- Rezoned City property consistent with the 2030 Comprehensive Plan.
- Created folder for recorded subdivisions and scanned into Laserfiche.
- Created folder for annexations and scanned into Laserfiche.
- Created zoning ordinance folder and scanned into Laserfiche.
- Collaborated with GIS Department to complete revision of internal subdivision map layer.
- Continued amendments on zoning maps.

GOALS

- Continue amendments and adoption of Zoning & Subdivision Ordinances sections as needed and assist with amendments to Code of Ordinances as needed.
- Complete annual update on the 2030 Comprehensive Plan.
- Adopt amended Oil and Gas Well Drilling Ordinance and Landscape Ordinance.
- Adopt Storm Water Manual as requirements for specific subdivision processes.
- Centralize, scan and archive past and current planning documents for document retention and preservation.
- Install Historic commission, provide training and identify buildings and sites for historic designations.
- Continue researching and submitting grant packets to help fund Historic Spring Restoration and other projects.
- Research and identify planning projects that will provide equitable accessibility and aesthetics within the community.
- Annexation of reliever route and supporting streets.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$135,985	\$138,051	\$141,848
51 – Supplies and Materials	1,508	1,650	1,750
54 – Maintenance of Equipment	2,140	1,016	1,000
55 – Contractual Services	34,476	31,001	31,040
Total	\$174,109	\$171,718	\$175,638

Budget Highlights:

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
001-ADMINISTRATION
190-PLANNING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
001-190-5010	SALARIES	98,879	98,392	47,574	98,672	100,606	1,934
001-190-5045	LONGEVITY	32	445	235	245	589	344
001-190-5050	RETIREMENT	16,903	16,951	6,421	15,951	17,861	1,910
001-190-5060	GROUP INSURANCE	11,508	12,519	6,036	16,115	14,397	(1,718)
001-190-5065	WORKERS' COMPENSATION	317	445	223	445	455	10
001-190-5070	RETIREMENT-DEFERRED COM	5,688	5,446	2,757	4,611	5,576	965
001-190-5075	LIFE & DISABILITY ISURA	874	874	437	514	879	365
001-190-5080	MEDICARE	1,443	1,433	726	1,476	1,467	(9)
001-190-5085	UNEMPLOYMENT	<u>342</u>	<u>342</u>	<u>0</u>	<u>22</u>	<u>18</u>	<u>(4)</u>
TOTAL PERSONNEL SERVICES		135,985	136,847	64,409	138,051	141,848	3,797
<u>SUPPLIES & MATERIALS</u>							
001-190-5110	OFFICE SUPPLIES	783	1,500	305	800	800	0
001-190-5116	GASOLINE, OIL & GREASE	549	1,030	334	700	700	0
001-190-5117	MINOR APPARATUS	0	100	0	0	100	100
001-190-5124	POSTAGE	<u>176</u>	<u>150</u>	<u>90</u>	<u>150</u>	<u>150</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		1,508	2,780	728	1,650	1,750	100

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
001-ADMINISTRATION
190-PLANNING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
001-190-5412	VEHICLE MAINTENANCE	2,140	3,500	177	1,016	1,000	(16)
TOTAL MAINTENANCE OF EQUIPMENT		2,140	3,500	177	1,016	1,000	(16)
<u>CONTRACTUAL SERVICES</u>							
001-190-5511	COMMUNICATIONS	2,168	2,000	594	1,000	1,000	0
001-190-5520	INSURANCE	439	440	492	440	440	0
001-190-5521	SPECIAL SERVICES	28,870	45,000	346	25,000	25,000	0
001-190-5525	ADVERTISING	1,165	1,500	1,054	1,500	1,500	0
001-190-5530	TRAVEL EXPENSE	1,214	2,000	2,161	2,161	2,200	39
001-190-5540	DUES & SUBSCRIPTIONS	605	300	90	400	400	0
001-190-5555	EDUCATION & TRAINING	15	750	152	500	500	0
TOTAL CONTRACTUAL SERVICES		34,476	51,990	4,889	31,001	31,040	39
TOTAL 190-PLANNING		174,109	195,117	70,204	171,718	175,638	3,920
		=====	=====	=====	=====	=====	=====
TOTAL 001-ADMINISTRATION		1,626,347	1,641,579	920,321	2,232,622	1,510,202	(722,420)
		=====	=====	=====	=====	=====	=====

Dept. 120 – Finance

General Fund

The Finance Department is responsible for safeguarding the financial resources of the City by maintaining central accounting records and City bank accounts, disbursing all City obligations, general financial forecasting and annual budget and audit preparation. The Director of Finance also functions as the City Secretary, responsible for maintaining the official City records and conducting City elections.

ACHIEVEMENTS

- Increased P-Card memberships
- Created a Record Retention Committee
- Began destroying documents per the adopted retention schedules

GOALS

- Continue to work with the Records Retention Committee to store/scan or destroy documents
- Empty storage building holding the City's records from 20 plus years ago
- Reclassify EMS Fund from an Enterprise Fund to a Special Revenue Fund

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$572,669	\$580,974	\$535,209
51 – Supplies and Materials	12,532	10,800	8,300
54 – Maintenance of Equipment	0	0	1,000
55 – Contractual Services	25,154	21,385	21,480
56 – Miscellaneous	39	2,027	0
Total	\$610,393	\$615,186	\$565,989

Budget Highlights:

5555 – Education and Training – United Way, State of the City

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

002-FINANCE

120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
002-120-5010	SALARIES	400,173	395,185	195,165	400,385	361,935	(38,450)
002-120-5015	AUTO ALLOWANCE	7,429	7,800	3,621	7,850	7,800	(50)
002-120-5022	VACATION BUY BACK	12,510	7,218	8,602	8,618	7,218	(1,400)
002-120-5035	OVERTIME	1,044	2,000	0	1,880	2,000	120
002-120-5045	LONGEVITY	7,639	10,387	8,890	9,047	9,961	914
002-120-5050	RETIREMENT	65,937	72,474	26,870	62,474	68,643	6,169
002-120-5060	GROUP INSURANCE	44,799	51,618	22,405	59,105	45,591	(13,514)
002-120-5065	WORKERS' COMPENSATION	1,145	1,899	950	1,899	1,747	(152)
002-120-5070	RETIREMENT-DEFERRED COM	22,179	23,285	11,234	21,085	21,429	344
002-120-5075	LIFE & DISABILITY INSUR	3,156	3,156	1,578	2,836	3,192	356
002-120-5080	MEDICARE	5,632	6,128	2,957	5,738	5,639	(99)
002-120-5085	UNEMPLOYMENT TAXES	<u>1,026</u>	<u>1,197</u>	<u>0</u>	<u>57</u>	<u>54</u>	<u>(3)</u>
TOTAL PERSONNEL SERVICES		572,669	582,347	282,272	580,974	535,209	(45,765)
<u>SUPPLIES & MATERIALS</u>							
002-120-5110	OFFICE SUPPLIES	8,307	5,000	3,233	7,500	5,000	(2,500)
002-120-5124	POSTAGE	<u>4,225</u>	<u>4,300</u>	<u>1,703</u>	<u>3,300</u>	<u>3,300</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		12,532	9,300	4,936	10,800	8,300	(2,500)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
002-FINANCE
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
002-120-5411	MAINT. FURNITURE & FIXT	0	0	0	0	1,000	1,000
TOTAL MAINTENANCE OF EQUIPMENT		0	0	0	0	1,000	1,000
<u>CONTRACTUAL SERVICES</u>							
002-120-5511	COMMUNICATIONS	6,055	3,000	1,797	3,314	3,400	86
002-120-5520	INSURANCE	271	296	305	305	305	0
002-120-5521	SPECIAL SERVICES	505	2,500	10	1,000	1,000	0
002-120-5521-07	SPECIAL SERVICES-ACCOUN	13,161	15,000	5,236	12,000	12,000	0
002-120-5525	ADVERTISING	189	200	0	200	200	0
002-120-5530	TRAVEL EXPENSE	3,255	3,500	1,541	2,000	2,000	0
002-120-5540	DUES & SUBSCRIPTIONS	1,447	1,720	1,800	2,291	2,300	9
002-120-5541	PERMITS,LICENSES,TESTIN	0	75	0	75	75	0
002-120-5555	EDUCATION AND TRAINING	270	300	100	200	200	0
002-120-5520	PERMANENT NOTES: Liability, property and employee honesty bonds						
002-120-5521	PERMANENT NOTES: GFOA Application Fee - Audit Award Audit Response Letter - Pending Litigation Preparation of Continuing Disclosure Miscellaneous			480 185 3,500 200			
TOTAL CONTRACTUAL SERVICES		25,154	26,591	10,788	21,385	21,480	95

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
002-FINANCE
120-FINANCE DEPARTMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MISCELLANEOUS</u>							
002-120-5616	JUDGEMENTS AND DAMAGES	0	0	0	2,027	0	(2,027)
002-120-5645	LATE PAY FEES & PENALTI	39	0	0	0	0	0
TOTAL MISCELLANEOUS		39	0	0	2,027	0	(2,027)
TOTAL 120-FINANCE DEPARTMENT		610,393	618,238	297,996	615,186	565,989	(49,197)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 140 – Information Technology

General Fund

Information Technology maintains the City’s computer network, website, GIS, phones, acquires needed computer equipment, software and provides technical support to other departments as needed.

ACHIEVEMENTS

- Updated Portable Camcorder and Tripod to assist in recording dual remote meetings.
- Updated Website to meet industry standards and to give a more aesthetic design while making it easier for citizens to locate and submit information.
- Implemented a mobile app that ties into the website design and functionality.
- Released a GIS Mapping for Public use.
- Updated GIS mapping with various layers to meet today’s standards and needs.

GOALS

- Continue to improve network/server security and performance.
- Continue updating software to meet current needs.
- Continue updating infrastructure to the City’s GIS.
- Implement end-user training for IS and GIS.
- Implementation of large format scanning program.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$191,012	\$146,512	\$138,696
51 – Supplies and Materials	3,627	4,450	4,300
54 – Maintenance of Equipment	49,268	63,082	72,533
55 – Contractual Services	6,198	5,312	5,305
63 – Equipment	22,332	0	6,793
Total	\$272,436	\$219,356	\$227,627

Budget Highlights:

5110 – Office Supplies – CH17 Streaming System
5411 – Maint. Of Furniture & Fixtures – Annual maintenance agreements
6310 – Furniture & Fixtures – Sonic Wall 6500 (\$6,793)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

002-FINANCE

140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
002-140-5010	SALARIES	131,899	89,357	42,464	87,057	87,686	629
002-140-5015	AUTO ALLOWANCE	3,429	3,600	1,671	3,625	3,600	(25)
002-140-5022	VACATION BUY BACK	0	0	1,642	1,660	0	(1,660)
002-140-5035	OVERTIME	201	0	0	0	0	0
002-140-5045	LONGEVITY	688	860	619	700	1,243	543
002-140-5050	RETIREMENT	23,180	15,558	9,184	22,158	16,331	(5,827)
002-140-5060	GROUP INSURANCE	19,530	18,779	6,196	20,020	22,057	2,037
002-140-5065	WORKERS' COMPENSATION	432	407	204	407	416	9
002-140-5070	RETIREMENT-DEFERRED COM	7,800	4,998	3,897	7,548	5,098	(2,450)
002-140-5075	LIFE & DISABILITY INSUR	1,368	905	684	1,255	905	(350)
002-140-5080	MEDICARE	1,973	1,315	1,025	2,055	1,342	(713)
002-140-5085	UNEMPLOYMENT TAXES	513	342	0	27	18	(9)
TOTAL PERSONNEL SERVICES		191,012	136,121	67,587	146,512	138,696	(7,816)

SUPPLIES & MATERIALS

002-140-5110	OFFICE SUPPLIES	3,319	4,000	991	4,000	4,000	0
002-140-5114	CLOTHING	0	0	130	130	0	(130)
002-140-5116	GASOLINE, OIL & GREASE	230	300	62	300	300	0
002-140-5117	MINOR APPARATUS	0	0	20	0	0	0
002-140-5124	POSTAGE	78	0	0	20	0	(20)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

002-FINANCE

140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

TOTAL SUPPLIES & MATERIALS		3,627	4,300	1,202	4,450	4,300	(150)
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MAINTENANCE OF EQUIPMENT

002-140-5411	MAINT. FURNITURE & FIXT	48,634	62,320	54,071	62,320	71,783	9,463
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002-140-5412	VEHICLE MAINTENANCE	634	750	123	762	750	(12)
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TOTAL MAINTENANCE OF EQUIPMENT		49,268	63,070	54,195	63,082	72,533	9,451
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CONTRACTUAL SERVICES

002-140-5511	COMMUNICATIONS	3,501	3,600	1,150	3,600	3,600	0
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002-140-5520	INSURANCE	376	376	402	402	405	3
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002-140-5530	TRAVEL EXPENSE	1,235	0	0	1,310	1,300	(10)
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002-140-5555	EDUCATION & TRAINING	1,086	1,100	0	0	0	0
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TOTAL CONTRACTUAL SERVICES		6,198	5,076	1,552	5,312	5,305	(7)
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EQUIPMENT

002-140-6310	FURNITURE, FIXTURE	22,332	0	0	0	6,793	6,793
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002-140-6310 CURRENT YEAR NOTES:
Sonic Wall 6500 \$6,793

TOTAL EQUIPMENT		22,332	0	0	0	6,793	6,793
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TOTAL 140-INFORMATION TECHNOLOG		272,436	208,567	124,535	219,356	227,627	8,271
		=====	=====	=====	=====	=====	=====

TOTAL 002-FINANCE		882,829	826,805	422,531	834,542	793,616	(40,927)
		=====	=====	=====	=====	=====	=====

Dept. 160 – Human Resources

General Fund

Human Resources provides recruitment, employee orientation, all job classification, benefits management, payroll processing and personnel policies and maintains files for City employees. The department also sponsors safety and wellness programs to increase awareness of potential workplace hazards.

ACHIEVEMENTS

- Implemented a procedure to email bi-weekly pay stubs to employees who use direct deposit
- Created a new hire orientation check list
- Offered a retirement seminar to employees
- Transitioned to on-line only applications for the Big Spring Fire Department
- Re-established the Safety Committee to improve employee safety practices
- Launched the new City of Big Spring website and mobile app
- Initiated the employee volunteer program to clean up around the City

GOALS

- Continue to review and update of the City of Big Spring Personnel Policies and Procedures
- Develop a Standard Operating Procedure to assist supervisors with processes to include Incident/Injury Reporting, Disciplinary Action, etc.
- Continue to develop City supervisory personnel with on-site and on-line training
- Transition to on-line only applications for the Big Spring Police Department
- Establish an employee portal on the website to allow employees to access policy books, member benefits booklets, etc.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$321,215	\$328,238	\$331,058
51 – Supplies and Materials	4,423	4,725	4,725
54 – Maintenance of Equipment	14,173	15,111	15,454
55 – Contractual Services	138,838	88,948	77,948
56 – Miscellaneous	41	18	0
Total	\$478,690	\$437,040	\$429,185

Budget Highlights:

5525 – Advertising for new employees

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
003-PERSONNEL
160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
003-160-5010	SALARIES	219,726	214,427	107,526	218,877	219,252	375
003-160-5015	AUTO ALLOWANCE	7,429	7,800	3,621	7,850	7,800	(50)
003-160-5022	VACATION BUY BACK	5,389	6,000	5,551	5,560	6,000	440
003-160-5045	LONGEVITY	4,928	6,022	5,352	5,352	6,406	1,054
003-160-5050	RETIREMENT	40,409	40,260	16,795	38,260	42,264	4,004
003-160-5060	GROUP INSURANCE	23,056	25,500	12,517	33,113	29,717	(3,396)
003-160-5065	WORKERS' COMPENSATION	726	1,056	528	1,056	1,078	22
003-160-5070	RETIREMENT-DEFERRED COM	13,592	12,935	6,985	12,950	13,194	244
003-160-5075	LIFE & DISABILITY INSUR	1,827	1,827	914	1,642	1,839	197
003-160-5080	MEDICARE	3,449	3,404	1,838	3,534	3,472	(62)
003-160-5085	UNEMPLOYMENT TAXES	<u>684</u>	<u>684</u>	<u>0</u>	<u>44</u>	<u>36</u>	<u>(8)</u>
TOTAL PERSONNEL SERVICES		321,215	319,915	161,627	328,238	331,058	2,820
<u>SUPPLIES & MATERIALS</u>							
003-160-5110	OFFICE SUPPLIES	3,633	4,000	1,913	4,000	4,000	0
003-160-5112	FOOD SUPPLIES	7	25	0	25	25	0
003-160-5124	POSTAGE	<u>783</u>	<u>1,000</u>	<u>331</u>	<u>700</u>	<u>700</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		4,423	5,025	2,245	4,725	4,725	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
003-PERSONNEL
160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
003-160-5411	MAINT. FURNITURE & FIXT	14,173	15,111	14,500	15,111	15,454	343
TOTAL MAINTENANCE OF EQUIPMENT		14,173	15,111	14,500	15,111	15,454	343
<u>CONTRACTUAL SERVICES</u>							
003-160-5511	COMMUNICATIONS	6,499	5,000	1,739	5,000	5,000	0
003-160-5515	HIRE OF EQUIPMENT	6,192	6,200	3,019	6,200	6,200	0
003-160-5520	INSURANCE	95	100	148	148	148	0
003-160-5521	SPECIAL SERVICES	2,091	0	2,403	5,000	3,000	(2,000)
003-160-5521-13	SPCL SVCS-EMPLOYEE TEST	25,534	25,000	8,571	25,000	25,000	0
003-160-5525	ADVERTISING	7,050	7,000	1,400	4,000	5,000	1,000
003-160-5530	TRAVEL EXPENSE	3,391	2,000	430	2,000	2,000	0
003-160-5540	DUES & SUBSCRIPTIONS	881	1,600	965	1,600	1,600	0
003-160-5555	EDUCATION & TRAINING	4,515	5,000	20	5,000	5,000	0
003-160-5570	CIVIL SERVICE	82,588	20,000	23,822	35,000	25,000	(10,000)
003-160-5530	PERMANENT NOTES: Travel for Texas Municipal Human Resources Association training as well as HR training for staff.						
003-160-5570	PERMANENT NOTES: Fire Testing and other costs related to administration of Civil Service System. This includes costs associated with meet and confer - training, travel and consulting.						
TOTAL CONTRACTUAL SERVICES		138,837	71,900	42,516	88,948	77,948	(11,000)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
003-PERSONNEL
160-HUMAN RESOURCES

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MISCELLANEOUS</u>							
003-160-5645	LATE PAY FEES & PENALTI	41	0	7	18	0	(18)
	TOTAL MISCELLANEOUS	41	0	7	18	0	(18)
<u>EQUIPMENT</u>							
	TOTAL 160-HUMAN RESOURCES	478,690	411,951	220,895	437,040	429,185	(7,855)
=====							
DEPARTMENTAL NOTES							
	TOTAL 003-PERSONNEL	478,690	411,951	220,895	437,040	429,185	(7,855)
=====							

Dept. 200 – Police

General Fund

The Police Department protects the lives and property of the citizens through enforcement and crime prevention techniques in accordance with State law and City ordinances. It is staffed with certified peace officers and civilian employees who provide 24-hour service, 7 days a week in the areas of patrol, criminal investigations, and emergency dispatch services.

ACHIEVEMENTS

- Several officers that only have their basic peace officer certification were able to complete the mandatory classes in order to obtain their intermediate peace officer certification.
- The Department finalized the syllabus for the Department’s first in-service training in February 2017. Officers were provided 32 hours of training (some mandatory) at a reduced cost to the City.
- The Department continued to work at recruiting and hiring certified officers. The Department was able to hire three (3) certified officers this past fiscal year. Time and cost of training certified officers was significantly reduced.

GOALS

- Work to complete the transfer of ID property from the old PD building to the new Law Enforcement Center property room.
- Submit application and initiate the process with Texas Police Chiefs’ Association to become a best practice recognized agency.
- Budget and implement joint project with Howard County of new dual band radio system to include infrastructure, mobile radios and portable radios for employees.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$3,452,982	\$3,800,614	\$3,933,383
51 – Supplies and Materials	174,098	172,500	176,300
53 – Maint. of Bldg./Structures	833	1,000	1,000
54 – Maintenance of Equipment	312,482	297,318	277,530
55 – Contractual Services	167,211	155,263	161,663
56 – Miscellaneous	3,996	0	0
61 – Land	4,000	0	0
63 – Equipment	0	0	149,136
64 – Vehicles	221,787	108,795	223,028
Total	\$4,337,389	\$4,535,490	\$4,922,040

Budget Highlights:

5521 – Professional Services – Contract with Statistical Specialist for Racial Profiling reports, interpreters, credit checks and towing
 5530 – Travel Expense – State of Texas usual travel reimbursement for officer training
 5555 – Education & Training – LETN Satellite training for officers, local training, ammunition, taser cartridges, and targets for training and qualifications
 6311 – Machinery & Equipment – Warning Communication System (\$80,000)
 6313 – Communication Systems – Radios (\$69,136)
 6401 – Vehicles – (4) Patrol Vehicles (\$223,028) LP

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
011-200-5010	SALARIES	2,286,473	2,406,592	1,179,212	2,436,592	2,468,443	31,851
011-200-5015	AUTO ALLOWANCE	7,429	7,800	3,621	7,850	7,800	(50)
011-200-5021	TERMINATION PAY	27,896	75,000	0	10,000	75,000	65,000
011-200-5022	VACATION BUY BACK	40,213	38,000	41,512	41,520	38,000	(3,520)
011-200-5035	OVERTIME	61,543	100,000	51,682	94,000	100,000	6,000
011-200-5045	LONGEVITY	36,701	48,946	38,256	40,946	39,470	(1,476)
011-200-5050	RETIREMENT	426,273	463,674	177,571	433,674	486,613	52,939
011-200-5055	STANDBY PAY	23,423	35,100	15,300	32,100	27,300	(4,800)
011-200-5060	GROUP INSURANCE	262,555	341,333	140,506	397,338	372,229	(25,109)
011-200-5065	WORKERS' COMPENSATION	71,811	99,334	49,667	99,334	101,280	1,946
011-200-5070	RETIREMENT-DEFERRED COM	143,030	148,970	75,712	146,470	151,911	5,441
011-200-5075	LIFE & DISABILITY INSUR	20,896	23,736	11,022	20,236	24,919	4,683
011-200-5080	MEDICARE	36,346	38,375	19,985	40,075	39,977	(98)
011-200-5085	UNEMPLOYMENT TAXES	<u>8,394</u>	<u>8,379</u>	<u>77</u>	<u>479</u>	<u>441</u>	(38)
TOTAL PERSONNEL SERVICES		3,452,982	3,835,239	1,804,124	3,800,614	3,933,383	132,769

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
011-200-5110	OFFICE SUPPLIES	18,541	18,900	9,459	18,900	22,700	3,800
011-200-5114	WEARING APPAREL	32,361	30,600	15,009	30,600	30,600	0
011-200-5116	GASOLINE, OIL, & GREASE	98,850	105,000	36,795	100,000	100,000	0
011-200-5117	MINOR APPARATUS	8,379	9,000	1,837	9,000	9,000	0
011-200-5118	JANITORIAL SUPPLIES	151	100	57	100	100	0
011-200-5119	CHEMICALS	0	500	0	500	500	0
011-200-5121	EDUCATIONAL SUPPLIES	1,213	1,500	0	1,500	1,500	0
011-200-5123	OTHER SUPPLIES	5,598	5,400	3,989	5,400	5,400	0
011-200-5124	POSTAGE	7,379	5,000	2,190	5,000	5,000	0
011-200-5128	UTILITIES	1,446	1,500	615	1,500	1,500	0
011-200-5128-01	LANDFILL	<u>180</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		174,098	177,500	69,951	172,500	176,300	3,800

MAINTENANCE OF BUILDINGS/

011-200-5311	MAINTENANCE OF BUILDING	<u>833</u>	<u>1,000</u>	<u>247</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		833	1,000	247	1,000	1,000	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
011-200-5411	MAINT. FURNITURE & FIXT	68,799	73,000	56,438	73,000	76,650	3,650
011-200-5412	VEHICLE MAINTENANCE	242,079	219,871	82,141	223,438	200,000	(23,438)
011-200-5413	MAINTENANCE OF FIRE APP	86	180	73	180	180	0
011-200-5415	MAINTENANCE OF RADIOS	<u>1,517</u>	<u>700</u>	<u>51</u>	<u>700</u>	<u>700</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		312,482	293,751	138,703	297,318	277,530	(19,788)
<u>CONTRACTUAL SERVICES</u>							
011-200-5511	COMMUNICATIONS	54,607	40,000	17,473	35,000	35,000	0
011-200-5515	HIRE OF EQUIPMENT	5,257	5,100	2,795	5,700	6,000	300
011-200-5520	INSURANCE	32,122	32,150	37,198	37,198	37,198	0
011-200-5521	SPECIAL SERVICES	9,531	16,000	6,455	16,000	16,000	0
011-200-5521-08	SPL SERVICES-MEDICAL	1,987	0	(3,470)	0	0	0
011-200-5525	ADVERTISING	877	1,000	0	0	0	0
011-200-5530	TRAVEL EXPENSE	22,548	22,000	10,200	22,000	23,100	1,100
011-200-5530-01	TRAV/TRAIN - STATE TCOL	1,697	1,500	0	1,500	1,500	0
011-200-5540	DUES & SUBSCRIPTIONS	3,360	3,500	1,587	3,500	3,500	0
011-200-5541	PERMITS,LICENSES,TESTIN	71	75	0	75	75	0
011-200-5550	ELECTRICITY	3,618	4,290	1,047	4,290	4,290	0
011-200-5555	EDUCATION & TRAINING	18,655	20,000	10,196	20,000	25,000	5,000
011-200-5582	EMERGENCY MANAGEMENT	<u>12,881</u>	<u>10,000</u>	<u>185</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
011-200-5521-08	PERMANENT NOTES: Pay for the removal of bio-hazard waste and sexual assault exams.						
011-200-5555	PERMANENT NOTES: Includes LETN & Policeone.com training for the officers. Purchase of training and duty ammunition for officers. Targets, Distraction Devices, Chemical Munitions, Tasers etc.						
TOTAL CONTRACTUAL SERVICES		167,211	155,615	83,666	155,263	161,663	6,400

MISCELLANEOUS

011-200-5616	JUDGEMENTS AND DAMAGES	3,995	0	(495)	0	0	0
TOTAL MISCELLANEOUS		3,995	0	(495)	0	0	0

LAND

011-200-6100	LAND	4,000	0	0	0	0	0
TOTAL LAND		4,000	0	0	0	0	0

EQUIPMENT

011-200-6311	MACHINERY & EQUIPMENT	0	0	0	0	80,000	80,000
011-200-6313	COMMUNICATION SYSTEM	0	0	0	0	69,136	69,136
011-200-6311	CURRENT YEAR NOTES: Early Warning Communication System \$80,000						
011-200-6313	CURRENT YEAR NOTES: Radios \$69,135.81						
TOTAL EQUIPMENT		0	0	0	0	149,136	149,136

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

011-POLICE

200-POLICE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>VEHICLES</u>							
011-200-6401	MOTOR VEHICLES	<u>221,787</u>	<u>108,795</u>	<u>108,795</u>	<u>108,795</u>	<u>223,028</u>	<u>114,233</u>
011-200-6401	CURRENT YEAR NOTES: Patrol Vehicles (4) \$223,028						
TOTAL VEHICLES		<u>221,787</u>	<u>108,795</u>	<u>108,795</u>	<u>108,795</u>	<u>223,028</u>	<u>114,233</u>
TOTAL 200-POLICE		<u>4,337,389</u>	<u>4,571,900</u>	<u>2,204,991</u>	<u>4,535,490</u>	<u>4,922,040</u>	<u>386,549</u>
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 201 – Narcotics Task Force

General Fund

The Narcotics Task Force was established by the City Council in fiscal year 2006-07, and is funded through the levy of an ad valorem tax rate to the extent that expenses exceed property seizures. The Task Force protects the lives and property of the citizens through penetration of major drug organizations and elimination of their operations.

ACHIEVEMENTS

- During In-Service Training, trained the department in regards to safely and effectively develop and utilize confidential informants with intentions of gaining intelligence to assist in all types of investigations.
- Continued to work with Department Homeland Security as well as ATF (Alcohol Tobacco and Firearms), and DEA (Drug Enforcement Administration). With the combined efforts, we have successfully prosecuted cases and had continued success with the forfeiture of assets.
- Continued to develop contacts with other agencies Federal and Local to assist working drug traffickers that are based in other cities but respond to Big Spring to facilitate their sales.
- Utilized Texas Narcotics Officers Association resources in seeking new sources of information on criminal activity and investigating techniques.
- Promoted positive relations within the Community by participating in the DEA Prescription Drug Take Back Program, investigating public tips on the Howard County Crime Stoppers Website and from anonymous callers.

GOALS

- Continue to promote positive relations within the community by participating in the DEA Drug Take Back program, investigating tips left by the public on the Howard County Crime Stoppers Website, and educating the public/children the dangers of narcotics.
- Continue to seek new techniques, sources of information, and training by utilizing Texas Narcotics Officers Association.
- Continue to work with Federal Agencies such as DEA, Department Homeland Security, ATF with intentions of successfully prosecuting local narcotic traffickers.
- Explore newer technology with intentions of updating the current remote surveillance equipment.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$294,407	\$234,789	\$417,349
51 – Supplies and Materials	14,613	12,400	17,400
54 – Maintenance of Equipment	494	3,557	1,000
55 – Contractual Services	55,587	52,533	60,511
63 – Equipment	0	0	6,173
Total	\$365,101	\$303,279	\$502,433

Budget Highlights:

- 5515 – Hire of Equipment – Annual rental payments for vehicles
- 5117 – Minor Apparatus – Drug testing kits
- 6313 – Communication Systems – Radios (\$6,173)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

011-POLICE

201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
011-201-5010	SALARIES	206,553	285,682	92,241	145,682	282,558	136,876
011-201-5021	TERMINATION PAY	0	0	0	1,600	0	(1,600)
011-201-5022	VACATION BUY BACK	3,276	4,910	2,254	2,310	4,910	2,600
011-201-5035	OVERTIME	1,359	1,000	600	630	1,000	370
011-201-5045	LONGEVITY	2,437	2,590	2,306	2,490	2,125	(365)
011-201-5050	RETIREMENT	35,195	50,950	13,166	31,950	51,978	20,028
011-201-5055	STANDBY PAY	375	0	0	160	3,900	3,740
011-201-5060	GROUP INSURANCE	19,202	31,760	9,499	24,351	36,454	12,103
011-201-5065	WORKERS' COMPENSATION	8,382	12,329	6,165	12,329	12,208	(121)
011-201-5070	RETIREMENT-DEFERRED COM	12,198	16,369	5,553	9,169	16,227	7,058
011-201-5075	LIFE & DISABILITY INSUR	1,785	1,655	827	1,455	1,674	219
011-201-5080	MEDICARE	3,132	4,308	1,487	2,608	4,270	1,662
011-201-5085	UNEMPLOYMENT TAXES	<u>513</u>	<u>855</u>	<u>0</u>	<u>55</u>	<u>45</u>	<u>(10)</u>
TOTAL PERSONNEL SERVICES		294,407	412,408	134,097	234,789	417,349	182,560

SUPPLIES & MATERIALS

011-201-5110	OFFICE SUPPLIES	2,649	3,400	811	3,400	3,400	0
011-201-5114	WEARING APPAREL	3,729	4,000	1,671	4,000	4,000	0
011-201-5116	GASOLINE, OIL & GREASE	5,258	8,000	1,433	4,000	6,000	2,000
011-201-5117	MINOR APPARATUS	<u>2,978</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>4,000</u>	<u>3,000</u>

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

011-POLICE

201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL SUPPLIES & MATERIALS	14,613	16,400	3,915	12,400	17,400	5,000
<u>MAINTENANCE OF EQUIPMENT</u>							
011-201-5412	VEHICLE MAINTENANCE	494	3,500	2,600	3,557	1,000	(2,557)
	TOTAL MAINTENANCE OF EQUIPMENT	494	3,500	2,600	3,557	1,000	(2,557)
<u>CONTRACTUAL SERVICES</u>							
011-201-5511	COMMUNICATIONS	5,245	5,100	821	2,250	2,250	0
011-201-5515	HIRE OF EQUIPMENT	27,961	32,574	14,291	32,574	32,574	0
011-201-5520	INSURANCE	2,187	2,187	2,209	2,209	2,187	(22)
011-201-5521-06	SPECIAL SERVICES-NARCOT	15,000	15,000	0	7,000	15,000	8,000
011-201-5530	TRAVEL EXPENSE	4,563	7,000	33	7,000	7,000	0
011-201-5555	EDUCATION & TRAINING	631	1,500	0	1,500	1,500	0
	TOTAL CONTRACTUAL SERVICES	55,587	63,361	17,353	52,533	60,511	7,978
<u>EQUIPMENT</u>							
011-201-6313	COMMUNICATION SYSTEM	0	0	0	0	6,173	6,173
011-201-6313	CURRENT YEAR NOTES: Radios \$6,172.84						
	TOTAL EQUIPMENT	0	0	0	0	6,173	6,173
	TOTAL 201-NARCOTICS TASK FORCE	365,101	495,669	157,965	303,279	502,433	199,154
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 240 – Animal Control

General Fund

Animal Control is staffed by certified animal wardens under the supervision of the Police Department. The division provides services to the City and the County by enforcing city ordinances and state law, impounding/quarantining at-large animals, and necessary disposal of dead animals on a daily basis either on schedule or call out.

ACHIEVEMENTS

- Filled all personnel positions and completed state mandated certification/training for all employees.
- Continued to grow a network of well over 100 rescues across the nation to help maintain the goal of a “No Kill” shelter.
- Achieved a live release rate for all cats at the shelter (2012-June 14, 2017) of 47.86%, up from 9.23% in 2012.

GOALS

- Purchase and up-fit of a new Animal Control truck.
- Continue partnerships with rescue organizations to achieve the City Council’s resolution of a “No Kill” shelter.
- Maintain state mandated training levels for all personnel and shelter facilities.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$236,024	\$200,788	\$254,802
51 – Supplies and Materials	34,822	33,215	34,715
53 – Maint. Of Bldg./Structures	4,963	1,100	5,100
54 – Maintenance of Equipment	28,576	21,612	20,820
55 – Contractual Services	22,719	25,059	25,070
56 – Miscellaneous	3,338	0	0
53 – Equipment	0	0	5,556
64 – Vehicles	23,919	0	30,000
Total	\$354,361	\$281,774	\$376,063

Budget Highlights:

5521 – Special Services – Cost associated with animal care
 5530 – Travel & Training Expenses – Training for wardens
 6313 – Communication Systems – Radios (\$5,556)
 6401 – Vehicles – Truck 4x2 Super Cab and Slide In (\$30,000) LP

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
011-240-5010	SALARIES	149,632	153,202	61,139	138,722	156,649	17,927
011-240-5021	TERMINATION PAY	7	0	0	0	0	0
011-240-5035	OVERTIME	7,313	4,000	1,823	4,686	4,000	(686)
011-240-5045	LONGEVITY	97	735	249	435	970	535
011-240-5050	RETIREMENT	27,196	27,618	8,709	21,618	29,214	7,596
011-240-5055	STANDBY PAY	3,769	3,900	1,886	3,915	3,900	(15)
011-240-5060	GROUP INSURANCE	29,370	34,621	12,816	13,504	38,393	24,889
011-240-5065	WORKERS' COMPENSATION	4,617	8,254	4,127	8,254	8,472	218
011-240-5070	RETIREMENT-DEFERRED COM	9,255	8,873	3,712	6,673	9,120	2,447
011-240-5075	LIFE & DISABILITY INSUR	1,494	1,601	640	751	1,639	888
011-240-5080	MEDICARE	2,335	2,335	977	2,165	2,400	235
011-240-5085	UNEMPLOYMENT TAXES	938	855	22	65	45	(20)
TOTAL PERSONNEL SERVICES		236,024	245,994	96,099	200,788	254,802	54,014

SUPPLIES & MATERIALS

011-240-5110	OFFICE SUPPLIES	454	450	250	450	450	0
011-240-5114	WEARING APPAREL	1,137	900	572	900	900	0
011-240-5115	ANIMAL FOOD	4,425	3,500	1,596	3,500	3,500	0
011-240-5116	GASOLINE, OIL & GREASE	13,025	13,000	3,235	11,500	13,000	1,500
011-240-5117	MINOR APPARATUS	2,915	2,500	747	2,500	2,500	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
011-240-5118	JANITORIAL SUPPLIES	3,231	4,100	1,079	4,100	4,100	0
011-240-5120	MEDICAL & SURGICAL	7,802	8,015	1,647	8,015	8,015	0
011-240-5124	POSTAGE	0	0	19	0	0	0
011-240-5128	UTILITIES	1,597	1,450	802	1,450	1,450	0
011-240-5128-01	LANDFILL	<u>238</u>	<u>0</u>	<u>333</u>	<u>800</u>	<u>800</u>	<u>0</u>
	TOTAL SUPPLIES & MATERIALS	34,822	33,915	10,280	33,215	34,715	1,500
<u>MAINTENANCE OF BUILDINGS/</u>							
011-240-5311	MAINTENANCE OF BUILDING	4,647	1,000	218	1,000	5,000	4,000
011-240-5314	MAINTENANCE OF SANITARY	<u>316</u>	<u>100</u>	<u>0</u>	<u>100</u>	<u>100</u>	<u>0</u>
	TOTAL MAINTENANCE OF BUILDINGS/	4,963	1,100	218	1,100	5,100	4,000
<u>MAINTENANCE OF EQUIPMENT</u>							
011-240-5412	VEHICLE MAINTENANCE	28,544	23,460	6,862	20,792	20,000	(792)
011-240-5413	MAINTENANCE OF FIRE APP	15	70	0	70	70	0
011-240-5415	MAINTENANCE OF RADIOS	0	500	0	500	500	0
011-240-5422	MAINT. HEATING & COOLIN	<u>17</u>	<u>250</u>	<u>0</u>	<u>250</u>	<u>250</u>	<u>0</u>
	TOTAL MAINTENANCE OF EQUIPMENT	28,576	24,280	6,862	21,612	20,820	(792)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
011-240-5511	COMMUNICATIONS	1,734	1,655	837	1,655	1,655	0
011-240-5520	INSURANCE	2,082	2,020	2,489	2,489	2,500	11
011-240-5521	SPECIAL SERVICES	11,469	11,815	5,932	11,815	11,815	0
011-240-5530	TRAVEL EXPENSE	1,102	2,000	0	2,000	2,000	0
011-240-5550	ELECTRICITY	4,059	4,400	1,400	4,400	4,400	0
011-240-5560	GAS FOR HEATING	<u>2,273</u>	<u>2,700</u>	<u>1,837</u>	<u>2,700</u>	<u>2,700</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		22,719	24,590	12,494	25,059	25,070	11
<u>MISCELLANEOUS</u>							
011-240-5616	JUDGEMENTS & DAMAGES	<u>3,338</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		3,338	0	0	0	0	0
<u>EQUIPMENT</u>							
011-240-6313	COMMUNICATION SYSTEM	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,556</u>	<u>5,556</u>
011-240-6313	CURRENT YEAR NOTES: Radios \$5,555.56						
TOTAL EQUIPMENT		0	0	0	0	5,556	5,556

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
011-POLICE
240-ANIMAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>VEHICLES</u>							
011-240-6401	MOTOR VEHICLES	23,919	0	0	0	30,000	30,000
011-240-6401	CURRENT YEAR NOTES: Truck 4x2 Super Cab and Slide In \$30,000						
TOTAL VEHICLES		23,919	0	0	0	30,000	30,000
TOTAL 240-ANIMAL CONTROL		354,361	329,879	125,953	281,774	376,063	94,289
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
TOTAL 011-POLICE		5,056,850	5,397,448	2,488,909	5,120,543	5,800,535	679,992
		=====	=====	=====	=====	=====	=====

Dept. 210 – Fire

General Fund

The Fire Department provides prevention and suppression services necessary for the protection of lives and property within the City.

ACHIEVEMENTS

- Achieved 100% pass integrated Self Contained Breathing Apparatus’s (SCBA’s)
- Improved training of on-duty personnel by identifying more intensive training programs, increasing training time, and utilizing new technology and online software
- Updated radio communication with handheld radios
- Improved retention of employees
- Improved wellness program
- Reduced overtime

GOALS

- Continue to identify additional methods to further improve training
- Increase safety by assigning three firefighters to each fire truck
- Specialize and improve training and readiness operations for Station Officers
- Specialize and improve training and readiness operations for Apparatus Engineer
- Continue to reduce overtime

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$3,668,905	\$3,484,143	\$3,445,049
51 – Supplies and Materials	115,332	119,900	121,250
53 – Maintenance of Bldg./Structures	52,182	25,317	15,000
54 – Maintenance of Equipment	119,525	167,984	118,750
55 – Contractual Services	70,319	86,339	89,648
56 – Miscellaneous	41	0	0
63 – Equipment	31,823	7,300	26,543
64 – Vehicles	0	0	497,000
Total	\$4,058,127	\$3,890,983	\$4,313,240

Budget Highlights:

- 5114 – Wearing Apparel – Continued TCFP mandated replacement of bunker gear
- 5123 – Other Supplies – Includes rental of cylinders and oxygen
- 6313 – Communication Systems – Radios (\$26,543)
- 6402 – Fire Vehicles – Fire Truck (\$497,000) LP

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
012-210-5010	SALARIES	2,180,841	1,997,666	1,071,585	2,126,666	2,145,428	18,762
012-210-5015	AUTO ALLOWANCE	7,429	7,800	3,621	7,850	7,800	(50)
012-210-5021	TERMINATION PAY	70,194	55,000	9,461	18,000	55,000	37,000
012-210-5022	VACATION BUY BACK	26,440	25,500	33,476	33,500	25,500	(8,000)
012-210-5035	OVERTIME	417,349	225,000	136,320	297,000	225,000	(72,000)
012-210-5045	LONGEVITY	26,566	25,486	21,134	22,186	36,880	14,694
012-210-5050	RETIREMENT	371,206	303,739	171,817	321,739	324,429	2,690
012-210-5060	GROUP INSURANCE	287,552	301,703	156,297	398,172	353,033	(45,139)
012-210-5065	WORKERS' COMPENSATION	56,018	72,587	36,294	72,587	76,680	4,093
012-210-5070	RETIREMENT-DEFERRED COM	157,157	128,705	72,830	136,205	137,508	1,303
012-210-5075	LIFE & DISABILITY INSUR	20,899	21,315	10,571	12,315	21,941	9,626
012-210-5080	MEDICARE	38,636	33,870	19,160	37,070	35,445	(1,625)
012-210-5085	UNEMPLOYMENT TAXES	8,620	7,353	373	853	405	(448)
TOTAL PERSONNEL SERVICES		3,668,905	3,205,724	1,742,939	3,484,143	3,445,049	(39,094)

SUPPLIES & MATERIALS

012-210-5110	OFFICE SUPPLIES	6,332	4,000	1,114	3,500	4,000	500
012-210-5112	FOOD SUPPLIES	292	600	123	650	600	(50)
012-210-5114	WEARING APPAREL	38,228	38,000	37,679	38,000	38,000	0
012-210-5116	GASOLINE, OIL & GREASE	28,864	36,050	11,811	36,050	36,050	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-210-5117	MINOR APPARATUS	28,520	28,000	6,651	28,000	28,000	0
012-210-5118	JANITORIAL SUPPLIES	3,609	5,000	3,068	5,500	5,500	0
012-210-5119	CHEMICALS	82	1,000	0	100	1,000	900
012-210-5123	OTHER SUPPLIES	3,415	4,500	1,107	2,000	2,000	0
012-210-5124	POSTAGE	146	125	69	100	100	0
012-210-5128	UTILITIES	<u>5,845</u>	<u>5,000</u>	<u>3,055</u>	<u>6,000</u>	<u>6,000</u>	<u>0</u>

012-210-5112 PERMANENT NOTES:
Rehab supplies for incident scenes, transfer crew meals and training

012-210-5123 PERMANENT NOTES:
Drinking Water, Rental of Air, Medical Oxygen

TOTAL SUPPLIES & MATERIALS 115,332 122,275 64,677 119,900 121,250 1,350

MAINTENANCE OF BUILDINGS/

012-210-5311	MAINTENANCE OF BUILDING	<u>52,182</u>	<u>10,000</u>	<u>24,483</u>	<u>25,317</u>	<u>15,000</u>	(<u>10,317</u>)
TOTAL MAINTENANCE OF BUILDINGS/		52,182	10,000	24,483	25,317	15,000	(10,317)

MAINTENANCE OF EQUIPMENT

012-210-5411	MAINT. FURNITURE & FIXT	1,081	1,530	0	1,300	1,300	0
012-210-5412	VEHICLE MAINTENANCE	109,753	110,000	62,806	152,434	110,000	(42,434)
012-210-5413	FIRE APPARATUS	6,781	6,000	3,556	6,000	6,000	0
012-210-5415	MAINTENANCE OF RADIOS	124	200	6,606	7,000	200	(6,800)
012-210-5417	MAINTENANCE OF MOWERS	15	50	0	50	50	0
012-210-5422	MAINT HEATING & COOLING	1,709	2,500	36	1,200	1,200	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-210-5425	MAINT. MACHINERY, TOOLS	61	0	0	0	0	0
	TOTAL MAINTENANCE OF EQUIPMENT	119,524	120,280	73,005	167,984	118,750	(49,234)
<u>CONTRACTUAL SERVICES</u>							
012-210-5511	COMMUNICATIONS	12,297	7,200	5,613	12,000	12,000	0
012-210-5515	HIRE OF EQUIPMENT	2,161	2,500	0	1,500	1,500	0
012-210-5520	INSURANCE	10,577	10,577	10,858	10,858	10,577	(281)
012-210-5521	SPECIAL SERVICES	0	0	10	10	0	(10)
012-210-5530	TRAVEL EXPENSE	3,412	3,600	2,583	3,800	3,600	(200)
012-210-5535	RENTS	11,485	34,121	17,228	34,121	34,121	0
012-210-5540	DUES & SUBSCRIPTIONS	1,045	550	3,270	550	550	0
012-210-5541	PERMITS, LICENSES, TESTIN	5,870	6,300	4,535	8,500	6,300	(2,200)
012-210-5550	ELECTRICITY	11,638	11,550	3,029	8,500	8,500	0
012-210-5555	EDUCATION & TRAINING	7,824	9,000	819	2,000	8,000	6,000
012-210-5560	GAS FOR HEATING	4,012	4,500	3,251	4,500	4,500	0
	TOTAL CONTRACTUAL SERVICES	70,319	89,898	51,197	86,339	89,648	3,309
<u>MISCELLANEOUS</u>							
012-210-5645	LATE PAY FEES & PENALTI	41	0	0	0	0	0
	TOTAL MISCELLANEOUS	41	0	0	0	0	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

012-FIRE

210-FIRE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>EQUIPMENT</u>							
012-210-6311	MACHINERY & EQUIPMENT	25,323	7,300	0	7,300	0	(7,300)
012-210-6313	COMMUNICATION SYSTEM	0	0	0	0	26,543	26,543
012-210-6317	HEATING & COOLING	6,500	0	0	0	0	0
012-210-6313	CURRENT YEAR NOTES: Radios \$26,543.21						
TOTAL EQUIPMENT		31,823	7,300	0	7,300	26,543	19,243
<u>VEHICLES</u>							
012-210-6402	FIRE APPARATUS	0	0	0	0	497,000	43,750
012-210-6401	CURRENT YEAR NOTES: Fire Truck \$43,750						
012-210-6402	NEXT YEAR NOTES: FY 2017-18 One Firetruck						
TOTAL VEHICLES		0	0	0	0	497,000	43,750
TOTAL 210-FIRE		4,058,127	3,555,477	1,956,301	3,890,983	4,313,240	(30,993)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 230 – Fire Marshal

General Fund

The Fire Marshal is responsible for fire prevention and the investigation of all fires and other hazardous incidents within the City of Big Spring. He also conducts inspections of commercial businesses, schools, and other public buildings.

ACHIEVEMENTS

- Improved training through use of TEEX, PBLEA, and conjoined efforts of Big Spring Police Department and Howard County Sheriff’s Office;
- Improved training for the community through public speaking engagements, radio interviews, speaking with senior citizens, and civil groups;
- Updated record keeping by acquiring another computer system for health inspectors; and
- Acquired a new ESO Computer System for all fire reporting systems.

GOALS

- Improve community awareness concerning fire and life safety;
- Continue to enforce the laws, rules and regulations set forth and hold contractors and citizens accountable for their illegal or unethical actions
- Utilize the Big Spring Fire Marshal K-9 for the community and surrounding neighborhoods
- Strengthen the cohesive relationship between local Law Enforcement Agencies and Code Enforcement, State Fire Marshal, and the Big Spring Fire Marshall’s Office
- Continue community relation and training efforts through use of the fire safety trailer, fire extinguisher training, and education on smoke detectors, fire sprinkler systems, and fire alarm systems, N.F.P.S. 101

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$282,468	\$123,004	\$125,947
51 – Supplies and Materials	8,817	8,130	7,200
54 – Maintenance of Equipment	3,104	1,116	1,600
55 – Contractual Services	9,251	6,024	6,100
64 – Vehicles	22,924	0	0
Total	\$326,564	\$138,274	\$140,847

Budget Highlights:

5113 – Animal Expenses – All costs associated with the arson K-9 dog, including food, handler, re-certifications and travel

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

012-FIRE

230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
012-230-5010	SALARIES	151,645	81,268	43,316	86,168	84,334	(1,834)
012-230-5021	TERMINATION PAY	57,597	0	0	0	0	0
012-230-5022	VACATION BUY BACK	5,294	5,152	2,696	2,702	5,152	2,450
012-230-5035	OVERTIME	0	2,000	0	0	2,000	2,000
012-230-5045	LONGEVITY	6,689	3,096	2,991	2,996	3,240	244
012-230-5050	RETIREMENT	29,778	11,897	6,563	11,737	13,314	1,577
012-230-5060	GROUP INSURANCE	12,293	9,121	6,808	9,759	7,660	(2,099)
012-230-5065	WORKERS' COMPENSATION	3,855	2,934	1,467	2,934	3,038	104
012-230-5070	RETIREMENT-DEFERRED COM	12,621	5,043	2,782	4,983	5,219	236
012-230-5075	LIFE & DISABILITY INSUR	1,047	1,197	301	357	607	250
012-230-5080	MEDICARE	1,307	1,327	732	1,357	1,374	17
012-230-5085	UNEMPLOYMENT TAXES	342	171	0	11	9	(2)
TOTAL PERSONNEL SERVICES		282,468	123,206	67,656	123,004	125,947	2,943

SUPPLIES & MATERIALS

012-230-5110	OFFICE SUPPLIES	3,912	1,000	214	800	1,000	200
012-230-5113	EXPENSES FOR K-9 ARSON	844	1,200	198	1,200	1,200	0
012-230-5114	WEARING APPAREL	233	600	0	400	400	0
012-230-5116	GASOLINE, OIL & GREASE	2,157	2,500	1,796	3,500	2,500	(1,000)
012-230-5117	MINOR APPARATUS	20	0	130	130	0	(130)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

012-FIRE

230-FIRE MARSHAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-230-5123	OTHER SUPPLIES	857	1,100	134	1,100	1,100	0
012-230-5124	POSTAGE	1	0	0	0	0	0
012-230-5125	FIRE PREVENTION SUPPLIE	794	1,500	193	1,000	1,000	0
TOTAL SUPPLIES & MATERIALS		8,817	7,900	2,665	8,130	7,200	(930)

MAINTENANCE OF EQUIPMENT

012-230-5412	VEHICLE MAINTENANCE	3,103	1,500	246	1,016	1,500	484
012-230-5415	MAINTENANCE OF RADIOS	0	100	0	100	100	0
TOTAL MAINTENANCE OF EQUIPMENT		3,103	1,600	246	1,116	1,600	484

CONTRACTUAL SERVICES

012-230-5511	COMMUNICATIONS	2,588	1,200	836	1,600	1,600	0
012-230-5520	INSURANCE	826	812	1,261	1,261	1,300	39
012-230-5530	TRAVEL EXPENSE	3,016	1,500	815	1,817	1,500	(317)
012-230-5540	DUES & SUBSCRIPTIONS	2,353	1,125	230	700	1,100	400
012-230-5541	PERMITS, LICENSES, TESTI	70	225	0	100	100	0
012-230-5555	EDUCATION & TRAINING	399	500	76	546	500	(46)
TOTAL CONTRACTUAL SERVICES		9,251	5,362	3,217	6,024	6,100	76

VEHICLES

012-230-6401	MOTOR VEHICLES	22,924	0	0	0	0	0
TOTAL VEHICLES		22,924	0	0	0	0	0

TOTAL 230-FIRE MARSHAL		326,564	138,068	73,784	138,274	140,847	2,573
		=====	=====	=====	=====	=====	=====

TOTAL 012-FIRE		4,384,691	3,693,545	2,030,085	4,029,257	4,000,837	(28,420)
		=====	=====	=====	=====	=====	=====

Dept. 220 – Municipal Court

General Fund

The Municipal Court has jurisdiction in Class C misdemeanors arising under the Texas criminal statutes and City ordinances. The Court staff prepares and maintains all court records and collects fines assessed by the court.

ACHIEVEMENTS

- Acquired TMCEC Level I Certification for one Deputy Clerk
- Utilized Court Classes Online for 4HR Anger Management Course

GOALS

- Hire and train a Court Administrator
- Continue INCODE training in Lubbock and in-house training on Windows Office Software
- Install shelves for storage of case files, court documents and office supplies
- Hire and train a Deputy Clerk
- Upgrade the office furniture in the Judge’s office
- Research the cost of electronic storage software and scanners for the Deputy clerks and Court Administrators stations for FY 2018-19
- Research the cost of Video Magistrate software and hardware for FY 2018-19

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$266,133	\$272,372	\$281,501
51 – Supplies and Materials	7,367	5,500	6,500
53 – Maintenance of Buildings	440	0	0
54 – Maintenance of Equipment	9,292	11,241	12,871
55 – Contractual Services	13,682	14,041	14,694
56 – Miscellaneous	90	360	360
Total	\$297,004	\$303,487	\$315,926

Budget Highlights:

5411 – Maintenance Furniture & Fixtures – Annual maintenance fees to be funded from Technology Escrow, Office Furniture (\$2,000)

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

002-GENERAL FUND
 013-CITY JUDGE
 220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
013-220-5010	SALARIES	178,756	174,000	90,642	184,300	184,438	138
013-220-5015	AUTO ALLOWANCE	6,857	7,200	3,343	7,245	7,200	(45)
013-220-5021	TERMINATION PAY	327	0	0	0	0	0
013-220-5022	VACATION BUY BACK	2,428	2,357	3,347	3,357	2,357	(1,000)
013-220-5045	LONGEVITY	5,144	5,906	5,519	5,536	6,301	765
013-220-5050	RETIREMENT	32,524	32,493	14,161	22,893	35,352	12,459
013-220-5060	GROUP INSURANCE	23,154	29,400	12,264	32,603	29,256	(3,347)
013-220-5065	WORKERS' COMPENSATION	636	853	427	853	901	48
013-220-5070	RETIREMENT-DEFERRED COM	11,094	10,439	5,889	10,939	11,036	97
013-220-5075	LIFE & DISABILITY INSUR	1,589	1,690	845	1,515	1,720	205
013-220-5080	MEDICARE	2,812	2,747	1,550	2,987	2,904	(83)
013-220-5085	UNEMPLOYMENT TAXES	<u>813</u>	<u>684</u>	<u>103</u>	<u>144</u>	<u>36</u>	<u>(108)</u>
TOTAL PERSONNEL SERVICES		266,133	267,769	138,089	272,372	281,501	9,129
<u>SUPPLIES & MATERIALS</u>							
013-220-5110	OFFICE SUPPLIES	2,824	2,500	1,553	3,000	3,000	0
013-220-5110-01	MUNICIPAL COURT TECHNOL	2,469	0	0	0	0	0
013-220-5124	POSTAGE	<u>2,073</u>	<u>2,300</u>	<u>1,272</u>	<u>2,500</u>	<u>3,500</u>	<u>1,000</u>
TOTAL SUPPLIES & MATERIALS		7,367	4,800	2,825	5,500	6,500	1,000

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
013-CITY JUDGE
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF BUILDINGS/</u>							
013-220-5311	MAINTENANCE OF BUILDING	440	0	0	0	0	0
TOTAL MAINTENANCE OF BUILDINGS/		440	0	0	0	0	0
<u>MAINTENANCE OF EQUIPMENT</u>							
013-220-5411	MAINT. FURNITURE & FIXT	9,292	11,241	10,411	11,241	12,871	1,630
TOTAL MAINTENANCE OF EQUIPMENT		9,292	11,241	10,411	11,241	12,871	1,630
<u>CONTRACTUAL SERVICES</u>							
013-220-5511	COMMUNICATIONS	5,328	5,100	2,331	5,100	5,100	0
013-220-5515	HIRE OF EQUIPMENT	1,916	1,920	2,019	3,140	1,920	(1,220)
013-220-5520	INSURANCE	215	224	224	224	224	0
013-220-5521	SPECIAL SERVICES	0	700	0	700	700	0
013-220-5530	TRAVEL EXPENSE	3,169	3,500	2,195	3,500	5,400	1,900
013-220-5540	DUES & SUBSCRIPTIONS	3,024	2,500	531	1,300	1,300	0
013-220-5555	EDUCATION & TRAINING	30	50	0	50	50	0
013-220-5521	PERMANENT NOTES: Interpreter services for hearing impaired defendants during hearings, trials, magistrations and in court office.						
TOTAL CONTRACTUAL SERVICES		13,682	13,994	7,300	14,014	14,694	680

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
013-CITY JUDGE
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MISCELLANEOUS</u>							
013-220-5637	COURT COST	90	360	0	360	360	0
TOTAL MISCELLANEOUS		90	360	0	360	360	0
TOTAL 220-MUNICIPAL COURT		297,004	298,164	158,624	303,487	315,926	12,439
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
TOTAL 013-CITY JUDGE		297,004	298,164	158,624	303,487	315,926	12,439
		=====	=====	=====	=====	=====	=====

Dept. 300 – Code Enforcement

General Fund

The Department of Code Enforcement/Inspections includes both building inspection and code enforcement activities. The Building Inspector reviews construction permits and conducts inspections to ensure compliance with the adopted building codes. He also reviews to assure compliance within the construction plans. Code Enforcement conducts inspections to ensure compliance with the sub-standard structure, junk vehicles, weedy lots and other City Ordinances.

ACHIEVEMENTS

- Continued sanitary sewer overflow program
- Continued productivity with the Code Officer position
- Code Technicians completed the required Code Enforcement training necessary to become registered with the State of Texas
- Implemented new software to improve the workflow of the Code Enforcement Department
- Continue Substandard Structure Removal Program

GOALS

- Code Enforcement Superintendant will become a licensed plumbing inspector
- Continue to improve the proactive code enforcement process within the department, goal of this program is to reduce the amount of complaints that are received by performing active enforcement. This allows the code Office to better schedule the workflow
- Continue sanitary sewer overflow program
- Register new Code Technicians as Code Officers

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$243,535	\$247,733	\$275,518
51 – Supplies and Materials	8,453	16,721	9,250
54 – Maintenance of Equipment	17,190	14,339	14,650
55 – Contractual Services	67,125	42,610	41,238
63 – Equipment	0	0	4,938
Total	\$336,303	\$321,403	\$345,594

Budget Highlights:

6313 – Communication Systems – Radios (\$3,086)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

021-PUBLIC WORKS

300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-300-5010	SALARIES	162,952	175,941	73,385	164,941	179,900	14,959
021-300-5021	TERMINATION PAY	2,680	0	0	0	0	0
021-300-5022	VACATION BUY BACK	1,879	3,051	3,164	3,166	3,051	(115)
021-300-5035	OVERTIME	621	2,500	290	340	2,500	2,160
021-300-5045	LONGEVITY	2,433	3,187	2,651	2,687	3,503	816
021-300-5050	RETIREMENT	29,099	31,672	10,503	27,272	33,350	6,078
021-300-5060	GROUP INSURANCE	27,938	33,698	12,816	34,712	36,454	1,742
021-300-5065	WORKERS' COMPENSATION	1,178	1,635	818	1,635	1,687	52
021-300-5070	RETIREMENT-DEFERRED COM	9,685	10,176	4,549	9,276	10,411	1,135
021-300-5075	LIFE & DISABILITY INSUR	1,658	1,531	791	1,031	1,877	846
021-300-5080	MEDICARE	2,480	2,678	1,197	2,538	2,740	202
021-300-5085	UNEMPLOYMENT TAXES	932	855	94	135	45	(90)
TOTAL PERSONNEL SERVICES		243,535	266,924	110,257	247,733	275,518	27,785

SUPPLIES & MATERIALS

021-300-5110	OFFICE SUPPLIES	3,300	5,000	1,260	3,300	3,500	200
021-300-5114	WEARING APPAREL	0	500	671	671	500	(171)
021-300-5116	GASOLINE, OIL, & GREASE	1,937	3,000	907	2,500	2,500	0
021-300-5117	MINOR APPARATUS	356	250	26	250	250	0
021-300-5118	JANITORIAL SUPPLIES	505	100	0	0	0	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

021-PUBLIC WORKS

300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-300-5124	POSTAGE	2,289	1,200	1,417	2,500	2,500	0
021-300-5128	UTILITIES	35	0	0	0	0	0
021-300-5128-01	LANDFILL	<u>32</u>	<u>0</u>	<u>5,143</u>	<u>7,500</u>	<u>0</u>	<u>(7,500)</u>
TOTAL SUPPLIES & MATERIALS		8,453	10,050	9,425	16,721	9,250	(7,471)
<u>MAINTENANCE OF EQUIPMENT</u>							
021-300-5411	MAINT. FURNITURE & FIXT	6,881	7,225	7,225	7,225	7,650	425
021-300-5412	VEHICLE MAINTENANCE	<u>10,309</u>	<u>7,000</u>	<u>2,647</u>	<u>7,114</u>	<u>7,000</u>	<u>(114)</u>
TOTAL MAINTENANCE OF EQUIPMENT		17,190	14,225	9,872	14,339	14,650	311
<u>CONTRACTUAL SERVICES</u>							
021-300-5511	COMMUNICATIONS	6,041	5,500	2,030	5,500	5,500	0
021-300-5515	HIRE OF EQUIPMENT	5,273	4,000	1,124	4,000	4,000	0
021-300-5520	INSURANCE	1,097	1,091	1,169	1,169	1,150	(19)
021-300-5521	SPECIAL SERVICES	606	5,000	224	5,000	5,000	0
021-300-5521-01	WEEDY LOTS MAINTENANCE	47,439	20,538	3,123	20,538	20,538	0
021-300-5521-05	SPECIAL SERVICES-ENGINE	3,600	0	0	0	0	0
021-300-5525	ADVERTISING	1,643	1,500	1,880	2,500	2,500	0
021-300-5530	TRAVEL EXPENSE	795	1,600	200	1,453	1,600	147
021-300-5540	DUES & SUBSCRIPTIONS	106	400	225	1,900	400	(1,500)
021-300-5541	PERMITS,LICENSES, TESTI	156	250	0	250	250	0
021-300-5555	EDUCATION & TRAINING	<u>369</u>	<u>300</u>	<u>0</u>	<u>300</u>	<u>300</u>	<u>0</u>

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
021-PUBLIC WORKS
300-CODE ENFORCEMENT/INSP

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL CONTRACTUAL SERVICES		67,125	40,179	9,974	42,610	41,238	(1,372)

EQUIPMENT

021-300-6313	COMMUNICATION SYSTEM	0	0	0	0	4,938	4,938
021-300-6313	NEXT YEAR NOTES: Radios \$3,086.42						
TOTAL EQUIPMENT		0	0	0	0	4,938	4,938

VEHICLES

TOTAL 300-CODE ENFORCEMENT/INSP		336,303	331,378	139,528	321,403	345,594	24,192
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 310 – General Maintenance

General Fund

This department provides construction, renovation and maintenance services to all departments and to provide clean and well-maintained city-owned properties and facilities for our citizens.

ACHIEVEMENTS

- Continued preventive maintenance on all City Facilities

GOALS

- Continue to improve facilities so additional savings can be made

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$100,045	\$108,198	\$110,268
51 – Supplies & Materials	9,217	5,795	5,700
54 – Maintenance of Equipment	25,077	18,292	20,000
55 – Contractual Services	4,147	4,970	5,050
Total	\$138,486	\$137,255	\$141,018

Budget Highlights:

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

002-GENERAL FUND

021-PUBLIC WORKS

310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-310-5010	SALARIES	62,057	64,187	24,222	55,387	65,631	10,244
021-310-5021	TERMINATION PAY	0	0	50	60	0	(60)
021-310-5022	VACATION BUY BACK	1,191	1,156	841	846	1,156	310
021-310-5035	OVERTIME	148	1,000	43	100	1,000	900
021-310-5045	LONGEVITY	1,102	1,398	1,167	1,168	1,460	292
021-310-5050	RETIREMENT	11,287	12,286	4,128	9,756	12,911	3,155
021-310-5055	STANDBY PAY	3,919	3,900	1,886	3,911	3,900	(11)
021-310-5060	GROUP INSURANCE	11,882	14,019	4,810	29,015	14,397	(14,618)
021-310-5065	WORKERS' COMPENSATION	2,577	3,936	1,968	3,936	4,019	83
021-310-5070	RETIREMENT-DEFERRED COM	3,923	3,947	1,633	2,797	4,030	1,233
021-310-5075	LIFE & DISABILITY	623	671	238	291	685	394
021-310-5080	MEDICARE	995	1,039	430	919	1,061	142
021-310-5085	UNEMPLOYMENT TAXES	342	342	0	12	18	6
TOTAL PERSONNEL SERVICES		100,045	107,881	41,416	108,198	110,268	2,070

SUPPLIES & MATERIALS

021-310-5112	FOOD SUPPLIES	32	0	0	0	0	0
021-310-5114	WEARING APPAREL	521	600	501	695	600	(95)
021-310-5116	GASOLINE, OIL & GREASE	5,159	2,400	1,107	2,700	2,700	0
021-310-5117	MINOR APARATUS	3,166	2,500	267	2,000	2,000	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

021-PUBLIC WORKS

310-GENERAL MAINTENANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-310-5118	JANITORIAL SUPPLIES	216	250	0	0	0	0
021-310-5123	OTHER SUPPLIES	<u>123</u>	<u>400</u>	<u>356</u>	<u>400</u>	<u>400</u>	<u>0</u>
	TOTAL SUPPLIES & MATERIALS	9,217	6,150	2,231	5,795	5,700	(95)
<u>MAINTENANCE OF EQUIPMENT</u>							
021-310-5412	VEHICLE MAINTENANCE	<u>25,077</u>	<u>10,000</u>	<u>9,907</u>	<u>18,292</u>	<u>20,000</u>	<u>1,708</u>
	TOTAL MAINTENANCE OF EQUIPMENT	25,077	10,000	9,907	18,292	20,000	1,708
<u>CONTRACTUAL SERVICES</u>							
021-310-5511	COMMUNICATIONS	364	400	78	400	400	0
021-310-5520	INSURANCE	891	892	570	570	650	80
021-310-5530	TRAVEL EXPENSE	0	1,500	0	1,500	1,500	0
021-310-5550	ELECTRICITY	<u>2,892</u>	<u>2,500</u>	<u>1,176</u>	<u>2,500</u>	<u>2,500</u>	<u>0</u>
	TOTAL CONTRACTUAL SERVICES	4,147	5,292	1,824	4,970	5,050	80
	TOTAL 310-GENERAL MAINTENANCE	138,486	129,323	55,377	137,255	141,018	3,763
		=====	=====	=====	=====	=====	=====
	TOTAL 021-PUBLIC WORKS	474,789	460,701	194,905	458,658	486,612	27,955
		=====	=====	=====	=====	=====	=====

Dept. 320 – Streets

General Fund

The Street Department maintains and repairs 189 miles of paved streets as well as curbs, gutters, and storm sewers. The department also maintains a seal coat schedule for all paved streets.

ACHIEVEMENTS

- Extended street life through crack seal and seal coat

GOALS

- Continue to extend street life through of seal coat and crack seal
- Stripe major streets in the City
- Weed control on roadways

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$746,046	\$747,689	\$770,947
51 – Supplies and Materials	170,262	215,634	218,040
53 – Maint. of Bldg./Structures	100,571	73,000	98,000
54 – Maint. of Equipment	152,601	143,445	115,060
55 – Contractual Services	349,652	362,853	463,739
56 – Miscellaneous	1	0	0
62 – Buildings & Structures	364,542	590,000	500,000
63 – Equipment	0	0	4,938
64 – Vehicles	429,589	42,681	0
Total	\$2,313,264	\$2,175,302	\$2,170,724

Budget Highlights:

5320 – Street Markers - Replacement of street signs in residential neighborhoods
6219 – Building & Structures – Seal Coating, Crack Seal, Fog Seal (\$500,000)
6313 – Communication Systems – Radios (\$4,938)

BUDGET PRESENTATION
AS OF: SEPTEMBER 30TH, 2017

002-GENERAL FUND
022-HIGHWAYS & STREETS
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR--		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>PERSONNEL SERVICES</u>							
022-320-5010	SALARIES	469,362	452,999	456,508	458,099	463,191	5,092
022-320-5021	TERMINATION PAY	5,549	7,400	190	0	7,400	7,400
022-320-5022	VACATION BUY BACK	4,927	2,197	6,036	6,097	2,197	(3,900)
022-320-5035	OVERTIME	3,531	10,000	4,452	1,900	10,000	8,100
022-320-5045	LONGEVITY	14,053	13,534	12,063	12,034	14,989	2,955
022-320-5050	RETIREMENT	86,709	84,383	82,532	77,683	88,546	10,863
022-320-5055	STANDBY PAY	3,769	3,900	3,836	3,912	3,900	(12)
022-320-5060	GROUP INSURANCE	77,663	88,621	98,593	103,997	91,667	(12,330)
022-320-5065	WORKERS' COMPENSATION	37,162	48,340	48,340	48,340	49,362	1,022
022-320-5070	RETIREMENT-DEFERRED COM	29,007	27,111	26,793	23,411	27,642	4,231
022-320-5075	LIFE & DISABILITY INSUR	4,693	4,620	4,550	4,870	4,671	(199)
022-320-5080	MEDICARE	7,379	7,134	7,051	7,194	7,274	80
022-320-5085	UNEMPLOYMENT TAXES	<u>2,242</u>	<u>2,052</u>	<u>108</u>	<u>152</u>	<u>108</u>	<u>(44)</u>
TOTAL PERSONNEL SERVICES		746,046	752,291	751,051	747,689	770,947	23,258

SUPPLIES & MATERIALS

022-320-5110	OFFICE SUPPLIES	757	200	226	300	500	200
022-320-5112	FOOD SUPPLIES	0	200	129	200	200	0
022-320-5114	WEARING APPAREL	2,290	3,100	2,328	3,100	3,100	0
022-320-5116	GASOLINE, OIL, & GREASE	38,048	40,000	30,877	40,000	40,000	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

022-HIGHWAYS & STREETS

320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
022-320-5117	MINOR APPARATUS	6,504	10,000	1,042	10,000	10,000	0
022-320-5118	JANITORIAL SUPPLIES	232	200	61	200	200	0
022-320-5119	CHEMICALS	7,457	7,500	94	7,500	10,000	2,500
022-320-5123	OTHER SUPPLIES	1,101	1,250	1,345	1,500	2,500	1,000
022-320-5124	POSTAGE	34	40	1,334	1,334	40	(1,294)
022-320-5128	UTILITIES	1,811	1,500	706	1,500	1,500	0
022-320-5128-01	LANDFILL	<u>112,028</u>	<u>0</u>	<u>75,696</u>	<u>150,000</u>	<u>150,000</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		170,262	63,990	93,212	215,634	218,040	2,406

MAINTENANCE OF BUILDINGS/

022-320-5311	MAINTENANCE OF BUILDING	125	5,000	628	5,000	5,000	0
022-320-5318	MAINT. PAVED & UNPAVED	53,955	45,000	1,953	45,000	45,000	0
022-320-5318-01	ADA IMPROVEMENTS	8,143	25,000	0	0	25,000	25,000
022-320-5320	STREET MARKERS	<u>38,348</u>	<u>23,000</u>	<u>7,729</u>	<u>23,000</u>	<u>23,000</u>	<u>0</u>

022-320-5318-01 PERMANENT NOTES:
ADA Transition Plan - Curb Cuts - \$25,000 annually

TOTAL MAINTENANCE OF BUILDINGS/		100,571	98,000	10,310	73,000	98,000	25,000
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MAINTENANCE OF EQUIPMENT

022-320-5412	VEHICLE MAINTENANCE	146,793	133,420	55,235	135,585	102,000	(33,585)
022-320-5413	MAINT. FIRE APPARATUS	48	60	0	60	60	0
022-320-5415	MAINTENANCE OF RADIOS	0	400	0	0	6,400	6,400
022-320-5421	SIGNAL SYSTEMS	5,361	5,000	3,700	7,200	6,000	(1,200)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

022-HIGHWAYS & STREETS

320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
022-320-5422	HEATING AND COOLING SYS	24	100	0	100	100	0
022-320-5425	MAINT. MACHINERY, TOOLS	375	500	49	500	500	0
TOTAL MAINTENANCE OF EQUIPMENT		152,601	139,480	58,984	143,445	115,060	(28,385)

CONTRACTUAL SERVICES

022-320-5511	COMMUNICATIONS	3,115	2,250	1,633	3,100	3,100	0
022-320-5515	HIRE OF EQUIPMENT	15,588	17,057	8,501	17,057	17,057	0
022-320-5520	INSURANCE	8,434	8,484	10,914	10,914	11,000	86
022-320-5521	SPECIAL SERVICES	0	0	0	0	100,000	100,000
022-320-5530	TRAVEL EXPENSE	92	250	17	250	500	250
022-320-5541	PERMITS, LICENSES, TESTIN	625	750	325	750	1,300	550
022-320-5550	ELECTRICITY	320,043	326,000	104,778	329,282	329,282	0
022-320-5560	GAS FOR HEATING	1,756	1,500	1,082	1,500	1,500	0
TOTAL CONTRACTUAL SERVICES		349,652	356,291	127,250	362,853	463,739	100,886

MISCELLANEOUS

022-320-5645	LATE PAY FEES & PENALTI	1	0	0	0	0	0
TOTAL MISCELLANEOUS		1	0	0	0	0	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
022-HIGHWAYS & STREETS
320-STREETS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

BUILDING & STRUCTURES

022-320-6219	CRACK S., SEAL ., FOG S	364,542	555,000	90,078	590,000	500,000	(58,551)
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022-320-6219 NEXT YEAR NOTES:
Seal Coating, Crack Seal, Fog Seal

TOTAL BUILDING & STRUCTURES		364,542	555,000	90,078	590,000	500,000	(58,551)
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EQUIPMENT

022-320-6313	COMMUNICATION SYSTEMS	0	0	0	0	4,938	4,938
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022-320-6313 NEXT YEAR NOTES:
Radios \$4,938.27

TOTAL EQUIPMENT		0	0	0	0	4,938	4,938
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VEHICLES

022-320-6401	MOTOR VEHICLES	40,494	42,681	42,681	42,681	0	(42,681)
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022-320-6404	HEAVY EQUIPMENT	389,095	0	0	0	0	0
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TOTAL VEHICLES		429,589	42,681	42,681	42,681	0	(42,681)
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TOTAL 320-STREETS		2,313,264	2,007,733	782,305	2,175,302	2,170,724	26,872
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

TOTAL 022-HIGHWAYS & STREETS		2,313,264	2,007,733	782,305	2,175,302	2,170,724	26,872
		=====	=====	=====	=====	=====	=====

Dept. 370 – Parks

General Fund

The Parks Department provides improvements and upkeep for parks and ball field facilities available for public enjoyment. The Department strives to present aesthetically pleasing areas through the maintenance of playground and other recreational equipment, grounds maintenance, weed and litter control and other landscaping activities.

ACHIEVEMENTS

- Repaired 7 zones of irrigation in Comanche Trail Park
- Repaired 3 irrigation zones in Bert Andres Park
- Continued tree trimming and removal of dead trees
- Helped with the removal and re-framing of dugouts at Sports Complex
- Made handicap parking areas at Old Settlers, Belaski, and Haynes Pavilions
- Continued repair of fencing in Comanche Trail Park
- Replaced 2 slides and 2 climbing nets at Kid Zone
- Repainted restrooms in Comanche Trail Park, replaced 2 urinals and 1 sink
- Repaired plumbing at Morgan Park restrooms
- Re-stained and sealed all outside wood work at Amphitheater
- Continued maintenance of all neighborhood parks

GOALS

- Complete painting of Kid Zone
- Build new fence around Parks Department shop with gates
- Continue repair of irrigation in Comanche Trail Park
- Paint/repair swings and structures in Comanche Trail Park
- Paint all structures in Morgan Park
- Continue maintenance and improving appearance in all Parks

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$296,313	\$285,988	\$307,544
51 – Supplies and Materials	40,216	32,576	34,360
52 – Maintenance of Land	0	500	500
53 – Maint. of Bldg./Structures	27,833	32,600	17,500
54 – Maintenance of Equipment	50,137	36,568	36,000
55 – Contractual Services	36,054	21,397	21,400
56 – Miscellaneous	8	0	0
62 – Buildings & Structures	0	19,184	0
63 – Equipment	9,963	20,000	11,852
64 – Vehicles	0	35,000	0
Total	\$460,523	\$464,629	\$429,156

Budget Highlights:

- 6313 – Communication Systems – Radios (\$1,852)
 6314 – Mowers & Equipment – Zero Turn Mower (\$10,000) LP

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND

027-PARKS & RECREATION

370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
027-370-5010	SALARIES	188,131	184,292	75,577	173,292	188,439	15,147
027-370-5021	TERMINATION PAY	2,307	0	0	0	0	0
027-370-5022	VACATION BUY BACK	632	0	1,228	1,250	0	(1,250)
027-370-5035	OVERTIME	12,802	10,000	2,557	14,580	10,000	(4,580)
027-370-5045	LONGEVITY	166	1,083	467	383	1,410	1,027
027-370-5050	RETIREMENT	32,576	34,176	10,744	29,276	35,962	6,686
027-370-5055	STANDBY PAY	3,994	3,900	1,811	3,840	3,900	60
027-370-5060	GROUP INSURANCE	32,044	43,881	15,239	40,875	43,191	2,316
027-370-5065	WORKERS' COMPENSATION	6,080	8,249	4,125	8,249	8,437	188
027-370-5070	RETIREMENT-DEFERRED COM	11,755	10,980	4,708	10,130	11,227	1,097
027-370-5075	LIFE & DISABILITY INSUR	1,469	1,348	674	848	1,970	1,122
027-370-5080	MEDICARE	3,018	2,889	1,239	2,889	2,954	65
027-370-5085	UNEMPLOYMENT TAXES	<u>1,339</u>	<u>1,026</u>	<u>18</u>	<u>376</u>	<u>54</u>	<u>(322)</u>
TOTAL PERSONNEL SERVICES		296,313	301,824	118,386	285,988	307,544	21,556

SUPPLIES & MATERIALS

027-370-5110	OFFICE SUPPLIES	0	0	0	0	100	100
027-370-5112	FOOD SUPPLIES	0	50	0	50	50	0
027-370-5114	WEARING APPAREL	1,782	1,500	1,208	1,700	1,500	(200)
027-370-5116	GASOLINE, OIL, & GREASE	9,007	8,000	1,661	8,000	8,000	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
027-PARKS & RECREATION
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-370-5117	MINOR APPARATUS	4,690	3,000	1,249	3,000	5,000	2,000
027-370-5118	JANITORIAL SUPPLIES	2,949	1,500	900	1,500	1,500	0
027-370-5122	BOTANICAL & AGRICULTURA	2,270	1,200	0	1,200	1,200	0
027-370-5123	OTHER SUPPLIES	2,516	1,500	1,232	1,800	1,500	(300)
027-370-5124	POSTAGE	0	0	8	8	10	2
027-370-5128	UTILITIES	16,506	15,000	6,625	15,000	15,000	0
027-370-5128-01	LANDFILL	<u>495</u>	<u>0</u>	<u>168</u>	<u>318</u>	<u>500</u>	<u>182</u>
TOTAL SUPPLIES & MATERIALS		40,216	31,750	13,051	32,576	34,360	1,784
 <u>MAINTENANCE OF LAND</u>							
027-370-5210	LAND MAINTENANCE	<u>0</u>	<u>500</u>	<u>214</u>	<u>500</u>	<u>500</u>	<u>0</u>
TOTAL MAINTENANCE OF LAND		0	500	214	500	500	0
 <u>MAINTENANCE OF BUILDINGS/</u>							
027-370-5311	MAINTENANCE OF BUILDING	6,071	2,000	548	2,100	2,000	(100)
027-370-5318-01	ADA IMPROVEMENTS	0	0	4,141	15,000	0	(15,000)
027-370-5322	MAINT. FENCES AND GATES	3,848	1,000	211	1,000	1,000	0
027-370-5323	MAINTENANCE OF BALLFIEL	5,606	2,000	654	2,000	2,000	0
027-370-5326	MISCELLANEOUS IMPROVEME	<u>12,308</u>	<u>12,500</u>	<u>1,045</u>	<u>12,500</u>	<u>12,500</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		27,833	17,500	6,599	32,600	17,500	(15,100)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
027-PARKS & RECREATION
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
027-370-5412	VEHICLE MAINTENANCE	48,791	35,000	21,847	35,568	35,000	(568)
027-370-5417	MAINTENANCE OF MOWERS	317	500	144	500	500	0
027-370-5425	MAINT. MACHINERY, TOOLS	<u>1,030</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		50,137	36,000	21,990	36,568	36,000	(568)
<u>CONTRACTUAL SERVICES</u>							
027-370-5511	COMMUNICATIONS	1,400	1,200	773	1,200	1,200	0
027-370-5520	INSURANCE	3,166	3,166	3,797	3,797	3,800	3
027-370-5521	SPECIAL SERVICES	10,293	0	0	0	0	0
027-370-5530	TRAVEL EXPENSE	0	500	0	500	500	0
027-370-5541	PERMITS, LICENSES, AND	0	400	0	400	400	0
027-370-5550	ELECTRICITY	19,639	14,000	5,991	14,000	14,000	0
027-370-5560	GAS FOR HEATING	<u>1,557</u>	<u>1,500</u>	<u>1,176</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		36,054	20,766	11,736	21,397	21,400	3
<u>MISCELLANEOUS</u>							
027-370-5645	LATE PAY FEES & PENALTI	<u>8</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		8	0	0	0	0	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
027-PARKS & RECREATION
370-PARKS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>BUILDING & STRUCTURES</u>							
027-370-6215	SIDEWALKS AND STEPS	0	0	19,184	0	0	0
TOTAL BUILDING & STRUCTURES		0	0	19,184	0	0	0
<u>EQUIPMENT</u>							
027-370-6313	COMMUNICATION SYSTEM	0	0	0	0	1,852	1,852
027-370-6314	MOWERS & EQUIPMENT	9,963	20,000	17,693	20,000	10,000	(10,000)
027-370-6313	NEXT YEAR NOTES: Radios 1,851.85						
027-370-6314	NEXT YEAR NOTES: Zero Turn Mower \$10,000						
TOTAL EQUIPMENT		9,963	20,000	17,693	20,000	11,852	(8,148)
<u>VEHICLES</u>							
027-370-6401	MOTOR VEHICLES	0	35,000	35,000	35,000	0	(35,000)
TOTAL VEHICLES		0	35,000	35,000	35,000	0	(35,000)
TOTAL 370-PARKS		460,523	463,340	243,853	464,629	429,156	(35,473)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 375 – Sports Complex

General Fund

The Roy Anderson Sports Complex provides a recreational sports facility to the citizens and includes baseball, softball, soccer and football fields. This complex was fully renovated and expanded through 2007 General Obligation Bonds.

ACHIEVEMENTS

- Replaced roofs on all 10 baseball dugouts
- Repainted all 10 baseball dugouts
- Installed permanent bench seating in baseball common areas
- Installed fence slats on 3 fields of baseball
- Replaced lights and ballast on 4 fields of baseball
- Installed new artificial mound on T-Ball field
- Painted and repaired ceiling in concession and restrooms
- Replaced awnings over playgrounds and softball stands
- Extended handicap sidewalk around concession and restrooms
- Replaced metal roof on concession stand
- Re-leveled infield area and removed lip buildup on all 4 softball fields

GOALS

- Repair plumbing, paint and install new toilets and sinks for handicap accessible restrooms on T-Ball field
- Upgrade and repair irrigation on football, soccer and softball fields
- Repair and paint stands at baseball fields
- Cut 5th field on softball facility
- Upgrade lighting at baseball facility
- Make a permanent lane for EMS on north parking lot (football/soccer fields)
- Continue maintenance improvements to all of Complex to attract more tournaments

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$167,102	\$163,815	\$161,205
51 – Supplies and Materials	21,721	25,790	26,040
52 – Maintenance of Land	57	1,000	1,000
53 – Maint. of Bldg./Structures	41,128	64,726	26,750
54 – Maintenance of Equipment	13,095	13,195	6,000
55 – Contractual Services	50,936	56,075	56,074
56 – Miscellaneous	4	0	0
62 – Building & Structures	0	37,123	0
63 – Equipment	0	0	11,235
64 – Vehicles	22,924	0	0
Total	\$316,967	\$361,724	\$288,304

Budget Highlights:

6313 – Communication Systems – Radios (\$1,235)
 6314 – Mowers & Equipment – Mower (\$10,000)

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

002-GENERAL FUND

027-PARKS & RECREATION

375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
027-375-5010	SALARIES	94,078	94,748	44,363	94,748	96,880	2,132
027-375-5021	TERMINATION PAY	3,199	0	1,605	1,650	0	(1,650)
027-375-5022	VACATION BUY BACK	754	0	0	0	0	0
027-375-5035	OVERTIME	20,412	10,000	2,887	15,500	10,000	(5,500)
027-375-5045	LONGEVITY	89	333	85	133	440	307
027-375-5050	RETIREMENT	17,012	18,021	6,876	18,096	18,942	846
027-375-5055	STANDBY PAY	1,125	0	0	0	0	0
027-375-5060	GROUP INSURANCE	16,974	21,640	8,869	21,987	22,057	70
027-375-5065	WORKERS' COMPENSATION	3,163	4,283	2,142	4,283	4,378	95
027-375-5070	RETIREMENT-DEFERRED COM	6,850	5,790	2,849	5,090	5,913	823
027-375-5075	LIFE & DISABILITY INSUR	821	991	471	591	1,012	421
027-375-5080	MEDICARE	1,716	1,524	750	1,654	1,556	(98)
027-375-5085	UNEMPLOYMENT TAXES	908	513	55	83	27	(56)
TOTAL PERSONNEL SERVICES		167,102	157,843	70,951	163,815	161,205	(2,610)

SUPPLIES & MATERIALS

027-375-5110	OFFICE SUPPLIES	106	100	0	100	100	0
027-375-5112	FOOD SUPPLIES	14	90	0	90	90	0
027-375-5114	WEARING APPAREL	1,015	800	514	800	800	0
027-375-5116	GASOLINE, OIL, & GREASE	2,328	1,800	862	2,300	2,300	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
027-PARKS & RECREATION
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-375-5117	MINOR APPARATUS	4,749	3,250	1,673	3,250	3,250	0
027-375-5118	JANITORIAL SUPPLIES	1,924	2,500	2,700	4,500	5,000	500
027-375-5122	BOTANICAL & AGRICULTURA	4,566	8,000	2,273	8,000	8,000	0
027-375-5123	OTHER SUPPLIES	1,087	500	386	2,000	1,000	(1,000)
027-375-5128	UTILITIES	4,978	3,500	964	3,500	3,500	0
027-375-5128-01	LANDFILL	<u>953</u>	<u>0</u>	<u>974</u>	<u>1,250</u>	<u>2,000</u>	<u>750</u>
TOTAL SUPPLIES & MATERIALS		21,721	20,540	10,346	25,790	26,040	250

MAINTENANCE OF LAND

027-375-5210	LAND MAINTENANCE	<u>57</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
TOTAL MAINTENANCE OF LAND		57	1,000	0	1,000	1,000	0

MAINTENANCE OF BUILDINGS/

027-375-5311	MAINTENANCE OF BUILDING	12,254	750	3,525	3,650	750	(2,900)
027-375-5321	MAINTENANCE OF WELLS	3,381	0	0	2,075	0	(2,075)
027-375-5322	MAINT. FENCES AND GATES	0	1,000	0	1,000	1,000	0
027-375-5323	MAINTENANCE OF BALLFIEL	16,815	18,000	55,889	52,001	20,000	(32,001)
027-375-5326	MISCELLANEOUS IMPROVEME	<u>8,678</u>	<u>5,000</u>	<u>5,090</u>	<u>6,000</u>	<u>5,000</u>	<u>(1,000)</u>
TOTAL MAINTENANCE OF BUILDINGS/		41,128	24,750	64,504	64,726	26,750	(37,976)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
027-PARKS & RECREATION
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
027-375-5412	VEHICLE MAINTENANCE	12,921	5,000	8,317	12,195	5,000	(7,195)
027-375-5417	MAINTENANCE OF MOWERS	36	500	0	500	500	0
027-375-5425	MAINT. MACHINERY, TOOLS	<u>139</u>	<u>500</u>	<u>43</u>	<u>500</u>	<u>500</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		13,095	6,000	8,360	13,195	6,000	(7,195)
<u>CONTRACTUAL SERVICES</u>							
027-375-5511	COMMUNICATIONS	1,549	1,500	421	1,500	1,500	0
027-375-5515	HIRE OF EQUIPMENT	3,873	2,000	0	2,000	2,000	0
027-375-5520	INSURANCE	10,873	10,873	13,024	13,025	13,024	(1)
027-375-5530	TRAVEL EXPENSE	200	500	0	500	500	0
027-375-5541	PERMITS, LICENSES, AND	0	50	0	50	50	0
027-375-5550	ELECTRICITY	<u>34,441</u>	<u>39,000</u>	<u>9,605</u>	<u>39,000</u>	<u>39,000</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		50,936	53,923	23,051	56,075	56,074	(1)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
027-PARKS & RECREATION
375-SPORTS COMPLEX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>BUILDING & STRUCTURES</u>							
027-375-6226	PARK STRUCTURES	0	37,123	0	37,123	0	(37,123)
TOTAL BUILDING & STRUCTURES		0	37,123	0	37,123	0	(37,123)
<u>EQUIPMENT</u>							
027-375-6313	COMMUNICATION SYSTEM	0	0	0	0	1,235	1,235
027-375-6314	MOWERS & EQUIPMENT	0	0	0	0	10,000	10,000
027-375-6313	NEXT YEAR NOTES: Radios \$1,234						
027-375-6314	NEXT YEAR NOTES: Mower \$10,000						
TOTAL EQUIPMENT		0	0	0	0	11,235	11,235
<u>VEHICLES</u>							
027-375-6401	MOTOR VEHICLES	22,924	0	0	0	0	0
TOTAL VEHICLES		22,924	0	0	0	0	0
TOTAL 375-SPORTS COMPLEX		316,967	301,179	177,212	361,724	288,304	(73,420)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 380 – Aquatic Center

General Fund

The Russ McEwen Family Aquatic Center opened on June 18, 2011, and is located in Comanche Trail Park. It provides a wonderful recreational opportunity to local citizens and surrounding communities, having two slides, a lazy river, water play features and sand play for younger children, concessions and rentable pavilions. Certified lifeguards trained in lifesaving techniques, first aid, and CPR are on duty during all hours of operation.

ACHIEVEMENTS

- Changed landscaping to make maintenance more efficient
- Repaired U.V. Chamber with new bulbs
- Changed sand in all 4 filters
- Replaced all broken chairs and added 30 fan back chairs
- Replaced old equipment in concession area
- Serviced chlorinator and replaced pump
- Installed new acid pump
- Cleaned and painted poles on play structure and installed new netting
- Drained and cleaned pool to repair plaster and lily pads
- Repaired shower plumbing and handicap seats

GOALS

- Re-plaster entire pool
- Re-surface slides and play structures
- Remodel volleyball court and child sand pit
- Maintain landscaping and pool year round
- Repair/replace lockers, keys and/or locks

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$ 57,363	\$ 46,8621	\$ 50,441
51 – Supplies and Materials	85,936	78,900	73,400
53 – Maint. of Bldg./Structures	6,664	9,000	5,500
54 – Maintenance of Equipment	1,587	10,500	32,500
55 – Contractual Services	107,680	107,675	107,580
56 – Miscellaneous	14	0	0
Total	\$259,244	\$252,936	\$269,421

Budget Highlights:

5425 – Machinery, Tools, Pumps – Resurface Slides (\$30,000)
 5521 – Professional Services – YMCA contract for lifeguards

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

002-GENERAL FUND

027-PARKS & RECREATION

380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
027-380-5010	SALARIES	43,199	44,000	0	42,100	44,000	1,900
027-380-5035	OVERTIME	8,444	2,000	0	2,400	2,000	(400)
027-380-5045	LONGEVITY	17	0	0	0	0	0
027-380-5065	WORKERS' COMPENSATION	1,126	1,126	563	1,126	1,126	0
027-380-5070	RETIREMENT-DEFERRED COM	2,846	2,425	0	325	2,425	2,100
027-380-5080	MEDICARE	749	640	0	900	640	(260)
027-380-5085	UNEMPLOYMENT TAXES	<u>982</u>	<u>250</u>	<u>0</u>	<u>10</u>	<u>250</u>	<u>240</u>
TOTAL PERSONNEL SERVICES		57,363	50,441	563	46,861	50,441	3,580
<u>SUPPLIES & MATERIALS</u>							
027-380-5110	OFFICE SUPPLIES	274	500	0	1,500	500	(1,000)
027-380-5112	FOOD SUPPLIES	47,103	45,000	0	45,000	45,000	0
027-380-5114	WEARING APPAREL	690	1,000	0	500	500	0
027-380-5117	MINOR APPARATUS	2,834	5,000	6,888	9,500	5,000	(4,500)
027-380-5118	JANITORIAL SUPPLIES	1,160	4,000	1,400	4,000	4,000	0
027-380-5119	CHEMICALS	23,476	12,000	3,237	12,000	12,000	0
027-380-5123	OTHER SUPPLIES	2,563	1,200	88	1,200	1,200	0
027-380-5128	UTILITIES	<u>7,835</u>	<u>5,200</u>	<u>868</u>	<u>5,200</u>	<u>5,200</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		85,936	73,900	12,481	78,900	73,400	(5,500)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
027-PARKS & RECREATION
380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF BUILDINGS/</u>							
027-380-5311	MAINTENANCE OF BUILDING	1,804	1,000	1,200	4,500	1,500	(3,000)
027-380-5326	MISCELLANEOUS IMPROVEME	4,860	4,000	0	4,500	4,000	(500)
TOTAL MAINTENANCE OF BUILDINGS/		6,664	5,000	1,200	9,000	5,500	(3,500)
<u>MAINTENANCE OF EQUIPMENT</u>							
027-380-5425	MAINT. MACHINERY, TOOLS	1,587	2,500	0	10,500	32,500	22,000
027-380-5425	NEXT YEAR NOTES: FY 2017-18 \$30,000 Resurfacing slides.						
TOTAL MAINTENANCE OF EQUIPMENT		1,587	2,500	0	10,500	32,500	22,000
<u>CONTRACTUAL SERVICES</u>							
027-380-5511	COMMUNICATIONS	2,870	3,200	1,905	3,200	3,200	0
027-380-5515	HIRE OF EQUIPMENT	0	0	0	115	0	(115)
027-380-5520	INSURANCE	7,477	7,477	8,759	8,760	8,780	20
027-380-5521	PROFESSIONAL SERVICES	66,845	65,000	0	65,000	65,000	0
027-380-5550	ELECTRICITY	29,918	30,000	11,134	30,000	30,000	0
027-380-5555	EDUCATION AND TRAINING	570	600	0	600	600	0
027-380-5521	PERMANENT NOTES: Contract with YMCA for lifeguards						
TOTAL CONTRACTUAL SERVICES		107,680	106,277	21,797	107,675	107,580	(95)

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

002-GENERAL FUND

027-PARKS & RECREATION

380-AQUATIC CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MISCELLANEOUS</u>							
027-380-5645	LATE PAY FEES & PENALTI	14	0	0	0	0	0
	TOTAL MISCELLANEOUS	14	0	0	0	0	0
	TOTAL 380-AQUATIC CENTER	259,244	238,118	36,042	252,936	269,421	16,485
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 390 – Golf Course

General Fund

The Comanche Trail Municipal Golf Course is an 18-hole course open seven days a week. The course management is responsible for maintenance, development and operation of the course.

ACHIEVEMENTS

- Replaced irrigation heads on all greens
- Replaced motors and pumps at the Pump station
- Cleaned and maintained the course and added sod to all low spots

GOALS

- Rebuild Number 7 tee box
- Replace irrigation heads at all trees
- Clear the wood area between #5 and #6 fairways
- Continued maintenance of Course

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$399,737	\$417,910	\$426,936
51 – Supplies and Materials	165,790	114,180	138,480
53 – Maint. of Bldg./Structures	57,040	70,000	47,000
54 – Maintenance of Equipment	30,180	18,452	20,825
55 – Contractual Services	50,597	49,738	50,760
56 – Miscellaneous	126	15	0
63 – Equipment	61,016	32,000	1,235
Total	\$764,488	\$702,295	\$685,236

Budget Highlights:

6313 – Communication Systems – Radios (\$1,235)

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

002-GENERAL FUND

027-PARKS & RECREATION

390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
027-390-5010	SALARIES	258,919	262,113	123,402	258,563	268,011	9,448
027-390-5021	TERMINATION PAY	3,758	0	1,107	1,200	0	(1,200)
027-390-5022	VACATION BUY BACK	2,551	4,574	2,983	3,074	4,574	1,500
027-390-5035	OVERTIME	14,309	10,000	7,050	18,200	16,000	(2,200)
027-390-5045	LONGEVITY	1,708	2,879	2,129	2,279	3,234	955
027-390-5050	RETIREMENT	46,955	47,946	18,539	45,646	51,506	5,860
027-390-5060	GROUP INSURANCE	40,374	45,318	19,784	58,181	50,851	(7,330)
027-390-5065	WORKERS' COMPENSATION	6,970	9,615	4,808	9,615	9,969	354
027-390-5070	RETIREMENT-DEFERRED COM	16,154	15,404	7,888	15,409	16,079	670
027-390-5075	LIFE & DISABILITY INSUR	2,278	2,400	1,176	1,400	2,400	1,000
027-390-5080	MEDICARE	4,088	4,054	2,076	4,204	4,231	27
027-390-5085	UNEMPLOYMENT TAXES	<u>1,673</u>	<u>1,539</u>	<u>0</u>	<u>139</u>	<u>81</u>	<u>(58)</u>
TOTAL PERSONNEL SERVICES		399,737	405,842	190,941	417,910	426,936	9,026

SUPPLIES & MATERIALS

027-390-5110	OFFICE SUPPLIES	1,356	1,500	99	1,000	1,000	0
027-390-5114	WEARING APPAREL	1,681	1,100	1,614	2,100	1,500	(600)
027-390-5116	GASOLINE, OIL & GREASE	8,907	8,000	2,931	8,000	8,000	0
027-390-5117	MINOR APPARATUS	7,338	7,995	4,022	10,500	8,000	(2,500)
027-390-5118	JANITORIAL SUPPLIES	1,414	900	323	900	900	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
027-PARKS & RECREATION
390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-390-5122	BOTANICAL & AGRICULTURA	36,311	35,000	11,850	5,000	35,000	30,000
027-390-5123	OTHER SUPPLIES	49,342	30,005	2,458	30,005	30,005	0
027-390-5124	POSTAGE	66	75	0	75	75	0
027-390-5126	MERCHANDISE FOR RESALE	24,512	22,500	6,900	22,500	22,500	0
027-390-5126-01	CONCESSIONS FOR RESALE	21,904	22,500	6,361	22,500	22,500	0
027-390-5128	UTILITIES	11,807	10,000	2,535	9,000	9,000	0
027-390-5128-01	LANDFILL	<u>1,151</u>	<u>0</u>	<u>1,895</u>	<u>2,600</u>	<u>0</u>	<u>(2,600)</u>
TOTAL SUPPLIES & MATERIALS		165,790	139,575	40,989	114,180	138,480	24,300
<u>MAINTENANCE OF BUILDINGS/</u>							
027-390-5311	MAINTENANCE OF BUILDING	1,468	7,000	448	7,000	2,000	(5,000)
027-390-5321	MAINTENANCE OF WELLS	16,823	18,000	30,701	33,000	15,000	(18,000)
027-390-5326	MISCELLANEOUS IMPROVEME	<u>38,749</u>	<u>30,000</u>	<u>5,372</u>	<u>30,000</u>	<u>30,000</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		57,040	55,000	36,522	70,000	47,000	(23,000)
<u>MAINTENANCE OF EQUIPMENT</u>							
027-390-5411	MAINTENANCE OF FURN & F	3,600	4,500	0	4,000	4,000	0
027-390-5412	VEHICLE MAINTENANCE	18,708	15,000	2,354	7,630	10,000	2,370
027-390-5413	FIRE APPARATUS	72	100	0	122	125	3
027-390-5417	MOWERS	5,828	5,000	2,054	5,000	5,000	0
027-390-5422	MAINT HEATING & COOLING	783	500	48	500	500	0
027-390-5425	MAINT. MACHINERY, TOOLS	<u>1,189</u>	<u>6,500</u>	<u>250</u>	<u>1,200</u>	<u>1,200</u>	<u>0</u>

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
027-PARKS & RECREATION
390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

027-390-5411 PERMANENT NOTES:
CONTRACT FOR ACTIVE NETWORK SYSTEM FOR PRO SHOP.

TOTAL MAINTENANCE OF EQUIPMENT	30,180	31,600	4,706	18,452	20,825	2,373
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CONTRACTUAL SERVICES

027-390-5511	COMMUNICATIONS	3,992	3,000	1,899	4,000	4,000	0
027-390-5520	INSURANCE	2,947	2,950	3,538	3,538	3,560	22
027-390-5521	SPECIAL SERVICES	408	500	238	500	500	0
027-390-5525	ADVERTISING	0	500	0	100	100	0
027-390-5530	TRAVEL EXPENSE	389	1,000	0	0	1,000	1,000
027-390-5540	DUES & SUBSCRIPTIONS	300	400	0	0	0	0
027-390-5550	ELECTRICITY	41,005	40,000	12,294	40,000	40,000	0
027-390-5560	GAS FOR HEATING	<u>1,557</u>	<u>1,500</u>	<u>1,176</u>	<u>1,600</u>	<u>1,600</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		50,597	49,850	19,145	49,738	50,760	1,022

MISCELLANEOUS

027-390-5645	LATE PAY FEES & PENALTI	<u>126</u>	<u>0</u>	<u>12</u>	<u>15</u>	<u>0</u>	<u>(15)</u>
TOTAL MISCELLANEOUS		126	0	12	15	0	(15)

EQUIPMENT

027-390-6311	MACHINERY & EQUIPMENT	0	12,000	9,997	12,000	0	(12,000)
027-390-6313	COMMUNICATION SYSTEM	0	0	0	0	1,235	1,235
027-390-6314	MOWERS & EQUIPMENT	<u>61,016</u>	<u>20,000</u>	<u>18,824</u>	<u>20,000</u>	<u>0</u>	<u>(20,000)</u>

027-390-6313 NEXT YEAR NOTES:

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

002-GENERAL FUND

027-PARKS & RECREATION

390-GOLF COURSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	Radios \$1,234.50						
TOTAL EQUIPMENT		<u>61,016</u>	<u>32,000</u>	<u>28,821</u>	<u>32,000</u>	<u>1,235</u>	<u>(30,765)</u>
TOTAL 390-GOLF COURSE		<u>764,488</u>	<u>713,867</u>	<u>321,136</u>	<u>702,295</u>	<u>685,236</u>	<u>(17,059)</u>
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 410 – Lake

General Fund

Moss Lake provides fishing, swimming, camping, and other recreational opportunities for the general public. The City contracts the caretaker duties to an outside vendor.

ACHIEVEMENTS

- Expanded the beach area and added new sand donated by Hi-Crush
- Widened the trails
- Trimmed trees

GOALS

- Improve camping shelters
- Improve lighting in major traffic areas for safety reasons
- Continue to utilize individuals with community service to improve cleanliness and overall facility appearance

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
51 – Supplies and Materials	\$12,883	\$12,410	\$12,750
53 – Maint. of Bldg./Structures	749	1,250	1,250
54 – Maintenance of Equipment	536	2,424	1,275
55 – Contractual Services	10,336	10,932	10,940
56 – Miscellaneous	5	0	0
63 – Equipment	0	0	10,000
Total	\$24,509	\$27,017	\$36,215

Budget Highlights:

5521 – Special Services – Seismic Testing

6311 – Machinery & Equipment – Polaris Ranger w/small utility trailer (\$10,000) LP

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

002-GENERAL FUND

027-PARKS & RECREATION

410-LAKE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
027-410-5110	OFFICE SUPPLIES	365	200	3	400	400	0
027-410-5116	GASOLINE, OIL, & GREASE	948	860	10	160	500	340
027-410-5117	MINOR APPARATUS	2,785	500	0	500	500	0
027-410-5118	JANITORIAL SUPPLIES	46	200	47	350	350	0
027-410-5128	UTILITIES	<u>8,739</u>	<u>11,000</u>	<u>6,967</u>	<u>11,000</u>	<u>11,000</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		12,883	12,760	7,028	12,410	12,750	340
<u>MAINTENANCE OF BUILDINGS/</u>							
027-410-5311	MAINTENANCE OF BUILDING	426	750	579	750	750	0
027-410-5326	MISCELLANEOUS IMPROVEME	<u>323</u>	<u>750</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		749	1,500	579	1,250	1,250	0
<u>MAINTENANCE OF EQUIPMENT</u>							
027-410-5412	VEHICLE MAINTENANCE	519	1,000	537	1,524	1,000	(524)
027-410-5413	MAINT OF FIRE APPARATUS	0	75	0	0	75	75
027-410-5417	MOWERS	17	150	0	100	100	0
027-410-5422	MAINT. HEATING & COOLIN	<u>0</u>	<u>100</u>	<u>800</u>	<u>800</u>	<u>100</u>	<u>(700)</u>
TOTAL MAINTENANCE OF EQUIPMENT		536	1,325	1,337	2,424	1,275	(1,149)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
027-PARKS & RECREATION
410-LAKE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
027-410-5511	COMMUNICATIONS	474	400	264	500	500	0
027-410-5520	INSURANCE	388	389	432	432	440	8
027-410-5521	SPECIAL SERVICES	0	500	0	500	500	0
027-410-5550	ELECTRICITY	<u>9,474</u>	<u>12,000</u>	<u>3,472</u>	<u>9,500</u>	<u>9,500</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		10,336	13,289	4,169	10,932	10,940	8
<u>MISCELLANEOUS</u>							
027-410-5645	LATE PAY FEES & PENALTI	<u>5</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		5	0	0	0	0	0
<u>EQUIPMENT</u>							
027-410-6311	MACHINERY & EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>
027-410-6311	NEXT YEAR NOTES: Polaris Ranger with utility trailer \$10,000						
TOTAL EQUIPMENT		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>
TOTAL 410-LAKE		24,509	28,874	13,112	27,017	36,215	9,198
		=====	=====	=====	=====	=====	=====

Dept. 420 – City Hall

General Fund

This activity provides for the operation of the City Hall building and the Polly Mays Municipal Annex, including electricity, natural gas, insurance, building maintenance, and janitorial service.

GOALS

- Continue renovations and upgrades to City Hall

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
51 – Supplies and Materials	\$ 14,289	15,800	15,240
52 – Maintenance of Land	0	0	750
53 – Maint. of Bldg./Structures	22,493	36,000	46,000
54 – Maintenance of Equipment	987	2,200	2,700
55 – Contractual Service	65,873	67,988	73,250
Total	\$103,642	\$121,988	\$137,940

Budget Highlights:

5311 – Mainte. Of Buildings – Council Chamber Roof (hail damage)
5521 – Special Services – Contractual Janitorial Services

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
027-PARKS & RECREATION
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
027-420-5110	OFFICE SUPPLIES	4,090	7,500	1,551	4,500	4,500	0
027-420-5110-02	CITY HALL ANNEX OFFICE	0	60	0	60	60	0
027-420-5112	FOOD SUPPLIES	1,670	1,400	671	1,400	1,400	0
027-420-5112-02	FOOD SUPPLIES	157	60	108	60	60	0
027-420-5117	MINOR APPARATUS	836	2,500	966	2,500	2,500	0
027-420-5117-02	MINOR APPERATUS - ANNEX	2,000	50	603	650	50	(600)
027-420-5118	JANITORIAL SUPPLIES	2,106	2,500	1,312	3,000	3,000	0
027-420-5118-02	JANITORIAL SUPPLIES	205	50	195	470	470	0
027-420-5123	OTHER SUPPLIES	1,377	1,200	1,210	1,210	1,250	40
027-420-5128	UTILITIES	796	600	634	900	900	0
027-420-5128-02	UTILITIES - Planning/Co	<u>1,053</u>	<u>500</u>	<u>484</u>	<u>1,050</u>	<u>1,050</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		14,289	16,420	7,733	15,800	15,240	(560)

MAINTENANCE OF LAND

027-420-5210	LAND MAINTENANCE	<u>0</u>	<u>750</u>	<u>0</u>	<u>0</u>	<u>750</u>	<u>750</u>
TOTAL MAINTENANCE OF LAND		0	750	0	0	750	750

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
027-PARKS & RECREATION
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF BUILDINGS/</u>							
027-420-5311	MAINTENANCE OF BUILDING	21,900	3,000	22,072	35,000	45,000	10,000
027-420-5311-02	MAINT OF BLDGS-CITY HAL	593	1,000	322	1,000	1,000	0
027-420-5311	NEXT YEAR NOTES: FY 2017-18 \$30,000 City Council Building Roof						
TOTAL MAINTENANCE OF BUILDINGS/		22,493	4,000	22,394	36,000	46,000	10,000

MAINTENANCE OF EQUIPMENT

027-420-5412	MAINTENANCE OF VEHICLES	0	500	0	0	500	500
027-420-5413	MAINT. OF FIRE APPARATU	132	200	0	200	200	0
027-420-5422	MAINT. HEATING & COOLIN	855	2,000	755	2,000	2,000	0
TOTAL MAINTENANCE OF EQUIPMENT		987	2,700	755	2,200	2,700	500

CONTRACTUAL SERVICES

027-420-5511	COMMUNICATIONS	76	150	0	0	150	150
027-420-5511-02	CITY HALL ANNEX COMMUNI	519	100	278	520	100	(420)
027-420-5515	HIRE OF EQUIPMENT	14,565	12,000	5,135	10,000	12,000	2,000
027-420-5520	INSURANCE	4,657	4,658	5,468	5,468	5,500	32
027-420-5521	SPECIAL SERVICES	25,390	34,000	12,529	34,000	34,000	0
027-420-5521-02	SPECIAL SERVICES - PLAN	4,580	6,500	2,260	6,500	6,500	0
027-420-5550	ELECTRICITY	8,415	8,000	2,615	8,000	8,000	0
027-420-5550-02	ELECTRICTY - PLANNING A	4,097	3,000	1,204	3,000	3,000	0
027-420-5560	GAS FOR HEATING	3,328	4,000	3,212	500	4,000	3,500

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
027-PARKS & RECREATION
420-CITY HALL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
027-420-5560-02	GAS FOR HEATING - C.H.A	247	0	0	0	0	0
	TOTAL CONTRACTUAL SERVICES	65,873	72,408	32,702	67,988	73,250	5,262
	TOTAL 420-CITY HALL	103,642	96,278	63,585	121,988	137,940	15,952
=====							
DEPARTMENTAL NOTES							
	TOTAL 027-PARKS & RECREATION	1,929,373	1,841,656	854,940	1,930,588	1,846,271	(84,317)
=====							

Dept. 000 – Non-Departmental

General Fund

Non-Departmental accounts for expenses that are not exclusively within the functional responsibilities of any one department as well as contributions to other programs or agencies that provide services benefitting the citizens of Big Spring.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
51 – Supplies and Materials	\$ 4,676	\$ 5,000	\$ 5,000
55 – Contractual Services	108,371	78,100	78,100
56 – Miscellaneous	561,326	581,982	582,782
61 - Land	0	211,046	0
62 – Buildings & Structures	0	370,000	0
Total	\$674,373	\$1,246,128	\$665,882

Budget Highlights:

5521-11 – Special Service – Attorney – Fees for delinquent tax attorney

5611 – Contributions – Contributions to outside agencies

Howard County Law Enforcement Center	\$350,000
Howard County Appraisal District	96,865
State Park	20,000
Victim Services	17,500
Chaplain Program	5,000
Meals on Wheels	1,500
North Side Community Center	1,200
Vietnam Memorial	1,200

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
001-ADMINISTRATION
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
SUPPLIES & MATERIALS							
001-000-5128	UTILITIES	4,676	5,000	0	5,000	5,000	0
TOTAL SUPPLIES & MATERIALS		4,676	5,000	0	5,000	5,000	0
CONTRACTUAL SERVICES							
001-000-5511	COMMUNICATIONS	3,672	3,000	1,946	3,000	3,000	0
001-000-5520	INSURANCE	973	800	3,223	800	800	0
001-000-5521	SPECIAL SERVICES	50,337	25,000	29,363	25,000	25,000	0
001-000-5521-11	SPEC SERVICES-ATTORNEY	49,811	45,000	22,839	45,000	45,000	0
001-000-5521-17	BANK CHARGES	120	100	0	100	100	0
001-000-5535	RENTS	1,931	2,400	1,158	2,400	2,400	0
001-000-5550	ELECTRICITY	1,527	1,800	423	1,800	1,800	0

001-000-5511 PERMANENT NOTES:
Non-Department phone line charges:
City Hall fax
Council Chambers
Conference Room

001-000-5520 PERMANENT NOTES:
Transmitter Building

001-000-5521 PERMANENT NOTES:
Charges by various credit card companies to process credit card payments received from our customers.

001-000-5521-11 PERMANENT NOTES:
Delinquent Tax Attorney - 20% of delinquent taxes collected

001-000-5535 PERMANENT NOTES:

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
001-ADMINISTRATION
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
Rent of storage facilities at Airpark							
001-000-5550	PERMANENT NOTES: Electricity costs for Westside Community Center and Radio Tower.						
TOTAL CONTRACTUAL SERVICES		108,371	78,100	58,952	78,100	78,100	0
<u>MISCELLANEOUS</u>							
001-000-5611	HOWARD CO. APPRAISAL	74,889	103,382	40,277	103,382	103,382	0
001-000-5611-05	CONTRIBUTIONS-VICTIM SE	17,500	17,500	17,500	17,500	17,500	0
001-000-5611-07	CONTRIBUTIONS-MEALS ON	1,500	1,500	0	1,500	1,500	0
001-000-5611-10	CONTRIBUTIONS - TEEN CO	0	0	0	0	1,200	1,200
001-000-5611-11	CONTRIB - NORTH SIDE CO	0	1,200	1,200	1,200	1,200	0
001-000-5611-15	CONTRIBUTIONS-CHAPLAIN	5,000	5,000	5,000	5,000	5,000	0
001-000-5611-16	CONTRIBUTIONS-STATE PAR	20,000	20,000	20,000	20,000	20,000	0
001-000-5611-17	CONT-HOWARD CO LAW ENF	400,199	400,200	201,857	400,200	401,000	800
001-000-5611-18	CONTRIBUTION - VIETNAM	0	1,200	0	1,200	0	(1,200)
001-000-5635	TAXES - PROPERTY, ETC.	11,842	14,000	13,241	14,000	14,000	0
001-000-5643	BAD DEBT WRITE-OFF	30,397	18,000	0	18,000	18,000	0

001-000-5611 PERMANENT NOTES:
Howard Co. Appraisal
Contributions-Victim Services
Contributions-Meals On Wheels
Contributions-North Side Community Center
Contributions-Chaplain
Contributions-State Park
Contributions-State Park
Contributions-Howard Co. Law Enforcement
Contributions-Vietnam

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
001-ADMINISTRATION
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
001-000-5635	PERMANENT NOTES: Taxes - Howard County Tax Assessor/Collector for Assessment.						
TOTAL MISCELLANEOUS		561,326	581,982	299,075	581,982	582,782	800
<u>LAND</u>							
001-000-6100	LAND	0	0	80,364	211,046	0	(211,046)
TOTAL LAND		0	0	80,364	211,046	0	(211,046)
<u>BUILDING & STRUCTURES</u>							
001-000-6200	BUILDINGS	0	0	0	370,000	0	(370,000)
TOTAL BUILDING & STRUCTURES		0	0	0	370,000	0	(370,000)
TOTAL 000-NON-DEPARTMENTAL		674,373	665,082	438,392	1,246,128	665,882	(580,246)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Debt Service

General Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase for equipment purchased with this funding.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
Total Debt Service	\$827,395	\$851,899	\$827,473

Transfers to Other Funds

General Fund

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
Transfer to Cemetery	\$ 72,500	\$ 0	\$ 0
Transfer to EMS Fund	950,000	950,000	700,000
Transfer to Malone & Hogan Clinic	174,461	0	0
Transfer to Senior Center	100,000	262,000	275,000
Total	\$1,296,961	\$1,212,000	\$975,000

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-42	DEBT SVC-05-06 SIEMENS	182,773	182,773	182,773	182,773	182,773	0
070-000-5701-53	DEBT SVC-2011-12 EQUIPM	91,366	30,351	30,455	30,456	0	(30,456)
070-000-5701-54	DEBT SVC-2012-13 EQUIPM	151,267	149,437	88,239	151,267	75,634	(75,633)
070-000-5701-55	DEBT SVC-2013-14 EQUIPM	137,699	137,511	65,349	133,498	133,498	0
070-000-5701-56	DEBT SVC-2014-15 EQUIPM	150,289	143,286	87,668	150,289	150,289	0
070-000-5701-57	DEBT SVC-2015-16 EQUIPM	114,001	159,370	99,804	171,002	171,002	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	0	48,495	8,345	32,614	48,921	16,307
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	0	0	0	0	156,006	65,356
TOTAL DEBT SERVICE		<u>827,395</u>	<u>851,223</u>	<u>562,633</u>	<u>851,899</u>	<u>918,123</u>	<u>(24,426)</u>
TOTAL 000-NON-DEPARTMENTAL		827,395	851,223	562,633	851,899	918,123	(24,426)
		=====	=====	=====	=====	=====	=====
TOTAL 070-DEBT SERVICE		827,395	851,223	562,633	851,899	918,123	(24,426)
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

002-GENERAL FUND
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5802	TRANSFER TO CEMETERY	72,500	0	0	0	0	0
080-000-5818	TRANSFER TO EMS FUND	950,000	950,000	475,000	950,000	700,000	(250,000)
080-000-5819	TRANSFER TO SR CENTER F	100,000	262,000	131,000	262,000	275,000	13,000
080-000-5822	TRANSFER TO MALONE & HO	174,461	0	0	0	0	0
080-000-5818	PERMANENT NOTES: Annual Subsidy to EMS Fund						
080-000-5819	PERMANENT NOTES: Annual subsidy to Senior Center Fund to cover annual operating deficit						
TOTAL TRANSFERS TO OTHER FUNDS		<u>1,296,961</u>	<u>1,212,000</u>	<u>606,000</u>	<u>1,212,000</u>	<u>975,000</u>	<u>(237,000)</u>
TOTAL 000-NON-DEPARTMENTAL		<u>1,296,961</u>	<u>1,212,000</u>	<u>606,000</u>	<u>1,212,000</u>	<u>975,000</u>	<u>(237,000)</u>
=====							
DEPARTMENTAL NOTES							
TOTAL 080-INTERGOVERNMENTAL EX		<u>1,296,961</u>	<u>1,212,000</u>	<u>606,000</u>	<u>1,212,000</u>	<u>975,000</u>	<u>(237,000)</u>
=====							
*** TOTAL BUDGETED EXPENSES ***		<u>19,568,304</u>	<u>18,642,805</u>	<u>9,328,933</u>	<u>19,585,938</u>	<u>19,700,282</u>	<u>(398,107)</u>
=====							

*** END OF REPORT ***

WATER AND SEWER FUND - FUND 405
SUMMARY OF RECEIPTS AND EXPENSES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Unrestricted Fund Equity	\$2,994,463	\$2,771,138	\$2,511,352
<u>Receipts</u>			
Water	10,191,561	9,500,000	9,607,000
Sewer Revenue	2,765,590	2,707,500	2,708,000
Service Restoration & Penalty Charges	310,902	298,800	298,800
Utility Taps	34,418	14,500	14,500
New Service Fees	17,527	14,000	14,000
Other Financing Sources (Leases)	0	46,000	0
Grants	0	11,900	0
Miscellaneous	133,980	196,319	12,120
Total Receipts	13,453,978	12,789,019	12,654,420
<u>Transfers-In</u>			
Transfers from Other Funds	0	0	0
Total Current Receipts	13,453,978	12,789,019	12,654,420
Total Funds Available	16,448,441	15,560,157	15,165,772
<u>Expenses</u>			
Personnel Services	3,041,784	2,317,508	2,366,262
Supplies and Materials	5,002,535	4,843,850	4,891,750
Maintenance of Land	91	600	600
Maintenance of Structures	671,199	479,200	474,400
Maintenance of Equipment	717,147	519,349	503,192
Contractual Services	1,030,854	979,909	1,318,896
Miscellaneous	776,202	811,376	656,700
Debt Service	462,951	464,288	587,228
Capital Outlay	1,974,540	2,632,725	3,379,144
Total Expenses	13,677,303	13,048,805	14,178,172
<u>Transfers-Out</u>			
Other Funds	0	0	0
Total Transfers-Out	0	0	0
Total Budgeted Expenses	13,677,303	13,048,805	14,178,172
Increase (Decrease) in Unrestricted Fund Equity	(223,325)	(259,786)	(1,523,752)
Ending Unrestricted Fund Equity	\$2,771,138	\$2,511,352	\$987,600

WATER AND SEWER FUND - FUND 405
EXPENSES BY DEPARTMENT
2017-18

<u>Department</u>	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
000 Water Purchases	\$4,130,351	\$3,860,000	\$3,860,000
000 Non-Departmental	836,250	798,089	798,216
705 Water Treatment	2,025,457	2,795,210	3,234,054
710 Water Distribution	3,991,645	3,067,503	3,759,299
735 Customer Service	584,564	509,849	509,090
740 Wastewater Treatment	1,402,392	1,228,341	1,350,701
745 Purchasing	245,173	202,524	202,524
000 Debt Service - Capital Equipment	461,471	587,289	464,288
TOTAL	\$13,677,303	\$13,048,805	\$14,178,172

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

405-WATER AND SEWER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>42-GRANTS & OTHER AGENCIES</u>							
4201-05	2013 TCDP REVENUE	0	0	11,900	11,900	0	11,900
TOTAL 42-GRANTS & OTHER AGENCIES		0	0	11,900	11,900	0	11,900
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4350	WATER SALES	10,191,560	9,200,000	4,131,025	9,500,000	9,600,000	(100,000)
4355	SEWAGE DISPOSAL	2,753,732	2,700,000	1,151,191	2,700,000	2,700,000	0
4359	WATER TAMPERING FEES	4,550	2,400	2,700	4,800	4,800	0
4361	LATE CHARGES	216,692	190,000	87,498	205,000	205,000	0
4363	SERVICE RESTORATION FEES	89,660	90,000	39,418	89,000	89,000	0
4364	NEW SERVICE FEES	17,527	14,000	6,515	14,000	14,000	0
4370	NEW WATER TAPS	25,717	15,000	2,636	6,500	6,500	0
4371	NEW SEWER TAPS	8,701	5,500	4,380	8,000	8,000	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		13,308,140	12,216,900	5,425,362	12,527,300	12,627,300	(100,000)
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	10,492	6,000	3,972	6,000	7,000	(1,000)
TOTAL 46-INTEREST INCOME		10,492	6,000	3,972	6,000	7,000	(1,000)
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	0	0	133	0	0	0
4903	INSURANCE RECOVERY	99,962	0	0	26,000	0	26,000
4905	OTHER INCOME	9,573	146,972	161,047	161,199	9,000	152,199
4906	RETURNED CHECK FEES	3,075	2,800	1,825	3,000	3,000	0

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

405-WATER AND SEWER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
4907	SALE OF GARBAGE BAGS	236	220	31	120	120	0
4909	GAIN/(LOSS) ON ASSETS DISPOSAL	10,642	0	0	0	0	0
4916	SEWER DUMPING AT WWTP	11,858	14,500	5,475	7,500	8,000	(500)
4921	OTHER FINANCING SOURCES	<u>0</u>	<u>66,000</u>	<u>0</u>	<u>46,000</u>	<u>0</u>	46,000
TOTAL 49-MISCELLANEOUS		135,346	230,492	168,512	243,819	20,120	223,699
4921	OTHER FINANCING SOURCES	CURRENT YEAR NOTES:					
		FY2016-17 Dept 735 \$50,000 Payment Kiosk					
		<u>Dept 710 \$16,000 Bomag</u>					
***	DEPARTMENT TOTAL ***	13,453,978	12,453,392	5,609,746	12,789,019	12,654,420	134,599
		=====	=====	=====	=====	=====	
***	TOTAL BUDGETED REVENUES ***	13,453,978	12,453,392	5,609,746	12,789,019	12,654,420	134,599
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept. 735 - Water Office/Customer Svc.

Utility Fund

The Water Office is responsible for the billing and collection of fees for water and wastewater service, sanitation collection, and environmental fee. Department personnel are responsible for reading service meters, computing and sending bills and collection and posting of payments.

ACHIEVEMENTS

- Designed and implemented a list of procedures to ensure all water consumption is billed
- Reduced customer online credit card convenience fees to encourage more customers to pay online
- Advertised the ways customers can pay without coming into the office in person to increase payment recording efficiency and to give the office staff more time to assist customers who are in need of assistance
- Modified the billing statement to improve customer privacy and outsourced mailing duties to improve efficiency
- Redesigned meter reader routes for all zones resulting in improved efficiency

GOALS

- Continue to promote customer service excellency by putting our citizens and their needs first
- Identify idle accounts for each zone on a monthly basis to reduce water loss
- Utilize locking devices to reduce and prevent water theft
- Continue to generate service orders for dead meters to reduce water loss
- Educate customers about our free online bill pay
- Implement a payment kiosk to better serve our customers

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$387,623	\$330,480	\$350,421
51 – Supplies and Materials	26,680	15,950	16,450
53 – Maint. of Bldgs/Structures	27,489	1,600	1,600
54 – Maintenance of Equipment	25,900	36,368	35,500
55 – Contractual Services	116,872	113,749	102,700
56 – Miscellaneous	0	11,702	0
63 – Equipment	0	0	2,419
Total	\$584,564	\$509,849	\$509,090

Budget Highlights:

5521 – Special Services – Annual Outsource for billing, notices, etc; Collection Fees, bee extermination, and contractual cleaning service

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

405-WATER AND SEWER

002-FINANCE

735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
002-735-5010	SALARIES	216,133	220,255	106,381	212,755	225,211	12,456
002-735-5021	TERMINATION PAY	2,637	0	0	400	0	(400)
002-735-5022	VACATION BUY BACK	1,347	1,300	1,347	1,350	1,300	(50)
002-735-5035	OVERTIME	761	5,000	721	800	5,000	4,200
002-735-5045	LONGEVITY	1,023	1,705	864	1,305	2,209	904
002-735-5050	RETIREMENT	101,393	39,147	14,618	34,247	41,252	7,005
002-735-5060	GROUP INSURANCE	40,066	44,741	21,571	57,228	51,314	(5,914)
002-735-5065	WORKERS' COMPENSATION	5,243	5,545	2,773	5,545	5,678	133
002-735-5070	RETIREMENT-DEFERRED COM	12,348	12,577	6,249	11,977	12,878	901
002-735-5075	LIFE & DISABILITY INSUR	2,124	1,996	1,151	1,396	2,127	731
002-735-5080	MEDICARE	3,129	3,310	1,644	3,280	3,389	109
002-735-5085	UNEMPLOYMENT TAXES	1,420	1,197	0	197	63	(134)
TOTAL PERSONNEL SERVICES		387,623	336,773	157,319	330,480	350,421	19,941

SUPPLIES & MATERIALS

002-735-5110	OFFICE SUPPLIES	6,689	3,500	1,281	2,500	3,000	500
002-735-5112	FOOD SUPPLIES	0	100	0	0	0	0
002-735-5114	WEARING APPAREL	314	300	0	300	300	0
002-735-5116	GASOLINE, OIL, & GREASE	8,215	7,900	2,795	7,500	7,500	0
002-735-5117	MINOR APPARATUS	7,129	2,000	190	2,000	2,000	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
002-FINANCE
735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
002-735-5118	JANITORIAL SUPPLIES	970	600	399	800	800	0
002-735-5123	OTHER SUPPLIES	478	500	500	0	0	0
002-735-5124	POSTAGE	1,071	950	536	950	950	0
002-735-5126	MERCHANDISE FOR SALES	0	400	0	0	0	0
002-735-5128	UTILITIES	<u>1,814</u>	<u>1,900</u>	<u>750</u>	<u>1,900</u>	<u>1,900</u>	<u>0</u>
	TOTAL SUPPLIES & MATERIALS	26,680	18,150	6,451	15,950	16,450	500
<u>MAINTENANCE OF BUILDINGS/</u>							
002-735-5311	MAINT OF BLDGS-POLLY MA	<u>27,488</u>	<u>1,600</u>	<u>908</u>	<u>1,600</u>	<u>1,600</u>	<u>0</u>
	TOTAL MAINTENANCE OF BUILDINGS/	27,488	1,600	908	1,600	1,600	0
<u>MAINTENANCE OF EQUIPMENT</u>							
002-735-5411	MAINT. FURNITURE & FIXT	10,067	17,593	15,585	17,593	17,000	(593)
002-735-5412	VEHICLE MAINTENANCE	14,983	15,000	9,211	17,276	17,000	(276)
002-735-5422	MAINT HEATING & COOLING	<u>850</u>	<u>1,500</u>	<u>57</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>
	TOTAL MAINTENANCE OF EQUIPMENT	25,900	34,093	24,853	36,369	35,500	(869)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER

002-FINANCE

735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
002-735-5511	COMMUNICATIONS	4,844	4,500	1,498	3,500	3,500	0
002-735-5515	HIRE OF EQUIPMENT	3,353	3,000	1,565	3,000	3,000	0
002-735-5520	INSURANCE	1,978	1,100	2,148	2,148	2,150	2
002-735-5521	SPECIAL SERVICES	26,212	12,000	15,455	23,051	12,000	(11,051)
002-735-5521-07	SPECIAL SERVICES-ACCOUN	9,661	10,000	10,598	10,600	10,600	0
002-735-5521-10	SPCS SERVS - OUTSOURCE	64,796	73,000	27,024	65,000	65,000	0
002-735-5521-15	SPL SERVICES - CREDIT C	0	2,565	219	500	500	0
002-735-5550	ELECTRICITY	4,140	4,000	880	4,000	4,000	0
002-735-5555	EDUCATION AND TRAINING	0	50	0	50	50	0
002-735-5560	GAS FOR HEATING	<u>1,888</u>	<u>1,900</u>	<u>1,283</u>	<u>1,900</u>	<u>1,900</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		116,872	112,115	60,670	113,749	102,700	(11,049)
<u>MISCELLANEOUS</u>							
002-735-5616	JUDGEMENTS & DAMAGES	<u>0</u>	<u>0</u>	<u>0</u>	<u>11,702</u>	<u>0</u>	<u>(11,702)</u>
TOTAL MISCELLANEOUS		0	0	0	11,702	0	(11,702)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
002-FINANCE
735-WATER OFFICE-CUSTOMER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>EQUIPMENT</u>							
002-735-6310	FURNITURE & FIXTURES	0	50,000	0	0	0	0
002-735-6313	COMMUNICATION SYSTEM	0	0	0	0	2,419	2,419
002-735-6313	NEXT YEAR NOTES: Radios \$2,419.35						
TOTAL EQUIPMENT		0	50,000	0	0	2,419	2,419
TOTAL 735-WATER OFFICE-CUSTOMER		584,564	552,731	250,201	509,849	509,090	(759)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

TOTAL 002-FINANCE		584,564	552,731	250,201	509,849	509,090	(759)
		=====	=====	=====	=====	=====	=====

Dept. 705 – Water Treatment

Utility Fund

The Water Treatment Plant consists of conventional surface water treatment facility with the ability to treat approximately 16 million gallons per day and to filter 21 million gallons per day. The plant utilizes remote control feed systems for accurate measurement and injection of required chemicals. This ensures maintenance of water quality within EPA and Health Department limits.

ACHIEVEMENTS

- Continued to improve training to provide employee certification
- Maintained TCEQ drinking water standards
- Rehab of filters and valve project
- Completed lead and copper testing for 2016
- Completed Contract B of the 2013 Water Treatment Contract

GOALS

- Continue to keep full staff
- Continue to improve training and have staff obtain various levels of certification
- Continue to maintain TCEQ drinking water standards
- Continue to upgrade and maintain pumping and holding stations
- Continue to comply with RTRC rules and sampling regulations
- Maintain compliance with EPA LT2 sampling starting in October of 2017

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$ 564,540	\$ 443,904	\$ 507,777
51 – Supplies and Materials	509,763	477,950	477,950
52 – Maintenance of Land	91	400	400
53 – Maint. Of Bldgs/Structures	20,639	223,000	18,500
54 – Maintenance of Equipment	94,611	51,726	51,775
55 – Contractual Services	389,685	311,100	310,800
56 – Miscellaneous	10	0	0
62 – Building & Structures	270,427	0	1,865,000
63 – Equipment	152,767	1,487,130	1,852
64 – Vehicles	22,924	0	0
Total	\$2,025,457	\$2,795,210	\$3,234,054

Budget Highlights:

5119 – Chemicals – Chemicals for treatment process
 5124 – Postage – Cost to mail annual Consumer Confidence Report
 6213 – Treatment Plants – Lancaster Booster Station (\$150,000)
 6313 – Communication Systems – Radios (\$12,296) LP, Turbidity Meters (\$25,000), Flow Meters & Altitude Valves (\$175,000), Decant Pump Control Box (\$1,500), Filter Upgrades (\$1,500,000)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
021-705-5010	SALARIES	261,377	286,474	121,185	236,474	292,920	56,446
021-705-5021	TERMINATION PAY	6,637	0	0	2,000	0	(2,000)
021-705-5022	VACATION BUY BACK	2,725	3,250	3,873	3,900	3,250	(650)
021-705-5035	OVERTIME	47,707	35,000	18,701	49,000	45,000	(4,000)
021-705-5045	LONGEVITY	561	1,371	608	771	1,409	638
021-705-5050	RETIREMENT	146,196	56,594	19,956	47,594	61,154	13,560
021-705-5055	STANDBY PAY	7,284	3,900	3,621	7,600	3,900	(3,700)
021-705-5060	GROUP INSURANCE	53,031	56,723	22,218	56,708	59,434	2,726
021-705-5065	WORKERS' COMPENSATION	11,559	17,252	8,626	17,252	13,508	(3,744)
021-705-5070	RETIREMENT-DEFERRED COM	18,851	18,183	8,475	15,983	19,091	3,108
021-705-5075	LIFE & DISABILITY INSUR	2,512	2,919	1,245	1,419	3,015	1,596
021-705-5080	MEDICARE	4,632	4,785	2,291	4,735	5,024	289
021-705-5085	UNEMPLOYMENT TAXES	<u>1,468</u>	<u>1,368</u>	<u>377</u>	<u>468</u>	<u>72</u>	<u>(396)</u>
TOTAL PERSONNEL SERVICES		564,540	487,819	211,176	443,904	507,777	63,873

SUPPLIES & MATERIALS

021-705-5110	OFFICE SUPPLIES	2,863	3,000	513	2,500	2,500	0
021-705-5112	FOOD SUPPLIES	338	250	97	250	250	0
021-705-5114	WEARING APPAREL	2,830	2,500	1,337	2,500	2,500	0
021-705-5116	GASOLINE, OIL, & GREASE	6,130	6,180	1,700	6,000	6,000	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-705-5117	MINOR APPARATUS	13,316	10,000	7,884	13,000	13,000	0
021-705-5118	JANITORIAL SUPPLIES	2,905	1,500	844	1,500	1,500	0
021-705-5119	CHEMICALS	319,609	200,000	160,160	300,000	300,000	0
021-705-5123	OTHER SUPPLIES	544	700	451	700	700	0
021-705-5124	POSTAGE	263	500	141	500	500	0
021-705-5128	UTILITIES	159,912	150,000	89,214	150,000	150,000	0
021-705-5128-01	LANDFILL	<u>1,053</u>	<u>0</u>	<u>726</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
	TOTAL SUPPLIES & MATERIALS	509,763	374,630	263,066	477,950	477,950	0
<u>MAINTENANCE OF LAND</u>							
021-705-5210	LAND MAINTENANCE	<u>91</u>	<u>500</u>	<u>0</u>	<u>400</u>	<u>400</u>	<u>0</u>
	TOTAL MAINTENANCE OF LAND	91	500	0	400	400	0
<u>MAINTENANCE OF BUILDINGS/</u>							
021-705-5311	MAINTENANCE OF BUILDING	1,289	1,500	22	1,500	1,500	0
021-705-5313	MAINT. OF TREATMENT PLA	18,673	10,000	3,137	18,000	15,000	(3,000)
021-705-5322	MAINTENANCE OF FENCES &	<u>677</u>	<u>2,000</u>	<u>890</u>	<u>3,500</u>	<u>2,000</u>	<u>(1,500)</u>
	TOTAL MAINTENANCE OF BUILDINGS/	20,639	13,500	4,050	23,000	18,500	(4,500)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
021-705-5412	VEHICLE MAINTENANCE	16,169	11,000	4,152	8,130	8,000	(130)
021-705-5413	MAINTENANCE OF FIRE APP	121	150	0	96	100	4
021-705-5415	MAINTENANCE OF RADIOS	0	175	0	0	175	175
021-705-5417	MAINTENANCE OF MOWERS	493	500	174	500	500	0
021-705-5422	MAINT HEATING & COOLING	856	500	0	500	500	0
021-705-5425	MAINT. MACHINERY, TOOLS	<u>76,972</u>	<u>42,500</u>	<u>23,518</u>	<u>42,500</u>	<u>42,500</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		94,611	54,825	27,843	51,726	51,775	49
<u>CONTRACTUAL SERVICES</u>							
021-705-5511	COMMUNICATIONS	5,764	4,500	1,978	4,500	4,500	0
021-705-5515	HIRE OF EQUIPMENT	11,272	7,000	4,140	7,000	7,000	0
021-705-5520	INSURANCE	3,963	3,963	4,597	4,600	4,600	0
021-705-5521	SPECIAL SERVICES	33,113	25,000	29,209	50,000	25,000	(25,000)
021-705-5521-05	SPECIAL SERVICES-ENGINE	25,313	25,000	0	0	25,000	25,000
021-705-5521-14	SPECIAL SERVICES-TCEQ	22,572	23,000	25,547	26,000	26,000	0
021-705-5530	TRAVEL EXPENSE	8,255	4,000	1,546	4,000	4,000	0
021-705-5540	DUES & SUBSCRIPTIONS	450	200	0	200	200	0
021-705-5541	PERMITS,LICENSES,TESTIN	0	555	564	700	700	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-705-5550	ELECTRICITY	277,265	260,000	78,874	210,000	210,000	0
021-705-5555	EDUCATION & TRAINING	0	200	2,192	2,300	2,000	(300)
021-705-5560	GAS FOR HEATING	<u>1,717</u>	<u>1,500</u>	<u>1,200</u>	<u>1,800</u>	<u>1,800</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		389,685	354,918	149,847	311,100	310,800	(300)

MISCELLANEOUS

021-705-5645	LATE PAY FEES & PENALTI	<u>10</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		10	0	0	0	0	0

BUILDING & STRUCTURES

021-705-6213	WATER TREATMENT	16,020	0	114,372	0	365,000	365,000
021-705-6213-01	FILTER REHABILITATION	<u>254,407</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,500,000</u>	<u>1,500,000</u>

021-705-6213 NEXT YEAR NOTES:
Lancaster Booster Station \$150,000
Turbidity Meters \$25,000
Flow Meters & Altitude Valves \$175,000
Decant Pump Control Box \$15,000

021-705-6213-01 NEXT YEAR NOTES:
Filter Upgrades \$1,500,000

TOTAL BUILDING & STRUCTURES		270,427	0	114,372	0	1,865,000	1,865,000
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BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
021-PUBLIC WORKS
705-WATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>EQUIPMENT</u>							
021-705-6311	MACHINERY AND EQUIPMENT	0	1,487,130	0	1,487,130	0	(1,487,130)
021-705-6313	COMMUNICATION SYSTEM	0	0	0	0	1,852	1,852
021-705-6316	DISTRIBUTION LINES	152,767	0	0	0	0	0
021-705-6313	NEXT YEAR NOTES: Radios \$1,851.85						
TOTAL EQUIPMENT		0	1,487,130	0	1,487,130	1,852	(1,485,278)
<u>VEHICLES</u>							
021-705-6401	MOTOR VEHICLES	22,924	0	0	0	0	0
TOTAL VEHICLES		22,924	0	0	0	0	0
TOTAL 705-WATER TREATMENT		2,025,457	2,773,322	770,354	2,795,210	3,234,054	438,844
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 710 – Distribution and Collection

Utility Fund

The Distribution and Collection (D & C) Department provides for operation, maintenance and construction of the City’s water distribution and wastewater collection system as well as meter testing and administration of the utilities division.

ACHIEVEMENTS

- Maintained TCEQ requirement standards
- Continued to improve employee prospects and retention
- Worked on SOP’s to improve work ethics and efficiency
- Replaced 6686’ of water mains dropping water loss to 3.85%
- Replaced 2000’ of sewer lines
- Two employees received their license

GOALS

- Continue to improve infrastructure through replacement
- Continue to improve employee prospects and retention
- Continue to maintain TCEQ requirement standards
- Continue to monitor Sanitary Sewer Overflow requirements to eliminate FOG
- Have crew for fire hydrant repair and replacement
- Have a sewer crew for maintenance of sewer lines and also be responsible for the welfare of the Jetter Truck

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$1,354,407	\$875,587	\$776,993
51 – Supplies and Materials	268,461	195,150	185,250
53 – Maint. of Bldg./Structures	614,721	441,000	440,700
54 – Maint. of Equipment	472,885	315,222	313,600
55 – Contractual Services	142,696	107,093	527,200
56 – Miscellaneous	37,882	30,000	10,000
64 – Equipment	1,037,175	1,103,451	1,505,556
64 – Vehicles	63,418	0	0
Total	\$3,991,645	\$3,067,503	\$3,759,299

Budget Highlights:

- 5515 – Hire of Equipment – Lease 3 backhoes, mini-excavator, and copy machine
- 5521 – Professional Services – Contract D&C Program (\$401,000)
- 6316 – Distribution Lines – Water and Sewer line replacement (\$1,500,000)

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

405-WATER AND SEWER

021-PUBLIC WORKS

710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-710-5010	SALARIES	711,056	563,896	232,608	463,896	433,948	(29,948)
021-710-5015	AUTO ALLOWANCE	7,429	0	371	400	0	(400)
021-710-5021	TERMINATION PAY	5,055	3,000	2,771	4,791	3,000	(1,791)
021-710-5022	VACATION BUY BACK	8,283	7,200	5,588	5,600	7,200	1,600
021-710-5035	OVERTIME	49,104	60,000	33,295	51,500	60,000	8,500
021-710-5045	LONGEVITY	6,404	3,493	1,982	2,243	3,441	1,198
021-710-5050	RETIREMENT	343,978	112,691	52,394	121,691	93,031	(28,660)
021-710-5055	STANDBY PAY	12,045	19,500	6,750	12,900	19,500	6,600
021-710-5060	GROUP INSURANCE	114,059	117,520	42,542	124,486	90,767	(33,719)
021-710-5065	WORKERS' COMPENSATION	29,105	34,528	17,264	34,528	24,778	(9,750)
021-710-5070	RETIREMENT-DEFERRED COM	45,863	36,206	21,986	39,006	29,043	(9,963)
021-710-5075	LIFE & DISABILITY INSUR	6,598	6,211	3,068	3,611	4,534	923
021-710-5080	MEDICARE	11,664	9,528	5,786	10,528	7,643	(2,885)
021-710-5085	UNEMPLOYMENT TAXES	<u>3,764</u>	<u>2,907</u>	<u>176</u>	<u>407</u>	<u>108</u>	<u>(299)</u>
TOTAL PERSONNEL SERVICES		1,354,407	976,680	426,583	875,587	776,993	(98,594)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER

021-PUBLIC WORKS

710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
021-710-5110	OFFICE SUPPLIES	3,224	4,000	1,741	4,000	4,000	0
021-710-5112	FOOD SUPPLIES	1,057	500	414	700	700	0
021-710-5114	WEARING APPAREL	6,790	10,000	3,268	7,000	7,000	0
021-710-5116	GASOLINE, OIL, & GREASE	48,831	61,800	20,249	50,000	50,000	0
021-710-5117	MINOR APPARATUS	119,482	21,000	40,289	60,000	50,000	(10,000)
021-710-5118	JANITORIAL SUPPLIES	1,606	1,600	319	1,000	1,000	0
021-710-5119	CHEMICALS	41	1,000	0	0	100	100
021-710-5123	OTHER SUPPLIES	2,352	2,400	1,078	2,400	2,400	0
021-710-5124	POSTAGE	235	50	188	50	50	0
021-710-5128-01	LANDFILL	<u>84,845</u>	<u>70,000</u>	<u>37,256</u>	<u>70,000</u>	<u>70,000</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		268,461	172,350	104,802	195,150	185,250	(9,900)
<u>MAINTENANCE OF BUILDINGS/</u>							
021-710-5311	MAINTENANCE OF BUILDING	0	0	0	1,000	700	(300)
021-710-5314	MAINTENANCE OF SANITARY	9,150	15,000	4,310	15,000	15,000	0
021-710-5318	MAINT. PAVED & UNPAVED	<u>605,571</u>	<u>375,000</u>	<u>213,054</u>	<u>425,000</u>	<u>425,000</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		614,721	390,000	217,364	441,000	440,700	(300)

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

405-WATER AND SEWER

021-PUBLIC WORKS

710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
021-710-5411	MAINT. FURNITURE & FIXT	0	0	10,067	13,000	13,000	0
021-710-5412	VEHICLE MAINTENANCE	146,137	102,000	50,162	101,622	100,000	(1,622)
021-710-5413	FIRE APPARATUS	0	100	0	100	100	0
021-710-5415	RADIO	35	350	0	0	0	0
021-710-5419	MAINTENANCE OF PIPE LIN	187,074	50,000	23,814	50,000	50,000	0
021-710-5420	METERS AND SETTINGS	139,252	100,000	84,025	150,000	150,000	0
021-710-5425	MAINT. MACHINERY, TOOLS	387	5,000	100	500	500	0
TOTAL MAINTENANCE OF EQUIPMENT		472,885	257,450	168,167	315,222	313,600	(1,622)
<u>CONTRACTUAL SERVICES</u>							
021-710-5511	COMMUNICATIONS	8,233	5,700	3,110	6,000	6,000	0
021-710-5515	HIRE OF EQUIPMENT	65,511	50,000	27,233	50,000	50,000	0
021-710-5520	INSURANCE	12,501	12,502	14,893	14,893	15,000	107
021-710-5521	SPECIAL SERVICES	45,559	50,000	13,496	30,000	450,000	420,000
021-710-5530	TRAVEL EXPENSE	6,424	6,000	0	2,500	2,500	0
021-710-5540	DUES & SUBSCRIPTIONS	55	0	0	0	0	0
021-710-5541	PERMITS, LICENSES, TESTIN	1,261	2,000	200	3,000	3,000	0
021-710-5550	ELECTRICITY	0	0	314	0	0	0
021-710-5555	EDUCATION & TRAINING	3,152	300	239	700	700	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
021-PUBLIC WORKS
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-710-5521	NEXT YEAR NOTES: \$400,000 is for a trial contract of some of the department's line maintenance repairs.						
	TOTAL CONTRACTUAL SERVICES	142,696	126,502	59,484	107,093	527,200	420,107

MISCELLANEOUS

021-710-5616	JUDGEMENTS & DAMAGES	37,428	10,000	25,000	30,000	10,000	(20,000)
021-710-5645	LATE PAY FEES & PENALTI	453	0	0	0	0	0
	TOTAL MISCELLANEOUS	37,882	10,000	25,000	30,000	10,000	(20,000)

EQUIPMENT

021-710-6311	MACHINERY AND EQUIPMENT	0	16,000	24,628	16,000	0	(16,000)
021-710-6313	COMMUNICATION SYSTEM	0	0	0	0	5,556	5,556
021-710-6316	DISTRIBUTION LINES	1,037,175	1,087,451	366,232	1,087,451	1,500,000	412,549

021-710-6313 NEXT YEAR NOTES:
Radios \$5,555.56

021-710-6316 NEXT YEAR NOTES:
Distribution Lines Replacement \$1,500,000

	TOTAL EQUIPMENT	1,037,175	1,103,451	390,860	1,103,451	1,505,556	402,105
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BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
021-PUBLIC WORKS
710-DISTRIBUTION & COLLEC

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>VEHICLES</u>							
021-710-6401	MOTOR VEHICLES	63,418	0	0	0	0	0
TOTAL VEHICLES		<u>63,438</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 710-DISTRIBUTION & COLLEC		<u>3,991,645</u>	<u>3,036,433</u>	<u>1,392,262</u>	<u>3,067,503</u>	<u>3,759,299</u>	<u>691,795</u>
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DEPARTMENTAL NOTES

Dept. 740 – Wastewater Treatment

Utility Fund

The Wastewater Treatment Plant incorporates an advanced secondary treatment process for effective and environmentally safe treatment and disposal of wastewater. The plant conducts laboratory testing of wastewater samples and monitors the treatment process on a 24-hour basis.

ACHIEVEMENTS

- Maintained required training and certification for all employees
- Maintained TCEQ treatment standards

GOALS

- Continue to maintain TCEQ treatment standards
- Continue to maintain required training and certification for all employees
- Continue to upgrade WWTP and lift stations
- Continue to maintain and service vital plant equipment
- Strive to maintain a complete employee roster

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$ 575,124	\$ 501,602	\$ 559,998
51 – Supplies and Materials	242,019	284,500	285,150
53 – Maint. of Bldgs/Structures	7,307	13,000	13,000
54 – Maintenance of Equipment	115,602	109,841	96,025
55 – Contractual Services	267,440	277,254	267,455
56 – Miscellaneous	(15)	0	0
62 – Building & Structures	151,016	12,144	1,852
63 – Equipment	0	0	1,851
64 – Vehicles	43,899	30,000	0
Total	\$1,402,392	\$1,228,341	\$1,225,331

Budget Highlights:

5119 – Chemicals – Chemicals used in the treatment process
 6313 – Communication Systems – Radios (\$1,851.96)

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

405-WATER AND SEWER

021-PUBLIC WORKS

740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
021-740-5010	SALARIES	292,792	320,056	143,978	275,056	327,257	52,201
021-740-5021	TERMINATION PAY	820	0	0	4,500	0	(4,500)
021-740-5022	VACATION BUY BACK	2,877	1,300	2,476	2,500	1,300	(1,200)
021-740-5035	OVERTIME	39,709	40,000	17,152	40,650	40,000	(650)
021-740-5045	LONGEVITY	5,487	7,035	5,895	6,135	7,791	1,656
021-740-5050	RETIREMENT	142,244	63,848	23,280	56,048	67,114	11,066
021-740-5055	STANDBY PAY	3,749	3,900	2,754	6,700	3,900	(2,800)
021-740-5060	GROUP INSURANCE	49,499	63,560	26,958	72,043	69,610	(2,433)
021-740-5065	WORKERS' COMPENSATION	9,588	12,778	6,389	12,778	13,061	283
021-740-5070	RETIREMENT-DEFERRED COM	19,063	20,513	9,883	18,013	20,952	2,939
021-740-5075	LIFE & DISABILITY INSUR	2,811	3,342	1,503	1,842	3,418	1,576
021-740-5080	MEDICARE	4,881	8,398	2,601	5,198	5,514	316
021-740-5085	UNEMPLOYMENT TAXES	1,603	1,539	0	139	81	(58)
TOTAL PERSONNEL SERVICES		575,124	546,269	242,869	501,602	559,998	58,396

SUPPLIES & MATERIALS

021-740-5110	OFFICE SUPPLIES	1,427	1,200	272	750	1,000	250
021-740-5112	FOOD SUPPLIES	245	250	27	300	250	(50)
021-740-5114	WEARING APPAREL	1,925	2,000	534	2,000	2,000	0
021-740-5116	GASOLINE, OIL, & GREASE	18,084	17,500	5,206	12,500	15,000	2,500

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER

021-PUBLIC WORKS

740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-740-5117	MINOR APPARATUS	9,513	10,000	6,618	12,000	10,000	(2,000)
021-740-5118	JANITORIAL SUPPLIES	1,059	1,000	390	1,000	1,000	0
021-740-5119	CHEMICALS	83,672	75,000	30,314	75,000	75,000	0
021-740-5123	OTHER SUPPLIES	151	750	151	750	750	0
021-740-5124	POSTAGE	139	50	19	200	150	(50)
021-740-5128	UTILITIES	124,396	75,000	119,248	170,000	170,000	0
021-740-5128-01	LANDFILL	<u>1,408</u>	<u>0</u>	<u>6,041</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		242,019	182,750	168,819	284,500	285,150	650

MAINTENANCE OF BUILDINGS/

021-740-5311	MAINTENANCE OF BUILDING	236	1,000	0	500	500	0
021-740-5313	MAINT. OF TREATMENT PLA	2,651	10,000	5,607	10,000	10,000	0
021-740-5322	FENCES AND GATES	4,420	2,000	0	2,000	2,000	0
021-740-5325	MAINTENANCE OF MANHOLES	<u>0</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		7,307	13,500	5,607	13,000	13,000	0

MAINTENANCE OF EQUIPMENT

021-740-5412	VEHICLE MAINTENANCE	21,365	17,500	30,588	38,000	25,000	(13,000)
021-740-5413	MAINT OF FIRE APPARATUS	355	300	0	617	300	(317)
021-740-5415	MAINTENANCE OF RADIOS	0	175	0	175	175	0
021-740-5417	MAINTENANCE OF MOWERS	403	500	243	1,000	500	(500)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
021-PUBLIC WORKS
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-740-5422	MAINT HEATING & COOLING	90	0	18	50	50	0
021-740-5425	MAINT. MACHINERY, TOOLS	93,390	70,000	15,215	70,000	70,000	0
TOTAL MAINTENANCE OF EQUIPMENT		115,602	88,475	46,064	109,842	96,025	(13,817)
<u>CONTRACTUAL SERVICES</u>							
021-740-5511	COMMUNICATIONS	4,409	4,300	2,149	10,000	4,300	(5,700)
021-740-5515	HIRE OF EQUIPMENT	11,585	15,000	3,780	15,000	10,000	(5,000)
021-740-5520	INSURANCE	3,983	3,983	5,438	5,438	5,500	62
021-740-5521	SPECIAL SERVICES	16,911	17,500	5,721	17,500	17,500	0
021-740-5521-05	SPECIAL SERVICES-ENGINE	0	10,000	0	10,000	10,000	0
021-740-5521-14	SPECIAL SERVICES-TCEQ	24,039	24,000	24,661	24,661	25,000	339
021-740-5530	TRAVEL EXPENSE	1,256	2,500	135	2,500	2,500	0
021-740-5540	DUES & SUBSCRIPTIONS	75	100	0	100	100	0
021-740-5541	PERMITS,LICENSES,TESTIN	111	555	111	555	555	0
021-740-5550	ELECTRICITY	203,104	75,000	79,907	190,000	190,000	0
021-740-5560	GAS FOR HEATING	1,968	2,200	696	1,500	2,000	500

021-740-5521 NEXT YEAR: CONTRACT D&CPROGRAM 401,000

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
021-PUBLIC WORKS
740-WASTEWATER TREATMENT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL CONTRACTUAL SERVICES		267,440	155,138	122,597	277,254	267,455	(9,799)
<u>MISCELLANEOUS</u>							
021-740-5645	LATE PAY FEES & PENALT	(15)	0	0	0	0	0
TOTAL MISCELLANEOUS		(15)	0	0	0	0	0
<u>BUILDING & STRUCTURES</u>							
021-740-6213	TREATMENT PLANTS	151,016	0	4,680	12,144	1,852	(10,292)
TOTAL BUILDING & STRUCTURES		151,016	0	4,680	12,144	1,852	(10,292)
<u>EQUIPMENT</u>							
021-740-6313	COMMUNICATION SYSTEM	0	0	0	0	1,851	1,851
021-740-6317	HEATING & COOLING SYSTE	6,375	0	0	0	0	0
021-740-6313	NEXT YEAR NOTES: Radios \$1,851.96						
TOTAL EQUIPMENT		6,375	0	0	0	1,851	1,851
<u>VEHICLES</u>							
021-740-6401	MOTOR VEHICLES	43,899	0	30,000	30,000	0	(30,000)
TOTAL VEHICLES		43,899	0	30,000	30,000	0	(30,000)
TOTAL 740-WASTEWATER TREATMENT		1,402,392	986,132	620,636	1,228,341	1,225,331	(3,010)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 745 – Material Control

Utility Fund

Material Control coordinates purchase of like items between various City departments in an effort to take advantage of volume pricing. The department prepares and tabulates bids in accordance with municipal and state law as well as solicits and receives quotes, processes requisitions, purchase orders and invoices.

ACHIEVEMENTS

- Continued evaluating purchasing and inventory workflows to ensure effective responsiveness
- Continued to improve the working relationships with departments and vendors
- Implemented a new bid packet
- Have expanded our vendor lists for services and commodities
- Assisted in implementation of purchase card system for more departments

Goals

- Continue evaluating purchasing and inventory workflows
- Attend purchasing training
- Improve communication with departments and vendors
- Cross train inventory/purchasing technician
- Continue evaluating the layout of the warehouse and making changes as necessary

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$160,090	\$115,935	\$120,940
51 – Supplies and Materials	5,259	10,300	6,950
52 – Maintenance of Land	0	200	200
53 – Maint. of Bldg./Structures	1,044	600	600
54 – Maintenance of Equipment	8,148	6,194	6,292
55 – Contractual Services	70,632	69,295	69,295
63 – Communication System	0	0	617
Total	\$245,173	\$202,524	\$204,894

Budget Highlights:

5411 – Maint. Furniture & Fixtures – Annual maintenance fee on inventory system software
5535 – Rent – Rental contract with Airpark for lease of warehouse

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
021-PUBLIC WORKS
745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
021-745-5010	SALARIES	84,916	80,637	39,880	60,637	75,061	14,424
021-745-5015	AUTO ALLOWANCE	3,429	3,600	1,671	2,350	0	(2,350)
021-745-5021	TERMINATION PAY	0	0	0	4,200	0	(4,200)
021-745-5022	VACATION BUY BACK	1,683	2,000	2,131	2,150	2,000	(150)
021-745-5035	OVERTIME	1,281	1,000	618	1,150	1,000	(150)
021-745-5045	LONGEVITY	1,022	1,346	1,124	1,566	212	(1,354)
021-745-5050	RETIREMENT	39,563	15,947	6,517	12,647	14,504	1,857
021-745-5055	STANDBY PAY	3,919	3,900	1,886	3,915	3,900	(15)
021-745-5060	GROUP INSURANCE	12,136	12,981	6,259	14,777	14,859	82
021-745-5065	WORKERS' COMPENSATION	4,366	6,871	3,436	6,871	2,882	(3,989)
021-745-5070	DEFERRED COMP	5,268	5,123	2,718	3,923	4,528	605
021-745-5075	LIFE & DISABILITY INSUR	829	829	415	454	784	330
021-745-5080	MEDICARE	1,336	1,348	715	1,273	1,192	(81)
021-745-5085	UNEMPLOYMENT COMPENSATI	342	342	0	22	18	(4)
TOTAL PERSONNEL SERVICES		160,090	135,924	67,371	115,935	120,940	5,005

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
 021-PUBLIC WORKS
 745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
021-745-5110	OFFICE SUPPLIES	1,044	900	229	1,200	900	(300)
021-745-5114	WEARING APPAREL	651	425	130	200	200	0
021-745-5116	GASOLINE, OIL AND GREAS	0	0	0	0	0	0
021-745-5117	MINOR APPARATUS	122	50	446	650	100	(550)
021-745-5124	POSTAGE	271	250	87	250	250	0
021-745-5128	UTILITIES	2,823	3,000	1,094	3,000	3,000	0
021-745-5128-01	LANDFILL	<u>348</u>	<u>0</u>	<u>412</u>	<u>5,000</u>	<u>2,500</u>	<u>(2,500)</u>
TOTAL SUPPLIES & MATERIALS		5,259	4,625	2,397	10,300	6,950	(3,350)

MAINTENANCE OF LAND

021-745-5210	LAND MAINTENANCE	<u>0</u>	<u>200</u>	<u>0</u>	<u>200</u>	<u>200</u>	<u>0</u>
TOTAL MAINTENANCE OF LAND		0	200	0	200	200	0

MAINTENANCE OF BUILDINGS/

021-745-5311	MAINTENANCE OF BUILDING	<u>1,044</u>	<u>600</u>	<u>307</u>	<u>600</u>	<u>600</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		1,044	600	307	600	600	0

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
 021-PUBLIC WORKS
 745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF EQUIPMENT</u>							
021-745-5411	MAINT. OF FURNITURE & F	2,396	2,516	2,516	2,516	2,642	126
021-745-5412	MAINTENANCE OF VEHICLES	4,101	1,700	754	1,728	1,700	(28)
021-745-5413	FIRE APPARATUS	250	150	0	150	150	0
021-745-5422	MAINT HEATING & COOLING	661	300	0	300	300	0
021-745-5425	MAINTENANCE OF MACHINER	740	1,500	0	1,500	1,500	0
TOTAL MAINTENANCE OF EQUIPMENT		8,148	6,166	3,269	6,194	6,292	98
<u>CONTRACTUAL SERVICES</u>							
021-745-5511	COMMUNICATIONS	4,911	3,500	1,197	3,500	3,500	0
021-745-5515	HIRE OF EQUIPMENT	192	0	0	0	0	0
021-745-5520	INSURANCE	558	558	645	645	645	0
021-745-5525	ADVERTISING	3,473	2,000	0	2,000	2,000	0
021-745-5535	RENT	49,926	50,000	24,963	50,000	50,000	0
021-745-5540	DUES & SUBSCRIPTIONS	0	150	75	150	150	0
021-745-5550	ELECTRICITY	7,626	7,000	1,899	7,000	7,000	0
021-745-5560	GAS FOR HEATING	3,948	4,500	4,935	6,000	6,000	0

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
 021-PUBLIC WORKS
 745-MATERIAL CONTROL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL CONTRACTUAL SERVICES	70,632	67,708	33,714	69,295	69,295	0

EQUIPMENT

021-745-6313	COMMUNICATION SYSTEM	0	0	0	0	617	617
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021-745-6313 NEXT YEAR NOTES:
 Radios \$617.28

TOTAL EQUIPMENT		0	0	0	0	617	617
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TOTAL 745-MATERIAL CONTROL		245,173	215,223	107,058	202,524	204,894	2,371
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

TOTAL 021-PUBLIC WORKS		10,889,642	11,668,603	4,860,632	11,951,667	13,081,794	1,130,126
		=====	=====	=====	=====	=====	=====

Dept. 000 – Non-Departmental**Utility Fund**

Non-Departmental accounts for expenses that are not exclusively within the functional responsibilities of any one department including water purchases. These expenditures also account for administrative fees paid to the General Fund.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
51 – Supplies and Materials	\$4,130,351	\$3,860,000	\$3,860,000
55 – Contractual Services	43,526	41,415	41,446
56 – Miscellaneous	792,724	756,674	756,770
Total	\$4,966,601	\$4,658,089	\$4,658,216

Budget Highlights:

5128 – Utilities –Water purchases

5641 – Administrative Fees – Fees paid to General Fund for services provided by General Fund departments

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
021-PUBLIC WORKS
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
021-000-5128	RAW WATER PURCHASES	4,130,351	3,860,000	1,553,868	3,860,000	3,860,000	0
	TOTAL SUPPLIES & MATERIALS	4,130,351	3,860,000	1,553,868	3,860,000	3,860,000	0
<u>CONTRACTUAL SERVICES</u>							
021-000-5520	INSURANCE	888	1,723	2,319	2,319	2,350	31
021-000-5521	SPECIAL SERVICES	40,743	37,000	30,558	37,000	37,000	0
021-000-5521-17	BANK CHARGES	0	200	0	200	200	0
021-000-5535	RENT	1,896	1,896	948	1,896	1,896	0
021-000-5535	PERMANENT NOTES: Rent to Airpark for Building #15 - \$158/month (records storage - cost split between Utility & Gen. Fund)						
	TOTAL CONTRACTUAL SERVICES	43,526	40,819	33,825	41,415	41,446	31
<u>MISCELLANEOUS</u>							
021-000-5641	ADMINISTRATIVE FEES	646,237	646,674	323,337	646,674	646,770	96
021-000-5643	BAD DEBT WRITE-OFF	144,600	110,000	59,292	110,000	110,000	0
021-000-5645	LATE PAY FEES & PENALTI	1,887	0	0	0	0	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
021-PUBLIC WORKS
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL MISCELLANEOUS	<u>792,724</u>	<u>756,674</u>	<u>382,629</u>	<u>756,674</u>	<u>756,770</u>	<u>96</u>
	TOTAL 000-NON-DEPARTMENTAL	<u>4,966,601</u>	<u>4,657,493</u>	<u>1,970,323</u>	<u>4,658,089</u>	<u>4,658,216</u>	<u>127</u>
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Debt Service

Utility Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments for equipment purchased with this funding.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
Total Debt Service	\$46,826	\$464,288	\$464,288

Transfers to Other Funds

Utility Fund

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
Transfer to Bond Funds	\$224,203	\$123,000	\$123,000

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
 070-DEBT SERVICE
 000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-19	DEBT SVC-05-06 SIEMENS	54,664	314,653	58,381	314,653	314,653	0
070-000-5701-27	DEBT SVC-2012-13 EQUIPM	171	7,146	4,219	7,146	7,146	0
070-000-5701-28	DEBT SVC-2013-14 EQUIPM	489	10,373	5,352	10,373	10,373	0
070-000-5701-56	DEBT SVC-2014-15 EQUIPM	6,188	94,004	57,516	94,004	94,004	0
070-000-5701-57	DEBT SRVC-2015-16 EQUIP	1,180	24,912	15,699	24,912	24,912	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	0	13,200	3,010	13,200	13,200	0
TOTAL DEBT SERVICE		<u>46,826</u>	<u>464,288</u>	<u>144,176</u>	<u>464,288</u>	<u>464,288</u>	<u>0</u>
TOTAL 000-NON-DEPARTMENTAL		<u>46,826</u>	<u>464,288</u>	<u>144,176</u>	<u>464,288</u>	<u>464,288</u>	<u>0</u>
		=====	=====	=====	=====	=====	=====
TOTAL 070-DEBT SERVICE		<u>46,826</u>	<u>464,288</u>	<u>144,176</u>	<u>464,288</u>	<u>464,288</u>	<u>0</u>
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

405-WATER AND SEWER
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5807	TNSF TO 2007 I&S CERT O	21,216	51,000	25,439	51,000	51,000	0
080-000-5807-02	TNSF TO 2012 I&S CO'S (398,000)	72,000	36,000	72,000	72,000	0
080-000-5808	TRANSFERS TO OTHER FUND	152,582	0	(10)	0	0	0
TOTAL TRANSFERS TO OTHER FUNDS		(224,203)	123,000	61,429	123,000	123,000	0
TOTAL 000-NON-DEPARTMENTAL		(224,203)	123,000	61,429	123,000	123,000	0
		=====	=====	=====	=====	=====	=====
TOTAL 080-INTERGOVERNMENTAL EX		(224,203)	123,000	61,429	123,000	123,000	0
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		13,677,303	12,808,622	5,316,437	13,048,805	14,178,172	1,129,367
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

AIRPARK FUND - FUND 410
SUMMARY OF RECEIPTS AND EXPENSES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Unrestricted Fund Equity	(\$488,816)	\$3,772,947	\$4,371,557
<u>Receipts</u>			
Rentals	1,184,709	1,123,400	1,173,400
Mineral Lease	823,786	1,300,000	950,000
Mineral Bonus	35,070	0	0
Grants	4,011,762	24,064	25,000
New Debt - Leases	0	106,500	0
Miscellaneous Revenue	220,850	109,275	39,275
Total Current Receipts	6,276,177	2,663,239	2,187,675
Total Funds Available	5,787,361	6,436,186	6,559,232
<u>Expenses</u>			
Personnel Services	536,595	420,854	512,316
Supplies and Materials	40,645	57,597	54,500
Maintenance of Structures	94,181	212,250	927,250
Maintenance of Equipment	60,812	66,874	77,500
Contractual Services	146,054	166,752	202,017
Miscellaneous Expenses	249,670	253,593	505,966
Debt Service	25,331	55,209	64,703
Capital Outlay	861,126	831,500	451,700
Total Expenses	2,014,414	2,064,629	2,795,952
Increase (Decrease) in Unrestricted Fund Equity	4,261,763	598,610	(608,277)
Ending Unrestricted Fund Equity	\$3,772,947	\$4,371,557	\$3,763,280

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

410-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>42-GRANTS & OTHER AGENCIES</u>							
4250	CONTRIBUTIONS - EDC RAIL	3,295,199	0	0	0	0	0
TOTAL 42-GRANTS & OTHER AGENCIES		3,295,199	0	0	0	0	0
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4351	MISCELLANEOUS WATER SALES	906	0	0	0	0	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		906	0	0	0	0	0
<u>45-RECREATION</u>							
4507	MERCHANDISE SALES	139	200	32	50	50	0
TOTAL 45-RECREATION		139	200	32	50	50	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	9,887	5,000	4,484	7,000	7,000	0
TOTAL 46-INTEREST INCOME		9,887	5,000	4,484	7,000	7,000	0
<u>47-PROPERTY</u>							
4707	MINERAL LEASE - ROYALTIES	823,786	100,000	835,415	1,300,000	950,000	350,000
4707-01	MINERAL LEASE - BONUS	35,070	0	0	0	0	0
4709	LEASE OF LAND	232,472	170,000	121,098	250,000	250,000	0
4731	BUILDING RENTAL	948,378	850,000	408,738	870,000	920,000	(50,000)
4732	EQUIPMENT RENTAL	709	600	452	800	800	0
4736	FUEL FLOWAGE FEES/COMMISSIONS	3,149	3,400	1,721	2,600	2,600	0

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

410-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL 47-PROPERTY		2,043,565	1,124,000	1,367,424	2,423,400	2,123,400	300,000
<u>49-MISCELLANEOUS</u>							
4903	INSURANCE RECOVERY	209,053	0	48,776	100,000	30,000	70,000
4905	OTHER INCOME	840	0	54	60	60	0
4905-10	OTHER INCOME - PRAIRIE DOG,ETC	0	0	2,165	2,165	2,165	0
4906	RETURNED CHECK FEES	25	0	0	0	0	0
4921	OTHER FINANCING SOURCES	0	106,500	0	106,500	0	106,500
4931	CONTRIBUTIONS	<u>716,563</u>	<u>50,000</u>	<u>10,856</u>	<u>24,064</u>	<u>25,000</u>	(936)
TOTAL 49-MISCELLANEOUS		926,481	156,500	61,851	232,789	57,225	175,564
4905 OTHER INCOME	PERMANENT NOTES: Reimbursement to Airpark Fund for services provided by <u>Airpark personnel to other funds.</u>						
*** DEPARTMENT TOTAL ***		6,276,177	1,285,700	1,433,792	2,663,239	2,187,675	475,564
*** TOTAL BUDGETED REVENUES ***		6,276,177	1,285,700	1,433,792	2,663,239	2,187,675	475,564

*** END OF REPORT ***

Dept. 610 – Airpark

Airpark Fund

The Airpark Department provides for the maintenance and rental of Airpark property including industrial sites, buildings, and airport infrastructure. The City is required to comply with Federal Aviation Administration (FAA) rules and regulations regarding management of the Airpark and to work closely with the Texas Department of Transportation (TX DOT) Aviation Division.

ACHIEVEMENTS

- Built paved taxiway around Alert Hangar allowing aircraft to enter/exit from front or back
- Seal coated Rickabaugh Dr. from the front of the Airport entrance to the Airport Terminal
- Facilitated purchase of “Right-of-Way” from Airport through Cross Ell Ranch and Martha May properties for Highway 87 Reliever Route
- Coordinated closure of Western Container Corp., Big Spring, TX plant
- Worked with EDC on expansion of rail track (brought over 300 rail cars onto Airport at one time)
- Realized major increase in rail activity (one rail company had record of highest paying sales tax in the county for several months)
- Leased old Hangar 18 building and Old American Limestone building that were large warehouse buildings left idle for several years
- Acquired three vintage aircraft which held a key place in the history of Webb AFB and the Big Spring Bombardier School

GOALS

- Demolish old buildings, add new ones
- Extend rail to accommodate more traffic
- Accomplish a permanent joint sealant re-work Runway 17-35
- Complete repair of hail damaged buildings which occurred in 2016
- Add/increase new tenants
- Bring in more aviation related business and activity
- Complete acquisition of “Right-of-Way” property and obtain funding for access roads construction to the Highway 87 Reliever Route

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$ 536,595	\$ 420,855	\$ 512,316
51 – Supplies and Materials	40,645	57,597	54,500
53 – Maint. of Bldg./Structures	94,181	212,250	927,250
54 – Maintenance of Equipment	60,813	66,873	77,500
55 - Contractual Services	146,054	166,752	202,017
56 – Miscellaneous	249,670	253,593	505,966
62 – Building and Structures	697,275	264,000	60,000
63 – Equipment	16,327	11,500	4,321
64 – Vehicles	147,524	130,000	387,379
65 – Display – Airplanes, Etc.	0	426,000	0
Total	\$1,989,084	\$2,009,420	\$2,731,249

Budget Highlights:

- 5311 – Buildings – Hangar Door Repairs – Building 75 & 9 (\$100,000), Repair Hangar Door at Hangar 25 (\$25,000), Hail Damaged Roof Repairs (\$400,000)
- 5328 – Runways & Taxiways – Join Seal Runway 17-35 (40,000), Clear Runway Obstruction Runway 06-24 (\$25,000), Seal Cracks on Taxiway B (\$25,000)
- 5521 – Professional Services – Airport Layout Plan Upgrade (\$10,000), Airport Master Plan (\$25,000)
- 6222 – Fences & Gates – Replace Motorized Gates in Perimeter Fence (\$60,000)
- 6313 – Communication System – Radios (\$4,321)
- 6401 – Vehicles – Lift Truck w/50’ 6” Reach & Chassis (\$157,065)
- 6404 – Heavy Equipment – Excavator w/72” Mower (\$230,304)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

410-AIRPARK
021-PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
PERSONNEL SERVICES							
021-610-5010	SALARIES	295,844	282,027	138,988	285,527	316,757	31,230
021-610-5021	TERMINATION PAY	0	5,000	0	0	35,000	35,000
021-610-5022	VACATION BUY BACK	4,000	3,950	5,267	5,350	3,950	(1,400)
021-610-5035	OVERTIME	441	1,000	139	200	1,000	800
021-610-5045	LONGEVITY	2,702	3,796	3,174	3,196	4,636	1,440
021-610-5050	RETIREMENT	165,858	55,870	20,128	47,570	63,777	16,207
021-610-5055	STANDBY PAY	0	0	0	0	0	0
021-610-5060	GROUP INSURANCE	34,504	36,560	16,692	45,599	46,514	915
021-610-5065	WORKERS' COMPENSATION	8,159	10,770	5,385	10,770	12,643	1,873
021-610-5070	RETIREMENT-DEFERRED COM	17,196	17,950	8,491	16,150	19,910	3,760
021-610-5075	LIFE & DISABILITY INSUR	2,489	2,493	1,247	1,493	2,827	1,334
021-610-5080	MEDICARE	4,370	4,724	2,234	4,924	5,239	315
021-610-5085	UNEMPLOYMENT TAXES	<u>1,033</u>	<u>1,026</u>	<u>0</u>	<u>76</u>	<u>63</u>	<u>(13)</u>
TOTAL PERSONNEL SERVICES		536,595	425,166	201,744	420,855	512,316	91,461

SUPPLIES & MATERIALS

021-610-5110	OFFICE SUPPLIES	1,477	3,000	531	2,000	3,000	1,000
021-610-5112	FOOD SUPPLIES	435	1,000	63	1,000	1,000	0
021-610-5114	WEARING APPAREL	1,112	2,500	703	1,500	1,500	0
021-610-5116	GASOLINE, OIL, & GREASE	18,038	24,000	3,666	18,000	18,000	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

410-AIRPARK
021-PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-610-5117	MINOR APPARATUS	7,487	10,000	1,917	9,000	9,000	0
021-610-5118	JANITORIAL SUPPLIES	1,788	2,000	608	2,000	2,000	0
021-610-5119	CHEMICALS	307	100	0	500	500	0
021-610-5122	BOTANICAL AND AGRICULTU	0	1,500	0	1,500	1,500	0
021-610-5123	OTHER SUPPLIES	1,765	2,500	894	2,500	2,500	0
021-610-5124	POSTAGE	794	500	206	500	500	0
021-610-5126	MERCHANDISE FOR RESALE	145	0	65	97	0	(97)
021-610-5128	UTILITIES	7,239	10,000	4,085	14,000	10,000	(4,000)
021-610-5128-01	LANDFILL	59	0	2,385	5,000	5,000	0

021-610-5112

PERMANENT NOTES:

Food Budget to accommodate meetings with Economic Development Board, visiting dignitaries, project management representatives, planning meetings for hang-gliding, Annual fly-ins, pilot lounge support and other marketing and public relations activities.

TOTAL SUPPLIES & MATERIALS 40,645 57,100 15,122 57,597 54,500 (3,097)

MAINTENANCE OF BUILDINGS/

021-610-5311	MAINTENANCE OF BUILDING	31,281	100,000	25,811	150,000	775,000	625,000
021-610-5318-01	ROUTINE AIRPORT MNT PGM	62,520	60,000	26,405	60,000	60,000	0
021-610-5320	STREET MARKERS & SIGNS	0	250	101	250	250	0
021-610-5322	MAINTENANCE OF FENCES &	379	2,000	85	1,000	1,000	0
021-610-5326	MISCELLANEOUS IMPROVEME	0	0	0	0	0	0
021-610-5328	MAINT. RUNWAYS, TAXIWAY	0	0	500	500	90,500	90,000
021-610-5329	MAINT. AIRFIELD LIGHTIN	0	500	0	500	500	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

410-AIRPARK
021-PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-610-5311	NEXT YEAR NOTES: Bldg 75 & 9 Hangar Door Repairs \$100,000 Hangar 25 Door repair \$25,000 Hail Damaged Roofs \$400,000						
021-610-5328	NEXT YEAR NOTES: Join Seal - Reaccomplish Runway 17-35 \$40,000 Clear Runway Obstruction Runway 06-24 \$25,000 Seal Cracks on Taxiway B* \$25,000						
	TOTAL MAINTENANCE OF BUILDINGS/	94,181	162,750	52,903	212,250	927,250	715,000

MAINTENANCE OF EQUIPMENT

021-610-5411	MAINT. FURNITURE & FIXT	0	0	0	0	0	0
021-610-5412	VEHICLE MAINTENANCE	55,983	60,000	25,731	60,974	62,000	1,027
021-610-5413	MAINTENANCE OF FIRE APP	388	900	0	900	10,000	9,100
021-610-5415	MAINTENANCE OF RADIOS	0	300	0	0	0	0
021-610-5417	MOWERS	1,568	1,000	551	1,500	1,500	0
021-610-5422	MAINT HEATING & COOLING	2,873	2,000	0	2,500	2,000	(500)
021-610-5425	MAINT. MACHINERY, TOOLS	0	1,500	7	1,000	2,000	1,000
	TOTAL MAINTENANCE OF EQUIPMENT	60,812	65,700	26,289	66,874	77,500	10,627

CONTRACTUAL SERVICES

021-610-5511	COMMUNICATIONS	7,299	6,500	3,315	6,500	6,500	0
021-610-5515	HIRE OF EQUIPMENT	11,450	12,500	1,335	12,500	12,500	0
021-610-5520	INSURANCE	45,577	46,000	59,513	59,285	59,800	515
021-610-5521	SPECIAL SERVICES	11,705	8,000	4,722	16,000	16,000	0
021-610-5521-03	MASTER PLAN - AIRPARK	0	0	0	0	35,000	35,000

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

410-AIRPARK
021-PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
021-610-5521-05	SPECIAL SERVICES-ENGINE	0	0	0	0	0	0
021-610-5525	ADVERTISING	1,524	2,000	943	2,000	2,000	0
021-610-5525-10	ADVERTISE-PRAIR DOG, ET	0	0	1,242	1,242	1,342	100
021-610-5530	TRAVEL EXPENSE	2,398	4,000	2,776	4,000	4,000	0
021-610-5540	DUES & SUBSCRIPTIONS	2,633	2,300	1,550	2,300	2,000	(300)
021-610-5541	PERMITS, LICENSES,TESTI	463	600	400	650	600	(50)
021-610-5550	ELECTRICITY	52,732	65,000	17,128	48,000	48,000	0
021-610-5555	EDUCATION & TRAINING	60	275	30	275	275	0
021-610-5560	GAS FOR HEATING	<u>10,212</u>	<u>14,000</u>	<u>10,801</u>	<u>14,000</u>	<u>14,000</u>	<u>0</u>
021-610-5521	PERMANENT NOTES: Quarterly Telvent/DTN Meteorologic funding for the airport weather observation system \$2,900 and annual cost allocation study \$4,000.						
021-610-5521	NEXT YEAR NOTES: Airport Layout Plan - Upgrade \$10,000 Airport Master Plan - Prepare \$25,000						
021-610-5521-03	NEXT YEAR NOTES: FY 2017-18 \$25,000 Airport Master Plan \$10,000 Airport Layout Plan - Upgrade						
021-610-5530	PERMANENT NOTES: Annual TxDOT Aviation and FAA Partnership Conference.						
TOTAL CONTRACTUAL SERVICES		146,054	161,175	103,754	166,752	202,017	35,265

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

410-AIRPARK
021-PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MISCELLANEOUS</u>							
021-610-5641	ADMINISTRATIVE FEES	140,665	164,310	148,632	164,310	503,966	339,656
021-610-5643	BAD DEBT EXPENSE	108,874	2,000	575	89,283	2,000	(87,283)
021-610-5645	LATE PAY FEES & PENALTI	131	0	0	0	0	0
TOTAL MISCELLANEOUS		249,670	166,310	149,207	253,593	505,966	252,373

BUILDING & STRUCTURES

021-610-6200	BUILDINGS	650,500	0	0	0	0	0
021-610-6218	PAVED STREETS, ALLEYS,	0	41,000	0	41,000	0	(41,000)
021-610-6219	CRACK SEAL, SEAL COAT,	0	123,000	0	123,000	0	(123,000)
021-610-6222	FENCES AND GATES	0	0	0	0	60,000	60,000
021-610-6226	MISCELLANEOUS STRUCTURE	16,295	0	0	0	0	0
021-610-6229	RUNWAYS & AIRFIELD LIGH	30,480	100,000	0	100,000	0	(100,000)

021-610-6222 NEXT YEAR NOTES:
Replace/Install Motorized Gates in Perimeter Fence \$60,000

TOTAL BUILDING & STRUCTURES		697,275	264,000	0	264,000	60,000	(204,000)
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EQUIPMENT

021-610-6310	FURNIT	0	0	0	0	0	0
021-610-6311	MACHINERY	16,327	0	0	0	0	0
021-610-6313	COMMUNICA	0	0	0	0	4,321	4,321
021-610-6314	MOWERS	0	11,500	11,446	11,500	0	(11
021-610-6317	HEATING & C	0	0	0	0	0	0

021-610-6313 NEXT YEAR NOTES:
Radios \$4,321

TOTAL EQUIPMENT		16,327	11,500	11,446	11,500	4,321	(
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BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

410-AIRPARK
021-PUBLIC WORKS
610-AIRPARK

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

VEHICLES

021-610-6401	MOTOR VEHICLES	147,524	35,000	30,000	35,000	157,065	122,065
021-610-6404	HEAVY EQUIPMENT	<u>0</u>	<u>95,000</u>	<u>94,206</u>	<u>95,000</u>	<u>230,314</u>	<u>135,314</u>

021-610-6401 NEXT YEAR NOTES:
Lift Truck with 50' 6" Reach and Chassis \$157,065

021-610-6404 NEXT YEAR NOTES:
Excavator with 72" Mower \$230,304

TOTAL VEHICLES		147,524	130,000	124,206	130,000	387,379	257,379
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AIRPLANE

021-610-6500	DISPLAYS - AIRPLANES, E	<u>0</u>	<u>0</u>	<u>0</u>	<u>426,000</u>	<u>0</u>	<u>(426,000)</u>
TOTAL AIRPLANE		<u>0</u>	<u>0</u>	<u>0</u>	<u>426,000</u>	<u>0</u>	<u>(426,000)</u>

TOTAL 610-AIRPARK		1,989,084	1,519,065	684,672	2,009,420	2,731,249	721,829
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

TOTAL 021-PUBLIC WORKS		1,989,084	1,519,065	684,672	2,009,420	2,731,249	721,829
		=====	=====	=====	=====	=====	=====

Debt Service

Airpark Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase payments for equipment purchased with this funding.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
Total Debt Service	\$25,331	\$55,209	\$64,703

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

410-AIRPARK
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-04	DEBT SVC-05-06 SIEMENS	6,490	6,490	1,204	6,490	6,490	0
070-000-5701-57	DEBT SRVC-2015-16 EQUIP	18,841	28,603	17,313	29,730	29,730	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	0	21,300	3,727	18,989	28,483	9,494
070-000-5702-01	DEBT SERV 2017-18 RADIO	0	0	0	0	0	0
TOTAL DEBT SERVICE		<u>25,331</u>	<u>56,393</u>	<u>22,244</u>	<u>55,209</u>	<u>64,703</u>	<u>9,494</u>
TOTAL 000-NON-DEPARTMENTAL		25,331	56,393	22,244	55,209	64,703	9,494
		=====	=====	=====	=====	=====	=====
TOTAL 070-DEBT SERVICE		25,331	56,393	22,244	55,209	64,703	9,494
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		2,014,414	1,575,458	706,916	2,064,629	2,795,952	731,323
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

EMERGENCY MEDICAL SERVICES FUND - FUND 430
SUMMARY OF RECEIPTS AND EXPENSES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Fund Equity	(\$776,248)	(\$675,637)	(\$186,735)
<u>Receipts</u>			
Emergency Fees	1,788,374	1,702,200	1,702,200
Revenue From Other Agencies	453,867	460,000	350,000
Other Financing Sources	0	172,131	125,000
Other	12,455	1,800	(1,200)
Total Receipts	2,254,696	2,336,131	2,176,000
<u>Transfers-In</u>			
General Fund	950,000	950,000	700,000
Total Current Receipts	3,204,696	3,286,131	2,876,000
Total Funds Available	2,428,448	2,610,494	2,689,265
<u>Expenses</u>			
Personnel Services	1,560,501	1,493,818	1,680,760
Supplies and Materials	142,458	103,750	123,550
Maintenance of Buildings	1,808	3,200	1,500
Maintenance of Equipment	38,497	45,034	40,604
Contractual Services	91,155	94,004	97,200
Administration Fee	133,140	100,000	125,761
Miscellaneous	164,491	102,000	102,000
Bad Debt	683,695	550,000	550,000
Debt Service	106,425	132,891	152,014
Capital Outlay	181,915	172,532	134,259
Total Budgeted Expenses	3,104,085	2,797,229	3,007,648
Increase (Decrease) in Fund Equity	100,611	488,902	(131,648)
Ending Fund Equity	(\$675,637)	(\$186,735)	(\$318,383)

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

430-EMERGENCY MEDICAL SVCS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

42-GRANTS & OTHER AGENCIES

4209	REIMB. FROM COUNTY-AMBULANCE S	453,867	460,000	229,998	460,000	350,000	110,000
4250	TEXAS J / JRAC	0	9,000	0	0	0	0
TOTAL 42-GRANTS & OTHER AGENCIES		453,867	469,000	229,998	460,000	350,000	110,000

4209 REIMB. FROM COUNTY-AMBULANCE S PERMANENT NOTES:
 Contract with Howard County for ambulance service - annual
 subsidy of \$130,000

46-INTEREST INCOME

4602	INTEREST INCOME	(2,763)	(2,000)	(866)	(1,200)	(1,200)	0
TOTAL 46-INTEREST INCOME		(2,763)	(2,000)	(866)	(1,200)	(1,200)	0

47-PROPERTY

4709	AMBULANCE EMERGENCY SERVICE	0	0	1,440,528	2,890,000	2,890,000	0
4710	ADJUSTMENTS OF REVENUE	800,587	1,405,000	(594,195)	(1,190,000)	(1,190,000)	0
4711	AMBULANCE SUBSCRIPTIONS	600	600	150	200	200	0
4713	USE 430-4709	987,186	40,000	0	0	0	0
4714	AMBULANCE AUTO RESCUE	0	0	1,080	2,000	2,000	0
TOTAL 47-PROPERTY		1,788,374	1,445,600	847,563	1,702,200	1,702,200	0

48-TRANSFER FROM OTHER FUNDS

4810	TRANSFERS FROM GENERAL FUND	950,000	950,000	475,000	950,000	700,000	250,000
TOTAL 48-TRANSFER FROM OTHER FUNDS		950,000	950,000	475,000	950,000	700,000	250,000

4810 TRANSFERS FROM GENERAL FUND PERMANENT NOTES:
 Annual subsidy from General Fund.

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

430-EMERGENCY MEDICAL SVCS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>49-MISCELLANEOUS</u>							
4909	GAIN ON DISPOSITION OF ASSETS	15,218	0	3,000	3,000	0	3,000
4921	OTHER FINANCING SOURCES	<u>0</u>	<u>172,131</u>	<u>0</u>	<u>172,131</u>	<u>125,000</u>	47,131
TOTAL 49-MISCELLANEOUS		15,218	172,131	3,000	175,131	125,000	50,131
4905	OTHER REVENUE	PERMANENT NOTES: <u>Fees for copies of medical records.</u>					
*** DEPARTMENT TOTAL ***		3,204,696	3,034,731	1,554,694	3,286,131	2,876,000	410,131
		=====	=====	=====	=====	=====	
*** TOTAL BUDGETED REVENUES ***		3,204,696	3,034,731	1,554,694	3,286,131	2,876,000	410,131
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept. 260 – Emergency Medical Services

E.M.S. Fund

The EMS service, a division of the Fire Department, provides emergency medical and transport service for Big Spring and Howard County.

ACHIEVEMENTS

- Upgraded EKG monitors
- Improved training of on-duty personnel
- Updated radio communication with handheld radios
- Improved retention of employees
- Improved the wellness program
- Reduced overtime

GOALS

- Continue to improve training
- Update protocols to reflect new standards
- Improve training on new standards and new equipment
- Improve skills competencies
- Continue to reduce overtime

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$1,560,501	\$1,493,818	\$1,680,760
51 – Supplies and Materials	142,458	103,750	123,550
53 – Maintenance of Building	1,808	3,200	1,500
54 – Maint. of Equipment	38,498	45,034	40,604
55 - Contractual Services	91,155	94,004	97,200
56 – Miscellaneous	981,326	752,000	777,761
63 – Equipment	65,718	61,232	9,259
64 – Vehicles	116,197	111,300	125,000
Total	\$2,997,661	\$2,664,338	\$2,855,634

Budget Highlights:

6313 – Communication System – Radios (9,259)
6401 – Motor Vehicles – Ambulance (\$125,000) LP

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

430-EMERGENCY MEDICAL SVCS
012-FIRE
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
012-260-5010	SALARIES	897,870	933,486	399,668	893,486	1,009,271	115,785
012-260-5021	TERMINATION PAY	0	45,000	44,417	44,500	45,000	500
012-260-5022	VACATION BUY BACK	11,086	13,000	14,952	15,000	13,000	(2,000)
012-260-5035	OVERTIME	135,194	125,000	55,241	126,100	125,000	(1,100)
012-260-5045	LONGEVITY	17,805	20,060	16,319	16,560	21,294	4,734
012-260-5050	RETIREMENT	276,306	147,751	75,093	140,151	207,514	67,363
012-260-5060	GROUP INSURANCE	107,022	117,416	49,338	138,886	128,561	(10,325)
012-260-5065	WORKERS' COMPENSATION	25,576	35,362	17,631	35,312	37,850	2,538
012-260-5070	RETIREMENT-DEFERRED COM	62,597	62,624	31,828	62,279	66,867	4,588
012-260-5075	LIFE & DISABILITY INSUR	8,406	8,418	4,037	4,818	8,662	3,844
012-260-5080	MEDICARE	15,904	16,480	8,376	16,490	17,597	1,107
012-260-5085	UNEMPLOYMENT TAXES	<u>2,736</u>	<u>2,736</u>	<u>0</u>	<u>236</u>	<u>144</u>	<u>(92)</u>
012-260-5050	NEXT YEAR NOTES:						
	\$49,751 Additional 2% firemen retirement fund contribution, if agreement is reach and Council approves it.						
TOTAL PERSONNEL SERVICES		1,560,501	1,527,333	716,901	1,493,818	1,680,760	186,942

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

430-EMERGENCY MEDICAL SVCS
012-FIRE
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
012-260-5110	OFFICE SUPPLIES	1,938	3,000	1,131	2,500	2,500	0
012-260-5112	FOOD SUPPLIES	458	250	100	250	250	0
012-260-5114	WEARING APPAREL	22,386	24,000	2,826	5,000	23,000	18,000
012-260-5116	GASOLINE, OIL AND GREAS	18,249	25,000	6,664	18,000	20,000	2,000
012-260-5117	MINOR APPARATUS	2,861	2,000	290	1,200	1,500	300
012-260-5118	JANITORIAL SUPPLIES	3,102	2,700	90	1,500	1,500	0
012-260-5120	MEDICAL AND SURGICAL	74,353	65,000	30,305	65,000	65,000	0
012-260-5123	OTHER SUPPLIES	16,942	6,000	5,061	8,000	7,500	(500)
012-260-5124	POSTAGE	224	300	141	300	300	0
012-260-5128	UTILITIES	<u>1,944</u>	<u>1,400</u>	<u>974</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		142,458	129,650	47,582	103,750	123,550	19,800
<u>MAINTENANCE OF BUILDINGS/</u>							
012-260-5311	MAINT. OF BUILDINGS	<u>1,808</u>	<u>1,500</u>	<u>2,280</u>	<u>3,200</u>	<u>1,500</u>	<u>(1,700)</u>
TOTAL MAINTENANCE OF BUILDINGS/		1,808	1,500	2,280	3,200	1,500	(1,700)
<u>MAINTENANCE OF EQUIPMENT</u>							
012-260-5411	MAINTENANCE FURN. & FIX	12,247	9,128	2,990	9,128	8,104	(1,024)
012-260-5412	MAINTENANCE OF VEHICLES	23,551	39,780	10,637	25,000	30,000	5,000
012-260-5415	MAINTENANCE OF RADIOS	911	900	334	906	500	(406)
012-260-5422	MAINT. HEATING & COOLIN	0	300	0	0	0	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

430-EMERGENCY MEDICAL SVCS
012-FIRE
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
012-260-5425	MACHINERY, TOOLS, AND P	1,788	3,000	0	10,000	2,000	(8,000)
012-260-5425	PERMANENT NOTES: Quarterly PMI for stretchers and lifepacks South Plains Biomedical - \$3,805 per year Stryker - \$10,000 per year						
	TOTAL MAINTENANCE OF EQUIPMENT	38,497	53,108	13,962	45,034	40,604	(4,430)
<u>CONTRACTUAL SERVICES</u>							
012-260-5511	COMMUNICATIONS	3,128	2,000	981	2,000	2,000	0
012-260-5515	HIRE OF EQUIPMENT	425	2,000	1,311	1,520	0	(1,520)
012-260-5520	INSURANCE	6,251	6,500	5,618	5,618	6,000	382
012-260-5521	SPECIAL SERVICES	3,977	3,700	0	0	0	0
012-260-5521-08	SPECIAL SERVICES-MEDICA	51,132	26,200	29,239	48,000	48,000	0
012-260-5521-17	BANK CHARGES	0	86	0	86	0	(86)
012-260-5530	TRAVEL EXPENSE	357	1,500	28	30	1,500	1,470
012-260-5535	RENTS	0	7,700	0	1,500	7,700	6,200
012-260-5540	DUES & SUBSCRIPTIONS	250	700	218	250	500	250
012-260-5541	PERMITS, LICENSES, TESTIN	3,918	4,000	639	8,500	4,000	(4,500)
012-260-5550	ELECTRICITY	11,638	12,000	3,029	12,000	10,000	(2,000)
012-260-5555	EDUCATION AND TRAINING	6,069	12,000	7,324	9,000	12,000	3,000
012-260-5560	GAS FOR HEATING	4,012	5,500	3,251	5,500	5,500	0
	TOTAL CONTRACTUAL SERVICES	91,155	83,886	51,638	94,004	97,200	3,196

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

430-EMERGENCY MEDICAL SVCS
012-FIRE
260-E.M.S.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MISCELLANEOUS</u>							
012-260-5641	ADMINISTRATIVE FEES	134,140	139,914	69,957	100,000	125,761	25,761
012-260-5642	COLLECTION FEE EXPENSE	155,335	102,000	77,156	102,000	102,000	0
012-260-5643	BAD DEBT EXPENSE	683,695	550,000	796,129	550,000	550,000	0
012-260-5645	LATE PAY FEES & PENALTI	21	0	0	0	0	0
012-260-5651	LOSS ON ASSET DISPOSAL	8,136	0	0	0	0	0
TOTAL MISCELLANEOUS		981,326	791,914	943,242	752,000	777,761	25,761

EQUIPMENT

012-260-6311	MACHINERY & EQUIPMENT	65,718	61,131	125,463	61,232	0	(61,232)
012-260-6313	COMMUNICATION SYSTEM	0	0	0	0	9,259	9,259
012-260-6313	NEXT YEAR NOTES: Radios \$9,259						
TOTAL EQUIPMENT		0	61,131	125,463	61,232	9,259	(51,973)

VEHICLES

012-260-6401	MOTOR VEHICLES	116,197	111,000	113,031	111,300	125,000	13,700
012-260-6401	CURRENT YEAR NOTES: Ambulance (Box Style) \$111,300						
012-260-6401	NEXT YEAR NOTES: Ambulance (Box Style) \$125,000						
TOTAL VEHICLES		116,197	111,000	113,031	111,300	125,000	13,700

TOTAL 260-E.M.S.	2,997,661	2,759,522	2,014,099	2,664,338	2,855,634	191,296
	=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

TOTAL 012-FIRE	2,997,661	2,759,522	2,014,099	2,664,338	2,855,634	191,296
	=====	=====	=====	=====	=====	=====

Debt Service

E.M.S Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase payments for equipment purchased with this funding.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
Total Debt Service	\$106,425	\$132,891	\$152,014

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

430-EMERGENCY MEDICAL SVCS
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-14	DEBT SVC-2011-12 EQUIPM	21,360	7,200	7,224	7,224	0	(7,224)
070-000-5701-15	DEBT SVC-2012-13 EQUIPM	21,187	21,436	12,657	21,699	10,849	(10,850)
070-000-5701-16	DEBT SVC-2013-14 EQUIPM	22,027	22,368	11,541	23,082	23,082	0
070-000-5701-17	DEBT SVS 2014-15 EQUIPM	20,543	20,898	12,786	21,919	21,919	0
070-000-5701-57	DEBT SRVC-2015-16 EQUIP	21,308	32,347	20,207	34,574	34,574	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	0	34,426	6,024	24,393	36,590	12,197
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	0	0	0	0	25,000	25,000
TOTAL DEBT SERVICE		<u>106,425</u>	<u>138,675</u>	<u>70,439</u>	<u>132,891</u>	<u>152,014</u>	<u>19,123</u>
TOTAL 000-NON-DEPARTMENTAL		106,425	138,675	70,439	132,891	152,014	19,123
		=====	=====	=====	=====	=====	=====
TOTAL 070-DEBT SERVICE		106,425	138,675	70,439	132,891	152,014	19,123
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		3,104,085	2,898,197	2,084,537	2,797,229	3,007,648	210,419
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

LANDFILL FUND - FUND 440
SUMMARY OF RECEIPTS AND EXPENSES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Unrestricted Fund Equity	\$1,111,294	\$2,071,068	\$2,915,082
<u>Receipts</u>			
Howard County contribution toward New Landfill	500,000	250,000	250,000
Revenue from Sanitation Service	983,074	910,000	910,000
Comercial Tipping Fees	894,201	934,000	934,000
Other Financing Sources	0	267,947	760,775
Miscellaneous Revenue	(42,406)	21,940	21,940
Total Current Receipts	2,334,869	2,383,887	2,876,715
Total Funds Available	3,446,163	4,454,955	5,791,797
<u>Expenses</u>			
Personnel Services	457,288	556,352	613,327
Supplies and Materials	49,304	46,758	48,250
Maintenance of Structures	102	500	500
Maintenance of Equipment	47,080	49,135	48,300
Contractual Services	121,796	156,909	142,100
Administrative & Miscellaneous	359,647	341,824	336,439
Debt Service	69,815	110,447	300,393
Capital Outlay	270,063	277,948	3,508,627
Total Expenses	1,375,095	1,539,873	4,997,936
Increase (Decrease) in Unrestricted Fund Equity	959,774	844,014	(2,121,221)
Ending Unrestricted Fund Equity	\$2,071,068	\$2,915,082	\$793,861

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

440-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>41-LICENSES & PERMITS</u>							
4116	ANNUAL PERMITS	2,978	3,000	400	2,000	2,000	0
TOTAL 41-LICENSES & PERMITS		2,978	3,000	400	2,000	2,000	0
<u>42-GRANTS & OTHER AGENCIES</u>							
4205-06	HOWARD COUNT-NEW LANDFILL	500,000	250,000	250,000	250,000	250,000	0
TOTAL 42-GRANTS & OTHER AGENCIES		500,000	250,000	250,000	250,000	250,000	0
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4303	LANDFILL REV FROM SANITATION	983,074	978,000	451,789	910,000	910,000	0
4304	COMMERCIAL TIPPING FEES	758,611	630,000	386,498	814,000	814,000	0
4356	LANDFILL ENVIRONMENT FEES	135,591	133,000	56,663	120,000	120,000	0
4361	LATE FEE CHARGES	3,039	3,000	1,205	2,400	2,400	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		1,880,314	1,744,000	896,156	1,846,400	1,846,400	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	7,441	4,500	2,795	5,600	5,600	0
4614	INTEREST INC-LANDFILL CLOSURE	6,511	5,500	5,559	11,800	11,800	0
TOTAL 46-INTEREST INCOME		13,952	10,000	8,355	17,400	17,400	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

440-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>49-MISCELLANEOUS</u>							
4900	CASH OVER/(SHORT)	480	0	616	0	0	0
4905	OTHER INCOME	29,260	100	68	115	115	0
4906	RETURNED CHECK FEES	25	25	25	25	25	0
4909	GAIN/(LOSS) ON ASSETS DISPOSAL (92,140)	0	0	0	0	0
4921	OTHER FINANCING SOURCES	<u>0</u>	<u>253,000</u>	<u>0</u>	<u>267,947</u>	<u>760,775</u>	(492,828)
TOTAL 49-MISCELLANEOUS		<u>(62,375)</u>	<u>253,125</u>	<u>708</u>	<u>268,087</u>	<u>760,915</u>	(492,828)
*** DEPARTMENT TOTAL ***		2,334,869	2,260,125	1,155,618	2,383,887	2,876,715	(492,828)
		=====	=====	=====	=====	=====	
*** TOTAL BUDGETED REVENUES ***		2,334,869	2,260,125	1,155,618	2,383,887	2,876,715	(492,828)
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept. 350 – Landfill

Landfill Fund

The City’s sanitary landfill disposes an average of 150 tons of waste per day and must comply with all reporting requirements of the Texas Commission on Environmental Quality (TCEQ). This department also oversees a recycling program for paper, cardboard, steel and used oil, which reduces the tonnage entering the landfill and extends its estimated life of operations.

ACHIEVEMENTS

- Built a fence around the new cell to help with trash control
- Caught up on work orders, dumpster replacement, lids, etc.
- Added additional heavy equipment operator
- Removed trees/brush through the Solid Waste Grant by chipping for recycle

GOALS

- Focus on completing the evaluation of accounts for the City
- Prepare for the opening of the new landfill

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$457,288	\$556,352	\$613,327
51 – Supplies and Materials	49,304	46,758	48,250
53 – Maint. of Bldg./Structures	102	500	500
54 – Maintenance of Equipment	47,080	49,135	48,300
55 – Contractual Services	121,795	156,909	142,100
56 – Miscellaneous	359,648	341,824	336,439
62 – Building & Structures	88,981	10,000	2,500,000
63 – Equipment	9,963	0	1,852
64 – Vehicles	171,119	267,948	1,006,775
Total	\$1,305,280	\$1,429,426	\$4,697,543

Budget Highlights:

6313 – Communication Systems – Radios (\$1,852)

6404 – Heavy Equipment – Scraper 623K (\$760,775) LP, Maintainer (\$246,000) LP

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

440-LANDFILL
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
025-350-5010	SALARIES	230,283	379,367	163,876	359,367	379,927	20,560
025-350-5015	AUTO ALLOWANCE	0	0	3,250	7,500	7,800	300
025-350-5022	VACATION BUY BACK	2,868	950	4,547	4,550	950 (3,600)
025-350-5035	OVERTIME	20,827	20,000	11,214	25,000	20,000 (5,000)
025-350-5045	LONGEVITY	908	4,238	2,960	3,438	4,916	1,478
025-350-5050	RETIREMENT	119,390	69,381	16,088	44,381	72,999	28,618
025-350-5060	GROUP INSURANCE	46,267	69,399	25,217	68,882	69,171	289
025-350-5065	WORKERS' COMPENSATION	15,470	24,064	12,032	24,064	25,106	1,042
025-350-5070	RETIREMENT-DEFERRED COM	14,216	21,861	6,817	13,861	22,789	8,928
025-350-5075	LIFE & DISABILITY INSUR	2,278	3,517	1,069	1,317	3,591	2,274
025-350-5080	MEDICARE	3,611	5,753	1,794	3,853	5,997	2,144
025-350-5085	UNEMPLOYMENT TAXES	<u>1,171</u>	<u>1,539</u>	<u>0</u>	<u>139</u>	<u>81</u>	<u>(58)</u>
TOTAL PERSONNEL SERVICES		457,288	600,069	248,865	556,352	613,327	56,975

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

440-LANDFILL
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
025-350-5110	OFFICE SUPPLIES	1,628	2,000	1,003	2,000	2,000	0
025-350-5114	WEARING APPAREL	1,421	2,500	914	2,500	2,500	0
025-350-5116	GASOLINE, OIL & GREASE	33,401	40,000	10,207	35,000	35,000	0
025-350-5117	MINOR APPARATUS	4,312	2,000	712	2,000	2,000	0
025-350-5118	JANITORIAL SUPPLIES	620	750	232	750	750	0
025-350-5119	CHEMICALS	0	5,000	0	1,000	1,000	0
025-350-5123	OTHER SUPPLIES	3,310	1,000	115	500	1,000	500
025-350-5124	POSTAGE	7	0	7	8	0	(8)
025-350-5128	UTILITIES	<u>4,604</u>	<u>4,000</u>	<u>1,297</u>	<u>3,000</u>	<u>4,000</u>	<u>1,000</u>
TOTAL SUPPLIES & MATERIALS		49,304	57,250	14,488	46,758	48,250	1,492
<u>MAINTENANCE OF BUILDINGS/</u>							
025-350-5311	MAINTENANCE OF BUILDING	<u>102</u>	<u>500</u>	<u>33</u>	<u>500</u>	<u>500</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		102	500	33	500	500	0
<u>MAINTENANCE OF EQUIPMENT</u>							
025-350-5411	MAINT. FURNITURE & FIXU	1,931	1,900	1,900	1,900	1,900	0
025-350-5412	VEHICLE MAINTENANCE	44,891	45,900	11,214	46,645	45,900	(745)
025-350-5413	FIRE APPARATUS	122	200	36	200	200	0
025-350-5422	MAINT. HEATING & COOLIN	0	0	0	90	0	(90)
025-350-5425	MAINT. MACHINERY, TOOLS	<u>135</u>	<u>300</u>	<u>0</u>	<u>300</u>	<u>300</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		47,080	48,300	13,150	49,135	48,300	(835)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

440-LANDFILL
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
025-350-5511	COMMUNICATIONS	2,063	2,000	973	2,000	2,000	0
025-350-5515	HIRE OF EQUIPMENT	0	0	2,053	2,055	0	(2,055)
025-350-5520	INSURANCE	4,934	5,000	7,960	7,960	8,000	40
025-350-5521	SPECIAL SERVICE	59,421	60,000	17,885	72,000	60,000	(12,000)
025-350-5521-07	SPECIAL SERVICES-ACCOUN	9,661	10,000	10,598	10,000	10,000	0
025-350-5530	TRAVEL EXPENSE	80	500	0	500	500	0
025-350-5540	DUES & SUSCRIPTIONS	5,456	0	0	794	0	(794)
025-350-5541	PERMITS, LICENSES, TEST	38,103	60,000	20,674	60,000	60,000	0
025-350-5550	ELECTRICITY	2,077	1,500	387	1,500	1,500	0
025-350-5555	EDUCATION AND TRAINING	<u>0</u>	<u>100</u>	<u>0</u>	<u>100</u>	<u>100</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		121,796	139,100	60,530	156,909	142,100	(14,809)
<u>MISCELLANEOUS</u>							
025-350-5616	JUDGEMENTS AND DAMAGES	0	0	0	9,050	0	(9,050)
025-350-5641	ADMINISTRATIVE FEES	258,162	282,769	141,384	282,769	286,434	3,665
025-350-5643	BAD DEBT WRITE-OFF	3,697	50,000	0	50,000	50,000	0
025-350-5645	LATE PAY FEES & PENALTI	3	5	0	5	5	0
025-350-5658	RECOGN FUTURE CLOSURE &	<u>97,786</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		359,648	332,774	141,384	341,824	336,439	(5,385)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

440-LANDFILL
025-SANITATION
350-LANDFILL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

BUILDING & STRUCTURES

025-350-6226-01	NEW LANDFILL	88,981	500,000	4,220	10,000	2,500,000	2,490,000
TOTAL BUILDING & STRUCTURES		0	500,000	4,220	10,000	2,500,000	2,490,000

EQUIPMENT

025-350-6313	COMMUNICATION SYSTEM	0	0	0	0	1,852	1,852
025-350-6314	MOWERS AND EQUIPMENT	9,963	0	0	0	0	0
025-350-6313	NEXT YEAR NOTES: Radios \$1,852						
TOTAL EQUIPMENT		0	0	0	0	1,852	1,852

VEHICLES

025-350-6401	MOTOR VEHICLES	25,107	0	123,258	123,258	0	(123,258)
025-350-6404	HEAVY EQUIPMENT	146,012	253,000	144,690	144,690	1,006,775	862,085
025-350-6404	NEXT YEAR NOTES: Scraper 623K \$760,775 Mainter \$246,000						
TOTAL VEHICLES		0	253,000	267,947	267,948	1,006,775	738,827

TOTAL 350-LANDFILL		1,305,280	1,930,993	750,617	1,429,426	4,697,543	3,268,117
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

TOTAL 025-SANITATION		1,305,280	1,930,993	752,324	1,431,426	4,697,543	3,266,117
		=====	=====	=====	=====	=====	=====

Debt Service

Landfill Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments for equipment purchased with this funding.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
Total Debt Service	\$69,815	\$110,447	\$300,393

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

440-LANDFILL
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-01	DEBT SERVICE - 2012-13	58,905	59,598	35,191	60,327	30,164	(30,163)
070-000-5701-02	DEBT SERVICE - 2013-14	5,095	5,174	2,669	5,339	5,339	0
070-000-5701-57	DEBT SRVC-2015-16 EQUIP	5,815	8,828	4,240	7,274	7,274	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	0	50,600	8,854	37,507	56,261	18,754
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	0	0	0	0	201,355	201,355
070-000-5702-01	DEBT SERV 2017-18 RADIO	0	0	0	0	0	0
TOTAL DEBT SERVICE		<u>69,815</u>	<u>124,200</u>	<u>50,954</u>	<u>110,447</u>	<u>300,393</u>	<u>189,946</u>
TOTAL 000-NON-DEPARTMENTAL		69,815	124,200	50,954	110,447	300,393	189,946
		=====	=====	=====	=====	=====	=====
TOTAL 070-DEBT SERVICE		69,815	124,200	50,954	110,447	300,393	189,946
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		1,375,095	2,055,193	803,278	1,541,873	4,997,936	3,456,063
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

SANITATION FUND - FUND 445
SUMMARY OF RECEIPTS AND EXPENSES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Unrestricted Fund Equity	\$974,588	\$838,398	\$588,582
<u>Receipts</u>			
Refuse Collection Service	3,095,135	3,000,000	3,000,000
Late Charges	66,013	60,000	60,000
Compactor Rental	42,803	43,500	43,500
Other Financing Sources	0	437,940	330,000
Miscellaneous Revenue	10,054	21,978	2,850
Total Current Receipts	3,214,005	3,563,418	3,436,350
Total Funds Available	4,188,593	4,401,816	4,024,932
<u>Expenses</u>			
Personnel Services	532,047	592,552	619,155
Supplies and Materials	1,270,468	1,257,129	1,209,580
Maintenance of Equipment	330,443	315,417	310,550
Contractual Services	35,572	42,754	43,154
Miscellaneous	356,977	380,143	376,566
Debt Service	297,857	312,299	357,308
Capital Outlay	526,831	437,940	334,321
Loan to Hotel / Motel	0	475,000	0
Total Expenses	3,350,195	3,813,234	3,250,634
Increase (Decrease) in Unrestricted Fund Equity	(136,190)	(249,816)	185,716
Ending Unrestricted Fund Equity	\$838,398	\$588,582	\$774,298

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

445-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4301	REFUSE COLLECTION SERVICE	3,095,135	3,100,000	1,288,093	3,000,000	3,000,000	0
4361	LATE CHARGES	66,013	55,000	27,188	60,000	60,000	0
TOTAL 43-GENERAL SALES/OTHER SERVICE		3,161,148	3,155,000	1,315,281	3,060,000	3,060,000	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST REVENUE	2,590	1,800	978	1,800	1,800	0
TOTAL 46-INTEREST INCOME		2,590	1,800	978	1,800	1,800	0
<u>47-PROPERTY</u>							
4729	COMPACTOR RENTAL	42,803	42,000	22,039	43,500	43,500	0
TOTAL 47-PROPERTY		42,803	42,000	22,039	43,500	43,500	0
<u>49-MISCELLANEOUS</u>							
4903	INSURANCE RECOVERY	0	0	5,056	19,178	0	19,178
4905	OTHER INCOME	1,025	900	496	1,000	1,000	0
4906	RETURNED CHECKS FEES	0	50	0	0	50	(50)
4909	GAIN/(LOSS) ON ASSET DISPOSAL	6,438	0	0	0	0	0
4921	OTHER FINANCING SOURCES	0	0	0	437,940	330,000	107,940
TOTAL 49-MISCELLANEOUS		7,464	950	5,552	458,118	331,050	127,068
*** DEPARTMENT TOTAL ***		3,214,005	3,199,750	1,343,850	3,563,418	3,436,350	127,068
*** TOTAL BUDGETED REVENUES ***		3,214,005	3,199,750	1,343,850	3,563,418	3,436,350	127,068

*** END OF REPORT ***

Dept. 330 – Sanitation

Sanitation Fund

The Sanitation Department provides mechanized refuse collection for all residential customers and commercial customers. The department also repairs and replaces all collection containers.

ACHIEVEMENTS

- All drivers did a good job learning new routes
- New automated vehicle to focus on just rollouts

GOALS

- Make new route for rollouts only
- Continue replacing damaged dumpsters
- Continue repairing old dumpsters

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$ 532,047	\$ 592,552	\$ 619,155
51 – Supplies and Materials	1,270,468	1,257,129	1,209,580
54 – Maintenance of Equipment	330,443	315,417	310,550
55 – Contractual Services	35,573	42,754	43,154
56 – Miscellaneous	356,977	380,143	376,566
58 – Transfer To Other Funds	0	475,000	0
63 – Equipment	180,896	0	4,321
64 – Vehicles	345,934	437,940	330,000
Total	\$3,052,338	\$3,500,935	\$2,893,326

Budget Highlights:

6313 – Communication System – Radios (\$4,321)
6401 – Vehicles – One Arm Bandit Truck (\$330,000) LP

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

445-SANITATION

025-SANITATION

330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
025-330-5010	SALARIES	281,503	361,579	181,631	374,579	369,714	(4,865)
025-330-5021	TERMINATION PAY	1,795	0	2,095	2,100	0	(2,100)
025-330-5022	VACATION BUY BACK	2,639	2,400	5,796	5,800	2,400	(3,400)
025-330-5035	OVERTIME	30,967	65,000	16,910	37,000	45,000	8,000
025-330-5045	LONGEVITY	675	5,808	4,644	4,808	6,446	1,638
025-330-5050	RETIREMENT	131,181	74,566	21,457	50,566	74,758	24,192
025-330-5060	GROUP INSURANCE	43,274	57,721	27,158	71,804	66,171	(5,633)
025-330-5065	WORKERS' COMPENSATION	13,086	21,653	10,827	21,653	21,415	(238)
025-330-5070	RETIREMENT-DEFERRED COM	18,094	23,957	8,992	17,957	23,338	5,381
025-330-5075	LIFE & DISABILITY INSUR	2,776	3,242	1,309	1,542	3,690	2,148
025-330-5080	MEDICARE	4,610	6,304	2,366	4,604	6,142	1,538
025-330-5085	UNEMPLOYMENT TEXAS	1,446	1,539	0	139	81	(58)
TOTAL PERSONNEL SERVICES		532,047	623,769	283,185	592,552	619,155	26,603
<u>SUPPLIES & MATERIALS</u>							
025-330-5114	WEARING APPAREL	2,312	2,500	1,214	2,500	2,500	0
025-330-5116	GASOLINE, OIL & GREASE	88,535	90,000	31,285	90,000	90,000	0
025-330-5117	MINOR APPARATUS	707	4,500	418	4,500	7,000	2,500
025-330-5118	JANITORIAL SUPPLIES	113	50	0	100	50	(50)
025-330-5123	OTHER SUPPLIES	195,718	200,000	441	250,000	200,000	(50,000)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

445-SANITATION

025-SANITATION

330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
025-330-5124	POSTAGE	9	0	29	29	30	1
025-330-5128-01	LANDFILL	0	92,000	0	0	0	0
025-330-5129	LANDFILL EXPENSE	<u>983,074</u>	<u>840,000</u>	<u>451,789</u>	<u>910,000</u>	<u>910,000</u>	<u>0</u>
TOTAL SUPPLIES & MATERIALS		1,270,468	1,229,050	485,176	1,257,129	1,209,580	(47,549)

MAINTENANCE OF EQUIPMENT

025-330-5412	VEHICLE MAINTENANCE	328,408	250,000	146,914	304,867	300,000	(4,867)
025-330-5413	FIRE APPARATUS	0	100	0	100	100	0
025-330-5415	MAINTENANCE OF RADIOS	1,335	200	0	200	200	0
025-330-5416	MAINT. SANITATION CONTA	700	15,000	0	10,000	10,000	0
025-330-5425	MAINT. MACHINERY, TOOLS	<u>0</u>	<u>250</u>	<u>0</u>	<u>250</u>	<u>250</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		330,443	265,550	146,914	315,417	310,550	(4,867)

CONTRACTUAL SERVICES

025-330-5511	COMMUNICATIONS	1,619	1,500	834	1,500	1,500	0
025-330-5520	INSURANCE	13,486	13,500	20,786	20,800	20,800	0
025-330-5521	SPECIAL SERVICE	9,257	5,000	1,239	6,800	6,800	0
025-330-5521-07	SPECIAL SERVICES-ACCOUN	9,661	0	10,598	10,600	11,000	400
025-330-5521-17	BANK CHARGES	0	0	0	160	160	0
025-330-5540	DUES AND SUBSCRIPTIONS	100	100	100	894	894	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

445-SANITATION
025-SANITATION
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
025-330-5550	ELECTRICITY	1,449	20,000	592	2,000	2,000	0
TOTAL CONTRACTUAL SERVICES		35,572	40,100	34,148	42,754	43,154	400
<u>MISCELLANEOUS</u>							
025-330-5616	JUDGEMENTS & DAMAGES	20,862	7,500	0	11,641	7,500	(4,141)
025-330-5641	ADMINISTRATIVE FEES	289,670	328,502	164,251	328,502	329,066	564
025-330-5643	BAD DEBT EXPENSE	46,442	25,000	22,036	40,000	40,000	0
025-330-5645	LATE PAY FEES & PENALTI	3	0	0	0	0	0
TOTAL MISCELLANEOUS		356,977	361,002	186,287	380,143	376,566	(3,577)
<u>TRANSFERS TO OTHER FUNDS</u>							
025-330-5870	LOAN TO HOTEL/MOTEL FUN	0	0	0	475,000	0	(475,000)
TOTAL TRANSFERS TO OTHER FUNDS		0	0	0	475,000	0	(475,000)
<u>EQUIPMENT</u>							
025-330-6312	SAFETY & SANITATION	180,896	0	0	0	0	0
025-330-6313	COMMUNICATION SYSTEM	0	0	0	0	4,321	4,321

025-330-6313 NEXT YEAR NOTES:
FY 2017-18 First year capital lease payment of new City Wide
Digital Communication System.

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

445-SANITATION
025-SANITATION
330-SANITATION

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL EQUIPMENT		180,896	0	0	0	4,321	4,321
<u>VEHICLES</u>							
025-330-6401	MOTOR VEHICLES	0	0	437,940	437,940	330,000	(107,940)
025-330-6404	HEAVY EQUIPMENT	<u>345,934</u>	<u>470,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
025-330-6401	NEXT YEAR NOTES: Garbage(one arm bandit)Truck \$330,000						
TOTAL VEHICLES		<u>345,934</u>	<u>470,000</u>	<u>437,940</u>	<u>437,940</u>	<u>330,000</u>	<u>(107,940)</u>
TOTAL 330-SANITATION		3,052,338	2,989,471	1,573,650	3,500,935	2,893,326	(607,609)
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
TOTAL 025-SANITATION		3,052,338	2,989,471	1,573,650	3,500,935	2,893,326	(607,609)
		=====	=====	=====	=====	=====	=====

Debt Service

Sanitation Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments for equipment purchased with this funding.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
Total Debt Service	\$297,857	\$312,299	\$357,308

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

445-SANITATION
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-03	DEBT SERVICE 2011-12 EQ	86,918	29,295	29,396	29,396	0	(29,396)
070-000-5701-04	DEBT SERVICE 2012-13 EQ	43,446	43,957	25,956	44,495	22,248	(22,247)
070-000-5701-05	DEBT SERVICE 2013-14 EQ	84,186	85,492	44,110	88,219	88,219	0
070-000-5701-06	DEBT SERVICE 2014-15 EQ	83,307	84,744	51,850	88,886	88,886	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	0	0	14,523	61,303	91,955	30,652
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	0	0	0	0	66,000	66,000
TOTAL DEBT SERVICE		<u>297,857</u>	<u>243,488</u>	<u>165,834</u>	<u>312,299</u>	<u>357,308</u>	<u>45,009</u>
TOTAL 000-NON-DEPARTMENTAL		297,857	243,488	165,834	312,299	357,308	45,009
		=====	=====	=====	=====	=====	=====
TOTAL 070-DEBT SERVICE		297,857	243,488	165,834	312,299	357,308	45,009
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		3,350,195	3,232,959	1,739,484	3,813,234	3,250,634	(562,600)
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

SERVICE CENTER FUND - FUND 505
SUMMARY OF RECEIPTS AND EXPENSES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Fund Equity	\$13,774	(\$7,569)	(\$890)
<u>Receipts</u>			
Miscellaneous	14,648	9,999	10,000
Overhead Charged to Other Funds	0	30,000	30,000
Other Financing Sources - Leases	0	6,995	6,499
Total Current Receipts	14,648	46,994	46,499
Total Funds Available	28,422	39,425	45,609
<u>Expenses</u>			
Supplies and Materials	8,577	3,950	10,670
Maintenance of Buildings	2,797	6,000	3,000
Maintenance of Equipment	12,947	10,138	10,000
Contractual Services	9,947	10,530	10,600
Debt Service	1,723	2,702	4,492
Capital Outlay	0	6,995	6,499
Miscellaneous	0	0	0
Total Budgeted Expenses	35,991	40,315	45,261
Increase (Decrease) in Fund Equity	(21,343)	6,679	1,238
Ending Fund Equity	(\$7,569)	(\$890)	\$348

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

505-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME	14,648	14,000	9,999	9,999	10,000	(1)
4921	OTHER FINANCING SOURCES	0	6,995	0	6,995	6,499	496
4950	OVERHEAD CHARGED TO DEPTS	<u>0</u>	<u>10,000</u>	<u>0</u>	<u>30,000</u>	<u>30,000</u>	0
TOTAL 49-MISCELLANEOUS		<u>14,648</u>	<u>30,995</u>	<u>9,999</u>	<u>46,994</u>	<u>46,499</u>	495
*** DEPARTMENT TOTAL ***		14,648	30,995	9,999	46,994	46,499	495
		=====	=====	=====	=====	=====	
*** TOTAL BUDGETED REVENUES ***		14,648	30,995	9,999	46,994	46,499	495
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept. 810 – Service Center

Service Center Fund

The City of Big Spring fleet management is under an outsourced contract.

ACHIEVEMENTS

- A successful and smooth ongoing relationship based on open communication and cooperation between the City and Vector in our partnership
- Establishment of direct and open communication with each individual department to service their specific needs
- Reduction of repair turn-around times from months to 1-2 days in most cases
- Completed inspection and repair of units (all necessary/required repairs are made while a unit is down rather than making band-aid repairs that will need to be repaired again or later)
- Implementation of a Quality control process and sheet in which all units in the service center for repairs are inspected and documented before they leave the service center after repairs
- The modification of, or repurposing of older City equipment to fill current needs without major additional cost to the City to purchase or replace equipment
- Returning many old units that were thought to be non-repairable to active service
- Implementation of state inspection station at the Service Center for City vehicles
- Provided specifications and/or updated specifications for new City equipment procurement
- Disposal of over 40 retired units via auction
- 24/7 on-call service, timely response during weather emergencies

GOALS

- Continue to reduce non-target costs to the City to 35% of the regular monthly invoices target costs by making upgraded repairs where possible and complete repairs to units and by assisting in the training of new and tenured operators on City equipment
- Reduce unit down time by making complete repairs to units that require them moving the focus from repair to service and maintenance
- Provide rapid and thorough response to the varying and changing needs of each individual department through continued regular communication with the department supervisors

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
51 – Supplies and Materials	\$ 8,577	\$3,950	\$10,670
53 – Maint. Bldg/Structures	2,797	6,000	3,000
54 – Maintenance of Equip.	12,946	10,138	10,000
55 – Contractual Services	9,947	10,530	10,600
56 – Miscellaneous	0	0	0
63 – Equipment	0	6,995	6,499
Totals	\$34,267	\$37,613	\$40,769

Budget Highlights:

- 5117 – Minor Apparatus – Atequ VT56 Complete Diagnostic TPMS Tool (\$1,250), Autel Maxisys OE Level Aftermarket Diagnostic Tool (\$2,550), J-2534 Vehicle Interface Adapter (\$1,800), Midtronics MDX-700P Battery and Electrical System Tester (\$1,120)
- 6311 – Machinery & Equipment – Robinair 1234YF AC Machine (\$6,499) LP

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

505-SERVICE CENTER
021-PUBLIC WORKS
810-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
021-810-5110	OFFICE SUPPLIES	1,300	0	0	0	0	0
021-810-5116	GASOLINE, OIL, & GREASE	1,782	1,700	534	1,700	1,700	0
021-810-5117	MINOR APPARATUS	3,408	200	0	0	6,720	6,720
021-810-5123	OTHER SUPPLIES	468	500	312	500	500	0
021-810-5128	UTILITIES	<u>1,619</u>	<u>1,750</u>	<u>731</u>	<u>1,750</u>	<u>1,750</u>	<u>0</u>
021-810-5117	NEXT YEAR NOTES:						
	Ateq VT56 Complete Diagnostic TPMS Tool \$1,250						
	Autel Maxisys OE Level Aftermarket Diagnostic Tool \$2,550						
	J-2534 Vehicle Interface Adapter \$1,800						
	Midtronics MDX-700P Battery and Electrical System Tester \$1,120						
TOTAL SUPPLIES & MATERIALS		8,577	4,150	1,577	3,950	10,670	6,720
<u>MAINTENANCE OF BUILDINGS/</u>							
021-810-5311	MAINTENANCE OF BUILDING	<u>2,797</u>	<u>6,000</u>	<u>922</u>	<u>6,000</u>	<u>3,000</u>	<u>(3,000)</u>
TOTAL MAINTENANCE OF BUILDINGS/		2,797	6,000	922	6,000	3,000	(3,000)
<u>MAINTENANCE OF EQUIPMENT</u>							
021-810-5411	MAINT. FURNITURE & FIXT	0	0	0	1,400	1,400	0
021-810-5412	VEHICLE MAINTENANCE	12,865	8,500	4,442	8,638	8,500	(138)
021-810-5413	MAINT. OF FIRE APPARATU	81	200	0	100	100	0
021-810-5422	MAINT HEATING & COOLING	0	200	0	0	0	0
021-810-5425	MAINT. MACHINERY, TOOLS	<u>0</u>	<u>100</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

505-SERVICE CENTER
021-PUBLIC WORKS
810-SERVICE CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

TOTAL MAINTENANCE OF EQUIPMENT		12,946	9,000	4,442	10,138	10,000	(138)
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CONTRACTUAL SERVICES

021-810-5511	COMMUNICATIONS	1,224	1,400	557	1,000	1,000	0
021-810-5520	INSURANCE	2,737	2,750	2,830	2,830	2,900	70
021-810-5550	ELECTRICITY	3,519	3,500	1,299	3,500	3,500	0
021-810-5560	GAS FOR HEATING	<u>2,467</u>	<u>2,500</u>	<u>2,277</u>	<u>3,200</u>	<u>3,200</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		9,947	10,150	6,963	10,530	10,600	70

MISCELLANEOUS

EQUIPMENT

021-810-6311	MACHINERY & EQUIPMENT	<u>0</u>	<u>6,995</u>	<u>6,995</u>	<u>6,995</u>	<u>6,499</u>	<u>(496)</u>
021-810-6311	NEXT YEAR NOTES: Robinair 1234YF AC Machine \$6,499						
TOTAL EQUIPMENT		0	6,995	6,995	6,995	6,499	(496)

VEHICLES

TOTAL 810-SERVICE CENTER		<u>34,267</u>	<u>36,295</u>	<u>20,899</u>	<u>37,613</u>	<u>40,769</u>	<u>3,156</u>
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DEPARTMENTAL NOTES

TOTAL 021-PUBLIC WORKS		<u>34,267</u>	<u>36,295</u>	<u>20,899</u>	<u>37,613</u>	<u>40,769</u>	<u>3,156</u>
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Debt Service

Service Center Fund

Debt Service is a Non-Departmental activity that accounts for lease purchase payments for equipment purchased with this funding.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
Total Debt Service	\$1,723	\$2,702	\$4,492

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

505-SERVICE CENTER
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-02	DEBT SVC-05-06 SIEMENS	1,723	1,723	320	1,723	1,723	0
070-000-5701-58	DEBT SVC-2016-17 EQUIPM	0	1,399	245	979	1,469	490
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	0	0	0	0	1,300	1,300
TOTAL DEBT SERVICE		1,723	3,122	565	2,702	4,492	1,790
TOTAL 000-NON-DEPARTMENTAL		1,723	3,122	565	2,702	4,492	1,790
		=====	=====	=====	=====	=====	=====
TOTAL 070-DEBT SERVICE		1,723	3,122	565	2,702	4,492	1,790
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		35,991	39,417	21,464	40,315	45,261	4,946
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

HEALTH INSURANCE FUND - FUND 510
SUMMARY OF RECEIPTS AND EXPENSES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Fund Equity	\$253,333	(\$159,746)	\$236,666
<u>Receipts</u>			
Premiums - from City	1,626,639	2,132,599	2,192,489
Premiums - from Employees	413,490	374,705	427,065
Premiums - from Retires & COBRA	172,444	167,188	230,000
Premiums - for Dental	84,545	92,000	92,000
Umbrella Reimbursement	149,022	290,202	0
Interest Income	626	400	400
Total Receipts	2,446,766	3,057,094	2,941,954
Transfers from Other Funds	200,000	400,000	0
Total Current Receipts	2,646,766	3,457,094	2,941,954
Total Funds Available	2,900,099	3,297,348	3,178,620
<u>Expenses</u>			
Medical & Dental Payments	2,589,933	2,555,000	2,355,000
Administrative Fees	461,028	480,682	470,913
Wellness Program	8,884	25,000	25,000
Total Budgeted Expenses	3,059,845	3,060,682	2,850,913
Increase (Decrease) in Fund Equity	(413,079)	396,412	91,041
Ending Fund Equity	(\$159,746)	\$236,666	\$327,707

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

510-HEALTH INSURANCE FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR---		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
			BUDGET	ACTUAL			
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	626	400	0	400	400	0
TOTAL 46-INTEREST INCOME		626	400	0	400	400	0
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4819	TRANSFER FROM OTHER FUNDS	200,000	0	0	400,000	0	400,000
TOTAL 48-TRANSFER FROM OTHER FUNDS		200,000	0	0	400,000	0	400,000
<u>49-MISCELLANEOUS</u>							
4905	OTHER INCOME (STOPLOSS REIMB)	149,022	0	80,943	290,202	0	290,202
4931	CONTRIBUTIONS-CITY	1,626,638	1,837,429	842,196	2,132,599	2,192,489	(59,890)
4932	CONTRIBUTIONS-EMPLOYEES	396,185	507,571	177,884	348,317	400,565	(52,248)
4933	CONTRIBUTIONS-COBRA/RETIREEES	172,444	200,000	84,191	167,188	230,000	(62,812)
4942	CONTRIBUTIONS - DENTAL EMPL	77,978	85,000	38,372	85,000	85,000	0
4943	CONTRIBUTIONS - DENTAL RETIREE	6,567	7,000	3,560	7,000	7,000	0
4944	CONTRIBUTIONS - VISION EMPL	17,305	0	13,256	26,388	26,500	(112)
TOTAL 49-MISCELLANEOUS		2,446,139	2,637,000	1,240,402	3,056,694	2,941,554	115,140
*** DEPARTMENT TOTAL ***		2,646,766	2,637,400	1,240,402	3,457,094	2,941,954	515,140
*** TOTAL BUDGETED REVENUES ***		2,646,766	2,637,400	1,240,402	3,457,094	2,941,954	515,140

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

510-HEALTH INSURANCE FUND

003-PERSONNEL

000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
003-000-5521	SPEC SVCS - MEDICAL PAY	2,512,302	2,000,000	1,496,296	2,500,000	2,300,000	(200,000)
003-000-5521-02	WELLNESS PROGRAM	8,884	25,000	3,932	25,000	25,000	0
TOTAL CONTRACTUAL SERVICES		2,521,186	2,025,000	1,500,228	2,525,000	2,325,000	(200,000)
<u>MISCELLANEOUS</u>							
003-000-5641	ADMINISTRATIVE FEES	414,578	400,000	210,022	415,000	400,000	(15,000)
003-000-5641-01	ADMIN FEES-GENERAL FUND	46,450	65,682	32,843	65,682	70,913	5,231
003-000-5641-01	PERMANENT NOTES: Administrative fees to General Fund as established by an independent cost allocation study.						
TOTAL MISCELLANEOUS		461,028	465,682	242,864	480,682	470,913	(9,769)
TOTAL 000-NON-DEPARTMENTAL		2,982,214	2,490,682	1,743,092	3,005,682	2,795,913	(209,769)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

510-HEALTH INSURANCE FUND
003-PERSONNEL
840-DENTAL INSURANCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
003-840-5521	SPEC SVCS - DENTAL PAYM	77,631	45,000	47,760	55,000	55,000	0
TOTAL CONTRACTUAL SERVICES		77,631	45,000	47,760	55,000	55,000	0
TOTAL 840-DENTAL INSURANCE		77,631	45,000	47,760	55,000	55,000	0
=====							
TOTAL 003-PERSONNEL		3,059,845	2,535,682	1,790,852	3,060,682	2,850,913	(209,769)
=====							
*** TOTAL BUDGETED EXPENSES ***		3,059,845	2,535,682	1,790,852	3,060,682	2,850,913	(209,769)
=====							

*** END OF REPORT ***

WORKERS' COMPENSATION INSURANCE FUND - FUND 515
SUMMARY OF RECEIPTS AND EXPENSES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Fund Equity	\$1,115,116	\$975,336	\$778,555
<u>Receipts</u>			
Contributions	340,000	460,976	460,976
Miscellaneous	2,728	2,300	2,300
Total Receipts	342,728	463,276	463,276
Total Funds Available	1,457,844	1,438,612	1,241,831
<u>Expenses</u>			
Workers' Compensation Claims	251,716	225,000	225,000
Miscellaneous	26,735	35,057	37,169
	278,451	260,057	262,169
Transfers to Other Funds (Health Ins)	204,057	400,000	0
Total Expenses	482,508	660,057	262,169
Increase (Decrease) in Fund Equity	(139,780)	(196,781)	201,107
Ending Fund Equity	\$975,336	\$778,555	\$979,662

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

515-WORKERS' COMPENSATION INS

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ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
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46-INTEREST INCOME

4602	INTEREST INCOME	2,728	2,000	1,190	2,300	2,300	0
TOTAL 46-INTEREST INCOME		2,728	2,000	1,190	2,300	2,300	0

49-MISCELLANEOUS

4931	CONTRIBUTIONS - CITY	340,000	340,000	230,488	460,976	460,976	0
TOTAL 49-MISCELLANEOUS		340,000	340,000	230,488	460,976	460,976	0

*** DEPARTMENT TOTAL ***		342,728	342,000	231,678	463,276	463,276	0
		=====	=====	=====	=====	=====	

*** TOTAL BUDGETED REVENUES ***		342,728	342,000	231,678	463,276	463,276	0
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

515-WORKERS' COMPENSATION INS
003-PERSONNEL
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
003-000-5521	WORKERS' COMP. CLAIMS	251,716	225,000	31,746	225,000	225,000	0
003-000-5521-17	BANK CHARGES	<u>0</u>	<u>0</u>	<u>70</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL CONTRACTUAL SERVICES	251,716	225,000	31,816	225,000	225,000	0
<u>MISCELLANEOUS</u>							
003-000-5641	ADMINISTRATIVE FEES	26,735	31,000	30,122	31,000	31,000	0
003-000-5641-01	ADMIN FEES-GENERAL FUND	<u>0</u>	<u>4,057</u>	<u>2,139</u>	<u>4,057</u>	<u>6,169</u>	<u>2,112</u>
003-000-5641-01	PERMANENT NOTES: Administrative fees paid to General Fund for services as established in the annual cost allocation study.						
	TOTAL MISCELLANEOUS	<u>26,735</u>	<u>35,057</u>	<u>32,261</u>	<u>35,057</u>	<u>37,169</u>	<u>2,112</u>
	TOTAL 000-NON-DEPARTMENTAL	278,451	260,057	64,077	260,057	262,169	2,112
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
	TOTAL 003-PERSONNEL	278,451	260,057	64,077	260,057	262,169	2,112
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

515-WORKERS' COMPENSATION INS
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5808	TRANSFER TO OTHER FUNDS	204,057	0	0	400,000	0	(400,000)
TOTAL TRANSFERS TO OTHER FUNDS		204,057	0	0	400,000	0	(400,000)
TOTAL 000-NON-DEPARTMENTAL		204,057	0	0	400,000	0	(400,000)
		=====	=====	=====	=====	=====	=====
TOTAL 080-INTERGOVERNMENTAL EX		204,057	0	0	400,000	0	(400,000)
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		482,508	260,057	64,077	660,057	262,169	(397,888)
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

HOTEL / MOTEL TAX FUND - FUND 110
SUMMARY OF RECEIPTS AND EXPENDITURES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Fund Balance	\$1,790,888	\$1,026,244	\$65,359
Revenues			
Motel Tax Revenue	967,870	1,002,000	1,051,000
Rental Revenue	46,790	39,800	39,650
Loan from Sanitation Fund		475,000	
Contributions	60,000	175,000	20,000
Miscellaneous	21,314	45,929	6,120
Total Revenues	1,095,974	1,737,729	1,116,770
Total Funds Available	2,886,862	2,763,973	1,182,129
Personnel Services	271,131	279,163	282,395
Supplies and Materials	63,486	72,652	78,470
Maintenance of Land	6,255	19,000	20,311
Maintenance of Buildings and Structures	55,325	26,000	17,500
Maintenance of Equipment	7,581	9,672	8,200
Contractual Services	188,262	194,015	174,399
Funding Requests	170,691	125,000	125,000
Administrative Fees	415,033	314,881	119,788
Contributions to other organizations	24,000	24,000	24,000
Miscellaneous	7,424	7,414	7,841
Debt Service	5,888	5,888	5,888
Capital Outlay	645,542	1,620,929	150,000
Total Expenditures	1,860,618	2,698,614	1,013,792
Increase (Decrease) in Fund Balance	(764,644)	(960,885)	102,978
Ending Fund Balance	\$1,026,244	\$65,359	\$168,337
Restricted for Phase II of Historic Big Spring	0	0	245,000
Restricted only for Hotel Tax allowed expenses	1,026,244	65,359	(76,663)

**MOTEL TAX FUND - FUND 110
EXPENDITURES BY DEPARTMENT
2017-18**

<u>DEPARTMENT</u>	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
510-Dora Roberts Community Center	\$73,139	\$76,708	\$71,520
520-Potton House	9,658	9,897	9,897
530-Municipal Auditorium	487,187	91,842	32,150
540-Special Projects	14,167	27,159	27,660
560-Convention & Visitors Bureau	830,028	2,145,890	688,259
570-Historic Spring Maintenance	0	0	34,500
000-Non-Departmental	440,551	341,230	143,918
Debt Service	5,888	5,888	5,888
TOTAL	\$1,860,618	\$2,698,614	\$1,013,792

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

110-HOTEL/ MOTEL TAX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>40-FEES</u>							
4031	MOTEL OCCUPANCY TAXES	964,788	1,200,000	354,225	1,001,000	1,050,000	(49,000)
4032	PENALTY MOTEL OCCUPANCY	<u>3,082</u>	<u>0</u>	<u>872</u>	<u>1,000</u>	<u>1,000</u>	0
TOTAL 40-FEES		967,870	1,200,000	355,097	1,002,000	1,051,000	(49,000)
<u>45-RECREATION</u>							
4507	MERCHANDISE SALES	<u>3,665</u>	<u>3,000</u>	<u>2,075</u>	<u>3,800</u>	<u>3,800</u>	0
TOTAL 45-RECREATION		3,665	3,000	2,075	3,800	3,800	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>3,685</u>	<u>2,300</u>	<u>1,227</u>	<u>2,300</u>	<u>2,300</u>	0
TOTAL 46-INTEREST INCOME		3,685	2,300	1,227	2,300	2,300	0
<u>47-PROPERTY</u>							
4701	DRCC RENTALS	45,595	47,000	18,290	39,000	39,000	0
4701-02	RENTAL OF DIRECTIONAL SIGNS	70	100	90	200	0	200
4701-03	RENTALS - HEART OF CITY PLAZA	600	250	350	400	200	200
4701-04	RENTALS - AUDITORIUM	525	275	0	200	450	(250)
4750	LOAN FROM SANITATION FUND	<u>0</u>	<u>475,000</u>	<u>0</u>	<u>475,000</u>	<u>0</u>	475,000
TOTAL 47-PROPERTY		46,790	522,625	18,730	514,800	39,650	475,150

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

110-HOTEL/ MOTEL TAX

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>49-MISCELLANEOUS</u>							
4903	INSURANCE RECOVERY	13,921	0	0	39,294	0	39,294
4905	OTHER INCOME	19	10	521	535	20	515
4906	RETURNED CHECK FEES	25	25	0	0	0	0
4925	CONTRIBUTIONS	<u>60,000</u>	<u>0</u>	<u>0</u>	<u>175,000</u>	<u>20,000</u>	155,000
TOTAL 49-MISCELLANEOUS		<u>73,965</u>	<u>35</u>	<u>521</u>	<u>214,829</u>	<u>20,020</u>	194,809
*** DEPARTMENT TOTAL ***		1,095,974	1,727,960	377,650	1,737,729	1,116,770	620,959
		=====	=====	=====	=====	=====	
*** TOTAL BUDGETED REVENUES ***		1,095,974	1,727,960	377,650	1,737,729	1,116,770	620,959
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept. 510 – Dora Roberts Community Center

Motel Tax Fund

This department operates the Dora Roberts Community Center. Operations include rental, marketing, and maintenance of the facility. Prior to October 2003, the City contracted with the Chamber of Commerce to operate the facility.

ACHIEVEMENTS

- Replaced chairs in the Ballroom

GOALS

- Repaint and repair the Ballroom

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
51 – Supplies and Materials	\$16,911	\$21,902	\$17,920
52 – Maint. of Land	897	1,000	1,000
53 – Maint. Buildings	15,061	18,000	11,000
54 – Maint. of Equipment	1,439	3,072	5,600
55 – Contractual Services	38,831	32,734	36,000
63 – Equipment	0	0	0
Total	\$73,139	\$76,708	\$71,520

Budget Highlights:

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
040-510-5110	OFFICE SUPPLIES	3,195	100	0	50	50	0
040-510-5117	MINOR APPARATUS	6,871	10,000	0	14,000	10,000	(4,000)
040-510-5118	JANITORIAL SUPPLIES	2,446	2,000	976	2,000	2,000	0
040-510-5122	BOTANICAL & AGRICULTURA	0	1,000	709	1,000	1,000	0
040-510-5123	OTHER SUPPLIES	810	810	832	832	850	18
040-510-5124	POSTAGE	104	40	0	20	20	0
040-510-5128	UTILITIES	<u>3,486</u>	<u>4,000</u>	<u>1,645</u>	<u>4,000</u>	<u>4,000</u>	<u>0</u>
040-510-5123	PERMANENT NOTES: R.O. system in kitchenette Sr. Center will pay for RO system in Kitchen						
040-510-5128	PERMANENT NOTES: Water Account #21-0010-02 Split costs with Senior Center						
TOTAL SUPPLIES & MATERIALS		16,911	17,950	4,162	21,902	17,920	(3,982)

MAINTENANCE OF LAND

040-510-5210	LAND MAINTENANCE	<u>897</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
TOTAL MAINTENANCE OF LAND		897	1,000	0	1,000	1,000	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
510-DORA ROBERTS COMMUN.

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>MAINTENANCE OF BUILDINGS/</u>							
040-510-5311	MAINTENANCE OF BUILDING	15,061	16,000	13,912	17,000	10,000	(7,000)
040-510-5326	MISCELLANEOUS IMPROVEME	0	1,000	0	1,000	1,000	0
	TOTAL MAINTENANCE OF BUILDINGS/	15,061	17,000	13,912	18,000	11,000	(7,000)
<u>MAINTENANCE OF EQUIPMENT</u>							
040-510-5413	MAINT. FIRE APPARATUS	0	600	72	72	600	528
040-510-5422	MAINT OF HEATING & COOL	1,439	5,000	148	3,000	5,000	2,000
	TOTAL MAINTENANCE OF EQUIPMENT	1,439	5,600	220	3,072	5,600	2,528
<u>CONTRACTUAL SERVICES</u>							
040-510-5511	COMMUNICATIONS	1,254	500	247	600	600	0
040-510-5515	HIRE OF EQUIPMENT	1,385	2,000	573	2,000	2,000	0
040-510-5520	INSURANCE	2,155	2,200	2,534	2,534	2,600	66
040-510-5521	SPECIAL SERVICES	23,027	25,000	6,774	17,000	20,000	3,000
040-510-5525	ADVERTISING	490	500	390	500	500	0
040-510-5550	ELECTRICITY	7,710	8,000	2,111	8,000	8,000	0
040-510-5560	GAS FOR HEATING	2,810	3,000	1,054	2,100	2,300	200
	TOTAL CONTRACTUAL SERVICES	38,831	41,200	13,682	32,734	36,000	3,266
	TOTAL 510-DORA ROBERTS COMMUN.	73,139	82,750	31,976	76,708	71,520	(5,188)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 520 – Potton House**Motel Tax Fund**

The Potton House is a historic landmark listed on the National Registry of Historic Places. The City contracts with the Heritage Museum for operation of the facility.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
51 – Supplies and Materials	\$ 521	\$ 700	\$ 700
55 – Contractual Services	1,137	1,197	1,197
56 – Miscellaneous (Contributions)	8,000	8,000	8,000
Total	\$9,658	\$9,897	\$9,897

Budget Highlights:

5611 – Annual contribution for operation of Potton House

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
520-POTTON HOUSE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
040-520-5128	UTILITIES	521	420	346	700	700	0
TOTAL SUPPLIES & MATERIALS		521	420	346	700	700	0
<u>MAINTENANCE OF BUILDINGS/</u>							
040-520-5311	MAINTENANCE OF BUILDING	0	36,000	0	0	0	0
TOTAL MAINTENANCE OF BUILDINGS/		0	36,000	0	0	0	0
<u>CONTRACTUAL SERVICES</u>							
040-520-5511	COMMUNICATIONS	405	400	154	400	400	0
040-520-5520	INSURANCE	372	372	437	437	437	0
040-520-5550	ELECTRICITY	359	360	134	360	360	0
TOTAL CONTRACTUAL SERVICES		1,137	1,132	726	1,197	1,197	0
<u>MISCELLANEOUS</u>							
040-520-5611	CONTRIBUTIONS-HERITAGE	8,000	8,000	4,000	8,000	8,000	0
TOTAL MISCELLANEOUS		8,000	8,000	4,000	8,000	8,000	0
TOTAL 520-POTTON HOUSE		9,658	45,552	5,072	9,897	9,897	0
		=====	=====	=====	=====	=====	=====

Dept. 530 – Auditorium

Motel Tax Fund

The Municipal Auditorium is available to the public for rent and is operated and maintained by the Parks Department.

ACHIEVEMENTS

- Painted the exterior of doors and fixtures
- Repaired the irrigation system
- Re-set the existing flagpole

GOALS

- Pigeon Remediation
- Install an Automation System

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
51 – Supplies & Materials	\$ 1,362	\$ 5,000	\$ 4,000
53 – Maint. of Bldg/Structures	36,440	6,500	2,000
54 – Maintenance of Equipment	6,142	1,600	2,100
55 – Contractual Services	23,152	27,476	24,050
62 – Buildings & Structures	175,114	0	0
63 – Equipment	244,977	51,266	0
Total	\$487,187	\$91,842	\$32,150

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
530-AUDITORIUM

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
040-530-5117	MINOR APPARATUS	0	100	698	2,000	1,000	(1,000)
040-530-5118	JANITORIAL SUPPLIES	240	500	36	1,000	1,000	0
040-530-5128	UTILITIES	<u>1,122</u>	<u>1,200</u>	<u>731</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>
	TOTAL SUPPLIES & MATERIALS	1,362	1,800	1,465	5,000	4,000	(1,000)
<u>MAINTENANCE OF BUILDINGS/</u>							
040-530-5311	MAINTENANCE OF BUILDING	<u>36,440</u>	<u>1,500</u>	<u>2,543</u>	<u>6,500</u>	<u>2,000</u>	<u>(4,500)</u>
	TOTAL MAINTENANCE OF BUILDINGS/	36,440	1,500	2,543	6,500	2,000	(4,500)
<u>MAINTENANCE OF EQUIPMENT</u>							
040-530-5413	MAINT. OF FIRE APPARATU	212	100	0	100	100	0
040-530-5422	MAINT OF HEATING & COOL	<u>5,930</u>	<u>7,500</u>	<u>340</u>	<u>1,500</u>	<u>2,000</u>	<u>500</u>
	TOTAL MAINTENANCE OF EQUIPMENT	6,142	7,600	340	1,600	2,100	500
<u>CONTRACTUAL SERVICES</u>							
040-530-5511	COMMUNICATIONS	515	0	309	500	0	(500)
040-530-5520	INSURANCE	5,560	5,600	6,426	6,426	6,500	74
040-530-5521	SPECIAL SERVICES	5,922	9,000	5,730	10,000	7,000	(3,000)
040-530-5541	PERMITS, LICENSES, TESTI	0	550	420	550	550	0
040-530-5550	ELECTRICITY	<u>11,154</u>	<u>10,000</u>	<u>3,467</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
530-AUDITORIUM

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
040-530-5521	PERMANENT NOTES: Janitorial Services & Maintenance Assistance						
040-530-5541	PERMANENT NOTES: Boiler & ADA Lift Inspection & Fees						
TOTAL CONTRACTUAL SERVICES		23,152	25,150	16,352	27,476	24,050	(3,426)

BUILDING & STRUCTURES

040-530-6201	AUDITORIUM UPGRADE 2014	175,114	0	0	0	0	0
TOTAL BUILDING & STRUCTURES		175,114	0	0	0	0	0

EQUIPMENT

040-530-6313	SOUND SYSTEMS	244,977	0	0	0	0	0
040-530-6317	HEATING AND COOLING SYS	0	51,266	51,266	51,266	0	(51,266)
TOTAL EQUIPMENT		244,977	51,266	51,266	51,266	0	(51,266)

TOTAL 530-AUDITORIUM		487,187	87,316	71,967	91,842	32,150	(59,692)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 540 – Special Projects

Motel Tax Fund

This department accounts for costs associated with maintaining and improving the downtown square and the Heart of the City Park.

ACHIEVEMENTS

- Worked with Keep Big Spring Beautiful to plant new bushes in the medians
- Improved watering system on Main Street medians

GOALS

- Improve Heart of City sidewalks and to acquire additional seating

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
51 – Supplies & Materials	\$ 2,980	\$7,550	\$7,550
52 – Maint. of Land	5,358	18,000	16,000
53 – Maint. of Buildings /Structures	375	500	2,500
55 – Contractual Services	454	1,109	1,610
61 – Land	5,000	0	0
Total	\$14,167	\$27,159	\$27,660

Budget Highlights:

5210 – Land Maint. – Ongoing Land Maintenance

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
540-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

SUPPLIES & MATERIALS

040-540-5122	BOTANICAL & AGRICULTURA	0	500	0	500	500	0
040-540-5128	UTILITIES	2,876	7,000	1,454	7,000	7,000	0
040-540-5128-01	LANDFILL	103	0	20	50	50	0

040-540-5128 PERMANENT NOTES:
Water Account #'s
04-1785-01 - 205 Scurry - Heart of the City Plaza
04-0124-01 - 114 W. 3rd - Heart of the City Plaza
04-0125-01 - 116 W. 3rd - Heart of the City Plaza
04-0895-00 - 308 Scurry - Heart of the City Plaza
04-0182-01 - 401 1/2 Scurry - Heart of the City Plaza
03-1405-01 - 311 Main - Tubb Pocket Park
03-1410-04 - 313 Main - Tubb Pocket Park

TOTAL SUPPLIES & MATERIALS		2,980	7,500	1,474	7,550	7,550	0
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MAINTENANCE OF LAND

040-540-5210	LAND MAINTENANCE	5,358	13,000	4,264	18,000	16,000	(2,000)
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040-540-5210 PERMANENT NOTES:
Ongoing Land Maintenance

TOTAL MAINTENANCE OF LAND		5,358	13,000	4,264	18,000	16,000	(2,000)
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MAINTENANCE OF BUILDINGS/

040-540-5326	MISCELLANEOUS MAINTENAN	375	2,500	0	500	2,500	2,000
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040-540-5326 PERMANENT NOTES:
Maintenance of Restrooms at Heart of the City Park

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
540-SPECIAL PROJECTS

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
	TOTAL MAINTENANCE OF BUILDINGS/	375	2,500	0	500	2,500	2,000
<u>CONTRACTUAL SERVICES</u>							
040-540-5520	INSURANCE	10	10	9	9	10	1
040-540-5521	SPECIAL SERVICES	0	0	125	600	600	0
040-540-5550	ELECTRICITY	<u>444</u>	<u>1,000</u>	<u>163</u>	<u>500</u>	<u>1,000</u>	<u>500</u>
040-540-5521	PERMANENT NOTES: Cleaning of Restrooms prior to events						
	TOTAL CONTRACTUAL SERVICES	454	1,010	297	1,109	1,610	501
<u>LAND</u>							
040-540-6100	LAND PURCHASES	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL LAND	5,000	0	0	0	0	0
	TOTAL 540-SPECIAL PROJECTS	<u>14,167</u>	<u>24,010</u>	<u>6,035</u>	<u>27,159</u>	<u>27,660</u>	<u>501</u>

DEPARTMENTAL NOTES

Dept. 560 – Convention & Visitors Bureau Motel Tax Fund

The Convention and Visitors Bureau is funded through motel tax revenue. This department is responsible for actively marketing and promoting the Big Spring community as well as providing financial incentives to businesses and organizations that will bring conventions and tourism to the City.

ACHIEVEMENTS

- CVB Website
- Visit Big Spring Magazine
- Grew social media
- 10th year of Comanche Warrior Triathlon
- Spring Restoration Project in progress
- Worked with Heritage Museum to re-roof Potton House

GOALS

- Develop and implement wayfinding sign program
- Expand advertising
- Continue work and finish “Visit Big Spring Magazine”
- Better implement social media plan and presence
- Develop maintenance & Volunteer program for Historic Spring Area

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$271,132	\$279,163	\$282,395
51 – Supplies & Materials	41,714	37,500	37,300
53 – Maint. of Buildings /Structures	3,449	1,000	1,000
54 – Maint. of Equipment	0	5,000	500
55 – Contractual Services	293,902	253,564	267,064
56 – Miscellaneous	141	0	0
62 – Buildings & Structures	205,425	1,569,663	100,000
63 – Equipment	15,026	0	0
Total	\$830,789	\$2,145,890	\$688,259

Budget Highlights:

5123 – Other Supplies – Handouts and brochures, increase mail outs to other cities and visitor centers
 5521 – 01 – Funding Requests – Funding to other organizations sponsoring tourism events
 6226-01 – Misc Structures-Historic Big Spring –Spring Restoration Project-Arch & Engineer

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
040-560-5010	SALARIES	190,722	189,783	93,534	186,283	194,053	7,770
040-560-5015	AUTO ALLOWANCE	7,429	7,800	3,621	7,830	7,800	(30)
040-560-5021	TERMINATION PAY	1,451	0	0	2,700	0	(2,700)
040-560-5022	VACATION BUY BACK	0	1,450	1,451	1,455	1,450	(5)
040-560-5035	OVERTIME	12	0	0	0	0	0
040-560-5045	LONGEVITY	2,231	3,078	2,658	2,778	3,774	996
040-560-5050	RETIREMENT	34,469	34,662	13,805	32,962	36,549	3,587
040-560-5060	GROUP INSURANCE	17,251	18,779	9,054	28,668	21,596	(7,072)
040-560-5065	WORKERS' COMPENSATION	585	907	454	907	932	25
040-560-5070	RETIREMENT-DEFERRED COM	11,598	11,103	5,830	11,333	11,410	77
040-560-5075	LIFE & DISABILITY INSUR	1,761	1,761	881	1,061	1,792	731
040-560-5080	MEDICARE	2,938	2,922	1,534	3,142	3,003	(139)
040-560-5085	UNEMPLOYMENT TAXES	<u>684</u>	<u>684</u>	<u>0</u>	<u>44</u>	<u>36</u>	<u>(8)</u>
TOTAL PERSONNEL SERVICES		271,132	272,929	132,821	279,163	282,395	3,232

SUPPLIES & MATERIALS

040-560-5110	OFFICE SUPPLIES	1,198	1,500	1,072	2,000	2,000	0
040-560-5112	FOOD SUPPLIES	453	500	269	500	500	0
040-560-5117	MINOR APPARATUS	3,383	2,000	1,034	2,000	2,000	0
040-560-5118	JANITORIAL SUPPLIES	700	500	273	500	500	0

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
040-560-5123	OTHER SUPPLIES	28,579	30,000	9,873	25,000	25,000	0
040-560-5124	POSTAGE	398	1,000	179	500	500	0
040-560-5126	MERCHANDISE FOR RESALE	4,869	5,000	3,317	5,000	5,000	0
040-560-5128	UTILITIES	<u>2,132</u>	<u>1,800</u>	<u>949</u>	<u>2,000</u>	<u>1,800</u>	<u>(200)</u>
040-560-5117	PERMANENT NOTES: Supplies as needed for banner poles, etc						
040-560-5123	PERMANENT NOTES: Brochure/Magazine Printing CVB Handouts RO System						
TOTAL SUPPLIES & MATERIALS		41,714	42,300	16,966	37,500	37,300	(200)

MAINTENANCE OF BUILDINGS/

040-560-5311	BUILDING MAINTENANCE	<u>3,449</u>	<u>3,000</u>	<u>522</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
TOTAL MAINTENANCE OF BUILDINGS/		3,449	3,000	522	1,000	1,000	0

MAINTENANCE OF EQUIPMENT

040-560-5411	MAINT.FURNITURE & FIXTU	<u>0</u>	<u>350</u>	<u>4,433</u>	<u>5,000</u>	<u>500</u>	<u>(4,500)</u>
TOTAL MAINTENANCE OF EQUIPMENT		0	350	4,433	5,000	500	(4,500)

CONTRACTUAL SERVICES

040-560-5511	COMMUNICATIONS	5,403	5,500	2,860	6,000	6,000	0
040-560-5515	HIRE OF EQUIPMENT	1,660	2,000	573	1,800	1,800	0
040-560-5520	INSURANCE	0	0	264	264	264	0
040-560-5521	SPECIAL SERVICES	8,640	4,000	1,960	4,000	14,000	10,000

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
040-560-5521-01	FUNDING REQUESTS	170,691	150,000	103,561	125,000	125,000	0
040-560-5521-02	CVB EVENTS	12,204	15,000	2,654	4,000	5,000	1,000
040-560-5525	ADVERTISING	33,811	40,000	23,708	50,000	50,000	0
040-560-5530	TRAVEL EXPENSE	5,214	7,500	1,841	5,000	7,500	2,500
040-560-5535	VISTOR CENTER - RENT	36,000	36,000	21,000	36,000	36,000	0
040-560-5540	DUES & SUBSCRIPTIONS	13,647	13,000	7,593	14,000	14,000	0
040-560-5550	ELECTRICITY	4,840	4,000	1,342	5,000	5,000	0
040-560-5555	EDUCATION AND TRAINING	165	1,000	75	500	500	0
040-560-5560	HEATING FOR CVB	<u>1,628</u>	<u>2,000</u>	<u>910</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>

040-560-5540 PERMANENT NOTES:
Texas Association of CVB, Chamber of Commerce, Rotary Club,
TTIA, Texas Highways and Texas Plains Trail, THLA Group
Membership, Preservation Texas, Texas Downtown Association

TOTAL CONTRACTUAL SERVICES 293,902 280,000 168,343 253,564 267,064 13,500

MISCELLANEOUS

040-560-5635	TAX - PROPERTY, ETC.	<u>141</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		141	0	0	0	0	0

BUILDING & STRUCTURES

040-560-6226-01	MISC STRUCT- HISTORIC B	<u>205,425</u>	<u>915,000</u>	<u>396,114</u>	<u>1,569,663</u>	<u>100,000</u>	<u>(1,469,663)</u>
TOTAL BUILDING & STRUCTURES		205,425	915,000	396,114	1,569,663	100,000	(1,469,663)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
560-CVB

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>EQUIPMENT</u>							
040-560-6310	FURNITURES, FIXTURES, F	15,026	0	0	0	0	0
TOTAL EQUIPMENT		15,026	0	0	0	0	0
TOTAL 560-CVB		830,789	1,513,579	719,198	2,145,890	688,259	(1,457,631)
		=====	=====	=====	=====	=====	=====

DEPARTMENTAL NOTES

Dept. 570 – Historic Spring

Motel Tax Fund

The Historic Spring Site was completely renovated in 2017 and the area is dedicated to the importance and history of our namesake Spring. New pumps have restored the artificial flow and created 3 waterfall areas. The Plaza area has 8 storyboards describing the history and importance of the spring and a small performance stage will provide a venue for bands, weddings, and other community events. This department will provide for ongoing maintenance and other costs associated with operations at the site.

ACHIEVEMENTS

- Worked with architect and construction manager to complete Phase 1 constructions
- Obtained \$245,000 in grants to be used for Phase 2

GOALS

- Continue seeking grants to fully fund Phase 2 and begin construction
- Develop volunteer program for Historic Spring area
- Implement maintenance schedule

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
51 – Supplies and Materials	0	0	\$ 5,500
52 – Maintenance of Land	0	0	1,000
53 – Maintenance of Bldg/Structures	0	0	500
55 – Contractual Services	0	0	2,500
63 – Machinery & Equipment	0	0	25,000
Total	0	0	\$34,500

Budget Highlights:

6311 – Machinery & Equipment – Cameras

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
570-HISTORIC SPRING

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET ACTUAL		REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>SUPPLIES & MATERIALS</u>							
040-570-5117	MINOR APPARATUS	0	0	0	0	5,000	5,000
040-570-5122	MINOR APPARATUS	0	0	0	0	500	500
TOTAL SUPPLIES & MATERIALS		0	0	0	0	5,500	5,500
<u>MAINTENANCE OF LAND</u>							
040-570-5210	LAND MAINTENANCE	0	0	0	0	1,000	1,000
TOTAL MAINTENANCE OF LAND		0	0	0	0	1,000	1,000
<u>MAINTENANCE OF BUILDINGS/</u>							
040-570-5326	MISCELLANEOUS IMPROVEME	0	0	0	0	500	500
TOTAL MAINTENANCE OF BUILDINGS/		0	0	0	0	500	500
<u>CONTRACTUAL SERVICES</u>							
040-570-5511	ELECTRICITY HISTORIC BS	0	0	0	0	2,500	2,500
TOTAL CONTRACTUAL SERVICES		0	0	0	0	2,500	2,500
<u>EQUIPMENT</u>							
040-570-6311	MACHINERY & EQUIPMENT	0	0	0	0	25,000	25,000
TOTAL EQUIPMENT		0	0	0	0	25,000	25,000
TOTAL 570-HISTORIC SPRING		0	0	0	0	34,500	34,500
		=====	=====	=====	=====	=====	=====

Dept. 000 – Non-Departmental**Motel Tax Fund**

Non-Departmental accounts for any expenses that are not exclusively within the functional responsibilities of any one department, as well as contributions to other local agencies promoting tourism.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
51 – Supplies & Materials	\$ 0	\$ 0	\$ 0
55 – Contractual Services	1,518	2,349	1,319
56 – Miscellaneous	439,033	338,881	143,788
Total	\$440,551	\$341,230	\$145,107

Budget Highlights:

- 5128 – Utilities – Water charges for campground at Comanche Trail Park
- 5553 – Electricity – Electricity at the Amphitheater
- 5612 – Contributions – Contributions to the Heritage Museum
- 5641 – Administrative Fees – Payment to the General Fund for administrative services

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

110-HOTEL/ MOTEL TAX
040-ECONOMIC DEVELOPMENT
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
040-000-5520	INSURANCE	135	0	1,160	1,160	130	(1,030)
040-000-5551	ELECTRICITY CAMPGROUND	187	187	0	0	0	0
040-000-5552	use 110-040-570-5511 no	<u>1,195</u>	<u>1,189</u>	<u>683</u>	<u>1,189</u>	<u>1,189</u>	<u>0</u>
TOTAL CONTRACTUAL SERVICES		1,518	1,376	1,843	2,349	1,319	(1,030)
<u>MISCELLANEOUS</u>							
040-000-5612	CONTRIBUTION HERITAGE M	24,000	24,000	12,000	24,000	24,000	0
040-000-5641	ADMINISTRATIVE FEES	<u>415,033</u>	<u>314,881</u>	<u>157,440</u>	<u>314,881</u>	<u>119,788</u>	<u>(195,093)</u>
040-000-5641	PERMANENT NOTES: Administrative fees paid to General Fund, as established by independent cost allocation study						
TOTAL MISCELLANEOUS		<u>439,033</u>	<u>338,881</u>	<u>169,440</u>	<u>338,881</u>	<u>143,788</u>	<u>(195,093)</u>
TOTAL 000-NON-DEPARTMENTAL		440,551	340,257	171,283	341,230	145,107	(196,123)
		=====	=====	=====	=====	=====	=====

Debt Service

Motel Tax Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase payments for equipment purchased with this funding.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
Total Debt Service	\$5,888	\$5,888	\$5,888

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

110-HOTEL/ MOTEL TAX
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-01	DEBT SVC-05-06 SIEMENS	5,888	5,888	5,888	5,888	5,888	0
TOTAL DEBT SERVICE		5,888	5,888	5,888	5,888	5,888	0
TOTAL 000-NON-DEPARTMENTAL		5,888	5,888	5,888	5,888	5,888	0
		=====	=====	=====	=====	=====	=====
TOTAL 070-DEBT SERVICE		5,888	5,888	5,888	5,888	5,888	0
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		1,861,379	2,099,352	1,011,419	2,698,614	1,013,792	(1,684,822)
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

COLLEGE EDUCATION FUND - FUND 130
SUMMARY OF RECEIPTS AND EXPENDITURES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Fund Balance	\$47,035	\$37,283	\$53,853
Revenues			
General Sales	7,006	18,000	11,000
Interest Income	128	70	70
Total Revenues	7,134	18,070	11,070
Total Funds Available	54,169	55,353	64,923
O & M Expenditures	16,886	1,500	4,000
Total Expenditures	16,886	1,500	4,000
Transfers-Out			
General Fund	0	0	0
Total Budgeted Expenditures	16,886	1,500	4,000
Increase (Decrease) in Fund Balance	(9,752)	16,570	7,070
Ending Fund Balance	\$37,283	\$53,853	\$60,923

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

130-COLLEGE EDUC FOR EMPLOYEE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4380	SALE OF SCRAP METAL	7,006	8,000	11,288	18,000	11,000	7,000
TOTAL 43-GENERAL SALES/OTHER SERVICE		7,006	8,000	11,288	18,000	11,000	7,000
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	128	65	41	70	70	0
TOTAL 46-INTEREST INCOME		128	65	41	70	70	0
*** DEPARTMENT TOTAL ***		7,134	8,065	11,329	18,070	11,070	7,000
*** TOTAL BUDGETED REVENUES ***		7,134	8,065	11,329	18,070	11,070	7,000

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

130-COLLEGE EDUC FOR EMPLOYEE
001-ADMINISTRATION
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
001-000-5556	COLLEGE TUITION FEES	16,886	20,000	1,302	1,500	4,000	2,500
TOTAL CONTRACTUAL SERVICES		16,886	20,000	1,302	1,500	4,000	2,500
TOTAL 000-NON-DEPARTMENTAL		16,886	20,000	1,302	1,500	4,000	2,500
		=====	=====	=====	=====	=====	=====
TOTAL 001-ADMINISTRATION		16,886	20,000	1,302	1,500	4,000	2,500
		=====	=====	=====	=====	=====	=====
*** TOTAL BUDGETED EXPENSES ***		16,886	20,000	1,302	1,500	4,000	2,500
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

MUNICIPAL COURT SECURITY FUND - FUND 140
SUMMARY OF RECEIPTS AND EXPENDITURES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Fund Balance	\$11,147	\$1,291	\$1,085
<u>Receipts</u>			
Court Security Fees	8,184	7,200	7,200
Miscellaneous	15	12	12
Total Receipts	8,199	7,212	7,212
Total Funds Available	19,346	8,503	8,297
<u>Expenditures</u>			
Personnel Services	5,520	5,962	5,962
Communication	0	1,056	1,056
Miscellaneous	683	400	400
Security System	11,852	0	0
Total Expenditures	18,055	7,418	7,418
Increase (Decrease) in Fund Balance	(9,856)	(206)	(206)
Ending Fund Balance	\$1,291	\$1,085	\$879

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

140-MUNICIPAL COURT SECURITY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>44-FINES & FEES</u>							
4415	MUNICIPAL COURT SECURITY FEES	8,184	7,500	3,580	7,200	7,200	0
TOTAL 44-FINES & FEES		8,184	7,500	3,580	7,200	7,200	0
4415	MUNICIPAL COURT SECURITY FEES	PERMANENT NOTES: Includes \$3.00/misdemeanor conviction deposited into this fund.					
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	15	15	5	12	12	0
TOTAL 46-INTEREST INCOME		15	15	5	12	12	0
*** DEPARTMENT TOTAL ***		8,199	7,515	3,585	7,212	7,212	0
*** TOTAL BUDGETED REVENUES ***		8,199	7,515	3,585	7,212	7,212	0

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

140-MUNICIPAL COURT SECURITY
013-CITY JUDGE
220-MUNICIPAL COURT

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>PERSONNEL SERVICES</u>							
013-220-5060	GROUP INSURANCE	5,520	5,962	2,981	5,962	5,962	0
TOTAL PERSONNEL SERVICES		5,520	5,962	2,981	5,962	5,962	0
<u>CONTRACTUAL SERVICES</u>							
013-220-5511	COMMUNICATION	0	1,056	528	1,056	1,056	0
TOTAL CONTRACTUAL SERVICES		0	1,056	528	1,056	1,056	0
<u>MISCELLANEOUS</u>							
013-220-5643	BAD DEBT EXPENSE	683	400	0	400	400	0
TOTAL MISCELLANEOUS		683	400	0	400	400	0
<u>EQUIPMENT</u>							
013-220-6311	SECURITY SYSTEM	11,852	0	0	0	0	0
TOTAL EQUIPMENT		11,852	0	0	0	0	0
TOTAL 220-MUNICIPAL COURT		18,055	7,418	3,509	7,418	7,418	0
TOTAL 013-CITY JUDGE		18,055	7,418	3,509	7,418	7,418	0
*** TOTAL BUDGETED EXPENSES ***		18,055	7,418	3,509	7,418	7,418	0

*** END OF REPORT ***

SENIOR CENTER FUND - FUND 160
SUMMARY OF RECEIPTS AND EXPENDITURES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Fund Balance	\$220,809	\$8,060	\$6,941
<u>Receipts</u>			
Senior Grant Programs	106,893	104,000	104,000
Program Income	21,532	22,225	22,325
Miscellaneous	274	199	250
Total Receipts	128,699	126,424	126,575
<u>Transfers-In</u>			
General Fund	100,000	262,000	275,000
Total Current Receipts	228,699	388,424	401,575
Total Funds Available	449,508	396,484	408,516
<u>Expenditures</u>			
Personnel Services	266,828	257,711	263,584
Supplies and Materials	121,384	102,681	113,800
Maintenance of Structures	19,858	1,500	3,000
Maintenance of Equipment	7,435	12,630	10,500
Contractual Services	25,826	15,021	19,007
Miscellaneous Charges	117	0	0
Total Budgeted Expenditures	441,448	389,543	409,891
Increase (Decrease) in Fund Balance	(212,749)	(1,119)	(8,316)
Ending Fund Balance	\$8,060	\$6,941	(\$1,375)

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

160-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>42-GRANTS & OTHER AGENCIES</u>							
4201	AREA AGENCY ON AGING	54,452	54,000	26,710	54,000	54,000	0
4202	DEPT OF AGING & DISABILITY SVC	<u>52,440</u>	<u>57,500</u>	<u>21,622</u>	<u>50,000</u>	<u>50,000</u>	0
TOTAL 42-GRANTS & OTHER AGENCIES		106,893	111,500	48,332	104,000	104,000	0
<u>43-GENERAL SALES/OTHER SERVICE</u>							
4310	CONGREGATE MEALS	17,980	17,000	10,260	19,000	19,000	0
4315	HOME DELIVERED MEALS	24	40	164	325	325	0
4320	BINGO, MISC	<u>3,528</u>	<u>3,000</u>	<u>1,303</u>	<u>2,900</u>	<u>3,000</u>	(100)
TOTAL 43-GENERAL SALES/OTHER SERVICE		21,532	20,040	11,727	22,225	22,325	(100)
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	<u>274</u>	<u>270</u>	<u>66</u>	<u>150</u>	<u>200</u>	(50)
TOTAL 46-INTEREST INCOME		274	270	66	150	200	(50)
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANS FROM GENERAL FUND	<u>100,000</u>	<u>262,000</u>	<u>131,000</u>	<u>262,000</u>	<u>275,000</u>	(13,000)
TOTAL 48-TRANSFER FROM OTHER FUNDS		100,000	262,000	131,000	262,000	275,000	(13,000)
<u>49-MISCELLANEOUS</u>							
4903	INSURANCE RECOVERY	20,290	0	0	0	0	0
4905	OTHER INCOME	4,479	0	1	(1)	0	(1)
4925	CONTRIBUTIONS	<u>920</u>	<u>650</u>	<u>11</u>	<u>50</u>	<u>50</u>	0

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

160-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
TOTAL 49-MISCELLANEOUS		<u>25,698</u>	<u>650</u>	<u>12</u>	<u>49</u>	<u>50</u>	(1)
*** DEPARTMENT TOTAL ***		254,396	394,460	191,136	388,424	401,575	(13,151)
		=====	=====	=====	=====	=====	
*** TOTAL BUDGETED REVENUES ***		254,396	394,460	191,136	388,424	401,575	(13,151)
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

Dept. 910 – Senior Center

Senior Center Fund

The City took over operations of the Senior Center from Howard County effective April 1, 2008. The Senior Center provides quality programs to seniors, including hot meals served on the premises, weekly dances, bingo and home-delivered meals.

ACHIEVEMENTS

- Serving 135 people daily (90 home delivered meals and 45 congregate meals)
- Continued programs – Monthly Health Focus, Caregivers Support Group, Bingo, Friday Night Dances, Dominoes, Puzzles and Light Library

GOALS

- To increase attendance and to have more activities

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$266,827	\$257,711	\$263,584
51 – Supplies and Materials	121,384	102,681	113,800
53 – Maintenance of Bldg./Structures	19,858	1,500	3,000
54 – Maintenance of Equipment	7,436	12,630	10,500
55 – Contractual Services	25,826	15,021	19,007
56 – Miscellaneous	117	0	0
Total	\$441,448	\$389,543	\$409,891

Budget Highlights:

5112 – Raw Foods – Food products for congregate and home delivered meals

5123 – 01 – Other Supplies – Packaging material for home delivered meals

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

160-SENIOR CENTER
050-SOCIAL SERVICES
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
050-910-5010	SALARIES	182,518	184,962	83,271	172,962	177,475	4,513
050-910-5021	TERMINATION PAY	94	0	0	0	0	0
050-910-5035	OVERTIME	994	0	0	0	0	0
050-910-5045	LONGEVITY	1,780	2,736	2,215	2,256	3,073	817
050-910-5050	RETIREMENT	31,253	32,190	11,482	28,190	31,867	3,677
050-910-5060	GROUP INSURANCE	28,864	29,400	13,229	34,693	31,194	(3,499)
050-910-5065	WORKERS' COMPENSATION	5,395	6,388	3,194	6,388	5,857	(531)
050-910-5070	RETIREMENT-DEFERRED COM	10,515	10,342	4,905	9,542	9,948	406
050-910-5075	LIFE & DISABILITY INSUR	1,455	1,455	728	855	1,489	634
050-910-5080	MEDICARE	2,673	2,722	1,291	2,657	2,618	(39)
050-910-5085	UNEMPLOYMENT TAXES	<u>1,287</u>	<u>1,368</u>	<u>47</u>	<u>168</u>	<u>63</u>	<u>(105)</u>
TOTAL PERSONNEL SERVICES		266,827	271,563	120,362	257,711	263,584	5,873

SUPPLIES & MATERIALS

050-910-5110	OFFICE SUPPLIES	1,105	800	1,118	1,600	1,200	(400)
050-910-5112	RAW FOODS	95,953	95,000	36,920	80,000	90,000	10,000
050-910-5112-01	FOOD SUPPLIES	327	200	131	281	250	(31)
050-910-5114	WEARING APPAREL	44	0	0	0	0	0
050-910-5116	GASOLINE, OIL & GREASE	1,323	1,500	437	1,000	1,200	200
050-910-5117	MINOR APPARATUS	1,399	1,500	150	1,000	3,000	2,000

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

160-SENIOR CENTER
050-SOCIAL SERVICES
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
050-910-5118	JANITORIAL SUPPLIES	3,675	3,500	1,294	2,500	2,000	(500)
050-910-5123	OTHER SUPPLIES	3,342	3,200	2,220	4,200	4,000	(200)
050-910-5123-01	OTHER SUPPLIES-HOME DEL	8,696	8,000	2,351	8,000	8,000	0
050-910-5124	POSTAGE	142	150	54	100	150	50
050-910-5128	UTILITIES	<u>5,379</u>	<u>4,000</u>	<u>1,645</u>	<u>4,000</u>	<u>4,000</u>	<u>0</u>
050-910-5123	PERMANENT NOTES: RO System and onsite supplies						
050-910-5128	PERMANENT NOTES: Water account #21-0010-02 Split 1/2 with DRCC						
TOTAL SUPPLIES & MATERIALS		121,384	117,850	46,320	102,681	113,800	11,119
<u>MAINTENANCE OF BUILDINGS/</u>							
050-910-5311	BUILDINGS	<u>19,858</u>	<u>3,000</u>	<u>482</u>	<u>1,500</u>	<u>3,000</u>	<u>1,500</u>
TOTAL MAINTENANCE OF BUILDINGS/		19,858	3,000	482	1,500	3,000	1,500
<u>MAINTENANCE OF EQUIPMENT</u>							
050-910-5411	MAINT. FURNITURE & FIX	1,834	3,000	1,458	3,000	3,000	0
050-910-5412	VEHICLE MAINTENANCE	5,390	4,000	3,044	8,130	4,000	(4,130)
050-910-5413	MAINT. OF FIRE APPARATU	172	1,500	60	500	1,500	1,000
050-910-5422	MAINT. OF HEATING AND C	42	2,000	0	1,000	2,000	1,000
050-910-5425	MAINT. MACHINERY, TOOLS (<u>3)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MAINTENANCE OF EQUIPMENT		7,435	10,500	4,562	12,630	10,500	(2,130)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

160-SENIOR CENTER
050-SOCIAL SERVICES
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
050-910-5511	COMMUNICATIONS	2,601	2,000	1,189	2,000	2,000	0
050-910-5515	HIRE OF EQUIPMENT	1,419	870	451	900	900	0
050-910-5520	INSURANCE	3,352	3,352	3,921	3,921	3,950	29
050-910-5521	PROFESSIONAL SERVICES	5,995	0	0	0	0	0
050-910-5521-17	BANK CHARGES	0	57	0	0	57	57
050-910-5530	TRAVEL EXPENSE	0	50	0	100	100	0
050-910-5550	ELECTRICITY	9,210	8,000	1,965	6,000	8,000	2,000
050-910-5560	GAS FOR HEATING	<u>3,249</u>	<u>3,000</u>	<u>1,054</u>	<u>2,100</u>	<u>4,000</u>	<u>1,900</u>
050-910-5550	PERMANENT NOTES: Split 1/2 with DRCC						
050-910-5560	PERMANENT NOTES: Split 1/2 with DRCC						
TOTAL CONTRACTUAL SERVICES		25,826	17,329	8,580	15,021	19,007	3,986
<u>MISCELLANEOUS</u>							
050-910-5645	LATE PAY FEES & PENALTI	<u>117</u>	<u>0</u>	<u>10</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL MISCELLANEOUS		<u>117</u>	<u>0</u>	<u>10</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 910-SENIOR CENTER		<u>441,448</u>	<u>420,242</u>	<u>180,316</u>	<u>389,543</u>	<u>409,891</u>	<u>20,348</u>
		=====	=====	=====	=====	=====	=====

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

160-SENIOR CENTER
050-SOCIAL SERVICES
910-SENIOR CENTER

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	

DEPARTMENTAL NOTES

TOTAL 050-SOCIAL SERVICES	441,448	420,242	180,316	389,543	409,891	20,348
	=====	=====	=====	=====	=====	=====

*** TOTAL BUDGETED EXPENSES ***	441,448	420,242	180,316	389,543	409,891	20,348
	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PUBLIC EDUCATION GRANT - PEG FUND 170
SUMMARY OF RECEIPTS AND EXPENDITURES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Fund Balance	\$42,171	\$81,151	\$128,951
<u>Receipts</u>			
Cable Franchise-PEG Fees	38,694	52,000	52,000
Miscellaneous	286	220	240
Total Receipts	38,980	52,220	52,240
Total Funds Available	81,151	133,371	181,191
<u>Expenditures</u>			
Office Supplies		0	0
Equipment		4,420	13,630
Total Expenditures	0	4,420	13,630
Increase (Decrease) in Fund Balance	38,980	47,800	38,610
Ending Fund Balance	\$81,151	\$128,951	\$167,561

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

170-PEG FUND

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>40-FEES</u>							
4054-01	CABLE FRANCHISE-PEG FEES	38,694	52,000	25,632	52,000	52,000	0
TOTAL 40-FEES		38,694	52,000	25,632	52,000	52,000	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	286	200	106	220	240	(20)
TOTAL 46-INTEREST INCOME		286	200	106	220	240	(20)
*** DEPARTMENT TOTAL ***		38,980	52,200	25,738	52,220	52,240	(20)
*** TOTAL BUDGETED REVENUES ***		38,980	52,200	25,738	52,220	52,240	(20)

*** END OF REPORT ***

BUDGET PRESENTATION

AS OF: MARCH 31ST, 2017

170-PEG FUND
 002-FINANCE
 140-INFORMATION TECHNOLOG

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>SUPPLIES & MATERIALS</u>							
002-140-5110	OFFICE SUPPLIES	0	2,500	0	0	0	0
TOTAL SUPPLIES & MATERIALS		0	2,500	0	0	0	0
<u>MAINTENANCE OF EQUIPMENT</u>							
002-140-5414	MAINTENANCE EQUIPMENT	0	0	0	0	13,630	13,630
002-140-5414	NEXT YEAR NOTES: Wireless Fiber (2)						
TOTAL MAINTENANCE OF EQUIPMENT		0	0	0	0	13,630	13,630
<u>EQUIPMENT</u>							
002-140-6310-01	PEG Equipment	85,733	5,045	1,112	4,420	0	(4,420)
TOTAL EQUIPMENT		85,733	5,045	1,112	4,420	0	(4,420)
TOTAL 140-INFORMATION TECHNOLOG		85,733	7,545	1,112	4,420	13,630	9,210
DEPARTMENTAL NOTES		=====	=====	=====	=====	=====	=====
TOTAL 002-FINANCE		85,733	7,545	1,112	4,420	13,630	9,210
*** TOTAL BUDGETED EXPENSES ***		85,733	7,545	1,112	4,420	13,630	9,210
		=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

**POLICE STATE SEIZURE FUND
SUMMARY OF RECEIPTS AND EXPENDITURES
2017-18**

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Fund Balance	\$0	\$19,672	\$27,698
<u>Receipts</u>			
Seizure - State	12,000	8,000	8,000
Sale of Seized Assets	7,627	0	2,000
Miscellaneous	45	26	25
Total Receipts	19,672	8,026	10,025
Total Funds Available	19,672	27,698	37,723
<u>Expenditures</u>			
Office Supplies	0	0	0
Equipment	0	0	5,000
Total Expenditures	0	0	5,000
Increase (Decrease) in Fund Balance	19,672	8,026	5,025
Ending Fund Balance	\$19,672	\$27,698	\$32,723

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

182-STATE FORFEITURE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>42-GRANTS & OTHER AGENCIES</u>							
4224-03	SEIZURES - STATE AGENCIES	12,000	8,000	2,403	8,000	8,000	0
TOTAL 42-GRANTS & OTHER AGENCIES		12,000	8,000	2,403	8,000	8,000	0
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	45	0	14	26	25	1
TOTAL 46-INTEREST INCOME		45	0	14	26	25	1
<u>47-PROPERTY</u>							
4708	SALE OF SEIZED ASSETS	7,627	10,000	0	0	2,000	(2,000)
TOTAL 47-PROPERTY		7,627	10,000	0	0	2,000	(2,000)
*** DEPARTMENT TOTAL ***		19,672	18,000	2,417	8,026	10,025	(1,999)
*** TOTAL BUDGETED REVENUES ***		19,672	18,000	2,417	8,026	10,025	(1,999)

*** END OF REPORT ***

Dept 201 – Police

State Seizure Fund

The State Seizure Fund is established by Chapter 59 of the Texas Code of Criminal Procedure. It is designed to encourage local law enforcement agencies to actively pursue apprehending criminals and seizing the assets used in their criminal activities. This encouragement is accomplished by allowing the local law enforcement agencies to keep some of the seized assets, and spend them outside of their normal operating budgets on eligible expenditures identified in Chapter 59.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
63 – Equipment	0	0	\$ 5,000
Total	0	0	\$ 5,000

Budget Highlights:

6311 – Machinery & Equipment – Equipment (\$5,000)

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

182-STATE FORFEITURE
011-POLICE
201-NARCOTICS TASK FORCE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>EQUIPMENT</u>							
011-201-6310	FURNITURE, FIXTURE	0	0	0	0	5,000	5,000
TOTAL EQUIPMENT		0	0	0	0	5,000	5,000
TOTAL 201-NARCOTICS TASK FORCE		0	0	0	0	5,000	5,000
=====							
DEPARTMENTAL NOTES							
TOTAL 011-POLICE		0	0	0	0	5,000	5,000
=====							
*** TOTAL BUDGETED EXPENSES ***		0	0	0	0	5,000	5,000
=====							

*** END OF REPORT ***

CEMETERY FUND - FUND 625
SUMMARY OF RECEIPTS AND EXPENDITURES
2017-18

	ACTUAL 2016-15	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Fund Balance	\$84,595	\$134,255	\$86,130
<u>Receipts</u>			
Lot Sales	50,100	48,000	45,000
Interments	53,725	55,000	54,000
Mineral Lease - Royalties	7,791	0	0
Other Income	13,999	1,785	6,790
Other Financing Sources	38,459	0	16,000
Total Receipts	164,074	104,785	121,790
<u>Transfers-In</u>			
General Fund	72,500	0	0
Cemetery Permanent Care Fund	1,014	1,800	1,800
Total Transfers-In	73,514	1,800	1,800
Total Current Receipts	237,588	106,585	123,590
Total Funds Available	322,183	240,840	209,720
<u>Expenditures</u>			
Personnel Services	110,063	109,258	104,271
Supplies and Materials	8,331	10,770	13,270
Maintenance of Structures	4,657	3,000	3,000
Maintenance of Equipment	11,328	12,593	12,916
Contractual Services	6,553	7,892	7,700
Motor Vehicle Purchase	38,459	0	0
Bad Debt	0	0	0
Buildings and Structures	0	0	0
Debt Service	8,537	11,197	14,397
Equipment	0	0	16,617
Total Budgeted Expenditures	187,928	154,710	172,171
Increase (Decrease) in Fund Balance	49,660	(48,125)	(48,581)
Ending Fund Balance	\$134,255	\$86,130	\$37,549

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

625-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	---CURRENT YEAR--- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	817	700	763	935	940	(5)
TOTAL 46-INTEREST INCOME		817	700	763	935	940	(5)
<u>47-PROPERTY</u>							
4707	MINERAL LEASE - ROYALTIES	7,791	8,000	0	0	0	0
4721	CEMETERY LOT SALES OPERATING	50,100	40,000	22,500	48,000	45,000	3,000
4724	INTERMENTS OPERATING	53,725	50,000	31,625	55,000	54,000	1,000
4726	CEMETERY ADMINISTRATION FEES	1,102	850	546	850	850	0
TOTAL 47-PROPERTY		112,718	98,850	54,671	103,850	99,850	4,000
<u>48-TRANSFER FROM OTHER FUNDS</u>							
4810	TRANSFERS FROM GENERAL FUND	72,500	0	0	0	0	0
4814	TRANSFER FROM CEMET PERM CARE	1,014	650	866	1,800	1,800	0
TOTAL 48-TRANSFER FROM OTHER FUNDS		73,514	650	866	1,800	1,800	0
<u>49-MISCELLANEOUS</u>							
4903	INSURANCE RECOVERY	12,060	0	0	0	5,000	(5,000)
4921	OTHER FINANCING SOURCES	38,459	0	0	0	16,000	(16,000)
4925	CONTRIBUTIONS	20	0	0	0	0	0
TOTAL 49-MISCELLANEOUS		50,539	0	0	0	21,000	(21,000)
*** DEPARTMENT TOTAL ***		237,588	100,200	56,300	106,585	123,590	(17,005)
*** TOTAL BUDGETED REVENUES ***		237,588	100,200	56,300	106,585	123,590	(17,005)

*** END OF REPORT ***

Dept. 920 – Cemetery

Cemetery Fund

Cemetery personnel are responsible for the care and upkeep of the cemetery grounds including lots and graves not maintained by other organizations.

ACHIEVEMENTS

- Completed building of water well covers
- Continued upgrade of aesthetics within Cemetery
- Continued working with other departments
- Trimmed trees in all areas of Cemetery

GOALS

- Continue to level/repair headstones
- Continue to upgrade aesthetics of Cemetery

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
50 – Personnel Services	\$110,063	\$109,258	\$104,271
51 – Supplies and Materials	8,331	10,770	13,270
53 – Maint. of Bldg./Structures	4,658	3,000	3,000
54 – Maintenance of Equipment	11,328	12,593	12,916
55 – Contractual Services	6,553	7,892	7,700
63 – Mowers & Equipment	0	0	16,617
64 – Vehicles	38,459	0	0
Total	\$179,392	\$143,513	\$157,774

Budget Highlights:

5521 – Special Services – Alarm System monitoring and recording of deeds
6313 – Communication System – Radios (\$617)
6314 – Mowers and Equipment – Grasshopper Zero Turn Mower (\$16,000) LP

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

625-CEMETERY
028-CEMETERY
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>							
028-920-5010	SALARIES	69,933	68,912	33,497	64,912	61,150	(3,762)
028-920-5022	VACATION BUY BACK	707	1,700	589	700	1,700	1,000
028-920-5035	OVERTIME	1,394	3,000	754	900	3,000	2,100
028-920-5045	LONGEVITY	2,364	2,821	2,556	3,321	892	(2,429)
028-920-5050	RETIREMENT	12,639	13,108	5,112	11,708	11,780	72
028-920-5060	GROUP INSURANCE	12,908	14,019	6,740	17,615	15,897	(1,718)
028-920-5065	WORKERS' COMPENSATION	3,722	5,220	2,610	5,220	4,549	(671)
028-920-5070	RETIREMENT-DEFERRED COM	4,252	4,211	2,147	3,411	3,677	266
028-920-5075	LIFE & DISABILITY INSUR	721	721	361	421	640	219
028-920-5080	MEDICARE	1,080	1,108	565	1,008	968	(40)
028-920-5085	UNEMPLOYMENT TAXES	<u>342</u>	<u>342</u>	<u>0</u>	<u>42</u>	<u>18</u>	<u>(24)</u>
TOTAL PERSONNEL SERVICES		110,063	115,162	54,931	109,258	104,271	(4,987)

SUPPLIES & MATERIALS

028-920-5110	OFFICE SUPPLIES	392	300	46	300	300	0
028-920-5114	WEARING APPAREL	278	500	120	500	500	0
028-920-5116	GASOLINE, OIL, & GREASE	1,669	2,500	724	2,500	2,500	0
028-920-5117	MINOR APPARATUS	510	1,800	424	1,800	1,800	0
028-920-5118	JANITORIAL SUPPLIES	79	150	112	150	150	0
028-920-5122	BOTANICAL & AGRICULTURA	0	500	0	0	500	500

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

625-CEMETERY
028-CEMETERY
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
028-920-5123	OTHER SUPPLIES	694	500	85	500	500	0
028-920-5124	POSTAGE	27	20	13	20	20	0
028-920-5128	UTILITIES	<u>4,683</u>	<u>7,000</u>	<u>1,141</u>	<u>5,000</u>	<u>7,000</u>	<u>2,000</u>
	TOTAL SUPPLIES & MATERIALS	8,331	13,270	2,665	10,770	13,270	2,500
<u>MAINTENANCE OF BUILDINGS/</u>							
028-920-5311	MAINTENANCE OF BUILDING	942	1,500	515	1,500	1,500	0
028-920-5326	MISCELLANEOUS IMPROVEME	<u>3,716</u>	<u>1,500</u>	<u>540</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>
	TOTAL MAINTENANCE OF BUILDINGS/	4,657	3,000	1,055	3,000	3,000	0
<u>MAINTENANCE OF EQUIPMENT</u>							
028-920-5411	MAINT. FURNITURE & FIXT	958	1,006	1,006	1,008	1,056	48
028-920-5412	VEHICLE MAINTENANCE	9,864	1,530	8,292	9,725	10,000	275
028-920-5413	MAINT. OF FIRE APPARATU	24	60	0	60	60	0
028-920-5415	MAINTENANCE OF RADIOS	0	200	0	0	0	0
028-920-5417	MAINT OF MOWERS	423	1,000	59	1,000	1,000	0
028-920-5422	MAINT HEATING & COOLING	0	400	0	400	400	0
028-920-5425	MAINT. MACHINERY, TOOLS	<u>59</u>	<u>400</u>	<u>176</u>	<u>400</u>	<u>400</u>	<u>0</u>
	TOTAL MAINTENANCE OF EQUIPMENT	11,328	4,596	9,533	12,593	12,916	323

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

625-CEMETERY
028-CEMETERY
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>CONTRACTUAL SERVICES</u>							
028-920-5511	COMMUNICATIONS	539	400	278	400	400	0
028-920-5520	INSURANCE	907	1,000	1,492	1,492	1,500	8
028-920-5521	SPECIAL SERVICES	1,036	1,700	1,106	1,700	1,700	0
028-920-5530	TRAVEL EXPENSE	135	200	0	200	0	(200)
028-920-5550	ELECTRICITY	1,935	3,100	487	2,500	2,500	0
028-920-5560	GAS FOR HEATING	<u>2,001</u>	<u>1,600</u>	<u>1,075</u>	<u>1,600</u>	<u>1,600</u>	<u>0</u>
028-920-5521	PERMANENT NOTES: Alarm system monitoring and recording of deed records						
TOTAL CONTRACTUAL SERVICES		6,553	8,000	4,438	7,892	7,700	(192)

MISCELLANEOUS

EQUIPMENT

028-920-6313	COMMUNICATION SYSTEM	0	0	0	0	617	617
028-920-6314	MOWERS & EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,000</u>	<u>16,000</u>
028-920-6313	NEXT YEAR NOTES: Radios \$617						
028-920-6314	NEXT YEAR NOTES: Grosshopper Zero Turn Mower \$16,000						
TOTAL EQUIPMENT		0	0	0	0	16,617	16,617

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

625-CEMETERY
028-CEMETERY
920-CEMETERY

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>VEHICLES</u>							
028-920-6401	MOTOR VEHICLES	38,459	0	0	0	0	0
	TOTAL VEHICLES	38,459	0	0	0	0	0
	TOTAL 920-CEMETERY	179,392	144,028	72,621	143,513	157,774	14,261
		=====	=====	=====	=====	=====	=====
DEPARTMENTAL NOTES							
	TOTAL 028-CEMETERY	179,392	144,028	72,621	143,513	157,774	14,261
		=====	=====	=====	=====	=====	=====

Debt Service

Cemetery Fund

Debt Service is a Non-Departmental activity that accounts for lease-purchase for equipment purchased with this funding.

	Actual 2015-16	Revised 2016-17	Proposed 2017-18
Total Debt Service	\$8,537	\$11,197	\$14,397

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

625-CEMETERY
070-DEBT SERVICE
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	--CURRENT YEAR--		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>DEBT SERVICE</u>							
070-000-5701-03	DEBT SVC-2013-14 EQUIPM	3,220	3,121	1,610	3,220	3,220	0
070-000-5701-57	DEBT SRVC-2015-16 EQUIP	5,318	8,458	4,653	7,977	7,977	0
070-000-5701-59	DEBT SVC-2017-18 EQUIPM	0	0	0	0	3,200	3,200
TOTAL DEBT SERVICE		8,537	11,579	6,263	11,197	14,397	3,200
TOTAL 000-NON-DEPARTMENTAL		8,537	11,579	6,263	11,197	14,397	3,200
TOTAL 070-DEBT SERVICE		8,537	11,579	6,263	11,197	14,397	3,200
*** TOTAL BUDGETED EXPENSES ***		187,929	155,607	78,884	154,710	172,171	17,461

*** END OF REPORT ***

CEMETERY PERMANENT CARE FUND - FUND 655
SUMMARY OF RECEIPTS AND EXPENDITURES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Restricted Fund Balance	\$351,519	\$351,519	\$352,769
<u>Receipts</u>			
Interest Income	1,014	1,900	1,900
Total Current Receipts	1,014	1,900	1,900
Total Funds Available	352,533	353,419	354,669
<u>Transfers-Out</u>			
Cemetery Fund	1,014	650	650
Total Transfers-Out	1,014	650	650
Increase (Decrease) in Fund Balance	0	1,250	1,250
Ending Restricted Fund Balance	\$351,519	\$352,769	\$354,019

REVENUE BUDGET PROPOSAL

AS OF: MARCH 31ST, 2017

655-CEMETERY PERMANENT CARE

ACCOUNT #	ACCOUNT NAME	PRIOR-YR	---CURRENT YEAR---		REVISED	PROPOSED	VARIANCE
		ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
<u>46-INTEREST INCOME</u>							
4602	INTEREST INCOME	1,014	650	866	1,900	1,900	0
TOTAL 46-INTEREST INCOME		1,014	650	866	1,900	1,900	0
*** DEPARTMENT TOTAL ***		1,014	650	866	1,900	1,900	0
		=====	=====	=====	=====	=====	
*** TOTAL BUDGETED REVENUES ***		1,014	650	866	1,900	1,900	0
		=====	=====	=====	=====	=====	

*** END OF REPORT ***

BUDGET PRESENTATION
AS OF: MARCH 31ST, 2017

655-CEMETERY PERMANENT CARE
080-INTERGOVERNMENTAL EX
000-NON-DEPARTMENTAL

ACCOUNT #	ACCOUNT NAME	PRIOR-YR ACTUAL	--CURRENT YEAR-- BUDGET	ACTUAL	REVISED BUDGET	PROPOSED BUDGET	VARIANCE
<u>TRANSFERS TO OTHER FUNDS</u>							
080-000-5817	TRANSFER TO CEMETERY FU	1,014	650	866	650	650	0
080-000-5817	PERMANENT NOTES: Interest earnings from interments are transferred to Cemetery Fund for operations of Mount Olive.						
TOTAL TRANSFERS TO OTHER FUNDS		1,014	650	866	650	650	0
TOTAL 000-NON-DEPARTMENTAL		1,014	650	866	650	650	0
=====							
DEPARTMENTAL NOTES							
TOTAL 080-INTERGOVERNMENTAL EX		1,014	650	866	650	650	0
=====							
*** TOTAL BUDGETED EXPENSES ***		1,014	650	866	650	650	0
=====							

*** END OF REPORT ***

**GENERAL DEBT SERVICE FUND-2007 SERIES
GENERAL OBLIGATION BONDS - FUND 255
SUMMARY OF RECEIPTS AND EXPENDITURES
2017-18**

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Restricted Fund Balance	\$401,415	\$283,421	\$147,521
<u>Receipts</u>			
Current Taxes	1,097,467	560,000	560,000
Delinquent Taxes	27,392	21,000	21,000
Penalty and Interest	19,028	10,300	10,300
Interest Income	1,197	850	850
Total Current Receipts	1,145,084	592,150	592,150
Total Funds Available	1,546,499	875,571	739,671
<u>Expenditures</u>			
Bond Maturities	660,000	685,000	715,000
Interest	259,328	42,300	14,300
Agents Fees	750	750	750
Total Budgeted Expenditures	920,078	728,050	730,050
Transfer to new 2016 Refunding CO - Fund 258	343,000		
Increase (Decrease) in Fund Balance	(117,994)	(135,900)	(137,900)
Ending Restricted Fund Balance	\$283,421	\$147,521	\$9,621

**TAX SUPPORTED DEBT SERVICE FUND
2007 GENERAL OBLIGATION BONDS - FUND 255
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2017 TO MATURITY**

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2018	715,000	715,000	14,300	729,300
2019	0		0	0
2020	0		0	0
2021	(Refunded with 2016 CO)			0
2022	0		0	0
2023	0		0	0
2024	0		0	0
2025	0		0	0
2026	0		0	0
2027	0		0	0
		\$715,000	14,300	729,300

**TAX SUPPORTED GENERAL OBLIGATION DEBT, 2007 SERIES
SCHEDULE OF REQUIREMENTS - FUND 255
OCTOBER 1, 2017 TO MATURITY**

<u>Fiscal year Ending 9-30</u>	2-15		8-15	<u>Total</u>
	Principal	Interest	Interest	
2018	715,000.00	14,300.00	0.00	729,300.00
2019				0.00
2020				0.00
2021	(Refunded with 2016 CO)			0.00
2022				0.00
2023				0.00
2024				0.00
2025				0.00
2026				0.00
2027				0.00
TOTAL	715,000.00	14,300.00	0.00	729,300.00

INTEREST RATE: 4.0% - 5.0%
ORIGINAL ISSUE AMOUNT: \$14,285,000
TERM (YEARS): 20 (before refunding, now done in 2018)
PAYING AGENT: Bank of New York, N.A.
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th

GENERAL DEBT SERVICE FUND-2007 SERIES - FUND 256
TAX SUPPORTED CERTIFICATES OF OBLIGATION
SUMMARY OF RECEIPTS AND EXPENDITURES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Restricted Fund Balance	\$23,989	\$13,151	9,306
<u>Receipts</u>			
Current Taxes	33,680	25,000	25,000
Delinquent Taxes	884	700	700
Penalty and Interest	600	250	250
Interest Income	75	30	30
Total Current Receipts	35,239	25,980	25,980
Total Funds Available	59,228	39,131	35,286
<u>Expenditures</u>			
Bond Maturities	20,000	20,000	25,000
Interest	9,812	9,450	8,550
Agents Fees	375	375	375
Total Budgeted Expenditures	30,187	29,825	33,925
Transfer to Other Funds	15,890		
Increase (Decrease) in Fund Balance	(10,838)	(3,845)	-7,945
Ending Restricted Fund Balance	\$13,151	\$9,306	1,361

**TAX SUPPORTED DEBT SERVICE, 2007 SERIES
 CERTIFICATES OF OBLIGATION - FUND 256
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2018 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2018	25,000.00	4,525.00	4,025.00	33,550
2019	25,000.00	4,025.00	3,525.00	32,550
2020	25,000.00	3,525.00	2,994.00	31,519
2021	25,000.00	2,994.00	2,463.00	30,457
2022	25,000.00	2,463.00	1,931.00	29,394
2023	30,000.00	1,931.00	1,294.00	33,225
2024	30,000.00	1,294.00	656.00	31,950
2025	30,000.00	656.00	0.00	30,656
2026	0.00	0.00	0.00	
2027	0.00	0.00	0.00	
TOTAL	215,000.00	21,413.00	16,888.00	253,301

INTEREST RATE: 4.0% - 5.0%
 ORIGINAL ISSUE AMOUNT: \$460,000
 TERM (YEARS): 20
 PAYING AGENT: Bank of New York, N.A.
 PAYING DATES: Principal - February 15th
 Interest - February 15th and August 15th

**TAX AND REVENUE DEBT SERVICE FUND-2007 SERIES
 CERTIFICATES OF OBLIGATION
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2018 TO MATURITY**

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2018	515,000	55,000	20,594	75,594
2019	460,000	60,000	18,294	78,294
2020	400,000	60,000	15,819	75,819
2021	340,000	60,000	13,269	73,269
2022	280,000	65,000	10,613	75,613
2023	215,000	70,000	7,744	77,744
2024	145,000	70,000	4,769	74,769
2025	75,000	75,000	1,641	76,641
2026	-	-	-	
2027	-	-	-	
		\$515,000	92,743	607,743

GENERAL DEBT SERVICE FUND-2007 SERIES - FUND 478
UTILITY REVENUE CERTIFICATES OF OBLIGATION
SUMMARY OF RECEIPTS AND EXPENDITURES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Restricted Fund Balance	\$29,418	\$11,474	18,925
<u>Receipts</u>			
Interest Income	96	70	70
Total Receipts	96	70	70
<u>Transfers-In</u>			
Utility Fund	21,216	51,000	51,000
Total Transfers-In	21,216	51,000	51,000
Total Current Receipts	21,312	51,070	51,070
Total Funds Available	50,730	62,544	69,995
<u>Expenditures</u>			
Bond Maturities	30,000	30,000	30,000
Interest	8,881	13,244	12,044
Agents Fees	375	375	375
Total Budgeted Expenditures	39,256	43,619	42,419
Increase (Decrease) in Fund Balance	(17,944)	7,451	8,651
Ending Restricted Fund Balance	\$11,474	\$18,925	27,576

**UTILITY REVENUE SUPPORTED DEBT SERVICE, 2007 SERIES
 CERTIFICATES OF OBLIGATION - FUND 478
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2018 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2018	30,000.00	6,322.00	5,722.00	42,044
2019	35,000.00	5,722.00	5,022.00	45,744
2020	35,000.00	5,022.00	4,278.00	44,300
2021	35,000.00	4,278.00	3,534.00	42,812
2022	40,000.00	3,534.00	2,684.00	46,218
2023	40,000.00	2,684.00	1,834.00	44,518
2024	40,000.00	1,834.00	984.00	42,818
2025	45,000.00	984.00	0.00	45,984
2026	0.00	0.00	0.00	
2027	0.00	0.00	0.00	
TOTAL	300,000.00	30,380.00	24,058.00	354,438

INTEREST RATE: 4.0% - 5.0%
 ORIGINAL ISSUE AMOUNT: \$640,000
 TERM (YEARS): 20
 PAYING AGENT: Bank of New York, N.A.
 PAYING DATES: Principal - February 15th
 Interest - February 15th and August 15th

GENERAL DEBT SERVICE FUND-2010 SERIES - FUND 257
TAX AND REVENUE CERTIFICATES OF OBLIGATION
SUMMARY OF RECEIPTS AND EXPENDITURES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Restricted Fund Balance	\$93,405	\$102,129	\$27,241
<u>Receipts</u>			
Current Taxes	302,406	220,000	290,000
Delinquent Taxes	6,634	6,300	6,300
Penalty and Interest	4,778	3,800	3,800
Interest Income	469	250	250
Total Receipts	314,287	230,350	300,350
<u>Transfers-In</u>			
Bond Construction Fund	0	0	0
Total Current Receipts	314,287	230,350	300,350
Total Funds Available	407,692	332,479	327,591
<u>Expenditures</u>			
Bond Maturities	175,000	180,000	185,000
Interest	130,163	124,838	118,900
Agents Fees	400	400	750
Total Budgeted Expenditures	305,563	305,238	304,650
Increase (Decrease) in Fund Balance	8,724	(74,888)	(4,300)
Ending Restricted Fund Balance	\$102,129	\$27,241	\$22,941

TAX AND REVENUE DEBT SERVICE FUND-2010 SERIES
CERTIFICATES OF OBLIGATION - FUND 257
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2017 TO MATURITY

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2018	3,095,000	185,000	118,900	303,900
2019	2,910,000	195,000	112,250	307,250
2020	2,715,000	200,000	105,088	305,088
2021	2,515,000	210,000	97,138	307,138
2022	2,305,000	215,000	88,638	303,638
2023	2,090,000	225,000	79,838	304,838
2024	1,865,000	235,000	70,638	305,638
2025	1,630,000	245,000	61,038	306,038
2026	1,385,000	255,000	51,038	306,038
2027	1,130,000	265,000	40,638	305,638
2028	865,000	275,000	29,838	304,838
2029	590,000	290,000	18,356	308,356
2030	300,000	300,000	6,188	306,188
		\$3,095,000	879,586	3,974,586

**TAX SUPPORTED DEBT SERVICE, 2010 SERIES
 CERTIFICATES OF OBLIGATION - FUND 257
 SCHEDULE OF REQUIREMENTS
 OCTOBER 1, 2017 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2018	185,000.00	61,069.00	57,831.00	303,900.00
2019	195,000.00	57,831.00	54,419.00	307,250.00
2020	200,000.00	54,419.00	50,669.00	305,088.00
2021	210,000.00	50,669.00	46,469.00	307,138.00
2022	215,000.00	46,469.00	42,169.00	303,638.00
2023	225,000.00	42,169.00	37,669.00	304,838.00
2024	235,000.00	37,669.00	32,969.00	305,638.00
2025	245,000.00	32,969.00	28,069.00	306,038.00
2026	255,000.00	28,069.00	22,969.00	306,038.00
2027	265,000.00	22,969.00	17,669.00	305,638.00
2028	275,000.00	17,669.00	12,169.00	304,838.00
2029	290,000.00	12,169.00	6,188.00	308,357.00
2030	300,000.00	6,188.00	0.00	306,188.00
TOTAL	3,095,000.00	470,328.00	409,259.00	3,974,587.00

INTEREST RATE: 2.0% - 4.125%
 ORIGINAL ISSUE AMOUNT: \$4,200,000
 TERM (YEARS): 20
 PAYING AGENT: U.S. Bank National Association, Dallas, Texas
 PAYING DATES: Principal - February 15th
 Interest - February 15th and August 15th

TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012
REVENUE SUPPORTED - FUND 480
SUMMARY OF RECEIPTS AND EXPENDITURES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Restricted Fund Balance	\$54,695	\$60,144	\$64,750
<u>Receipts</u>			
Revenue from EDC	750,000	750,000	750,000
Interest Income	318	150	150
Total Receipts	750,318	750,150	750,150
<u>Transfers-In</u>			
Utility Fund	72,000	72,000	72,000
Total Transfers-In	72,000	72,000	72,000
Total Current Receipts	822,318	822,150	822,150
Total Funds Available	877,013	882,294	886,900
<u>Expenditures</u>			
Bond Maturities	470,000	485,000	500,000
Interest	346,119	331,794	331,794
Agents Fees	750	750	750
Total Budgeted Expenditures	816,869	817,544	832,544
Increase (Decrease) in Fund Balance	5,449	4,606	(10,394)
Ending Restricted Fund Balance	\$60,144	\$64,750	\$54,356

TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012
REVENUE SUPPORTED - FUND 480
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2016 TO MATURITY

Fiscal Year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2018	9,430,000	500,000	317,018	817,018
2019	8,930,000	515,000	301,793	816,793
2020	8,415,000	530,000	286,118	816,118
2021	7,885,000	550,000	269,918	819,918
2022	7,335,000	565,000	253,193	818,193
2023	6,770,000	580,000	236,018	816,018
2024	6,190,000	600,000	218,318	818,318
2025	5,590,000	620,000	200,018	820,018
2026	4,970,000	640,000	180,718	820,718
2027	4,330,000	660,000	159,993	819,993
2028	3,670,000	680,000	138,218	818,218
2029	2,990,000	705,000	115,272	820,272
2030	2,285,000	725,000	90,688	815,688
2031	1,560,000	760,000	59,000	819,000
2032	800,000	800,000	20,000	820,000
		\$9,430,000	\$2,846,283	\$12,276,283

TAX AND REVENUE CERTIFICATES OF OBLIGATION - SERIES 2012
REVENUE SUPPORTED - FUND 480
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2016 TO MATURITY

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2017	485,000.00	169,534.00	162,259.00	816,794.00
2018	500,000.00	162,259.00	154,759.00	817,018.00
2019	515,000.00	154,759.00	147,034.00	816,793.00
2020	530,000.00	147,034.00	139,084.00	816,118.00
2021	550,000.00	139,084.00	130,834.00	819,918.00
2022	565,000.00	130,834.00	122,359.00	818,193.00
2023	580,000.00	122,359.00	113,659.00	816,018.00
2024	600,000.00	113,659.00	104,659.00	818,318.00
2025	620,000.00	104,659.00	95,359.00	820,018.00
2026	640,000.00	95,359.00	85,359.00	820,718.00
2027	660,000.00	85,359.00	74,634.00	819,993.00
2028	680,000.00	74,634.00	63,584.00	818,218.00
2029	705,000.00	63,584.00	51,688.00	820,272.00
2030	725,000.00	51,688.00	39,000.00	815,688.00
2031	760,000.00	39,000.00	20,000.00	819,000.00
2032	800,000.00	20,000.00	0.00	820,000.00
TOTAL	9,915,000.00	1,673,805.00	1,504,271.00	13,093,077.00

INTEREST RATE: 2.0% - 5.0%
ORIGINAL ISSUE AMOUNT: \$11,725,000
TERM (YEARS): 20
PAYING AGENT: U.S. Bank National Association, Dallas, Texas
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th

GENERAL DEBT SERVICE FUND-2016 SERIES - FUND 258
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016
SUMMARY OF RECEIPTS AND EXPENDITURES
2017-18

	ACTUAL 2015-16	ESTIMATED 2016-17	PROPOSED 2017-18
Beginning Restricted Fund Balance	\$ -	\$ -	(\$60,136)
<u>Receipts</u>			
Current Taxes	-	-	450,000
Delinquent Taxes	-	-	5,000
Penalty and Interest	-	-	2,000
Interest Income	-	-	5
Total Receipts	-	-	457,005
<u>Other Financing Sources</u>			
Bond Sale	-	8,819,434	-
Total Current Receipts	-	8,819,434	457,005
Total Funds Available	-	8,819,434	396,869
<u>Expenditures</u>			
Bond Maturities	-	-	190,000
Interest	-	89,380	194,300
Agents Fees	-	-	750
Total Budgeted Expenditures	-	89,380	385,050
<u>Other Financing Uses</u>			
To Escrow for 2007 GO & CO Bond Defeasement	-	8,790,190	-
Increase (Decrease) in Fund Balance	-	(60,136)	71,955
Ending Restricted Fund Balance	-	(\$60,136)	\$11,819

**TAX AND REVENUE DEBT SERVICE FUND-258 SERIES
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2016 TO MATURITY**

Fiscal year Ending 9-30	Outstanding Beginning of Year	Principal	Interest	Total
2018	7,790,000	195,000	118,900	313,900
2019	7,595,000	755,000	112,250	867,250
2020	6,840,000	770,000	105,088	875,088
2021	6,070,000	790,000	97,138	887,138
2022	5,280,000	800,000	88,638	888,638
2023	4,480,000	820,000	79,838	899,838
2024	3,660,000	840,000	70,638	910,638
2025	2,820,000	860,000	61,038	921,038
2026	1,960,000	965,000	51,038	1,016,038
2027	995,000	995,000	40,638	1,035,638
		\$7,790,000	825,204	8,615,204

**TAX SUPPORTED DEBT SERVICE, 2016 SERIES
GENERAL OBLIGATION REFUNDING - FUND 258
SCHEDULE OF REQUIREMENTS
OCTOBER 1, 2016 TO MATURITY**

Fiscal year Ending 9-30	2-15		8-15	Total
	Principal	Interest	Interest	
2018	195,000.00	96,200.00	94,250.00	385,450.00
2019	755,000.00	94,250.00	86,700.00	935,950.00
2020	770,000.00	86,700.00	79,000.00	935,700.00
2021	790,000.00	79,000.00	71,100.00	940,100.00
2022	800,000.00	71,100.00	63,100.00	934,200.00
2023	820,000.00	63,100.00	54,900.00	938,000.00
2024	840,000.00	54,900.00	42,300.00	937,200.00
2025	860,000.00	42,300.00	29,400.00	931,700.00
2026	965,000.00	29,400.00	14,925.00	1,009,325.00
2027	995,000.00	14,925.00	-	1,009,925.00
TOTAL	7,790,000.00	631,875.00	535,675.00	8,957,550.00

INTEREST RATE: 2.0% - 3.0%
ORIGINAL ISSUE AMOUNT: \$7,980,000
TERM (YEARS): 12
PAYING AGENT: U.S. Bank National Association, Dallas, Texas
PAYING DATES: Principal - February 15th
Interest - February 15th and August 15th

City Statistics

Date of Incorporation			1907
Adoption of the City Charter		Voted	12/07/26
		Adopted	01/01/27
Form of Government			Council-Mayor
Area in Square Miles			18.89
Miles of Paved Streets			189.5
Police Protection (January 2016 – December 2016)			
Number of Stations			1
Number of Employees (including 13 civilians)			61
Total Arrests			1,929
Total Number of Written Reports			5,831
Total Number of Building Checks			5,531
Total Number of Alarm Responses			1,421
Total Number of Citations			3,467
Total Number of Warnings			5,694
Number of Calls for Service			36,015
Animal Control (January 2016 – December 2016)			
Number of Employees			5
Number of Calls for Service			5,123
	Big Spring	4,773	
	Howard County	279	
	Coahoma	61	
	Forsan	10	
Number of Dogs Recovered			1,412
Number of Cats Recovered			801
Number of Others Recovered			462
Number of Adoptions (Includes Rescues)			1,283
Fire Protection (January 2016 – December 2016)			
Number of Stations			5
Number of Employees			46
Number of City Runs			1,801
Number of Out-of-City Runs			204
EMS Service (January 2016 – December 2016)			
Number of Employees (including clerks)			15
Number of City Runs			3,599
Number of Out-of-City Runs			393
Number of Long Distance Transfers			26
Building Permits (January 2016 – December 2016)			
Number of New Buildings			
	Residential		21
	Residential Valuation		\$2,732,834
	Commercial		4
	Commercial Valuation		\$ 4,339,400
Number of Alterations & Additions			
	Residential		74
	Residential Valuation		\$882,267
Number of Alterations & Additions			
	Commercial		20
	Commercial Valuation		\$3,431,325

Number of Re-Roofs		
Residential		836
Residential Valuation		\$15,637,056
Commercial		81
Commercial Valuation		\$7,155,385
Code Enforcement (January 2016– December 2016)		
Number of Incidents		3,637
Total Closed Incidents		2,239
Number of Unresolved Incidents		1,398
Total Citations		126
Compliance Rate		62%
Municipal Utility Billing (January 2016 – December 2016)		
Number of active city accounts (annual average)		8,277
Number of active city units (annual average)		8,561
Number of active non-city accounts (annual average)		284
Number of active non-city units (annual average)		295
Municipal Utility System		
System capacity (gallons) per day		12,500,000
Daily average consumption (gallons)		5,171,000
Miles of water mains		177
Miles of sewer mains		127
Number of fire hydrants		734
Main line valves		1,642
Manholes		2,015
Parks and Recreation		
Community Parks		
Comanche Trail		136.00 acres
Neighborhood Parks		
Jefferson Park		.50 acres
ABC Park		3.15 acres
Birdwell Park		15.04 acres
Dr. Morgan Park		7.50 acres
Heart of the City		.80 acres
Bert Andries Park		1.5 acres
Russ McEwen Family Aquatic Center		600 Swimmer Capacity
Lakes		
Comanche Lake located in Comanche Trail Park		148.00 acres
Moss Lake		640.00 acres
Baseball/Softball Fields		
Cotton Mize		
One softball field located in Comanche Trail Park		
Roy Anderson Complex		70.69 acres
Fields: 5 baseball, 4 softball, 1 practice, 1 football, 5 soccer, 1 football/soccer		
National League		4.60 acres
Mount Olive Cemetery		47.45 acres
Golf Course		
Comanche Trail (18 holes)		184.75 acres
Street Lights		
Cost per light per month (annual average)		\$21.97
Total number of lights		1,188
City Employees – Budgeted (10-1-2016 – 9-30-17)		
Full Time		260
Part Time		7
Seasonal		22
Current – Employee Count 12-01-17		
Full Time		243
Part Time		7
Seasonal		0

Employee Benefits

October 1, 2017

RETIREMENT

Texas Municipal Retirement System (TMRS) provides retirement services to City of Big Spring employees. The plan provisions are as follows:

- Employees contribute seven percent of their gross salary (pre-tax deduction).
- The City matches employee contributions at a two to one ratio.
- Employees can retire at age sixty with five years of service credit or after twenty years of service, regardless of age.
- TMRS has a supplemental death benefit that is equal to the employee's annual salary.

DEFERRED COMPENSATION (in lieu of social security)

Employee contribution	6.70% of salary
City Contribution:	
Retirement Plan	5.51% of salary
Life/Disability Insurance	<u>2.19% of salary</u>
Total Matched Funds	7.70% of salary

LIFE INSURANCE AND DISABILITY PACKAGE

The City provides its employees with a life insurance package with benefits equal to four times the employee's annual salary with an additional life insurance option available. The disability package ensures that in the event of an employee's permanent disability, a maximum of sixty percent of the monthly salary is paid up to a maximum of \$3,000.00 per month.

WORKERS' COMPENSATION

The City meets the standard State requirements for Workers' Compensation.

HEALTH INSURANCE

Employee's health insurance coverage is administered by the Texas Municipal League Intergovernmental Employee Benefits Pool. The City of Big Spring pays the cost of the employee's health insurance and supplements the cost of dependent insurance as follows:

	<u>City pays:</u>	<u>Employee pays:</u>
Employee	\$599.89/month	-----
Employee/Family	\$799.89/month	\$288.24/biweekly
Employee/Spouse	\$721.55/month	\$212.90/biweekly
Employee/Child	\$638.34/month	\$105.76/biweekly

Pharmacy cards are included in the health package. The cost of name brand prescriptions ranges from \$30 to \$45; generic prescriptions range from \$0 to \$15.

DENTAL INSURANCE

Dental insurance is available to City employees as follows:

Employee	\$22.08/month
Employee & Spouse	\$44.78/month
Employee & Children	\$49.64/month
Employee & Family	\$72.40/month

VISION INSURANCE

Vision insurance is available to City employees as follows:

Employee	\$13.14/month
Employee & Family	\$39.40/month

LONGEVITY PAY

Longevity payments begin after one (1) year of service and are paid biweekly. In January of the following year, employees have the option to continue to receive a biweekly payment or bank longevity payments for a year to receive a lump sum payment.

Employees elect to bank their longevity pay and receive a lump sum amount or they elect to be paid bi-weekly according to the following schedule:

<u>Years</u>	<u>Annual</u>	<u>Bi-weekly</u>
1 to 9	\$ 72.00	\$2.77
10 to 14	\$ 96.00	\$3.70
15 to 19	\$120.00	\$4.62
20 + yrs	\$144.00	\$5.54

Longevity is accrued on an annual basis, beginning January 1 of each year. Banked longevity payments are made before Thanksgiving of each year.

STAND BY PAY

Stand by pay is paid to employees who are required to maintain contact with the City to provide essential emergency services after normal business hours. Employees are paid \$75.00 per full week of stand by duty. (Division Directors and Department Managers are not authorized to receive stand by pay.)

CAFETERIA PLAN

The Cafeteria Plan allows employees to tax shelter dependent care and certain medical expenses. This program provides a tax savings, thereby increasing the employee's take home pay.

HOLIDAY PAY

City employees receive the following twelve paid holidays per year: New Year's Day, Martin Luther King, Jr. Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day and the day following and two days at Christmas.

UNIFORMS

For qualified employees, three to five uniforms are furnished by the city, along with other suitable foul weather and safety gear. Police and Fire department personnel may have different benefits.

RECREATION PRIVILEGES

City employees and their dependents get into Moss Lake free of charge when they present their city ID. City employees and retirees also receive a discount on annual greens fees at the municipal golf course.

VACATION LEAVE

Full-time permanent employees earn vacation time based on the following schedule:

1 - 2 years	5 days/year
3 - 4 years	10 days/year
5 - 9 years	15 days/year
10 - 14 years	17 days/year
15 - 19 years	18 days/year
20 - 24 years	19 days/year
25 plus years	20 days/year

Firefighters/Police Officers earn vacation time based on the following schedule:

Probationary Employees	5 days/year
0 - 9 years	15 days/year
10 - 14 years	17 days/year
15 - 19 years	18 days/year
20 - 24 years	19 days/year
25 plus years	20 days/year

FUNERAL LEAVE

City employees may be permitted to use up to three sick days per calendar year for funeral leave, if the death is outside the employee’s household. Up to five sick days leave can be used if the deceased lived in the employee’s household or qualifies as immediate family as defined in the Administrative Directives.

SICK LEAVE

A full-time permanent employee shall earn sick leave based on the following schedule:

1 - 2 years	5 days/year
3 - 4 years	10 days/year
5 - 9 years	12 days/year
10 plus years	15 days/year

Firefighters/Police Officers shall earn sick leave based on the following schedule:

Probationary Employees	5 days/year
Non-Probationary	15 days/year

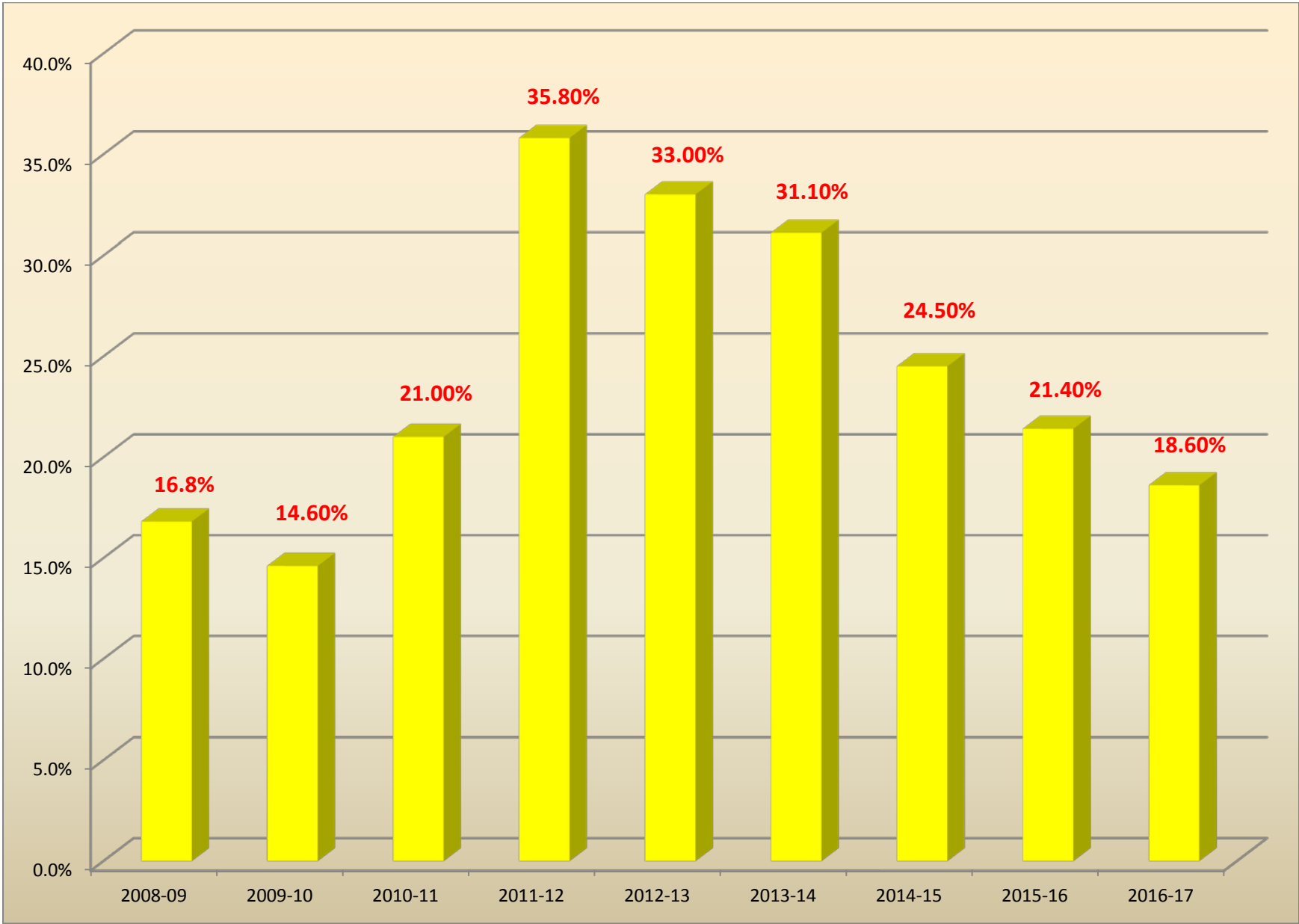
TUITION REIMBURSEMENT

To support the pursuit of higher education by its employees, the City provides financial assistance to eligible employees who enroll in undergraduate or post-graduate courses.

EMPLOYEE WELLNESS PROGRAM

The Wellness Program includes the following:

- Tobacco Cessation Program to provide resources to help employees quit smoking and chewing tobacco.
- Employee Assistance Program to provide counseling for a wide range of issues, both personal and work related.
- Co-pay reimbursement for annual wellness physicals.
- Gym memberships at the Big Spring YMCA and the Baja Retreat.



City Facility Rates

Amphitheater

Non-Profit Rental Rates without Alcohol

1st 24 hours	2nd 24 hours	Deposit
\$50.00	\$50.00	\$25.00

Non-Profit Rental Rates with Alcohol

1st 24 hours	2nd 24 hours	Deposit
\$150.00	\$150.00	\$500.00

For Profit Rental Rates

1st 24 hours	2nd 24 hours	Deposit
\$250.00	\$250.00	\$500.00

Auditorium

Non Profit/Taxing Entity/Community Service - Not a fundraiser & no entry fee

Deposit:	\$0.00	
Rent	\$0.00	
Rehearsals	\$20.00/hour	

Non-Profit/Taxing Entity - Fundraising or Ticketed Event

Deposit: (Refundable)	\$200.00	
Cleaning Fee:	\$100.00	
Rent:	\$300.00	6 hours
Rehearsal:	\$50.00	First 4 hours
	\$20.00	per hour thereafter

Company/Individual providing a service to the community - Not a fundraiser & no entry fee

Deposit: (Refundable)	\$200.00	
Cleaning Fee:	\$100.00	
Rent:	\$300.00	6 hours
Rehearsal:	\$50.00	First 4 hours
	\$20.00	per hour thereafter

Rental of Facility - Profit Making

Deposit: (Refundable)	\$400.00	
Cleaning Fee:	\$200.00	
Rent:	\$600.00	6 hours
Rehearsal:	\$100.00	First 4 hours
	\$20.00	per hour thereafter

Russ McEwen Aquatic Center

<i>Rental Type</i>	<i>Cleaning Deposit</i>	<i>Rent</i>
Pavilion Rental (A-D) Seats approx. 32 people	\$25.00	\$25.00/hour 2 hour minimum
Full Facility Rental	\$200.00	\$200.00/hour 2 hour minimum
Daily Entry Fee	\$5.00	Ages 2&up

Ballfields

		<i>Non-League Fees</i>		
<i>Field</i>		<i>Deposit</i>	<i>Rent</i>	<i>Lighting</i>
Roy Anderson		\$500.00	\$75.00/day	\$10.00
Cotton Mize		\$100.00	Per field	
			\$75 per day	per hr.
		<i>League Fees</i>		
<i>Field</i>		<i>Per Team</i>		
Roy Anderson/Cotton Mize		\$200.00		

Camping

<i>Comanche Trail Park - South Park Entrance</i>	
\$5.00 night	No electric or water
<i>Moss Creek Lake</i>	
\$3.00/day per vehicle	Entry Fee
\$.50 per person	Up to \$5.00 max.
\$9.00/day per vehicle	Camping
\$15.00/day	RV - Full Hook Up
\$12.00/day	RV - water & electricity
\$2.00/day	Boat/Jet Ski
\$5.00/day	Motorcycle
\$100/annual permit	includes daily fee/boat/camping

DRCC Rental Rates

<i>Location</i>	<i>Rental Fee</i>	<i>Deposit</i>	<i>Deposit w/Alcohol</i>
Entire Building	\$650.00	\$550.00	\$750.00
Ballroom	\$400.00	\$300.00	\$500.00
Lake Room	\$300.00	\$200.00	\$300.00
M-F Rental 3pm-12am	\$150.00	\$100.00	\$200.00
Classroom	\$150.00	\$100.00	\$200.00
Fireplace Room	\$50.00	\$50.00	\$100.00
M-F Rental 3pm-12am	\$25.00	\$25.00	\$50.00
Kitchenette	\$100.00	\$100.00	\$200.00
Pavilion	\$50.00	\$50.00	\$100.00

Heart of the City Plaza

Deposit/Rent	\$50.00/\$50.00	Alcohol	\$150.00
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Historic Spring Plaza

Deposit (Refundable)	\$500.00
Rent (per day)	\$200.00

Park Pavilions

<i>Pavilion</i>	<i>Rental Fee</i>
Old Settlers Pavilion	\$25.00
Belaski Pavilion	\$25.00
Haynes Pavilion	\$25.00
Mi Familia Pavilion	\$25.00

Mount Olive Memorial Cemetery

Lots and Interment Fees

Cemetery Lot Fees

Adult Lot \$ 900.00

Infant Lot \$ 250.00

Deed Fee \$ 26.00

- An infant is defined as 3 years of age or younger
- Deed fee is for filing of the deed at the Howard County Courthouse

Interment Fees

Adults

Monday – Friday before 3:00 p.m. \$ 675.00

After 3:00 p.m., Weekends, or Holidays \$ 825.00

Infants

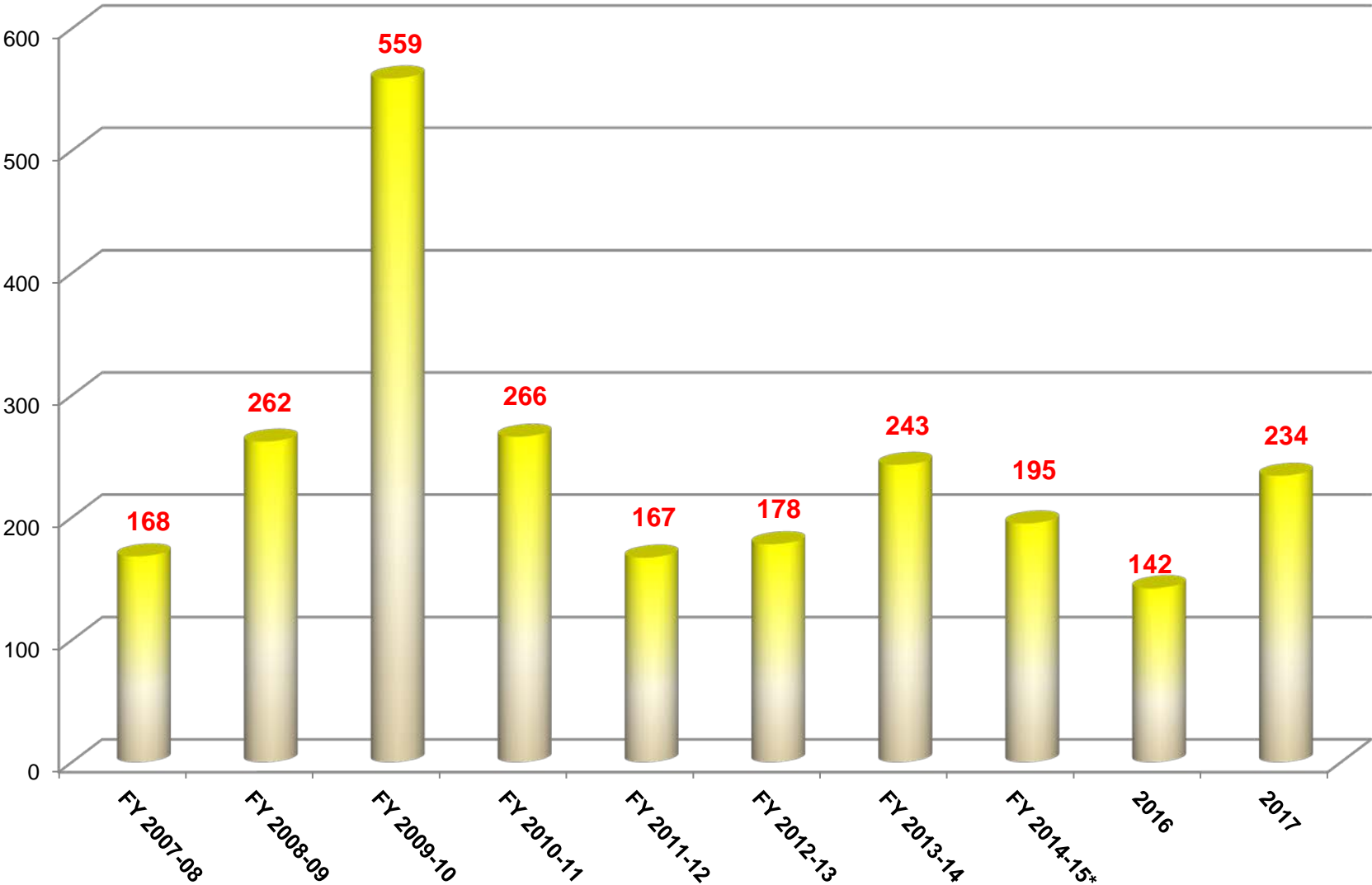
Monday – Friday before 3:00 p.m. \$ 300.00

After 3:00 p.m., Weekends, or Holidays \$ 450.00

Cremains \$ 400.00

- An infant is defined as 3 years of age or younger

Main Breaks



Tax Rate Comparison 2017

City	M & O Rate (per \$100 valuation)	Debt Service Rate (per \$100 valuation)	Total Tax (per \$100 valuation)
<i>Andrews</i>	0.189000	0.000000	0.189000
<i>Hereford</i>	\$ 0.330000	\$ 0.000000	\$ 0.330000
<i>Monahans</i>	0.340000	0.000000	0.340000
<i>Midland</i>	0.360257	0.039422	0.399679
<i>Snyder</i>	0.441000	0.000000	0.441000
<i>Kermit</i>	0.441074	0.000000	0.441074
<i>Canyon</i>	0.390830	0.064010	0.454840
<i>Crane</i>	0.461400	0.000000	0.461400
<i>Odessa *</i>	0.374213	0.096377	0.470590
<i>Fort Stockton</i>	0.258700	0.214800	0.473500
<i>Sweetwater</i>	0.480000	0.000000	0.480000
<i>Lubbock *</i>	0.401400	0.136620	0.538020
<i>Colorado City</i>	0.392277	0.209962	0.602239
<i>Plainview</i>	0.631200	0.000000	0.631200
<i>Brownwood</i>	0.590900	0.155400	0.746300
<i>Abilene</i>	0.564800	0.210300	0.775100
<i>San Angelo</i>	0.677400	0.098600	0.776000
<i>Levelland</i>	0.780000	0.000000	0.780000
<i>Big Lake</i>	0.351653	0.451225	0.802878
<i>Lamesa</i>	0.786603	0.030918	0.817521
<i>Big Spring</i>	0.706878	0.135442	0.842320
<i>Borger</i>	0.596240	0.267250	0.863490
<i>Stanton</i>	1.170000	0.000000	1.170000

* Economic Development .03¢

POPULATION HISTORY BIG SPRING and HOWARD COUNTY

Year	Big Spring Total Population	Percent Change	Howard County Total Population	Percent Change	Big Spring As Percent of Howard County
1900	1,255	N/A	2,528	N/A	49.64%
1910	4,102	226.85%	8,881	251.31%	46.19%
1920	4,273	4.17%	6,962	-21.61%	61.38%
1930	13,735	221.44%	22,888	228.76%	60.01%
1940	12,604	-8.23%	20,990	-8.29%	60.05%
1950	17,286	37.15%	26,722	27.31%	64.69%
1960	32,230	86.45%	40,139	50.21%	80.29%
1970	28,735	-7.99%	37,796	-5.84%	76.03%
1980	24,804	-13.68%	33,142	-12.31%	74.84%
1990	23,093	-6.90%	32,343	-2.41%	71.40%
2000	25,233	9.27%	33,627	3.91%	75.04%
2010	27,282	8.12%	35,012	4.12%	77.92%

BUDGETED CAPITAL OUTLAY
Fiscal Year 2017-2018

General Fund 002

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Account</u>	<u>Price</u>
140-IT	Sonic Wall 6500	n/a	Operations	002-140-6310	\$ 6,793
200-Police	Early Warning System	n/a	Operations	011-200-6311	80,000
	Radios	n/a	Lease Purchase	011-200-6313	521,613
	Patrol Vehicles	4	Lease Purchase	001-200-6401	223,028
201-Narcotics	Radios	n/a	Lease Purchase	011-201-6313	46,573
240-Animal Control	Radios	n/a	Lease Purchase	011-240-6313	41,915
	Super Cab Truck 4x2 & Slide In	1	Lease Purchase	011-240-6401	30,000
210-Fire	Radios	n/a	Lease Purchase	012-210-6313	200,262
	Fire Truck	1	Lease Purchase	012-210-6402	497,000
300-Code Enforcement	Radios	n/a	Lease Purchase	021-300-6313	23,287
320-Streets	Radios	n/a	Lease Purchase	022-320-6313	37,258
	Crack Seal, Seal Coat	n/a	Operations	022-320-6219	500,000
370-Parks	Radios	n/a	Lease Purchase	027-370-6313	13,972
	Zero Turn Mower	1	Lease Purchase	027-370-6314	10,000
375-Sports Complex	Radios	n/a	Lease Purchase	027-375-6313	9,315
	Gator	1	Lease Purchase	027-375-6314	10,000
390-Golf Course	Radios	n/a	Lease Purchase	027-390-6313	9,315
410-Moss Lake	Utility Vehicle	1	Lease Purchase	027-410-6311	10,000
					2,270,331

EMS Fund 430

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
260-EMS	Radios	n/a	Lease Purchase	012-260-6313 \$ 69,859
	Box-Style Ambulance	1	Lease Purchase	012-260-6401 125,000
				\$ 194,859

BUDGETED CAPITAL OUTLAY

Fiscal Year 2017-2018

(Continued)

Utility Fund 405

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
705-Water Treatment Plant	Radios	n/a	Lease Purchase 021-705-6313	\$ 13,972
	Lancaster Booster Station	n/a	Operations 021-705-6213	150,000
	Turbidity Meters	n/a	Operations 021-705-6213	25,000
	Flow Meters & Altitude Valves	n/a	Operations 021-705-6213	5,556
	Decant Pump Control Box	n/a	Operations 021-705-6213	1,852
	Filter Upgrades	n/a	Operations 021-705-6213	1,500,000
710-D & C	Radios	n/a	Lease Purchase 021-710-6313	41,915
	Distribution Lines	n/a	Operations 021-710-6316	1,500,000
735-Customer Service	Radios	n/a	Lease Purchase 002-735-6313	18,629
740-Wastewater Treatment Plant	Radios	n/a	Lease Purchase 021-740-6313	13,972
745-Material Control	Radios	n/a	Lease Purchase 021-745-6313	4,657
				\$ 3,275,553

Airpark Fund 410

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
610-Airpark	Replace/Install Motorized Gates	n/a	Operations 021-610-6222	60,000
	Radios	n/a	Lease Purchase 021-610-6313	37,258
	Lift Truck w/50'6" Reach & Chassis	1	Operations 021-610-6401	157,065
	Excavator w/ 72" Mower	1	Operations 021-610-6404	\$ 230,304
				\$ 484,627

Motel Tax 110

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
570-Historic Big Spring	Construction	N/A	Operations 040-570-6311	100,000
570-Historic Big Spring	Security System	N/A	Operations 040-570-6311	25,000
				\$ 125,000

Landfill Fund 440

330-Landfill	Radios	n/a	Lease Purchase 025-350-6313	\$ 13,971
	Scraper 623K	1	Lease Purchase 025-350-6404	760,775
	Maintainer	1	Lease Purchase 025-350-6404	246,000
				\$ 1,020,746

BUDGETED CAPITAL OUTLAY

Fiscal Year 2017-2018

(Continued)

Sanitation Fund 445

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
Sanitation	Radios	1	Lease Purchase 025-330-6313	\$ 32,600
	One Arm Bandit Truck	1	Lease Purchase 025-330-6401	330,000
				<hr/>
				\$ 362,600

Service Center 505

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
Service Center	Robinair 1234YF AC Machine	1	Lease Purchase 021-810-6311	\$ 6,499
				<hr/>
				\$ 6,499

Cemetery Fund 625

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
Cemetery	Radios	n/a	Lease Purchase 002-140-6313	\$ 4,657
	Grasshopper Zero Turn Mower	1	Lease Purchase 002-140-6314	16,000
				<hr/>
				\$ 20,657

State Forfeiture Fund 182

<u>Department</u>	<u>Description</u>	<u>Qty.</u>	<u>Funding Source</u>	<u>Price</u>
Police	Equipment	n/a	Operations 011-201-6310	\$ 5,000

BUDGETED CAPITAL OUTLAY

Fiscal Year 2017-2018

(Continued)

Summary by Fund

General Fund	Lease Purchase-Equip	\$ 780,028	
	Lease Purchase-Radios	903,510	
	Operations	<u>586,793</u>	\$ 2,270,331
Utility Fund	Lease Purchase-Radios	93,145	
	Operations	<u>3,182,408</u>	3,275,553
Airpark Fund	Lease Purchase-Radios	37,258	
	Operations	<u>447,369</u>	484,627
Motel Tax Fund	Operations	<u>125,000</u>	125,000
EMS Fund	Lease Purchase-Equip	125,000	
	Lease Purchase-Radios	69,859	194,859
Landfill Fund	Lease Purchase-Equip	1,006,775	
	Lease Purchase-Radios	<u>13,971</u>	1,020,746
Sanitaiton Fund	Lease Purchase-Equip	330,000	
	Lease Purchase-Radios	<u>32,600</u>	362,600
Service Center Fund	Lease Purchase-Equip	<u>6,499</u>	6,499
Cemetery Fund	Lease Purchase-Equip	16,000	
	Lease Purchase-Radios	<u>4,657</u>	20,657
State Forfeiture Fund	Operations	<u>5,000</u>	5,000
			\$ 7,765,872

Summary by Funding Source

Operations	\$ 4,346,570
Lease Purchase-Equip	2,264,302
Lease Purchase-Radios	<u>1,155,000</u>
	<u>\$ 7,765,872</u>